

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				36250C0
EXPENSES				040000
GENERAL REVENUE FUND -STATE	227			1000 1
ADMINISTRATIVE TRUST FUND -STATE	10,600	10,600		2021 1
TOTAL APPRO.....	10,827	10,600		
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
ADMINISTRATIVE TRUST FUND -STATE	86,640	86,640		2021 1
TOTAL: E-MAIL SERVICE MIGRATION FROM				36250C0
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				
TOTAL ISSUE.....	97,467	97,240		

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

The Department of Management Services requests a nonrecurring increase of \$118,020 for migrating the department's e-mail from the Southwood Shared Resource Center (SSRC) and moving to Office 365. This issue includes an annual recurring savings of \$22,313 and costs avoided of approximately \$28,000 by migrating to Office 365, allowing for a less than three year return on investment. Costs avoided include the anticipated increase to the Microsoft enterprise agreement and reduced hosting needs at the Southwood Shared Resource Center (SSRC). To implement this change the transfer of budget authority from the Data Processing category to the Expenses category is necessary. Office 365 eliminates the need to establish a costly Disaster Recovery service. Office 365 also includes SharePoint (collaboration and content management) and Lync (unified communications) administration, eliminating the need for the Department to invest in additional training and resources for this administration.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
TOTAL: GOVERNMENTAL OPERATIONS				<u>1601.00.00.00</u>
BY FUND TYPE				
GENERAL REVENUE FUND	227			1000
TRUST FUNDS	97,240	97,240		2000
	-----	-----	-----	
TOTAL PROG COMP.....	97,467	97,240		
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	4,894,353			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	150,898			1000 1
ADMINISTRATIVE TRUST FUND -STATE	6,354,771			2021 1
COMMUNICATIONS WKG CAP TF -STATE	1,220			2105 1
TOTAL POSITIONS.....	79.00			
TOTAL APPRO.....	6,506,889			
=====				
OTHER PERSONAL SERVICES				030000
ADMINISTRATIVE TRUST FUND -STATE	38,329			2021 1
=====				
EXPENSES				040000
GENERAL REVENUE FUND -STATE	41,497			1000 1
ADMINISTRATIVE TRUST FUND -STATE	693,683			2021 1
TOTAL APPRO.....	735,180			
=====				
OPERATING CAPITAL OUTLAY				060000
ADMINISTRATIVE TRUST FUND -STATE	9,688			2021 1
=====				
SPECIAL CATEGORIES				100000
TRANS TO DIV ADM HEARINGS				100565
ADMINISTRATIVE TRUST FUND -STATE	14,497			2021 1
=====				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND -STATE	81,800			1000 1
ADMINISTRATIVE TRUST FUND -STATE	106,600			2021 1
OPERATING TRUST FUND -STATE	50,000			2510 1
TOTAL APPRO.....	238,400			
MAIL SERVICES				101089
ADMINISTRATIVE TRUST FUND -STATE	113,424			2021 1
RISK MANAGEMENT INSURANCE				103241
GENERAL REVENUE FUND -STATE	301			1000 1
ADMINISTRATIVE TRUST FUND -STATE	111,758			2021 1
TOTAL APPRO.....	112,059			
CONTRACTED LEGAL SERVICES				103884
ADMINISTRATIVE TRUST FUND -STATE	1,150,000			2021 1
LEASE/PURCHASE/EQUIPMENT				105281
ADMINISTRATIVE TRUST FUND -STATE	12,427			2021 1
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -STATE	735			1000 1
ADMINISTRATIVE TRUST FUND -STATE	31,282			2021 1
TOTAL APPRO.....	32,017			

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
GENERAL REVENUE FUND -STATE	20,084			1000 1
ADMINISTRATIVE TRUST FUND -STATE	209,467			2021 1
COMMUNICATIONS WKG CAP TF -STATE	1,907			2105 1
TOTAL APPRO.....	231,458			
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL POSITIONS.....	79.00			
TOTAL ISSUE.....	9,194,368			
TOTAL SALARY RATE.....	4,894,353			
CASUALTY INSURANCE PREMIUM				
ADJUSTMENT				1001090
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
GENERAL REVENUE FUND -STATE	227-			1000 1
ADMINISTRATIVE TRUST FUND -STATE	84,122-			2021 1
TOTAL APPRO.....	84,349-			
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
GENERAL REVENUE FUND -STATE	1			1000 1
ADMINISTRATIVE TRUST FUND -STATE	14			2021 1
TOTAL APPRO.....	15			
TOTAL: CASUALTY INSURANCE PREMIUM				1001090
ADJUSTMENT				
TOTAL ISSUE.....	84,334-			

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: ADMINISTRATION PGM							72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							72010100
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASES FOR FY 2013-14 -							1001290
STATEWIDE - EFFECTIVE 10/1/2013							000000
SALARY RATE							
SALARY RATE.....		80,266					
		=====		=====		=====	
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		1,776					1000 1
ADMINISTRATIVE TRUST FUND -STATE		68,245					2021 1
		-----		-----		-----	
TOTAL APPRO.....		70,021					
		=====		=====		=====	
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		78					1000 1
ADMINISTRATIVE TRUST FUND -STATE		748					2021 1
COMMUNICATIONS WKG CAP TF -STATE		6					2105 1
		-----		-----		-----	
TOTAL APPRO.....		832					
		=====		=====		=====	
TOTAL: SALARY INCREASES FOR FY 2013-14 -							1001290
STATEWIDE - EFFECTIVE 10/1/2013							
TOTAL ISSUE.....		70,853					
TOTAL SALARY RATE.....		80,266					
		=====		=====		=====	
FLORIDA RETIREMENT SYSTEM							1001310
ADJUSTMENT FOR FISCAL YEAR 2013-14							010000
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
SALARIES AND BENEFITS							
GENERAL REVENUE FUND -STATE		4,614					1000 1
ADMINISTRATIVE TRUST FUND -STATE		192,572					2021 1
		-----		-----		-----	
TOTAL APPRO.....		197,186					
		=====		=====		=====	

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: ADMINISTRATION PGM							72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							72010100
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001310
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		90					1000 1
ADMINISTRATIVE TRUST FUND -STATE		941					2021 1
COMMUNICATIONS WKG CAP TF -STATE		9					2105 1
TOTAL APPRO.....		1,040					
TOTAL: FLORIDA RETIREMENT SYSTEM							1001310
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		198,226					
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2013-14							1001320
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		102					1000 1
ADMINISTRATIVE TRUST FUND -STATE		4,242					2021 1
TOTAL APPRO.....		4,344					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		4					1000 1
ADMINISTRATIVE TRUST FUND -STATE		38					2021 1
TOTAL APPRO.....		42					
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES							1001320
FOR FY 2013-14							
TOTAL ISSUE.....		4,386					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: ADMINISTRATION PGM							72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							72010100
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
STATE HEALTH INSURANCE ADJUSTMENTS							
FY 2013-14 - EFFECTIVE 3/1/2014							1001330
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		709					1000 1
ADMINISTRATIVE TRUST FUND -STATE		29,572					2021 1
TOTAL APPRO.....		30,281					
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		28					1000 1
ADMINISTRATIVE TRUST FUND -STATE		288					2021 1
COMMUNICATIONS WKG CAP TF -STATE		3					2105 1
TOTAL APPRO.....		319					
=====							
TOTAL: STATE HEALTH INSURANCE ADJUSTMENTS							1001330
FY 2013-14 - EFFECTIVE 3/1/2014							
TOTAL ISSUE.....		30,600					
=====							
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		24-					1000 1
ADMINISTRATIVE TRUST FUND -STATE		1,708-					2021 1
TOTAL APPRO.....		1,732-					
=====							



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER CONTRACTED LEGAL SERVICES				
TO OTHER PERSONAL SERVICES (OPS) -				
DEDUCT				2003530
SPECIAL CATEGORIES				100000
CONTRACTED LEGAL SERVICES				103884
ADMINISTRATIVE TRUST FUND -STATE	8,000-			2021 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Issue Summary: The Executive Direction/Support Services team requests a recurring transfer of \$8,000 in budget from the Contracted Legal Services appropriation category to the Other Personal Services (OPS) appropriation category.

This transfer is necessary to fund the Office of the General Counsel's Public Records Efficiency Program. The Office of the General Counsel is the custodian of all public records request for the Department of Management Services. To assist with these duties the Office of the General Counsel hires OPS on-call attorneys to review and redact agency records in response to the growing number of public records requests requiring an extensive use of the agency's resources. This funding ensures that the Program will be able to rapidly respond to record requests in the first stages of litigation without disrupting internal operations.

During Fiscal Year 2012-13, the Program managed nineteen projects totaling 405.50 hours. While the Department has recouped the total amount expended for OPS labor through reimbursements by the record requestors, the recouped costs is deposited into the Administrative Trust Fund and cannot be reallocated to pay the hourly wages without additional budget authority. To fund this program, a five percent transfer (EOG #7119) was requested and approved during Fiscal Year 2012-13.

FISCAL INFORMATION: The Secretary's budget request includes a transfer of \$8,000 from the Contracted Legal Services to the Other Personal Services appropriation category in order to fully fund the Public Records Efficiency Program within the Office of the General Counsel.

Administrative Trust Fund (2021)

Special Categories: Contracted Legal Services (103884) (\$8,000) FSI=1  
 =====

Administrative Trust Fund (2021)

Special Categories: Other Personal Services (030000) \$8,000 FSI=1  
 =====

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER CONTRACTED LEGAL SERVICES				
TO OTHER PERSONAL SERVICES (OPS) -				
ADD				2003540
OTHER PERSONAL SERVICES				030000
ADMINISTRATIVE TRUST FUND -STATE		8,000		2021 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Issue Summary: The Executive Direction/Support Services team requests a recurring transfer of \$8,000 in budget from the Contracted Legal Services appropriation category to the Other Personal Services (OPS) appropriation category.

This transfer is necessary to fund the Office of the General Counsel's Public Records Efficiency Program. The Office of the General Counsel is the custodian of all public records request for the Department of Management Services. To assist with these duties the Office of the General Counsel hires OPS on-call attorneys to review and redact agency records in response to the growing number of public records requests requiring an extensive use of the agency's resources. This funding ensures that the Program will be able to rapidly respond to record requests in the first stages of litigation without disrupting internal operations.

During Fiscal Year 2012-13, the Program managed nineteen projects totaling 405.50 hours. While the Department has recouped the total amount expended for OPS labor through reimbursements by the record requestors, the recouped costs is deposited into the Administrative Trust Fund and cannot be reallocated to pay the hourly wages without additional budget authority. To fund this program, a five percent transfer (EOG #7119) was requested and approved during Fiscal Year 2012-13.

FISCAL INFORMATION: The Secretary's Budget Recommendation includes a transfer of \$8,000 from the Contracted Legal Services to the Other Personal Services appropriation category in order to fully fund the Public Records Efficiency Program within the Office of the General Counsel.

Administrative Trust Fund (2021)

Special Categories: Contracted Legal Services (103884)      -\$8,000      FSI=1  
 =====

Administrative Trust Fund (2021)

Special Categories: Other Personal Services (030000)      \$8,000      FSI=1  
 =====

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	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: ADMINISTRATION PGM							72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							72010100
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
ENHANCED PROCUREMENT CONTRACTING							2103087
PREPARATION AND REVIEW							040000
EXPENSES							
ADMINISTRATIVE TRUST FUND -STATE		22,356-					2021 1
=====							
ANNUALIZATION OF ADMINISTERED							26A0000
FUNDS APPROPRIATIONS							
ANNUALIZATION OF SALARY INCREASES							26A1290
FOR FY 2013-14 - STATEWIDE - THREE							010000
MONTHS ANNUALIZATION							
SALARIES AND BENEFITS							
GENERAL REVENUE FUND -STATE		592					1000 1
ADMINISTRATIVE TRUST FUND -STATE		24,706					2021 1
TOTAL APPRO.....		25,298					
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		26					1000 1
ADMINISTRATIVE TRUST FUND -STATE		271					2021 1
COMMUNICATIONS WKG CAP TF -STATE		2					2105 1
TOTAL APPRO.....		299					
=====							
TOTAL: ANNUALIZATION OF SALARY INCREASES							26A1290
FOR FY 2013-14 - STATEWIDE - THREE							
MONTHS ANNUALIZATION							
TOTAL ISSUE.....		25,597					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ANNUALIZATION OF ADMINISTERED				
FUNDS APPROPRIATIONS				26A0000
ANNUALIZATION OF STATE HEALTH				
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				26A1330
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE		1,418		1000 1
ADMINISTRATIVE TRUST FUND -STATE		59,144		2021 1
TOTAL APPRO.....		60,562		
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
GENERAL REVENUE FUND -STATE		56		1000 1
ADMINISTRATIVE TRUST FUND -STATE		576		2021 1
COMMUNICATIONS WKG CAP TF -STATE		6		2105 1
TOTAL APPRO.....		638		
TOTAL: ANNUALIZATION OF STATE HEALTH				26A1330
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				
TOTAL ISSUE.....		61,200		
FUND SHIFT				3400000
TRANSFER FUNDING FROM THE				
COMMUNICATIONS WORKING CAPITAL				
TRUST FUND TO GENERAL REVENUE FUND				
- DEDUCT				3403550
SALARIES AND BENEFITS				010000
COMMUNICATIONS WKG CAP TF -STATE		1,220-		2105 1

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
FUND SHIFT				3400000
TRANSFER FUNDING FROM THE				
COMMUNICATIONS WORKING CAPITAL				
TRUST FUND TO GENERAL REVENUE FUND				
- DEDUCT				3403550
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
COMMUNICATIONS WKG CAP TF -STATE	1,933-			2105 1
TOTAL: TRANSFER FUNDING FROM THE				3403550
COMMUNICATIONS WORKING CAPITAL				
TRUST FUND TO GENERAL REVENUE FUND				
- DEDUCT				
TOTAL ISSUE.....	3,153-			

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Issue Summary: The Executive Direction/Support Services team requests a fund shift of \$3,153 in budget authority from the Communications Working Capital Trust Fund to the General Revenue Fund.

During the 2012-13 legislative session, all budget authority within the Executive Directions/Support Services pertaining to the MyFlorida.com Portal services was fund shifted from the Communications Working Capital Trust Fund to the General Revenue Fund with an exception to \$3,153 that was inadvertently left within the Communications Working Capital Trust Fund.

In order to align the budget authority as it was intended the Executive Direction/Support Services team is requesting a fund shift of \$3,153 from the Communications Working Capital Trust Fund to the General Revenue Fund.

FISCAL INFORMATION: The Secretary's budget request includes a fund shift of \$3,153 from the Communications Working Capital Trust Fund to the General Revenue Fund for Fiscal Year 2014-15.

Communications Working Capital Trust Fund (2105)

Salaries and Benefits (010000) (\$1,220) FSI=1  
 =====

General Revenue Fund (1000)

Salaries and Benefits (010000) \$1,220 FSI=1  
 =====

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
FUND SHIFT						3400000
TRANSFER FUNDING FROM THE						
COMMUNICATIONS WORKING CAPITAL						
TRUST FUND TO GENERAL REVENUE FUND						
- DEDUCT						3403550

Communications Working Capital Trust Fund (2105)  
 Data Processing (210021) (\$1,933) FSI=1  
 =====

General Revenue Fund (1000)  
 Data Processing (210021) \$1,933 FSI=1  
 =====

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POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
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A03 - AGY REQUEST FY 2014-15

CHANGES TO CURRENTLY AUTHORIZED POSITIONS

OTHER SALARY AMOUNT

2105 COMMUNICATIONS WKG CAP TF						1,220-
						-----
						1,220-
						=====

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
FUND SHIFT				3400000
TRANSFER FUNDING FROM THE				
COMMUNICATIONS WORKING CAPITAL				
TRUST FUND TO GENERAL REVENUE FUND				
- ADD				3403560
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	1,220			1000 1
=====				
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
GENERAL REVENUE FUND -STATE	1,933			1000 1
=====				
TOTAL: TRANSFER FUNDING FROM THE				3403560
COMMUNICATIONS WORKING CAPITAL				
TRUST FUND TO GENERAL REVENUE FUND				
- ADD				
TOTAL ISSUE.....	3,153			
=====				

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Issue Summary: The Executive Direction/Support Services team requests a fund shift of \$3,153 in budget authority from the Communications Working Capital Trust Fund to the General Revenue Fund.

During the 2012-13 legislative session, all budget authority within the Executive Directions/Support Services pertaining to the MyFlorida.com Portal services was fund shifted from the Communications Working Capital Trust Fund to the General Revenue Fund with an exception to \$3,153 that was inadvertently left within the Communications Working Capital Trust Fund.

In order to align the budget authority as it was intended the Executive Direction/Support Services team is requesting a fund shift of \$3,153 from the Communications Working Capital Trust Fund to the General Revenue Fund.

FISCAL INFORMATION: The Secretary's budget request includes a fund shift of \$3,153 from the Communications Working Capital Trust Fund to the General Revenue Fund for Fiscal Year 2014-15.

Communications Working Capital Trust Fund (2105)

Salaries and Benefits (010000)

(\$1,220) FSI=1  
 =====

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
FUND SHIFT						3400000
TRANSFER FUNDING FROM THE						
COMMUNICATIONS WORKING CAPITAL						
TRUST FUND TO GENERAL REVENUE FUND						
- ADD						3403560

General Revenue Fund (1000)  
 Salaries and Benefits (010000) \$1,220 FSI=1  
 =====

Communications Working Capital Trust Fund (2105)  
 Data Processing (210021) (\$1,933) FSI=1  
 =====

General Revenue Fund (1000)  
 Data Processing (210021) \$1,933 FSI=1  
 =====

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POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
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A03 - AGY REQUEST FY 2014-15

CHANGES TO CURRENTLY AUTHORIZED POSITIONS

OTHER SALARY AMOUNT

1000 GENERAL REVENUE FUND						1,220
						-----
						1,220
						=====

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	COL A03 AGY REQUEST FY 2014-15 POS	COL A04 AGY REQ N/R FY 2014-15 POS	COL A05 AG REQ ANZ FY 2014-15 POS	AMOUNT	AMOUNT	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: ADMINISTRATION PGM							72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							72010100
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY							3620000
E-MAIL SERVICE MIGRATION FROM							
SOUTHWOOD SHARED RESOURCE CENTER							
(SSRC) TO OFFICE 365							36250C0
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		283-					1000 1
ADMINISTRATIVE TRUST FUND -STATE		32,027	20,780				2021 1
TOTAL APPRO.....		31,744	20,780				

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

The Department of Management Services requests a nonrecurring increase of \$118,020 for migrating the department's e-mail from the Southwood Shared Resource Center (SSRC) and moving to Office 365. This issue includes an annual recurring savings of \$22,313 and costs avoided of approximately \$28,000 by migrating to Office 365, allowing for a less than three year return on investment. Costs avoided include the anticipated increase to the Microsoft enterprise agreement and reduced hosting needs at the Southwood Shared Resource Center (SSRC). To implement this change the transfer of budget authority from the Data Processing category to the Expenses category is necessary. Office 365 eliminates the need to establish a costly Disaster Recovery service. Office 365 also includes SharePoint (collaboration and content management) and Lync (unified communications) administration, eliminating the need for the Department to invest in additional training and resources for this administration.

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TOTAL: EXEC LEADERSHIP/SUPPRT SVC							<u>1602.00.00.00</u>
BY FUND TYPE							
GENERAL REVENUE FUND		307,428					1000
TRUST FUNDS		9,201,124	20,780				2000
TOTAL POSITIONS.....	79.00						
TOTAL PROG COMP.....		9,508,552	20,780				
TOTAL SALARY RATE.....		4,974,619					
TOTAL: EXECUTIVE DIR/SUPPORT SVCS							72010100
BY FUND TYPE							
GENERAL REVENUE FUND		307,655					1000
TRUST FUNDS		9,298,364	118,020				2000
TOTAL POSITIONS.....	79.00						
TOTAL BUREAU.....		9,606,019	118,020				
TOTAL SALARY RATE.....		4,974,619					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: ADMINISTRATION PGM							72010000
STATE EMPLOYEE LEASING							72010300
GOV OPERATIONS/SUPPORT							16
GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	110,210						
=====							
SALARIES AND BENEFITS							010000
ADMINISTRATIVE TRUST FUND -STATE	2.00	228,315					2021 1
=====							
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
ADMINISTRATIVE TRUST FUND -STATE		802					2021 1
=====							
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	2.00						
TOTAL ISSUE.....		229,117					
TOTAL SALARY RATE.....	110,210						
=====							
SALARY INCREASES FOR FY 2013-14 - STATEWIDE - EFFECTIVE 10/1/2013							1001290
SALARY RATE							000000
SALARY RATE.....	2,208						
=====							
SALARIES AND BENEFITS							010000
ADMINISTRATIVE TRUST FUND -STATE		1,899					2021 1
=====							
TOTAL: SALARY INCREASES FOR FY 2013-14 - STATEWIDE - EFFECTIVE 10/1/2013							1001290
TOTAL ISSUE.....		1,899					
TOTAL SALARY RATE.....	2,208						
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: ADMINISTRATION PGM							72010000
STATE EMPLOYEE LEASING							72010300
GOV OPERATIONS/SUPPORT							16
GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001310
SALARIES AND BENEFITS							010000
ADMINISTRATIVE TRUST FUND -STATE		1,541					2021 1
=====							
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2013-14							1001320
SALARIES AND BENEFITS							010000
ADMINISTRATIVE TRUST FUND -STATE		83					2021 1
=====							
STATE HEALTH INSURANCE ADJUSTMENTS							
FY 2013-14 - EFFECTIVE 3/1/2014							1001330
SALARIES AND BENEFITS							010000
ADMINISTRATIVE TRUST FUND -STATE		835					2021 1
=====							
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
ADMINISTRATIVE TRUST FUND -STATE		44-					2021 1
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
STATE EMPLOYEE LEASING				72010300
GOV OPERATIONS/SUPPORT				16
GOVERNMENTAL OPERATIONS				1601.00.00.00
ANNUALIZATION OF ADMINISTERED				
FUNDS APPROPRIATIONS				26A0000
ANNUALIZATION OF SALARY INCREASES				
FOR FY 2013-14 - STATEWIDE - THREE				
MONTHS ANNUALIZATION				26A1290
SALARIES AND BENEFITS				010000
ADMINISTRATIVE TRUST FUND -STATE		687		2021 1
=====		=====		=====
ANNUALIZATION OF STATE HEALTH				
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				26A1330
SALARIES AND BENEFITS				010000
ADMINISTRATIVE TRUST FUND -STATE		1,670		2021 1
=====		=====		=====
STATE FUNDING REDUCTIONS				3300000
ELIMINATE VACANT POSITIONS - STATE				
EMPLOYEE LEASING				3300580
SALARY RATE				000000
SALARY RATE.....		50,251-		
=====		=====		=====
SALARIES AND BENEFITS				010000
ADMINISTRATIVE TRUST FUND -STATE		68,775-		2021 1
=====		=====		=====
TOTAL: ELIMINATE VACANT POSITIONS - STATE				3300580
EMPLOYEE LEASING				
TOTAL POSITIONS.....		1.00-		
TOTAL ISSUE.....		68,775-		
TOTAL SALARY RATE.....		50,251-		
=====		=====		=====

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Issue Summary: The State Employee Leasing program proposes a recurring reduction of 51,936 in rate and \$68,775 in Salaries and Benefits as a result of the leased employee position within the Black Business Investment Board becoming vacant.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>STATE EMPLOYEE LEASING</u>				72010300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS				3300000
ELIMINATE VACANT POSITIONS - STATE				
EMPLOYEE LEASING				3300580

Chapter 2007-157, Laws of Florida created the Florida Black Business Investment Board as an instrumentality within the Office of Tourism, Trade and Economic Development to assist in the development and expansion of black business enterprises. Furthermore, it directed the Department of Management Services to enter into an employee lease agreement with the Florida Black Business Investment Board (Corporation) and required that an employee of the board, as of June 30, 2002, retain her status as a state employee until such time as the employee voluntarily or involuntarily terminates her status with the Corporation.

The only employee eligible for this lease agreement with the Corporation resigned from her positions as an Operations and Maintenance Consultant II effective May 20, 2013; thereby, concluding the employee lease agreement between the Department of Management Services and the Florida Black Business Investment Board (Corporation).

FISCAL INFORMATION: The Secretary's budget request includes a reduction of 51,936 in rate and \$68,775 in Salaries and Benefits for Fiscal Year 2014-15 as a result of the leased employee position within the Florida Black Business Investment Board becoming vacant.

Administrative Trust Fund (2021)  
 Rate (50,251)  
 Position (1)  
 Salaries and Benefits (010000) (\$68,775) FSI=1  
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POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2014-15							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
2236 GOVERNMENT OPERATIONS CONSULTANT II							
C1006 001	1.00-	50,251-		18,524-	68,775-	0.00	68,775-

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>STATE EMPLOYEE LEASING</u>						72010300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS						3300000
ELIMINATE VACANT POSITIONS - STATE						
EMPLOYEE LEASING						3300580

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2014-15						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
TOTALS FOR ISSUE BY FUND						
2021 ADMINISTRATIVE TRUST FUND						68,775-
1.00-	50,251-		18,524-	68,775-		68,775-

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TOTAL: GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
BY FUND TYPE						
TRUST FUNDS.....	1.00	167,013				2000
SALARY RATE.....	62,167					

=====

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	9,270,775						
=====							
SALARIES AND BENEFITS							010000
SUPERVISION TRUST FUND -STATE	281.00						
	12,942,721						2696 1
=====							
OTHER PERSONAL SERVICES							030000
SUPERVISION TRUST FUND -STATE	517,000						2696 1
=====							
EXPENSES							040000
SUPERVISION TRUST FUND -STATE	4,502,810						2696 1
=====							
OPERATING CAPITAL OUTLAY							060000
SUPERVISION TRUST FUND -STATE	73,727						2696 1
=====							
SPECIAL CATEGORIES							100000
TR/FDLE-CAPITOL POLICE							100661
SUPERVISION TRUST FUND -STATE	5,937,982						2696 1
=====							
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -STATE	1,733,343						1000 1
SUPERVISION TRUST FUND -STATE	8,895,794						2696 1
-----							
TOTAL APPRO.....	10,629,137						
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
DMS/FACILITIES SECURITY							100854
SUPERVISION TRUST FUND -STATE		1,148,387					2696 1
=====							
INTERIOR REFURBISH / LEASE							100857
SUPERVISION TRUST FUND -STATE		1,406,157					2696 1
=====							
MASTER LEASE TI FUNDS							101209
OPERATING TRUST FUND -STATE		1,535,738					2510 1
=====							
RISK MANAGEMENT INSURANCE							103241
SUPERVISION TRUST FUND -STATE		394,386					2696 1
=====							
STATE UTILITY PAYMENTS							103647
SUPERVISION TRUST FUND -STATE		19,348,977					2696 1
=====							
POOL SPACE RECONFIGURATION							103648
SUPERVISION TRUST FUND -STATE		4,371,679					2696 1
=====							
DEFERRED-PAY COM CONTRACTS							105280
SUPERVISION TRUST FUND -STATE		1,657,550					2696 1
=====							
LEASE/PURCHASE/EQUIPMENT							105281
SUPERVISION TRUST FUND -STATE		82,261					2696 1
=====							



	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
SUPERVISION TRUST FUND -STATE		91,737					2696 1
=====							
CAPITOL REPAIRS							108900
SUPERVISION TRUST FUND -STATE		50,000					2696 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
SUPERVISION TRUST FUND -STATE		70,759					2696 1
=====							
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	281.00						
TOTAL ISSUE.....	64,761,008						
TOTAL SALARY RATE.....	9,270,775						
=====							
CASUALTY INSURANCE PREMIUM							1001090
ADJUSTMENT							100000
SPECIAL CATEGORIES							100661
TR/FDLE-CAPITOL POLICE							
SUPERVISION TRUST FUND -STATE		22,729-					2696 1
=====							
RISK MANAGEMENT INSURANCE							103241
SUPERVISION TRUST FUND -STATE		129,506-					2696 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
SUPERVISION TRUST FUND -STATE		5					2696 1
=====							

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
TOTAL: CASUALTY INSURANCE PREMIUM							1001090
ADJUSTMENT							
TOTAL ISSUE.....		152,230-					
=====							
SALARY INCREASES FOR FY 2013-14 -							
LAW ENFORCEMENT - EFFECTIVE							
7/1/2013							1001260
SPECIAL CATEGORIES							100000
TR/FDLE-CAPITOL POLICE							100661
SUPERVISION TRUST FUND -STATE		136,572					2696 1
=====							
SALARY INCREASES FOR FY 2013-14 -							
STATEWIDE - EFFECTIVE 10/1/2013							1001290
SALARY RATE							000000
SALARY RATE.....		340,207					
=====							
SALARIES AND BENEFITS							010000
SUPERVISION TRUST FUND -STATE		294,200					2696 1
=====							
SPECIAL CATEGORIES							100000
TR/FDLE-CAPITOL POLICE							100661
SUPERVISION TRUST FUND -STATE		96,863					2696 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
SUPERVISION TRUST FUND -STATE		252					2696 1
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
SALARY INCREASES FOR FY 2013-14 -				
STATEWIDE - EFFECTIVE 10/1/2013				1001290
TOTAL: SALARY INCREASES FOR FY 2013-14 -				1001290
STATEWIDE - EFFECTIVE 10/1/2013				
TOTAL ISSUE.....	391,315			
TOTAL SALARY RATE.....	340,207			
	=====	=====	=====	
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT FOR FISCAL YEAR 2013-14				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1001310
SALARIES AND BENEFITS				010000
SUPERVISION TRUST FUND -STATE	219,026			2696 1
	=====	=====	=====	
SPECIAL CATEGORIES				100000
TR/FDLE-CAPITOL POLICE				100661
SUPERVISION TRUST FUND -STATE	131,048			2696 1
	=====	=====	=====	
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
SUPERVISION TRUST FUND -STATE	318			2696 1
	=====	=====	=====	
TOTAL: FLORIDA RETIREMENT SYSTEM				1001310
ADJUSTMENT FOR FISCAL YEAR 2013-14				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				
TOTAL ISSUE.....	350,392			
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2013-14							1001320
SALARIES AND BENEFITS							010000
SUPERVISION TRUST FUND -STATE		8,020					2696 1
=====		=====		=====			
SPECIAL CATEGORIES							100000
TR/FDLE-CAPITOL POLICE							100661
SUPERVISION TRUST FUND -STATE		2,938					2696 1
=====		=====		=====			
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
SUPERVISION TRUST FUND -STATE		13					2696 1
=====		=====		=====			
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES							1001320
FOR FY 2013-14							
TOTAL ISSUE.....		10,971					
=====		=====		=====			
STATE HEALTH INSURANCE ADJUSTMENTS							
FY 2013-14 - EFFECTIVE 3/1/2014							1001330
SALARIES AND BENEFITS							010000
SUPERVISION TRUST FUND -STATE		88,363					2696 1
=====		=====		=====			
SPECIAL CATEGORIES							100000
TR/FDLE-CAPITOL POLICE							100661
SUPERVISION TRUST FUND -STATE		26,948					2696 1
=====		=====		=====			
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
SUPERVISION TRUST FUND -STATE		97					2696 1
=====		=====		=====			

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
STATE HEALTH INSURANCE ADJUSTMENTS							
FY 2013-14 - EFFECTIVE 3/1/2014							1001330
TOTAL: STATE HEALTH INSURANCE ADJUSTMENTS							1001330
FY 2013-14 - EFFECTIVE 3/1/2014							
TOTAL ISSUE.....		115,408					
	=====		=====		=====		
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
SUPERVISION TRUST FUND -STATE		5,010-					2696 1
	=====		=====		=====		
NONRECURRING EXPENDITURES							2100000
INTERIOR REFURBISHMENT OF LEASED							
SPACE IN THE FLORIDA FACILITIES							
POOL							2103070
SPECIAL CATEGORIES							100000
INTERIOR REFURBISH / LEASE							100857
SUPERVISION TRUST FUND -STATE		1,406,157-					2696 1
	=====		=====		=====		
TENANT SPACE IMPROVEMENT FUNDS							2103071
SPECIAL CATEGORIES							100000
MASTER LEASE TI FUNDS							101209
OPERATING TRUST FUND -STATE		1,535,738-					2510 1
	=====		=====		=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
ENHANCED MANAGEMENT OF FLORIDA							
FACILITIES POOL BUILDING							
IMPROVEMENTS							2103088
OTHER PERSONAL SERVICES							030000
SUPERVISION TRUST FUND -STATE		500,000-					2696 1
=====							
CONSOLIDATION OF SPACE IN STATE							
OWNED FACILITIES OFFICE SPACE							
POOL							2103089
SPECIAL CATEGORIES							100000
POOL SPACE RECONFIGURATION							103648
SUPERVISION TRUST FUND -STATE		4,371,679-					2696 1
=====							
BUILDING COMMISSIONING SERVICES							2103090
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -STATE		1,733,343-					1000 1
=====							
ANNUALIZATION OF ADMINISTERED							
FUNDS APPROPRIATIONS							26A0000
ANNUALIZATION OF SALARY INCREASES							
FOR FY 2013-14 - STATEWIDE - THREE							
MONTHS ANNUALIZATION							26A1290
SALARIES AND BENEFITS							010000
SUPERVISION TRUST FUND -STATE		106,507					2696 1
=====							
SPECIAL CATEGORIES							100000
TR/FDLE-CAPITOL POLICE							100661
SUPERVISION TRUST FUND -STATE		35,067					2696 1
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ANNUALIZATION OF ADMINISTERED				
FUNDS APPROPRIATIONS				26A0000
ANNUALIZATION OF SALARY INCREASES				
FOR FY 2013-14 - STATEWIDE - THREE				
MONTHS ANNUALIZATION				26A1290
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
SUPERVISION TRUST FUND -STATE	91			2696 1
TOTAL: ANNUALIZATION OF SALARY INCREASES				26A1290
FOR FY 2013-14 - STATEWIDE - THREE				
MONTHS ANNUALIZATION				
TOTAL ISSUE.....	141,665			
ANNUALIZATION OF STATE HEALTH				
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				26A1330
SALARIES AND BENEFITS				010000
SUPERVISION TRUST FUND -STATE	176,726			2696 1
SPECIAL CATEGORIES				100000
TR/FDLE-CAPITOL POLICE				100661
SUPERVISION TRUST FUND -STATE	53,896			2696 1
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
SUPERVISION TRUST FUND -STATE	194			2696 1
TOTAL: ANNUALIZATION OF STATE HEALTH				26A1330
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				
TOTAL ISSUE.....	230,816			

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
WORKLOAD				3000000
ADDITIONAL STAFF RESOURCES NEEDED				
TO MEET THE REAL ESTATE				
OPTIMIZATION PLAN				3009510
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND	-STATE	1,302,582	1,302,582	1000 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: The Department of Management Services, Division of Real Estate Development and Management (REDM) requests \$1,302,582 in non-recurring funds for staff augmentation in support of the Real Estate Optimization Plan. This funding will provide contract staffing during Fiscal Year 2014-15 for the purpose of assisting REDM in setting up a new, consolidated real estate delivery system. The contract staffing will assist in the condition assessment of all new facilities that will be under REDM management, as well as assist in the development of new processes and procedures regarding the delivery of operations and maintenance services and capital improvements and performance metrics. The contract staffing personnel will operate primarily in the field, visiting each new facility throughout Fiscal Year 2014-15. The contract staffing will further help REDM build the new real estate delivery model prior to July 1, 2015, which, subject to Legislative action, is when REDM expects to assume control of the new facilities.

FISCAL INFORMATION: The Secretary's budget request includes a non-recurring increase of \$1,302,582 for staff augmentation in support of the Real Estate Optimization Plan.

This issue impacts the "Operate and Maintain DMS Pool Facilities" activity.

General Revenue (1000)

Special Categories: Contracted Services (100777) (NR)

\$1,302,582 FSI=1

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	COL A03 AGY REQUEST FY 2014-15 POS	COL A04 AGY REQ N/R FY 2014-15 POS	COL A05 AG REQ ANZ FY 2014-15 POS	AMOUNT	AMOUNT	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
OUTSOURCING OF STATE PROGRAMS, SERVICES OR ACTIVITIES							33J0000
SAVINGS THROUGH OUTSOURCING CUSTODIAL SERVICES							33J0120
SALARY RATE							000000
SALARY RATE.....	550,226-				754,070-		
	=====	=====			=====		
SALARIES AND BENEFITS							010000
	50.75-				50.75-		
SUPERVISION TRUST FUND -STATE	1,198,351-				1,431,957-		2696 1
	=====	=====			=====		
EXPENSES							040000
SUPERVISION TRUST FUND -STATE	118,521-						2696 1
	=====	=====			=====		
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
SUPERVISION TRUST FUND -STATE	1,220,184						2696 1
	=====	=====			=====		
TR/DMS/HR SVCS/STW CONTRCT							107040
SUPERVISION TRUST FUND -STATE	17,458-						2696 1
	=====	=====			=====		
TOTAL: SAVINGS THROUGH OUTSOURCING CUSTODIAL SERVICES							33J0120
TOTAL POSITIONS.....	50.75-				50.75-		
TOTAL ISSUE.....	114,146-				1,431,957-		
TOTAL SALARY RATE.....	550,226-				754,070-		
	=====	=====			=====		

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: The Department of Management Services, Division of Real Estate Development and Management (REDM) proposes a recurring reduction of \$114,146 by outsourcing custodial services that are currently provided by 50.75 DMS employees to six facilities located within the Florida Facilities Pool (FFP). REDM is responsible for the operations and maintenance of 12.2 million gross square feet of space in the FFP. One responsibility is to provide custodial services, whether in-house or through outsourcing. REDM currently utilizes employees to provide custodial services at six of the

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
OUTSOURCING OF STATE PROGRAMS, SERVICES OR ACTIVITIES						33J0000
SAVINGS THROUGH OUTSOURCING CUSTODIAL SERVICES						33J0120

facilities and utilizes custodial vendors to provide these services at the other forty nine facilities that require custodial services. Based upon a recent analysis by REDM, it is anticipated that outsourcing this service at these six facilities will result in fiscal year savings of \$114,146. This annual savings would increase to \$347,754 in subsequent years. This action would complete the outsourcing of custodial services within the FFP that began several years ago. This issue requests a reduction of 50.75 FTEs associated with the custodial operations of the Capitol Complex (Tallahassee), R.A. Gray Building (Tallahassee), Mary L Singleton Regional Service Center (Jacksonville), Daniel Chappie James Building (Pensacola), Monroe County Regional Service Center (Marathon), and the Bob Martinez Center (Tallahassee). Essentially, this issue realigns the current budget authority by reducing Salaries and Benefits by (\$1,198,351), associated Expense used for the purchase of cleaning supplies by (\$118,521) and the Human Resource (HR) assessment cost by (\$17,458) and then offsetting these reductions by providing an increase of \$1,220,184 in Contracted Services for a total cost savings of \$114,146. This reduction is achievable through the outsourcing of custodial services that are currently being provided in-house to six facilities within the FFP.

The contracting of the custodial services at these six facilities will not only provide for fiscal year cost savings estimated at \$114,146, but will also eliminate service related issues brought about due to staff turnover. Past turnovers have resulted in staff hours being re-directed to personnel hiring activities and constant training, rather than allowing the facility managers and maintenance staff to concentrate their efforts on customer service and the technical aspects of the facilities operations and maintenance. Additionally, the responsibility and associated costs for the continuous upgrade and replacement of equipment necessary to keep up with industry best practices would be shifted from REDM to a qualified vendor.

It is expected that the outsourcing of this service will result in the provision of a higher and more consistent service quality than is currently being realized. This is due to consistent statewide specifications of the vendors and also the fact that the REDM has a difficult time keeping the positions filled, resulting in a reduced service quality.

There will need to be a provision in the General Appropriations Act that will allow for the re-establishment of the positions in case the vendor is unable to perform. In the event the vendor is unable to perform, we will need the ability to use the positions and transfer the budget from Special Categories: Contracted Services back into Salaries and Benefits and Expenses.

FISCAL INFORMATION: The Secretary's budget request includes a total cost reduction of \$114,146 by eliminating 50.75 positions and then reducing the associated budget authority used for Salaries and Benefits (\$1,198,351), Expense used for cleaning supplies (\$118,521) and HR assessment cost (\$17,458) and then offsetting these reductions by providing an increase of \$1,220,184 in Contracted Services for a fiscal year cost savings of \$114,146. This reduction is achievable through the outsourcing of custodial services that are currently being provided in-house to six facilities within the Florida Facilities Pool.

This issue impacts the Operate and Maintain DMS Pool Facilities activity.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF  
 PGM: FACILITIES PROGRAM  
FACILITIES MANAGEMENT  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 OUTSOURCING OF STATE PROGRAMS,  
 SERVICES OR ACTIVITIES  
 SAVINGS THROUGH OUTSOURCING  
 CUSTODIAL SERVICES

72000000  
 72400000  
 72400100  
 16  
1601.00.00.00  
 33J0000  
 33J0120

Supervision Trust Fund (2696)  
 FTE (50.75)  
 Salaries and Benefits (010000) (\$1,198,351)  
 Expenses (040000) (\$ 118,521)  
 HR Statewide Contract (107040) (\$ 17,458)  
 Special Categories: Contracted Services (100777) \$1,220,184  
 -----  
 Total Issue (\$ 114,146) FSI=1  
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POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2014-15							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
6526 CUSTODIAL WORKER							
C1003 002	50.75-	550,226-		648,125-	1,198,351-	0.00	1,198,351-
-----							
TOTALS FOR ISSUE BY FUND							
2696 SUPERVISION TRUST FUND							1,198,351-
	50.75-	550,226-		648,125-	1,198,351-		1,198,351-
	=====	=====	=====	=====	=====		=====

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COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
OUTSOURCING OF STATE PROGRAMS, SERVICES OR ACTIVITIES						33J0000
SAVINGS THROUGH OUTSOURCING CUSTODIAL SERVICES						33J0120

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A05 - AG REQ ANZ FY 2014-15							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
6526 CUSTODIAL WORKER							
C1003 002	50.75-	754,070-		677,887-	1,431,957-	0.00	1,431,957-
TOTALS FOR ISSUE BY FUND							
2696 SUPERVISION TRUST FUND							1,431,957-
	50.75-	754,070-		677,887-	1,431,957-		1,431,957-

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STATE FUNDING REDUCTIONS						3300000
REDUCE STATE UTILITY PAYMENTS BASED ON PROJECTED NEED						3300260
SPECIAL CATEGORIES						100000
STATE UTILITY PAYMENTS						103647
SUPERVISION TRUST FUND -STATE	3,200,000-					2696 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: The Department of Management Services, Division of Real Estate Development and Management (REDM) requests a recurring reduction of \$3,200,000 in Special Categories: State Utility Payments. REDM is responsible for the operations and maintenance of 12.2 million gross square feet of space in the Florida Facilities Pool (FFP). It involves the payment of the utilities associated with the operation of these facilities. REDM's current utilities appropriation is \$19,348,977.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72400000
						72400100
						16
						<u>1601.00.00.00</u>
						3300000
						3300260

MANAGEMENT SRVCS, DEPT OF  
 PGM: FACILITIES PROGRAM  
FACILITIES MANAGEMENT  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 STATE FUNDING REDUCTIONS  
 REDUCE STATE UTILITY PAYMENTS BASED  
 ON PROJECTED NEED

It is anticipated that the current appropriation in Special Categories: State Utility Payments will be in excess of projected future needs. This reduced spending level can be attributed to several actions undertaken by REDM. This includes the execution of Energy Performance Contracts which provided for lighting and water retrofits in several facilities; the retro-commissioning of facilities which has involved the adjustment of operating schedules and temperature set-points; the coordination of our trades maintenance groups which allows for them to simultaneously focus on trouble call resolution and energy management; and the implementation of new energy policies and procedures regarding the levels of authority to modify the operation of facilities.

Below is a table which displays the utilities related expenditure for the past four years.

	FY 09-10	FY 10-11	FY 11-12	FY 12-13
Original Appropriation	20,784,781	20,237,853	19,348,977	19,348,977
Actual Need	15,928,519	16,024,291	14,123,099	12,936,108
Difference	4,856,262	4,213,562	5,225,878	6,412,869
Total Surplus	4,856,262	4,213,562	5,225,878	6,412,869

FISCAL INFORMATION: The Secretary's budget request includes a recurring reduction for Special Categories: State Utility Payments. Based on previous spending patterns and projected future needs it is anticipated that the current recurring appropriation of \$19,348,977 will be in excess of anticipated utilities costs. A recurring appropriation reduction of \$3,200,000 is requested.

This issue impacts the "Special Categories: Utility Payments" activity.

Supervision Trust Fund (2696)  
 Special Categories: State Utility Payments (103647) (\$3,200,000) FSI=1  
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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				36250C0
EXPENSES				040000
SUPERVISION TRUST FUND -STATE		19,792		2696 1
=====		=====		=====
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
SUPERVISION TRUST FUND -STATE		27,424-		2696 1
=====		=====		=====
TOTAL: E-MAIL SERVICE MIGRATION FROM				36250C0
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				
TOTAL ISSUE.....		7,632-		
=====		=====		=====

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

The Department of Management Services requests a nonrecurring increase of \$118,020 for migrating the department's e-mail from the Southwood Shared Resource Center (SSRC) and moving to Office 365. This issue includes an annual recurring savings of \$22,313 and costs avoided of approximately \$28,000 by migrating to Office 365, allowing for a less than three year return on investment. Costs avoided include the anticipated increase to the Microsoft enterprise agreement and reduced hosting needs at the Southwood Shared Resource Center (SSRC). To implement this change the transfer of budget authority from the Data Processing category to the Expenses category is necessary. Office 365 eliminates the need to establish a costly Disaster Recovery service. Office 365 also includes SharePoint (collaboration and content management) and Lync (unified communications) administration, eliminating the need for the Department to invest in additional training and resources for this administration.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
FACILITIES MANAGEMENT SYSTEM				36345C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
SUPERVISION TRUST FUND				
-STATE	4,000,000	3,800,000		2696 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE SUMMARY: The Department of Management Services, Division of Real Estate Development and Management (REDM) requests \$4,000,000 of which \$3,800,000 is nonrecurring and \$200,000 recurring. This request is for the purchase and customization of a Facilities Management System. REDM currently utilizes a home-grown system called Facilities Accountability and Communications Tool (FACT) that was developed in-house to automate work processes and manage facility activities. Originally written in 1999 in Oracle/Forms and Microsoft ASP, the 15 year old system has had several components created over the years, including Lease Management, Facilities Inventory, Work Order processing, Preventive Maintenance, Paid Parking Management, Space Request Management, Fixed Capital Outlay Tracking, and Legal Case Tracking for the General Counsel's office. The FACT system is a transaction-based system that provides processing for the leasing function (such as billing, collection, lease changes, lease request evaluation, etc.), handles paid parking transactions, facilities work order life cycle transactions, preventive maintenance transactions, and also handles fixed capital outlay and budget tracking.

The system tracks all of the Fixed Capital Outlay spending, project by project. It supports the leasing functions for both the FFP and private sector leases, including billing for the Florida Facilities Pool. It also supports the facilities work order system for service calls in the FFP. Currently the system tracks over \$105 million in construction and repair projects and over \$226 million in lease contracts, of which \$130.5 million are private sector lease costs and \$95.5 million, are FFP leases. The FACT system is antiquated and the architecture is functionally obsolete. Commercial, off the shelf systems, with robust facility management functionality are available that would better serve the state, ensure proper the FFP bond management and further streamline and automate processes.

Funding will be used to acquire and customize a commercial facility management leasing, preventive maintenance and work order tracking software system. This will include services such as bond administration, fixed capital outlay planning, fixed capital outlay appropriations management, project management, and lease management, parking administration and operations and maintenance. These services are centralized within REDM.

FISCAL INFORMATION: The Secretary's budget request includes of \$4,000,000 for the purchase and customization of a business intelligence system to support the operations of REDM. This includes \$200,000 needed beginning in Fiscal Year 2015-16 for the annual maintenance agreement.

This issue impacts the "Operate and Maintain DMS Pool Facilities" activity.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
FACILITIES MANAGEMENT SYSTEM				36345C0
Supervision Trust Fund (2696)				
Special Categories: Contracted Services (100777) (Nonrecurring)			\$3,800,000	FSI=1
Special Categories: Contracted Services (100777) (Recurring)			\$200,000	FSI=1
			=====	
			\$4,000,000	FSI=1
*****				
RE-ENGINEERING THE WORKPLACE				4000000
ADDITIONAL RESOURCES NEEDED TO MEET				
THE REAL ESTATE OPTIMIZATION				
PROGRAM DEMANDS				4005000
EXPENSES				040000
GENERAL REVENUE FUND -STATE	845,000	845,000		1000 1
	=====	=====	=====	
SPECIAL CATEGORIES				100000
ACQUISITION/MOTOR VEHICLES				100021
GENERAL REVENUE FUND -STATE	2,150,000	2,150,000		1000 1
	=====	=====	=====	
TOTAL: ADDITIONAL RESOURCES NEEDED TO MEET				4005000
THE REAL ESTATE OPTIMIZATION				
PROGRAM DEMANDS				
TOTAL ISSUE.....	2,995,000	2,995,000		
	=====	=====	=====	

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: The Department of Management Services, Division of Real Estate Development and Management (REDM) requests \$2,995,000 in non-recurring funds to purchase trucks and tools for the proposed Real Estate Optimization program planned to begin on July 1, 2015.

The proposed Real Estate Optimization Plan will consolidate the operations and maintenance responsibilities of facilities that are now maintained by five other state agencies. The consolidation of facility oversight and operations will allow for the streamlining and centralization of staff; leverage spending on operations and maintenance procurements through economies of scale and strategic contracting for facilities services and supplies; and reducing energy consumption using



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				4000000
ADDITIONAL RESOURCES NEEDED TO MEET				
THE REAL ESTATE OPTIMIZATION				
PROGRAM DEMANDS				4005000

short-term and long-term initiatives.

The requested funds (\$2,995,000) will be used to purchase (127) vehicles, which are comprised of the following makes and models:

- \*31 Ford E-250 vans
- \*30 Chevrolet 2500 vans
- \*33 Ford F-150 pickup trucks
- \*33 Chevrolet 1500 pickup trucks

These funds will also be used to purchase tools for (441) operations and maintenance employees, including HVAC technicians, master electricians, fire and life safety technicians, and general maintenance technicians. These funds will be used to purchase items such as hand tools, hand held test equipment, power tools, extension ladders, step ladders, personal safety devices, and other related items.

FISCAL INFORMATION: The Secretary's budget request includes a non-recurring increase of \$2,995,000 for the purchase of trucks and tools in support of the proposed real estate optimization plan. This funding is needed in Fiscal Year 2014-15 in order that vehicles and tools can be acquired and ready for use when the transition occurs on July 1, 2015.

This issue impacts the "Operate and Maintain DMS Pool Facilities" activity.

General Revenue (1000)		
Expenses (040000)	\$ 845,000	
Acquisition of Motor Vehicles (100021)	\$2,150,000	
	-----	
Request Total	\$2,995,000	FSI=1
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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
INTERIOR REFURBISHMENT OF LEASED				
SPACE IN THE FLORIDA FACILITIES				
POOL				4100150
SPECIAL CATEGORIES				100000
INTERIOR REFURBISH / LEASE				100857
SUPERVISION TRUST FUND -STATE	1,404,937	1,404,937		2696 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: The Department of Management Services (DMS), Division of Real Estate Development and Management (REDM) requests \$1,404,937 in non-recurring funds for the interior refurbishment of several building in the Florida Facilities Pool (FFP). REDM currently collects, from office space rentals in the FFP, money for use in the refurbishment of tenant space. DMS requests that this non-recurring funding continue for the statewide refurbishment of tenant space. The specific projects forecast to be funded from the Supervision Trust Fund portion of the request for Fiscal Year 2014-15 include replacing the flooring, painting and tenant refurbishment in a portion of the Ruth Bryan Owen Rohde Building (Miami), portions of the Zora Neale Hurston Building (Orlando), portions of the Capitol Building (Tallahassee) and portions of the Capital Circle Office Complex (Tallahassee).

Due to age and condition, these facilities are in need of re-carpeting, painting, and tenant refurbishment. The total amount necessary for each facility is:

Building	Paint and Carpet Age	Maintained Square Feet	Amount Needed
Ruth Bryan Rohde Building (Miami)	1998 (partial)	120,000 X 6.25	750,000
Zora Neale Hurston Building (Orlando)	1996 (partial)	60,000 X 6.25	375,000
Capitol Building (Tallahassee)	1999 (partial)	16,000 X 6.25	100,000
Capital Center Office Complex (Tallahassee)	1998 (partial)	15,000 X 6.25	93,750
Contingency (statewide)			86,187
Request Total (Supervision Trust Fund)			\$1,404,937

FISCAL INFORMATION: The Secretary's budget request includes a non-recurring increase of \$1,404,937 for the refurbishment of tenant space. In order to refurbish space in the FFP, REDM collects \$0.25 / square foot from office space rental. DMS anticipates generating \$1,404,937 (5,619,746 occupied square feet multiplied by \$0.25/square foot) for Fiscal Year 2014-15. REDM estimates it will cost \$6.25 per maintained square foot for carpet, paint and tenant refurbishment in FFP

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
INTERIOR REFURBISHMENT OF LEASED				
SPACE IN THE FLORIDA FACILITIES				
POOL				4100150

facilities.

This issue impacts the "Operate and Maintain DMS Pool Facilities" activity.

Supervision Trust Fund (2696)

Special Categories: Interior Refurbishment of Leased Space (100857) (NR) \$1,404,937 FSI=1

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TENANT SPACE IMPROVEMENT FUNDS				4100180
SPECIAL CATEGORIES				100000
MASTER LEASE TI FUNDS				101209

OPERATING TRUST FUND	-STATE	1,500,000	1,500,000	2510 1
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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: The Department of Management Services, Division of Real Estate Development and Management (REDM) requests \$1,500,000 in non-recurring funds to support tenant improvement projects at the Koger Center located in Tallahassee. As a part of the master lease negotiations for the Koger Center in Tallahassee, up-front tenant improvement funding was negotiated for all state agencies occupying space in the complex. This funding has been drawn down the last few years to complete tenant improvement projects and improve space quality at the Koger Center.

REDM annually submits an updated project plan, which outlines the necessary projects, to the Legislature. The plan includes the funding source, the agency's requests, and line item details, and is required prior to the release of funding.

This forecast outlines the need for \$1,500,000 based on requests made by agencies housed under the Koger Master Lease. Funds will be distributed for tenant improvement projects in Koger facilities occupied by the departments of Economic Opportunity, Education, Financial Services, Health, Juvenile Justice, Transportation, and State, as well the Fish and Wildlife Conservation Commission. During the upcoming year, REDM will contact these agencies regarding their tenant improvement needs for Fiscal Year 2014-15, and the distribution of the \$1,500,000 will be based upon agency needs identified during these discussions.

FISCAL INFORMATION: The Secretary's budget requests include a non-recurring increase of \$1,500,000 for tenant

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
TENANT SPACE IMPROVEMENT FUNDS				4100180

improvement needs. This request supports the 15-year tenant improvement project master plan (11/1/04 to 10/31/19). This issue impacts the "Interior Refurbishment Leased Space" activity.

Operating Trust Fund (2510)  
 Special Categories: Master Lease Space Tenant  
 Improvement Funds (101209) (NR) \$1,500,000 FSI=1  
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CAPITAL IMPROVEMENT PLAN				9900000
CODE CORRECTIONS				990C000
FIXED CAPITAL OUTLAY				080000
COMPL/AMER DISABIL ACT				081010

SUPERVISION TRUST FUND -STATE 3,713,870 2696 1

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AGENCY NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE: COMPL/AMER DISABIL ACT IT COMPONENT? NO  
 The Department of Management Services requests \$3,713,870 from the Supervision Trust Fund to correct deficiencies within its buildings located within the Florida Facilities Pool in order to meet compliance with the American with Disability Act (ADA).

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LIFE SAFETY PROJ, STW 081400

SUPERVISION TRUST FUND -STATE 611,911 2696 1

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AGENCY NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE: LIFE SAFETY PROJ, STW IT COMPONENT? NO  
 The Department of Management Services requests \$611,911 from the Supervision Trust Fund to replace four fire alarm systems located within the Florida Facilities Pool in order to meet fire safety requirements.

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	COL A03 AGY REQUEST FY 2014-15 POS	COL A04 AGY REQ N/R FY 2014-15 POS	COL A05 AG REQ ANZ FY 2014-15 POS	AMOUNT	AMOUNT	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
CAPITAL IMPROVEMENT PLAN							9900000
CODE CORRECTIONS							990C000
TOTAL: CODE CORRECTIONS							990C000
TOTAL ISSUE.....		4,325,781					
=====							
ESTIMATED EXPENDITURES - FIXED							
CAPITAL OUTLAY							990I000
FIXED CAPITAL OUTLAY							080000
DEBT SERVICE							089070
FL FACILITIES POOL CLR TF -STATE		38,255,689					2313 1
=====							
MAINTENANCE AND REPAIR							990M000
FIXED CAPITAL OUTLAY							080000
CAP. DEPRE. - GENERAL							083400
SUPERVISION TRUST FUND -STATE		3,714,879					2696 1
=====							
*****							
AGENCY NARRATIVE:							
2014-2015 BUDGET YEAR NARRATIVE: CAP. DEPRE. - GENERAL IT COMPONENT? NO							
The Department of Management Services requests \$3,714,879 from the Supervision Trust Fund to correct statewide general building deficiencies, (i.e., electrical, roofing, plumbing, mechanical, etc.) for the Florida Facilities Pool buildings. Refer to the CIP 5 (building system group) list for specific details on repairs.							
*****							
TOTAL: GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
BY FUND TYPE							
GENERAL REVENUE FUND		4,297,582	4,297,582				1000
TRUST FUNDS		106,313,498	6,704,937	1,431,957-			2000
-----							
TOTAL POSITIONS.....	230.25			50.75-			
TOTAL PROG COMP.....	110,611,080	11,002,519		1,431,957-			
TOTAL SALARY RATE.....	9,060,756			754,070-			
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>BUILDING CONSTRUCTION</u>							72400200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	528,835						
=====							
SALARIES AND BENEFITS							010000
ARCHITECTS INCIDENTAL TF -STATE	10.00	717,452					2033 1
=====							
EXPENSES							040000
ARCHITECTS INCIDENTAL TF -STATE		120,434					2033 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
ARCHITECTS INCIDENTAL TF -STATE		46,341					2033 1
=====							
RISK MANAGEMENT INSURANCE							103241
ARCHITECTS INCIDENTAL TF -STATE		15,872					2033 1
=====							
LEASE/PURCHASE/EQUIPMENT							105281
ARCHITECTS INCIDENTAL TF -STATE		1,613					2033 1
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
ARCHITECTS INCIDENTAL TF -STATE		3,359					2033 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
ARCHITECTS INCIDENTAL TF -STATE		2,608					2033 1
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>BUILDING CONSTRUCTION</u>				72400200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL POSITIONS.....	10.00			
TOTAL ISSUE.....		907,679		
TOTAL SALARY RATE.....	528,835			
	=====	=====	=====	
CASUALTY INSURANCE PREMIUM				
ADJUSTMENT				1001090
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
ARCHITECTS INCIDENTAL TF -STATE		1,900		2033 1
	=====	=====	=====	
SALARY INCREASES FOR FY 2013-14 -				
STATEWIDE - EFFECTIVE 10/1/2013				1001290
SALARY RATE				000000
SALARY RATE.....	10,672			
	=====	=====	=====	
SALARIES AND BENEFITS				010000
ARCHITECTS INCIDENTAL TF -STATE		9,218		2033 1
	=====	=====	=====	
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
ARCHITECTS INCIDENTAL TF -STATE		9		2033 1
	=====	=====	=====	
TOTAL: SALARY INCREASES FOR FY 2013-14 -				1001290
STATEWIDE - EFFECTIVE 10/1/2013				
TOTAL ISSUE.....		9,227		
TOTAL SALARY RATE.....	10,672			
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>BUILDING CONSTRUCTION</u>							72400200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001310
SALARIES AND BENEFITS							010000
ARCHITECTS INCIDENTAL TF -STATE		12,981					2033 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
ARCHITECTS INCIDENTAL TF -STATE		12					2033 1
=====							
TOTAL: FLORIDA RETIREMENT SYSTEM							1001310
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		12,993					
=====							
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2013-14							1001320
SALARIES AND BENEFITS							010000
ARCHITECTS INCIDENTAL TF -STATE		469					2033 1
=====							
STATE HEALTH INSURANCE ADJUSTMENTS							
FY 2013-14 - EFFECTIVE 3/1/2014							1001330
SALARIES AND BENEFITS							010000
ARCHITECTS INCIDENTAL TF -STATE		3,535					2033 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
ARCHITECTS INCIDENTAL TF -STATE		4					2033 1
=====							



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>BUILDING CONSTRUCTION</u>				72400200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
STATE HEALTH INSURANCE ADJUSTMENTS				
FY 2013-14 - EFFECTIVE 3/1/2014				1001330
TOTAL: STATE HEALTH INSURANCE ADJUSTMENTS				1001330
FY 2013-14 - EFFECTIVE 3/1/2014				
TOTAL ISSUE.....		3,539		
	=====	=====	=====	
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
ARCHITECTS INCIDENTAL TF -STATE		184-		2033 1
	=====	=====	=====	
ANNUALIZATION OF ADMINISTERED FUNDS APPROPRIATIONS				26A0000
ANNUALIZATION OF SALARY INCREASES FOR FY 2013-14 - STATEWIDE - THREE MONTHS ANNUALIZATION SALARIES AND BENEFITS				26A1290
ARCHITECTS INCIDENTAL TF -STATE		3,337		010000
	=====	=====	=====	
DATA PROCESSING SERVICES SOUTHWOOD SRC				210000
ARCHITECTS INCIDENTAL TF -STATE		3		210021
	=====	=====	=====	
TOTAL: ANNUALIZATION OF SALARY INCREASES FOR FY 2013-14 - STATEWIDE - THREE MONTHS ANNUALIZATION				26A1290
TOTAL ISSUE.....		3,340		
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>BUILDING CONSTRUCTION</u>				72400200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ANNUALIZATION OF ADMINISTERED				
FUNDS APPROPRIATIONS				26A0000
ANNUALIZATION OF STATE HEALTH				
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				26A1330
SALARIES AND BENEFITS				010000
ARCHITECTS INCIDENTAL TF -STATE		7,070		2033 1
=====		=====		=====
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
ARCHITECTS INCIDENTAL TF -STATE		8		2033 1
=====		=====		=====
TOTAL: ANNUALIZATION OF STATE HEALTH				26A1330
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				
TOTAL ISSUE.....		7,078		
=====		=====		=====
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				36250C0
EXPENSES				040000
ARCHITECTS INCIDENTAL TF -STATE		1,154		2033 1
=====		=====		=====
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
ARCHITECTS INCIDENTAL TF -STATE		1,555-		2033 1
=====		=====		=====
TOTAL: E-MAIL SERVICE MIGRATION FROM				36250C0
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				
TOTAL ISSUE.....		401-		
=====		=====		=====

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>BUILDING CONSTRUCTION</u>						72400200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365						36250C0

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

The Department of Management Services requests a nonrecurring increase of \$118,020 for migrating the department's e-mail from the Southwood Shared Resource Center (SSRC) and moving to Office 365. This issue includes an annual recurring savings of \$22,313 and costs avoided of approximately \$28,000 by migrating to Office 365, allowing for a less than three year return on investment. Costs avoided include the anticipated increase to the Microsoft enterprise agreement and reduced hosting needs at the Southwood Shared Resource Center (SSRC). To implement this change the transfer of budget authority from the Data Processing category to the Expenses category is necessary. Office 365 eliminates the need to establish a costly Disaster Recovery service. Office 365 also includes SharePoint (collaboration and content management) and Lync (unified communications) administration, eliminating the need for the Department to invest in additional training and resources for this administration.

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TOTAL: GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
BY FUND TYPE						
	10.00					
TRUST FUNDS.....		945,640				2000
SALARY RATE.....	539,507					
	=====	=====	=====	=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>FEDERAL PROPERTY ASSIST</u>							72600200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	141,876						
=====							
SALARIES AND BENEFITS							010000
5.00							
SURPLUS PROPERTY REVOLV TF-STATE	234,467						2699 1
=====							
EXPENSES							040000
SURPLUS PROPERTY REVOLV TF-STATE	63,231						2699 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
SURPLUS PROPERTY REVOLV TF-STATE	6,379						2699 1
=====							
RISK MANAGEMENT INSURANCE							103241
SURPLUS PROPERTY REVOLV TF-STATE	854						2699 1
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
SURPLUS PROPERTY REVOLV TF-STATE	1,526						2699 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
SURPLUS PROPERTY REVOLV TF-STATE	1,240						2699 1
=====							
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	5.00						
TOTAL ISSUE.....	307,697						
TOTAL SALARY RATE.....	141,876						
=====							

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>FEDERAL PROPERTY ASSIST</u>							72600200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
SURPLUS PROPERTY REVOLV TF-STATE		17-					2699 1
=====							
SALARY INCREASES FOR FY 2013-14 -							
STATEWIDE - EFFECTIVE 10/1/2013							1001290
SALARY RATE							000000
SALARY RATE.....		6,440					
=====							
SALARIES AND BENEFITS							010000
SURPLUS PROPERTY REVOLV TF-STATE		5,542					2699 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
SURPLUS PROPERTY REVOLV TF-STATE		5					2699 1
=====							
TOTAL: SALARY INCREASES FOR FY 2013-14 -							1001290
STATEWIDE - EFFECTIVE 10/1/2013							
TOTAL ISSUE.....		5,547					
TOTAL SALARY RATE.....		6,440					
=====							
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001310
SALARIES AND BENEFITS							010000
SURPLUS PROPERTY REVOLV TF-STATE		2,381					2699 1
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>FEDERAL PROPERTY ASSIST</u>				72600200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT FOR FISCAL YEAR 2013-14				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1001310
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
SURPLUS PROPERTY REVOLV TF-STATE		6		2699 1
=====		=====		=====
TOTAL: FLORIDA RETIREMENT SYSTEM				1001310
ADJUSTMENT FOR FISCAL YEAR 2013-14				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				
TOTAL ISSUE.....		2,387		
=====		=====		=====
HEALTH INSURANCE SUBSIDY - RETIREES				
FOR FY 2013-14				1001320
SALARIES AND BENEFITS				010000
SURPLUS PROPERTY REVOLV TF-STATE		128		2699 1
=====		=====		=====
STATE HEALTH INSURANCE ADJUSTMENTS				
FY 2013-14 - EFFECTIVE 3/1/2014				1001330
SALARIES AND BENEFITS				010000
SURPLUS PROPERTY REVOLV TF-STATE		1,471		2699 1
=====		=====		=====
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
SURPLUS PROPERTY REVOLV TF-STATE		2		2699 1
=====		=====		=====
TOTAL: STATE HEALTH INSURANCE ADJUSTMENTS				1001330
FY 2013-14 - EFFECTIVE 3/1/2014				
TOTAL ISSUE.....		1,473		
=====		=====		=====

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>FEDERAL PROPERTY ASSIST</u>							72600200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
SURPLUS PROPERTY REVOLV TF-STATE		83-					2699 1
=====							
ANNUALIZATION OF ADMINISTERED							
FUNDS APPROPRIATIONS							26A0000
ANNUALIZATION OF SALARY INCREASES							
FOR FY 2013-14 - STATEWIDE - THREE							
MONTHS ANNUALIZATION							26A1290
SALARIES AND BENEFITS							010000
SURPLUS PROPERTY REVOLV TF-STATE		2,006					2699 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
SURPLUS PROPERTY REVOLV TF-STATE		2					2699 1
=====							
TOTAL: ANNUALIZATION OF SALARY INCREASES							26A1290
FOR FY 2013-14 - STATEWIDE - THREE							
MONTHS ANNUALIZATION							
TOTAL ISSUE.....		2,008					
=====							
ANNUALIZATION OF STATE HEALTH							
INSURANCE ADJUSTMENTS FY 2013-14 -							
EIGHT MONTHS ANNUALIZATION							26A1330
SALARIES AND BENEFITS							010000
SURPLUS PROPERTY REVOLV TF-STATE		2,942					2699 1
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>FEDERAL PROPERTY ASSIST</u>				72600200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ANNUALIZATION OF ADMINISTERED				
FUNDS APPROPRIATIONS				26A0000
ANNUALIZATION OF STATE HEALTH				
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				26A1330
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
SURPLUS PROPERTY REVOLV TF-STATE		4		2699 1
=====				
TOTAL: ANNUALIZATION OF STATE HEALTH				26A1330
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				
TOTAL ISSUE.....		2,946		
=====				
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				36250C0
EXPENSES				040000
SURPLUS PROPERTY REVOLV TF-STATE		568		2699 1
=====				
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
SURPLUS PROPERTY REVOLV TF-STATE		707-		2699 1
=====				
TOTAL: E-MAIL SERVICE MIGRATION FROM				36250C0
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				
TOTAL ISSUE.....		139-		
=====				

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

The Department of Management Services requests a nonrecurring increase of \$118,020 for migrating the department's e-mail from the Southwood Shared Resource Center (SSRC) and moving to Office 365. This issue includes an annual recurring savings of \$22,313 and costs avoided of approximately \$28,000 by migrating to Office 365, allowing for a less than three year return on investment. Costs avoided include the anticipated increase to the Microsoft enterprise agreement and



COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>FEDERAL PROPERTY ASSIST</u>						72600200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365						36250C0

reduced hosting needs at the Southwood Shared Resource Center (SSRC). To implement this change the transfer of budget authority from the Data Processing category to the Expenses category is necessary. Office 365 eliminates the need to establish a costly Disaster Recovery service. Office 365 also includes SharePoint (collaboration and content management) and Lync (unified communications) administration, eliminating the need for the Department to invest in additional training and resources for this administration.

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FUNDING DEFICIENCIES TO MEET						4100000
CURRENT LEVEL PROGRAM REQUIREMENTS						4100800
INCREASE EXPENSE BUDGET						040000
EXPENSES						
SURPLUS PROPERTY REVOLV TF-STATE	20,000					2699 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Issue Summary: The Federal Property Assistance Program requests a recurring increase of \$20,000 in the Expenses appropriation category to meet the program daily operational needs.

The Program expenses appropriation has remained relatively unchanged since the initial appropriation while actual expenditures have increased as a result of the on-going maintenance cost due to the age of the program's vehicles and high mileage. Also, the program has experienced an increase in travel and fuel costs as a result of having to travel throughout Florida and adjoining states to remote locations for the retrieval and disbursement of federal surplus property and required accountability audits of surplus weapons. The program recoups 100 percent of its cost from the recipients of the federal surplus property. On April 30, 2013, a five percent transfer (EOG #7375) from Salaries and Benefits to Expenses was approved for \$17,000 in order for the program to meet its actual expenditures.

FISCAL INFORMATION: The Secretary's budget request includes a recurring increase of \$20,000 in the Expenses appropriation category for the Federal Property Assistance Program.

This issue impacts the Federal Property Assistance Program activity.

Surplus Property Revolving Trust Fund (2699)  
 Expenses Category (040000)

\$20,000 FSI=1

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>FEDERAL PROPERTY ASSIST</u>				72600200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
INCREASE EXPENSE BUDGET				4100800

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TOTAL: GOVERNMENTAL OPERATIONS				<u>1601.00.00.00</u>
BY FUND TYPE				
	5.00			
TRUST FUNDS.....		341,947		2000
SALARY RATE.....	148,316			
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>							72600300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	333,595						
=====							
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE	6.00	468,706					2510 1
=====							
EXPENSES							040000
OPERATING TRUST FUND -STATE		65,174					2510 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
OPERATING TRUST FUND -STATE		293,332					2510 1
=====							
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND -STATE		808					2510 1
=====							
LEASE/PURCHASE/EQUIPMENT							105281
OPERATING TRUST FUND -STATE		1,247					2510 1
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
OPERATING TRUST FUND -STATE		2,749					2510 1
=====							
PAY/EXP/SALE OF AGENCY VEH							107260
OPERATING TRUST FUND -STATE		725,000					2510 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>							72600300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		18,144					2510 1
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	6.00						
TOTAL ISSUE.....		1,575,160					
TOTAL SALARY RATE.....	333,595						
CASUALTY INSURANCE PREMIUM ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND -STATE		33					2510 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		1					2510 1
TOTAL: CASUALTY INSURANCE PREMIUM ADJUSTMENT							1001090
TOTAL ISSUE.....		34					
SALARY INCREASES FOR FY 2013-14 - STATEWIDE - EFFECTIVE 10/1/2013							1001290
SALARY RATE							000000
SALARY RATE.....	5,888						
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE		5,148					2510 1

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>							72600300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASES FOR FY 2013-14 -							1001290
STATEWIDE - EFFECTIVE 10/1/2013							210000
DATA PROCESSING SERVICES							210021
SOUTHWOOD SRC							
OPERATING TRUST FUND -STATE		64					2510 1
=====							
TOTAL: SALARY INCREASES FOR FY 2013-14 -							1001290
STATEWIDE - EFFECTIVE 10/1/2013							
TOTAL ISSUE.....		5,212					
TOTAL SALARY RATE.....		5,888					
=====							
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							1001310
LIABILITY (UAL)							010000
SALARIES AND BENEFITS							
OPERATING TRUST FUND -STATE		11,632					2510 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		82					2510 1
=====							
TOTAL: FLORIDA RETIREMENT SYSTEM							1001310
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		11,714					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>							72600300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2013-14							1001320
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE		293					2510 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		3					2510 1
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES							1001320
FOR FY 2013-14							
TOTAL ISSUE.....		296					
STATE HEALTH INSURANCE ADJUSTMENTS							
FY 2013-14 - EFFECTIVE 3/1/2014							1001330
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE		2,998					2510 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		25					2510 1
TOTAL: STATE HEALTH INSURANCE ADJUSTMENTS							1001330
FY 2013-14 - EFFECTIVE 3/1/2014							
TOTAL ISSUE.....		3,023					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>				72600300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
OPERATING TRUST FUND -STATE	150-			2510 1
=====				
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER BUDGET FROM PAYMENT OF				
EXPENSES FROM SALE OF AGENCY				
VEHICLES TO SALARIES AND BENEFITS -				
DEDUCT				2003550
SPECIAL CATEGORIES				100000
PAY/EXP/SALE OF AGENCY VEH				107260
OPERATING TRUST FUND -STATE	30,000-			2510 1
=====				

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE SUMMARY: The Department of Management Services, Bureau of Motor Vehicles and Watercraft Management (FLEET) requests the realignment of \$30,000 from the Special Category Payment of Expenses from Sale of Agency Vehicles to the Contracted Services appropriation category to fund staff augmentation to assist with the on-line sale of agency vehicles.

During Fiscal Year 2011-2012, a pilot project was initiated to evaluate the on-line auction process and validate the potential for cost efficiencies to be realized by selling vehicles via on-line auction compared to the traditional method of transporting the vehicles for sale at live auction. By January 2012, the on-line auction sales results were clearly demonstrating that significantly lower expenses were being achieved, primarily due to transportation cost avoidance, thereby returning a larger net of the sales back to the agencies. In February 2012, the Bureau received approval to transfer \$25,000 appropriation from the Special Category Payment of Expenses from Sale of Agency Vehicles appropriation category to the Contracted Services appropriation category for the purpose of funding staff augmentation dedicated to support the on-line auction initiative. The results of the on-line auction sales for the two-year period July 2011 - June 2013 are as follows:

Total items sold via online auction:.....	367
Total gross sales:.....	\$1,110,462
Transportation Cost Avoidance:.....	\$ 275,299
Transportation Cost Avoidance (Subtracting Contract Worker Pay):....	\$ 252,133
Average transport cost avoidance =.....(per item) ...	\$ 750

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
MOTOR VEHIC/WATERCRAFT MGT				72600300
GOV OPERATIONS/SUPPORT				16
GOVERNMENTAL OPERATIONS				1601.00.00.00
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER BUDGET FROM PAYMENT OF				
EXPENSES FROM SALE OF AGENCY				
VEHICLES TO SALARIES AND BENEFITS -				
DEDUCT				2003550

The current appropriation of \$25,000 per year was approved in February 2012 and provides 0.8 FTE staff augmentation to support the vehicle on-line auction services. The current level of staff augmentation is insufficient to process the current, and growing, demand for vehicles to be sold via on-line auction. Excess demand results in prolonged delays (backlog) in selling vehicles via on-line auction, or the requirement to transport more vehicles to the live auction, thereby forgoing the opportunity to achieve potential efficiencies associated with selling these vehicles via on-line auction.

Additional staff augmentation would allow the Bureau of Motor Vehicles and Watercraft Management (Fleet) to sell more vehicles via on-line auction, and achieve the corresponding increase in demonstrated efficiencies, associated with the on-line auction process.

FISCAL INFORMATION: The Secretary's budget request includes a recurring increase of \$30,000 from the Special Category Payment of Expenses from Sale of Agency Vehicles to the Contracted Services appropriation category for staff augmentation to assist with the on-line sale of agency vehicles.

Operating Trust Fund (2510)  
 Payment of Expenses from Sale of  
 Agency Vehicles (107260) (Recurring) (\$30,000) FSI=1  
 Contracted Services (100777) \$30,000 FSI=1

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TRANSFER BUDGET FROM PAYMENT OF				
EXPENSES FROM SALE OF AGENCY				
VEHICLES TO SALARIES AND BENEFITS -				
ADD				2003560
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
OPERATING TRUST FUND	-STATE	30,000		2510 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: The Department of Management Services, Bureau of Motor Vehicles and Watercraft Management (FLEET) requests



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>				72600300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER BUDGET FROM PAYMENT OF				
EXPENSES FROM SALE OF AGENCY				
VEHICLES TO SALARIES AND BENEFITS -				
ADD				2003560

the realignment of \$30,000 from the Special Category Payment of Expenses from Sale of Agency Vehicles to the Contracted Services appropriation category to fund staff augmentation to assist with the on-line sale of agency vehicles.

During Fiscal Year 2011-2012, a pilot project was initiated to evaluate the on-line auction process and validate the potential for cost efficiencies to be realized by selling vehicles via on-line auction compared to the traditional method of transporting the vehicles for sale at live auction. By January 2012, the on-line auction sales results were clearly demonstrating that significantly lower expenses were being achieved, primarily due to transportation cost avoidance, thereby returning a larger net of the sales back to the agencies. In February 2012, the Bureau received approval to transfer \$25,000 appropriation from the Special Category Payment of Expenses from Sale of Agency Vehicles appropriation category to the Contracted Services appropriation category for the purpose of funding staff augmentation dedicated to support the on-line auction initiative. The results of the on-line auction sales for the two-year period July 2011 - June 2013 are as follows:

Total items sold via online auction:.....	367
Total gross sales:.....	\$1,110,462
Transportation Cost Avoidance:.....	\$ 275,299
Transportation Cost Avoidance (Subtracting Contract Worker Pay):....	\$ 252,133
Average transport cost avoidance =.....(per item) ...	\$ 750

The current appropriation of \$25,000 per year was approved in February 2012 and provides 0.8 FTE staff augmentation to support the vehicle on-line auction services. The current level of staff augmentation is insufficient to process the current, and growing, demand for vehicles to be sold via on-line auction. Excess demand results in prolonged delays (backlog) in selling vehicles via on-line auction, or the requirement to transport more vehicles to the live auction, thereby forgoing the opportunity to achieve potential efficiencies associated with selling these vehicles via on-line auction.

Additional staff augmentation would allow the Bureau of Motor Vehicles and Watercraft Management (Fleet) to sell more vehicles via on-line auction, and achieve the corresponding increase in demonstrated efficiencies, associated with the on-line auction process.

FISCAL INFORMATION: The Secretary's budget request includes a recurring increase of \$30,000 from the Special Category Payment of Expenses from Sale of Agency Vehicles to the Contracted Services appropriation category for staff augmentation to assist with the on-line sale of agency vehicles.

Operating Trust Fund (2510)  
 Payment of Expenses from Sale of

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
MOTOR VEHIC/WATERCRAFT MGT							72600300
GOV OPERATIONS/SUPPORT							16
GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT							2000000
TRANSFER BUDGET FROM PAYMENT OF EXPENSES FROM SALE OF AGENCY VEHICLES TO SALARIES AND BENEFITS - ADD							2003560
Agency Vehicles (107260) (Recurring)						(\$30,000)	FSI=1
Contracted Services (100777)						\$30,000	FSI=1
*****							
NONRECURRING EXPENDITURES							2100000
FLEET MANAGEMENT BUSINESS CASE							2103091
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
OPERATING TRUST FUND -STATE		224,000-					2510 1
ANNUALIZATION OF ADMINISTERED FUNDS APPROPRIATIONS							26A0000
ANNUALIZATION OF SALARY INCREASES FOR FY 2013-14 - STATEWIDE - THREE MONTHS ANNUALIZATION							26A1290
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE		1,864					2510 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		23					2510 1
TOTAL: ANNUALIZATION OF SALARY INCREASES FOR FY 2013-14 - STATEWIDE - THREE MONTHS ANNUALIZATION							26A1290
TOTAL ISSUE.....		1,887					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>							72600300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ANNUALIZATION OF ADMINISTERED FUNDS APPROPRIATIONS							26A0000
ANNUALIZATION OF STATE HEALTH INSURANCE ADJUSTMENTS FY 2013-14 - EIGHT MONTHS ANNUALIZATION SALARIES AND BENEFITS							26A1330 010000
OPERATING TRUST FUND -STATE		5,996					2510 1
=====							
DATA PROCESSING SERVICES SOUTHWOOD SRC							210000 210021
OPERATING TRUST FUND -STATE		50					2510 1
=====							
TOTAL: ANNUALIZATION OF STATE HEALTH INSURANCE ADJUSTMENTS FY 2013-14 - EIGHT MONTHS ANNUALIZATION TOTAL ISSUE.....		6,046					26A1330
=====							
AGENCY-WIDE INFORMATION TECHNOLOGY E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 EXPENSES							3620000 36250C0 040000
OPERATING TRUST FUND -STATE		927					2510 1
=====							
DATA PROCESSING SERVICES SOUTHWOOD SRC							210000 210021
OPERATING TRUST FUND -STATE		1,272-					2510 1
=====							
TOTAL: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 TOTAL ISSUE.....		345-					36250C0
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>				72600300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				36250C0

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

The Department of Management Services requests a nonrecurring increase of \$118,020 for migrating the department's e-mail from the Southwood Shared Resource Center (SSRC) and moving to Office 365. This issue includes an annual recurring savings of \$22,313 and costs avoided of approximately \$28,000 by migrating to Office 365, allowing for a less than three year return on investment. Costs avoided include the anticipated increase to the Microsoft enterprise agreement and reduced hosting needs at the Southwood Shared Resource Center (SSRC). To implement this change the transfer of budget authority from the Data Processing category to the Expenses category is necessary. Office 365 eliminates the need to establish a costly Disaster Recovery service. Office 365 also includes SharePoint (collaboration and content management) and Lync (unified communications) administration, eliminating the need for the Department to invest in additional training and resources for this administration.

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FUNDING DEFICIENCIES TO MEET  
 CURRENT LEVEL PROGRAM REQUIREMENTS  
 ADDITIONAL RESOURCES FOR THE  
 FLEET MANAGEMENT SYSTEM  
 SPECIAL CATEGORIES  
 CONTRACTED SERVICES

4100000  
 4100350  
 100000  
 100777

OPERATING TRUST FUND -STATE 1 1 2510 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Issue Summary: The Motor Vehicle and Watercraft Management team requests a recurring increase of \$TBD within the Contracted Services appropriation category to implement approved recommendations resulting from the Fleet Management Consulting Services ITN business case study.

The business case will be developed by a contracted fleet consultant firm over a six-month period beginning in early Fiscal Year 2013-2014 and is scheduled for completion by February 1, 2014. The basic purpose of the business case is to determine the best options for the management of the State of Florida's fleet services. The goal of this project is to maximize fleet operational efficiencies and reduce duplication of efforts among multiple agencies. The business case will focus on the following four areas:

- a. Background information

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>				72600300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
ADDITIONAL RESOURCES FOR THE				
FLEET MANAGEMENT SYSTEM				4100350

- b. Evaluation of options
- c. Information of recommended option
- d. Cost benefit analysis

The results of the business case will be presented to the Governor's Office and the Legislature for a decision on which recommendations from the business case will be approved. It is estimated that by April 1, 2014 there will be a \$1 M cash balance available in the Motor Vehicle Operating Trust Fund available for implementing approved recommendations.

FISCAL INFORMATION: The Secretary's budget request includes a recurring increase of \$(TBD) within the Contracted Services appropriation category to implement approved recommendation resulting from the Fleet Management Consulting Services ITN business case study.

This issue impacts the Motor Vehicle and Watercraft Management activity.

Motor Vehicle Operating Trust Fund (2510)

Special Categories: Contracted Services (100777) (NR) \$TBD FSI=1  
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TOTAL: GOVERNMENTAL OPERATIONS				<u>1601.00.00.00</u>
BY FUND TYPE				
	6.00			
TRUST FUNDS.....	1,378,878	1		2000
SALARY RATE.....	339,483			
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PURCHASING OVERSIGHT</u>							72600400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	2,735,616						
=====							
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE	47.00						
	3,652,464						2510 1
=====							
OTHER PERSONAL SERVICES							030000
OPERATING TRUST FUND -STATE	10,000						2510 1
=====							
EXPENSES							040000
OPERATING TRUST FUND -STATE	356,384						2510 1
=====							
OPERATING CAPITAL OUTLAY							060000
OPERATING TRUST FUND -STATE	15,859						2510 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
OPERATING TRUST FUND -STATE	91,267						2510 1
=====							
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND -STATE	27,424						2510 1
=====							
CONTRACTED LEGAL SERVICES							103884
OPERATING TRUST FUND -STATE	30,000						2510 1
=====							

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PURCHASING OVERSIGHT</u>							72600400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
WEB-BASED E-PROCUREMENT SYS							104502
OPERATING TRUST FUND -STATE		11,255,892					2510 1
=====							
PROJECT MGT PROF TRAINING							104514
OPERATING TRUST FUND -STATE		60,000					2510 1
=====							
LEASE/PURCHASE/EQUIPMENT							105281
OPERATING TRUST FUND -STATE		4,000					2510 1
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
OPERATING TRUST FUND -STATE		15,156					2510 1
=====							
TR/DEPT OF FINANCIAL SRVCS							109257
OPERATING TRUST FUND -STATE		350,000					2510 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		129,748					2510 1
=====							
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....		47.00					
TOTAL ISSUE.....		15,998,194					
TOTAL SALARY RATE.....		2,735,616					
=====							

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PURCHASING OVERSIGHT</u>							72600400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND -STATE		16,308-					2510 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		9					2510 1
TOTAL: CASUALTY INSURANCE PREMIUM							1001090
ADJUSTMENT							
TOTAL ISSUE.....		16,299-					
SALARY INCREASES FOR FY 2013-14 -							
STATEWIDE - EFFECTIVE 10/1/2013							1001290
SALARY RATE							000000
SALARY RATE.....		45,901					
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE		39,609					2510 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		463					2510 1
TOTAL: SALARY INCREASES FOR FY 2013-14 -							1001290
STATEWIDE - EFFECTIVE 10/1/2013							
TOTAL ISSUE.....		40,072					
TOTAL SALARY RATE.....		45,901					



	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PURCHASING OVERSIGHT</u>							72600400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001310
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE		52,238					2510 1
=====		=====					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		583					2510 1
=====		=====					
TOTAL: FLORIDA RETIREMENT SYSTEM							1001310
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		52,821					
=====		=====					
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2013-14							1001320
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE		2,358					2510 1
=====		=====					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		23					2510 1
=====		=====					
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES							1001320
FOR FY 2013-14							
TOTAL ISSUE.....		2,381					
=====		=====					

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PURCHASING OVERSIGHT</u>							72600400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
STATE HEALTH INSURANCE ADJUSTMENTS							
FY 2013-14 - EFFECTIVE 3/1/2014							1001330
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE		16,524					2510 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		178					2510 1
TOTAL: STATE HEALTH INSURANCE ADJUSTMENTS							1001330
FY 2013-14 - EFFECTIVE 3/1/2014							
TOTAL ISSUE.....		16,702					
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
OPERATING TRUST FUND -STATE		828-					2510 1
NONRECURRING EXPENDITURES							2100000
STATEWIDE PROCUREMENT TRAINING							2103092
EXPENSES							040000
OPERATING TRUST FUND -STATE		15,048-					2510 1
MYFLORIDAMARKETPLACE DEFICIENCY							
REMEDIAION PROJECTS							2103093
SPECIAL CATEGORIES							100000
WEB-BASED E-PROCUREMENT SYS							104502
OPERATING TRUST FUND -STATE		388,000-					2510 1

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PURCHASING OVERSIGHT</u>							72600400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ANNUALIZATION OF ADMINISTERED FUNDS APPROPRIATIONS							26A0000
ANNUALIZATION OF SALARY INCREASES FOR FY 2013-14 - STATEWIDE - THREE MONTHS ANNUALIZATION							26A1290
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE		14,339					2510 1
=====							
DATA PROCESSING SERVICES SOUTHWOOD SRC							210000
							210021
OPERATING TRUST FUND -STATE		168					2510 1
=====							
TOTAL: ANNUALIZATION OF SALARY INCREASES FOR FY 2013-14 - STATEWIDE - THREE MONTHS ANNUALIZATION							26A1290
TOTAL ISSUE.....		14,507					
=====							
ANNUALIZATION OF STATE HEALTH INSURANCE ADJUSTMENTS FY 2013-14 - EIGHT MONTHS ANNUALIZATION							26A1330
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE		33,048					2510 1
=====							
DATA PROCESSING SERVICES SOUTHWOOD SRC							210000
							210021
OPERATING TRUST FUND -STATE		356					2510 1
=====							
TOTAL: ANNUALIZATION OF STATE HEALTH INSURANCE ADJUSTMENTS FY 2013-14 - EIGHT MONTHS ANNUALIZATION							26A1330
TOTAL ISSUE.....		33,404					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS AMOUNT
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PURCHASING OVERSIGHT</u>				72600400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
STATE ENTERPRISE INFORMATION				
TECHNOLOGY				3610000
INCREASE NEEDED TO SUPPORT THE				
MYFLORIDAMARKETPLACE INTERFACE				
FOR ACCESS TO THE ONE-STOP BUSINESS				
REGISTRATION PORTAL				36140C0
SPECIAL CATEGORIES				100000
WEB-BASED E-PROCUREMENT SYS				104502
OPERATING TRUST FUND				2510 1
-STATE	211,609	211,609		

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

The Department of Management Services, Division of State Purchasing requests a nonrecurring increase of \$211,609 to develop and implement phase one of an electronic interface between the Florida One-Stop Business Registration Portal being developed by the Florida Department of Revenue and the Department of Management Services' MyFloridaMarketPlace. The planned implementation of the One-Stop Business Registration Portal identifies a multi-phase approach that captures increasing complexity as the portal is further developed. The One-Stop Registration Portal will provide new businesses with one on-line location through which to access multiple registration processes including becoming legally established with the Departments of State and Revenue. This will allow new businesses to apply on line and pay for the necessary licenses, permits, and certificates that are needed to perform business in the State of Florida. DMS' part will allow new businesses to register on line as a vendor to sell goods and services to state government entities through the MyFloridaMarketPlace.

Chapter 288.109, Florida Statutes, directs the Department of Management Services to work with the Department of Revenue to establish and implement a One-Stop Business Registration Portal. To assist with this establishment, the Department of Management Services requested via budget amendment \$81,000 during Fiscal Year 2013-14 for planning and detailed design activities for phase one integration of the MyFloridaMarketPlace (MFMP) and the One-Stop Business Registration Portal.

FISCAL INFORMATION: The Secretary's budget request includes a nonrecurring increase of \$211,609 to develop and implement an electronic interface between the Florida One-Stop Business Registration Portal being developed by the Florida Department of Revenue and the Department of Management Services' MyFloridaMarketPlace.

Operating Trust Fund (2510)

Web-Based E-Procurement System (104502)- Nonrecurring \$211,609

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PURCHASING OVERSIGHT</u>				72600400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
STATE ENTERPRISE INFORMATION				
TECHNOLOGY				3610000
VENDOR BID SYSTEM (VBS)				36150C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
OPERATING TRUST FUND				
-STATE	802,920	788,920		2510 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE SUMMARY: The Department of Management Services, Division of State Purchasing requests an increase of \$802,920 in order to transition the Vendor Bid System (VBS) to a current generation technology platform. This includes a nonrecurring \$788,920 in contracted services for staff augmentation and a recurring \$14,000 for additional data processing cost at the Southwood Shared Resource Center for the hosting of the test application. This system provides public notice of procurements thereby directly supporting the procurement activities of State and select local agencies. This system is approaching the end of its useful life.

Section 287.042(3)(b)2, Florida Statutes, directs, the department to designate a centralized website on the Internet for the department and other agencies to electronically post solicitations, decisions or intended decisions, and other matters relating to procurement. The VBS is this centralized website identified in statute. This appropriation will provide for the procurement of a replacement system, integration, and ongoing support of the VBS.

This issue is paid for through transaction fees collected in the State Purchasing Operating Trust Fund.

FISCAL INFORMATION: The Secretary's budget request includes an increase of \$14,000 recurring and \$788,920 nonrecurring to transition the Vendor Bid System (VBS) to a current generation technology platform.

Operating Trust Fund (2510)

Contracted Services (100777) - Recurring	\$ 14,000
Contracted Services (100777) - Nonrecurring	\$788,920
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TOTAL:	\$802,920
	=====

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PURCHASING OVERSIGHT</u>				72600400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				36250C0
EXPENSES				040000
OPERATING TRUST FUND -STATE	5,505			2510 1
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
OPERATING TRUST FUND -STATE	12,016-			2510 1
TOTAL: E-MAIL SERVICE MIGRATION FROM				36250C0
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				
TOTAL ISSUE.....	6,511-			
*****				
AGENCY ISSUE NARRATIVE:				
2014-2015 BUDGET YEAR NARRATIVE: IT COMPONENT? YES				
The Department of Management Services requests a nonrecurring increase of \$118,020 for migrating the department's e-mail from the Southwood Shared Resource Center (SSRC) and moving to Office 365. This issue includes an annual recurring savings of \$22,313 and costs avoided of approximately \$28,000 by migrating to Office 365, allowing for a less than three year return on investment. Costs avoided include the anticipated increase to the Microsoft enterprise agreement and reduced hosting needs at the Southwood Shared Resource Center (SSRC). To implement this change the transfer of budget authority from the Data Processing category to the Expenses category is necessary. Office 365 eliminates the need to establish a costly Disaster Recovery service. Office 365 also includes SharePoint (collaboration and content management) and Lync (unified communications) administration, eliminating the need for the Department to invest in additional training and resources for this administration.				
*****				
TOTAL: GOVERNMENTAL OPERATIONS				<u>1601.00.00.00</u>
BY FUND TYPE				
TRUST FUNDS.....	47.00			2000
SALARY RATE.....	16,745,924	1,000,529		
	2,781,517			
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
OFFICE OF SUPPLIER DIVERSI							72600500
GOV OPERATIONS/SUPPORT							16
GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....		206,638					
=====							
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND	-STATE	6.00					
		310,457					2510 1
=====							
EXPENSES							040000
OPERATING TRUST FUND	-STATE						
		55,996					2510 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
OPERATING TRUST FUND	-STATE						
		11,573					2510 1
=====							
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND	-STATE						
		3,117					2510 1
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
OPERATING TRUST FUND	-STATE						
		3,278					2510 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND	-STATE						
		9,464					2510 1
=====							
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....		6.00					
TOTAL ISSUE.....		393,885					
TOTAL SALARY RATE.....		206,638					
=====							

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
OFFICE OF SUPPLIER DIVERSI							72600500
GOV OPERATIONS/SUPPORT							16
GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND -STATE		1,300-					2510 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		1					2510 1
TOTAL: CASUALTY INSURANCE PREMIUM							1001090
ADJUSTMENT							
TOTAL ISSUE.....		1,299-					
SALARY INCREASES FOR FY 2013-14 -							
STATEWIDE - EFFECTIVE 10/1/2013							1001290
SALARY RATE							000000
SALARY RATE.....		7,678					
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE		6,776					2510 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		34					2510 1
TOTAL: SALARY INCREASES FOR FY 2013-14 -							1001290
STATEWIDE - EFFECTIVE 10/1/2013							
TOTAL ISSUE.....		6,810					
TOTAL SALARY RATE.....		7,678					



	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
OFFICE OF SUPPLIER DIVERSI							72600500
GOV OPERATIONS/SUPPORT							16
GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001310
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE		9,452					2510 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		43					2510 1
=====							
TOTAL: FLORIDA RETIREMENT SYSTEM							1001310
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		9,495					
=====							
HEALTH INSURANCE SUBSIDY - RETIREES							1001320
FOR FY 2013-14							010000
SALARIES AND BENEFITS							
OPERATING TRUST FUND -STATE		186					2510 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		2					2510 1
=====							
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES							1001320
FOR FY 2013-14							
TOTAL ISSUE.....		188					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
OFFICE OF SUPPLIER DIVERSI							72600500
GOV OPERATIONS/SUPPORT							16
GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
STATE HEALTH INSURANCE ADJUSTMENTS							
FY 2013-14 - EFFECTIVE 3/1/2014							1001330
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE		1,949					2510 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		13					2510 1
TOTAL: STATE HEALTH INSURANCE ADJUSTMENTS							1001330
FY 2013-14 - EFFECTIVE 3/1/2014							
TOTAL ISSUE.....		1,962					
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
OPERATING TRUST FUND -STATE		179-					2510 1
ANNUALIZATION OF ADMINISTERED							
FUNDS APPROPRIATIONS							26A0000
ANNUALIZATION OF SALARY INCREASES							
FOR FY 2013-14 - STATEWIDE - THREE							
MONTHS ANNUALIZATION							26A1290
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE		2,453					2510 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		12					2510 1

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>OFFICE OF SUPPLIER DIVERSI</u>							72600500
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ANNUALIZATION OF ADMINISTERED FUNDS APPROPRIATIONS							26A0000
ANNUALIZATION OF SALARY INCREASES FOR FY 2013-14 - STATEWIDE - THREE MONTHS ANNUALIZATION							26A1290
TOTAL: ANNUALIZATION OF SALARY INCREASES FOR FY 2013-14 - STATEWIDE - THREE MONTHS ANNUALIZATION							26A1290
TOTAL ISSUE.....		2,465					
=====							
ANNUALIZATION OF STATE HEALTH INSURANCE ADJUSTMENTS FY 2013-14 - EIGHT MONTHS ANNUALIZATION SALARIES AND BENEFITS							26A1330 010000
OPERATING TRUST FUND -STATE		3,898					2510 1
=====							
DATA PROCESSING SERVICES SOUTHWOOD SRC							210000 210021
OPERATING TRUST FUND -STATE		26					2510 1
=====							
TOTAL: ANNUALIZATION OF STATE HEALTH INSURANCE ADJUSTMENTS FY 2013-14 - EIGHT MONTHS ANNUALIZATION							26A1330
TOTAL ISSUE.....		3,924					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
OFFICE OF SUPPLIER DIVERSI				72600500
GOV OPERATIONS/SUPPORT				16
GOVERNMENTAL OPERATIONS				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				36250C0
EXPENSES				040000
OPERATING TRUST FUND -STATE		773		2510 1
=====		=====		=====
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
OPERATING TRUST FUND -STATE		1,555-		2510 1
=====		=====		=====
TOTAL: E-MAIL SERVICE MIGRATION FROM				36250C0
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				
TOTAL ISSUE.....		782-		
=====		=====		=====
*****				
AGENCY ISSUE NARRATIVE:				
2014-2015 BUDGET YEAR NARRATIVE: IT COMPONENT? YES				
The Department of Management Services requests a nonrecurring increase of \$118,020 for migrating the department's e-mail from the Southwood Shared Resource Center (SSRC) and moving to Office 365. This issue includes an annual recurring savings of \$22,313 and costs avoided of approximately \$28,000 by migrating to Office 365, allowing for a less than three year return on investment. Costs avoided include the anticipated increase to the Microsoft enterprise agreement and reduced hosting needs at the Southwood Shared Resource Center (SSRC). To implement this change the transfer of budget authority from the Data Processing category to the Expenses category is necessary. Office 365 eliminates the need to establish a costly Disaster Recovery service. Office 365 also includes SharePoint (collaboration and content management) and Lync (unified communications) administration, eliminating the need for the Department to invest in additional training and resources for this administration.				
*****				
TOTAL: GOVERNMENTAL OPERATIONS				<u>1601.00.00.00</u>
BY FUND TYPE				
TRUST FUNDS.....	6.00	416,469		2000
SALARY RATE.....	214,316			
=====		=====		=====

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PRIVATE PRISON MONITORING</u>							72600800
PUBLIC PROTECTION							12
<u>ADULT PRISONS</u>							<u>1206.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	686,037						
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE	14.00	953,241					1000 1
=====							
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -STATE	15,200						1000 1
=====							
EXPENSES							040000
GENERAL REVENUE FUND -STATE	76,814						1000 1
=====							
OPERATING CAPITAL OUTLAY							060000
GENERAL REVENUE FUND -STATE	3,890						1000 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -STATE	13,056						1000 1
=====							
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -STATE	1,885						1000 1
=====							
CONTRACTED LEGAL SERVICES							103884
GENERAL REVENUE FUND -STATE	23,169						1000 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PRIVATE PRISON MONITORING</u>							72600800
PUBLIC PROTECTION							12
<u>ADULT PRISONS</u>							<u>1206.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
ADMINISTRATIVE OVERHEAD							105002
GENERAL REVENUE FUND -STATE		103,673					1000 1
LEASE/PURCHASE/EQUIPMENT							105281
GENERAL REVENUE FUND -STATE		1,267					1000 1
PRIVATE PRISON-MAINT/REPAI							105554
OPERATING TRUST FUND -STATE		959,588					2510 1
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		4,462					1000 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		6,044					1000 1
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	14.00						
TOTAL ISSUE.....	2,162,289						
TOTAL SALARY RATE.....	686,037						

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PRIVATE PRISON MONITORING</u>							72600800
PUBLIC PROTECTION							12
<u>ADULT PRISONS</u>							<u>1206.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND -STATE		78					2510 1
=====							
SALARY INCREASES FOR FY 2013-14 -							
STATEWIDE - EFFECTIVE 10/1/2013							1001290
SALARY RATE							000000
SALARY RATE.....		14,889					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		13,909					1000 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		23					1000 1
=====							
TOTAL: SALARY INCREASES FOR FY 2013-14 -							1001290
STATEWIDE - EFFECTIVE 10/1/2013							
TOTAL ISSUE.....		13,932					
TOTAL SALARY RATE.....		14,889					
=====							
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001310
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		11,299					1000 1
=====							

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PRIVATE PRISON MONITORING</u>							72600800
PUBLIC PROTECTION							12
<u>ADULT PRISONS</u>							<u>1206.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001310
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		27					1000 1
TOTAL: FLORIDA RETIREMENT SYSTEM							1001310
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		11,326					
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2013-14							1001320
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		605					1000 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		1					1000 1
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES							1001320
FOR FY 2013-14							
TOTAL ISSUE.....		606					



	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PRIVATE PRISON MONITORING</u>							72600800
PUBLIC PROTECTION							12
<u>ADULT PRISONS</u>							<u>1206.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
STATE HEALTH INSURANCE ADJUSTMENTS							
FY 2013-14 - EFFECTIVE 3/1/2014							1001330
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		5,446					1000 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		8					1000 1
TOTAL: STATE HEALTH INSURANCE ADJUSTMENTS							1001330
FY 2013-14 - EFFECTIVE 3/1/2014							
TOTAL ISSUE.....		5,454					
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		147-					1000 1
ANNUALIZATION OF ADMINISTERED							
FUNDS APPROPRIATIONS							26A0000
ANNUALIZATION OF SALARY INCREASES							
FOR FY 2013-14 - STATEWIDE - THREE							
MONTHS ANNUALIZATION							26A1290
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		4,636					1000 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		8					1000 1

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PRIVATE PRISON MONITORING</u>				72600800
PUBLIC PROTECTION				12
<u>ADULT PRISONS</u>				<u>1206.00.00.00</u>
ANNUALIZATION OF ADMINISTERED				
FUNDS APPROPRIATIONS				26A0000
ANNUALIZATION OF SALARY INCREASES				
FOR FY 2013-14 - STATEWIDE - THREE				
MONTHS ANNUALIZATION				26A1290
TOTAL: ANNUALIZATION OF SALARY INCREASES				26A1290
FOR FY 2013-14 - STATEWIDE - THREE				
MONTHS ANNUALIZATION				
TOTAL ISSUE.....		4,644		
	=====	=====	=====	
ANNUALIZATION OF STATE HEALTH				
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				26A1330
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE		10,892		1000 1
	=====	=====	=====	
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
GENERAL REVENUE FUND -STATE		16		1000 1
	=====	=====	=====	
TOTAL: ANNUALIZATION OF STATE HEALTH				26A1330
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				
TOTAL ISSUE.....		10,908		
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PRIVATE PRISON MONITORING</u>				72600800
PUBLIC PROTECTION				12
<u>ADULT PRISONS</u>				<u>1206.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				36250C0
EXPENSES				040000
GENERAL REVENUE FUND -STATE	1,609			1000 1
=====				
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
GENERAL REVENUE FUND -STATE	2,120-			1000 1
=====				
TOTAL: E-MAIL SERVICE MIGRATION FROM				36250C0
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				
TOTAL ISSUE.....	511-			
=====				

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

The Department of Management Services requests a nonrecurring increase of \$118,020 for migrating the department's e-mail from the Southwood Shared Resource Center (SSRC) and moving to Office 365. This issue includes an annual recurring savings of \$22,313 and costs avoided of approximately \$28,000 by migrating to Office 365, allowing for a less than three year return on investment. Costs avoided include the anticipated increase to the Microsoft enterprise agreement and reduced hosting needs at the Southwood Shared Resource Center (SSRC). To implement this change the transfer of budget authority from the Data Processing category to the Expenses category is necessary. Office 365 eliminates the need to establish a costly Disaster Recovery service. Office 365 also includes SharePoint (collaboration and content management) and Lync (unified communications) administration, eliminating the need for the Department to invest in additional training and resources for this administration.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PRIVATE PRISON MONITORING</u>				72600800
PUBLIC PROTECTION				12
<u>ADULT PRISONS</u>				<u>1206.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				4000000
MEDICAL AND MENTAL HEALTH SUBJECT				
MATTER EXPERT				4005060
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND				
-STATE		150,000		1000 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Issue Summary: The Bureau of Private Prison Monitoring (PPM) requests a recurring increase of \$150,000 in Contracted Services to pay for subject matter experts (SME) to conduct medical and mental health site visits of the medical department within the seven private prisons. The SMEs would be a physical and mental health subject matter expert to perform quality management audits no longer provided by the Florida Department of Corrections (DOC) Office of Health Services (OHS). From a statewide budget perspective, this issue is budget neutral in that the funds reverted to General Revenue every year pursuant to Florida Statute 957.04 to pay for the onsite contract monitors could more than offset the requested General Revenue increase to PPM.

Prior to Fiscal Year 2013-14, DOC, OHS regional Nursing Consultants exercised quarterly site visits for all correctional facilities in the State of Florida, pursuant to the OHS operating procedure. However, the statewide privatization of the DOC healthcare services have either transferred positions from regional centers to the DOC's central office in Tallahassee or eliminated the positions altogether. The DOC currently contracts with two medical health care providers (Wexford and Corizon) to provide all healthcare services throughout the state. The current DOC contracts do not require the new health care providers to provide quarterly site visits to current DMS privatized facilities. As a result, there is now a risk to the State and PPM with no SME oversight in the areas of physical and mental health care. It is crucial for the PPM to have a SME to assure that adequate standards of physical and mental health care for inmates are maintained.

The PPM would, through staff augmentation contracts, hire SMEs to utilizing the current quarterly monitoring tools used by the Department of Corrections as well as those used by the Correctional Medical Authority (CMA) for oversight of all physical and mental health services at the seven privatized PPM facilities.

Failure to hire SMEs may results in potential litigation against the department for failure to ensure contractors are providing health care as pursuant to section 957.04 (1)(f). Note, Costello v. Wainwright 430 U.S. 325, 51 L.Ed. 2nd 372, 97Sct. 1191 (1977), 506, led to 21 years of litigation against the Florida Department of Corrections and court oversight of inmate health services.

The importance of physical and mental oversight has been recognized in past legislative sessions; in the 2011 legislative session, the CMA was defunded effective June 30, 2011. Governor Scott subsequently vetoed the conforming bill which would have eliminated the CMA from statute. In the 2012 legislative session the CMA was funded and moved to the Executive Office of the Governor.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PRIVATE PRISON MONITORING</u>				72600800
PUBLIC PROTECTION				12
<u>ADULT PRISONS</u>				<u>1206.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				4000000
MEDICAL AND MENTAL HEALTH SUBJECT				
MATTER EXPERT				4005060

FISCAL INFORMATION: The Secretary's budget request includes a recurring increase of \$150,000 in Contracted Services to pay for subject matter experts (SME) to conduct medical and mental health site visits of the medical department within the seven private prisons, and is budget neutral; the funding appropriated to the Florida Department of Correction's private prison categories could be offset commensurate to the contract monitor deductions each contract requires by Florida Statute 957.04: Adult Male (\$318,372), Adult Female (\$57,036), and Youthful Offender Male (\$62,557) for a total reduction of (\$437,966).

General Revenue Fund (1000)  
 Contracted Services (100777) \$150,000  
 =====

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FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
PRIVATE PRISON MONITORING -				
REIMBURSEMENT TO VENDORS				4100500
SPECIAL CATEGORIES				100000
PRIVATE PRISON-MAINT/REPAI				105554
OPERATING TRUST FUND -STATE	540,412			2510 1
	=====	=====	=====	

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Issue Summary: The Bureau of Private Prison Monitoring (PPM) requests a recurring increase of \$540,412 in Contracted Services to reimburse private vendors for the maintenance and repairs of the seven correctional facilities. This request increases the current approved budget from \$959,588 to \$1,500,000.

The Private Prison Monitoring Bureau currently oversees the operations of seven facilities. For each facility, the Department of Management Services (DMS) has entered into an operations and management contract with a private vendor to operate the facility for an agreed upon per diem. The contractors operating the facilities are responsible for all routine and necessary repairs of the facility, all facility furnishings, fixtures, and equipment. All maintenance and repair cost of \$5,000 or less (per item, per occurrence) is the responsibility of the contractor. In anticipation of maintenance and repair cost that exceed \$5,000, each contractor is required to deduct from their invoice a specific amount per month for the Major Maintenance and Repair Reserve Fund (MMRF). The monthly amount is calculated as follows (contracted bed capacity x \$200/12). The aggregate annual (fiscal year 2012-2013) contribution to the MMRF will equal

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>PRIVATE PRISON MONITORING</u>						72600800
PUBLIC PROTECTION						12
<u>ADULT PRISONS</u>						<u>1206.00.00.00</u>
FUNDING DEFICIENCIES TO MEET						
CURRENT LEVEL PROGRAM REQUIREMENTS						4100000
PRIVATE PRISON MONITORING -						
REIMBURSEMENT TO VENDORS						4100500

\$1,500,000.

The need for repairs and replacement of equipment that exceed \$5,000 is occurring at a greater frequency due to the rigorous demands placed on aging facilities that must securely house and support hundreds of inmates twenty-four hours a day. Additionally, since the constructions of the facilities were bond financed DMS has a fiduciary duty to ensure the funded assets are maintained. The current total value of the Operating Trust Fund - "Major Maintenance and Repair" is \$6.5 million. The current backlog of six (6) repair projects totals \$1,636,184.

FISCAL INFORMATION: The Bureau of Private Prison Monitoring includes a request for an increase of \$540,412 in recurring appropriation in the Major Maintenance and Repair Fund Operating Trust Fund.

Maintenance and Repair Reimbursement (2510)  
 Special Categories: Operating Trust Fund (105554) \$540,412 FSI=1  
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TOTAL: ADULT PRISONS						<u>1206.00.00.00</u>
BY FUND TYPE						
GENERAL REVENUE FUND		1,398,913				1000
TRUST FUNDS		1,500,078				2000
TOTAL POSITIONS.....	14.00					
TOTAL PROG COMP.....		2,898,991				
TOTAL SALARY RATE.....	700,926					
	=====	=====	=====	=====		

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	1,250,847			
=====				
SALARIES AND BENEFITS				010000
PRETAX BENEFITS TRUST FUND-STATE	361,262			2570 1
STATE EMPLOY LIFE INS TF -STATE	20,413			2667 1
STATE EMPLOY HEALTH INS TF -STATE	1,302,349			2668 1
STATE EMPLOYEES DIS INS TF-STATE	26,717			2671 1
-----				
TOTAL POSITIONS.....	22.00			
TOTAL APPRO.....	1,710,741			
=====				
OTHER PERSONAL SERVICES				030000
PRETAX BENEFITS TRUST FUND-STATE	2,500			2570 1
STATE EMPLOY HEALTH INS TF -STATE	140,772			2668 1
-----				
TOTAL APPRO.....	143,272			
=====				
EXPENSES				040000
PRETAX BENEFITS TRUST FUND-STATE	48,832			2570 1
STATE EMPLOY LIFE INS TF -STATE	1,984			2667 1
STATE EMPLOY HEALTH INS TF -STATE	294,096			2668 1
STATE EMPLOYEES DIS INS TF-STATE	2,875			2671 1
-----				
TOTAL APPRO.....	347,787			
=====				
OPERATING CAPITAL OUTLAY				060000
PRETAX BENEFITS TRUST FUND-STATE	10,000			2570 1
STATE EMPLOY HEALTH INS TF -STATE	10,000			2668 1
-----				
TOTAL APPRO.....	20,000			
=====				

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: INS BENEFITS ADMIN</u>							72750200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
TRANS TO DIV ADM HEARINGS							100565
STATE EMPLOY HEALTH INS TF -STATE		46,492					2668 1
=====							
POST PAYMENT CLAIMS/SVCS							100701
STATE EMPLOY HEALTH INS TF -STATE		400,000					2668 1
=====							
CONTRACTED SERVICES							100777
PRETAX BENEFITS TRUST FUND-STATE		348,505					2570 1
STATE EMPLOY HEALTH INS TF -STATE		1,599,157					2668 1
-----							
TOTAL APPRO.....		1,947,662					
=====							
ASO CONTRACT/HEALTH INS							101520
STATE EMPLOY HEALTH INS TF -STATE		51,100,000					2668 1
=====							
PRESCRIPTION DRUG CLMS AD							101530
STATE EMPLOY HEALTH INS TF -STATE		287,280					2668 1
=====							
RISK MANAGEMENT INSURANCE							103241
PRETAX BENEFITS TRUST FUND-STATE		5,861					2570 1
STATE EMPLOY LIFE INS TF -STATE		1,020					2667 1
STATE EMPLOY HEALTH INS TF -STATE		18,090					2668 1
STATE EMPLOYEES DIS INS TF-STATE		509					2671 1
-----							
TOTAL APPRO.....		25,480					
=====							



	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: INS BENEFITS ADMIN</u>							72750200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
CONTRACTED LEGAL SERVICES							103884
STATE EMPLY HEALTH INS TF -STATE		50,000					2668 1
PMT/EMPL CON/HSA CUSTODIAN							105001
STATE EMPLY HEALTH INS TF -STATE		786,443					2668 1
CONTRACTED BANK SERVICES							105032
STATE EMPLY HEALTH INS TF -STATE		79,000					2668 1
LEASE/PURCHASE/EQUIPMENT							105281
STATE EMPLY HEALTH INS TF -STATE		4,435					2668 1
TR/DMS/HR SVCS/STW CONTRCT							107040
PRETAX BENEFITS TRUST FUND-STATE		3,960					2570 1
STATE EMPLY LIFE INS TF -STATE		276					2667 1
STATE EMPLY HEALTH INS TF -STATE		10,898					2668 1
STATE EMPLOYEES DIS INS TF-STATE		131					2671 1
TOTAL APPRO.....		15,265					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
PRETAX BENEFITS TRUST FUND-STATE		2,401					2570 1
STATE EMPLY LIFE INS TF -STATE		507					2667 1
STATE EMPLY HEALTH INS TF -STATE		6,031					2668 1
STATE EMPLOYEES DIS INS TF-STATE		938					2671 1
TOTAL APPRO.....		9,877					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL POSITIONS.....	22.00			
TOTAL ISSUE.....	56,973,734			
TOTAL SALARY RATE.....	1,250,847			
=====				
CASUALTY INSURANCE PREMIUM				
ADJUSTMENT				1001090
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
PRETAX BENEFITS TRUST FUND-STATE	3,404-			2570 1
STATE EMPLOY LIFE INS TF -STATE	592-			2667 1
STATE EMPLOY HEALTH INS TF -STATE	10,505-			2668 1
STATE EMPLOYEES DIS INS TF-STATE	296-			2671 1
TOTAL APPRO.....	14,797-			
=====				
SALARY INCREASES FOR FY 2013-14 -				
STATEWIDE - EFFECTIVE 10/1/2013				1001290
SALARY RATE				000000
SALARY RATE.....	21,712			
=====				
SALARIES AND BENEFITS				010000
PRETAX BENEFITS TRUST FUND-STATE	3,996			2570 1
STATE EMPLOY LIFE INS TF -STATE	225			2667 1
STATE EMPLOY HEALTH INS TF -STATE	14,400			2668 1
STATE EMPLOYEES DIS INS TF-STATE	295			2671 1
TOTAL APPRO.....	18,916			
=====				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
SALARY INCREASES FOR FY 2013-14 -				
STATEWIDE - EFFECTIVE 10/1/2013				1001290
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
PRETAX BENEFITS TRUST FUND-STATE	8			2570 1
STATE EMPLOY LIFE INS TF -STATE	2			2667 1
STATE EMPLOY HEALTH INS TF -STATE	21			2668 1
STATE EMPLOYEES DIS INS TF-STATE	4			2671 1
TOTAL APPRO.....	35			
TOTAL: SALARY INCREASES FOR FY 2013-14 -				1001290
STATEWIDE - EFFECTIVE 10/1/2013				
TOTAL ISSUE.....	18,951			
TOTAL SALARY RATE.....	21,712			
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT FOR FISCAL YEAR 2013-14				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1001310
SALARIES AND BENEFITS				010000
PRETAX BENEFITS TRUST FUND-STATE	7,881			2570 1
STATE EMPLOY LIFE INS TF -STATE	444			2667 1
STATE EMPLOY HEALTH INS TF -STATE	28,406			2668 1
STATE EMPLOYEES DIS INS TF-STATE	582			2671 1
TOTAL APPRO.....	37,313			
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
PRETAX BENEFITS TRUST FUND-STATE	11			2570 1
STATE EMPLOY LIFE INS TF -STATE	2			2667 1
STATE EMPLOY HEALTH INS TF -STATE	27			2668 1
STATE EMPLOYEES DIS INS TF-STATE	4			2671 1
TOTAL APPRO.....	44			

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: INS BENEFITS ADMIN</u>							72750200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001310
TOTAL: FLORIDA RETIREMENT SYSTEM							1001310
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		37,357					
=====							
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2013-14							1001320
SALARIES AND BENEFITS							010000
PRETAX BENEFITS TRUST FUND-STATE		230					2570 1
STATE EMPLOY LIFE INS TF -STATE		13					2667 1
STATE EMPLOY HEALTH INS TF -STATE		830					2668 1
STATE EMPLOYEES DIS INS TF-STATE		17					2671 1
TOTAL APPRO.....		1,090					
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
STATE EMPLOY HEALTH INS TF -STATE		1					2668 1
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES							1001320
FOR FY 2013-14							
TOTAL ISSUE.....		1,091					
=====							

	COL A03 AGY REQUEST FY 2014-15 POS	COL A04 AGY REQ N/R FY 2014-15 POS	COL A05 AG REQ ANZ FY 2014-15 POS	AMOUNT	AMOUNT	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: INS BENEFITS ADMIN</u>							72750200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
STATE HEALTH INSURANCE ADJUSTMENTS							
FY 2013-14 - EFFECTIVE 3/1/2014							1001330
SALARIES AND BENEFITS							010000
PRETAX BENEFITS TRUST FUND-STATE	1,798						2570 1
STATE EMPLOY LIFE INS TF -STATE	101						2667 1
STATE EMPLOY HEALTH INS TF -STATE	6,480						2668 1
STATE EMPLOYEES DIS INS TF-STATE	133						2671 1
TOTAL APPRO.....	8,512						
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
PRETAX BENEFITS TRUST FUND-STATE	3						2570 1
STATE EMPLOY HEALTH INS TF -STATE	8						2668 1
STATE EMPLOYEES DIS INS TF-STATE	1						2671 1
TOTAL APPRO.....	12						
TOTAL: STATE HEALTH INSURANCE ADJUSTMENTS							1001330
FY 2013-14 - EFFECTIVE 3/1/2014							
TOTAL ISSUE.....	8,524						
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
PRETAX BENEFITS TRUST FUND-STATE	216-						2570 1
STATE EMPLOY LIFE INS TF -STATE	15-						2667 1
STATE EMPLOY HEALTH INS TF -STATE	595-						2668 1
STATE EMPLOYEES DIS INS TF-STATE	7-						2671 1
TOTAL APPRO.....	833-						

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: INS BENEFITS ADMIN</u>							72750200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
ACTUARIAL AND CONSULTING SERVICES							2103094
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
STATE EMPLOY HEALTH INS TF -STATE		500,000-					2668 1
=====		=====		=====		=====	
ANNUALIZATION OF ADMINISTERED FUNDS APPROPRIATIONS							26A0000
ANNUALIZATION OF SALARY INCREASES FOR FY 2013-14 - STATEWIDE - THREE MONTHS ANNUALIZATION							26A1290
SALARIES AND BENEFITS							010000
PRETAX BENEFITS TRUST FUND-STATE		1,447					2570 1
STATE EMPLOY LIFE INS TF -STATE		81					2667 1
STATE EMPLOY HEALTH INS TF -STATE		5,213					2668 1
STATE EMPLOYEES DIS INS TF-STATE		107					2671 1
-----		-----		-----		-----	
TOTAL APPRO.....		6,848					
=====		=====		=====		=====	
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
PRETAX BENEFITS TRUST FUND-STATE		3					2570 1
STATE EMPLOY LIFE INS TF -STATE		1					2667 1
STATE EMPLOY HEALTH INS TF -STATE		8					2668 1
STATE EMPLOYEES DIS INS TF-STATE		1					2671 1
-----		-----		-----		-----	
TOTAL APPRO.....		13					
=====		=====		=====		=====	
TOTAL: ANNUALIZATION OF SALARY INCREASES FOR FY 2013-14 - STATEWIDE - THREE MONTHS ANNUALIZATION							26A1290
TOTAL ISSUE.....		6,861					
=====		=====		=====		=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ANNUALIZATION OF ADMINISTERED				
FUNDS APPROPRIATIONS				26A0000
ANNUALIZATION OF STATE HEALTH				
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				26A1330
SALARIES AND BENEFITS				010000
PRETAX BENEFITS TRUST FUND-STATE	3,596			2570 1
STATE EMPLOY LIFE INS TF -STATE	202			2667 1
STATE EMPLOY HEALTH INS TF -STATE	12,960			2668 1
STATE EMPLOYEES DIS INS TF-STATE	266			2671 1
TOTAL APPRO.....	17,024			
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
PRETAX BENEFITS TRUST FUND-STATE	6			2570 1
STATE EMPLOY HEALTH INS TF -STATE	16			2668 1
STATE EMPLOYEES DIS INS TF-STATE	2			2671 1
TOTAL APPRO.....	24			
TOTAL: ANNUALIZATION OF STATE HEALTH				26A1330
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				
TOTAL ISSUE.....	17,048			

	COL A03 AGY REQUEST FY 2014-15 POS	COL A04 AGY REQ N/R FY 2014-15 POS	COL A05 AG REQ ANZ FY 2014-15 POS	AMOUNT	AMOUNT	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: INS BENEFITS ADMIN</u>							72750200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY							3620000
E-MAIL SERVICE MIGRATION FROM							
SOUTHWOOD SHARED RESOURCE CENTER							
(SSRC) TO OFFICE 365							36250C0
EXPENSES							040000
STATE EMPLOY HEALTH INS TF -STATE				2,613			2668 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
STATE EMPLOY HEALTH INS TF -STATE				3,251-			2668 1
=====							
TOTAL: E-MAIL SERVICE MIGRATION FROM							36250C0
SOUTHWOOD SHARED RESOURCE CENTER							
(SSRC) TO OFFICE 365							
TOTAL ISSUE.....				638-			
=====							

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

The Department of Management Services requests a nonrecurring increase of \$118,020 for migrating the department's e-mail from the Southwood Shared Resource Center (SSRC) and moving to Office 365. This issue includes an annual recurring savings of \$22,313 and costs avoided of approximately \$28,000 by migrating to Office 365, allowing for a less than three year return on investment. Costs avoided include the anticipated increase to the Microsoft enterprise agreement and reduced hosting needs at the Southwood Shared Resource Center (SSRC). To implement this change the transfer of budget authority from the Data Processing category to the Expenses category is necessary. Office 365 eliminates the need to establish a costly Disaster Recovery service. Office 365 also includes SharePoint (collaboration and content management) and Lync (unified communications) administration, eliminating the need for the Department to invest in additional training and resources for this administration.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				40000000
HEALTH SAVINGS ACCOUNT PROGRAM				4000080
SPECIAL CATEGORIES				100000
PMT/EMPL CON/HSA CUSTODIAN				105001
STATE EMPLY HEALTH INS TF -STATE		424,461		2668 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: The Division of State Group Insurance (DSGI) requests a recurring increase of \$424,461 in budget authority in the Special Categories: Payment of Employer Contributions to Health Savings Account Custodian to meet the anticipated increase in enrollment as projected by the February 2, 2013 Estimating Conference. DSGI is authorized by Florida law to administer the State Employees' Health Insurance Program. The law provides that the State Group Health Insurance High Deductible Plan and the state-contracted Health Maintenance Organization High Deductible Plan shall include a Health Savings Account (HSA) feature. The HSA is a vehicle, which allows the participant and their employer to make a contribution into an employee owned account to pay for qualified health care expenses. The contribution must be transferred from the State Employees' Health Insurance Trust Fund to the HSA custodian for disbursement into the participant's account.

The current appropriation of \$786,443 is insufficient and will not meet the transfer needed for the health savings account contributions to the HSA custodian for Fiscal Year 2014-15. Thus, the budget authority in the Special Categories: Payment of Employer's Contribution to Health Savings Account Custodian from State Employees' Health Insurance Trust Fund category must be increased from \$786,443 to \$1,210,904.

FISCAL INFORMATION: Active employees who elect to enroll in a health savings account must be participants of either the self-insured PPO High Deductible Plan, the fully or self-insured HMO High Deductible Plan (Health Investor Plan). The employer shall make a monthly contribution to a participant's HSA up to \$41.66 for individual coverage (\$500 per year) and \$83.33 for family coverage (\$1,000 per year). The participant is allowed to make additional contributions into a HSA not to exceed Plan and IRS contribution maximum limits. Enrollment as of July 1, 2013 reflects approximately 1,711 enrollees in a Health Investor Plan, 846 (49.4%) individually enrolled subscribers and 865 (50.6%) subscribers with family coverage. This represents a 71.1% projected growth in enrollment since the inception of the plans. The vast majority of the subscribers representing this enrollment are entitled to apply for a HSA, or entitled to continue participation in an active account, if the application process has been previously completed. In the spirit of conservatism, it is assumed that all Health Investor Plan subscribers are entitled to a HSA. Therefore, an increase of \$424,461 in budget authority is required to enable the program to transfer the employer's HSA contributions from the State Employees' Health Insurance Trust Fund to the HSA custodian. A current year budget amendment is being prepared to request this increase in this fiscal year. If this issue is not funded, the Department will have to submit a five percent budget amendment in FY 2014-15 to request budget authority to allow for the transfer of the employer contributions to the HSA Custodian.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				4000000
HEALTH SAVINGS ACCOUNT PROGRAM				4000080
	\$786,443	\$1,210,904	(\$424,461)	

This issue impacts the "Administer the Health Insurance Program" activity.

State Employees' Health Insurance Trust Fund (2668)

Special Categories: Payment of Employer's Contribution  
 to HSA Custodian (105001)

\$424,461 FSI=1  
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FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
INCREASED ADMINISTRATIVE SERVICES				
ONLY FEE FOR BLUE CROSS AND BLUE				
SHIELD				4106510
SPECIAL CATEGORIES				100000
ASO CONTRACT/HEALTH INS				101520
STATE EMPLOY HEALTH INS TF -STATE		7,500,000		2668 1
		=====	=====	

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: The Division of State Group Insurance (DSGI) requests a recurring increase of \$7,500,000 to meet an increase in the Administrative Services Only (ASO) fee as a result of new Preferred Provider Organizations (PPO) and increased enrollment due to Other Personal Services (OPS) employees and OPT outs. DSGI entered into Administrative Services Contracts with its self-insured health providers to obtain third-party administrative services, access to provider networks, claims adjudication/reporting, customer service, benefit and utilization management, and other services for the self-insured health plan and its participants. The contracts for four (4) health maintenance organizations (HMO) were awarded effective January 1, 2012 through December 31, 2013, with an option to renew. Due to anticipated contract renewals with the self-funded HMO vendors for FY 2014-15, the Insurance Benefits Administration program will experience an increase in ASO fees as reflected by the renewal rates provided by the vendors. The increase in administrative fees creates a projected budget deficit of \$7.5 million for Fiscal Year 2014-15. Budget authority in the amount of \$58.6 million is required to ensure that adequate budget is available for the program to meet its contractual obligations with the servicing agents for FY 2014-15. Thus, the budget authority in the Administrative Services Only Contract for Health Insurance category must be increased by \$7.5 million, from \$51.1 million to \$58.6 million.

FISCAL INFORMATION: The Secretary's budget request includes a recurring increase of \$7,500,000 to allow for the impact

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
INCREASED ADMINISTRATIVE SERVICES				
ONLY FEE FOR BLUE CROSS AND BLUE				
SHIELD				4106510
<p>of the increase in the administrative fee per subscriber per contractual agreement as a result of new Preferred Provider Organization (PPO) and increased enrollment due to OPS coverage and OPT outs.</p> <p>This issue impacts the Administer the Health Insurance Program activity.</p> <p>State Employees' Health Insurance Trust Fund (2668)            Administrative Services Only Contract for Health            Insurance Category (101520) \$7,500,000 FSI = 7</p> <p>*****</p>				
TOTAL: GOVERNMENTAL OPERATIONS				<u>1601.00.00.00</u>
BY FUND TYPE				
	22.00			
TRUST FUNDS.....	64,471,759			2000
SALARY RATE.....	1,272,559			
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>							72750300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....		7,526,130					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		704,199					1000 1
OPERATING TRUST FUND -STATE		9,596,956					2510 1
OPTIONAL RETIREMENT PRG TF-STATE		138,783					2517 1
POL/FIREMEN PREMIUM TAX TF-STATE		753,759					2532 1
RET HLTH INS SUBSIDY TF -STATE		40,402					2583 1
-----							
TOTAL POSITIONS.....		193.00					
TOTAL APPRO.....		11,234,099					
=====							
OTHER PERSONAL SERVICES							030000
OPERATING TRUST FUND -STATE		6,029					2510 1
=====							
EXPENSES							040000
OPERATING TRUST FUND -STATE		3,108,741					2510 1
OPTIONAL RETIREMENT PRG TF-STATE		16,133					2517 1
POL/FIREMEN PREMIUM TAX TF-STATE		83,389					2532 1
RET HLTH INS SUBSIDY TF -STATE		11,370					2583 1
-----							
TOTAL APPRO.....		3,219,633					
=====							
OPERATING CAPITAL OUTLAY							060000
OPERATING TRUST FUND -STATE		100,000					2510 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>							72750300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
TRANS TO DIV ADM HEARINGS							100565
OPERATING TRUST FUND -STATE		39,993					2510 1
=====							
CONTRACTED SERVICES							100777
OPERATING TRUST FUND -STATE		4,184,919					2510 1
OPTIONAL RETIREMENT PRG TF-STATE		75,500					2517 1
POL/FIREMEN PREMIUM TAX TF-STATE		191,355					2532 1
RET HLTH INS SUBSIDY TF -STATE		30,000					2583 1
TOTAL APPRO.....		4,481,774					
=====							
OVERTIME							102331
OPERATING TRUST FUND -STATE		122,571					2510 1
=====							
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND -STATE		54,497					2510 1
=====							
CONTRACTED LEGAL SERVICES							103884
OPERATING TRUST FUND -STATE		159,872					2510 1
=====							
LEASE/PURCHASE/EQUIPMENT							105281
OPERATING TRUST FUND -STATE		23,571					2510 1
POL/FIREMEN PREMIUM TAX TF-STATE		2,000					2532 1
TOTAL APPRO.....		25,571					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>							72750300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
OPERATING TRUST FUND -STATE		56,016					2510 1
OPTIONAL RETIREMENT PRG TF-STATE		567					2517 1
POL/FIREMEN PREMIUM TAX TF-STATE		4,040					2532 1
RET HLTH INS SUBSIDY TF -STATE		224					2583 1
TOTAL APPRO.....		60,847					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		294,944					2510 1
PENSIONS AND BENEFITS							300000
DISAB BENE/JUSTICES/JUDGES							300014
GENERAL REVENUE FUND -STATE		724,959					1000 1
FLORIDA NATIONAL GUARD							300021
GENERAL REVENUE FUND -STATE		16,541,709					1000 1
ST OFCRS/EMPLY/NON-CONTRIB							300049
GENERAL REVENUE FUND -STATE		533,071					1000 1
TEACHER'S SPECIAL PENSIONS							300056
GENERAL REVENUE FUND -STATE		2,300					1000 1
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	193.00						
TOTAL ISSUE.....	37,601,869						
TOTAL SALARY RATE.....	7,526,130						

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>							72750300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND -STATE		5,999-					2510 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		20					2510 1
TOTAL: CASUALTY INSURANCE PREMIUM							1001090
ADJUSTMENT							
TOTAL ISSUE.....		5,979-					
SALARY INCREASES FOR FY 2013-14 -							
STATEWIDE - EFFECTIVE 10/1/2013							1001290
SALARY RATE							000000
SALARY RATE.....		232,760					
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		13,698					1000 1
OPERATING TRUST FUND -STATE		172,118					2510 1
OPTIONAL RETIREMENT PRG TF-STATE		2,498					2517 1
POL/FIREMEN PREMIUM TAX TF-STATE		13,518					2532 1
RET HLTH INS SUBSIDY TF -STATE		726					2583 1
TOTAL APPRO.....		202,558					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		1,052					2510 1

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
SALARY INCREASES FOR FY 2013-14 -				
STATEWIDE - EFFECTIVE 10/1/2013				1001290
TOTAL: SALARY INCREASES FOR FY 2013-14 -				1001290
STATEWIDE - EFFECTIVE 10/1/2013				
TOTAL ISSUE.....	203,610			
TOTAL SALARY RATE.....	232,760			
	=====	=====	=====	
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT FOR FISCAL YEAR 2013-14				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1001310
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	12,253			1000 1
OPERATING TRUST FUND -STATE	167,212			2510 1
OPTIONAL RETIREMENT PRG TF-STATE	2,427			2517 1
POL/FIREMEN PREMIUM TAX TF-STATE	13,133			2532 1
RET HLTH INS SUBSIDY TF -STATE	705			2583 1
TOTAL APPRO.....	195,730			
	=====	=====	=====	
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
OPERATING TRUST FUND -STATE	1,325			2510 1
	=====	=====	=====	
TOTAL: FLORIDA RETIREMENT SYSTEM				1001310
ADJUSTMENT FOR FISCAL YEAR 2013-14				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				
TOTAL ISSUE.....	197,055			
	=====	=====	=====	



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
HEALTH INSURANCE SUBSIDY - RETIREES				
FOR FY 2013-14				1001320
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	404			1000 1
OPERATING TRUST FUND -STATE	5,515			2510 1
OPTIONAL RETIREMENT PRG TF-STATE	80			2517 1
POL/FIREMEN PREMIUM TAX TF-STATE	433			2532 1
RET HLTH INS SUBSIDY TF -STATE	23			2583 1
TOTAL APPRO.....	6,455			
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
OPERATING TRUST FUND -STATE	53			2510 1
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES				1001320
FOR FY 2013-14				
TOTAL ISSUE.....	6,508			
STATE HEALTH INSURANCE ADJUSTMENTS				
FY 2013-14 - EFFECTIVE 3/1/2014				1001330
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	3,713			1000 1
OPERATING TRUST FUND -STATE	50,677			2510 1
OPTIONAL RETIREMENT PRG TF-STATE	736			2517 1
POL/FIREMEN PREMIUM TAX TF-STATE	3,980			2532 1
RET HLTH INS SUBSIDY TF -STATE	214			2583 1
TOTAL APPRO.....	59,320			
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
OPERATING TRUST FUND -STATE	405			2510 1

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
STATE HEALTH INSURANCE ADJUSTMENTS				
FY 2013-14 - EFFECTIVE 3/1/2014				1001330
TOTAL: STATE HEALTH INSURANCE ADJUSTMENTS				1001330
FY 2013-14 - EFFECTIVE 3/1/2014				
TOTAL ISSUE.....		59,725		
	=====	=====	=====	
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
OPERATING TRUST FUND -STATE		3,059-		2510 1
OPTIONAL RETIREMENT PRG TF-STATE		31-		2517 1
POL/FIREMEN PREMIUM TAX TF-STATE		221-		2532 1
RET HLTH INS SUBSIDY TF -STATE		12-		2583 1
TOTAL APPRO.....		3,323-		
	=====	=====	=====	
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER BUDGET FROM EXPENSES TO				
OPERATING CAPITAL OUTLAY (OCO) AND				
CONTRACTED SERVICES TO FUND THE				
CONTACT CENTER - DEDUCT				2004050
EXPENSES				040000
OPERATING TRUST FUND -STATE		253,750-		2510 1
	=====	=====	=====	

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: Redirects excess budget authority to the Contact Center. Currently the Division of Retirement handles call volumes by area of responsibilities through the Bureaus of Enrollment and Contributions, Retirement Calculations, and Benefit Payments. Efficiencies in production and customer service will be gained by focusing the division's call volume through a contact center. Under the division's current process, staff increases are required to reduce the unanswered call volume to an acceptable level. Long-term cost avoidance will result as efficiencies achieved through a contact center limit the amount of new staff required as Florida Retirement System (FRS) membership grows in the future.

The division is pursuing leased space to accommodate the contact center and staff. The selection of software needs for

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT						2000000
TRANSFER BUDGET FROM EXPENSES TO						
OPERATING CAPITAL OUTLAY (OCO) AND						
CONTRACTED SERVICES TO FUND THE						
CONTACT CENTER - DEDUCT						2004050

the contact center will be facilitated by hiring a contact center manager and the current management team. The contact center will be staffed by consolidating positions from the other bureaus in the division that currently handle customer calls. The Winewood Office Complex will be reorganized to allow for a sublease of currently occupied leased space.

The top 10 largest retirement systems based on the Public Pension Fund survey were surveyed about handling their memberships' call volumes. These retirement systems chose an in-sourced contact center as a best business practice with the newest being established nine years ago and the longest-running contact center in this group established 21 years ago. The FRS is the only retirement system in this group without a contact center.

In FY 2014-15, the entire investment in the Contact Center can be funded from existing surplus. The realignment of expense required in FY 2014-15 is to move \$51,750 (1) of Expense to OCO to provide funds to pay for 30 workstations and \$202,000 (2) from Expense to Contracted Services for software, maintenance, and training. The total Contact Center investment is as follows:

	Total Investment	FY 2015-16 Budget Reductions	FY 2017-18 Budget Reductions
Non-recurring investment			
To modify the space at the Winewood sublease	\$35,000		
Miscellaneous software set-up fees	\$9,838		
Workstations (30 total)	(1) \$51,750		
	-----		
Total non-recurring investment	\$96,588	\$96,588	
Recurring investment			
Leased Space	\$160,000	\$160,000	
		-----	
Sub-total FY 2015-16 Budget Reductions		\$256,588	
		=====	
Staff Reductions (2 FTE)			\$80,000
			=====
Software, Maintenance and Training	(2) \$202,000		
Salaries and Benefits	\$58,479		
	-----		
Total recurring investment	\$420,479		
	-----		
Total investment	\$517,067		
	=====		

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72750000
						72750300
						16
						<u>1601.00.00.00</u>
						2000000
						2004050

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PGM: RETIRE BENEFITS ADMIN  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS

ESTIMATED EXPENDITURES REALIGNMENT  
 TRANSFER BUDGET FROM EXPENSES TO  
 OPERATING CAPITAL OUTLAY (OCO) AND  
 CONTRACTED SERVICES TO FUND THE  
 CONTACT CENTER - DEDUCT

72000000  
 72750000  
 72750300  
 16  
1601.00.00.00  
 2000000  
  
 2004050

FY 2015-16 budget reductions of \$256,588 are possible once the existing space is sublet and the non-recurring investments are made. Additional budget reductions are possible in FY 2017-18 equal to two FTEs (\$80,000) once the efficiencies of the contact center are realized. Total budget reductions of \$336,588 (\$256,588 + \$80,000) are possible after the 3rd year of contact center operations. The recurring investment of \$58,479 in Salaries and Benefits and the \$202,000 in recurring software, maintenance and training costs (total of \$260,479) are not included in the budget reductions as available surplus will be needed to provide for these costs.

Investment in the contact center will result in savings and create opportunities for cost avoidance while improving customer service. The anticipated surplus budget identified in FY 2014-15 gives the division an opportunity to make a major investment that would otherwise require a Legislative Budget Request. In June and July 2013, the 16 customer call agents in the Retired Payroll section received over 20,000 calls a month and could not answer 24 percent to almost 40 percent of them. To reduce the number of unanswered customer calls to an average 15 percent for this one section in the division would take an additional four full-time staff dedicated to answering the phone. At an average cost of \$40,000 for Salaries and Benefits, the annual cost avoided to reach the level of service targeted would equal \$160,000. The contact center, with a staff focused on responding to customer contacts, supported by specially trained management and software tools that can closely monitor customer contact activity, would be able to avoid the additional staff currently needed to reduce the number of missed calls. In addition, the efficiencies expected by investing in the Contact Center will result in a staff reduction of one to two positions, saving \$40,000 to \$80,000, beginning in its third to fifth year of operation.

FISCAL INFORMATION: The Secretary's budget request includes a transfer of \$253,750 from Expenses to the Operating Capital Outlay and Contracted Services appropriation categories. Of this amount the \$51,750 transferred to OCO is nonrecurring and the \$202,000 transferred to Contracted Services is recurring. See corresponding add issue 3D05110. These issues will have a net-zero impact on the division's budget.

This issue impacts the Administer the Florida Retirement System activity.

Florida Retirement System Operating Trust Fund (2510) (\$253,750)  
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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER BUDGET FROM EXPENSES TO				
OPERATING CAPITAL OUTLAY (OCO) AND				
CONTRACTED SERVICES TO FUND THE				
CONTACT CENTER - ADD				2004060
OPERATING CAPITAL OUTLAY				060000
OPERATING TRUST FUND -STATE	51,750	51,750		2510 1
=====				
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
OPERATING TRUST FUND -STATE	202,000			2510 1
=====				
TOTAL: TRANSFER BUDGET FROM EXPENSES TO				2004060
OPERATING CAPITAL OUTLAY (OCO) AND				
CONTRACTED SERVICES TO FUND THE				
CONTACT CENTER - ADD				
TOTAL ISSUE.....	253,750	51,750		
=====				

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AGENCY ISSUE NARRATIVE:  
 2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: Redirects excess budget authority to the Contact Center. Currently the Division of Retirement handles call volumes by area of responsibilities through the Bureau of Enrollment and Contributions, Retirement Calculations, and Benefit Payments. Efficiencies in production and customer service will be gained by focusing the division's call volume through a contact center. Under the division's current process, staff increases are required to reduce the unanswered call volume to an acceptable level. Long-term cost avoidance will result as efficiencies achieved through a contact center limit the amount of new staff required as Florida Retirement System (FRS) membership grows in the future.

The division is pursuing leased space to accommodate the contact center and staff. The selection of software needs for the contact center will be facilitated by hiring a contact center manager and the current management team. The contact center will be staffed by consolidating positions from the other bureaus in the division that currently handle customer calls. The Winewood Office Complex will be reorganized to allow for a sublease of currently occupied leased space.

The top 10 largest retirement systems based on the Public Pension Fund survey were surveyed about handling their memberships' call volumes. These retirement systems chose an in-sourced contact center as a best business practice with the newest being established nine years ago and the longest-running contact center in this group established 21 years ago. The FRS is the only retirement system in this group without a contact center.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72750000
						72750300
						16
						<u>1601.00.00.00</u>
						2000000
						2004060

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PGM: RETIRE BENEFITS ADMIN  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS

ESTIMATED EXPENDITURES REALIGNMENT  
 TRANSFER BUDGET FROM EXPENSES TO  
 OPERATING CAPITAL OUTLAY (OCO) AND  
 CONTRACTED SERVICES TO FUND THE  
 CONTACT CENTER - ADD

In FY 2014-15, the entire investment in the Contact Center can be funded from existing surplus. The realignment of expense required in FY 2014-15 is to move \$51,750 (1) of Expense to OCO to provide funds to pay for 30 workstations and \$202,000 (2) from Expense to Contracted Services for software, maintenance, and training. The total Contact Center investment is as follows:

	Total Investment	FY 2015-16 Budget Reductions	FY 2017-18 Budget Reductions
Non-recurring investment			
To modify the space at the Winewood sublease	\$35,000		
Miscellaneous software set-up fees	\$9,838		
Workstations (30 total)	(1) \$51,750		
	-----		
Total non-recurring investment	\$96,588	\$96,588	
Recurring investment			
Leased Space	\$160,000	\$160,000	
		-----	
Sub-total FY 2015-16 Budget Reductions		\$256,588	
		=====	
Staff Reductions (2 FTE)			\$80,000
			=====
Software, Maintenance and Training	(2) \$202,000		
Salaries and Benefits	\$58,479		
	-----		
Total recurring investment	\$420,479		
	-----		
Total investment	\$517,067		
	-----		

FY 2015-16 budget reductions of \$256,588 are possible once the existing space is sublet and the non-recurring investments are made. Additional budget reductions are possible in FY 2017-18 equal to two FTEs (\$80,000) once the efficiencies of the contact center are realized. Total budget reductions of \$336,588 (\$256,588 + \$80,000) are possible after the 3rd year of contact center operations. The recurring investment of \$58,479 in Salaries and Benefits and the \$202,000 in recurring software, maintenance and training costs (total of \$260,479) are not included in the budget reductions as available surplus will be needed to provide for these costs.

Investment in the contact center will result in savings and create opportunities for cost avoidance while improving

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72750000
						72750300
						16
						<u>1601.00.00.00</u>
						2000000
						2004060

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PGM: RETIRE BENEFITS ADMIN  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS

ESTIMATED EXPENDITURES REALIGNMENT  
 TRANSFER BUDGET FROM EXPENSES TO  
 OPERATING CAPITAL OUTLAY (OCO) AND  
 CONTRACTED SERVICES TO FUND THE  
 CONTACT CENTER - ADD

customer service. The anticipated surplus budget identified in FY 2014-15 gives the division an opportunity to make a major investment that would otherwise require a Legislative Budget Request. In June and July 2013, the 16 customer call agents in the Retired Payroll section received over 20,000 calls a month and could not answer 24 percent to almost 40 percent of them. To reduce the number of unanswered customer calls to an average 15 percent for this one section in the division would take an additional four full-time staff dedicated to answering the phone. At an average cost of \$40,000 for Salaries and Benefits, the annual cost avoided to reach the level of service targeted would equal \$160,000. The contact center, with a staff focused on responding to customer contacts, supported by specially trained management and software tools that can closely monitor customer contact activity, would be able to avoid the additional staff currently needed to reduce the number of missed calls. In addition, the efficiencies expected by investing in the Contact Center will result in a staff reduction of one to two positions, saving \$40,000 to \$80,000, beginning in its third to fifth year of operation.

FISCAL INFORMATION: The Secretary's budget request includes a transfer of \$253,750 from Expenses to the Operating Capital Outlay and Contracted Services appropriation categories. Of this amount the \$51,750 transferred to OCO is nonrecurring and the \$202,000 transferred to Contracted Services is recurring. See corresponding deduct issue 3D05100. These issues will have a net-zero impact on the division's budget.

This issue impacts the Administer the Florida Retirement System activity.

Florida Retirement System Operating Trust Fund (2510)		
Operating Capital Outlay (060000)	(Non-Recurring)	51,750
Special Categories: Contracted Services (100777)	(Recurring)	202,000
		-----
Total Florida Retirement System Operating Trust Fund (2510)		253,750
		=====

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	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>							72750300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
ADDITIONAL FUNDING IN CONTRACTED SERVICES							2103095
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
OPTIONAL RETIREMENT PRG TF-STATE		75,000-					2517 1
=====							
ANNUALIZATION OF ADMINISTERED FUNDS APPROPRIATIONS							26A0000
ANNUALIZATION OF SALARY INCREASES FOR FY 2013-14 - STATEWIDE - THREE MONTHS ANNUALIZATION							26A1290
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		4,566					1000 1
OPERATING TRUST FUND -STATE		62,311					2510 1
OPTIONAL RETIREMENT PRG TF-STATE		904					2517 1
POL/FIREMEN PREMIUM TAX TF-STATE		4,894					2532 1
RET HLTH INS SUBSIDY TF -STATE		263					2583 1
TOTAL APPRO.....		72,938					
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		381					2510 1
=====							
TOTAL: ANNUALIZATION OF SALARY INCREASES FOR FY 2013-14 - STATEWIDE - THREE MONTHS ANNUALIZATION							26A1290
TOTAL ISSUE.....		73,319					
=====							



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ANNUALIZATION OF ADMINISTERED				
FUNDS APPROPRIATIONS				26A0000
ANNUALIZATION OF STATE HEALTH				
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				26A1330
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	7,426			1000 1
OPERATING TRUST FUND -STATE	101,354			2510 1
OPTIONAL RETIREMENT PRG TF-STATE	1,472			2517 1
POL/FIREMEN PREMIUM TAX TF-STATE	7,960			2532 1
RET HLTH INS SUBSIDY TF -STATE	428			2583 1
TOTAL APPRO.....	118,640			
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
OPERATING TRUST FUND -STATE	810			2510 1
TOTAL: ANNUALIZATION OF STATE HEALTH				26A1330
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				
TOTAL ISSUE.....	119,450			
WORKLOAD				3000000
INCREASED REQUIREMENTS FROM THE				
GOVERNMENTAL ACCOUNTING STANDARDS				
BOARD - GASB				3000910
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
RET HLTH INS SUBSIDY TF -STATE	10,000			2583 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: The Department of Management Services, Division of Retirement requests a recurring increase of \$10,000 to meet the requirements of the Governmental Accounting Standards Board (GASB). The GASB requires valuations for disclosure of liability and funding status of pensions and post-employment retirement benefits. The division has a \$30,000

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72750000
						72750300
						16
						<u>1601.00.00.00</u>
						3000000
						3000910

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PGM: RETIRE BENEFITS ADMIN  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 WORKLOAD  
 INCREASED REQUIREMENTS FROM THE  
 GOVERNMENTAL ACCOUNTING STANDARDS  
 BOARD - GASB

72000000  
 72750000  
 72750300  
 16  
1601.00.00.00  
 3000000  
  
 3000910

recurring appropriation for this purpose: a total of \$40,000 is needed to continue these required valuations.

GASB issues accounting standards and liability reporting requirements for public entities.

The Retiree Health Insurance Subsidy Program (HIS) is a pension benefit for accounting purposes under GASB Statements 25 and 27. The department must pay an actuary to determine the current plan liabilities and the required contribution to fund the program on an actuarially sound basis as if it were a pre-funded pension benefit. This information is currently reported in Florida's Comprehensive Annual Financial Report (CAFR) under the Pension Footnote by the Department of Financial Services based on the information provided from the department. The Auditor General reviews the CAFR including the Pension Footnote.

GASB Statements 25 and 27 are being replaced by Statements 67 and 68. The new pension statements have more complicated formulas for determining when certain funding assumptions can be used in determining the liabilities for accounting purposes compared to the requirements of Statements 25 and 27. Any unfunded actuarial liability for the program must be identified by the participating employers as of the close of the plan year. The governmental entities will be required to report their portion of the unfunded liabilities on their financial statements with implementation of GASB Statement 68. For the HIS valuation as of June 30, 2013, the Department of Financial Services needs to have any unfunded liability cost for HIS identified for all the individual components in state government as a baseline for the State of Florida's reporting and for the next HIS valuation. Beginning with the results produced in the next valuation (as of June 30, 2014), the State of Florida and other public employers must book the liability on their financial statements. The assignable liability must be determined by the actuary and made available to the governmental entities for reporting. At that point, the State of Florida will allocate this liability among the components of state government.

Additional funding of \$10,000 is needed to get the additional programming into place to meet these requirements and to cover the ongoing cost of complying with the requirements of GASB Statements 67 and 68.

FISCAL INFORMATION: The Secretary's budget request includes a recurring increase of \$10,000 in the Contracted Services Appropriation Category (100777) to meet the new requirements as established by the Governmental Accounting Standards Board (GASB).

This issue impacts the Health Insurance Subsidy Program activity.

Health Insurance Subsidy Trust Fund (2583)

Special Categories: Contracted Services (100777) \$10,000 FSI=1

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
WORKLOAD				3000000
ADDITIONAL RESOURCES NEEDED TO MEET				
PROGRAM DEMANDS				3009A50
SALARY RATE				000000
SALARY RATE.....	60,211			
=====				
SALARIES AND BENEFITS				010000
	2.00			
GENERAL REVENUE FUND -STATE	91,379			1000 1
=====				
EXPENSES				040000
GENERAL REVENUE FUND -STATE	18,658	7,792		1000 1
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -STATE	688			1000 1
=====				
TOTAL: ADDITIONAL RESOURCES NEEDED TO MEET				3009A50
PROGRAM DEMANDS				
TOTAL POSITIONS.....	2.00			
TOTAL ISSUE.....	110,725	7,792		
TOTAL SALARY RATE.....	60,211			
=====				

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: The Department of Management Services, Division of Retirement requests a General Revenue increase of \$110,725 in order to hire two (2) additional positions (Government Analyst I and an Administrative Assistant I) which are needed to implement Chapter 2013-100, Laws of Florida, and Chapters 175 and 185, Florida Statutes. General Revenue is required to fund the two positions due to an anticipated shortfall in interest earnings in the Police and Firefighter's Premium Tax Trust Fund.

In 2013, Chapter 2013-100, Laws of Florida, substantially expanded the actuarial disclosure requirements for Florida's nearly 500 local government pension plans. This additional information is to be submitted in an electronic format prescribed by the Department of Management Services. The Department is responsible for creating the reporting format and the ability to receive the information electronically, creating and maintaining this database, expanding upon the information already being published on the Department's website annually, and monitoring local government's compliance

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
WORKLOAD						3000000
ADDITIONAL RESOURCES NEEDED TO MEET						
PROGRAM DEMANDS						3009A50

with disclosure requirements. The expanded workload requires an additional Government Analyst position to assist the Department in meeting the expansion of reporting and monitoring requirements. The Analyst will also provide technical assistance to local government plans to ensure compliance with the Department's new mandate and help sustain the current review schedule of local government pension plans.

Chapter 175 and 185, Florida Statutes, directs the Department of Management Services (DMS) to administer the pension program for municipal and special district police officers and firefighters. DMS administers this program with a staff of three who review the nearly 350 local plans annually for compliance. Developments in the administration of the program, including revised interpretations of law, re-establishment of a pension trustees' educational conference, and turnover of experienced personnel have stretched available resources and are beginning to impact timely plan reviews. This Administrative Assistant position will allow the Department to cover the workload impact and keep timely distribution of insurance premium taxes under the program that is designed to help fund the participating pension plans.

FISCAL INFORMATION: The Secretary's budget request includes a General Revenue increase of \$110,725 to hire two additional positions to help implement the changes made in chapter 2013-100, Laws of Florida. General Revenue is required to fund the two positions due to an anticipated shortfall in interest earnings in the Police and Firefighter's Premium Tax Trust Fund.

This issue impacts the provide Local Government Pension Plan Oversight activity

General Revenue (1000)

FTE		2.00		
Rate		60,211		
Salaries and Benefits	(010000) (Recurring)		\$ 91,379	
Expenses	(040000) (Recurring)		\$ 10,866	
	(Non-Recurring)		\$ 7,792	
HR	(107040) (Recurring)		\$ 688	
-----				
Total General Revenue		2.00	\$110,725	FSI=1
=====				

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	COL A03	COL A04	COL A05		
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ		
	FY 2014-15	FY 2014-15	FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	
				AMOUNT	
				CODES	
MANAGEMENT SRVCS, DEPT OF					72000000
WORKFORCE PROGRAMS					72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>					72750300
GOV OPERATIONS/SUPPORT					16
<u>GOVERNMENTAL OPERATIONS</u>					<u>1601.00.00.00</u>
WORKLOAD					3000000
ADDITIONAL RESOURCES NEEDED TO MEET					
PROGRAM DEMANDS					3009A50

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2014-15							
NEW POSITIONS							
0709 ADMINISTRATIVE ASSISTANT I							
N1002 001	1.00	25,577		14,923	40,500	0.00	40,500
2234 GOVERNMENT OPERATIONS CONSULTANT I							
N1001 001	1.00	34,634		16,245	50,879	0.00	50,879
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							91,379
	2.00	60,211		31,168	91,379		91,379

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AGENCY-WIDE INFORMATION TECHNOLOGY							3620000
E-MAIL SERVICE MIGRATION FROM							
SOUTHWOOD SHARED RESOURCE CENTER							
(SSRC) TO OFFICE 365							36250C0
EXPENSES							040000
OPERATING TRUST FUND	-STATE	24,277					2510 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND	-STATE	32,937-					2510 1

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
PGM: RETIRE BENEFITS ADMIN				72750300
GOV OPERATIONS/SUPPORT				16
GOVERNMENTAL OPERATIONS				1601.00.00.00
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				36250C0
TOTAL: E-MAIL SERVICE MIGRATION FROM				36250C0
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				
TOTAL ISSUE.....	8,660-			

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

The Department of Management Services requests a nonrecurring increase of \$118,020 for migrating the department's e-mail from the Southwood Shared Resource Center (SSRC) and moving to Office 365. This issue includes an annual recurring savings of \$22,313 and costs avoided of approximately \$28,000 by migrating to Office 365, allowing for a less than three year return on investment. Costs avoided include the anticipated increase to the Microsoft enterprise agreement and reduced hosting needs at the Southwood Shared Resource Center (SSRC). To implement this change the transfer of budget authority from the Data Processing category to the Expenses category is necessary. Office 365 eliminates the need to establish a costly Disaster Recovery service. Office 365 also includes SharePoint (collaboration and content management) and Lync (unified communications) administration, eliminating the need for the Department to invest in additional training and resources for this administration.

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PROGRAM OR SERVICE-LEVEL

INFORMATION TECHNOLOGY				3630000
INTEGRATED RETIREMENT INFORMATION				
SYSTEM (IRIS)				36332C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777

OPERATING TRUST FUND      -STATE      1,000,000      1,000,000      2510 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE SUMMARY: The Division of Retirement (division) was established to administer the Florida Retirement System (FRS), which was created in December 1970 to consolidate existing state-administered retirement systems. The mission of the division is to deliver a high quality, innovative and cost-effective retirement system. The Division of Retirement operates the Florida Retirement System Pension Plan (chapter 121, Florida Statutes) for more than one million active and

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72750000
						72750300
						16
						<u>1601.00.00.00</u>
						3630000
						36332C0

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PGM: RETIRE BENEFITS ADMIN  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 PROGRAM OR SERVICE-LEVEL  
 INFORMATION TECHNOLOGY  
 INTEGRATED RETIREMENT INFORMATION  
 SYSTEM (IRIS)

72000000  
 72750000  
 72750300  
 16  
1601.00.00.00  
 3630000  
 36332C0

retired members representing state, county, district school board, university, community college, city, metropolitan planning organization, charter school and special district agency employees.

The division's business application platform is based on aging technology and system architecture, originally developed in 1997, when client-server architecture was a leading technology and viewed as a model for modern retirement information technology systems. The system was developed in response, in part, to Y2K, which resulted in compressed timeframes and required manual workarounds to complete the project requirements. In the ensuing 16 years, changes in program services, program complexity, technology, membership size, and member and partner expectations have increased and manual workarounds from the original implementation still exist. While the current business application platform currently supports the division's basic business needs and allows members to be served adequately, its underlying architecture prevents the division from implementing modernizations and innovating to the next level in customer service and administrative cost control. Impacts to current work process include:

- Additional time needed to implement legislative changes.
- Errors resulting from manual workarounds and data integrity issues. This has resulted in miscalculated benefit payments and overpayment of benefits.
- Loss of efficiency and effective operation resulting from lack of data integrity. This has resulted in time delay and accuracy problems in the delivery of estimates and other information.

The division is challenged to respond quickly to legislative mandates and the cost of maintaining the business application platform has increased. The division is concerned about risks related to the longevity and flexibility of the system. To date, the agency has been able to implement these business rule changes in a timely manner, but only by shifting system maintenance and enhancement attention almost exclusively to legislatively mandated changes, forgoing other efficiency and customer service improvements. Going forward, implementing legislative mandates will be increasingly difficult, due to the limitations of the aging technology. Delays in the implementation of future legislative mandates would result in significant opportunity costs. For example, implementation of the 2011 legislative changes took 12,500 hours and \$1.375 million (within the current contract) which could have been reduced by 20-40 percent with updated technology. This represents an opportunity loss of \$275,000 - \$550,000 that could have been used for other enhancements to generate efficiencies and mitigate risk. Another way to look at this would be that the 2011 legislative changes could have been implemented 20-24 percent faster with updated technology. In addition, continued modifications of the aging technology increases the risk of impacting integrity and accuracy of retirement payments, and is therefore unsustainable over the longer term. A preliminary review of the current business application platform was performed more than two years ago which included a Schedule IV-B.

The current business application platform is already 16 years old. Industry data indicates that replacement or modernization will take three to four years, by which time the business application platform will be 20 years old. Critical components such as the PowerClass (development framework for PowerBuilder), are already unsupported by their Original Equipment Manufacturers (OEM). It is unlikely that current business application platform can be supported or

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF WORKFORCE PROGRAMS PGM: RETIRE BENEFITS ADMIN GOV OPERATIONS/SUPPORT GOVERNMENTAL OPERATIONS						72000000 72750000 72750300 16 <u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL INFORMATION TECHNOLOGY INTEGRATED RETIREMENT INFORMATION SYSTEM (IRIS)						3630000 36332C0

enhanced significantly on tools and technologies that are no longer supported by their OEMs. The option of maintaining status quo is not a preferred option for the division due to the aging architecture of the current system, changing business needs and increasing customer and stakeholder expectations.

An updated risk assessment was completed in August 2013. This assessment used a different technology risk-assessment approach and accounts for the impact of legislative and technological changes since the previous study was performed. The study results indicated that the division is currently confronted with failing IRIS components, aging infrastructure, unsupported products, and lack of resources with requisite knowledge to support the outdated platforms. The study further found that the division needs to take prompt action in order to decrease the risk of not being able to timely meet legislative mandates, adequately protect itself from sophisticated cyber-attacks, ensure against the possibility that FRS retired members and surviving beneficiaries (e.g. retired teachers, firefighters, police officers) receiving more than \$6.9 billion annually in benefits could get paid less accurately or less timely, and to avoid being burdened with additional administrative costs.

- This request will provide the funding needed to:
- Develop Requirements and Process Design
  - Prepare Market Analysis of Build/Update versus Buy/Replace

The current business application platform consists of the line of business application (IRIS), enterprise content management (imaging and workflow), business rules management, correspondence and forms management, an integration approach with other state IT platforms, member and employer self-service, and internal and external security design. The division relies on this business application platform to provide enrollment, contribution, retirement calculation, and benefit payment services to the one million active and retired members of the FRS and their more than 1,000 employers. This request is in keeping with our fiduciary duty to act in the best interest of FRS members and beneficiaries.

FISCAL INFORMATION: The Secretary's Budget Recommendation for Fiscal Year 2014-15 includes a request from the Division of Retirement for \$1,000,000 in non-recurring budget in the Contracted Services appropriation category. Based on our research, similar projects of this magnitude required expenditures at the following levels:

Develop Requirements and Process Design	\$750,000
Prepare Market Analysis of Build/Update versus Buy/Replace	\$250,000

This issue impacts the Administer the Florida Retirement System activity.

Operating Trust Fund (2510)		
Special Categories: Contracted Services (100777) (Non-Recurring)	\$1,000,000	FSI=1
	=====	

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	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>							72750300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL							
INFORMATION TECHNOLOGY							3630000
INTEGRATED RETIREMENT INFORMATION							
SYSTEM (IRIS) RISK ASSESSMENT							36333C0
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
OPERATING TRUST FUND							
-STATE		200,000		200,000			2510 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE SUMMARY: The Department of Management Services, Division of Retirement (division) request a non-recurring increase of \$200,000 to enhance the division's security position and identify potential security risks associated with the FRS Online self-service application and Integrated Retirement Information System's (IRIS) internal authentication framework. The requested vulnerability study will help to ensure Florida Retirement System (FRS)members' personal identifying and benefit information are protected from cyber threats. The amount of this request is based on project costs for other public sector agencies with a similar size and scope. This will mitigate the risk of exposure and protect the reputation of the State of Florida.

The division is seeking a vendor skilled in security and cyber risk assessments to perform external application vulnerability and penetration testing. The results of the testing will be documented in a report and a mitigation strategy plan will be developed. The scope of this application vulnerability assessment would consist of two primary phases. The first phase would be to perform an external vulnerability and penetration testing of FRS Online. This project would include identifying potential security control gaps and weaknesses which may be used by attackers to compromise the integrity of FRS data. Security and vulnerability tests using both unauthorized and authorized users should be performed on FRS Online. The second phase of the work would be to review the IRIS security module and underlying components used to authenticate and authorize internal users and prevent IRIS access that is not necessary to perform job duties. The maintenance of user security is complicated by the antiquated PowerClass security framework. The result of the assesment would be to provide practical recommendations for improvements to internal and external data access, identify vulnerabilities and develop a mitigation plan for prevention of hacktivism and cyber threats.

FISCAL INFORMATION: The Secretary's budget request includes \$200,000 in non-recurring budget in the Special Categories: Contracted Services appropriation category (100777) to enhance the security and identify potential security risk in the IRIS web-based application. This amount is based on project costs for other public sector agencies with a similar size and scope.

This issue impacts the Administer the Florida Retirement System activity.

Florida Retirement System Operating Trust Fund (2510)  
 Special Categories: Contracted Services (100777) (Non-Recurring) \$200,000 FSI=1

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				4000000
HEALTH INSURANCE SUBSIDY TRUST FUND				
INCREASE NEEDED TO REIMBURSE THE				
FLORIDA RETIREMENT SYSTEM'S				
OPERATING TRUST FUND				4005600
SALARY RATE				000000
SALARY RATE.....	75,589			
	=====	=====	=====	
SALARIES AND BENEFITS				010000
RET HLTH INS SUBSIDY TF -STATE	86,626			2583 1
	=====	=====	=====	
EXPENSES				040000
RET HLTH INS SUBSIDY TF -STATE	6,447			2583 1
	=====	=====	=====	
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
RET HLTH INS SUBSIDY TF -STATE	808			2583 1
	=====	=====	=====	
TOTAL: HEALTH INSURANCE SUBSIDY TRUST FUND				4005600
INCREASE NEEDED TO REIMBURSE THE				
FLORIDA RETIREMENT SYSTEM'S				
OPERATING TRUST FUND				
TOTAL ISSUE.....	93,881			
TOTAL SALARY RATE.....	75,589			
	=====	=====	=====	

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: The Department of Management Services, Division of Retirement requests a recurring increase of \$93,881 in the Health Insurance Subsidy (HIS) Trust Fund to reimburse the Florida Retirement System (FRS) Operating Trust Fund (2510) the full \$145,877 owed for providing three equivalent positions to administer the HIS Program. The division has a recurring base budget of \$51,996.

Section 112.363(7), Florida Statutes, directs the department to administer the HIS Program and to deduct the amount necessary to administer the program from the HIS Trust Fund. The HIS program administration includes verifying payee eligibility and health insurance coverage, determining effective dates for the HIS benefit, processing HIS payments, and



COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PGM: RETIRE BENEFITS ADMIN  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 RE-ENGINEERING THE WORKPLACE  
 HEALTH INSURANCE SUBSIDY TRUST FUND  
 INCREASE NEEDED TO REIMBURSE THE  
 FLORIDA RETIREMENT SYSTEM'S  
 OPERATING TRUST FUND

72000000  
 72750000  
 72750300  
 16  
1601.00.00.00  
 4000000  
  
 4005600

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
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A03 - AGY REQUEST FY 2014-15

CHANGES TO CURRENTLY AUTHORIZED POSITIONS

TOTALS FOR ISSUE BY FUND  
 2583 RET HLTH INS SUBSIDY TF

0.00	75,589		11,036	86,625		86,625
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OTHER SALARY AMOUNT  
 2583 RET HLTH INS SUBSIDY TF

1
86,626

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OPTIONAL RETIREMENT PROGRAM TRUST  
 FUND INCREASE NEEDED TO REIMBURSE  
 THE FLORIDA RETIREMENT SYSTEM'S  
 OPERATING TRUST FUND

4005610
000000

SALARY RATE  
 SALARY RATE..... 49,465

SALARIES AND BENEFITS

010000
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OPTIONAL RETIREMENT PRG TF-STATE

56,687

2517 1
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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
<u>GOV OPERATIONS/SUPPORT</u>				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				4000000
OPTIONAL RETIREMENT PROGRAM TRUST				
FUND INCREASE NEEDED TO REIMBURSE				
THE FLORIDA RETIREMENT SYSTEM'S				
OPERATING TRUST FUND				4005610
EXPENSES				040000
OPTIONAL RETIREMENT PRG TF-STATE	11,878			2517 1
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
OPTIONAL RETIREMENT PRG TF-STATE	688			2517 1
=====				
TOTAL: OPTIONAL RETIREMENT PROGRAM TRUST				4005610
FUND INCREASE NEEDED TO REIMBURSE				
THE FLORIDA RETIREMENT SYSTEM'S				
OPERATING TRUST FUND				
TOTAL ISSUE.....	69,253			
TOTAL SALARY RATE.....	49,465			
=====				

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: The Department of Management Services, Division of Retirement requests a recurring increase of \$69,253 in the Optional Retirement Program Trust Fund to reimburse the Florida Retirement System (FRS) Operating Trust Fund (2510) the payment owed for providing 1.5 equivalent positions which assist in the administration of the SUSORP program. These positions are needed to enroll participants and provide ongoing support for the collection and disbursement of State University System Optional Retirement Program (SUSORP) contributions.

Section 121.35(4) Florida Statutes, directs the department to administer the Optional Retirement Program Trust Fund and to deduct from SUSORP contributions in the amount necessary to administer the program. However, the FRS Operating Trust Fund is not currently being reimbursed by the Optional Retirement Program Trust Fund for 1.5 position support staff assisting in the administration of the SUSORP program. (The division has two positions paid directly from the ORP Trust Fund.)

The 12 state universities report SUSORP contributions biweekly through the FRS retirement reporting system. It is highly efficient for the FRS employers to verify employee eligibility, process employee elections, and correct employer reporting errors for SUSORP participants. It is also cost-effective for FRS staff to provide ongoing support for SUSORP employee/employer contribution changes reported on the FRS report and for investment provider changes submitted to the division. The FRS Operating Trust fund may only be used for the administration of the FRS. This request of funds is to

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE						4000000
OPTIONAL RETIREMENT PROGRAM TRUST						
FUND INCREASE NEEDED TO REIMBURSE						
THE FLORIDA RETIREMENT SYSTEM'S						
OPERATING TRUST FUND						4005610

reimburse the FRS Operating Trust Fund for the enrollment and ongoing support of the SUSORP participants.

FISCAL INFORMATION: The Secretary's budget request includes a recurring increase of \$69,253 in the Optional Retirement Program Trust Fund in order to provide funding equivalent to 1.5 positions assisting in the administration of the SUSORP program.

This issue impacts the Administer the State University System Optional Retirement Program activity

Optional Retirement Program Trust Fund (2517)					
Rate		49,465			
Salaries and Benefits (010000)			\$56,687	FSI=1	
Expenses(040000)			\$11,878	FSI=1	
Human Resource Assessment (107040)			\$ 688	FSI=1	
			=====		
			\$69,253		

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POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2014-15							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
RA01 RATE & SALARY ADJ - BENEFITS NO FTE							
C1003 001	0.00	49,465		7,222	56,687	0.00	56,687
TOTALS FOR ISSUE BY FUND							
2517 OPTIONAL RETIREMENT PRG TF							56,687
	0.00	49,465		7,222	56,687		56,687

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
ADDITIONAL FUNDING IN CONTRACTED				
SERVICES				4100300
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND				
-STATE	165,600	144,000		1000 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: The Department of Management Services, Division of Retirement requests a General Revenue increase of \$165,600 to automate the reporting requirements for local government retirement plans. Local governments that maintain a defined benefit program undergo an actuarial review for compliance with part VII of chapter 112, Florida Statutes, at least once every three years. These submissions are currently received as paper documents to be reviewed and stored. The division needs to convert to an electronic reporting and review format to improve the efficiency of the plan reviews and to improve the convenience of the report submissions process for Florida's local government retirement plans. In addition, in 2013, chapter 2013-100, Laws of Florida, was enacted which required additional actuarial disclosures to be reported to the department electronically. The need to implement this legislation will require changes to the report submission and review process to incorporate a material electronic component. Given the legislative mandate that certain elements be accepted electronically, and the other enhancements to be gained from re-engineering the report submission and review process, the division has determined that the project should be considered holistically for the Bureau of Local Retirement.

This request has two cost components. A non-recurring cost of \$144,000 is requested to create the automated reporting format and supporting database development to receive and store the reported information. The cost was estimated by multiplying a blended hourly rate of work performed by the division's outsourced Information Technology services provider. The non-recurring costs will include extensive work on designing the method and format of online data submission, and then storing it in a format that will allow the necessary review process to be completed.

A recurring cost of \$21,600 for database maintenance and minor program adjustments as necessary is also requested. This cost is estimated by applying a standard industry software maintenance percentage of 15 percent for ongoing support and enhancements. Since the current process is entirely paper-based, the data elements will have to be identified and converted to the proper structure.

FISCAL INFORMATION: The Secretary's budget request includes a General Revenue increase of \$165,600, of which \$144,000 is non-recurring and \$21,600 is recurring to automate the reporting requirements for local government retirement plans.

This issue impacts the "Provide Local Pension Plan Oversight" activity.

	COL A03 AGY REQUEST FY 2014-15 POS	COL A04 AGY REQ N/R FY 2014-15 POS	COL A05 AG REQ ANZ FY 2014-15 POS	AMOUNT	AMOUNT	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
PGM: RETIRE BENEFITS ADMIN							72750300
GOV OPERATIONS/SUPPORT							16
GOVERNMENTAL OPERATIONS							1601.00.00.00
FUNDING DEFICIENCIES TO MEET							
CURRENT LEVEL PROGRAM REQUIREMENTS							4100000
ADDITIONAL FUNDING IN CONTRACTED SERVICES							4100300
General Revenue (1000)							
Special Categories: Contracted Services (100777) (Recurring)						\$ 21,600	
Special Categories: Contracted Services (100777) (Non-Recurring)						\$ 144,000	
						-----	
						\$ 165,600	FSI=1
						=====	
*****							
INCREASE IN PENSIONS AND BENEFITS							4105610
PENSIONS AND BENEFITS							300000
DISAB BENE/JUSTICES/JUDGES							300014
GENERAL REVENUE FUND -STATE				175,088			1000 1
				=====			
FLORIDA NATIONAL GUARD							300021
GENERAL REVENUE FUND -STATE				71,116			1000 1
				=====			
ST OFCRS/EMPLY/NON-CONTRIB							300049
GENERAL REVENUE FUND -STATE				95,024-			1000 1
				=====			
TEACHER'S SPECIAL PENSIONS							300056
GENERAL REVENUE FUND -STATE				70			1000 1
				=====			
TOTAL: INCREASE IN PENSIONS AND BENEFITS							4105610
TOTAL ISSUE.....				151,250			
				=====			
*****							

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: The Department of Management Services, Division of Retirement requests a General Revenue increase of



COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ ANZ				
FY 2014-15	FY 2014-15	FY 2014-15				
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72750000
						72750300
						16
						<u>1601.00.00.00</u>
						4100000
						4105610

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PGM: RETIRE BENEFITS ADMIN  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 FUNDING DEFICIENCIES TO MEET  
 CURRENT LEVEL PROGRAM REQUIREMENTS  
 INCREASE IN PENSIONS AND BENEFITS

72000000  
 72750000  
 72750300  
 16  
1601.00.00.00  
 4100000  
 4105610

\$151,250 to support the state's contribution for pensions and benefits for various retirees. This represents an increase of \$71,116 for retirees of the Florida National Guard, \$175,088 for certain disabled justices and judges and \$70 for certain teachers. These increases are offset by a reduction of \$95,024 for certain state officers and employees.

Pensions and Benefits - Disability Benefits to Justices and Judges

This request is for a recurring increase of \$175,088 in the General Revenue appropriation provided to pay pension benefits (including any applicable Cost of Living Adjustment (COLA) due to certain disabled justices and judges, who had at least ten years of service, and who are retired involuntarily due to disability upon recommendation by the judicial qualification commission, as provided by section 12(a) of Article V of the State Constitution and section 121.091(4)(j), Florida Statutes. The amount of the pension shall not be less than two-thirds of the individual's active salary regardless of the number of years of service. Any employer contributions paid to the Florida Retirement System Trust Fund on behalf of the judge or justice retired under this provision are reverted to General Revenue when this disability benefit payment begins. There are nine payees as of September 30, 2013.

Pensions and Benefits - Florida National Guard

This request is for a recurring increase of \$71,116 in the General Revenue appropriation to provide the estimated funds for retirement benefit payments to the retired members of the Florida National Guard. As provided by section 250.22, Florida Statutes, a pension benefit is provided from General Revenue for members of the Florida National Guard who are age 62 with 30 years of service in the Florida National Guard. Normal retirement is at age 62 and early retirement is available starting at age 60. This benefit program has been administered by the division since 1972, as provided by section 250.22, Florida Statutes. The retirement benefit amount paid to an individual is one-half of the base pay of the highest rank attained while serving in the Florida National Guard or the federal military forces, reduced by the federal reservist pension benefit received from the federal government for military service. Increases to the amount needed for this item are dependent upon changes to the federal military pay scales, cost-of-living adjustments on federal retirement benefits, and growth in the number of retired participants. Active Florida National Guard members are paid by the federal government.

A total appropriation of \$16,612,825 (\$16,541,709 Fiscal Year 2013-14 base + \$71,116 Fiscal Year 2014-15 requested increase) is required to fund these pension benefit payments in Fiscal Year 2014-15. The total pension benefits to be paid Florida National Guard retirees is dependent on future military pay increases provided by the federal government, and as a result, cannot be accurately forecast. During the past five years, however, the pension benefit payments to the Florida National Guard have increased an average of 4.98 percent annually and the expected appropriation reduction needed in Fiscal Year 2014-15 is based on that actual experience. There are 583 payees as of September 30, 2013.

Pensions and Benefits - State Officers and Employees (Non-Contributory)

This request is for a recurring reduction of \$95,024 in the General Revenue appropriation provided to pay pension

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET						4100000
CURRENT LEVEL PROGRAM REQUIREMENTS						4105610
INCREASE IN PENSIONS AND BENEFITS						

benefits to certain state officers and employees who were continuously on the payroll on and after June 30, 1953, with 20 years of service at age 70, or with 30 continuous or 35 aggregate years at any age, regardless of whether they did or did not participate in an existing retirement system, as provided by section 112.05, Florida Statutes. This is a closed plan, meaning no new members may be added. Early retirement is provided for any state official or employee on or after January 1, 1976, with 29 consecutive years, regardless of age, who has a terminal or critical illness certified by two Florida-licensed physicians. The pension amount is calculated at one-half of the average salary received during the last ten years of service. Annual COLAs are specified in section 121.101, Florida Statutes. As the number of members paid declines, the appropriation needed is also reduced. There are 25 payees as of September 30, 2013.

Pensions and Benefits - Teacher's Special Pensions  
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This request is for a recurring increase of \$70 in the General Revenue appropriation to fund the three percent COLA provided for certain teachers. To be eligible for this pension benefit, teachers must have been at least age 65, with at least ten years of service, and have never had an opportunity to join the Teachers' Retirement System (TRS). The eligible teachers had to have rejected TRS membership when first offered in 1939 and have never been a member of another state-administered system, as provided by section 238.171, Florida Statutes. This is a closed plan, meaning no new members may be added. There is one payee as of September 30, 2013.

FISCAL INFORMATION: The Secretary's budget request includes a request recurring General Revenue of \$151,250 to support the state's contribution for pensions and benefits for various retiree as listed below.

This issue impacts the "Pensions and Benefit Payments" activity.

General Revenue Fund (1000)		
Pensions and Benefits: Disability Benefits to Justices and Judges (300014)	\$175,088	
Pensions and Benefits: Florida National Guard (300021)	\$ 71,116	
Pensions and Benefits: State Officers and Employees (Non-Contributory) (300049)	(\$ 95,024)	
Pensions and Benefits: Teacher's Special Pensions (300056)	\$70	
	-----	
Total Issue	\$151,250	FSI=1
	=====	

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
TOTAL: GOVERNMENTAL OPERATIONS				<u>1601.00.00.00</u>
BY FUND TYPE				
GENERAL REVENUE FUND	18,975,873	151,792		1000
TRUST FUNDS	20,993,410	1,251,750		2000
TOTAL POSITIONS.....	195.00			
TOTAL PROG COMP.....	39,969,283	1,403,542		
TOTAL SALARY RATE.....	7,944,155			
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PRG: ST PERSON POLICY ADMN</u>							72750400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....		1,034,918					
=====							
SALARIES AND BENEFITS							010000
15.00							
STATE PERSONNEL SYSTEM TF -STATE		1,288,558					2678 1
=====							
OTHER PERSONAL SERVICES							030000
STATE PERSONNEL SYSTEM TF -STATE		5,000					2678 1
=====							
EXPENSES							040000
STATE PERSONNEL SYSTEM TF -STATE		119,225					2678 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
STATE PERSONNEL SYSTEM TF -STATE		22,576					2678 1
=====							
RISK MANAGEMENT INSURANCE							103241
STATE PERSONNEL SYSTEM TF -STATE		10,566					2678 1
=====							
CONTRACTED LEGAL SERVICES							103884
STATE PERSONNEL SYSTEM TF -STATE		100,000					2678 1
=====							
LEASE/PURCHASE/EQUIPMENT							105281
STATE PERSONNEL SYSTEM TF -STATE		1,691					2678 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PRG: ST PERSON POLICY ADMN</u>							72750400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
STATE PERSONNEL SYSTEM TF -STATE		7,091					2678 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
STATE PERSONNEL SYSTEM TF -STATE		13,926					2678 1
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	15.00						
TOTAL ISSUE.....		1,568,633					
TOTAL SALARY RATE.....		1,034,918					
CASUALTY INSURANCE PREMIUM							1001090
ADJUSTMENT							100000
SPECIAL CATEGORIES							103241
RISK MANAGEMENT INSURANCE							
STATE PERSONNEL SYSTEM TF -STATE		4,799					2678 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
STATE PERSONNEL SYSTEM TF -STATE		1					2678 1
TOTAL: CASUALTY INSURANCE PREMIUM							1001090
ADJUSTMENT							
TOTAL ISSUE.....		4,800					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: ST PERSON POLICY ADMN</u>				72750400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
SALARY INCREASES FOR FY 2013-14 -				
STATEWIDE - EFFECTIVE 10/1/2013				1001290
SALARY RATE				000000
SALARY RATE.....	15,088			
	=====	=====	=====	
SALARIES AND BENEFITS				010000
STATE PERSONNEL SYSTEM TF -STATE	13,145			2678 1
	=====	=====	=====	
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
STATE PERSONNEL SYSTEM TF -STATE	50			2678 1
	=====	=====	=====	
TOTAL: SALARY INCREASES FOR FY 2013-14 -				1001290
STATEWIDE - EFFECTIVE 10/1/2013				
TOTAL ISSUE.....	13,195			
TOTAL SALARY RATE.....	15,088			
	=====	=====	=====	
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT FOR FISCAL YEAR 2013-14				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1001310
SALARIES AND BENEFITS				010000
STATE PERSONNEL SYSTEM TF -STATE	36,283			2678 1
	=====	=====	=====	
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
STATE PERSONNEL SYSTEM TF -STATE	63			2678 1
	=====	=====	=====	
TOTAL: FLORIDA RETIREMENT SYSTEM				1001310
ADJUSTMENT FOR FISCAL YEAR 2013-14				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				
TOTAL ISSUE.....	36,346			
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: ST PERSON POLICY ADMN</u>				72750400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
HEALTH INSURANCE SUBSIDY - RETIREES				
FOR FY 2013-14				1001320
SALARIES AND BENEFITS				010000
STATE PERSONNEL SYSTEM TF -STATE	896			2678 1
=====	=====	=====	=====	
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
STATE PERSONNEL SYSTEM TF -STATE	3			2678 1
=====	=====	=====	=====	
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES				1001320
FOR FY 2013-14				
TOTAL ISSUE.....	899			
=====	=====	=====	=====	
STATE HEALTH INSURANCE ADJUSTMENTS				
FY 2013-14 - EFFECTIVE 3/1/2014				1001330
SALARIES AND BENEFITS				010000
STATE PERSONNEL SYSTEM TF -STATE	5,143			2678 1
=====	=====	=====	=====	
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
STATE PERSONNEL SYSTEM TF -STATE	19			2678 1
=====	=====	=====	=====	
TOTAL: STATE HEALTH INSURANCE ADJUSTMENTS				1001330
FY 2013-14 - EFFECTIVE 3/1/2014				
TOTAL ISSUE.....	5,162			
=====	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PRG: ST PERSON POLICY ADMN</u>							72750400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
STATE PERSONNEL SYSTEM TF -STATE		387-					2678 1
=====							
ANNUALIZATION OF ADMINISTERED							
FUNDS APPROPRIATIONS							26A0000
ANNUALIZATION OF SALARY INCREASES							
FOR FY 2013-14 - STATEWIDE - THREE							
MONTHS ANNUALIZATION							26A1290
SALARIES AND BENEFITS							010000
STATE PERSONNEL SYSTEM TF -STATE		4,759					2678 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
STATE PERSONNEL SYSTEM TF -STATE		18					2678 1
=====							
TOTAL: ANNUALIZATION OF SALARY INCREASES							26A1290
FOR FY 2013-14 - STATEWIDE - THREE							
MONTHS ANNUALIZATION							
TOTAL ISSUE.....		4,777					
=====							
ANNUALIZATION OF STATE HEALTH							
INSURANCE ADJUSTMENTS FY 2013-14 -							
EIGHT MONTHS ANNUALIZATION							26A1330
SALARIES AND BENEFITS							010000
STATE PERSONNEL SYSTEM TF -STATE		10,286					2678 1
=====							



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: ST PERSON POLICY ADMN</u>				72750400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ANNUALIZATION OF ADMINISTERED				
FUNDS APPROPRIATIONS				26A0000
ANNUALIZATION OF STATE HEALTH				
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				26A1330
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
STATE PERSONNEL SYSTEM TF -STATE		38		2678 1
TOTAL: ANNUALIZATION OF STATE HEALTH				26A1330
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				
TOTAL ISSUE.....		10,324		
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				36250C0
EXPENSES				040000
STATE PERSONNEL SYSTEM TF -STATE		1,909		2678 1
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
STATE PERSONNEL SYSTEM TF -STATE		2,969-		2678 1
TOTAL: E-MAIL SERVICE MIGRATION FROM				36250C0
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				
TOTAL ISSUE.....		1,060-		

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

The Department of Management Services requests a nonrecurring increase of \$118,020 for migrating the department's e-mail from the Southwood Shared Resource Center (SSRC) and moving to Office 365. This issue includes an annual recurring savings of \$22,313 and costs avoided of approximately \$28,000 by migrating to Office 365, allowing for a less than three year return on investment. Costs avoided include the anticipated increase to the Microsoft enterprise agreement and

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PRG: ST PERSON POLICY ADMN</u>						72750400
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365						36250C0

reduced hosting needs at the Southwood Shared Resource Center (SSRC). To implement this change the transfer of budget authority from the Data Processing category to the Expenses category is necessary. Office 365 eliminates the need to establish a costly Disaster Recovery service. Office 365 also includes SharePoint (collaboration and content management) and Lync (unified communications) administration, eliminating the need for the Department to invest in additional training and resources for this administration.

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TOTAL: GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
BY FUND TYPE						
	15.00					
TRUST FUNDS.....		1,642,689				2000
SALARY RATE.....	1,050,006					
	=====	=====	=====	=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PRG: PEOPLE FIRST</u>							72750500
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	953,685						
=====							
SALARIES AND BENEFITS							010000
STATE PERSONNEL SYSTEM TF -STATE	15.00						
	1,281,270						2678 1
=====							
EXPENSES							040000
STATE PERSONNEL SYSTEM TF -STATE	104,832						2678 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
STATE PERSONNEL SYSTEM TF -STATE	522,575						2678 1
=====							
RISK MANAGEMENT INSURANCE							103241
STATE PERSONNEL SYSTEM TF -STATE	9,323						2678 1
=====							
LEASE/PURCHASE/EQUIPMENT							105281
STATE PERSONNEL SYSTEM TF -STATE	1,860						2678 1
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
STATE PERSONNEL SYSTEM TF -STATE	6,258						2678 1
=====							
HUMAN RES SVC/STW CONTRACT							107080
STATE PERSONNEL SYSTEM TF -STATE	36,092,972						2678 1
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
PRG: PEOPLE FIRST				72750500
GOV OPERATIONS/SUPPORT				16
GOVERNMENTAL OPERATIONS				1601.00.00.00
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
STATE PERSONNEL SYSTEM TF -STATE		9,265		2678 1
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL POSITIONS.....	15.00			
TOTAL ISSUE.....	38,028,355			
TOTAL SALARY RATE.....	953,685			
CASUALTY INSURANCE PREMIUM				1001090
ADJUSTMENT				100000
SPECIAL CATEGORIES				103241
RISK MANAGEMENT INSURANCE				
STATE PERSONNEL SYSTEM TF -STATE		7,220-		2678 1
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
STATE PERSONNEL SYSTEM TF -STATE		1		2678 1
TOTAL: CASUALTY INSURANCE PREMIUM				1001090
ADJUSTMENT				
TOTAL ISSUE.....	7,219-			
SALARY INCREASES FOR FY 2013-14 -				1001290
STATEWIDE - EFFECTIVE 10/1/2013				000000
SALARY RATE				
SALARY RATE.....	14,168			
SALARIES AND BENEFITS				010000
STATE PERSONNEL SYSTEM TF -STATE		12,183		2678 1

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PRG: PEOPLE FIRST</u>							72750500
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASES FOR FY 2013-14 -							1001290
STATEWIDE - EFFECTIVE 10/1/2013							210000
DATA PROCESSING SERVICES							210021
SOUTHWOOD SRC							
STATE PERSONNEL SYSTEM TF -STATE		33					2678 1
=====							
TOTAL: SALARY INCREASES FOR FY 2013-14 -							1001290
STATEWIDE - EFFECTIVE 10/1/2013							
TOTAL ISSUE.....		12,216					
TOTAL SALARY RATE.....		14,168					
=====							
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							1001310
LIABILITY (UAL)							010000
SALARIES AND BENEFITS							
STATE PERSONNEL SYSTEM TF -STATE		18,114					2678 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
STATE PERSONNEL SYSTEM TF -STATE		42					2678 1
=====							
TOTAL: FLORIDA RETIREMENT SYSTEM							1001310
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		18,156					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: PEOPLE FIRST</u>				72750500
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
HEALTH INSURANCE SUBSIDY - RETIREES				
FOR FY 2013-14				1001320
SALARIES AND BENEFITS				010000
STATE PERSONNEL SYSTEM TF -STATE		836		2678 1
=====		=====		
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
STATE PERSONNEL SYSTEM TF -STATE		2		2678 1
=====		=====		
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES				1001320
FOR FY 2013-14				
TOTAL ISSUE.....		838		
=====		=====		
STATE HEALTH INSURANCE ADJUSTMENTS				
FY 2013-14 - EFFECTIVE 3/1/2014				1001330
SALARIES AND BENEFITS				010000
STATE PERSONNEL SYSTEM TF -STATE		6,643		2678 1
=====		=====		
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
STATE PERSONNEL SYSTEM TF -STATE		13		2678 1
=====		=====		
TOTAL: STATE HEALTH INSURANCE ADJUSTMENTS				1001330
FY 2013-14 - EFFECTIVE 3/1/2014				
TOTAL ISSUE.....		6,656		
=====		=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PRG: PEOPLE FIRST</u>							72750500
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
STATE PERSONNEL SYSTEM TF -STATE		342-					2678 1
=====							
NONRECURRING EXPENDITURES							2100000
PEOPLE FIRST BUSINESS CASE							2103096
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
STATE PERSONNEL SYSTEM TF -STATE		500,000-					2678 1
=====							
ANNUALIZATION OF ADMINISTERED FUNDS APPROPRIATIONS							26A0000
ANNUALIZATION OF SALARY INCREASES FOR FY 2013-14 - STATEWIDE - THREE MONTHS ANNUALIZATION SALARIES AND BENEFITS							26A1290 010000
STATE PERSONNEL SYSTEM TF -STATE		4,411					2678 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
STATE PERSONNEL SYSTEM TF -STATE		12					2678 1
=====							
TOTAL: ANNUALIZATION OF SALARY INCREASES FOR FY 2013-14 - STATEWIDE - THREE MONTHS ANNUALIZATION							26A1290
TOTAL ISSUE.....		4,423					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: PEOPLE FIRST</u>				72750500
<u>GOV OPERATIONS/SUPPORT</u>				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ANNUALIZATION OF ADMINISTERED				
FUNDS APPROPRIATIONS				26A0000
ANNUALIZATION OF STATE HEALTH				
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				26A1330
SALARIES AND BENEFITS				010000
STATE PERSONNEL SYSTEM TF -STATE	13,286			2678 1
=====				
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
STATE PERSONNEL SYSTEM TF -STATE	26			2678 1
=====				
TOTAL: ANNUALIZATION OF STATE HEALTH				26A1330
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				
TOTAL ISSUE.....	13,312			
=====				
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				36250C0
EXPENSES				040000
STATE PERSONNEL SYSTEM TF -STATE	1,477			2678 1
=====				
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
STATE PERSONNEL SYSTEM TF -STATE	1,838-			2678 1
=====				
TOTAL: E-MAIL SERVICE MIGRATION FROM				36250C0
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				
TOTAL ISSUE.....	361-			
=====				



COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ ANZ				
FY 2014-15	FY 2014-15	FY 2014-15				
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
PRG: PEOPLE FIRST						72750500
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						1601.00.00.00
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365						36250C0

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

The Department of Management Services requests a nonrecurring increase of \$118,020 for migrating the department's e-mail from the Southwood Shared Resource Center (SSRC) and moving to Office 365. This issue includes an annual recurring savings of \$22,313 and costs avoided of approximately \$28,000 by migrating to Office 365, allowing for a less than three year return on investment. Costs avoided include the anticipated increase to the Microsoft enterprise agreement and reduced hosting needs at the Southwood Shared Resource Center (SSRC). To implement this change the transfer of budget authority from the Data Processing category to the Expenses category is necessary. Office 365 eliminates the need to establish a costly Disaster Recovery service. Office 365 also includes SharePoint (collaboration and content management) and Lync (unified communications) administration, eliminating the need for the Department to invest in additional training and resources for this administration.

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FUNDING FOR NON-RECURRING PROJECTS						4400000
PEOPLE FIRST BUSINESS CASE						4400400
SPECIAL CATEGORIES						100000
CONTRACTED SERVICES						100777

STATE PERSONNEL SYSTEM TF -STATE	234,000	234,000				2678 1
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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Issue Summary: The People First team requests \$234,000 in nonrecurring funds to hire a third party contractor to assist in the People First next generation human resource (HR) solicitation process. These advisory services include assistance with developing the solicitation document and the contract document resulting from the negotiation process. In addition, a separate nonoperating budget amendment will be requested in Fiscal Year 2014-15 in order to transfer cash to the Administrative Trust Fund to support expenditures for legal services to assist in effectively managing the competitive solicitation process.

Section 110.116, Florida Statutes, requires the Department of Management Services to establish and maintain, in coordination with the payroll system of the Department of Financial Services, a complete human resource information system for all authorized and established positions in state service. The Department may also contract with a vendor to provide the human resource information system. Sections 215.93 and 215.94, Florida Statutes, directs the Department to be the functional owner of the system.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: PEOPLE FIRST</u>				72750500
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING FOR NON-RECURRING PROJECTS				4400000
PEOPLE FIRST BUSINESS CASE				4400400

The Department contracts with NorthgateAriso to provide the State with a human resource information system and an enterprise-wide suite of human resource services. Human resource services provided to the State of Florida include payroll preparation, attendance and leave, benefits administration, recruitment, performance management, human resource administration, organization management, and data warehouse report querying. The objectives of this human resource business process outsourcing initiative (known as People First) are to provide the State with an employee and manager self-service online tool, to more effectively and efficiently provide services by streamlining and standardizing human resource transactional processes, and to reduce the cost of government.

The current contract with NorthgateAriso expires on August 21, 2016, and the Department has developed a People First timeline which describes key milestone dates that must be met in order to properly prepare for the expiration of the contract. The timeline includes a business case in Fiscal Year 2013-14 (per section 287.0571(4), Florida Statutes), a competitive solicitation and service provider negotiation in Fiscal Year 2014-15, and a potential transition in Fiscal Year 2015-16. The solicitation and negotiation process is estimated to take up to 12 months, assuming no protests. The timeline allows 12 - 18 months for the potential transition of the human resource information system and service center to a new model and/or service provider. This timeline does not leave much time for contingency issues or delays prior to the expiration of the current contract; therefore, it is vital that the key milestones are met within the timeframes described in this request.

The Department's People First team acts as the contract manager and has responsibilities for contract management, project management, and agency support. The team has limited resources and is in need of assistance from a third-party contractor to develop solicitation and contract documents for the next generation HR procurement. A third-party contractor would bring valuable expertise, knowledge, and resources to assist in developing the technical system and service center requirements, evaluating respondent cost proposals, as well as ensuring clarity in the scope of work, deliverables, security provisions, operational obligations, performance metrics, and service provider resources required.

In addition, the Department will be requesting legal services (through a separate nonoperating budget amendment) in Fiscal Year 2014-15 to assist in managing the competitive solicitation process (from solicitation development through appeal of any final order of award). Services include developing the solicitation evaluation criteria, assisting with any legal challenges including specifications challenges and/or bid protests or other legal proceedings that may arise as a result of the procurement process; providing the appropriate contractual language addressing offshoring, data security, intellectual property, performance guarantees, liability, and termination and default.

Due to the cost and complexity of providing critical human resource services for the State of Florida, not having a third-party contractor will greatly increase the State's risk of not adequately identifying the service provider that would provide the best value to the State when the contract expires, or executing a service provider contract that best protects the state's interests.

FISCAL INFORMATION: The Secretary's Budget Recommendation includes a request for a \$234,000 (estimated 1040 hours x \$225/hourly rate) nonrecurring appropriation in Contracted Services to procure a third-party contractor to assist with

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PRG: PEOPLE FIRST</u>						72750500
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
FUNDING FOR NON-RECURRING PROJECTS						4400000
PEOPLE FIRST BUSINESS CASE						4400400

developing the solicitation document and the contract document resulting from the negotiation process. In addition, a separate non-operating budget amendment will be requested in Fiscal Year 2014-15 for legal services to assist in managing the competitive solicitation process. The cash would be transferred from the State Personnel Trust Fund to the Administrative Trust fund to cover the expenditures; the amount requested for the budget amendment has not been determined at this time.

This issue impacts the "People First Contract Management" activity.

State Personnel System Trust Fund (2678)  
 Special Categories: Contracted Services (100777) (NR) \$234,000 FSI=1  
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TOTAL: GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
BY FUND TYPE						
	15.00					
TRUST FUNDS.....	37,810,034	234,000				2000
SALARY RATE.....	967,853					
	=====	=====	=====			

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				36250C0
EXPENSES				040000
COMMUNICATIONS WKG CAP TF -STATE	11,331			2105 1
WIRELESS COMM E911 TF -STATE	641			2344 1
TOTAL APPRO.....	11,972			
	=====	=====	=====	

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

The Department of Management Services requests a nonrecurring increase of \$118,020 for migrating the department's e-mail from the Southwood Shared Resource Center (SSRC) and moving to Office 365. This issue includes an annual recurring savings of \$22,313 and costs avoided of approximately \$28,000 by migrating to Office 365, allowing for a less than three year return on investment. Costs avoided include the anticipated increase to the Microsoft enterprise agreement and reduced hosting needs at the Southwood Shared Resource Center (SSRC). To implement this change the transfer of budget authority from the Data Processing category to the Expenses category is necessary. Office 365 eliminates the need to establish a costly Disaster Recovery service. Office 365 also includes SharePoint (collaboration and content management) and Lync (unified communications) administration, eliminating the need for the Department to invest in additional training and resources for this administration.

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	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>TELECOMMUNICATIONS SVCS</u>							72900100
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	3,845,421						
=====							
SALARIES AND BENEFITS							010000
COMMUNICATIONS WKG CAP TF -STATE	4,798,875						2105 1
WIRELESS COMM E911 TF -STATE	354,109						2344 1
TOTAL POSITIONS.....	71.00						
TOTAL APPRO.....	5,152,984						
=====							
OTHER PERSONAL SERVICES							030000
COMMUNICATIONS WKG CAP TF -STATE	74,268						2105 1
WIRELESS COMM E911 TF -STATE	84,290						2344 1
TOTAL APPRO.....	158,558						
=====							
EXPENSES							040000
COMMUNICATIONS WKG CAP TF -STATE	718,070						2105 1
WIRELESS COMM E911 TF -STATE	514,632						2344 1
TOTAL APPRO.....	1,232,702						
=====							
AID TO LOCAL GOVERNMENTS							050000
DIST/COUNTIES-WIRELESS 911							055610
WIRELESS COMM E911 TF -STATE	70,020,273						2344 1
=====							
DIST/SVC PROV-WIRELESS 911							055612
WIRELESS COMM E911 TF -STATE	15,484,846						2344 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
TELECOMMUNICATIONS SVCS							72900100
GOV OPERATIONS/SUPPORT							16
INFORMATION TECHNOLOGY							1603.00.00.00
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
AID TO LOCAL GOVERNMENTS							050000
DIST/CO-NONWIRELESS E911							055614
WIRELESS COMM E911 TF -STATE		50,030,674					2344 1
OPERATING CAPITAL OUTLAY							060000
COMMUNICATIONS WKG CAP TF -STATE		92,159					2105 1
WIRELESS COMM E911 TF -STATE		3,600					2344 1
TOTAL APPRO.....		95,759					
SPECIAL CATEGORIES							100000
CENTREX & SUNCOM PAYMENTS							100350
COMMUNICATIONS WKG CAP TF -STATE		108,035,421					2105 1
CONTRACTED SERVICES							100777
COMMUNICATIONS WKG CAP TF -STATE		2,510,625					2105 1
FEDERAL GRANTS TRUST FUND -FEDERL		1,392,228					2261 3
WIRELESS COMM E911 TF -STATE		420,827					2344 1
TOTAL APPRO.....		4,323,680					
FIRN/DIST BANDWIDTH SUPPOR							100835
COMMUNICATIONS WKG CAP TF -STATE		7,695,335					2105 1
RISK MANAGEMENT INSURANCE							103241
COMMUNICATIONS WKG CAP TF -STATE		13,855					2105 1

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
TELECOMMUNICATIONS SVCS							72900100
GOV OPERATIONS/SUPPORT							16
INFORMATION TECHNOLOGY							1603.00.00.00
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
CONTRACTED LEGAL SERVICES							103884
WIRELESS COMM E911 TF -STATE		92,159					2344 1
BROADBAND SVCS-ARRA 2009							105102
FEDERAL GRANTS TRUST FUND -FEDERL		1,206,678					2261 3
LEASE/PURCHASE/EQUIPMENT							105281
COMMUNICATIONS WKG CAP TF -STATE		1,989					2105 1
WIRELESS COMM E911 TF -STATE		1,149					2344 1
TOTAL APPRO.....		3,138					
TR/DMS/HR SVCS/STW CONTRCT							107040
COMMUNICATIONS WKG CAP TF -STATE		23,120					2105 1
WIRELESS COMM E911 TF -STATE		771					2344 1
TOTAL APPRO.....		23,891					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
COMMUNICATIONS WKG CAP TF -STATE		412,198					2105 1
WIRELESS COMM E911 TF -STATE		3,214					2344 1
TOTAL APPRO.....		415,412					
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....		71.00					
TOTAL ISSUE.....		263,985,365					
TOTAL SALARY RATE.....		3,845,421					

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>TELECOMMUNICATIONS SVCS</u>							72900100
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
COMMUNICATIONS WKG CAP TF -STATE		866-					2105 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
COMMUNICATIONS WKG CAP TF -STATE		28					2105 1
TOTAL: CASUALTY INSURANCE PREMIUM							1001090
ADJUSTMENT							
TOTAL ISSUE.....		838-					
SALARY INCREASES FOR FY 2013-14 -							1001290
STATEWIDE - EFFECTIVE 10/1/2013							000000
SALARY RATE							
SALARY RATE.....		73,166					
SALARIES AND BENEFITS							010000
COMMUNICATIONS WKG CAP TF -STATE		59,085					2105 1
WIRELESS COMM E911 TF -STATE		4,359					2344 1
TOTAL APPRO.....		63,444					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
COMMUNICATIONS WKG CAP TF -STATE		1,471					2105 1
WIRELESS COMM E911 TF -STATE		12					2344 1
TOTAL APPRO.....		1,483					



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
TELECOMMUNICATIONS SVCS				72900100
GOV OPERATIONS/SUPPORT				16
INFORMATION TECHNOLOGY				1603.00.00.00
ESTIMATED EXPENDITURES				1000000
SALARY INCREASES FOR FY 2013-14 -				
STATEWIDE - EFFECTIVE 10/1/2013				1001290
TOTAL: SALARY INCREASES FOR FY 2013-14 -				1001290
STATEWIDE - EFFECTIVE 10/1/2013				
TOTAL ISSUE.....	64,927			
TOTAL SALARY RATE.....	73,166			
	=====	=====	=====	
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT FOR FISCAL YEAR 2013-14				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1001310
SALARIES AND BENEFITS				010000
COMMUNICATIONS WKG CAP TF -STATE	89,422			2105 1
WIRELESS COMM E911 TF -STATE	6,596			2344 1
TOTAL APPRO.....	96,018			
	=====	=====	=====	
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
COMMUNICATIONS WKG CAP TF -STATE	1,852			2105 1
WIRELESS COMM E911 TF -STATE	14			2344 1
TOTAL APPRO.....	1,866			
	=====	=====	=====	
TOTAL: FLORIDA RETIREMENT SYSTEM				1001310
ADJUSTMENT FOR FISCAL YEAR 2013-14				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				
TOTAL ISSUE.....	97,884			
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
TELECOMMUNICATIONS SVCS							72900100
GOV OPERATIONS/SUPPORT							16
INFORMATION TECHNOLOGY							1603.00.00.00
ESTIMATED EXPENDITURES							1000000
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2013-14							1001320
SALARIES AND BENEFITS							010000
COMMUNICATIONS WKG CAP TF -STATE		3,108					2105 1
WIRELESS COMM E911 TF -STATE		229					2344 1
TOTAL APPRO.....		3,337					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
COMMUNICATIONS WKG CAP TF -STATE		74					2105 1
WIRELESS COMM E911 TF -STATE		1					2344 1
TOTAL APPRO.....		75					
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES							1001320
FOR FY 2013-14							
TOTAL ISSUE.....		3,412					
STATE HEALTH INSURANCE ADJUSTMENTS							
FY 2013-14 - EFFECTIVE 3/1/2014							1001330
SALARIES AND BENEFITS							010000
COMMUNICATIONS WKG CAP TF -STATE		25,938					2105 1
WIRELESS COMM E911 TF -STATE		1,913					2344 1
TOTAL APPRO.....		27,851					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
COMMUNICATIONS WKG CAP TF -STATE		566					2105 1
WIRELESS COMM E911 TF -STATE		4					2344 1
TOTAL APPRO.....		570					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
TELECOMMUNICATIONS SVCS				72900100
GOV OPERATIONS/SUPPORT				16
INFORMATION TECHNOLOGY				1603.00.00.00
ESTIMATED EXPENDITURES				1000000
STATE HEALTH INSURANCE ADJUSTMENTS				
FY 2013-14 - EFFECTIVE 3/1/2014				1001330
TOTAL: STATE HEALTH INSURANCE ADJUSTMENTS				1001330
FY 2013-14 - EFFECTIVE 3/1/2014				
TOTAL ISSUE.....	28,421			
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
COMMUNICATIONS WKG CAP TF -STATE	1,263-			2105 1
WIRELESS COMM E911 TF -STATE	42-			2344 1
TOTAL APPRO.....	1,305-			
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER BUDGET FROM FLORIDA				
INFORMATION RESOURCE NETWORK (FIRN)				
TO OTHER PERSONNEL SERVICES (OPS)				
AND EXPENSES - DEDUCT				2004030
SPECIAL CATEGORIES				100000
FIRN/DIST BANDWIDTH SUPPOR				100835
COMMUNICATIONS WKG CAP TF -STATE	244,118-			2105 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: The Department of Management Services, Division of Telecommunications requests a realignment of \$244,118 in budget authority from the Florida Information Resource Network (FIRN) District Bandwidth Support appropriation category to the Other Personal Services and Expenses appropriation categories in order to fund two OPS State Education-Rate (E-rate) Coordinator positions along with the associated travel for these two positions (see corresponding issue 2004040). This will allow the division to maintain the E-Rate Program expertise necessary to comply with the federal opinion that SUNCOM must certify and submit applications on behalf of school and library customers.

In an effort to align the Division of Telecommunications' initiatives and strategies with those identified by Governor Scott, the division requests the realignment of \$244,118 from the Florida Information Resource Network District Bandwidth

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER BUDGET FROM FLORIDA				
INFORMATION RESOURCE NETWORK (FIRN)				
TO OTHER PERSONNEL SERVICES (OPS)				
AND EXPENSES - DEDUCT				2004030

appropriation category to the OPS and Expenses appropriation categories. These funds will allow the Division to retain the expertise necessary to facilitate and coordinate the State's participation in the federal Education-Rate (E-Rate) Program, which contributed to approximately \$10,000,000 in additional funds for Florida's schools and libraries. The Division's participation will not only be self-funded, but will also yield savings to state customers of SUNCOM services.

The telecommunications requirements and resources for schools and libraries are unique among the public sector. A federal program known as the E-rate Program can reimburse as much as 90 percent of the cost of their telecommunications services. But the E-rate Program is complex, difficult to navigate, and viewed as risky by many schools and libraries.

Prior to 2010, funds were appropriated to the Department of Education to assist schools with the paperwork and processes required to receive E-rate Program benefits. When State funding was eliminated at the Department of Education, schools were left on their own to navigate the program. As a result, only 50 percent of the Florida E-rate Program applications were funded in 2011; this is well below the national average. As a result, Florida utilization of federal funds for the purpose of the E-rate Program has been limited; thereby, making it a "donor" state. Florida citizens pay 40 percent more for this program (in telecommunications fees) than the Florida schools receive back in E-rate Program benefits. Meanwhile, schools and libraries use far more data telecommunications than the average office. The need for telecommunications services among schools in particular is expected to grow substantially as digital-learning and assessments are implemented.

Many Florida schools and some libraries purchase telecommunications services from the Division of Telecommunications - under the SUNCOM brand. As such, the Division attempted to fill the gap in E-rate Program coordination within its existing, albeit limited, resources and E-rate Program expertise. In 2011, using a federal grant, the Division of Telecommunications established a temporary team of E-rate Program experts to assist schools and libraries and to form a future strategy.

While this team was originally established on a temporary basis, in June of 2012, the administrating company of the E-rate program dictated a change in Florida's telecommunications application model. This change resulted in the Division of Telecommunications being classified as an applicant; thus the State must apply for and will receive the E-rate Program funds directly on behalf of participating schools and libraries rather than each of those entities applying for E-rate Program benefits on their own. As such, each application will be reviewed and certified by E-rate program experts thus reducing the risk of application denial and providing a resource for schools and libraries. The E-rate personnel were also designated as the official State E-rate Coordinators for the State of Florida, which gives all schools and libraries access to the Department's program expertise. These changes will result in a substantial increase in the financial resources available to cash-strapped libraries and Florida schools as they implement digital education while also curtailing the need for each school and library to devote staff time and energy to the arduous paperwork and processes required to receive E-rate Program benefits.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER BUDGET FROM FLORIDA				
INFORMATION RESOURCE NETWORK (FIRN)				
TO OTHER PERSONNEL SERVICES (OPS)				
AND EXPENSES - DEDUCT				2004030

The grant application did not anticipate the added responsibilities of the application process or receiving the designated State E-rate Coordinator title. These duties are outside the scope of the grant and are necessary functions that must be performed to continue the flow of federal funding into Florida's schools and libraries. The E-rate funding is an essential factor in financing technology within our education system. The State requested over \$83 million to fund telecom and Internet access for the 2013/2014 school year. That represents a 12 percent increase from the amount requested in 2012/2013. The available funding is also expected to increase as President Obama announced with his ConnectedED strategy which focuses on ensuring broadband service availability in rural areas throughout the country.

The Division of Telecommunications has been assisting the Department of Education and the legislature in determining efficient and cost effective ways to help schools increase broadband capacity to meet new federal standards. It is the intent of the Department of Education to use one network to provide broadband services to every school in the state. This same idea was also seen in proposed bill language in the previous legislative session. While the exclusive use of the contract did not remain in the bill, the contract name itself was referenced. The support of a group of Education Rate experts is imperative when considering possibly filing E-rate applications for over 3,600 schools. Knowledge of the E-rate program rules and processes is highly specialized and requires experience and training. As such, experts in this field are in high demand.

In addition to the influx of federal funds potentially available to Florida schools and libraries, state customers of SUNCOM services will benefit as well. Creating efficiencies and economies of scale in the telecommunications arena has long been SUNCOM's mission as it is what allows the division to offer customers superior service at the most competitive rates available. The increase in funds to schools will allow them to increase their investment in telecommunications services. SUNCOM can leverage this additional volume (i.e. increased purchasing power) to negotiate rate reductions with our vendors; rate reductions that will benefit our state customers (who currently represent 70 percent of our customer base). In addition to negotiating rate reductions, additional volume will allow the Division to distribute SUNCOM overhead among a larger pool, intrinsically reducing the per-unit cost to all customers.

In order to comply with the E-rate Program's change in approach for Florida's filing and ensure that Florida schools and libraries receive maximum benefits, the Division of Telecommunications must retain E-rate Program expertise. In the 2012 legislative session, the federal grant funds that were used to establish our current team of E-rate Program experts were reassigned to the Department of Economic Opportunity. An additional \$3,000,000 could be dispersed each year if the division were able to successfully collect the funds left on the table by SUNCOM school and library customers. Based on this request, only 27 percent of the total funds collected would be required to offset the Division's cost to facilitate the application process. This proposal highlights the value of the SUNCOM model and allows the division to leverage our core skill set here at the Division of Telecommunications to benefit both state and local government.

FISCAL INFORMATION: The Secretary's budget request includes the realignment of budget authority from the Florida Information Resource Network (FIRN) District Bandwidth Support appropriation category to the Other Personal Services

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
TELECOMMUNICATIONS SVCS				72900100
GOV OPERATIONS/SUPPORT				16
INFORMATION TECHNOLOGY				1603.00.00.00
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER BUDGET FROM FLORIDA				
INFORMATION RESOURCE NETWORK (FIRN)				
TO OTHER PERSONNEL SERVICES (OPS)				
AND EXPENSES - DEDUCT				2004030
<p>(OPS) and Expenses appropriation category to fund two OPS positions and the associated travel for these positions. (see corresponding issue 2004040). If this issue is not funded, the Department will lose E-rate Program expertise. This loss will leave schools without any assistance from the State. In the absence of expert support and strategic need-based planning, Florida would very likely continue to be a donor state as schools and libraries simply do not have the resources to successfully apply for the maximum benefits available to them.</p> <p>This issue impacts the Technology Program Network Operations activity.</p> <p>Communications Working Capital Trust Fund (2105)            Florida Information Resource Network/District            Bandwidth Support (100835) (\$244,118)</p> <p>*****</p>				
TRANSFER BUDGET FROM FLORIDA				
INFORMATION RESOURCE NETWORK (FIRN)				
TO OTHER PERSONNEL SERVICES (OPS)				
AND EXPENSES - ADD				2004040
OTHER PERSONAL SERVICES				030000
COMMUNICATIONS WKG CAP TF -STATE	232,118			2105 1
EXPENSES				040000
COMMUNICATIONS WKG CAP TF -STATE	12,000			2105 1
TOTAL: TRANSFER BUDGET FROM FLORIDA				2004040
INFORMATION RESOURCE NETWORK (FIRN)				
TO OTHER PERSONNEL SERVICES (OPS)				
AND EXPENSES - ADD				
TOTAL ISSUE.....	244,118			

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER BUDGET FROM FLORIDA				
INFORMATION RESOURCE NETWORK (FIRN)				
TO OTHER PERSONNEL SERVICES (OPS)				
AND EXPENSES - ADD				2004040

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: The Department of Management Services, Division of Telecommunications requests a realignment of \$244,118 in budget authority from the Florida Information Resource Network (FIRN) District Bandwidth Support appropriation category to the Other Personal Services and Expenses appropriation categories in order to fund two OPS State Education-Rate (E-rate) Coordinator positions along with the associated travel for these two positions (see corresponding issue 2004030). This will allow the division to maintain the E-Rate Program expertise necessary to comply with the federal opinion that SUNCOM must certify and submit applications on behalf of school and library customers.

In an effort to align the Division of Telecommunications' initiatives and strategies with those identified by Governor Scott, the division requests the realignment of \$244,118 from the Florida Information Resource Network District Bandwidth appropriation category to the OPS and Expenses appropriation categories. These funds will allow the Division to retain the expertise necessary to facilitate and coordinate the State's participation in the federal Education-Rate (E-Rate) Program, which contributed to approximately \$10,000,000 in additional funds for Florida's schools and libraries. The Division's participation will not only be self-funded, but will also yield savings to state customers of SUNCOM services.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER BUDGET FROM FLORIDA				
INFORMATION RESOURCE NETWORK (FIRN)				
TO OTHER PERSONNEL SERVICES (OPS)				
AND EXPENSES - ADD				2004040

While this team was originally established on a temporary basis, in June of 2012, the administrating company of the E-rate program dictated a change in Florida's telecommunications application model. This change resulted in the Division of Telecommunications being classified as an applicant; thus the State must apply for and will receive the E-rate Program funds directly on behalf of participating schools and libraries rather than each of those entities applying for E-rate Program benefits on their own. As such, each application will be reviewed and certified by E-rate program experts thus reducing the risk of application denial and providing a resource for schools and libraries. The E-rate personnel were also designated as the official State E-rate Coordinators for the state of Florida, which gives all schools and libraries access to the Department's program expertise. These changes will result in a substantial increase in the financial resources available to cash-strapped libraries and Florida schools as they implement digital education while also curtailing the need for each school and library to devote staff time and energy to the arduous paperwork and processes required to receive E-rate Program benefits.

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The Division of Telecommunications has been assisting the Department of Education and the legislature in determining efficient and cost effective ways to help schools increase broadband capacity to meet new federal standards. It is the intent of the Department of Education to use one network to provide broadband services to every school in the state. This same idea was also seen in proposed bill language in the previous legislative session. While the exclusive use of the contract did not remain in the bill, the contract name itself was referenced. The support of a group of Education Rate experts is imperative when considering possibly filing E-rate applications for over 3,600 schools. Knowledge of the E-rate program rules and processes is highly specialized and requires experience and training. As such, experts in this field are in high demand.

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COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT						2000000
TRANSFER BUDGET FROM FLORIDA						
INFORMATION RESOURCE NETWORK (FIRN)						
TO OTHER PERSONNEL SERVICES (OPS)						
AND EXPENSES - ADD						2004040

E-rate Program's change in approach for Florida's filing and ensure that Florida schools and libraries receive maximum benefits, the Division of Telecommunications must retain E-rate Program expertise.

FISCAL INFORMATION: The Secretary's budget request includes the realignment of budget authority from the Florida Information Resource Network (FIRN) District Bandwidth Support appropriation category to the Other Personal Services (OPS) and Expenses appropriation category to fund two OPS positions and the associated travel for these positions. (see corresponding issue 2004030). If this issue is not funded, the Department will lose E-rate Program expertise. This loss will leave schools without any assistance from the State. In the absence of expert support and strategic need-based planning, Florida would very likely continue to be a donor state as schools and libraries simply do not have the resources to successfully apply for the maximum benefits available to them.

This issue impacts the Technology Program Network Operations activity.

Communications Working Capital Trust Fund (2105)	
Other Personal Services (03000)	\$232,118
Expenses (040000)	\$ 12,000
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Total Issue	\$244,118
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NONRECURRING EXPENDITURES		2100000
SUNCOM MYFLORIDANET BUSINESS CASE		2103097
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
COMMUNICATIONS WKG CAP TF -STATE	500,000-	2105 1
	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
TELECOMMUNICATIONS SVCS				72900100
GOV OPERATIONS/SUPPORT				16
INFORMATION TECHNOLOGY				<u>1603.00.00.00</u>
ANNUALIZATION OF ADMINISTERED				
FUNDS APPROPRIATIONS				26A0000
ANNUALIZATION OF SALARY INCREASES				
FOR FY 2013-14 - STATEWIDE - THREE				
MONTHS ANNUALIZATION				26A1290
SALARIES AND BENEFITS				010000
COMMUNICATIONS WKG CAP TF -STATE	21,390			2105 1
WIRELESS COMM E911 TF -STATE	1,578			2344 1
TOTAL APPRO.....	22,968			
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
COMMUNICATIONS WKG CAP TF -STATE	533			2105 1
WIRELESS COMM E911 TF -STATE	4			2344 1
TOTAL APPRO.....	537			
TOTAL: ANNUALIZATION OF SALARY INCREASES				26A1290
FOR FY 2013-14 - STATEWIDE - THREE				
MONTHS ANNUALIZATION				
TOTAL ISSUE.....	23,505			
ANNUALIZATION OF STATE HEALTH				
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				26A1330
SALARIES AND BENEFITS				010000
COMMUNICATIONS WKG CAP TF -STATE	51,876			2105 1
WIRELESS COMM E911 TF -STATE	3,826			2344 1
TOTAL APPRO.....	55,702			

	COL A03 AGY REQUEST FY 2014-15 POS	COL A04 AGY REQ N/R FY 2014-15 POS	COL A05 AG REQ ANZ FY 2014-15 POS	AMOUNT	AMOUNT	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>TELECOMMUNICATIONS SVCS</u>							72900100
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ANNUALIZATION OF ADMINISTERED FUNDS APPROPRIATIONS							26A0000
ANNUALIZATION OF STATE HEALTH INSURANCE ADJUSTMENTS FY 2013-14 - EIGHT MONTHS ANNUALIZATION							26A1330
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
COMMUNICATIONS WKG CAP TF -STATE				1,132			2105 1
WIRELESS COMM E911 TF -STATE				8			2344 1
TOTAL APPRO.....				1,140			
TOTAL: ANNUALIZATION OF STATE HEALTH INSURANCE ADJUSTMENTS FY 2013-14 - EIGHT MONTHS ANNUALIZATION							26A1330
TOTAL ISSUE.....				56,842			
STATE FUNDING REDUCTIONS							3300000
ELIMINATE E911 GRANT FUNDING							3308300
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
FEDERAL GRANTS TRUST FUND -FEDERL				1,392,228-			2261 3

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: The Division of Telecommunications proposes a recurring reduction of \$1,392,228 as the result of the elimination of the E911 Grant funding that expired in September 2012.

In 2010 the Department of Management Services (DMS), Division of Telecommunications, Bureau of Public Safety was awarded federal funding for the ENHANCE 911 Act Grant for \$2,669,728.30. This grant was provided by the National Highway Traffic Safety Administration (NHTSA), Department of Transportation (DOT), National Telecommunications and Information Administration (NTIA), Department of Commerce (DOC). This grant expired September 2012. This grant was for the development of four long-range enhanced 911 projects:

- 1.Statewide E911 Routing Provides a statewide service contract for Enhanced 911 Internet Protocol (IP) routing equipment and services to be used by state and local governments
- 2.Statewide E911 Mapping Provides development of an enhanced 911 base map for the location information used to

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
STATE FUNDING REDUCTIONS						3300000
ELIMINATE E911 GRANT FUNDING						3308300

determine 911 caller locations. This project targets Central Florida

3. Statewide E911 Call Taker and 911 Personnel E-Training Provides web hosted training courses on E911 call taking, equipment, and next generation 911 services

4. The fourth project, Central Florida Regional Backup Public Safety Answering Point (PSAP), was originally scoped as a supplemental award, for a Central Florida Regional Backup and Training PSA, to be matched with non-federal funds from Orange County Florida. Orange County withdrew financial support and participation in April 2011, cancelling further development of this project.

FISCAL IMPACT: The Secretary's budget request includes a recurring reduction of \$1,392,228 in federal funding for Contracted Services. This reduction is due to the expiration of the grant funding in September 2012. This issue has no negative impact on the department.

This issue impacts the Technology Program Network Operations activity.

Federal Grants Trust Fund (2261)

Special Categories: Contracted Services

(1,392,228) FSI=3

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ELIMINATE BROADBAND GRANT FUNDING						3308350
SPECIAL CATEGORIES						100000
BROADBAND SVCS-ARRA 2009						105102
FEDERAL GRANTS TRUST FUND -FEDERL	609,362-					2261 3

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: The Division of Telecommunications proposes a reduction of \$609,362 from the Federal Grants Trust Fund in the Special Categories: Broadband Services - ARRA 2009 appropriation category as a result of the expiration of the grant in November 2014.

In 2009 the Department of Management Services' (DMS) Division of Telecommunications (DIVTEL) applied for and was awarded a federal grant by the National Telecommunications and Information Administration (NTIA) pursuant to the Broadband Data Improvement Act (BDIA) to develop and maintain a statewide broadband map. With grant funding, DMS is developing a state-level broadband map, collecting comprehensive and accurate state-level broadband mapping data, and aiding in the

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
STATE FUNDING REDUCTIONS				3300000
ELIMINATE BROADBAND GRANT FUNDING				3308350

development and maintenance of a national broadband map with the goal of identifying the un-served and under-served populations.

A supplemental grant application was submitted to the NTIA on June 30, 2010. The Department was awarded supplemental funds in the amount of \$6,308,570 on September 27, 2010 extending the time period for mapping and adding additional projects consistent with section 364.0135 Florida Statutes directives. This brought the total of the grant to \$8,877,028. This supplemental award provided funding to continue the mapping project through Fiscal Year 2014-15. The funding provided for the establishment of a Broadband Program "Broadband Florida", that established and manages: (a) Broadband grant support team for Florida Community Anchor Institutions, (b) E-Rate support team for Florida schools and libraries, (c) local/regional broadband planning with Florida's 11 Regional Planning Councils (RPC), (d) Library technology assessment project with the Department of State, Division of Libraries. This grant is funded with a recurring appropriation of \$1,206,678.

FISCAL IMPACT: The Secretary's budget request includes a reduction of \$609,362 in the Special Categories: Broadband Services - ARRA 2009 as a result of the expiration of the grant in November 2014. The remaining funds will be used to cover expenditures for five months prior to the expiration of the grant.

This issue impacts the "Telecommunications - Network Operations" activity.

Federal Grants Trust Fund (2261)  
 Special Categories: Broadband Services - ARRA 2009 (105102) (\$609,362) FSI=3  
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AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				36250C0
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
COMMUNICATIONS WKG CAP TF -STATE	17,105-			2105 1
WIRELESS COMM E911 TF -STATE	1,272-			2344 1
TOTAL APPRO.....	18,377-			
	=====	=====	=====	

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365						36250C0

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

The Department of Management Services requests a nonrecurring increase of \$118,020 for migrating the department's e-mail from the Southwood Shared Resource Center (SSRC) and moving to Office 365. This issue includes an annual recurring savings of \$22,313 and costs avoided of approximately \$28,000 by migrating to Office 365, allowing for a less than three year return on investment. Costs avoided include the anticipated increase to the Microsoft enterprise agreement and reduced hosting needs at the Southwood Shared Resource Center (SSRC). To implement this change the transfer of budget authority from the Data Processing category to the Expenses category is necessary. Office 365 eliminates the need to establish a costly Disaster Recovery service. Office 365 also includes SharePoint (collaboration and content management) and Lync (unified communications) administration, eliminating the need for the Department to invest in additional training and resources for this administration.

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RE-ENGINEERING THE WORKPLACE						4000000
ENTERPRISE HOSTED UNIFIED						
COMMUNICATION SERVICES						4000110
SPECIAL CATEGORIES						100000
CONTRACTED SERVICES						100777
COMMUNICATIONS WKG CAP TF -STATE	250,000		250,000			2105 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: The Division of Telecommunications requests a nonrecurring increase of \$250,000 in budget authority from the Communications Working Capital Trust Fund in the Special Categories: Contracted Services appropriation category to fund the procurement of a business case for Enterprise Hosted Unified Communications Services. Under the SUNCOM Portfolio of Service, this hosted service will deliver an enterprise solution that allows customers to migrate from their existing voice services (STEPS or Centrex).

Section 282.703(1), Florida Statutes, states that the Department of Management Services has the responsibility for providing telecommunications services to state agencies. One of the primary telecommunications services used by state agencies is the voice services provided through dedicated telephone instruments in employee offices. Over the past few years there has been a rapid change in technology from legacy systems to Voice Over Internet Protocol (VOIP) and this is being implemented throughout the state by many agencies. These systems are acquired as premise-based systems, meaning

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				4000000
ENTERPRISE HOSTED UNIFIED				
COMMUNICATION SERVICES				4000110

that the state agencies install them at their office location. With emerging cloud technologies, VOIP has shifted from requiring individual systems at each location to capabilities that can be centralized and shared to give economies of costs related to the equipment, the facilities, the services and the maintenance of the system. It is projected that over the next few years, VOIP will replace all legacy telephone systems in use by state agencies and that agencies will move into a shared VOIP environment. A business case will identify the proper migration path from the legacy systems, the appropriate way to integrate and reuse existing premise-based VOIP systems, and how to assure the transition will provide a flexible platform for future changes in technology.

Section 287.0571(4), Florida Statutes, states that an agency shall complete a business case for any outsourcing project that has an expected cost in excess of \$10 million within a single fiscal year. While contract payments associated with the Enterprise Hosted Unified Communications services are only projections at this time, the Department believes a business case is warranted as payments in a single year will likely exceed the \$10 million threshold outlined in statute at some point over the life of the contract.

The business case will provide an analysis of the market, rates, customer base, and other factors related to this initiative. The business case will also examine the factors and options available to the Department for the procurement and deployment of an Enterprise Hosted Unified Communications Service for the State of Florida.

FISCAL INFORMATION: The Secretary's budget request includes a nonrecurring increase of \$250,000 for a business case study of the Enterprise Hosted Unified Communications Services. If this issue is not funded, the Department will be unable to comply with the requirements of Section 287.0571(4), Florida Statutes and the Enterprise Hosted Unified Communications services will be delayed.

This issue impacts the Technology Program Network Operations activity.  
 Communications Working Capital Trust Fund (2105)

Special Categories: Contracted Services (100777) \$250,000 FSI=1

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TOTAL: INFORMATION TECHNOLOGY				<u>1603.00.00.00</u>
BY FUND TYPE				
	71.00			
TRUST FUNDS.....	261,988,246	250,000		2000
SALARY RATE.....	3,918,587			
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
TELECOMMUNICATIONS SVCS				72900100
TOTAL: TELECOMMUNICATIONS SVCS				72900100
BY FUND TYPE				
	71.00			
TRUST FUNDS.....	262,000,218	250,000		2000
SALARY RATE.....	3,918,587			
	=====	=====	=====	



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>WIRELESS SERVICES</u>				72900200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				36250C0
EXPENSES				040000
LAW ENFORCEMENT RADIO TF -STATE		1,213		2432 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

The Department of Management Services requests a nonrecurring increase of \$118,020 for migrating the department's e-mail from the Southwood Shared Resource Center (SSRC) and moving to Office 365. This issue includes an annual recurring savings of \$22,313 and costs avoided of approximately \$28,000 by migrating to Office 365, allowing for a less than three year return on investment. Costs avoided include the anticipated increase to the Microsoft enterprise agreement and reduced hosting needs at the Southwood Shared Resource Center (SSRC). To implement this change the transfer of budget authority from the Data Processing category to the Expenses category is necessary. Office 365 eliminates the need to establish a costly Disaster Recovery service. Office 365 also includes SharePoint (collaboration and content management) and Lync (unified communications) administration, eliminating the need for the Department to invest in additional training and resources for this administration.

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	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>WIRELESS SERVICES</u>							72900200
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....		733,332					
=====							
SALARIES AND BENEFITS							010000
		11.00					
LAW ENFORCEMENT RADIO TF -STATE		883,377					2432 1
=====							
OTHER PERSONAL SERVICES							030000
LAW ENFORCEMENT RADIO TF -STATE		20,000					2432 1
=====							
EXPENSES							040000
COMMUNICATIONS WKG CAP TF -STATE		7,723					2105 1
LAW ENFORCEMENT RADIO TF -STATE		264,146					2432 1
-----							
TOTAL APPRO.....		271,869					
=====							
OPERATING CAPITAL OUTLAY							060000
LAW ENFORCEMENT RADIO TF -STATE		22,000					2432 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
LAW ENFORCEMENT RADIO TF -STATE		3,600,000					2432 1
=====							
FLORIDA INTEROPER NETWORK							100831
GENERAL REVENUE FUND -STATE		1,595,000					1000 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
WIRELESS SERVICES							72900200
GOV OPERATIONS/SUPPORT							16
INFORMATION TECHNOLOGY							1603.00.00.00
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
MUTUAL AID BUILD-OUT							100832
GENERAL REVENUE FUND -STATE		1,950,000					1000 1
RISK MANAGEMENT INSURANCE							103241
COMMUNICATIONS WKG CAP TF -STATE		526					2105 1
LAW ENFORCEMENT RADIO TF -STATE		1,309					2432 1
TOTAL APPRO.....		1,835					
SW LAW ENF RADIO CONTR PMT							104486
LAW ENFORCEMENT RADIO TF -STATE		18,220,000					2432 1
LEASE/PURCHASE/EQUIPMENT							105281
LAW ENFORCEMENT RADIO TF -STATE		1,394					2432 1
TR/DMS/HR SVCS/STW CONTRCT							107040
COMMUNICATIONS WKG CAP TF -STATE		693					2105 1
LAW ENFORCEMENT RADIO TF -STATE		3,645					2432 1
TOTAL APPRO.....		4,338					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
LAW ENFORCEMENT RADIO TF -STATE		2,069					2432 1
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	11.00						
TOTAL ISSUE.....	26,571,882						
TOTAL SALARY RATE.....	733,332						

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
WIRELESS SERVICES				72900200
GOV OPERATIONS/SUPPORT				16
INFORMATION TECHNOLOGY				1603.00.00.00
ESTIMATED EXPENDITURES				1000000
CASUALTY INSURANCE PREMIUM				
ADJUSTMENT				1001090
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
COMMUNICATIONS WKG CAP TF -STATE	28-			2105 1
LAW ENFORCEMENT RADIO TF -STATE	70-			2432 1
TOTAL APPRO.....	98-			
SALARY INCREASES FOR FY 2013-14 -				1001290
STATEWIDE - EFFECTIVE 10/1/2013				000000
SALARY RATE				
SALARY RATE.....	10,856			
SALARIES AND BENEFITS				010000
LAW ENFORCEMENT RADIO TF -STATE	9,339			2432 1
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
LAW ENFORCEMENT RADIO TF -STATE	7			2432 1
TOTAL: SALARY INCREASES FOR FY 2013-14 -				1001290
STATEWIDE - EFFECTIVE 10/1/2013				
TOTAL ISSUE.....	9,346			
TOTAL SALARY RATE.....	10,856			

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>WIRELESS SERVICES</u>							72900200
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001310
SALARIES AND BENEFITS							010000
LAW ENFORCEMENT RADIO TF -STATE		10,544					2432 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
LAW ENFORCEMENT RADIO TF -STATE		9					2432 1
=====							
TOTAL: FLORIDA RETIREMENT SYSTEM							1001310
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		10,553					
=====							
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2013-14							1001320
SALARIES AND BENEFITS							010000
LAW ENFORCEMENT RADIO TF -STATE		567					2432 1
=====							
STATE HEALTH INSURANCE ADJUSTMENTS							
FY 2013-14 - EFFECTIVE 3/1/2014							1001330
SALARIES AND BENEFITS							010000
LAW ENFORCEMENT RADIO TF -STATE		3,827					2432 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
LAW ENFORCEMENT RADIO TF -STATE		3					2432 1
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
WIRELESS SERVICES				72900200
GOV OPERATIONS/SUPPORT				16
INFORMATION TECHNOLOGY				1603.00.00.00
ESTIMATED EXPENDITURES				1000000
STATE HEALTH INSURANCE ADJUSTMENTS				
FY 2013-14 - EFFECTIVE 3/1/2014				1001330
TOTAL: STATE HEALTH INSURANCE ADJUSTMENTS				1001330
FY 2013-14 - EFFECTIVE 3/1/2014				
TOTAL ISSUE.....		3,830		
=====				
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
COMMUNICATIONS WKG CAP TF -STATE		38-		2105 1
LAW ENFORCEMENT RADIO TF -STATE		199-		2432 1
TOTAL APPRO.....		237-		
=====				
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER BUDGET FROM THE CONTRACTED				
SERVICES APPROPRIATION CATEGORY TO				
THE OTHER PERSONNEL SERVICES (OPS)				
APPROPRIATION CATEGORY - DEDUCT				2004010
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
LAW ENFORCEMENT RADIO TF -STATE		71,015-		2432 1
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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE NARRATIVE: The Division of Telecommunications, Wireless Services, Bureau of Public Safety requests the realignment of \$71,015 in budget authority from the Contracted Services appropriation category to the Other Personal Services (OPS) appropriation category to fund a field engineer position.

In fiscal year 2013-14 the department lost an engineering position. This position was critical to the successful management of the SLERS network. Currently, there are three field engineers responsible for oversight and maintenance of 200 radio tower sites. The SLERS network will increase by 23 radio tower sites for a total of 223 sites. In addition, the existing network is aging, and the staff is required to make additional field trips to oversee the maintenance of the network. Although, the contract only requires the Department to visit the network controller sites once a year, due to

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>WIRELESS SERVICES</u>						72900200
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT						2000000
TRANSFER BUDGET FROM THE CONTRACTED						
SERVICES APPROPRIATION CATEGORY TO						
THE OTHER PERSONNEL SERVICES (OPS)						
APPROPRIATION CATEGORY - DEDUCT						2004010

the recent outages at the Tampa Integrated Multi-site Console Controller (IMC) and Miami(IMC) the Department would like to take a more proactive approach and begin quarterly inspections in order to prevent any unnecessary outages at the area network controller sites. The Department of Management Services, Division of Telecommunications, and Bureau of Public Safety have management responsibility of the Statewide Law Enforcement Radio System (SLERS). The SLERS network has more than 200 radio towers throughout the state which consist of the primary method of communication for the approximately 4,000 state agency law enforcement personnel in Florida.

This position will be a field engineer and frequency manager that will be responsible for the Quincy network controller and 30 radio tower sites, as well as two Project 25 (P25) aircraft sites from Jackson, Calhoun and Gulf counties to Escambia. Additionally, this position will be responsible for the creation of the State 700 MHz Frequency Plan for SLERS. The SLERS network's capacity (the ability to add frequencies to ease talk busy time) cannot be expanded without 700 Mega Hertz (MHz) frequencies. The Federal Communications Commission (FCC) requires a statewide plan before these radio frequencies can be applied for and licensed. With the currently oversight responsibility of the 200 radio towers, the program does not have the staffing resources to effectively maintain the 700 MHz Frequency Plan.

If this position is not funded, critical management of the current aging and enhanced SLERS network will suffer a critical setback because the existing staff may not be able to effectively absorb the increased workload. The SLERS network also may not be able to increase system capacity if this position is not funded. Therefore, this senior field engineer is critical to absorb the increased radio tower sites, to ease the pressure of the new quarterly visits to controller sites, and to draft the 700 MHz Frequency Plan.

FISCAL INFORMATION: The Secretary's budget request includes the realignment of \$71,015 from the Contracted Services appropriation category to the Other Personal Services appropriation category to hire a field engineer for the upkeep of the 700 MHz Frequency Plan.

This issue impacts the Wireless Services Network Operations activity.

Statewide Law Enforcement Radio System (2432)(SLERS)  
 Contracted Service (100777) (\$71,015) FSI=1  
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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>WIRELESS SERVICES</u>				72900200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER BUDGET FROM THE CONTRACTED				
SERVICES APPROPRIATION CATEGORY TO				
THE OTHER PERSONNEL SERVICES (OPS)				
APPROPRIATION CATEGORY - ADD				2004020
OTHER PERSONAL SERVICES				030000
LAW ENFORCEMENT RADIO TF -STATE	71,015			2432 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE NARRATIVE: The Division of Telecommunications, Wireless Services, Bureau of Public Safety requests the realignment of \$71,015 in budget authority from the Contracted Services appropriation category to the Other Personal Services (OPS) appropriation category to fund a field engineer position.

In fiscal year 2013-14 the department lost an engineering position. This position was critical to the successful management of the SLERS network. Currently, there are three field engineers responsible for oversight and maintenance of 200 radio tower sites. The SLERS network will increase by 23 radio tower sites for a total of 223 sites. In addition, the existing network is aging, and the staff is required to make additional field trips to oversee the maintenance of the network. Although, the contract only requires the Department to visit the network controller sites once a year, due to the recent outages at the Tampa Integrated Multi-site Console Controller (IMC) and Miami(IMC) the Department would like to take a more proactive approach and begin quarterly inspections in order to prevent any unnecessary outages at the area network controller sites. The Department of Management Services, Division of Telecommunications, and Bureau of Public Safety have management responsibility of the Statewide Law Enforcement Radio System (SLERS). The SLERS network has more than 200 radio towers throughout the state which consist of the primary method of communication for the approximately 4,000 state agency law enforcement personnel in Florida.

This position will be a field engineer and frequency manager that will be responsible for the Quincy network controller and 30 radio tower sites, as well as two Project 25 (P25) aircraft sites from Jackson, Calhoun and Gulf counties to Escambia. Additionally, this position will be responsible for the creation of the State 700 MHz Frequency Plan for SLERS. The SLERS network's capacity (the ability to add frequencies to ease talk busy time) cannot be expanded without 700 Mega Hertz (MHz) frequencies. The Federal Communications Commission (FCC) requires a statewide plan before these radio frequencies can be applied for and licensed. With the currently oversight responsibility of the 200 radio towers, the program does not have the staffing resources to effectively maintain the 700 MHz Frequency Plan.

If this position is not funded, critical management of the current aging and enhanced SLERS network will suffer a critical setback because the existing staff may not be able to effectively absorb the increased workload. The SLERS network also may not be able to increase system capacity if this position is not funded. Therefore, this senior field engineer is critical to absorb the increased radio tower sites, to ease the pressure of the new quarterly visits to controller sites, and to draft the 700 MHz Frequency Plan.



COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>WIRELESS SERVICES</u>						72900200
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT						2000000
TRANSFER BUDGET FROM THE CONTRACTED						
SERVICES APPROPRIATION CATEGORY TO						
THE OTHER PERSONNEL SERVICES (OPS)						
APPROPRIATION CATEGORY - ADD						2004020

FISCAL INFORMATION: The Secretary's budget request includes the realignment of \$71,015 from the Contracted Services appropriation category to the Other Personal Services appropriation category to hire a field engineer for the upkeep of the 700 MHz Frequency Plan.

This issue impacts the Wireless Services Network Operations activity.

Statewide Law Enforcement Radio System (2432)(SLERS)  
 Other Personal Services (030000) \$71,015 FSI=1  
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NONRECURRING EXPENDITURES						2100000
DOMESTIC SECURITY - FLORIDA MUTUAL						
AID BUILD OUT (MAB)						
INSUFFICIENT FUNDING						2103082
SPECIAL CATEGORIES						100000
MUTUAL AID BUILD-OUT						100832
GENERAL REVENUE FUND	-STATE	1,950,000-				1000 1
=====						

DOMESTIC SECURITY - FLORIDA						
INTEROPERABILITY NETWORK (FIN)						
INSUFFICIENT FUNDING						2103083
SPECIAL CATEGORIES						100000
FLORIDA INTEROPER NETWORK						100831
GENERAL REVENUE FUND	-STATE	1,595,000-				1000 1
=====						

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>WIRELESS SERVICES</u>							72900200
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
ENHANCEMENTS TO THE STATEWIDE							
LAW ENFORCEMENT RADIO SYSTEM							
(SLERS)							2103098
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
LAW ENFORCEMENT RADIO TF -STATE		2,100,000-					2432 1
=====							
ANNUALIZATION OF ADMINISTERED							
FUNDS APPROPRIATIONS							26A0000
ANNUALIZATION OF SALARY INCREASES							
FOR FY 2013-14 - STATEWIDE - THREE							
MONTHS ANNUALIZATION							26A1290
SALARIES AND BENEFITS							010000
LAW ENFORCEMENT RADIO TF -STATE		3,381					2432 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
LAW ENFORCEMENT RADIO TF -STATE		3					2432 1
=====							
TOTAL: ANNUALIZATION OF SALARY INCREASES							26A1290
FOR FY 2013-14 - STATEWIDE - THREE							
MONTHS ANNUALIZATION							
TOTAL ISSUE.....		3,384					
=====							
ANNUALIZATION OF STATE HEALTH							
INSURANCE ADJUSTMENTS FY 2013-14 -							
EIGHT MONTHS ANNUALIZATION							26A1330
SALARIES AND BENEFITS							010000
LAW ENFORCEMENT RADIO TF -STATE		7,654					2432 1
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>WIRELESS SERVICES</u>				72900200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
ANNUALIZATION OF ADMINISTERED				
FUNDS APPROPRIATIONS				26A0000
ANNUALIZATION OF STATE HEALTH				
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				26A1330
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
LAW ENFORCEMENT RADIO TF -STATE		6		2432 1
TOTAL: ANNUALIZATION OF STATE HEALTH				26A1330
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				
TOTAL ISSUE.....		7,660		
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365				36250C0
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
LAW ENFORCEMENT RADIO TF -STATE		1,272-		2432 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

The Department of Management Services requests a nonrecurring increase of \$118,020 for migrating the department's e-mail from the Southwood Shared Resource Center (SSRC) and moving to Office 365. This issue includes an annual recurring savings of \$22,313 and costs avoided of approximately \$28,000 by migrating to Office 365, allowing for a less than three year return on investment. Costs avoided include the anticipated increase to the Microsoft enterprise agreement and reduced hosting needs at the Southwood Shared Resource Center (SSRC). To implement this change the transfer of budget authority from the Data Processing category to the Expenses category is necessary. Office 365 eliminates the need to establish a costly Disaster Recovery service. Office 365 also includes SharePoint (collaboration and content management) and Lync (unified communications) administration, eliminating the need for the Department to invest in additional training and resources for this administration.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>WIRELESS SERVICES</u>				72900200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
DOMESTIC SECURITY - FLORIDA MUTUAL				
AID BUILD OUT (MAB)				
INSUFFICIENT FUNDING				41004C0
SPECIAL CATEGORIES				100000
MUTUAL AID BUILD-OUT				100832
GENERAL REVENUE FUND				
-STATE	1,950,000			1000 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE SUMMARY: The Division of Telecommunications Wireless Services requests a recurring increase of \$1,950,000 from the General Revenue Fund for the maintenance and operation of the Mutual Aid Buildout (MAB).

Prior to 2011, the Florida Interoperability Network (see full description below) had been fully funded by federal grants from the Department of Homeland Security based on approval by the Florida Domestic Security Oversight Council. Federal funding for this system has steadily decreased in recent years, ultimately forcing the Department to leverage funds from the Statewide Law Enforcement Radio System Trust Fund, and recently, non-recurring General Revenue. The authority to leverage Federal funds expires June 30, 2014; there is no assurance that any federal funding will be available for Mutual Aid Buildout (MAB) in the future. Therefore, the Department is requesting \$1,950,000 in General Revenue funds for the MAB; of which \$600,000 will be used for network connectivity and \$1,350,000 for the MAB tower rent and maintenance. However, these amounts are subject to change with the reprocurement of tower rent cost.

The Regional Co-Chairs of the State Working Group on Interoperable Communications, representing county and local public safety communications centers have made it clear to the Department of Management Services that mutual aid radio resources provided by the Mutual Aid Buildout are needed to maintain interoperability between Florida's emergency responders. If this issue is not funded, mutual aid radio resources provided as part of the Mutual Aid Buildout project will be disconnected, abandoned, or removed from the existing state-leased tower sites once the funding runs out. As a result, this will prohibit communications between Public Safety emergency responders who rely on these services to provide communications to users with disparate radio equipment.

Full Description of Mutual Aid Buildout:

The Florida mutual aid radio resources, known as the Mutual Aid Buildout, was established by the Department of Management Services in sections 282.709(1) and (4), Florida Statutes. This system is comprised of mutual aid radio resources on 103 tower sites and is available to state and local public safety agencies including law enforcement, emergency medical responders, and fire departments when interoperable communications are needed for coordinated responses to disaster events and multi-jurisdictional incidents. Mutual aid resources are an important tool to provide communications on-ramps for public safety responders from neighboring or distant jurisdictions (including other states) with disparate radio equipment.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
WIRELESS SERVICES				72900200
GOV OPERATIONS/SUPPORT				16
INFORMATION TECHNOLOGY				1603.00.00.00
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
DOMESTIC SECURITY - FLORIDA MUTUAL				
AID BUILD OUT (MAB)				
INSUFFICIENT FUNDING				41004C0

FISCAL INFORMATION: The Secretary's budget request includes a recurring increase of \$1,950,000 in budget authority from the General Revenue Fund for the maintenance and operation of the Mutual Aid Buildout.

This issue impacts the Wireless Services - Network Operations activity.

General Revenue  
 Mutual Aid Build-Out (100832) \$1,950,000 FSI=1  
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DOMESTIC SECURITY - FLORIDA				
INTEROPERABILITY NETWORK (FIN)				
INSUFFICIENT FUNDING				41005C0
SPECIAL CATEGORIES				100000
FLORIDA INTEROPER NETWORK				100831
GENERAL REVENUE FUND -STATE	1,595,000			1000 1

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE SUMMARY: The Division of Telecommunications Wireless Services requests a recurring increase of \$1,595,000 from the General Revenue Fund for the maintenance and operation of Florida Interoperability Network (FIN). Prior to 2011, the Florida Interoperability Network (see full description below) had been fully funded by federal grants from the Department of Homeland Security based on approval by the Florida Domestic Security Oversight Council. Federal funding for this system has steadily decreased in recent years, ultimately forcing the Department to leverage funds from the Statewide Law Enforcement Radio System Trust Fund, and recently, non-recurring General Revenue. The authority to leverage Federal funds expires June 30, 2014; there is no assurance that any federal funding will be available for FIN in the future. Therefore, the Department is requesting \$1,595,000 in General Revenue funds for the Florida Interoperability Network of which \$750,000 will be used for network connectivity and \$845,000 for maintenance. However, these amounts are subject to change with the renewal of the FIN maintenance contracts.

The Regional Co-Chairs of the State Working Group on Interoperable Communications, representing county and local public safety communications centers have made it clear to the Department of Management Services that FIN resources are needed to maintain interoperability between Florida's emergency responders. If this issue is not funded, the Florida

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>WIRELESS SERVICES</u>						72900200
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
FUNDING DEFICIENCIES TO MEET						
CURRENT LEVEL PROGRAM REQUIREMENTS						4100000
DOMESTIC SECURITY - FLORIDA						
INTEROPERABILITY NETWORK (FIN)						
INSUFFICIENT FUNDING						41005C0

Interoperability Network will be disconnected and abandoned once the funding runs out. As a result, this will prohibit communications between Public Safety emergency responders who rely on these services to provide communications to users with disparate radio equipment.

Full Description of Florida Interoperability Network: The Florida Interoperability Network (FIN) was established by the Department of Management Services in sections 282.709(1) and (4), Florida Statutes. Florida Interoperability Network devices at 179 communications centers provides connectivity and patches between disparate radio systems that cannot otherwise communicate directly with each other. Public Safety Land Mobile Radio systems operate on specific FCC licensed frequencies across different and often non-compatible radio spectrum. Proprietary hardware and software also prevent agencies in the same radio spectrum from communicating with each other except via common mutual radio frequencies. Agency-licensed frequencies (non-mutual aid) are specific to that agency and are often not programmed into other agencies radios. System keys and encryption keys also are unique to each agency's radio system. The FIN is available to state and local public safety agencies including law enforcement, emergency medical responders, and fire departments during times when interoperable communications are needed for coordinated response to disaster events and multi-jurisdictional incidents. The FIN is an important tool providing reliable communications highways or networks between public safety responders from neighboring or distant jurisdictions (including other states) which often utilize disparate radio systems and equipment.

FISCAL INFORMATION: The Secretary's budget request includes a recurring increase of \$1,595,000 in budget authority from the General Revenue Fund for the maintenance and operation of Florida Interoperability Network.

This issue impacts the Wireless Services - Network Operations activity.

General Revenue

Florida Interoperability Network (100831) \$1,595,000 FSI=1  
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TOTAL: INFORMATION TECHNOLOGY						<u>1603.00.00.00</u>
BY FUND TYPE						
GENERAL REVENUE FUND	3,545,000					1000
TRUST FUNDS	20,960,615					2000
TOTAL POSITIONS.....	11.00					
TOTAL PROG COMP.....	24,505,615					
TOTAL SALARY RATE.....	744,188					
=====						

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
WIRELESS SERVICES				72900200
TOTAL: WIRELESS SERVICES				72900200
BY FUND TYPE				
GENERAL REVENUE FUND	3,545,000			1000
TRUST FUNDS	20,961,828			2000
TOTAL POSITIONS.....	11.00			
TOTAL BUREAU.....	24,506,828			
TOTAL SALARY RATE.....	744,188			
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: PERC							72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>							72920100
ECONOMIC OPPORTUNITIES							11
<u>WORKFORCE SERVICES</u>							<u>1102.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....		1,716,297					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		1,304,871					1000 1
PERC TRUST FUND -STATE		1,198,292					2558 1
TOTAL POSITIONS.....		26.00					
TOTAL APPRO.....		2,503,163					
=====							
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -STATE		149,277					1000 1
PERC TRUST FUND -STATE		53,628					2558 1
TOTAL APPRO.....		202,905					
=====							
EXPENSES							040000
GENERAL REVENUE FUND -STATE		57,094					1000 1
PERC TRUST FUND -STATE		354,664					2558 1
TOTAL APPRO.....		411,758					
=====							
OPERATING CAPITAL OUTLAY							060000
GENERAL REVENUE FUND -STATE		37,399					1000 1
PERC TRUST FUND -STATE		5,721					2558 1
TOTAL APPRO.....		43,120					
=====							



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: PERC				72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>				72920100
ECONOMIC OPPORTUNITIES				11
<u>WORKFORCE SERVICES</u>				<u>1102.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND -STATE		35,070		1000 1
PERC TRUST FUND -STATE		32,500		2558 1
TOTAL APPRO.....		67,570		
RISK MANAGEMENT INSURANCE				103241
GENERAL REVENUE FUND -STATE		7,593		1000 1
PERC TRUST FUND -STATE		11,508		2558 1
TOTAL APPRO.....		19,101		
ADMINISTRATIVE OVERHEAD				105002
GENERAL REVENUE FUND -STATE		34,314		1000 1
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -STATE		5,835		1000 1
PERC TRUST FUND -STATE		4,786		2558 1
TOTAL APPRO.....		10,621		
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
GENERAL REVENUE FUND -STATE		13,760		1000 1
PERC TRUST FUND -STATE		5,255		2558 1
TOTAL APPRO.....		19,015		

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: PERC				72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>				72920100
ECONOMIC OPPORTUNITIES				11
<u>WORKFORCE SERVICES</u>				<u>1102.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL POSITIONS.....	26.00			
TOTAL ISSUE.....		3,311,567		
TOTAL SALARY RATE.....		1,716,297		
	=====	=====	=====	
CASUALTY INSURANCE PREMIUM				
ADJUSTMENT				1001090
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
GENERAL REVENUE FUND -STATE		1,321-		1000 1
PERC TRUST FUND -STATE		2,003-		2558 1
TOTAL APPRO.....		3,324-		
	=====	=====	=====	
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
GENERAL REVENUE FUND -STATE		1		1000 1
	=====	=====	=====	
TOTAL: CASUALTY INSURANCE PREMIUM				1001090
ADJUSTMENT				
TOTAL ISSUE.....		3,323-		
	=====	=====	=====	
SALARY INCREASES FOR FY 2013-14 -				
STATEWIDE - EFFECTIVE 10/1/2013				1001290
SALARY RATE				000000
SALARY RATE.....		27,968		
	=====	=====	=====	
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE		13,774		1000 1
PERC TRUST FUND -STATE		11,647		2558 1
TOTAL APPRO.....		25,421		
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: PERC							72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>							72920100
ECONOMIC OPPORTUNITIES							11
<u>WORKFORCE SERVICES</u>							<u>1102.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASES FOR FY 2013-14 -							
STATEWIDE - EFFECTIVE 10/1/2013							1001290
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		53					1000 1
PERC TRUST FUND -STATE		18					2558 1
TOTAL APPRO.....		71					
TOTAL: SALARY INCREASES FOR FY 2013-14 -							1001290
STATEWIDE - EFFECTIVE 10/1/2013							
TOTAL ISSUE.....		25,492					
TOTAL SALARY RATE.....		27,968					
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001310
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		32,505					1000 1
PERC TRUST FUND -STATE		29,848					2558 1
TOTAL APPRO.....		62,353					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		62					1000 1
PERC TRUST FUND -STATE		24					2558 1
TOTAL APPRO.....		86					
TOTAL: FLORIDA RETIREMENT SYSTEM							1001310
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		62,439					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: PERC							72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>							72920100
ECONOMIC OPPORTUNITIES							11
<u>WORKFORCE SERVICES</u>							<u>1102.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2013-14							1001320
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		785					1000 1
PERC TRUST FUND -STATE		721					2558 1
TOTAL APPRO.....		1,506					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		2					1000 1
PERC TRUST FUND -STATE		1					2558 1
TOTAL APPRO.....		3					
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES							1001320
FOR FY 2013-14							
TOTAL ISSUE.....		1,509					
STATE HEALTH INSURANCE ADJUSTMENTS							
FY 2013-14 - EFFECTIVE 3/1/2014							1001330
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		5,583					1000 1
PERC TRUST FUND -STATE		5,127					2558 1
TOTAL APPRO.....		10,710					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		19					1000 1
PERC TRUST FUND -STATE		7					2558 1
TOTAL APPRO.....		26					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: PERC							72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>							72920100
ECONOMIC OPPORTUNITIES							11
<u>WORKFORCE SERVICES</u>							<u>1102.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
STATE HEALTH INSURANCE ADJUSTMENTS							
FY 2013-14 - EFFECTIVE 3/1/2014							1001330
TOTAL: STATE HEALTH INSURANCE ADJUSTMENTS							1001330
FY 2013-14 - EFFECTIVE 3/1/2014							
TOTAL ISSUE.....		10,736					
=====							
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		193-					1000 1
PERC TRUST FUND -STATE		261-					2558 1
TOTAL APPRO.....		454-					
=====							
ANNUALIZATION OF ADMINISTERED FUNDS APPROPRIATIONS							26A0000
ANNUALIZATION OF SALARY INCREASES							
FOR FY 2013-14 - STATEWIDE - THREE MONTHS ANNUALIZATION							26A1290
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		4,591					1000 1
PERC TRUST FUND -STATE		4,216					2558 1
TOTAL APPRO.....		8,807					
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		18					1000 1
PERC TRUST FUND -STATE		7					2558 1
TOTAL APPRO.....		25					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: PERC				72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>				72920100
ECONOMIC OPPORTUNITIES				11
<u>WORKFORCE SERVICES</u>				<u>1102.00.00.00</u>
ANNUALIZATION OF ADMINISTERED				
FUNDS APPROPRIATIONS				26A0000
ANNUALIZATION OF SALARY INCREASES				
FOR FY 2013-14 - STATEWIDE - THREE				
MONTHS ANNUALIZATION				26A1290
TOTAL: ANNUALIZATION OF SALARY INCREASES				26A1290
FOR FY 2013-14 - STATEWIDE - THREE				
MONTHS ANNUALIZATION				
TOTAL ISSUE.....	8,832			
	=====	=====	=====	
ANNUALIZATION OF STATE HEALTH				
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				26A1330
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	11,166			1000 1
PERC TRUST FUND -STATE	10,254			2558 1
TOTAL APPRO.....	21,420			
	=====	=====	=====	
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
GENERAL REVENUE FUND -STATE	38			1000 1
PERC TRUST FUND -STATE	14			2558 1
TOTAL APPRO.....	52			
	=====	=====	=====	
TOTAL: ANNUALIZATION OF STATE HEALTH				26A1330
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				
TOTAL ISSUE.....	21,472			
	=====	=====	=====	
TOTAL: WORKFORCE SERVICES				<u>1102.00.00.00</u>
BY FUND TYPE				
GENERAL REVENUE FUND	1,712,296			1000
TRUST FUNDS	1,725,974			2000
TOTAL POSITIONS.....	26.00			
TOTAL PROG COMP.....	3,438,270			
TOTAL SALARY RATE.....	1,744,265			
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: COMM ON HUMAN RELAT							72950000
<u>HUMAN RELATIONS</u>							72950100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....		2,093,764					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		2,011,839					1000 1
OPERATING TRUST FUND -FEDERL		900,717					2510 3
TOTAL POSITIONS.....		50.50					
TOTAL APPRO.....		2,912,556					
=====							
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -STATE		40,000					1000 1
OPERATING TRUST FUND -FEDERL		1,040					2510 3
TOTAL APPRO.....		41,040					
=====							
EXPENSES							040000
GENERAL REVENUE FUND -STATE		19,946					1000 1
OPERATING TRUST FUND -STATE		130,624					2510 1
OPERATING TRUST FUND -FEDERL		124,660					2510 3
TOTAL OPERATING TRUST FUND		255,284					2510
TOTAL APPRO.....		275,230					
=====							
OPERATING CAPITAL OUTLAY							060000
GENERAL REVENUE FUND -STATE		11,736					1000 1
OPERATING TRUST FUND -STATE		5,000					2510 1
TOTAL APPRO.....		16,736					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: COMM ON HUMAN RELAT							72950000
<u>HUMAN RELATIONS</u>							72950100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
TRANS TO DIV ADM HEARINGS							100565
GENERAL REVENUE FUND -STATE		765,367					1000 1
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -STATE		53,506					1000 1
OPERATING TRUST FUND -FEDERL		16,000					2510 3
TOTAL APPRO.....		69,506					
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -STATE		33,013					1000 1
OPERATING TRUST FUND -FEDERL		25,003					2510 3
TOTAL APPRO.....		58,016					
LEASE/PURCHASE/EQUIPMENT							105281
OPERATING TRUST FUND -FEDERL		49,163					2510 3
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		17,513					1000 1
OPERATING TRUST FUND -FEDERL		4,430					2510 3
TOTAL APPRO.....		21,943					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -FEDERL		5,318					2510 3



	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: COMM ON HUMAN RELAT							72950000
<u>HUMAN RELATIONS</u>							72950100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	50.50						
TOTAL ISSUE.....		4,214,875					
TOTAL SALARY RATE.....		2,093,764					
=====							
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND -STATE		50,037					2510 1
=====							
SALARY INCREASES FOR FY 2013-14 -							
STATEWIDE - EFFECTIVE 10/1/2013							1001290
SALARY RATE							000000
SALARY RATE.....	59,296						
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		38,303					1000 1
OPERATING TRUST FUND -FEDERL		15,794					2510 3
TOTAL APPRO.....		54,097					
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -FEDERL		19					2510 3
=====							
TOTAL: SALARY INCREASES FOR FY 2013-14 -							1001290
STATEWIDE - EFFECTIVE 10/1/2013							
TOTAL ISSUE.....		54,116					
TOTAL SALARY RATE.....	59,296						
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: COMM ON HUMAN RELAT							72950000
<u>HUMAN RELATIONS</u>							72950100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001310
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		29,546					1000 1
OPERATING TRUST FUND -FEDERL		13,231					2510 3
TOTAL APPRO.....		42,777					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -FEDERL		24					2510 3
TOTAL: FLORIDA RETIREMENT SYSTEM							1001310
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		42,801					
HEALTH INSURANCE SUBSIDY - RETIREES							1001320
FOR FY 2013-14							010000
SALARIES AND BENEFITS							
GENERAL REVENUE FUND -STATE		1,208					1000 1
OPERATING TRUST FUND -FEDERL		541					2510 3
TOTAL APPRO.....		1,749					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -FEDERL		1					2510 3

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: COMM ON HUMAN RELAT							72950000
<u>HUMAN RELATIONS</u>							72950100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
HEALTH INSURANCE SUBSIDY - RETIREES							1001320
FOR FY 2013-14							
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES							1001320
FOR FY 2013-14							
TOTAL ISSUE.....		1,750					
=====							
STATE HEALTH INSURANCE ADJUSTMENTS							
FY 2013-14 - EFFECTIVE 3/1/2014							1001330
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		12,938					1000 1
OPERATING TRUST FUND -FEDERL		5,793					2510 3
TOTAL APPRO.....		18,731					
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -FEDERL		7					2510 3
=====							
TOTAL: STATE HEALTH INSURANCE ADJUSTMENTS							1001330
FY 2013-14 - EFFECTIVE 3/1/2014							
TOTAL ISSUE.....		18,738					
=====							
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		579-					1000 1
OPERATING TRUST FUND -FEDERL		242-					2510 3
TOTAL APPRO.....		821-					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: COMM ON HUMAN RELAT							72950000
<u>HUMAN RELATIONS</u>							72950100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
ADDITIONAL RESOURCES TO MEET							
PROGRAM DEMANDS							2103137
EXPENSES							040000
GENERAL REVENUE FUND -STATE		7,524-					1000 1
=====							
ANNUALIZATION OF ADMINISTERED							
FUNDS APPROPRIATIONS							26A0000
ANNUALIZATION OF SALARY INCREASES							
FOR FY 2013-14 - STATEWIDE - THREE							
MONTHS ANNUALIZATION							26A1290
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		12,768					1000 1
OPERATING TRUST FUND -FEDERL		5,718					2510 3
TOTAL APPRO.....		18,486					
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -FEDERL		7					2510 3
=====							
TOTAL: ANNUALIZATION OF SALARY INCREASES							26A1290
FOR FY 2013-14 - STATEWIDE - THREE							
MONTHS ANNUALIZATION							
TOTAL ISSUE.....		18,493					
=====							
ANNUALIZATION OF STATE HEALTH							
INSURANCE ADJUSTMENTS FY 2013-14 -							
EIGHT MONTHS ANNUALIZATION							26A1330
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		25,876					1000 1
OPERATING TRUST FUND -FEDERL		11,586					2510 3
TOTAL APPRO.....		37,462					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: COMM ON HUMAN RELAT				72950000
<u>HUMAN RELATIONS</u>				72950100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ANNUALIZATION OF ADMINISTERED				
FUNDS APPROPRIATIONS				26A0000
ANNUALIZATION OF STATE HEALTH				
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				26A1330
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
OPERATING TRUST FUND -FEDERL	14			2510 3
TOTAL: ANNUALIZATION OF STATE HEALTH				26A1330
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				
TOTAL ISSUE.....	37,476			
WORKLOAD				3000000
ADDITIONAL WORKLOAD INCREASE				3009A60
SALARY RATE				000000
SALARY RATE.....	243,498			
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	7.00	366,318		1000 1
EXPENSES				040000
GENERAL REVENUE FUND -STATE	70,238	26,411		1000 1
TOTAL: ADDITIONAL WORKLOAD INCREASE				3009A60
TOTAL POSITIONS.....	7.00			
TOTAL ISSUE.....	436,556	26,411		
TOTAL SALARY RATE.....	243,498			

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Issue Summary: The Commission on Human Relations (CHR), requests a recurring General Revenue increase of 243,498 in rate, \$366,318, in Salaries and Benefits and \$70,238 in Expenses to fund seven positions in order to thoroughly investigate each case to ensure state laws are followed in respect to the State and Federal housing and employment laws.

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: COMM ON HUMAN RELAT						72950000
<u>HUMAN RELATIONS</u>						72950100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
WORKLOAD						3000000
ADDITIONAL WORKLOAD INCREASE						3009A60

This included one Human Resource Consultant - SES position and six Investigation Specialist II-SES positions. The Commission has realized an increase in employment discrimination cases increasing the workload for existing staff. A result of the increased workload has caused a delay in the Commission's efficiency of processing cases timely. This add six investigative staff to help increase effectiveness and efficiency of case management and one Human Resource Manager to assist with the disciplinary actions, orientation of new employees and complaint and grievance resolutions.

Recently, there has been a rise in employment discrimination complaints from the disabled community. Whereas, over the past 22 years Americans with Disability Act (ADA) laws have been successful in helping to provide accommodations for individuals with disabilities, it has not been successful in creating employment opportunities for the disabled. The Commission is also concerned there may be an increase in disability discrimination cases due to the rise of disabled Military Veterans trying to re-enter the work force.

FISCAL INFORMATION: The CHR is requesting a recurring increase of \$410,145 and a nonrecurring increase of \$26,411 in General Revenue to hire seven full-time positions in order for the CHR to continue to provide a thorough investigation to ensure state laws are followed with the respect of housing and employment practices.

General Revenue (1000)				
FTE	7			
Rate	243,556			
Salaries and Benefits (010000)		\$366,318	FSI=1	
Expenses (040000) recurring		\$ 43,827	FSI=1	
Expenses (040000) nonrecurring		\$ 26,411	FSI=1	
		=====		
		\$436,556	FSI=1	

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POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2014-15							
NEW POSITIONS							
1024 HUMAN RESOURCE CONSULTANT -SES							
N1002 001	1.00	46,560		19,270	65,830	0.00	65,830
8317 INVESTIGATION SPECIALIST II - SES							
N1001 001	6.00	196,938		103,550	300,488	0.00	300,488

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: COMM ON HUMAN RELAT				72950000
<u>HUMAN RELATIONS</u>				72950100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
WORKLOAD				3000000
ADDITIONAL WORKLOAD INCREASE				3009A60

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2014-15							
NEW POSITIONS							
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							366,318
	7.00	243,498		122,820	366,318		366,318
	=====	=====	=====	=====	=====		=====

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FUND SHIFT							3400000
FLORIDA COMMISSION ON HUMAN							
RELATIONS - TRANSFER FROM							
GENERAL REVENUE TO OPERATING							
TRUST FUND - DEDUCT							3400190
SALARY RATE							000000
SALARY RATE.....	87,666-						
	=====	=====	=====	=====			
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE	2.00-	125,408-					1000 1
	=====	=====	=====	=====			
TOTAL: FLORIDA COMMISSION ON HUMAN							3400190
RELATIONS - TRANSFER FROM							
GENERAL REVENUE TO OPERATING							
TRUST FUND - DEDUCT							
TOTAL POSITIONS.....	2.00-						
TOTAL ISSUE.....		125,408-					
TOTAL SALARY RATE.....	87,666-						
	=====	=====	=====	=====			

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: COMM ON HUMAN RELAT						72950000
<u>HUMAN RELATIONS</u>						72950100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
FUND SHIFT						3400000
FLORIDA COMMISSION ON HUMAN						
RELATIONS - TRANSFER FROM						
GENERAL REVENUE TO OPERATING						
TRUST FUND - DEDUCT						3400190

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Issue Summary: In an effort to help reduce the state General Revenue deficit the Florida Commission on Human Relations (FCHR) is proposing a fund shift from the General Revenue Fund to the Operating Trust Fund in Salaries and Benefits and associated rate. The Commission receives federal funds from the United States Equal Employment Opportunity Commission (EEOC) and the United States Housing and Urban Development (HUD) for employment and housing cases the Commission investigates and closes. The number of cases referred to the Commission varies each year and, therefore, the amount annually reimbursed to the Commission fluctuates from year to year. In addition, the date the Commission actually receives the federal reimbursements is unpredictable, as the federal agencies undergo administrative changes or experience funding issues.

These factors have contributed to the rapid decline of the Commission's trust fund balance over the past few years. The trust fund balance reached its lowest point ever (\$12,000) during the 4th quarter of Fiscal Year 2008-09, forcing the Commission to "borrow" funds (approximately \$300,000) from another state agency in April 2009 in order to avoid staff layoffs and continue operating until the end of the fiscal year. Almost 30 percent of the FCHR's budget over the last five years has come from trust fund dollars. Given the variation in the annual amounts reimbursed and the uncertainty of timely deposits of federal funds, relying on trust fund dollars to continue to substantially support the Commission's operations is not feasible.

The transfer of funding positions from the operating trust fund rather than General Revenue Fund may further exacerbate a recurring risk of insufficient cash flow beyond the Commission's control and will contribute to the decline of the Operating Trust Fund. Over the past years, the Commission's budget has significantly been reduced and all reduction alternatives have been exhausted.

General Revenue Fund (1000)					
Rate		(87,666)			
Salaries and Benefits (010000)				(\$125,408)	FSI=1
Operating Trust Fund (2510)					
Rate		87,666			
Salaries and Benefits(010000)				\$125,408	FSI=1

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: COMM ON HUMAN RELAT				72950000
<u>HUMAN RELATIONS</u>				72950100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUND SHIFT				3400000
FLORIDA COMMISSION ON HUMAN				
RELATIONS - TRANSFER FROM				
GENERAL REVENUE TO OPERATING				
TRUST FUND - ADD				3400200
TOTAL: FLORIDA COMMISSION ON HUMAN				3400200
RELATIONS - TRANSFER FROM				
GENERAL REVENUE TO OPERATING				
TRUST FUND - ADD				
TOTAL POSITIONS.....	2.00			
TOTAL ISSUE.....		125,408		
TOTAL SALARY RATE.....		87,666		

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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Issue Summary: In an effort to help reduce the state General Revenue deficit the Florida Commission on Human Relations (FCHR) is proposing a fund shift from the General Revenue Fund to the Operating Trust Fund in Salaries and Benefits and associated rate. The Commission receives federal funds from the United States Equal Employment Opportunity Commission (EEOC) and the United States Housing and Urban Development (HUD) for employment and housing cases the Commission investigates and closes. The number of cases referred to the Commission varies each year and, therefore, the amount annually reimbursed to the Commission fluctuates from year to year. In addition, the date the Commission actually receives the federal reimbursements is unpredictable, as the federal agencies undergo administrative changes or experience funding issues.

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The transfer of funding positions from the operating trust fund rather than General Revenue Fund may further exacerbate a recurring risk of insufficient cash flow beyond the Commission's control and will contribute to the decline of the Operating Trust Fund. Over the past years, the Commission's budget has significantly been reduced and all reduction alternatives have been exhausted.

General Revenue Fund (1000)

Rate

(87,666)

Salaries and Benefits (010000)

(\$125,408) FSI=1

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF  
 PGM: COMM ON HUMAN RELAT  
HUMAN RELATIONS  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 FUND SHIFT  
 FLORIDA COMMISSION ON HUMAN  
 RELATIONS - TRANSFER FROM  
 GENERAL REVENUE TO OPERATING  
 TRUST FUND - ADD

72000000  
 72950000  
 72950100  
 16  
1601.00.00.00  
 3400000

3400200

Operating Trust Fund (2510)  
 Rate 87,666  
 Salaries and Benefits(010000) \$125,408 FSI=1

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 POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2014-15							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
8354 INVESTIGATOR SUPERVISOR - SES							
02733 001	1.00	41,106		18,472	59,578	0.00	59,578
9119 OPERATIONS MANAGER C-SES							
02727 001	1.00	46,560		19,270	65,830	0.00	65,830
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TOTALS FOR ISSUE BY FUND							
2510 OPERATING TRUST FUND							125,408
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	2.00	87,666		37,742	125,408		125,408
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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: COMM ON HUMAN RELAT				72950000
<u>HUMAN RELATIONS</u>				72950100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				4000000
INCREASE TO THE FLORIDA COMMISSION				
ON HUMAN RELATIONS (FCHR) OPERATING				
BUDGET				4004000
OTHER PERSONAL SERVICES				030000
OPERATING TRUST FUND -FEDERL	40,000			2510 3
=====				
EXPENSES				040000
GENERAL REVENUE FUND -STATE	407,559	170,000		1000 1
=====				
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND -STATE	600,000	600,000		1000 1
=====				
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
OPERATING TRUST FUND -FEDERL	27,682			2510 3
=====				
TOTAL: INCREASE TO THE FLORIDA COMMISSION				4004000
ON HUMAN RELATIONS (FCHR) OPERATING				
BUDGET				
TOTAL ISSUE.....	1,075,241	770,000		
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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Issue Summary: The Commission on Human Relations requests a total increase of \$1,075,241 of which \$770,000 is nonrecurring to support staffing needs, IT requirements, and expenses associated with conducting thorough investigations and for the lease of state-owned office space.

The Commission would like to follow the direction of numerous state agencies and move into a state owned facility. The current location of the Commission has had ADA compliance issues and the Capital Circle Office Complex would better serve the states customers. This move would assist the state by filling vacant state owned facilities. The commission is asking for a recurring \$205,559 to lease state-owned office space. In addition the Commission is requesting \$600,000 nonrecurring cost to cover the construction and modification of the new facility and \$170,000 in nonrecurring expense to

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF  
 PGM: COMM ON HUMAN RELAT  
HUMAN RELATIONS  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 RE-ENGINEERING THE WORKPLACE  
 INCREASE TO THE FLORIDA COMMISSION  
 ON HUMAN RELATIONS (FCHR) OPERATING  
 BUDGET

72000000  
 72950000  
 72950100  
 16  
1601.00.00.00  
 4000000  
  
 4004000

purchase workstations and furnishings (chairs, file cabinets, desk, etc).

The Commission is also requesting a recurring increase of \$40,000 to hire staff to assist with the Information Technology support, investigative material processing and general office procedures. In addition to a recurring increase of \$32,000 for data port connectivity and \$27,682 to assist with an increase in data processing fees as a result of data processing consolidation to the Southwood Shared Resource Center (SSRC).

Operating Trust Fund (2510)  
 Other Personnel Services (OPS) (030000) (recurring) \$ 40,000 FSI=3  
 Data Processing (210021) (recurring) \$ 27,682 FSI=3  
  
 General Revenue (1000)  
 Expenses (040000) (recurring) \$237,559 FSI=1  
 Expenses (040000) (nonrecurring) \$170,000 FSI=1  
 Contracted Services (100777) (nonrecurring) \$600,000 FSI=1  
 =====  
 \$1,075,241

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SALARY RATE ADJUSTMENTS 51R0000  
 RATE INCREASE FOR FLORIDA  
 COMMISSION ON HUMAN RELATIONS  
 INVESTIGATIVE STAFF 51R0500  
 SALARY RATE 000000  
 SALARY RATE..... 14,560  
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AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Florida Commission on Human Relations requests an increase of 14,560 in rate. The Commission has, for the past several years, realized increased caseloads while at the same time decreasing staffing due to budget cuts. With salaries remaining relatively low and no pay adjustments or cost of living increases, Commission salaries for entry-level investigator positions have hit a plateau for the past seven years making it difficult to retain and recruit the caliber of employees necessary to perform quality investigative work that discrimination cases demand.

The Commission compared its Investigation Specialist-I salaries with other State of Florida employees in the same

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: COMM ON HUMAN RELAT						72950000
<u>HUMAN RELATIONS</u>						72950100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
SALARY RATE ADJUSTMENTS						51R0000
RATE INCREASE FOR FLORIDA						
COMMISSION ON HUMAN RELATIONS						
INVESTIGATIVE STAFF						51R0500

Broadband Level, the Commission evaluated Compliance Officers performing at the Intermediate level (Broadband Code 13-1041-02). According to a report provided by the Department of Management Services, the average annual salary in that Broadband is \$31,581. The average wage for an Investigation Specialist-I at the Commission is \$29,501, or \$2,080 below the average salary of similar positions at other agencies!

Therefore, the Commission is requesting that its Investigation Specialist-I positions be brought in line with the average State salary for Compliance Officers and receive a \$2,080 adjustment to the minimum compensation. This will assist the FCHR in better serving Floridians, as the foremost resource on human and civil rights for the state of Florida by helping the FCHR attract and retain qualified employees.

The FCHR request a General Revenue rate increase of 14,560 in order to provide a pay increase for the seven Investigator I positions.

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POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2014-15							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
RA06 RATE ADJ - NO FTE - NO SALARY - NO BENEFITS							
C1001 001		14,560					
TOTAL SALARY RATE		14,560					

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TOTAL: GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
BY FUND TYPE							
GENERAL REVENUE FUND	4,384,163	796,411					1000
TRUST FUNDS	1,557,575						2000
TOTAL POSITIONS.....	57.50						
TOTAL PROG COMP.....	5,941,738	796,411					
TOTAL SALARY RATE.....	2,411,118						