



Executive  
Director  
Marshall Stranburg

Child Support  
Enforcement  
Ann Coffin  
Director

General Tax  
Administration  
Maria Johnson  
Director

Property Tax  
Oversight  
James McAdams  
Director

Information  
Services  
Damu Kuttikrishnan  
Director

October 15, 2013

Mr. Jerry McDaniel, Director  
Office of Policy and Budget  
Executive Office of the Governor  
The Capitol, Room 1702  
Tallahassee, Florida 32399-0001

Dear Mr. McDaniel:

The Agency Capital Improvements Program for Fiscal Year 2014-15 through Fiscal Year 2018-19 for the Department of Revenue is submitted and has been posted to the Florida Fiscal Portal, following the instructions dated July 2013. Revenue did not request any Fixed Capital Outlay funding for the five-year period. Our plan includes leased facilities only, in both state-owned and privately owned buildings, within Florida and in six other states. As executive director of the Department of Revenue, I approve this plan, pending review and approval by the Governor and Cabinet.

The Department continues to focus on cost reduction and the application of consistent standards in leasing actions. In FY 2012-13, ten of the Department's private sector leases expired or came up for renewal. The total cost for these leases over the next five years would have been approximately \$15.7 million. Using our centralized lease management process, we reduced square footage, moved and consolidated some offices, and negotiated lower rental rates. The replacement leases for these Revenue offices will cost approximately \$12.3 million over the next five years, saving the Department \$3.4 million. As multiple-year private sector lease agreements usually include a rent increase each year, these savings will help offset the annual increase in cost for the rest of our private sector leases.

The Department remains committed to its facilities vision—that all Revenue offices be accessible, safe, efficient, affordable, uniform, and appropriate for service needs and customer volume.

If you have any questions or comments, please contact Lia Mattuski, Director of Financial Management, at 850-717-7059 or me at 850-617-8950.

Sincerely,

*Marshall Stranburg*

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