

729700 DIVISION OF ADMINISTRATIVE HEARINGS

20 2 021006 ADMINISTRATIVE TRUST FUND ADMIN HEARINGS DIV.

| G-L    | G-L ACCOUNT NAME                       | BEGINNING BALANCE |
|--------|--|-------------------|
| CAT    |  |                   |
| 12100  | UNRELEASED CASH IN STATE TREASURY      |                   |
| 000000 | BALANCE BROUGHT FORWARD                | 0.00              |
| 14100  | POOLED INVESTMENTS WITH STATE TREASURY |                   |
| 000000 | BALANCE BROUGHT FORWARD                | 0.00              |
| 15300  | INTEREST AND DIVIDENDS RECEIVABLE      |                   |
| 000000 | BALANCE BROUGHT FORWARD                | 0.00              |
| 000500 |  | 0.00              |
|        | ** GL 15300 TOTAL                      | 0.00              |
| 16300  | DUE FROM OTHER DEPARTMENTS             |                   |
| 000000 | BALANCE BROUGHT FORWARD                | 21,848.00         |
| 001500 |  | 21,848.00-        |
| 001800 |  | 0.00              |
|        | ** GL 16300 TOTAL                      | 0.00              |
| 31100  | ACCOUNTS PAYABLE                       |                   |
| 000000 | BALANCE BROUGHT FORWARD                | 9,920.69          |
| 010000 | SALARIES AND BENEFITS                  | 0.00              |
| 030000 | CF OTHER PERSONAL SERVICES             | 0.00              |
| 040000 | EXPENSES                               | 9,920.69-         |
| 310322 | SERVICE CHARGE TO GEN REV              | 0.00              |
|        | ** GL 31100 TOTAL                      | 0.00              |
| 35300  | DUE TO OTHER DEPARTMENTS               |                   |
| 000000 | BALANCE BROUGHT FORWARD                | 2,268.50          |
| 040000 | EXPENSES                               | 2,268.50-         |
|        | ** GL 35300 TOTAL                      | 0.00              |
| 35600  | DUE TO GENERAL REVENUE                 |                   |
| 000000 | BALANCE BROUGHT FORWARD                | 758.45-           |
| 310322 | SERVICE CHARGE TO GEN REV              | 758.45            |
|        | ** GL 35600 TOTAL                      | 0.00              |
| 38600  | CURRENT COMPENSATED ABSENCES LIABILITY |                   |
| 000000 | BALANCE BROUGHT FORWARD                | 0.00              |
| 54900  | COMMITTED FUND BALANCE                 |                   |
| 000000 | BALANCE BROUGHT FORWARD                | 0.00              |
| 55100  | FUND BALANCE RESERVED FOR ENCUMBRANCES |                   |
| 000000 | BALANCE BROUGHT FORWARD                | 0.00              |
| 030000 | OTHER PERSONAL SERVICES                | 0.00              |
|        | ** GL 55100 TOTAL                      | 0.00              |
|        | *** FUND TOTAL                         | 0.00              |

729700 DIVISION OF ADMINISTRATIVE HEARINGS

20 2 510150 OPERATING TRUST FUND-DOAH

| G-L    | G-L ACCOUNT NAME                           | BEGINNING BALANCE |
|--------|--|-------------------|
| CAT    |  |                   |
| 12100  | UNRELEASED CASH IN STATE TREASURY          |                   |
| 000000 | BALANCE BROUGHT FORWARD                    | 282,533.88        |
| 14100  | POOLED INVESTMENTS WITH STATE TREASURY     |                   |
| 000000 | BALANCE BROUGHT FORWARD                    | 2,174,116.36      |
| 15100  | ACCOUNTS RECEIVABLE                        |                   |
| 001800 |  | 4,153.67          |
| 15300  | INTEREST AND DIVIDENDS RECEIVABLE          |                   |
| 000500 |  | 2,023.77          |
| 001500 |  | 0.00              |
|        | ** GL 15300 TOTAL                          | 2,023.77          |
| 15700  | FEES RECEIVABLE                            |                   |
| 001905 |  | 114,243.89        |
| 16300  | DUE FROM OTHER DEPARTMENTS                 |                   |
| 001500 |  | 7,500.00          |
| 31100  | ACCOUNTS PAYABLE                           |                   |
| 040000 | EXPENSES                                   | 4,389.50          |
| 040000 | CF EXPENSES                                | 14,978.26-        |
| 060000 | OPERATING CAPITAL OUTLAY                   | 0.00              |
| 060000 | CF OPERATING CAPITAL OUTLAY                | 7,669.94-         |
| 100777 | CONTRACTED SERVICES                        | 195.00-           |
| 100777 | CF CONTRACTED SERVICES                     | 64,191.60-        |
| 105281 | LEASE/PURCHASE/EQUIPMENT                   | 0.00              |
| 105281 | CF LEASE/PURCHASE/EQUIPMENT                | 744.46-           |
| 220020 | REFUND STATE REVENUES                      | 98.00-            |
|        | ** GL 31100 TOTAL                          | 83,487.76-        |
| 32100  | ACCRUED SALARIES AND WAGES                 |                   |
| 010000 | SALARIES AND BENEFITS                      | 0.00              |
| 010000 | CF SALARIES AND BENEFITS                   | 3,288.88-         |
|        | ** GL 32100 TOTAL                          | 3,288.88-         |
| 35300  | DUE TO OTHER DEPARTMENTS                   |                   |
| 040000 | EXPENSES                                   | 4,716.70-         |
| 040000 | CF EXPENSES                                | 18,352.49-        |
| 100777 | CONTRACTED SERVICES                        | 0.00              |
| 100777 | CF CONTRACTED SERVICES                     | 733.00-           |
| 310403 | ASSESSMENT ON INVESTMENTS-DEPARTMENTAL USE | 337.41-           |
|        | ** GL 35300 TOTAL                          | 24,139.60-        |

729700 DIVISION OF ADMINISTRATIVE HEARINGS  
 20 2 510150 OPERATING TRUST FUND-DOAH

| G-L    | CAT | G-L ACCOUNT NAME                       | BEGINNING BALANCE |
|--------|-----|--|-------------------|
| 35600  |     | DUE TO GENERAL REVENUE                 |                   |
| 310322 |     | SERVICE CHARGE TO GEN REV              | 21,030.59-        |
| 38600  |     | CURRENT COMPENSATED ABSENCES LIABILITY |                   |
| 000000 |     | BALANCE BROUGHT FORWARD                | 4,536.79          |
| 010000 |     | SALARIES AND BENEFITS                  | 18,823.79-        |
|        |     | ** GL 38600 TOTAL                      | 14,287.00-        |
| 54900  |     | COMMITTED FUND BALANCE                 |                   |
| 000000 |     | BALANCE BROUGHT FORWARD                | 2,438,337.74-     |
| 94100  |     | ENCUMBRANCES                           |                   |
| 040000 | CF  | EXPENSES                               | 110,576.62        |
| 060000 | CF  | OPERATING CAPITAL OUTLAY               | 25,234.67         |
| 100777 | CF  | CONTRACTED SERVICES                    | 50,325.77         |
| 105281 | CF  | LEASE/PURCHASE/EQUIPMENT               | 1,011.12          |
|        |     | ** GL 94100 TOTAL                      | 187,148.18        |
| 98100  |     | BUDGETARY FND BAL RESERVED/ENCUMBRANCE |                   |
| 040000 | CF  | EXPENSES                               | 110,576.62-       |
| 060000 | CF  | OPERATING CAPITAL OUTLAY               | 25,234.67-        |
| 100777 | CF  | CONTRACTED SERVICES                    | 50,325.77-        |
| 105281 | CF  | LEASE/PURCHASE/EQUIPMENT               | 1,011.12-         |
|        |     | ** GL 98100 TOTAL                      | 187,148.18-       |
|        |     | *** FUND TOTAL                         | 0.00              |

729700 DIVISION OF ADMINISTRATIVE HEARINGS  
 80 9 000001 GENERAL FIXED ASSET ACCOUNT GROUP

| G-L    | G-L ACCOUNT NAME                 | BEGINNING BALANCE |
|--------|----------------------------------|-------------------|
| CAT    |                                  |                   |
| 27600  | FURNITURE AND EQUIPMENT          |                   |
| 001800 |                                  | 0.00              |
| 040000 | EXPENSES                         | 25,963.54         |
| 060000 | OPERATING CAPITAL OUTLAY         | 755,025.53        |
|        | ** GL 27600 TOTAL                | 780,989.07        |
| 27700  | ACC DEPR - FURNITURE & EQUIPMENT |                   |
| 001800 |                                  | 0.00              |
| 040000 | EXPENSES                         | 32,297.89-        |
| 060000 | OPERATING CAPITAL OUTLAY         | 544,326.17-       |
|        | ** GL 27700 TOTAL                | 576,624.06-       |
| 28200  | LIBRARY RESOURCES                |                   |
| 000000 | BALANCE BROUGHT FORWARD          | 0.00              |
| 28300  | ACC DEPR - LIBRARY RESOURCES     |                   |
| 000000 | BALANCE BROUGHT FORWARD          | 0.00              |
| 54900  | COMMITTED FUND BALANCE           |                   |
| 000000 | BALANCE BROUGHT FORWARD          | 204,365.01-       |
|        | *** FUND TOTAL                   | 0.00              |

729700 DIVISION OF ADMINISTRATIVE HEARINGS  
80 9 000006 GENERAL FIXED ASSET ACCOUNT GROUP

| G-L    | G-L ACCOUNT NAME                 | BEGINNING BALANCE |
|--------|----------------------------------|-------------------|
| 27600  | FURNITURE AND EQUIPMENT          |                   |
| 000000 | BALANCE BROUGHT FORWARD          | 1,220.90          |
| 040000 | EXPENSES                         | 295,762.36        |
| 060000 | OPERATING CAPITAL OUTLAY         | 1,068,085.45      |
|        | ** GL 27600 TOTAL                | 1,365,068.71      |
| 27700  | ACC DEPR - FURNITURE & EQUIPMENT |                   |
| 000000 | BALANCE BROUGHT FORWARD          | 1,220.90-         |
| 040000 | EXPENSES                         | 278,439.21-       |
| 060000 | OPERATING CAPITAL OUTLAY         | 774,288.03-       |
|        | ** GL 27700 TOTAL                | 1,053,948.14-     |
| 54900  | COMMITTED FUND BALANCE           |                   |
| 000000 | BALANCE BROUGHT FORWARD          | 311,120.57-       |
|        | *** FUND TOTAL                   | 0.00              |

729700 DIVISION OF ADMINISTRATIVE HEARINGS  
90 9 000002 GENERAL LONG-TERM DEBT ACCOUNT GROUP  
G-L G-L ACCOUNT NAME

| CAT    |  | BEGINNING BALANCE |
|--------|--|-------------------|
| 38600  | CURRENT COMPENSATED ABSENCES LIABILITY |                   |
| 000000 | BALANCE BROUGHT FORWARD                | 401,386.03-       |
| 010000 | SALARIES AND BENEFITS                  | 10,593.88         |
|        | ** GL 38600 TOTAL                      | 390,792.15-       |
| 48600  | COMPENSATED ABSENCES LIABILITY         |                   |
| 000000 | BALANCE BROUGHT FORWARD                | 144,857.37        |
| 010000 | SALARIES AND BENEFITS                  | 1,144,157.48-     |
|        | ** GL 48600 TOTAL                      | 999,300.11-       |
| 54900  | COMMITTED FUND BALANCE                 |                   |
| 000000 | BALANCE BROUGHT FORWARD                | 1,390,092.26      |
|        | *** FUND TOTAL                         | 0.00              |

**DIVISION OF ADMINISTRATIVE HEARINGS**

**SCHEDULE I SERIES**

**OPERATING TRUST FUND**

SCHEDULE I  
TRUST FUNDS AVAILABLE

SUPPORTING NARRATIVE  
COMPUTING DISTRIBUTION OF COST FOR GENERAL MANAGEMENT AND  
ADMINISTRATIVE SERVICES

Methodology:

Identify administrative functions shared by both budget entities - Adjudication of Disputes (DOAH) and Workers' Compensation Appeals (OJCC).

Identify positions performing administrative functions shared by both budget entities.

Identify the costs associated with these administrative functions.

Identify a basis for distributing the costs of the administrative functions to each budget entity.

The following administrative functions are shared by both DOAH and OJCC:

Administration  
Executive Direction  
Finance and Accounting  
Human Resources  
Information Technology  
Planning and Budgeting  
Procurement

Associated costs for these functions are allocated to each budget entity based on:

Administration - Appropriations (33% DOAH, 67% OJCC)  
Executive Direction - Appropriations (33% DOAH, 67% OJCC)  
Finance and Accounting - Appropriations (33% DOAH, 67% OJCC)  
Human Resources - FTE (27% DOAH, 73% OJCC)  
Information Technology - Appropriations (33% DOAH, 67% OJCC)  
Planning and Budgeting - Appropriations (33% DOAH, 67% OJCC)  
Procurement - Appropriations (33% DOAH, 67% OJCC)  
General Revenue Service Charge – Estimated Revenue  
Assessments on Investments – Estimated Investments



SCHEDULE I  
TRUST FUNDS AVAILABLE

FY 2014-2015  
SUPPORTING NARRATIVE  
COMPUTATION OF COST FOR GENERAL MANAGEMENT AND ADMINISTRATIVE SERVICES

| <b>729701 ADJUDICATION OF DISPUTES</b> |                           | <b>33%</b> |                 |                   | <b>HR &amp;</b>   |                     |                  |             |                     |                   |                   |
|--|---------------------------|------------|-----------------|-------------------|-------------------|---------------------|------------------|-------------|---------------------|-------------------|-------------------|
| ADMIN FUNCTION                         | POS TITLE                 | POS#       | INCUMBENT       | SALARY            | BENEFITS          | S/B TOTAL           | EXP PKG          | BONUS       | TOTAL               | DOAH AMT          | OJCC AMT          |
| Administration                         | Admin Svc Dir II-SES      | 2842       | Mustain, L      | \$ 86,200         | \$ 29,824         | \$ 116,024          | \$ 6,605         | \$ -        | \$ 122,629          | \$ 40,468         | \$ 82,161         |
| Administration                         | Admin Assist II-SES       | 3151       | Givens, D       | \$ 42,200         | \$ 13,881         | \$ 56,081           | \$ 6,605         | \$ -        | \$ 62,686           | \$ 20,686         | \$ 42,000         |
| Executive Direction                    | Dir & Chief Judge-DOAH    | 2646       | Cohen, R        | \$ 130,409        | \$ 50,075         | \$ 180,484          | \$ 6,605         | \$ -        | \$ 187,089          | \$ 61,739         | \$ 125,350        |
| Executive Direction                    | Exec Asst I - SES         | 2771       | Sloan, L        | \$ 50,920         | \$ 24,659         | \$ 75,579           | \$ 6,605         | \$ -        | \$ 82,184           | \$ 27,121         | \$ 55,063         |
| Finance & Acct                         | Accountant Supv II-SES    | 2741       | Hockman, Jan    | \$ 47,000         | \$ 6,937          | \$ 53,937           | \$ 6,605         | \$ -        | \$ 60,542           | \$ 19,979         | \$ 40,563         |
| Finance & Acct                         | Admin Assist II-SES       | 3143       | Allbritton, Don | \$ 33,200         | \$ 4,916          | \$ 38,116           | \$ 6,605         | \$ -        | \$ 44,721           | \$ 14,758         | \$ 29,963         |
| Finance & Acct                         | Admin Assist I            | 2816       | Decambra, A     | \$ 29,000         | \$ 11,388         | \$ 40,388           | \$ 5,399         | \$ -        | \$ 45,787           | \$ 15,110         | \$ 30,677         |
| Human Resources                        | Pers Officer I-SES        | 2843       | Simmons, L      | \$ 65,500         | \$ 9,645          | \$ 75,145           | \$ 6,605         | \$ -        | \$ 81,750           | \$ 22,073         | \$ 59,678 *       |
| Information Tech                       | Data Base Admin-SES       | 2845       | Brown, S        | \$ 86,200         | \$ 20,323         | \$ 106,523          | \$ 6,605         | \$ -        | \$ 113,128          | \$ 37,332         | \$ 75,796         |
| Information Tech                       | Dist Comp Sys Analyst-SES | 3412       | Rioux, Scott    | \$ 41,400         | \$ 23,265         | \$ 64,665           | \$ 6,605         | \$ -        | \$ 71,270           | \$ 35,635         | \$ 35,635 *       |
| Information Tech                       | Sys Programmer I          | 2654       | Russell, J      | \$ 53,392         | \$ 23,019         | \$ 76,411           | \$ 6,605         | \$ -        | \$ 83,016           | \$ 41,508         | \$ 41,508 *       |
| Planning & Budget                      | Budget Officer            | 2801       | Wingler, Cyntf  | \$ 76,000         | \$ 28,331         | \$ 104,331          | \$ 6,605         | \$ -        | \$ 110,936          | \$ 36,609         | \$ 74,327         |
| Procurement                            | Purch Agent III-SES       | 2434       | Pla, Gregg      | \$ 44,200         | \$ 15,100         | \$ 59,300           | \$ 6,605         | \$ -        | \$ 65,905           | \$ 21,749         | \$ 44,156         |
| General Revenue Service Charge         |                           |            |                 |                   |                   |                     |                  |             | \$ 70,096           | \$ 50,630         | \$ 19,466         |
| Assessments on Investments             |                           |            |                 |                   |                   |                     |                  |             | \$ 15,387           | \$ 2,163          | \$ 13,224         |
| <b>DOAH TOTALS</b>                     |                           |            |                 | <b>\$ 785,621</b> | <b>\$ 261,363</b> | <b>\$ 1,046,984</b> | <b>\$ 84,659</b> | <b>\$ -</b> | <b>\$ 1,217,126</b> | <b>\$ 447,559</b> | <b>\$ 769,567</b> |

| <b>729702 WORKERS' COMPENSATION APPEALS</b> |                         | <b>67%</b> |             |                   | <b>HR &amp;</b>   |                   |                  |             |                   |                   |                   |
|---|-------------------------|------------|-------------|-------------------|-------------------|-------------------|------------------|-------------|-------------------|-------------------|-------------------|
| ADMIN FUNCTION                              | POS TITLE               | POS#       | INCUMBENT   | SALARY            | BENEFITS          | S/B TOTAL         | EXP PKG          | BONUS       | TOTAL             | OJCC AMT          | DOAH AMT          |
| Finance & Acct                              | Admin Assist III        | 3403       | Wood, Jeff  | \$ 40,700         | \$ 13,663         | \$ 54,363         | \$ 6,605         | \$ -        | \$ 60,968         | \$ 40,849         | \$ 20,119         |
| Finance & Acct                              | Accountant I            | 3408       | Faed, Lula  | \$ 35,708         | \$ 12,932         | \$ 48,640         | \$ 6,605         | \$ -        | \$ 55,245         | \$ 37,014         | \$ 18,231         |
| Finance & Acct                              | Admin Assist II         | 3406       | Vacant      | \$ 31,400         | \$ 19,808         | \$ 51,208         | \$ 6,605         | \$ -        | \$ 57,813         | \$ 38,735         | \$ 19,078         |
| Procurement                                 | Admin Assist II-SES     | 3416       | Pelt, K     | \$ 38,854         | \$ 22,892         | \$ 61,746         | \$ 6,605         | \$ -        | \$ 68,351         | \$ 45,795         | \$ 22,556         |
| Procurement                                 | Accountant II           | 3425       | Roberts, R  | \$ 41,400         | \$ 21,268         | \$ 62,668         | \$ 6,605         | \$ -        | \$ 69,273         | \$ 46,413         | \$ 22,860         |
| Information Tech                            | Staff Asst              | 3463       | Ferrara, A  | \$ 24,883         | \$ 18,857         | \$ 43,740         | \$ 5,399         | \$ -        | \$ 49,139         | \$ 24,570         | \$ 24,570 *       |
| Information Tech                            | Dist Comp Sys Admin-SES | 3422       | Reynolds, W | \$ 58,582         | \$ 25,781         | \$ 84,363         | \$ 6,605         | \$ -        | \$ 90,968         | \$ 60,949         | \$ 30,019         |
| <b>OJCC TOTALS</b>                          |                         |            |             | <b>\$ 271,527</b> | <b>\$ 135,201</b> | <b>\$ 406,728</b> | <b>\$ 45,029</b> | <b>\$ -</b> | <b>\$ 451,757</b> | <b>\$ 294,325</b> | <b>\$ 157,432</b> |

**TOTAL DOAH COST TO BE RECOVERED FROM THE OJCC** **\$ 612,135**

\* Percentages for these employees vary because of their job duties.

SCHEDULE I  
TRUST FUNDS AVAILABLE

SUPPORTING NARRATIVE - SECTION III ADJUSTMENTS  
OPERATING TRUST FUND

Following are descriptions of the adjustments included in the Schedule I, Columns A01 and A02, Section III, of the Division's FY 2014-15 Legislative Budget Request:

**COLUMN A01: ACTUAL PRIOR YEAR - FY 2012-13**

**01 Record September 30, 2012 Operating Reversions - DOAH**

Per FY 2014-15 Legislative Budget Request instructions, the adjustment of \$14,931 is necessary to include September 30, 2012 operating reversions for the Adjudication of Disputes Program. The adjustment has a positive impact on the fund balance.

**02 Record September 30, 2012 Operating Reversions - JCCs**

Per FY 2014-15 Legislative Budget Request instructions, the adjustment of \$17,817 is necessary to include September 30, 2012 operating reversions for the Workers' Compensation Appeals Program. The adjustment has a positive impact on the fund balance.

**03 Close Prior-Year Compensated Absences – DOAH**

Per statewide financial reporting requirements, the adjustment of \$18,824 is necessary to record the closing of prior-year compensated absences for the Adjudication of Disputes Program. The adjustment has a positive impact on the fund balance.

**04 Close Prior-Year Non-Carry Forwards - DOAH**

Per statewide financial reporting requirements, the adjustment of \$1,072 is necessary to record the closing of FY 2011-12 non-certified payables for the Adjudication of Disputes Program. The adjustment has a positive impact on the fund balance.

**05 Close Prior-Year Non-Carry Forwards - JCCs**

Per statewide financial reporting requirements, the adjustment of (\$4,053) is necessary to record the closing of FY 2011-12 non-certified payables for the Workers' Compensation Appeals Program. The adjustment has a negative impact on the fund balance.

**06 Close Prior-Year Certified Forward Encumbrances - DOAH**

Per statewide financial reporting requirements, the adjustment of (\$140,111) is necessary to record the closing of FY 2011-12 certified forward encumbrances for the Adjudication of Disputes Program. The adjustment has a negative impact on the fund balance.

**07 Close Prior-Year Certified Forward Encumbrances - JCCs**

Per statewide financial reporting requirements, the adjustment of (\$95,130) is necessary to record the closing of FY 2011-12 certified forward encumbrances for the Workers' Compensation Appeals Program. The adjustment has a negative impact on the fund balance.

**11 Rounding - To Balance with June 30, 2013 Unreserved Fund Balance - DOAH**

The adjustment of (\$1) is necessary to balance with the June 30, 2013 unreserved fund balance for the Adjudication of Disputes Program.

**12 Rounding - To Balance with June 30, 2013 Unreserved Fund Balance - JCCs**

The adjustment of \$1 is necessary to balance with the June 30, 2013 unreserved fund balance for the Workers' Compensation Appeals Program.

**COLUMN A02: CURRENT YEAR ESTIMATED - FY 2013-14**

**08 Record September 30, 2013 Operating Reversions - DOAH**

Per FY 2014-15 Legislative Budget Request instructions, the adjustment of \$19,915 is necessary to include September 30, 2013 operating reversions for the Adjudication of Disputes Program. The adjustment has a positive impact on the fund balance.

**09 Record September 30, 2013 Operating Reversions - JCCs**

Per FY 2014-15 Legislative Budget Request instructions, the adjustment of \$34,796 is necessary to include September 30, 2013 operating reversions for the Workers' Compensation Appeals Program. The adjustment has a positive impact on the fund balance.

SCHEDULE I  
TRUST FUNDS AVAILABLE

SUPPORTING NARRATIVE  
REVENUE ESTIMATING METHODOLOGIES  
OPERATING TRUST FUND

Following are explanations of methodologies used to develop revenue estimates contained in Columns A02 and A03:

**COLUMN A02: CURRENT YEAR ESTIMATED REVENUES - FY 2013-14**

**Lines 1 – 28: Transfers from State Agencies – Adjudication of Disputes**

These revenues represent transfers from state agencies to the Division of Administrative Hearings (DOAH) to support the Adjudication of Disputes Program. These transfers are appropriated in the FY 2013-14 General Appropriations Act (Chapter 2013-040, Laws of Florida) and total \$6,985,780.

**Line 29: Transfers of Application Fees from the Department of Environmental Protection for Cases Filed Pursuant to Chapter 403, Florida Statutes - Adjudication of Disputes**

Pursuant to Chapter 403, Florida Statutes, the Department of Environmental Protection (DEP) transfers to DOAH a portion of the application fees that it collects in electrical power plant siting, transmission line siting, and natural gas transmission pipeline siting cases. These fees are paid when DEP refers a case to DOAH, and if land use, certification, and other administrative hearings are held. The estimate of \$15,832 was based on average revenue received over the past five years.

**Line 30: Transfer from State Agency – Workers’ Compensation Appeals**

This estimate represents the transfer from the Department of Financial Services to DOAH to support the Workers’ Compensation Appeals – Judges of Compensation Claims Program. This transfer totals \$17,713,558 and covers the operating and nonoperating costs of this program, calculated as follows:

|                     |  |
|---------------------|--|
| \$17,086,285        | Operating budget   |
| + 627,273           | Nonoperating general management and administrative assessment      |
| <u>\$17,713,558</u> | Total estimated transfer from the Department of Financial Services |
| =====               |  |

**Line 31: Sale of Goods and Services to State Agencies – Adjudication of Disputes**

The estimate of \$4,868 represents revenue from: (1) the Florida Legislature for contract (claim bill) cases filed pursuant to Senate Rule 4.81; (2) other state agencies for contract cases filed pursuant to Chapter 120, Florida Statutes; and (3) various state agencies for copies of documents provided by DOAH. This amount is based on collections from the prior fiscal year (FY 2012-13) because caseload and billable hours are projected to remain relatively constant in FY 2013-14.

**Line 33: Sale of Services - Outside State - Adjudication of Disputes**

The estimate of \$555,473 represents revenue from nonstate entities for Administrative Law Judge services, plus travel and video teleconferencing costs. This amount is based on the average collections over the past five fiscal years as well as collections during the first quarter of FY 2013-14.

**Line 34: Sale of Services - Outside State - Workers' Compensation Appeals**

The estimate of \$57,278 represents revenue from nonstate entities for court reporter services provided for preparing records on appeal. Since caseloads are expected to remain consistent, this amount is based on collections from the prior fiscal year (FY 2012-13).

**Line 35: Refunds - Adjudication of Disputes**

The amount of refunds varies from year to year and cannot be predicted; thus, refunds are not carried forward to subsequent fiscal years.

**Line 36: Refunds - Workers' Compensation Appeals**

The amount of refunds varies from year to year and cannot be predicted; thus, refunds are not carried forward to subsequent fiscal years.

**Line 37: Tenant Broker Commission – Workers' Compensation Appeals**

Pursuant to subsections 255.25(3) and 255.249(6), Florida Statutes, DOAH collected third party commissions for tenant broker services in the amount of \$48,494. Approved budget amendment #EOG B0155 provided the budget authority required for DOAH to pay the tenant broker \$48,493.51 in October, 2013.

**Line 38: Reimbursements – Adjudication of Disputes**

The estimate of \$4,294 represents reimbursements to be made to the Adjudication of Disputes Program. This amount is based on collections from the prior fiscal year (FY 2012-13).

**Line 39: Reimbursements – Workers' Compensation Appeals**

The estimate of \$2,899 represents reimbursements to be made to the Workers' Compensation Appeals Program. This amount is based on collections from the prior fiscal year (FY 2012-13).

**Line 40: Interest on Investments - Adjudication of Disputes**

In FY 2012-13, interest earnings totaling \$232,046 represent 1.32% of the total funds invested that year. These earnings are prorated among DOAH's two programs using a formula based on funds available for investing, as well as actual investments made. Using this formula, it is estimated that \$19,947,638 will be invested in FY 2013-14, earning \$263,448, or 1.32%. This program's share of these earnings is estimated at \$77,398 and represents .39% of the total funds invested.

**Line 41: Interest on Investments – Workers' Compensation Appeals**

In FY 2012-13, interest earnings totaling \$232,046 represent 1.32% of the total funds invested that year. These earnings are prorated among DOAH's two programs using a formula based on funds available for investing, as well as actual investments made. Using this formula, it is estimated that \$19,947,638 will be invested in FY 2013-14, earning \$263,448, or 1.32%. This program's share of these earnings is estimated at \$186,050 and represents .93% of the total funds invested.

**COLUMN A03: AGENCY REQUEST – FY 2014-15**

**Lines 1 – 28: Transfers from State Agencies – Adjudication of Disputes**

These revenues represent transfers from state agencies to the Division of Administrative Hearings to support the Adjudication of Disputes Program. The Division’s budget, as adjusted below, is prorated among these agencies based on actual time spent in administrative proceedings by DOAH’s Administrative Law Judges in FY 2012-13. The total amount prorated among the agencies is \$7,251,402 and is calculated as follows:

|                 |  |
|-----------------|--|
| \$8,356,986     | Total FY 2013-14 Legislative Budget Request  |
| ( 560,341)      | Less: Estimated Revenue from Nonstate and State Contract Entities  |
| ( 612,135)      | Less: Estimated Cost For Providing General Management and<br>Administrative Services to the Workers’ Compensation Appeals<br>Program |
| ( 15,832)       | Less: Estimated Revenue from Application Fees for Cases Filed Pursuant<br>to Chapter 403, Florida Statutes                           |
| <u>+ 82,724</u> | Plus: Estimated Nonoperating Cost of State Agency Video<br>Teleconferencing Administrative Proceedings                               |
| \$7,251,402     | Total Amount Prorated Among State Agencies   |
| =====           |  |

**Line 29: Transfers of Application Fees from the Department of Environmental Protection for Cases Filed Pursuant to Chapter 403, Florida Statutes - Adjudication of Disputes**

Pursuant to Chapter 403, Florida Statutes, the Department of Environmental Protection (DEP) transfers to DOAH a portion of the application fees that it collects in electrical power plant siting, transmission line siting, and natural gas transmission pipeline siting cases. These fees are paid when DEP refers a case to DOAH, and if land use, certification, and other administrative hearings are held. The estimate of \$15,832 was based on average revenue received over the past five years.

**Line 30: Transfer from State Agency – Workers’ Compensation Appeals**

This estimate represents the transfer from the Department of Financial Services to DOAH to support the Workers’ Compensation Appeals – Judges of Compensation Claims Program. This transfer totals \$17,894,740 and covers the operating costs of this program, as well as the nonoperating general management and administrative assessment paid to the Adjudication of Disputes Program. It is calculated as follows:

|                  |  |
|------------------|--|
| \$17,282,605     | Operating budget   |
| <u>+ 612,135</u> | Nonoperating general management and administrative assessment      |
| \$17,894,740     | Total estimated transfer from the Department of Financial Services |
| =====            |  |

**Line 31: Sale of Goods and Services to State Agencies – Adjudication of Disputes**

The estimate of \$4,868 represents revenue from: (1) the Florida Legislature for contract (claim bill) cases filed pursuant to Senate Rule 4.81; (2) other state agencies for contract cases filed pursuant to Chapter 120, Florida Statutes; and (3) various state agencies for copies of documents provided by DOAH. This amount is based on collections from the prior fiscal year (FY 2013-14) because caseload and billable hours are projected to remain relatively constant in FY 2014-15.

**Line 33: Sale of Services - Outside State - Adjudication of Disputes**

The estimate of \$555,473 represents revenue from nonstate entities for Administrative Law Judge services, plus travel and video teleconferencing costs. This amount is based on collections from the prior fiscal year (FY 2013-14) because caseload and billable hours are projected to remain relatively constant in FY 2014-15.

**Line 34: Sale of Services - Outside State - Workers' Compensation Appeals**

The estimate of \$57,278 represents revenue from nonstate entities for court reporter services. This amount is based on collections from the prior fiscal year (FY 2013-14) because workload is projected to remain relatively constant in FY 2014-15.

**Line 35: Refunds - Adjudication of Disputes**

The amount of refunds varies from year to year and cannot be predicted; thus, refunds are not carried forward to subsequent fiscal years.

**Line 36: Refunds - Workers' Compensation Appeals**

The amount of refunds varies from year to year and cannot be predicted; thus, refunds are not carried forward to subsequent fiscal years.

**Line 37: Tenant Broker Commission – Workers' Compensation Appeals**

The tenant broker commission totaling \$48,494 received and paid in FY 2013-14 was nonrecurring and thus was not carried forward in FY 2014-15.

**Line 38: Reimbursements – Adjudication of Disputes**

The estimate of \$4,294 represents reimbursements to be made to the Adjudication of Disputes Program. This amount is based on collections from the prior fiscal year (FY 2013-14).

**Line 39: Reimbursements – Workers' Compensation Appeals**

The estimate of \$2,899 represents reimbursements to be made to the Workers' Compensation Appeals Program. This amount is based on collections from the prior fiscal year (FY 2013-14).

**Line 40: Interest on Investments - Adjudication of Disputes**

In FY 2012-13, interest earnings totaling \$232,046 represent 1.32% of the total funds invested that year. These earnings are prorated among DOAH's two programs using a formula based on funds available for investing, as well as actual investments made. Using this formula, it is estimated that \$20,580,073 will be invested in FY 2014-15, earning \$271,800, or 1.32%. This program's share of these earnings is estimated at \$82,016 and represents .40% of the total funds invested.

**Line 41: Interest on Investments – Workers' Compensation Appeals**

In FY 2012-13, interest earnings totaling \$232,046 represent 1.32% of the total funds invested that year. These earnings are prorated among DOAH's two programs using a formula based on funds available for investing, as well as actual investments made. Using this formula, it is estimated that \$20,580,073 will be invested in FY 2013-14, earning \$271,800, or 1.32%. This program's share of these earnings is estimated at \$189,784 and represents .92% of the total funds invested.

SCHEDULE I  
TRUST FUNDS AVAILABLE

SUPPORTING NARRATIVE  
FIVE PERCENT TRUST FUND RESERVE AND  
YEAR-END TRUST FUND BALANCE

The following five percent trust fund reserve calculation is based on the "General Policy Guidelines for Reserving 5 Percent of State Trust Funds" contained in the FY 2014-15 Legislative Budget Request instructions:

|   |                         |
|---|-------------------------|
| Total Revenues for Fiscal Year 2013-14:   | \$25,651,924            |
| Less Assessments from State Agencies for Administrative Law Judge Services                          | (7,006,480)             |
| Less Assessments from Outside Entities for Administrative Law Judge Services                        | ( 555,473)              |
| Less Operating Transfer to Department of Financial Services for Risk Management Insurance           | ( 111,037)              |
| Less Operating Transfer to Department of Management Services for Human Resources Services Contract  | ( 85,781)               |
| Less Pass-Through Tenant Broker Commissions   | ( 48,494)               |
| Less Nonoperating Transfer to Department of Management Services for Video Teleconferencing Hearings | ( 125,000)              |
| Less Nonoperating Assessments on Investments  | ( 15,387)               |
| Less Nonoperating Service Charge to General Revenue   | <u>( 70,096)</u>        |
| <br>Total Revenue Subject to 5% Reserve Calculation   | <br><u>\$17,634,176</u> |
| <br>Multiplied by 5%  | <br><u>X .05</u>        |
| <br>Total 5% Reserve for Operating Trust Fund   | <br><u>\$ 881,709</u>   |

Pursuant to the guidelines, the Adjudication of Disputes program is exempt from the requirement that it set aside a five percent reserve because it is supported by assessments from other state agencies and entities for the provision of administrative law judge services. Therefore, the total reserve of \$881,709 is applied to the Workers' Compensation Appeals program.

This reserve of \$881,709 will reduce the June 30, 2015 available cash balance to \$854,024 for the Workers' Compensation Appeals program. Barring any unforeseen extraordinary emergencies that may arise in FY 2014-15, this balance should be sufficient to support any interim budget amendments that may be necessary that year, especially considering that the Schedule I also includes other nonoperating reserves for this program.

The year-end balance of the Division's Trust Fund does not exceed 50 percent of appropriations in FY 2012-13, FY 2013-14, or FY 2014-15.



**Executive Office of the Governor  
Inter-Agency Transfers Reported on Schedule I  
Agency Name Division of Administrative Hearings**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

**Fund Name and Number :** Operating Trust Fund, Number 729700 20 2 510150

| <b>Transfers In</b><br><small>(Provide Agency and Fund Number Received From)</small>                                 | <b>Transfer In Revenue Category</b>                                | <b>Amount</b><br><b>FY 12-13 (A01)</b> | <b>Amount</b><br><b>FY 13-14 (A02)</b> | <b>Amount</b><br><b>FY 14-15 (A03)</b> | <b>Transfer Out Expenditure Category</b> | <b>Confirmed By/Date</b>  |
|--|--|--|--|--|--|---|
|  | Department of Financial Services<br>Fund Number 430000 20 2 795003 | 001500                                 | 16,829,708.00                          | 17,713,558.00                          | 17,894,740.00                            | 181117  |
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| <b>Transfers Out (Operating and Non-Operating)</b><br><small>(Provide Agency and Fund Number Transferred To)</small> | <b>Transfer Out Expenditure Category</b>                           |  |  |  | <b>Transfer In Revenue Category</b>      | <b>Confirmed By/Date</b>  |
| Department of Management Services<br>Fund Number 720000 60 2 105001  | 181167   | 120,000                                | 125,000.00                             | 125,000.00                             | 001500                                   | Connie Mayo<br>10/3/2013  |
| Department of Financial Services<br>Fund Number 430000 20 2 795003   | 180600   | 112,636.60                             | 221,766.00                             |  | 001500                                   | Karen Towels (A01)<br>9/24/2013<br>Sarah Goodman (A02)<br>10/2/2013 |
|  |  |  |  |  |  |   |
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# SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2014 - 2015

|                             |  |
|-----------------------------|--|
| <b>Department Title:</b>    | DMS/Division of Administrative Hearings                    |
| <b>Trust Fund Title:</b>    | Operating Trust Fund                                       |
| <b>Budget Entity:</b>       | Adjudication of Disputes and Workers' Compensation Appeals |
| <b>LAS/PBS Fund Number:</b> | 2510   |

|   | Balance as of<br>6/30/2013 | SWFS*<br>Adjustments | Adjusted<br>Balance |
|---|----------------------------|----------------------|---------------------|
| <b>Chief Financial Officer's (CFO) Cash Balance</b> | \$282,533.88 (A)           |                      | \$282,533.88        |
| ADD: Other Cash (See Instructions)                  | \$0.00 (B)                 |                      | \$0.00              |
| ADD: Investments                                    | \$2,174,116.36 (C)         |                      | \$2,174,116.36      |
| ADD: Outstanding Accounts Receivable                | \$127,921.33 (D)           | \$0.00               | \$127,921.33        |
| ADD:  | \$0.00 (E)                 |                      | \$0.00              |
| <b>Total Cash plus Accounts Receivable</b>          | \$2,584,571.57 (F)         | \$0.00               | \$2,584,571.57      |
| LESS Allowances for Uncollectibles                  | \$0.00 (G)                 |                      | \$0.00              |
| LESS Approved "A" Certified Forwards                | (\$110,203.22) (H)         |                      | (\$110,203.22)      |
| Approved "B" Certified Forwards                     | (\$187,148.18) (H)         |                      | (\$187,148.18)      |
| Approved "FCO" Certified Forwards                   | \$0.00 (H)                 |                      | \$0.00              |
| LESS: Other Accounts Payable (Nonoperating)         | (\$21,466.00) (I)          |                      | (\$21,466.00)       |
| LESS: _____   | \$0.00 (J)                 |                      | \$0.00              |
| <b>Unreserved Fund Balance, 07/01/13</b>            | \$2,265,754.17 (K)         | \$0.00               | \$2,265,754.17 **   |

Notes:

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

|                             |  |
|-----------------------------|--|
| <b>Budget Period:</b>       | <b>2014 - 2015</b>                             |
| <b>Department Title:</b>    | <u>DMS/Division of Administrative Hearings</u> |
| <b>Trust Fund Title:</b>    | <u>Operating Trust Fund</u>                    |
| <b>LAS/PBS Fund Number:</b> | <u>2510</u>                                    |

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/13**

|  |                           |
|--|---------------------------|
| Total all GLC's 5XXXX for governmental funds;<br>GLC 539XX for proprietary and fiduciary funds | <b>(2,438,337.74)</b> (A) |
|--|---------------------------|

**Subtract Nonspendable Fund Balance (GLC 56XXX)**

|      |     |
|------|-----|
| 0.00 | (B) |
|------|-----|

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

|                                   |      |     |
|-----------------------------------|------|-----|
| SWFS Adjustment # and Description | 0.00 | (C) |
|-----------------------------------|------|-----|

|                                   |      |     |
|-----------------------------------|------|-----|
| SWFS Adjustment # and Description | 0.00 | (C) |
|-----------------------------------|------|-----|

**Add/Subtract Other Adjustment(s):**

|   |            |     |
|---|------------|-----|
| Approved "B" Carry Forward (Encumbrances) per LAS/PBS | 187,148.18 | (D) |
|---|------------|-----|

|  |      |     |
|--|------|-----|
| Approved "C" Carry Forward Total (FCO) per LAS/PBS | 0.00 | (D) |
|--|------|-----|

|                                  |          |     |
|----------------------------------|----------|-----|
| A/P not C/F-Operating Categories | (522.20) | (D) |
|----------------------------------|----------|-----|

|  |             |     |
|--|-------------|-----|
| Current Compensated Absences Liability | (14,287.00) | (D) |
|--|-------------|-----|

|                           |        |     |
|---------------------------|--------|-----|
| Closed Operating Payables | 244.59 | (D) |
|---------------------------|--------|-----|

|                              |      |     |
|------------------------------|------|-----|
| Closed Non-Operating Payable | 0.00 | (D) |
|------------------------------|------|-----|

|  |                       |     |
|--|-----------------------|-----|
| <b>ADJUSTED BEGINNING TRIAL BALANCE:</b> | <b>(2,265,754.17)</b> | (E) |
|--|-----------------------|-----|

|  |                     |     |
|--|---------------------|-----|
| <b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b> | <b>2,265,754.17</b> | (F) |
|--|---------------------|-----|

|                    |             |      |
|--------------------|-------------|------|
| <b>DIFFERENCE:</b> | <b>0.00</b> | (G)* |
|--------------------|-------------|------|

**\*SHOULD EQUAL ZERO.**

**SCHEDULE ID: REQUEST FOR CREATION, RE-CREATION, RETENTION, TERMINATION,  
OR MODIFICATION OF A TRUST FUND**

|   |   |
|---|---|
| Department:   | Division of Administrative Hearings   |
| Fund Name:  | Operating Trust Fund  |
| FLAIR #:*   | 72-2-510  |
| Name<br>Position<br>Telephone No. of Person<br>Completing Form: | Cynthia Wingler<br>Budget Director<br>(850) 488-9675 ext. 112   |
| <b>Type of Action Requested :</b><br><br>(Check one)            | <input type="checkbox"/> <b>Exempt From Termination</b> <input type="checkbox"/> <b>Re-create without modification</b><br><span style="margin-left: 150px;">(last action was initial create)</span><br><br><input checked="" type="checkbox"/> <b>Retain without modification</b> <input type="checkbox"/> <b>Re-create/Retain with modification</b><br><span style="margin-left: 150px;">(last action was re-create)</span><br><br><input type="checkbox"/> <b>Create New Fund</b> <input type="checkbox"/> <b>Terminate Existing Fund</b> |

\* Enter ONLY the six-digit code [Department (XX) - State Code (2) - and Fund (XXX)]. Not applicable for requests to **Create** trust fund.

For **All Trust Funds** scheduled for review this year, answer questions 1-6.

|   |  |   |
|---|--|---|
| 1 | Cite the statutory authority for the trust fund (Florida Statutes or, if none, Laws of Florida). Give the statutory purpose, if stated, for the trust fund.          | Sections 120.65, 440.25, 403.518, 403.5365, 403.9421, 552.40, and 766.305, Florida Statutes. Chapters 2001-06, 2006-79, and 2013-40, Laws of Florida (LOF). Chapter 2001-06, LOF, states that the Legislature found this trust fund "continues to meet an important public purpose." Pursuant to Chapter 2006-79, LOF, effective July 1, 2007, the Administrative Trust Fund was renamed the Operating Trust Fund. The Operating Trust Fund was retained in 2010.   |
| 2 | List the specific sources of receipts to the trust fund and the statutory references for those receipts.   | <u>Workers' Compensation Administration Trust Fund:</u> Subsection 440.45(1)(a), F.S.; <u>State Agency Transfers:</u> Chapter 2013-40, LOF.; <u>Reimbursements by Contract Entities:</u> Subsection 120.65(11), F.S.; <u>Interest Income on Investments:</u> Subsection 17.61(3), F.S.; <u>Application Fees, Electrical Power Plant and Transmission Line Siting Cases:</u> Subsections 403.518(2) through 403.518(5) and 403.5365(1), F.S.; <u>Application Fees, Natural Gas Transmission Pipeline Siting Cases:</u> Subsection 403.9421(5), F.S.; <u>Filing Fees, Construction Materials Mining Cases:</u> Subsection 552.40(11), F.S.; <u>Filing Fees, NICA Cases:</u> Subsection 766.305(2), F.S. |
| 3 | If state or federal law requires or prohibits specific expenditures from the trust fund, list the requirements or prohibitions and the statutory citations for them. | There are no statutory requirements or prohibitions related to specific expenditures from this trust fund.  |
| 4 | If any source of receipts is federal, describe any restrictions on those receipts that are inconsistent with how the state does business.                            | There is no federal source of receipts.   |
| 5 | If this trust fund could be combined with other agency trust funds that accomplish a similar purpose, list those trust funds.  | NA. The Division of Administrative Hearings has only one trust fund, the Operating Trust Fund.  |
| 6 | If General Revenue funding supports the same programs or activities that the trust fund supports, provide a justification.   | The Division's two programs are fully supported by its Operating Trust Fund.  |

For Trust Funds that the agency believes are **Exempt from Termination** answer question 7.

|   |  |    |
|---|--|----|
| 7 | If this trust fund is exempt from termination according to Article III, section 19(f)(3) of the <i>Florida Constitution</i> , list the specific exemptions that apply. | NA |
|---|--|----|

For Trust Funds that the agency recommends should be **Re-created/Retained with or without modification** answer questions 8 and 9 and attach draft legislation as requested.

|   |   |   |
|---|---|---|
| 8 | Give the specific reasons that continuation (re-creation after initial creation or retention after subsequent re-creation) of this trust fund is necessary. List agency activities (based on the activity detail report) supported by the trust fund. | Retaining this trust fund without modification is necessary because it is the sole support for the Division's two programs: Adjudication of Disputes and Workers' Compensation Appeals. The activities supported by this trust fund include: Conduct Administrative Hearings and Proceedings, Adjudicate and Hear Workers' Compensation Disputes, and Facilitate Mediation of Workers' Compensation Disputes. The following administrative support activities are rolled into the Division's two operational programs: Executive Direction, Administration, Planning and Budgeting, Finance and Accounting, Personnel/Human Resource Services, and Procurement. |
| 9 | Describe any modifications the agency is requesting when this fund is re-created/retained. Attach draft legislation to accomplish the requested change.   | NA  |

For Trust Funds that the agency recommends should be **Terminated** answer question 10 and attach draft legislation as requested.

|    |   |    |
|----|---|----|
| 10 | Explain how the current cash balance and all current receipts of the trust fund will be distributed. Attach draft legislation that removes reference to the trust fund from the statutes. | NA |
|----|---|----|

For **New** Trust Funds that the agency recommends should be **Created** answer questions 11-13 and attach draft legislation as requested.

|    |  |    |
|----|--|----|
| 11 | Describe the purpose of the trust fund and identify its revenue sources. Attach draft legislation that meets the requirements of section 215.3207, <i>Florida Statutes</i> . | NA |
| 12 | Describe the specific impact on any other trust fund or the General Revenue Fund from the creation of this new trust fund.   | NA |
| 13 | Describe the period of time for which this new trust fund will be needed, or the circumstances under which it will no longer be needed.                                      | NA |