

## DEPARTMENT OF ELDER AFFAIRS

### Schedule I Series – Departmental Level

Opening Trial Balance as of 07/01/12

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BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2012

650000 DEPARTMENT OF ELDER AFFAIRS  
10 1 000503 DEPT OF ELDER AFFAIRS-GENERAL REVENUE

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
13100 000000	UNEXPENDED GENERAL REVENUE RELEASES BALANCE BROUGHT FORWARD	89,387,867.15
16200 001517	DUE FROM STATE FUNDS, WITHIN DEPART.	0.00
31100	ACCOUNTS PAYABLE	
001800		0.00
040000	EXPENSES	458.88
040000 CF	EXPENSES	16,154.10-
100092	G/A-ALZHEIMER'S RESP/PROJ	0.00
100092 CF	G/A-ALZHEIMER'S RESP/PROJ	738,548.97-
100547	G/A-COMMUNITY CARE/ELDERLY	699.59-
100547 CF	G/A-COMMUNITY CARE/ELDERLY	2,035,662.90-
100604	G/A-OLDER AMERICANS ACT	0.00
100604 CF	G/A-OLDER AMERICANS ACT	14,568.93-
100633	PUBLIC GUARDIAN CONTR. SVC	0.00
100633 CF	PUBLIC GUARDIAN CONTR. SVC	82,079.73-
100777	CONTRACTED SERVICES	0.00
100777 CF	CONTRACTED SERVICES	5,410.50-
100778	G/A-CONTRACTED SERVICES	0.00
100778 CF	G/A-CONTRACTED SERVICES	131,795.39-
102011	G/A-LOCAL SVCS PROGRAMS	0.00
102011 CF	G/A-LOCAL SVCS PROGRAMS	393,391.18-
103566	LONG TERM CARE OMBUD CNCL	0.00
103566 CF	LONG TERM CARE OMBUD CNCL	5,155.34-
	** GL 31100 TOTAL	3,423,007.75-
35300	DUE TO OTHER DEPARTMENTS	
040000	EXPENSES	4,972.23-
040000 CF	EXPENSES	14,517.96-
100547	G/A-COMMUNITY CARE/ELDERLY	33,597.77-
100777	CONTRACTED SERVICES	107.88-
101555	HOME/COMM SERVICES WAIVER	0.00
101555 CF	HOME/COMM SERVICES WAIVER	7,384,686.43-
101557	ALF WAIVER	337,954.44-
101557 CF	ALF WAIVER	2,490,578.73-
103566	LONG TERM CARE OMBUD CNCL	0.00
103566 CF	LONG TERM CARE OMBUD CNCL	4,896.96-
109970	NURSNG HOME DIVRSN WAIVER	0.00
109970 CF	NURSNG HOME DIVRSN WAIVER	12,352,245.04-
109971	PROG CARE FOR THE ELDERLY	0.00
109971 CF	PROG CARE FOR THE ELDERLY	204,450.56-
	** GL 35300 TOTAL	22,828,008.00-

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2012

650000 DEPARTMENT OF ELDER AFFAIRS  
10 1 000503 DEPT OF ELDER AFFAIRS-GENERAL REVENUE

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
38600 010000	CURRENT COMPENSATED ABSENCES LIABILITY SALARIES AND BENEFITS	6,152.08-
54900 000000	COMMITTED FUND BALANCE BALANCE BROUGHT FORWARD	63,130,699.32-
55600 000000	RESERVED FOR FCO AND GRANTS/AID - FCO BALANCE BROUGHT FORWARD	0.00
140080 07	G/A-SENIOR CITIZEN CENTERS	0.00
140080 08	G/A-SENIOR CITIZEN CENTERS	0.00
	** GL 55600 TOTAL	0.00
58100 140080 07	CAFR GENERAL FUND COMMITTED FB - CFO U G/A-SENIOR CITIZEN CENTERS	0.00
140080 08	G/A-SENIOR CITIZEN CENTERS	0.00
	** GL 58100 TOTAL	0.00
94100	ENCUMBRANCES	
040000	EXPENSES	0.25
040000 CF	EXPENSES	19,991.90
060000 CF	OPERATING CAPITAL OUTLAY	1,569.92
100092 CF	G/A-ALZHEIMER'S RESP/PROJ	835,087.67
100547	G/A-COMMUNITY CARE/ELDERLY	9,274.43
100547 CF	G/A-COMMUNITY CARE/ELDERLY	3,403,406.73
100604 CF	G/A-OLDER AMERICANS ACT	81,460.88
100633 CF	PUBLIC GUARDIAN CONTR. SVC	108,242.10
100777 CF	CONTRACTED SERVICES	21,415.57
100778 CF	G/A-CONTRACTED SERVICES	97,126.57
101555 CF	HOME/COMM SERVICES WAIVER	5,849,386.57
102011 CF	G/A-LOCAL SVCS PROGRAMS	99,941.91
109970 CF	NURSNG HOME DIVRSN WAIVER	17,843,103.26
140080 11	G/A-SENIOR CITIZEN CENTERS	1,624,900.00
	** GL 94100 TOTAL	29,994,907.76
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	EXPENSES	0.25-
040000 CF	EXPENSES	19,991.90-
060000 CF	OPERATING CAPITAL OUTLAY	1,569.92-
100092 CF	G/A-ALZHEIMER'S RESP/PROJ	835,087.67-
100547	G/A-COMMUNITY CARE/ELDERLY	9,274.43-
100547 CF	G/A-COMMUNITY CARE/ELDERLY	3,403,406.73-
100604 CF	G/A-OLDER AMERICANS ACT	81,460.88-
100633 CF	PUBLIC GUARDIAN CONTR. SVC	108,242.10-
100777 CF	CONTRACTED SERVICES	21,415.57-
100778 CF	G/A-CONTRACTED SERVICES	97,126.57-

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2012

650000 DEPARTMENT OF ELDER AFFAIRS  
10 1 000503 DEPT OF ELDER AFFAIRS-GENERAL REVENUE

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
101555 CF	HOME/COMM SERVICES WAIVER	5,849,386.57-
102011 CF	G/A-LOCAL SVCS PROGRAMS	99,941.91-
109970 CF	NURSNG HOME DIVRSN WAIVER	17,843,103.26-
140080 11	G/A-SENIOR CITIZEN CENTERS	1,624,900.00-
	** GL 98100 TOTAL	29,994,907.76-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2012

650000 DEPARTMENT OF ELDER AFFAIRS  
20 2 021039 ADMINISTRATIVE TRUST FUND DEPT OF ELDER AFFAIRS

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	2,054,795.83
14100 000000	POOLED INVESTMENTS WITH STATE TREASURY BALANCE BROUGHT FORWARD	0.00
16200 001599	DUE FROM STATE FUNDS, WITHIN DEPART.	172,582.18
16400 000799	DUE FROM FEDERAL GOVERNMENT	109,499.56
31100	ACCOUNTS PAYABLE	
040000	EXPENSES	0.00
040000 CF	EXPENSES	87.37-
100633	PUBLIC GUARDIAN CONTR. SVC	0.00
100633 CF	PUBLIC GUARDIAN CONTR. SVC	2,547.47-
100777	CONTRACTED SERVICES	0.00
100777 CF	CONTRACTED SERVICES	12,616.74-
	** GL 31100 TOTAL	15,251.58-
35300	DUE TO OTHER DEPARTMENTS	
040000	EXPENSES	0.00
040000 CF	EXPENSES	1,447.90-
100777	CONTRACTED SERVICES	2.35-
100777 CF	CONTRACTED SERVICES	594.67-
181011	TR/AGY/PUB HLTH-SOC WLF AG	16,394.00-
	** GL 35300 TOTAL	18,438.92-
35600	DUE TO GENERAL REVENUE	
310322	SERVICE CHARGE TO GEN REV	430.42-
38900 000799	DEFERRED REVENUES	53,804.29-
54900 000000	COMMITTED FUND BALANCE BALANCE BROUGHT FORWARD	2,248,952.36-
94100	ENCUMBRANCES	
040000 CF	EXPENSES	884.05
100633 CF	PUBLIC GUARDIAN CONTR. SVC	13,125.23
100777 CF	CONTRACTED SERVICES	11,213.56
	** GL 94100 TOTAL	25,222.84

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2012

650000 DEPARTMENT OF ELDER AFFAIRS  
20 2 021039 ADMINISTRATIVE TRUST FUND DEPT OF ELDER AFFAIRS

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	CF EXPENSES	884.05-
100633	CF PUBLIC GUARDIAN CONTR. SVC	13,125.23-
100777	CF CONTRACTED SERVICES	11,213.56-
	** GL 98100 TOTAL	25,222.84-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2012

650000 DEPARTMENT OF ELDER AFFAIRS  
20 2 021065 ADMINISTRATIVE TF-ELDER AFFAIRS

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	0.00
15100 000000	ACCOUNTS RECEIVABLE BALANCE BROUGHT FORWARD	0.00
54900 000000	COMMITTED FUND BALANCE BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND  
 JULY 01, 2012

650000 DEPARTMENT OF ELDER AFFAIRS  
 20 2 122022 DEA TOBACCO SETTLEMENT TRUST FUND

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	1,210,389.14
54900 000000	COMMITTED FUND BALANCE BALANCE BROUGHT FORWARD	1,210,389.14-
55600 000000	RESERVED FOR FCO AND GRANTS/AID - FCO BALANCE BROUGHT FORWARD	0.00
140080	09 G/A-SENIOR CITIZEN CENTERS	0.00
	** GL 55600 TOTAL	0.00
58100 140080	CAFR GENERAL FUND COMMITTED FB - CFO U 09 G/A-SENIOR CITIZEN CENTERS	0.00
94100 140080	ENCUMBRANCES 09 G/A-SENIOR CITIZEN CENTERS	1,177,835.10
98100 140080	BUDGETARY FND BAL RESERVED/ENCUMBRANCE 09 G/A-SENIOR CITIZEN CENTERS	1,177,835.10-
	*** FUND TOTAL	0.00



BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2012

650000 DEPARTMENT OF ELDER AFFAIRS  
20 2 200001 HURRICANE ANDREW DISASTER RELIEF TRUST FUND

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
54900 000000	COMMITTED FUND BALANCE BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2012

650000 DEPARTMENT OF ELDER AFFAIRS  
20 2 261001 FEDERAL GRANTS TRUST FUND - DVA/DEA

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	1,643,318.35
16200	DUE FROM STATE FUNDS, WITHIN DEPART.	
103566	LONG TERM CARE OMBUD CNCL	0.00
103566 CF	LONG TERM CARE OMBUD CNCL	0.00
	** GL 16200 TOTAL	0.00
16300 001510	DUE FROM OTHER DEPARTMENTS	407,724.59
16400 000700	DUE FROM FEDERAL GOVERNMENT	3,775,709.06
31100	ACCOUNTS PAYABLE	
040000	EXPENSES	83.03
040000 CF	EXPENSES	2,642.40-
100547	G/A-COMMUNITY CARE/ELDERLY	0.00
100547 CF	G/A-COMMUNITY CARE/ELDERLY	44,858.54-
100570	G/A-HOME ENERGY ASSISTANCE	0.00
100570 CF	G/A-HOME ENERGY ASSISTANCE	425,710.68-
100604	G/A-OLDER AMERICANS ACT	0.00
100604 CF	G/A-OLDER AMERICANS ACT	3,052,378.97-
100777	CONTRACTED SERVICES	0.00
100777 CF	CONTRACTED SERVICES	20,843.98-
100778	G/A-CONTRACTED SERVICES	0.00
100778 CF	G/A-CONTRACTED SERVICES	579,350.93-
103566	LONG TERM CARE OMBUD CNCL	908.00
103566 CF	LONG TERM CARE OMBUD CNCL	10,892.18-
	** GL 31100 TOTAL	4,135,686.65-
35100	DUE TO STATE FUNDS, WITHIN DIVISION	
040000	EXPENSES	0.00
040000 CF	EXPENSES	0.00
	** GL 35100 TOTAL	0.00
35300	DUE TO OTHER DEPARTMENTS	
040000	EXPENSES	444.79-
040000 CF	EXPENSES	8,238.93-
100777	CONTRACTED SERVICES	0.00
100777 CF	CONTRACTED SERVICES	60.76-
103566	LONG TERM CARE OMBUD CNCL	38.40-
103566 CF	LONG TERM CARE OMBUD CNCL	2,023.64-
	** GL 35300 TOTAL	10,806.52-

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2012

650000 DEPARTMENT OF ELDER AFFAIRS  
20 2 261001 FEDERAL GRANTS TRUST FUND - DVA/DEA

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
38600 010000	CURRENT COMPENSATED ABSENCES LIABILITY SALARIES AND BENEFITS	0.00
38900 000700	DEFERRED REVENUES	542,717.10-
54900 000000	COMMITTED FUND BALANCE BALANCE BROUGHT FORWARD	1,137,541.73-
94100	ENCUMBRANCES	
040000	CF EXPENSES	3,574.63
100547	CF G/A-COMMUNITY CARE/ELDERLY	25,137.67
100570	CF G/A-HOME ENERGY ASSISTANCE	30,193.61
100604	CF G/A-OLDER AMERICANS ACT	3,639,886.07
100777	CF CONTRACTED SERVICES	129,022.12
100778	CF G/A-CONTRACTED SERVICES	2,026,801.30
	** GL 94100 TOTAL	5,854,615.40
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	CF EXPENSES	3,574.63-
100547	CF G/A-COMMUNITY CARE/ELDERLY	25,137.67-
100570	CF G/A-HOME ENERGY ASSISTANCE	30,193.61-
100604	CF G/A-OLDER AMERICANS ACT	3,639,886.07-
100777	CF CONTRACTED SERVICES	129,022.12-
100778	CF G/A-CONTRACTED SERVICES	2,026,801.30-
	** GL 98100 TOTAL	5,854,615.40-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND  
 JULY 01, 2012

650000 DEPARTMENT OF ELDER AFFAIRS  
 20 2 339118 GRANTS & DONATIONS TRUST FUND-DEA

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	228,952.73
14100 000000	POOLED INVESTMENTS WITH STATE TREASURY BALANCE BROUGHT FORWARD	0.00
35200 185080	DUE TO STATE FUNDS, WITHIN DEPARTMENT TR TO ADMIN TF	172,582.18-
35600 310322	DUE TO GENERAL REVENUE SERVICE CHARGE TO GEN REV	345.68-
54900 000000	COMMITTED FUND BALANCE BALANCE BROUGHT FORWARD	56,024.87-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND  
 JULY 01, 2012

650000 DEPARTMENT OF ELDER AFFAIRS  
 20 2 516011 OPERATION & MAINTENANCE TF DEPT OF ELDER AFFAIRS

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
11200 000000	CASH IN BANK BALANCE BROUGHT FORWARD	8,000.00
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	257,227.01
16400 000700	DUE FROM FEDERAL GOVERNMENT	1,536,026.17
16800 000000	DUE FROM STATE FUNDS - REVOLVING FUND BALANCE BROUGHT FORWARD	0.00
31100	ACCOUNTS PAYABLE	
040000	EXPENSES	0.00
040000 CF	EXPENSES	22,674.60-
100547	G/A-COMMUNITY CARE/ELDERLY	0.00
100547 CF	G/A-COMMUNITY CARE/ELDERLY	63,919.62-
100777	CONTRACTED SERVICES	0.00
100777 CF	CONTRACTED SERVICES	726.08-
100778	G/A-CONTRACTED SERVICES	0.00
100778 CF	G/A-CONTRACTED SERVICES	63,206.03-
	** GL 31100 TOTAL	150,526.33-
35300	DUE TO OTHER DEPARTMENTS	
040000	EXPENSES	570.08-
040000 CF	EXPENSES	5,871.49-
	** GL 35300 TOTAL	6,441.57-
35600 310322	DUE TO GENERAL REVENUE SERVICE CHARGE TO GEN REV	6.06-
38600 010000	CURRENT COMPENSATED ABSENCES LIABILITY SALARIES AND BENEFITS	0.00
54900 000000	COMMITTED FUND BALANCE BALANCE BROUGHT FORWARD	1,644,279.22-
94100	ENCUMBRANCES	
040000	EXPENSES	0.25
040000 CF	EXPENSES	4,461.98
100547 CF	G/A-COMMUNITY CARE/ELDERLY	205,002.32
100777 CF	CONTRACTED SERVICES	4,500.00
100778 CF	G/A-CONTRACTED SERVICES	49,695.93
	** GL 94100 TOTAL	263,660.48

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2012

650000 DEPARTMENT OF ELDER AFFAIRS  
20 2 516011 OPERATION & MAINTENANCE TF DEPT OF ELDER AFFAIRS

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	EXPENSES	0.25-
040000	CF EXPENSES	4,461.98-
100547	CF G/A-COMMUNITY CARE/ELDERLY	205,002.32-
100777	CF CONTRACTED SERVICES	4,500.00-
100778	CF G/A-CONTRACTED SERVICES	49,695.93-
	** GL 98100 TOTAL	263,660.48-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2012

650000 DEPARTMENT OF ELDER AFFAIRS  
74 8 516011 DOEA REVOLVING FUND

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
11200 000000	CASH IN BANK BALANCE BROUGHT FORWARD	0.00
16800 000000	DUE FROM STATE FUNDS - REVOLVING FUND BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2012

650000 DEPARTMENT OF ELDER AFFAIRS  
80 9 000001 GENERAL FIXED ASSETS ACCOUNT GROUP

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
27600	FURNITURE AND EQUIPMENT	
000000	BALANCE BROUGHT FORWARD	2,026,309.98
040000	EXPENSES	274,020.23
060000	OPERATING CAPITAL OUTLAY	218,127.31
100007	AAS TRAINING & EDUCATION	13,143.92-
100096	G/A-ALZ DISEASE PROJ/SRVC	57,187.33-
100250	G/A-ALZHEIMER/RESPITE SVCS	26,391.98-
100463	CATEGORY NAME NOT ON TITLE FILE	29,106.00-
100547	G/A-COMMUNITY CARE/ELDERLY	405,029.06-
100548	CATEGORY NAME NOT ON TITLE FILE	42,299.00-
100570	G/A-HOME ENERGY ASSISTANCE	964.00-
100604	G/A-OLDER AMERICANS ACT	237,614.81-
100633	PUBLIC GUARDIAN CONTR. SVC	4,999.78
100778	G/A-CONTRACTED SERVICES	79,517.99-
100918	ALF STAFF TRAINING	30,050.56-
102011	G/A-LOCAL SVCS PROGRAMS	4,899.00
103550	CATEGORY NAME NOT ON TITLE FILE	40,610.46-
103566	LONG TERM CARE OMBUD CNCL	383,129.59
105000	CATEGORY NAME NOT ON TITLE FILE	3,693.10-
210014	OTHER DATA PROCESSING SVCS	100,497.19-
	** GL 27600 TOTAL	1,845,380.49
27700	ACC DEPR - FURNITURE & EQUIPMENT	
000000	BALANCE BROUGHT FORWARD	1,629,482.65-
040000	EXPENSES	247,557.23-
060000	OPERATING CAPITAL OUTLAY	13,707.02
100007	AAS TRAINING & EDUCATION	1,797.59-
100096	G/A-ALZ DISEASE PROJ/SRVC	3,263.38-
100250	G/A-ALZHEIMER/RESPITE SVCS	1,498.49-
100547	G/A-COMMUNITY CARE/ELDERLY	102,221.88
100604	G/A-OLDER AMERICANS ACT	59,011.26-
100633	PUBLIC GUARDIAN CONTR. SVC	4,999.78-
100778	G/A-CONTRACTED SERVICES	6,309.01-
100918	ALF STAFF TRAINING	845.84-
102011	G/A-LOCAL SVCS PROGRAMS	1,905.12-
103550	CATEGORY NAME NOT ON TITLE FILE	1,409.80-
103566	LONG TERM CARE OMBUD CNCL	260,838.14
210014	OTHER DATA PROCESSING SVCS	2,481.60-
	** GL 27700 TOTAL	1,583,794.71-
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	261,585.78-
	*** FUND TOTAL	0.00



BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2012

650000 DEPARTMENT OF ELDER AFFAIRS  
90 9 000002 GENERAL LONG TERM DEBT ACCOUNT GROUP

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
38600 000000	CURRENT COMPENSATED ABSENCES LIABILITY BALANCE BROUGHT FORWARD	769,546.85-
48600 000000	COMPENSATED ABSENCES LIABILITY BALANCE BROUGHT FORWARD	1,710,826.13-
54900 000000	COMMITTED FUND BALANCE BALANCE BROUGHT FORWARD	2,480,372.98
	*** FUND TOTAL	0.00

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## **SCHEDULE 1 - NARRATIVE**

**Budget Period: 2013-2014**

**Department Title:** Department of Elder Affairs

**Trust Fund Title:** Administrative Trust Fund

**Budget Entity:** 65000000

**LAS/PBS Fund Number:** 2021

### Revenue Forecasting Methodology

In Section I, Column A02 & A03, all lines in category 000799 and 001599 reflect estimates for department wide indirect earnings directly deposited into Administrative TF at an approved rate of 19.58%.

Revenue projections for Section I, line 4, A02 and A03 are based upon a schedule provided to the Public Guardianship by Department of Financial Services on anticipated abandoned property activity.

In Section I, line 3, section 744.1083(2), F.S., provided for annual registration fees through the Public Guardianship Office.

Revenue projections in Section I, A02 & A03, line 1 are based upon past history with straight lined projections. Florida Statute 119.07 provides for these fees.

### 5% State Trust Fund Reserve

In Section II, line 5 column A03 is computed based on estimated receipts in column A02.

**Executive Office of the Governor  
Inter-Agency Transfers Reported on Schedule I**

**Agency Name Department of Elder Affairs**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

**Fund Name and Number :** Administrative Trust Fund - 2021

<b>Transfers In</b> <b>(Provide Agency and Fund Number Received From)</b>	<b>Transfer In Revenue Category</b>	<b>Amount</b> <b>FY 11-12 (A01)</b>	<b>Amount</b> <b>FY 12-13 (A02)</b>	<b>Amount</b> <b>FY 13-14 (A03)</b>	<b>Transfer Out Expenditure Category</b>	<b>Confirmed By/Date</b>
Department of Financial Services (2007)	001500	734,411.66	240,000.00	590,000.00	181030	Sarah Goodman 10/5/2012

<b>Transfers Out (Operating and Non-Operating)</b> <b>(Provide Agency and Fund Number Transferred To)</b>	<b>Transfer Out Expenditure Category</b>	<b>Amount</b> <b>FY 11-12 (A01)</b>	<b>Amount</b> <b>FY 12-13 (A02)</b>	<b>Amount</b> <b>FY 13-14 (A03)</b>	<b>Transfer In Revenue Category</b>	<b>Confirmed By/Date</b>

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Department of Elder Affairs **Budget Period: 2013-2014**  
**Program:** Administrative Trust Fund  
**Fund:** 2021

**Specific Authority:** 400.452; 744.1083; 744.534  
**Purpose of Fees Collected:** Public Records Request Fees; Telephone Admin Fees; Public Guardianship Registration Fees; Public Guardianship Abandon Property

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b><u>SECTION I - FEE COLLECTION</u></b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2011 - 2012</b>	<b>FY 2012 - 2013</b>	<b>FY 2013 - 2014</b>
<u>Receipts:</u>			
Public Records Request Fees	802	800	800
Telephone Admin Fees	38	50	50
Indirect Earnings	2,637,537	2,419,746	2,389,660
Public Guardian Registration Fees	24,165	26,500	26,500
Public Guardianship Abandon Property	734,412	240,000	590,000
<b>Total Fee Collection to Line (A) - Section III</b>	<b>3,396,954</b>	<b>2,687,096</b>	<b>3,007,010</b>

<b><u>SECTION II - FULL COSTS</u></b>			
<u>Direct Costs:</u>			
Salaries and Benefits	1,813,962	1,813,962	1,813,962
Other Personal Services	460,617	460,617	460,617
Expenses	302,302	302,302	302,302
Operating Capital Outlay	-	-	-
Contracted Services	451,352	451,352	451,352
Data Processing	-	-	-
Indirect Costs Charged to Trust Fund			
<b>Total Full Costs to Line (B) - Section III</b>	<b>3,028,233</b>	<b>3,028,233</b>	<b>3,028,233</b>

Basis Used: \_\_\_\_\_  
 \_\_\_\_\_

<b><u>SECTION III - SUMMARY</u></b>				
TOTAL SECTION I	(A)	3,396,954	2,687,096	3,007,010
TOTAL SECTION II	(B)	3,028,233	3,028,233	3,028,233
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>368,721</b>	<b>(341,137)</b>	<b>(21,223)</b>

**EXPLANATION of LINE C:**  
Deficits in the estimated and requested columns, Section III-Summary will be covered by the unreserved fund balance.

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

**Budget Period: 2013 - 2014**

<b>Department Title:</b>	Department of Elder Affairs
<b>Trust Fund Title:</b>	Administrative Trust Fund
<b>Budget Entity:</b>	Department Level
<b>LAS/PBS Fund Number:</b>	2021

	Balance as of 6/30/2012		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	2,054,795.83	(A)		2,054,795.83
ADD: Other Cash (See Instructions)		(B)		
ADD: Anticipated Receivables	25,222.84	(C)		25,222.84
ADD: Outstanding Accounts Receivable	172,582.18	(D)		172,582.18
ADD: Outstanding Accounts Receivable	109,499.56	(E)		109,499.56
<b>Total Cash plus Accounts Receivable</b>	<b>2,362,100.41</b>	(F)		<b>2,362,100.41</b>
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards	17,294.15	(H)		17,294.15
Approved "B" Certified Forwards	25,222.84	(H)		25,222.84
LESS: Other Accounts Payable (Nonoperating)		(H)		
LESS: Other Accounts Payable (Nonoperating)	16,824.42	(I)		16,824.42
LESS: Deferred Revenue-Current GL 38900	53,804.29	(J)		53,804.29
<b>Unreserved Fund Balance, 07/01/12</b>	<b>2,248,954.71</b>	(K)		<b>2,248,954.71</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Department Title:</b>	<b>Budget Period: 2013 - 2014</b> Department of Elder Affairs
<b>Trust Fund Title:</b>	Administrative Trust Fund
<b>LAS/PBS Fund Number:</b>	2021

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/12**

Total all GLC's 5XXXX for governmental funds; 2,248,952.36 (A)  
GLC 539XX for proprietary and fiduciary funds

**Subtract Nonspendable Fund Balance (GLC 56XXX)**  (B)

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment # and Description  (C)

SWFS Adjustment # and Description  (C)

**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS 25,222.84 (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS  (D)

A/P not C/F-Operating Categories 2.35 (D)

Anticipated grant receivable 25,222.84 (D)

(D)

(D)

**ADJUSTED BEGINNING TRIAL BALANCE:** 2,248,954.71 (E)

**UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)** 2,248,954.71 (F)

**DIFFERENCE:** 0.00 (G)\*

**\*SHOULD EQUAL ZERO.**

## **SCHEDULE 1 - NARRATIVE**

**Budget Period: 2012 – 2013**

**Department Title:** Department of Elder Affairs

**Trust Fund Title:** Federal Grants Trust Fund

**Budget Entity:** 65000000

**LAS/PBS Fund Number:** 2261

### Revenue Forecasting Methodology

- The Revenue Forecasting Methodology is based upon available grants and spending authority for the fiscal year.
- The amount in A01, Section III, line 01, prior year certified forward adjustment, represents the difference in the requested certified forward amount and actual disbursement.
- The amount in A01, Section III, line 02, is the accounts payable not certified forward at 06/30/11.

### 5% State Trust Fund Reserve

- The Federal Grants Trust Fund is exempt from 5% reserve because it is all federal monies.

**Executive Office of the Governor  
Inter-Agency Transfers Reported on Schedule I**

**Agency Name : Department of Elder Affairs**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

**Fund Name and Number :** Federal Grants Trust Fund - 2261

<b>Transfers In</b> <b>(Provide Agency and Fund Number Received From)</b>	<b>Transfer In Revenue Category</b>	<b>Amount FY 11-12 (A01)</b>	<b>Amount FY 12-13 (A02)</b>	<b>Amount FY 13-14 (A03)</b>	<b>Transfer Out Expenditure Category</b>	<b>Confirmed By/Date</b>
Department of Economic Opportunity - 2261	001510	4,839,048.77	4,681,212.00	4,681,212.00	100552	Marvin Rumsey
Department of Community Affairs - 2451	001510	675,134.34	0.00	0.00	100552	Karen Peyton

<b>Transfers Out (Operating and Non-Operating)</b> <b>(Provide Agency and Fund Number Transferred To)</b>	<b>Transfer Out Expenditure Category</b>				<b>Transfer In Revenue Category</b>	<b>Confirmed By/Date</b>



## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

**Budget Period: 2013 - 2014**

<b>Department Title:</b>	Department of Elder Affairs
<b>Trust Fund Title:</b>	Federal Grants Trust Fund
<b>Budget Entity:</b>	2261
<b>LAS/PBS Fund Number:</b>	

	Balance as of 6/30/2012		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	1,643,318	(A)		1,643,318
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	4,183,434	(D)		4,183,434
ADD: Anticipated Grant Receivables "B"	5,854,615	(E)		5,854,615
<b>Total Cash plus Accounts Receivable</b>	<b>11,681,367</b>	(F)		<b>11,681,367</b>
LESS: Allowances for Uncollectibles		(G)		
LESS: Approved "A" Certified Forwards	4,145,810	(H)		4,145,810
Approved "B" Certified Forwards	5,854,615	(H)		5,854,615
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (Nonoperating)		(I)		
LESS: Deferred Revenue	542,717	(J)		542,717
<b>Unreserved Fund Balance, 07/01/12</b>	<b>1,138,225</b>	(K)		<b>1,138,225</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

**Budget Period: 2013 - 2014**

**Department Title:** Department of Elder Affairs  
**Trust Fund Title:** Federal Grants Trust Fund  
**LAS/PBS Fund Number:** 2261

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/12</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	1,137,542 (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	(B)
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment # and Description	(C)
SWFS Adjustment # and Description	(C)
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	5,854,615 (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	(D)
A/P not C/F-Operating Categories	683.19 (D)
Anticipated Grant Receivables "B"	5,854,615 (D)
	(D)
	(D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	1,138,225 (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)</b>	1,138,225 (F)
<b>DIFFERENCE:</b>	0.00 (G)*

**\*SHOULD EQUAL ZERO.**

## **SCHEDULE 1 - NARRATIVE**

**Budget Period: 2013 - 2014**

**Department Title:** Department of Elder Affairs

**Trust Fund Title:** Grants and Donations Trust Fund

**Budget Entity:** 65000000

**LAS/PBS Fund Number:** 2339

### Revenue Forecasting Methodology

The Grants and Donations Trust Fund serve as the depository for private grant funds and donations received by the Department. Donations are estimated based on past contributions to support specific initiatives sponsored by the Department. Donations received are used only as specified by the contributor. Columns A02/A03 are projected based on actual donations received in the prior year.

### 5% State Trust Fund Reserve

The amount that is included in Column A03 (Line 07) is calculated using the estimated revenues entered in Column A03 (Line 01) per instructions.

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

**Budget Period: 2013 - 2014**

<b>Department Title:</b>	Department of Elder Affairs
<b>Trust Fund Title:</b>	Grants and Donations Trust Fund
<b>Budget Entity:</b>	Department Level
<b>LAS/PBS Fund Number:</b>	2339

	Balance as of 6/30/2012		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	228,952.73	(A)		228,952.73
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: _____		(E)		
<b>Total Cash plus Accounts Receivable</b>	228,952.73	(F)		228,952.73
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (Nonoperating)	172,927.86	(I)		172,927.86
LESS: _____		(J)		
<b>Unreserved Fund Balance, 07/01/12</b>	56,024.87	(K)		56,024.87 **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

**Department Title:** Budget Period: 2013 - 2014  
Department of Elder Affairs  
**Trust Fund Title:** Grants & Donations Trust Fund  
**LAS/PBS Fund Number:** 2339

**BEGINNING TRIAL BALANCE:**

Unreserved Fund Balance Per Trial Balance, 07-01  (A)

**Add/Subtract:**

(B)

**Other Adjustment(s):**

(C)

(C)

**ADJUSTED BEGINNING TRIAL BALANCE:**  (D)

**UNRESERVED FUND BALANCE, SCHEDULE IC**  (E)

**DIFFERENCE:**  (F)\*

**\*SHOULD EQUAL ZERO.**

## **SCHEDULE 1 - NARRATIVE**

**Budget Period: 2013 – 2014**

**Department Title:** Department of Elder Affairs

**Trust Fund Title:** Operations & Maintenance Trust Fund

**Budget Entity:** 65000000

**LAS/PBS Fund Number:** 2516

### Revenue Forecasting Methodology

The Operations & Maintenance Trust Fund serves as the depository for the Department's Medicaid grants. The revenue displayed in A02 and A03 are estimated amounts consisting of Title XIX Medicaid funding based on the prior year's activity and known programmatic requirements.

### 5% State Trust Fund Reserve

The revenue within the Operations & Maintenance Trust Fund is federal dollars transferred from AHCA and/or excluded from the 5% reserve requirement.

### Double Budget Authority

Medicaid Waiver Programs in special categories 101555, 101557, 109970 and 109971 contain double budget. Double budget for categories 101555, 101557 and 109970 will be transferred to Agency for Health Care Administration in 2013-2014. Services to clients in these specific waivers are funded in both the Department of Elder Affairs and the Agency for Health Care Administration. The Department provides State match, whereby Title XIX support for these programs remains with the Agency for Health Care Administration. Adjustments in Section II represent the portion for client services, with authority for Medicaid Waiver case management contracts remaining with the Department.

### Inter-Agency Transfer In

Revenues are transferred from the Agency for Health Care Administration by processing, through the Comptroller office, as an automated transaction going directly into category 000700 (federal). Because of this, we have revenues in category 000700 for columns A02 and A03.

### Service Charge to General Revenue 8%

Section II, A01, Line 05, represents an 8% service charge for interest on the Revolving Fund. All other Federal revenue in the Operations & Maintenance Trust Fund is exempt from the service charge to General Revenue.

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2012 - 2013

Department Title:

Department of Elder Affairs

Trust Fund Title:

Operations and Management Trust Fund

Budget Entity:

650000

LAS/PBS Fund Number:

2516

	Balance as of 6/30/2012		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	257,227.01	(A)		257,227.01
ADD: Other Cash (See Instructions)	8,000.00	(B)		8,000.00
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	1,536,026.17	(D)		1,536,026.17
ADD: Anticipated Revenue for Enc C/F	263,660.23	(E)		263,660.23
<b>Total Cash plus Accounts Receivable</b>	<b>2,064,913.41</b>	(F)	-	<b>2,064,913.41</b>
LESS: Allowances for Uncollectibles		(G)		-
LESS: Approved "A" Certified Forwards	156,397.82	(H)		156,397.82
Approved "B" Certified Forwards	263,660.23	(H)		263,660.23
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)	6.06	(I)		6.06
LESS: Service Charge to GR		(J)		-
<b>Unreserved Fund Balance, 07/01/12</b>	<b>1,644,849.30</b>	(K)	-	<b>1,644,849.30</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

**Budget Period: 2012 - 2013**

<b>Department Title:</b>	<b>Department of Elder Affairs</b>
<b>Trust Fund Title:</b>	<b>Operations and Management Trust Fund</b>
<b>LAS/PBS Fund Number:</b>	<b>2516</b>

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/12**

Total all GLC's 5XXXX for governmental funds;	<b>1,644,279.22</b>	(A)
GLC 539XX for proprietary and fiduciary funds		

<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>		(B)
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**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment #1 Prior Year Financial Adjustment		(C)
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SWFS Adjustment # and Description	0.00	(C)
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**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	263,660.23	(D)
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Approved "C" Carry Forward Total (FCO) per LAS/PBS		(D)
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A/P not C/F-Operating Categories	570.08	(D)
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Compensated Absences		(D)
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Anticipated Grant Revenues	263,660.23	(D)
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<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>1,644,849.30</b>	(E)
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<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<b>1,644,849.30</b>	(F)
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<b>DIFFERENCE:</b>	<b>0.00</b>	(G)*
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**\*SHOULD EQUAL ZERO.**