

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>HOME & COMMUNITY SERVICES</u>							67100100
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....		9,715,998					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND	-STATE	2,416,428					1000 1
	-MATCH	4,644,921					1000 2

TOTAL GENERAL REVENUE FUND		7,061,349					1000
=====							
OPERATIONS AND MAINT TF	-FEDERL	5,571,540					2516 3
=====							
SOCIAL SVCS BLK GRT TF	-FEDERL	153,433					2639 3
=====							
TOTAL POSITIONS.....		280.50					
TOTAL APPRO.....		12,786,322					
=====							
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND	-STATE	98,824					1000 1
	-MATCH	1,649,915					1000 2

TOTAL GENERAL REVENUE FUND		1,748,739					1000
=====							
OPERATIONS AND MAINT TF	-FEDERL	1,771,141					2516 3
=====							
SOCIAL SVCS BLK GRT TF	-FEDERL	422,396					2639 3
=====							
TOTAL APPRO.....		3,942,276					
=====							
EXPENSES							040000
GENERAL REVENUE FUND	-STATE	61,329					1000 1
	-MATCH	846,653					1000 2

TOTAL GENERAL REVENUE FUND		907,982					1000
=====							
OPERATIONS AND MAINT TF	-FEDERL	1,113,286					2516 3
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>HOME & COMMUNITY SERVICES</u>				67100100
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
EXPENSES				040000
SOCIAL SVCS BLK GRT TF -FEDERL	193,061			2639 3
TOTAL APPRO.....	2,214,329			
OPERATING CAPITAL OUTLAY				060000
GENERAL REVENUE FUND -MATCH	9,060			1000 2
OPERATIONS AND MAINT TF -FEDERL	26,334			2516 3
TOTAL APPRO.....	35,394			
SPECIAL CATEGORIES				100000
G/A-INDIVIDUAL & FAMILY				100179
GENERAL REVENUE FUND -STATE	3,080,000			1000 1
SOCIAL SVCS BLK GRT TF -FEDERL	12,106,771			2639 3
TOTAL APPRO.....	15,186,771			
ROOM AND BOARD PAYMENTS				100229
GENERAL REVENUE FUND -STATE	2,839,201			1000 1
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND -STATE	29,116			1000 1
-MATCH	55,582			1000 2
TOTAL GENERAL REVENUE FUND	84,698			1000
OPERATIONS AND MAINT TF -FEDERL	22,515			2516 3
SOCIAL SVCS BLK GRT TF -FEDERL	32,018			2639 3
TOTAL APPRO.....	139,231			

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>HOME & COMMUNITY SERVICES</u>							67100100
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
G/A-CONTRACTED SERVICES							100778
GENERAL REVENUE FUND -STATE		2,738,276					1000 1
=====		=====	=====	=====	=====		
HOME/COMM SERVICES WAIVER							101555
GENERAL REVENUE FUND -MATCH		378,272,973					1000 2
OPERATIONS AND MAINT TF -RECPNT		536,977,383					2516 9
-----		-----	-----	-----	-----		
TOTAL APPRO.....		915,250,356					
=====		=====	=====	=====	=====		
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -STATE		115,677					1000 1
-MATCH		72,999					1000 2
-----		-----	-----	-----	-----		
TOTAL GENERAL REVENUE FUND		188,676					1000
=====		=====	=====	=====	=====		
TOTAL APPRO.....		188,676					
=====		=====	=====	=====	=====		
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		13,919					1000 1
-MATCH		43,917					1000 2
-----		-----	-----	-----	-----		
TOTAL GENERAL REVENUE FUND		57,836					1000
=====		=====	=====	=====	=====		
OPERATIONS AND MAINT TF -FEDERL		40,866					2516 3
=====		=====	=====	=====	=====		
TOTAL APPRO.....		98,702					
=====		=====	=====	=====	=====		
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....		280.50					
TOTAL ISSUE.....		955,419,534					
TOTAL SALARY RATE.....		9,715,998					
=====		=====	=====	=====	=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>HOME & COMMUNITY SERVICES</u>							67100100
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND	-STATE	9,844-					1000 1
	-MATCH	6,212-					1000 2
TOTAL GENERAL REVENUE FUND		16,056-					1000
TOTAL APPRO.....		16,056-					
SALARY INCREASES FOR FY 2013-14 -							
STATEWIDE - EFFECTIVE 10/1/2013							1001290
SALARY RATE							000000
SALARY RATE.....		345,953					
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND	-STATE	61,299					1000 1
	-MATCH	117,832					1000 2
TOTAL GENERAL REVENUE FUND		179,131					1000
OPERATIONS AND MAINT TF	-FEDERL	130,115					2516 3
SOCIAL SVCS BLK GRT TF	-FEDERL	3,584					2639 3
TOTAL APPRO.....		312,830					
TOTAL: SALARY INCREASES FOR FY 2013-14 -							1001290
STATEWIDE - EFFECTIVE 10/1/2013							
TOTAL ISSUE.....		312,830					
TOTAL SALARY RATE.....		345,953					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>HOME & COMMUNITY SERVICES</u>							67100100
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001310
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND	-STATE	37,395					1000 1
	-MATCH	71,884					1000 2
TOTAL GENERAL REVENUE FUND		109,279					1000
OPERATIONS AND MAINT TF	-FEDERL	86,208					2516 3
SOCIAL SVCS BLK GRT TF	-FEDERL	2,374					2639 3
TOTAL APPRO.....		197,861					
HEALTH INSURANCE SUBSIDY - RETIREES							1001320
FOR FY 2013-14							010000
SALARIES AND BENEFITS							
GENERAL REVENUE FUND	-STATE	1,605					1000 1
	-MATCH	3,084					1000 2
TOTAL GENERAL REVENUE FUND		4,689					1000
OPERATIONS AND MAINT TF	-FEDERL	3,700					2516 3
SOCIAL SVCS BLK GRT TF	-FEDERL	102					2639 3
TOTAL APPRO.....		8,491					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>HOME & COMMUNITY SERVICES</u>							67100100
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
STATE HEALTH INSURANCE ADJUSTMENTS							
FY 2013-14 - EFFECTIVE 3/1/2014							1001330
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND	-STATE	16,726					1000 1
	-MATCH	32,151					1000 2
TOTAL GENERAL REVENUE FUND		48,877					1000
OPERATIONS AND MAINT TF	-FEDERL	38,559					2516 3
SOCIAL SVCS BLK GRT TF	-FEDERL	1,062					2639 3
TOTAL APPRO.....		88,498					
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND	-STATE	408-					1000 1
	-MATCH	1,287-					1000 2
TOTAL GENERAL REVENUE FUND		1,695-					1000
OPERATIONS AND MAINT TF	-FEDERL	2,082-					2516 3
TOTAL APPRO.....		3,777-					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>HOME & COMMUNITY SERVICES</u>				67100100
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
INTER-AGENCY REORGANIZATIONS				1700000
TRANSFER FROM THE AGENCY FOR HEALTH				
CARE ADMINISTRATION INTERMEDIATE				
CARE FACILITIES TO THE AGENCY FOR				
PERSONS WITH DISABILITIES - WAIVERS				1700020
SPECIAL CATEGORIES				100000
HOME/COMM SERVICES WAIVER				101555
GENERAL REVENUE FUND -MATCH	860,215			1000 2
OPERATIONS AND MAINT TF -RECPNT	1,221,118			2516 9
TOTAL APPRO.....	2,081,333			

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

This issue requests the re-approval of Budget Amendment #B0104, which authorized the transfer of funds from the Agency for Health Care Administration (AHCA) to the Agency for Persons with Disabilities (APD) to allow for the transition of 31 eligible beneficiaries from Intermediate Care Facilities for the Developmentally Disabled (ICF/DD) to community-based alternatives.

Proviso language in the Fiscal Year 2013-2014 General Appropriations Act for Specific Appropriation 237 authorizes AHCA, in consultation with APD, to transfer funds from Specific Appropriations 237, 238, and 239 to Specific Appropriation 267 for the Developmental Disabilities Home and Community-Based Waiver to allow for eligible beneficiaries to transfer from ICF/DD to the community.

This issue will be included in AHCA's budget as a deduct issue. (See companion Issue Code 1700050)

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>HOME & COMMUNITY SERVICES</u>				67100100
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
INTRA-AGENCY REORGANIZATIONS				1800000
ADMINISTRATIVE BUDGET REALIGNMENT-				
DEDUCT				1800850
OTHER PERSONAL SERVICES				030000
GENERAL REVENUE FUND -MATCH	111,700-			1000 2
OPERATIONS AND MAINT TF -FEDERL	80,886-			2516 3
TOTAL APPRO.....	192,586-			
SPECIAL CATEGORIES				100000
G/A-CONTRACTED SERVICES				100778
GENERAL REVENUE FUND -STATE	1,088,276-			1000 1
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -MATCH	432-			1000 2
OPERATIONS AND MAINT TF -FEDERL	288-			2516 3
TOTAL APPRO.....	720-			
TOTAL: ADMINISTRATIVE BUDGET REALIGNMENT-				1800850
DEDUCT				
TOTAL ISSUE.....	1,281,582-			

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) was created by Section 70 of Chapter 2004-267, F.S. All funding for services and staff was transferred from the Department of Children and Families (DCF). APD adopted the same budget entities that DCF was using prior to the transfer as its operating structure. This structure consists of three budget entities.

The Home and Community Services (67100100) budget entity provides for people with developmental disabilities based on their individual support plans. These services may include residential services (e.g. group homes and supported living) day activities, supported employment, personal care, health services, therapies, respite care, therapeutic equipment, transportation, behavior management, and other services to address the needs of the person. Staff in the Agency's Regions are responsible for the coordination of clients with service providers.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>HOME & COMMUNITY SERVICES</u>				67100100
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
INTRA-AGENCY REORGANIZATIONS				1800000
ADMINISTRATIVE BUDGET REALIGNMENT- DEDUCT				1800850

The second budget entity is Program Management and Compliance (67100200). The functions performed in this budget entity include overall direction, administrative, and operational support for the entire agency. This budget entity should capture the expenditures of all staff in the central office.

The third budget entity is Developmental Disabilities Public Facilities (67100300). This entity provides housing and services to developmentally disabled individuals at three Developmental Disability Centers (DDCs). Two centers, Sunland, located in Marianna, and Tacachale, located in Gainesville, participate in the Federal Medicaid Program. The third center, the Developmental Disabilities Defendant Program (DDDP), is located at the Florida State Hospital in Chattahoochee, and houses and provides services to individuals charged with crimes and who have been determined to be incompetent to stand trial, and are ordered to a secure facility where they receive services to achieve competency. This center is totally state funded.

Since the agency's inception, the activities of Executive Direction and direct client services have been comingled. Expenditures are tracked by specific program components to identify the activities.

The Agency requests all appropriations needed for the Regions and Central Office be transferred between budget entities to correctly align expenditures with the appropriate program components. This technical issue has no fiscal impact and will not interfere with any federal reimbursement methodologies. The transfer will distinguish, by budget entity and program component, the operating appropriations and expenditures for Central Office and the Regions allowing more accuracy, accountability, and transparency of the organization, management, accounting, reporting, and budgeting of the Agency.

ADMINISTRATIVE BUDGET REALIGNMENT - ADD					1800860
SALARY RATE					000000
SALARY RATE.....	5,994,007				
	=====	=====	=====		
SALARIES AND BENEFITS					010000
GENERAL REVENUE FUND -MATCH	4,714,457				1000 2
OPERATIONS AND MAINT TF -FEDERL	2,883,738				2516 3
	-----	-----	-----		
TOTAL POSITIONS.....	147.00				
TOTAL APPRO.....	7,598,195				
	=====	=====	=====		

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>HOME & COMMUNITY SERVICES</u>				67100100
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
INTRA-AGENCY REORGANIZATIONS				1800000
ADMINISTRATIVE BUDGET REALIGNMENT -				
ADD				1800860
EXPENSES				040000
GENERAL REVENUE FUND -MATCH	582,879			1000 2
OPERATIONS AND MAINT TF -FEDERL	271,958			2516 3
TOTAL APPRO.....	854,837			
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND -MATCH	71,689			1000 2
OPERATIONS AND MAINT TF -FEDERL	39,261			2516 3
TOTAL APPRO.....	110,950			
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -MATCH	31,332			1000 2
OPERATIONS AND MAINT TF -FEDERL	19,236			2516 3
TOTAL APPRO.....	50,568			
TOTAL: ADMINISTRATIVE BUDGET REALIGNMENT -				1800860
ADD				
TOTAL POSITIONS.....	147.00			
TOTAL ISSUE.....	8,614,550			
TOTAL SALARY RATE.....	5,994,007			

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) was created by Section 70 of Chapter 2004-267, F.S. All funding for services and staff was transferred from the Department of Children and Families (DCF). APD adopted the same budget entities that DCF was using prior to the transfer as its operating structure. This structure consists of three budget entities.

The Home and Community Services (67100100) budget entity provides for people with developmental disabilities based on

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>HOME & COMMUNITY SERVICES</u>				67100100
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
INTRA-AGENCY REORGANIZATIONS				1800000
ADMINISTRATIVE BUDGET REALIGNMENT -				
ADD				1800860

their individual support plans. These services may include residential services (e.g. group homes and supported living) day activities, supported employment, personal care, health services, therapies, respite care, therapeutic equipment, transportation, behavior management, and other services to address the needs of the person. Staff in the Agency's Regions are responsible for the coordination of clients with service providers.

The second budget entity is Program Management and Compliance (67100200). The functions performed in this budget entity include overall direction, administrative, and operational support for the entire agency. This budget entity should capture the expenditures of all staff in the central office.

The third budget entity is Developmental Disabilities Public Facilities (67100300). This entity provides housing and services to developmentally disabled individuals at three Developmental Disability Centers (DDCs). Two centers, Sunland, located in Marianna, and Tacachale, located in Gainesville, participate in the Federal Medicaid Program. The third center, the Developmental Disabilities Defendant Program (DDDP), is located at the Florida State Hospital in Chattahoochee, and houses and provides services to individuals charged with crimes and who have been determined to be incompetent to stand trial, and are ordered to a secure facility where they receive services to achieve competency. This center is totally state funded.

Since the agency's inception, the activities of Executive Direction and direct client services have been comingled. Expenditures are tracked by specific program components to identify the activities.

The Agency requests all appropriations needed for the Regions and Central Office be transferred between budget entities to correctly align expenditures with the appropriate program components. This technical issue has no fiscal impact and will not interfere with any federal reimbursement methodologies. The transfer will distinguish, by budget entity and program component, the operating appropriations and expenditures for Central Office and the Regions allowing more accuracy, accountability, and transparency of the organization, management, accounting, reporting, and budgeting of the Agency.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
AGENCY/PERSONS WITH DISABL						67000000
PGM: SVCS TO DISABLED						67100000
<u>HOME & COMMUNITY SERVICES</u>						67100100
HEALTH AND HUMAN SERVICES						13
<u>LONG-TERM CARE</u>						<u>1303.00.00.00</u>
INTRA-AGENCY REORGANIZATIONS						1800000
ADMINISTRATIVE BUDGET REALIGNMENT -						
ADD						1800860

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2014-15							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C1001 001	147.00	5,994,007		2,519,766	8,513,773	0.00	8,513,773
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							5,278,539
2516 OPERATIONS AND MAINT TF							3,235,234
	147.00	5,994,007		2,519,766	8,513,773		8,513,773
OTHER SALARY AMOUNT							
1000 GENERAL REVENUE FUND							564,082-
2516 OPERATIONS AND MAINT TF							351,496-
							7,598,195

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>HOME & COMMUNITY SERVICES</u>				67100100
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
REPLACE OTHER PERSONAL SERVICES				
STAFF WITH FULL TIME EQUIVALENTS				
FOR WAIVER ASSESSORS - DEDUCT				2004300
OTHER PERSONAL SERVICES				030000
GENERAL REVENUE FUND -MATCH	401,706-			1000 2
OPERATIONS AND MAINT TF -FEDERL	401,706-			2516 3
TOTAL APPRO.....	803,412-			

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) requests a transfer within the Home and Community Services budget entity, from the Other Personal Services (OPS) category of \$803,412 to the Salaries and Benefits (\$725,592), Expenses (\$75,132) and the Department of Management Services-Human Resources Services contract(\$2,688) categories to fund 12.0 Full Time Equivalent (FTE) positions to conduct client assessments using the Questionnaire for Situational Information (QSI) for clients receiving services through the Home and Community Based Services Waiver.

APD requests a transfer within the Program Management and Compliance budget entity, from the Other Personal Services category of \$74,973 to the Salaries and Benefits (\$68,488), Expenses (\$6,261) and the Department of Management Services-Human Resources Services Contract (\$224) categories to fund 1.0 FTE position that will be a QSI Coordinator/Master Train-the-Trainer, located within the State Office.

In 2008-09, the Legislature provided funds to complete client assessments using the Questionnaire for Situational Information (QSI). The agency since then has maintained 75.0 OPS staff to provide these assessments. QSI assessors are required to be trained and certified prior to administering the needs assessment tool. Recertification to be an assessor is required on an annual basis. All clients of APD are required to have a QSI assessment every three years or sooner if major life changes occur. The QSI assessment findings are used to assist in calculating budget needs for individuals funded in the Medicaid Waivers. Florida Statutes 393.0661(1)(a) and 393.063(7), specify that the needs assessment is to be administered on individuals served by APD. Presently, approximately 50,000 individuals are served by APD of whom approximately 30,000 receive Medicaid Waiver services. Due to all of the QSI assessors being OPS positions, there is excessive turnover of staff that adds cost to retrain and administer the assessments as well as ensuring that the tool maintains its validity and reliability.

QSI assessors require highly skilled and trained staff to properly administer the QSI tool. They are to assess the individual's functional, behavioral, and physical level of need. The accurate administering of the QSI tool ensures the validity and reliability of its use and proper administration of the QSI also serves to help avoid potential litigation if an individual questions the allocation of their iBudget. Due to the critical use of the tool, above-base salaries are needed to maintain qualified staff. Each region will receive 2.00 FTE to administer the QSI, and State Office will receive 1.0 FTE to coordinate, train and validate master trainers to track statewide the status of individuals assessed

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>HOME & COMMUNITY SERVICES</u>				67100100
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
REPLACE OTHER PERSONAL SERVICES				
STAFF WITH FULL TIME EQUIVALENTS				
FOR WAIVER ASSESSORS - DEDUCT				2004300
<p>and analyze trends based upon the assessment findings. The State Office FTE will be the QSI Coordinator/Master Train-the-Trainer. This position provides consultation on elements assessed (functional, behavioral, physical) if questions arise on how to properly assess an individual's level based upon their unique circumstances. No additional office space is needed.</p> <p>*****</p>				
REPLACE OTHER PERSONAL SERVICES				
STAFF WITH FULL TIME EQUIVALENTS				
FOR WAIVER ASSESSORS - ADD				2004400
SALARY RATE				000000
SALARY RATE.....	516,000			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -MATCH	362,796			1000 2
OPERATIONS AND MAINT TF -FEDERL	362,796			2516 3

TOTAL POSITIONS.....	12.00			
TOTAL APPRO.....	725,592			
=====				
EXPENSES				040000
GENERAL REVENUE FUND -MATCH	37,566			1000 2
OPERATIONS AND MAINT TF -FEDERL	37,566			2516 3

TOTAL APPRO.....	75,132			
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -MATCH	1,344			1000 2
OPERATIONS AND MAINT TF -FEDERL	1,344			2516 3

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>HOME & COMMUNITY SERVICES</u>				67100100
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
REPLACE OTHER PERSONAL SERVICES				
STAFF WITH FULL TIME EQUIVALENTS				
FOR WAIVER ASSESSORS - ADD				2004400
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
TOTAL APPRO.....	2,688			
=====				
TOTAL: REPLACE OTHER PERSONAL SERVICES				2004400
STAFF WITH FULL TIME EQUIVALENTS				
FOR WAIVER ASSESSORS - ADD				
TOTAL POSITIONS.....	12.00			
TOTAL ISSUE.....		803,412		
TOTAL SALARY RATE.....	516,000			
=====				

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) requests a transfer within the Home and Community Services budget entity, from the Other Personal Services (OPS) category of \$803,412 to the Salaries and Benefits (\$725,592), Expenses (\$75,132) and the Department of Management Services-Human Resources Services contract(\$2,688) categories to fund 12.0 Full Time Equivalent (FTE) positions to conduct client assessments using the Questionnaire for Situational Information (QSI) for clients receiving services through the Home and Community Based Services Waiver.

APD requests a transfer within the Program Management and Compliance budget entity, from the Other Personal Services category of \$74,973 to the Salaries and Benefits (\$68,488), Expenses (\$6,261) and the Department of Management Services-Human Resources Services Contract (\$224) categories to fund 1.0 FTE position that will be a QSI Coordinator/Master Train-the-Trainer, located within the State Office.

In 2008-09, the Legislature provided funds to complete client assessments using the Questionnaire for Situational Information (QSI). The agency since then has maintained 75.0 OPS staff to provide these assessments. QSI assessors are required to be trained and certified prior to administering the needs assessment tool. Recertification to be an assessor is required on an annual basis. All clients of APD are required to have a QSI assessment every three years or sooner if major life changes occur. The QSI assessment findings are used to assist in calculating budget needs for individuals funded in the Medicaid Waivers. Florida Statutes 393.0661(1)(a) and 393.063(7), specify that the needs assessment is to be administered on individuals served by APD. Presently, approximately 50,000 individuals are served by APD of whom approximately 30,000 receive Medicaid Waiver services. Due to all of the QSI assessors being OPS positions, there is excessive turnover of staff that adds cost to retrain and administer the assessments as well as ensuring that the tool maintains its validity and reliability.

QSI assessors require highly skilled and trained staff to properly administer the QSI tool. They are to assess the individual's functional, behavioral, and physical level of need. The accurate administering of the QSI tool ensures the

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

AGENCY/PERSONS WITH DISABL						67000000
PGM: SVCS TO DISABLED						67100000
<u>HOME & COMMUNITY SERVICES</u>						67100100
HEALTH AND HUMAN SERVICES						13
<u>LONG-TERM CARE</u>						<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT						2000000
REPLACE OTHER PERSONAL SERVICES						
STAFF WITH FULL TIME EQUIVALENTS						
FOR WAIVER ASSESSORS - ADD						2004400

validity and reliability of its use and proper administration of the QSI also serves to help avoid potential litigation if an individual questions the allocation of their iBudget. Due to the critical use of the tool, above-base salaries are needed to maintain qualified staff. Each region will receive 2.00 FTE to administer the QSI, and State Office will receive 1.0 FTE to coordinate, train and validate master trainers to track statewide the status of individuals assessed and analyze trends based upon the assessment findings. The State Office FTE will be the QSI Coordinator/Master Train-the-Trainer. This position provides consultation on elements assessed (functional, behavioral, physical) if questions arise on how to properly assess an individual's level based upon their unique circumstances. No additional office space is needed.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2014-15							
NEW POSITIONS							
5913 SENIOR HUMAN SERVICES PROG ANALYST							
N1001 001	12.00	516,000		209,592	725,592	0.00	725,592
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							362,796
2516 OPERATIONS AND MAINT TF							362,796
	12.00	516,000		209,592	725,592		725,592

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>HOME & COMMUNITY SERVICES</u>							67100100
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
EMPLOYMENT AND INTERNSHIPS -							
INDIVIDUAL AND FAMILY SUPPORTS							2103023
SPECIAL CATEGORIES							100000
G/A-INDIVIDUAL & FAMILY							100179
GENERAL REVENUE FUND -STATE		500,000-					1000 1
=====							
DAN MARINO - JOBS PROGRAM FOR							
CHILDREN WITH DISABILITIES							2103024
SPECIAL CATEGORIES							100000
G/A-CONTRACTED SERVICES							100778
GENERAL REVENUE FUND -STATE		1,000,000-					1000 1
=====							
QUEST KIDS							
SPECIAL CATEGORIES							2103025
G/A-CONTRACTED SERVICES							100000
							100778
GENERAL REVENUE FUND -STATE		650,000-					1000 1
=====							
ANNUALIZATION OF ADMINISTERED							
FUNDS APPROPRIATIONS							26A0000
ANNUALIZATION OF SALARY INCREASES							
FOR FY 2013-14 - STATEWIDE - THREE							
MONTHS ANNUALIZATION							26A1290
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		20,433					1000 1
-MATCH		39,277					1000 2
TOTAL GENERAL REVENUE FUND		59,710					1000
=====							
OPERATIONS AND MAINT TF -FEDERL		47,105					2516 3
=====							
SOCIAL SVCS BLK GRT TF -FEDERL		1,297					2639 3
=====							
TOTAL APPRO.....		108,112					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>HOME & COMMUNITY SERVICES</u>				67100100
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
ANNUALIZATION OF ADMINISTERED				
FUNDS APPROPRIATIONS				26A0000
ANNUALIZATION OF STATE HEALTH				
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				26A1330
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	33,452			1000 1
-MATCH	64,302			1000 2
TOTAL GENERAL REVENUE FUND	97,754			1000
OPERATIONS AND MAINT TF -FEDERL	77,118			2516 3
SOCIAL SVCS BLK GRT TF -FEDERL	2,124			2639 3
TOTAL APPRO.....	176,996			
WORKLOAD				3000000
RESOURCES FOR UTILIZATION AND				
CONTINUED STAY REVIEWS				3000200
OTHER PERSONAL SERVICES				030000
GENERAL REVENUE FUND -MATCH	76,680			1000 2
OPERATIONS AND MAINT TF -FEDERL	230,041			2516 3
TOTAL APPRO.....	306,721			
EXPENSES				040000
GENERAL REVENUE FUND -MATCH	15,051	5,660		1000 2
OPERATIONS AND MAINT TF -FEDERL	45,153	16,978		2516 3
TOTAL APPRO.....	60,204	22,638		

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>HOME & COMMUNITY SERVICES</u>				67100100
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
WORKLOAD				3000000
RESOURCES FOR UTILIZATION AND				
CONTINUED STAY REVIEWS				3000200
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -MATCH	180			1000 2
OPERATIONS AND MAINT TF -FEDERL	540			2516 3
TOTAL APPRO.....	720			
TOTAL: RESOURCES FOR UTILIZATION AND				3000200
CONTINUED STAY REVIEWS				
TOTAL ISSUE.....	367,645	22,638		

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) requests \$502,799 (\$125,700 in General Revenue and \$377,099 in Operations and Maintenance Trust Fund) to fund 7.0 Other Personal Services positions to conduct Utilization and Continued Stay Reviews.

APD is responsible for the Utilization Reviews (UR) and Continued Stay Reviews (CSR) for all residents of both private and public Intermediate Care Facilities/Development Disabled facilities (ICF/DD) as per the 2005 Interagency Agreement with the Agency for Health Care Administration (AHCA). Each ICF/DD must comply with state and federal utilization control requirements to safeguard against unnecessary or inappropriate utilization on institutional care services. It is the State's responsibility to assure that individuals that reside in ICF/DD meet the level of care requirements are reviewed annually for their continued stay. Federal utilization review requirements are contained in 42 Code of Federal Regulations (C.F.R.), 456. State requirements are found in F.S. 393, 400, 409, 59G-4 Florida Administrative Code (F.A.C.) and the Florida Medicaid ICF/DD Services Coverage and Limitations Handbook (October 2003).

Utilization review must be conducted by a group of professionals, referred to as the Utilization Review Committee that includes at least one physician and one individual knowledgeable in the treatment of developmental disabilities. The Utilization Review Committee may not include: any individual directly responsible for the care of the recipient whose care is being reviewed, any employee of the ICF/DD, or any individual who has a financial interest in any ICF/DD.

At present there is only one Region that contracts with a physician. The other Regions depend solely on the Medicaid Case Manager or contracted Registered Nurse to perform all the functions of the committee. There are approximately 2,000 Private and 750 Public ICF/DD beds. Continued Stay Reviews are done every 180 to 360 days to determine whether placement in the ICF/DD continues to be appropriate. Initial reviews are done for any individual requesting ICF/DD placement.

In order to comply with Federal Regulations, APD needs to put in place the necessary standardized procedures/process for

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>HOME & COMMUNITY SERVICES</u>							67100100
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
WORKLOAD							3000000
RESOURCES FOR UTILIZATION AND CONTINUED STAY REVIEWS							3000200

the ICF/DD Utilization Review. APD proposes to create a UR team to comply with these regulations.

The proposed UR Team format is:

One full time State Office physician who will work with all Regions at an annual cost of \$125,000 and six Other Personal Services (OPS) nursing positions (one for each Region) to perform the function of UR Coordinator at an estimated cost of \$25 per hour or an annual amount of \$306,721 that includes current Federal Insurance Contributions Act (FICA) need. The request also includes \$70,238 for Expenses and \$840 for the Transfer to the Department of Management Services Human Resources Services appropriation category. No additional office space is required.

POSITIONS TO RESTRUCTURE ORGANIZATION TO SUPPORT AGENCY INITIATIVES							3000610
SALARY RATE							000000
SALARY RATE.....	610,376						
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -MATCH	525,565						1000 2
OPERATIONS AND MAINT TF -FEDERL	397,686						2516 3

TOTAL POSITIONS.....	20.00						
TOTAL APPRO.....	923,251						
=====							
EXPENSES							040000
GENERAL REVENUE FUND -MATCH	114,789	43,163					1000 2
OPERATIONS AND MAINT TF -FEDERL	85,891	32,297					2516 3

TOTAL APPRO.....	200,680	75,460					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>HOME & COMMUNITY SERVICES</u>				67100100
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
WORKLOAD				3000000
POSITIONS TO RESTRUCTURE				
ORGANIZATION TO SUPPORT AGENCY				
INITIATIVES				3000610
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -MATCH	3,935			1000 2
OPERATIONS AND MAINT TF -FEDERL	2,945			2516 3
TOTAL APPRO.....	6,880			
TOTAL: POSITIONS TO RESTRUCTURE				3000610
ORGANIZATION TO SUPPORT AGENCY				
INITIATIVES				
TOTAL POSITIONS.....	20.00			
TOTAL ISSUE.....	1,130,811	75,460		
TOTAL SALARY RATE.....	610,376			

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) requests \$1,414,337 (\$794,293 in General Revenue and \$620,044 in Operations and Maintenance Trust Fund) to fund a total of 24.0 Full Time Equivalent (FTE) positions.

Although APD recently completed re-alignment and regionalization activities that have helped the Agency realize important efficiencies (related to staffing and other resources), other recent events and external factors have significantly impacted the workload of both State and Regional office staff since that time. A recent lawsuit (Wheaton v. State of Florida) is in the process of being settled and will ultimately impose much stricter time frames upon the completion of medical necessity reviews (supplemental funding requests) which are conducted by State and Regional office staff.

The Regions need a total of 8.0 additional FTEs (Human Services Program Specialists) who will be responsible for receiving supplemental funding requests from clients/guardians, obtaining the required documentation/evaluations, conducting medical necessity reviews and, if approved at the local level, submitting the requests to State Office for final review and adjudication.

The APD State Office needs 3.0 additional FTEs (Government Operations Consultants) to review and process supplemental funding requests that are submitted by the Regions. APD has 30 days to respond from the date the request was received by the Region but the State Office currently only has 2.0 FTEs to conduct reviews. Additionally, State Office staff will need to perform some Quality Assurance oversight of the reviews that are conducted at the Regional level.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>HOME & COMMUNITY SERVICES</u>				67100100
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
WORKLOAD				3000000
POSITIONS TO RESTRUCTURE				
ORGANIZATION TO SUPPORT AGENCY				
INITIATIVES				3000610

The inability of APD to accurately complete this function within the required time frames will likely result in subsequent litigation and/or breach of the Wheaton settlement agreement. The implementation of iBudget has resulted in reductions in services for some individuals and thereby necessitate more detailed reviews by Regional office staff to ensure that the health and safety of such individuals has not been jeopardized and that affected families are provided with information regarding other (non-waiver) community resources that may be available.

The Regions are requesting a total of 4.0 additional FTEs (Human Services Counselor III's) who will be responsible for identifying and developing community partnerships and resources to decrease dependency on governmental services and assist affected individuals in accessing community-based services. Staff will be responsible for:

- * Immediate response and resolution to health and safety concerns.
- * Coordination with other funding services (cost-sharing with other agencies and community partners).
- * Prompt customer service to resolve consumer issues, improve monitoring of service utilization growth to contain cost, and plan for new services.

The ability of Regional staff to work more closely with families in meeting their needs, to assess the impact of service denials and reductions, and to identify non-waiver community resources will result in long-term cost savings as well as preventing situations from escalating into crises.

Another area of concern relates to multiple reports that have been received by the Agency involving abuse, neglect, or exploitation committed against residents of certain APD licensed residential facilities around the State and have prompted an increased frequency, duration, and intensity of the inspections of such facilities by Regional staff as well as the initiation and coordination of disciplinary action by State Office staff (in the form of administrative complaints and other regulatory actions).

The Agency has over 1,600 licensed homes and Agency staff that are responsible for conducting site visits on at least a monthly basis to ensure the health and safety of the vulnerable residents of these homes. Visits include verification that medications are being administered properly, food supplies are adequate, the facility itself is safe, staffing is adequate, and, most importantly, that residents are free from abuse, neglect, and exploitation. The Regions need 8.0 additional FTEs (Human Service Program Analysts) who would be responsible for conducting unannounced site visits to APD licensed homes within 24-hours of information regarding an open Department of Children and Families protective services investigation. Staff would also be responsible for increasing the frequency of monitoring visits to such facilities until the Agency determines that the residents are no longer at risk and the licensee has properly addressed any and all identified deficiencies/violations.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
AGENCY/PERSONS WITH DISABL						67000000
PGM: SVCS TO DISABLED						67100000
<u>HOME & COMMUNITY SERVICES</u>						67100100
HEALTH AND HUMAN SERVICES						13
<u>LONG-TERM CARE</u>						<u>1303.00.00.00</u>
WORKLOAD						3000000
POSITIONS TO RESTRUCTURE						
ORGANIZATION TO SUPPORT AGENCY						
INITIATIVES						3000610

The APD State Office also needs 1.0 FTE (Operations Review Specialist) to work with the Regions and General Counsel in preparing administrative complaints (and other disciplinary actions including non-renewal of licensure) against APD licensed homes where abuse, neglect, or exploitation has taken place. State Office staff would also be responsible for ensuring that Regional staff members are conducting their monitoring and oversight activities in accordance with policies and procedures. Failure to ensure that sufficient APD staff members are available for the comprehensive oversight of high-risk APD licensed facilities may jeopardize the health and safety of the residents of such facilities.

In addition, in FY 2012-13, the APD State Office processed over 800 cost plan amendment requests. This process includes an extensive review of documentation to support an individual's requests for additional funding. Information includes a variety of documentation to support the medical necessity for the service, medical information, behavioral information, specialty assessments, and other relevant information. The reviews contain large amounts of narrative information and are time consuming to complete. Once a review is complete, the APD Staff must write a justification for the decision that was made for the services.

In summary, APD would require an additional 24.0 FTEs in order to address each of the aforementioned issues to be allocated, in accordance with specific staffing needs, among both the Regional and State offices as described above. No additional office space is needed.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2014-15							
NEW POSITIONS							
5871 HUMAN SERVICES PROGRAM ANALYST							
N1006 001	8.00	235,656		123,910	359,566	0.00	359,566
5877 HUMAN SERVICES PROGRAM SPECIALIST							
N1001 001	8.00	262,584		127,842	390,426	0.00	390,426
5940 HUMAN SERVICES COUNSELOR III							
N1004 001	4.00	112,136		61,123	173,259	0.00	173,259

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

AGENCY/PERSONS WITH DISABL						67000000
PGM: SVCS TO DISABLED						67100000
<u>HOME & COMMUNITY SERVICES</u>						67100100
HEALTH AND HUMAN SERVICES						13
<u>LONG-TERM CARE</u>						<u>1303.00.00.00</u>
WORKLOAD						3000000
POSITIONS TO RESTRUCTURE						
ORGANIZATION TO SUPPORT AGENCY						
INITIATIVES						3000610

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2014-15						
NEW POSITIONS						
TOTALS FOR ISSUE BY FUND						
						525,565
						397,686
20.00	610,376		312,875	923,251		923,251
=====	=====	=====	=====	=====		=====

CAPITAL IMPROVEMENT PLAN						9900000
MAINTENANCE AND REPAIR						990M000
FIXED CAPITAL OUTLAY						080000
APD/FCO NEEDS/CEN MGD FACS						080754
GENERAL REVENUE FUND	-STATE	304,442	304,442			1000 1
		=====	=====	=====		

AGENCY NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE: APD/FCO NEEDS/CEN MGD FACS IT COMPONENT? NO
 The Agency for Persons with Disabilities (APD) requests \$9,866,476 of nonrecurring General Revenue in the Fixed Capital Outlay (FCO) category (080754) for FY 2014-2015. The amounts requested are \$9,562,034 for the Developmental Disabilities Public Facilities budget entity and \$304,442 for Home and Community Services budget entity for a total of \$9,866,476.

APD serves persons with developmental disabilities, including a small population of adult defendants with developmental disabilities. This service is provided largely within the 1.45 million square feet of building space and 1,675 acres of underlying state-owned property entrusted to APD.

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ N/R	AG REQ ANZ	AG REQ ANZ	AG REQ ANZ	
FY 2014-15	FY 2014-15	FY 2014-15	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
AGENCY/PERSONS WITH DISABL						67000000
PGM: SVCS TO DISABLED						67100000
<u>HOME & COMMUNITY SERVICES</u>						67100100
HEALTH AND HUMAN SERVICES						13
<u>LONG-TERM CARE</u>						<u>1303.00.00.00</u>
CAPITAL IMPROVEMENT PLAN						9900000
MAINTENANCE AND REPAIR						990M000

Two Developmental Disability Centers (DDCs), Sunland Marianna and Tacachale are the core of the client care program. In addition, the APD Developmental Disabilities Defendant Program (DDDP) cares for defendants with developmental disabilities in leased space at Florida State Hospital. Many of these facilities are in need of renovations and/or additions to address licensure, code and safety violations. Many others are in desperate need of repair or replacement of building and utility systems which are nearing the end of their useful life. Both Florida and Federal law mandate the bulk of the requests listed in this Legislative Budget Request (LBR).

The critical needs identified for APD Facilities for FY 2014-15 are as follows:

Budget Entity: 67100300 - Developmental Disabilities Public Facilities

Sunland Center - \$3,242,300 for the replacement of the primary hot water boiler, upgrade of thermal lines, replacement of emergency generators, re-roofing the leisure center and replacing flooring in resident living areas. The hot water boiler at Building 45 is over 40 years old, which is beyond its expected useful life, and the thermal lines supplying hot water to the various buildings need to be replaced to maintain adequate supply of hot water to the residents. The average age of emergency generators at the center are over 20 years old, and they are inadequate. Additionally, a campus-wide self-evaluation and transition plan needs to be completed in accordance with the Americans with Disabilities Act (ADA) to identify non-compliance issues and develop appropriate corrective actions.

Rish Park - The Agency is requesting \$3,500,485 for constructing new facilities on the gulfside (family cottages, pool bathhouse, pool heater and shade/shelters on existing boardwalks), renovating existing facilities gulfside (family/camper cottages, interior main lodge, main lodge parking lot and beach access boardwalk), constructing Phase 2 facilities bayside (tent campground and campground bathhouse), designing and permitting miniature golf course and tennis/basketball court Gulfside, and completing ADA Self Evaluation and Transition Plan (22,260 SF). Rish Park's boundaries extend from the Gulf of Mexico to Cape Sand Blas Bay. The Bayside of Rish Park will re-open to the public in fiscal year 2014-2015 after being closed to the public for several years. Funding to repair and replace the boardwalk and bathroom facilities was provided during FY 2013 legislative session. With additional funding, lodging facilities such as the tent campground and family cottages, and support facilities such as the campground bathhouse and pool bathhouse could be constructed, which would provide patrons with more options for overnight stays and general accommodations and would potentially increase revenues. Furthermore, the additional funding would allow the park to complete much needed renovations and repairs to existing facilities.

Tacachale - \$2,819,249 for interior renovations, canteen building renovations, new fire hydrants, sprinkler system renovations, and ADA Self Evaluation and Transition Plan (687,629 SF). Interior renovations, fire hydrants and sprinkler system renovations are needed to comply with the Agency for Health Care Administration (AHCA), State Fire Marshal and standard building codes.

Budget Entity: 67100100 - Home and Community Services

Hawkins Park - Northwest Region - \$83,600 for the renovations of the bathhouse, repairs of walkways, roof replacement and

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>HOME & COMMUNITY SERVICES</u>				67100100
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
CAPITAL IMPROVEMENT PLAN				9900000
MAINTENANCE AND REPAIR				990M000

ADA Self Evaluation and Transition Plan (3,600 SF). The bathhouse is the primary structure used by guests to the Park. The inability to renovate the bathhouse could result in unsafe conditions for the clients and guests and prohibit future use of the Park. The current condition of the walkways are unsafe and do not fully comply with current ADA standards. The roofs are in need of replacing for 3 Pavilions and one bathhouse, and several playground equipment components are unsafe and in need of replacement.

Hodges - Northeast Region - \$123,900 for mold remediation, HVAC duct cleaning, replacement of lighting, windows, cabinets and countertops, ceiling repair, and ADA Self Evaluation and Transition Plan (19,118 SF). The light fixtures and wiring are failing throughout the building creating an unsafe work environment and safety hazard concerns.

Suncoast Regional Office - \$96,942 for lighting/wiring replacement, parking lot repairs/resurfacing, roof repairs, gutters, door replacement, and ADA Self Evaluation and Transition Plan (16,980 SF). The light fixtures and wiring are failing throughout the building creating an unsafe work environment. Funding is needed to repair large pot holes in the main driveway entrance and to repair roof and gutters which are critically damaged and may promote water infiltration and structural damage as a result.

TOTAL: LONG-TERM CARE				<u>1303.00.00.00</u>
BY FUND TYPE				
GENERAL REVENUE FUND	401,421,285	353,265		1000
TRUST FUNDS	563,938,403	49,275		2000
TOTAL POSITIONS.....	459.50			
TOTAL PROG COMP.....	965,359,688	402,540		
TOTAL SALARY RATE.....	17,182,334			
=====		=====		=====

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>PROGRAM MGT & COMPLIANCE</u>							67100200
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	14,427,986						
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE	2,124,792						1000 1
-MATCH	8,031,851						1000 2

TOTAL GENERAL REVENUE FUND	10,156,643						1000
=====							
ADMINISTRATIVE TRUST FUND -FEDERL	181,715						2021 3
=====							
FEDERAL GRANTS TRUST FUND -FEDERL	63,823						2261 3
=====							
OPERATIONS AND MAINT TF -FEDERL	8,066,255						2516 3
=====							
TOTAL POSITIONS.....	298.00						
TOTAL APPRO.....	18,468,436						
=====							
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -MATCH	104,368						1000 2
FEDERAL GRANTS TRUST FUND -FEDERL	447,000						2261 3
OPERATIONS AND MAINT TF -FEDERL	65,340						2516 3

TOTAL APPRO.....	616,708						
=====							
EXPENSES							040000
GENERAL REVENUE FUND -STATE	105,524						1000 1
-MATCH	1,089,357						1000 2

TOTAL GENERAL REVENUE FUND	1,194,881						1000
=====							
ADMINISTRATIVE TRUST FUND -FEDERL	284						2021 3
=====							
FEDERAL GRANTS TRUST FUND -FEDERL	130,181						2261 3
=====							
OPERATIONS AND MAINT TF -FEDERL	1,688,437						2516 3
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>PROGRAM MGT & COMPLIANCE</u>							67100200
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
EXPENSES							040000
TOTAL APPRO.....		3,013,783					
=====							
OPERATING CAPITAL OUTLAY							060000
GENERAL REVENUE FUND -STATE		18,166					1000 1
-MATCH		5,808					1000 2

TOTAL GENERAL REVENUE FUND		23,974					1000
=====							
OPERATIONS AND MAINT TF -FEDERL		3,800					2516 3
=====							
TOTAL APPRO.....		27,774					
=====							
SPECIAL CATEGORIES							100000
TRANS TO DIV ADM HEARINGS							100565
GENERAL REVENUE FUND -STATE		150,285					1000 1
OPERATIONS AND MAINT TF -FEDERL		4,188					2516 3

TOTAL APPRO.....		154,473					
=====							
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -STATE		27,113					1000 1
-MATCH		211,826					1000 2

TOTAL GENERAL REVENUE FUND		238,939					1000
=====							
ADMINISTRATIVE TRUST FUND -FEDERL		812					2021 3
=====							
OPERATIONS AND MAINT TF -FEDERL		141,824					2516 3
=====							
TOTAL APPRO.....		381,575					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>PROGRAM MGT & COMPLIANCE</u>							67100200
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
G/A-CONTRACTED SERVICES							100778
GENERAL REVENUE FUND -STATE		121,964					1000 1
-MATCH		777,833					1000 2
TOTAL GENERAL REVENUE FUND		899,797					1000
FEDERAL GRANTS TRUST FUND -FEDERL		429,000					2261 3
OPERATIONS AND MAINT TF -FEDERL		684,492					2516 3
TOTAL APPRO.....		2,013,289					
G/A-CONTRACT PROF SERVICES							100779
GENERAL REVENUE FUND -STATE		3,874					1000 1
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -STATE		150,793					1000 1
-MATCH		116,145					1000 2
TOTAL GENERAL REVENUE FUND		266,938					1000
TOTAL APPRO.....		266,938					
HOME & COMM SERV ADMIN							106090
GENERAL REVENUE FUND -MATCH		2,608,143					1000 2
OPERATIONS AND MAINT TF -FEDERL		4,009,109					2516 3
TOTAL APPRO.....		6,617,252					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -MATCH		62,768		1000 2
ADMINISTRATIVE TRUST FUND -FEDERL		1,056		2021 3
OPERATIONS AND MAINT TF -FEDERL		54,244		2516 3
TOTAL APPRO.....		118,068		
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL POSITIONS.....		298.00		
TOTAL ISSUE.....		31,682,170		
TOTAL SALARY RATE.....		14,427,986		
CASUALTY INSURANCE PREMIUM				
ADJUSTMENT				1001090
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
GENERAL REVENUE FUND -STATE		35,791-		1000 1
-MATCH		27,567-		1000 2
TOTAL GENERAL REVENUE FUND		63,358-		1000
TOTAL APPRO.....		63,358-		
SALARY INCREASES FOR FY 2013-14 -				
STATEWIDE - EFFECTIVE 10/1/2013				1001290
SALARY RATE				000000
SALARY RATE.....		317,195		
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE		34,311		1000 1
-MATCH		129,701		1000 2
TOTAL GENERAL REVENUE FUND		164,012		1000
ADMINISTRATIVE TRUST FUND -FEDERL		2,691		2021 3

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>PROGRAM MGT & COMPLIANCE</u>							67100200
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASES FOR FY 2013-14 -							
STATEWIDE - EFFECTIVE 10/1/2013							1001290
SALARIES AND BENEFITS							010000
FEDERAL GRANTS TRUST FUND -FEDERL		961					2261 3
=====		=====		=====		=====	
OPERATIONS AND MAINT TF -FEDERL		119,955					2516 3
=====		=====		=====		=====	
TOTAL APPRO.....		287,619					
=====		=====		=====		=====	
TOTAL: SALARY INCREASES FOR FY 2013-14 -							1001290
STATEWIDE - EFFECTIVE 10/1/2013							
TOTAL ISSUE.....		287,619					
TOTAL SALARY RATE.....		317,195					
=====		=====		=====		=====	
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001310
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		44,428					1000 1
-MATCH		167,942					1000 2
=====		=====		=====		=====	
TOTAL GENERAL REVENUE FUND		212,370					1000
=====		=====		=====		=====	
ADMINISTRATIVE TRUST FUND -FEDERL		3,785					2021 3
=====		=====		=====		=====	
FEDERAL GRANTS TRUST FUND -FEDERL		1,352					2261 3
=====		=====		=====		=====	
OPERATIONS AND MAINT TF -FEDERL		168,692					2516 3
=====		=====		=====		=====	
TOTAL APPRO.....		386,199					
=====		=====		=====		=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>PROGRAM MGT & COMPLIANCE</u>							67100200
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
HEALTH INSURANCE SUBSIDY - RETIREES							1001320
FOR FY 2013-14							010000
SALARIES AND BENEFITS							
GENERAL REVENUE FUND -STATE		1,476					1000 1
-MATCH		5,578					1000 2
TOTAL GENERAL REVENUE FUND		7,054					1000
ADMINISTRATIVE TRUST FUND -FEDERL		126					2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		45					2261 3
OPERATIONS AND MAINT TF -FEDERL		5,603					2516 3
TOTAL APPRO.....		12,828					
STATE HEALTH INSURANCE ADJUSTMENTS							1001330
FY 2013-14 - EFFECTIVE 3/1/2014							010000
SALARIES AND BENEFITS							
GENERAL REVENUE FUND -STATE		11,996					1000 1
-MATCH		45,347					1000 2
TOTAL GENERAL REVENUE FUND		57,343					1000
ADMINISTRATIVE TRUST FUND -FEDERL		1,022					2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		365					2261 3
OPERATIONS AND MAINT TF -FEDERL		45,549					2516 3
TOTAL APPRO.....		104,279					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>PROGRAM MGT & COMPLIANCE</u>							67100200
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -MATCH		1,839-					1000 2
ADMINISTRATIVE TRUST FUND -FEDERL		54-					2021 3
OPERATIONS AND MAINT TF -FEDERL		2,764-					2516 3
TOTAL APPRO.....		4,657-					
=====							
INTRA-AGENCY REORGANIZATIONS							1800000
ADMINISTRATIVE BUDGET REALIGNMENT- DEDUCT							1800850
SALARY RATE							000000
SALARY RATE.....		5,994,007-					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -MATCH		4,714,457-					1000 2
OPERATIONS AND MAINT TF -FEDERL		2,883,738-					2516 3
TOTAL POSITIONS.....		147.00-					
TOTAL APPRO.....		7,598,195-					
=====							
EXPENSES							040000
GENERAL REVENUE FUND -MATCH		582,879-					1000 2
OPERATIONS AND MAINT TF -FEDERL		271,958-					2516 3
TOTAL APPRO.....		854,837-					
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -MATCH		71,689-					1000 2
OPERATIONS AND MAINT TF -FEDERL		39,261-					2516 3

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
INTRA-AGENCY REORGANIZATIONS				1800000
ADMINISTRATIVE BUDGET REALIGNMENT- DEDUCT				1800850
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
TOTAL APPRO.....	110,950-			
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -MATCH	31,332-			1000 2
OPERATIONS AND MAINT TF -FEDERL	19,236-			2516 3
TOTAL APPRO.....	50,568-			
TOTAL: ADMINISTRATIVE BUDGET REALIGNMENT- DEDUCT				1800850
TOTAL POSITIONS.....	147.00-			
TOTAL ISSUE.....	8,614,550-			
TOTAL SALARY RATE.....	5,994,007-			

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2014-15							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C1001 001	147.00-	5,994,007-		2,519,766-	8,513,773-	0.00	8,513,773-
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							5,278,539-
2516 OPERATIONS AND MAINT TF							3,235,234-
	147.00-	5,994,007-		2,519,766-	8,513,773-		8,513,773-

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>PROGRAM MGT & COMPLIANCE</u>							67100200
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
INTRA-AGENCY REORGANIZATIONS							1800000
ADMINISTRATIVE BUDGET REALIGNMENT- DEDUCT							1800850

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2014-15							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
OTHER SALARY AMOUNT							
1000 GENERAL REVENUE FUND							564,082
2516 OPERATIONS AND MAINT TF							351,496

							7,598,195-
							=====

ADMINISTRATIVE BUDGET REALIGNMENT - ADD							1800860
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -MATCH		111,700					1000 2
OPERATIONS AND MAINT TF -FEDERL		80,886					2516 3
TOTAL APPRO.....		192,586					-----
		=====	=====	=====			
SPECIAL CATEGORIES							100000
G/A-CONTRACTED SERVICES							100778
GENERAL REVENUE FUND -STATE		1,088,276					1000 1
		=====	=====	=====			
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -MATCH		432					1000 2
OPERATIONS AND MAINT TF -FEDERL		288					2516 3
		-----	-----	-----			

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
INTRA-AGENCY REORGANIZATIONS				1800000
ADMINISTRATIVE BUDGET REALIGNMENT -				
ADD				1800860
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
TOTAL APPRO.....	720			
TOTAL: ADMINISTRATIVE BUDGET REALIGNMENT -				1800860
ADD				
TOTAL ISSUE.....	1,281,582			

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) was created by Section 70 of Chapter 2004-267, F.S. All funding for services and staff was transferred from the Department of Children and Families (DCF). APD adopted the same budget entities that DCF was using prior to the transfer as its operating structure. This structure consists of three budget entities.

The Home and Community Services (67100100) budget entity provides for people with developmental disabilities based on their individual support plans. These services may include residential services (e.g. group homes and supported living) day activities, supported employment, personal care, health services, therapies, respite care, therapeutic equipment, transportation, behavior management, and other services to address the needs of the person. Staff in the Agency's Regions are responsible for the coordination of clients with service providers.

The second budget entity is Program Management and Compliance (67100200). The functions performed in this budget entity include overall direction, administrative, and operational support for the entire agency. This budget entity should capture the expenditures of all staff in the central office.

The third budget entity is Developmental Disabilities Public Facilities (67100300). This entity provides housing and services to developmentally disabled individuals at three Developmental Disability Centers (DDCs). Two centers, Sunland, located in Marianna, and Tacachale, located in Gainesville, participate in the Federal Medicaid Program. The third center, the Developmental Disabilities Defendant Program (DDDP), is located at the Florida State Hospital in Chattahoochee, and houses and provides services to individuals charged with crimes and who have been determined to be incompetent to stand trial, and are ordered to a secure facility where they receive services to achieve competency. This center is totally state funded.

Since the agency's inception, the activities of Executive Direction and direct client services have been comingled. Expenditures are tracked by specific program components to identify the activities.

The Agency requests all appropriations needed for the Regions and Central Office be transferred between budget entities

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
INTRA-AGENCY REORGANIZATIONS				1800000
ADMINISTRATIVE BUDGET REALIGNMENT -				
ADD				1800860

to correctly align expenditures with the appropriate program components. This technical issue has no fiscal impact and will not interfere with any federal reimbursement methodologies. The transfer will distinguish, by budget entity and program component, the operating appropriations and expenditures for Central Office and the Regions allowing more accuracy, accountability, and transparency of the organization, management, accounting, reporting, and budgeting of the Agency.

ESTIMATED EXPENDITURES REALIGNMENT				2000000
REPLACE OTHER PERSONAL SERVICES				
STAFF WITH FULL TIME EQUIVALENTS				
FOR QUALITY MANAGEMENT OVERSIGHT -				
DEDUCT				2002100
SPECIAL CATEGORIES				100000
HOME & COMM SERV ADMIN				106090
GENERAL REVENUE FUND	-MATCH	80,172-		1000 2
OPERATIONS AND MAINT TF	-FEDERL	80,172-		2516 3
TOTAL APPRO.....		160,344-		
	=====	=====	=====	

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) requests 2.0 Full Time Equivalents (FTE) and the transfer of \$160,344 (\$80,172 General Revenue and \$80,172 Operations and Maintenance Trust Fund) from the Home and Community Services Administration category (106090) to the Salaries and Benefits category (010000) to fund the positions which will conduct quality management oversight on duties performed by APD regional staff.

Currently, APD is unable to effectively conduct Quality Management oversight to be compliant with the Center for Medicare and Medicaid Services' (CMS) requirements. The APD State Office has to rely on OPS (Government Operations Consultant II) positions on an ongoing basis to perform critical functions to track, remediate, and follow up on Regions' compliance to the Center for Medicare and Medicaid Services' (CMS) core assurances. Requirements of these positions are to monitor Regions to verify mandatory compliance to the following:

- Individuals' Level of Care (LOC) - (a) To evaluate and assure LOC is assigned to all applicants for whom there is reasonable indication that services may be needed in the future; (b) To assure that LOC of enrolled participants are reevaluated at least annually or as specified in the approved waiver; (c) To assure that the processes and instruments

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
REPLACE OTHER PERSONAL SERVICES				
STAFF WITH FULL TIME EQUIVALENTS				
FOR QUALITY MANAGEMENT OVERSIGHT -				
DEDUCT				2002100

described in the approved waiver are applied accurately and in accordance to the requirements to determine participant LOC.

- Service (Support) Plans - (a) Assures that Support Plans address all participants' assessed needs (including health and safety risk factors) and personal goals, either by waiver services or through other means; (b) Monitors Support Plan development in accordance with its policies and procedures; (c) Assures that Support Plans are updated/revised at least annually or when individual needs warrant it; (d) Assesses and assures that services are delivered in accordance with the Support Plan that includes type, scope, amount, duration, and frequency; (e) Assesses individuals are afforded choice between waiver services and institutional care; and between/among waiver services and providers.

- Qualified Providers - (a) Verifies that providers initially and continually meet required licensure and/ or certification standards and adhere to other standards prior to their furnishing waiver services; (b) Monitors non-licensed/non-certified providers to ensure adherence to waiver requirements; (c) Evaluates policies and procedures to verify that provider training is conducted in accordance with state requirements and the approved waiver.

- Health and Welfare (a) Reviews, tracks/analyze monitoring results related to medication errors, reactive strategies, critical incident reports, and report of deaths; (b) Assesses systemic issues to prevent the occurrence of abuse, neglect, and exploitation.

- Administrative Authority - Verifies staff compliance to APD and Agency for Health Care Administration approved Operating Procedures and Medicaid Waiver Handbooks (Rules).

- Financial Accountability - Evaluates claims to ensure they are coded properly and paid in accordance with the reimbursement methodology in the approved Waiver.

Staff performing these duties collaborates with the Quality Improvement Organization (QIO), Agency for Health Care Administration and the APD Regional/Field Offices. There are no FTE positions available to perform the required tasks to ensure APD accountability to CMS. Historically, APD has had a high turnover rate in OPS staff to perform Quality Management oversight and compliance among the regions due to limited available funds. Thus, placing APD in non-compliance to the CMS requirements and placing it at risk of losing the Home and Community Based Services Waiver that serves 30,000 individuals with development disabilities in the State of Florida. CMS requires that State Office monitor the Regions. Due to the expanded responsibilities charged to the APD State Office to ensure that the Regions as well as Medicaid Waiver providers are in compliance to the CMS core assurances and sub-assurances, the positions require staff to be highly skilled, trained, and knowledgeable in the CMS requirements and enforcement of quality improvement and assurance.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
REPLACE OTHER PERSONAL SERVICES				
STAFF WITH FULL TIME EQUIVALENTS				
FOR QUALITY MANAGEMENT OVERSIGHT -				
ADD				2002200
SALARY RATE				000000
SALARY RATE.....	120,000			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -MATCH	79,948			1000 2
OPERATIONS AND MAINT TF -FEDERL	79,948			2516 3
TOTAL POSITIONS.....	2.00			
TOTAL APPRO.....	159,896			
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -MATCH	224			1000 2
OPERATIONS AND MAINT TF -FEDERL	224			2516 3
TOTAL APPRO.....	448			
=====				
TOTAL: REPLACE OTHER PERSONAL SERVICES				2002200
STAFF WITH FULL TIME EQUIVALENTS				
FOR QUALITY MANAGEMENT OVERSIGHT -				
ADD				
TOTAL POSITIONS.....	2.00			
TOTAL ISSUE.....	160,344			
TOTAL SALARY RATE.....	120,000			
=====				

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) requests 2.0 Full Time Equivalents (FTE) and the transfer of \$160,344 (\$80,172 General Revenue and \$80,172 Operations and Maintenance Trust Fund) from the Home and Community Services Administration category (106090) to the Salaries and Benefits category (010000) to fund the positions which will conduct quality management oversight on duties performed by APD regional staff.

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL						67000000
PGM: SVCS TO DISABLED						67100000
<u>PROGRAM MGT & COMPLIANCE</u>						67100200
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT						2000000
REPLACE OTHER PERSONAL SERVICES						
STAFF WITH FULL TIME EQUIVALENTS						
FOR QUALITY MANAGEMENT OVERSIGHT -						
ADD						2002200

Currently, APD is unable to effectively conduct Quality Management oversight to be compliant with the Center for Medicare and Medicaid Services' (CMS) requirements. The APD State Office has to rely on OPS (Government Operations Consultant II) positions on an ongoing basis to perform critical functions to track, remediate, and follow up on Regions' compliance to the Center for Medicare and Medicaid Services' (CMS) core assurances. Requirements of these positions are to monitor Regions to verify mandatory compliance to the following:

- Individuals' Level of Care (LOC) - (a) To evaluate and assure LOC is assigned to all applicants for whom there is reasonable indication that services may be needed in the future; (b) To assure that LOC of enrolled participants are reevaluated at least annually or as specified in the approved waiver; (c) To assure that the processes and instruments described in the approved waiver are applied accurately and in accordance to the requirements to determine participant LOC.
- Service (Support) Plans - (a) Assures that Support Plans address all participants' assessed needs (including health and safety risk factors) and personal goals, either by waiver services or through other means; (b) Monitors Support Plan development in accordance with its policies and procedures; (c) Assures that Support Plans are updated/ revised at least annually or when individual needs warrant it; (d) Assesses and assures that services are delivered in accordance with the Support Plan that includes type, scope, amount, duration, and frequency; (e) Assesses individuals are afforded choice between waiver services and institutional care; and between/among waiver services and providers.
- Qualified Providers - (a) Verifies that providers initially and continually meet required licensure and/ or certification standards and adhere to other standards prior to their furnishing waiver services; (b) Monitors non-licensed/non-certified providers to ensure adherence to waiver requirements; (c) Evaluates policies and procedures to verify that provider training is conducted in accordance with state requirements and the approved waiver.
- Health and Welfare (a) Reviews, tracks/analyze monitoring results related to medication errors, reactive strategies, critical incident reports, and report of deaths; (b) Assesses systemic issues to prevent the occurrence of abuse, neglect, and exploitation.
- Administrative Authority - Verifies staff compliance to APD and Agency for Health Care Administration approved Operating Procedures and Medicaid Waiver Handbooks (Rules).
- Financial Accountability - Evaluates claims to ensure they are coded properly and paid in accordance with the reimbursement methodology in the approved Waiver.

Staff performing these duties collaborates with the Quality Improvement Organization (QIO), Agency for Health Care Administration and the APD Regional/Field Offices. There are no FTE positions available to perform the required tasks to ensure APD accountability to CMS. Historically, APD has had a high turnover rate in OPS staff to perform Quality

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ N/R	AGY REQ N/R	AG REQ ANZ	AG REQ ANZ	
FY 2014-15	FY 2014-15	FY 2014-15	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

AGENCY/PERSONS WITH DISABL						67000000
PGM: SVCS TO DISABLED						67100000
<u>PROGRAM MGT & COMPLIANCE</u>						67100200
<u>GOV OPERATIONS/SUPPORT</u>						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						1602.00.00.00
ESTIMATED EXPENDITURES REALIGNMENT						2000000
REPLACE OTHER PERSONAL SERVICES						
STAFF WITH FULL TIME EQUIVALENTS						
FOR QUALITY MANAGEMENT OVERSIGHT -						
ADD						2002200

Management oversight and compliance among the regions due to limited available funds. Thus, placing APD in non-compliance to the CMS requirements and placing it at risk of losing the Home and Community Based Services Waiver that serves 30,000 individuals with development disabilities in the State of Florida. CMS requires that State Office monitor the Regions. Due to the expanded responsibilities charged to the APD State Office to ensure that the Regions as well as Medicaid Waiver providers are in compliance to the CMS core assurances and sub-assurances, the positions require staff to be highly skilled, trained, and knowledgeable in the CMS requirements and enforcement of quality improvement and assurance.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2014-15							
NEW POSITIONS							
2236 GOVERNMENT OPERATIONS CONSULTANT II							
N0001 001	2.00	120,000		39,896	159,896	0.00	159,896
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							79,948
2516 OPERATIONS AND MAINT TF							79,948
	2.00	120,000		39,896	159,896		159,896

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
REPLACE CONTRACTED INFORMATION				
TECHNOLOGY STAFF WITH FULL TIME				
EQUIVALENTS - DEDUCT				2004100
SPECIAL CATEGORIES				100000
HOME & COMM SERV ADMIN				106090
GENERAL REVENUE FUND -MATCH	192,779-			1000 2
OPERATIONS AND MAINT TF -FEDERL	192,780-			2516 3
TOTAL APPRO.....	385,559-			

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) requests 5.0 Full Time Equivalents (FTE) and a transfer of \$385,559 (\$192,779 General Revenue and \$192,780 Operations and Maintenance Trust Fund) from the Home and Community Services Administration category (106090) to the Salaries and Benefits category (010000) to fund Information Technology (IT) positions and also to the Transfer to Department of Management Services Human Resource Services Purchased Per Statewide Contract category (107040) for personnel assessment fees.

IT currently has contracted application, development, support, and database administration positions performing daily operations and maintenance services for the Agency's critical line of business applications. These resources are responsible for the following applications, databases and services:

- iBudget (Cost Plan Management)
- Allocation Budget Contract and Control System (ABC)
- Consumer Directed Care System (CDC)- Includes 4 integrated systems
- Supported Employment Tracking System (SETS)
- Questionnaire for Situational Information (QSI)
- BMC Customer service application
- Resource Directory Website
- Provider Training Calendar
- Break/Fix support
- Enhancement request

If the contracted vendors providing these services were to remove these resources it would significantly impact the Agency's ability to perform its core mission. APD is requesting the budget for the contracted positions be transferred to the Salaries and Benefits category, and the establishment of 5.0 FTEs within the Information Technology Unit to provide operations and maintenance services/support for the Agency's critical line of business applications. The FTEs will provide stability and continuity while reducing the risk of the Agency not being able to provide these critical services.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
REPLACE OTHER PERSONAL SERVICES				
STAFF WITH FULL TIME EQUIVALENTS				
FOR WAIVER ASSESSORS - DEDUCT				2004300
OTHER PERSONAL SERVICES				030000
GENERAL REVENUE FUND -MATCH	37,487-			1000 2
OPERATIONS AND MAINT TF -FEDERL	37,486-			2516 3
TOTAL APPRO.....	74,973-			

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) requests a transfer within the Home and Community Services budget entity, from the Other Personal Services (OPS) category of \$803,412 to the Salaries and Benefits (\$725,592), Expenses (\$75,132) and the Department of Management Services-Human Resources Services contract(\$2,688) categories to fund 12.0 Full Time Equivalent (FTE) positions to conduct client assessments using the Questionnaire for Situational Information (QSI) for clients receiving services through the Home and Community Based Services Waiver.

APD requests a transfer within the Program Management and Compliance budget entity, from the Other Personal Services category of \$74,973 to the Salaries and Benefits (\$68,488), Expenses (\$6,261) and the Department of Management Services-Human Resources Services Contract (\$224) categories to fund 1.0 FTE position that will be a QSI Coordinator/Master Train-the-Trainer, located within the State Office.

In 2008-09, the Legislature provided funds to complete client assessments using the Questionnaire for Situational Information (QSI). The agency since then has maintained 75.0 OPS staff to provide these assessments. QSI assessors are required to be trained and certified prior to administering the needs assessment tool. Recertification to be an assessor is required on an annual basis. All clients of APD are required to have a QSI assessment every three years or sooner if major life changes occur. The QSI assessment findings are used to assist in calculating budget needs for individuals funded in the Medicaid Waivers. Florida Statutes 393.0661(1)(a) and 393.063(7), specify that the needs assessment is to be administered on individuals served by APD. Presently, approximately 50,000 individuals are served by APD of whom approximately 30,000 receive Medicaid Waiver services. Due to all of the QSI assessors being OPS positions, there is excessive turnover of staff that adds cost to retrain and administer the assessments as well as ensuring that the tool maintains its validity and reliability.

QSI assessors require highly skilled and trained staff to properly administer the QSI tool. They are to assess the individual's functional, behavioral, and physical level of need. The accurate administering of the QSI tool ensures the validity and reliability of its use and proper administration of the QSI also serves to help avoid potential litigation if an individual questions the allocation of their iBudget. Due to the critical use of the tool, above-base salaries are needed to maintain qualified staff. Each region will receive 2.00 FTE to administer the QSI, and State Office will receive 1.0 FTE to coordinate, train and validate master trainers to track statewide the status of individuals assessed

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
REPLACE OTHER PERSONAL SERVICES				
STAFF WITH FULL TIME EQUIVALENTS				
FOR WAIVER ASSESSORS - DEDUCT				2004300
<p>and analyze trends based upon the assessment findings. The State Office FTE will be the QSI Coordinator/Master Train-the-Trainer. This position provides consultation on elements assessed (functional, behavioral, physical) if questions arise on how to properly assess an individual's level based upon their unique circumstances. No additional office space is needed.</p> <p>*****</p>				
REPLACE OTHER PERSONAL SERVICES				
STAFF WITH FULL TIME EQUIVALENTS				
FOR WAIVER ASSESSORS - ADD				2004400
SALARY RATE				000000
SALARY RATE.....	50,000			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -MATCH	34,244			1000 2
OPERATIONS AND MAINT TF -FEDERL	34,244			2516 3

TOTAL POSITIONS.....	1.00			
TOTAL APPRO.....	68,488			
=====				
EXPENSES				040000
GENERAL REVENUE FUND -MATCH	3,131			1000 2
OPERATIONS AND MAINT TF -FEDERL	3,130			2516 3

TOTAL APPRO.....	6,261			
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -MATCH	112			1000 2
OPERATIONS AND MAINT TF -FEDERL	112			2516 3

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
REPLACE OTHER PERSONAL SERVICES				
STAFF WITH FULL TIME EQUIVALENTS				
FOR WAIVER ASSESSORS - ADD				2004400
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
TOTAL APPRO.....	224			
=====				
TOTAL: REPLACE OTHER PERSONAL SERVICES				2004400
STAFF WITH FULL TIME EQUIVALENTS				
FOR WAIVER ASSESSORS - ADD				
TOTAL POSITIONS.....	1.00			
TOTAL ISSUE.....		74,973		
TOTAL SALARY RATE.....	50,000			
=====				

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) requests a transfer within the Home and Community Services budget entity, from the Other Personal Services (OPS) category of \$803,412 to the Salaries and Benefits (\$725,592), Expenses (\$75,132) and the Department of Management Services-Human Resources Services contract(\$2,688) categories to fund 12.0 Full Time Equivalent (FTE) positions to conduct client assessments using the Questionnaire for Situational Information (QSI) for clients receiving services through the Home and Community Based Services Waiver.

APD requests a transfer within the Program Management and Compliance budget entity, from the Other Personal Services category of \$74,973 to the Salaries and Benefits (\$68,488), Expenses (\$6,261) and the Department of Management Services-Human Resources Services Contract (\$224) categories to fund 1.0 FTE position that will be a QSI Coordinator/Master Train-the-Trainer, located within the State Office.

In 2008-09, the Legislature provided funds to complete client assessments using the Questionnaire for Situational Information (QSI). The agency since then has maintained 75.0 OPS staff to provide these assessments. QSI assessors are required to be trained and certified prior to administering the needs assessment tool. Recertification to be an assessor is required on an annual basis. All clients of APD are required to have a QSI assessment every three years or sooner if major life changes occur. The QSI assessment findings are used to assist in calculating budget needs for individuals funded in the Medicaid Waivers. Florida Statutes 393.0661(1)(a) and 393.063(7), specify that the needs assessment is to be administered on individuals served by APD. Presently, approximately 50,000 individuals are served by APD of whom approximately 30,000 receive Medicaid Waiver services. Due to all of the QSI assessors being OPS positions, there is excessive turnover of staff that adds cost to retrain and administer the assessments as well as ensuring that the tool maintains its validity and reliability.

QSI assessors require highly skilled and trained staff to properly administer the QSI tool. They are to assess the individual's functional, behavioral, and physical level of need. The accurate administering of the QSI tool ensures the

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

AGENCY/PERSONS WITH DISABL						67000000
PGM: SVCS TO DISABLED						67100000
<u>PROGRAM MGT & COMPLIANCE</u>						67100200
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT						2000000
REPLACE OTHER PERSONAL SERVICES						
STAFF WITH FULL TIME EQUIVALENTS						
FOR WAIVER ASSESSORS - ADD						2004400

validity and reliability of its use and proper administration of the QSI also serves to help avoid potential litigation if an individual questions the allocation of their iBudget. Due to the critical use of the tool, above-base salaries are needed to maintain qualified staff. Each region will receive 2.00 FTE to administer the QSI, and State Office will receive 1.0 FTE to coordinate, train and validate master trainers to track statewide the status of individuals assessed and analyze trends based upon the assessment findings. The State Office FTE will be the QSI Coordinator/Master Train-the-Trainer. This position provides consultation on elements assessed (functional, behavioral, physical) if questions arise on how to properly assess an individual's level based upon their unique circumstances. No additional office space is needed.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2014-15							
NEW POSITIONS							
2236 GOVERNMENT OPERATIONS CONSULTANT II							
N1002 001	1.00	50,000		18,488	68,488	0.00	68,488
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							34,244
2516 OPERATIONS AND MAINT TF							34,244
	1.00	50,000		18,488	68,488		68,488

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>PROGRAM MGT & COMPLIANCE</u>							67100200
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
ANNUALIZATION OF ADMINISTERED FUNDS APPROPRIATIONS							26A0000
ANNUALIZATION OF SALARY INCREASES FOR FY 2013-14 - STATEWIDE - THREE MONTHS ANNUALIZATION SALARIES AND BENEFITS							26A1290 010000
GENERAL REVENUE FUND -STATE		11,437					1000 1
-MATCH		43,234					1000 2
TOTAL GENERAL REVENUE FUND		54,671					1000
ADMINISTRATIVE TRUST FUND -FEDERL		974					2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		348					2261 3
OPERATIONS AND MAINT TF -FEDERL		43,427					2516 3
TOTAL APPRO.....		99,420					
ANNUALIZATION OF STATE HEALTH INSURANCE ADJUSTMENTS FY 2013-14 - EIGHT MONTHS ANNUALIZATION SALARIES AND BENEFITS							26A1330 010000
GENERAL REVENUE FUND -STATE		23,992					1000 1
-MATCH		90,694					1000 2
TOTAL GENERAL REVENUE FUND		114,686					1000
ADMINISTRATIVE TRUST FUND -FEDERL		2,044					2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		730					2261 3
OPERATIONS AND MAINT TF -FEDERL		91,098					2516 3
TOTAL APPRO.....		208,558					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
WORKLOAD				3000000
RESOURCES FOR UTILIZATION AND				
CONTINUED STAY REVIEWS				3000200
OTHER PERSONAL SERVICES				030000
GENERAL REVENUE FUND -MATCH	31,250			1000 2
OPERATIONS AND MAINT TF -FEDERL	93,750			2516 3
TOTAL APPRO.....	125,000			
EXPENSES				040000
GENERAL REVENUE FUND -MATCH	2,509	943		1000 2
OPERATIONS AND MAINT TF -FEDERL	7,525	2,830		2516 3
TOTAL APPRO.....	10,034	3,773		
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -MATCH	30			1000 2
OPERATIONS AND MAINT TF -FEDERL	90			2516 3
TOTAL APPRO.....	120			
TOTAL: RESOURCES FOR UTILIZATION AND				3000200
CONTINUED STAY REVIEWS				
TOTAL ISSUE.....	135,154	3,773		

AGENCY ISSUE NARRATIVE:
 2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) requests \$502,799 (\$125,700 in General Revenue and \$377,099 in Operations and Maintenance Trust Fund) to fund 7.0 Other Personal Services positions to conduct Utilization and Continued Stay Reviews.

APD is responsible for the Utilization Reviews (UR) and Continued Stay Reviews (CSR) for all residents of both private and public Intermediate Care Facilities/Development Disabled facilities (ICF/DD) as per the 2005 Interagency Agreement with the Agency for Health Care Administration (AHCA). Each ICF/DD must comply with state and federal utilization

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

AGENCY/PERSONS WITH DISABL						67000000
PGM: SVCS TO DISABLED						67100000
<u>PROGRAM MGT & COMPLIANCE</u>						67100200
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
WORKLOAD						3000000
RESOURCES FOR UTILIZATION AND						
CONTINUED STAY REVIEWS						3000200

control requirements to safeguard against unnecessary or inappropriate utilization of institutional care services. Federal utilization review requirements are contained in 42 Code of Federal Regulations (C.F.R.), 456. State requirements are found in F.S. 393, 400, 409, 59G-4 Florida Administrative Code (F.A.C.) and the Florida Medicaid ICF/DD Services Coverage and Limitations Handbook (October 2003).

Utilization review must be conducted by a group of professionals, referred to as the utilization review committee that includes at least one physician and one individual knowledgeable in the treatment of developmental disabilities. The utilization review committee may not include: any individual directly responsible for the care of the recipient whose care is being reviewed, any employee of the ICF/DD, or any individual who has a financial interest in any ICF/DD.

At present there is only one Region that contracts with a physician. The other Regions depend solely on the Medicaid Case Manager or contracted Registered Nurse to perform all the functions of the committee. There are approximately 2,000 Private and 750 Public ICF/DD beds. Continued Stay Reviews are done every 180 to 360 days to determine whether placement in the ICF/DD continues to be appropriate. Initial reviews are done for any individual requesting ICF/DD placement.

In order to comply with Federal Regulations, APD needs to put in place the necessary standardized procedures/process for the ICF/DD Utilization Review. This will include formation of the Utilization Review Committee, inclusive of a physician.

The UR Team format is:

One Full time State Office physician who will work with all Regions at an annual cost of \$125,000 and six Other Personal Services (OPS) nursing positions (one for each Region) to perform the function of UR Coordinator at an estimated cost of \$25 per hour or an annual amount of \$306,721 that includes current Federal Insurance Contributions Act (FICA) need. The request also includes \$70,238 for Expenses and \$840 for the Transfer to the Department of Management Services Human Resources Services appropriation category. No additional office space is required.

ESTABLISH STATEWIDE CONTRACT						3000220
MONITORS AND GRANT MANAGERS						030000
OTHER PERSONAL SERVICES						
GENERAL REVENUE FUND	-MATCH	98,113				1000 2
OPERATIONS AND MAINT TF	-FEDERL	60,133				2516 3
TOTAL APPRO.....		158,246				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
WORKLOAD				3000000
ESTABLISH STATEWIDE CONTRACT				
MONITORS AND GRANT MANAGERS				3000220
EXPENSES				040000
GENERAL REVENUE FUND -MATCH	11,357	4,055		1000 2
OPERATIONS AND MAINT TF -FEDERL	6,960	2,485		2516 3
TOTAL APPRO.....	18,317	6,540		
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -MATCH	245			1000 2
OPERATIONS AND MAINT TF -FEDERL	115			2516 3
TOTAL APPRO.....	360			
=====				
TOTAL: ESTABLISH STATEWIDE CONTRACT				3000220
MONITORS AND GRANT MANAGERS				
TOTAL ISSUE.....	176,923	6,540		
=====				

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) requests funding to establish statewide contract monitors and grant managers within the Program Management and Compliance budget entity (67100200) in the amount of \$176,923; \$158,246 in the Other Personal Services category (030000), \$18,317 in the Expenses category (040000) of which \$6,540 will be non-recurring, and \$360 in the Department of Management Services - Human Resources Services category (107040).

APD is responsible for providing services delivered to persons with developmental disabilities under Chapter 393, F.S. The Agency manages a multitude of programs, services, facilities, and Agency initiatives during the course of a fiscal year. The majority of the programs are provided through contracts with various providers and vendors.

Chapter 2010-151, Laws of Florida, amended section 287.057(14) to require that the Chief Financial Officer (CFO) establish and disseminate uniform procedures to ensure that contractual services have been rendered in accordance with contract terms. Furthermore, CFO Memorandum No. 06 (2011-2012) states in part that if the agency conducts periodic monitoring of agreements to validate a provider's performance, the agency must have a formal contract monitoring process which includes the following components: Risk Assessment; Monitoring Plan; Monitoring Procedures and Criteria; Evidence to support conclusions reached during its monitoring process; Corrective Action Plan (if required); and Follow-up on Corrective Action (if required). Additionally, s.287.0575, F.S., requires health and human services agencies that have

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
WORKLOAD				3000000
ESTABLISH STATEWIDE CONTRACT				
MONITORS AND GRANT MANAGERS				3000220

contracts with common providers of service to coordinate monitoring activities and improve efficiency of monitoring as a result. This section requires coordination within each agency when the agency has more than one contract with a given provider.

APD divested from the Department of Children and Family Services (DCF) in 2004, although certain administrative services were still handled by DCF pursuant to s.20.197, F.S. One of the administrative services DCF provided to APD was contract monitoring, which included performing administrative, programmatic, and fiscal monitoring for all APD contracts. However, effective July 1, 2013, DCF no longer provides this service for APD. APD has only one FTE position to coordinate its contract monitoring and oversight responsibilities; and it does not currently have Agency-specific monitoring oversight policies and procedures.

Additionally, Chapter 2013-154, Laws of Florida, section 215.971(2) states that for each agreement funded with federal or state financial assistance, the state agency shall designate an employee to function as a grant manager who shall be responsible for enforcing performance of the agreement's terms and conditions and who shall serve as a liaison with the recipient or subrecipient. APD does not have any positions to manage grant agreements, nor does it have dedicated resources to research grant opportunities, write and submit grant applications or perform general grant administration functions.

The responsibilities of two (2) of the proposed positions will be to establish a formal contract monitoring process, including all required administrative, programmatic, and fiscal monitoring of APD contracts. These positions would be managed within the Agency's Contract Administration Section; however, each of these positions would be assigned to coordinate and conduct contract monitoring and oversight in three (3) designated APD regions. These positions would develop monitoring plans and tools; perform annual risk assessments; coordinate and conduct administrative, programmatic and fiscal monitoring; document findings and develop reports; manage various reporting systems and records; conduct training; track progress of corrective action plans; and coordinate and conduct administrative desk reviews.

One (1) of the proposed positions would help establish and implement a grants management and grants administration process. This position would be established within the Support Services/Contract Administration Section, but would coordinate with various Agency offices such as Revenue Management, External Affairs, Programs and Operations. This position would research grant opportunities for Agency clients and related state issues; write and submit grant applications to governmental organizations and private foundations; coordinate implementation of grant awards and ensure post-award compliance; conduct ongoing monitoring of grant programs performance, budgets and expenditures; conduct training; and develop written and statistical reports.

These responsibilities must be performed by professionals who can work independently and/or as a team member or leader; provide management consulting services to develop and improve management capabilities and operations; conduct research and analyze data; plan, organize and coordinate work assignments; and communicate effectively.

If this issue is not adopted, APD's ability to meet its statutory and regulatory mandates regarding contract monitoring

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>PROGRAM MGT & COMPLIANCE</u>							67100200
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
WORKLOAD							3000000
ESTABLISH STATEWIDE CONTRACT							
MONITORS AND GRANT MANAGERS							3000220

and oversight would continue to be severely limited, and could possibly result in our clients not receiving the high-quality, cost-effective services they need and deserve.

Additionally, the Agency would continue to miss opportunities to benefit from external funding sources, thus limiting the services provided to our Medicaid Waiver Waitlist clients.

Impact to the Activity:

- Enhance monitoring and oversight of statewide and local community-based programs and services;
- Increase provider and staff accountability;
- Ensure appropriate stewardship of state funds;
- Help ensure compliance with state and federal regulations regarding expenditure of Medicaid Waiver funds;
- Increase number of high-quality services and programs available to our clients;
- Increase number of external funding bodies and enhance public private partnerships;
- Decrease reliance on limited state funds; and
- Salaries of grant management and administration staff could potentially be funded through the grants funding sources.

POSITIONS TO RESTRUCTURE							
ORGANIZATION TO SUPPORT AGENCY							
INITIATIVES							3000610
SALARY RATE							000000
SALARY RATE.....	172,131						
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND	-MATCH	128,003					1000 2
OPERATIONS AND MAINT TF	-FEDERL	114,011					2516 3

TOTAL POSITIONS.....	4.00						
TOTAL APPRO.....		242,014					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
WORKLOAD				3000000
POSITIONS TO RESTRUCTURE				
ORGANIZATION TO SUPPORT AGENCY				
INITIATIVES				3000610
EXPENSES				040000
GENERAL REVENUE FUND -MATCH	21,272	7,999		1000 2
OPERATIONS AND MAINT TF -FEDERL	18,864	7,093		2516 3
TOTAL APPRO.....	40,136	15,092		
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -MATCH	729			1000 2
OPERATIONS AND MAINT TF -FEDERL	647			2516 3
TOTAL APPRO.....	1,376			
=====				
TOTAL: POSITIONS TO RESTRUCTURE				3000610
ORGANIZATION TO SUPPORT AGENCY				
INITIATIVES				
TOTAL POSITIONS.....	4.00			
TOTAL ISSUE.....	283,526	15,092		
TOTAL SALARY RATE.....	172,131			
=====				

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) requests \$1,414,337 (\$794,293 in General Revenue and \$620,044 in Operations and Maintenance Trust Fund) to fund a total of 24 Full Time Equivalent (FTE) positions.

Although APD recently completed re-alignment and regionalization activities that have helped the Agency realize important efficiencies (related to staffing and other resources), other recent events and external factors have significantly impacted the workload of both State and Regional office staff since that time. A recent lawsuit (Wheaton v. State of Florida) is in the process of being settled and will ultimately impose much stricter time frames upon the completion of medical necessity reviews (of supplemental funding requests) which are conducted by State and Regional office staff.

The Regions require a total of 8 additional FTEs (Human Services Program Specialists) who will be responsible for

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
<u>GOV OPERATIONS/SUPPORT</u>				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
WORKLOAD				3000000
POSITIONS TO RESTRUCTURE				
ORGANIZATION TO SUPPORT AGENCY				
INITIATIVES				3000610

receiving supplemental funding requests from clients/guardians, obtaining the required documentation/evaluations, conducting medical necessity reviews, and, if approved at the local level, submitting to State Office for final review and adjudication.

The APD State Office requires 3 additional FTEs (Government Operations Consultants) to review and process supplemental funding requests that are submitted by the Regions. APD has 30 days to respond from the date the request was received by the Region but the State Office currently only has 2 FTEs to conduct reviews. Additionally, State Office staff will need to perform some Quality Assurance oversight of the reviews that are conducted at the Regional level.

The inability of APD to accurately complete this function within the required time frames will likely result in subsequent litigation and/or breach of the Wheaton settlement agreement. The implementation of iBudget has resulted in reductions in services for some individuals and thereby necessitate more detailed reviews by Regional office staff to ensure that health and safety of such individuals has not been jeopardized and that affected families are provided with information regarding other (non-waiver) community resources that may be available.

The Regions require a total of 4 additional FTEs (Human Services Counselor III's) who will be responsible for identifying and developing community partnerships and resources to decrease dependency on governmental services and assist affected individuals in accessing community-based services. Staff will be responsible for:

- * Immediate response and resolution to health and safety concerns.
- * Coordination with other funding services (cost-sharing with other agencies and community partners).
- * Prompt customer service to resolve consumer issues improve monitoring of service utilization growth to contain cost and plan for new services.

The ability of Regional staff to work more closely with families in meeting their needs, to assess the impact of service denials and reductions, and to identify non-waiver community resources will result in long-term cost savings as well as preventing situations from escalating into crises.

Multiple reports have been received by the Agency involving abuse, neglect, or exploitation committed against residents of certain APD-licensed residential facilities around the State and have prompted an increased frequency, duration, and intensity of the inspections of such facilities by Regional staff as well as the initiation and coordination of disciplinary action by State Office staff (in the form of administrative complaints and other regulatory actions).

The Agency has over 1,600 licensed homes and Agency staff are responsible for conducting site visits on at least a monthly basis to ensure the health and safety of the vulnerable residents of these homes. Visits include verification that medications are being administered properly, food supplies are adequate, the facility itself is safe, staffing is

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
WORKLOAD				3000000
POSITIONS TO RESTRUCTURE				
ORGANIZATION TO SUPPORT AGENCY				
INITIATIVES				3000610

adequate, and, most importantly, that residents are free from abuse, neglect, and exploitation. The Regions require a total of 8 additional FTEs (Human Service Program Analysts) who would be responsible for conducting unannounced site visits to APD-licensed homes within 24-hours of information regarding an open Department of Children and Families protective services investigations involving those facilities. Staff would also be responsible for increasing the frequency of monitoring visits to such facilities until the Agency determines that the residents are no longer at risk and the licensee has properly addressed any and all identified deficiencies/violations.

The APD State Office requires 1 additional FTE (Operations Review Specialist) to work with the Regions and General Counsel in preparing administrative complaints (and other disciplinary actions including non-renewal of licensure) against APD-licensed homes where abuse, neglect, or exploitation has taken place. State Office staff would also be responsible for ensuring that Regional staff members are conducting their monitoring and oversight activities in accordance with policies and procedures. Failure to ensure that sufficient APD staff members are available for the comprehensive oversight of high-risk APD-licensed facilities may jeopardize the health and safety of the residents of such facilities. In addition, in FY 12-13, the APD State Office processed over 800 cost plan amendment requests. This process includes an extensive review of documentation to support an individual's requests for additional funding. Information includes a variety of documentation to support the medical necessity for the service, medical information, behavioral information, specialty assessments, and other relevant information. The reviews contain large amounts of narrative information and are time consuming to complete. Once a review is complete, the APD Staff must write a justification for the decision that was made for the services.

In summary, APD would require an additional 24 FTEs in order to address each of the aforementioned issues to be allocated, in accordance with specific staffing needs, among both the Regional and State offices as described above. No additional office space is needed.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

AGENCY/PERSONS WITH DISABL
 PGM: SVCS TO DISABLED
PROGRAM MGT & COMPLIANCE
 GOV OPERATIONS/SUPPORT
EXEC LEADERSHIP/SUPPRT SVC
 WORKLOAD
 POSITIONS TO RESTRUCTURE
 ORGANIZATION TO SUPPORT AGENCY
 INITIATIVES

67000000
 67100000
 67100200
 16
1602.00.00.00
 3000000

 3000610

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2014-15							
NEW POSITIONS							
2238 GOVERNMENT OPERATIONS CONSULTANT III N1004 001	3.00	131,025		52,693	183,718	0.00	183,718
2239 OPERATIONS REVIEW SPECIALIST N1000 001	1.00	41,106		17,190	58,296	0.00	58,296

TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							128,003
2516 OPERATIONS AND MAINT TF							114,011
	4.00	172,131		69,883	242,014		242,014
=====							

FEDERAL FUNDING REDUCTIONS
 DELETE UNFUNDED BUDGET
 SALARIES AND BENEFITS

3200000
 3200100
 010000

FEDERAL GRANTS TRUST FUND -FEDERL 66,264-
 =====

OTHER PERSONAL SERVICES
 FEDERAL GRANTS TRUST FUND -FEDERL 200,000-
 =====

2261 3

 030000
 2261 3

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
FEDERAL FUNDING REDUCTIONS				3200000
DELETE UNFUNDED BUDGET				3200100
SPECIAL CATEGORIES				100000
G/A-CONTRACTED SERVICES				100778
FEDERAL GRANTS TRUST FUND -FEDERL	311,487-			2261 3
TOTAL: DELETE UNFUNDED BUDGET				3200100
TOTAL ISSUE.....	577,751-			

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 The Agency for Persons with Disabilities (APD) will not have any active grants in fiscal year 2014-15, therefore it is necessary to reduce excess budget authority in the Federal Grants Trust Fund (2261), Program Management and Compliance budget entity (67100200). This will leave sufficient authority to spend unrestricted cash left in this fund.

APD requests a total of \$577,751 in budget authority reduction; \$66,264 in the Salaries and Benefits category (010000), \$200,000 in the Other Personal Services category (030000), and \$311,487 in the Grants and Aids-Contracted Services category (100778).

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2014-15							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
OTHER SALARY AMOUNT							
2261 FEDERAL GRANTS TRUST FUND							66,264-
							66,264-

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
AGENCY STRATEGIC PRIORITIES				4000000
TRAINING FOR COMMUNITY CARE				
PROFESSIONALS				4000210
EXPENSES				040000
GENERAL REVENUE FUND -MATCH	5,000	5,000		1000 2
OPERATIONS AND MAINT TF -FEDERL	5,000	5,000		2516 3
TOTAL APPRO.....	10,000	10,000		
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND -MATCH	171,570	171,570		1000 2
OPERATIONS AND MAINT TF -FEDERL	171,570	171,570		2516 3
TOTAL APPRO.....	343,140	343,140		
TOTAL: TRAINING FOR COMMUNITY CARE				4000210
PROFESSIONALS				
TOTAL ISSUE.....	353,140	353,140		

AGENCY ISSUE NARRATIVE:
 2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) requests \$353,140 (\$176,570 in nonrecurring General Revenue, and \$176,570 in nonrecurring Operations and Maintenance Trust Fund) to establish a standardized curricula to train direct care staff who provide services under their various Medicaid waivers.

In general, frail elders and individuals with disabilities prefer to live and receive services and supports in their home. Studies have shown that living in your own home and receiving Home and Community-Based Services (HCBS) can delay institutionalization, and improve the person's quality of life, while being cost effective for federal and state governments. Access to adequate HCBS depends on the availability of a well-trained workforce of sufficient size. Therefore, APD is proposing to leverage its standardized training courses by partnering with technical schools and state colleges to create a certification program for community care professionals (CCP). The CCP would be able to safely and appropriately provide care to person on any of Florida's HCBS waivers, as well as for Floridians who are not on governmental assistance but need assistance to remain in their home. The individual's independence would be maximized, as well as allowing them to continue contributing to their community or to become contributing citizens.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
AGENCY STRATEGIC PRIORITIES				4000000
TRAINING FOR COMMUNITY CARE				
PROFESSIONALS				4000210

Administrative rules have identified what specific training must be successfully completed in order for staff to provide HCBS to individuals with disabilities. Previous litigation and legislative support allowed APD to create two standardized courses in two formats: classroom and web-based. Since then staff has focused on standardizing the remaining courses. This funding will allow APD to finalize all courses in these two formats. Once standardized, APD proposes to collaborate with technical schools and state colleges to create a certification program. It is estimated that 16.5% of the Florida population over the age of five has a disability. The primary outcome of this project would be a well-trained workforce ready to support Floridians with disabilities to grow up, live, and work in their communities.

In order to assist Floridians with disabilities to remain in their home and avoid costly institutional care, workers with extensive knowledge of their community, person-centered planning, and basic health and safety practices are going to be in increasing demand.

Outcomes:

- A competency-based curricula for community care professionals that meets the training requirements for all HCBS waivers (one of the first in the nation)
- Potential for reduced HCBS waiver provider training staff
- Increased job opportunities
- Technical schools and state colleges would have immediate access to standardized course curricula that meets requirements of Florida rules, statutes and federal governments
- HCBS waiver providers would have easy access to a well-trained labor pool
- Easier oversight for state agencies with regard to completion of required training
- Reduced state personnel costs for various agencies to develop and provide training

Suggested course titles for the classroom and Web-based training include: Core Competencies, Zero Tolerance, Waiver Provider Requirements, Core Assurances and Provider Agreements, Supported Employment pre-service, Supported Living pre-service, and Waiver Support Coordination pre-service.

Non-recurring funding for the development of classroom and Web-based standardized curricula of 7 courses in the amount of \$343,140 and non-recurring funding for the purchase of software needed to provide Web-based testing in the amount of \$10,000 is requested.

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>PROGRAM MGT & COMPLIANCE</u>							67100200
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
TOTAL: EXEC LEADERSHIP/SUPPRT SVC							<u>1602.00.00.00</u>
BY FUND TYPE							
GENERAL REVENUE FUND		12,332,899		189,567			1000
TRUST FUNDS		13,032,624		188,978			2000
TOTAL POSITIONS.....	158.00						
TOTAL PROG COMP.....		25,365,523		378,545			
TOTAL SALARY RATE.....		9,093,305					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>PROGRAM MGT & COMPLIANCE</u>							67100200
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....		1,099,940					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND	-STATE	256,232					1000 1
	-MATCH	563,893					1000 2

TOTAL GENERAL REVENUE FUND		820,125					1000
=====							
OPERATIONS AND MAINT TF	-FEDERL	354,822					2516 3
	-RECPNT	200,762					2516 9

TOTAL OPERATIONS AND MAINT TF		555,584					2516
=====							
TOTAL POSITIONS.....		24.00					
TOTAL APPRO.....		1,375,709					
=====							
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND	-STATE	9,963					1000 1
	-MATCH	23,600					1000 2

TOTAL GENERAL REVENUE FUND		33,563					1000
=====							
OPERATIONS AND MAINT TF	-FEDERL	24,584					2516 3
=====							
TOTAL APPRO.....		58,147					
=====							
EXPENSES							040000
GENERAL REVENUE FUND	-STATE	35,409					1000 1
	-MATCH	83,855					1000 2

TOTAL GENERAL REVENUE FUND		119,264					1000
=====							
OPERATIONS AND MAINT TF	-FEDERL	14,191					2516 3
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>PROGRAM MGT & COMPLIANCE</u>							67100200
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
EXPENSES							040000
TOTAL APPRO.....		133,455					
=====							
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -STATE		3,166					1000 1
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		1,486					1000 1
-MATCH		3,167					1000 2
TOTAL GENERAL REVENUE FUND		4,653					1000
=====							
ADMINISTRATIVE TRUST FUND -FEDERL		257					2021 3
OPERATIONS AND MAINT TF -FEDERL		2,689					2516 3
TOTAL APPRO.....		7,599					
=====							
QUALIFIED EXPENDITURE							200000
CLIENT DATA MANAGEMENT SYS							200092
GENERAL REVENUE FUND -MATCH		750,000					1000 2
OPERATIONS AND MAINT TF -FEDERL		750,000					2516 3
TOTAL APPRO.....		1,500,000					
=====							
DATA PROCESSING SERVICES							210000
DCF DATA CENTER							210008
GENERAL REVENUE FUND -STATE		302,438					1000 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>PROGRAM MGT & COMPLIANCE</u>							67100200
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATIONS AND MAINT TF -FEDERL		132,305					2516 3
=====							
NORTHWOOD SRC (NSRC)							210022
GENERAL REVENUE FUND -STATE		54,667					1000 1
ADMINISTRATIVE TRUST FUND -STATE		54,310					2021 1
OPERATIONS AND MAINT TF -FEDERL		14,616					2516 3

TOTAL APPRO.....		123,593					
=====							
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....		24.00					
TOTAL ISSUE.....		3,636,412					
TOTAL SALARY RATE.....		1,099,940					
=====							
CASUALTY INSURANCE PREMIUM							1001090
ADJUSTMENT							100000
SPECIAL CATEGORIES							103241
RISK MANAGEMENT INSURANCE							
GENERAL REVENUE FUND -STATE		751-					1000 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATIONS AND MAINT TF -FEDERL		9					2516 3
=====							
NORTHWOOD SRC (NSRC)							210022
GENERAL REVENUE FUND -STATE		100					1000 1
ADMINISTRATIVE TRUST FUND -STATE		99					2021 1
OPERATIONS AND MAINT TF -FEDERL		27					2516 3

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>PROGRAM MGT & COMPLIANCE</u>							67100200
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
DATA PROCESSING SERVICES							210000
NORTHWOOD SRC (NSRC)							210022
TOTAL APPRO.....		226					
=====							
TOTAL: CASUALTY INSURANCE PREMIUM							1001090
ADJUSTMENT							
TOTAL ISSUE.....		516-					
=====							
SALARY INCREASES FOR FY 2013-14 -							
STATEWIDE - EFFECTIVE 10/1/2013							1001290
SALARY RATE							000000
SALARY RATE.....		24,882					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		4,309					1000 1
-MATCH		9,485					1000 2

TOTAL GENERAL REVENUE FUND		13,794					1000
=====							
OPERATIONS AND MAINT TF -FEDERL		5,495					2516 3
-RECPNT		3,110					2516 9

TOTAL OPERATIONS AND MAINT TF		8,605					2516
=====							
TOTAL APPRO.....		22,399					
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATIONS AND MAINT TF -FEDERL		472					2516 3
=====							
NORTHWOOD SRC (NSRC)							210022
GENERAL REVENUE FUND -STATE		183					1000 1
ADMINISTRATIVE TRUST FUND -STATE		168					2021 1
OPERATIONS AND MAINT TF -FEDERL		45					2516 3

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>PROGRAM MGT & COMPLIANCE</u>							67100200
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASES FOR FY 2013-14 -							
STATEWIDE - EFFECTIVE 10/1/2013							1001290
DATA PROCESSING SERVICES							210000
NORTHWOOD SRC (NSRC)							210022
TOTAL APPRO.....		396					
TOTAL: SALARY INCREASES FOR FY 2013-14 -							1001290
STATEWIDE - EFFECTIVE 10/1/2013							
TOTAL ISSUE.....		23,267					
TOTAL SALARY RATE.....		24,882					
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001310
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		4,109					1000 1
-MATCH		9,044					1000 2
TOTAL GENERAL REVENUE FUND		13,153					1000
OPERATIONS AND MAINT TF -FEDERL		5,691					2516 3
-RECPNT		3,221					2516 9
TOTAL OPERATIONS AND MAINT TF		8,912					2516
TOTAL APPRO.....		22,065					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATIONS AND MAINT TF -FEDERL		594					2516 3
NORTHWOOD SRC (NSRC)							210022
GENERAL REVENUE FUND -STATE		209					1000 1
ADMINISTRATIVE TRUST FUND -STATE		208					2021 1
OPERATIONS AND MAINT TF -FEDERL		56					2516 3

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>PROGRAM MGT & COMPLIANCE</u>							67100200
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001310
DATA PROCESSING SERVICES							210000
NORTHWOOD SRC (NSRC)							210022
TOTAL APPRO.....		473					
TOTAL: FLORIDA RETIREMENT SYSTEM							1001310
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		23,132					
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2013-14							1001320
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND							
-STATE		195					1000 1
-MATCH		428					1000 2
TOTAL GENERAL REVENUE FUND		623					1000
OPERATIONS AND MAINT TF							
-FEDERL		269					2516 3
-RECPNT		153					2516 9
TOTAL OPERATIONS AND MAINT TF		422					2516
TOTAL APPRO.....		1,045					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATIONS AND MAINT TF							
-FEDERL		24					2516 3
NORTHWOOD SRC (NSRC)							210022
GENERAL REVENUE FUND							
-STATE		9					1000 1
ADMINISTRATIVE TRUST FUND							2021 1
-STATE		9					
OPERATIONS AND MAINT TF							
-FEDERL		3					2516 3

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>PROGRAM MGT & COMPLIANCE</u>							67100200
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2013-14							1001320
DATA PROCESSING SERVICES							210000
NORTHWOOD SRC (NSRC)							210022
TOTAL APPRO.....		21					
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES							1001320
FOR FY 2013-14							
TOTAL ISSUE.....		1,090					
STATE HEALTH INSURANCE ADJUSTMENTS							
FY 2013-14 - EFFECTIVE 3/1/2014							1001330
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		1,496					1000 1
-MATCH		3,292					1000 2
TOTAL GENERAL REVENUE FUND		4,788					1000
OPERATIONS AND MAINT TF -FEDERL		2,072					2516 3
-RECPNT		1,173					2516 9
TOTAL OPERATIONS AND MAINT TF		3,245					2516
TOTAL APPRO.....		8,033					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATIONS AND MAINT TF -FEDERL		182					2516 3
NORTHWOOD SRC (NSRC)							210022
GENERAL REVENUE FUND -STATE		65					1000 1
ADMINISTRATIVE TRUST FUND -STATE		65					2021 1
OPERATIONS AND MAINT TF -FEDERL		17					2516 3
TOTAL APPRO.....		147					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
STATE HEALTH INSURANCE ADJUSTMENTS				
FY 2013-14 - EFFECTIVE 3/1/2014				1001330
TOTAL: STATE HEALTH INSURANCE ADJUSTMENTS				1001330
FY 2013-14 - EFFECTIVE 3/1/2014				
TOTAL ISSUE.....	8,362			
=====				
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -STATE	44-			1000 1
-MATCH	93-			1000 2
TOTAL GENERAL REVENUE FUND	137-			1000
=====				
ADMINISTRATIVE TRUST FUND -FEDERL	13-			2021 3
=====				
OPERATIONS AND MAINT TF -FEDERL	137-			2516 3
=====				
TOTAL APPRO.....	287-			
=====				
ADJUSTMENTS TO CURRENT YEAR				
ESTIMATED EXPENDITURES				1600000
REALIGNMENT OF AGENCY SPENDING				
AUTHORITY FROM CHILDREN AND				
FAMILIES DATA CENTERS - DEDUCT				1601100
DATA PROCESSING SERVICES				210000
DCF DATA CENTER				210008
GENERAL REVENUE FUND -STATE	302,438-			1000 1
=====				

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) had a Service Level Agreement with the Department of Children and Families (DCF) that provided APD with information technology services through fiscal year 2012-13. The Children and Families Data Center category (210008) expenditures have historically been for services and applications including Help Desk, Email,

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

AGENCY/PERSONS WITH DISABL 67000000
 PGM: SVCS TO DISABLED 67100000
PROGRAM MGT & COMPLIANCE 67100200
 GOV OPERATIONS/SUPPORT 16
INFORMATION TECHNOLOGY 1603.00.00.00

ADJUSTMENTS TO CURRENT YEAR
 ESTIMATED EXPENDITURES 1600000
 REALIGNMENT OF AGENCY SPENDING
 AUTHORITY FROM CHILDREN AND
 FAMILIES DATA CENTERS - DEDUCT 1601100

Human Resource Training System (HRTS), FLAIR Central Accounting Reconciliation System, User Accounting (Collocated Journal Transfer) System, Fee Maintenance System, Supply Inventory Management System, Information Delivery System Query, and Regional Office networks. However, APD has now assumed responsibility and management of these information technology services and DCF will no longer bill APD for these services.

Budget amendment EOG B7059/APD-BT14-041 was approved on September 25, 2013, that transferred \$250,000 from the Children and Families Data Center category (210008); \$75,000 to the Expenses category (040000), and \$175,000 to the Contracted Services category (100777) for information technology services expenditures that will be charged to these two categories. The budget of \$52,438 remained in the Children and Families Data Center category to cover any outstanding billings that may be received from DCF. The balance in the Children and Families Data Center category is to be moved to the Expenses category.

APD requests the transfer of \$302,438 of recurring General Revenue from the Children and Families Data Center category (210008); \$127,438 transferred to the Expenses category (040000), and \$175,000 to the Contracted Services category (100777) within the Program Management and Compliance budget entity (67100200).

REALIGNMENT OF AGENCY SPENDING
 AUTHORITY FROM CHILDREN AND
 FAMILIES DATA CENTERS - ADD 1601200
 EXPENSES 040000

GENERAL REVENUE FUND -STATE 127,438 1000 1
 =====

SPECIAL CATEGORIES 100000
 CONTRACTED SERVICES 100777

GENERAL REVENUE FUND -STATE 175,000 1000 1
 =====

TOTAL: REALIGNMENT OF AGENCY SPENDING 1601200
 AUTHORITY FROM CHILDREN AND
 FAMILIES DATA CENTERS - ADD
 TOTAL ISSUE..... 302,438
 =====

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

AGENCY/PERSONS WITH DISABL						67000000
PGM: SVCS TO DISABLED						67100000
<u>PROGRAM MGT & COMPLIANCE</u>						67100200
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
ADJUSTMENTS TO CURRENT YEAR						
ESTIMATED EXPENDITURES						1600000
REALIGNMENT OF AGENCY SPENDING						
AUTHORITY FROM CHILDREN AND						
FAMILIES DATA CENTERS - ADD						1601200

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) had a Service Level Agreement with the Department of Children and Families (DCF) that provided APD with information technology services through fiscal year 2012-13. The Children and Families Data Center category (210008) expenditures have historically been for services and applications including Help Desk, Email, Human Resource Training System (HRTS), FLAIR Central Accounting Reconciliation System, User Accounting (Collocated Journal Transfer) System, Fee Maintenance System, Supply Inventory Management System, Information Delivery System Query, and Regional Office networks. However, APD has now assumed responsibility and management of these information technology services and DCF will no longer bill APD for these services.

Budget amendment EOG B7059/APD-BT14-041 was approved on September 25, 2013, that transferred \$250,000 from the Children and Families Data Center category (210008); \$75,000 to the Expenses category (040000), and \$175,000 to the Contracted Services category (100777) for information technology services expenditures that will be charged to these two categories. The budget of \$52,438 remained in the Children and Families Data Center category to cover any outstanding billings that may be received from DCF. The balance in the Children and Families Data Center category is to be moved to the Expenses category.

APD requests the transfer of \$302,438 of recurring General Revenue from the Children and Families Data Center category (210008); \$127,438 transferred to the Expenses category (040000), and \$175,000 to the Contracted Services category (100777) within the Program Management and Compliance budget entity (67100200).

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				1603.00.00.00
ESTIMATED EXPENDITURES REALIGNMENT				2000000
REPLACE CONTRACTED INFORMATION				
TECHNOLOGY STAFF WITH FULL TIME				
EQUIVALENTS - ADD				2004200
SALARY RATE				000000
SALARY RATE.....	285,000			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -MATCH	191,919			1000 2
OPERATIONS AND MAINT TF -FEDERL	191,920			2516 3
TOTAL POSITIONS.....	5.00			
TOTAL APPRO.....	383,839			
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -MATCH	860			1000 2
OPERATIONS AND MAINT TF -FEDERL	860			2516 3
TOTAL APPRO.....	1,720			
=====				
TOTAL: REPLACE CONTRACTED INFORMATION				2004200
TECHNOLOGY STAFF WITH FULL TIME				
EQUIVALENTS - ADD				
TOTAL POSITIONS.....	5.00			
TOTAL ISSUE.....	385,559			
TOTAL SALARY RATE.....	285,000			
=====				

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) requests 5.0 Full Time Equivalents (FTE) and a transfer of \$385,559 (\$192,779 General Revenue and \$192,780 Operations and Maintenance Trust Fund) from the Home and Community Services Administration category (106090) to the Salaries and Benefits category (010000) to fund Information Technology (IT) positions and also to the Transfer to Department of Management Services Human Resource Services Purchased Per Statewide Contract category (107040) for personnel assessment fees.

IT currently has contracted application, development, support, and database administration positions performing daily

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
REPLACE CONTRACTED INFORMATION				
TECHNOLOGY STAFF WITH FULL TIME				
EQUIVALENTS - ADD				2004200

operations and maintenance services for the Agency's critical line of business applications. These resources are responsible for the following applications, databases and services:

- iBudget (Cost Plan Management)
- Allocation Budget Contract and Control System (ABC)
- Consumer Directed Care System (CDC)- Includes 4 integrated systems
- Supported Employment Tracking System (SETS)
- Questionnaire for Situational Information (QSI)
- BMC Customer service application
- Resource Directory Website
- Provider Training Calendar
- Break/Fix support
- Enhancement request

If the contracted vendors providing these services were to remove these resources it would significantly impact the Agency's ability to perform its core mission. APD is requesting the budget for the contracted positions be transferred to the Salaries and Benefits category, and the establishment of 5.0 FTEs within the Information Technology Unit to provide operations and maintenance services/support for the Agency's critical line of business applications. The FTEs will provide stability and continuity while reducing the risk of the Agency not being able to provide these critical services.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2014-15							
NEW POSITIONS							
2115 SYSTEMS PROGRAMMER III							
N0003 001	4.00	228,000		78,040	306,040	0.00	306,040
2127 DATA BASE ADMINISTRATOR - SES							
N0002 001	1.00	57,000		20,799	77,799	0.00	77,799

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ N/R	AGY REQ N/R	AG REQ ANZ	AG REQ ANZ	
FY 2014-15	FY 2014-15	FY 2014-15	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

AGENCY/PERSONS WITH DISABL						67000000
PGM: SVCS TO DISABLED						67100000
<u>PROGRAM MGT & COMPLIANCE</u>						67100200
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT						2000000
REPLACE CONTRACTED INFORMATION						
TECHNOLOGY STAFF WITH FULL TIME						
EQUIVALENTS - ADD						2004200

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2014-15						
NEW POSITIONS						
TOTALS FOR ISSUE BY FUND						
						191,919
						191,920
5.00	285,000		98,839	383,839		383,839

NONRECURRING EXPENDITURES						2100000
CLIENT DATA MANAGEMENT AND						
ELECTRONIC VISIT VERIFICATION						
PROJECT						2103026
QUALIFIED EXPENDITURE						200000
CLIENT DATA MANAGEMENT SYS						200092
GENERAL REVENUE FUND -MATCH	750,000-					1000 2
OPERATIONS AND MAINT TF -FEDERL	750,000-					2516 3
TOTAL APPRO.....	1,500,000-					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
ANNUALIZATION OF ADMINISTERED				
FUNDS APPROPRIATIONS				26A0000
ANNUALIZATION OF SALARY INCREASES				
FOR FY 2013-14 - STATEWIDE - THREE				
MONTHS ANNUALIZATION				26A1290
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	1,436			1000 1
-MATCH	3,162			1000 2
TOTAL GENERAL REVENUE FUND	4,598			1000
OPERATIONS AND MAINT TF -FEDERL	1,989			2516 3
-RECPNT	1,126			2516 9
TOTAL OPERATIONS AND MAINT TF	3,115			2516
TOTAL APPRO.....	7,713			
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
OPERATIONS AND MAINT TF -FEDERL	171			2516 3
NORTHWOOD SRC (NSRC)				210022
GENERAL REVENUE FUND -STATE	61			1000 1
ADMINISTRATIVE TRUST FUND -STATE	61			2021 1
OPERATIONS AND MAINT TF -FEDERL	16			2516 3
TOTAL APPRO.....	138			
TOTAL: ANNUALIZATION OF SALARY INCREASES				26A1290
FOR FY 2013-14 - STATEWIDE - THREE				
MONTHS ANNUALIZATION				
TOTAL ISSUE.....	8,022			

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
ANNUALIZATION OF ADMINISTERED				
FUNDS APPROPRIATIONS				26A0000
ANNUALIZATION OF STATE HEALTH				
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				26A1330
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND	-STATE	2,992		1000 1
	-MATCH	6,584		1000 2
TOTAL GENERAL REVENUE FUND		9,576		1000
OPERATIONS AND MAINT TF	-FEDERL	4,144		2516 3
	-RECPNT	2,346		2516 9
TOTAL OPERATIONS AND MAINT TF		6,490		2516
TOTAL APPRO.....		16,066		
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
OPERATIONS AND MAINT TF	-FEDERL	364		2516 3
NORTHWOOD SRC (NSRC)				210022
GENERAL REVENUE FUND	-STATE	130		1000 1
ADMINISTRATIVE TRUST FUND	-STATE	130		2021 1
OPERATIONS AND MAINT TF	-FEDERL	34		2516 3
TOTAL APPRO.....		294		
TOTAL: ANNUALIZATION OF STATE HEALTH				26A1330
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				
TOTAL ISSUE.....		16,724		

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
CLIENT DATA MANAGEMENT SYSTEM				36302C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND -MATCH	900,000			1000 2
OPERATIONS AND MAINT TF -FEDERL	900,000			2516 3
TOTAL APPRO.....	1,800,000			

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

The Agency for Persons with Disabilities (APD) requests \$1,800,000 of recurring budget (\$900,000 in General Revenue and \$900,000 in the Operations and Maintenance Trust Fund) in the Contracted Services category (100777) to implement a statewide system for the management, reporting, and trending of data for all Agency Medicaid customers. The system shall include centralized client records and an electronic visit verification system to detect and prevent Medicaid fraud, waste, and abuse. The system will verify the utilization and delivery of all waiver services including home health services, and provide an electronic billing interface for these services.

This system is essential to increasing the efficiency and effectiveness of the programs and services funded under the Agency. The Agency has over \$1 billion dollars in appropriations, serving approximately 30,000 active Home and Community Based Services Waiver (HCBS) clients, 22,000 waitlist clients, 922 clients in the Developmental Disabilities Public Facilities, 3,000 APD staff, and over 6,000 service providers. The Client Data Management System is an Agency priority to increase program efficiency, accountability, oversight and to ensure federal funding is maintained for services.

The Agency currently relies heavily on manual processes along with limited and antiquated automated systems to collect and track data consistently and accurately. As a result, the Agency has very limited capability to collect data, analyze trends, evaluate service effectiveness, identify and prevent fraud and abuse, and report on measurable outcomes for the program and the clients that it serves. Further, the Agency does not have a reliable and accurate means of verifying when and where a service is being provided and the actual amount of time the provider spends with the consumer. There is no systematic confirmation of service authorization or alert to the Agency or the consumer if the Provider fails to provide the service or if the consumer exceeds allotted units.

The potential for additional fraud, waste and abuse are also of concern in other areas which the Agency must be able to manage and resolve. These include incident reporting of medication errors as well as restraint and seclusion practices, financial/identity fraud, residential monitoring of licensed facilities, and health and safety issues that are identified and require further investigation to determine the level of fraud, waste, or abuse. Finally, the tracking of provider implementation of services via data reporting is essential so the provider bills and expected improvements in the client's skills and abilities can be tracked and compared.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>PROGRAM MGT & COMPLIANCE</u>				67100200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
CLIENT DATA MANAGEMENT SYSTEM				36302C0

To continue to receive Medicaid funding the Agency must maintain compliance with the Centers for Medicare and Medicaid Services (CMS) regarding the Home and Community Based Services Waiver program assurances. There are 32 sub-assurances the state must demonstrate compliance with and each assurance requires data to be collected, tracked, analyzed, and action taken to remediate problems that are found. This system is needed to provide the necessary data collection and subsequent reporting to bring the Agency into full compliance with CMS.

The Agency's objective is to obtain an automated client data management system that will replace manual processes and inadequate or antiquated systems. The system will allow online access to the appropriate information for the consumer/family, provider, and Agency while remaining compliant with HIPPA laws and regulations. This integrated system will be able to collect, analyze, and report service specific data from providers regarding service delivery and measurable provider outcomes. The system will also collect, process, and store client information in a consistent, accurate, and efficient manner. An essential part of this proposed system is the electronic visit verification which will ensure services are delivered as agreed upon and at the times and locations authorized by the Agency. This component of the system will feed into an electronic client central record that will contain the key data needed to monitor client progress as well as Agency and provider performance and measurable outcomes. The system must also provide an electronic billing interface for all waiver services which will include electronic claims submission and tracking.

The anticipated benefits include the following:

1. Improved customer satisfaction through better customer service, service delivery and by empowering clients/care givers to choose the services and providers that most fit their needs;
2. Foster sustainability via reform of the Medicaid finance structure and through supports and services for clients through public/private partnerships and community development;
3. Increased accountability via better data systems in accordance with CMS reporting requirements and close matching between budget and programs;
4. Reduce waitlist as funds become available and through information and education on existing community resources;
5. Improved capability to identify, prevent, and reduce Medicaid fraud, waste, and abuse;
6. Increased efficiency, productivity, and oversight for Agency staff through better collection, analysis, and reporting of data, as well as improved management tools.

TOTAL: INFORMATION TECHNOLOGY				<u>1603.00.00.00</u>
BY FUND TYPE				
GENERAL REVENUE FUND	2,477,056			1000
TRUST FUNDS	1,924,709			2000
TOTAL POSITIONS.....	29.00			
TOTAL PROG COMP.....	4,401,765			
TOTAL SALARY RATE.....	1,409,822			
=====				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
PROGRAM MGT & COMPLIANCE				67100200
TOTAL: PROGRAM MGT & COMPLIANCE				67100200
BY FUND TYPE				
GENERAL REVENUE FUND	14,809,955	189,567		1000
TRUST FUNDS	14,957,333	188,978		2000
TOTAL POSITIONS.....	187.00			
TOTAL BUREAU.....	29,767,288	378,545		
TOTAL SALARY RATE.....	10,503,127			
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>DEV DISAB PUBLIC FACIL</u>							67100300
HEALTH AND HUMAN SERVICES							13
<u>FORENSIC COMMITMENT PROG</u>							<u>1301.03.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	15,431,455						
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE	508.50						
	20,720,650						1000 1
=====							
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -STATE	277,795						1000 1
=====							
EXPENSES							040000
GENERAL REVENUE FUND -STATE	1,249,744						1000 1
=====							
OPERATING CAPITAL OUTLAY							060000
GENERAL REVENUE FUND -STATE	96,844						1000 1
=====							
FOOD PRODUCTS							070000
GENERAL REVENUE FUND -STATE	276,229						1000 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -STATE	501,330						1000 1
=====							
G/A-CONTRACT PROF SERVICES							100779
GENERAL REVENUE FUND -STATE	282,167						1000 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
DEV DISAB PUBLIC FACIL							67100300
HEALTH AND HUMAN SERVICES							13
FORENSIC COMMITMENT PROG							1301.03.00.00
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
PRESCRIBED MEDICINE/DRUGS							102681
GENERAL REVENUE FUND -STATE		807,202					1000 1
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -STATE		650,889					1000 1
SALARY INCENTIVE PAYMENTS							103290
GENERAL REVENUE FUND -STATE		18,751					1000 1
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		148,181					1000 1
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....		508.50					
TOTAL ISSUE.....		25,029,782					
TOTAL SALARY RATE.....		15,431,455					
SALARY INCREASES FOR FY 2013-14 - STATEWIDE - EFFECTIVE 10/1/2013							1001290
SALARY RATE							000000
SALARY RATE.....		625,396					
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		590,901					1000 1
TOTAL: SALARY INCREASES FOR FY 2013-14 - STATEWIDE - EFFECTIVE 10/1/2013							1001290
TOTAL ISSUE.....		590,901					
TOTAL SALARY RATE.....		625,396					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>DEV DISAB PUBLIC FACIL</u>							67100300
HEALTH AND HUMAN SERVICES							13
<u>FORENSIC COMMITMENT PROG</u>							<u>1301.03.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001310
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		338,619					1000 1
=====							
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2013-14							1001320
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		13,434					1000 1
=====							
STATE HEALTH INSURANCE ADJUSTMENTS							
FY 2013-14 - EFFECTIVE 3/1/2014							1001330
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		155,869					1000 1
=====							
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		4,341-					1000 1
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>DEV DISAB PUBLIC FACIL</u>				67100300
HEALTH AND HUMAN SERVICES				13
<u>FORENSIC COMMITMENT PROG</u>				<u>1301.03.00.00</u>
ANNUALIZATION OF ADMINISTERED				
FUNDS APPROPRIATIONS				26A0000
ANNUALIZATION OF SALARY INCREASES				
FOR FY 2013-14 - STATEWIDE - THREE				
MONTHS ANNUALIZATION				26A1290
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	196,967			1000 1
=====				
ANNUALIZATION OF STATE HEALTH				
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				26A1330
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	311,738			1000 1
=====				
TOTAL: FORENSIC COMMITMENT PROG				<u>1301.03.00.00</u>
BY FUND TYPE				
GENERAL REVENUE FUND.....	508.50			
SALARY RATE.....	26,632,969			1000
	16,056,851			
=====				

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
DEV DISAB PUBLIC FACIL							67100300
HEALTH AND HUMAN SERVICES							13
LONG-TERM CARE							1303.00.00.00
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	58,222,525						
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -MATCH	28,677,597						1000 2
=====							
OPERATIONS AND MAINT TF -MATCH	1,508,982						2516 2
-RECPNT	42,851,357						2516 9

TOTAL OPERATIONS AND MAINT TF	44,360,339						2516
=====							
TOTAL POSITIONS.....	1,797.00						
TOTAL APPRO.....	73,037,936						
=====							
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -MATCH	593,340						1000 2
=====							
OPERATIONS AND MAINT TF -MATCH	49,511						2516 2
-RECPNT	912,560						2516 9

TOTAL OPERATIONS AND MAINT TF	962,071						2516
=====							
TOTAL APPRO.....	1,555,411						
=====							
EXPENSES							040000
GENERAL REVENUE FUND -MATCH	1,875,466						1000 2
=====							
OPERATIONS AND MAINT TF -STATE	150,000						2516 1
-MATCH	142,713						2516 2
-RECPNT	2,864,905						2516 9

TOTAL OPERATIONS AND MAINT TF	3,157,618						2516
=====							
TOTAL APPRO.....	5,033,084						
=====							

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>DEV DISAB PUBLIC FACIL</u>							67100300
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
OPERATING CAPITAL OUTLAY							060000
GENERAL REVENUE FUND	-MATCH	67,854					1000 2
OPERATIONS AND MAINT TF	-RECPNT	96,322					2516 9
TOTAL APPRO.....		164,176					
=====							
FOOD PRODUCTS							070000
GENERAL REVENUE FUND	-MATCH	825,449					1000 2
OPERATIONS AND MAINT TF	-MATCH	37,364					2516 2
	-RECPNT	1,224,806					2516 9
TOTAL OPERATIONS AND MAINT TF		1,262,170					2516
TOTAL APPRO.....		2,087,619					
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND	-MATCH	578,635					1000 2
OPERATIONS AND MAINT TF	-MATCH	20,587					2516 2
	-RECPNT	850,626					2516 9
TOTAL OPERATIONS AND MAINT TF		871,213					2516
TOTAL APPRO.....		1,449,848					
=====							
G/A-CONTRACT PROF SERVICES							100779
GENERAL REVENUE FUND	-MATCH	1,680,016					1000 2
OPERATIONS AND MAINT TF	-STATE	431,000					2516 1
	-MATCH	98,514					2516 2
	-RECPNT	2,524,713					2516 9
TOTAL OPERATIONS AND MAINT TF		3,054,227					2516
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>DEV DISAB PUBLIC FACIL</u>							67100300
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
G/A-CONTRACT PROF SERVICES							100779
TOTAL APPRO.....		4,734,243					
=====							
PRESCRIBED MEDICINE/DRUGS							102681
GENERAL REVENUE FUND -STATE		338,721					1000 1
=====							
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -STATE		1,077,976					1000 1
-MATCH		1,452,178					1000 2

TOTAL GENERAL REVENUE FUND		2,530,154					1000
=====							
OPERATIONS AND MAINT TF -MATCH		250,859					2516 2
-RECPNT		2,417,547					2516 9

TOTAL OPERATIONS AND MAINT TF		2,668,406					2516
=====							
TOTAL APPRO.....		5,198,560					
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -MATCH		308,848					1000 2
OPERATIONS AND MAINT TF -RECPNT		438,425					2516 9

TOTAL APPRO.....		747,273					
=====							
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	1,797.00						
TOTAL ISSUE.....	94,346,871						
TOTAL SALARY RATE.....	58,222,525						
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
DEV DISAB PUBLIC FACIL							67100300
HEALTH AND HUMAN SERVICES							13
LONG-TERM CARE							<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
OPERATIONS AND MAINT TF	-MATCH	13,194-					2516 2
	-RECPNT	127,149-					2516 9
TOTAL OPERATIONS AND MAINT TF		140,343-					2516
TOTAL APPRO.....		140,343-					
SALARY INCREASES FOR FY 2013-14 -							
STATEWIDE - EFFECTIVE 10/1/2013							1001290
SALARY RATE							000000
SALARY RATE.....		2,256,501					
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND	-MATCH	830,337					1000 2
OPERATIONS AND MAINT TF	-MATCH	40,216					2516 2
	-RECPNT	1,142,608					2516 9
TOTAL OPERATIONS AND MAINT TF		1,182,824					2516
TOTAL APPRO.....		2,013,161					
TOTAL: SALARY INCREASES FOR FY 2013-14 -							1001290
STATEWIDE - EFFECTIVE 10/1/2013							
TOTAL ISSUE.....		2,013,161					
TOTAL SALARY RATE.....		2,256,501					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2014-15 POS	AMOUNT	AGY REQ N/R FY 2014-15 POS	AMOUNT	AG REQ ANZ FY 2014-15 POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
DEV DISAB PUBLIC FACIL							67100300
HEALTH AND HUMAN SERVICES							13
LONG-TERM CARE							<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2013-14							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001310
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -MATCH		435,098					1000 2
OPERATIONS AND MAINT TF -MATCH		22,887					2516 2
-RECPNT		650,262					2516 9
TOTAL OPERATIONS AND MAINT TF		673,149					2516
TOTAL APPRO.....		1,108,247					
HEALTH INSURANCE SUBSIDY - RETIREES							1001320
FOR FY 2013-14							010000
SALARIES AND BENEFITS							
GENERAL REVENUE FUND -MATCH		17,709					1000 2
OPERATIONS AND MAINT TF -MATCH		932					2516 2
-RECPNT		26,466					2516 9
TOTAL OPERATIONS AND MAINT TF		27,398					2516
TOTAL APPRO.....		45,107					
STATE HEALTH INSURANCE ADJUSTMENTS							1001330
FY 2013-14 - EFFECTIVE 3/1/2014							010000
SALARIES AND BENEFITS							
GENERAL REVENUE FUND -MATCH		202,548					1000 2
OPERATIONS AND MAINT TF -MATCH		10,655					2516 2
-RECPNT		302,712					2516 9
TOTAL OPERATIONS AND MAINT TF		313,367					2516

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
AGENCY/PERSONS WITH DISABL							67000000
PGM: SVCS TO DISABLED							67100000
<u>DEV DISAB PUBLIC FACIL</u>							67100300
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
STATE HEALTH INSURANCE ADJUSTMENTS							
FY 2013-14 - EFFECTIVE 3/1/2014							1001330
SALARIES AND BENEFITS							010000
TOTAL APPRO.....		515,915					
=====							
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -MATCH		9,048-					1000 2
OPERATIONS AND MAINT TF -RECPNT		22,340-					2516 9
TOTAL APPRO.....		31,388-					
=====							
ANNUALIZATION OF ADMINISTERED FUNDS APPROPRIATIONS							26A0000
ANNUALIZATION OF SALARY INCREASES FOR FY 2013-14 - STATEWIDE - THREE MONTHS ANNUALIZATION							
SALARIES AND BENEFITS							26A1290
GENERAL REVENUE FUND -MATCH		276,779					010000
OPERATIONS AND MAINT TF -MATCH		14,559					1000 2
-RECPNT		413,652					2516 2
TOTAL OPERATIONS AND MAINT TF		428,211					2516 9
TOTAL APPRO.....		704,990					2516
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>DEV DISAB PUBLIC FACIL</u>				67100300
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
ANNUALIZATION OF ADMINISTERED				
FUNDS APPROPRIATIONS				26A0000
ANNUALIZATION OF STATE HEALTH				
INSURANCE ADJUSTMENTS FY 2013-14 -				
EIGHT MONTHS ANNUALIZATION				26A1330
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -MATCH	405,096			1000 2
OPERATIONS AND MAINT TF -MATCH	21,310			2516 2
-RECPNT	605,424			2516 9
TOTAL OPERATIONS AND MAINT TF	626,734			2516
TOTAL APPRO.....	1,031,830			
FUND SHIFT				3400000
FUND SHIFT RISK MANAGEMENT				
INSURANCE - ADD				3400010
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
GENERAL REVENUE FUND -STATE	352,438			1000 1

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) requests a fund shift of Risk Management funds from the Operations and Maintenance Trust Fund (OMTF) to General Revenue (GR) in the amount of \$352,438.

The Community of Landmark and the Gulf Coast Center have been closed for many years. However, APD remains responsible for any present and future casualty premiums generated by the claims assigned to these two locations. The Division of Risk Management (DRM) is still paying APD Workers' Compensation, Automobile, General Liability, and Federal Civil Rights claims that occurred in the past at the Community of Landmark and the Gulf Coast Center. The historical look back period for claims payments in the premium calculation process is 3 years for Workers' Compensation, Automobile and General Liability with a 10-year period for Federal Civil Rights claims.

Since the Community of Landmark and the Gulf Coast Center are closed, they are no longer able to generate revenue which is based on negotiated bed cost rates for the Long-Term Care Facilities and the number of eligible clients. There was adequate funding to pay \$228,111 from General Revenue on the recent billing (Landmark's portion), but the Gulf Coast Center portion of the billing seriously impacts the Agency's cash with the Risk Management premiums. The Agency requests

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>DEV DISAB PUBLIC FACIL</u>				67100300
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
FUND SHIFT				3400000
FUND SHIFT RISK MANAGEMENT				
INSURANCE - ADD				3400010

the transfer of \$352,438 from the OMTF to GR funding for the Developmental Disabilities Public Facilities.

FY 2014-2015
 Budget Entity: 67100300 Developmental Disabilities Public Facilities
 Category: 103241 Risk Management

Operations and Maintenance Trust Fund: (\$352,438)
 General Revenue: \$352,438

 Total: \$0
 =====

FUND SHIFT RISK MANAGEMENT				
INSURANCE - DEDUCT				3400020
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
OPERATIONS AND MAINT TF	-RECPNT	352,438-		2516 9

AGENCY ISSUE NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) requests a fund shift of Risk Management funds from the Operations and Maintenance Trust Fund (OMTF) to General Revenue (GR) in the amount of \$352,438.

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Since the Community of Landmark and the Gulf Coast Center are closed, they are no longer able to generate revenue which is based on negotiated bed cost rates for the Long-Term Care Facilities and the number of eligible clients. There was adequate funding to pay \$228,111 from General Revenue on the recent billing (Landmark's portion), but the Gulf Coast Center portion of the billing seriously impacts the Agency's cash with the Risk Management premiums. The Agency requests

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>DEV DISAB PUBLIC FACIL</u>				67100300
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
FUND SHIFT				3400000
FUND SHIFT RISK MANAGEMENT				
INSURANCE - DEDUCT				3400020

the transfer of \$352,438 from the OMTF to GR funding for the Developmental Disabilities Public Facilities.

FY 2014-2015

Budget Entity: 67100300 Developmental Disabilities Public Facilities
 Category: 103241 Risk Management

Operations and Maintenance Trust Fund: (\$352,438)
 General Revenue: \$352,438

 Total: \$0
 =====

CAPITAL IMPROVEMENT PLAN				9900000
MAINTENANCE AND REPAIR				990M000
FIXED CAPITAL OUTLAY				080000
APD/FCO NEEDS/CEN MGD FACS				080754
GENERAL REVENUE FUND	-STATE	9,562,034	9,562,034	1000 1

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AGENCY NARRATIVE:

2014-2015 BUDGET YEAR NARRATIVE: APD/FCO NEEDS/CEN MGD FACS IT COMPONENT? NO

The Agency for Persons with Disabilities (APD) requests \$9,866,476 of nonrecurring General Revenue in the Fixed Capital Outlay (FCO) category (080754) for FY 2014-2015. The amounts requested are \$9,562,034 for the Developmental Disabilities Public Facilities budget entity and \$304,442 for Home and Community Services budget entity for a total of \$9,866,476.

APD serves persons with developmental disabilities, including a small population of adult defendants with developmental disabilities. This service is provided largely within the 1.45 million square feet of building space and 1,675 acres of underlying state-owned property entrusted to APD.

Two Developmental Disability Centers (DDCs), Sunland Marianna and Tacachale are the core of the client care program. In addition, the APD Developmental Disabilities Defendant Program (DDDP) cares for defendants with developmental disabilities in leased space at Florida State Hospital. Many of these facilities are in need of renovations and/or additions to address licensure, code and safety violations. Many others are in desperate need of repair or replacement of building and utility systems which are nearing the end of their useful life. Both Florida and Federal law mandate the bulk of the requests listed in this Legislative Budget Request (LBR).

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2014-15	FY 2014-15	FY 2014-15	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
AGENCY/PERSONS WITH DISABL				67000000
PGM: SVCS TO DISABLED				67100000
<u>DEV DISAB PUBLIC FACIL</u>				67100300
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
CAPITAL IMPROVEMENT PLAN				9900000
MAINTENANCE AND REPAIR				990M000

The critical needs identified for APD Facilities for FY 2014-15 are as follows:

Budget Entity: 67100300 - Developmental Disabilities Public Facilities

Sunland Center - \$3,242,300 for the replacement of the primary hot water boiler, upgrade of thermal lines, replacement of emergency generators, re-roofing the leisure center and replacing flooring in resident living areas. The hot water boiler at Building 45 is over 40 years old, which is beyond its expected useful life, and the thermal lines supplying hot water to the various buildings need to be replaced to maintain adequate supply of hot water to the residents. The average age of emergency generators at the center is over 20 years old, and they are inadequate. Additionally, a campus-wide self-evaluation and transition plan needs to be completed in accordance with the Americans with Disabilities Act (ADA) to identify non-compliance issues and develop appropriate corrective actions.

Rish Park - The Agency is requesting \$3,500,485 for constructing new facilities on the gulfside (family cottages, pool bathhouse, pool heater and shade/shelters on existing boardwalks), renovating existing facilities gulfside (family/camper cottages, interior main lodge, main lodge parking lot and beach access boardwalk), constructing Phase 2 facilities bayside (tent campground and campground bathhouse), designing and permitting miniature golf course and tennis/basketball court Gulfside, and completing ADA Self Evaluation and Transition Plan (22,260 SF). Rish Park's boundaries extend from the Gulf of Mexico to Cape Sand Blas Bay. The Bayside of Rish Park will re-open to the public in fiscal year 2014-2015 after being closed to the public for several years. Funding to repair and replace the boardwalk and bathroom facilities was provided during FY 2013 legislative session. With additional funding, lodging facilities such as the tent campground and family cottages, and support facilities such as the campground bathhouse and pool bathhouse could be constructed, which would provide patrons with more options for overnight stays and general accommodations and would potentially increase revenues. Furthermore, the additional funding would allow the park to complete much needed renovations and repairs to existing facilities.

Tacachale - \$2,819,249 for interior renovations, canteen building renovations, new fire hydrants, sprinkler system renovations, and ADA Self Evaluation and Transition Plan (687,629 SF). Interior renovations, fire hydrants and sprinkler system renovations are needed to comply with the Agency for Health Care Administration (AHCA), State Fire Marshal and standard building codes.

Budget Entity: 67100100 - Home and Community Services

Hawkins Park - Northwest Region - \$83,600 for the renovations of the bathhouse, repairs of walkways, roof replacement and ADA Self Evaluation and Transition Plan (3,600 SF). The bathhouse is the primary structure used by guests to the Park. The inability to renovate the bathhouse could result in unsafe conditions for the clients and guests and prohibit future use of the Park. The current condition of the walkways are unsafe and do not fully comply with current ADA standards. The roofs are in need of replacing for 3 Pavilions and one bathhouse, and several playground equipment components are unsafe and in need of replacement.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2014-15		FY 2014-15		FY 2014-15		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

AGENCY/PERSONS WITH DISABL
 PGM: SVCS TO DISABLED
DEV DISAB PUBLIC FACIL
 HEALTH AND HUMAN SERVICES
LONG-TERM CARE
 CAPITAL IMPROVEMENT PLAN
 MAINTENANCE AND REPAIR

67000000
 67100000
 67100300
 13
1303.00.00.00
 9900000
 990M000

Hodges - Northeast Region - \$123,900 for mold remediation, HVAC duct cleaning, replacement of lighting, windows, cabinets and countertops, ceiling repair, and ADA Self Evaluation and Transition Plan (19,118 SF). The light fixtures and wiring are failing throughout the building creating an unsafe work environment and safety hazard concerns.

Suncoast Regional Office - \$96,942 for lighting/wiring replacement, parking lot repairs/resurfacing, roof repairs, gutters, door replacement, and ADA Self Evaluation and Transition Plan (16,980 SF). The light fixtures and wiring are failing throughout the building creating an unsafe work environment. Funding is needed to repair large pot holes in the main driveway entrance and to repair roof and gutters which are critically damaged and may promote water infiltration and structural damage as a result.

TOTAL: LONG-TERM CARE						<u>1303.00.00.00</u>
BY FUND TYPE						
GENERAL REVENUE FUND	49,549,071	9,562,034				1000
TRUST FUNDS	59,607,353					2000

TOTAL POSITIONS.....	1,797.00					
TOTAL PROG COMP.....	109,156,424	9,562,034				
TOTAL SALARY RATE.....	60,479,026					
=====						
TOTAL: DEV DISAB PUBLIC FACIL						67100300
BY FUND TYPE						
GENERAL REVENUE FUND	76,182,040	9,562,034				1000
TRUST FUNDS	59,607,353					2000

TOTAL POSITIONS.....	2,305.50					
TOTAL BUREAU.....	135,789,393	9,562,034				
TOTAL SALARY RATE.....	76,535,877					
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