



**Executive Director**  
Lisa Vickers

**Child Support Enforcement**  
Ann Coffin  
Director

**General Tax Administration**  
Jim Evers  
Director

**Property Tax Oversight**  
James McAdams  
Director

**Information Services**  
Tony Powell  
Director

October 15, 2010

Mr. Jerry McDaniel, Director  
Office of Policy and Budget  
Executive Office of the Governor  
The Capitol, Room 1702  
Tallahassee, Florida 32399-0001

Dear Mr. McDaniel:

The Department of Revenue's Capital Improvements Program Plan for Fiscal Year 2011-2012 through 2015-2016 is submitted and has been posted on the *Florida Fiscal Portal*, following the instructions dated July 2010. As executive director of the Department of Revenue, I approve this plan, pending review and approval by the Governor and Cabinet. This plan does not include any fixed capital outlay funding. The plan includes leased facilities only, in both state-owned and privately owned buildings, within the State of Florida and six other states.

The plan describes the Department's efforts to mitigate lease escalations through space reductions and more effective lease management. A major component of Revenue's facilities plan over the past few years has been the consolidation of most of Revenue's Tallahassee offices into new buildings at the Capital Circle Office Center (CCOC). Most of the 2200 employees who will occupy the new facilities have moved in, and the entire move will be complete by the end of October 2010. The new facilities are compliant with the Department of Management Services' (DMS) space allocation standards. We have achieved additional square footage reductions outside of Tallahassee by combining offices and applying the DMS standards.

As leases expire or come up for renewal, we continue to take advantage of the opportunity to renegotiate or seek more cost-effective facilities.

If you have any comments or questions, please do not hesitate to contact Lia Mattuski, Director of Financial Management, at 850-717-7059, or me at 850-617-8950.

Sincerely,

*Lisa Vickers*

Lisa Vickers (Echeverri)