

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	

FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
EXECUTIVE DIR/SUPPORT SVCS		43010100
GOV OPERATIONS/SUPPORT		16
EXEC LEADERSHIP/SUPPRT SVC		1602.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIRECTOR'S OFFICE - ADMINISTRATION		33V2000
SALARY RATE		000000
SALARY RATE.....	28,567-	
	=====	
SALARIES AND BENEFITS		010000
ADMINISTRATIVE TRUST FUND.....	1.00- 42,408-	2021
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
ADMINISTRATIVE TRUST FUND.....	356-	2021
	=====	
TOTAL: REDUCE POSITION(S) - DIRECTOR'S OFFICE - ADMINISTRATION		33V2000
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	42,764-	
TOTAL SALARY RATE.....	28,567-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #004

Issue Title: Reduce Position(s) - Director's Office Administration

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

This issue eliminates a vacant Administrative Assistant II position who reports directly to the Division Director. This position is responsible for all division computer installation coordination, technical trouble shooting, and computer needs for transitioning employees. This reduction will have a minimal impact on the operations of the Director's Office

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SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
EXECUTIVE DIR/SUPPORT SVCS		43010100
GOV OPERATIONS/SUPPORT		16
EXEC LEADERSHIP/SUPPRT SVC		1602.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - BUREAU OF		
GENERAL SERVICES - ADMINISTRATION		33V2100
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
ADMINISTRATIVE TRUST FUND.....	712-	2021
	=====	
TOTAL: REDUCE POSITION(S) - BUREAU OF		33V2100
GENERAL SERVICES - ADMINISTRATION		
TOTAL POSITIONS.....	2.00-	
TOTAL ISSUE.....	73,266-	
TOTAL SALARY RATE.....	46,266-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #006

Issue Title: Reduce Position(s) - Bureau of General Services - Administration
 Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

This issue reduces two vacant positions in the Bureau of General Services. This bureau provides the following support services to the department, the Office of Financial Regulation (OFR) and the Office of Insurance Regulation (OIR): property, facilities, asset tracking, mail, central office supplies, printing services, fleet management, records management, purchasing, and contract management, reception services, parking services, emergency management and loss prevention.

This reduction will have a minimal impact on the Bureau of General Services, specifically in the areas of purchasing and mail services. During the last fiscal year, the bureau lost .50 full time equivalent (FTE) due to budget reductions. These positions have remained vacant due to the implementation of process efficiencies. If not reduced during the budget process, it is anticipated that the positions will be reclassified and organizationally assigned to another business area.

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 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES

FINANCIAL SERVICES	43000000
PRG: CHIEF FIN OFFICER/ADM	43010000
EXECUTIVE DIR/SUPPORT SVCS	43010100
GOV OPERATIONS/SUPPORT	16
EXEC LEADERSHIP/SUPPRT SVC	<u>1602.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE POSITION(S) - BUREAU OF	
GENERAL SERVICES - ADMINISTRATION	33V2100

During Fiscal Year 2011-12, the bureau processed 1,222 direct orders; the mail center processed 2,277,220 pieces of mail, processed over 25,000 checks and made over 42,000 mail stops.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	2.00-	46,266-		26,288-	72,554-	0.00	72,554-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							72,554-
	-----	-----	-----	-----	-----	-----	-----
	2.00-	46,266-		26,288-	72,554-		72,554-
	=====	=====	=====	=====	=====	=====	=====

REDUCE POSITION(S) - BUREAU OF
 FINANCIAL AND SUPPORT SERVICES -
 ADMINISTRATION

SALARY RATE		33V2300
SALARY RATE.....	56,136-	000000
	=====	

SALARIES AND BENEFITS

	3.00-	010000
ADMINISTRATIVE TRUST FUND.....	93,866-	2021
	=====	

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
EXECUTIVE DIR/SUPPORT SVCS		43010100
GOV OPERATIONS/SUPPORT		16
EXEC LEADERSHIP/SUPPRT SVC		1602.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - BUREAU OF		
FINANCIAL AND SUPPORT SERVICES -		
ADMINISTRATION		33V2300
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
ADMINISTRATIVE TRUST FUND.....	1,068-	2021
	=====	
TOTAL: REDUCE POSITION(S) - BUREAU OF		33V2300
FINANCIAL AND SUPPORT SERVICES -		
ADMINISTRATION		
TOTAL POSITIONS.....	3.00-	
TOTAL ISSUE.....	94,934-	
TOTAL SALARY RATE.....	56,136-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #005

Issue Title: Reduce Position(s) - Bureau of Financial and Support Services - Administration

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

This issue reduces three positions from the Bureau of Financial Services. The Bureau of Financial Services provides receipts, disbursements and accounting services to the department, the Office of Financial Regulation (OFR) and the Office of Insurance Regulation (OIR). These reductions will have a minimal impact in the accounting services provided to the department, OFR and OIR.

These positions have not been filled due to the implementation of process efficiencies. If not reduced during the budget process, it is anticipated that they will be reclassified and assigned organizationally to different business areas. During Fiscal Year 2011-12, the Receipts Section processed over 463,000 payments totaling over \$1.3 billion; the Disbursements Section processed over 26,000 invoices totaling over \$2.7 million.

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 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES

FINANCIAL SERVICES
 PRG: CHIEF FIN OFFICER/ADM
 EXECUTIVE DIR/SUPPORT SVCS
 GOV OPERATIONS/SUPPORT
 EXEC LEADERSHIP/SUPPRT SVC

43000000
 43010000
 43010100
 16
 1602.00.00.00
 33V0000

PROGRAM REDUCTIONS
 REDUCE POSITION(S) - BUREAU OF
 FINANCIAL AND SUPPORT SERVICES -
 ADMINISTRATION

33V2300

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	3.00-	56,136-		37,730-	93,866-	0.00	93,866-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							93,866-
	3.00-	56,136-		37,730-	93,866-		93,866-
	=====	=====	=====	=====	=====		=====

 TOTAL: EXEC LEADERSHIP/SUPPRT SVC 1602.00.00.00
 BY FUND TYPE
 TRUST FUNDS..... 6.00- 210,964- 2000
 SALARY RATE..... 130,969-
 =====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFORMATION TECHNOLOGY		43010300
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - VIRTUAL PRIVATE		
NETWORK (VPN)		33V1700
SALARY RATE		000000
SALARY RATE.....	38,140-	
	=====	
SALARIES AND BENEFITS		010000
ADMINISTRATIVE TRUST FUND.....	1.00- 53,210-	2021
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
ADMINISTRATIVE TRUST FUND.....	356-	2021
	=====	
TOTAL: REDUCE POSITION(S) - INFORMATION		33V1700
TECHNOLOGY - VIRTUAL PRIVATE		
NETWORK (VPN)		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	53,566-	
TOTAL SALARY RATE.....	38,140-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? YES
 PRIORITY #053

Issue Title: Reduce Position(s) - Information Technology - Virtual Private Network (VPN)

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

This position is in charge of managing the Citrix Virtual Private Network (VPN) infrastructure that provides external

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REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFORMATION TECHNOLOGY		43010300
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - VIRTUAL PRIVATE		
NETWORK (VPN)		33V1700

users or partners secured and monitored access to the Department of Financial Services (DFS) mission critical applications. Without this position DFS will not have dedicated and proactive management of its 425 licenses (users) for the Citrix environment. This proactive management ensures that DFS has at all times a suitable and secure method of providing authorized entities access to its internal IT systems.

Eliminating this position will compromise the secure and monitored access of DFS internal systems. This would negatively impact the out-of-state support staff access to the Division of Risk Management claim system, as well as remote access to applications such as ArcGIS, Microsoft Office suite, Crystal Reports, BlueZone terminal emulation, State Fire Marshall boiler inspection application and SmartCop, Office of Insurance Regulation market investigations application, Fire College licensing application, Treasury "Omnistation", and remote developer access to Visual Studio programming applications.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	38,140-		15,070-	53,210-	0.00	53,210-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							53,210-
	-----	-----	-----	-----	-----	-----	-----
	1.00-	38,140-		15,070-	53,210-		53,210-
	=====	=====	=====	=====	=====		=====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFORMATION TECHNOLOGY		43010300
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - BACKUP AND RECOVERY		33V1710
SALARY RATE		000000
SALARY RATE.....	43,706-	
	=====	
SALARIES AND BENEFITS		010000
ADMINISTRATIVE TRUST FUND.....	1.00- 59,490-	2021
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
ADMINISTRATIVE TRUST FUND.....	356-	2021
	=====	
TOTAL: REDUCE POSITION(S) - INFORMATION		33V1710
TECHNOLOGY - BACKUP AND RECOVERY		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	59,846-	
TOTAL SALARY RATE.....	43,706-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? YES
 PRIORITY #054

Issue Title: Reduce Position(s) - Information Technology - Backup and Recovery

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

This position is in charge of the backup and recovery of many of the Department of Financial Services (DFS) mission critical applications. Without this position DFS will not have dedicated and proactive management of its backup and recovery process. This proactive management ensures that DFS has at all times a valid and useable set of backup files.

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFORMATION TECHNOLOGY		43010300
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - BACKUP AND RECOVERY		33V1710

Eliminating this position will significantly reduce the operational strength of DFS backup system and negatively impact any recovery effort by increasing the probability of data corruption and loss.

Currently, this position tracks and monitors backups which are retained for 30 days. The addition of the remote data center and the new methodology will increase the 30 days retention a year or more. Managing the snap backups as well as the extended tape retention will require more attention to detail and monitoring of the backup system. While the disaster recovery situation will be much faster it will also become more complex and require monitoring and upkeep on a daily basis. In the past, this position was about ensuring tape integrity and complete backups. The new disaster recovery procedures are going to increase time and expertise needs by being about managing multiple levels of backups in several locations on a variety of media. It will be a challenge to implement and maintain the new system with the qualified positions DFS has. Removing the primary backup administrator for the Unix servers will place DFS in a position where the integrity of the backups is at risk.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	43,706-		15,784-	59,490-	0.00	59,490-
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							59,490-
	1.00-	43,706-		15,784-	59,490-		59,490-

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		
		43000000
PRG: CHIEF FIN OFFICER/ADM		
		43010000
INFORMATION TECHNOLOGY		
		43010300
GOV OPERATIONS/SUPPORT		
		16
INFORMATION TECHNOLOGY		
		1603.00.00.00
PROGRAM REDUCTIONS		
		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - TELECOMMUNICATION		
SERVICES		
		33V1720
SALARY RATE		
		000000
SALARY RATE.....	54,632-	
	=====	
SALARIES AND BENEFITS		
		010000
ADMINISTRATIVE TRUST FUND.....	1.00- 71,817-	2021
	=====	
SPECIAL CATEGORIES		
		100000
TR/DMS/HR SVCS/STW CONTRCT		
		107040
ADMINISTRATIVE TRUST FUND.....	356-	2021
	=====	
TOTAL: REDUCE POSITION(S) - INFORMATION		
		33V1720
TECHNOLOGY - TELECOMMUNICATION		
SERVICES		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	72,173-	
TOTAL SALARY RATE.....	54,632-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? YES
 PRIORITY #055

Issue Title: Reduce Position(s) - Information Technology - Telecommunication Services

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

This currently filled position administers the Department of Financial Service's (DFS) \$1.2 million of telecommunication

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFORMATION TECHNOLOGY		43010300
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - TELECOMMUNICATION		
SERVICES		33V1720

services per year. It is in charge of the service ordering process, maintains service inventory and reviews the monthly bills from our network providers. Without this position DFS will not have dedicated and proactive management of its Telecomm services assets.

DFS receives over 3,500 invoices related to telecommunications services each year for: MFN-DSL, Ethernet, Frame, Voice (Steps, 800 Services, Dedicated LD, Local Services/PRI & Toll, B-1), Remote (VPN), Conferencing (WebEx, Reservationless Conference), Wireless Air Cards, Fax Services, CATV (Comcast TV), Cellular Services (Verizon Wireless, Sprint), Satellite Phones, Satellite Data Service, Pagers, CDR (Call Detail Record on the Cisco VoIP system), Blackberry Enterprise (licensing and maintenance), Telecom Wiring purchase order, CSAs (Customer Service Agreement with DMS). This proactive management of its telecomm billing saves DFS approximately over \$10,000 per year in over billing.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	54,632-		17,185-	71,817-	0.00	71,817-
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							71,817-
	1.00-	54,632-		17,185-	71,817-		71,817-

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFORMATION TECHNOLOGY		43010300
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - VOICE OVER INTERNET		
PROTOCOL (IP)		33V1730
SALARY RATE		000000
SALARY RATE.....	41,150-	
	=====	
SALARIES AND BENEFITS		010000
ADMINISTRATIVE TRUST FUND.....	1.00- 56,606-	2021
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
ADMINISTRATIVE TRUST FUND.....	356-	2021
	=====	
TOTAL: REDUCE POSITION(S) - INFORMATION		33V1730
TECHNOLOGY - VOICE OVER INTERNET		
PROTOCOL (IP)		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	56,962-	
TOTAL SALARY RATE.....	41,150-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? YES
 PRIORITY #056

Issue Title: Reduce Position(s) - Information Technology - Voice Over Internet Protocol (IP)

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

The Department of Financial Services (DFS) telephone team has two staff members who support a system with 3,156 phones

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFORMATION TECHNOLOGY		43010300
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - VOICE OVER INTERNET		
PROTOCOL (IP)		33V1730

and a multi-location Call Center with 290 Automated Call Distribution (ACD) agents. This team processes over 175 tickets and tasks per month to maintain the phone system. This reduction will reduce the support and maintenance levels for the DFS phone and call center systems. It will increase the system downtime and negatively impact the overall system performance. Eliminating one of these support positions will also considerably reduce the operational readiness of the DFS hotlines during times of emergency as well as the daily workings of the agency. If phones are down or voicemail is unavailable for any period of time, productivity will be stifled and citizens would be unable to reach agency staff to get answers to critical questions. Eliminating this position represents a 50% reduction for these services.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	41,150-		15,456-	56,606-	0.00	56,606-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							56,606-
	-----	-----	-----	-----	-----	-----	-----
	1.00-	41,150-		15,456-	56,606-		56,606-
	=====	=====	=====	=====	=====		=====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFORMATION TECHNOLOGY		43010300
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - HELP DESK		33V1740
SALARY RATE		000000
SALARY RATE.....	25,821-	
	=====	
SALARIES AND BENEFITS		010000
ADMINISTRATIVE TRUST FUND.....	1.00- 39,310-	2021
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
ADMINISTRATIVE TRUST FUND.....	356-	2021
	=====	
TOTAL: REDUCE POSITION(S) - INFORMATION		33V1740
TECHNOLOGY - HELP DESK		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	39,666-	
TOTAL SALARY RATE.....	25,821-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? YES
 PRIORITY #057

Issue Title: Reduce Position(s) - Information Technology - Help Desk

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

The Department of Financial Services (DFS) Help Desk handles and processes an estimated 2,900 phone calls and 4,200 email requests per month with a staff of nine people. Eliminating this position and another help desk position in Information Technology - FLAIR will increase the workload for each remaining member of the team to an unsustainable level. An

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES
 43000000
 43010000
 43010300
 16
 1603.00.00.00
 33V0000
 33V1740

FINANCIAL SERVICES
 PRG: CHIEF FIN OFFICER/ADM
 INFORMATION TECHNOLOGY
 GOV OPERATIONS/SUPPORT
 INFORMATION TECHNOLOGY
 PROGRAM REDUCTIONS
 REDUCE POSITION(S) - INFORMATION
 TECHNOLOGY - HELP DESK

increase in the individual staff workload may cause quality issues, decrease the number of tickets processed per hour and may decrease the overall number of customers' problems that are resolved in one day. This will translate into an overall productivity loss at DFS and delays in serving the public.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	25,821-		13,489-	39,310-	0.00	39,310-
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							39,310-
	1.00-	25,821-		13,489-	39,310-		39,310-

REDUCE POSITION(S) - INFORMATION
 TECHNOLOGY - STATE TREASURY IT
 SUPPORT

33V1750
 000000

SALARY RATE
 SALARY RATE..... 48,720-
 =====

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFORMATION TECHNOLOGY		43010300
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - STATE TREASURY IT		
SUPPORT		33V1750
SALARIES AND BENEFITS		010000
ADMINISTRATIVE TRUST FUND.....	1.00- 65,147-	2021
	=====	
SPECIAL CATEGORIES		
TR/DMS/HR SVCS/STW CONTRCT		100000
		107040
ADMINISTRATIVE TRUST FUND.....	356-	2021
	=====	
TOTAL: REDUCE POSITION(S) - INFORMATION		33V1750
TECHNOLOGY - STATE TREASURY IT		
SUPPORT		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	65,503-	
TOTAL SALARY RATE.....	48,720-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #058

IT COMPONENT? YES

Issue Title: Reduce Position(s) - Information Technology - State Treasury IT Support

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

The Department of Financial Services (DFS) has a large inventory of Information System applications to support its core business. This is one of four positions that support the State Treasury's current system as well as the rewrite of the system by modernizing and adding much needed additional functionality to the new Cash Management System.

The State Treasury functions as the State's bank, verifying all deposits made by state agencies (approximately 415,000

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFORMATION TECHNOLOGY		43010300
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - STATE TREASURY IT		
SUPPORT		33V1750

deposits totaling approximately \$81.5 billion last fiscal year), clearing all warrants generated by state agencies (approximately 3 million warrants totaling approximately \$81 billion dollars last fiscal year) and investing the surplus funds (current investments approximately \$20 billion). The Cash Management System is the system that processes and accounts for all these transactions. Without the appropriate support and updates to the system, the risk of Treasury not being able to perform the above functions timely, accurately or efficiently becomes of great concern. This could result in invalid warrants being cashed, agencies not having access to their cash due to deposits not being verified or due to not being able to accurately account for the State's cash and investments.

Eliminating this staff position will represent a 25 percent reduction of support and will severely affect the development activities associated with this application and reduce the level of support and maintenance it currently receives. This situation will introduce application performance issues and functionality deficiencies. Without this position DFS will have to either jeopardize its statutory responsibility in that area or augment staff by contracting with a vendor for programmer services at over twice the cost allocated for this position to proceed with the work.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	48,720-		16,427-	65,147-	0.00	65,147-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							65,147-
	1.00-	48,720-		16,427-	65,147-		65,147-
	=====	=====	=====	=====	=====		=====

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		
		43000000
PRG: CHIEF FIN OFFICER/ADM		
		43010000
INFORMATION TECHNOLOGY		
		43010300
GOV OPERATIONS/SUPPORT		
		16
INFORMATION TECHNOLOGY		
		1603.00.00.00
PROGRAM REDUCTIONS		
		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - UNCLAIMED PROPERTY IT		
SUPPORT		
		33V1770
SALARY RATE		
		000000
SALARY RATE.....	35,762-	
	=====	
SALARIES AND BENEFITS		
		010000
ADMINISTRATIVE TRUST FUND.....	1.00- 50,526-	
	=====	2021
SPECIAL CATEGORIES		
		100000
TR/DMS/HR SVCS/STW CONTRCT		
		107040
ADMINISTRATIVE TRUST FUND.....	356-	
	=====	2021
TOTAL: REDUCE POSITION(S) - INFORMATION		
		33V1770
TECHNOLOGY - UNCLAIMED PROPERTY IT		
SUPPORT		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	50,882-	
TOTAL SALARY RATE.....	35,762-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #059

Issue Title: Reduce Position(s) - Information Technology - Unclaimed Property IT Support

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

The Department of Financial Services (DFS) has a large inventory of Information System applications to support its core

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFORMATION TECHNOLOGY		43010300
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - UNCLAIMED PROPERTY IT		
SUPPORT		33V1770

business. This position is responsible for supporting the State Unclaimed Property program in its effort to automate the return of the \$2.5 billion of unclaimed properties to rightful owners. Eliminating this staff position, which is one of two positions that support Unclaimed Property, will stop the improvement activities associated with this application and minimize the level of support required to reduce the 700 backlog improvements needed in this system. Furthermore, this situation will introduce application performance issues and functionality deficiencies. Without this position, DFS will have to either compromise the performance of the entire program or augment staff by contracting with a vendor for programmer services at over twice the cost allocated for this position to proceed with the efficiency improvements.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	35,762-		14,764-	50,526-	0.00	50,526-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							50,526-
	1.00-	35,762-		14,764-	50,526-		50,526-
	=====	=====	=====	=====	=====		=====

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		
		43000000
PRG: CHIEF FIN OFFICER/ADM		
		43010000
INFORMATION TECHNOLOGY		
		43010300
GOV OPERATIONS/SUPPORT		
		16
INFORMATION TECHNOLOGY		
		1603.00.00.00
PROGRAM REDUCTIONS		
		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - BUSINESS RELATIONSHIP		
CONSULTANT		
		33V1780
SALARY RATE		
		000000
SALARY RATE.....	71,013-	
	=====	
SALARIES AND BENEFITS		
		010000
ADMINISTRATIVE TRUST FUND.....	1.00- 90,299-	
	=====	2021
SPECIAL CATEGORIES		
		100000
TR/DMS/HR SVCS/STW CONTRCT		
		107040
ADMINISTRATIVE TRUST FUND.....	356-	
	=====	2021
TOTAL: REDUCE POSITION(S) - INFORMATION		33V1780
TECHNOLOGY - BUSINESS RELATIONSHIP		
CONSULTANT		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	90,655-	
TOTAL SALARY RATE.....	71,013-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #060

IT COMPONENT? YES

Issue Title: Reduce Position(s) - Information Technology - Business Relationship Consultant

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

There are currently four Business Relationship Consultant (BRC) positions assigned to work with 18 divisions/offices

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFORMATION TECHNOLOGY		43010300
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - BUSINESS RELATIONSHIP		
CONSULTANT		33V1780

within the Department of Financial Services (DFS). The primary BRC function is to understand and document the business of each Division of Information Systems (DIS) customer, including their core mission and statutory requirements to best leverage and align technology services to assist the division/offices in meeting their strategic goals. The BRC is the direct liaison between division/office leadership and DIS, where their role is similar to a language translator, the BRC is able to adeptly translate business needs into technical requirements and vice versa. This unique skill is vital to the implementation of DFS' current and future initiatives.

Elimination of this position will mean that the needs of at least four divisions within DFS will be reassigned to the remaining three BRC positions, which will cause delay in operational response time to DIS customer initiatives and concerns, and reduce the ability of DIS to move forward with efficient and timely project implementations required to maintain and improve DIS support of DFS initiatives to protect and safeguard the interests of the State of Florida.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	71,013-		19,286-	90,299-	0.00	90,299-
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							90,299-
	1.00-	71,013-		19,286-	90,299-		90,299-

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFORMATION TECHNOLOGY		43010300
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - ADMINISTRATIVE SUPPORT		
STAFF		33V1790
SALARY RATE		000000
SALARY RATE.....	22,076-	
	=====	
SALARIES AND BENEFITS		010000
ADMINISTRATIVE TRUST FUND.....	1.00- 35,085-	2021
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
ADMINISTRATIVE TRUST FUND.....	356-	2021
	=====	
TOTAL: REDUCE POSITION(S) - INFORMATION		33V1790
TECHNOLOGY - ADMINISTRATIVE SUPPORT		
STAFF		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	35,441-	
TOTAL SALARY RATE.....	22,076-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? YES
 PRIORITY #061

Issue Title: Reduce Position(s) - Information Technology - Administrative Support Staff

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

The Division of Information Systems (DIS) is a division of 232 full time equivalent (FTE) positions with only four

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFORMATION TECHNOLOGY		43010300
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - ADMINISTRATIVE SUPPORT		
STAFF		33V1790

dedicated support staff. Two of the support staff members provide direct assistance to the Director, the Assistant Director and two Deputy Directors. Bureau Chiefs and other management team members do not have direct support staff. The remaining two FTEs are filled positions that provide administrative support to all DIS.

The duties performed by this FTE include receptionist duties, telephone duties, purchasing card reconciler duties, mail distribution, maintenance of all shredders, copiers and other office equipment, travel and training coordinator, ordering supplies maintaining adequate inventory of office supplies and back up duties to the division's records management coordinator. The loss of this position will result in professional staff being responsible for administrative duties taking away work hours needed to perform programming, project management, contract manager duties, purchasing duties, budget duties as well as other technical duties.

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
P101 PROPOSED CLASS CODE						
C9999 001	1.00-	22,076-	13,009-	35,085-	0.00	35,085-
TOTALS FOR ISSUE BY FUND						
2021 ADMINISTRATIVE TRUST FUND						
	1.00-	22,076-	13,009-	35,085-		35,085-

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFORMATION TECHNOLOGY		43010300
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - HUMAN RESOURCES		
SUPPORT		33V1800
SALARY RATE		000000
SALARY RATE.....	39,118-	
	=====	
SALARIES AND BENEFITS		010000
ADMINISTRATIVE TRUST FUND.....	1.00- 54,313-	2021
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
ADMINISTRATIVE TRUST FUND.....	356-	2021
	=====	
TOTAL: REDUCE POSITION(S) - INFORMATION		33V1800
TECHNOLOGY - HUMAN RESOURCES		
SUPPORT		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	54,669-	
TOTAL SALARY RATE.....	39,118-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? YES
 PRIORITY #062

Issue Title: Reduce Position(s) - Information Technology - Human Resources Support

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

This Division of Information Systems (DIS) position is administratively assigned to the Bureau of Human Resource

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFORMATION TECHNOLOGY		43010300
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - HUMAN RESOURCES		
SUPPORT		33V1800

Management (HR). The position is on loan to HR, Division of Administration. This bureau administers a comprehensive program that includes recruitment, staffing, career enhancement, talent planning, classification and pay, attendance and leave, Learning and Development, grievances and appeals, labor relations, Affirmative Action/EEO, records, payroll, benefits, Employee Assistance Program, employee relations, and performance reviews. Over the last fiscal year HR processed 713 hiring appointments, 3,354 classification or organization changes, 2,034 performance reviews, and 122 employee/labor relations cases. The office currently employs 11 full-time employees. This position handles payroll and benefits for the Department of Financial Services, the Office of Financial Regulation and the Office of Insurance Regulation, servicing over 2,300 employees.

The loss of this position would have department-wide implications and would have a significant impact on the operations of the Bureau of Human Resource Management as there would be no one in the Bureau of Human Resources to perform the current duties of this position.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	39,118-		15,195-	54,313-	0.00	54,313-
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							54,313-
	1.00-	39,118-		15,195-	54,313-		54,313-

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFORMATION TECHNOLOGY		43010300
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - DIVISION OF TREASURY		
AS/400 SUPPORT		33V1810
SALARY RATE		000000
SALARY RATE.....	42,307-	
	=====	
SALARIES AND BENEFITS		010000
ADMINISTRATIVE TRUST FUND.....	1.00- 57,911-	2021
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
ADMINISTRATIVE TRUST FUND.....	356-	2021
	=====	
TOTAL: REDUCE POSITION(S) - INFORMATION		33V1810
TECHNOLOGY - DIVISION OF TREASURY		
AS/400 SUPPORT		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	58,267-	
TOTAL SALARY RATE.....	42,307-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? YES
 PRIORITY #063

Issue Title: Reduce Position(s) - Information Technology - Division of Treasury AS/400 Support

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

This position is responsible for all aspects of systems administration for the Department of Financial Services (DFS)

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFORMATION TECHNOLOGY		43010300
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - DIVISION OF TREASURY		
AS/400 SUPPORT		33V1810

AS/400 system. The AS/400 system runs the State Treasury which consists of online, distributed, and batch applications. Proper and timely operation of the State Treasury programs is essential to the operation of the State of Florida. Users of the Treasury applications on the AS/400 make daily investment transactions, transfers to Flair, transfers to and from banks. A nightly batch process begins at 6:00 p.m. and normally runs past midnight. The full time equivalent (FTE) position is solely responsible for scheduling and monitoring the batch process and is also responsible for either correcting batch problems or contacting application developers off hours. The AS/400 platform is an architecture which is unlike Unix, Windows or Mainframe platforms. This position is the only Division of Information Systems employee with the unique skills and experience to operate and maintain the system. The loss of this position would put the Florida Treasury system at great risk and could result in the failure of the system that supports Treasury investments not only for all state agencies but for universities and cities that invest in special accounts through the State Treasury. The databases on the AS/400 contain over 15,065,613 records annually comprised of Investment data, Disinvestments, receipts, bank and fund accounts as well as warrant processing and SPIA accounts. The AS/400 Treasury system processes over 2,335,596 paid warrants annually.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	42,307-		15,604-	57,911-	0.00	57,911-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							57,911-
	-----	-----	-----	-----	-----	-----	-----
	1.00-	42,307-		15,604-	57,911-		57,911-
	=====	=====	=====	=====	=====	=====	=====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFORMATION TECHNOLOGY		43010300
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - INFORMATION SYSTEMS		
AND SERVICES ADMINISTRATOR		33V1820
SALARY RATE		000000
SALARY RATE.....	66,056-	
	=====	
SALARIES AND BENEFITS		010000
ADMINISTRATIVE TRUST FUND.....	1.00- 84,707-	2021
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
ADMINISTRATIVE TRUST FUND.....	356-	2021
	=====	
TOTAL: REDUCE POSITION(S) - INFORMATION		33V1820
TECHNOLOGY - INFORMATION SYSTEMS		
AND SERVICES ADMINISTRATOR		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	85,063-	
TOTAL SALARY RATE.....	66,056-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? YES
 PRIORITY #064

Issue Title: Reduce Position(s) - Information Technology - Information Systems and Services Administrator

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

This position involves a dual role: (1) supervision and direction of the Business Relationship Consultants (BRCs) in

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFORMATION TECHNOLOGY		43010300
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - INFORMATION SYSTEMS		
AND SERVICES ADMINISTRATOR		33V1820

their roles of identifying the business needs of the 18 divisions/offices within the Department of Financial Services (DFS), and their stakeholders, and translating those needs into operational or organizational requirements that will lead to innovative and successful information technology (IT) solutions; and, (2) provision of a high-level interface between Division of Information Systems (DIS) management and management of the 18 divisions/offices within DFS in order to promote efficient and effective enterprise IT solutions throughout the department. Elimination of this position will result in functional and operational inefficiencies, performance inconsistencies, and reduce the ability of DIS to promote cost effective and efficient enterprise solutions throughout DFS in support of DFS initiatives to safeguard and protect the interests of the State of Florida.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	66,056-		18,651-	84,707-	0.00	84,707-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							84,707-
	-----	-----	-----	-----	-----	-----	-----
	1.00-	66,056-		18,651-	84,707-		84,707-
	=====	=====	=====	=====	=====	=====	=====

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		
		43000000
PRG: CHIEF FIN OFFICER/ADM		
		43010000
INFORMATION TECHNOLOGY		
		43010300
GOV OPERATIONS/SUPPORT		
		16
INFORMATION TECHNOLOGY		
		1603.00.00.00
PROGRAM REDUCTIONS		
		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - ADMINISTRATIVE		
ASSISTANT		
		33V1830
SALARY RATE		
		000000
SALARY RATE.....	29,906-	
	=====	
SALARIES AND BENEFITS		
		010000
ADMINISTRATIVE TRUST FUND.....	1.00- 43,919-	
	=====	2021
SPECIAL CATEGORIES		
		100000
TR/DMS/HR SVCS/STW CONTRCT		
		107040
ADMINISTRATIVE TRUST FUND.....	356-	
	=====	2021
TOTAL: REDUCE POSITION(S) - INFORMATION		33V1830
TECHNOLOGY - ADMINISTRATIVE		
ASSISTANT		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	44,275-	
TOTAL SALARY RATE.....	29,906-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? YES
 PRIORITY #065

Issue Title: Reduce Position(s) - Information Technology - Administrative Assistant

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

The Division of Information Systems (DIS) is a division of 232 full time equivalent (FTE) positions with only four

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFORMATION TECHNOLOGY		43010300
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - ADMINISTRATIVE		
ASSISTANT		33V1830

dedicated support staff. Two of the support staff members provide direct assistance to the Director, the Assistant Director and two Deputy Directors. Bureau Chiefs and other management team members do not have direct support staff. The remaining two FTEs are filled positions that provide administrative support to all DIS as well as operational support to all the Department of Financial Services (DFS). The duties performed by this FTE include the receiving of IT shipments for all of DFS, the Office of Financial Regulation (OFR) and the Office of Insurance Regulation (OIR), property inventory and control duties for DIS, My Florida Market Place receiver duties, records management coordinator for DIS, and back up receptionist duties, mail distribution, maintenance of shredders, copiers, and other office equipment.

The loss of this position will result in reassignment of duties to DIS' purchasing analyst adding additional days to process all purchasing requests, additional days to deployment of computers, laptops and other equipment and require hiring OPS staff during the peak receiving periods. The loss of this position will also result in professional staff being responsible for administrative duties taking away much of the work hours needed to perform programming, project management, contract manager duties, purchasing duties, budget duties as well as other technical duties.

 POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
P101 PROPOSED CLASS CODE						
C9999 001	1.00-	29,906-	14,013-	43,919-	0.00	43,919-
TOTALS FOR ISSUE BY FUND						
2021 ADMINISTRATIVE TRUST FUND						43,919-
	1.00-	29,906-	14,013-	43,919-		43,919-

COL A93
SCH VIIIB-2
REDUCTIONS
POS AMOUNT

FINANCIAL SERVICES
PRG: CHIEF FIN OFFICER/ADM
INFORMATION TECHNOLOGY
GOV OPERATIONS/SUPPORT
INFORMATION TECHNOLOGY

43000000
43010000
43010300
16
1603.00.00.00

TOTAL: INFORMATION TECHNOLOGY
BY FUND TYPE

1603.00.00.00

TRUST FUNDS..... 13.00- 766,968-
SALARY RATE..... 558,407-
=====

2000

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
CONSUMER ADVOCATE		43010400
GOV OPERATIONS/SUPPORT		16
EXEC LEADERSHIP/SUPPRT SVC		1602.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCTION OF POSITION(S) FROM		
INSURANCE CONSUMER ADVOCATE		33V2410
SALARY RATE		000000
SALARY RATE.....	46,382-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	1.00- 63,678-	2393
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	356-	2393
	=====	
TOTAL: REDUCTION OF POSITION(S) FROM		33V2410
INSURANCE CONSUMER ADVOCATE		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	64,034-	
TOTAL SALARY RATE.....	46,382-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #044

IT COMPONENT? NO

The Office of Insurance Consumer Advocate (ICA) has many statutory obligations that become increasingly difficult with further reductions to staff. The ICA is charged with review of rate filings presented to the OIR and representing the public at any public hearing conducted on these filings. The ICA maintains one actuary on staff to review the filings. While many homeowner's companies have not asked for increased rate that would trigger the public hearing, the current market conditions indicate that companies will be making these filings at an increased rate in the next fiscal year. It can be estimated that at least 8 homeowner's companies will make filings of significance triggering our review. The actuary spends approximately 50 hours reviewing each filing. The contracted rate on MFMP for actuarial services is \$250-400 per hour. If these reviews, as well as the reviews that must be conducted for the Citizens rate filing and the worker's compensation rate filing were done by contracted actuaries, the ICA budget would require at minimum \$125,000-200,000 in contracted services. This far exceeds the salary (\$111,722.64) of the current actuary on staff.

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFO TECHNOLOGY - FLAIR		43010500
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - DESKTOP		33V1840
SALARY RATE		000000
SALARY RATE.....	72,781-	
	=====	
SALARIES AND BENEFITS		010000
GENERAL REVENUE FUND.....	2.00- 102,471-	1000
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
GENERAL REVENUE FUND.....	712-	1000
	=====	
TOTAL: REDUCE POSITION(S) - INFORMATION		33V1840
TECHNOLOGY - DESKTOP		
TOTAL POSITIONS.....	2.00-	
TOTAL ISSUE.....	103,183-	
TOTAL SALARY RATE.....	72,781-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #069

IT COMPONENT? YES

Issue Title: Reduce Position(s) - Information Technology - Desktop

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

The Department of Financial Services Desktop team of 10 full time equivalents (FTE) and one supervisor currently supports over 3,000 desktop and laptop devices. Many of these devices have customized configurations or run client/server applications that require much involvement from the desktop staff to maintain. Eliminating two positions represents an

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PRG: CHIEF FIN OFFICER/ADM	43010000
INFO TECHNOLOGY - FLAIR	43010500
GOV OPERATIONS/SUPPORT	16
INFORMATION TECHNOLOGY	<u>1603.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE POSITION(S) - INFORMATION	
TECHNOLOGY - DESKTOP	33V1840

18 percent reduction in services and will cause the workload for each remaining member of the team to increase. This workload increase will cause quality issues and may increase the meantime to repair or to deploy a device. These positions are currently filled.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	2.00-	72,781-		29,690-	102,471-	0.00	102,471-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							102,471-
	-----	-----	-----	-----	-----	-----	-----
	2.00-	72,781-		29,690-	102,471-		102,471-
	=====	=====	=====	=====	=====	=====	=====

REDUCE POSITION(S) - INFORMATION	
TECHNOLOGY - FLAIR INFORMATION	
WAREHOUSE	33V1850
SALARY RATE	000000
SALARY RATE.....	35,762-
	=====

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFO TECHNOLOGY - FLAIR		43010500
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - FLAIR INFORMATION		
WAREHOUSE		33V1850
SALARIES AND BENEFITS		010000
GENERAL REVENUE FUND.....	1.00- 50,526-	1000
	=====	
SPECIAL CATEGORIES		
TR/DMS/HR SVCS/STW CONTRCT		100000
		107040
GENERAL REVENUE FUND.....	356-	1000
	=====	
TOTAL: REDUCE POSITION(S) - INFORMATION		33V1850
TECHNOLOGY - FLAIR INFORMATION		
WAREHOUSE		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	50,882-	
TOTAL SALARY RATE.....	35,762-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? YES
 PRIORITY #070

Issue Title: Reduce Position(s) - Information Technology - FLAIR Information Warehouse

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

This position is located in the Information Warehouse, the repository of current and historical data from the FLAIR components: Departmental Accounting, Central Accounting, and Payroll.

The FLAIR Information Warehouse houses over 1.1 billion historical accounting records on over 235 database files; these database files are utilized by approximately 5,000 users in the 39 different state agencies for public records requests

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFO TECHNOLOGY - FLAIR		43010500
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - FLAIR INFORMATION		
WAREHOUSE		33V1850

and historical research. The Accounting Offices in the 39 agencies run hundreds of queries each month to support their day-to-day accounting needs. These agency users check their cash balances every morning and also use the data for reconciliation purposes. Each year the 39 agencies contact the Division of Information Services (DIS) Help Desk for assistance with over 280 Help Desk calls that are routed to employees in this section for assistance and resolution.

The FLAIR Information Warehouse is also especially important to the business practices of the Department of Financial Services' Division of Accounting and Auditing (A&A) which uses the warehouse to maintain A&A web initiatives such as dashboards and the transparency website, Florida Financials. The Warehouse currently sends a large quantity of data to the Executive Office of the Governor (EOG) and My Florida Market Place System (MFMP).

This position is a computer programming position responsible for loading and maintaining data from the FLAIR subsystems, extracting data for public records requests, creation of the transparency web applications, creation of data extracts for the EOG and MFMP as well as assisting the state agencies with their queries that are used to report on the financial activities in the agency accounting offices.

The impact of reducing the FLAIR Information Warehouse staff by cutting this position will be a reduction of the department's ability to provide these programming services by increasing the response time for user requested information exchange. Failure to maintain the availability or accuracy of the Information Warehouse could impact all state agencies ability to run their accounting offices. In addition, highly time sensitive requests could be delayed by several days if not weeks. Continued funding for this position is critical to meet the obligations of external information utilized by the agencies from the Information Warehouse, the ability to provide reports necessary to monitor auditing of State of Florida funds, and support the agency Help Desk calls received by the FLAIR Information Warehouse staff.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	35,762-		14,764-	50,526-	0.00	50,526-

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES
 43000000
 43010000
 43010500
 16
 1603.00.00.00
 33V0000
 33V1850

FINANCIAL SERVICES
 PRG: CHIEF FIN OFFICER/ADM
 INFO TECHNOLOGY - FLAIR
 GOV OPERATIONS/SUPPORT
 INFORMATION TECHNOLOGY

PROGRAM REDUCTIONS
 REDUCE POSITION(S) - INFORMATION
 TECHNOLOGY - FLAIR INFORMATION
 WAREHOUSE

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
TOTALS FOR ISSUE BY FUND						50,526-
1000 GENERAL REVENUE FUND						50,526-
1.00-	35,762-		14,764-	50,526-		50,526-

REDUCE POSITION(S) - INFORMATION
 TECHNOLOGY - FLAIR CENTRAL

ACCOUNTING
 SALARY RATE
 SALARY RATE..... 47,528-
 =====

SALARIES AND BENEFITS
 1.00-
 GENERAL REVENUE FUND..... 63,802-
 =====

SPECIAL CATEGORIES
 TR/DMS/HR SVCS/STW CONTRCT
 GENERAL REVENUE FUND..... 356-
 =====

COL A93 SCH VIIIB-2 REDUCTIONS			CODES
POS	AMOUNT		
FINANCIAL SERVICES			
			43000000
PRG: CHIEF FIN OFFICER/ADM			43010000
INFO TECHNOLOGY - FLAIR			43010500
GOV OPERATIONS/SUPPORT			16
INFORMATION TECHNOLOGY			1603.00.00.00
PROGRAM REDUCTIONS			33V0000
REDUCE POSITION(S) - INFORMATION			
TECHNOLOGY - FLAIR CENTRAL			
ACCOUNTING			33V1860
TOTAL: REDUCE POSITION(S) - INFORMATION			33V1860
TECHNOLOGY - FLAIR CENTRAL			
ACCOUNTING			
TOTAL POSITIONS.....	1.00-		
TOTAL ISSUE.....		64,158-	
TOTAL SALARY RATE.....	47,528-		

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #071

IT COMPONENT? YES

Issue Title: Reduce Position(s) - Information Technology - FLAIR Central Accounting

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

This position is in the Central Accounting section which functions as the accounting system for the Chief Financial Officer for the State of Florida. Positions in the System Design Bureau in Central have been instrumental in providing the necessary changes to accommodate the 1099 reporting for Accounting and Auditing as required by the Federal Internal Revenue Service. Included in the Central design, are the Electronic Fund Transferring (EFT) process for vendors, retirees and employees as well as Warrant Processing. Staffing reductions would result in issues insuring prompt payment compliance, inability to meet federal guidelines, inaccuracies in electronic fund transfers and warrant payments.

Loss of this currently filled position could impact the work of 200 users of the system as well as the 39 different state agencies if the system were not available or the data corrupted. Agencies rely on Central to produce approximately 11,024,092 state payments each year. Failure to pay vendors, assistance recipients, employees and retirees would have a catastrophic impact on the entire state operations. In addition, if the Department of Financial Services were unable to process over 22,000 1099s each year there could be fines from the Federal Government in excess of one million dollars. Internal Revenue Service fines for the inability to report under the correct tax identification number alone could result in fines exceeding \$400,000 per year.

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES
 43000000
 43010000
 43010500
 16
 1603.00.00.00
 33V0000

FINANCIAL SERVICES
 PRG: CHIEF FIN OFFICER/ADM
 INFO TECHNOLOGY - FLAIR
 GOV OPERATIONS/SUPPORT
 INFORMATION TECHNOLOGY

PROGRAM REDUCTIONS
 REDUCE POSITION(S) - INFORMATION
 TECHNOLOGY - FLAIR CENTRAL
 ACCOUNTING

33V1860

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	47,528-		16,274-	63,802-	0.00	63,802-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							63,802-
	-----	-----	-----	-----	-----	-----	-----
	1.00-	47,528-		16,274-	63,802-		63,802-
	=====	=====	=====	=====	=====		=====

REDUCE POSITION(S) - INFORMATION
 TECHNOLOGY - FLAIR ELECTRONIC DATA
 PROCESSING - QUALITY CONTROL
 SCHEDULING

33V1870
 000000

SALARY RATE
 SALARY RATE..... 23,105-
 =====

SALARIES AND BENEFITS

010000

GENERAL REVENUE FUND..... 1.00-
 36,246-
 =====

1000

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFO TECHNOLOGY - FLAIR		43010500
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - FLAIR ELECTRONIC DATA		
PROCESSING - QUALITY CONTROL		
SCHEDULING		33V1870
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
GENERAL REVENUE FUND.....	356-	1000
	=====	
TOTAL: REDUCE POSITION(S) - INFORMATION		33V1870
TECHNOLOGY - FLAIR ELECTRONIC DATA		
PROCESSING - QUALITY CONTROL		
SCHEDULING		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	36,602-	
TOTAL SALARY RATE.....	23,105-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #072

IT COMPONENT? YES

Issue Title: Reduce Position(s) - Information Technology - FLAIR Electronic Data Processing - Quality Control Scheduling

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

This Electronic Data Processing Quality Control Scheduling Specialist position is responsible for monitoring the nightly batch jobs running on second shift. This consists of hundreds of jobs from the Payroll, Central Accounting, Workers' Compensation, and Information Warehouse, Departmental Accounting and Office of the Governor (LAS/PBS) processing flows as well as various Mainframe systems jobs. The incumbent of the position is required to verify and document output information and maintain the production log of events throughout the shift. FLAIR runs approximately 2.5 million batch jobs each year in order to support the accounting system, state payroll, workers compensation and LAS/PBS. The incumbent also works with development staff to correct any failed jobs/programs. If this currently filled position is eliminated, this could cause delays in problem resolution during the second shift, which in turn would delay system availability for

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PRG: CHIEF FIN OFFICER/ADM	43010000
INFO TECHNOLOGY - FLAIR	43010500
GOV OPERATIONS/SUPPORT	16
INFORMATION TECHNOLOGY	<u>1603.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE POSITION(S) - INFORMATION	
TECHNOLOGY - FLAIR ELECTRONIC DATA	
PROCESSING - QUALITY CONTROL	
SCHEDULING	33V1870

thousands of users. Therefore, this reduction will run the risk of the FLAIR accounting systems, LAS/PBS and Workers Compensation system either being inaccurate or unavailable for the state's associated critical business functions.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	23,105-		13,141-	36,246-	0.00	36,246-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							36,246-
	-----	-----	-----	-----	-----	-----	-----
	1.00-	23,105-		13,141-	36,246-		36,246-
	=====	=====	=====	=====	=====	=====	=====

REDUCE POSITION(S) - INFORMATION
 TECHNOLOGY - FLAIR PRODUCTION
 CONTROL

SALARY RATE	33V1880
SALARY RATE..... 26,451-	000000
=====	

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	

FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFO TECHNOLOGY - FLAIR		43010500
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - FLAIR PRODUCTION		
CONTROL		33V1880
SALARIES AND BENEFITS		010000
GENERAL REVENUE FUND.....	1.00- 40,021-	1000
	=====	
SPECIAL CATEGORIES		
TR/DMS/HR SVCS/STW CONTRCT		100000 107040
GENERAL REVENUE FUND.....	356-	1000
	=====	
TOTAL: REDUCE POSITION(S) - INFORMATION		33V1880
TECHNOLOGY - FLAIR PRODUCTION		
CONTROL		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	40,377-	
TOTAL SALARY RATE.....	26,451-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? YES
 PRIORITY #073

Issue Title: Reduce Position(s) - Information Technology - FLAIR Production Control

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

This position is responsible for the operation of warrant printer equipment as well as the output and distribution of reports, warrants, special forms, CDs, and DVDs for state agencies, including the Department of Financial Services. The department produces over 11 million payments each year. The weekly average of non warrant print is between 80,000 and 100,000 pages each week and over 650 CD and DVDs each year. These report and CD/DVDs are disbursed to all 39 state agencies to help them run their day to day accounting operations.

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFO TECHNOLOGY - FLAIR		43010500
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - FLAIR PRODUCTION		
CONTROL		33V1880

This position performs quality control checks on all output making sure print quality meets all the requirements and assuring that all warrants printed are completed to banking standards. The incumbent performs preventative maintenance on the assigned equipment, and the output production work area. Loss of this position will result in the inability to keep up with the demands in the warrant print area and could result in the late or inaccurate printing of Payroll, Expense, Public Assistance, Retirement and Unemployment Compensation warrants. There are 10 positions in the Production Control Unit. Eliminating one position represents a 10 percent reduction in services.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	26,451-		13,570-	40,021-	0.00	40,021-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							40,021-
	-----	-----	-----	-----	-----	-----	-----
	1.00-	26,451-		13,570-	40,021-		40,021-
	=====	=====	=====	=====	=====	=====	=====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFO TECHNOLOGY - FLAIR		43010500
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - FLAIR CENTRAL		
ACCOUNTING SENIOR PROGRAMMER		33V1890
SALARY RATE		000000
SALARY RATE.....	54,123-	
	=====	
SALARIES AND BENEFITS		010000
ADMINISTRATIVE TRUST FUND.....	1.00- 71,243-	2021
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
ADMINISTRATIVE TRUST FUND.....	356-	2021
	=====	
TOTAL: REDUCE POSITION(S) - INFORMATION		33V1890
TECHNOLOGY - FLAIR CENTRAL		
ACCOUNTING SENIOR PROGRAMMER		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	71,599-	
TOTAL SALARY RATE.....	54,123-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? YES
 PRIORITY #066

Issue Title: Reduce Position(s) - Information Technology - FLAIR Central Accounting Senior Programmer

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

This Systems Programming Consultant is the highest "senior" position reporting to the FLAIR Central programming

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PRG: CHIEF FIN OFFICER/ADM	43010000
INFO TECHNOLOGY - FLAIR	43010500
GOV OPERATIONS/SUPPORT	16
INFORMATION TECHNOLOGY	<u>1603.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE POSITION(S) - INFORMATION	
TECHNOLOGY - FLAIR CENTRAL	
ACCOUNTING SENIOR PROGRAMMER	33V1890

supervisor. The nightly batch processing in Central Accounting is vast and complicated. The senior position is the on-call expert. The incumbent is responsible for determining the reason for a production problem and then directing a fix so that FLAIR will be available each morning for agency users. If the batch system is not completed during the night shifts, 39 state agencies will not be able to have access to FLAIR the following morning.

To remove one of the Central senior staff will jeopardize any or all of our mission critical processes. The Electronic Fund Transfer system transmits thousands of payrolls, benefits and vendor payments to the banking system daily. The 1099 system collects vendor payments for the entire tax year, prints 1099 original and corrected forms for vendors and transmits the 1099 return data to the Internal Revenue Service. Likewise, thousands of paper warrants are formatted and printed daily. Any breach of the Central Accounting system processes could cause state agencies, vendors doing business for the state, the banking system, My Florida Market Place System and the People First System catastrophic problems resulting in the cessation of essential business. Central Accounting is the hub of all of the State of Florida's constitutional responsibility. The mainstay of this operation is the Central senior programming position.

Loss of this position could impact the work of the system as well as the 39 different state agencies if the system were not available or the data corrupted. Agencies rely on Central to produce approximately 11,024,092 state payments each year. Failure to pay vendors, assistance recipients, employees and retirees would have a catastrophic impact on the entire state operations. Additionally, if Department of Financial Services were unable to process over 22,000 1099s each year there could be fines from the Federal Government in excess of one million dollars. Internal Revenue Service fines for inability to report under the correct tax identification number alone could result in fines exceeding \$400,000 per year.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS

A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	54,123-		17,120-	71,243-	0.00	71,243-

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PRG: CHIEF FIN OFFICER/ADM	43010000
INFO TECHNOLOGY - FLAIR	43010500
GOV OPERATIONS/SUPPORT	16
INFORMATION TECHNOLOGY	<u>1603.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE POSITION(S) - INFORMATION	
TECHNOLOGY - FLAIR CENTRAL	
ACCOUNTING SENIOR PROGRAMMER	33V1890

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
TOTALS FOR ISSUE BY FUND						
						71,243-
2021 ADMINISTRATIVE TRUST FUND						71,243-
-----	-----	-----	-----	-----	-----	-----
1.00-	54,123-		17,120-	71,243-		71,243-
=====	=====	=====	=====	=====		=====

REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - IT BUSINESS CONSULTANT		
MANAGER		33V1900
SALARY RATE		000000
SALARY RATE.....	64,873-	
=====		
SALARIES AND BENEFITS		010000
GENERAL REVENUE FUND.....	1.00- 83,372-	1000
=====		
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
GENERAL REVENUE FUND.....	356-	1000
=====		

COL A93 SCH VIIIB-2 REDUCTIONS			CODES
POS	AMOUNT		

FINANCIAL SERVICES			43000000
PRG: CHIEF FIN OFFICER/ADM			43010000
INFO TECHNOLOGY - FLAIR			43010500
GOV OPERATIONS/SUPPORT			16
INFORMATION TECHNOLOGY			<u>1603.00.00.00</u>
PROGRAM REDUCTIONS			33V0000
REDUCE POSITION(S) - INFORMATION			
TECHNOLOGY - IT BUSINESS CONSULTANT			
MANAGER			33V1900
TOTAL: REDUCE POSITION(S) - INFORMATION			33V1900
TECHNOLOGY - IT BUSINESS CONSULTANT			
MANAGER			
TOTAL POSITIONS.....	1.00-		
TOTAL ISSUE.....		83,728-	
TOTAL SALARY RATE.....	64,873-		
=====			

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #074

IT COMPONENT? YES

Issue Title: Reduce Position(s) - Information Technology - IT Business Consultant Manager

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

This position is located in the Information Warehouse, the repository of current and historical data from the FLAIR components: Departmental Accounting, Central Accounting, and Payroll.

The FLAIR Information Warehouse houses over 1.1 billion historical accounting records on over 235 database files; these database files are utilized by approximately 5,000 users in 39 different state agencies for public records requests and historical research. The Accounting Offices in the 39 agencies run hundreds of queries each month to support their day-to-day accounting needs. Agency users check their cash balances each morning and use the data for reconciliation purposes. Each year the 39 agencies contact the Division of Information Systems Help Desk for assistance with over 280 Help Desk calls that are routed to employees in this section for assistance and resolution.

This position is a high level business analyst position responsible for defining data requirements for Public Records requests, creation of business specification and rules for the Chief Financial Officer's transparency web applications, analyzing creation of data extracts for the Executive Office of the Governor (EOG) and My Florida Market Place System (MFMP) as well as assisting the state agencies with their queries that are used to report of the financial activities in

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFO TECHNOLOGY - FLAIR		43010500
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - IT BUSINESS CONSULTANT		
MANAGER		33V1900

the agency accounting offices.

The FLAIR Information Warehouse is also especially important to the business practices of the Department of Financial Services' Division of Accounting and Auditing (A&A) which uses the warehouse to maintain A&A web initiatives such as dashboards and the transparency website, Florida Financials. The Warehouse currently sends a large quantity of data to the EOG and MFMP.

The impact of reducing the FLAIR Information Warehouse staff by cutting this position will be a reduction of our ability to provide these business analyst services by increasing the response time for user requested information exchange. Failure to maintain the accuracy of the Information Warehouse could impact all state agencies ability to run their accounting offices. In addition, highly time sensitive requests could be delayed by several days if not weeks. Continued funding for this position is critical to meet the obligations of external information utilized by the agencies from the Information Warehouse, the ability to provide reports necessary to monitor auditing of State of Florida funds, and support the agency Help Desk calls received by the FLAIR Information Warehouse staff. This reduction represents a 25 percent reduction in staff performing these services.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	64,873-		18,499-	83,372-	0.00	83,372-
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							83,372-
	1.00-	64,873-		18,499-	83,372-		83,372-

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFO TECHNOLOGY - FLAIR		43010500
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - MAINFRAME SYSTEMS		
PROGRAMMER		33V1910
SALARY RATE		000000
SALARY RATE.....	50,960-	
	=====	
SALARIES AND BENEFITS		010000
GENERAL REVENUE FUND.....	1.00- 67,674-	1000
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
GENERAL REVENUE FUND.....	356-	1000
	=====	
TOTAL: REDUCE POSITION(S) - INFORMATION		33V1910
TECHNOLOGY - MAINFRAME SYSTEMS		
PROGRAMMER		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	68,030-	
TOTAL SALARY RATE.....	50,960-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #075

IT COMPONENT? YES

Issue Title: Reduce Position(s) - Information Technology - Mainframe Systems Programmer

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

This position is part of the Department of Financial Services (DFS) mainframe systems programming team, which is

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFO TECHNOLOGY - FLAIR		43010500
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INFORMATION		
TECHNOLOGY - MAINFRAME SYSTEMS		
PROGRAMMER		33V1910

responsible for the installation and management of 63 different software products. This incumbent is tasked with 17 of these products. The incumbent works with software vendors to apply new releases and product maintenance as well as implementing solutions for software problems. This position carries a significant workload which makes it vital to the team.

The incumbent is responsible for the installation and maintenance of the IMS database software which runs the Cash Receipts and other DFS applications. Problems with these systems must be corrected rapidly to avoid significant problems for managers of state financial systems. This position is also responsible for a suite of database/DB2 (database product) tools from BMC Software (vendor). These tools are used by the Data Base Administrator DB2 staff to make database definitions, correct database problems, copy data, backup data, monitor performance and diagnose problems. The products are essential for the online and nightly batch processing of Unclaimed Property, FLAIR, Information Warehouse and Workers' Compensation. The Information Warehouse alone has over 235 DB2 database files containing over 1.1 billion records. This data is used by more than 5,000 users and inaccuracy or loss of data could impact all state agencies. This position installs and maintains the Vanguard RACF (Resource Access Control Facility) Administrator software which is crucial for the configuration, protection and auditing of all mainframe data resources.

This position works extensively with state auditors to help our management respond to audit requests. The position is responsible for the software products RexxTools, Quickref and DCD III which are key tools supporting the work of mainframe developers. Because of the volume of work assigned to this position, elimination of this position would seriously impact the systems programming team's ability to maintain critical software and would have statewide implications.

 POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	50,960-		16,714-	67,674-	0.00	67,674-

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PRG: CHIEF FIN OFFICER/ADM	43010000
INFO TECHNOLOGY - FLAIR	43010500
GOV OPERATIONS/SUPPORT	16
INFORMATION TECHNOLOGY	<u>1603.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE POSITION(S) - INFORMATION	
TECHNOLOGY - MAINFRAME SYSTEMS	
PROGRAMMER	33V1910

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							67,674-
	1.00-	50,960-		16,714-	67,674-		67,674-
	=====	=====	=====	=====	=====		=====

INFORMATION TECHNOLOGY - FLORIDA							
ACCOUNTING INFORMATION RESOURCE							
(FLAIR) HELP DESK							33V1920
SALARY RATE							000000
SALARY RATE.....	25,821-						
	=====						
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND.....	1.00-	39,310-					1000
	=====	=====					
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND.....		356-					1000
	=====	=====					

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PRG: CHIEF FIN OFFICER/ADM		43010000
INFO TECHNOLOGY - FLAIR		43010500
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
INFORMATION TECHNOLOGY - FLORIDA		
ACCOUNTING INFORMATION RESOURCE		
(FLAIR) HELP DESK		33V1920
TOTAL: INFORMATION TECHNOLOGY - FLORIDA		33V1920
ACCOUNTING INFORMATION RESOURCE		
(FLAIR) HELP DESK		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....		39,666-
TOTAL SALARY RATE.....	25,821-	
=====		

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #068

IT COMPONENT? YES

Issue Title: Reduce Position(s) - Information Technology - FLAIR Help Desk

Reference to Long-Range Program Plan: Goal #5 - The department will strive for excellence by promoting and encouraging continuous improvement.

LAW CHANGE REQUIRED: No legislative change.

The Department of Financial Services (DFS) Help Desk handles and processes an estimated 2,900 phone calls and 4,200 email requests per month with a staff of nine people. Eliminating this position and another help desk position in Information Technology will increase the workload for each remaining member of the team to an unsustainable level. An increase in the individual staff workload may cause quality issues, decrease the number of tickets processed per hour and may decrease the overall number of customers' problems that are resolved in one day. This will translate into an overall productivity loss at DFS and delays in serving the public. This position is currently filled.

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES
 43000000
 43010000
 43010500
 16
 1603.00.00.00
 33V0000
 33V1920

FINANCIAL SERVICES
 PRG: CHIEF FIN OFFICER/ADM
 INFO TECHNOLOGY - FLAIR
 GOV OPERATIONS/SUPPORT
 INFORMATION TECHNOLOGY
 PROGRAM REDUCTIONS
 INFORMATION TECHNOLOGY - FLORIDA
 ACCOUNTING INFORMATION RESOURCE
 (FLAIR) HELP DESK

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	25,821-		13,489-	39,310-	0.00	39,310-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							39,310-
	-----	-----	-----	-----	-----	-----	-----
	1.00-	25,821-		13,489-	39,310-		39,310-
	=====	=====	=====	=====	=====		=====

 TOTAL: INFORMATION TECHNOLOGY 1603.00.00.00
 BY FUND TYPE
 GENERAL REVENUE FUND 486,626- 1000
 TRUST FUNDS 71,599- 2000

 TOTAL POSITIONS..... 10.00-
 TOTAL PROG COMP..... 558,225-
 TOTAL SALARY RATE..... 401,404-
 =====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PROGRAM: TREASURY		43100000
DEPOSIT SECURITY		43100200
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		1601.00.00.00
PROGRAM REDUCTIONS		33V0000
ELIMINATE THE QUALIFIED PUBLIC		
DEPOSITORIES PROGRAM		33V4100
SALARY RATE		000000
SALARY RATE.....	174,706-	
	=====	
SALARIES AND BENEFITS		010000
TREASURY ADM/INVEST TF.....	4.00- 237,825-	2725
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
ADMINISTRATIVE TRUST FUND.....	1,424-	2021
	=====	
TOTAL: ELIMINATE THE QUALIFIED PUBLIC		33V4100
DEPOSITORIES PROGRAM		
TOTAL POSITIONS.....	4.00-	
TOTAL ISSUE.....	239,249-	
TOTAL SALARY RATE.....	174,706-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #045

Issue Title: Eliminate the Qualified Public Depositories Program

Reference to Long-Range Program Plan: Goal 1 - The department will be a vigilant steward of the state's resources.

LAW CHANGE REQUIRED: Chapter 280 would have to be rescinded or the authority transferred to the Office of Financial Regulation under their state banking authority.

The Qualified Public Deposit Program was established in 1981 at the request of the banking community in Florida to provide a standardized method of protecting public monies on deposit that exceeded the Federal Deposit Insurance Corporation limits that guaranteed depositors against loss in the case of a bank failure. Chapter 280 established the administrative responsibility for the Division of Treasury to administer the program and provide for a full time staff to

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PROGRAM: TREASURY		43100000
DEPOSIT SECURITY		43100200
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		1601.00.00.00
PROGRAM REDUCTIONS		33V0000
ELIMINATE THE QUALIFIED PUBLIC DEPOSITORIES PROGRAM		33V4100

approve participating depositories, establish collateralization levels required to protect the deposits and for the review of the financial conditions in order to determine adequate pledge level for collateral requirements.

There are currently 4 full time positions that administer the program that includes approving participation, review ranking changes, monitor deposit and pledge levels and act in accordance with both Chapter 280 (FS) and Administrative Rule 69C-2. There are currently 177 Qualified Public Depositories in the program that hold just over \$21.8 billion dollars in public money protected by \$10.6 billion dollars of collateral.

Reduction of, or eliminating, the program would require legislative action. It is possible that the administration of the program could be transferred to the Office of Financial Regulation as a part of their oversight of the financial community and they may have the necessary staff to perform the required activities. It is also possible that the private sector could provide this service but it may not be cost effective. If the program were eliminated it would have a dramatic affect on the public depositories which would be required to revert back to the previous process of protecting their deposits by directly negotiating protection of each account with the individual institutions.

The Division of Treasury receives no revenue from the program and the program is provided to the participating financial institutions at no cost.

If the Treasury were to eliminate the program four (4) FTE would be eliminated (which is 100% of the program staff) and the bureau would be reduced from 17 FTE to 13 FTE. The estimated budget reduction would be approximately (239,249).

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9877 001	4.00-	174,706-		63,119-	237,825-	0.00	237,825-

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES
 43000000
 43100000
 43100200
 16
 1601.00.00.00
 33V0000
 33V4100

FINANCIAL SERVICES
 PROGRAM: TREASURY
 DEPOSIT SECURITY
 GOV OPERATIONS/SUPPORT
 GOVERNMENTAL OPERATIONS
 PROGRAM REDUCTIONS
 ELIMINATE THE QUALIFIED PUBLIC
 DEPOSITORIES PROGRAM

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS

A93 - SCH VIIIB-2 REDUCTIONS						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
TOTALS FOR ISSUE BY FUND						
2725 TREASURY ADM/INVEST TF						237,825-
4.00-	174,706-		63,119-	237,825-		237,825-
=====	=====	=====	=====	=====		=====

 TOTAL: GOVERNMENTAL OPERATIONS 1601.00.00.00
 BY FUND TYPE
 TRUST FUNDS..... 4.00- 239,249- 2000
 SALARY RATE..... 174,706-
 =====

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PROGRAM: TREASURY		43100000
ST FUNDS MGT & INVESTMENT		43100300
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
ELIMINATE FUNDING FOR THE PAYEE		
MATCH SERVICES CONTRACT		33V4130
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
TREASURY ADM/INVEST TF.....	80,000-	2725
	=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #046

IT COMPONENT? NO

Issue Title: Eliminate the Payee Match services contract

Reference to Long-Range Program Plan: Goal 1 - The department will be a vigilant steward of the state's resources.

The Office of the Treasurer of the State of Florida was created in the late 1800's, approximately 1879. In later years, the Department of Insurance (DOI) was created, and within DOI, the Division of Treasury was established. Effective January 7, 2003, the Department of Financial Services (DFS), formerly the Department of Banking and Finance and the Department of Insurance, was created.

The Bureau of Funds Management operates a cash management system to speed the flow of funds into the Treasury, performs standard treasury functions such as operating a statewide deposit concentration system and receipts and payments posting systems. In addition, the Bureau manages a fixed income investment operation for both General Revenue and Trust Funds in the Treasury and funds of organizations participating in the Special Purpose Investment Program.

The use of payee match services began in 2007. Approximately 3 million warrants are processed per year in the amount of approximately \$81 billion. For the FY 2011-12 there were 154 fraudulent warrants presented worth \$75,000.

This reduction will affect the Department's ability to timely detect fraudulent warrants. This service matches the payee information from the file the Department sends to the bank to the payee information on the warrant that is presented at the bank at a cost of 2 cents per warrant. We are immediately notified of any discrepancies and we can deny payment of the warrant. Without this process, this type of fraud may not be detected in a timely manner.

There are no other State Agencies/Entities providing this service. There are other Private Entities that perform this function; we are currently under contract with Wells Fargo. This contract is tied to the Banking Services contract and was competitively bid as a part of that contract; it is set to renew in September 2012. At that time, the Division will renegotiate the costs associated with the Payee Match services as a part of the larger contract unless funding for these

COL A93
SCH VIIIB-2
REDUCTIONS
POS AMOUNT

	CODES
FINANCIAL SERVICES	43000000
PROGRAM: TREASURY	43100000
<u>ST FUNDS MGT & INVESTMENT</u>	43100300
GOV OPERATIONS/SUPPORT	16
<u>GOVERNMENTAL OPERATIONS</u>	<u>1601.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
ELIMINATE FUNDING FOR THE PAYEE	
MATCH SERVICES CONTRACT	33V4130

services is reduced via legislative action.

The total budget associated with this function is (80,000); which is 2.71 percent of the affected programs budget.

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PROGRAM: TREASURY		43100000
SUP RETIREMENT PLAN		43100400
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION TO DEFERRED COMPENSATION		
MARKETING ACTIVITIES AND SUPPLIES		33V4160
SPECIAL CATEGORIES		100000
DEFERRED COMP ADM SVCS		100868
TREASURY ADM/INVEST TF.....	120,000-	2725
	=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #047

IT COMPONENT? NO

Issue Title: Reduce funds for Deferred Compensation Marketing Activities and Supplies

Reference to Long-Range Program Plan: Goal 1 - The department will be a vigilant steward of the state's resources.

Special note: While the reduction would result in reduced costs to the program, the program's excess funds are protected under Section 457, Internal Revenue Code to be used solely for the program participants or their beneficiaries.

The proposed of (120,000) reduction is 38% of the programs budget and 10% of the budget entity's overall operating budget of \$1,217,157. The education and outreach activities are performed by one full-time FTE, with assistance from his supervisor, the Bureau Chief at a cost of approximately \$446,000 annually.

Section 112.215, Florida Statutes provides for the Deferred Compensation program and was implemented in 1975. The established deferred compensation program is administered within the Division of Treasury. Currently there are approximately 75,000 (includes university employees) participants in the program with approximately \$2.7 billion in assets. Approximately 41% of State employees participate in the program. The affected program area, within the Deferred Compensation budget entity, is for education and outreach, by utilizing various marketing techniques; specifically, directed letters/fliers are sent to employees entering or leaving employment, are entering DROP or have stopped contributing, and production of other paper and electronic marketing and mail pieces.

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	

FINANCIAL SERVICES		43000000
PGM: FIN ACCT/PUBLIC FUNDS		43200000
ST FINAN INFO/ST AGY ACCTG		43200100
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
ELIMINATE ARTICLE V PROGRAM		
POSITIONS AND REQUIREMENTS		33V0100
SALARY RATE		000000
SALARY RATE.....	252,621-	
	=====	
SALARIES AND BENEFITS		010000
ADMINISTRATIVE TRUST FUND.....	6.00- 346,089-	2021
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
ADMINISTRATIVE TRUST FUND.....	2,136-	2021
	=====	
TOTAL: ELIMINATE ARTICLE V PROGRAM		33V0100
POSITIONS AND REQUIREMENTS		
TOTAL POSITIONS.....	6.00-	
TOTAL ISSUE.....	348,225-	
TOTAL SALARY RATE.....	252,621-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #067

Article V - Audit of Clerk of Court was implemented in 2005. Under this program the Division is responsible for the audit of the Clerk of Courts corporation and the 67 county Clerks of the Court. Over the past three fiscal years, the Division has conducted 23 audits. It takes approximately three years to audit all 67 counties. Historically these audits have resulted in insignificant findings. There is no known impact (negative or positive) on citizens. The Justice Administrative Commission is responsible for administration of payments to the clerks and could continue monitoring of their expenditures. Pursuant to 28.241, Florida Statutes, \$1.50 (over \$600,000 annually) of the filing fees collected and remitted to the Department of Revenue is deposited into the Administrative Trust Fund in the Department of Financial Services to fund this activity. If this function was eliminated, the Legislature could reduce the total fees collected by the Clerk and remitted to Department of Revenue, or redirect these revenues to the General Revenue Fund.

This issue would eliminate six (6) FTE associated with Article V audits. If this reduction is made, the would require

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: FIN ACCT/PUBLIC FUNDS		43200000
ST FINAN INFO/ST AGY ACCTG		43200100
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
ELIMINATE ARTICLE V PROGRAM POSITIONS AND REQUIREMENTS		33V0100

the deletion of section 28.36 Florida Statutes, and the amending of section 28.241, Florida Statutes.

If this reduction is not made, the Division would like to offset these six positions against new FTEs being requested in its FY 13/14 D3A Issues.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9990 001	6.00-	252,621-		93,468-	346,089-	0.00	346,089-
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							346,089-
	6.00-	252,621-		93,468-	346,089-		346,089-

ELIMINATE POSITION(S) AND
 REQUIREMENTS FOR REVIEW OF CERTAIN
 CONTRACTS BY ACCOUNTING AND
 AUDITING

SALARY RATE 33V0130
 SALARY RATE..... 47,709- 000000
 =====

COL A93 SCH VIIIB-2 REDUCTIONS			CODES
POS	AMOUNT		

FINANCIAL SERVICES			43000000
PGM: FIN ACCT/PUBLIC FUNDS			43200000
ST FINAN INFO/ST AGY ACCTG			43200100
GOV OPERATIONS/SUPPORT			16
GOVERNMENTAL OPERATIONS			<u>1601.00.00.00</u>
PROGRAM REDUCTIONS			33V0000
ELIMINATE POSITION(S) AND REQUIREMENTS FOR REVIEW OF CERTAIN CONTRACTS BY ACCOUNTING AND AUDITING			
SALARIES AND BENEFITS			33V0130
			010000
GENERAL REVENUE FUND.....	1.00- 64,006-		1000
	=====		
SPECIAL CATEGORIES			100000
TR/DMS/HR SVCS/STW CONTRCT			107040
GENERAL REVENUE FUND.....	356-		1000
	=====		
TOTAL: ELIMINATE POSITION(S) AND REQUIREMENTS FOR REVIEW OF CERTAIN CONTRACTS BY ACCOUNTING AND AUDITING			33V0130
TOTAL POSITIONS.....	1.00-		
TOTAL ISSUE.....	64,362-		
TOTAL SALARY RATE.....	47,709-		
	=====		

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #079

IT COMPONENT? NO

This proposal would reduce one position. Current statutes require CFO to review and approve deferred-payment commodity contracts, including guaranteed energy, water, and wastewater performance savings contracts prior to execution. The review of deferred commodity contracts started in 1979, consolidation equipment financing in 1986, and the guaranteed energy, water, and wastewater performance savings contracts in 2001. In the past two fiscal years the Division has reviewed 11 deferred commodity contracts, 18 consolidated equipment financing, and 6 guaranteed energy, water, and wastewater contracts. Agencies are now required to use special categories for deferred commodity contracts that will promote transparency and require legislative approval before execution. Additionally, contract payments are subject to audit by the Bureau of Auditing thus allowing for the elimination of the position and specific statutory requirements. This reduction would not have an impact on revenues or on citizens.

If this position was reduced, it would require the elimination of statutory requirements in sections 287.063, 287.064,

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PGM: FIN ACCT/PUBLIC FUNDS	43200000
ST FINAN INFO/ST AGY ACCTG	43200100
GOV OPERATIONS/SUPPORT	16
GOVERNMENTAL OPERATIONS	<u>1601.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
ELIMINATE POSITION(S) AND REQUIREMENTS FOR REVIEW OF CERTAIN CONTRACTS BY ACCOUNTING AND AUDITING	33V0130

and 489.145, Florida Statutes.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9993 001	1.00-	47,709-		16,297-	64,006-	0.00	64,006-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							64,006-
	-----	-----	-----	-----	-----	-----	-----
	1.00-	47,709-		16,297-	64,006-		64,006-
	=====	=====	=====	=====	=====	=====	=====

REDUCTION OF PERSONNEL IN STATE	
FINANCIAL INFORMATION AND STATE	
AGENCY REPORTING	33V0170
SALARY RATE	000000
SALARY RATE.....	55,705-
	=====

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PGM: FIN ACCT/PUBLIC FUNDS		43200000
ST FINAN INFO/ST AGY ACCTG		43200100
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION OF PERSONNEL IN STATE		
FINANCIAL INFORMATION AND STATE		
AGENCY REPORTING		33V0170
SALARIES AND BENEFITS		010000
	1.00-	
GENERAL REVENUE FUND.....	73,028-	1000
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
GENERAL REVENUE FUND.....	356-	1000
	=====	
TOTAL: REDUCTION OF PERSONNEL IN STATE		33V0170
FINANCIAL INFORMATION AND STATE		
AGENCY REPORTING		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	73,384-	
TOTAL SALARY RATE.....	55,705-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #076

IT COMPONENT? NO

This issue proposes the reduction in one (1) FTE within the Division Director's Office. The responsibilities associated with this position will be realigned and absorbed by the remaining staff in the impacted office. If this reduction is not made, the Division would like to offset this position against new FTEs being requested in its FY 13/14 D3A Issues.

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: FIN ACCT/PUBLIC FUNDS		43200000
ST FINAN INFO/ST AGY ACCTG		43200100
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		1601.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCTION OF PERSONNEL IN STATE		
FINANCIAL INFORMATION AND STATE		
AGENCY REPORTING		33V0170

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9996 001	1.00-	55,705-		17,323-	73,028-	0.00	73,028-
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							73,028-
	1.00-	55,705-		17,323-	73,028-		73,028-

REDUCE POSITIONS FOR EFT PROCESSING TO VENDORS, EMPLOYEES, AND RETIREES							33V0260 000000
SALARY RATE							
SALARY RATE.....	91,371-						
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND.....	4.00-	143,798-					1000
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND.....	1,424-						1000

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		
		43000000
PGM: FIN ACCT/PUBLIC FUNDS		
		43200000
ST FINAN INFO/ST AGY ACCTG		
		43200100
GOV OPERATIONS/SUPPORT		
		16
GOVERNMENTAL OPERATIONS		
		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		
		33V0000
REDUCE POSITIONS FOR EFT PROCESSING		
TO VENDORS, EMPLOYEES, AND RETIREES		
		33V0260
TOTAL: REDUCE POSITIONS FOR EFT PROCESSING		
TO VENDORS, EMPLOYEES, AND RETIREES		
TOTAL POSITIONS.....	4.00-	
TOTAL ISSUE.....	145,222-	
TOTAL SALARY RATE.....	91,371-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #081

The Division has made several process improvements, which will dramatically decrease the number of retiree and vendor EFT forms received and processed by the Bureau of Vendor Relations-EFT Section. Prior to these changes, the EFT Section was responsible for the receipt, processing/validation and storage of paper EFT applications for vendors and retirees. This information is now received via an Internet application and is validated by the Department's contracted disbursement bank. These reductions may reduce the level of support to EFT vendors and retirees.

This issue would eliminate four (4) FTE associated with this function. The EFT function is included in the Bureau of Vendor Relations, which has 30 FTE.

If this reduction is not made, the Division would like to offset these four positions against new FTEs being requested in its FY13/14 D3A Issues.

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PGM: FIN ACCT/PUBLIC FUNDS	43200000
ST FINAN INFO/ST AGY ACCTG	43200100
GOV OPERATIONS/SUPPORT	16
GOVERNMENTAL OPERATIONS	<u>1601.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE POSITIONS FOR EFT PROCESSING TO VENDORS, EMPLOYEES, AND RETIREES	33V0260

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS

A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9994 001	4.00-	91,371-		52,427-	143,798-	0.00	143,798-

TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							143,798-
	4.00-	91,371-		52,427-	143,798-		143,798-
=====							

REDUCTION OF FTE IN BUREAU OF VENDOR RELATIONS-RECONCILIATION AND TRANSMITTAL SECTION							33V0270 000000
SALARY RATE							
SALARY RATE.....	42,088-						=====
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND.....	2.00-	67,840-					1000
							=====
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND.....	712-						1000
							=====

COL A93 SCH VIIIB-2 REDUCTIONS			CODES
POS	AMOUNT		
FINANCIAL SERVICES			43000000
PGM: FIN ACCT/PUBLIC FUNDS			43200000
ST FINAN INFO/ST AGY ACCTG			43200100
GOV OPERATIONS/SUPPORT			16
GOVERNMENTAL OPERATIONS			<u>1601.00.00.00</u>
PROGRAM REDUCTIONS			33V0000
REDUCTION OF FTE IN BUREAU OF VENDOR RELATIONS-RECONCILIATION AND TRANSMITTAL SECTION			33V0270
TOTAL: REDUCTION OF FTE IN BUREAU OF VENDOR RELATIONS-RECONCILIATION AND TRANSMITTAL SECTION			33V0270
TOTAL POSITIONS.....	2.00-		
TOTAL ISSUE.....		68,552-	
TOTAL SALARY RATE.....	42,088-		

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #080

IT COMPONENT? NO

This issue proposes the reduction in two positions with primary responsibilities of daily reconciliation and distribution of state warrants to agency couriers. The Bureau of Vendor Relations intends to implement a process improvement process that, once implemented, would significantly decrease the number of warrants that are produced each night. Any remaining duties in this section can be absorbed within the Bureau. These reductions may reduce the level of support to agency couriers.

If this reduction is not made, the Division would like to offset these two positions against new FTEs being requested in its FY 13/14 D3A Issues.

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PGM: FIN ACCT/PUBLIC FUNDS	43200000
ST FINAN INFO/ST AGY ACCTG	43200100
GOV OPERATIONS/SUPPORT	16
GOVERNMENTAL OPERATIONS	<u>1601.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCTION OF FTE IN BUREAU OF	
VENDOR RELATIONS-RECONCILIATION	
AND TRANSMITTAL SECTION	33V0270

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9995 001	2.00-	42,088-		25,752-	67,840-	0.00	67,840-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							67,840-
	-----	-----	-----	-----	-----	-----	-----
	2.00-	42,088-		25,752-	67,840-		67,840-
	=====	=====	=====	=====	=====		=====

REDUCTION OF POSITIONS IN BUREAU OF VENDOR RELATIONS		33V0280
SALARY RATE		000000
SALARY RATE.....	132,351-	
	=====	
SALARIES AND BENEFITS		010000
GENERAL REVENUE FUND.....	3.00- 179,860-	1000
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
GENERAL REVENUE FUND.....	1,068-	1000
	=====	

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PGM: FIN ACCT/PUBLIC FUNDS		43200000
ST FINAN INFO/ST AGY ACCTG		43200100
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION OF POSITIONS IN BUREAU		
OF VENDOR RELATIONS		33V0280
TOTAL: REDUCTION OF POSITIONS IN BUREAU		33V0280
OF VENDOR RELATIONS		
TOTAL POSITIONS.....	3.00-	
TOTAL ISSUE.....	180,928-	
TOTAL SALARY RATE.....	132,351-	
=====		

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #077

The Bureau of Vendor Relations performs various reporting and accounting functions for the State. The workload associated with these positions would be absorbed by the remaining staff in the impacted sections. The reduction of 3 FTE's in this area would have a minor impact on the Division. The impact may reduce the level of support to vendors, may delay the response time in producing vendor 1099's, as well as validating vendor W-9's. Reducing these FTE will not have a direct impact on revenue collected or on citizens.

The Bureau of Vendor Relations has 30 FTE. Reducing 3 FTE equates to an approximate 10% reduction in staff. If this reduction is not made, the Division would like to offset these three positions against new FTEs being requested in its FY13/14 D3A Issues.

NOTE: This Bureau has already repurposed several positions to perform audit functions in other areas of the Division, thereby reducing a budget request for additional FTE's.

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PGM: FIN ACCT/PUBLIC FUNDS	43200000
ST FINAN INFO/ST AGY ACCTG	43200100
GOV OPERATIONS/SUPPORT	16
GOVERNMENTAL OPERATIONS	<u>1601.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCTION OF POSITIONS IN BUREAU OF VENDOR RELATIONS	33V0280

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS

A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9992 001	3.00-	132,351-		47,509-	179,860-	0.00	179,860-

TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							179,860-
	3.00-	132,351-		47,509-	179,860-		179,860-
=====							

REDUCE ADMINISTRATIVE SUPPORT
 STAFF

SALARY RATE							33V0290
SALARY RATE.....	75,888-						000000
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND.....	3.00-	116,152-					1000
=====							
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND.....	1,068-						1000
=====							

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: FIN ACCT/PUBLIC FUNDS		43200000
ST FINAN INFO/ST AGY ACCTG		43200100
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		1601.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE ADMINISTRATIVE SUPPORT		
STAFF		33V0290
TOTAL: REDUCE ADMINISTRATIVE SUPPORT		33V0290
STAFF		
TOTAL POSITIONS.....	3.00-	
TOTAL ISSUE.....	117,220-	
TOTAL SALARY RATE.....	75,888-	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #078

This issue proposes the deletion of three administrative staff positions in the Bureaus of Auditing, State Payrolls and Financial Reporting. Many of the current administrative duties have already been consolidated into the Director's Office. Any remaining administrative duties will be performed by remaining staff in the Bureaus and the administrative staff in the Division office. The impact may reduce the turnaround times for other administrative duties that usually require extra sensitive handling by the Bureau Chief.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9991 001	3.00-	75,888-		40,264-	116,152-	0.00	116,152-

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PGM: FIN ACCT/PUBLIC FUNDS	43200000
ST FINAN INFO/ST AGY ACCTG	43200100
GOV OPERATIONS/SUPPORT	16
GOVERNMENTAL OPERATIONS	<u>1601.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE ADMINISTRATIVE SUPPORT	
STAFF	33V0290

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS

A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							116,152-
	3.00-	75,888-		40,264-	116,152-		116,152-
	=====	=====	=====	=====	=====		=====

TOTAL: GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
BY FUND TYPE		
GENERAL REVENUE FUND	649,668-	1000
TRUST FUNDS	348,225-	2000

TOTAL POSITIONS.....	20.00-	
TOTAL PROG COMP.....	997,893-	
TOTAL SALARY RATE.....	697,733-	
	=====	

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	

FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
COMPLIANCE & ENFORCEMENT		43300200
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INSPECTION OF		
HIGH-HAZARD OCCUPANCIES PROGRAM -		
STATE FIRE MARSHAL - COMPLIANCE AND		
ENFORCEMENT		33V7100
SALARY RATE		000000
SALARY RATE.....	27,595-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	1.00- 44,980-	2393
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	356-	2393
	=====	
TOTAL: REDUCE POSITION(S) - INSPECTION OF		33V7100
HIGH-HAZARD OCCUPANCIES PROGRAM -		
STATE FIRE MARSHAL - COMPLIANCE AND		
ENFORCEMENT		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	45,336-	
TOTAL SALARY RATE.....	27,595-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #012

Issue Title: Reduce Position(s) - Inspection of High-Hazard Occupancies Program - State Fire Marshal - Compliance and Enforcement

Reference to Long-Range Program Plan: Goal 4 - The department will protect the health, safety and welfare of the public.
 Objective 4J: Increase fire and life safety through aggressive inspections, investigations and education.

LAW CHANGE REQUIRED: Possible legislative change in Chapter 633.085, F.S., associated with the timeframe for reporting.

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
COMPLIANCE & ENFORCEMENT		43300200
PUBLIC PROTECTION		12
LAW ENFORCEMENT		<u>1202.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INSPECTION OF		
HIGH-HAZARD OCCUPANCIES PROGRAM -		
STATE FIRE MARSHAL - COMPLIANCE AND		
ENFORCEMENT		33V7100

The Bureau of Fire Prevention, Inspections Section, is comprised of six regions and nine field offices. There are 31 Fire Protection Specialists and six Fire Protection Specialist Supervisor positions assigned to the Inspections Section statewide. These positions are responsible for inspecting high hazard, recurring inspections and construction of all State owned buildings to ensure compliance and correction pursuant to the Florida Fire Prevention Code. High hazard occupancies are inspected annually and all other buildings require biennial inspections. This issue eliminates one Fire Protection Specialist representing a 3 percent statewide loss of support for this function. This reduction in productivity may necessitate a change of the timeframes outlined in Chapter 633, F.S.

During FY 2011-12, there over 18,000 inspections statewide. There were over 7,800 high hazards inspections; 7,400 recurring inspections; 1,900 construction inspections; and over 1,100 regulatory inspections. This section also conducts statutorily mandated regulatory inspections of fire equipment dealer facilities, mines, magazines, explosive material storage and discharge, and construction material mines. Property losses due to fire in state buildings statistics are tracked by Risk Management; however, there is no overlap with this division in actual inspections of property. In FY 2011-12, there was no loss of life in state owned buildings due to fire.

This reduction eliminates one of five Fire Protection Specialists positions in the north region, representing a 20 percent reduction. This position has been vacant since August, 2012 and is in the process of being advertised. All other Fire Protection Specialist positions in the state are currently filled. During FY 2011-12, there were a total of 3,100 inspections in the north region, averaging 620 inspections for each Fire Protection Specialists. Losing this position will increase the case load to a minimum of 775 for each of the four remaining Fire Protection Specialists in the north region.

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PROGRAM: FIRE MARSHAL	43300000
COMPLIANCE & ENFORCEMENT	43300200
PUBLIC PROTECTION	12
LAW ENFORCEMENT	<u>1202.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE POSITION(S) - INSPECTION OF	
HIGH-HAZARD OCCUPANCIES PROGRAM -	
STATE FIRE MARSHAL - COMPLIANCE AND	
ENFORCEMENT	33V7100

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9869 001	1.00-	27,595-		17,385-	44,980-	0.00	44,980-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							44,980-
	-----	-----	-----	-----	-----	-----	-----
	1.00-	27,595-		17,385-	44,980-		44,980-
	=====	=====	=====	=====	=====		=====

REDUCE POSITION(S) - FIELD OFFICE							
ADMINISTRATIVE SECRETARIES - STATE							
FIRE MARSHAL - COMPLIANCE AND							
ENFORCEMENT							33V7110
SALARY RATE							000000
SALARY RATE.....	32,896-						
	=====						
SALARIES AND BENEFITS							010000
INSURANCE REG TF.....	2.00-	57,469-					2393
	=====	=====					

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
COMPLIANCE & ENFORCEMENT		43300200
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - FIELD OFFICE		
ADMINISTRATIVE SECRETARIES - STATE		
FIRE MARSHAL - COMPLIANCE AND		
ENFORCEMENT		33V7110
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	712-	2393
TOTAL: REDUCE POSITION(S) - FIELD OFFICE	=====	33V7110
ADMINISTRATIVE SECRETARIES - STATE		
FIRE MARSHAL - COMPLIANCE AND		
ENFORCEMENT		
TOTAL POSITIONS.....	2.00-	
TOTAL ISSUE.....	58,181-	
TOTAL SALARY RATE.....	32,896-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #011

Issue Title: Reduce Position(s) - Field Office Administrative Secretaries - State Fire Marshal - Compliance and Enforcement

Reference to Long-Range Program Plan: Goal 4 - The department will protect the health, safety and welfare of the public.
 Objective 4J: Increase fire and life safety through aggressive inspections, investigations and education.

LAW CHANGE REQUIRED: Possible legislative change in s. 633.085 (3)(b), F.S., associated with the timeframe for reporting.

Within the Bureau of Fire Prevention's Inspections Section, there are eight field offices distributed among six regions. There are a total of 44 staff members in the Inspections Section comprised of the supervisor, administrative secretaries, fire protection specialists and their supervisors. There is one Administrative Secretary assigned to each of the six regions. This issue will eliminate two filled Administrative Secretary positions located in Ft. Walton Beach and West Palm Beach, representing a statewide reduction of 33 percent in administrative support for the Inspections Section. In a separate reduction issue, there are two additional Administrative Secretary positions to be eliminated in Jacksonville and Orlando (which also serves the Ocala Field Office). If both reduction issues are taken, 66 percent of the

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
COMPLIANCE & ENFORCEMENT		43300200
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - FIELD OFFICE		
ADMINISTRATIVE SECRETARIES - STATE		
FIRE MARSHAL - COMPLIANCE AND		
ENFORCEMENT		33V7110

administrative support for this section will be reduced statewide.

The Fort Walton Beach position supports three Fire Protection Specialists and one Fire Protection Specialist Supervisor, who conduct approximately 1,205 inspections annually. The West Palm Beach position supports six Fire Protection Specialists and one Fire Protection Specialist Supervisor, who conduct approximately 3,100 inspections annually. Each Administrative Secretary averages approximately 45 calls a week and ensures that the office is accessible and staffed at all times during normal business hours.

These positions maintain files of buildings inspected and provide assistance with the Regulatory Licensing Division within the each Region. They ensure all the necessary information on blasting complaints that are received at the regional office are directed to the Regulatory Inspector with sufficient information gathered to assist that inspector with their investigation/follow up. In addition to assisting the Fire Protection Specialists and answering phones, the Administrative Secretaries assist citizens and state agencies as needed; maintain administrative files on policy and procedure, and supervisor meetings.

The removal of these Administrative Secretary positions will require the regional Fire Protection Specialist's and their supervisors to assume the workload, thereby affecting their ability to perform fire safety inspections within the statutorily mandated timeframes. The State Fire Marshal is required to submit a report within seven days following an inspection to the head of the department of state government responsible for the building. A statutory change to the timeframes currently required for the Fire Protections Specialists to submit reports may necessary, as their time will be delayed due to added administrative duties.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
P0101 001	2.00-	32,896-		24,573-	57,469-	0.00	57,469-

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES

FINANCIAL SERVICES 43000000
 PROGRAM: FIRE MARSHAL 43300000
 COMPLIANCE & ENFORCEMENT 43300200
 PUBLIC PROTECTION 12
 LAW ENFORCEMENT 1202.00.00.00
 PROGRAM REDUCTIONS 33V0000
 REDUCE POSITION(S) - FIELD OFFICE
 ADMINISTRATIVE SECRETARIES - STATE
 FIRE MARSHAL - COMPLIANCE AND
 ENFORCEMENT 33V7110

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
TOTALS FOR ISSUE BY FUND						
2393 INSURANCE REG TF						57,469-
2.00-	32,896-		24,573-	57,469-		57,469-

REDUCE POSITION(S) - FIELD OFFICE
 ADMINISTRATIVE PERSONNEL - STATE
 FIRE MARSHAL - COMPLIANCE AND
 ENFORCEMENT 33V7120
 SALARY RATE 000000
 SALARY RATE..... 56,572-
 SALARIES AND BENEFITS 010000
 2.00-
 INSURANCE REG TF..... 76,846- 2393
 SPECIAL CATEGORIES 100000
 TR/DMS/HR SVCS/STW CONTRCT 107040
 INSURANCE REG TF..... 712- 2393

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
COMPLIANCE & ENFORCEMENT		43300200
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - FIELD OFFICE		
ADMINISTRATIVE PERSONNEL - STATE		
FIRE MARSHAL - COMPLIANCE AND		
ENFORCEMENT		33V7120
TOTAL: REDUCE POSITION(S) - FIELD OFFICE		33V7120
ADMINISTRATIVE PERSONNEL - STATE		
FIRE MARSHAL - COMPLIANCE AND		
ENFORCEMENT		
TOTAL POSITIONS.....	2.00-	
TOTAL ISSUE.....	77,558-	
TOTAL SALARY RATE.....	56,572-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #009

IT COMPONENT? NO

Issue Title: Reduce Position(s) - Field Office Administrative Personnel - State Fire Marshal - Compliance and Enforcement

Reference to Long-Range Program Plan: Goal 4 - The department will protect the health, safety and welfare of the public.
 Objective 4J: Increase fire and life safety through aggressive inspections, investigations and education.

LAW CHANGE REQUIRED: Possible legislative change in s. 633.085(1)(a), F.S., associated with the timeframe for inspections.

Within the Bureau of Fire Prevention's Inspections Section, there are eight field offices distributed among six regions. There are a total of 44 staff members in the Inspections Section comprised of the supervisor, administrative secretaries, fire protection specialists and their supervisors. There is one Administrative Secretary assigned to each of the six regions. This issue will eliminate two filled Administrative Secretary positions located in Jacksonville and Orlando (which also serves the Ocala Field Office), representing a statewide reduction of 33 percent in administrative support for the Inspections Section. In a separate reduction issue, there are two additional Administrative Secretary positions to be eliminated in Ft. Walton Beach and West Palm Beach. If both reduction issues are taken, 66 percent of the administrative support for this section will be reduced statewide.

The Jacksonville position supports five Fire Protection Specialists and one Fire Protection Specialist Supervisor who conduct 3,107 inspections annually. The Orlando position supports six Fire Protection Specialists and one Fire

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
COMPLIANCE & ENFORCEMENT		43300200
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - FIELD OFFICE		
ADMINISTRATIVE PERSONNEL - STATE		
FIRE MARSHAL - COMPLIANCE AND		
ENFORCEMENT		33V7120

Protection Specialist Supervisor who conduct 4,679 inspections annually. Each Administrative Secretary averages approximately 35 calls a week and ensures that the office is accessible and staffed at all times during normal business hours.

These positions maintain files of buildings inspected and provide assistance with the Regulatory Licensing Division within the each Region. They ensure all the necessary information on blasting complaints that are received at the regional office are directed to the Regulatory Inspector with sufficient information gathered to assist that inspector with their investigation/follow up. In addition to assisting the Fire Protection Specialists and answering phones, the Administrative Secretaries assist citizens and state agencies as needed; maintain administrative files on policy and procedure, and supervisor meetings.

The removal of these Administrative Secretary positions will require the regional Fire Protection Specialist's and their supervisors to assume the workload, thereby affecting their ability to perform fire safety inspections within the statutorily mandated timeframes. The removal of these Administrative Secretary positions may require a statutory change to the timeframes currently required for the Fire Protections Specialists to submit reports.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9865 001	2.00-	56,572-		20,274-	76,846-	0.00	76,846-
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							76,846-
	2.00-	56,572-		20,274-	76,846-		76,846-

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
COMPLIANCE & ENFORCEMENT		43300200
PUBLIC PROTECTION		12
LAW ENFORCEMENT		<u>1202.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - PLANS REVIEW		
SECTION - STATE FIRE MARSHAL -		
COMPLIANCE AND ENFORCEMENT		33V7130
SALARY RATE		000000
SALARY RATE.....	38,003-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	1.00- 53,000-	2393
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	356-	2393
	=====	
TOTAL: REDUCE POSITION(S) - PLANS REVIEW		33V7130
SECTION - STATE FIRE MARSHAL -		
COMPLIANCE AND ENFORCEMENT		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	53,356-	
TOTAL SALARY RATE.....	38,003-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #008

IT COMPONENT? NO

Issue Title: Reduce Position(s) - Plans Review Section - State Fire Marshal - Compliance and Enforcement

Reference to Long-Range Program Plan: Goal 3 - The Bureau is responsible for initial investigation of the origin and cause of fires and explosions, criminal investigative duties associated with fires and/or explosions, and the reports relative to explosions or explosive devices and other law enforcement activities, as required by law (s. 633.03, F.S., and s. 552.113, F.S.).

LAW CHANGE REQUIRED: Possible legislative change in s. 633.085 (3)(b), F.S., associated with the timeframe for plans review.

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
COMPLIANCE & ENFORCEMENT		43300200
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - PLANS REVIEW		
SECTION - STATE FIRE MARSHAL -		
COMPLIANCE AND ENFORCEMENT		33V7130

This issue will eliminate one Engineer II position in the Plans Review Section. This section reviews construction plans and documents for new constructions and renovations in all state owned and state leased buildings to ensure compliance with the Florida Fire Code within 30 calendar days of receipt of the plans.

There are currently four filled positions conducting Plans Reviews and one position that has been vacant since April, 2012. In FY 2011-12, the Plans Review Section reviewed the construction plans for 564 projects. There was an average of 692 plans reviewed over the last four years, equating to an average of 138 plans per engineer. This position reduction represents a 20 percent decrease in the number of the staff conducting plans reviews, which would increase the average per engineer to 173 each year. Eliminating the vacant position may require a statutory change to the timeframes for conducting plans reviews if the remaining four positions are unable to meet the statutory timeframes.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	38,003-		14,997-	53,000-	0.00	53,000-
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							53,000-
	1.00-	38,003-		14,997-	53,000-		53,000-

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	

FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
COMPLIANCE & ENFORCEMENT		43300200
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - REGULATORY		
LICENSING SECTION ADMINISTRATIVE		
PERSONNEL - STATE FIRE MARSHAL -		
COMPLIANCE AND ENFORCEMENT		33V7150
SALARY RATE		000000
SALARY RATE.....	21,068-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	1.00- 37,616-	2393
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	356-	2393
	=====	
TOTAL: REDUCE POSITION(S) - REGULATORY		33V7150
LICENSING SECTION ADMINISTRATIVE		
PERSONNEL - STATE FIRE MARSHAL -		
COMPLIANCE AND ENFORCEMENT		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	37,972-	
TOTAL SALARY RATE.....	21,068-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #010

Issue Title: Reduce Position(s) - Regulatory Licensing Section Administrative Personnel - State Fire Marshal - Compliance and Enforcement

Reference to Long-Range Program Plan: Goal 4 - The department will protect the health, safety and welfare of the public.
 Objective 4J: Increase fire and life safety through aggressive inspections, investigations and education.

LAW CHANGE REQUIRED: No legislative change.

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
COMPLIANCE & ENFORCEMENT		43300200
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - REGULATORY		
LICENSING SECTION ADMINISTRATIVE		
PERSONNEL - STATE FIRE MARSHAL -		
COMPLIANCE AND ENFORCEMENT		33V7150

This issue eliminates the Senior Clerk position in the Regulatory Licensing Section of the Bureau of Compliance and Enforcement. This position became vacant in September, 2012 and is anticipated to be filled prior to October, 2012. There are currently six positions in this section that are responsible for processing applications for certification, licensure, permitting, or registration for one of five regulated industries. The Regulatory Licensing Section also handles oversight of renewals and answers questions regarding statutory requirements for licensure. Not all positions are responsible for the same industry or part of the licensure process, but all handle at least one type of licensing individually. Section 120.60, F.S., requires that deficient applications for licensure or registration be processed and notified of deficiencies within 30 days after receipt. Completed applications must be processed within 90 days after receipt.

In addition to processing applications, the Senior Clerk position is responsible for processing approximately 4,000 sparkler registration applications annually. In Fiscal Year 2011-12, the Regulatory Licensing Section processed over 7,000 requests for new licenses, and completed 480 regulatory inspections within the statutory time frames. To date, the section has not exceeded the statutory mandated time frame as they have always been able to assign other individuals to assist with increases or backlogs occurring during renewal time periods. Reduction of this position may affect the section's ability to process applications within their statutorily mandated timeframe.

Eliminating this position represents a 17 percent reduction to the section. The annual average number of requests for new licenses per employee to process will increase from 1,167 to 1,400. The annual average number of regulatory inspections completed per employee will increase from 80 to 96.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	21,068-		16,548-	37,616-	0.00	37,616-

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES
 43000000
 43300000
 43300200
 12
 1202.00.00.00
 33V0000

FINANCIAL SERVICES
 PROGRAM: FIRE MARSHAL
 COMPLIANCE & ENFORCEMENT
 PUBLIC PROTECTION
 LAW ENFORCEMENT

PROGRAM REDUCTIONS
 REDUCE POSITION(S) - REGULATORY
 LICENSING SECTION ADMINISTRATIVE
 PERSONNEL - STATE FIRE MARSHAL -
 COMPLIANCE AND ENFORCEMENT

33V7150

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
TOTALS FOR ISSUE BY FUND						
						37,616-
1.00-	21,068-		16,548-	37,616-		37,616-
=====	=====	=====	=====	=====		=====

 TOTAL: LAW ENFORCEMENT BY FUND TYPE 7.00- 272,403- 1202.00.00.00
 TRUST FUNDS..... 7.00- 272,403- 2000
 SALARY RATE..... 176,134-
 =====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
FIRE & ARSON INVESTIGATION		43300300
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - ADMINISTRATIVE		
SUPPORT FOR PUBLIC RECORDS REQUESTS		
- STATE FIRE MARSHAL - FIRE AND		
ARSON INVESTIGATIONS		33V7160
SALARY RATE		000000
SALARY RATE.....	29,640-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	1.00- 41,292-	2393
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	356-	2393
	=====	
TOTAL: REDUCE POSITION(S) - ADMINISTRATIVE		33V7160
SUPPORT FOR PUBLIC RECORDS REQUESTS		
- STATE FIRE MARSHAL - FIRE AND		
ARSON INVESTIGATIONS		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	41,648-	
TOTAL SALARY RATE.....	29,640-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #014

Issue Title: Reduce Position(s) - Administrative Support for Public Records Requests - State Fire Marshal - Fire and Arson Investigations

Reference to Long-Range Program Plan: Goal 3 - The Bureau is responsible for initial investigation of the origin and cause of fires and explosions, criminal investigative duties associated with fires and/or explosions, and the reports relative to explosions or explosive devices and other law enforcement activities, as required by law (s. 633.03, F.S., and s. 552.113, F.S.).

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
FIRE & ARSON INVESTIGATION		43300300
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - ADMINISTRATIVE		
SUPPORT FOR PUBLIC RECORDS REQUESTS		
- STATE FIRE MARSHAL - FIRE AND		
ARSON INVESTIGATIONS		33V7160

LAW CHANGE REQUIRED: No legislative change.

This position is responsible for responding to public records requests on behalf of the division. Most State Fire Marshal public record requests are considered complex and include the collection and reproduction of documents, fire scene photographs, notes, emails and any other form that is considered a public record.

If the Records Technician position is eliminated, this will require the reassignment of the public records function to other position(s) as an added responsibility, which may impact their ability to respond to public records requests in a timely manner, as required by department policy. There were 831 public records requests during FY 2011-12.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	29,640-		11,652-	41,292-	0.00	41,292-
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							41,292-
	1.00-	29,640-		11,652-	41,292-		41,292-

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
FIRE & ARSON INVESTIGATION		43300300
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - LAW		
ENFORCEMENT INVESTIGATORS(S) FIELD		
PERSONNEL - STATE FIRE MARSHAL -		
FIRE AND ARSON INVESTIGATIONS		33V7170
SALARY RATE		000000
SALARY RATE.....	155,819-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	4.00- 231,440-	2393
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	1,424-	2393
	=====	
TOTAL: REDUCE POSITION(S) - LAW		33V7170
ENFORCEMENT INVESTIGATORS(S) FIELD		
PERSONNEL - STATE FIRE MARSHAL -		
FIRE AND ARSON INVESTIGATIONS		
TOTAL POSITIONS.....	4.00-	
TOTAL ISSUE.....	232,864-	
TOTAL SALARY RATE.....	155,819-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #049

Issue Title: Reduce Position(s) - Law Enforcement Investigator(s) Field Personnel - State Fire Marshal - Fire and Arson Investigations

Reference to Long-Range Program Plan: Goal 3 - The Bureau is responsible for initial investigation of the origin and cause of fires and explosions, criminal investigative duties associated with fires and/or explosions, and the reports relative to explosions or explosive devices and other law enforcement activities, as required by law (s. 633.03, F.S., and s. 552.113, F.S.).

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
FIRE & ARSON INVESTIGATION		43300300
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - LAW		
ENFORCEMENT INVESTIGATORS(S) FIELD		
PERSONNEL - STATE FIRE MARSHAL -		
FIRE AND ARSON INVESTIGATIONS		33V7170

LAW CHANGE REQUIRED: No legislative change.

This issue will reduce the Bureau of Fire and Arson Investigations by four sworn detective positions that are currently filled. Detectives conduct fire and arson investigations and respond to Explosive Ordinance Device incidents statewide. Detectives also respond as part of the State of Florida's Emergency Response Team to natural and manmade disasters statewide pursuant to Chapter 252, F.S.

This reduction may delay the completion of casework and criminal investigations. It could also delay response times to requests for new investigations. The four positions identified for elimination are located in Jackson (Accelerant Detection Canine handler), Lake, Orange, and Polk counties.

The bureau receives approximately 3,975 calls for service annually. The average caseload when all 75 detective positions are filled is approximately 53 cases per detective. Elimination of these positions will require that the caseload from these positions be spread among the remaining 71 personnel in the regional offices, increasing their average case load to 56 cases per detective. Over the last two years, the Bureau of Fire and Arson Investigations has been reduced by two upper level law enforcement positions due to budget reductions.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9859 001	4.00-	155,819-		75,621-	231,440-	0.00	231,440-

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES

FINANCIAL SERVICES 43000000
 PROGRAM: FIRE MARSHAL 43300000
 FIRE & ARSON INVESTIGATION 43300300
 PUBLIC PROTECTION 12
 LAW ENFORCEMENT 1202.00.00.00

 PROGRAM REDUCTIONS 33V0000
 REDUCE POSITION(S) - LAW
 ENFORCEMENT INVESTIGATORS(S) FIELD
 PERSONNEL - STATE FIRE MARSHAL -
 FIRE AND ARSON INVESTIGATIONS 33V7170

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS

A93 - SCH VIIIB-2 REDUCTIONS						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
TOTALS FOR ISSUE BY FUND						
						231,440-
2393	INSURANCE REG TF					----- 231,440- =====
4.00-	155,819-		75,621-	231,440-		----- 231,440- =====
=====	=====	=====	=====	=====		=====

REDUCE POSITION(S) - ADMINISTRATIVE
 SECRETARY(S) FIELD OFFICES - STATE
 FIRE MARSHAL - FIRE AND ARSON
 INVESTIGATIONS 33V7210
 SALARY RATE 000000
 SALARY RATE..... 62,581-
 =====
 SALARIES AND BENEFITS 010000
 3.00-
 INSURANCE REG TF..... 94,160-
 =====
 SPECIAL CATEGORIES 100000
 TR/DMS/HR SVCS/STW CONTRCT 107040
 INSURANCE REG TF..... 1,068-
 =====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
FIRE & ARSON INVESTIGATION		43300300
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - ADMINISTRATIVE		
SECRETARY(S) FIELD OFFICES - STATE		
FIRE MARSHAL - FIRE AND ARSON		
INVESTIGATIONS		33V7210
TOTAL: REDUCE POSITION(S) - ADMINISTRATIVE		33V7210
SECRETARY(S) FIELD OFFICES - STATE		
FIRE MARSHAL - FIRE AND ARSON		
INVESTIGATIONS		
TOTAL POSITIONS.....	3.00-	
TOTAL ISSUE.....	95,228-	
TOTAL SALARY RATE.....	62,581-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #015

IT COMPONENT? NO

Issue Title: Reduce Position(s) - Administrative Secretary(s) Field Offices - State Fire Marshal - Fire and Arson Investigations

Reference to Long-Range Program Plan: Goal 3 - The Bureau is responsible for initial investigation of the origin and cause of fires and explosions, criminal investigative duties associated with fires and/or explosions, and the reports relative to explosions or explosive devices and other law enforcement activities, as required by law (s. 633.03, F.S., and s. 552.113, F.S.).

LAW CHANGE REQUIRED: No legislative change.

The Bureau of Fire and Arson Investigations is divided into six regions within two districts. District #1 is comprised of three regions located in the northern part of the state; and District #2 is comprised of three regions located in the southern part of the state. There are 12 field offices distributed among the six regions; however, there are nine Administrative Secretary's covering 12 field offices. The Administrative Secretary positions assigned to these field offices provide clerical support for law enforcement personnel.

This issue eliminates three Administrative Secretaries located in the Tallahassee, Daytona Beach, and Lake Wales field offices, two of which are currently filled. One position has been vacant since August, 2012. Eliminating three positions will result in a 33 percent reduction of administrative support for sworn law enforcement personnel statewide.

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
FIRE & ARSON INVESTIGATION		43300300
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - ADMINISTRATIVE		
SECRETARY(S) FIELD OFFICES - STATE		
FIRE MARSHAL - FIRE AND ARSON		
INVESTIGATIONS		33V7210

These positions serve as a point of contact for inquiries from the public in the area served by the respective field offices as well as administrative duties such as case file construction, filing, answering phone inquiries, and mail intake and distribution. While the duties of these positions are not tracked in a quantitative manner, the loss of these positions will result in slower response times to correspondence and a reduction in customer service. In addition, the workload could double for those field offices that have Administrative Secretary's who could be required to assist the field offices who no longer have administrative support. The reduction will increase the need for sworn personnel to complete office functions which may delay timely completion of their ongoing investigations.

The number of case files built and maintained by administrative staff during FY 2011-12 included 262 in the Tallahassee Field Office; 292 in the Daytona Beach Field Office; and 329 in the Lake Wales Field Office. Day fire requests are typically received at the field office and public requests for assistance and information are also handled by administrative staff personnel. Together, these three Field Offices represented a combined 24 percent of all requests received by the bureau.

On average, there are 75 requests for public records each month, resulting in more than 900 per year for the bureau. The Public Records Unit only has access to "fire reports" and not an entire case file housed in the field offices. When field offices receive a request for an entire case file, the administrative staff are required to review/redact, copy and send information to headquarters. Additionally, daily reports of requests for service and arrest information are required to be completed and submitted to headquarters, as well as monthly vehicle logs and purchasing card reports.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	3.00-	62,581-		31,579-	94,160-	0.00	94,160-

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES 43000000
 PROGRAM: FIRE MARSHAL 43300000
 FIRE & ARSON INVESTIGATION 43300300
 PUBLIC PROTECTION 12
 LAW ENFORCEMENT 1202.00.00.00

 PROGRAM REDUCTIONS 33V0000

REDUCE POSITION(S) - ADMINISTRATIVE
 SECRETARY(S) FIELD OFFICES - STATE
 FIRE MARSHAL - FIRE AND ARSON
 INVESTIGATIONS 33V7210

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
TOTALS FOR ISSUE BY FUND						
						94,160-
2393	INSURANCE REG TF					94,160-
3.00-	62,581-		31,579-	94,160-		94,160-
=====	=====	=====	=====	=====		=====

REDUCE POSITION(S) - CRIME
 INTELLIGENCE ANALYSTS FIELD
 PERSONNEL - STATE FIRE MARSHAL -
 FIRE AND ARSON INVESTIGATIONS 33V7220
 SALARY RATE 000000
 SALARY RATE..... 132,525-
 =====

SALARIES AND BENEFITS 010000
 4.00-
 INSURANCE REG TF..... 175,560-
 =====

SPECIAL CATEGORIES 100000
 TR/DMS/HR SVCS/STW CONTRCT 107040
 INSURANCE REG TF..... 1,424-
 =====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
FIRE & ARSON INVESTIGATION		43300300
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - CRIME		
INTELLIGENCE ANALYSTS FIELD		
PERSONNEL - STATE FIRE MARSHAL -		
FIRE AND ARSON INVESTIGATIONS		33V7220
TOTAL: REDUCE POSITION(S) - CRIME		33V7220
INTELLIGENCE ANALYSTS FIELD		
PERSONNEL - STATE FIRE MARSHAL -		
FIRE AND ARSON INVESTIGATIONS		
TOTAL POSITIONS.....	4.00-	
TOTAL ISSUE.....	176,984-	
TOTAL SALARY RATE.....	132,525-	
=====		

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #016

IT COMPONENT? NO

Issue Title: Reduce Position(s) - Crime Intelligence Analysts Field Personnel - State Fire Marshal - Fire and Arson Investigations

Reference to Long-Range Program Plan: Goal 3 - The Bureau is responsible for initial investigation of the origin and cause of fires and explosions, criminal investigative duties associated with fires and/or explosions, and the reports relative to explosions or explosive devices and other law enforcement activities, as required by law (s. 633.03, F.S., and s. 552.113, F.S.).

LAW CHANGE REQUIRED: No legislative change.

The Bureau of Fire and Arson Investigations (BFAI), Special Operations Unit, has seven Crime Intelligence Analysts (CIA) assigned to Headquarters and Field Offices and one CIA Supervisor. This issue reduces four filled CIA positions that directly support law enforcement operations through review and analysis of criminal investigative information, data entry into the Bomb and Arson Tracking System (BATS), attendance to regional intelligence meetings and preparation of regional statistical reports. CIA's also assist with obtaining detailed information for BFAI employment background investigations.

This issue represents a 50 percent reduction that will significantly reduce the analytical expertise for BFAI law enforcement personnel. All of these positions are presently filled. If these positions are eliminated, duties such as record and court research, trend analysis, and formulation of time lines for all but high priority/profile investigations

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
FIRE & ARSON INVESTIGATION		43300300
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - CRIME		
INTELLIGENCE ANALYSTS FIELD		
PERSONNEL - STATE FIRE MARSHAL -		
FIRE AND ARSON INVESTIGATIONS		33V7220

will be conducted by field detectives rather than the analysts.

The Headquarters CIA is also the Terminal Access Coordinator (TAC) for the bureau. This position is responsible for ensuring agency and individual law enforcement officer compliance with Criminal Justice Information System (CJIS) and FDLE policies and procedures statewide.

In FY 2011-12, the CIA Performance Measures were broken out as follows:

Performance Measures	Total	Hours
Cases Worked	1,525	3,820
Reports Entered into ACISS	541	2,460
Special Projects Completed	12	292
Task Force Assigned	15	4,328
Intelligence Meetings Attended	93	465
Intelligence Bulletins Produced	18	103
Intelligence Classes Taught	12	100
Training Classes Attended	27	236
Regional Statistical Reports	78	1,891
Community Outreach Projects	6	32
Assessment Papers Completed	21	1,084

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9846 001	4.00-	132,525-		43,035-	175,560-	0.00	175,560-

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PROGRAM: FIRE MARSHAL	43300000
FIRE & ARSON INVESTIGATION	43300300
PUBLIC PROTECTION	12
LAW ENFORCEMENT	<u>1202.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE POSITION(S) - CRIME	
INTELLIGENCE ANALYSTS FIELD	
PERSONNEL - STATE FIRE MARSHAL -	
FIRE AND ARSON INVESTIGATIONS	33V7220

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							175,560-
	-----	-----	-----	-----	-----	-----	-----
	4.00-	132,525-		43,035-	175,560-		175,560-
	=====	=====	=====	=====	=====		=====

REDUCE POSITION(S) - LAW							
ENFORCEMENT LIEUTENANT(S) TRAINING							
UNIT - STATE FIRE MARSHAL - FIRE							
AND ARSON INVESTIGATIONS							33V7230
SALARY RATE							000000
SALARY RATE.....	39,134-						
	=====						
SALARIES AND BENEFITS							010000
INSURANCE REG TF.....	1.00-	58,102-					2393
	=====						
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
INSURANCE REG TF.....		356-					2393
	=====						

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
FIRE & ARSON INVESTIGATION		43300300
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - LAW ENFORCEMENT LIEUTENANT(S) TRAINING UNIT - STATE FIRE MARSHAL - FIRE AND ARSON INVESTIGATIONS		33V7230
TOTAL: REDUCE POSITION(S) - LAW ENFORCEMENT LIEUTENANT(S) TRAINING UNIT - STATE FIRE MARSHAL - FIRE AND ARSON INVESTIGATIONS		33V7230
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	58,458-	
TOTAL SALARY RATE.....	39,134-	
=====		

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #048

IT COMPONENT? NO

Issue Title: Reduce Position(s) - Law Enforcement Lieutenant(s) Training Unit - State Fire Marshal - Fire and Arson Investigations

Reference to Long-Range Program Plan: Goal 3 - The Bureau is responsible for initial investigation of the origin and cause of fires and explosions, criminal investigative duties associated with fires and/or explosions, and the reports relative to explosions or explosive devices and other law enforcement activities, as required by law (s. 633.03, F.S., and s. 552.113, F.S.).

LAW CHANGE REQUIRED: No legislative change.

The Bureau of Fire and Arson Investigations (BFAI) is divided into six regions within two districts. District #1 is comprised of three regions located in the northern part of the state with 45 sworn law enforcement officers. District #2 is comprised of three regions located in the southern part of the state with 65 sworn law enforcement officers. There are 12 field offices distributed among the six regions. Within the BFAI, the Special Operations Unit oversees the Training Academy. There are two Law Enforcement Lieutenants who are responsible for law enforcement training coordination for the BFAI.

Training for law enforcement personnel is required annually for timely certifications and renewals. There are four high liability areas for which continuing education is required; Firearms, Driving, First Responder and Defensive Tactics.

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
FIRE & ARSON INVESTIGATION		43300300
PUBLIC PROTECTION		12
LAW ENFORCEMENT		<u>1202.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - LAW		
ENFORCEMENT LIEUTENANT(S) TRAINING		
UNIT - STATE FIRE MARSHAL - FIRE		
AND ARSON INVESTIGATIONS		33V7230

FIREARMS - Per PBA contract and FDLE sworn members are required to qualify with their firearms once annually and per PBA contract be given a second opportunity to practice proficiency a second time in a year. (2 x 8 hour sessions) Rifle training was also conducted once last year (1 x 8 hour day)

DRIVING - Required by policy to be completed once annually (1 x 8 hour course)

FIRST RESPONDER - CPR certification is required every three years, BloodBorne Pathogens every other year. (1 x 8 hour course)

DEFENSIVE TACTICS - Required by policy to be completed once annually (1 x 8 hour course)

Additionally, sworn members are required by the Florida Department of Law Enforcement to complete 40 hours of training every four years, which must include Domestic Violence, Discriminatory Profiling and Professional Traffic Stops, Elder Abuse Investigations, Juvenile Sexual Offender Investigations, Physiological Response Dynamics.

The following specialty courses were also provided last year:

- Flying While Armed - completed by all sworn in 2011
- Defensive Tactics Instructor - provided in 2012 to 6 participants
- Post Blast Investigation - Two courses in District #2

Responsibilities of the training unit also include: statewide training for the American Safety and Health Institute, Consular Training, Field Training Officer Program, Commander of the Honor Guard; maintenance of all training files (there is no administrative support); and coordination of the BFAI Investigator II courses at the Fire Colleges. Both districts are required to conduct a minimum of 42 mandated courses annually. Personnel are required to participate in a minimum of six required courses per year. District #2 had approximately 390 student contacts last year and District #1 had approximately 270 student contacts.

This issue eliminates the Law Enforcement Lieutenant assigned to District #2, which is a 50 percent reduction in personnel responsible for law enforcement training requirements. This reduction will shift all training responsibilities to District #1, more than doubling the workload, as well as requiring more travel expense for sworn law enforcement officers statewide. In the last two years, two upper level law enforcement positions have been eliminated from the Bureau of Fire and Arson Investigations.

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES

FINANCIAL SERVICES 43000000
 PROGRAM: FIRE MARSHAL 43300000
 FIRE & ARSON INVESTIGATION 43300300
 PUBLIC PROTECTION 12
 LAW ENFORCEMENT 1202.00.00.00

 PROGRAM REDUCTIONS 33V0000
 REDUCE POSITION(S) - LAW
 ENFORCEMENT LIEUTENANT(S) TRAINING
 UNIT - STATE FIRE MARSHAL - FIRE
 AND ARSON INVESTIGATIONS 33V7230

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	39,134-		18,968-	58,102-	0.00	58,102-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							58,102-
	-----	-----	-----	-----	-----	-----	-----
	1.00-	39,134-		18,968-	58,102-		58,102-
	=====	=====	=====	=====	=====		=====

REDUCE POSITION(S) - ADMINISTRATIVE
 SUPPORT FOR SPECIAL OPERATIONS UNIT
 - STATE FIRE MARSHAL - FIRE AND
 ARSON INVESTIGATIONS 33V7330
 SALARY RATE 000000
 SALARY RATE..... 28,637-
 =====
 SALARIES AND BENEFITS 010000
 1.00-
 INSURANCE REG TF..... 42,487-
 =====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
FIRE & ARSON INVESTIGATION		43300300
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - ADMINISTRATIVE		
SUPPORT FOR SPECIAL OPERATIONS UNIT		
- STATE FIRE MARSHAL - FIRE AND		
ARSON INVESTIGATIONS		33V7330
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	356-	2393
TOTAL: REDUCE POSITION(S) - ADMINISTRATIVE		33V7330
SUPPORT FOR SPECIAL OPERATIONS UNIT		
- STATE FIRE MARSHAL - FIRE AND		
ARSON INVESTIGATIONS		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	42,843-	
TOTAL SALARY RATE.....	28,637-	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #013

Issue Title: Reduce Position(s) - Administrative Support for Special Operations Unit - State Fire Marshal - Fire and Arson Investigations

Reference to Long-Range Program Plan: Goal 3 - The Bureau is responsible for initial investigation of the origin and cause of fires and explosions, criminal investigative duties associated with fires and/or explosions, and the reports relative to explosions or explosive devices and other law enforcement activities, as required by law (s. 633.03, F.S., and s. 552.113, F.S.).

LAW CHANGE REQUIRED: No legislative change.

This issue will eliminate and Administrative Assistant II that has been vacant since January, 2012. The duties of this position provide clerical support and grant processing for the Bureau of Fire and Arson Investigations, Special Operations Unit, located at Headquarters. This reduction will result in the continuation of administrative duties being absorbed by the seven staff members who currently comprise the Special Operations Section.

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES
 43000000
 43300000
 43300300
 12
 1202.00.00.00
 33V0000

FINANCIAL SERVICES
 PROGRAM: FIRE MARSHAL
 FIRE & ARSON INVESTIGATION
 PUBLIC PROTECTION
 LAW ENFORCEMENT

PROGRAM REDUCTIONS
 REDUCE POSITION(S) - ADMINISTRATIVE
 SUPPORT FOR SPECIAL OPERATIONS UNIT
 - STATE FIRE MARSHAL - FIRE AND
 ARSON INVESTIGATIONS

33V7330

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	28,637-		13,850-	42,487-	0.00	42,487-
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							42,487-
	1.00-	28,637-		13,850-	42,487-		42,487-
	=====	=====	=====	=====	=====		=====

 TOTAL: LAW ENFORCEMENT BY FUND TYPE 1202.00.00.00
 TRUST FUNDS..... 14.00- 648,025- 2000
 SALARY RATE..... 448,336-
 =====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	

FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
PROF TRAINING & STANDARDS		43300400
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INSTRUCTIONAL		
STAFF - STATE FIRE MARSHAL -		
PROFESSIONAL TRAINING AND STANDARDS		33V7440
SALARY RATE		000000
SALARY RATE.....	34,807-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	1.00- 49,449-	2393
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	356-	2393
	=====	
TOTAL: REDUCE POSITION(S) - INSTRUCTIONAL		33V7440
STAFF - STATE FIRE MARSHAL -		
PROFESSIONAL TRAINING AND STANDARDS		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	49,805-	
TOTAL SALARY RATE.....	34,807-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #018

Issue Title: Reduce Position(s) - Instructional Staff - State Fire Marshal - Professional Training and Standards

Reference to Long-Range Program Plan: Goal 5 - Our customers will receive timely, helpful and accurate information upon which they can act to protect themselves and their assets.

LAW CHANGE REQUIRED: No legislative change.

The Fire College Instructor position performs statutorily required training functions for the division. Elimination of this position will increase the work load and class instruction time for remaining instructors. There are currently four

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
PROF TRAINING & STANDARDS		43300400
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - INSTRUCTIONAL		
STAFF - STATE FIRE MARSHAL -		
PROFESSIONAL TRAINING AND STANDARDS		33V7440

instructors and a supervisor in this section. A balance is needed between the number of full time instructors and the number of OPS instructors to develop and administer a current curricular and timely course delivery.

The proximity of the Fire College to metropolitan areas of the state creates a limited job pool for instructors. A reduction in faculty will result in a reduction of course offerings and other training opportunities for Florida Firefighters. In FY 2012-13 the Fire College will offer approximately 90 classes to students and will introduce new courses for senior fire officers.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	34,807-		14,642-	49,449-	0.00	49,449-
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							49,449-
	1.00-	34,807-		14,642-	49,449-		49,449-

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
PROF TRAINING & STANDARDS		43300400
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - ADMINISTRATIVE		
STAFF - STATE FIRE MARSHAL -		
PROFESSIONAL TRAINING AND STANDARDS		33V7450
SALARY RATE		000000
SALARY RATE.....	20,826-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	1.00- 33,674-	2393
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	356-	2393
	=====	
TOTAL: REDUCE POSITION(S) - ADMINISTRATIVE		33V7450
STAFF - STATE FIRE MARSHAL -		
PROFESSIONAL TRAINING AND STANDARDS		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	34,030-	
TOTAL SALARY RATE.....	20,826-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #017

IT COMPONENT? NO

Issue Title: Reduce Position(s) - Administrative Staff - State Fire Marshal - Professional Training and Standards

Reference to Long-Range Program Plan: Goal 5 - Our customers will receive timely, helpful and accurate information upon which they can act to protect themselves and their assets.

LAW CHANGE REQUIRED: No legislative change.

Within the Bureau of Fire Fighter Standards and Training (BFFST) there is a Firefighter Safety and Health Section comprised of one Safety Program Specialist, one Senior Clerk, and three Other Personal Service (OPS) positions. This

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
PROF TRAINING & STANDARDS		43300400
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - ADMINISTRATIVE		
STAFF - STATE FIRE MARSHAL -		
PROFESSIONAL TRAINING AND STANDARDS		33V7450

issue will eliminate the Senior Clerk position in the Bureau of Fire Standards and Training.

The Firefighter Safety and Health Section is responsible for the state-wide firefighter health and safety program as established in s. 633.821, F.S., Workplace Safety. In 2002 the Florida Department of Labor and Employment Security was abolished, along with its companion Administrative Code, leaving Florida's firefighters without health and safety regulation and an overseeing body. The State Fire Marshal moved quickly with emergency rules to establish regulatory responsibility and authority. The legislature enacted statutes; however, no full time equivalent (FTE) positions were funded for this program. The BFFST converted two existing FTE to run the program and subsequently requested additional FTE in several Legislative Budget Requests in recent years. To address the lack of FTE, the bureau has used OPS employees to run the program.

The Division of State Fire Marshal is required to assist and encourage firefighter employers to maintain safe working standards and conditions and to provide education and training in the field of safety. There are approximately 50,000 career and volunteer firefighters in the State of Florida. The firefighting occupation has a significant number of occupational injuries and diseases that warrant careful review and proactive measures to manage. The section strives to improve firefighter safety and health by reducing the incidence of firefighter accidents, occupational diseases, and fatalities by working cooperatively with firefighters, fire departments and insurance underwriters toward these common goals.

These goals are met by:

Providing assistance to fire departments in safety compliance and procedure issues and responding to questions from departments, firefighters and citizens regarding rules, regulations and procedures for firefighter safety;

Providing safety information through research, networking and participation in several safety focused organizations and disseminating the information through various presentations, seminars, safety articles, and publications; and

Investigations of incidents that involve firefighter fatalities, severe injury, or the injury of three or more firefighters at one incident.

A formal investigation is conducted that culminates in the release of a report under the signature of command staff. If an incident does not meet the criteria above, an informal investigation or inquiry is conducted. In all cases, the purpose of an investigation or inquiry is to identify the cause or causes that contributed to the occurrence, how to avoid further injuries of a similar type, and if a compliance inspection is warranted. Through these inquiries, 12 injury trends and their causes have been identified. During 2011, there were 60 inquiries and six formal investigations.

The Senior Clerk position has been vacant since April, 2012; however, it is expected to be filled prior to October, 2012. Timely preparation of investigative reports and inspections are two months behind schedule because this position has been vacant for several months. Elimination of this position may impact the safety program in consideration of the safety and

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PROGRAM: FIRE MARSHAL	43300000
PROF TRAINING & STANDARDS	43300400
PUBLIC PROTECTION	12
LAW ENFORCEMENT	1202.00.00.00
PROGRAM REDUCTIONS	33V0000
REDUCE POSITION(S) - ADMINISTRATIVE	
STAFF - STATE FIRE MARSHAL -	
PROFESSIONAL TRAINING AND STANDARDS	33V7450

health of Florida's firefighters.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	20,826-		12,848-	33,674-	0.00	33,674-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							33,674-
	-----	-----	-----	-----	-----	-----	-----
	1.00-	20,826-		12,848-	33,674-		33,674-
	=====	=====	=====	=====	=====	=====	=====

REDUCE POSITION(S) - SECURITY STAFF
 - STATE FIRE MARSHAL - PROFESSIONAL
 TRAINING AND STANDARDS

33V7470
 000000

SALARY RATE
 SALARY RATE..... 20,622-
 =====

SALARIES AND BENEFITS

010000

 1.00-
 INSURANCE REG TF..... 33,444-
 =====

2393

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
PROF TRAINING & STANDARDS		43300400
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - SECURITY STAFF		
- STATE FIRE MARSHAL - PROFESSIONAL		
TRAINING AND STANDARDS		33V7470
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	356-	2393
	=====	
TOTAL: REDUCE POSITION(S) - SECURITY STAFF		33V7470
- STATE FIRE MARSHAL - PROFESSIONAL		
TRAINING AND STANDARDS		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	33,800-	
TOTAL SALARY RATE.....	20,622-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #019

Issue Title: Reduce Position(s) - Security Staff - State Fire Marshal - Professional Training and Standards

Reference to Long-Range Program Plan: Goal 5 - Our customers will receive timely, helpful and accurate information upon which they can act to protect themselves and their assets.

LAW CHANGE REQUIRED: No legislative change.

The Fire College contracts with a security company for their security guard services on campus at all times, except the night shift. The night shift security guard is a full time employee of the State Fire Marshal; providing services on campus and to approximately 110 students who are housed in the dormitory.

Eliminating the currently filled Security Guard position will result in the use of contracted security guards, who may vary from night to night, rather than a knowledgeable and tenured employee who knows the facility and its operations. This is important to the Fire College command staff because many of the issues reported to the security guard at night, such as fire alarm malfunctions, minor water leaks, noisy motors, etc., are monitored and reported by their full-time employee. This allows for a more proactive approach to making repairs that otherwise may not be identified by contract guards. During the night shift, the full-time guard is the only State Fire Marshal staff present at the Fire College. According to the Fire College logs, there are approximately five to ten issues noted per month.

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES

FINANCIAL SERVICES 43000000
 PROGRAM: FIRE MARSHAL 43300000
 PROF TRAINING & STANDARDS 43300400
 PUBLIC PROTECTION 12
 LAW ENFORCEMENT 1202.00.00.00
 PROGRAM REDUCTIONS 33V0000
 REDUCE POSITION(S) - SECURITY STAFF
 - STATE FIRE MARSHAL - PROFESSIONAL
 TRAINING AND STANDARDS 33V7470

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	20,622-		12,822-	33,444-	0.00	33,444-
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							33,444-
	1.00-	20,622-		12,822-	33,444-		33,444-

 TOTAL: LAW ENFORCEMENT 1202.00.00.00
 BY FUND TYPE
 TRUST FUNDS..... 3.00- 117,635- 2000
 SALARY RATE..... 76,255-
 =====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
FIRE MRSHL ADMN & SUP SRVS		43300500
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - ADMINISTRATIVE		
STAFF - STATE FIRE MARSHAL -		
DIRECTORS OFFICE		33V7480
SALARY RATE		000000
SALARY RATE.....	31,589-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	1.00- 45,818-	2393
	=====	
SPECIAL CATEGORIES		100000
HABITAT RESTORATION		104070
INSURANCE REG TF.....	356-	2393
	=====	
TOTAL: REDUCE POSITION(S) - ADMINISTRATIVE		33V7480
STAFF - STATE FIRE MARSHAL -		
DIRECTORS OFFICE		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	46,174-	
TOTAL SALARY RATE.....	31,589-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #020

IT COMPONENT? NO

Issue Title: Reduce Position(s) - Administrative Staff - State Fire Marshal - Directors Office

Reference to Long-Range Program Plan: Goal 3 - The Bureau is responsible for initial investigation of the origin and cause of fires and explosions, criminal investigative duties associated with fires and/or explosions, and the reports relative to explosions or explosive devices and other law enforcement activities, as required by law (s. 633.03, F.S., and s. 552.113, F.S.).

LAW CHANGE REQUIRED: No legislative change.

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PROGRAM: FIRE MARSHAL	43300000
FIRE MRSHL ADMN & SUP SRVS	43300500
PUBLIC PROTECTION	12
LAW ENFORCEMENT	1202.00.00.00
PROGRAM REDUCTIONS	33V0000
REDUCE POSITION(S) - ADMINISTRATIVE	
STAFF - STATE FIRE MARSHAL -	
DIRECTORS OFFICE	33V7480

The Administrative Assistant III-SES identified for this reduction has multiple duties assisting the Division Director in a variety of potentially confidential personnel and labor relations activities. This position also ensures that the Director's policies are drafted, interpreted, administered and maintained; prepares correspondence; manages the Director's phone lines; responds to non-technical questions pertaining to services and personnel; maintains council and board memberships, status and appointment letters; compiles and maintains call lists of statewide Fire Service personnel; and assists with continuity of operations for the division.

If this position is eliminated, the workload will have to be shifted to other administrative staff qualified to perform these functions. An increase of these duties and workload on the remaining staff will most likely result in longer processing time for the associated duties. There is no revenue impact associated with this reduction. There are currently seven employees in the Director's Office as follows: Director (1), Asst. Director (1), Administrative Assistant III (1), EOC/Emergency Coordinating Officer(1), Fire Incident Reporting Section (2) and a Budget Analyst (1); each with separate and distinct duties. This reduction represents a 14 percent reduction in the Director's Office.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	31,589-		14,229-	45,818-	0.00	45,818-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							45,818-
	-----	-----	-----	-----	-----	-----	-----
	1.00-	31,589-		14,229-	45,818-		45,818-
	=====	=====	=====	=====	=====	=====	=====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
FIRE MRSHL ADMN & SUP SRVS		43300500
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - CRIME		
LABORATORY ANALYST - STATE FIRE		
MARSHAL - ARSON LAB		33V7490
SALARY RATE		000000
SALARY RATE.....	47,460-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	1.00- 63,725-	2393
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	356-	2393
	=====	
TOTAL: REDUCE POSITION(S) - CRIME		33V7490
LABORATORY ANALYST - STATE FIRE		
MARSHAL - ARSON LAB		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	64,081-	
TOTAL SALARY RATE.....	47,460-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #021

IT COMPONENT? NO

Issue Title: Reduce Position(s) - Crime Laboratory Analyst - State Fire Marshal - Arson Lab

Reference to Long-Range Program Plan: Goal 3 - The Bureau is responsible for initial investigation of the origin and cause of fires and explosions, criminal investigative duties associated with fires and/or explosions, and the reports relative to explosions or explosive devices and other law enforcement activities, as required by law (s. 633.03, F.S., and s. 552.113, F.S.).

LAW CHANGE REQUIRED: No legislative change.

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PROGRAM: FIRE MARSHAL		43300000
FIRE MRS HL ADMN & SUP SRVS		43300500
PUBLIC PROTECTION		12
LAW ENFORCEMENT		1202.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - CRIME		
LABORATORY ANALYST - STATE FIRE		
MARSHAL - ARSON LAB		33V7490

The Senior Crime Laboratory Analyst identified for this reduction has multiple duties including, analyzing fire debris evidence for the presence and identity of ignitable liquids used as accelerants in arson fires (85 percent of duties), consultation with other analysts, detectives, attorneys and testimony at deposition or court (10 percent of duties), and assigned administrative duties such as acting as the bureau's Health and Safety Coordinator (5 percent of duties).

For FY 2011-2012, this analyst completed approximately one-fourth of the 3,808 fire debris samples and the 3,255 associated quality assurance samples, and provided testimony on 14 separate cases. The administrative duties require monthly health and safety checks of the facility, providing health and safety training to personnel, and chemical inventories, to name a few. If this position is eliminated this workload will have to be shifted to the three remaining analysts qualified to perform fire debris analysis. This increase in duties and workload on the remaining analysts will cause the bureau to have a significant delay in explosives and unknown chemical processing (3,645 analyses in FY 2011-12).

There are nine positions in the laboratory, four of which are analyst qualified to perform fire debris analysis. There is no revenue impact associated with this reduction. The elimination of this position represents an 11.11 percent reduction of the entire laboratory staff and a 25 percent reduction of those qualified to perform fire debris analysis.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	47,460-		16,265-	63,725-	0.00	63,725-
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							63,725-
	1.00-	47,460-		16,265-	63,725-		63,725-

COL A93
SCH VIIIB-2
REDUCTIONS
POS AMOUNT

FINANCIAL SERVICES
PROGRAM: FIRE MARSHAL
FIRE MRSHL ADMN & SUP SRVS
PUBLIC PROTECTION
LAW ENFORCEMENT

43000000
43300000
43300500
12
1202.00.00.00

TOTAL: LAW ENFORCEMENT
BY FUND TYPE

1202.00.00.00

TRUST FUNDS..... 2.00- 110,255-
SALARY RATE..... 79,049-
=====

2000

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: ST PROP/CASUALTY CLMS		43400000
ST SELF-INSURED CLAIMS ADJ		43400100
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
RISK MANAGEMENT - REDUCE EXCESS		
INSURANCE COVERAGE		33V2900
SPECIAL CATEGORIES		100000
EXCESS INSUR. & CLAIM SER		101221
STATE RISK MGMT TF.....	1,460,000-	2078
	=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #052

IT COMPONENT? NO

Issue Title: Risk Management - Reduce Excess Insurance Coverage

Reference to Long-Range Program Plan: Goal #1 - The department will be a vigilant steward of the state's resources.

LAW CHANGE REQUIRED: Possible Legislative Change in s. 216.222(2)(a & b), F.S., associated with the annual cap on transfers to the State Risk Management Trust Fund for uninsured losses to state property.

This issue reduces the Excess Insurance & Claim Service category. In Fiscal Year 2011-2012, the Division of Risk Management spent a total of \$13,260,894 in this category, with \$9,613,766 spent on excess property insurance coverage and broker fees; \$3,304,715 spent on Division of Workers' Compensation (DWC) assessments; and \$342,413 spent on Claims Administration System provider fees, resulting in a surplus of \$439,106. Since the DWC assessments are required by statute and the excess insurance broker fees are contractually obligated and necessary to purchase excess insurance coverage, the only expenditure that can be reduced is the purchase of excess insurance.

This reduction would limit the purchase of excess property insurance expenditures. This amount is variable from year to year because the DWC assessment changes each year depending on calculations made by DWC, and may also vary due to changes in excess property insurance broker fees. The current excess property insurance coverage was purchased in February 2012 at an annual cost of \$9,296,079. The coverage had a per-occurrence deductible of \$2 million and an annual aggregate deductible for named windstorm coverage of \$40 million. The excess insurance purchased provides \$50 million in coverage for named windstorms and up to \$200 million in coverage for all other named perils excluding named windstorm coverage after the deductible provisions are met.

Limiting the amount of excess property insurance purchased will mean that the state will have to pay more if a catastrophic event causes property damage that would have been covered by excess property insurance that was not purchased due to this limitation. However, there have only been two instances in this program's history where losses were paid by the excess insurance providers, and both instances were when the deductibles were far lower than the current

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PGM: ST PROP/CASUALTY CLMS		43400000
<u>ST SELF-INSURED CLAIMS ADJ</u>		43400100
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
RISK MANAGEMENT - REDUCE EXCESS		
INSURANCE COVERAGE		33V2900

deductibles. The current deductible structure was in place during the 2004 and 2005 hurricane seasons, and no losses were paid by the excess insurance coverage as a result of the damage from the seven named windstorms that caused over 5,000 claims to state-owned properties.

It is possible that the State Risk Management Trust Fund (SRMTF) would not have sufficient cash available to pay for catastrophic losses, and there is a provision in section 216.222(2)(a & b), F.S., that allows funds to be transferred to the State Risk Management Trust Fund (SRMTF) to cover the current deductibles in place for excess property coverage. This section will need to be amended to remove the annual cap of \$38 million on transfers to the SRMTF for uninsured losses to state property.

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
INSURANCE CO REHAB/LIQDATN		43500100
PUBLIC PROTECTION		12
REGULATION AND LICENSING		1204.00.00.00
PROGRAM REDUCTIONS		33V0000
ELIMINATE STATE FUNDING OF		
INSURANCE COMPANY REHABILITATION		
AND LIQUIDATION		33V0220
SALARY RATE		000000
SALARY RATE.....	431,201-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	7.00- 572,014-	2393
	=====	
OTHER PERSONAL SERVICES		030000
INSURANCE REG TF.....	34,771-	2393
	=====	
EXPENSES		040000
INSURANCE REG TF.....	119,364-	2393
	=====	
OPERATING CAPITAL OUTLAY		060000
INSURANCE REG TF.....	1,120-	2393
	=====	
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
INSURANCE REG TF.....	232,517-	2393
	=====	
RISK MANAGEMENT INSURANCE		103241
INSURANCE REG TF.....	2,020-	2393
	=====	
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	2,503-	2393
	=====	

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
INSURANCE_CO_REHAB/LIQDATN		43500100
PUBLIC PROTECTION		12
REGULATION AND LICENSING		1204.00.00.00
PROGRAM REDUCTIONS		33V0000
ELIMINATE STATE FUNDING OF		
INSURANCE COMPANY REHABILITATION		
AND LIQUIDATION		33V0220
TOTAL: ELIMINATE STATE FUNDING OF		33V0220
INSURANCE COMPANY REHABILITATION		
AND LIQUIDATION		
TOTAL POSITIONS.....	7.00-	
TOTAL ISSUE.....	964,309-	
TOTAL SALARY RATE.....	431,201-	

AGENCY ISSUE NARRATIVE:

SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #021

This reduction proposal eliminates 7 positions and \$964,309 in budget authority.

The Division of Rehabilitation and Liquidation, plans, coordinates and directs the conservation, rehabilitation and liquidation of insolvent insurance companies, unlicensed insurance companies and unlicensed insurance entities and rehabilitates financially troubled insurance companies. The current budget of \$957,905 supports seven state positions, technological improvements that will benefit future receivership estates, and receivership expenses incurred when the Division is appointed Receiver of an unfunded or under-funded estate.

The assets of the companies placed into receivership primarily fund the Division's administrative expenses in its role of Receivership Court-Appointed Receiver. Much of the overall cost of managing receiverships is paid for by recoveries from the estates that are in receivership, supplemented by funds from the state. The Receiver maintains staff that is paid from receivership funds. The contractual nature of receivership employment allows the Division's management to expand or downsize staff as necessary with the fluctuation of the number of estates being administered.

If the positions and funding were eliminated, the receivership functions would continue. There would be no direct appropriation of state funds to pay for positions or operating expenditures. However, the Department would retain non-operating authority to pay claims from state funds if there is an unfunded or under-funded estate.

There are no other state agencies or private entities that perform the function of the Division of Rehabilitation and Liquidation as described in Florida Statutes, Chapter 631.

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PGM: LICNSNG/CNSMER PROTEC	43500000
INSURANCE CO REHAB/LIQDATN	43500100
PUBLIC PROTECTION	12
REGULATION AND LICENSING	<u>1204.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
ELIMINATE STATE FUNDING OF	
INSURANCE COMPANY REHABILITATION	
AND LIQUIDATION	33V0220

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9001 001	7.00-	431,201-		126,555-	557,756-	0.00	557,756-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							557,756-
	-----	-----	-----	-----	-----	-----	-----
	7.00-	431,201-		126,555-	557,756-		557,756-
	=====	=====	=====	=====	=====		=====
OTHER SALARY AMOUNT							
2393 INSURANCE REG TF							14,258-

							572,014-
							=====

 TOTAL: REGULATION AND LICENSING 1204.00.00.00
 BY FUND TYPE

TRUST FUNDS.....	7.00-	964,309-					2000
SALARY RATE.....	431,201-						
	=====						

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
LICENSURE, SALES/APPT/OVST		43500200
PUBLIC PROTECTION		12
REGULATION AND LICENSING		1204.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) IN INSURANCE		
AGENT PRE-LICENSING EDUCATION		
SECTION		33V6130
SALARY RATE		000000
SALARY RATE.....	31,912-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	1.00- 46,182-	2393
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	356-	2393
	=====	
TOTAL: REDUCE POSITION(S) IN INSURANCE		33V6130
AGENT PRE-LICENSING EDUCATION		
SECTION		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	46,538-	
TOTAL SALARY RATE.....	31,912-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #002

Reference to Long-Range Program Plan: Goal 4. The department will protect the health, safety and welfare of the public.

LAW CHANGE REQUIRED: Sections 626.171, 626.221, 626.231, 626.2817, 626.292, 626.681, 626.731, 626.7351, 626.785, 626.7851, 626.831, 626.8311, 626.8417, 626.865, 626.927, 648.385, and 648.386, F.S. will need to be repealed or amended.

In 1981, legislation was passed requiring an applicant to successfully complete a pre-licensing education course prior to taking the state examination. Elimination of Pre-licensing Education will allow licensees to qualify by passing the

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
LICENSURE, SALES/APPT/OVST		43500200
PUBLIC PROTECTION		12
REGULATION AND LICENSING		1204.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) IN INSURANCE		
AGENT PRE-LICENSING EDUCATION		
SECTION		33V6130

required state examination without first taking pre-licensing education courses. Passage of the examination is adequate to verify the applicants are qualified and competent to transact insurance. Also, many times the appointing entity (insurance company) requires licensees to complete in-house training prior to being able to sell the entities' product(s).

Pre-licensing courses will no longer be required of applicants prior to taking the state examination. The FTE will no longer approve or disapprove courses applicants may wish to take prior to taking the state examination.

This issue reduces one (1) FTE and (46,538) in appropriation: (46,182) in salary and benefits and (356) in HR outsourcing. The position is currently filled; however, other needs within the division should allow the displaced employee to transfer to another critical function.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	1.00-	31,912-		14,270-	46,182-	0.00	46,182-
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							46,182-
	1.00-	31,912-		14,270-	46,182-		46,182-

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
LICENSURE, SALES/APPT/OVST		43500200
PUBLIC PROTECTION		12
REGULATION AND LICENSING		1204.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - AGENT AND		
AGENCY SERVICES ADMINISTRATIVE AND		
CLERICAL PERSONNEL		33V6140
SALARY RATE		000000
SALARY RATE.....	130,160-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	6.00- 207,915-	2393
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	2,136-	2393
	=====	
TOTAL: REDUCE POSITION(S) - AGENT AND		33V6140
AGENCY SERVICES ADMINISTRATIVE AND		
CLERICAL PERSONNEL		
TOTAL POSITIONS.....	6.00-	
TOTAL ISSUE.....	210,051-	
TOTAL SALARY RATE.....	130,160-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #023

Reference to Long-Range Program Plan: Goal 4. The department will protect the health, safety and welfare of the public.

LAW CHANGE REQUIRED: None

The clerical duties will be shifted to the investigators slowing their production. Current clerical support functions consist of opening cases, preparation of investigative files, and acting as receptionist. The offices will have to be closed to the public when investigators are outside the office performing investigations. When consumers call these offices, they will have to leave a message.

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
LICENSURE, SALES/APPT/OVST		43500200
PUBLIC PROTECTION		12
REGULATION AND LICENSING		1204.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - AGENT AND		
AGENCY SERVICES ADMINISTRATIVE AND		
CLERICAL PERSONNEL		33V6140

Cutting six (6) administrative secretaries from the Bureau of Agent and Agency Investigation will result in a reduction of (210,051) in total appropriation: (207,915) in salary and benefits and (2,136) in HR outsourcing.

The 6 FTE cut will result in an estimated average annual revenue loss of \$37,777, a reduction of 57 administrative actions against licensees annually, and an average reduction in recoveries on behalf of consumer of \$93,414.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9998 001	6.00-	130,160-		77,755-	207,915-	0.00	207,915-
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							207,915-
	6.00-	130,160-		77,755-	207,915-		207,915-

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
LICENSURE, SALES/APPT/OVST		43500200
PUBLIC PROTECTION		12
REGULATION AND LICENSING		1204.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - AGENT AND		
AGENCY SERVICES INVESTIGATORS		33V6150
SALARY RATE		000000
SALARY RATE.....	95,734-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	3.00- 138,545-	2393
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	1,068-	2393
	=====	
TOTAL: REDUCE POSITION(S) - AGENT AND		33V6150
AGENCY SERVICES INVESTIGATORS		
TOTAL POSITIONS.....	3.00-	
TOTAL ISSUE.....	139,613-	
TOTAL SALARY RATE.....	95,734-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #024

IT COMPONENT? NO

Reference to Long-Range Program Plan: Goal 4. The department will protect the health, safety and welfare of the public.

LAW CHANGE REQUIRED: None

The reduction in number of investigators will slow investigative production. Since the division has to investigate all complaints the department deems necessary, reducing 3 investigative positions will place the burden of additional investigations on the remaining investigative staff and will limit the amount of cases investigators will be able to handle.

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PGM: LICNSNG/CNSMER PROTEC	43500000
LICENSURE, SALES/APPT/OVST	43500200
PUBLIC PROTECTION	12
REGULATION AND LICENSING	<u>1204.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE POSITION(S) - AGENT AND	
AGENCY SERVICES INVESTIGATORS	33V6150

Cutting three (3) Insurance Analyst II investigative positions from the Bureau of Agent and Agency Investigation will reduce (139,613) in appropriation: (138,545) in salary and benefits and (1,068) in HR outsourcing.

The cut of investigative positions will result in an estimated average annual revenue loss of \$37,777, a reduction of 57 administrative actions against licensees annually, and an average annual reduction in recoveries on behalf of consumers of \$93,414.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9995 001	3.00-	95,734-		42,811-	138,545-	0.00	138,545-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							138,545-
	-----	-----	-----	-----	-----	-----	-----
	3.00-	95,734-		42,811-	138,545-		138,545-
	=====	=====	=====	=====	=====	=====	=====

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
LICENSURE, SALES/APPT/OVST		43500200
PUBLIC PROTECTION		12
REGULATION AND LICENSING		1204.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - AGENT AND		
AGENCY SERVICES - ELIMINATE AGENTS		
CONTINUING EDUCATION SECTION		33V6160
SALARY RATE		000000
SALARY RATE.....	186,042-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	6.00- 270,967-	2393
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	2,136-	2393
	=====	
TOTAL: REDUCE POSITION(S) - AGENT AND		33V6160
AGENCY SERVICES - ELIMINATE AGENTS		
CONTINUING EDUCATION SECTION		
TOTAL POSITIONS.....	6.00-	
TOTAL ISSUE.....	273,103-	
TOTAL SALARY RATE.....	186,042-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #022

IT COMPONENT? NO

Reference to Long-Range Program Plan: Goal 4. The department will protect the health, safety and welfare of the public.

LAW CHANGE REQUIRED: Sections 626.2815, 626.2816, 626.2817, 626.681, 626.869, 648.385, and 648.386, F.S., will need to be repealed or amended.

In 1998, legislation was passed requiring insurance licensees, who were required to pass an examination for licensure, to complete continuing education courses in order to continue their licensure. If appointing entities feel continuing education is essential to having knowledgeable agents, the appointing entities could still require licensees to take continuing education; however, Florida law would not require it. Eliminating continuing education requirements would mean

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
LICENSURE, SALES/APPT/OVST		43500200
PUBLIC PROTECTION		12
REGULATION AND LICENSING		1204.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - AGENT AND		
AGENCY SERVICES - ELIMINATE AGENTS		
CONTINUING EDUCATION SECTION		33V6160

the department would no longer be required to approve or disapprove continuing education providers, instructors, or courses. Licensees would no longer be required to meet continuing education requirements in order to maintain their licensure with the department unless required by the appointing entity(s). The department would not be required to maintain records of the continuing education hours completed by licensees or discipline/fine individuals who failed to comply.

This issue represents a reduction of six (6) FTE and (273,103) in appropriation: (270,967) in salary and benefits and (2,136) in HR outsourcing.

In FY 2011-2012, revenue generated by course filing fees and fines from noncompliance was \$865,197.71.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9997 001	6.00-	186,042-		84,925-	270,967-	0.00	270,967-
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							270,967-
	6.00-	186,042-		84,925-	270,967-		270,967-

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
LICENSURE, SALES/APPT/OVST		43500200
PUBLIC PROTECTION		12
REGULATION AND LICENSING		1204.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - AGENT AND		
AGENCY SERVICES - CLERICAL STAFF		
REDUCTION DUE TO OPERATIONAL		
EFFICIENCIES		33V6170
SALARY RATE		000000
SALARY RATE.....	103,873-	
	=====	
SALARIES AND BENEFITS		010000
	5.00-	
INSURANCE REG TF.....	168,080-	2393
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	1,780-	2393
	=====	
TOTAL: REDUCE POSITION(S) - AGENT AND		33V6170
AGENCY SERVICES - CLERICAL STAFF		
REDUCTION DUE TO OPERATIONAL		
EFFICIENCIES		
TOTAL POSITIONS.....	5.00-	
TOTAL ISSUE.....	169,860-	
TOTAL SALARY RATE.....	103,873-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #001

Reference to Long-Range Program Plan: Goal 4. The department will protect the health, safety and welfare of the public.

LAW CHANGE REQUIRED: None

Pursuant to s. 626.171 and s.626.172, F.S., applicants for licensure and owners, partners, sole proprietors, of an

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
LICENSURE, SALES/APPT/OVST		43500200
PUBLIC PROTECTION		12
REGULATION AND LICENSING		1204.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - AGENT AND		
AGENCY SERVICES - CLERICAL STAFF		
REDUCTION DUE TO OPERATIONAL		
EFFICIENCIES		33V6170

insurance agency are required to furnish fingerprints to the department as part of the application process. The above-listed sections also provides fingerprints are to be taken by a law enforcement agency or other entity approved by the department. The division has contracts with vendors that will provide fingerprinting services for the department without the fingerprint cards having to be sent to the department.

Elimination of the process of mailing and receiving paper fingerprint cards in house reduces the need for the 3 FTEs in the Bureau of Licensing. When non-resident persons apply, the applicants will contact the current fingerprint vendor to pay the fingerprint processing fee and obtain the fingerprint cards. The fingerprint cards will be pre-populated with the applicant's demographic information in order to reduce errors. Once the applicants have been fingerprinted, the completed cards are submitted back to the vendor. The vendor will then digitally scan the fingerprint cards and electronically submit the prints to the Florida Department of Law Enforcement which in turn will submit the images to the Federal Bureau of Investigation. The fingerprint results are then submitted to the Bureau of Licensing for review.

The Bureau of Investigation is automating transmittal of investigative files; therefore, field office staff will no longer be required to compile and make copies of documents/files prior to mailing them to Tallahassee. Changes to Licensing's Automated Licensing Information System (ALIS) are in process that will provide the automation necessary for the investigative files to be scanned and electronically transmitted. The changes are currently being made through the division's current vendor and paid for with the division's current funding.

This issue reduces (5) FTE and (169,860) in appropriation: (168,080) in salary and benefits and (1,780) in HR outsourcing. Of the 5 FTEs in this issue, 4 positions are vacant and 1 position is currently filled. Normal attrition within the division should allow any displaced employees to transfer to another critical function.

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
P101 PROPOSED CLASS CODE						
C9898 001	5.00-	103,873-	64,207-	168,080-	0.00	168,080-

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES
 43000000
 43500000
 43500200
 12
1204.00.00.00
 33V0000

FINANCIAL SERVICES
 PGM: LICNSNG/CNSMER PROTEC
 LICENSURE, SALES/APPT/OVST
 PUBLIC PROTECTION
 REGULATION AND LICENSING

PROGRAM REDUCTIONS
 REDUCE POSITION(S) - AGENT AND
 AGENCY SERVICES - CLERICAL STAFF
 REDUCTION DUE TO OPERATIONAL
 EFFICIENCIES

33V6170

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
TOTALS FOR ISSUE BY FUND						
						168,080-
5.00-	103,873-		64,207-	168,080-		168,080-
=====	=====	=====	=====	=====		=====

 TOTAL: REGULATION AND LICENSING BY FUND TYPE 1204.00.00.00
 TRUST FUNDS..... 21.00-
 SALARY RATE..... 839,165-
 547,721-
 =====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	

FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
INSURANCE FRAUD		43500300
PUBLIC PROTECTION		12
CONSUMER SAFETY/PROTECTION		1205.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF		
INSURANCE FRAUD - SWORN FIELD		
INVESTIGATIVE PERSONNEL		33V2500
SALARY RATE		000000
SALARY RATE.....	350,729-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	8.00- 477,136-	2393
	=====	
SPECIAL CATEGORIES		100000
SALARY INCENTIVE PAYMENTS		103290
INSURANCE REG TF.....	12,480-	2393
	=====	
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	2,848-	2393
	=====	
TOTAL: REDUCE POSITION(S) - DIVISION OF		33V2500
INSURANCE FRAUD - SWORN FIELD		
INVESTIGATIVE PERSONNEL		
TOTAL POSITIONS.....	8.00-	
TOTAL ISSUE.....	492,464-	
TOTAL SALARY RATE.....	350,729-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #051

IT COMPONENT? NO

Issue Title: REDUCE POSITION(S) - DIVISION OF INSURANCE FRAUD - SWORN FIELD INVESTIGATIVE PERSONNEL

Reference to Long-Range Program Plan: Goal 2 - The department will protect the health, safety and welfare of the public.

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
<u>INSURANCE FRAUD</u>		43500300
PUBLIC PROTECTION		12
<u>CONSUMER SAFETY/PROTECTION</u>		<u>1205.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF		
INSURANCE FRAUD - SWORN FIELD		
INVESTIGATIVE PERSONNEL		33V2500

Issue Description:

This issue reduces the Division of Insurance Fraud detectives by eight (8) positions. These positions are the foundation on which the Division is built. In the course of their investigations detectives interview witnesses and subjects, conduct fixed and mobile surveillances, draft and execute search warrants, draft and manage oral intercept warrants, draft subpoenas, trace monetary transactions, and making both probable cause and warrant arrests. Sworn investigators present cases for prosecution to state and federal prosecutors and testify in court. Division detectives investigate a variety of complex financial crimes including money service business crimes, mortgage fraud, workers' compensation premium fraud, unauthorized entity fraud, annuity fraud, money laundering, title fraud, insolvency fraud and identity theft. These are in addition to PIP fraud, arson, theft, general insurance fraud, and the misappropriation of funds or assets of the State of Florida. The division average per detective was 12.86 arrests, 13.04 presentations, and 8.48 convictions for Fiscal Year 2011-12. This issue reduces the field investigative staff by eight (8) positions. These eight (8) detective (Law Enforcement Investigators II) positions may be filled at the time of elimination if the division does not have sufficient vacancies to mitigate the reduction.

The elimination of these field investigative detective positions would be detrimental to the Division and would have a very significant impact on our ability to investigate these types of white collar fraud cases. Based on last year's results as reflected above, with eight (8) fewer detectives, the division can expect 103 fewer arrests, 104 fewer presentations and 68 fewer convictions. While these statistics will be reduced, the division has seen a continuing trend over the last several years in increased referrals, indicating an increase in reported suspected insurance fraud. The number of referrals rose from 13,411 in FY 2010-11 to 15,145 in FY 2011-12 which was a 13% increase. The elimination of the detective positions would provide fewer staffing resources to address a growing criminal element. This reduction would impact the department's ability to protect the health, safety, and welfare of the public which is our ultimate goal. Cases would have to be distributed to detectives that already have heavy case loads.

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PGM: LICNSNG/CNSMER PROTEC	43500000
INSURANCE FRAUD	43500300
PUBLIC PROTECTION	12
CONSUMER SAFETY/PROTECTION	1205.00.00.00
PROGRAM REDUCTIONS	33V0000
REDUCE POSITION(S) - DIVISION OF	
INSURANCE FRAUD - SWORN FIELD	
INVESTIGATIVE PERSONNEL	33V2500

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9966 001	8.00-	350,729-		126,407-	477,136-	0.00	477,136-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							477,136-
	-----	-----	-----	-----	-----	-----	-----
	8.00-	350,729-		126,407-	477,136-		477,136-
	=====	=====	=====	=====	=====		=====

REDUCE POSITION(S) - DIVISION OF		
INSURANCE FRAUD - SWORN SUPERVISORY		
PERSONNEL		33V2510
SALARY RATE		000000
SALARY RATE.....	190,259-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	3.00-	
	245,197-	2393
	=====	

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
INSURANCE FRAUD		43500300
PUBLIC PROTECTION		12
CONSUMER SAFETY/PROTECTION		1205.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF		
INSURANCE FRAUD - SWORN SUPERVISORY		
PERSONNEL		33V2510
SPECIAL CATEGORIES		100000
SALARY INCENTIVE PAYMENTS		103290
INSURANCE REG TF.....	4,680-	2393
	=====	
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	1,068-	2393
	=====	
TOTAL: REDUCE POSITION(S) - DIVISION OF		33V2510
INSURANCE FRAUD - SWORN SUPERVISORY		
PERSONNEL		
TOTAL POSITIONS.....	3.00-	
TOTAL ISSUE.....	250,945-	
TOTAL SALARY RATE.....	190,259-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #050

Issue Title: REDUCE POSITION(S) - DIVISION OF INSURANCE FRAUD - SWORN SUPERVISORY PERSONNEL

Reference to Long-Range Program Plan: Goal 2 - The department will protect the health, safety and welfare of the public.

Issue Description:

This issue reduces the Division of Insurance Fraud field supervisory Lieutenants by two (2) positions; and one (1) administrative Captain position. These positions review and manage the distribution of cases to the detectives, as well as supervising the detectives and the regional staffs. They are responsible for overseeing that the detectives are properly managed and progress properly while conducting investigations, interviewing witnesses and subjects, conducting fixed and mobile surveillances, executing search warrants, drafting oral intercept warrants, drafting subpoenas, tracing

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
INSURANCE FRAUD		43500300
PUBLIC PROTECTION		12
CONSUMER SAFETY/PROTECTION		1205.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF		
INSURANCE FRAUD - SWORN SUPERVISORY		
PERSONNEL		33V2510

monetary transactions, and making both probable cause and warrant arrests. They also meet with state and federal prosecutors in providing education on presented cases and forming a partnership working to secure prosecution for convictions for insurance fraud cases. The division established a record high 1226 of arrests for FY 2011-12, an increase of 183 (17.6%) over this previous highest number of annual arrests. Much of this success can be attributed to better case management and improved rapport established between division staff and district and statewide prosecutors. This issue reduces the field supervisory staff two (2) Lieutenants and one (1) Captain. These positions are currently filled.

Reducing the Division of Insurance Fraud's sworn FTEs would have a very significant impact on the Division's ability to do its job efficiently and effectively. The progress made over the last year in case management and establishing and improving relationships with prosecutorial personnel will slow down. With the continuing trend over the last several years in increased referrals, indicating an increase in reported suspected insurance fraud, it would be very detrimental to hamper that progress. The opposite approach to accelerate improved relationships is the desirable outcome that should be achieved. The number of referrals rose from 13,411 in FY 2010-11 to 15,145 in FY 2011-12 which was a 13% increase. The elimination of these supervisory level positions would result in the reduction of the division's ability to work closely with the judicial system in addressing a growing criminal element.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9966 001	3.00-	190,259-		54,938-	245,197-	0.00	245,197-
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							245,197-
	3.00-	190,259-		54,938-	245,197-		245,197-

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
INSURANCE FRAUD		43500300
PUBLIC PROTECTION		12
CONSUMER SAFETY/PROTECTION		1205.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF		
INSURANCE FRAUD - CRIME		
INTELLIGENCE ANALYSTS		33V2520
SALARY RATE		000000
SALARY RATE.....	63,981-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	2.00- 92,542-	2393
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	712-	2393
	=====	
TOTAL: REDUCE POSITION(S) - DIVISION OF		33V2520
INSURANCE FRAUD - CRIME		
INTELLIGENCE ANALYSTS		
TOTAL POSITIONS.....	2.00-	
TOTAL ISSUE.....	93,254-	
TOTAL SALARY RATE.....	63,981-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #026

Issue Title: REDUCE POSITION(S) - DIVISION OF INSURANCE FRAUD - CRIME INTELLIGENCE ANALYSTS

Reference to Long-Range Program Plan: Goal 2 - The department will protect the health, safety and welfare of the public.

Issue Description:

This issue will eliminate two (2) filled Crime Intelligence Analyst II (CIA) positions in the Division of Insurance Fraud

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
INSURANCE FRAUD		43500300
PUBLIC PROTECTION		12
CONSUMER SAFETY/PROTECTION		1205.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF		
INSURANCE FRAUD - CRIME		
INTELLIGENCE ANALYSTS		33V2520

which provide day to day investigative support to the Division detectives throughout the state. They provide critical analytical support to include identifying offenders, preparing and providing demonstrative evidence and exhibits for presentation in court, conducting comprehensive intelligence and asset searches, preparing strategic intelligence assessments, providing predictions and assessments of criminal activity and emerging and existing crime trends and patterns. The Crime Intelligence Analysts analyze an increasing volume of TIP data, provide analytical support for increasingly complex cases, and help to increase fraud arrests, asset forfeitures and successful prosecutions. The support and research provided by the CIAs was instrumental in helping the detectives set new high levels for arrests of 1225 for Fiscal Year 2011-12, an increase of 183 (17.6%) over this previous highest number of annual arrests. These CIA positions are currently filled.

Reducing the CIA positions will have a moderate impact resulting in larger case loads and longer response times on assignments. The progress made in the arrest achievements will be significantly hampered with a reduction in the professional support from the CIAs. Additionally, the number of referrals rose from 13,411 in FY 2010-11 to 15,145 in FY 2011-12 which was a 13% increase. The elimination of these CIA positions would result in the reduction of the detectives' ability to work effectively in addressing a growing criminal element. This reduction would increase the work load of other members of the CIA Unit who will ultimately carry the additional work load for the impacted squads.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C8989 001	2.00-	63,981-		28,561-	92,542-	0.00	92,542-
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							92,542-
	2.00-	63,981-		28,561-	92,542-		92,542-

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		
		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
INSURANCE FRAUD		43500300
PUBLIC PROTECTION		12
CONSUMER SAFETY/PROTECTION		1205.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF		
INSURANCE FRAUD - ADMINISTRATIVE		
AND SUPPORT PERSONNEL		
		33V2530
SALARY RATE		000000
SALARY RATE.....	173,625-	
	=====	
SALARIES AND BENEFITS		
		010000
INSURANCE REG TF.....	5.00- 246,781-	2393
	=====	
SPECIAL CATEGORIES		
TR/DMS/HR SVCS/STW CONTRCT		
		100000
INSURANCE REG TF.....	1,780-	2393
	=====	
TOTAL: REDUCE POSITION(S) - DIVISION OF		33V2530
INSURANCE FRAUD - ADMINISTRATIVE		
AND SUPPORT PERSONNEL		
TOTAL POSITIONS.....	5.00-	
TOTAL ISSUE.....	248,561-	
TOTAL SALARY RATE.....	173,625-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #025

Issue Title: REDUCE POSITION(S) - DIVISION OF INSURANCE FRAUD - ADMINISTRATIVE AND SUPPORT PERSONNEL

Reference to Long-Range Program Plan: Goal 2 - The department will protect the health, safety and welfare of the public.

Issue Description:

This issue is for the reduction of administrative support (clerical) staff. There are a total of five (5) filled

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
<u>INSURANCE FRAUD</u>		43500300
PUBLIC PROTECTION		12
<u>CONSUMER SAFETY/PROTECTION</u>		<u>1205.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF		
INSURANCE FRAUD - ADMINISTRATIVE		
AND SUPPORT PERSONNEL		33V2530

positions currently located in both the headquarters and other field offices. Two (2) filled administrative support positions (Administrative Secretaries), which have not yet been identified, will be eliminated. These support positions provide day to day administrative support to the Division field offices throughout the state. They serve as the office manager by maintaining calendars for supervisors, scheduling appointments and conferences, maintaining files and records, coordinating travel arrangements for supervisors and detectives, order office supplies, act as office receptionist, handle routine correspondence, and other support related duties. They assist in preparing monthly reports such as vehicle logs and purchasing reconciliations. They also work closely with Headquarters staff in following rules and guidelines for purchasing and office operations. Other responsibilities include entering tips into the database for tracking; typing draft and final reports, memoranda, interviews and other documents. They also maintain law enforcement investigative files for the office.

One (1) filled position, a paralegal, is responsible for provided administrative support to the division legal staff. This position is also in charge of public records requests for the Division.

Two (2) other filled support positions would be eliminated. One (1) Administrative Assistant I position supports the Division's Training Unit by maintaining the status of employees regarding their certification, tracking background investigations, and general secretarial support to the Professional Standards and Planning Major and the Training Captain. The other position is a Governmental Analyst II which supports and serves as the resource position for the Medicaid and PAF Strike Force.

Reducing five administrative support positions on the Division of Insurance Fraud staff would have a significant impact on the day to day operation of the field office by leaving the office without enough support for the number of supervisors and detectives or leave the office without support staff entirely. Division field offices need support staff during the core operating hours to answer phones and respond to customers who come to the office. The headquarters office efficiency would see a marginal decline. Legal staff would become more mired down in non-legal work such as responding to public records requests and ensuring that record retention schedules are maintained (legal correspondence, filing, and copy work). Training staff would spend more time in headquarters office handling administrative functions, rather than in the field addressing the training and educational needs of detectives and their supervisors. The Executive Director of the Medicaid and PAF Strike Force would have his time and expertise diverted from leading and directing the Strike Force. More of his time would be required for research, scheduling, handling correspondence, and other support functions, which was being done by the Government Analyst II.

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES
 43000000
 43500000
 43500300
 12
 1205.00.00.00
 33V0000

FINANCIAL SERVICES
 PGM: LICNSNG/CNSMER PROTEC
 INSURANCE FRAUD
 PUBLIC PROTECTION
 CONSUMER SAFETY/PROTECTION

PROGRAM REDUCTIONS
 REDUCE POSITION(S) - DIVISION OF
 INSURANCE FRAUD - ADMINISTRATIVE
 AND SUPPORT PERSONNEL

33V2530

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C8999 001	5.00-	173,625-		73,156-	246,781-	0.00	246,781-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							246,781-
	5.00-	173,625-		73,156-	246,781-		246,781-
	=====	=====	=====	=====	=====		=====

 TOTAL: CONSUMER SAFETY/PROTECTION BY FUND TYPE 1205.00.00.00
 TRUST FUNDS..... 18.00- 1,085,224- 2000
 SALARY RATE..... 778,594-
 =====

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
CONSUMER ASSISTANCE		43500400
PUBLIC PROTECTION		12
CONSUMER SAFETY/PROTECTION		1205.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF		
CONSUMER ASSISTANCE - OFFICE OF THE		
DIRECTOR		33V9130
SALARY RATE		000000
SALARY RATE.....	98,739-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	2.00- 131,760-	2393
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	712-	2393
	=====	
TOTAL: REDUCE POSITION(S) - DIVISION OF		33V9130
CONSUMER ASSISTANCE - OFFICE OF THE		
DIRECTOR		
TOTAL POSITIONS.....	2.00-	
TOTAL ISSUE.....	132,472-	
TOTAL SALARY RATE.....	98,739-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #007

Reference to Long-Range Program Plan: Operational Efficiencies Goal 5: The department will strive for excellence by promoting and encouraging continuous improvement.

Issue Title: REDUCE POSITION(S) - DIVISION OF CONSUMER ASSISTANCE - OFFICE OF THE DIRECTOR

The elimination of two (2) staff positions in the Office of the Director would result in a reduction of (132,472) in total appropriation: (131,760) in salaries and benefits and (712) in HR outsourcing. Of the positions considered for this

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
CONSUMER ASSISTANCE		43500400
PUBLIC PROTECTION		12
CONSUMER SAFETY/PROTECTION		1205.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF		
CONSUMER ASSISTANCE - OFFICE OF THE		
DIRECTOR		33V9130

elimination, one is vacant and one is filled. The elimination of these positions will have a minimal impact on the division's ability to perform its mission critical functions and should have no adverse impact on Floridians.

The filled position proposed for reduction performs project management and consumer advocacy functions that will be absorbed by remaining FTEs. The vacant position proposed for reduction performs information technology functions currently being fulfilled utilizing OPS staff.

There is no revenue impact associated with the proposed reduction.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C5658 001	2.00-	98,739-		33,021-	131,760-	0.00	131,760-
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							131,760-
	2.00-	98,739-		33,021-	131,760-		131,760-

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
CONSUMER ASSISTANCE		43500400
PUBLIC PROTECTION		12
CONSUMER SAFETY/PROTECTION		1205.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF		
CONSUMER ASSISTANCE - BUREAU OF		
EDUCATION ADVOCACY AND RESEARCH		33V9140
SALARY RATE		000000
SALARY RATE.....	175,551-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	5.50- 254,043-	2393
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	1,958-	2393
	=====	
TOTAL: REDUCE POSITION(S) - DIVISION OF		33V9140
CONSUMER ASSISTANCE - BUREAU OF		
EDUCATION ADVOCACY AND RESEARCH		
TOTAL POSITIONS.....	5.50-	
TOTAL ISSUE.....	256,001-	
TOTAL SALARY RATE.....	175,551-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #027

Reference to Long-Range Program Plan: Operational Efficiencies Goal 5: The department will strive for excellence by promoting and encouraging continuous improvement.

Issue Title: REDUCE POSITION(S) - DIVISION OF CONSUMER ASSISTANCE - BUREAU OF EDUCATION ADVOCACY AND RESEARCH

The elimination of five and a half (5.5) staff positions in the Bureau of Education, Advocacy and Research would result in a reduction of (256,001) in total appropriation: (254,043) in salaries & benefits and (1,958) in HR outsourcing. The positions considered for this elimination are, one vacant, and four and a half filled positions. The reduction of these

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
CONSUMER ASSISTANCE		43500400
PUBLIC PROTECTION		12
CONSUMER SAFETY/PROTECTION		1205.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF		
CONSUMER ASSISTANCE - BUREAU OF		
EDUCATION ADVOCACY AND RESEARCH		33V9140

positions will have a minimal impact on the division's ability to perform its mission critical functions and should have no adverse impact on Floridians.

The four and half administrative positions proposed for reduction perform administrative duties, data review and program monitoring. Additionally, one supervisory position is proposed for reduction. The functions of the filled positions will be absorbed by remaining FTEs.

There is no revenue impact associated with the proposed reduction.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C5657 001	5.50-	175,551-		78,492-	254,043-	0.00	254,043-
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							254,043-
	5.50-	175,551-		78,492-	254,043-		254,043-

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
CONSUMER ASSISTANCE		43500400
PUBLIC PROTECTION		12
CONSUMER SAFETY/PROTECTION		1205.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF		
CONSUMER ASSISTANCE - BUREAU OF		
CONSUMER ASSISTANCE		33V9150
SALARY RATE		000000
SALARY RATE.....	48,611-	
=====		
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	2.00- 75,200-	2393
=====		
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	712-	2393
=====		
TOTAL: REDUCE POSITION(S) - DIVISION OF		33V9150
CONSUMER ASSISTANCE - BUREAU OF		
CONSUMER ASSISTANCE		
TOTAL POSITIONS.....	2.00-	
TOTAL ISSUE.....	75,912-	
TOTAL SALARY RATE.....	48,611-	
=====		

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #028

IT COMPONENT? NO

Reference to Long-Range Program Plan: Operational Efficiencies Goal 5: The department will strive for excellence by promoting and encouraging continuous improvement.

Issue Title: REDUCE POSITION(S) - DIVISION OF CONSUMER ASSISTANCE - BUREAU OF CONSUMER ASSISTANCE

The elimination of two (2) vacant staff positions in the Bureau of Consumer Assistance would result in a reduction of (75,912) in total appropriation: (75,200) in salaries & benefits and (712) in HR outsourcing.

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
CONSUMER ASSISTANCE		43500400
PUBLIC PROTECTION		12
CONSUMER SAFETY/PROTECTION		<u>1205.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF		
CONSUMER ASSISTANCE - BUREAU OF		
CONSUMER ASSISTANCE		33V9150

The duties and responsibilities of these vacant positions are administrative and other entry level duties associated with the Division's Consumer Helpline. The functions of these positions have been absorbed by remaining FTEs. The elimination of these vacant positions will have a minimal impact on the division's ability to perform its mission critical functions and should have no adverse impact on Floridians.

There is no revenue impact associated with the proposed reduction.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C5656 001	2.00-	48,611-		26,589-	75,200-	0.00	75,200-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							75,200-
	-----	-----	-----	-----	-----	-----	-----
	2.00-	48,611-		26,589-	75,200-		75,200-
	=====	=====	=====	=====	=====		=====

TOTAL: CONSUMER SAFETY/PROTECTION							<u>1205.00.00.00</u>
BY FUND TYPE							
TRUST FUNDS.....	9.50-	464,385-					2000
SALARY RATE.....	322,901-						
	=====						

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
FUNERAL/CEMETERY SERVICES		43500500
PUBLIC PROTECTION		12
REGULATION AND LICENSING		1204.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCTION OF POSITIONS IN FUNERAL AND CEMETERY SERVICES		33V1330
SALARY RATE		000000
SALARY RATE.....	79,080-	
	=====	
SALARIES AND BENEFITS		010000
REGULATORY TRUST FUND.....	2.00- 109,578-	2573
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
REGULATORY TRUST FUND.....	712-	2573
	=====	
TOTAL: REDUCTION OF POSITIONS IN FUNERAL AND CEMETERY SERVICES		33V1330
TOTAL POSITIONS.....	2.00-	
TOTAL ISSUE.....	110,290-	
TOTAL SALARY RATE.....	79,080-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #030

IT COMPONENT? NO

This proposal would reduce two professional positions from the Division of Funeral, Cemetery, and Consumer Services.

The Division of Funeral, Cemetery, and Consumer Services protects the health, safety, and welfare of the public by licensing, inspecting, and auditing, for-profit cemeteries, preneed funeral sales, funeral establishments and funeral directors and embalmers. The Division has gone from 32 authorized positions on July 1, 2009 to 23 authorized positions on July 1, 2012. A total reduction of 9 positions. As of January 2012, there are over 9,400 individuals and establishments licensed by the Division, including more than 170 cemeteries, 168 cinterator facilities, 2,253 funeral directors and embalmers, 863 funeral establishments, and over 4,200 preneed sales agencies.

If the Division is reduced another two positions, the result would be a reduction in the number of complaints investigated. The Division would have to impose thresholds and criteria to determine the complaints to investigate with its remaining resources. The Division will only respond to complaints involving actual negligent mishandling of human remains (eg maggots, missing body, wrong body cremated), and complaints meeting certain thresholds. The Division will likely not have the resources to investigate the following complaints:

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
FUNERAL/CEMETERY SERVICES		43500500
PUBLIC PROTECTION		12
REGULATION AND LICENSING		1204.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCTION OF POSITIONS IN FUNERAL AND CEMETERY SERVICES		33V1330

- a. Cemetery grounds not properly maintained.
- b. Merchandise delivery delay of less than 180 days.
- c. Contract disputes, amount in issue under \$5,000.
- d. Poor customer service (eg rude, not return calls, etc)
- e. Competitor complaints, no significant consumer harm shown.

If this reduction did occur, a revision to s. 497.149, Florida Statutes may be needed. Currently this section requires that the department investigate all complaints directly or indirectly alleging a violation. The reduction of additional positions may require this section be revised to reflect new thresholds governing complaints investigated.

Purchasers of preneed burial rights, funeral or burial merchandise or funeral or burial services will suffer economic harm as a result of reduced regulation. Licensees may suffer economic harm due to "uneven playing field" (other licensees cutting their expenses by not complying with all applicable laws) due to reduced regulation. These reductions will result in undermining the Department's goal to protect the health, safety and welfare of the public.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9999 001	2.00-	79,080-		30,498-	109,578-	0.00	109,578-
TOTALS FOR ISSUE BY FUND							
2573 REGULATORY TRUST FUND							109,578-
	2.00-	79,080-		30,498-	109,578-		109,578-

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES
 PGM: LICNSNG/CNSMER PROTEC
FUNERAL/CEMETERY SERVICES
 PUBLIC PROTECTION
REGULATION AND LICENSING

43000000
 43500000
 43500500
 12
1204.00.00.00

TOTAL: REGULATION AND LICENSING
 BY FUND TYPE

1204.00.00.00

TRUST FUNDS..... 2.00- 110,290-
 SALARY RATE..... 79,080-
 =====

2000

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
<u>PUBLIC ASSISTANCE FRAUD</u>		43500700
PUBLIC PROTECTION		12
<u>CONSUMER SAFETY/PROTECTION</u>		<u>1205.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - PUBLIC		
ASSISTANCE FRAUD - SUPPORT STAFF		33V6100
SALARY RATE		000000
SALARY RATE.....	71,302-	
	=====	
SALARIES AND BENEFITS		010000
FEDERAL GRANTS TRUST FUND.....	3.00- 110,978-	2261
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
FEDERAL GRANTS TRUST FUND.....	1,068-	2261
	=====	
TOTAL: REDUCE POSITION(S) - PUBLIC		33V6100
ASSISTANCE FRAUD - SUPPORT STAFF		
TOTAL POSITIONS.....	3.00-	
TOTAL ISSUE.....	112,046-	
TOTAL SALARY RATE.....	71,302-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #031

IT COMPONENT? NO

Issue Title: REDUCE POSITION(S) - SUPPORT STAFF - PUBLIC ASSISTANCE FRAUD

Reference to Long-Range Program Plan: Goal 2 - The department will protect the health, safety and welfare of the public

Public Assistance Fraud's (PAF) proposed reduction would eliminate three (3) FTE Staff Assistant positions from the PAF offices in Pensacola, Plantation and Miami; resulting in a total reduction of (112,046): (110,978) in salary and benefit funding; and an (1,068) in HR funding. This reduction will have a negative impact on PAF's ability to perform the Division's mission critical functions. This reduction in staff will diminish the number of fraud cases that can be completed by the Investigative Staff since work that is currently performed by Staff Assistants in support of the field office, Investigations Manager, and Investigators will now be shifted to the Investigative and Management Staff. Staff

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
<u>PUBLIC ASSISTANCE FRAUD</u>		43500700
PUBLIC PROTECTION		12
<u>CONSUMER SAFETY/PROTECTION</u>		<u>1205.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - PUBLIC		
ASSISTANCE FRAUD - SUPPORT STAFF		33V6100

Assistants routinely prepare assignments for review and evidentiary screening by staff members on a weekly basis. Additionally, PAF employees prepare completed investigation reports for referral to the proper adjudicating authority, perform routine administrative tasks such as purchasing, tracking and updated case status in the court system, handle mailing and shipping, and routine document preparation and photocopying. These tasks would be shifted to other personnel, reducing the actual time spent conducting investigations or performing management tasks.

During FY 2011-12 the Division received and processed over 33,375 fraud allegations. The staff assistants help gather and organize the materials and documentation for the investigators to process. The Division completed 3,374 investigations, which were prepared and referred to the proper agencies for adjudication of the necessary criminal, or administrative, actions. The staff assistant's aide the Investigators and Managers in processing the large amount of paperwork required to prepare case referrals for reviews and prepare reports to provide to the adjudicating agencies responsible for charging recipients for these crimes.

This reduction in staffing will negatively impact the citizens by allowing more opportunity for fraud and abuse to occur unchecked; thereby making fewer benefits available to those Floridians truly in need. Combined with reductions in our program area during previous budget years, this reduction will ultimately reduce our ability to effectively address fraud in the SNAP, Cash Assistance, and Medicaid programs. No other state agency has direct responsibility for the investigation of public assistance fraud committed by the recipients of these benefits. The Attorney General investigates Medicaid fraud committed by providers only; no other private entity investigates state public assistance programs.

The total division FTE stands at 63; this reduction represents a 4.8% reduction in staffing for the entire Division. Currently there are four FTE performing in this job class, this reduction would be a 75% reduction in the position class of "Staff Assistant".

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C8888 001	3.00-	71,302-		39,676-	110,978-	0.00	110,978-

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PGM: LICNSNG/CNSMER PROTEC	43500000
PUBLIC ASSISTANCE FRAUD	43500700
PUBLIC PROTECTION	12
CONSUMER SAFETY/PROTECTION	1205.00.00.00
PROGRAM REDUCTIONS	33V0000
REDUCE POSITION(S) - PUBLIC	
ASSISTANCE FRAUD - SUPPORT STAFF	33V6100

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS

A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
TOTALS FOR ISSUE BY FUND							
2261 FEDERAL GRANTS TRUST FUND							110,978-
	3.00-	71,302-		39,676-	110,978-		110,978-
	=====	=====	=====	=====	=====		=====

REDUCE POSITION(S) - PUBLIC							
ASSISTANCE FRAUD - FINANCIAL CRIMES							
INVESTIGATORS							33V6110
SALARY RATE							000000
SALARY RATE.....	147,049-						=====
SALARIES AND BENEFITS							010000
FEDERAL GRANTS TRUST FUND.....	5.00-	216,795-					2261
	=====	=====					
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
FEDERAL GRANTS TRUST FUND.....		1,780-					2261
	=====	=====					
TOTAL: REDUCE POSITION(S) - PUBLIC							33V6110
ASSISTANCE FRAUD - FINANCIAL CRIMES							
INVESTIGATORS							
TOTAL POSITIONS.....	5.00-						
TOTAL ISSUE.....		218,575-					
TOTAL SALARY RATE.....	147,049-						

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
<u>PUBLIC ASSISTANCE FRAUD</u>		43500700
PUBLIC PROTECTION		12
<u>CONSUMER SAFETY/PROTECTION</u>		<u>1205.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - PUBLIC		
ASSISTANCE FRAUD - FINANCIAL CRIMES		
INVESTIGATORS		33V6110

=====

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #032

IT COMPONENT? NO

Issue Title: REDUCE POSITION(S) - FINANCIAL CRIMES INVESTIGATORS - PUBLIC ASSISTANCE FRAUD

Reference to Long-Range Program Plan: Goal 2 - The department will protect the health, safety and welfare of the public

Public Assistance Fraud's (PAF) proposed reduction would eliminate five (5) FTE Financial Crime Investigator positions, resulting in a reduction of (218,575) in total appropriation: (216,795) in salary and benefit; and (1,780) in HR appropriation. The five (5) positions having the lowest performance evaluations would be reduced. As of the preparation of this document the five (5) positions are in Tallahassee, Tampa, Plantation, Jacksonville and Gainesville.

During FY 2011-12 the Division received and processed over 33,375 fraud allegations. The staff assistants help gather and organize the materials and documentation for the investigators to process. The Division completed 3,374 investigations, which were prepared and referred to the proper agencies for adjudication of the necessary criminal, or administrative, actions. The limited staff of forty (40) investigators, prevented PAF from investigating approximately 3,000 additional cases where potential fraud was identified. The remaining 27,000 cases received were reviewed and, based on finding insufficient evidence, were returned to the referring agencies for them to handle administratively. The efforts of the division during FY 2011-12 resulted in a financial impact of \$29,336,765; this is a combination of the total of the benefits lost through fraud, the denial of future benefits to recipients as a penalty for violating the program rules, and the restitution paid and returned to other Florida agencies. Each of the forty (40) PAF Investigators on average is responsible for \$733,419 of this overall Division achievement. An amount equal to 17 times the average cost to the State of Florida. The loss of these five (5) FTE is equivalent to a reduction of \$3,667,095 to the annual overall financial impact by the division. This amount exceeds the state dollars required to fund the entire Division for a fiscal year. Additionally, it would have required another 34 FTE to investigate the remaining 3,000 cases identified during FY 2011-12 for investigation however the overall impact would have equaled an additional \$ 26,084,853 by the Division.

This reduction in staffing will allow more fraud and abuse to occur unchecked, thereby making fewer benefits available to those Floridians truly in need. Combined with reductions in our program area during previous budget years, this

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: LICNSNG/CNSMER PROTEC		43500000
<u>PUBLIC ASSISTANCE FRAUD</u>		43500700
PUBLIC PROTECTION		12
<u>CONSUMER SAFETY/PROTECTION</u>		<u>1205.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - PUBLIC		
ASSISTANCE FRAUD - FINANCIAL CRIMES		
INVESTIGATORS		33V6110

reduction will ultimately reduce our ability to effectively address fraud in the SNAP, Cash Assistance, and Medicaid programs. No other state agency has direct responsibility for the investigation of public assistance fraud committed by the recipients of these benefits. The Attorney General investigates Medicaid fraud committed by providers only; no other private entity investigates state public assistance programs.

Total Division FTE stands at 63 FTE. This reduction represents a 7.94% FTE reduction to the Division. Currently there are Forty (40) FTE performing in this job class, this reduction of (5) FTE would be a 12.50% reduction in the position class of "Financial Crime Investigator".

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9788 001	5.00-	147,049-		69,746-	216,795-	0.00	216,795-
TOTALS FOR ISSUE BY FUND							
2261 FEDERAL GRANTS TRUST FUND							216,795-
	5.00-	147,049-		69,746-	216,795-		216,795-

TOTAL: CONSUMER SAFETY/PROTECTION							<u>1205.00.00.00</u>
BY FUND TYPE							
TRUST FUNDS.....	8.00-	330,621-					2000
SALARY RATE.....		218,351-					
	=====						

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	

FINANCIAL SERVICES		43000000
PGM: WORKERS' COMPENSATION		43600000
WORKERS' COMPENSATION		43600100
ECONOMIC OPPORTUNITIES		11
WORKERS' COMPENSATION		<u>1102.02.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF		
WORKERS' COMPENSATION - BUREAU OF		
MONITORING AND AUDIT SUPERVISORY		
STAFF		
SALARY RATE		33V0900
SALARY RATE.....	34,614-	000000
	=====	
SALARIES AND BENEFITS		010000
WORKERS' COMP ADMIN TF.....	1.00- 49,231-	2795
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
WORKERS' COMP ADMIN TF.....	356-	2795
	=====	
TOTAL: REDUCE POSITION(S) - DIVISION OF		33V0900
WORKERS' COMPENSATION - BUREAU OF		
MONITORING AND AUDIT SUPERVISORY		
STAFF		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	49,587-	
TOTAL SALARY RATE.....	34,614-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #034

Issue Title: Reduce Position(s) - Division of Workers' Compensation - Bureau of Monitoring and Audit - Supervisory Staff
 Reference to Long-Range Program Plan: Goal 2 - The department will protect the health, safety and welfare of the public.
 The Bureau of Monitoring and Audit within the Division of Workers' Compensation, was started in the early 1980's. One of the program areas is the penalty program responsible for handling penalty assessments, payments and disputes for non-compliant medical bills. Eliminating one middle management position from the penalty program will require the unit

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES

FINANCIAL SERVICES	43000000
PGM: WORKERS' COMPENSATION	43600000
WORKERS' COMPENSATION	43600100
ECONOMIC OPPORTUNITIES	11
WORKERS' COMPENSATION	<u>1102.02.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE POSITION(S) - DIVISION OF WORKERS' COMPENSATION - BUREAU OF MONITORING AND AUDIT SUPERVISORY STAFF	33V0900

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS

A93 - SCH VIIIB-2 REDUCTIONS						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
TOTALS FOR ISSUE BY FUND						
2795 WORKERS' COMP ADMIN TF						49,231-

1.00-	34,614-		14,617-	49,231-		49,231-
=====						

REDUCE POSITION(S) - DIVISION OF WORKERS' COMPENSATION - BUREAU OF FINANCIAL ACCOUNTABILITY		33V0910
SALARY RATE		000000
SALARY RATE.....	22,736-	
=====		
SALARIES AND BENEFITS		010000
WORKERS' COMP ADMIN TF.....	1.00- 35,829-	2795
=====		
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
WORKERS' COMP ADMIN TF.....	356-	2795
=====		

COL A93 SCH VIIIB-2 REDUCTIONS			CODES
POS	AMOUNT		
FINANCIAL SERVICES			43000000
PGM: WORKERS' COMPENSATION			43600000
WORKERS' COMPENSATION			43600100
ECONOMIC OPPORTUNITIES			11
WORKERS' COMPENSATION			<u>1102.02.00.00</u>
PROGRAM REDUCTIONS			33V0000
REDUCE POSITION(S) - DIVISION OF			
WORKERS' COMPENSATION - BUREAU OF			
FINANCIAL ACCOUNTABILITY			33V0910
TOTAL: REDUCE POSITION(S) - DIVISION OF			33V0910
WORKERS' COMPENSATION - BUREAU OF			
FINANCIAL ACCOUNTABILITY			
TOTAL POSITIONS.....	1.00-		
TOTAL ISSUE.....		36,185-	
TOTAL SALARY RATE.....	22,736-		

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #035

IT COMPONENT? NO

Issue Title: Reduce Position(s) - Division of Workers' Compensation - Bureau of Financial Accountability

Reference to Long-Range Program Plan: Goal 2 - The department will protect the health, safety and welfare of the public.

The Financial Accountability section was created in 2006 and was part of the Bureau of Compliance before being transferred to the newly created Bureau of Financial Accountability in September 2012. One of the responsibilities of the staff of this section is to process checks and EFTs that are submitted for the Bureau of Compliance. The reduction of this position which assists with the processing of manual checks will result in remaining staff absorbing the duties of this position and may reduce the timeliness of processing payments made to the Workers' Compensation Administration Trust Fund. During FY 2011-12, staff processed 14,018 manual checks. There will be no direct impact to Floridians; there are no other public or private entities who handle functions and the revenue impact is negligible.

The Division currently has 301 FTE, with 39 in the Bureau of Financial Accountability including eight (8) positions devoted to the Financial Accountability Section. Elimination of one (1) FTE is a 2.5% reduction of the overall Bureau. This would be a 12% reduction of the Financial Accountability Section and a 50% reduction of the two staff members that have the primary responsibility of processing paper checks. The total of savings will be (36,185): (35,829) in salaries & benefits; and (356) in HR.

For Fiscal Year 2012-13, the Division of Workers' Compensation saw a reduction of \$1.7 million in overall budget and 20 FTE; none of the reductions were from this section. Legislation also transferred to DWC a new program for the FY 2012-13, with 5 FTE and 350,000 in additional appropriation.

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES
 43000000
 43600000
 43600100
 11
 1102.02.00.00
 33V0000

FINANCIAL SERVICES
 PGM: WORKERS' COMPENSATION
 WORKERS' COMPENSATION
 ECONOMIC OPPORTUNITIES
 WORKERS' COMPENSATION

PROGRAM REDUCTIONS
 REDUCE POSITION(S) - DIVISION OF
 WORKERS' COMPENSATION - BUREAU OF
 FINANCIAL ACCOUNTABILITY

33V0910

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C8765 001	1.00-	22,736-		13,093-	35,829-	0.00	35,829-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2795 WORKERS' COMP ADMIN TF							35,829-
	-----	-----	-----	-----	-----	-----	-----
	1.00-	22,736-		13,093-	35,829-		35,829-
	=====	=====	=====	=====	=====		=====

REDUCE POSITION(S) - DIVISION OF
 WORKERS' COMPENSATION - SPECIAL
 DISABILITY TRUST FUND STAFFING
 SALARY RATE
 SALARY RATE..... 34,614-

33V0920
 000000

SALARIES AND BENEFITS
 1.00-
 WORKERS' COMP SPEC DISAB TF..... 49,231-

010000
 2798

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: WORKERS' COMPENSATION		43600000
WORKERS' COMPENSATION		43600100
ECONOMIC OPPORTUNITIES		11
WORKERS' COMPENSATION		<u>1102.02.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF		
WORKERS' COMPENSATION - SPECIAL		
DISABILITY TRUST FUND STAFFING		33V0920
OTHER PERSONAL SERVICES		030000
WORKERS'COMP SPEC DISAB TF.....	16,000-	2798
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
WORKERS'COMP SPEC DISAB TF.....	356-	2798
	=====	
TOTAL: REDUCE POSITION(S) - DIVISION OF		33V0920
WORKERS' COMPENSATION - SPECIAL		
DISABILITY TRUST FUND STAFFING		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	65,587-	
TOTAL SALARY RATE.....	34,614-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #036

IT COMPONENT? NO

Issue Title: Reduce position(s) - Division of Workers' Compensation - Special Disability Trust Fund

Reference to Long-Range Program Plan: Goal 2 - The department will protect the health, safety and welfare of the public.

The Office of the Special Disability Trust Fund (SDTF) was made a part of the Bureau of Financial Accountability in September 2012. The staff of this Office works primarily in the auditing of reimbursement requests submitted to the Special Disability Trust Fund. This Trust Fund has been prospectively abolished and is in run-off. Despite a reduction in the number of requests being received annually, the current staff members maintain a full and steady workload. The reduction of one (1) FTE position and one (1) part time OPS position would create a considerable deceleration in the rate at which requests are audited and reimbursements ultimately paid. During FY 2011-12, 4,195 SDTF requests were audited and 1,567 were paid. There will be no direct impact to Floridians; there are no other public or private entities who handle functions and there will be no revenue impact.

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: WORKERS' COMPENSATION		43600000
WORKERS' COMPENSATION		43600100
ECONOMIC OPPORTUNITIES		11
WORKERS' COMPENSATION		1102.02.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF WORKERS' COMPENSATION - SPECIAL DISABILITY TRUST FUND STAFFING		33V0920

The Division currently has 301 FTE, with 39 in the Bureau of Financial Accountability and seven (7) FTE devoted to the auditing of Special Disability Trust Fund requests. Elimination of one (1) FTE is a 2.5% reduction of the overall Bureau. This would be a 14% reduction in FTE that audit requests resulting in an average of 559 audits that would not get processed each year, or that would be added to the workload of existing staff. The reduction in OPS would equate to one (1) part time OPS position and would be based on an average estimated savings. This OPS reduction is 91% of the OPS budget of this program and would result in an average of 280 audits that would not get processed each year, or that would be shifted to existing staff. The total savings will be(65,587): (49,231) in salaries & benefits; (16,000) in OPS; and (356) in HR.

For Fiscal Year 2012-13, the Division of Workers' Compensation (DWC) saw a reduction of \$1.7 million in overall budget and 20 FTE; one (1) reduction was from this section; however, none was from this specific program. Legislation also transferred to DWC a new program for the FY 2012-13, with 5 FTE and 350,000 in additional appropriation.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C7890 001	1.00-	34,614-		14,617-	49,231-	0.00	49,231-
TOTALS FOR ISSUE BY FUND							
2798 WORKERS'COMP SPEC DISAB TF							49,231-
	1.00-	34,614-		14,617-	49,231-		49,231-

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		
		43000000
PGM: WORKERS' COMPENSATION		
		43600000
WORKERS' COMPENSATION		
		43600100
ECONOMIC OPPORTUNITIES		
		11
WORKERS' COMPENSATION		
		<u>1102.02.00.00</u>
PROGRAM REDUCTIONS		
		33V0000
REDUCE POSITION(S) - DIVISION OF		
WORKERS' COMPENSATION - BUREAU OF		
COMPLIANCE - GENERAL STAFFING		
REDUCTIONS		
		33V0940
SALARY RATE		
		000000
SALARY RATE.....	105,678-	
	=====	
SALARIES AND BENEFITS		
		010000
	4.00-	
WORKERS' COMP ADMIN TF.....	159,941-	2795
	=====	
SPECIAL CATEGORIES		
TR/DMS/HR SVCS/STW CONTRCT		
		100000
		107040
WORKERS' COMP ADMIN TF.....	1,424-	2795
	=====	
TOTAL: REDUCE POSITION(S) - DIVISION OF		
		33V0940
WORKERS' COMPENSATION - BUREAU OF		
COMPLIANCE - GENERAL STAFFING		
REDUCTIONS		
TOTAL POSITIONS.....	4.00-	
TOTAL ISSUE.....	161,365-	
TOTAL SALARY RATE.....	105,678-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #037

Issue Title: Reduce Position(s) - Division of Workers' Compensation - Bureau of Compliance - General Staffing Reductions

Reference to Long-Range Program Plan: Goal 2 - The department will protect the health, safety and welfare of the public.

The Bureau of Compliance within the Division of Workers' Compensation is responsible for ensuring that employers comply with their statutory obligations to obtain appropriate workers' compensation insurance coverage for their employees. During FY 2011-12, the Bureau of Compliance conducted 34,780 employer investigations, issued 2,140 stop-work orders,

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PGM: WORKERS' COMPENSATION		43600000
WORKERS' COMPENSATION		43600100
ECONOMIC OPPORTUNITIES		11
WORKERS' COMPENSATION		<u>1102.02.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF WORKERS' COMPENSATION - BUREAU OF COMPLIANCE - GENERAL STAFFING REDUCTIONS		33V0940

received 1,941 referrals and assessed approximately \$25.7 million in penalties. This reduction of four (4) FTE's would reduce one (1) FTE in investigations, one (1) FTE in penalty audit, and two (2) FTE in exemptions. This reduction would result in: remaining staff absorbing the duties of these positions; reduced productivity in the number of investigations conducted; the reduced timeliness of the penalty audit process for employers, and a reduction in the timeliness of processing exemptions.

The Division anticipates a dramatic increase in the number of exemption applications in future years due to a new law effective July 1, 2013, that allows non-construction limited liability company members to file for an exemption. The direct impact to Floridians is uncertain but could result in a reduction of the compliance level of employers that are required to secure workers' compensation coverage for their employees. The division collected approximately \$10.1 million in penalties during FY 2011-12. This amount would be impacted if the amount of stop-work orders issued and penalties assessed were reduced as a result of the FTE reduction. There are no other public or private entities that perform the statutory duties of investigators as outlined in Chapter 440, Florida Statutes.

The Division currently has 301 FTE, with 131 in the Bureau of Compliance and 125 positions devoted to the investigator, penalty audit and exemption functions. Elimination of four (4) positions will result in a 3% reduction of the overall Bureau. These reductions would result in a decrease of approximately 696 employer investigations conducted each year and an increase in the geographic territory assigned to remaining investigators. Reductions would shift additional penalty audit and exemption workloads to remaining staff resulting in a decrease in the timeliness of processing exemptions and penalty audits. The total of savings would be (161,365): (159,940) in salaries & benefits; and (1,424) in HR.

For FY 2012-13, the Division of Workers' Compensation saw a reduction of \$1.7 million in overall budget and 20 FTE, which included 9 from this Bureau. Legislation also transferred to DWC a new program for the FY 2012-13, with 5 FTE and 350,000 in additional appropriation.

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES

FINANCIAL SERVICES 43000000
 PGM: WORKERS' COMPENSATION 43600000
 WORKERS' COMPENSATION 43600100
 ECONOMIC OPPORTUNITIES 11
 WORKERS' COMPENSATION 1102.02.00.00
 PROGRAM REDUCTIONS 33V0000
 REDUCE POSITION(S) - DIVISION OF
 WORKERS' COMPENSATION - BUREAU OF
 COMPLIANCE - GENERAL STAFFING
 REDUCTIONS 33V0940

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C7687 001	4.00-	105,678-		54,263-	159,941-	0.00	159,941-
TOTALS FOR ISSUE BY FUND							
2795 WORKERS' COMP ADMIN TF							159,941-
	4.00-	105,678-		54,263-	159,941-		159,941-

REDUCE POSITION(S) - DIVISION OF
 WORKERS' COMPENSATION - BUREAU OF
 COMPLIANCE - FIELD INVESTIGATORS 33V0950
 SALARY RATE 000000
 SALARY RATE..... 60,205-
 SALARIES AND BENEFITS 010000
 WORKERS' COMP ADMIN TF..... 2.00- 88,282- 2795

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		
		43000000
PGM: WORKERS' COMPENSATION		43600000
WORKERS' COMPENSATION		43600100
ECONOMIC OPPORTUNITIES		11
WORKERS' COMPENSATION		<u>1102.02.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF		
WORKERS' COMPENSATION - BUREAU OF		
COMPLIANCE - FIELD INVESTIGATORS		
		33V0950
SPECIAL CATEGORIES		
TR/DMS/HR SVCS/STW CONTRCT		
		100000
		107040
WORKERS' COMP ADMIN TF.....	712-	2795
	=====	
TOTAL: REDUCE POSITION(S) - DIVISION OF		33V0950
WORKERS' COMPENSATION - BUREAU OF		
COMPLIANCE - FIELD INVESTIGATORS		
TOTAL POSITIONS.....	2.00-	
TOTAL ISSUE.....	88,994-	
TOTAL SALARY RATE.....	60,205-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #040

IT COMPONENT? NO

Issue Title: Reduce Position(s) - Division of Workers' Compensation - Bureau of Compliance - Field Investigators

Reference to Long-Range Program Plan: Goal 2 - The department will protect the health, safety and welfare of the public.

The Bureau of Compliance within the Division of Workers' Compensation is responsible for ensuring that employers comply with their statutory obligations to secure appropriate workers' compensation insurance coverage for their employees. This program was started in the 1970's. During FY 2011-2012, the Bureau of Compliance conducted 34,780 employer investigations, issued 2,140 stop-work orders, received 1,941 referrals and assessed approximately \$25.7 million in penalties. The reduction of two (2) FTE in the Investigations Section would reduce the number of employer investigations conducted and require remaining Investigators to cover larger geographical areas of the state. The direct impact to Floridians is uncertain but could result in a reduction of the compliance level of employers that are required to secure workers' compensation coverage for their employees. The division collected approximately \$10.1 million in penalties during FY 2011-12. This amount would be impacted if the amount of stop-work orders issued and penalties assessed were reduced as a result of the FTE reduction. There are no other public or private entities that perform the statutory duties of investigators as outlined in Chapter 440, Florida Statutes.

The Division currently has 301 FTE, with 131 in the Bureau of Compliance and 72 positions devoted to the field investigations. Elimination of two (2) FTE is a 1.5% reduction of the overall Bureau. This would be a 3% reduction of

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: WORKERS' COMPENSATION		43600000
WORKERS' COMPENSATION		43600100
ECONOMIC OPPORTUNITIES		11
WORKERS' COMPENSATION		<u>1102.02.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF WORKERS' COMPENSATION - BUREAU OF COMPLIANCE - FIELD INVESTIGATORS		33V0950

the field investigation staff and result in a decrease of approximately 1,392 employer investigations conducted each year and an increase in the geographic territory assigned to remaining investigators. The total savings will be (88,994): (88,282) in salaries & benefits; and (712) in HR.

For FY 2012-13, the Division of Workers' Compensation saw a reduction of \$1.7 million in overall budget and 20 FTE, which included 9 from this Bureau. Legislation also transferred to DWC a new program for the FY 2012-13, with 5 FTE and 350,000 in additional appropriation.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9234 001	2.00-	60,205-		28,077-	88,282-	0.00	88,282-
TOTALS FOR ISSUE BY FUND							
2795 WORKERS' COMP ADMIN TF							88,282-
	2.00-	60,205-		28,077-	88,282-		88,282-

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		
		43000000
PGM: WORKERS' COMPENSATION		
		43600000
WORKERS' COMPENSATION		
		43600100
ECONOMIC OPPORTUNITIES		
		11
WORKERS' COMPENSATION		
		<u>1102.02.00.00</u>
PROGRAM REDUCTIONS		
		33V0000
REDUCE POSITION(S) - DIVISION OF		
WORKERS' COMPENSATION - EMPLOYEE		
ASSISTANCE AND OMBUDSMAN PROGRAM		
		33V0960
SALARY RATE		
		000000
SALARY RATE.....	52,840-	
	=====	
SALARIES AND BENEFITS		
		010000
	2.00-	
WORKERS' COMP ADMIN TF.....	79,971-	2795
	=====	
SPECIAL CATEGORIES		
		100000
TR/DMS/HR SVCS/STW CONTRCT		
		107040
WORKERS' COMP ADMIN TF.....	712-	2795
	=====	
TOTAL: REDUCE POSITION(S) - DIVISION OF		
		33V0960
WORKERS' COMPENSATION - EMPLOYEE		
ASSISTANCE AND OMBUDSMAN PROGRAM		
TOTAL POSITIONS.....	2.00-	
TOTAL ISSUE.....	80,683-	
TOTAL SALARY RATE.....	52,840-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #038

IT COMPONENT? NO

Issue Title: Reduce Position(s) - Division of Workers' Compensation - Bureau of Employee Assistance and Ombudsman Office

Reference to Long-Range Program Plan: Goal 2 - The department will protect the health, safety and welfare of the public.

The Bureau of Employee Assistance and Ombudsman Office (EAO) within the Division of Workers' Compensation is responsible for providing assistance to injured workers regarding their rights and responsibilities under the Florida Workers' Compensation Law, assisting system participants in fulfilling their statutory responsibilities and resolving disputes without undue expense, costly litigation or delay in provision of benefits. This program was started in 1994. During FY 2011-12, the EAO received 56,842 calls from injured workers on the helpline; contacted 32,270 injured workers with lost

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: WORKERS' COMPENSATION		43600000
WORKERS' COMPENSATION		43600100
ECONOMIC OPPORTUNITIES		11
WORKERS' COMPENSATION		<u>1102.02.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF		
WORKERS' COMPENSATION - EMPLOYEE		
ASSISTANCE AND OMBUDSMAN PROGRAM		33V0960

time (more than seven days from work) as a result of a workplace injury or illness; resolved 1,557 disputes for injured workers; and, obtained one or more benefit for 1,468 workers who were previously denied a benefit. The Customer Service Team received 81,869 calls with the majority of calls from employers regarding coverage and exemption questions and issues.

The proposed elimination will include one (1) FTE from the Injured Worker Hotline Team and one (1) FTE from the Customer Service Team. The elimination of positions will require the workload to be shifted to remaining bureau staff members and may result in a longer call waiting time for injured workers, employers and other customers who contact these teams for assistance. The reductions are not anticipated to impact Floridians unless the population of injured workers significantly increases beyond the ability of the remaining staff members to timely provide assistance. There is no revenue impact. There are no other public or private entities who handle these specific types of services but advocacy organizations do exist that provide services and refer injured workers to the Division.

The Division currently has 301 FTE, with 44 in the Bureau of Employee Assistance and Ombudsman Office and 16 FTE devoted to the Injured Worker Hotline Team and Customer Service Team. Elimination of two (2) FTE is a 4.5% of the overall Bureau. These reductions will result in remaining Injured Worker Hotline Team staff assuming 11% additional workload and remaining Customer Service Team staff assuming 14% additional workload. The total savings will be (80,683): (79,971) in salaries & benefits; and (712) in HR.

For FY 2012-13, the Division of Workers' Compensation saw a reduction of \$1.7 million in overall budget and 20 FTE, which included 2 from this Bureau. Legislation also transferred to DWC a new program for the FY 2012-13, with 5 FTE and 350,000 in additional appropriation.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C6789 001	2.00-	52,840-		27,131-	79,971-	0.00	79,971-

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES

FINANCIAL SERVICES	43000000
PGM: WORKERS' COMPENSATION	43600000
WORKERS' COMPENSATION	43600100
ECONOMIC OPPORTUNITIES	11
WORKERS' COMPENSATION	<u>1102.02.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE POSITION(S) - DIVISION OF	
WORKERS' COMPENSATION - EMPLOYEE	
ASSISTANCE AND OMBUDSMAN PROGRAM	33V0960

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
TOTALS FOR ISSUE BY FUND							
2795 WORKERS' COMP ADMIN TF							79,971-
	2.00-	52,840-		27,131-	79,971-		79,971-
	=====	=====	=====	=====	=====		=====

REDUCE POSITION(S) - DIVISION OF							
WORKERS' COMPENSATION - BUREAU OF							
DATA QUALITY COLLECTION ELECTRONIC							33V0970
DATA INTERCHANGE TEAM							000000
SALARY RATE							
SALARY RATE.....	30,103-						=====
SALARIES AND BENEFITS							010000
1.00-							
WORKERS' COMP ADMIN TF.....	44,141-						2795
	=====						
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
WORKERS' COMP ADMIN TF.....	356-						2795
	=====						

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PGM: WORKERS' COMPENSATION		43600000
WORKERS' COMPENSATION		43600100
ECONOMIC OPPORTUNITIES		11
WORKERS' COMPENSATION		<u>1102.02.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF WORKERS' COMPENSATION - BUREAU OF DATA QUALITY COLLECTION ELECTRONIC DATA INTERCHANGE TEAM		33V0970
TOTAL: REDUCE POSITION(S) - DIVISION OF WORKERS' COMPENSATION - BUREAU OF DATA QUALITY COLLECTION ELECTRONIC DATA INTERCHANGE TEAM		33V0970
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	44,497-	
TOTAL SALARY RATE.....	30,103-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #039

IT COMPONENT? NO

Issue Title: Reduce Position(s) - Division of Workers' Compensation - Bureau of Data Quality and Collection - Electronic Data Interchange Team

Reference to Long-Range Program Plan: Goal 2 - The department will protect the health, safety and welfare of the public.

The Electronic Data Interchange (EDI) section within the Bureau of Data Quality and Collection is responsible for collection of data via electronic reporting of workers' compensation claims and proof of coverage forms using national standardized file formats. During FY 2011-2012, 646,326 EDI claims forms were processed which equates to 4,311,962 EDI transactions; and, 708,700 EDI Proof of Coverage forms were processed which equates to 1,717,574 EDI transactions. The elimination of one (1) FTE from the EDI Team would reduce the Bureau's response time for reconciling EDI issues, questions, and data validation with the EDI training partners in the industry. Prompt responses to the industry are important to assist in resolving data errors so transactions will accept and potential penalties for late reporting by the claim administrator may not apply. This position also provides assistance with the entry of paper documents for new insurers that have six months to comply with electronic reporting standards. This elimination would potentially delay the entry of paper First Report of Injury forms and subsequent required forms. There will be no direct impact to Floridians; there are no other public or private entities that perform the statutory duties and responsibilities associated with this proposed reduction; and there will be no revenue impact.

The Division currently has 301 FTE, with 27 in the Bureau of Data Quality and Collection and seven (7) FTE devoted to the Claims and Proof of Coverage EDI functions. Elimination of one (1) FTE is a 4% reduction of the overall Bureau. This

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PGM: WORKERS' COMPENSATION	43600000
WORKERS' COMPENSATION	43600100
ECONOMIC OPPORTUNITIES	11
WORKERS' COMPENSATION	<u>1102.02.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE POSITION(S) - DIVISION OF	
WORKERS' COMPENSATION - BUREAU OF	
DATA QUALITY COLLECTION ELECTRONIC	
DATA INTERCHANGE TEAM	33V0970

reduction would result in remaining EDI staff assuming 14% additional workload. The total savings will be (44,497):
 (44,141) in salaries & benefits; and (356) in HR.

For FY 2012-13, the Division of Workers' Compensation saw a reduction of \$1.7 million in overall budget and 20 FTE; six
 (6) reductions were from this Bureau; however, none of the reductions were from this specific program area. Legislation
 also transferred to DWC a new program for the FY 2012-13, with 5 FTE and 350,000 in additional appropriation.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C5643 001	1.00-	30,103-		14,038-	44,141-	0.00	44,141-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2795 WORKERS' COMP ADMIN TF							44,141-
	-----	-----	-----	-----	-----	-----	-----
	1.00-	30,103-		14,038-	44,141-		44,141-
	=====	=====	=====	=====	=====	=====	=====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	

FINANCIAL SERVICES		43000000
PGM: WORKERS' COMPENSATION		43600000
WORKERS' COMPENSATION		43600100
ECONOMIC OPPORTUNITIES		11
WORKERS' COMPENSATION		<u>1102.02.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF		
WORKERS' COMPENSATION - BUREAU OF		
COMPLIANCE - DISTRICT OFFICE		
RESTRUCTURING		33V0990
SALARY RATE		000000
SALARY RATE.....	130,283-	
	=====	
SALARIES AND BENEFITS		010000
	4.00-	
WORKERS' COMP ADMIN TF.....	187,703-	2795
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
WORKERS' COMP ADMIN TF.....	1,424-	2795
	=====	
TOTAL: REDUCE POSITION(S) - DIVISION OF		33V0990
WORKERS' COMPENSATION - BUREAU OF		
COMPLIANCE - DISTRICT OFFICE		
RESTRUCTURING		
TOTAL POSITIONS.....	4.00-	
TOTAL ISSUE.....	189,127-	
TOTAL SALARY RATE.....	130,283-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #043

Issue Title: Reduce Position(s) - Division of Workers' Compensation - Bureau of Compliance - District Office
 Restructuring

Reference to Long-Range Program Plan: Goal 2 - The department will protect the health, safety and welfare of the public.

The Bureau of Compliance within the Division of Workers' Compensation is responsible for ensuring that employers comply with their statutory obligations to obtain appropriate workers' compensation insurance coverage for their employees. This

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: WORKERS' COMPENSATION		43600000
WORKERS' COMPENSATION		43600100
ECONOMIC OPPORTUNITIES		11
WORKERS' COMPENSATION		<u>1102.02.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF WORKERS' COMPENSATION - BUREAU OF COMPLIANCE - DISTRICT OFFICE RESTRUCTURING		33V0990

program was started in the 1970's. During FY 2011-2012, the Bureau of Compliance conducted 34,780 employer investigations, issued 2,140 stop-work orders, received 1,941 referrals and assessed approximately \$25.7 million in penalties. Reduction of four (4) FTE will include one (1) supervisor, (1) penalty audit position, and (2) investigators from a district office. These reductions will require the remaining staff to be absorbed by an adjacent district office and workload to be shifted to remaining bureau staff including the investigative staff being required to cover larger geographical areas. The direct impact to Floridians is uncertain but could result in a reduction of the compliance level of employers that are required to secure workers' compensation coverage for their employees. The division collected approximately \$10.1 million in penalties during FY 2011-12. This amount would be impacted if the amount of stop-work orders issued and penalties assessed were reduced as a result of the FTE reduction. There are no other public or private entities that perform the statutory duties of investigators as outlined in Chapter 440, Florida Statutes.

The Division currently has 301 FTE, with 131 in the Bureau of Compliance and 101 positions devoted to the compliance field office functions. Elimination of four (4) positions would be a 3% reduction of the overall Bureau. This would be a 4% reduction of the field office staffing and would require a remaining district supervisor to absorb additional staff and field office location. Reductions would result in a decrease of approximately 1,392 employer investigations conducted each year and an increase in the geographic territory assigned to remaining investigators. Reductions would shift additional workload to remaining penalty auditors resulting in a decrease in the timeliness of processing penalty audit. The total savings will be (189,127): (187,703) in salaries & benefits; and (1,424) in HR.

For FY 2012-13, the Division of Workers' Compensation saw a reduction of \$1.7 million in overall budget and 20 FTE, which included 9 from this Bureau. Legislation also transferred to DWC a new program for the FY 2012-13, with 5 FTE and 350,000 in additional appropriation.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9612 001	4.00-	130,283-		57,420-	187,703-	0.00	187,703-

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PGM: WORKERS' COMPENSATION	43600000
WORKERS' COMPENSATION	43600100
ECONOMIC OPPORTUNITIES	11
WORKERS' COMPENSATION	<u>1102.02.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE POSITION(S) - DIVISION OF	
WORKERS' COMPENSATION - BUREAU OF	
COMPLIANCE - DISTRICT OFFICE	
RESTRUCTURING	33V0990

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
TOTALS FOR ISSUE BY FUND						
2795						187,703-
-----	-----	-----	-----	-----	-----	-----
4.00-	130,283-		57,420-	187,703-		187,703-
=====	=====	=====	=====	=====		=====

REDUCTION IN EXPENSES ASSOCIATED
 WITH FIELD OFFICE CLOSURES AND
 LEASED SPACE REDUCTION
 EXPENSES

WORKERS' COMP ADMIN TF.....	189,000-	2795
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #003

Issue Title: Reduction in Expenses Associated with Field Office Closures and Leased Space Reduction

Reference to Long-Range Program Plan: Goal 1 - The department will be a vigilant steward of the state's resources.

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PGM: WORKERS' COMPENSATION		43600000
WORKERS' COMPENSATION		43600100
ECONOMIC OPPORTUNITIES		11
WORKERS' COMPENSATION		<u>1102.02.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION IN EXPENSES ASSOCIATED WITH FIELD OFFICE CLOSURES AND LEASED SPACE REDUCTION		33V1100

LAW CHANGE REQUIRED: No

Starting in November 2011, the Division of Workers' Compensation began the reorganization and consolidation of its 16 Bureau of Compliance, Bureau of Monitoring and Audit, and Bureau of Employee Assistance field office leases throughout Florida. By the end of FY 2012-13, the Division will have closed seven field office locations (Panama City, Plantation, Ocala, Port Richey, Sarasota, St. Augustine, and Cocoa Beach). The field office closings will result in the reduction of office locations where the public may visit to obtain services from the division. Services will continue to be provided through the remaining field office locations and the Tallahassee central office. There are no other public or private entities that perform the regulatory activities outlined in Chapter 440, Florida Statutes.

For Fiscal Year 2012-13, the Division of Workers' Compensation saw a reduction of \$1.7 million in overall budget and 20 FTE; none of this reduction was directly related to leases, however positions in some of these locations were abolished. The specific leases impacted by this issue are as follows:

- 430:0164 - Diamond Professional Suites - Cocoa - Closed (5/30/2013)
- 430:0151 - Regency Office - New Port Richey - Closed (4/30/2012)
- 430:0143 - Oak Brook Professional Center - Ocala - Expires (4/30/2013); Effective 11/30/12
- 430:0145 - Forrest Park Office Center - Panama City - Closed (2/28/2012)
- 430:0161 - Atrium Executive Plaza - Plantation - Expires (12/31/2012)
- 430:0153 - Live Oak Business Center - Sarasota - Closed (8/31/2012)
- 430:0155 - City of Saint Augustine - St. Augustine - Closed (11/30/2011)

During FY 2011-12, the Division spent \$2,358,665 for leases. This (189,000) reduction would be an approximate 8% reduction in lease expenditures.

REDUCE POSITION(S) - DIVISION OF
 WORKERS' COMPENSATION - BUREAU OF
 MONITORING AND AUDIT GENERAL
 STAFFING REDUCTION

33V1180
 000000

SALARY RATE
 SALARY RATE..... 60,205-
 =====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	

FINANCIAL SERVICES		43000000
PGM: WORKERS' COMPENSATION		43600000
WORKERS' COMPENSATION		43600100
ECONOMIC OPPORTUNITIES		11
WORKERS' COMPENSATION		<u>1102.02.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF		
WORKERS' COMPENSATION - BUREAU OF		
MONITORING AND AUDIT GENERAL		
STAFFING REDUCTION		33V1180
SALARIES AND BENEFITS		010000
WORKERS' COMP ADMIN TF.....	2.00- 88,282-	2795
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
WORKERS' COMP ADMIN TF.....	712-	2795
	=====	
TOTAL: REDUCE POSITION(S) - DIVISION OF		33V1180
WORKERS' COMPENSATION - BUREAU OF		
MONITORING AND AUDIT GENERAL		
STAFFING REDUCTION		
TOTAL POSITIONS.....	2.00-	
TOTAL ISSUE.....	88,994-	
TOTAL SALARY RATE.....	60,205-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #033

Issue Title: Reduce Position(s) - Division of Workers' Compensation - Bureau of Monitoring and Audit -General Staffing Reduction

Reference to Long-Range Program Plan: Goal 2 - The department will protect the health, safety and welfare of the public.

The Bureau of Monitoring and Audit within the Division of Workers' Compensation, was started in the early 1980's. Two of the program responsibilities of the bureau include: 1) the audit program which is responsible for conducting audits of claims-handling practices to ensure carrier compliance with Florida Statutes and the Administrative Rules; and, 2) the penalty program responsible for handling penalty assessments, payments and disputes for non-compliant medical bills and First Report of Injury or Illness. Eliminating one (1) position from each program will require the workload to be shifted to remaining bureau staff members. During FY 2011-12, the Bureau reviewed 92,519 claims files for accuracy and

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: WORKERS' COMPENSATION		43600000
WORKERS' COMPENSATION		43600100
ECONOMIC OPPORTUNITIES		11
WORKERS' COMPENSATION		1102.02.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - DIVISION OF WORKERS' COMPENSATION - BUREAU OF MONITORING AND AUDIT GENERAL STAFFING REDUCTION		33V1180

timeliness. Of the claims files reviewed, 6,057 were evaluated on audit which included a review of 3,855 First Reports of Injury or Illness forms, 1,409 Notices of Denial, and 5,622 Claim Cost Reports resulting in \$393,200 penalties assessed on audit. During FY 2011-12, 3,827,951 medical bills were evaluated for compliance in timely disposition and filing resulting in \$1,940,910 penalties assessed for non-compliance. There should be no direct impact to Floridians; there are no other public or private entities who handle functions and the revenue impact is negligible.

The Division currently has 301 FTE, with 52 in the Bureau of Monitoring and Audit including 19 positions devoted to the audit function and 10 positions devoted to penalty functions. Elimination of two (2) FTE is a 4% reduction of the overall Bureau. These reductions would result in remaining audit staff assuming 5% additional workload and remaining penalty staff assuming 10% additional workload. The total of savings will be (88,994): (88,282) in salaries & benefits; and (712) in HR.

For Fiscal Year 2012-13, the Division of Workers' Compensation saw a reduction of \$1.7 million in overall budget and 20 FTE; one (1) reduction was from this Bureau, however, none was from this specific program areas. Legislation also transferred to DWC a new program for the FY 2012-13, with 5 FTE and 350,000 in additional appropriation.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C8989 001	2.00-	60,205-		28,077-	88,282-	0.00	88,282-
TOTALS FOR ISSUE BY FUND							
2795 WORKERS' COMP ADMIN TF							88,282-
	2.00-	60,205-		28,077-	88,282-		88,282-

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: WORKERS' COMPENSATION		43600000
WORKERS' COMPENSATION		43600100
ECONOMIC OPPORTUNITIES		11
WORKERS' COMPENSATION		<u>1102.02.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION RELATED TO ELIMINATION OF THE PROVIDER-CARRIER DISPUTE RESOLUTION PROGRAM		33V1200
SALARY RATE		000000
SALARY RATE.....	164,123-	
	=====	
SALARIES AND BENEFITS		010000
	4.00-	
WORKERS' COMP ADMIN TF.....	225,884-	2795
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
WORKERS' COMP ADMIN TF.....	1,424-	2795
	=====	
TOTAL: REDUCTION RELATED TO ELIMINATION OF THE PROVIDER-CARRIER DISPUTE RESOLUTION PROGRAM		33V1200
TOTAL POSITIONS.....	4.00-	
TOTAL ISSUE.....	227,308-	
TOTAL SALARY RATE.....	164,123-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #041

Issue Title: Reduction Related to Elimination of the Provider-Carrier Reimbursement Dispute Resolution Program
 Reference to Long-Range Program Plan: Goal 2 - The department will protect the health, safety and welfare of the public.
 LAW CHANGE REQUIRED: REQUIRES STATUTORY CHANGE TO 440.13(7), F.S.

The Office of Medical Services, within the Monitoring and Audit Bureau of the Division of Workers' Compensation (DWC), was Type II transferred to the Division of Workers' Compensation from the Agency for Health Care Administration in 2008.

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: WORKERS' COMPENSATION		43600000
WORKERS' COMPENSATION		43600100
ECONOMIC OPPORTUNITIES		11
WORKERS' COMPENSATION		<u>1102.02.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION RELATED TO ELIMINATION OF THE PROVIDER-CARRIER DISPUTE RESOLUTION PROGRAM		33V1200

The Medical Services Office issues determinations to resolve reimbursement disputes between health care providers and employer/carriers. Proposed conforming bill language removing the division from resolving reimbursement disputes between the health care provider and employer/carrier, would allow the division to eliminate four (4) FTE. During FY 2011-2012, the division issued 5,624 determinations on Petitions for Resolution of Reimbursement Disputes and the average number of days to issue a determination or dismissal notification after receipt of a Petition for Resolution of Reimbursement Dispute was 42 days. There will be no direct impact to Floridians however a change in law will require health care providers to adjust the manner in which they dispute reimbursement paid by the insurance carriers for services provided to injured workers. There are no other public, or private, entities that perform these duties under Chapter 440, Florida Statutes, and there will be no revenue impact.

The Division currently has 301 FTE, with 52 in the Bureau of Monitoring and Audit and four (4) FTE assigned to this specific function. Elimination of the division's role in these disputes would allow for a 7.5% reduction of the overall Bureau and a 100% reduction of the staffing associated with this function. If the division is totally removed from this statutory requirement, the division would be able to reduce four (4) FTE and (227,308): (225,884) in salaries & benefits; and (1,424) in HR.

For FY 2012-13, the Division of Workers' Compensation saw a reduction of \$1.7 million in overall budget and 20 FTE, which included one (1) from this Bureau. Legislation also transferred to DWC a new program for the FY 2012-13, with 5 FTE and 350,000 in additional appropriation.

 POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
P101 C7878 001	4.00-	164,123-	61,761-	225,884-	0.00	225,884-

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PGM: WORKERS' COMPENSATION	43600000
WORKERS' COMPENSATION	43600100
ECONOMIC OPPORTUNITIES	11
WORKERS' COMPENSATION	<u>1102.02.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCTION RELATED TO ELIMINATION OF THE PROVIDER-CARRIER DISPUTE RESOLUTION PROGRAM	33V1200

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
TOTALS FOR ISSUE BY FUND						
2795						225,884-
-----	-----	-----	-----	-----	-----	-----
4.00-	164,123-		61,761-	225,884-		225,884-
=====	=====	=====	=====	=====		=====

REDUCE POSITION(S) - DIVISION OF WORKERS' COMPENSATION - OTHER ADMINISTRATIVE STAFF		33V1260
SALARY RATE		000000
SALARY RATE.....	84,176-	
	=====	
SALARIES AND BENEFITS		010000
	3.00-	
WORKERS' COMP ADMIN TF.....	125,504-	2795
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
WORKERS' COMP ADMIN TF.....	1,068-	2795
	=====	

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		
		43000000
PGM: WORKERS' COMPENSATION		
		43600000
WORKERS' COMPENSATION		
		43600100
ECONOMIC OPPORTUNITIES		
		11
WORKERS' COMPENSATION		
		<u>1102.02.00.00</u>
PROGRAM REDUCTIONS		
		33V0000
REDUCE POSITION(S) - DIVISION OF		
WORKERS' COMPENSATION - OTHER		
ADMINISTRATIVE STAFF		
		33V1260
TOTAL: REDUCE POSITION(S) - DIVISION OF		
		33V1260
WORKERS' COMPENSATION - OTHER		
ADMINISTRATIVE STAFF		
TOTAL POSITIONS.....	3.00-	
TOTAL ISSUE.....	126,572-	
TOTAL SALARY RATE.....	84,176-	

AGENCY ISSUE NARRATIVE:

SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #042

Issue Title: Reduce Position(s) - Division of Workers' Compensation - Other Administrative Staff

Issue Title: Three (3) FTE Reduction in Division of Workers' Compensation

Link to LRPP Goal: The Department will provide a workplace environment that is conducive to attracting and retaining quality employees.

Issue Description: This issue proposes a reduction of 3 FTE ((1) Management Analyst II, (1) Management Analyst II, and (1) Management Analyst II) and associated budget from the Division of Workers' Compensation. These positions are on loan to the Bureau of Human Resource Management, Division of Administration. The Bureau of Human Resource Management (HR) administers a comprehensive program that includes recruitment, staffing, career enhancement, talent planning, classification and pay, attendance and leave, Learning and Development, grievances and appeals, labor relations, Affirmative Action/EEO, records, payroll, benefits, Employee Assistance Program, employee relations, and performance reviews. Over the last fiscal year HR processed 713 hiring appointments, 3,354 classification or organization changes, 2,034 performance reviews, and 122 employee/labor relations cases. The office currently employs 11 full-time employees.

This issue will have a significant impact on the operations of the Bureau of Human Resource Management. These FTEs service over 2,300 employees and are responsible for administering the HR activities described above.

This issue would reduce (3) FTE and a total of (126,572): (125,504) in salaries & benefits; and (1,068) in HR.

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES

FINANCIAL SERVICES	43000000
PGM: WORKERS' COMPENSATION	43600000
WORKERS' COMPENSATION	43600100
ECONOMIC OPPORTUNITIES	11
WORKERS' COMPENSATION	<u>1102.02.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE POSITION(S) - DIVISION OF	
WORKERS' COMPENSATION - OTHER	
ADMINISTRATIVE STAFF	33V1260

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9654 001	3.00-	84,176-		41,328-	125,504-	0.00	125,504-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2795 WORKERS' COMP ADMIN TF							125,504-
	-----	-----	-----	-----	-----	-----	-----
	3.00-	84,176-		41,328-	125,504-		125,504-
	=====	=====	=====	=====	=====		=====

 TOTAL: WORKERS' COMPENSATION 1102.02.00.00
 BY FUND TYPE

TRUST FUNDS.....	25.00-						
SALARY RATE.....		1,347,899-					2000
		779,577-					
	=====	=====					

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF INSURANCE REG		43900100
<u>COMP & ENFORCE- INSURANCE</u>		43900110
<u>PUBLIC PROTECTION</u>		12
<u>REGULATION AND LICENSING</u>		<u>1204.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION IN THE FLORIDA PUBLIC		
HURRICANE LOSS PROJECTION MODEL		33V0040
SPECIAL CATEGORIES		100000
FL PUBLIC HURR LOSS MODEL		100515
INSURANCE REG TF.....	176,592-	2393
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #104

IT COMPONENT? NO

Budget Entity: Office of Insurance Regulation - Compliance & Enforcement

Issue Title: Florida Public Hurricane Loss Projection Model (Public Model) - Maintenance and Support

Reference to Long-Range Program Plan: Goal 4: The department will protect health, safety and welfare of the public.

Issue Description: The Public Model, housed at Florida International University (FIU), was created in 2001 to be the first public, transparent model of its kind in the United States. It is the work product of the state university system including large contributions of resources from FIU, the University of Florida, and the Florida State University.

The Office runs most residential rate filings through the Public Model. Every assumption and method of the Public Model is open to public inspection. This gives greater transparency to the rate review process. Private models are proprietary and therefore the calculations and methodologies they use are trade secret or what the industry calls, inside a "black box."

In fact, the Legislature pursued the creation of a Public Model in order to bring the rate making process into the sunshine and create consumer confidence by making the process transparent. Without the Public Model, the sole objective basis for rate determinations would be the insurer's own selected private model. The Public Model gives the Office the ability to determine the propriety of the reinsurance factors independent of the model used in rate filings in many instances. Without it, rate filings may need to be litigated, insurance companies may not be able to get needed rate increases and policyholders may not receive deserved rate reductions.

Additionally, Section 627.351(6)(n), Florida Statutes as enacted in 2009 requires that the Public Model serve as the minimum benchmark for determining the windstorm portion of the rates for Citizens Property Insurance Corporation. Should the Office not change the rates currently in effect for Citizens as a result of the lack of a benchmark, the intent of

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF INSURANCE REG		43900100
<u>COMP & ENFORCE- INSURANCE</u>		43900110
PUBLIC PROTECTION		12
<u>REGULATION AND LICENSING</u>		<u>1204.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION IN THE FLORIDA PUBLIC		
HURRICANE LOSS PROJECTION MODEL		33V0040

the legislature to have Citizens rates increase each year with the goal of being actuarially sound (subject to a maximum annual increase of 10 percent for any single policy) would be frustrated.

FIU is under contract with the Office to continue to develop, maintain and support the Public Model and to provide model related services to the Office, including, but not limited to: running insurance policy file data through the Model, generating annual average loss cost estimates, and providing output reports to the Office.

The Florida Legislature provided the Office with \$588,639 in recurring funds for the 2011-2012 Fiscal Year in order to pay for rate filing runs and to support and maintain the Public Model. Maintenance and support services may include, but is not limited to: the retention of graduate students working on the Public Model; payment of invoices for necessary subcontractors concerning the Public Model; computer science center services related to the Public Model; conducting routine upgrade of the Public Model to incorporate new input data (for example, new meteorological data, and new data on insured losses); and the continued license of necessary software to operate and maintain the Public Model.

In 2012, the Florida Legislature passed legislation that allows fees charged for private sector access and use of the model to be reasonable regarding the costs associated with the operation and maintenance of the model by the Office. (Section 627.06281(3)(b), Florida Statutes).

There are currently two developments regarding the Florida Public Hurricane Loss Model. First, since the Commission on Hurricane Loss Projection Methodology now requires submissions only every other year, a substantial amount of the preparation work for that submission (likely to be in the third or fourth quarter of 2012) can and should be completed this fiscal year. Second, the ability to determine the fees charged for private sector access and use of the model is no longer restricted to a rulemaking process and the basis may now be reasonable costs associated with the operation and maintenance of the model by the office. These changes were the result of legislative action in the 2011 regular session.

There is now an opportunity for the Florida Public Hurricane Loss Model to begin an orderly transition process towards greater reliance on private sector access fees for part of its budget requirements. It is important to note that this assumes that private insurance companies will use the Model. However, a significant budget reduction could be problematic if the Commission on Hurricane Loss Projection Methodology requires extensive changes in the existing model in order to meet its standards. The current budget has been developed on the assumption that only routine upgrades using modest amounts of new input data will be needed in the fiscal year ending June 30, 2013.

Detail of Costs:
 Fiscal Year 2012 - 2013

Special Categories:

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                COL A93
                SCH VIIIB-2
                REDUCTIONS
                POS      AMOUNT
                -----
FINANCIAL SERVICES                                43000000
PGM: FINANCIAL SVCS COMM                          43900000
OFFICE OF INSURANCE REG                           43900100
COMP & ENFORCE- INSURANCE                         43900110
  PUBLIC PROTECTION                                12
  REGULATION AND LICENSING                         1204.00.00.00
PROGRAM REDUCTIONS                                33V0000
REDUCTION IN THE FLORIDA PUBLIC
HURRICANE LOSS PROJECTION MODEL                    33V0040
  
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Florida Public Hurricane Loss Model:

Quantity	Description	Amount
SCH VIIIB-2	NARR 12-13 ISSUE NARRATIVE:	
-----	-----	-----
	Maintenance and Support	(\$176,592)
	Issue Total	(\$176,592)

REDUCE BUSINESS UNIT EXPENSES 33V0050
 EXPENSES 040000

INSURANCE REG TF..... 100,000- 2393
 =====

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #102

Budget Entity: Compliance & Enforcement

Issue Title: Reduction in Expense - Business Units

Reference to Long-Range Program Plan: Goal 4: The department will protect health, safety and welfare of the public.

Issue Description: Pursuant to Section 624.316, Florida Statutes, the Office of Insurance Regulation (Office) is required to conduct financial examinations of life and health and property and casualty insurance companies in order to provide early detection of weakening financial conditions and protect consumers.

In 2007, Section 624.316, F.S., was amended to permit the office to engage outside experts to conduct financial examinations. However, in order to maintain accreditation by the National Association of Insurance Commissioners (NAIC) the Office employs and utilizes its own examiners to manage examinations and to perform some examinations; specifically,

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF INSURANCE REG		43900100
<u>COMP & ENFORCE- INSURANCE</u>		43900110
<u>PUBLIC PROTECTION</u>		12
<u>REGULATION AND LICENSING</u>		1204.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE BUSINESS UNIT EXPENSES		33V0050

examinations of small companies to minimize the cost of the examination on the company. NAIC accreditation is imperative to insurers because examinations performed by an unaccredited state insurance department are unacceptable in other states. This means an insurer would be subject to multiple examinations by different states. Outsourced exam firms augment Office resources.

A significant portion of the Office's appropriated expense funding is used for examiner travel to property, casualty, life and health insurance companies to examine books and records to ensure solvency. It is important to note that the travel expenses are paid with the Office's appropriated expense funds and then the company being examined pays back the cost of the examination into the Insurance Regulatory Trust Fund. The Office does not receive the reimbursement back into its operating budget.

The Office's appropriated expense budget has been reduced by \$847,046 since 2007. In an effort to comply with mission critical travel laws and to manage these reductions, the Office has achieved a reduction in travel expense utilization of over 50%. A further reduction to the Office's appropriated expense allotment will result in Office staff receiving less job-specific training and may impede the purchases of expenditures relating to postage, office supplies, records storage and warehouse rent, equipment and pertinent legal and insurance subscriptions.

Detail of Costs:
 Fiscal Year 2012 - 2013

Expense Quantity	Description	Amount
	Reduce overall expense	(\$100,000)

Issue Total (\$100,000)

REDUCE EXPENSES - COMPLIANCE AND ENFORCEMENT EXPENSES		33V0230 040000
INSURANCE REG TF.....	240,000-	2393
	=====	

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF INSURANCE REG		43900100
<u>COMP & ENFORCE- INSURANCE</u>		43900110
<u>PUBLIC PROTECTION</u>		12
<u>REGULATION AND LICENSING</u>		1204.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE EXPENSES - COMPLIANCE AND ENFORCEMENT		33V0230

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #103

IT COMPONENT? NO

Budget Entity: Compliance & Enforcement

Issue Title: Reduction in Expense - Compliance and Enforcement

Reference to Long-Range Program Plan: Goal 4: The department will protect health, safety and welfare of the public.

Issue Description: The Office of Insurance Regulation (Office) is responsible for monitoring the financial condition of all regulated entities through the use of internal financial analysis and on-site examinations. The Office is also responsible for the admissions process for new entities as well as those proposing to expand into additional lines of business. The Office has responsibility for enforcing the provisions of Chapters 20, 112, 120, 440, 624, 625, 626, 627, 628, 629, 630, 630, 631, 632, 634, 635, 636, and 641, 642, 648, 651 and 817, F.S., and applicable rules, as they relate to the review of policy contracts and associated rates.

Filings are reviewed to determine compliance with applicable actuarial standards, statutory provisions, and administrative rules. Additionally, the Office conducts market investigations and analyzes market trends for the fair treatment of policyholders. Examinations and investigations are conducted as required to address consumer issues and marketplace trends.

Currently, the Compliance and Enforcement budget entity receives \$2,652,374 annually in expense recurring appropriation. Almost \$1 million of this is used for rent of a state-owned building. The remaining appropriation is used for mission critical travel and for day to day Office operations. A reduction of \$240,000 or 9% would dramatically impede the purchases of expenditures relating to postage, office supplies, job-related training, records storage and warehouse rent, information technology equipment, and pertinent insurance subscriptions. Therefore, these reductions would significantly impact the fulfillment of the Office's essential regulatory and statutory requirements as outlined above.

Detail of Costs:

Fiscal Year 2012 - 2013

Expense

Quantity	Description	Amount
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COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF INSURANCE REG		43900100
<u>COMP & ENFORCE- INSURANCE</u>		43900110
<u>PUBLIC PROTECTION</u>		12
<u>REGULATION AND LICENSING</u>		1204.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE EXPENSES - COMPLIANCE AND ENFORCEMENT		33V0230

Reduce overall expense (\$240,000)

Issue Total (\$240,000)

REDUCE CONTRACTED SERVICES		33V1300
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777

INSURANCE REG TF..... 30,000-
 =====
 2393

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #105

Budget Entity: Compliance and Enforcement

Issue Title: Reduction in Contracted Services

Reference to Long-Range Program Plan: Goal 4: The department will protect health, safety and welfare of the public.

Issue Description: The Office of Insurance Regulation (Office) is responsible for monitoring the financial condition of all regulated entities through the use of internal financial analysis and on-site examinations. The Office is also responsible for the admissions process for new entities as well as those proposing to expand into additional lines of business. The Office has responsibility for enforcing the provisions of Chapters 20, 112, 120, 440, 624, 625, 626, 627, 628, 629, 630, 630, 631, 632, 634, 635, 636, and 641, 642, 648, 651 and 817, F.S., and applicable rules, as they relate to the review of policy contracts and associated rates.

Filings are reviewed to determine compliance with applicable actuarial standards, statutory provisions, and administrative rules. Additionally, the office conducts market investigations and analyzes market trends for the fair treatment of policyholders. Examinations and investigations are conducted as required to address consumer issues and marketplace trends.

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF INSURANCE REG		43900100
<u>COMP & ENFORCE- INSURANCE</u>		43900110
PUBLIC PROTECTION		12
<u>REGULATION AND LICENSING</u>		<u>1204.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE CONTRACTED SERVICES		33V1300

Contracted Services provides funding for expert witness fees, staff augmentation to maintain and support existing technology applications, and consultants to perform legal services, economic evaluations, as well as actuarial exams, audits and studies. These services also include other professional and technical functions needed to provide a quality level of service to the insurance industry and to the insurance-buying public.

A reduction in contracted services will impede the Office's ability to maintain and enhance current mission critical technology systems and data collection tools. Services to the industry will be impacted with a significant reduction to contracted services. Specifically, the I-File system, the I-Apply system and industry portal may be impacted, which may create issues with timely review of insurance company form, rate, and application filings. This would negatively impact speed to market of new insurance products and job creation. Additionally, the Office may be unable to contract with consultants to perform actuarial exams, audits and studies to provide market analysis to policymakers and the Governor and Cabinet.

Detail of Costs:
 Fiscal Year 2012 - 2013

Special Categories
 Contracted Services:

Quantity	Description	Amount
-----	-----	-----
	Reduce Contracted Services	(\$30,000)

REDUCE POSITION(S) - OFFICE OF INSURANCE REGULATION - FINANCIAL OVERSIGHT		33V3100
SALARY RATE		000000
SALARY RATE.....	141,872-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	4.00- 200,778-	2393
	=====	

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF INSURANCE REG		43900100
<u>COMP & ENFORCE- INSURANCE</u>		43900110
PUBLIC PROTECTION		12
<u>REGULATION AND LICENSING</u>		<u>1204.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - OFFICE OF		
INSURANCE REGULATION - FINANCIAL		
OVERSIGHT		33V3100
EXPENSES		040000
INSURANCE REG TF.....	7,200-	2393
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	1,416-	2393
	=====	
TOTAL: REDUCE POSITION(S) - OFFICE OF		33V3100
INSURANCE REGULATION - FINANCIAL		
OVERSIGHT		
TOTAL POSITIONS.....	4.00-	
TOTAL ISSUE.....	209,394-	
TOTAL SALARY RATE.....	141,872-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #106

IT COMPONENT? NO

Budget Entity: Office of Insurance Regulations - Compliance and Enforcement

Issue Title: Reduction of (4) Financial Oversight Positions - Compliance and Enforcement

Reference to Long-Range Program Plan: Goal 4: The department will protect health, safety and welfare of the public.

Issue Description: The Office of Insurance Regulation (Office) is responsible for monitoring the financial condition of all regulated entities through the use of internal financial analysis and on-site examinations. The Office is also responsible for the admissions process for new entities as well as those proposing to expand into additional lines of business. The Office has responsibility for enforcing the provisions of Chapters 20, 112, 120, 440, 624, 625, 626, 627, 628, 629, 630, 630, 631, 632, 634, 635, 636, and 641, 642, 648, 651 and 817, F.S., and applicable rules, as they relate to the review of policy contracts and associated rates. Filings are reviewed to determine compliance with applicable

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF INSURANCE REG		43900100
<u>COMP & ENFORCE- INSURANCE</u>		43900110
PUBLIC PROTECTION		12
<u>REGULATION AND LICENSING</u>		<u>1204.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - OFFICE OF		
INSURANCE REGULATION - FINANCIAL		
OVERSIGHT		33V3100

actuarial standards, statutory provisions, and administrative rules. Additionally, the Office conducts market investigations and analyzes market trends for the fair treatment of policyholders. Examinations and investigations are conducted as required to address consumer issues and marketplace trends.

The Life and Health Financial Oversight Unit monitors the financial condition of all regulated Life and Health entities through the use of internal financial analysis and on-site examinations. The unit is also responsible for the admissions process for new Life and Health entities as well as those proposing to expand into additional lines of business. Entities subject to the units regulatory oversight include Life and Health insurers, fraternal benefit societies, health maintenance organizations, and multiple of other health and medical organizations that are either licensed, authorized or otherwise approved to operate in the State of Florida.

The Property and Casualty Financial Oversight Unit is responsible for monitoring the financial condition of property and casualty, title insurers and self-insurance funds by conducting financial examinations and ongoing financial analysis. The unit is primarily responsible for enforcing the provisions of Chapters 624 and 625, Florida Statutes, and applicable rules as they relate to the review of Property and Casualty insurer solvency. The unit is also responsible for the admissions process for new Property and Casualty entities as well as those proposing to expand into additional lines of business.

The Insurance Examiner position assists in the review and analysis of the financial condition and operating history of insurance companies for compliance with Florida Statute. The examiner reviews corporate purchases and sales of securities, analyze investment earnings, analyze operational income and expense allocations, analyze paid-in capital and surplus structure of the company, review consent orders to determine compliance with stipulations specific to individual companies and numerous other statutory responsibilities that the insurance company must comply with.

The number of Insurance Examiner positions has decreased over the years due to budget reductions. Losing four Insurance Examiners would have a significant impact to OIR's mission. OIR would have to utilize on the outsourcing of insurance company examinations. For the implementation of this issue, the Office will identify 4 Financial Examiner positions for reduction based on vacant positions along with the tenure and performance of current employees in this position.

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF INSURANCE REG		43900100
<u>COMP & ENFORCE- INSURANCE</u>		43900110
<u>PUBLIC PROTECTION</u>		12
<u>REGULATION AND LICENSING</u>		1204.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - OFFICE OF INSURANCE REGULATION - FINANCIAL OVERSIGHT		33V3100

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
NEW POSITIONS							
P101 PROPOSED CLASS CODE							
P0004 001	4.00-	141,872-		58,906-	200,778-	0.00	200,778-
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							200,778-
	4.00-	141,872-		58,906-	200,778-		200,778-

REDUCE POSITION(S) - OFFICE OF INSURANCE REGULATION - OPERATIONAL REDUCTIONS							33V3110
SALARY RATE							000000
SALARY RATE.....	116,902-						
SALARIES AND BENEFITS							010000
INSURANCE REG TF.....	4.00-	172,605-					2393

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		
		43000000
PGM: FINANCIAL SVCS COMM		
		43900000
OFFICE OF INSURANCE REG		
		43900100
<u>COMP & ENFORCE- INSURANCE</u>		
		43900110
PUBLIC PROTECTION		
		12
<u>REGULATION AND LICENSING</u>		
		<u>1204.00.00.00</u>
PROGRAM REDUCTIONS		
		33V0000
REDUCE POSITION(S) - OFFICE OF		
INSURANCE REGULATION - OPERATIONAL		
REDUCTIONS		
		33V3110
EXPENSES		
		040000
INSURANCE REG TF..... 7,200-		
	=====	2393
SPECIAL CATEGORIES		
		100000
TR/DMS/HR SVCS/STW CONTRCT		
		107040
INSURANCE REG TF..... 1,416-		
	=====	2393
TOTAL: REDUCE POSITION(S) - OFFICE OF		
		33V3110
INSURANCE REGULATION - OPERATIONAL		
REDUCTIONS		
TOTAL POSITIONS.....	4.00-	
TOTAL ISSUE.....	181,221-	
TOTAL SALARY RATE.....	116,902-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #107

IT COMPONENT? NO

Budget Entity: Office of Insurance Regulations - Compliance and Enforcement & Executive Direction

Issue Title: Reduction of (6) Positions - Compliance and Enforcement & Executive Direction

Reference to Long-Range Program Plan: Goal 4: The department will protect health, safety and welfare of the public.

Issue Description: The Office of Insurance Regulation (Office) is responsible for monitoring the financial condition of all regulated entities through the use of internal financial analysis and on-site examinations. The Office is also responsible for the admissions process for new entities as well as those proposing to expand into additional lines of business. The Office has responsibility for enforcing the provisions of Chapters 20, 112, 120, 440, 624, 625, 626, 627, 628, 629, 630, 630, 631, 632, 634, 635, 636, and 641, 642, 648, 651 and 817, F.S., and applicable rules, as they relate to the review of policy contracts and associated rates.

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF INSURANCE REG		43900100
<u>COMP & ENFORCE- INSURANCE</u>		43900110
PUBLIC PROTECTION		12
<u>REGULATION AND LICENSING</u>		<u>1204.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - OFFICE OF INSURANCE REGULATION - OPERATIONAL REDUCTIONS		33V3110

Filings are reviewed to determine compliance with applicable actuarial standards, statutory provisions, and administrative rules. Additionally, the Office conducts market investigations and analyzes market trends for the fair treatment of policyholders. Examinations and investigations are conducted as required to address consumer issues and marketplace trends.

The Office is comprised of two budget entities: Compliance and Enforcement with 249 FTE and Executive Direction with 34 FTE. Any FTE reduction will impede the Office's ability to perform statutorily required functions and will decrease service to the insurance industry and may slow insurance company application review thereby slowing job creation from new insurance entity licensure.

The Office strives to fill vacant positions quickly and a typical vacancy ratio is 4-5%. Since 2007, Office personnel resources have been reduced by 32 FTE or 10.2% with no substantive reduction in regulatory responsibility. In fact, the Office now has regulatory responsibility for over 4,000 insurance entities which is an increase of more than 500 since the Office's creation in 2003. Losing six additional positions would have a significant impact on the core mission of the Office. For the implementation of this issue, the Office will identify 4 positions in Compliance and Enforcement and 2 positions in Executive Direction. The reductions would be based on vacant positions along with the tenure and performance of current employees. The Office would retain other positions that are mission critical.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
NEW POSITIONS							
P101 PROPOSED CLASS CODE							
P0006 003	4.00-	116,902-		55,703-	172,605-	0.00	172,605-

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PGM: FINANCIAL SVCS COMM	43900000
OFFICE OF INSURANCE REG	43900100
<u>COMP & ENFORCE- INSURANCE</u>	43900110
PUBLIC PROTECTION	12
<u>REGULATION AND LICENSING</u>	<u>1204.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE POSITION(S) - OFFICE OF INSURANCE REGULATION - OPERATIONAL REDUCTIONS	33V3110

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
NEW POSITIONS							
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							172,605-
	-----	-----	-----	-----	-----	-----	-----
	4.00-	116,902-		55,703-	172,605-		172,605-
	=====	=====	=====	=====	=====		=====

REDUCE EXPENSES BUDGET AUTHORITY -
 OFFICE OF INSURANCE REGULATION -
 RENT REDUCTION EXPENSES

		33V3120
		040000

INSURANCE REG TF..... 23,279- 2393

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #101

Budget Entity: Office of Insurance Regulation - Compliance & Enforcement

Issue Title: Reduce Expenses - Larson Building Rent

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF INSURANCE REG		43900100
<u>COMP & ENFORCE- INSURANCE</u>		43900110
PUBLIC PROTECTION		12
<u>REGULATION AND LICENSING</u>		<u>1204.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE EXPENSES BUDGET AUTHORITY -		
OFFICE OF INSURANCE REGULATION -		
RENT REDUCTION		33V3120

Reference to Long-Range Program Plan: Goal 4: The department will protect health, safety and welfare of the public.

Issue Description: The Office of Insurance Regulation (Office) is a tenant at the Larson Building at 200 East Gaines Street in Tallahassee. The Department of Financial Services (DFS) leases the entire building from the Department of Management Services (DMS). The Office pays almost \$1 million per year in rent to DFS. DFS is responsible for paying the rent for the entire building to DMS. Due to the numerous FTE reductions over the past several years, OIR has vacant space in the Larson Building. The Market Research and Technology business unit is located in the basement of the Larson Building. The Office would like to vacate this particular space and move the business unit to another floor where vacant space is currently available for immediate use. There is currently no other tenant for the basement space, so the Office has been notified by DFS that it cannot vacate the space until another tenant is located. However, moving this business unit to available space on another floor would provide efficiency and reduce the need for the \$23,279 in appropriated funding to the Office.

Detail of Costs:
 Fiscal Year 2012 - 2013

Expense:	Quantity	Description	Amount

		Reduce Rent Expense	(\$23,279)

Issue Total (\$23,279)

TOTAL: REGULATION AND LICENSING		<u>1204.00.00.00</u>
BY FUND TYPE		
TRUST FUNDS.....	8.00-	
SALARY RATE.....	960,486-	2000
	258,774-	
	=====	

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF INSURANCE REG		43900100
<u>EXEC DIR & SUPORT SERVICES</u>		43900120
PUBLIC PROTECTION		12
<u>REGULATION AND LICENSING</u>		<u>1204.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE CONTRACTED SERVICES		33V1300
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
INSURANCE REG TF.....	30,000-	2393
	=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIB-2 NARR 13-14 NARRATIVE:
 PRIORITY #105

IT COMPONENT? NO

Budget Entity: Executive Direction

Issue Title: Reduction in Contracted Services

Reference to Long-Range Program Plan: Goal 4: The department will protect health, safety and welfare of the public.

Issue Description: The Office of Insurance Regulation (Office) is responsible for monitoring the financial condition of all regulated entities through the use of internal financial analysis and on-site examinations. The Office is also responsible for the admissions process for new entities as well as those proposing to expand into additional lines of business. The Office has responsibility for enforcing the provisions of Chapters 20, 112, 120, 440, 624, 625, 626, 627, 628, 629, 630, 630, 631, 632, 634, 635, 636, and 641, 642, 648, 651 and 817, F.S., and applicable rules, as they relate to the review of policy contracts and associated rates.

Filings are reviewed to determine compliance with applicable actuarial standards, statutory provisions, and administrative rules. Additionally, the office conducts market investigations and analyzes market trends for the fair treatment of policyholders. Examinations and investigations are conducted as required to address consumer issues and marketplace trends.

Contracted Services provides funding for expert witness fees, staff augmentation to maintain and support existing technology applications, and consultants to perform legal services, economic evaluations, as well as actuarial exams, audits and studies. These services also include other professional and technical functions needed to provide a quality level of service to the insurance industry and to the insurance-buying public.

A reduction in contracted services will impede the Office's ability to maintain and enhance current mission critical technology systems and data collection tools. Services to the industry will be impacted with a significant reduction to contracted services. Specifically, the I-File system, the I-Apply system and industry portal may be impacted, which may

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF INSURANCE REG		43900100
<u>EXEC DIR & SUPORT SERVICES</u>		43900120
PUBLIC PROTECTION		12
<u>REGULATION AND LICENSING</u>		1204.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE CONTRACTED SERVICES		33V1300

create issues with timely review of insurance company form, rate, and application filings. This would negatively impact speed to market of new insurance products and job creation. Additionally, the Office may be unable to contract with consultants to perform actuarial exams, audits and studies to provide market analysis to policymakers and the Governor and Cabinet.

Detail of Costs:
 Fiscal Year 2012 - 2013

Special Categories
 Contracted Services:

Quantity	Description	Amount
-----	-----	-----
	Reduce Contracted Services	(\$30,000)

REDUCE POSITION(S) - OFFICE OF INSURANCE REGULATION - OPERATIONAL REDUCTIONS		33V3110
SALARY RATE		000000
SALARY RATE.....	73,110-	
	=====	
SALARIES AND BENEFITS		010000
INSURANCE REG TF.....	2.00- 102,842-	2393
	=====	
EXPENSES		040000
INSURANCE REG TF.....	3,600-	2393
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
INSURANCE REG TF.....	708-	2393
	=====	

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF INSURANCE REG		43900100
<u>EXEC DIR & SUPORT SERVICES</u>		43900120
PUBLIC PROTECTION		12
<u>REGULATION AND LICENSING</u>		1204.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - OFFICE OF INSURANCE REGULATION - OPERATIONAL REDUCTIONS		33V3110
TOTAL: REDUCE POSITION(S) - OFFICE OF INSURANCE REGULATION - OPERATIONAL REDUCTIONS		33V3110
TOTAL POSITIONS.....	2.00-	
TOTAL ISSUE.....	107,150-	
TOTAL SALARY RATE.....	73,110-	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 PRIORITY #107

Budget Entity: Office of Insurance Regulations - Compliance and Enforcement & Executive Direction

Issue Title: Reduction of (6) Positions - Compliance and Enforcement & Executive Direction

Reference to Long-Range Program Plan: Goal 4: The department will protect health, safety and welfare of the public.

Issue Description: The Office of Insurance Regulation (Office) is responsible for monitoring the financial condition of all regulated entities through the use of internal financial analysis and on-site examinations. The Office is also responsible for the admissions process for new entities as well as those proposing to expand into additional lines of business. The Office has responsibility for enforcing the provisions of Chapters 20, 112, 120, 440, 624, 625, 626, 627, 628, 629, 630, 630, 631, 632, 634, 635, 636, and 641, 642, 648, 651 and 817, F.S., and applicable rules, as they relate to the review of policy contracts and associated rates.

Filings are reviewed to determine compliance with applicable actuarial standards, statutory provisions, and administrative rules. Additionally, the Office conducts market investigations and analyzes market trends for the fair treatment of policyholders. Examinations and investigations are conducted as required to address consumer issues and marketplace trends.

The Office is comprised of two budget entities: Compliance and Enforcement with 249 FTE and Executive Direction with 34 FTE. Any FTE reduction will impede the Office's ability to perform statutorily required functions and will decrease service to the insurance industry and may slow insurance company application review thereby slowing job creation from new

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF INSURANCE REG		43900100
<u>EXEC DIR & SUPORT SERVICES</u>		43900120
PUBLIC PROTECTION		12
<u>REGULATION AND LICENSING</u>		1204.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE POSITION(S) - OFFICE OF INSURANCE REGULATION - OPERATIONAL REDUCTIONS		33V3110

insurance entity licensure.

The Office strives to fill vacant positions quickly and a typical vacancy ratio is 4-5%. Since 2007, Office personnel resources have been reduced by 32 FTE or 10.2% with no substantive reduction in regulatory responsibility. In fact, the Office now has regulatory responsibility for over 4,000 insurance entities which is an increase of more than 500 since the Office's creation in 2003. Losing six additional positions would have a significant impact on the core mission of the Office. For the implementation of this issue, the Office will identify 4 positions in Compliance and Enforcement and 2 positions in Executive Direction. The reductions would be based on vacant positions along with the tenure and performance of current employees. The Office would retain other positions that are mission critical.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
NEW POSITIONS							
P101 PROPOSED CLASS CODE							
P0002 001	2.00-	73,110-		29,732-	102,842-	0.00	102,842-
TOTALS FOR ISSUE BY FUND							
2393 INSURANCE REG TF							102,842-
	2.00-	73,110-		29,732-	102,842-		102,842-

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES
 PGM: FINANCIAL SVCS COMM
 OFFICE OF INSURANCE REG
EXEC DIR & SUPORT SERVICES
 PUBLIC PROTECTION
REGULATION AND LICENSING

43000000
 43900000
 43900100
 43900120
 12
1204.00.00.00

TOTAL: REGULATION AND LICENSING
 BY FUND TYPE

1204.00.00.00

TRUST FUNDS..... 2.00- 137,150-
 SALARY RATE..... 73,110-
 =====

2000

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF FINANCIAL REG		43900500
<u>SFTY & SOUND ST BKG SYST</u>		43900530
<u>PUBLIC PROTECTION</u>		12
<u>REGULATION AND LICENSING</u>		1204.00.00.00
PROGRAM REDUCTIONS		33V0000
OFFICE OF FINANCIAL REGULATION - SAFETY AND SOUNDNESS OF THE STATE		
BANKING SYSTEM - ELIMINATION OF CONTRACT EXAMINER PROGRAM		33V3020
OTHER PERSONAL SERVICES		030000
FINANCIAL INST REG TF.....	800,000-	2275

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE:
 Priority #: 204

IT COMPONENT? NO

Budget Entity: Office of Financial Regulation - 43900530 Safety and Soundness of State Banking System

Issue Title: Elimination of Contract Examiner Program

Reference to Long-Range Program Plan: This request will adversely impact the Office's ability to reach the following goals:

- Goal #1: Excellence in all OFR does;
- Goal #2: Enforce compliance with state laws related to the financial industry; and
- Goal #3: Examine regulated companies and individuals.
- Goal #4: Register or charter institutions, companies and individuals.

The Division of Financial Institutions (Division) is fully self-funded and does not receive any General Revenue funds. Elimination of the Contract Examiner Program will place the citizens of Florida and Florida's financial institution industry at risk. As a direct result of this action, the Division will be unable to examine state financial institutions as frequently as required by statute or economic conditions. This action will severely impact the Division's ability to ensure that state financial institutions operate in a safe and sound manner and will place Florida's financial institution industry at greater risk. Public confidence in Florida's financial institution industry will be significantly eroded by the Division's inability to adequately regulate state chartered/licensed financial institutions.

Issue Description/Need:

This program cut will result in the elimination of a large group of examiners that augment staffing needs when FTEs are not sufficient to meet safety and soundness examination requirements, thereby placing the citizens of Florida and the financial institution industry at risk. The Division will be unable to examine state financial institutions as

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF FINANCIAL REG		43900500
<u>SFTY & SOUND ST BKG SYST</u>		43900530
PUBLIC PROTECTION		12
<u>REGULATION AND LICENSING</u>		<u>1204.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
OFFICE OF FINANCIAL REGULATION -		
SAFETY AND SOUNDNESS OF THE STATE		
BANKING SYSTEM - ELIMINATION OF		
CONTRACT EXAMINER PROGRAM		33V3020

frequently as required by statute or economic conditions. The Division's financial institution regulatory program has been accredited since 1986 by the Conference of State Bank Supervisors (CSBS) and since 2004 by the National Association of State Credit Union Supervisors (NASCUS). The status of both the CSBS and NASCUS accreditations will be at risk due to the lack of sufficient regulatory resources. In addition, the Federal Deposit Insurance Corporation (FDIC) and Federal Reserve (FRB) currently accept state examinations produced by the Division. This draconian degradation of the Division's ability to regulate financial institutions will adversely impact the regulatory relationship the Division has maintained with both federal regulatory agencies. Finally, the Division has entered into cooperative agreements with agencies from several states to provide regulatory services which will not be met due to the reduction in resources. Both the Nationwide Cooperative Agreement and Nationwide State-Federal Agreement have been signed by every state banking department in the country. These agreements were established to create a streamlined and cost-effective regulatory system for state-chartered banks that operate across state lines. The inability of the Division to fulfill its responsibilities under these agreements will result in increased costs to the financial institution industry.

The significant loss of regulatory resources will result in a number of undesired outcomes: inadequate regulatory oversight of Florida's financial institution industry will adversely impact the citizens of Florida, local economic development, and the industry as a whole; increases in failed institutions; general confidence in Florida's financial institution industry will be severely eroded; regulatory accreditations will be jeopardized; the working relationship between federal regulators and the Division will be adversely impacted; increased regulatory costs; and the regulatory reputation of the Division will be harmed by its failure to fulfill cooperative agreements with both federal regulators or regulatory agencies in other states.

Detail of Costs:

This issue eliminates 800,000 in other personal services appropriation.

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF FINANCIAL REG		43900500
<u>EXEC DIR & SUPPORT SERVICE</u>		43900550
PUBLIC PROTECTION		12
<u>REGULATION AND LICENSING</u>		<u>1204.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
OFFICE OF FINANCIAL REGULATION		
EXECUTIVE DIRECTION AND SUPPORT		
SERVICES - REDUCE OTHER PERSONAL		
SERVICES		33V3030
OTHER PERSONAL SERVICES		030000
ADMINISTRATIVE TRUST FUND.....	110,000-	2021
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 Priority #: 202

Budget Entity: Office of Financial Regulation - Executive Direction & Support Services
 43900550

Issue Title: Reduction of Executive Direction's Other Personal Services Budget Allocation

Reference to Long-Range Program Plan: This request will adversely impact the Office's ability to reach the following goals:

- Goal #1: Excellence in all OFR does;
- Goal #2: Enforce compliance with state laws related to the financial industry;
- Goal #3: Examine regulated companies and individuals; and
- Goal #4: Register or charter institutions, companies and individuals.

Issue Description/Need:

As part of OFR's Executive Direction budget allocation in the 2012 General Appropriations Act, the Legislature moved 9 attorneys and support positions from Executive Direction to the Divisions, eliminated 3 attorneys due to streamlining the legal processes, eliminated 3 regional office support staff due to the area office consolidations, and eliminated 1 position in the Office of the Inspector. OFR is now staffing for normal workloads versus staffing for peak workloads as it is a more cost effective approach to obtaining resources than staffing for peak workloads with full time employees.

To allow flexibility for unforeseen circumstances arising in Executive Direction and throughout the OFR, Executive

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT CODES

FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF FINANCIAL REG		43900500
<u>EXEC DIR & SUPPORT SERVICE</u>		43900550
PUBLIC PROTECTION		12
<u>REGULATION AND LICENSING</u>		<u>1204.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
OFFICE OF FINANCIAL REGULATION		
EXECUTIVE DIRECTION AND SUPPORT		
SERVICES - REDUCE OTHER PERSONAL		
SERVICES		33V3030

Direction was given \$150,000 in Other Personal Services to be used when peak workloads are encountered in OFR that the new staffing levels will not be able to handle. In the FY 2013-14 Legislative Budget Request, the REAL System was reduced by \$800,000; leaving the REAL system with a bare-bones maintenance schedule. When an issue arises with REAL, OPS must be available for any peak period maintenance or temporary workers to bring the REAL system back online. Almost all data related to the OFR's licensees and their examinations is stored in the REAL System. Should REAL not work, the OFR will not be able to perform its statutorily mandated regulatory and enforcement duties without access to this data. Reducing the Executive Direction's OPS budget allocation by \$110,000 will leave Executive Direction with an annual allocation of \$40,000 and that will not give Executive Direction the flexibility to handle emergent personnel staffing issues as they arise nor the capability to handle any peak period emergencies with REAL, effectively shutting down the OFR.

After Executive Direction's staffing reductions effective July 1, 2012, and then reducing the Other Personal Services budget allocation by \$110,000, OFR's Executive Direction will not have the budget or flexibility to handle the peak workloads or emergent issues as they arise in OFR, Executive Direction, or, more specifically, the REAL System which will leave the OFR unable to function as a regulatory or enforcement agency.

OFFICE OF FINANCIAL REGULATION		
REDUCTION OF THE REGULATORY		
ENFORCEMENT AND LICENSING (REAL)		
SYSTEM CONTRACT COSTS		33V3050
DATA PROCESSING SERVICES		210000
REAL SYSTEM - OFR		210016
ADMINISTRATIVE TRUST FUND.....	800,000-	2021
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 Priority #: 201

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF FINANCIAL REG		43900500
<u>EXEC DIR & SUPPORT SERVICE</u>		43900550
PUBLIC PROTECTION		12
<u>REGULATION AND LICENSING</u>		<u>1204.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
OFFICE OF FINANCIAL REGULATION		
REDUCTION OF THE REGULATORY		
ENFORCEMENT AND LICENSING (REAL)		
SYSTEM CONTRACT COSTS		33V3050

Budget Entity: Office of Financial Regulation - Executive Direction and Support Services - 43900550

Issue Title: Reduction of the Regulatory Enforcement and Licensing (REAL) System resulting re-negotiation of the Accenture Contract

Reference to Long-Range Program Plan: This request will not impact the Office's ability to reach the following goals:

- Goal #1: Excellence in all OFR does;
- Goal #2: Enforce compliance with state laws related to the financial industry;
- Goal #3: Examine regulated companies and individuals; and
- Goal #4: Register or charter institutions, companies and individuals.

Issue Description/Need:

The Regulatory Enforcement and Licensing (REAL) System provides the Office of Financial Regulation (OFR) with an integrated financial regulatory management system that combines core processes for examination, investigation, consumer complaint, licensing, legal and fiscal functions. The REAL System contains all activities related to the entity (i.e., legal cases, investigative cases, examinations, complaints, business relationships and other licenses held). REAL also provides a tracking mechanism for unlicensed entities. Due to federal requirements to share information with other states and regulatory bodies, the REAL System also allows data to be imported from other systems outside OFR to support the licensing and enforcement programs. This provides OFR with a comprehensive regulatory tool to maintain licensing information and monitor compliance.

The Office issued a Request for Proposal for the on-going support for the REAL System and, in August 2011, OFR entered into a three year contract with Accenture, LLP at an annual cost of \$1,574,184. During the summer of 2012, OFR re-negotiated the remaining year of the current contract and the renewal of the contract at an annual rate of \$775,000 for an annual savings of \$800,000. There is no loss of services with the re-negotiation of the contract.

The re-negotiated Accenture contract has reduced the budget allocation requirement for the REAL System by \$800,000 annually.

COL A93
SCH VIIIB-2
REDUCTIONS
POS AMOUNT

FINANCIAL SERVICES
PGM: FINANCIAL SVCS COMM
OFFICE OF FINANCIAL REG
EXEC DIR & SUPPORT SERVICE
PUBLIC PROTECTION
REGULATION AND LICENSING

43000000
43900000
43900500
43900550
12
1204.00.00.00

TOTAL: REGULATION AND LICENSING
BY FUND TYPE

1204.00.00.00

TRUST FUNDS..... 910,000-
=====

2000

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF FINANCIAL REG		43900500
<u>SECURITIES REGULATION</u>		43900570
PUBLIC PROTECTION		12
<u>REGULATION AND LICENSING</u>		<u>1204.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
OFFICE OF FINANCIAL REGULATION -		
ELIMINATING FTE(S) IN THE BUREAU OF		
REGISTRATION		33V3010
SALARY RATE		000000
SALARY RATE.....	31,991-	
	=====	
SALARIES AND BENEFITS		010000
REGULATORY TRUST FUND.....	1.00- 46,271-	2573
	=====	
EXPENSES		040000
REGULATORY TRUST FUND.....	1,800-	2573
	=====	
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
REGULATORY TRUST FUND.....	356-	2573
	=====	
TOTAL: OFFICE OF FINANCIAL REGULATION -		33V3010
ELIMINATING FTE(S) IN THE BUREAU OF		
REGISTRATION		
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	48,427-	
TOTAL SALARY RATE.....	31,991-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 Priority #: 205

Budget Entity: Office of Financial Regulation - Division of Securities - 43900570

Issue Title: Eliminating FTE in the Bureau of Registration

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF FINANCIAL REG		43900500
<u>SECURITIES REGULATION</u>		43900570
PUBLIC PROTECTION		12
<u>REGULATION AND LICENSING</u>		<u>1204.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
OFFICE OF FINANCIAL REGULATION -		
ELIMINATING FTE(S) IN THE BUREAU OF		
REGISTRATION		33V3010

Reference to Long-Range Program Plan:

This request will adversely impact the Office's ability to reach the following goals:
 Goal #1: Excellence in all OFR does;
 Goal #2: Enforce compliance with state laws related to the financial industry; and
 Goal #4: Register or charter institutions, companies and individuals.

Issue Description/Need:

If the registration staff is reduced by one FTE, the remaining staff will be burdened by an increase in their work load. The Division's registration staff annually reviews approximately 55,000 securities industry registration applications for dealers, investment advisers, branches and their employees, and monitors the activities of more than 300,000 existing registrants. Registration with the Division is required to conduct securities business in Florida. The registration staff ensures that only applicants meeting the registration requirements set by Chapter 517, Florida Statutes, are allowed to conduct business in Florida. Through its substantive review process, regulatory staff acts to prevent firms and individuals who are threats to investors from being registered to conduct business in Florida.

Increased workload for the existing registration staff will result in an increase in the amount of time for processing applications. Historically, applications have been approved in an average of five (5) days. A reduction of one FTE would result in the average days to process increasing to six (6) days. An increase in days to process results in a delay for applicants to conduct securities business in Florida.

Detail of Costs:

This issue eliminates one position and 48,427 total appropriation: 46,271 in salaries & benefits; 1,800 in expenses; and 356 in HR outsourcing.

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

FINANCIAL SERVICES	43000000
PGM: FINANCIAL SVCS COMM	43900000
OFFICE OF FINANCIAL REG	43900500
<u>SECURITIES REGULATION</u>	43900570
PUBLIC PROTECTION	12
<u>REGULATION AND LICENSING</u>	<u>1204.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
OFFICE OF FINANCIAL REGULATION -	
ELIMINATING FTE(S) IN THE BUREAU OF	
REGISTRATION	33V3010

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C9090 001	1.00-	31,991-		14,280-	46,271-	0.00	46,271-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2573 REGULATORY TRUST FUND							46,271-
	-----	-----	-----	-----	-----	-----	-----
	1.00-	31,991-		14,280-	46,271-		46,271-
	=====	=====	=====	=====	=====	=====	=====

OFFICE OF FINANCIAL REGULATION	
DIVISION OF SECURITIES - REDUCE	
APPROPRIATION FOR EXPERT WITNESS	
AND CONSULTING FEES	33V3040
SPECIAL CATEGORIES	100000
CONTRACTED SERVICES	100777
REGULATORY TRUST FUND.....	100,000-
	=====
	2573

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 13-14 NARRATIVE: IT COMPONENT? NO
 Priority #: 203

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
FINANCIAL SERVICES		43000000
PGM: FINANCIAL SVCS COMM		43900000
OFFICE OF FINANCIAL REG		43900500
<u>SECURITIES REGULATION</u>		43900570
PUBLIC PROTECTION		12
<u>REGULATION AND LICENSING</u>		<u>1204.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
OFFICE OF FINANCIAL REGULATION		
DIVISION OF SECURITIES - REDUCE		
APPROPRIATION FOR EXPERT WITNESS		
AND CONSULTING FEES		33V3040

Budget Entity: Office of Financial Regulation - Division of Securities - 43900570

Issue Title: Decrease Contracted Services spending authority in the Regulatory Trust Fund

Reference to Long-Range Program Plan: This request will adversely impact the Office's ability to reach the following goals:

- Goal #1: Excellence in all OFR does;
- Goal #2: Enforce compliance with state laws related to the financial industry; and
- Goal #3: Examine regulated companies and individuals.

The Division of Securities, Bureau of Enforcement (Bureau) is responsible for ensuring compliance with Chapter 517, Florida Statutes, the Florida Securities and Investor Protection Act (Act). Securities examinations are commonly broad in scope, complex and time-consuming. To address the complexity of these examinations, the Bureau may utilize the Regulatory Trust fund to retain experts providing specialized services. These contractors provide assistance during the examination process by providing technical assistance and investigative advice. This assistance has become particularly valuable in a world of increasingly complex financial products. The use of outside experts and contracted services strengthens the ability of the Bureau by providing expertise, knowledge and experience that are beyond the skill set of the examiner. In FY 2011-2012, the Office collected \$5,485,537 in fines and recovered \$14,808,155 in restitution for consumers.

The securities' defense bar frequently has expert witnesses to testify on behalf of the firms and individuals against whom enforcement cases are prosecuted. The Bureau must have adequate resources in the Regulatory Trust Fund to mount a credible case. In FY 2011-2012, working with the Florida Attorney General's Office, the Office of Financial Regulation (Office) settled a major fraud case just prior to hearing. The settlement resulted in restitution to customers and payment of fines and costs. This settlement was possible in large part to the litigation support and expert witness services the office procured through expenditures from the Regulatory Trust Fund. Decreasing this appropriation lessens the Office's capability to effectively enforce the securities laws and would impair the Office's ability to protect Florida citizens.

A decrease in the appropriation for contractual services directly lessens the Office's enforcement ability. Fines and customer restitution, along with consumer confidence in the Office's ability to regulate the securities industry, could decrease if fewer resources are available.

This issue reduces (100,000) in contracted services appropriation from the Regulatory Trust Fund.

COL A93
SCH VIIIB-2
REDUCTIONS
POS AMOUNT

CODES

FINANCIAL SERVICES
PGM: FINANCIAL SVCS COMM
OFFICE OF FINANCIAL REG
SECURITIES REGULATION
PUBLIC PROTECTION
REGULATION AND LICENSING

43000000
43900000
43900500
43900570
12
1204.00.00.00

TOTAL: REGULATION AND LICENSING
BY FUND TYPE

1204.00.00.00

1.00-
TRUST FUNDS..... 148,427-
SALARY RATE..... 31,991-
=====

2000