

BPEADL01 LAS/PBS SYSTEM
BUDGET PERIOD: 2002-2013
STATE OF FLORIDA

SCHEDULE VIIIB-2
PRIORITY LISTING FOR POSSIBLE REDUCTION
FOR REQUEST YEAR

SP 09/15/2011 16:18 PAGE: 1
EXHIBIT D-3A ERROR REPORT

BUDGET ENTITY	D3A ISSUE CODE	COLUMN NUMBERS	CODE	ERROR MESSAGE	PAGE
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THERE WERE 0 ERRORS DETECTED

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: ADMINISTRATION PGM		72010000
EXECUTIVE DIR/SUPPORT SVCS		72010100
GOV OPERATIONS/SUPPORT		16
EXEC LEADERSHIP/SUPPRT SVC		1602.00.00.00
STATE FUNDING REDUCTIONS		3300000
DELETE POSITIONS AND REDUCE		
OPERATING APPROPRIATION CATEGORIES		
IN EXECUTIVE DIRECTION AND SUPPORT		
SERVICES		3300450
SALARY RATE		000000
SALARY RATE.....	409,292-	
	=====	
SALARIES AND BENEFITS		010000
	8.00-	
ADMINISTRATIVE TRUST FUND -STATE	552,507-	2021 1
	=====	
EXPENSES		040000
COMMUNICATIONS WKG CAP TF -STATE	30,193-	2105 1
	=====	
SPECIAL CATEGORIES		100000
DEFERRED-PAY COM CONTRACTS		105280
ADMINISTRATIVE TRUST FUND -STATE	15,380-	2021 1
	=====	
TOTAL: DELETE POSITIONS AND REDUCE		3300450
OPERATING APPROPRIATION CATEGORIES		
IN EXECUTIVE DIRECTION AND SUPPORT		
SERVICES		
TOTAL POSITIONS.....	8.00-	
TOTAL ISSUE.....	598,080-	
TOTAL SALARY RATE.....	409,292-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 12-13 NARRATIVE: IT COMPONENT? NO
 PRIORITY #16

Issue Summary: In order to meet the reduction target, the Department of Management Services' (DMS) Office of the Secretary/Division of Administration would have to cut eight (8) positions out of 74 positions. Eight (8) positions would have to be eliminated from the Chief Information Officer s Office, Communications, General Counsel, Inspector General, Legislative Affairs, Planning and Budget/Fiscal Integrity and Departmental Purchasing. Reductions would also be made to Deferred Commodities Contract Payment category and the Expenses appropriation category for the MyFlorida.com

COL A93
SCH VIIIB-2
REDUCTIONS
POS AMOUNT

	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
PGM: ADMINISTRATION PGM	72010000
EXECUTIVE DIR/SUPPORT SVCS	72010100
GOV OPERATIONS/SUPPORT	16
EXEC LEADERSHIP/SUPPRT SVC	1602.00.00.00
STATE FUNDING REDUCTIONS	3300000
DELETE POSITIONS AND REDUCE OPERATING APPROPRIATION CATEGORIES IN EXECUTIVE DIRECTION AND SUPPORT SERVICES	3300450

Portal.

Eight (8) position reductions to the Office of the Secretary/Division of Administration would have a debilitating impact to operations. Administrative overhead is already at an extraordinary level of less than 1.5 percent where a conservative norm would be between five percent and ten percent for most agencies. The reduction to the Deferred Commodities Contract Payment appropriation category will not have an adverse impact since the Kodak Digimaster 9110 printer lease agreement (DFS Equipment Schedules Number 060) was concluded. A cut to the MyFlorida.com Portal would be required eliminating funding to combat cyber-squatters and others have engaged in deceptive practices, attempting to gain from this registered Trademark.

Chief Information Officer (CIO)
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The Departmental Information Technology (IT) group is down to three (3) developers that provide application support, maintenance, and enhancements to all divisions within DMS. They support in-house developed applications that have brought about automation within the divisions, and provide enhancements that bring about additional automation and efficiencies. They establish and enhance applications to address audit findings and implement legislative changes. They also reconstruct applications on more cost effective technical platforms, reducing our hosting charges and creating more reliable and flexible systems. The loss of 1/3 of this team of developers would greatly hamper our ability to respond to the needs of the divisions, meet legislative and compliance demands, and provide cost cutting automation, without backfilling with contracted staff augmentation.

Communications
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The Office of Communications would need to eliminate the Deputy Communications Director position. As the only other two (2) positions in the office are Communications Director and Graphics Designer, the deputy position would be the only position to cut and still maintain a communications operation. The graphics position would need to be kept in order to continue publishing the department's many newsletters and statutorily-required annual reports and benefit guides that go to hundreds of thousands of constituents, the Governor, the Legislature and other stakeholders. In losing that position, though, the department would have just one spokesperson and communicator for an agency with 800 positions and various divisions and subject matters. The department would have no communications or public information presence in the case of the director being on leave, sick leave or if the position became vacant. The department would also need to curtail or eliminate projects designed to inform and educate employees and constituents, which include nearly one million Florida Retirement System beneficiaries and nearly 400,000 state group health insurance beneficiaries.

General Counsel
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The Office of the General Counsel (OGC) currently funds eight (8) attorney positions, five (5) support staff and one (1)

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SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: ADMINISTRATION PGM		72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>		72010100
GOV OPERATIONS/SUPPORT		16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>		<u>1602.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
DELETE POSITIONS AND REDUCE		
OPERATING APPROPRIATION CATEGORIES		
IN EXECUTIVE DIRECTION AND SUPPORT		
SERVICES		3300450

Senior Management Analyst. Two (2) positions within OGC are vacant, one (1) Administrative Assistant and one (1) Attorney position, however OGC is in the process of filling these positions to meet and fulfill the increasing demands of multiple high value procurement challenges, ongoing circuit civil litigation, and numerous amount of public records requests that DMS receives. Legal functions are performed for all program areas within DMS, including Retirement, Human Resource Management, the People First Administrator, State Group Insurance, Telecommunications, State Purchasing, Departmental Purchasing, Private Prisons, Fleet Management, Federal Surplus Property, Real Estate Development and Management, Administration and Office of the Secretary. OGC personnel also serve as DMS's Chief Ethics Officer, Open Government Contact, Informal Hearing Officers, Arbitration Coordinator, Agency Clerk, and Records Management Liaison Officer. Legal advice, guidance, and representation is provided to program areas involving administrative hearings, state and federal trial courts, appeals, bid protests, and entitlement to various types of medical coverage. A wide range of transactional support is provided in areas of public financing of state-owned buildings, various real estate matters, contract negotiation and drafting, bid procurements, rule making and public records requests. The loss of the two (2) positions in OGC would require the remaining staff to perform additional duties and further stretch already limited resources which will result in a severe backlog of cases and extremely long delays in handling assignments. These delays would cause harm to Florida's citizens. For example informal hearings would be backlogged and hearings would not be scheduled in a timely manner. DMS functions often present complex legal issues and the very nature of these functions makes otherwise routine assignments more involved. At times this complexity requires the efforts of several attorneys and support staff to assure a successful outcome. Limited legal resources could result in an increase to costs associated with hiring outside counsel and limit the legal services relied on by DMS.

Specific to the ongoing challenges with regard to electronic public records requests, OGC is recommending the organization of "stand by" Other Personal Services (OPS) attorneys who can be available on an as needed basis to work through the most voluminous of these types of requests. These personnel would be available to work for \$20.00/ hour. In accordance with Administration Policy 94-102 the "Extensive Use of Agency Resources" charge for this time is \$26.86/ hour. Not only can this time and expense be potentially reimbursable, this system would free up the time of attorneys who can then focus on more direct concerns of the Department's ongoing issues.

Inspector General
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The Office of Inspector General, Internal Audit, currently has an Audit Director, Audit Coordinator and one (1) Auditor. Internal Audit is required to prepare an annual work plan, based on risk assessment, conduct internal audits, coordinate audits conducted by external audit entities and review agency performance measures. These required duties are statutorily defined in chapter 20.055, Florida Statutes. The elimination of this position may place the Office of Inspector General in the potential position of not meeting these statutorily mandated duties. The Office of Inspector General has suffered the loss of three (3) audit positions over the last several years due to budgetary cuts and reorganizational actions, and only recently was allowed to fill this audit position. This action would require other staff to absorb the duties of the terminated auditor and likely require that certain activities designed to detect and

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: ADMINISTRATION PGM		72010000
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GOV OPERATIONS/SUPPORT		16
EXEC LEADERSHIP/SUPPRT SVC		1602.00.00.00
STATE FUNDING REDUCTIONS		3300000
DELETE POSITIONS AND REDUCE OPERATING APPROPRIATION CATEGORIES IN EXECUTIVE DIRECTION AND SUPPORT SERVICES		3300450

deter fraud and abuse in agency operations be eliminated.

Legislative Affairs

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The Legislative Affairs Office consists of only two (2) employees, the Director and Legislative Specialist. Losing one (1) position would significantly hinder our response time and effectiveness to accomplish our responsibilities. The responsibilities include working with 160 legislative members on advancing the Agency's legislative agenda. We respond to their constituent concerns as well as any questions regarding our programs. Internally, the office provides direction in the development of legislative initiatives to be presented before the Florida Legislature. Responsibilities include working with the program managers on legislative initiatives; recommending policy for the department's legislative agenda; assigning and tracking bill analyses; preparing agency leadership for presentations to the legislature; maintaining relationships with the Governor's Office, the Florida Legislature, user agencies and all customers of the department. Agency program directors would not have the necessary support needed to ensure legislation impacting programs is appropriately channeled with quality review of legislative bills and the impacts. The agency would not be well positioned and prepared to respond to requests for committee presentations.

Planning and Budget/Fiscal Integrity

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The Fiscal Integrity activity was just created with two (2) positions appropriated in the Fiscal Year 2011-12 to strengthen our bench and ensure fiscal integrity for all programs. One (1) position is the Fiscal Integrity Manager and the other is the Financial Specialist. These positions are in place to assess the adequacy and appropriateness of current funding models for the agency, e.g. rental rates, use of one percent fees to fund State Purchasing, etc. The responsibilities also include assessing and providing quality assurance of the cost savings and cost avoidance of our state term and other contracts; quality statistics and analytics coming out of our agency; setting policy; and making recommendations for improvement. If the Financial Specialist position is cut, we would be losing the ground we were trying to make up to strengthen the agency. Fewer and less timely reviews of contracts and data analytics would be conducted. We would not have the manpower needed to ensure our scarce resources are focusing on getting the best value from contracting, ensuring quality in reporting, proving savings/cost avoidance and taking advantage of better opportunities for savings/cost avoidance to ensure best value in contracting.

Departmental Purchasing

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Departmental Purchasing (DP) provides purchasing and contract administration services for the following divisions of the DMS: Administration, Telecommunications, State Group Insurance; Human Resource Management; Real Estate Management, and Retirement. Such services include: drafting competitive solicitations, contract amendments and renewals; administering contract files (DMS currently have 138 written agreements); reviewing purchase orders to ensure compliance with purchasing laws and rules; and other duties as assigned. DP is able to effectively provide these services with only

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: ADMINISTRATION PGM		72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>		72010100
GOV OPERATIONS/SUPPORT		16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>		<u>1602.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
DELETE POSITIONS AND REDUCE		
OPERATING APPROPRIATION CATEGORIES		
IN EXECUTIVE DIRECTION AND SUPPORT		
SERVICES		3300450

three purchasing positions. Based upon the needs of the DMS divisions and/or legislative purchasing requirements, the volume of purchasing services required is consistent, but often elevates to challenging levels. Because we have a small purchasing team a reduction of the DP staff by 1/3 would greatly impede DP s ability to provide quality purchasing services to our divisions.

Below is a summary of the positions that would be eliminated:

Office	Rate	Salaries and Benefits	FTE
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Chief Information Officer	53,204	71,825	1.00
Communications	42,664	57,569	1.00
General Counsel	79,049	106,706	2.00
Inspector General	50,193	67,761	1.00
Legislative Affairs	65,250	88,088	1.00
Planning and Budget/Fiscal Integrity	68,740	92,799	1.00
Departmental Purchasing	50,192	67,759	1.00
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Total	409,292 552,507		8.00

Deferred Commodities Contract Payment Cut

The Kodak Digimaster 9110 printer lease agreement (DFS Equipment Schedules Number 060) was concluded and the entire remaining appropriation of \$15,380 may be reduced since this obligation was satisfied.

Expenses Reduction for MyFlorida.com PORTAL

The MyFlorida.com Portal is an important feature of the State of Florida. This URL is on thousands of license plates throughout the state. This positioning required that the state to register the MyFlorida.com mark. Over the past several years, cyber-squatters and others have engaged in deceptive practices, attempting to gain from this mark s recognition. Web sites pop up often and everywhere with URL s that are a play on the MyFlorida.com name. These sites seek to deceive the public in thinking that a site with a similar name belongs to or is supported by the State of Florida. Only through legal action and at times litigation can the state protect the MyFlorida.com mark. The ability to defend the mark hinges in part on showing active protection of the mark over time. Elimination of \$30,193 in the Expenses appropriation category would eliminate our ability to buy and hold domain names that have been taken from cyber-squatters, file complaints with the World Intellectual Property Organization, acquire legal services when necessary, and litigate cases to protect this mark.

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 REDUCTIONS
 POS AMOUNT

MANAGEMENT SRVCS, DEPT OF
 PGM: ADMINISTRATION PGM
 EXECUTIVE DIR/SUPPORT SVCS
 GOV OPERATIONS/SUPPORT
 EXEC LEADERSHIP/SUPPRT SVC
 STATE FUNDING REDUCTIONS
 DELETE POSITIONS AND REDUCE
 OPERATING APPROPRIATION CATEGORIES
 IN EXECUTIVE DIRECTION AND SUPPORT
 SERVICES

72000000
 72010000
 72010100
 16
 1602.00.00.00
 3300000

 3300450

Administrative Trust Fund (2021)
 Rate (8.0 FTE) (409,292)
 Salaries and Benefits (010000) (552,507)
 Special Categories: Deferred Payment Commodity Contract (105280) (15,380)

 (567,887)

 Communications Working Capital Trust Fund (2105)
 Expenses (040000) (30,193)

 TOTAL REDUCTION ISSUE (598,080) FSI=1
 =====

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS

A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C0001 001	8.00-	423,756-		128,696-	552,452-	0.00	552,452-

TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							552,452-

	8.00-	423,756-		128,696-	552,452-		552,452-
=====							

 COL A93
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 REDUCTIONS
 POS AMOUNT

CODES

MANAGEMENT SRVCS, DEPT OF
 PGM: ADMINISTRATION PGM
 EXECUTIVE DIR/SUPPORT SVCS
 GOV OPERATIONS/SUPPORT
 EXEC LEADERSHIP/SUPPRT SVC
 STATE FUNDING REDUCTIONS
 DELETE POSITIONS AND REDUCE
 OPERATING APPROPRIATION CATEGORIES
 IN EXECUTIVE DIRECTION AND SUPPORT
 SERVICES

72000000
 72010000
 72010100
 16
 1602.00.00.00
 3300000

 3300450

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
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A93 - SCH VIIIB-2 REDUCTIONS

CHANGES TO CURRENTLY AUTHORIZED POSITIONS
 RA06 RATE ADJ - NO FTE - NO SALARY - NO BENEFITS
 C0001 002

14,464

TOTAL SALARY RATE

14,464

OTHER SALARY AMOUNT
 2021 ADMINISTRATIVE TRUST FUND

55-

552,507-

TOTAL: EXEC LEADERSHIP/SUPPRT SVC
 BY FUND TYPE

1602.00.00.00

TRUST FUNDS..... 8.00- 598,080-
 SALARY RATE..... 409,292-
 =====

2000

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: ADMINISTRATION PGM		72010000
STATE EMPLOYEE LEASING		72010300
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		1601.00.00.00
STATE FUNDING REDUCTIONS		3300000
REDUCE SALARIES AND BENEFITS		
APPROPRIATION CATEGORY		3300660
SALARY RATE		000000
SALARY RATE.....	37,025-	
	=====	
SALARIES AND BENEFITS		010000
ADMINISTRATIVE TRUST FUND -STATE	41,675-	2021 1
	=====	
TOTAL: REDUCE SALARIES AND BENEFITS		3300660
APPROPRIATION CATEGORY		
TOTAL ISSUE.....	41,675-	
TOTAL SALARY RATE.....	37,025-	
	=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIB-2 NARR 12-13 NARRATIVE:
 Priority #29

IT COMPONENT? NO

The Department of Management Services (DMS) provides administrative support to the leased employees of Black Business Investment Board, which includes one position, and Enterprise Florida, which includes three positions, by processing their payroll. In order to meet the reduction target, DMS offers ten percent of this program's Salaries and Benefits appropriation category as a double budget item. DMS does not have any authority over these programs and if any reductions are recommended by the Legislature, these reductions should be made in the budgets in Transportation and Economic Development first and then in the DMS budget as a double budget item.

Administrative Trust Fund (2021)
 Salaries and Benefits (010000)

(41,675) FSI=1
 =====

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES
 72000000
 72010000
 72010300
 16
 1601.00.00.00
 3300000
 3300660

MANAGEMENT SRVCS, DEPT OF
 PGM: ADMINISTRATION PGM
 STATE EMPLOYEE LEASING
 GOV OPERATIONS/SUPPORT
 GOVERNMENTAL OPERATIONS
 STATE FUNDING REDUCTIONS
 REDUCE SALARIES AND BENEFITS
 APPROPRIATION CATEGORY

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
RA01 RATE & SALARY ADJ - BENEFITS NO FTE							
C0001 001	0.00	37,025-		4,650-	41,675-	0.00	41,675-
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							41,675-
	0.00	37,025-		4,650-	41,675-		41,675-

 TOTAL: GOVERNMENTAL OPERATIONS 1601.00.00.00
 BY FUND TYPE
 TRUST FUNDS..... 41,675- 2000
 SALARY RATE..... 37,025-
 =====

		COL A93	
		SCH VIIIB-2	
		REDUCTIONS	
POS		AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF			72000000
PGM: FACILITIES PROGRAM			72400000
FACILITIES MANAGEMENT			72400100
GOV OPERATIONS/SUPPORT			16
GOVERNMENTAL OPERATIONS			<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS			3300000
DELETE POSITIONS IN FACILITIES			
MANAGEMENT IMPACTING CUSTODIAL,			
MAINTENANCE, AND ADMINISTRATIVE			
SERVICES			
SALARY RATE			3300600
SALARY RATE.....	989,449-	=====	000000
SALARIES AND BENEFITS			010000
SUPERVISION TRUST FUND	-STATE 28.00-		
	1,378,071-	=====	2696 1
OTHER PERSONAL SERVICES			030000
SUPERVISION TRUST FUND	-STATE 16,000-		
	=====		2696 1
EXPENSES			040000
SUPERVISION TRUST FUND	-STATE 25,872-		
	=====		2696 1
OPERATING CAPITAL OUTLAY			060000
SUPERVISION TRUST FUND	-STATE 70,000-		
	=====		2696 1
SPECIAL CATEGORIES			100000
CONTRACTED SERVICES			100777
SUPERVISION TRUST FUND	-STATE 256,424-		
	=====		2696 1
DMS/FACILITIES SECURITY			100854
SUPERVISION TRUST FUND	-STATE 923,387-		
	=====		2696 1

COL A93			
SCH VIIIB-2			
REDUCTIONS			
POS	AMOUNT		CODES
MANAGEMENT SRVCS, DEPT OF			72000000
PGM: FACILITIES PROGRAM			72400000
<u>FACILITIES MANAGEMENT</u>			72400100
GOV OPERATIONS/SUPPORT			16
<u>GOVERNMENTAL OPERATIONS</u>			<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS			3300000
DELETE POSITIONS IN FACILITIES			
MANAGEMENT IMPACTING CUSTODIAL,			
MAINTENANCE, AND ADMINISTRATIVE			
SERVICES			3300600
SPECIAL CATEGORIES			100000
DEFERRED-PAY COM CONTRACTS			105280
SUPERVISION TRUST FUND	-STATE	250,000-	2696 1
		=====	
CAPITOL REPAIRS			108900
SUPERVISION TRUST FUND	-STATE	50,000-	2696 1
		=====	
TOTAL: DELETE POSITIONS IN FACILITIES			3300600
MANAGEMENT IMPACTING CUSTODIAL,			
MAINTENANCE, AND ADMINISTRATIVE			
SERVICES			
TOTAL POSITIONS.....		28.00-	
TOTAL ISSUE.....		2,969,754-	
TOTAL SALARY RATE.....		989,449-	
		=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 12-13 NARRATIVE: IT COMPONENT? NO
 PRIORITY #27

ISSUE SUMMARY: Each agency is required to meet a ten percent target reduction. After review of the operations of the program, the Division of Real Estate Development and Management (REDM) determined that the following reductions would both meet the target reduction and have the least impact on the customers we serve.

This issue eliminates twenty-six (26) full time and two (2) part time positions. Twenty-four (24) of the full time and two (2) of the part time positions would impact custodial services, maintenance services, and administrative services within the Bureau of Operations and Maintenance, and two (2) of the full time positions would impact the services provided by the Bureau of Leasing. In addition, REDM proposes reductions in the Expenses, Operating Capital Outlay, and Contracted Services appropriation categories, which would have a negative impact on the operations and maintenance of buildings in the Florida Facilities Pool (FFP). REDM s proposed reduction in the Provisions for Facilities Security appropriation category would only provide enough funding for substantially reduced service levels in limited key facilities. REDM s proposed reduction in the State Capitol-Maintenance and Repairs appropriation category would eliminate the funding for bringing Capitol restrooms up to code. Lastly, REDM s proposed reduction in the Deferred-Payment Commodity Contracts appropriation category will have no impact to the program.

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: FACILITIES PROGRAM		72400000
<u>FACILITIES MANAGEMENT</u>		72400100
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
DELETE POSITIONS IN FACILITIES		
MANAGEMENT IMPACTING CUSTODIAL,		
MAINTENANCE, AND ADMINISTRATIVE		
SERVICES		3300600

FISCAL INFORMATION: This issue is a ten percent reduction to REDM's Facilities Management budget, which equates to \$2,969,754:

Salaries and Benefits appropriation category: Elimination of twenty-eight (28) positions for \$1,378,071 or 10.7 percent. Out of three hundred and eight (308) positions, Facilities Management would have to eliminate twenty-six (26) full time and two (2) part time from the Bureaus of Operations and Maintenance, and Leasing to meet a ten percent reduction in the Salaries and Benefits appropriation category. This would cause the following impacts:

The Bureau of Operations and Maintenance is responsible for the overall operations and maintenance of sixty-nine facilities in the FFP, consisting of nearly 8.4 million gross square feet. The elimination of twenty-four (24) full time positions and two (2) part time positions will severely impact the ability of staff to provide timely facility management services, maintenance services, and customer service to tenants in the buildings. This would lead to a lower level of customer satisfaction and possible degradation of the building due to deferred maintenance.

The elimination of two (2) full time positions in the Bureau of Leasing will take away the momentum recently provided by the Legislature to look more critically at the agency's functions, including streamlining services, and improving portfolio management.

Other Personal Services appropriation category: Reduction of \$16,000 or 94.1 percent. This reduction will eliminate flexibility in staffing to meet temporary needs. This would have a negative impact on our ability to hire temporary employees in order to meet emergency staffing needs.

Expenses appropriation category: Reduction of \$25,872 or 0.6 percent. This reduction would have an impact on our operations. It would impact our ability to perform general repairs and maintenance on our facilities, resulting in greater maintenance needs in the future.

Operating Capital Outlay appropriation category: Reduction of \$70,000 or 94.9 percent. This reduction jeopardizes having the proper equipment to perform building repairs and building maintenance.

Contracted Services appropriation category: Reduction of \$256,424 or 2.9 percent. This would eliminate REDM's ability to pay for outside legal counsel, procure outside consultants, commission a planning study, clean windows in the FFP buildings, and would result in elevator inspections performed quarterly, instead of monthly.

Department of Management Services - Provisions for Facilities Security appropriation category: Reduction of 923,387 or 80.4 percent. This would leave only enough funds for limited staffing in key buildings. Specifically, we would choose to continue to provide these services at a substantially reduced level at buildings with large numbers of walk-in

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REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: FACILITIES PROGRAM		72400000
FACILITIES MANAGEMENT		72400100
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
DELETE POSITIONS IN FACILITIES		
MANAGEMENT IMPACTING CUSTODIAL,		
MAINTENANCE, AND ADMINISTRATIVE		
SERVICES		3300600

customers, multiple agencies, and multiple buildings on a single site.

Deferred Payment Commodity Contracts appropriation category: Reduction of \$250,000 or 13.1 percent. There is excess appropriation in this category and there would be no impact to operations.

State Capitol Maintenance and Repairs appropriation category: Reduction of \$50,000 or 100 percent. This reduction would eliminate our ability to renovate restrooms in the State Capitol. This would result in the restrooms not up to the current codes, including the Americans with Disabilities Act (ADA).

This issue impacts the "Operate and Maintain DMS Pool Facilities" and the "Manage Private Sector and State Leases for State Agencies" activities.

Supervision Trust Fund (2696)		
(28.0 FTE))		
Salaries and Benefits (010000)	(1,378,071)	
Other Personal Services (030000)	(16,000)	
Expenses (040000)	(25,872)	
Operating Capital Outlay (060000)	(70,000)	
Special Categories: Contracted Services (100777)	(256,424)	
Special Categories: Department of Management Services-Provisions for		
Facilities Security (100854)	(923,387)	
Special Categories: Deferred-Payment Commodity Contracts (105280)	(250,000)	
Special Categories: State Capitol-Maintenance and Repairs (108900)	(50,000)	

TOTAL REDUCTION ISSUE	(2,969,754)	FSI=1
	=====	

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES

MANAGEMENT SRVCS, DEPT OF
 PGM: FACILITIES PROGRAM
 FACILITIES MANAGEMENT
 GOV OPERATIONS/SUPPORT
 GOVERNMENTAL OPERATIONS
 STATE FUNDING REDUCTIONS
 DELETE POSITIONS IN FACILITIES
 MANAGEMENT IMPACTING CUSTODIAL,
 MAINTENANCE, AND ADMINISTRATIVE
 SERVICES

72000000
 72400000
 72400100
 16
 1601.00.00.00
 3300000

 3300600

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C0001 001	28.00-	989,449-		388,426-	1,377,875-	0.00	1,377,875-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2696 SUPERVISION TRUST FUND							1,377,875-
	-----	-----	-----	-----	-----	-----	-----
	28.00-	989,449-		388,426-	1,377,875-		1,377,875-
	=====	=====	=====	=====	=====		=====

OTHER SALARY AMOUNT
 2696 SUPERVISION TRUST FUND

196-

 1,378,071-
 =====

 TOTAL: GOVERNMENTAL OPERATIONS BY FUND TYPE 1601.00.00.00
 TRUST FUNDS..... 28.00- 2,969,754- 2000
 SALARY RATE..... 989,449-
 =====

		COL A93	
		SCH VIIIB-2	
		REDUCTIONS	
	POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF			72000000
PGM: FACILITIES PROGRAM			72400000
BUILDING CONSTRUCTION			72400200
GOV OPERATIONS/SUPPORT			16
GOVERNMENTAL OPERATIONS			<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS			3300000
ABOLISH THE BUILDING CONSTRUCTION			
PROGRAM			3300740
SALARY RATE			000000
SALARY RATE.....	528,835-		
	=====		
SALARIES AND BENEFITS			010000
ARCHITECTS INCIDENTAL TF -STATE	10.00- 707,960-		2033 1
	=====		
EXPENSES			040000
ARCHITECTS INCIDENTAL TF -STATE	122,047-		2033 1
	=====		
SPECIAL CATEGORIES			100000
CONTRACTED SERVICES			100777
ARCHITECTS INCIDENTAL TF -STATE	46,341-		2033 1
	=====		
RISK MANAGEMENT INSURANCE			103241
ARCHITECTS INCIDENTAL TF -STATE	6,062-		2033 1
	=====		
TR/DMS/HR SVCS/STW CONTRCT			107040
ARCHITECTS INCIDENTAL TF -STATE	3,353-		2033 1
	=====		
DATA PROCESSING SERVICES			210000
SOUTHWOOD SRC			210021
ARCHITECTS INCIDENTAL TF -STATE	11,881-		2033 1
	=====		
TOTAL: ABOLISH THE BUILDING CONSTRUCTION			3300740
PROGRAM			
TOTAL POSITIONS.....	10.00-		
TOTAL ISSUE.....	897,644-		
TOTAL SALARY RATE.....	528,835-		
	=====		

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: FACILITIES PROGRAM		72400000
<u>BUILDING CONSTRUCTION</u>		72400200
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
ABOLISH THE BUILDING CONSTRUCTION PROGRAM		3300740

AGENCY ISSUE NARRATIVE:

SCH VIIIB-2 NARR 12-13 NARRATIVE: IT COMPONENT? NO
 Priority #15

Department of Management Services

With little exclusion for pass-through budget, the Department of Management Services (DMS) would have to eliminate four DMS Proper programs and include several other reductions to meet the 10 percent target.

The following programs have been prioritized to be offered for reduction. We do not recommend eliminating these programs, however it would be better to eliminate entire programs rather than take across the board reductions. Please see narrative following this chart for impacts to eliminating these four programs.

Program

- | | |
|---|-----------|
| 1. Federal Property Assistance | 305,491 |
| 2. Motor Vehicles and Watercraft Management | 1,493,108 |
| 3. Office of Supplier Diversity | 392,101 |
| 4. Building Construction | 897,644 |

1. Federal Property Assistance (FPA)

Federal Property Assistance is responsible for acquiring federal surplus and excess military equipment from the federal government and transferring it to state agencies and other eligible public and non-profit entities to assist in deferring the cost of new equipment. The Bureau coordinates the distribution of \$5.5 million in donated federal property each year.

This program has been in operation in various forms since 1945. Its purpose is to procure and distribute Federal surplus property through the Federal Surplus Property Donation Program in accordance with the Federal Property and Administrative Services Act of 1949, as amended. The Florida State Agency for Surplus Property (FLSASP) was established in 1965 by chapter 217, Florida Statutes, as amended. The program operates in accordance with chapter 40 U.S.C. 484, which provides that personal property determined to be excess by the General Services Administrator or Secretary of the

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: FACILITIES PROGRAM		72400000
<u>BUILDING CONSTRUCTION</u>		72400200
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
ABOLISH THE BUILDING CONSTRUCTION PROGRAM		3300740

Department of Defense can only be transferred without cost to the appropriate State Agency for distribution. The code requires the state to administer the program with a single point of contact. Eliminating the program would eliminate the required single point of contact. The FPA also coordinates the distribution of excess property with the Defense Logistics Agency and the Law Enforcement Support Office.

FPA facilitates the transfer of excess federal property to the citizens of Florida through state and local public agencies and private/nonprofit health and education organizations. Eliminating the program would deny these entities the capability to acquire federally owned tangible personal property declared excess/surplus by the Federal Government. Acquisition of federal surplus equipment and supplies by eligible organizations results in major cost avoidance in asset procurement, which saves tax dollars. Also, State of Florida law enforcement agencies would be unable to acquire U.S. Department of Defense owned tangible personal property declared excess by the military and approved for the State of Florida for the benefit of state and local law enforcement agencies. Acquisition of military excess by state and local law enforcement agencies through the program results in major cost avoidance, which saves tax dollars. The program enables agencies to have equipment they may otherwise not have the resources to purchase. Many law enforcement agencies have become dependent on this program to acquire such property.

Currently, the State of Florida has 368 law enforcement agencies in possession of 176,910 items of controlled property on record, including 559 weapons and 103 aircraft. The total original acquisition value of this property is over \$143 million. If the program were abolished, all of this acquired excess property would have to be returned to the federal government at the state's expense. Further, the state would lose the capability to conduct the federally-required utilization reviews of millions of dollars of property already donated and in use by public agencies, private/nonprofit health and education organizations, and law enforcement agencies.

2. Fleet Management

Elimination of the Fleet Management program would place responsibility for the duties and responsibilities currently centralized within DMS across 30 state agencies. Such action would result in the loss of efficiencies gained through centralized oversight and management of the acquisition, assignment, use, maintenance, and disposal of the state's fleet assets, thereby increasing costs to the state. Note: The state's fleet currently has approximately 27,000 units, including automobiles and light trucks, medium and heavy trucks, construction and industrial equipment, tractors and mowers, watercraft, and small utility vehicles, motorcycles and ATVs.

With decentralization, each agency would be solely responsible for the acquisition, operation, maintenance, and disposal of their agency's motor vehicles and watercraft. Each agency would also have to establish its own policies, procedures and practices for the effective and efficient acquisition, assignment, use, maintenance and disposal of vehicles and watercraft. These policies and procedures, which are now standard for all agencies, would have to include criteria for making equipment purchases, equipment purchase approval guidelines, fleet replacement criteria, and accountability for

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: FACILITIES PROGRAM		72400000
<u>BUILDING CONSTRUCTION</u>		72400200
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
ABOLISH THE BUILDING CONSTRUCTION PROGRAM		3300740

complying with the state s federally mandated fueled vehicles program. A representative from each agency would also have to be granted authority to administer vehicle/equipment titles to the public.

Currently, DMS Fleet Management works with agencies to determine which motor vehicles and watercraft will be available for purchase through state term contracts. With decentralization, each agency would have to coordinate their technical specifications with State Purchasing.

DMS Fleet Management currently administers the centralized vehicle disposal program. Vehicle disposal requests are submitted to DMS Fleet Management where they are reviewed to ensure that each vehicle has met the established replacement criteria, and to determine if the vehicle could potentially be used to replace another vehicle in poorer condition from another agency. Of the vehicles approved for disposal, most (80 percent) are sold at a live public auction and the remaining (20 percent) are scrapped. DMS Fleet Management administers the centralized vehicle auction program. In Fiscal Year 2010-11, a total of 1,024 items from 21 different agencies were sold at auction for a total of \$3.6 million (average sale price per item = \$3,551). Without a centralized fleet management vehicle disposal program, each agency would be required to manage the disposal of their vehicles.

DMS Fleet Management also administers the Equipment Management Information System (EMIS), the state s centralized fleet management and reporting system. (Note: In Fiscal Year 2011-12, the EMIS system will be replaced by the FLEET (Florida Equipment Electronic Tracking) system. EMIS was developed in the early 1990 s and is mainly COBOL based and written specifically for the Unisys Mainframe. The new FLEET system will result in significant cost savings, realized by using a lower cost hardware and software platform, and modernized development approach and technology architecture.) Industry best practices hold that data and information for a fleet the size of the State of Florida should be maintained in a centralized system administered by a central authority. Accordingly, EMIS/FLEET provides the management and cost information required to manage the state s fleet operations effectively and efficiently. EMIS/FLEET also helps provide accountability for equipment use and expenditures. Eliminating the DMS Fleet Management program would also eliminate the centralized fleet database. Each agency would have to develop and maintain its own system for tracking equipment use and costs using commercially available products or other solutions, including hard copy spreadsheets. Each agency would also be responsible for individually complying with Governor and Legislative mandates.

Without a centralized fleet management information system, each agency would have to develop in-house expertise related to fleet data and information. Many agencies do not have personnel with fleet management expertise. We anticipate that data integrity issues would develop and that it would become increasingly difficult to compare equipment use and costs across agencies and virtually impossible to forecast operational costs and replacement requirements for the state as a whole. Timely reporting to the Governor and Legislature would suffer as DMS Fleet Management now serves as the single point of contact for responding to the Legislature s and Governor s inquiries concerning the state s fleet.

3. The Office of Supplier Diversity (OSD)

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: FACILITIES PROGRAM		72400000
<u>BUILDING CONSTRUCTION</u>		72400200
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
ABOLISH THE BUILDING CONSTRUCTION		
PROGRAM		3300740

OSD was established within the Department of Management Services to assist minority, women and service-disabled veterans business enterprises in becoming suppliers of goods and services to state agencies, universities, local governments and private businesses. OSD provides leadership and guidance to such organizations on doing business with the state, related state certifications and registration of the aforementioned vendors. The certification of these vendors confirms that they are minority, women and service-disabled veterans business enterprises, and thus are eligible to participate in state and local projects that promote diversity in contracting. OSD also serves as the clearinghouse for information and resources for the aforementioned companies.

State agencies, universities, local governments and private contractors depend on OSD to provide assurance that companies are bona fide, certified companies. Elimination of this program would result in a cessation of both certifications and outreach activities conducted by the program. The department is currently researching opportunities to implement a self-certification model which, if viable, would allow the department to conduct minority, woman and service-disabled veteran business certifications, outreach, and data tracking activities more efficiently. However, elimination of the program would likely result in shifting verification of the status of such companies elsewhere, possibly to the purchasing agencies.

4. Building Construction

The bureau of Building Construction manages Fixed Capital Outlay funds, oversees the repair and renovation of state-owned facilities, and acts as construction manager for agencies, through client agency agreements, providing project management oversight services and performing tasks that other agencies are not technically staffed to perform. This oversight includes managing encumbered funds, assuring contract compliance, certifying the budget releases, and project budget and contract management. This service acts solely in the public interest to ensure that the value received is equal to the funds expended on state construction projects. As of September 9, 2011, the bureau is managing 220 active projects with a total budget in excess \$53 million. The elimination of this program would have several impacts, which include:

- The Department of Management Services would be unable to fulfill its contractual obligations, resulting in \$53 million in existing contracts with the private sector needing to be terminated. This could result in potential litigation issues.
- Project management for the Florida Facilities Pool (FFP) would discontinue. This could increase the backlog of projects in the Florida Facilities Pool, impacting The Department of Management Services ability to fulfill its obligation to the FFP, as required in the Bond Covenants.
- Client Agency Agreements with other state agencies would need to be terminated.
- There would be a negative economic impact throughout the state as the projects managed cover areas from Pensacola to Jacksonville and to Miami.

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES

MANAGEMENT SRVCS, DEPT OF 72000000
 PGM: FACILITIES PROGRAM 72400000
 BUILDING CONSTRUCTION 72400200
 GOV OPERATIONS/SUPPORT 16
 GOVERNMENTAL OPERATIONS 1601.00.00.00
 STATE FUNDING REDUCTIONS 3300000
 ABOLISH THE BUILDING CONSTRUCTION PROGRAM 3300740

Architects incidental Trust Fund (2033)
 Rate (10.0 FTE) (528,835)
 Salaries and Benefits (010000) (707,960)
 Expenses (040000) (122,047)
 Special Categories: Contracted Services (100777) (46,341)
 Special Categories: Risk Management Insurance (103241) (6,062)
 Special Categories: Transfer to HR (107040) (3,353)
 Data Processing Services-SSRC (210021) (11,881)

 TOTAL REDUCTION ISSUE (897,644) FSI=1
 =====

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C0001 001	10.00-	528,835-		160,762-	689,597-	0.00	689,597-

TOTALS FOR ISSUE BY FUND							
2033 ARCHITECTS INCIDENTAL TF							689,597-

	10.00-	528,835-		160,762-	689,597-		689,597-
=====							
OTHER SALARY AMOUNT							
2033 ARCHITECTS INCIDENTAL TF							18,363-

							707,960-
=====							

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: FACILITIES PROGRAM		72400000
BUILDING CONSTRUCTION		72400200
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
TOTAL: GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
BY FUND TYPE		
	10.00-	
TRUST FUNDS.....	897,644-	2000
SALARY RATE.....	528,835-	
	=====	
PGM: SUPPORT PROGRAM		72600000
FEDERAL PROPERTY ASSIST		72600200
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
ABOLISH THE FEDERAL PROPERTY		
ASSISTANCE PROGRAM		3300710
SALARY RATE		000000
SALARY RATE.....	141,876-	
	=====	
SALARIES AND BENEFITS		010000
	5.00-	
SURPLUS PROPERTY REVOLV TF-STATE	230,821-	2699 1
	=====	
EXPENSES		040000
SURPLUS PROPERTY REVOLV TF-STATE	63,231-	2699 1
	=====	
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
SURPLUS PROPERTY REVOLV TF-STATE	6,379-	2699 1
	=====	
RISK MANAGEMENT INSURANCE		103241
SURPLUS PROPERTY REVOLV TF-STATE	839-	2699 1
	=====	

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
FEDERAL PROPERTY ASSIST		72600200
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		1601.00.00.00
STATE FUNDING REDUCTIONS		3300000
ABOLISH THE FEDERAL PROPERTY		
ASSISTANCE PROGRAM		3300710
SPECIAL CATEGORIES		100000
TR/DMS/HR SVCS/STW CONTRCT		107040
SURPLUS PROPERTY REVOLV TF-STATE	1,523-	2699 1
	=====	
DATA PROCESSING SERVICES		210000
SOUTHWOOD SRC		210021
SURPLUS PROPERTY REVOLV TF-STATE	2,698-	2699 1
	=====	
TOTAL: ABOLISH THE FEDERAL PROPERTY		3300710
ASSISTANCE PROGRAM		
TOTAL POSITIONS.....	5.00-	
TOTAL ISSUE.....	305,491-	
TOTAL SALARY RATE.....	141,876-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 12-13 NARRATIVE:
 PRIORITY #13

IT COMPONENT? NO

Department of Management Services

With little exclusion for pass-through budget, the Department of Management Services (DMS) would have to eliminate four DMS Proper programs and include several other reductions to meet the 10 percent target.

The following programs have been prioritized to be offered for reduction. We do not recommend eliminating these programs, however it would be better to eliminate entire programs rather than take across the board reductions. Please see narrative following this chart for impacts to eliminating these four programs.

Program

- | | |
|---|-----------|
| 1. Federal Property Assistance | 305,491 |
| 2. Motor Vehicles and Watercraft Management | 1,493,108 |
| 3. Office of Supplier Diversity | 392,101 |

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
FEDERAL PROPERTY ASSIST		72600200
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
ABOLISH THE FEDERAL PROPERTY		
ASSISTANCE PROGRAM		3300710

4. Building Construction 897,644

1. Federal Property Assistance (FPA)

Federal Property Assistance is responsible for acquiring federal surplus and excess military equipment from the federal government and transferring it to state agencies and other eligible public and non-profit entities to assist in deferring the cost of new equipment. The Bureau coordinates the distribution of \$5.5 million in donated federal property each year.

This program has been in operation in various forms since 1945. Its purpose is to procure and distribute Federal surplus property through the Federal Surplus Property Donation Program in accordance with the Federal Property and Administrative Services Act of 1949, as amended. The Florida State Agency for Surplus Property (FLSASP) was established in 1965 by chapter 217, Florida Statutes, as amended. The program operates in accordance with chapter 40 U.S.C. 484, which provides that personal property determined to be excess by the General Services Administrator or Secretary of the Department of Defense can only be transferred without cost to the appropriate State Agency for distribution. The code requires the state to administer the program with a single point of contact. Eliminating the program would eliminate the required single point of contact. The FPA also coordinates the distribution of excess property with the Defense Logistics Agency and the Law Enforcement Support Office.

FPA facilitates the transfer of excess federal property to the citizens of Florida through state and local public agencies and private/nonprofit health and education organizations. Eliminating the program would deny these entities the capability to acquire federally owned tangible personal property declared excess/surplus by the Federal Government. Acquisition of federal surplus equipment and supplies by eligible organizations results in major cost avoidance in asset procurement, which saves tax dollars. Also, State of Florida law enforcement agencies would be unable to acquire U.S. Department of Defense owned tangible personal property declared excess by the military and approved for the State of Florida for the benefit of state and local law enforcement agencies. Acquisition of military excess by state and local law enforcement agencies through the program results in major cost avoidance, which saves tax dollars. The program enables agencies to have equipment they may otherwise not have the resources to purchase. Many law enforcement agencies have become dependent on this program to acquire such property.

Currently, the State of Florida has 368 law enforcement agencies in possession of 176,910 items of controlled property on record, including 559 weapons and 103 aircraft. The total original acquisition value of this property is over \$143 million. If the program were abolished, all of this acquired excess property would have to be returned to the federal government at the state's expense. Further, the state would lose the capability to conduct the federally-required utilization reviews of millions of dollars of property already donated and in use by public agencies, private/nonprofit health and education organizations, and law enforcement agencies.

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
FEDERAL PROPERTY ASSIST		72600200
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
ABOLISH THE FEDERAL PROPERTY		
ASSISTANCE PROGRAM		3300710

2. Fleet Management

Elimination of the Fleet Management program would place responsibility for the duties and responsibilities currently centralized within DMS across 30 state agencies. Such action would result in the loss of efficiencies gained through centralized oversight and management of the acquisition, assignment, use, maintenance, and disposal of the state's fleet assets, thereby increasing costs to the state. Note: The state's fleet currently has approximately 27,000 units, including automobiles and light trucks, medium and heavy trucks, construction and industrial equipment, tractors and mowers, watercraft, and small utility vehicles, motorcycles and ATVs.

With decentralization, each agency would be solely responsible for the acquisition, operation, maintenance, and disposal of their agency's motor vehicles and watercraft. Each agency would also have to establish its own policies, procedures and practices for the effective and efficient acquisition, assignment, use, maintenance and disposal of vehicles and watercraft. These policies and procedures, which are now standard for all agencies, would have to include criteria for making equipment purchases, equipment purchase approval guidelines, fleet replacement criteria, and accountability for complying with the state's federally mandated fueled vehicles program. A representative from each agency would also have to be granted authority to administer vehicle/equipment titles to the public.

Currently, DMS Fleet Management works with agencies to determine which motor vehicles and watercraft will be available for purchase through state term contracts. With decentralization, each agency would have to coordinate their technical specifications with State Purchasing.

DMS Fleet Management currently administers the centralized vehicle disposal program. Vehicle disposal requests are submitted to DMS Fleet Management where they are reviewed to ensure that each vehicle has met the established replacement criteria, and to determine if the vehicle could potentially be used to replace another vehicle in poorer condition from another agency. Of the vehicles approved for disposal, most (80 percent) are sold at a live public auction and the remaining (20 percent) are scrapped. DMS Fleet Management administers the centralized vehicle auction program. In Fiscal Year 2010-11, a total of 1,024 items from 21 different agencies were sold at auction for a total of \$3.6 million (average sale price per item = \$3,551). Without a centralized fleet management vehicle disposal program, each agency would be required to manage the disposal of their vehicles.

DMS Fleet Management also administers the Equipment Management Information System (EMIS), the state's centralized fleet management and reporting system. (Note: In Fiscal Year 2011-12, the EMIS system will be replaced by the FLEET (Florida Equipment Electronic Tracking) system. EMIS was developed in the early 1990s and is mainly COBOL based and written specifically for the Unisys Mainframe. The new FLEET system will result in significant cost savings, realized by using a lower cost hardware and software platform, and modernized development approach and technology architecture.) Industry best practices hold that data and information for a fleet the size of the State of Florida should be maintained in a centralized system administered by a central authority. Accordingly, EMIS/FLEET provides the management and cost

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
FEDERAL PROPERTY ASSIST		72600200
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
ABOLISH THE FEDERAL PROPERTY ASSISTANCE PROGRAM		3300710

information required to manage the state s fleet operations effectively and efficiently. EMIS/FLEET also helps provide accountability for equipment use and expenditures. Eliminating the DMS Fleet Management program would also eliminate the centralized fleet database. Each agency would have to develop and maintain its own system for tracking equipment use and costs using commercially available products or other solutions, including hard copy spreadsheets. Each agency would also be responsible for individually complying with Governor and Legislative mandates.

Without a centralized fleet management information system, each agency would have to develop in-house expertise related to fleet data and information. Many agencies do not have personnel with fleet management expertise. We anticipate that data integrity issues would develop and that it would become increasingly difficult to compare equipment use and costs across agencies and virtually impossible to forecast operational costs and replacement requirements for the state as a whole. Timely reporting to the Governor and Legislature would suffer as DMS Fleet Management now serves as the single point of contact for responding to the Legislature s and Governor s inquiries concerning the state s fleet.

3. The Office of Supplier Diversity (OSD)

OSD was established within the Department of Management Services to assist minority, women and service-disabled veterans business enterprises in becoming suppliers of goods and services to state agencies, universities, local governments and private businesses. OSD provides leadership and guidance to such organizations on doing business with the state, related state certifications and registration of the aforementioned vendors. The certification of these vendors confirms that they are minority, women and service-disabled veterans business enterprises, and thus are eligible to participate in state and local projects that promote diversity in contracting. OSD also serves as the clearinghouse for information and resources for the aforementioned companies.

State agencies, universities, local governments and private contractors depend on OSD to provide assurance that companies are bona fide, certified companies. Elimination of this program would result in a cessation of both certifications and outreach activities conducted by the program. The department is currently researching opportunities to implement a self-certification model which, if viable, would allow the department to conduct minority, woman and service-disabled veteran business certifications, outreach, and data tracking activities more efficiently. However, elimination of the program would likely result in shifting verification of the status of such companies elsewhere, possibly to the purchasing agencies.

4. Building Construction

The bureau of Building Construction manages Fixed Capital Outlay funds, oversees the repair and renovation of state-owned facilities, and acts as construction manager for agencies, through client agency agreements, providing project management oversight services and performing tasks that other agencies are not technically staffed to perform. This oversight includes managing encumbered funds, assuring contract compliance, certifying the budget releases, and project budget and

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
FEDERAL PROPERTY ASSIST		72600200
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
ABOLISH THE FEDERAL PROPERTY ASSISTANCE PROGRAM		3300710

contract management. This service acts solely in the public interest to ensure that the value received is equal to the funds expended on state construction projects. As of September 9, 2011, the bureau is managing 220 active projects with a total budget in excess \$53 million. The elimination of this program would have several impacts, which include:

- The Department of Management Services would be unable to fulfill its contractual obligations, resulting in \$53 million in existing contracts with the private sector needing to be terminated. This could result in potential litigation issues.
- Project management for the Florida Facilities Pool (FFP) would discontinue. This could increase the backlog of projects in the Florida Facilities Pool, impacting The Department of Management Services ability to fulfill its obligation to the FFP, as required in the Bond Covenants.
- Client Agency Agreements with other state agencies would need to be terminated.
- There would be a negative economic impact throughout the state as the projects managed cover areas from Pensacola to Jacksonville and to Miami.

Surplus Property Revolving Trust Fund (2699)		
Rate (5.0 FTE)	(141,876)	
Salaries and Benefits (010000)		(230,8213)
Expenses (040000)		(63,231)
Special Categories: Contracted Services (100777)		(6,379)
Special Categories: Risk Management Insurance (103241)		(839)
Special Categories: Transfer to HR (107040)		(1,523)
Data Processing Services-SSRC (210021)		(2,6983)
TOTAL REDUCTION ISSUE		(305,491) FSI=1
		=====

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES

 72000000
 72600000
 72600200
 16
1601.00.00.00
 3300000
 3300710

MANAGEMENT SRVCS, DEPT OF
 PGM: SUPPORT PROGRAM
FEDERAL PROPERTY ASSIST
GOV OPERATIONS/SUPPORT
GOVERNMENTAL OPERATIONS
 STATE FUNDING REDUCTIONS
 ABOLISH THE FEDERAL PROPERTY
 ASSISTANCE PROGRAM

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
-----	-----------	-----------	----------	----------	---------	------------------------------

A93 - SCH VIIIB-2 REDUCTIONS

CHANGES TO CURRENTLY AUTHORIZED POSITIONS

P101 PROPOSED CLASS CODE						
C0001 001	5.00-	141,876-		206,865-	0.00	206,865-

TOTALS FOR ISSUE BY FUND

2699 SURPLUS PROPERTY REVOLV TF						206,865-
	5.00-	141,876-		206,865-		206,865-

OTHER SALARY AMOUNT

2699 SURPLUS PROPERTY REVOLV TF						23,956-
						230,821-

 TOTAL: GOVERNMENTAL OPERATIONS 1601.00.00.00
 BY FUND TYPE

TRUST FUNDS.....	5.00-	305,491-				2000
SALARY RATE.....		141,876-				

		COL A93	
		SCH VIIIB-2	
		REDUCTIONS	
	POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF			72000000
PGM: SUPPORT PROGRAM			72600000
MOTOR VEHIC/WATERCRAFT MGT			72600300
GOV OPERATIONS/SUPPORT			16
GOVERNMENTAL OPERATIONS			<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS			3300000
ABOLISH THE MOTOR VEHICLE AND			
WATERCRAFT MANAGEMENT PROGRAM			3300730
SALARY RATE			000000
SALARY RATE.....		333,595-	
		=====	
SALARIES AND BENEFITS			010000
OPERATING TRUST FUND	-STATE	6.00- 461,916-	2510 1
		=====	
EXPENSES			040000
OPERATING TRUST FUND	-STATE	106,421-	2510 1
		=====	
SPECIAL CATEGORIES			100000
CONTRACTED SERVICES			100777
OPERATING TRUST FUND	-STATE	4,332-	2510 1
		=====	
RISK MANAGEMENT INSURANCE			103241
OPERATING TRUST FUND	-STATE	934-	2510 1
		=====	
TR/DMS/HR SVCS/STW CONTRCT			107040
OPERATING TRUST FUND	-STATE	2,744-	2510 1
		=====	
PAY/EXP/SALE OF AGENCY VEH			107260
OPERATING TRUST FUND	-STATE	750,000-	2510 1
		=====	

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
MOTOR VEHIC/WATERCRAFT MGT		72600300
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		1601.00.00.00
STATE FUNDING REDUCTIONS		3300000
ABOLISH THE MOTOR VEHICLE AND		
WATERCRAFT MANAGEMENT PROGRAM		3300730
DATA PROCESSING SERVICES		210000
SOUTHWOOD SRC		210021
OPERATING TRUST FUND	-STATE 166,753-	2510 1
	=====	
TOTAL: ABOLISH THE MOTOR VEHICLE AND		3300730
WATERCRAFT MANAGEMENT PROGRAM		
TOTAL POSITIONS.....	6.00-	
TOTAL ISSUE.....	1,493,100-	
TOTAL SALARY RATE.....	333,595-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 12-13 NARRATIVE:
 PRIORITY #14

IT COMPONENT? NO

Department of Management Services

With little exclusion for pass-through budget, the Department of Management Services (DMS) would have to eliminate four DMS Proper programs and include several other reductions to meet the 10 percent target.

The following programs have been prioritized to be offered for reduction. We do not recommend eliminating these programs, however it would be better to eliminate entire programs rather than take across the board reductions. Please see narrative following this chart for impacts to eliminating these four programs.

Program

- 1. Federal Property Assistance 305,491
- 2. Motor Vehicles and Watercraft Management 1,493,108
- 3. Office of Supplier Diversity 392,101
- 4. Building Construction 897,644

1. Federal Property Assistance (FPA)

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
MOTOR VEHIC/WATERCRAFT MGT		72600300
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
ABOLISH THE MOTOR VEHICLE AND WATERCRAFT MANAGEMENT PROGRAM		3300730

Federal Property Assistance is responsible for acquiring federal surplus and excess military equipment from the federal government and transferring it to state agencies and other eligible public and non-profit entities to assist in deferring the cost of new equipment. The Bureau coordinates the distribution of \$5.5 million in donated federal property each year.

This program has been in operation in various forms since 1945. Its purpose is to procure and distribute Federal surplus property through the Federal Surplus Property Donation Program in accordance with the Federal Property and Administrative Services Act of 1949, as amended. The Florida State Agency for Surplus Property (FLSASP) was established in 1965 by chapter 217, Florida Statutes, as amended. The program operates in accordance with chapter 40 U.S.C. 484, which provides that personal property determined to be excess by the General Services Administrator or Secretary of the Department of Defense can only be transferred without cost to the appropriate State Agency for distribution. The code requires the state to administer the program with a single point of contact. Eliminating the program would eliminate the required single point of contact. The FPA also coordinates the distribution of excess property with the Defense Logistics Agency and the Law Enforcement Support Office.

FPA facilitates the transfer of excess federal property to the citizens of Florida through state and local public agencies and private/nonprofit health and education organizations. Eliminating the program would deny these entities the capability to acquire federally owned tangible personal property declared excess/surplus by the Federal Government. Acquisition of federal surplus equipment and supplies by eligible organizations results in major cost avoidance in asset procurement, which saves tax dollars. Also, State of Florida law enforcement agencies would be unable to acquire U.S. Department of Defense owned tangible personal property declared excess by the military and approved for the State of Florida for the benefit of state and local law enforcement agencies. Acquisition of military excess by state and local law enforcement agencies through the program results in major cost avoidance, which saves tax dollars. The program enables agencies to have equipment they may otherwise not have the resources to purchase. Many law enforcement agencies have become dependent on this program to acquire such property.

Currently, the State of Florida has 368 law enforcement agencies in possession of 176,910 items of controlled property on record, including 559 weapons and 103 aircraft. The total original acquisition value of this property is over \$143 million. If the program were abolished, all of this acquired excess property would have to be returned to the federal government at the state's expense. Further, the state would lose the capability to conduct the federally-required utilization reviews of millions of dollars of property already donated and in use by public agencies, private/nonprofit health and education organizations, and law enforcement agencies.

2. Fleet Management

Elimination of the Fleet Management program would place responsibility for the duties and responsibilities currently centralized within DMS across 30 state agencies. Such action would result in the loss of efficiencies gained through

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
MOTOR VEHIC/WATERCRAFT MGT		72600300
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
ABOLISH THE MOTOR VEHICLE AND WATERCRAFT MANAGEMENT PROGRAM		3300730

centralized oversight and management of the acquisition, assignment, use, maintenance, and disposal of the state s fleet assets, thereby increasing costs to the state. Note: The state s fleet currently has approximately 27,000 units, including automobiles and light trucks, medium and heavy trucks, construction and industrial equipment, tractors and mowers, watercraft, and small utility vehicles, motorcycles and ATVs.

With decentralization, each agency would be solely responsible for the acquisition, operation, maintenance, and disposal of their agency s motor vehicles and watercraft. Each agency would also have to establish its own policies, procedures and practices for the effective and efficient acquisition, assignment, use, maintenance and disposal of vehicles and watercraft. These policies and procedures, which are now standard for all agencies, would have to include criteria for making equipment purchases, equipment purchase approval guidelines, fleet replacement criteria, and accountability for complying with the state s federally mandated fueled vehicles program. A representative from each agency would also have to be granted authority to administer vehicle/equipment titles to the public.

Currently, DMS Fleet Management works with agencies to determine which motor vehicles and watercraft will be available for purchase through state term contracts. With decentralization, each agency would have to coordinate their technical specifications with State Purchasing.

DMS Fleet Management currently administers the centralized vehicle disposal program. Vehicle disposal requests are submitted to DMS Fleet Management where they are reviewed to ensure that each vehicle has met the established replacement criteria, and to determine if the vehicle could potentially be used to replace another vehicle in poorer condition from another agency. Of the vehicles approved for disposal, most (80 percent) are sold at a live public auction and the remaining (20 percent) are scrapped. DMS Fleet Management administers the centralized vehicle auction program. In Fiscal Year 2010-11, a total of 1,024 items from 21 different agencies were sold at auction for a total of \$3.6 million (average sale price per item = \$3,551). Without a centralized fleet management vehicle disposal program, each agency would be required to manage the disposal of their vehicles.

DMS Fleet Management also administers the Equipment Management Information System (EMIS), the state s centralized fleet management and reporting system. (Note: In Fiscal Year 2011-12, the EMIS system will be replaced by the FLEET (Florida Equipment Electronic Tracking) system. EMIS was developed in the early 1990 s and is mainly COBOL based and written specifically for the Unisys Mainframe. The new FLEET system will result in significant cost savings, realized by using a lower cost hardware and software platform, and modernized development approach and technology architecture.) Industry best practices hold that data and information for a fleet the size of the State of Florida should be maintained in a centralized system administered by a central authority. Accordingly, EMIS/FLEET provides the management and cost information required to manage the state s fleet operations effectively and efficiently. EMIS/FLEET also helps provide accountability for equipment use and expenditures. Eliminating the DMS Fleet Management program would also eliminate the centralized fleet database. Each agency would have to develop and maintain its own system for tracking equipment use and costs using commercially available products or other solutions, including hard copy spreadsheets. Each agency would also be responsible for individually complying with Governor and Legislative mandates.

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
MOTOR VEHIC/WATERCRAFT MGT		72600300
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		1601.00.00.00
STATE FUNDING REDUCTIONS		3300000
ABOLISH THE MOTOR VEHICLE AND WATERCRAFT MANAGEMENT PROGRAM		3300730

Without a centralized fleet management information system, each agency would have to develop in-house expertise related to fleet data and information. Many agencies do not have personnel with fleet management expertise. We anticipate that data integrity issues would develop and that it would become increasingly difficult to compare equipment use and costs across agencies and virtually impossible to forecast operational costs and replacement requirements for the state as a whole. Timely reporting to the Governor and Legislature would suffer as DMS Fleet Management now serves as the single point of contact for responding to the Legislature s and Governor s inquiries concerning the state s fleet.

3. The Office of Supplier Diversity (OSD)

OSD was established within the Department of Management Services to assist minority, women and service-disabled veterans business enterprises in becoming suppliers of goods and services to state agencies, universities, local governments and private businesses. OSD provides leadership and guidance to such organizations on doing business with the state, related state certifications and registration of the aforementioned vendors. The certification of these vendors confirms that they are minority, women and service-disabled veterans business enterprises, and thus are eligible to participate in state and local projects that promote diversity in contracting. OSD also serves as the clearinghouse for information and resources for the aforementioned companies.

State agencies, universities, local governments and private contractors depend on OSD to provide assurance that companies are bona fide, certified companies. Elimination of this program would result in a cessation of both certifications and outreach activities conducted by the program. The department is currently researching opportunities to implement a self-certification model which, if viable, would allow the department to conduct minority, woman and service-disabled veteran business certifications, outreach, and data tracking activities more efficiently. However, elimination of the program would likely result in shifting verification of the status of such companies elsewhere, possibly to the purchasing agencies.

4. Building Construction

The bureau of Building Construction manages Fixed Capital Outlay funds, oversees the repair and renovation of state-owned facilities, and acts as construction manager for agencies, through client agency agreements, providing project management oversight services and performing tasks that other agencies are not technically staffed to perform. This oversight includes managing encumbered funds, assuring contract compliance, certifying the budget releases, and project budget and contract management. This service acts solely in the public interest to ensure that the value received is equal to the funds expended on state construction projects. As of September 9, 2011, the bureau is managing 220 active projects with a total budget in excess \$53 million. The elimination of this program would have several impacts, which include:

- The Department of Management Services would be unable to fulfill its contractual obligations, resulting in \$53 million in existing contracts with the private sector needing to be terminated. This could

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

MANAGEMENT SRVCS, DEPT OF	72000000
PGM: SUPPORT PROGRAM	72600000
MOTOR VEHIC/WATERCRAFT MGT	72600300
GOV OPERATIONS/SUPPORT	16
GOVERNMENTAL OPERATIONS	<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS	3300000
ABOLISH THE MOTOR VEHICLE AND	
WATERCRAFT MANAGEMENT PROGRAM	3300730

result in potential litigation issues.

- Project management for the Florida Facilities Pool (FFP) would discontinue. This could increase the backlog of projects in the Florida Facilities Pool, impacting The Department of Management Services ability to fulfill its obligation to the FFP, as required in the Bond Covenants.
- Client Agency Agreements with other state agencies would need to be terminated.
- There would be a negative economic impact throughout the state as the projects managed cover areas from Pensacola to Jacksonville and to Miami.

Operating Trust Fund (2510)		
Rate (6.0 FTE)	(333,595)	
Salaries and Benefits (010000)		(461,916)
Expenses (040000)		(106,421)
Special Categories: Contracted Services (100777)		(4,332)
Special Categories: Risk Management Insurance (103241)		(934)
Special Categories: Transfer to HR (107040)		(2,744)
Payment for Ssale of Vehicles (107260)		(750,000)
Data Processing Services-SSRC (210021)		(166,753)

TOTAL REDUCTION ISSUE	(1,493,100)	FSI=1
		=====

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS

A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C0001 001	6.00-	333,595-		98,504-	432,099-	0.00	432,099-

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

MANAGEMENT SRVCS, DEPT OF	72000000
PGM: SUPPORT PROGRAM	72600000
MOTOR VEHIC/WATERCRAFT MGT	72600300
GOV OPERATIONS/SUPPORT	16
GOVERNMENTAL OPERATIONS	<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS	3300000
ABOLISH THE MOTOR VEHICLE AND	
WATERCRAFT MANAGEMENT PROGRAM	3300730

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS

A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
TOTALS FOR ISSUE BY FUND							
2510 OPERATING TRUST FUND							432,099-
	6.00-	333,595-		98,504-	432,099-		432,099-
	=====	=====	=====	=====	=====		=====

OTHER SALARY AMOUNT							
2510 OPERATING TRUST FUND							29,817-

							461,916-
							=====

TOTAL: GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
BY FUND TYPE							
TRUST FUNDS.....	6.00-						2000
SALARY RATE.....		1,493,100-					
		333,595-					
	=====	=====					

		COL A93	
		SCH VIIIB-2	
		REDUCTIONS	
POS	AMOUNT		CODES

MANAGEMENT SRVCS, DEPT OF			72000000
PGM: SUPPORT PROGRAM			72600000
PURCHASING OVERSIGHT			72600400
PUBLIC PROTECTION			12
ADULT PRISONS			<u>1206.00.00.00</u>
STATE FUNDING REDUCTIONS			3300000
REDUCE CONTRACTED SERVICES, AND CONTRACTED LEGAL SERVICES			3300380
SALARY RATE			000000
SALARY RATE.....	44,833-		
	=====		
SALARIES AND BENEFITS			010000
GENERAL REVENUE FUND	-STATE 1.00- 59,905-		1000 1
	=====		
OTHER PERSONAL SERVICES			030000
GENERAL REVENUE FUND	-STATE 15,200-		1000 1
	=====		
EXPENSES			040000
GENERAL REVENUE FUND	-STATE 8,722-		1000 1
	=====		
SPECIAL CATEGORIES			100000
CONTRACTED SERVICES			100777
GENERAL REVENUE FUND	-STATE 11,247-		1000 1
	=====		
CONTRACTED LEGAL SERVICES			103884
GENERAL REVENUE FUND	-STATE 23,169-		1000 1
	=====		
TOTAL: REDUCE CONTRACTED SERVICES, AND CONTRACTED LEGAL SERVICES			3300380
TOTAL POSITIONS.....	1.00-		
TOTAL ISSUE.....	118,243-		
TOTAL SALARY RATE.....	44,833-		
	=====		

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 12-13 NARRATIVE:
 PRIORITY #5

IT COMPONENT? NO

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
<u>PURCHASING OVERSIGHT</u>		72600400
PUBLIC PROTECTION		12
<u>ADULT PRISONS</u>		<u>1206.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
REDUCE CONTRACTED SERVICES, AND CONTRACTED LEGAL SERVICES		3300380

ISSUE SUMMARY: In order to meet the reduction target, the Private Prison Monitoring Bureau (PPM), would reduce Salary and Benefits appropriation category, Other Personal Services (OPS) appropriation category, Expenses appropriation category, Contracted Services appropriation category, and Contracted Legal Services appropriation category.

This reduction would result in the program area not having the resources to adequately meet the monitoring requirements pursuant to Florida Statute 957.

Salary and Benefits Reductions of \$59,905: The bureau would need to reclassify a vacant position as well as hire two (2) vacant positions at lower salaries. Though this makes available additional salaries, the concern is that we have been under funded in this area, and had to depend on transfers from other appropriation categories to cover the deficit. We do not have reserve funds for leave payouts, and due to an extremely high number of staff turnovers in the past fiscal year (approximately 40 percent), the leave payouts have impacted this appropriation category. In addition, the bureau would give up one vacant position (Administrative Assistant II).

Other Personal Services (OPS) of \$15,200: The bureau would not be allowed to fill the OPS position. This position administratively supports the contract manager, allowing the contract manager to focus on programmatic responsibilities.

Expenses for In-State Travel of \$8,722: The bureau would not have the ability to travel to and between facility sites to provide necessary oversight and training to the on-site monitors. This reduction would not allow bureau staff to be compliant with Department of Corrections Training Curriculum Standards.

Contracted Services Reduction of \$11,247: A reduction would limit resources in the areas of information technology and software development (contractor monitoring software). The total costs associated with the scope of our involvement in the South Florida privatization are unknown at this time. It is recommended we retain this resource.

Contracted Legal Services Reduction of \$23,169: A reduction in this area would limit available resources to address litigation.

FISCAL INFORMATION: In order to meet the reduction target, PPM would reduce Salary and Benefits, OPS, Expenses, Contracted Services and Contracted Legal Services appropriations categories.

General Revenue (1000)		
(1.0 FTE)	44,833	
Salary and Benefits (010000)		(59,905)
Other Personal Services (030000)		(15,200)
Expenses (040000)		(8,722)
Special Categories: Contracted Services (100777)		(11,247)

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES

MANAGEMENT SRVCS, DEPT OF
 PGM: SUPPORT PROGRAM
 PURCHASING OVERSIGHT
 PUBLIC PROTECTION
 ADULT PRISONS
 STATE FUNDING REDUCTIONS
 REDUCE CONTRACTED SERVICES,
 AND CONTRACTED LEGAL SERVICES

72000000
 72600000
 72600400
 12
 1206.00.00.00
 3300000
 3300380

Special Categories: Contracted Legal Services (103884) (23,169)

TOTAL REDUCTION ISSUE (118,243) FSI=1
 =====

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C0001 001	1.00-	44,833-		15,065-	59,898-	0.00	59,898-
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							59,898-
	1.00-	44,833-		15,065-	59,898-		59,898-
OTHER SALARY AMOUNT							
1000 GENERAL REVENUE FUND							7-
							59,905-

TOTAL: ADULT PRISONS BY FUND TYPE 1206.00.00.00
 GENERAL REVENUE FUND..... 1.00- 118,243- 1000
 SALARY RATE..... 44,833-
 =====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
<u>PURCHASING OVERSIGHT</u>		72600400
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
DELETE THREE ADMINISTRATIVE STAFF POSITIONS AND REDUCE OPERATION APPROPRIATION CATEGORIES IN STATE PURCHASING		
SALARY RATE		3300240
SALARY RATE.....	81,923-	000000
	=====	
SALARIES AND BENEFITS		010000
	3.00-	
OPERATING TRUST FUND -STATE	120,536-	2510 1
	=====	
TOTAL: DELETE THREE ADMINISTRATIVE STAFF POSITIONS AND REDUCE OPERATION APPROPRIATION CATEGORIES IN STATE PURCHASING		3300240
TOTAL POSITIONS.....	3.00-	
TOTAL ISSUE.....	120,536-	
TOTAL SALARY RATE.....	81,923-	
	=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIB-2 NARR 12-13 NARRATIVE: IT COMPONENT? NO
 PRIORITY #6

ISSUE SUMMARY: Each agency is required to meet a ten percent reduction target. After careful consideration of the operations of the program, it was determined that the following reduction would have the least impact on the customers State Purchasing serves. This issue reduces three (3) full time positions and \$120,536 in the Salaries and Benefits appropriations category.

This reduction represents the annual cost in Salaries and Benefits appropriation category of the division's three administrative staff. It is important to note this reduction would be especially problematic for the division in general, as administrative staff assist in many facets of the division's procurement procedures, accepting and logging bids, recording bid openings and with general administrative duties. In addition, administrative staff supports the Florida Emergency Supplier and Purchasing Networks. The administrative staff provides vital support to the training program. Removing the administrative staff would create inefficiencies and work-flow problems and division staff would now take on additional administrative duties.

FISCAL INFORMATION: This issue reduces three (3) positions and \$120,536 in the Salaries and Benefits appropriations category in State Purchasing.

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

MANAGEMENT SRVCS, DEPT OF
 PGM: SUPPORT PROGRAM
 PURCHASING OVERSIGHT
 GOV OPERATIONS/SUPPORT
 GOVERNMENTAL OPERATIONS
 STATE FUNDING REDUCTIONS
 DELETE THREE ADMINISTRATIVE STAFF
 POSITIONS AND REDUCE OPERATION
 APPROPRIATION CATEGORIES IN STATE
 PURCHASING

72000000
 72600000
 72600400
 16
 1601.00.00.00
 3300000

 3300240

Operating Trust Fund (2510)
 (3.0 FTE)
 Salaries and Benefits (010000) (120,536) FSI=1
 =====

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C0001 001	3.00-	81,923-		38,591-	120,514-	0.00	120,514-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2510 OPERATING TRUST FUND							120,514-
	-----	-----	-----	-----	-----	-----	-----
	3.00-	81,923-		38,591-	120,514-		120,514-
	=====	=====	=====	=====	=====	=====	=====

OTHER SALARY AMOUNT
 2510 OPERATING TRUST FUND

22-

 120,536-
 =====

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
<u>PURCHASING OVERSIGHT</u>		72600400
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
REDUCE MYFLORIDA MARKETPLACE (MFMP)		
CONTRACT		3300610
SPECIAL CATEGORIES		100000
WEB-BASED E-PROCUREMENT SYS		104502
OPERATING TRUST FUND	-STATE	2510 1
	1,662,250-	
	=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIB-2 NARR 12-13 NARRATIVE:
 PRIORITY #28

IT COMPONENT? NO

ISSUE SUMMARY: Each agency is required to meet a ten percent reduction target. After careful consideration of the operations of the program, it was determined that the following reduction would have the least impact on the customers State Purchasing serves. This issue deletes \$1,662,250 in the Web Based E-Procurement System appropriation category.

Section 287.057(22), Florida Statutes, directs the Department of Management Services (DMS) to "develop a program for online procurement of commodities and contractual services to enable the state to promote open competition and to leverage its buying power..." DMS developed the MyFloridaMarketPlace(MFMP).

DMS renegotiated the terms of the MyFloridaMarketPlace contract in July 2009 and significantly exceeded the recommendations outlined in the Office of Program Policy Analysis and Government Accountability/BCP International Study of the Contract as presented in January 2009 to the Legislature. The renegotiations resulted in a fixed contract fee of \$14.8 million annually, with the State retaining any excess transaction fees.

The contract provides an estimated annual \$2.5 million to \$4 million in cost avoidance from July 1, 2009 through December 8, 2012. Actual cost avoidance value is variable based on revenue. Contractor absorbs billing and collection services costs of more than \$500,000. These billing and collections services collected over \$25 million in Fiscal Year 2011-12. Major software and hardware upgrade valued at \$3.2 million will be completed during contract term at no cost to the state. Contractor will provide nearly 4,000 additional information technology work hours for future system improvements.

To meet the \$1,622,250 reduction in the contract, DMS would request cuts first to the MFMP Customer Service Desk. The bulk of calls received per month come from the supplier community and include such issues as failed order processing, vendor activations, name changes, etc. However, any reduction to the contract could prevent DMS from providing the services that are statutorily mandated. Such a reduction to the contract would interrupt services to the 32 state agencies and vendors who use MFMP.

FISCAL INFORMATION: This issue reduces \$1,662,250 in the State Purchasing Web Based E-Procurement System.

Operating Trust Fund (2510)

Special Categories: Web Based E-Procurement System (104502)

(1,662,250) FSI=1

COL A93
 SCH VIIIB-2
 REDUCTIONS

POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
PURCHASING OVERSIGHT		72600400
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		1601.00.00.00
STATE FUNDING REDUCTIONS		3300000
REDUCE MYFLORIDA MARKETPLACE (MFMP)		
CONTRACT		3300610

=====

REDUCE DATA PROCESSING		3308010
DATA PROCESSING SERVICES		210000
SOUTHWOOD SRC		210021

OPERATING TRUST FUND -STATE 140,000-
 =====

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 12-13 NARRATIVE: IT COMPONENT? NO
 PRIORITY #3

ISSUE SUMMARY: Each agency is required to meet a ten percent reduction target. After careful consideration of the operations of the program, it was determined that the following reduction would have the least impact on the customers State Purchasing serves. This issue proposes a \$140,000 reduction in the Data Processing Services-SSRC appropriations category.

Due to a reduction in services and careful selection of data to be housed, State Purchasing does not anticipate the data processing services expenditures to be as much as the prior fiscal years. The division has closed the State Term Contract production account, which previously housed an older version of State Term Contracts before it was moved to eZPublish. The division has also reduced the number of data reports to be stored with the Southwood Shared Resource Center (SSRC). It is important to note this reduction would leave us with reduced contingency for increased data processing rates or diminished data processing credits due to over billings or additional costs due to under billings.

FISCAL INFORMATION: This issue reduces State Purchasing Data Processing Services-SSRC appropriations category by \$140,000.

Operating Trust Fund (2510)
 Data Processing Services-SSRC (210021) (140,000) FSI=1
 =====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
<u>PURCHASING OVERSIGHT</u>		72600400
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
TOTAL: GOVERNMENTAL OPERATIONS		1601.00.00.00
BY FUND TYPE		
3.00-		
TRUST FUNDS.....	1,922,786-	2000
SALARY RATE.....	81,923-	
=====		
TOTAL: PURCHASING OVERSIGHT		72600400
BY FUND TYPE		
GENERAL REVENUE FUND	118,243-	1000
TRUST FUNDS	1,922,786-	2000

TOTAL POSITIONS.....	4.00-	
TOTAL BUREAU.....	2,041,029-	
TOTAL SALARY RATE.....	126,756-	
=====		
<u>OFFICE OF SUPPLIER DIVERSI</u>		72600500
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
ABOLISH THE OFFICE OF SUPPLIER		
DIVERSITY PROGRAM		3300720
SALARY RATE		000000
SALARY RATE.....	206,638-	
=====		
SALARIES AND BENEFITS		010000
6.00-		
OPERATING TRUST FUND -STATE	304,893-	2510 1
=====		
EXPENSES		040000
OPERATING TRUST FUND -STATE	33,399-	2510 1
=====		
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
OPERATING TRUST FUND -STATE	34,170-	2510 1
=====		

		COL A93	
		SCH VIIIB-2	
		REDUCTIONS	
POS	AMOUNT		CODES

MANAGEMENT SRVCS, DEPT OF			72000000
PGM: SUPPORT PROGRAM			72600000
OFFICE OF SUPPLIER DIVERSI			72600500
GOV OPERATIONS/SUPPORT			16
GOVERNMENTAL OPERATIONS			<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS			3300000
ABOLISH THE OFFICE OF SUPPLIER			
DIVERSITY PROGRAM			3300720
SPECIAL CATEGORIES			100000
RISK MANAGEMENT INSURANCE			103241
OPERATING TRUST FUND	-STATE	2,654-	2510 1
		=====	
TR/DMS/HR SVCS/STW CONTRCT			107040
OPERATING TRUST FUND	-STATE	3,272-	2510 1
		=====	
DATA PROCESSING SERVICES			210000
SOUTHWOOD SRC			210021
OPERATING TRUST FUND	-STATE	13,713-	2510 1
		=====	
TOTAL: ABOLISH THE OFFICE OF SUPPLIER			3300720
DIVERSITY PROGRAM			
TOTAL POSITIONS.....	6.00-		
TOTAL ISSUE.....	392,101-		
TOTAL SALARY RATE.....	206,638-		
		=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 12-13 NARRATIVE:
 PRIORITY #12

IT COMPONENT? NO

Department of Management Services

 With little exclusion for pass-through budget, the Department of Management Services (DMS) would have to eliminate four DMS Proper programs and include several other reductions to meet the 10 percent target.

The following programs have been prioritized to be offered for reduction. We do not recommend eliminating these programs, however it would be better to eliminate entire programs rather than take across the board reductions. Please see narrative following this chart for impacts to eliminating these four programs.

Program

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
<u>OFFICE OF SUPPLIER DIVERSI</u>		72600500
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
ABOLISH THE OFFICE OF SUPPLIER		
DIVERSITY PROGRAM		3300720

- | | |
|---|-----------|
| 1. Federal Property Assistance | 305,491 |
| 2. Motor Vehicles and Watercraft Management | 1,493,108 |
| 3. Office of Supplier Diversity | 392,101 |
| 4. Building Construction | 897,644 |

1. Federal Property Assistance (FPA)

Federal Property Assistance is responsible for acquiring federal surplus and excess military equipment from the federal government and transferring it to state agencies and other eligible public and non-profit entities to assist in deferring the cost of new equipment. The Bureau coordinates the distribution of \$5.5 million in donated federal property each year.

This program has been in operation in various forms since 1945. Its purpose is to procure and distribute Federal surplus property through the Federal Surplus Property Donation Program in accordance with the Federal Property and Administrative Services Act of 1949, as amended. The Florida State Agency for Surplus Property (FLSASP) was established in 1965 by chapter 217, Florida Statutes, as amended. The program operates in accordance with chapter 40 U.S.C. 484, which provides that personal property determined to be excess by the General Services Administrator or Secretary of the Department of Defense can only be transferred without cost to the appropriate State Agency for distribution. The code requires the state to administer the program with a single point of contact. Eliminating the program would eliminate the required single point of contact. The FPA also coordinates the distribution of excess property with the Defense Logistics Agency and the Law Enforcement Support Office.

FPA facilitates the transfer of excess federal property to the citizens of Florida through state and local public agencies and private/nonprofit health and education organizations. Eliminating the program would deny these entities the capability to acquire federally owned tangible personal property declared excess/surplus by the Federal Government. Acquisition of federal surplus equipment and supplies by eligible organizations results in major cost avoidance in asset procurement, which saves tax dollars. Also, State of Florida law enforcement agencies would be unable to acquire U.S. Department of Defense owned tangible personal property declared excess by the military and approved for the State of Florida for the benefit of state and local law enforcement agencies. Acquisition of military excess by state and local law enforcement agencies through the program results in major cost avoidance, which saves tax dollars. The program enables agencies to have equipment they may otherwise not have the resources to purchase. Many law enforcement agencies have become dependent on this program to acquire such property.

Currently, the State of Florida has 368 law enforcement agencies in possession of 176,910 items of controlled property on

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
OFFICE OF SUPPLIER DIVERSI		72600500
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
ABOLISH THE OFFICE OF SUPPLIER		
DIVERSITY PROGRAM		3300720

record, including 559 weapons and 103 aircraft. The total original acquisition value of this property is over \$143 million. If the program were abolished, all of this acquired excess property would have to be returned to the federal government at the state's expense. Further, the state would lose the capability to conduct the federally-required utilization reviews of millions of dollars of property already donated and in use by public agencies, private/nonprofit health and education organizations, and law enforcement agencies.

2. Fleet Management

Elimination of the Fleet Management program would place responsibility for the duties and responsibilities currently centralized within DMS across 30 state agencies. Such action would result in the loss of efficiencies gained through centralized oversight and management of the acquisition, assignment, use, maintenance, and disposal of the state's fleet assets, thereby increasing costs to the state. Note: The state's fleet currently has approximately 27,000 units, including automobiles and light trucks, medium and heavy trucks, construction and industrial equipment, tractors and mowers, watercraft, and small utility vehicles, motorcycles and ATVs.

With decentralization, each agency would be solely responsible for the acquisition, operation, maintenance, and disposal of their agency's motor vehicles and watercraft. Each agency would also have to establish its own policies, procedures and practices for the effective and efficient acquisition, assignment, use, maintenance and disposal of vehicles and watercraft. These policies and procedures, which are now standard for all agencies, would have to include criteria for making equipment purchases, equipment purchase approval guidelines, fleet replacement criteria, and accountability for complying with the state's federally mandated fueled vehicles program. A representative from each agency would also have to be granted authority to administer vehicle/equipment titles to the public.

Currently, DMS Fleet Management works with agencies to determine which motor vehicles and watercraft will be available for purchase through state term contracts. With decentralization, each agency would have to coordinate their technical specifications with State Purchasing.

DMS Fleet Management currently administers the centralized vehicle disposal program. Vehicle disposal requests are submitted to DMS Fleet Management where they are reviewed to ensure that each vehicle has met the established replacement criteria, and to determine if the vehicle could potentially be used to replace another vehicle in poorer condition from another agency. Of the vehicles approved for disposal, most (80 percent) are sold at a live public auction and the remaining (20 percent) are scrapped. DMS Fleet Management administers the centralized vehicle auction program. In Fiscal Year 2010-11, a total of 1,024 items from 21 different agencies were sold at auction for a total of \$3.6 million (average sale price per item = \$3,551). Without a centralized fleet management vehicle disposal program, each agency would be required to manage the disposal of their vehicles.

DMS Fleet Management also administers the Equipment Management Information System (EMIS), the state's centralized fleet management and reporting system. (Note: In Fiscal Year 2011-12, the EMIS system will be replaced by the FLEET (Florida

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
OFFICE OF SUPPLIER DIVERSI		72600500
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
ABOLISH THE OFFICE OF SUPPLIER		
DIVERSITY PROGRAM		3300720

Equipment Electronic Tracking) system. EMIS was developed in the early 1990 s and is mainly COBOL based and written specifically for the Unisys Mainframe. The new FLEET system will result in significant cost savings, realized by using a lower cost hardware and software platform, and modernized development approach and technology architecture.) Industry best practices hold that data and information for a fleet the size of the State of Florida should be maintained in a centralized system administered by a central authority. Accordingly, EMIS/FLEET provides the management and cost information required to manage the state s fleet operations effectively and efficiently. EMIS/FLEET also helps provide accountability for equipment use and expenditures. Eliminating the DMS Fleet Management program would also eliminate the centralized fleet database. Each agency would have to develop and maintain its own system for tracking equipment use and costs using commercially available products or other solutions, including hard copy spreadsheets. Each agency would also be responsible for individually complying with Governor and Legislative mandates.

Without a centralized fleet management information system, each agency would have to develop in-house expertise related to fleet data and information. Many agencies do not have personnel with fleet management expertise. We anticipate that data integrity issues would develop and that it would become increasingly difficult to compare equipment use and costs across agencies and virtually impossible to forecast operational costs and replacement requirements for the state as a whole. Timely reporting to the Governor and Legislature would suffer as DMS Fleet Management now serves as the single point of contact for responding to the Legislature s and Governor s inquiries concerning the state s fleet.

3. The Office of Supplier Diversity (OSD)

OSD was established within the Department of Management Services to assist minority, women and service-disabled veterans business enterprises in becoming suppliers of goods and services to state agencies, universities, local governments and private businesses. OSD provides leadership and guidance to such organizations on doing business with the state, related state certifications and registration of the aforementioned vendors. The certification of these vendors confirms that they are minority, women and service-disabled veterans business enterprises, and thus are eligible to participate in state and local projects that promote diversity in contracting. OSD also serves as the clearinghouse for information and resources for the aforementioned companies.

State agencies, universities, local governments and private contractors depend on OSD to provide assurance that companies are bona fide, certified companies. Elimination of this program would result in a cessation of both certifications and outreach activities conducted by the program. The department is currently researching opportunities to implement a self-certification model which, if viable, would allow the department to conduct minority, woman and service-disabled veteran business certifications, outreach, and data tracking activities more efficiently. However, elimination of the program would likely result in shifting verification of the status of such companies elsewhere, possibly to the purchasing agencies.

4. Building Construction

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
OFFICE OF SUPPLIER DIVERSI		72600500
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		1601.00.00.00
STATE FUNDING REDUCTIONS		3300000
ABOLISH THE OFFICE OF SUPPLIER		
DIVERSITY PROGRAM		3300720

 The bureau of Building Construction manages Fixed Capital Outlay funds, oversees the repair and renovation of state-owned facilities, and acts as construction manager for agencies, through client agency agreements, providing project management oversight services and performing tasks that other agencies are not technically staffed to perform. This oversight includes managing encumbered funds, assuring contract compliance, certifying the budget releases, and project budget and contract management. This service acts solely in the public interest to ensure that the value received is equal to the funds expended on state construction projects. As of September 9, 2011, the bureau is managing 220 active projects with a total budget in excess \$53 million. The elimination of this program would have several impacts, which include:

- The Department of Management Services would be unable to fulfill its contractual obligations, resulting in \$53 million in existing contracts with the private sector needing to be terminated. This could result in potential litigation issues.
- Project management for the Florida Facilities Pool (FFP) would discontinue. This could increase the backlog of projects in the Florida Facilities Pool, impacting The Department of Management Services ability to fulfill its obligation to the FFP, as required in the Bond Covenants.
- Client Agency Agreements with other state agencies would need to be terminated.
- There would be a negative economic impact throughout the state as the projects managed cover areas from Pensacola to Jacksonville and to Miami.

Operating Trust Fund (2510)		
Rate (6.0 FTE)	(206,638)	
Salaries and Benefits (010000)		(304,893)
Expenses (040000)		(33,399)
Special Categories: Contracted Services (100777)		(34,170)
Special Categories: Risk Management Insurance (103241)		(2,654)
Special Categories: Transfer to HR (107040)		(3,272)
Data Processing Services-SSRC (210021)		(13,713)

TOTAL REDUCTION ISSUE		(392,101) FSI=1
		=====

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES
 72000000
 72600000
 72600500
 16
 1601.00.00.00
 3300000
 3300720

MANAGEMENT SRVCS, DEPT OF
 PGM: SUPPORT PROGRAM
 OFFICE OF SUPPLIER DIVERSI
 GOV OPERATIONS/SUPPORT
 GOVERNMENTAL OPERATIONS
 STATE FUNDING REDUCTIONS
 ABOLISH THE OFFICE OF SUPPLIER
 DIVERSITY PROGRAM

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C0001 001	6.00-	206,638-		82,558-	289,196-	0.00	289,196-

TOTALS FOR ISSUE BY FUND							
2510 OPERATING TRUST FUND							289,196-
	6.00-	206,638-		82,558-	289,196-		289,196-
=====							

OTHER SALARY AMOUNT
 2510 OPERATING TRUST FUND

15,697-

 304,893-
 =====

TOTAL: GOVERNMENTAL OPERATIONS							1601.00.00.00
BY FUND TYPE							
TRUST FUNDS.....	6.00-						2000
SALARY RATE.....		392,101-					
		206,638-					
=====							

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
PGM: HUMAN RESOURCE MGT		72750100
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		1601.00.00.00
STATE FUNDING REDUCTIONS		3300000
REDUCE THE PEOPLE FIRST CONTRACT		
BEYOND PLANNED FISCAL YEAR 2012-13		
REDUCTIONS		3300590
SPECIAL CATEGORIES		100000
HUMAN RES SVC/STW CONTRACT		107080
STATE PERSONNEL SYSTEM TF -STATE	3,819,509-	2678 1

AGENCY ISSUE NARRATIVE:

SCH VIIIB-2 NARR 12-13 NARRATIVE:
 PRIORITY #26

IT COMPONENT? NO

Issue Summary: This issue reduces \$3,819,509 of the annual payment appropriated for the People First contract for Fiscal Year 2012-13, to meet the ten percent target reduction. A reduction of \$1,655,226 will have no negative impact since there is a planned reduction due to contract renegotiations. Reducing the annual contract payment by another \$2,164,283 to meet the target, however, is not in the best interest of the state and would result in either a reduction in services or contract termination.

Section 110.116, Florida Statutes, requires the Department of Management Services to establish and maintain, in coordination with the payroll system of the Department of Financial Services, a complete personnel information system for all authorized and established positions in state service. The department may also contract with a vendor to provide the personnel information system. Sections 215.93-94, Florida Statutes, direct the department to be the functional owner of the system.

The department pays its service provider (NorthgateArinso) on a monthly basis for providing the state with a self-service, secure, web-based personnel information system, and an enterprise-wide suite of human resource services (known as People First). On December 8, 2009, the department executed an agreement to renew the contract with the service provider through August 2016, which resulted in a cost reduction of \$45 million over the remaining life of the contract.

The original annual contract payment to NorthgateArinso was \$44,153,424, which was reduced \$4,250,000 to \$39,903,424 or 9.6 percent for Fiscal Year 2010-11. The annual contract payment was further reduced \$1,708,333 to \$38,195,090 for Fiscal Year 2011-12 and an additional \$1,655,226 to \$36,539,863 for Fiscal Year 2012-13. This additional reduction results in a total cost reduction of \$7,613,560 or 17.2 percent for Fiscal Year 2012-13, when compared to the original annual contract payment. Section 4.1 of the People First renegotiated contract stipulates a decreased contract obligation of \$1,655,226 for Fiscal Year 2012-13. The remaining \$2,164,283 is in addition to the existing Fiscal Year 2012-13 cost reductions already stipulated in the contract to reach the ten percent target of \$3,819,509.

Reaching the remaining \$2,164,283 through additional cost reductions, however, is not in the best interest of the state and would result in either a reduction in services or contract termination. Section 7.2.3 of the People First contract

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
PGM: HUMAN RESOURCE MGT		72750100
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
REDUCE THE PEOPLE FIRST CONTRACT		
BEYOND PLANNED FISCAL YEAR 2012-13		
REDUCTIONS		3300590

allows either party to terminate the contract upon 60 days notice if the state fails to appropriate for any fiscal year sufficient funds for the department to perform its obligations under the contract. A 60-day termination notice would leave the department and all 236,000 system users in an untenable position to maintain a very complex enterprise-wide personnel information system and associated services. The department estimates 24 months to effectively transition to a new vendor.

To avoid a termination for non-appropriation, the department would first choose to request specific reductions in contract services and deliverables in exchange for an equitable price reduction. A preliminary analysis of contract services to eliminate or modify did not provide or identify the cost reductions necessary to reach the ten percent request. Further analysis and future contract negotiations with the service provider will be necessary to determine which contract services to eliminate or modify. The state has positioned itself to have the intellectual rights to a fully functional, comprehensive personnel information system meeting the needs of 236,000 users. Recent surveys indicate a significant improvement in customer satisfaction, since 2007. But eliminating or modifying system enhancements, services, or performance metrics would result in a significant drop in customer service, and put the state at risk of not meeting the human resource needs of its customers.

FISCAL INFORMATION: This issue reduces \$3,819,509 of the annual payment appropriated for the People First contract for Fiscal Year 2012-13 of which \$1,656,226 may be eliminated with no negative impact.

State Personnel System Trust Fund (2678)
 HR Statewide Contract Payment Appropriations Category (107080) (3,819,509) FSI=1
 =====

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
PGM: INS BENEFITS ADMIN		72750200
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		1601.00.00.00
STATE FUNDING REDUCTIONS		3300000
REDUCE PRESCRIPTION DRUG CLAIMS		
ADMINISTRATION APPROPRIATION		
CATEGORY		3300030
SPECIAL CATEGORIES		100000
PRESCRIPTION DRUG CLMS AD		101530
STATE EMPHY HEALTH INS TF -STATE	31,920-	2668 1

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 12-13 NARRATIVE: IT COMPONENT? NO
 PRIORITY #1

ISSUE SUMMARY: The Division of State Group Insurance (DSGI) entered into a four-year Pharmacy Benefit Management (PBM) contract with a servicing agent (Caremark, LLC) to administer the pharmacy benefits offered by the State Employees' Preferred Provider Organization Plans. PBM services include but are not limited to, prescription drug card and mail order services, participant eligibility verification, retail pharmacy network, retail and mail dispensing of drugs, claims processing and adjudication, customer service, drug utilization review and related reporting services, prescription drug pricing, and quality assurance. The contract was awarded with an effective date of January 1, 2007 through December 31, 2010, with an option to renew. As a result of renewal negotiations, the contract was extended through December 31, 2011 and fees were reduced; excess budget authority is available in the Prescription Drug Claims Administration appropriation category. This issue decreases budget authority of \$31,920 in the Prescription Drug Claims Administration appropriation category.

FISCAL INFORMATION: A ten percent reduction in budget authority will not affect contractual obligations for administrative and clinical management services for Fiscal Year 2012-13. Due to the renegotiation of the PBM Contract with Caremark, LLC, the DSGI will realize savings in administrative cost. Therefore, the DSGI can offer a reduction of \$31,920 in budget authority.

State Employees' Health Insurance Trust Fund (2668)
 Special Categories: Prescription Drug Claims Administration (101530) (31,920) FSI=1
 =====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
PGM: INS BENEFITS ADMIN		72750200
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
REDUCE OPERATING APPROPRIATION		
CATEGORIES IN DIVISION OF STATE		
GROUP INSURANCE (DSGI)		3300280
OTHER PERSONAL SERVICES		030000
PRETAX BENEFITS TRUST FUND-STATE	1,500-	2570 1
STATE EMPLY HEALTH INS TF -STATE	1,500-	2668 1
TOTAL APPRO.....	3,000-	
EXPENSES		040000
PRETAX BENEFITS TRUST FUND-STATE	13,000-	2570 1
STATE EMPLY HEALTH INS TF -STATE	35,661-	2668 1
TOTAL APPRO.....	48,661-	
OPERATING CAPITAL OUTLAY		060000
PRETAX BENEFITS TRUST FUND-STATE	5,000-	2570 1
STATE EMPLY HEALTH INS TF -STATE	5,000-	2668 1
TOTAL APPRO.....	10,000-	
DATA PROCESSING SERVICES		210000
SOUTHWOOD SRC		210021
PRETAX BENEFITS TRUST FUND-STATE	15,000-	2570 1
STATE EMPLY LIFE INS TF -STATE	1,500-	2667 1
STATE EMPLY HEALTH INS TF -STATE	5,497-	2668 1
STATE EMPLOYEES DIS INS TF-STATE	2,880-	2671 1
TOTAL APPRO.....	24,877-	
TOTAL: REDUCE OPERATING APPROPRIATION		3300280
CATEGORIES IN DIVISION OF STATE		
GROUP INSURANCE (DSGI)		
TOTAL ISSUE.....	86,538-	

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
PGM: INS BENEFITS ADMIN		72750200
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		1601.00.00.00
STATE FUNDING REDUCTIONS		3300000
REDUCE OPERATING APPROPRIATION		
CATEGORIES IN DIVISION OF STATE		
GROUP INSURANCE (DSGI)		3300280

AGENCY ISSUE NARRATIVE:

SCH VIIIB-2 NARR 12-13 NARRATIVE:
 PRIORITY #2

IT COMPONENT? NO

ISSUE SUMMARY: The Division of State Group Insurance (DSGI) administers a package of health and welfare insurance benefits, including flexible spending and health savings accounts, which allows active and retired state employees and surviving spouses the option to choose pre-tax and post-tax benefit plans that best suit their individual needs. The DSGI is responsible for the purchase and administration of insurance benefits for active and retired state employees. Contracts are entered into with third party administrators and pharmacy benefit managers to administer the medical and drug components of the State Employees' PPO Plans, Health Maintenance Organization (HMO) Plans, insurance companies offering life and accidental death and dismemberment benefits, disability benefits, dental benefits, vision benefits and other miscellaneous supplemental benefits plans.

A review of Fiscal Year 2010-11 reversions was performed across appropriation categories to analyze the actual level of expenditures as compared to the appropriated amounts. For those categories where the amount expended was lower than the amount appropriated, an analysis of the category items was conducted to determine the causes of the lower than appropriated expenditures. It was determined that as a result of the decreased use of travel and training expenses, other personnel services, operating capital outlay and data processing services, the reduction of operating expenditures will not affect either the quality and timeliness of the services provided by the DSGI. The issue proposes to decrease budget authority in the DSGI s operating budget in the amount of \$86,538.

FISCAL INFORMATION: A ten percent reduction in the DSGI s operating budget will have the least impact on the customers we serve. Excess budget authority is available in the DSGI s operating budget due to administrative changes that promote smarter, better, and faster services. Operational efficiencies have been gained through the best use of technology and better alignment of human resources. These operational efficiencies provide the DSGI with the capability to administer its statutory responsibilities with a permanent reduction in its operating budget of \$86,538.

This issue impacts the "Administer the Health Insurance Program" activity, "Administer the Supplemental Insurance Program" activity, "Administer the Life Insurance Program" activity, and the "Administer the Disability Benefits Program" activity.

Appropriation Category	10% Appropriation
-----	-----
Other Personnel Services	(3,000)
Expenses	(48,661)
Operating Capital Outlay	(10,000)

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
PGM: INS BENEFITS ADMIN		72750200
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
REDUCE OPERATING APPROPRIATION		
CATEGORIES IN DIVISION OF STATE		
GROUP INSURANCE (DSGI)		3300280

Data Processing Services-SSRC (24,877)

State Employees Health Insurance Trust Fund (2668)		
Other Personnel Services (030000)	(1,500)	
Expenses (040000)	(35,661)	
Operating Capital Outlay (060000)	(5,000)	
Data Processing Services-SSRC (210021)	(5,497)	

Pre-tax Benefits Trust Fund (2570)		
Other Personnel Services (030000)	(1,500)	
Expenses (040000)	(13,000)	
Operating Capital Outlay (060000)	(5,000)	
Data Processing Services-SSRC (210021)	(15,000)	

State Employees Life Insurance Trust Fund (2667)		
Data Processing Services-SSRC (210021)	(1,500)	

State Employees Disability Trust Fund (2671)		
Data Processing Services-SSRC (210021)	(2,880)	

TOTAL REDUCTION ISSUE	(86,538)	FSI=1
	=====	

DELETE POSITIONS THAT IMPACT CONTRACT MANAGEMENT, NEGOTIATIONS, AND CONTRACT MONITORING IN THE DIVISION OF STATE GROUP INSURANCE		3300530
SALARY RATE		000000

SALARY RATE.....	158,046-	
	=====	

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
PGM: INS BENEFITS ADMIN		72750200
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		1601.00.00.00
STATE FUNDING REDUCTIONS		3300000
DELETE POSITIONS THAT IMPACT		
CONTRACT MANAGEMENT, NEGOTIATIONS,		
AND CONTRACT MONITORING IN THE		
DIVISION OF STATE GROUP INSURANCE		3300530
SALARIES AND BENEFITS		010000
PRETAX BENEFITS TRUST FUND-STATE	56,693-	2570 1
STATE EMPLY HEALTH INS TF -STATE	121,204-	2668 1
TOTAL APPRO.....	177,897-	
TOTAL: DELETE POSITIONS THAT IMPACT		3300530
CONTRACT MANAGEMENT, NEGOTIATIONS,		
AND CONTRACT MONITORING IN THE		
DIVISION OF STATE GROUP INSURANCE		
TOTAL ISSUE.....	177,897-	
TOTAL SALARY RATE.....	158,046-	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 12-13 NARRATIVE:
 PRIORITY #22

IT COMPONENT? NO

ISSUE SUMMARY: The Division of State Group Insurance (DSGI) administers a package of health and welfare insurance benefits, including flexible spending and health savings accounts, which allows active and retired state employees and surviving spouses the option to choose pre-tax and post-tax benefit plans that best suit their individual needs. The DSGI is responsible for the purchase and administration of insurance benefits for active and retired state employees. Contracts are entered into with third party administrators and pharmacy benefit managers to administer the medical and drug components of the State Employees' PPO plans, Health Maintenance Organization (HMO) plans, insurance companies offering life and accidental death and dismemberment benefits, disability benefits, dental benefits, vision benefits and other miscellaneous supplemental benefits plans.

This issue eliminates three (3) positions, of which two (2) positions would impact contract management and negotiations within the Bureau of Policy Analysis and Development and one (1) position would impact contract monitoring within the Bureau of Financial and Fiscal Management.

The Bureau of Policy Analysis and Development is responsible for establishing insurance product procurement priorities, administering procurements within state law, managing contracts of secured vendors, ensuring compliance with pretax cafeteria plan requirements, communicating insurance benefits information to employees, retirees and other stakeholders, managing open enrollment activities and communications, investigating and completing second level appeals for some benefit plans. This reduction of two (2) positions will severely impact the ability of staff to effectively manage and

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
PGM: INS BENEFITS ADMIN		72750200
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
DELETE POSITIONS THAT IMPACT		
CONTRACT MANAGEMENT, NEGOTIATIONS,		
AND CONTRACT MONITORING IN THE		
DIVISION OF STATE GROUP INSURANCE		3300530

oversee contract negotiations and adversely impact customer service and programs deliverables.

The Bureau of Financial and Fiscal Management is responsible for establishing and managing fiscal policy and control of the insurance benefit programs, providing broad financial and budget oversight of programs' operations, managing insurance vendor payments and premium administration, preparing the division s budget, analyzing and forecasting programs' revenues and expenditures, controlling cash management, monitoring and performing financial and compliance audits of contractors. This reduction of one (1) position will diminish our ability to monitor contract performance to ensure contract compliance and accuracy of information provided by contractors.

FISCAL INFORMATION: A ten percent reduction in the Salaries and Benefits appropriation category is \$177,897 for the DSGI program. To meet this reduction, the DSGI will have to eliminate three (3) positions. A reduction of three (3) positions will severely impact DSGI s operations and the ability of staff to effectively manage and oversee contract negotiations, adversely impacts customer service and programs deliverables, and diminishes our ability to monitor contract performance to ensure contract compliance and accuracy of information provided by contractors.

This issue impacts the "Administer the Health Insurance Program" and "Administer the Supplemental Insurance Program" activities.

State Employees Health Insurance Trust Fund (2668)		
Salaries and Benefits (010000)	(121,204)	
Pre-Tax Benefits Trust Fund (2570)		
Salaries and Benefits (010000)	(56,693)	
TOTAL REDUCTION ISSUE	(177,897)	FSI=1
	=====	

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES

 72000000
 72750000
 72750200
 16
 1601.00.00.00
 3300000

MANAGEMENT SRVCS, DEPT OF
 WORKFORCE PROGRAMS
 PGM: INS BENEFITS ADMIN
 GOV OPERATIONS/SUPPORT
 GOVERNMENTAL OPERATIONS
 STATE FUNDING REDUCTIONS
 DELETE POSITIONS THAT IMPACT
 CONTRACT MANAGEMENT, NEGOTIATIONS,
 AND CONTRACT MONITORING IN THE
 DIVISION OF STATE GROUP INSURANCE

3300530

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
RA01 RATE & SALARY ADJ - BENEFITS NO FTE						
C0001 001	0.00	158,046-		19,851-	177,897-	0.00 177,897-

TOTALS FOR ISSUE BY FUND						
2668 STATE EMPLY HEALTH INS TF 121,201-						
2570 PRETAX BENEFITS TRUST FUND 56,696-						

0.00	158,046-		19,851-	177,897-		177,897-
=====						

OTHER SALARY AMOUNT
 2570 PRETAX BENEFITS TRUST FUND
 2668 STATE EMPLY HEALTH INS TF

3
 3-

 177,897-
 =====

COL A93 SCH VIII B-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
PGM: INS BENEFITS ADMIN		72750200
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		1601.00.00.00
STATE FUNDING REDUCTIONS		3300000
REDUCE CONTRACTED SERVICES		
APPROPRIATION CATEGORY FOR EXPERT		
ACTUARIAL ANALYSES		3300580
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
PRETAX BENEFITS TRUST FUND-STATE	19,996-	2570 1
STATE EMPLOY HEALTH INS TF -STATE	29,342-	2668 1
TOTAL APPRO.....	49,338-	

AGENCY ISSUE NARRATIVE:

SCH VIII B-2 NARR 12-13 NARRATIVE:
 PRIORITY #25

IT COMPONENT? NO

ISSUE SUMMARY: The Division of State Group Insurance (DSGI) administers a package of health and welfare insurance benefits, including flexible spending and health savings accounts, which allows active and retired state employees and surviving spouses the option to choose pre-tax and post-tax benefit plans that best suit their individual needs. The DSGI is responsible for the purchase and administration of insurance benefits for active and retired state employees. Contracts are entered into with third party administrators and pharmacy benefit managers to administer the medical and drug components of the State Employees' PPO plans, Health Maintenance Organization plans, insurance companies offering life and accidental death and dismemberment benefits, disability benefits, dental benefits, vision benefits and other miscellaneous supplemental benefits plans.

DSGI has planned to use the contracted services budget for actuarial and consulting services associated with the use of consultants to evaluate the options available to align its plan options, actuarial analyses requested by the Legislature, required the Department of Financial Services audits and other consulting needs. This issue decreases budget authority of \$49,338 in the Contracted Services appropriation category.

This reduction will severely impact DSGI's ability to obtain the best value and effectively manage and oversee procurement processes, contract negotiations, and program options analyses. Furthermore, this reduction will not allow the DSGI to comply with all data requests where actuarial services are needed and the timeliness and accuracy of information requested by stakeholders might be jeopardized due to lack of funds to retain consultants.

FISCAL INFORMATION: A ten percent reduction in the Contracted Services appropriation category will adversely limit the DSGI to use outside expertise for actuarial analyses, audits, and other consulting needs for Fiscal Year 2012-13. Therefore, a reduction of \$49,338 in budget authority weakens DSGI's ability to use consultants to evaluate the options available to align its plan options, contributions and incentives to promote competition, mitigate expenditure increases, while continuing to provide valuable benefits to state employees and retirees.

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
PGM: INS BENEFITS ADMIN		72750200
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
REDUCE CONTRACTED SERVICES		
APPROPRIATION CATEGORY FOR EXPERT		
ACTUARIAL ANALYSES		3300580

State Employees Health Insurance Trust Fund (2668)		
Special Categories: Contracted Services (100777)	(29,342)	
Pre-tax Benefits Trust Fund (2570)		
Special Categories: Contracted Services (100777)	(19,996)	

TOTAL REDUCTION ISSUE	-----	
	(49,338)	FSI=1
	=====	

REDUCE POST PAYMENT CLAIMS AUDIT		
SERVICES APPROPRIATION CATEGORY		3300640
SPECIAL CATEGORIES		100000
POST PAYMENT CLAIMS/SVCS		100701
STATE EMPLY HEALTH INS TF -STATE	130,000-	2668 1
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 12-13 NARRATIVE: IT COMPONENT? NO
 PRIORITY #23

ISSUE SUMMARY: Chapter 2010-150, Laws of Florida, required the Division of State Group Insurance (DSGI) to competitively procure post-payment claims audit services during Fiscal Year 2010-11 for the state group insurance plans. As a result of this procurement, DSGI entered into a two-year Post-Payment Claims Audit Services contract with Health Management Services, Inc. (HMS) to conduct a post-payment claims review of the State Employees' Health Insurance Preferred Provider Organization (PPO) plan established according to section 110.123, Florida Statutes. The law requires these services to be compensated from amounts identified by the vendor as claim overpayments made by or on behalf of the health plans and recovered by the vendor. The contract was awarded with an effective date of June 16, 2011 through April 31, 2013. This issue proposes to decrease budget authority in the Post Payment Claims Audit Services appropriation category.

This reduction will cause the state to be in noncompliance with contract terms and conditions and will limit the ability of HMS to recover all overpayments identified through the project to up to the reduced compensation amount. The contract

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
PGM: INS BENEFITS ADMIN		72750200
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
REDUCE POST PAYMENT CLAIMS AUDIT		
SERVICES APPROPRIATION CATEGORY		3300640

between the state and HMS establishes the payment methodology as a percentage of recovered overpayments. Current contract amount will allow HMS to be compensated to up to \$1,300,000 for recoveries of up to \$10,800,000. However, the compensation reduction to \$1,170,000 will limit the recoveries to up to \$9,750,000, for a potential loss of opportunity to the state of \$1,050,000.

FISCAL INFORMATION: A ten percent reduction in the Post Payment Claims Audit Services appropriation category will not allow the state to meet its contractual obligations with the vendor performing the post payment claims audit services for Fiscal Year 2012-13. Therefore, a reduction of \$130,000 in budget authority will result in the vendor not receiving compensation for services which will cause the state to be in noncompliance with contract terms and conditions.

State Employees Health Insurance Trust Fund (2668)
 Special Categories: Post Payment Claims Audit Services (100701) (130,000) FSI=1
 =====

TOTAL: GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
BY FUND TYPE		
TRUST FUNDS.....	475,693-	2000
SALARY RATE.....	158,046-	
=====		

		COL A93	
		SCH VIIIB-2	
		REDUCTIONS	
POS	AMOUNT		CODES

MANAGEMENT SRVCS, DEPT OF			72000000
WORKFORCE PROGRAMS			72750000
PGM: RETIRE BENEFITS ADMIN			72750300
GOV OPERATIONS/SUPPORT			16
GOVERNMENTAL OPERATIONS			<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS			3300000
REDUCE OPERATING APPROPRIATION			
CATEGORIES THAT IMPACT HARDWARE,			
SOFTWARE, & INFORMATION TECHNOLOGY			
SERVICE PROVIDER IN RETIREMENT			3300390
OPERATING CAPITAL OUTLAY			060000
OPERATING TRUST FUND	-STATE	60,000-	2510 1
		=====	
SPECIAL CATEGORIES			100000
CONTRACTED SERVICES			100777
OPERATING TRUST FUND	-STATE	218,789-	2510 1
		=====	
DATA PROCESSING SERVICES			210000
SOUTHWOOD SRC			210021
OPERATING TRUST FUND	-STATE	32,570-	2510 1
		=====	
TOTAL: REDUCE OPERATING APPROPRIATION			3300390
CATEGORIES THAT IMPACT HARDWARE,			
SOFTWARE, & INFORMATION TECHNOLOGY			
SERVICE PROVIDER IN RETIREMENT			
TOTAL ISSUE.....		311,359-	
		=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 12-13 NARRATIVE: IT COMPONENT? NO
 PRIORITY #8

ISSUE SUMMARY: Each agency is required to meet a ten percent reduction target. After careful consideration of the operations of the program, it was determined that the following reduction would have the least impact on the customers we serve. The Division of Retirement proposes a reduction in costs associated with Information Technology (IT) services.

This reduction would require the division to expand the use of virtualization of server hardware to reduce its reliance on the one-to-one replacement of physical servers, expand the lifetime of IT equipment beyond suggested standards, eliminate certain software licenses and discontinue support of other software licenses, eliminate the oversight of the division's outsourced IT services provider and reduce IT management services. The reduction in IT management services would limit the division's ability to modify and maintain the division's proprietary software applications and would

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT CODES

MANAGEMENT SRVCS, DEPT OF 72000000
 WORKFORCE PROGRAMS 72750000
 PGM: RETIRE BENEFITS ADMIN 72750300
 GOV OPERATIONS/SUPPORT 16
 GOVERNMENTAL OPERATIONS 1601.00.00.00
 STATE FUNDING REDUCTIONS 3300000
 REDUCE OPERATING APPROPRIATION
 CATEGORIES THAT IMPACT HARDWARE,
 SOFTWARE, & INFORMATION TECHNOLOGY
 SERVICE PROVIDER IN RETIREMENT 3300390

require an appropriation to implement any legislative changes.

FISCAL INFORMATION: This reduces costs from various categories in the Florida Retirement System Operating Trust Fund associated with IT services of \$311,359.

Florida Retirement System Operating Trust Fund (2510)
 Operating Capital Outlay (060000) (60,000)
 Special Categories: Contracted Services (100777) (218,789)
 Data Processing - Southwood Shared Resources Center (210021) (32,570)

 TOTAL REDUCTION ISSUE (311,359) FSI=1
 =====

REDUCE OPERATING CATEGORIES THAT
 IMPACT RETIRED MEMBERS SERVICES
 INCLUDING TOLL FREE NUMBERS AND
 PUBLICATIONS 3300400
 EXPENSES 040000

OPERATING TRUST FUND -STATE 632,945- 2510 1
 OPTIONAL RETIREMENT PRG TF-STATE 682- 2517 1
 POL/FIREMEN PREMIUM TAX TF-STATE 4,144- 2532 1
 RET HLTH INS SUBSIDY TF -STATE 569- 2583 1

 TOTAL APPRO..... 638,340-
 =====

SPECIAL CATEGORIES 100000
 OVERTIME 102331

OPERATING TRUST FUND -STATE 100,000- 2510 1
 =====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
PGM: RETIRE BENEFITS ADMIN		72750300
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
REDUCE OPERATING CATEGORIES THAT		
IMPACT RETIRED MEMBERS SERVICES		
INCLUDING TOLL FREE NUMBERS AND		
PUBLICATIONS		3300400
TOTAL: REDUCE OPERATING CATEGORIES THAT		3300400
IMPACT RETIRED MEMBERS SERVICES		
INCLUDING TOLL FREE NUMBERS AND		
PUBLICATIONS		
TOTAL ISSUE.....	738,340-	

AGENCY ISSUE NARRATIVE:

SCH VIIIB-2 NARR 12-13 NARRATIVE: IT COMPONENT? NO
 PRIORITY #9

ISSUE SUMMARY: Each agency is required to meet a ten percent reduction target. After careful consideration of the operations of the program, the reductions listed below were determined to allow the Division of Retirement to meet this goal and maintain a high level of customer support. Availability of specified education materials will be shifted from printing, mailing, emailing and the website to provide these materials only by email and the website.

Lowering expenditures will result in many service reductions for active and retired members and their employing agencies. Proposed reductions include eliminating: outside support and system upgrades used to administer the Automated Call Distribution (ACD) system which helps the division manage over 650,000 incoming and outgoing telephone calls per year, certain toll free lines, one of the two annual newsletters mailed to retirees and the only annual bulletin sent to active members, retirement guides sent to active members, much of the travel, supplies and materials needed by employees, five percent reserve maintained for unforeseen expenditures, and substantially reduce the amount of overtime available used to maintain the current service level provided the Florida Retirement System membership and their employing agencies during seasonal fluctuations in workload.

FISCAL INFORMATION: This issue reduces expenditures impacting division support for members totaling \$738,340 in various trust funds and appropriation categories.

Operating Trust Fund (2510)	
Expenses (040000)	(632,945)
Special Categories: Overtime (102231)	(100,000)

Total Operating Trust Fund (2510)	(732,945)

Optional Retirement Program Trust Fund (2517)

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
PGM: RETIRE BENEFITS ADMIN		72750300
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
REDUCE OPERATING CATEGORIES THAT		
IMPACT RETIRED MEMBERS SERVICES		
INCLUDING TOLL FREE NUMBERS AND		
PUBLICATIONS		3300400

Expenses (040000)	(682)
Police and Firefighters Premium Tax Trust Fund (2532)	
Expenses (040000)	(4,144)
Health and Insurance Subsidy Trust Fund (2583)	
Expenses (040000)	(569)

TOTAL REDUCTION ISSUE (738,340) FSI=1
 =====

REDUCE SALARIES AND BENEFITS AND		
CONTRACTED LEGAL SERVICES IN THE		
DIVISION OF RETIREMENT		3300620
SALARY RATE		000000
SALARY RATE.....	355,367-	
	=====	

SALARIES AND BENEFITS		010000
OPERATING TRUST FUND -STATE	400,000-	2510 1
	=====	

SPECIAL CATEGORIES		100000
CONTRACTED LEGAL SERVICES		103884

OPERATING TRUST FUND -STATE	25,000-	2510 1
	=====	
TOTAL: REDUCE SALARIES AND BENEFITS AND		3300620
CONTRACTED LEGAL SERVICES IN THE		
DIVISION OF RETIREMENT		
TOTAL ISSUE.....	425,000-	
TOTAL SALARY RATE.....	355,367-	
	=====	

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
PGM: RETIRE BENEFITS ADMIN		72750300
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
REDUCE SALARIES AND BENEFITS AND		
CONTRACTED LEGAL SERVICES IN THE		
DIVISION OF RETIREMENT		3300620

AGENCY ISSUE NARRATIVE:

SCH VIIIB-2 NARR 12-13 NARRATIVE: IT COMPONENT? NO
 PRIORITY #10

ISSUE SUMMARY: Each agency is required to meet a ten percent reduction target. After careful consideration of the operations of the program, it was determined that the following reduction would have the least impact on the customers we serve. The Division of Retirement proposes to reduce a portion of the available appropriation used for contingencies in the Salaries and Benefits and Contracted Legal Services appropriation categories.

This reduction substantially eliminates the division s reserve in the Salaries and Benefits appropriation category created by maintaining a consistent policy of hiring replacement personnel at the minimum for the position. This reserve is used as needed when actual expenditures exceed the amount appropriated, particularly in Actuarial Services, Information Technology (IT) and special correspondence to the nearly one million members served by the division. Eliminating this surplus may inhibit the timely completion of special actuarial studies requested by the Legislature and could delay the IT development and correspondence necessary to inform membership and accommodate significant changes in statutes affecting the Division. This reduction also will eliminate the contingency reserve maintained for legal services.

FISCAL INFORMATION: This issue reduces a portion of the available appropriation in the Salaries and Benefits and Contracted Legal Services appropriation categories in the Florida Retirement System Operating Trust Fund. This reduction includes \$400,000 from surplus in the Salaries and Benefits appropriation category and also will eliminate the \$25,000 reserve maintained for legal services.

Florida Retirement System Operating Trust Fund (2510)		
Salaries and Benefits (010000)	(400,000)	
Special Categories: Contracted Legal Services (103884)	(25,000)	

TOTAL REDUCTION ISSUE	(425,000)	FSI=1
	=====	

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

MANAGEMENT SRVCS, DEPT OF	72000000
WORKFORCE PROGRAMS	72750000
PGM: RETIRE BENEFITS ADMIN	72750300
GOV OPERATIONS/SUPPORT	16
GOVERNMENTAL OPERATIONS	<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS	3300000
REDUCE SALARIES AND BENEFITS AND	
CONTRACTED LEGAL SERVICES IN THE	
DIVISION OF RETIREMENT	3300620

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
	-----	-----	-----	-----	-----	-----	-----
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
RA01 RATE & SALARY ADJ - BENEFITS NO FTE							
C0001 001	0.00	355,367-		44,635-	400,002-	0.00	400,002-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2510 OPERATING TRUST FUND							400,002-
	-----	-----	-----	-----	-----	-----	-----
	0.00	355,367-		44,635-	400,002-		400,002-
	=====	=====	=====	=====	=====		=====
OTHER SALARY AMOUNT							
2510 OPERATING TRUST FUND							2

							400,000-
							=====

REDUCE ACTUARIAL SERVICES IN THE	
RETIREMENT BENEFITS ADMINISTRATION	
PROGRAM	3300750
SPECIAL CATEGORIES	100000
CONTRACTED SERVICES	100777
OPERATING TRUST FUND	
-STATE	128,714-
	=====
	2510 1

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
		72000000
		72750000
		72750300
		16
		<u>1601.00.00.00</u>
		3300000
		3300750

MANAGEMENT SRVCS, DEPT OF
 WORKFORCE PROGRAMS
 PGM: RETIRE BENEFITS ADMIN
 GOV OPERATIONS/SUPPORT
 GOVERNMENTAL OPERATIONS
 STATE FUNDING REDUCTIONS
 REDUCE ACTUARIAL SERVICES IN THE
 RETIREMENT BENEFITS ADMINISTRATION
 PROGRAM

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 12-13 NARRATIVE: IT COMPONENT? NO
 PRIORITY #7

ISSUE SUMMARY: Each agency is required to meet a ten percent reduction target. After careful consideration of the operations of the program, the following reduction was determined to meet this goal while funding the minimal requirements for actuarial services.

Lowering expenditures will limit the number of requests that can be processed by the consulting agency for members who request the cost of transferring between the Pension Plan and the Investment Plan. In addition, the budget for actuarial special studies of proposed or enacted legislation would be eliminated. Budget amendments would be required for the special studies of proposed and enacted retirement changes, or if the number of requests for membership transfers exceed the remaining budget.

FISCAL INFORMATION: In order to meet the reduction target, the Division of Retirement proposes a reduction in costs from the Contracted Services appropriation category in the Florida Retirement System Operating Trust Fund associated with actuarial services of \$128,714.

Operating Trust Fund (2510)
 Special Categories: Contracted Services (100777) (128,714) FSI=1
 =====

TOTAL: GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
BY FUND TYPE		
TRUST FUNDS.....	1,603,413-	2000
SALARY RATE.....	355,367-	
	=====	

COL A93 SCH VIIIB-2 REDUCTIONS			
POS	AMOUNT		CODES
MANAGEMENT SRVCS, DEPT OF			72000000
PGM: TECHNOLOGY PROGRAM			72900000
TELECOMMUNICATIONS SVCS			72900100
GOV OPERATIONS/SUPPORT			16
INFORMATION TECHNOLOGY			1603.00.00.00
STATE FUNDING REDUCTIONS			3300000
REDUCE CONTRACTED LEGAL SERVICES			
APPROPRIATION CATEGORY FOR E911			
BOARD IN TELECOMMUNICATIONS PROGRAM			3300440
SPECIAL CATEGORIES			100000
CONTRACTED LEGAL SERVICES			103884
WIRELESS COMM E911 TF	-STATE	50,000-	2344 1

AGENCY ISSUE NARRATIVE:

SCH VIIIB-2 NARR 12-13 NARRATIVE: IT COMPONENT? NO
 PRIORITY #11

ISSUE SUMMARY: Each agency is required to meet a ten percent reduction target. After careful consideration of the operations of the program, it was determined that the following reductions would have the least impact on the customers we serve. This issue includes reductions as outlined below.

This issue reduces \$50,000 in the Emergency Communications Number E911 System Fund in the Contracted Legal Services appropriation category.

Sections 365.172(6) and (8), Florida Statutes, states that the E911 Board can sue and be sued and appear and defend all actions and proceedings in its corporate name to the same extent as a natural person. A reduction in this appropriation category could result in the boards inability to defend itself or preclude the board from bringing potential legal proceedings against another party. The reduction could result in an untimely delay in contracting outside legal counsel to respond to or initiate ligation on E911 issues.

FISCAL INFORMATION: This issue reduces \$50,000 in the Emergency Communications Number E911 System Fund in the Contracted Legal Services appropriation category.

This issue impacts the "Information Technology-Network Operations" activity.

Emergency Communications Number E911 System Fund (2344)
 Special Categories: Contracted Legal Services (103884) (50,000) FSI=1

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
TELECOMMUNICATIONS SVCS		72900100
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
STATE FUNDING REDUCTIONS		3300000
REDUCE OPERATING APPROPRIATION		
CATEGORIES FOR INSPECTIONS, TRAVEL, TRAINING AND TECHNOLOGY REFRESH FOR SUNCOM AND EMERGENCY COMMUNICATIONS EXPENSES		3300480 040000
COMMUNICATIONS WKG CAP TF -STATE	100,000-	2105 1
WIRELESS COMM E911 TF -STATE	302,769-	2344 1
TOTAL APPRO.....	402,769-	

AGENCY ISSUE NARRATIVE:

SCH VIIIB-2 NARR 12-13 NARRATIVE:
 PRIORITY #18

IT COMPONENT? NO

ISSUE SUMMARY: Each agency is required to meet a ten percent reduction target. After careful consideration of the operations of the program, it was determined that the following reductions would have the least impact on the customers we serve.

This issue reduces \$100,000 in the Communications Working Capital Trust Fund and \$302,769 in the Emergency Communications Number E911 System Fund in the Expenses appropriation category.

The reduction in the Expenses category for the Communications Working Capital Trust Fund can be achieved by further restricting travel and training along with restricting technology refresh purchases. Travel is mission critical in support of some SUNCOM services such as the Telecommunications Infrastructure Projects Services (TIPS). This service requires that the engineer travel to the worksite to inspect work being done by the vendor. The Division of Telecommunications obligations, under section 282.703, Florida Statutes, to provide a comprehensive and diverse telecommunications enterprise network to state and local governments, could be impaired with the elimination of these funds. Further, the division was recently awarded a federal grant that will require matching funds from the Expenses appropriation category. A reduction to this category will impair our ability to meet that match.

The reduction in the Expenses appropriation category for Emergency Communications Number E911 System Trust Funds can also be achieved by further restricting travel and training along with restricting technology refresh purchases. Travel is mission critical for E911 support and has been reduced previously from twelve monthly E911 board meetings to six meetings and six teleconference meetings. E911 Board meetings are scheduled for two 1/2 days to review the E911 grant applications, wireless service provider cost recovery proposals and invoices, E911 fee revenue allocation and percentages, and the E911 Board Annual report.

The E911 Board has the authority under sections 365.172 and 365.173, Florida Statutes, to use the Expenses appropriation category for discretionary purchases and projects required for the E911 Board administration. This reduction would

 COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT CODES

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
TELECOMMUNICATIONS SVCS		72900100
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
REDUCE OPERATING APPROPRIATION		
CATEGORIES FOR INSPECTIONS, TRAVEL,		
TRAINING AND TECHNOLOGY REFRESH FOR		
SUNCOM AND EMERGENCY COMMUNICATIONS		3300480

restrict these discretionary purchases.

FISCAL INFORMATION: This reduces \$100,000 in the Communications Working Capital Trust Fund and \$302,769 in the Emergency Communications Number E911 System Fund in the Expenses appropriation category.

This issue impacts the "Information Technology-Network Operations" activity.

Communications Working Capital Trust Fund (2105)		
Expenses (040000)	(100,000)	
Emergency Communications Number E911 System Fund (2344)		
Expenses (040000)	(302,769)	

TOTAL REDUCTION ISSUE	(402,769)	FSI=1
	=====	

REDUCE CONTRACTED SERVICES FOR		
SUNCOM AND EMERGENCY COMMUNICATIONS		
E911 AUGMENTATION SERVICES AND		
STAFF		3300490
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
COMMUNICATIONS WKG CAP TF -STATE	176,416-	2105 1
WIRELESS COMM E911 TF -STATE	112,121-	2344 1

TOTAL APPRO.....	288,537-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 12-13 NARRATIVE: IT COMPONENT? NO
 PRIORITY #19

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
TELECOMMUNICATIONS SVCS		72900100
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
REDUCE CONTRACTED SERVICES FOR		
SUNCOM AND EMERGENCY COMMUNICATIONS		
E911 AUGMENTATION SERVICES AND		
STAFF		3300490

ISSUE SUMMARY: Each agency is required to meet a ten percent reduction target. After careful consideration of the operations of the program, it was determined that the following reductions would have the least impact on the customers we serve. This issue requests the reductions as outlined below.

This issue proposes a reduction of \$176,416 in the Communications Working Capital Trust Fund and a reduction of \$112,121 in the Emergency Communications Number E911 System Fund in the Contracted Services appropriation category. These funds currently are used to pay telecommunications staff augmentation services and 911 accounting services and staff augmentation.

The Communications Working Capital Trust Fund reduction would be accomplished by reducing the work hours of some contracted personnel and totally eliminating one contractor. With the loss of 27 full time positions since Fiscal Year 2004-05 (28 percent of its workforce), the Division of Telecommunication (DivTel) struggles to maintain its \$110 million worth of telecommunications services demanded annually by our customers. The contractors subject to this reduction work side-by-side with DivTel engineers to streamline services, develop new ones, keep the state network running and scrutinize costs. Some examples of projects with which they assist include:

Consolidating Mobile Telecommunications to place all state mobile phones under a single "family plan" to achieve enterprise savings and establish accountability;

Rebidding the voice contracts to include new technology like Voice over Internet Protocol, Session Initiation Protocol Trunking, and IP Multimedia Subsystem. Such services must be centrally coordinated to enable continuing savings, compatibility and features;

Improving competition and transparency of telephony hardware purchases that are common throughout State government under a contract known as SUNCOM Telephony Equipment Premise-Based Services;

Empowering customers to effectively audit their bills, control costs, and automate SUNCOM processes through the SUNCOM Open and Shared Information System;

Implementing telecommunications savings for the newly consolidated enterprise data centers per a mandate by law;

Establishing, for the first time, an enterprise satellite telecommunications contract/service to achieve bulk purchase savings and standardization;

Replacing the statewide data network known as MyFlorida Network with the next generation of technology that will be a more comprehensive and integrated offering; and

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
TELECOMMUNICATIONS SVCS		72900100
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
REDUCE CONTRACTED SERVICES FOR SUNCOM AND EMERGENCY COMMUNICATIONS E911 AUGMENTATION SERVICES AND STAFF		3300490

Addressing significant technological and financial challenges of the Statewide Law Enforcement Radio System which is now in its eleventh year of a twenty year contract;

The proposed reduction will result in delayed or cancelled enterprise projects. Delays will introduce inefficiencies from delayed migrations to cheaper technologies, shelved work, and triaged priorities. This reduction to DivTel s Contracted Services appropriation category will actually lead to increased costs, rather than savings to the state.

The Emergency Communications Number E911 System Fund reduction can be accomplished by reducing the hours of one (1) accounting contractor and eliminating one (1) Manpower contractor and one (1) database development contractors.

The accounting firm provides outside accounting service for the 911 fee collections from the wireless and non-wireless service providers throughout the state s 67 counties. This contract is required by section 365.172(7) (a) thru (c), Florida Statutes. If this contract is reduced, full time staff will spend additional time performing necessary administrative processing tasks related to 911 fee collections, which will cause scheduling delays in completing other assignments. This would have a negative impact on the division s ability to deliver current services, which would compromise our high level of customer satisfaction and could adversely affect public safety (911).

The elimination of the Manpower contractor would significantly reduce the E911 Section's ability to administratively process grant program applications and electronic archiving of old documents.

Elimination of the database development contractor would significantly impact the database migration from the contractor to the SSRC hosting expected to be completed in Fiscal Year 2012-13.

FISCAL INFORMATION: In order to meet the reduction target, this issue proposes a reduction of \$176,416 in the Communications Working Capital Trust Fund and \$112,121 in the Emergency Communications Number E911 System Fund in the Contracted Services appropriation category. The state has accepted federal grant funds that restrict the use of 911 funds. Use of the Emergency Communications Number E911 System Fund for other purposes may result in forfeiture of the federal grant funds.

This issue impacts the "Information Technology-Network Operations" activity.

Communications Working Capital Trust Fund (2105)	
Special Categories: Contracted Services (100777)	(176,416)
Emergency Communications Number E911 System Fund (2344)	
Special Categories: Contracted Services (100777)	(112,121)

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
TELECOMMUNICATIONS SVCS		72900100
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
STATE FUNDING REDUCTIONS		3300000
REDUCE CONTRACTED SERVICES FOR SUNCOM AND EMERGENCY COMMUNICATIONS E911 AUGMENTATION SERVICES AND STAFF		3300490
TOTAL REDUCTION ISSUE	(288,537)	FSI=1

DELETE CONTRACTED SUNCOM INFORMATION OPERATOR POSITIONS SPECIAL CATEGORIES CONTRACTED SERVICES		3300520 100000 100777
COMMUNICATIONS WKG CAP TF -STATE	224,727-	2105 1

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 12-13 NARRATIVE:
 PRIORITY #21

IT COMPONENT? NO

ISSUE SUMMARY: Each agency is required to meet a ten percent reduction target. After careful consideration of the operations of the program, it was determined that the following reductions would have the least impact on the customers we serve.

This issue reduces \$224,727 in the Communications Working Capital Trust Fund in the Contracted Services appropriation category by eliminating six contracted SUNCOM Information Operator positions funded in the Information Operator (411) contract. This service is required in section 282.703(4), Florida Statutes. Funds are currently used to pay a telecommunications staff augmentation contract that provides statewide information operator services to the calling public.

In addition to operator services, the contractors are called upon to provide assistance to the one (1) full time employee who is responsible for maintaining the on-line 411 directory. They also work as lobby receptionists, checking in visitors for two buildings in the Capital Center Office Complex for the Department of Management Services. The elimination of this contract would reduce the ability of the calling public to obtain state agency SUNCOM telephone numbers, building locations, etc. The general public could access the on-line directory; however the State of Florida has a large senior and retiree population, some of whom may not have access to the Internet.

FISCAL INFORMATION: This issue reduces \$224,727 in the Communications Working Capital Trust Fund in the Contracted Services appropriation category.

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
TELECOMMUNICATIONS SVCS		72900100
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
DELETE CONTRACTED SUNCOM		
INFORMATION OPERATOR POSITIONS		3300520

This issue impacts the "Information Technology-Network Operations" activity.

Communications Working Capital Trust Fund (2105)
 Special Categories: Contracted Services (100777) (224,727) FSI=1

TOTAL: INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
BY FUND TYPE		
TRUST FUNDS.....	966,033-	2000
	=====	
WIRELESS SERVICES		72900200
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
ELIMINATE EMERGENCY MEDICAL TELE-		
COMMUNICATIONS RESPONSIBILITIES IN		
THE WIRELESS SERVICES PROGRAM		3300330
SALARY RATE		000000
SALARY RATE.....	71,471-	
	=====	
SALARIES AND BENEFITS		010000
COMMUNICATIONS WKG CAP TF -STATE	1.00- 89,882-	2105 1
	=====	
EXPENSES		040000
COMMUNICATIONS WKG CAP TF -STATE	7,730-	2105 1
	=====	

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
WIRELESS SERVICES		72900200
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
STATE FUNDING REDUCTIONS		3300000
ELIMINATE EMERGENCY MEDICAL TELE- COMMUNICATIONS RESPONSIBILITIES IN THE WIRELESS SERVICES PROGRAM		3300330
SPECIAL CATEGORIES		100000
RISK MANAGEMENT INSURANCE		103241
COMMUNICATIONS WKG CAP TF -STATE	514-	2105 1
TR/DMS/HR SVCS/STW CONTRCT		107040
COMMUNICATIONS WKG CAP TF -STATE	768-	2105 1
TOTAL: ELIMINATE EMERGENCY MEDICAL TELE- COMMUNICATIONS RESPONSIBILITIES IN THE WIRELESS SERVICES PROGRAM		3300330
TOTAL POSITIONS.....	1.00-	
TOTAL ISSUE.....	98,894-	
TOTAL SALARY RATE.....	71,471-	

AGENCY ISSUE NARRATIVE:

SCH VIIIB-2 NARR 12-13 NARRATIVE: IT COMPONENT? NO
 PRIORITY #4

ISSUE SUMMARY: Each agency is required to meet a ten percent reduction target. After careful consideration of the operations of the program, it was determined that the following reductions would have the least impact on the customers we serve. This issue requests the reductions as outlined below.

This issue eliminates the Emergency Management Services funding in the Wireless Budget Entity, Communications Working Capital Trust Fund.

The Department of Management Services is required to carry out emergency medical (EMS) telecommunications responsibilities outlined in sections 401.013, 401.015, 401.018, 401.024, 401.027 and 395.1031, Florida Statutes. If this appropriation is eliminated, the department will not be able to provide engineering and technical support and assistance to the EMS community including, but not limited to: ambulances; rescue vehicles; hospitals or other related emergency receiving facilities; emergency communications centers; physicians and emergency medical personnel; paging facilities; law enforcement and fire protection agencies; and poison control, suicide, and emergency management agencies.

FISCAL INFORMATION: This issue eliminates the EMS funding in the Wireless Budget Entity of \$98,098.

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
		72000000
		72900000
		72900200
		16
		<u>1603.00.00.00</u>
		3300000
		3300330

MANAGEMENT SRVCS, DEPT OF
 PGM: TECHNOLOGY PROGRAM
 WIRELESS SERVICES
 GOV OPERATIONS/SUPPORT
 INFORMATION TECHNOLOGY
 STATE FUNDING REDUCTIONS
 ELIMINATE EMERGENCY MEDICAL TELE-
 COMMUNICATIONS RESPONSIBILITIES IN
 THE WIRELESS SERVICES PROGRAM

This issue impacts the "Information Technology-Network Operations" activity.

Communications Working Capital Trust Fund (2105)		
(1.0 FTE)		
Salaries and Benefits (010000)	(89,882)	
Expenses (040000)	(7,730)	
Special Categories: Risk Management Insurance (103241)	(514)	
Special Categories: TR-DMS HR Services (107040)	(768)	

TOTAL REDUCTION ISSUE	(98,894)	FSI=1
	=====	

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C0001 001	1.00-	71,471-		18,411-	89,882-	0.00	89,882-
	-----	-----	-----	-----	-----	-----	-----
TOTALS FOR ISSUE BY FUND							
2105 COMMUNICATIONS WKG CAP TF							89,882-
	-----	-----	-----	-----	-----	-----	-----
	1.00-	71,471-		18,411-	89,882-		89,882-
	=====	=====	=====	=====	=====	=====	=====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
WIRELESS SERVICES		72900200
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
STATE FUNDING REDUCTIONS		3300000
REDUCE EXPENSES APPROPRIATION		
CATEGORY IN WIRELESS PROGRAM'S		
PUBLIC SAFETY BUREAU		3300460
EXPENSES		040000
LAW ENFORCEMENT RADIO TF -STATE	89,000-	2432 1

AGENCY ISSUE NARRATIVE:

SCH VIIIB-2 NARR 12-13 NARRATIVE: IT COMPONENT? NO
 PRIORITY #17

ISSUE SUMMARY: Each agency is required to meet a ten percent reduction target. After careful consideration of the operations of the program, it was determined that the following reduction would have the least impact on the customers we serve.

This issue reduces \$89,000 in the Statewide Law Enforcement Radio Systems Trust Fund in the Expenses appropriation category. This reduction can be achieved by further restricting travel, training, and computer refresh for the employees in the Public Safety Bureau. This reduction would impact the ability to respond to unanticipated needs of our customers.

A travel reduction in the Public Safety Bureau will limit staff's ability to investigate user complaints of radio system interference or inadequate radio coverage from state law enforcement agencies. Engineers and technical staff would not be able to inspect work completed on new or modified radio tower sites. Radio technicians could not be permitted to assist with making modifications to the Mutual Aid Build-out (MAB) and Florida Interoperability Network (FIN) which will undergo significant changes to reduce maintenance and support costs in the proposed FIN Central and MAB transfer of radio resources to local governments. Engineers and radio technicians will not be able to maintain their technical certifications and expertise with reductions in travel.

FISCAL INFORMATION: This issue reduces \$89,000 in the Expenses appropriation category.

This issue impacts the "Information Technology-Network Operations" activity.

Statewide Law Enforcement Radio Systems Trust Fund (2432)
 Expenses (040000) (89,000) FSI=1

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
WIRELESS SERVICES		72900200
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
STATE FUNDING REDUCTIONS		3300000
REDUCE ENHANCEMENTS TO STATEWIDE		
LAW ENFORCEMENT RADIO COMMUNICATION		
SYSTEM		3300510
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
LAW ENFORCEMENT RADIO TF -STATE	245,985-	2432 1

AGENCY ISSUE NARRATIVE:

SCH VIIIB-2 NARR 12-13 NARRATIVE: IT COMPONENT? NO
 PRIORITY #20

ISSUE SUMMARY: Each agency is required to meet a ten percent reduction target. After careful consideration of the operations of the program, it was determined that the following reductions would have the least impact on the customers we serve. This issue includes reductions as outlined below.

This issue reduces \$245,985 in the Statewide Law Enforcement Radio Systems Trust Fund (SLERS) in the Contracted Services appropriation category. These funds currently are used to pay for enhancements to the statewide law enforcement radio system.

Section 318.18(17), Florida Statutes, imposes a \$3.00 surcharge on all criminal offenses listed in section 318.17, Florida Statutes, and all noncriminal moving traffic violations under chapter 316, Florida Statutes. This \$3.00 surcharge is used to pay for enhancements made to the statewide law enforcement radio communications system, approved by the Joint Task Force on State Agency Law Enforcement Communications Board. The annual appropriation in Fiscal Year 2010-11 was \$3,000,000 and was reduced to \$1,500,000 in Fiscal Year 2011-12. Reductions in this appropriation category will further delay the construction of a new radio tower site to provide coverage in the Apalachicola National Forest and other priority enhancement projects of the Joint Task Force on State Agency Law Enforcement Communications Board to improve the SLERS system for state law enforcement agencies. No additional sites would be built to improve the SLERS communications system coverage. There are still approximately 1,160 square miles with no mobile (vehicle) radio coverage and 11,250 square miles with no portable (handheld) radio coverage. This could endanger officer and citizen safety in areas of poor to no radio coverage.

FISCAL INFORMATION: This issue reduces \$245,985 in the SLERS in the Contracted Services appropriation category.

This issue impacts the "Information Technology-Network Operations" activity.

Statewide Law Enforcement Radio Systems Trust Fund (2432)
 Special Categories: Contracted Services (100777) (245,985) FSI=1
 =====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
WIRELESS SERVICES		72900200
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
STATE FUNDING REDUCTIONS		3300000
REDUCE VENDOR PAYMENTS FOR THE		
STATEWIDE LAW ENFORCEMENT RADIO		
SYSTEM (SLERS)		3300570
SPECIAL CATEGORIES		100000
SW LAW ENF RADIO CONTR PMT		104486
LAW ENFORCEMENT RADIO TF -STATE	1,656,240-	2432 1
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 12-13 NARRATIVE:
 PRIORITY #24

IT COMPONENT? NO

ISSUE SUMMARY: Each agency is required to meet a ten percent reduction target. After careful consideration of the operations of the program, it was determined that the following reductions would have the least impact on the customers we serve. This issue includes reductions as outlined below.

This issue reduces \$1,656,240 in the Statewide Law Enforcement Radio Systems Trust Fund (SLERS) in the Statewide SLERS Contract Payment appropriation category.

Section 320.0802, Florida Statutes, imposes a \$1.00 annual surcharge on initial and renewal registrations of motor vehicles and vessels. The statute provides the funding for the payment to Harris Corporation as part of the unique public private partnership for the SLERS radio systems 20 year contract. This reduction will reduce the payments made to Harris Corporation required by the Service and Access Agreement (contract) for the SLERS. This agreement was signed on September 28, 2000 for a period of 20 years. Any reduction in the number of communications towers, radio communications equipment or staff assigned by Harris at the Network Operations Center to monitor and operate the radio system will affect the State Law Enforcement Agencies by reducing the quality and coverage area of the radio system. The reduction in appropriation used to pay this contract may result in a dispute or default of the contract with Harris Corporation. Reductions may also result in undesirable levels of radio queuing or busy signals preventing public safety mission critical voice transmissions from being transmitted and received.

FISCAL INFORMATION: This issue reduces \$1,656,240 in the Statewide SLERS Contract Payment appropriation category.

This issue impacts the "Information Technology-Network Operations" activity.

Statewide Law Enforcement Radio Systems Trust Fund (2432)
 Special Categories: Statewide SLERS Contract Payment (104486) (1,656,240) FSI=1

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		COL A93	
		SCH VIIIB-2	
		REDUCTIONS	
POS	AMOUNT		CODES

MANAGEMENT SRVCS, DEPT OF			72000000
PGM: TECHNOLOGY PROGRAM			72900000
WIRELESS SERVICES			72900200
GOV OPERATIONS/SUPPORT			16
INFORMATION TECHNOLOGY			<u>1603.00.00.00</u>
TOTAL: INFORMATION TECHNOLOGY			<u>1603.00.00.00</u>
BY FUND TYPE			
	1.00-		
TRUST FUNDS.....	2,090,119-		2000
SALARY RATE.....	71,471-		
=====			
PGM: PERC			72920000
PUBLIC EMPLOYEES RELATIONS			72920100
ECONOMIC OPPORTUNITIES			11
WORKFORCE SERVICES			<u>1102.00.00.00</u>
STATE FUNDING REDUCTIONS			3300000
REDUCE OPERATING APPROPRIATION			
CATEGORIES IN PUBLIC EMPLOYEES			
RELATIONS COMMISSION (PERC)			3300680
SALARY RATE			000000
SALARY RATE.....	209,588		
=====			
SALARIES AND BENEFITS			010000
GENERAL REVENUE FUND	-STATE	121,171	1000 1
PERC TRUST FUND	-STATE	88,417	2558 1
TOTAL APPRO.....		<u>209,588</u>	
=====			
OTHER PERSONAL SERVICES			030000
GENERAL REVENUE FUND	-STATE	9,277-	1000 1
PERC TRUST FUND	-STATE	53,628-	2558 1
TOTAL APPRO.....		<u>62,905-</u>	
=====			
SPECIAL CATEGORIES			100000
CONTRACTED SERVICES			100777
PERC TRUST FUND	-STATE	22,177-	2558 1
=====			

COL A93			
SCH VIIIB-2			
REDUCTIONS			
POS	AMOUNT		CODES
MANAGEMENT SRVCS, DEPT OF			72000000
PGM: PERC			72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>			72920100
<u>ECONOMIC OPPORTUNITIES</u>			11
<u>WORKFORCE SERVICES</u>			<u>1102.00.00.00</u>
STATE FUNDING REDUCTIONS			3300000
REDUCE OPERATING APPROPRIATION			
CATEGORIES IN PUBLIC EMPLOYEES			
RELATIONS COMMISSION (PERC)			3300680
SPECIAL CATEGORIES			100000
ADMINISTRATIVE OVERHEAD			105002
GENERAL REVENUE FUND	-STATE	7,000-	1000 1
		=====	
DATA PROCESSING SERVICES			210000
SOUTHWOOD SRC			210021
GENERAL REVENUE FUND	-STATE	3,730-	1000 1
		=====	
TOTAL: REDUCE OPERATING APPROPRIATION			3300680
CATEGORIES IN PUBLIC EMPLOYEES			
RELATIONS COMMISSION (PERC)			
TOTAL ISSUE.....		113,776	
TOTAL SALARY RATE.....		209,588	
		=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIB-2 NARR 12-13 NARRATIVE:
 PRIORITY # 30

IT COMPONENT? NO

OVERVIEW OF AGENCY: The Public Employees Relations Commission (PERC) is a small, independent, quasi-judicial agency which adjudicates public sector labor and employment disputes, registers labor organizations (unions), and conducts secret ballot elections throughout Florida for state and local government employees voting for or against establishing or maintaining union representation. PERC provides two constitutionally required functions and other statutorily mandated functions, with an exceptional performance record.

PERC was originally staffed with 42 full-time positions with a single jurisdiction of labor disputes and its funding was predominantly General Revenue (98 percent). PERC currently has 26 positions (25) full-time and two (2) half-time Commissioner positions due to successive budget cuts (one third reduction in staff), six (6) additional employment law jurisdictions, and its funding is currently split 47 percent from General Revenue and 53 percent from the PERC Trust Fund. In the last four years alone, PERC s staff has been reduced 38 percent while its caseload has increased 25 percent over the last fiscal year.

PERC HISTORICAL FUNDING: The primary source of PERC s funding is the PERC Trust Fund, which is funded through a 0.1 percent distribution from the Local Government Half-cent Sales Tax Clearing Trust Fund, less a \$5,000 deduction each month for a program unrelated to PERC. Prior to the creation of the trust fund, PERC was funded exclusively by General

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: PERC		72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>		72920100
<u>ECONOMIC OPPORTUNITIES</u>		11
<u>WORKFORCE SERVICES</u>		<u>1102.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
REDUCE OPERATING APPROPRIATION		
CATEGORIES IN PUBLIC EMPLOYEES		
RELATIONS COMMISSION (PERC)		3300680

Revenue. At the outset of the trust fund in Fiscal Year 2004-05, PERC's appropriation was approximately \$1.8 million in General Revenue and \$1.5 million in trust. Over time, legislative reductions to General Revenue have shifted more of the burden to the trust fund to meet PERC's legislative appropriation. This fiscal year, PERC's recurring appropriation is approximately \$1.5 million in General Revenue and \$1.7 million in trust.

The trust fund has been insufficient to meet PERC's legislative appropriation since its creation, with the exception of Fiscal Year 2005-06. The significant decline in sales tax collections over time has reduced the cash balance in the trust fund to a critical level.

Unlike other agencies, PERC only has one "program". The agency has absorbed past budget reductions and shortfalls from the change in PERC's funding structure by reorganizing staff, consolidating positions and leased space, cutting non-essential travel and significantly reducing administrative overhead.

Projections from the Revenue Estimating Conference indicate that while sales tax receipts will improve gradually over the next several years, they are not anticipated to meet PERC's current legislative appropriation at any time through its Fiscal Year 2012-13 projections. Absent a modification in its funding structure, PERC may be forced to make a significant reduction in staff over and above any legislatively imposed reductions related to this exercise.

ISSUE SUMMARY: Each agency is required to meet a 10 percent reduction target. Over 81 percent of the PERC budget supports staff resources necessary to meet the mission of the organization. Taking that into consideration, a 10 percent reduction in both the General Revenue and trust funds will, by necessity, come primarily from the Salaries and Benefits appropriation category, resulting in the loss of two (2) hearing officer positions. This issue will also include reductions in Other Personal Services (OPS) (the proposed reduction in this category will completely eliminate OPS funds); Contracted Services; Administrative Overhead and Data Processing Services.

It is difficult to predict the gravity of the impact of further staff reductions. At a minimum, the elimination of additional positions will adversely affect PERC's ability to meet its legislatively imposed deadlines for adjudicating cases. These deadlines are important because resolving labor disputes as expeditiously as possible is critical to maintaining labor stability and preventing strikes as well as saving expenses or costs of disputes. The costs associated with a work stoppage, while impossible to calculate for this exercise, are potentially immense. These costs associated with the potential threat to public safety make it imperative to resolve these disputes expeditiously to avoid harm to Florida's citizens. At the extreme, staff reductions at this level will render PERC unable to perform its constitutionally required and statutorily mandated functions. Simply put, any further reduction in staff is predicted to substantially impair PERC's quality and expeditious resolution of labor and employment disputes and may result in significant disruptions to public services, including police, fire, corrections, healthcare and teachers.

STATUTE REFERENCE: Specific Authority: Art. I, s.6 and Art. III, s.14, Florida Constitution; Chapter 447, Part II and Sections 110.124, 110.227, 112.044, 112.0455, 112.31895, 295.07-11, Florida Statutes.

COL A93		
SCH VIIIB-2		
REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: PERC		72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>		72920100
<u>ECONOMIC OPPORTUNITIES</u>		11
<u>WORKFORCE SERVICES</u>		<u>1102.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
REDUCE OPERATING APPROPRIATION		
CATEGORIES IN PUBLIC EMPLOYEES		
RELATIONS COMMISSION (PERC)		3300680

PROGRAM IMPACT: Significant Impact. This reduction action will severely impact the agency to the point it will require the Commission to request that the Legislature extend the established timelines (performance based budgeting standards) for resolution of cases. This is particularly significant on agency operations as it happens at a time when the workload (final orders issued) has increased an aggregate of 41 percent since Fiscal Year 2008-09. Difficult economic times foster labor unrest so it is anticipated that case filings will continue to increase. Given the current economic crisis both statewide and nationally more employees are using the services of PERC to protect their job status. There is a threshold for every agency where further reductions in funding or staffing will not only negatively impact the performance of the agency but will also have an adverse impact on efficiency therefore, resulting in increased costs and the Commission will reach that tipping point with the proposed reductions. With consideration of the facts stated above and in the spirit of fiscal responsibility in the face of potential revenue shortfalls the Commission offers the following reductions for consideration. However, if the Commission were allowed to maintain current funding levels and receive funding for a one time or non-recurring issue to improve technology assets (software and hardware) we could continue to streamline the organization and identify and explore new and creative ways to increase efficiency, improve services to the citizens of the State of Florida and save taxpayer dollars.

FISCAL INFORMATION: This issue reflects distribution of the 10 percent reduction target of \$141,178 in PERC General Revenue and \$164,222 in the PERC Trust Fund.

General Revenue (1000)	
Salaries and Benefits (010000)	(121,171)
Other Personal Services (030000)	(9,277)
Special Categories: Administrative Overhead (105002)	(7,000)
Data Processing Services-SSRC (210021)	(3,730)
PERC Trust Fund (2558)	
Salaries and Benefits (010000)	(88,417)
Other Personal Services (030000)	(53,628)
Special Categories: Contracted Services (10777)	(22,177)

TOTAL ISSUE REDUCTION	(305,400) FSI=1
	=====

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES
 72000000
 72920000
 72920100
 11
 1102.00.00.00
 3300000
 3300680

MANAGEMENT SRVCS, DEPT OF
 PGM: PERC
 PUBLIC EMPLOYEES RELATIONS
 ECONOMIC OPPORTUNITIES
 WORKFORCE SERVICES

STATE FUNDING REDUCTIONS
 REDUCE OPERATING APPROPRIATION
 CATEGORIES IN PUBLIC EMPLOYEES
 RELATIONS COMMISSION (PERC)

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
RA00 RATE AND SALARY ADJ - NO FTE/BENEFITS							
C0001 001	0.00	209,588			209,588	0.00	209,588
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							121,561
2558 PERC TRUST FUND							88,027
	0.00	209,588			209,588		209,588

OTHER SALARY AMOUNT
 1000 GENERAL REVENUE FUND
 2558 PERC TRUST FUND

390-
 390
 209,588

TOTAL: WORKFORCE SERVICES							1102.00.00.00
BY FUND TYPE							
GENERAL REVENUE FUND	101,164						1000
TRUST FUNDS	12,612						2000
TOTAL PROG COMP.....	113,776						
TOTAL SALARY RATE.....	209,588						

=====

COL A93 SCH VIIIB-2 REDUCTIONS		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: COMM ON HUMAN RELAT		72950000
HUMAN RELATIONS		72950100
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		1601.00.00.00
STATE FUNDING REDUCTIONS		3300000
REDUCE SALARIES AND BENEFITS		
APPROPRIATION CATEGORY		3300660
SALARY RATE		000000
SALARY RATE.....	142,202-	
	=====	
SALARIES AND BENEFITS		010000
	3.00-	
GENERAL REVENUE FUND -STATE	188,385-	1000 1
	=====	
TOTAL: REDUCE SALARIES AND BENEFITS		3300660
APPROPRIATION CATEGORY		
TOTAL POSITIONS.....	3.00-	
TOTAL ISSUE.....	188,385-	
TOTAL SALARY RATE.....	142,202-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIB-2 NARR 12-13 NARRATIVE:
 PRIORITY #31

IT COMPONENT? NO

The Commission, created in 1969, is Florida's only state agency charged with enforcing the Florida Civil Rights Act and Florida's Fair Housing Act (Part I and Part II, Chapter 760, F.S., respectively). The purpose of these laws is to protect the people who live in and visit Florida from discrimination based on race, color, religion, sex, national origin, age, disability, marital status or familial status. Additionally, the Commission is responsible for investigating retaliation complaints against state employees under the Whistle-blower s Act (s. 112.31895, F.S.). The Commission is a small entity with a great deal of responsibility.

Because the Commission's trust fund makes up only a small portion of its total budget, it cannot survive on trust fund receipts alone. Because General Revenue constitutes a greater portion of its budget, each year the Commission is targeted for significant General Revenue reductions. For Fiscal Year 2011-12, over 27 percent of the Commission's General Revenue budget is comprised of "pass-through dollars" money that is not within the Commission's spending authority and is, instead, transferred to other agencies.

The Commission's staff and budget have been cut significantly over the past several years. As a result of these cuts, the Commission no longer has the capacity to absorb further staff reductions, which would result in it redirecting its existing workload to remaining staff (as might more easily be done by larger state agencies). A 10 percent reduction for the Commission has a more drastic impact than a similar reduction for larger agencies. The Commission has sustained a 33 percent reduction in positions (management, administrative support, and investigators) over the last six years. Management has been flattened to the lowest extent possible, and all current positions are working at maximum capacity. In order to save money in the past couple of years, the Commission has reduced its office space by 67 percent -- from

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: COMM ON HUMAN RELAT		72950000
HUMAN RELATIONS		72950100
GOV OPERATIONS/SUPPORT		16
GOVERNMENTAL OPERATIONS		1601.00.00.00
STATE FUNDING REDUCTIONS		3300000
REDUCE SALARIES AND BENEFITS		
APPROPRIATION CATEGORY		3300660

18,000 to 6,000 square feet. In order to enable the Commission to accommodate this massive reduction in office space, it implemented two major initiatives: (1) Over half (56 percent) of the Commission's staff telecommutes (works from home or other location); and (2) Most staff that work at the Commission office share office space with their co-workers.

The Commission, with its current allotment of 48.5 positions, is now operating at staff levels equal to those of Fiscal Year 1997-98. Although the Commission has been able to meet and even exceed its performance standard of timely completing investigations (75 percent), it appears, over the past two years, to have finally hit a plateau: 86.4 percent in Fiscal Year 2009-10 and 86.5 percent in Fiscal Year 2010-11 (vs. 88 percent in Fiscal Year 2008-09). Any additional cuts will surely have a negative impact on the Commission's ability to continue to timely complete investigations and close cases. Pursuant to Florida and federal laws, cases not completed timely result in a "right to sue", giving the complainant sufficient cause to pursue a case in a court of law and businesses would be potentially liable for costly and time-consuming lawsuits. In addition, more lawsuits will impact the caseload for Florida's already overburdened judicial system.

Because the Commission has no other General Revenue appropriation categories to cut, it has no alternative other than to propose the elimination of three (3) currently filled positions. Many Commission employees have already assumed additional responsibilities (as a result of past position cuts) and are working at full capacity. Any decrease in our investigations team will result in delays of case closures, adversely impacting individuals and businesses. In light of figures that show the Commission saves Florida businesses at least \$12 million per year in avoided litigation costs as a result of its investigative and mediation services, retention of all positions is highly recommended.

The elimination of the following three (3) positions would reduce General Revenue's Salaries and Benefits appropriation category by \$188,385.

This issue impacts the "Investigate Complaints of Civil Rights" and "Executive Direction" activities.

General Revenue (1000)
 (3.0 FTE)
 Salaries and Benefits (010000)

(188,385) FSI=1
 =====

COL A93
 SCH VIIIB-2
 REDUCTIONS
 POS AMOUNT

CODES
 72000000
 72950000
 72950100
 16
 1601.00.00.00
 3300000
 3300660

MANAGEMENT SRVCS, DEPT OF
 PGM: COMM ON HUMAN RELAT
 HUMAN RELATIONS
 GOV OPERATIONS/SUPPORT
 GOVERNMENTAL OPERATIONS
 STATE FUNDING REDUCTIONS
 REDUCE SALARIES AND BENEFITS
 APPROPRIATION CATEGORY

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A93 - SCH VIIIB-2 REDUCTIONS							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C0001 001	3.00-	142,202-		46,163-	188,365-	0.00	188,365-

TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							188,365-
	3.00-	142,202-		46,163-	188,365-		188,365-
=====							
OTHER SALARY AMOUNT							
1000 GENERAL REVENUE FUND							20-

							188,385-
							=====

REDUCE EXPENSES APPROPRIATION
 CATEGORY

3300670
 040000

EXPENSES
 OPERATING TRUST FUND -STATE 4,900-
 -FEDERL 2,907-

 TOTAL OPERATING TRUST FUND 7,807-
 =====
 TOTAL APPRO..... 7,807-
 =====

2510 1
 2510 3
 2510

COL A93 SCH VIIIB-2 REDUCTIONS		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: COMM ON HUMAN RELAT		72950000
<u>HUMAN RELATIONS</u>		72950100
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
REDUCE EXPENSES APPROPRIATION		
CATEGORY		3300670

AGENCY ISSUE NARRATIVE:

SCH VIIIB-2 NARR 12-13 NARRATIVE: IT COMPONENT? NO
 PRIORITY #32

The Florida Commission on Human Relations (FCHR) receives funding from the U.S. Department of Housing and Urban Development and the Equal Employment Opportunity Commission to investigate discrimination complaints pursuant to the Florida Civil Rights Act and the Florida Fair Housing Act (Part I and Part II, Chapter 760, F.S., respectively). These federal funds are deposited into the FCHR Operating Trust Fund and support the day-to-day operation of the Commission. The federal government conducts annual audits to determine that the Commission uses these funds appropriately to resolve discrimination complaints. A transfer of these revenues to the General Revenue fund to offset a state revenue shortfall could therefore jeopardize the commission's ability to continue receiving this essential federal funding. The revenues received from the federal government constitute approximately 30% of all funds authorized by the Legislature for Commission operations. The possibility of losing such a significant source of trust fund revenues, coupled with previous budget reductions and the lack of available General Revenue resources, would leave the commission facing massive staff layoffs and other operating reductions and could ultimately require closing the office.

Termination of all Commission operations, or even a substantial reduction of services, would have a deeply negative impact on both individual Floridians and Florida employers. Individuals benefit from the Commission's existence through its services investigating and seeking to resolve their complaints of discrimination in employment, public accommodation, or housing. At the same time, employers benefit significantly from the Commission's mediation services, timely investigations, and determinations of no cause in the overwhelming majority of cases. Pursuant to Florida and federal laws, investigations that are not completed within statutory timeframes automatically result in complainants receiving a right to sue notice, providing sufficient cause to take their case to court. By completing work within the statutory requirements, the Commission reduces the potential for costly and time-consuming lawsuits, which adversely affect not just the defendants but also Florida's already overburdened judicial system. In light of figures that show the Commission's services save Florida businesses at least \$12 million per year in avoided litigation costs, it is vitally important that all trust fund amounts be retained in order to prevent any interruption in services.

This issue impacts the "Investigate Complaints of Civil Rights" and "Executive Direction" activities.

Operating Trust Fund (2510)		
Expenses (040000)	(2,907)	FSI=3
	(4,900)	FSI=1

TOTAL REDUCTION	(7,807)	

COL A93
SCH VIIIB-2
REDUCTIONS
POS AMOUNT

CODES

72000000
72950000
72950100
16
1601.00.00.00

MANAGEMENT SRVCS, DEPT OF
PGM: COMM ON HUMAN RELAT
HUMAN RELATIONS
GOV OPERATIONS/SUPPORT
GOVERNMENTAL OPERATIONS

TOTAL: GOVERNMENTAL OPERATIONS
BY FUND TYPE

GENERAL REVENUE FUND 188,385-
TRUST FUNDS 7,807-

TOTAL POSITIONS..... 3.00-
TOTAL PROG COMP..... 196,192-
TOTAL SALARY RATE..... 142,202-
=====

1601.00.00.00

1000
2000

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* BPEADL01                               STATISTICAL INFORMATION                09/15/2011 16:18:26 *
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* COMPILE DATE: 06/30/2011                COMPILE TIME: 11:54:18                    PAGE:    1 *
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* -----
* SELECT CODES AND ACCUMULATION LEVELS WHERE ALLOWED.  WHEN NO CODE IS SELECTED, ALL CODES WILL BE REPORTED.
* ITEMIZATION OF EXPENDITURE:                IOE ACCUMULATION LEVEL: 0 (1=OPER/FCO, 2=IOE, 0=MERGED)
* MERGE GROUPS (Y/N): Y
* BUDGET ENTITY OR GROUP/ACCUMULATION LEVEL (DEP, DIV, BUR, SUB, LBE, MRG):
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*   8-14:
*   15-21:
*   22-27:
* EXCLUDE:
*
* PROGRAM COMPONENT/ACCUMULATION LEVEL (1, 2, 3, 4 OR 5 FOR 2, 4, 6, 8 OR 10 DIGITS, 6=MERGE POLICY, 0=MERGED):
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* APPROPRIATION CATEGORY OR GROUP/ACCUMULATION LEVEL (1=MAJOR, 2=MINOR, 0=MERGED):
*   2
*
* FUND GROUPS SET:      OR FUND:                FUNDING SOURCE IDENTIFIER:                MERGE FSI (Y/N): N
* FCO (Y/N): Y      FTE (Y/N): Y                SALARY RATE (Y/N): Y
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*   3
*
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* 1=EAD REPORT
* 2=SCHEDULE IV/IT ISSUES      COLUMN SELECTION: A93                        CODES
* 3=STATEWIDE ISSUES
* 4=SCHEDULE VIIIA ISSUES      REPORT COLUMNS WITH CALCULATION DIFFERENCE ONLY (Y/N): N THAT EXCEED:
*
* LEVELS OF TOTALS:  (N=NO TOTAL, L=LINE TOTAL, T=BY FUND TYPE, D=BY DETAIL FUND, B=BY DETAIL FUND AND FUND TYPE,
*                    G=FUND GROUP LINE TOTALS, E=BY DETAIL FUND AND FUND GROUP)
* RUN: N      ITEM OF EXP: N      GROUP: N      DEPARTMENT: N      DIVISION: N      BUREAU: N
* SUB-BUREAU: N      LBE: T      POLICY AREA: N      PROG COMP: T      D3A SUM ISSUE: N      D3A DETAIL ISSUE: L
* MAJOR APP CAT: N      MINOR APP CAT: D
*
* APPROPRIATION CATEGORY TITLES: S (S=SHORT, L=LONG)      REPORT SEQUENCE: DEPT/BUDGET ENTITY: N  A=ALPHABETICAL
*                                           PROGRAM COMPONENT: N  N=NUMERICAL
* -----
* DEPARTMENT NARRATIVE SET:
* BUDGET ENTITY NARRATIVE SET:                PROGRAM COMPONENT NARRATIVE (Y/N): N
*
* ISSUE/ACTIVITY NARRATIVE SET: A5            PRIORITY ISSUE NARRATIVE SET (1-9):
*
* INCLUDE POSITION DATA (Y/N): Y
*
* PRINT COLUMN CODES (Y/N): Y
*
* PAGE BREAKS:
* (IOE, GRP, DEP, DIV,      REPORT HEADING:                SCHEDULE VIIIB-2
* BUR, SUB, LBE, PRC,      PRIORITY LISTING FOR POSSIBLE REDUCTION
* SIS, ISC)                FOR REQUEST YEAR
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* BPEADL01                               STATISTICAL INFORMATION                09/15/2011 16:18:26 *
* BUDGET PERIOD: 2002-2013                EXHIBIT A, D AND D-3A LIST REQUEST          DAG 72      SP   *
* COMPILE DATE: 06/30/2011                COMPILE TIME: 11:54:18                      PAGE:      2 *
*****
*
* TOTAL RECORDS READ FROM SORT:           120
* TOTAL RECORDS READ FROM CARD:           43
* TOTAL PAF RECORDS READ:                 15
* TOTAL OAF RECORDS READ:                 14
* TOTAL IEF RECORDS READ:                  0
* TOTAL BGF RECORDS READ:                 0
* TOTAL BEF RECORDS READ:                 38
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* TOTAL ICF RECORDS READ:                 47
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* TOTAL ACF RECORDS READ:                 23
* TOTAL FCF RECORDS READ:                 19
* TOTAL FSF RECORDS READ:                 10
* TOTAL PCN RECORDS READ:                  0
* TOTAL BEN RECORDS READ:                  0
* TOTAL DPC RECORDS READ:                 30
* TOTAL RECORDS IN ERROR:                  0
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*
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*   10-18:
*   19-27:
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