

Legislative Budget Request

FY 2012-13



Department of Legal Affairs Office of the Attorney General

**Schedule I: Department Level Manual
Related Documents**

**PL 01 The Capitol
Tallahassee, Florida 32399-1050**

Adjustment Narrative

FUND: ADMINISTRATIVE TRUST FUND 2021				
SECTION III: ADJUSTMENTS		OBJECT CODE	COL A01 ACT PR YR EXP 2010-11	Narrative
11	ROUNDING	991000	(1)	adjustment due to rounding
12	CF REVERSION 9/30	991000	1,530	Reversion of CF appropriation
15	REVERSAL OF PY A/P NOT CF	991000	612	adjustments to prior year A/P not certified

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2012 - 2013
Trust Fund Title:	Department of Legal Affairs
Budget Entity:	Administrative Trust Fund
LAS/PBS Fund Number:	2021

	Balance as of 6/30/2011		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	220,634.12	(A)		220,634.12
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	411,683.13	(D)		411,683.13
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	632,317.25	(F)		632,317.25
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards	(18,259.72)	(H)		(18,259.72)
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)	(113,503.43)	(I)		(113,503.43)
LESS: _____		(J)		0.00
Unreserved Fund Balance, 07/01/2011	500,554.10	(K)		500,554.10 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2012 - 2013

Department Title: Department of Legal Affairs
Trust Fund Title: Administrative Trust Fund
LAS/PBS Fund Number: 2021

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/11

Total all GLC's 5XXXX for governmental funds; 496,366.58 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS (D)

A/P not C/F-Operating Categories 4,187.52 (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 500,554.10 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I) 500,554.10 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

Schedule I Series

Department of Legal Affairs

Crimes Compensation Trust Fund

2149

Revenue Estimating Methodology Narrative
Crimes Compensation Trust Fund
LAS/PBS Code 2149

Revenue estimate calculations for Fiscal Year 2011-12 and 2012-13 are based on the following methodology:

Revenue categories within the Crimes Compensation Trust Fund were estimated based upon a four year average plus 4% increase in Other Grants; Fines, Forfeitures, Judgments and Penalties; Restitution; and Refunds to smooth volatility and randomness for Fiscal Year 2011-12. For Fiscal Year 2012-13, all categories are projected to increase an additional 4% over Fiscal Year 2011-12 estimates.

Due to the economic recession revenue collections have been lower than projected. The collection is estimated to increase as the economy improves. Therefore, no reduction in unfunded budget is needed.

Adjustment Narrative

FUND: CRIMES COMPENSATION TF 2149				
SECTION III: ADJUSTMENTS		OBJECT CODE	COL A01 ACT PR YR EXP 2010-11	Narrative
01	9/30 CF REVERSIONS	991000	1,263	reversion of CF appropriations
16	PRIOR YEAR AP NOT CF	991000	1,754	Adjustment to prior year A/P not certified
17	ROUNDING	991000	2	adjustment due to rounding

**5 Percent Trust Fund Reserve Calculation
Crimes Compensation Trust Fund
LAS/PBS Fund 2149**

Total Revenues for Fiscal Year 11-12	\$ 24,313,934
Less Non-Operating Transfer to Administrative Trust Fund	\$ (503,253)
Less Service Charge to General Revenue 8%	(1,066,562)
	<hr/>
Total Revenue Subject to 5% Reserve Calculation	\$ 22,744,119
	<hr/> <hr/>
Multiplied by 5%	X 5%
	<hr/>
Total 5% Reserve for Crimes Comp. Trust Fund	\$ 1,137,206
	<hr/> <hr/>

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2012 - 2013
Trust Fund Title:	Department of Legal Affairs
Budget Entity:	Crimes Compensation Trust Fund
LAS/PBS Fund Number:	2149

	Balance as of 6/30/2011		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	7,766,324.57	(A)		7,766,324.57
ADD: Other Cash (See Instructions)	55,871.37	(B)		55,871.37
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	8,581,517.65	(D)		8,581,517.65
ADD: Long-Term Deferred Revenue (A/R)	(6,112,018.28)	(E)		(6,112,018.28)
Total Cash plus Accounts Receivable	10,291,695.31	(F)		10,291,695.31
LESS Allowances for Uncollectibles	(2,716,489.45)	(G)		(2,716,489.45)
LESS Approved "A" Certified Forwards	(121,104.62)	(H)		(121,104.62)
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)	(426,958.22)	(I)		(426,958.22)
LESS: Deferred Revenue	(52,243.24)	(J)		(52,243.24)
Unreserved Fund Balance, 07/01/2011	6,974,899.78	(K)		6,974,899.78 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2011

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2012 - 2013

Department Title: Department of Legal Affairs
Trust Fund Title: Crimes Compensation Trust Fund
LAS/PBS Fund Number: 2149

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/11

Total all GLC's 5XXXX for governmental funds; 6,969,922.55 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS (D)

A/P not C/F-Operating Categories 3,696.52 (D)

Current Compensated Absences Liability 1,280.71 (D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 6,974,899.78 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I) 6,974,899.78 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

Schedule I Series

Department of Legal Affairs

Crime Stoppers Trust Fund

2202

Revenue Estimating Methodology Narrative
Crime Stoppers Trust Fund
LAS/PBS Code 2202

Revenue estimate calculations for Fiscal Year 2011-12 and 2012-13 are based on the following methodology:

Revenue categories for the Crime Stoppers Trust Fund include only Fines, Forfeitures and Judgments. Revenues have been projected assuming an annual 3% growth rate year over year for the projection period through Fiscal Year 2012-13.

Adjustment Narrative

FUND: CRIME STOPPERS TF 2202				
SECTION III: ADJUSTMENTS		OBJECT CODE	COL A01 ACT PR YR EXP 2010-11	Narrative
		-		
07	SEPTEMBER REVERSIONS	991000	198,923	reversion of CF
08	PY A/P NOT CF	991000	35	Adjustment to prior year A/P not certified

**5 Percent Trust Fund Reserve Calculation
Crime Stoppers Trust Fund
LAS/PBS Fund 2202**

Total Revenues for Fiscal Year 11-12	\$ 4,041,026
Less Non-Operating Transfer to Administrative Trust Fund	(11,569)
Less Service Charge to General Revenue 8.0%	(323,282)
	<hr/>
Total Revenue Subject to 5% Reserve Calculation	\$ 3,706,175
	<hr/> <hr/>
Multiplied by 5%	X 5%
	<hr/>
Total 5% Reserve for Crime Stoppers Trust Fund	\$ 185,309
	<hr/> <hr/>

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2012 - 2013
Trust Fund Title:	Department of Legal Affairs
Budget Entity:	Crime Stoppers Trust Fund
LAS/PBS Fund Number:	2202

	Balance as of 6/30/2011		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	5,814,971.88	(A)		5,814,971.88
ADD: Other Cash (See Instructions)	1,378.84	(B)		1,378.84
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	819.07	(D)		819.07
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	5,817,169.79	(F)		5,817,169.79
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards	(33,232.73)	(H)		(33,232.73)
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)	(92,525.13)	(I)		(92,525.13)
LESS: _____		(J)		0.00
Unreserved Fund Balance, 07/01/2011	5,691,411.93	(K)		5,691,411.93 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2012 - 2013

Department Title: Department of Legal Affairs
Trust Fund Title: Crime Stoppers Trust Fund
LAS/PBS Fund Number: 2202

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/11

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

Schedule I Series

Department of Legal Affairs

Federal Grants Trust Fund

2261

Revenue Estimating Methodology Narrative
Federal Grants Trust Fund
LAS/PBS Code 2261

Revenue estimate calculations for Fiscal Year 2011-12 and 2012-13 are based on the following methodology:

The projected grant revenues for Fiscal Year 2011-12 are based on the confirmed and grant award from the US Department of Justice for the Victim Compensation Grant. The US Department of Health and Human Services (Medicaid Fraud) and US Department of Justice Victim Assistance Grants are based on anticipated awards.

Fiscal Year 2012-13 revenues are based on federal awards being similar to current year.

Adjustment Narrative

FUND: Federal Grants Trust Fund 2261				
SECTION III: ADJUSTMENTS		OBJECT CODE	COL A01 ACT PR YR EXP 2010-11	Narrative
		-		
02	CF REVERSIONS 9/30	991000	47,544	reversion of CF appropriations
03	ADJUSTMENT-A/P NOT CF PRIOR YEAR	991000	88,343	adjustment to prior year A/P not certified

Adjustment Narrative

FUND: FL.CRIME PREV TR IN REV TF 2302				
SECTION III: ADJUSTMENTS		OBJECT CODE	COL A01 ACT PR YR EXP 2010-11	Narrative
		-		
04	Rounding Error	991000	(1)	Rounding error
06	CF REVERSON 9/30	991000	671	reversion of CF appropriations
11	LINE A ADJ-A/P NOT CF PRIOR YEAR	991000	8,985	adjustments to prior year A/P not certified

5 Percent Trust Fund Reserve Calculation
FL Crime Prevention Training Institute Revolving Trust Fund
LAS/PBS Fund 2302

Total Revenues for Fiscal Year 11-12	439,408.41
Less Non-Operating Transfer to Administrative TF:	(17,354)
Less Service Charge to General Revenue 8%:	(34,617)
Total Revenue Subject to 5% Reserve Calculation	\$ 387,437
Multiplied by 5%	X 5%
Total 5% Reserve for FCPTIR Trust Fund	19,372

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2012 - 2013
Trust Fund Title:	Department of Legal Affairs
Budget Entity:	FL Crime Prevention Training Institute Revolving Trust Fund
LAS/PBS Fund Number:	2302

	Balance as of 6/30/2011		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	185,582.95	(A)		185,582.95
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	1,228.60	(D)		1,228.60
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	186,811.55	(F)		186,811.55
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards	(7,746.05)	(H)		(7,746.05)
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)	(6,567.57)	(I)		(6,567.57)
LESS: _____		(J)		0.00
Unreserved Fund Balance, 07/01/2011	172,497.93	(K)		172,497.93 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2012 - 2013

Department Title: Department of Legal Affairs
Trust Fund Title: FL Crime Prevention Training Institute Revolving Trust Fund
LAS/PBS Fund Number: 2302

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/11

Total all GLC's 5XXXX for governmental funds; 148,472.35 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS (D)

A/P not C/F-Operating Categories 3.00 (D)

Compensated Absences Liability 24,022.58 (D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 172,497.93 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I) 172,497.93 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

Schedule I Series

Department of Legal Affairs

Grants and Donations Trust Fund

2339

Revenue Estimating Methodology Narrative
Grants and Donations Trust Fund
LAS/PBS Code 2339

Revenue estimate calculations for Fiscal Year 2011-12 and 2012-13 are based on the following methodology:

Revenues are based on a 3% increase over the previous year for funds received from the federal asset-sharing program with the US Department of Justice and Section 937.701 Florida Statutes, the Florida Contraband Forfeiture Act.

5 Percent Trust Fund Reserve Calculation
Grants and Donations Trust Fund
LAS/PBS Fund 2339

Total Revenues for Fiscal Year 11-12	1,121,517.29
Less Service Charge to General Revenue 8%:	(89,721)
Total Revenue Subject to 5% Reserve Calculation	\$ 1,031,796
Multiplied by 5%	X 5%
Total 5% Reserve for FCPTIR Trust Fund	51,590

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2012 - 2013
Trust Fund Title:	Department of Legal Affairs
Budget Entity:	Grants and Donations Trust Fund
LAS/PBS Fund Number:	2339

	Balance as of 6/30/2011		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	3,298,161.15	(A)		3,298,161.15
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	1,712.07	(D)		1,712.07
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	3,299,873.22	(F)		3,299,873.22
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards		(H)		0.00
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)	(71.27)	(I)		(71.27)
LESS: _____		(J)		0.00
Unreserved Fund Balance, 07/01/2011	3,299,801.95	(K)		3,299,801.95 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2012 - 2013

Department Title: Department of Legal Affairs
Trust Fund Title: _____
LAS/PBS Fund Number: _____

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/11

Total all GLC's 5XXXX for governmental funds; 3,299,801.95 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS _____ (D)

A/P not C/F-Operating Categories _____ (D)

_____ (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 3,299,801.95 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I) 3,299,801.95 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

Schedule I Series

Department of Legal Affairs

Legal Services Trust Fund

2438

Revenue Estimating Methodology Narrative
Legal Services Trust Fund
LAS/PBS Code 2438

Revenue estimate calculations for Fiscal Year 2011-12 and 2012-13 are based on the following methodology:

Fines, Forfeitures and Judgments and Sales of Services Outside of State Governments and Sales of Goods Outside State Government have been projected assuming an annual 3% growth rate year over year for Fiscal Year 2011-12 and Fiscal Year 2012-13.

Sales of Goods/Services to State Agencies were estimated for Fiscal Year 2011-12 using a four year average and a three percent increase. Fiscal Year 2012-13 was projected assuming a three percent growth rate. This rate of increase is a result of an agency effort to increase work from other agencies.

The Inter-Agency Transfer forms reflect the actual prior year payments from agencies. Out years are not estimated due to the nature of legal cases.

Due to the economic recession revenue collections have been lower than projected. As the economy continues to improve the revenue collections are projected to increase. There is not a need for a reduction in the appropriation because it is anticipated the revenues will continue to increase to previous levels.

Adjustment Narrative

FUND: LEGAL SERVICES TRUST FUND 2438				
SECTION III: ADJUSTMENTS		OBJECT CODE	COL A01 ACT PR YR EXP 2010-11	Narrative
		-		
01	CF REVERSIONS 9/30	991000	43,642	reversion of CF appropriations as of 09/30/09
16	LINE A ADJUSTMENT-A/P NOT CF PRIOR YEAR	991000	237,639	adjustment to prior year A/P not certified
17	LINE A ADJUSTMENT-PRIOR YEAR ENCUMB	991000	-69,605	Prior Year Encumbrance
18	ROUNDING	991000	6	Adjustment due to rounding

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I**

Agency Name Department of Legal Affairs

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the transfer category used, and the amount of the transfer for each of the fiscal years indicated, as well as the name and phone number of the person at the other agency who confirmed the amount of the transfer. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Legal Services Trust Fund - 60-2-438001

Transfers In (Provide Agency and Fund Number Received From)	Transfer Category	Amount FY 10-11 (A01)	Amount FY 11-12 (A02)	Amount FY 12-13 (A03)	Confirmed By
LEG - 000499	030000	268,523.00			
DEP - 348020	084108	416,197.00			
DFS - 078001	100904	4,259,882.00			
DCA - 000235	030000	215,313.00			
DCF - 261015	103034	3,999,793.00			Frank Liro
DCF - 516015	100777	302,907.00			Frank Liro
DOH - 168001	100497	178,769.00			
DOH - 352001	100777	1,191,520.00			
APD - 516013	106090	134,667.00			
ACHA - 021010	100777	355,874.00			
DOC - 000364	040000	1,102,165.00			
DOR - 261017	102877	7,341,767.00			
DOR - 510022	100777	1,412,238.00			
DBPR - 547001	100047	899,080.00			

Office of Policy and Budget - July 2011

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2012 - 2013
Trust Fund Title:	Department of Legal Affairs
Budget Entity:	Legal Services Trust Fund
LAS/PBS Fund Number:	2438

	Balance as of 6/30/2011		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	393,115.79	(A)		393,115.79
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	2,551,565.64	(D)		2,551,565.64
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	2,944,681.43	(F)		2,944,681.43
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards	(460,807.77)	(H)		(460,807.77)
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)	(1,025,708.76)	(I)		(1,025,708.76)
LESS: Unearned Revenue	(93,332.38)	(J)		(93,332.38)
Unreserved Fund Balance, 07/01/2011	1,364,832.52	(K)		1,364,832.52 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2012 - 2013

Department Title: Department of Legal Affairs
Trust Fund Title: Legal Services Trust Fund
LAS/PBS Fund Number: 2438

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/11

Total all GLC's 5XXXX for governmental funds; (1,558,094.12) (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS (D)

A/P not C/F-Operating Categories 25,222.27 (D)

Compensated Absences Liability 2,897,704.37 (D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 1,364,832.52 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I) 1,364,832.52 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

Schedule I Series

Department of Legal Affairs

Legal Affairs Revolving Trust Fund

2439

Revenue Estimating Methodology Narrative
Legal Affairs Revolving Trust Fund
LAS/PBS Code 2439

Revenue estimate calculations for Fiscal Year 2011-12 and 2012-13 are based on the following methodology:

Sales of Goods/Services Outside State Government and Fines, Forfeitures and Judgments have been projected using a four year average for Fiscal Year 2011-12 and an annual 3% growth rate for Fiscal Year 2012-13 to smooth the volatility of these collections.

Adjustment Narrative

FUND: LEGAL AFFAIRS REVOLVING TF 2439				
SECTION III: ADJUSTMENTS				
	OBJECT CODE	COL A01 ACT PR YR EXP 2010-11	Narrative	
	-			
01	CERTIFIED FORWARD REVERSION 9/30	991000	1,736	reversion of CF appropriations
17	ADJUSTMENT TO LINE A - PY A/P NOT CF	991000	2,653	adjustment to reverse a prior year A/P not certified
20	ROUNDING	991000	9	Difference due to rounding

**5 Percent Trust Fund Reserve Calculation
Legal Affairs Revolving Trust Fund
LAS/PBS Fund 2439**

Total Revenues for Fiscal Year 11-12	\$ 16,206,378
Less Non-Operating Transfer to Administrative Trust Fund	(809,833)
Less Service Charge to General Revenue 8.0%	(1,296,510)
	<hr/>
Total Revenue Subject to 5% Reserve Calculation	\$ 14,100,035
	<hr/> <hr/>
Multiplied by 5%	X 5%
	<hr/>
Total 5% Reserve for Motor Vehicle Warranty Trust Fund	\$ 705,002
	<hr/> <hr/>

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2012 - 2013
Trust Fund Title:	Department of Legal Affairs
Budget Entity:	Legal Affair Revolving Trust Fund
LAS/PBS Fund Number:	2439

	Balance as of 6/30/2011		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	19,009,112.71	(A)		19,009,112.71
ADD: Other Cash (See Instructions)	10,000.00	(B)		10,000.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	3,622,543.70	(D)		3,622,543.70
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	22,641,656.41	(F)		22,641,656.41
LESS Allowances for Uncollectibles	(3,164,246.49)	(G)		(3,164,246.49)
LESS Approved "A" Certified Forwards	(102,370.22)	(H)		(102,370.22)
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)	(178,309.97)	(I)		(178,309.97)
LESS: _____	(1,567,810.00)	(J)		(1,567,810.00)
Unreserved Fund Balance, 07/01/2011	17,628,919.73	(K)		17,628,919.73 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2012 - 2013

Department Title: Department of Legal Affairs
Trust Fund Title: Legal Affairs Revolving Trust Fund
LAS/PBS Fund Number: 2439

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/11

Total all GLC's 5XXXX for governmental funds; 17,611,061.52 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS (D)

A/P not C/F-Operating Categories 17,858.21 (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: 17,628,919.73 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I) 17,628,919.73 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

Schedule I Series

Department of Legal Affairs

Motor Vehicle Warranty Trust Fund

2492

Revenue Estimating Methodology Narrative
Motor Vehicle Warranty Trust Fund
LAS/PBS Code 2492

Revenue estimate calculations for Fiscal Year 2011-12 and 2012-13 are based on the following methodology:

Due to the state of the economy, transfers in required by law and Sales of Goods Outside State Government, Fines, forfeitures and judgments and Transfers in from the Department of Revenue were lower than anticipated for Fiscal Year 2010-11. Revenues for Fiscal Year 2011-12 in Fines, Forfeitures, Judgments and Penalties; Transfers in from the Department of Revenue and Sale of Goods are based on a four year average to smooth volatility and randomness. As the economy continues to improve the sale of automobiles will continue to increase. Fiscal Year 2012-13 is projected assuming an annual 3% growth rate.

Due to the economic recession revenue collections have been lower than projected. As the economy continues to improve the revenue collections are projected to increase. There is not a need for a reduction in the appropriation because it is anticipated the revenues will increase to previous levels.

Adjustment Narrative

FUND: MOTOR VEHICLE WARRANTY TF 2492				
SECTION III: ADJUSTMENTS		OBJECT CODE	COL A01 ACT PR YR EXP 2010-11	Narrative
01	CERTIFIED FORWARD REVERSION 09/30	991000	34	reversion of CF appropriations
02	ROUNDING ERROR	991000	3	Difference due to rounding
08	PRIOR YEAR A/P NOT CF	991000	298	Adjustment to prior year A/P not certified

**5 Percent Trust Fund Reserve Calculation
Motor Vehicle Warranty Trust Fund
LAS/PBS Fund 2492**

Total Revenues for Fiscal Year 11-12	\$ 1,551,121
Less Non-Operating Transfer to Administrative Trust Fund	(50,000)
Less Service Charge to General Revenue 8.0%	(7,880)
	<hr/>
Total Revenue Subject to 5% Reserve Calculation	\$ 1,493,241
	<hr/> <hr/>
Multiplied by 5%	X 5%
	<hr/>
Total 5% Reserve for Motor Vehicle Warranty Trust Fund	\$ 74,662
	<hr/> <hr/>

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2012 - 2013
Trust Fund Title:	Department of Legal Affairs
Budget Entity:	Motor Vehicle Warranty Trust Fund
LAS/PBS Fund Number:	2492

	Balance as of 6/30/2011		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	70,288.84	(A)		70,288.84
ADD: Other Cash (See Instructions)		(B)		0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	130,929.22	(D)		130,929.22
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	201,218.06	(F)		201,218.06
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards	(35,572.46)	(H)		(35,572.46)
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)	(35,024.03)	(I)		(35,024.03)
LESS: _____		(J)		0.00
Unreserved Fund Balance, 07/01/2011	130,621.57	(K)		130,621.57 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2012 - 2013

Department Title: Department of Legal Affairs
Trust Fund Title: Motor Vehicle Warranty Trust Fund
LAS/PBS Fund Number: 2492

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/11

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**

Schedule I Series

Department of Legal Affairs

Operating Trust Fund

2510

Revenue Estimating Methodology Narrative
Operating Trust Fund
LAS/PBS Code 2510

Revenue estimate calculations for Fiscal Year 2011-12 and 2012-13 are based on the following methodology:

Fines, forfeitures and judgments are based on an average of the previous two fiscal years for Fiscal Year 2011-12. Fiscal Year 2012-13 is estimated using an increase of 3%.

Adjustment Narrative

FUND: OPERATING TF 2511			
SECTION III: ADJUSTMENTS		COL A01 ACT PR YR EXP 2010-11	Narrative
	OBJECT CODE		
	-		
02	CF Reversions 9/30	2,245	Reversion of CF appropriations
03	LT Deferred Revenue	1,186,062	Long-term deferred revenue
04	Prior YR A/P not CF	708	Adjustments to prior year A/P not certified
05	Adj to Balance to Schedule IC-Line K	(478)	Adjustment required to balance Schedule I to Schedule IC

**5 Percent Trust Fund Reserve Calculation
Operating Trust Fund
LAS/PBS Fund 2501**

Total Revenues for Fiscal Year 11-12	\$ 4,474,263
Less Non-Operating Transfer to Administrative Trust Fund	(46,276)
Less Service Charge to General Revenue 8.0%	(357,941)
	<hr/>
Total Revenue Subject to 5% Reserve Calculation	\$ 4,070,046
	<hr/> <hr/>
Multiplied by 5%	X 5%
	<hr/>
Total 5% Reserve for Florida Elections Commission Trust Fund	\$ 203,502
	<hr/> <hr/>

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2012 - 2013
Trust Fund Title:	Department of Legal Affairs
Budget Entity:	Operating Trust Fund
LAS/PBS Fund Number:	2510

	Balance as of 6/30/2011		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	6,818,347.93	(A)		6,818,347.93
ADD: Other Cash (See Instructions)	7.00	(B)		7.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	10,228,120.84	(D)		10,228,120.84
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	17,046,475.77	(F)		17,046,475.77
LESS Allowances for Uncollectibles	(8,662,761.32)	(G)		(8,662,761.32)
LESS Approved "A" Certified Forwards	(5,904.76)	(H)		(5,904.76)
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)	(26,070.73)	(I)		(26,070.73)
LESS: Deferred Revenue	(367,085.00)	(J)		(367,085.00)
Unreserved Fund Balance, 07/01/2011	7,984,653.96	(K)		7,984,653.96 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2012 - 2013

Department Title: Department of Legal Affairs
Trust Fund Title: Operating Trust Fund
LAS/PBS Fund Number: 2510

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/11

Total all GLC's 5XXXX for governmental funds; 6,798,592.02 (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) _____ (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description _____ (C)

SWFS Adjustment # and Description _____ (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS _____ (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS _____ (D)

A/P not C/F-Operating Categories _____ (D)

Deferred Revenue - Long Term 1,186,061.94 (D)

_____ (D)

_____ (D)

ADJUSTED BEGINNING TRIAL BALANCE: 7,984,653.96 (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I) 7,984,653.96 (F)

DIFFERENCE: 0.00 (G)*

***SHOULD EQUAL ZERO.**

Schedule I Series

Department of Legal Affairs

Florida Elections Commission Trust Fund

2511

Revenue Estimating Methodology Narrative
Florida Elections Commission Trust Fund
LAS/PBS Code 2511

Revenue estimate calculations for Fiscal Year 2011-12 and 2012-13 are based on the following methodology:

Fees transferred from the Department of State (DOS) and Fees for Fiscal Year 2011-12 have been estimated based revenues collected during Fiscal Year 09-10, the last major election year. Candidates will be submitting filing fees for the November 2012 election by June of that year.

Fees transferred from the Department of State (DOS) and Fees collected by the commission for Fiscal Year 2012-13 have been estimated based revenues collected during Fiscal Years 2010-11, the last non election year.

Adjustment Narrative

FUND: ELECTIONS COMMISSION TF 2511				
SECTION III: ADJUSTMENTS		OBJECT CODE	COL A01 ACT PR YR EXP 2010-11	Narrative
03	ROUNDING ERROR	991000	1	adjustment due to rounding
06	C/F Reversions 09/30	991000	258	reversion of CF appropriations
07	Prior Year A/P not CF	991000	332	Adjustment to Prior Year A/P not certified

**5 Percent Trust Fund Reserve Calculation
Florida Elections Commission Trust Fund
LAS/PBS Fund 2511**

Total Revenues for Fiscal Year 11-12	\$ 1,500,000
Less Non-Operating Transfer to Administrative Trust Fund	(77,162)
Less Service Charge to General Revenue 8.0%	(80,000)
	<hr/>
Total Revenue Subject to 5% Reserve Calculation	\$ 1,342,838
	<hr/> <hr/>
Multiplied by 5%	X 5%
	<hr/>
Total 5% Reserve for Florida Elections Commission Trust Fund	\$ 67,142
	<hr/> <hr/>

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2012 - 2013
Trust Fund Title:	Department of Legal Affairs
Budget Entity:	Elections Commission Trust Fund
LAS/PBS Fund Number:	2511

	Balance as of 6/30/2011		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	3,283,557.43	(A)		3,283,557.43
ADD: Other Cash (See Instructions)	3,000.00	(B)		3,000.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	5,739.70	(D)		5,739.70
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	3,292,297.13	(F)		3,292,297.13
LESS Allowances for Uncollectibles	(5,731.65)	(G)		(5,731.65)
LESS Approved "A" Certified Forwards	(18,170.25)	(H)		(18,170.25)
Approved "B" Certified Forwards		(H)		0.00
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)	(3,160.47)	(I)		(3,160.47)
LESS: _____		(J)		0.00
Unreserved Fund Balance, 07/01/2011	3,265,234.76	(K)		3,265,234.76 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2012 - 2013

Department Title: Department of Legal Affairs
Trust Fund Title: Elections Commission Trust Fund
LAS/PBS Fund Number: 2511

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/11

Total all GLC's 5XXXX for governmental funds; (A)
GLC 539XX for proprietary and fiduciary funds

Subtract Nonspendable Fund Balance (GLC 56XXX) (B)

Add/Subtract Statewide Financial Statement (SWFS) Adjustments :

SWFS Adjustment # and Description (C)

SWFS Adjustment # and Description (C)

Add/Subtract Other Adjustment(s):

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (D)

Approved "C" Carry Forward Total (FCO) per LAS/PBS (D)

A/P not C/F-Operating Categories (D)

(D)

(D)

(D)

ADJUSTED BEGINNING TRIAL BALANCE: (E)

UNRESERVED FUND BALANCE, SCHEDULE IC (Line I) (F)

DIFFERENCE: (G)*

***SHOULD EQUAL ZERO.**