

450000 DEPARTMENT OF STATE  
 10 1 000132 GENERAL REVENUE FUND

G-L	G-L ACCOUNT NAME	CAT	BEGINNING BALANCE
11100	CASH ON HAND		
000000	BALANCE BROUGHT FORWARD		837,178.41
11200	CASH IN BANK		
000000	BALANCE BROUGHT FORWARD		20,000.00
13100	UNEXPENDED GENERAL REVENUE RELEASES		
000000	BALANCE BROUGHT FORWARD		3,857,906.32
080902	13 GROVE - REPAIR/MAINT/ADA		349,453.09
080905	13 THE GROVE - LAND PURCHASE		500,000.00
081182	LIBRARY CONSTRUCTION GRNTS		0.00
081182	01 LIBRARY CONSTRUCTION GRNTS		0.00
081182	02 LIBRARY CONSTRUCTION GRNTS		0.00
081182	03 LIBRARY CONSTRUCTION GRNTS		0.00
081182	04 LIBRARY CONSTRUCTION GRNTS		0.00
081182	05 LIBRARY CONSTRUCTION GRNTS		0.00
081182	06 LIBRARY CONSTRUCTION GRNTS		0.00
081182	07 LIBRARY CONSTRUCTION GRNTS		0.00
081182	08 LIBRARY CONSTRUCTION GRNTS		0.00
081182	99 LIBRARY CONSTRUCTION GRNTS		0.00
082110	01 OLD CAPITAL MUSEUM		0.00
082110	02 OLD CAPITAL MUSEUM		0.00
085017	13 REPAIRS AND RENOVATIONS, ROOF REPAIRS - DMS		241,522.81
	** GL 13100 TOTAL		4,948,882.22
15100	ACCOUNTS RECEIVABLE		
000100			2,808.75
001200			18,801.75
001202			2,664.75
001800			374,813.94
001904			0.00
	** GL 15100 TOTAL		399,089.19
15900	ALLOWANCE FOR UNCOLLECTIBLES		
000000	BALANCE BROUGHT FORWARD		2,234.78-
000100			22,040.47-
001202			0.00
001800			374,813.94-
001904			0.00
	** GL 15900 TOTAL		399,089.19-
17101	OFFICE SUPPLY INVENTORY		
000000	BALANCE BROUGHT FORWARD		0.00

450000 DEPARTMENT OF STATE  
 10 1 000132 GENERAL REVENUE FUND

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
17102	POSTAGE INVENTORY	
000000	BALANCE BROUGHT FORWARD	0.00
17200	GOODS PURCHASED FOR RESALE	
000000	BALANCE BROUGHT FORWARD	0.00
31100	ACCOUNTS PAYABLE	
040000	EXPENSES	168.00-
040000	CF EXPENSES	110,655.24-
051162	SPECIAL ELECTIONS	0.00
051162	CF SPECIAL ELECTIONS	778,070.91-
060000	OPERATING CAPITAL OUTLAY	0.00
060000	CF OPERATING CAPITAL OUTLAY	10,580.04-
100123	G/A-CULTURAL/MUSEUM GRANTS	0.00
100123	CF G/A-CULTURAL/MUSEUM GRANTS	4,551.00-
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	105,959.30-
101548	GRANTS AND AIDS - HISTORIC PRESERVATION GRA	0.00
101548	CF GRANTS AND AIDS - HISTORIC PRESERVATION GRA	255,224.68-
101977	LIBRARY RESOURCES	0.00
101977	CF LIBRARY RESOURCES	55,663.76-
103206	RICO ACT-ALIEN CORPORATION	0.00
103206	CF RICO ACT-ALIEN CORPORATION	7,337.50-
104510	ELECTION FRAUD PREVENTION	31,479.23-
105281	LEASE/PURCHASE/EQUIPMENT	0.00
105281	CF LEASE/PURCHASE/EQUIPMENT	2,598.29-
210008	DCF DATA CENTER	0.00
	** GL 31100 TOTAL	1,362,287.95-
35200	DUE TO STATE FUNDS, WITHIN DEPARTMENT	
040000	EXPENSES	0.00
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	75.24-
	** GL 35200 TOTAL	75.24-
35300	DUE TO OTHER DEPARTMENTS	
040000	EXPENSES	816.63-
040000	CF EXPENSES	33,604.20-
101548	GRANTS AND AIDS - HISTORIC PRESERVATION GRA	0.00
101548	CF GRANTS AND AIDS - HISTORIC PRESERVATION GRA	5,375.00-
101981	LITIGATION EXPENSES	0.00
101981	CF LITIGATION EXPENSES	450.87-
104510	ELECTION FRAUD PREVENTION	31,479.23
104510	CF ELECTION FRAUD PREVENTION	63,680.33-
	** GL 35300 TOTAL	72,447.80-

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 10 1 000132 GENERAL REVENUE FUND

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
35500	DUE TO OTHER GOVERNMENTAL UNITS	
040000	EXPENSES	0.00
040000	CF EXPENSES	1,077.39-
101548	GRANTS AND AIDS - HISTORIC PRESERVATION GRA	0.00
101548	CF GRANTS AND AIDS - HISTORIC PRESERVATION GRA	161,334.55-
	** GL 35500 TOTAL	162,411.94-
35600	DUE TO GENERAL REVENUE	
000000	BALANCE BROUGHT FORWARD	0.00
000100		373,358.67-
000500		0.00
001200		0.00
001202		0.00
001500		68.75
001800		0.00
001903		0.00
001904		0.00
	** GL 35600 TOTAL	373,289.92-
38600	CURRENT COMPENSATED ABSENCES LIABILITY	
010000	SALARIES AND BENEFITS	0.00
45100	ADVANCES FROM OTHER FUNDS BETWEEN DEPA	
000000	BALANCE BROUGHT FORWARD	20,150.00-
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	2,638,882.88-
080902	13 GROVE - REPAIR/MAINT/ADA	349,453.09-
080905	13 THE GROVE - LAND PURCHASE	500,000.00-
081182	LIBRARY CONSTRUCTION GRNTS	0.00
081182	01 LIBRARY CONSTRUCTION GRNTS	0.00
081182	02 LIBRARY CONSTRUCTION GRNTS	0.00
081182	03 LIBRARY CONSTRUCTION GRNTS	0.00
081182	04 LIBRARY CONSTRUCTION GRNTS	0.00
081182	05 LIBRARY CONSTRUCTION GRNTS	0.00
081182	06 LIBRARY CONSTRUCTION GRNTS	0.00
081182	07 LIBRARY CONSTRUCTION GRNTS	0.00
081182	08 LIBRARY CONSTRUCTION GRNTS	0.00
081182	99 LIBRARY CONSTRUCTION GRNTS	0.00
082110	01 OLD CAPITAL MUSEUM	0.00
082110	02 OLD CAPITAL MUSEUM	85,539.00-
085017	13 REPAIRS AND RENOVATIONS, ROOF REPAIRS - DMS	241,522.81-
	** GL 54900 TOTAL	3,815,397.78-

450000 DEPARTMENT OF STATE  
 10 1 000132 GENERAL REVENUE FUND  
 G-L G-L ACCOUNT NAME

CAT		BEGINNING BALANCE
55100	FUND BALANCE RESERVED FOR ENCUMBRANCES	
000000	BALANCE BROUGHT FORWARD	0.00
55200	FUND BALANCE RESERVED FOR INVENTORIES	
000000	BALANCE BROUGHT FORWARD	0.00
55600	RESERVED FOR FCO AND GRANTS/AID - FCO	
081182	01 LIBRARY CONSTRUCTION GRNTS	0.00
081182	02 LIBRARY CONSTRUCTION GRNTS	0.00
081182	03 LIBRARY CONSTRUCTION GRNTS	0.00
081182	04 LIBRARY CONSTRUCTION GRNTS	0.00
083083	01 REN COCONUT GROVE PLAYHSE	0.00
140015	01 G/A-SPEC CAT-CUL FAC PROG	0.00
140015	02 G/A-SPEC CAT-CUL FAC PROG	0.00
140015	03 G/A-SPEC CAT-CUL FAC PROG	0.00
140020	01 G/A-SPEC CAT-ACQ, REST/HIS	0.00
140020	02 G/A-SPEC CAT-ACQ, REST/HIS	0.00
140020	03 G/A-SPEC CAT-ACQ, REST/HIS	0.00
140020	04 G/A-SPEC CAT-ACQ, REST/HIS	0.00
140051	04 G/A EMERGENCY REPAIRS HISTORIC PRES	0.00
	** GL 55600 TOTAL	0.00
94100	ENCUMBRANCES	
030000	CF OTHER PERSONAL SERVICES	27,006.00
040000	EXPENSES	1,861.13
040000	CF EXPENSES	42,718.89
060000	CF OPERATING CAPITAL OUTLAY	12,506.30
080902	13 GROVE - REPAIR/MAINT/ADA	349,453.09
081182	06 LIBRARY CONSTRUCTION GRNTS	400,000.00
081182	07 LIBRARY CONSTRUCTION GRNTS	350,000.00
085017	13 REPAIRS AND RENOVATIONS, ROOF REPAIRS - DMS	241,522.81
100077	CF ADVERTISE/PROP AM/CONSTITU	348.81
100777	CONTRACTED SERVICES	6,038.38
100777	CF CONTRACTED SERVICES	251,012.66
101548	CF GRANTS AND AIDS - HISTORIC PRESERVATION GRA	1,806,575.80
101977	CF LIBRARY RESOURCES	11.89
101981	CF LITIGATION EXPENSES	36,719.92
105281	CF LEASE/PURCHASE/EQUIPMENT	105.79
140015	13 G/A-SPEC CAT-CUL FAC PROG	2,320,301.00
	** GL 94100 TOTAL	5,846,182.47
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
030000	CF OTHER PERSONAL SERVICES	27,006.00-
040000	EXPENSES	1,861.13-
040000	CF EXPENSES	42,718.89-

450000 DEPARTMENT OF STATE  
10 1 000132 GENERAL REVENUE FUND  
G-L G-L ACCOUNT NAME

CAT		G-L ACCOUNT NAME	BEGINNING BALANCE
060000	CF	OPERATING CAPITAL OUTLAY	12,506.30-
080902	13	GROVE - REPAIR/MAINT/ADA	349,453.09-
081182	06	LIBRARY CONSTRUCTION GRNTS	400,000.00-
081182	07	LIBRARY CONSTRUCTION GRNTS	350,000.00-
085017	13	REPAIRS AND RENOVATIONS, ROOF REPAIRS - DMS	241,522.81-
100077	CF	ADVERTISE/PROP AM/CONSTITU	348.81-
100777		CONTRACTED SERVICES	6,038.38-
100777	CF	CONTRACTED SERVICES	251,012.66-
101548	CF	GRANTS AND AIDS - HISTORIC PRESERVATION GRA	1,806,575.80-
101977	CF	LIBRARY RESOURCES	11.89-
101981	CF	LITIGATION EXPENSES	36,719.92-
105281	CF	LEASE/PURCHASE/EQUIPMENT	105.79-
140015	13	G/A-SPEC CAT-CUL FAC PROG	2,320,301.00-
		** GL 98100 TOTAL	5,846,182.47-
		*** FUND TOTAL	0.00

450000 DEPARTMENT OF STATE		BEGINNING BALANCE
20 2 261011	FEDERAL GRANTS TRUST FUND -HELP AMERICA VOTE ACT	
G-L	G-L ACCOUNT NAME	
CAT		BEGINNING BALANCE
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	388,565.59
14100	POOLED INVESTMENTS WITH STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	54,628,269.05
15100	ACCOUNTS RECEIVABLE	
001202		15.00
001904		5.00
	** GL 15100 TOTAL	20.00
15300	INTEREST AND DIVIDENDS RECEIVABLE	
000504		33,193.88
15900	ALLOWANCE FOR UNCOLLECTIBLES	
001202		15.00-
001904		5.00-
	** GL 15900 TOTAL	20.00-
31100	ACCOUNTS PAYABLE	
100495	SW VOTER REGISTR SYST/HAVA	20,653.97-
100495	CF SW VOTER REGISTR SYST/HAVA	6,370.50-
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	49,591.00-
	** GL 31100 TOTAL	76,615.47-
35300	DUE TO OTHER DEPARTMENTS	
040000	EXPENSES	0.00
040000	CF EXPENSES	6,486.50-
100495	SW VOTER REGISTR SYST/HAVA	10,112.97
100495	CF SW VOTER REGISTR SYST/HAVA	45,500.00-
310403	ASSESSMENT ON INVESTMENTS-DEPARTMENTAL USE	5,534.21-
	** GL 35300 TOTAL	47,407.74-
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	2,634,128.69
57200	RESTRICTED BY FEDERAL GOVERNMENT	
000000	BALANCE BROUGHT FORWARD	57,560,134.00-
94100	ENCUMBRANCES	
100495	CF SW VOTER REGISTR SYST/HAVA	66,373.50
100866	ASSIST INDIVID W/DISABIL	42,798.80
100866	CF ASSIST INDIVID W/DISABIL	2,909.42
	** GL 94100 TOTAL	112,081.72

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20 2 261011 FEDERAL GRANTS TRUST FUND -HELP AMERICA VOTE ACT

G-L G-L ACCOUNT NAME

CAT	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	BEGINNING BALANCE
98100		
100495 CF	SW VOTER REGISTR SYST/HAVA	66,373.50-
100866	ASSIST INDIVID W/DISABIL	42,798.80-
100866 CF	ASSIST INDIVID W/DISABIL	2,909.42-
	** GL 98100 TOTAL	112,081.72-
	*** FUND TOTAL	0.00

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20 2 261012 FEDERAL GRANTS TRUST FUND - HISTORICAL RESOURCES

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	218,944.52
31100	ACCOUNTS PAYABLE	
040000	EXPENSES	0.00
040000 CF	EXPENSES	84.03-
100777	CONTRACTED SERVICES	0.00
100777 CF	CONTRACTED SERVICES	140.00-
105281	LEASE/PURCHASE/EQUIPMENT	0.00
105281 CF	LEASE/PURCHASE/EQUIPMENT	200.90-
	** GL 31100 TOTAL	424.93-
35300	DUE TO OTHER DEPARTMENTS	
040000	EXPENSES	0.00
040000 CF	EXPENSES	1,200.00-
	** GL 35300 TOTAL	1,200.00-
35500	DUE TO OTHER GOVERNMENTAL UNITS	
040000	EXPENSES	0.00
040000 CF	EXPENSES	201.65-
101548	GRANTS AND AIDS - HISTORIC PRESERVATION GRA	31,628.48
101548 CF	GRANTS AND AIDS - HISTORIC PRESERVATION GRA	67,500.00-
	** GL 35500 TOTAL	36,073.17-
38900	DEFERRED REVENUES	
001510		81,801.56-
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	576.02
57200	RESTRICTED BY FEDERAL GOVERNMENT	
000000	BALANCE BROUGHT FORWARD	100,020.88-
94100	ENCUMBRANCES	
040000	EXPENSES	1,212.64
100777	CONTRACTED SERVICES	110.00
101548 CF	GRANTS AND AIDS - HISTORIC PRESERVATION GRA	22,585.00
105281	LEASE/PURCHASE/EQUIPMENT	3,593.07
	** GL 94100 TOTAL	27,500.71
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	EXPENSES	1,212.64-
100777	CONTRACTED SERVICES	110.00-
101548 CF	GRANTS AND AIDS - HISTORIC PRESERVATION GRA	22,585.00-
105281	LEASE/PURCHASE/EQUIPMENT	3,593.07-
	** GL 98100 TOTAL	27,500.71-
	*** FUND TOTAL	0.00



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20 2 261013 FEDERAL GRANTS TRUST FUND - LIBRARY SERVICES

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	516,444.06
31100	ACCOUNTS PAYABLE	
040000	EXPENSES	0.00
040000 CF	EXPENSES	26,340.75-
101977	LIBRARY RESOURCES	0.00
101977 CF	LIBRARY RESOURCES	2,225.97-
105281	LEASE/PURCHASE/EQUIPMENT	0.00
105281 CF	LEASE/PURCHASE/EQUIPMENT	353.00-
	** GL 31100 TOTAL	28,919.72-
35300	DUE TO OTHER DEPARTMENTS	
040000	EXPENSES	0.00
040000 CF	EXPENSES	450.00-
	** GL 35300 TOTAL	450.00-
38600	CURRENT COMPENSATED ABSENCES LIABILITY	
010000	SALARIES AND BENEFITS	0.00
010000 CF	SALARIES AND BENEFITS	3,809.31-
	** GL 38600 TOTAL	3,809.31-
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	464,127.30
57200	RESTRICTED BY FEDERAL GOVERNMENT	
000000	BALANCE BROUGHT FORWARD	947,392.33-
94100	ENCUMBRANCES	
040000 CF	EXPENSES	16,670.00
060000 CF	OPERATING CAPITAL OUTLAY	1,541.30
100777 CF	CONTRACTED SERVICES	49,793.65
101977 CF	LIBRARY RESOURCES	29,937.57
	** GL 94100 TOTAL	97,942.52
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000 CF	EXPENSES	16,670.00-
060000 CF	OPERATING CAPITAL OUTLAY	1,541.30-
100777 CF	CONTRACTED SERVICES	49,793.65-
101977 CF	LIBRARY RESOURCES	29,937.57-
	** GL 98100 TOTAL	97,942.52-
	*** FUND TOTAL	0.00

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20 2 261014 FEDERAL GRANTS TRUST FUND - CULTURAL AFFAIRS

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	31,965.83
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	9,016.38
57200	RESTRICTED BY FEDERAL GOVERNMENT	
000000	BALANCE BROUGHT FORWARD	40,982.21-
	*** FUND TOTAL	0.00

450000 DEPARTMENT OF STATE

20 2 279001 FLORIDA FINE ARTS TRUST FUND DOS

G-L	G-L ACCOUNT NAME	CAT	BEGINNING BALANCE
12100	UNRELEASED CASH IN STATE TREASURY		
000000	BALANCE BROUGHT FORWARD		0.00
15900	ALLOWANCE FOR UNCOLLECTIBLES		
001800			0.00
16400	DUE FROM FEDERAL GOVERNMENT		
000700			0.00
001500			0.00
	** GL 16400 TOTAL		0.00
38800	UNEARNED REVENUE - CURRENT		
000000	BALANCE BROUGHT FORWARD		0.00
000700			0.00
	** GL 38800 TOTAL		0.00
54900	COMMITTED FUND BALANCE		
000000	BALANCE BROUGHT FORWARD		0.00
55100	FUND BALANCE RESERVED FOR ENCUMBRANCES		
000000	BALANCE BROUGHT FORWARD		0.00
	*** FUND TOTAL		0.00

450000 DEPARTMENT OF STATE

20 2 339085 GRANTS AND DONATIONS TF DOS-DIV OF ARCHIVES

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	4,158,882.17
15100	ACCOUNTS RECEIVABLE	
000100		2,452.55
15900	ALLOWANCE FOR UNCOLLECTIBLES	
000100		2,452.55-
31100	ACCOUNTS PAYABLE	
030000	OTHER PERSONAL SERVICES	0.00
030000	CF OTHER PERSONAL SERVICES	432.00-
040000	EXPENSES	189.78-
040000	CF EXPENSES	6,581.64-
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	1,646.18-
105281	LEASE/PURCHASE/EQUIPMENT	0.00
105281	CF LEASE/PURCHASE/EQUIPMENT	1,843.18-
	** GL 31100 TOTAL	10,692.78-
35300	DUE TO OTHER DEPARTMENTS	
040000	EXPENSES	0.00
040000	CF EXPENSES	2,822.99-
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	2,284.00-
	** GL 35300 TOTAL	5,106.99-
35500	DUE TO OTHER GOVERNMENTAL UNITS	
040000	EXPENSES	0.00
040000	CF EXPENSES	11,115.31-
	** GL 35500 TOTAL	11,115.31-
35600	DUE TO GENERAL REVENUE	
310322	SERVICE CHARGE TO GEN REV	268.52-
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	28,817.87-
55100	FUND BALANCE RESERVED FOR ENCUMBRANCES	
000000	BALANCE BROUGHT FORWARD	0.00
55600	RESERVED FOR FCO AND GRANTS/AID - FCO	
080901	09 CENTRAL FAC/MAINT & REPAIR	0.00
084603	06 MISSION SAN LUIS FORT CONSTRUCTION	0.00
084603	07 MISSION SAN LUIS FORT CONSTRUCTION	0.00

450000 DEPARTMENT OF STATE		
20 2 339085 GRANTS AND DONATIONS TF DOS-DIV OF ARCHIVES		
G-L	G-L ACCOUNT NAME	
CAT		BEGINNING BALANCE
140222 08	LIGHTHOUSE RESTORATION PRJ	0.00
	** GL 55600 TOTAL	0.00
57300	RESTRICTED BY GRANTORS AND CONTRIBUTOR	
000000	BALANCE BROUGHT FORWARD	4,102,880.70-
94100	ENCUMBRANCES	
040000	EXPENSES	9,715.84
040000 CF	EXPENSES	5,815.50
080902 11	GROVE - REPAIR/MAINT/ADA	62,009.43
083853 11	FL/HIST/MSM/PERM/EXHIBIT	1,141.20
100777 CF	CONTRACTED SERVICES	60,218.00
105281 CF	LEASE/PURCHASE/EQUIPMENT	1,159.34
	** GL 94100 TOTAL	140,059.31
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	EXPENSES	9,715.84-
040000 CF	EXPENSES	5,815.50-
080902 11	GROVE - REPAIR/MAINT/ADA	62,009.43-
083853 11	FL/HIST/MSM/PERM/EXHIBIT	1,141.20-
100777 CF	CONTRACTED SERVICES	60,218.00-
105281 CF	LEASE/PURCHASE/EQUIPMENT	1,159.34-
	** GL 98100 TOTAL	140,059.31-
	*** FUND TOTAL	0.00

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20 2 339097 GRANTS & DONATIONS HELP AMERICA VOTE ACT (HAVA)

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	0.05
14100	POOLED INVESTMENTS WITH STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	0.00
31100	ACCOUNTS PAYABLE	
100495	SW VOTER REGISTR SYST/HAVA	0.00
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.05-
55100	FUND BALANCE RESERVED FOR ENCUMBRANCES	
000000	BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00

450000 DEPARTMENT OF STATE		BEGINNING BALANCE
20 2 450001	LIBRARY SERVICES TF DOS	
G-L	G-L ACCOUNT NAME	
CAT		BEGINNING BALANCE
11100	CASH ON HAND	
000000	BALANCE BROUGHT FORWARD	0.00
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	0.00
15900	ALLOWANCE FOR UNCOLLECTIBLES	
000100		0.00
31100	ACCOUNTS PAYABLE	
000000	BALANCE BROUGHT FORWARD	23.00-
040000	EXPENSES	23.00
	** GL 31100 TOTAL	0.00
38800	UNEARNED REVENUE - CURRENT	
000000	BALANCE BROUGHT FORWARD	0.00
000700		0.00
	** GL 38800 TOTAL	0.00
38900	DEFERRED REVENUES	
000000	BALANCE BROUGHT FORWARD	0.00
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
55100	FUND BALANCE RESERVED FOR ENCUMBRANCES	
000000	BALANCE BROUGHT FORWARD	0.00
55600	RESERVED FOR FCO AND GRANTS/AID - FCO	
081182 05	LIBRARY CONSTRUCTION GRNTS	0.00
	*** FUND TOTAL	0.00

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20 2 510001 OPERATING TRUST FUND DOS

G-L G-L ACCOUNT NAME

CAT

BEGINNING BALANCE

12100 UNRELEASED CASH IN STATE TREASURY

000000 BALANCE BROUGHT FORWARD 0.00

54900 COMMITTED FUND BALANCE

000000 BALANCE BROUGHT FORWARD 0.00

\*\*\* FUND TOTAL 0.00



450000 DEPARTMENT OF STATE

20 2 510002 OPERATING TRUST FUNDDOS SEC. STATE-ARCH. DIV.

G-L	G-L ACCOUNT NAME	CAT	BEGINNING BALANCE
12100	UNRELEASED CASH IN STATE TREASURY		
000000	BALANCE BROUGHT FORWARD		0.00
14100	POOLED INVESTMENTS WITH STATE TREASURY		
000000	BALANCE BROUGHT FORWARD		0.00
15900	ALLOWANCE FOR UNCOLLECTIBLES		
000500			0.00
001904			0.00
	** GL 15900 TOTAL		0.00
38800	UNEARNED REVENUE - CURRENT		
000000	BALANCE BROUGHT FORWARD		0.00
54900	COMMITTED FUND BALANCE		
000000	BALANCE BROUGHT FORWARD		0.00
55100	FUND BALANCE RESERVED FOR ENCUMBRANCES		
000000	BALANCE BROUGHT FORWARD		0.00
	*** FUND TOTAL		0.00

450000 DEPARTMENT OF STATE

20 2 537001 CLEARING TRUST FUND-DOS

G-L G-L ACCOUNT NAME

CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	39,729.58
15100	ACCOUNTS RECEIVABLE	
000100		1,781.82
001202		350.24
	** GL 15100 TOTAL	2,132.06
31100	ACCOUNTS PAYABLE	
310066	CANDIDATE FILING FEE DISTR	2,133.51-
35300	DUE TO OTHER DEPARTMENTS	
181137	TRANSFER TO EOG NOTARY SURCHARGE FEES	30,209.12-
35600	DUE TO GENERAL REVENUE	
310322	SERVICE CHARGE TO GEN REV	9,519.01-
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00

450000 DEPARTMENT OF STATE

60 2 572001 RECORDS MANAGEMENT TRUST FUND-DEPT OF STATE

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
11100	CASH ON HAND	
000000	BALANCE BROUGHT FORWARD	0.00
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	1,446,242.81
14100	POOLED INVESTMENTS WITH STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	0.00
15100	ACCOUNTS RECEIVABLE	
001202		15.00
001905		2,054.57
	** GL 15100 TOTAL	2,069.57
15900	ALLOWANCE FOR UNCOLLECTIBLES	
001800		0.00
001905		0.00
	** GL 15900 TOTAL	0.00
16200	DUE FROM STATE FUNDS, WITHIN DEPART.	
001903		75.24
16300	DUE FROM OTHER DEPARTMENTS	
001903		42,817.35
16400	DUE FROM FEDERAL GOVERNMENT	
001905		524.78
16500	DUE FROM OTHER GOVERNMENTAL UNITS	
001903		49.79
001905		35,390.41
	** GL 16500 TOTAL	35,440.20
17100	SUPPLY INVENTORY	
000000	BALANCE BROUGHT FORWARD	0.00
27600	FURNITURE AND EQUIPMENT	
000000	BALANCE BROUGHT FORWARD	702,061.61
040000	EXPENSES	209,189.17-
060000	OPERATING CAPITAL OUTLAY	374,534.14-
100021	ACQUISITION/MOTOR VEHICLES	15,888.00-
	** GL 27600 TOTAL	102,450.30

450000 DEPARTMENT OF STATE

60 2 572001 RECORDS MANAGEMENT TRUST FUND-DEPT OF STATE

G-L	G-L ACCOUNT NAME	CAT	BEGINNING BALANCE
27700	ACC DEPR - FURNITURE & EQUIPMENT		
000000	BALANCE BROUGHT FORWARD		622,939.83-
040000	EXPENSES		169,049.65
060000	OPERATING CAPITAL OUTLAY		360,757.31
100021	ACQUISITION/MOTOR VEHICLES		4,018.40-
	** GL 27700 TOTAL		97,151.27-
31100	ACCOUNTS PAYABLE		
040000	EXPENSES		0.00
040000	CF EXPENSES		591.70-
100777	CONTRACTED SERVICES		0.00
100777	CF CONTRACTED SERVICES		12,199.00-
105281	LEASE/PURCHASE/EQUIPMENT		0.00
105281	CF LEASE/PURCHASE/EQUIPMENT		128.79-
	** GL 31100 TOTAL		12,919.49-
35600	DUE TO GENERAL REVENUE		
310322	SERVICE CHARGE TO GEN REV		10,771.16-
38600	CURRENT COMPENSATED ABSENCES LIABILITY		
010000	SALARIES AND BENEFITS		32,281.54-
48600	COMPENSATED ABSENCES LIABILITY		
010000	SALARIES AND BENEFITS		62,300.14-
53600	INVESTED IN CAPITAL ASSETS NET OF RELA		
000000	BALANCE BROUGHT FORWARD		5,299.03-
53900	NET ASSETS UNRESTRICTED		
000000	BALANCE BROUGHT FORWARD		1,408,897.62-
94100	ENCUMBRANCES		
040000	CF EXPENSES		4,950.00
105281	CF LEASE/PURCHASE/EQUIPMENT		48.22
	** GL 94100 TOTAL		4,998.22
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE		
040000	CF EXPENSES		4,950.00-
105281	CF LEASE/PURCHASE/EQUIPMENT		48.22-
	** GL 98100 TOTAL		4,998.22-
	*** FUND TOTAL		0.00

BGTRBAL-07 AS OF 07/01/13

45000000000  
BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2013

DATE RUN 08/15/13  
PAGE 21

450000 DEPARTMENT OF STATE

74 8 100004 TRAVEL AND INCIDENTAL EXPENSE REVOLVING FUND

G-L G-L ACCOUNT NAME

CAT

BEGINNING BALANCE

11200 CASH IN BANK

000000 BALANCE BROUGHT FORWARD

0.00

16800 DUE FROM STATE FUNDS - REVOLVING FUND

000000 BALANCE BROUGHT FORWARD

0.00

\*\*\* FUND TOTAL

0.00

BGTRBAL-07 AS OF 07/01/13

45000000000  
BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2013

DATE RUN 08/15/13  
PAGE 22

450000 DEPARTMENT OF STATE

74 8 100006 LICENSING-INFORMATION & EVIDENCE REVOLVING FUND

G-L G-L ACCOUNT NAME

CAT

BEGINNING BALANCE

11200 CASH IN BANK

000000 BALANCE BROUGHT FORWARD

0.00

16800 DUE FROM STATE FUNDS - REVOLVING FUND

000000 BALANCE BROUGHT FORWARD

0.00

\*\*\* FUND TOTAL

0.00

450000 DEPARTMENT OF STATE		BEGINNING BALANCE
G-L	G-L ACCOUNT NAME	
80 9 100001	DEPT. OF STATE GOVERNMENTAL FUND	
26600	ART & HISTORICAL TREASURES - NONDEPREC	
000000	BALANCE BROUGHT FORWARD	1,636,456.00
040000	EXPENSES	403,893.00
060000	OPERATING CAPITAL OUTLAY	149,662.00
	** GL 26600 TOTAL	2,190,011.00
26700	LEASEHOLD IMPROVEMENTS	
060000	OPERATING CAPITAL OUTLAY	268,042.50
26800	ACC DEPR - LEASEHOLD IMPROVEMENTS	
060000	OPERATING CAPITAL OUTLAY	196,564.50-
27200	BUILDINGS AND BUILDING IMPROVEMENTS	
000000	BALANCE BROUGHT FORWARD	15,861,535.67
030000	OTHER PERSONAL SERVICES	190,517.35
040000	EXPENSES	6,419,329.93-
060000	OPERATING CAPITAL OUTLAY	146,201.61-
084603	MISSION SAN LUIS FORT CONSTRUCTION	9,174,742.80
084816	RENO/IMP/COCONUT GV PHLHSE	1,113,030.00-
100495	SW VOTER REGISTR SYST/HAVA	205,800.00
	** GL 27200 TOTAL	17,754,034.28
27300	ACC DEPR - BUILDINGS & BUILDING IMPROV	
000000	BALANCE BROUGHT FORWARD	101,839.48-
040000	EXPENSES	1,796,110.63-
060000	OPERATING CAPITAL OUTLAY	2,288,106.15-
084603	MISSION SAN LUIS FORT CONSTRUCTION	832,711.04-
100495	SW VOTER REGISTR SYST/HAVA	77,757.60-
	** GL 27300 TOTAL	5,096,524.90-
27600	FURNITURE AND EQUIPMENT	
000000	BALANCE BROUGHT FORWARD	14,436,276.95
002900		10,827.24-
040000	EXPENSES	1,949,352.34-
060000	OPERATING CAPITAL OUTLAY	6,474,355.03-
080902	GROVE - REPAIR/MAINT/ADA	198,193.81
100021	ACQUISITION/MOTOR VEHICLES	579,274.65-
100104	VOTER INFORMATION	23,120.98
100155	VOTING SYSTEMS ASSISTANCE	14,359.00
100495	SW VOTER REGISTR SYST/HAVA	1,473,518.04
100777	CONTRACTED SERVICES	45.00
101977	LIBRARY RESOURCES	0.00
103744	TRANSITION ASSISTANCE	15,218.90-
104510	ELECTION FRAUD PREVENTION	5,099.60-
210000	CATEGORY NAME NOT ON TITLE FILE	5,531.84-

450000 DEPARTMENT OF STATE		BEGINNING BALANCE
80 9 100001	DEPT. OF STATE GOVERNMENTAL FUND	
G-L	G-L ACCOUNT NAME	
CAT		BEGINNING BALANCE
210014	OTHER DATA PROCESSING SVCS	963,073.00
990000	CATEGORY NAME NOT ON TITLE FILE	7,435.00-
	** GL 27600 TOTAL	8,061,492.18
27700	ACC DEPR - FURNITURE & EQUIPMENT	
000000	BALANCE BROUGHT FORWARD	2,812.14-
002900		10,827.24
040000	EXPENSES	572,819.30-
060000	OPERATING CAPITAL OUTLAY	3,843,791.50-
100021	ACQUISITION/MOTOR VEHICLES	235,362.95-
100104	VOTER INFORMATION	13,487.32-
100155	VOTING SYSTEMS ASSISTANCE	14,359.00-
100495	SW VOTER REGISTR SYST/HAVA	1,538,605.98-
100777	CONTRACTED SERVICES	667.20-
101977	LIBRARY RESOURCES	0.00
103744	TRANSITION ASSISTANCE	126.83
104510	ELECTION FRAUD PREVENTION	13,480.40-
210014	OTHER DATA PROCESSING SVCS	922,411.06-
990000	CATEGORY NAME NOT ON TITLE FILE	1,018.45-
	** GL 27700 TOTAL	7,147,861.23-
28200	LIBRARY RESOURCES	
000000	BALANCE BROUGHT FORWARD	9,447,267.08
040000	EXPENSES	7,761,275.77
060000	OPERATING CAPITAL OUTLAY	4,886,668.71-
101977	LIBRARY RESOURCES	5,823,946.90
	** GL 28200 TOTAL	18,145,821.04
28300	ACC DEPR - LIBRARY RESOURCES	
040000	EXPENSES	3,410,904.95-
060000	OPERATING CAPITAL OUTLAY	4,502,531.72-
101977	LIBRARY RESOURCES	3,014,572.37-
	** GL 28300 TOTAL	10,928,009.04-
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	23,050,441.33-
	*** FUND TOTAL	0.00



450000 DEPARTMENT OF STATE		BEGINNING BALANCE
G-L	G-L ACCOUNT NAME	
38600	CURRENT COMPENSATED ABSENCES LIABILITY	
010000	SALARIES AND BENEFITS	571,330.97-
48600	COMPENSATED ABSENCES LIABILITY	
000000	BALANCE BROUGHT FORWARD	0.00
010000	SALARIES AND BENEFITS	2,013,241.63-
	** GL 48600 TOTAL	2,013,241.63-
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	2,584,572.60
	*** FUND TOTAL	0.00



# FLORIDA DEPARTMENT *of* STATE

Legislative Budget Request

Schedule I Series

FY 2014-2015

## SCHEDULE I NARRATIVE

**Budget Period: 2014-15**

**Department:** Department of State

**Budget Entity:** 45000000 – Department Level

**Fund:** 2261 – Federal Grants Trust Fund

### **Adjustments in Section III**

Adjustments in Section III were made as follows:

- September 2012 Certified Forward Reversions in the amount of \$100,204
- September 2013 Certified Forward Reversions in the amount of \$104,251
- Adjustment to Line A - Prior Year CF Encumbrances (FY 11-12) in the amount of \$432,226
- Adjustment to Agency Balance Sheet - June 2012 in the amount of \$31,628

### **Revenue Narrative**

The projected revenue estimates are based on grant award documents from the federal awarding agencies.

- The Division of Elections receives federal dollars related to the Help America Vote Act of 2002 (HAVA). HAVA mandated that all states and localities upgrade many aspects of their election procedures, including their voting machines, registration processes and poll worker training.
- The Division of Historical Resources receives federal dollars from the following agencies:
  - The National Park Service (NPS)
  - The National Endowment for the Arts (NEA)
  - The National Oceanic and Atmospheric Administration (NOAA) via the Florida Department of Environmental Protection.
  - The Federal Highway Administration via the Florida Department of Transportation.
- The Division of Library and Information Services receives federal dollars from the Institute of Museum and Library Services (IMLS) in order to implement the Library Services and Technology Act (LSTA).
- The Division of Cultural Affairs receives federal dollars from the National Endowment for the Arts (NEA).

Revenues in the trust fund will vary from year to year based on the amount of the federal dollars awarded by each federal agency. Other factors that impact dollars in the Federal Grants Trust Fund include grants that are awarded for a special project/purpose and are received only for a year or two.

### **5 Percent Trust Fund Reserve**

- There is no reserve requirement.

**Executive Office of the Governor  
Inter-Agency Transfers Reported on Schedule I**

**Agency Name Department of State**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

**Fund Name and Number :** Division of Elections Federal Grants Trust Fund - 2261

<b>Transfers In</b> <small>(Provide Agency and Fund Number Received From)</small>	<b>Transfer In</b>	<b>Amount</b>			<b>Transfer Out</b>	<b>Confirmed By/Date</b>
	<b>Revenue Category</b>	<b>FY 12-13 (A01)</b>	<b>FY 13-14 (A02)</b>	<b>FY 14-15 (A03)</b>	<b>Expenditure Category</b>	
<b>Transfers Out (Operating and Non-Operating)</b> <small>(Provide Agency and Fund Number Transferred To)</small>	<b>Transfer Out</b>				<b>Transfer In</b>	<b>Confirmed By/Date</b>
	<b>Expenditure Category</b>				<b>Revenue Category</b>	
FDLE 710000-20-2-261018	181074	121,342.00	145,830.00	145,830.00	001510	Nancy Milton-10/08/2013

**Executive Office of the Governor  
Inter-Agency Transfers Reported on Schedule I**

**Agency Name Department of State**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

**Fund Name and Number :** Historical Resources Federal Grants Trust Fund - 2261

<b>Transfers In</b> (Provide Agency and Fund Number Received From)	<b>Transfer In Revenue Category</b>	<b>Amount</b>			<b>Transfer Out Expenditure Category</b>	<b>Confirmed By/Date</b>
		<b>FY 12-13 (A01)</b>	<b>FY 13-14 (A02)</b>	<b>FY 14-15 (A03)</b>		
DOT 550000-10-2-540001	001510	165,945.00	240,950.00	240,950.00	088849	Charlotte Jackson-10/08/13

  

<b>Transfers Out (Operating and Non-Operating)</b> (Provide Agency and Fund Number Transferred To)	<b>Transfer Out Expenditure Category</b>				<b>Transfer In Revenue Category</b>	<b>Confirmed By/Date</b>

# SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

**Budget Period: 2014 - 15**

<b>Department Title:</b>	Department of State
<b>Trust Fund Title:</b>	Federal Grants Trust Fund - Combined
<b>Budget Entity:</b>	45100200/45010200/45200700/45400100/45500300
<b>LAS/PBS Fund Number:</b>	2261

	Balance as of 6/30/2013	SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	1,155,921 (A)	0	1,155,921
ADD: Other Cash (See Instructions)	0 (B)	0	0
ADD: Investments	54,628,269 (C)	0	54,628,269
ADD: Outstanding Accounts Receivable	33,213 (D)	0	33,213
ADD: _____	0 (E)	0	0
<b>Total Cash plus Accounts Receivable</b>	55,817,403 (F)	0	55,817,403
LESS: Allowances for Uncollectibles	20 (G)	0	20
LESS: "A" Carry Forwards	219,093 (H)	0	219,093
"B" Carry Forwards	188,240 (H)	0	188,240
Approved "FCO" Certified Forwards	0 (H)	0	0
LESS: Other Accounts Payable (Nonoperating)	5,534 (I)	0	5,534
LESS: Deferred Revenue	81,802 (J)	0	81,802
<b>Unreserved Fund Balance, 07/01/2013</b>	55,322,714 (K)	0	55,322,714**

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2014 - 15</b>
<b>Trust Fund Title:</b>	Department of State
<b>Budget Entity:</b>	Federal Grants Trust Fund - Elections
<b>LAS/PBS Fund Number:</b>	45100200
	2261

	Balance as of 6/30/2013	SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	388,566 (A)	0	388,566
ADD: Other Cash (See Instructions)	0 (B)	0	0
ADD: Investments	54,628,269 (C)	0	54,628,269
ADD: Outstanding Accounts Receivable	33,214 (D)	0	33,214
ADD: _____	0 (E)	0	0
<b>Total Cash plus Accounts Receivable</b>	<b>55,050,049 (F)</b>	<b>0</b>	<b>55,050,049</b>
LESS: Allowances for Uncollectibles	20 (G)	0	20
LESS: "A" Carry Forwards	107,948 (H)	0	107,948
"B" Carry Forwards	67,712 (H)	0	67,712
Approved "FCO" Certified Forwards	0 (H)	0	0
LESS: Other Accounts Payable (Non-operating)	5,534 (I)	0	5,534
LESS: _____	0 (J)	0	0
<b>Unreserved Fund Balance, 07/01/2013</b>	<b>54,868,834 (K)</b>	<b>0</b>	<b>54,868,834 **</b>

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	Budget Period: 2014 - 15
<b>Trust Fund Title:</b>	Department of State
<b>Budget Entity:</b>	Federal Grants Trust Fund - Historical Resources
<b>LAS/PBS Fund Number:</b>	45200700
	2261

	Balance as of 6/30/2013		SWFS* Adjustments		Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	218,945	(A)			218,945
ADD: Other Cash (See Instructions)	0	(B)			0
ADD: Investments	0	(C)			0
ADD: Outstanding Accounts Receivable	0	(D)			0
ADD: _____	0	(E)			0
<b>Total Cash plus Accounts Receivable</b>	218,945	(F)	0		218,945
LESS: Allowances for Uncollectibles	0	(G)			0
LESS: "A" Carry Forwards	77,966	(H)			77,966
"B" Carry Forwards	22,585	(H)			22,585
Approved "FCO" Certified Forwards	0	(H)			0
LESS: Other Accounts Payable (Non-operating)	0	(I)			0
LESS: Deferred Revenues	81,802	(J)	0		81,802
<b>Unreserved Fund Balance, 07/01/2013</b>	36,592	(K)	0		36,592 **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

**Budget Period: 2014 - 15**

<b>Department Title:</b>	Department of State
<b>Trust Fund Title:</b>	Federal Grants Trust Fund - Library Services
<b>Budget Entity:</b>	45400100
<b>LAS/PBS Fund Number:</b>	2261

	Balance as of 6/30/2013	SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	516,444 (A)		516,444
ADD: Other Cash (See Instructions)	0 (B)		0
ADD: Investments	0 (C)		0
ADD: Outstanding Accounts Receivable	0 (D)		0
ADD: _____	0 (E)		0
<b>Total Cash plus Accounts Receivable</b>	516,444 (F)	0	516,444
LESS: Allowances for Uncollectibles	0 (G)		0
LESS: "A" Carry Forwards	33,179 (H)		33,179
"B" Carry Forwards	97,943 (H)		97,943
Approved "FCO" Certified Forwards	0 (H)		0
LESS: Other Accounts Payable (Non-operating)	0 (I)		0
LESS: _____	0 (J)		0
<b>Unreserved Fund Balance, 07/01/2013</b>	385,322 (K)	0	385,322 **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	Budget Period: 2014 - 15
<b>Trust Fund Title:</b>	Department of State
<b>Budget Entity:</b>	Federal Grants Trust Fund - Cultural Affairs
<b>LAS/PBS Fund Number:</b>	45500300
	2261

	Balance as of 6/30/2013		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	31,966	(A)		31,966
ADD: Other Cash (See Instructions)	0	(B)		0
ADD: Investments	0	(C)		0
ADD: Outstanding Accounts Receivable	0	(D)		0
ADD: _____	0	(E)		0
<b>Total Cash plus Accounts Receivable</b>	31,966	(F)	0	31,966
LESS Allowances for Uncollectibles	0	(G)		0
LESS "A" Carry Forwards	0	(H)		0
"B" Carry Forwards	0	(H)		0
Approved "FCO" Certified Forwards	0	(H)		0
LESS: Other Accounts Payable (Non-operating)	0	(I)	0	0
LESS: _____	0	(J)		0
<b>Unreserved Fund Balance, 07/01/2013</b>	31,966	(K)	0	31,966 **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

## SCHEDULE I NARRATIVE

**Budget Period: 2014-15**

**Department:** Department of State

**Budget Entity:** 45000000 – Department Level

**Fund:** 2339 – Grants and Donations Trust Fund

### **Adjustments in Section III**

Adjustments in Section III were made as follows:

- September 2012 Certified Forward Reversions in the amount of \$1,155
- June 2013 Certified Forward FCO Reversions in the amount of \$4,748
- September 2013 Certified Forward Reversions in the amount of \$11,946
- Adjustment to Line A - Prior Year FCO Encumbrances CF (FY 11-12) in the amount of \$443,473
- Adjustment to Line A - Prior Year Encumbrances CF (FY 11-12) in the amount of \$31,434

### **Revenue Narrative**

- The projected revenue estimate for the transfer from the Department of Environmental Protection is based on information provided by DEP. This is revenue from the Conservation and Recreation Lands (CARL) Program. Other revenue is from miscellaneous sources such as underwater salvage fees, copying charges and royalties from publications.
- The primary revenue source in this trust fund is from the Department of Environmental Protection, Conservation and Recreation Lands (CARL) Program. These revenues fluctuate depending on the amount of funding provided each year for this program.

### **5 Percent Trust Fund Reserve**

- The 5 percent calculation is based on anticipated revenue from the Department of Environmental Protection. It does not include anticipated revenue from the non-federal grant since those funds can only be used to reimburse specific expenditures pursuant to the grant award letter.

**Executive Office of the Governor  
Inter-Agency Transfers Reported on Schedule I**

**Agency Name Department of State**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

**Fund Name and Number :** Historical Resources Grants and Donations Trust Fund -2339

<b>Transfers In</b> <small>(Provide Agency and Fund Number Received From)</small>	<b>Transfer In</b>	<b>Amount</b>	<b>Amount</b>	<b>Amount</b>	<b>Transfer Out</b>	<b>Confirmed By/Date</b>
	<b>Revenue Category</b>	<b>FY 12-13 (A01)</b>	<b>FY 13-14 (A02)</b>	<b>FY 14-15 (A03)</b>	<b>Expenditure Category</b>	
DEP 370000-20-2-131001	001500	4,910,483.00	5,360,000.00	5,809,517.00	103978	Kathy Shettle-10/08/13
<b>Transfers Out (Operating and Non-Operating)</b> <small>(Provide Agency and Fund Number Transferred To)</small>	<b>Transfer Out</b>				<b>Transfer In</b>	<b>Confirmed By/Date</b>
	<b>Expenditure Category</b>				<b>Revenue Category</b>	

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	Budget Period: 2014 - 15
<b>Trust Fund Title:</b>	Department of State
<b>Budget Entity:</b>	Grants & Donations Trust Fund - Combined
<b>LAS/PBS Fund Number:</b>	45200700/45010200/45400100/45500300
	2339

	Balance as of 6/30/2013		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	4,158,882 (A)			4,158,882
ADD: Other Cash (See Instructions)	0 (B)			0
ADD: Investments	0 (C)			0
ADD: Outstanding Accounts Receivable	2,453 (D)			2,453
ADD: _____	0 (E)			0
<b>Total Cash plus Accounts Receivable</b>	4,161,335 (F)		0	4,161,335
LESS: Allowances for Uncollectibles	2,453 (G)			2,453
LESS: "A" Carry Forwards	26,725 (H)			26,725
"B" Carry Forwards	70,151 (H)			70,151
Approved "FCO" Certified Forwards	63,151 (H)			63,151
LESS: Other Accounts Payable (Non-operating)	269 (I)			269
LESS: _____	0 (J)			0
<b>Unreserved Fund Balance, 07/01/2013</b>	3,998,587 (K)		0	3,998,587 **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	Budget Period: 2014 - 15
<b>Trust Fund Title:</b>	Department of State
<b>Budget Entity:</b>	Grants & Donations Trust Fund - Historical Resources
<b>LAS/PBS Fund Number:</b>	45200700
	2339

	Balance as of 6/30/2013		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	4,158,882	(A)	0	4,158,882
ADD: Other Cash (See Instructions)	0	(B)		0
ADD: Investments	0	(C)		0
ADD: Outstanding Accounts Receivable	2,453	(D)		2,453
ADD: _____	0	(E)		0
<b>Total Cash plus Accounts Receivable</b>	4,161,335	(F)	0	4,161,335
LESS: Allowances for Uncollectibles	2,453	(G)		2,453
LESS: "A" Carry Forwards	26,725	(H)		26,725
"B" Carry Forwards	70,151	(H)		70,151
Approved "FCO" Certified Forwards	63,151	(H)		63,151
LESS: Other Accounts Payable (Non-operating)	269	(I)		269
LESS: _____	0	(J)		0
<b>Unreserved Fund Balance, 07/01/2013</b>	3,998,587	(K)	0	3,998,587**

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**5% TRUST FUND RESERVE CALCULATION**

**DIVISION OF HISTORICAL RESOURCES  
GRANTS AND DONATIONS TRUST FUND-2339**

<b>FY 2013-14 Revenue</b>	<b>Amount</b>
Transfer from DEP - CARL	5,360,000
Underwater Exploration	2,404
Recycling	3,236
Royalties	658
Copy Charges	27
Total Revenue	<b>5,366,325</b>
Total Revenue Subject to 5% Reserve Calculation	5,366,325
Multiplied by 5%	<b>0.05</b>
<b>Total 5% Reserve of Grants and Donations Trust Fund</b>	<b>268,316</b>

**SCHEDULE ID: REQUEST FOR CREATION, RE-CREATION, RETENTION, TERMINATION,  
OR MODIFICATION OF A TRUST FUND**

Department:	STATE
Fund Name:	GRANTS AND DONATIONS TRUST FUND
FLAIR #:*	45-2-339
Name Position Telephone No. of Person Completing Form:	Alicia Bevis, Bureau Chief of Planning, Budget and Finance, 850-245- 6559
<b>Type of Action Requested :</b>  (Check one)	<input type="checkbox"/> <b>Exempt From Termination</b> <input type="checkbox"/> <b>Re-create without modification</b> <span style="margin-left: 400px;">(last action was initial create)</span>  <input checked="" type="checkbox"/> <b>Retain without modification</b> <input type="checkbox"/> <b>Re-create/Retain with modification</b> <span style="margin-left: 400px;">(last action was re-create)</span>  <input type="checkbox"/> <b>Create New Fund</b> <input type="checkbox"/> <b>Terminate Existing Fund</b>

\* Enter ONLY the six-digit code. Not applicable for requests to **Create** trust fund.

For **All Trust Funds** scheduled for review this year, answer questions 1-6.

1	Cite the statutory authority for the trust fund (Florida Statutes or, if none, Laws of Florida). Give the statutory purpose, if stated, for the trust fund.	Funds are for Conservation and Recreational Lands management of archaeological properties. Chapter 2004-199 Laws of Florida.
2	List the specific sources of receipts to the trust fund and the statutory references for those receipts.	CARL Management Funds transferred from DEP under s.253.032 F.S.
3	If state or federal law requires or prohibits specific expenditures from the trust fund, list the requirements or prohibitions and the statutory citations for them.	N/A
4	If any source of receipts is federal, describe any restrictions on those receipts that are inconsistent with how the state does business.	N/A
5	If this trust fund could be combined with other agency trust funds that accomplish a similar purpose, list those trust funds.	N/A
6	If General Revenue funding supports the same programs or activities that the trust fund supports, provide a justification.	N/A



For Trust Funds that the agency believes are **Exempt from Termination** answer question 7.

7	If this trust fund is exempt from termination according to Article III, section 19(f)(3) of the <i>Florida Constitution</i> , list the specific exemptions that apply.	N/A
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For Trust Funds that the agency recommends should be **Re-created/Retained with or without modification** answer questions 8 and 9 and attach draft legislation as requested.

8	Give the specific reasons that continuation (re-creation after initial creation or retention after subsequent re-creation) of this trust fund is necessary. List agency activities (based on the activity detail report) supported by the trust fund.	This trust fund should be continued to support archaeological research activities, museum and preservation activities within the Department. This trust fund supports conserve and curate archaeological objects, San Luis Mission research and interpretation, Florida Master Site File, Statewide Museum Programs, Architectural Preservation Services, Survey and Registration, State and Federal Compliance Reviews, Regional Historic Preservation Technical Assistance and Statewide Education Programs.
9	Describe any modifications the agency is requesting when this fund is re-created/retained. Attach draft legislation to accomplish the requested change.	Draft language will be developed with House and Senate Appropriation committee staff.

For Trust Funds that the agency recommends should be **Terminated** answer question 10 and attach draft legislation as requested.

10	Explain how the current cash balance and all current receipts of the trust fund will be distributed. Attach draft legislation that removes reference to the trust fund from the statutes.	N/A
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For **New** Trust Funds that the agency recommends should be **Created** answer questions 11-13 and attach draft legislation as requested.

11	Describe the purpose of the trust fund and identify its revenue sources. Attach draft legislation that meets the requirements of section 215.3207, <i>Florida Statutes</i> .	N/A
12	Describe the specific impact on any other trust fund or the General Revenue Fund from the creation of this new trust fund.	N/A
13	Describe the period of time for which this new trust fund will be needed, or the circumstances under which it will no longer be needed.	N/A

## SCHEDULE I NARRATIVE

**Budget Period: 2014-15**

**Department:** Department of State

**Budget Entity:** 45200000 – Historical Resources

**Fund:** 2510 – Operating Trust Fund

### **Adjustments in Section III**

No adjustments were made in Section III.

### **Revenue Narrative**

- There is no projected revenue estimate. Revenues previously deposited in this trust fund have been transferred to the Federal Grants Trust Fund and/or the Grants and Donations Trust Fund pursuant to Trust Fund review conducted in FY 2009-10.

### **5 Percent Trust Fund Reserve**

- There is no reserve requirement for Operating Trust Fund.

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	Budget Period: 2014 - 15
<b>Trust Fund Title:</b>	Department of State
<b>Budget Entity:</b>	Operating Trust Fund - Historical Resources
<b>LAS/PBS Fund Number:</b>	45200700
	2510

	Balance as of 6/30/2013		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	0 (A)			0
ADD: Other Cash (See Instructions)	0 (B)			0
ADD: Investments	0 (C)			0
ADD: Outstanding Accounts Receivable	0 (D)			0
ADD: _____	0 (E)			0
<b>Total Cash plus Accounts Receivable</b>	0 (F)		0	0
LESS: Allowances for Uncollectibles	0 (G)			0
LESS: "A" Carry Forwards	0 (H)			0
"B" Carry Forwards	0 (H)			0
Approved "FCO" Certified Forwards	0 (H)			0
LESS: Other Accounts Payable (Non-operating)	0 (I)			0
LESS: _____	0 (J)			0
<b>Unreserved Fund Balance, 07/01/2013</b>	0 (K)		0	0**

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**SCHEDULE ID: REQUEST FOR CREATION, RE-CREATION, RETENTION, TERMINATION,  
OR MODIFICATION OF A TRUST FUND**

Department:	STATE
Fund Name:	OPERATING TRUST FUND
FLAIR #:*	45-2-510
Name Position Telephone No. of Person Completing Form:	Alicia Bevis, Bureau Chief of Planning, Budget and Finance, 850-245- 6559
<b>Type of Action Requested :</b>  (Check one)	<input type="checkbox"/> <b>Exempt From Termination</b> <input type="checkbox"/> <b>Re-create without modification</b> <span style="margin-left: 400px;">(last action was initial create)</span>  <input type="checkbox"/> <b>Retain without modification</b> <input type="checkbox"/> <b>Re-create/Retain with modification</b> <span style="margin-left: 400px;">(last action was re-create)</span>  <input type="checkbox"/> <b>Create New Fund</b> <input checked="" type="checkbox"/> <b>Terminate Existing Fund</b>

\* Enter ONLY the six-digit code. Not applicable for requests to **Create** trust fund.

For **All Trust Funds** scheduled for review this year, answer questions 1-6.

1	Cite the statutory authority for the trust fund (Florida Statutes or, if none, Laws of Florida). Give the statutory purpose, if stated, for the trust fund.	Chapters 2004-315, 2004-316, Laws of Florida
2	List the specific sources of receipts to the trust fund and the statutory references for those receipts.	N/A
3	If state or federal law requires or prohibits specific expenditures from the trust fund, list the requirements or prohibitions and the statutory citations for them.	N/A
4	If any source of receipts is federal, describe any restrictions on those receipts that are inconsistent with how the state does business.	N/A
5	If this trust fund could be combined with other agency trust funds that accomplish a similar purpose, list those trust funds.	Grants & Donations Trust Fund
6	If General Revenue funding supports the same programs or activities that the trust fund supports, provide a justification.	N/A

For Trust Funds that the agency believes are **Exempt from Termination** answer question 7.

7	If this trust fund is exempt from termination according to Article III, section 19(f)(3) of the <i>Florida Constitution</i> , list the specific exemptions that apply.	N/A
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For Trust Funds that the agency recommends should be **Re-created/Retained with or without modification** answer questions 8 and 9 and attach draft legislation as requested.

8	Give the specific reasons that continuation (re-creation after initial creation or retention after subsequent re-creation) of this trust fund is necessary. List agency activities (based on the activity detail report) supported by the trust fund.	N/A
9	Describe any modifications the agency is requesting when this fund is re-created/retained. Attach draft legislation to accomplish the requested change.	N/A

For Trust Funds that the agency recommends should be **Terminated** answer question 10 and attach draft legislation as requested.

10	Explain how the current cash balance and all current receipts of the trust fund will be distributed. Attach draft legislation that removes reference to the trust fund from the statutes.	Grants & Donations Trust Fund. Draft language will be developed with House and Senate Appropriation committee staff.
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For **New** Trust Funds that the agency recommends should be **Created** answer questions 11-13 and attach draft legislation as requested.

11	Describe the purpose of the trust fund and identify its revenue sources. Attach draft legislation that meets the requirements of section 215.3207, <i>Florida Statutes</i> .	N/A
12	Describe the specific impact on any other trust fund or the General Revenue Fund from the creation of this new trust fund.	N/A
13	Describe the period of time for which this new trust fund will be needed, or the circumstances under which it will no longer be needed.	N/A

## SCHEDULE I NARRATIVE

**Budget Period: 2014-15**

**Department:** Department of State

**Budget Entity:** 45100000 – Elections

**Fund:** 2537 – Clearing Funds Trust Fund

### **Adjustments in Section III**

- No adjustments were made in Section III

### **Revenue Narrative**

- The projected revenue for Notaries is based on the actual revenue received in FY 2012-13.
- Revenue projected for Candidate Filing Fees and Election Assessment Fees in FY 2013-14 is based on fees received for the FY 2014 Election.

Revenue in the Clearing Funds Trust Fund associated with Candidate Qualifying Fees will vary depending on the years in which General Elections are scheduled.

### **5 Percent Trust Fund Reserve**

- There is no reserve requirement for the Clearing Funds Trust Fund.

**Executive Office of the Governor  
Inter-Agency Transfers Reported on Schedule I**

**Agency Name Department of State**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

**Fund Name and Number :** Clearing Funds Trust Fund - 2537

<b>Transfers In</b> <small>(Provide Agency and Fund Number Received From)</small>	<b>Transfer In Revenue Category</b>	<b>Amount FY 12-13 (A01)</b>	<b>Amount FY 13-14 (A02)</b>	<b>Amount FY 14-15 (A03)</b>	<b>Transfer Out Expenditure Category</b>	<b>Confirmed By/Date</b>
<b>Transfers Out (Operating and Non-Operating)</b> <small>(Provide Agency and Fund Number Transferred To)</small>	<b>Transfer Out Expenditure Category</b>				<b>Transfer In Revenue Category</b>	<b>Confirmed By/Date</b>
EOG 310000-20-2-339028	181137	360,257.00	397,440.00	367,500.00	001500	Cynthia Smith-10/15/13
DLA 410000-20-2-511002	181136	2,747.00	1,889,894.00	198,424.00	001500	Sarah Nortelus-10/08/13

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

**Budget Period: 2014 - 15**

<b>Department Title:</b>	Department of State
<b>Trust Fund Title:</b>	Clearing Fund Trust Fund - Elections
<b>Budget Entity:</b>	45100200
<b>LAS/PBS Fund Number:</b>	2537

	Balance as of 6/30/2013		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	39,730	(A)		39,730
ADD: Other Cash (See Instructions)	0	(B)		0
ADD: Investments	0	(C)		0
ADD: Outstanding Accounts Receivable	2,132	(D)		2,132
ADD: _____	0	(E)		0
<b>Total Cash plus Accounts Receivable</b>	<b>41,862</b>	(F)	<b>0</b>	<b>41,862</b>
LESS: Allowances for Uncollectibles	0	(G)		0
LESS: "A" Carry Forwards	0	(H)		0
"B" Carry Forwards	0	(H)		0
Approved "FCO" Certified Forwards	0	(H)		0
LESS: Other Accounts Payable (Non-operating)	41,862	(I)		41,862
LESS: _____	0	(J)		0
<b>Unreserved Fund Balance, 07/01/2013</b>	<b>0</b>	(K)	<b>0</b>	<b>0</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



## SCHEDULE I NARRATIVE

**Budget Period: 2014-15**

**Department:** Department of State

**Budget Entity:** 45400000 – Library and Information Services

**Fund:** 2572 – Records Management Trust Fund

### **Adjustments in Section III**

Adjustments in Section III were made as follows:

- Adjustment to Line A - Prior Year Account Payables not Certified (Compensated Absences) in the amount of \$26,195
- Adjustment to Agency Balance Sheet - June 2012 in the amount of \$147,751
- Adjustment to Line A - Prior Year Certified Forward Encumbrances (FY 11-12) in the amount of \$400
- Adjustment to Line A - Outstanding Prior Year Receivables in the amount of \$123
- Adjustment to Line A – FY 2012-13 Certified Forward Reversions in the amount of \$48

### **Revenue Narrative**

- The projected revenue estimate listed in Section I is based on actual revenue received during FY 2012-13. Those figures have been projected out for FY 2013-14 and 2014-15.
  - Advertising in Administrative Register
  - Records Storage Fees
  - Records Management Training Workshops
  - Copying Charges

Revenues in the Records Management Trust Fund will fluctuate depending on the number of notices advertised in the Florida Administrative Register; the number of Records Management Training workshops; and the number of agencies that store records in the Florida Records Center.

### **5 Percent Trust Fund Reserve**

- There is no reserve requirement for the Records Management Trust Fund.

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** 45 State **Budget Period:** 2014 - 2015  
**Program:** 0309.00.00.00 Educational Support  
**Fund:** 2572 Records Mgmt Trust Fund

**Specific Authority:** Chapters 120.55 and 257.375, F.S.  
**Purpose of Fees Collected:** Funds deposited in the Records Management Trust Fund shall be used to support programs of State Archives, Records and Info Management and Administrative Code/Register/Laws.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b><u>SECTION I - FEE COLLECTION</u></b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 20 12 - 13</b>	<b>FY 20 13 - 14</b>	<b>FY 20 14 - 15</b>
<b>Receipts:</b>			
<u>Records/Microfilm/Media Storage</u>	1,128,875	1,155,000	1,165,000
<u>Advertising/Fla Administrative Register</u>	764,618	716,000	736,000
<u>Cert Copies/Royalties/Recycling/Misc</u>	40,570	39,200	39,300
<u>Uncumbered Cash</u>	997,920	1,350,730	1,236,951
<b>Total Fee Collection to Line (A) - Section</b>	<b>2,931,983</b>	<b>3,260,930</b>	<b>3,177,251</b>

<b><u>SECTION II - FULL COSTS</u></b>			
<b>Direct Costs:</b>			
<u>Salaries and Benefits</u>	943,879	1,090,645	1,109,297
<u>Other Personal Services</u>	-	52,412	52,412
<u>Expenses</u>	137,613	554,778	554,778
<u>Operating Capital Outlay</u>	2,240	9,740	9,740
<u>Contracted Services</u>	249,798	187,059	187,059
<u>Lease/Purchase/Equipment</u>	1,715	3,724	3,724
<u>TR/DMS/HR Svcs/ STW Contract</u>	8,160	7,878	7,878
<b>Indirect Costs Charged to Trust Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Full Costs to Line (B) - Section III</b>	<b>1,343,405</b>	<b>1,906,236</b>	<b>1,924,888</b>

Basis Used: \_\_\_\_\_  
 \_\_\_\_\_

<b><u>SECTION III - SUMMARY</u></b>			
TOTAL SECTION I	(A)	2,931,983	3,177,251
TOTAL SECTION II	(B)	1,343,405	1,924,888
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>1,588,578</b>	<b>1,252,363</b>

**EXPLANATION of LINE C:**  
 \_\_\_\_\_  
 \_\_\_\_\_

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	Budget Period: 2014 - 15
<b>Trust Fund Title:</b>	Department of State
<b>Budget Entity:</b>	Records Management Trust Fund - Library Services
<b>LAS/PBS Fund Number:</b>	45400100
	2572

	Balance as of 6/30/2013		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	1,446,243	(A)		1,446,243
ADD: Other Cash (See Instructions)	0	(B)		0
ADD: Investments	0	(C)		0
ADD: Outstanding Accounts Receivable	80,927	(D)	0	80,927
ADD: _____	0	(E)		0
<b>Total Cash plus Accounts Receivable</b>	1,527,170	(F)	0	1,527,170
LESS: Allowances for Uncollectibles	0	(G)		0
LESS: "A" Carry Forwards	12,919	(H)		12,919
"B" Carry Forwards	4,998	(H)		4,998
Approved "FCO" Certified Forwards	0	(H)		0
LESS: Other Accounts Payable (Non-operating)	0	(I)	147,751	147,751
LESS: Service Charge to General Revenue	10,771	(J)		10,771
<b>Unreserved Fund Balance, 07/01/2013</b>	1,498,481	(K)	-147,751	1,350,730 **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

**Budget Period: 2014 - 2015**

**Department Title:** Department of State  
**Trust Fund Title:** Records Management Trust Fund  
**LAS/PBS Fund Number:** 2572

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/13**

Total all GLC's 5XXXX for governmental funds; 1,408,898 (A)  
GLC 539XX for proprietary and fiduciary funds

**Subtract Nonspendable Fund Balance (GLC 56XXX)**  (B)

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment # and Description -147,751 (C)

**Add/Subtract Other Adjustment(s):**

Current Compensated Absences Liability 32,282 (D)

Compensated Absences Liability 62,300 (D)

Invested In Capital Assets Net (5,299) (D)

Furniture and Equipment 102,450 (D)

Acc Depr - Furniture And Equipment (97,151) (D)

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (4,998) (D)

**ADJUSTED BEGINNING TRIAL BALANCE:** 1,350,730 (E)

**UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)** 1,350,730 (F)

**DIFFERENCE:** 0 (G)\*

**\*SHOULD EQUAL ZERO.**

**SCHEDULE ID: REQUEST FOR CREATION, RE-CREATION, RETENTION, TERMINATION,  
OR MODIFICATION OF A TRUST FUND**

Department:	STATE
Fund Name:	RECORDS MANAGEMENT TRUST FUND
FLAIR #:*	45-2-572
Name Position Telephone No. of Person Completing Form:	Alicia Bevis, Bureau Chief of Planning, Budget and Finance, 850-245- 6559
<b>Type of Action Requested :</b>  (Check one)	<input type="checkbox"/> <b>Exempt From Termination</b> <input type="checkbox"/> <b>Re-create without modification</b> <span style="margin-left: 150px;">(last action was initial create)</span>  <input checked="" type="checkbox"/> <b>Retain without modification</b> <input type="checkbox"/> <b>Re-create/Retain with modification</b> <span style="margin-left: 150px;">(last action was re-create)</span>  <input type="checkbox"/> <b>Create New Fund</b> <input type="checkbox"/> <b>Terminate Existing Fund</b>

\* Enter ONLY the six-digit code. Not applicable for requests to **Create** trust fund.

For **All Trust Funds** scheduled for review this year, answer questions 1-6.

1	Cite the statutory authority for the trust fund (Florida Statutes or, if none, Laws of Florida). Give the statutory purpose, if stated, for the trust fund.	ss. 120.55 & 257.375 Florida Statutes, Chapter 2004-200 Laws of Florida
2	List the specific sources of receipts to the trust fund and the statutory references for those receipts.	Records Management Fees for accession storage, destruction, Administrative Code royalties and Administrative Register line charges.
3	If state or federal law requires or prohibits specific expenditures from the trust fund, list the requirements or prohibitions and the statutory citations for them.	ss. 120.55 & 257.375 Florida Statutes
4	If any source of receipts is federal, describe any restrictions on those receipts that are inconsistent with how the state does business.	N/A
5	If this trust fund could be combined with other agency trust funds that accomplish a similar purpose, list those trust funds.	N/A
6	If General Revenue funding supports the same programs or activities that the trust fund supports, provide a justification.	The life-cycle of a records may end in destruction, but some records have permanent retention or are identified with historical value. Records that are retained for historical purposes move the State Archives and custodianship of the records changes from the originating agency to the Department of State. Records Management fees only pay for accession, storage and destruction of records. Once a record is accessioned to the Archives and custodianship changes, there are no fees to cover its preservation.

For Trust Funds that the agency believes are **Exempt from Termination** answer question 7.

7	If this trust fund is exempt from termination according to Article III, section 19(f)(3) of the <i>Florida Constitution</i> , list the specific exemptions that apply.	N/A
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For Trust Funds that the agency recommends should be **Re-created/Retained with or without modification** answer questions 8 and 9 and attach draft legislation as requested.

8	Give the specific reasons that continuation (re-creation after initial creation or retention after subsequent re-creation) of this trust fund is necessary. List agency activities (based on the activity detail report) supported by the trust fund.	This trust fund was merged with the Publications Revolving Trust Fund in 2003/2004. Both trust funds support the following activities: Records Management, Administrative Code and Register and State Archives.
9	Describe any modifications the agency is requesting when this fund is re-created/retained. Attach draft legislation to accomplish the requested change.	Draft language will be developed with House and Senate Appropriation committee staff.

For Trust Funds that the agency recommends should be **Terminated** answer question 10 and attach draft legislation as requested.

10	Explain how the current cash balance and all current receipts of the trust fund will be distributed. Attach draft legislation that removes reference to the trust fund from the statutes.	N/A
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For **New** Trust Funds that the agency recommends should be **Created** answer questions 11-13 and attach draft legislation as requested.

11	Describe the purpose of the trust fund and identify its revenue sources. Attach draft legislation that meets the requirements of section 215.3207, <i>Florida Statutes</i> .	N/A
12	Describe the specific impact on any other trust fund or the General Revenue Fund from the creation of this new trust fund.	N/A
13	Describe the period of time for which this new trust fund will be needed, or the circumstances under which it will no longer be needed.	N/A