

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2010

450000 DEPARTMENT OF STATE  
10 1 000132 GENERAL REVENUE FUND

| G-L<br>CAT      | G-L ACCOUNT NAME   | BEGINNING BALANCE |
|-----------------|--|-------------------|
| 11100<br>000000 | CASH ON HAND<br>BALANCE BROUGHT FORWARD                        | 407,843.53        |
| 11200<br>000000 | CASH IN BANK<br>BALANCE BROUGHT FORWARD                        | 20,000.00         |
| 13100<br>000000 | UNEXPENDED GENERAL REVENUE RELEASES<br>BALANCE BROUGHT FORWARD | 838,728.84        |
| 081182          | LIBRARY CONSTRUCTION GRNTS                                     | 0.00              |
| 081182 01       | LIBRARY CONSTRUCTION GRNTS                                     | 0.00              |
| 081182 02       | LIBRARY CONSTRUCTION GRNTS                                     | 0.00              |
| 081182 03       | LIBRARY CONSTRUCTION GRNTS                                     | 0.00              |
| 081182 04       | LIBRARY CONSTRUCTION GRNTS                                     | 0.00              |
| 081182 05       | LIBRARY CONSTRUCTION GRNTS                                     | 0.00              |
| 081182 06       | LIBRARY CONSTRUCTION GRNTS                                     | 0.00              |
| 081182 07       | LIBRARY CONSTRUCTION GRNTS                                     | 0.00              |
| 081182 08       | LIBRARY CONSTRUCTION GRNTS                                     | 0.00              |
| 081182 99       | LIBRARY CONSTRUCTION GRNTS                                     | 0.00              |
| 082110 01       | OLD CAPITAL MUSEUM   | 0.00              |
| 082110 02       | OLD CAPITAL MUSEUM   | 0.00              |
| 083083 01       | REN COCONUT GROVE PLAYHSE                                      | 0.00              |
|                 | ** GL 13100 TOTAL  | 838,728.84        |
| 15100<br>000100 | ACCOUNTS RECEIVABLE  | 6,664.28          |
| 001200          |  | 4,577.63          |
| 001202          |  | 2,465.50          |
| 001800          |  | 397,589.00        |
| 001904          |  | 0.00              |
|                 | ** GL 15100 TOTAL  | 411,296.41        |
| 15900<br>000000 | ALLOWANCE FOR UNCOLLECTIBLES<br>BALANCE BROUGHT FORWARD        | 0.00              |
| 000100          |  | 0.00              |
| 001202          |  | 0.00              |
| 001800          |  | 397,589.00-       |
| 001904          |  | 0.00              |
|                 | ** GL 15900 TOTAL  | 397,589.00-       |
| 16300<br>000000 | DUE FROM OTHER DEPARTMENTS<br>BALANCE BROUGHT FORWARD          | 104,569.56        |

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| G-L<br>CAT      | G-L ACCOUNT NAME                                      | BEGINNING BALANCE |
|-----------------|---|-------------------|
| 17101<br>000000 | OFFICE SUPPLY INVENTORY<br>BALANCE BROUGHT FORWARD    | 0.00              |
| 17102<br>000000 | POSTAGE INVENTORY<br>BALANCE BROUGHT FORWARD          | 0.00              |
| 17200<br>000000 | GOODS PURCHASED FOR RESALE<br>BALANCE BROUGHT FORWARD | 0.00              |
| 31100           | ACCOUNTS PAYABLE                                      |                   |
| 040000          | EXPENSES  | 0.00              |
| 040000 CF       | EXPENSES  | 22,456.13-        |
| 060000          | OPERATING CAPITAL OUTLAY                              | 0.00              |
| 060000 CF       | OPERATING CAPITAL OUTLAY                              | 47,205.00-        |
| 100777          | CONTRACTED SERVICES                                   | 0.00              |
| 100777 CF       | CONTRACTED SERVICES                                   | 98,728.68-        |
| 101548          | GRANTS AND AIDS - HISTORIC PRESERVATION GRA           | 0.00              |
| 101548 CF       | GRANTS AND AIDS - HISTORIC PRESERVATION GRA           | 168,545.09-       |
| 101977          | LIBRARY RESOURCES                                     | 0.00              |
| 101977 CF       | LIBRARY RESOURCES                                     | 16,876.09-        |
| 210008          | DCF DATA CENTER                                       | 0.00              |
| 210014          | OTHER DATA PROCESSING SVCS                            | 0.00              |
| 210014 CF       | OTHER DATA PROCESSING SVCS                            | 19,373.68-        |
|                 | ** GL 31100 TOTAL                                     | 373,184.67-       |
| 32100           | ACCRUED SALARIES AND WAGES                            |                   |
| 010000          | SALARIES AND BENEFITS                                 | 0.00              |
| 010000 CF       | SALARIES AND BENEFITS                                 | 14,565.94-        |
| 030000          | OTHER PERSONAL SERVICES                               | 0.00              |
| 030000 CF       | OTHER PERSONAL SERVICES                               | 9,883.01-         |
| 103206          | RICO ACT-ALIEN CORPORATION                            | 0.00              |
| 103206 CF       | RICO ACT-ALIEN CORPORATION                            | 9,198.69-         |
| 104510          | ELECTION FRAUD PREVENTION                             | 0.00              |
| 104510 CF       | ELECTION FRAUD PREVENTION                             | 11,087.95-        |
|                 | ** GL 32100 TOTAL                                     | 44,735.59-        |
| 35200<br>040000 | DUE TO STATE FUNDS, WITHIN DEPARTMENT<br>EXPENSES     | 0.00              |
| 35300           | DUE TO OTHER DEPARTMENTS                              |                   |
| 040000          | EXPENSES  | 0.00              |
| 040000 CF       | EXPENSES  | 63,725.31-        |
| 100777          | CONTRACTED SERVICES                                   | 0.00              |
| 100777 CF       | CONTRACTED SERVICES                                   | 20,076.01-        |
| 140020 08       | G/A-SPEC CAT-ACQ, REST/HIS                            | 104,569.56-       |

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| G-L<br>CAT | G-L ACCOUNT NAME                            | BEGINNING BALANCE |
|------------|---|-------------------|
| 210022     | NORTHWOOD SRC (NSRC)                        | 0.00              |
| 210022 CF  | NORTHWOOD SRC (NSRC)                        | 54,551.94-        |
|            | ** GL 35300 TOTAL                           | 242,922.82-       |
| 35500      | DUE TO OTHER GOVERNMENTAL UNITS             |                   |
| 040000     | EXPENSES                                    | 0.00              |
| 101548     | GRANTS AND AIDS - HISTORIC PRESERVATION GRA | 0.00              |
| 101548 CF  | GRANTS AND AIDS - HISTORIC PRESERVATION GRA | 79,279.40-        |
|            | ** GL 35500 TOTAL                           | 79,279.40-        |
| 35600      | DUE TO GENERAL REVENUE                      |                   |
| 000100     |   | 421,425.94-       |
| 000500     |   | 0.00              |
| 001200     |   | 0.00              |
| 001202     |   | 0.00              |
| 001800     |   | 0.00              |
| 001903     |   | 0.00              |
| 001904     |   | 0.00              |
|            | ** GL 35600 TOTAL                           | 421,425.94-       |
| 38600      | CURRENT COMPENSATED ABSENCES LIABILITY      |                   |
| 010000     | SALARIES AND BENEFITS                       | 0.00              |
| 010000 CF  | SALARIES AND BENEFITS                       | 34,979.64-        |
|            | ** GL 38600 TOTAL                           | 34,979.64-        |
| 45100      | ADVANCES FROM OTHER FUNDS BETWEEN DEPA      |                   |
| 000000     | BALANCE BROUGHT FORWARD                     | 20,125.00-        |
| 54900      | FUND BALANCE UNRESERVED                     |                   |
| 000000     | BALANCE BROUGHT FORWARD                     | 85,534.39         |
| 081182     | LIBRARY CONSTRUCTION GRNTS                  | 0.00              |
| 081182 01  | LIBRARY CONSTRUCTION GRNTS                  | 0.00              |
| 081182 02  | LIBRARY CONSTRUCTION GRNTS                  | 0.00              |
| 081182 03  | LIBRARY CONSTRUCTION GRNTS                  | 0.00              |
| 081182 04  | LIBRARY CONSTRUCTION GRNTS                  | 0.00              |
| 081182 05  | LIBRARY CONSTRUCTION GRNTS                  | 0.00              |
| 081182 06  | LIBRARY CONSTRUCTION GRNTS                  | 0.00              |
| 081182 07  | LIBRARY CONSTRUCTION GRNTS                  | 0.00              |
| 081182 08  | LIBRARY CONSTRUCTION GRNTS                  | 0.00              |
| 081182 99  | LIBRARY CONSTRUCTION GRNTS                  | 0.00              |
| 082110 01  | OLD CAPITAL MUSEUM                          | 0.00              |
| 082110 02  | OLD CAPITAL MUSEUM                          | 85,539.00-        |
| 083083 01  | REN COCONUT GROVE PLAYHSE                   | 0.00              |
|            | ** GL 54900 TOTAL                           | 4.61-             |

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10 1 000132 GENERAL REVENUE FUND

| G-L<br>CAT      | G-L ACCOUNT NAME  | BEGINNING BALANCE |
|-----------------|---|-------------------|
| 55100<br>000000 | FUND BALANCE RESERVED FOR ENCUMBRANCES<br>BALANCE BROUGHT FORWARD | 168,191.67-       |
| 55200<br>000000 | FUND BALANCE RESERVED FOR INVENTORIES<br>BALANCE BROUGHT FORWARD  | 0.00              |
| 55600           | RESERVED FOR FCO AND GRANTS/AID - FCO                             |                   |
| 081182 01       | LIBRARY CONSTRUCTION GRNTS  | 0.00              |
| 081182 02       | LIBRARY CONSTRUCTION GRNTS  | 0.00              |
| 081182 03       | LIBRARY CONSTRUCTION GRNTS  | 0.00              |
| 081182 04       | LIBRARY CONSTRUCTION GRNTS  | 0.00              |
| 083083 01       | REN COCONUT GROVE PLAYHSE   | 0.00              |
| 140015 01       | G/A-SPEC CAT-CUL FAC PROG   | 0.00              |
| 140015 02       | G/A-SPEC CAT-CUL FAC PROG   | 0.00              |
| 140015 03       | G/A-SPEC CAT-CUL FAC PROG   | 0.00              |
| 140020 01       | G/A-SPEC CAT-ACQ, REST/HIS  | 0.00              |
| 140020 02       | G/A-SPEC CAT-ACQ, REST/HIS  | 0.00              |
| 140020 03       | G/A-SPEC CAT-ACQ, REST/HIS  | 0.00              |
| 140020 04       | G/A-SPEC CAT-ACQ, REST/HIS  | 0.00              |
| 140051 04       | G/A EMERGENCY REPAIRS HISTORIC PRES                               | 0.00              |
|                 | ** GL 55600 TOTAL   | 0.00              |
| 94100           | ENCUMBRANCES  |                   |
| 040000          | EXPENSES  | 1,563.90          |
| 040000 CF       | EXPENSES  | 21,330.24         |
| 060000 CF       | OPERATING CAPITAL OUTLAY  | 25,806.80         |
| 081182 05       | LIBRARY CONSTRUCTION GRNTS  | 350,000.00        |
| 081182 06       | LIBRARY CONSTRUCTION GRNTS  | 1,650,000.00      |
| 081182 07       | LIBRARY CONSTRUCTION GRNTS  | 1,150,000.00      |
| 081182 08       | LIBRARY CONSTRUCTION GRNTS  | 700,000.00        |
| 100104 CF       | VOTER INFORMATION   | 52,009.98         |
| 100777 CF       | CONTRACTED SERVICES   | 2,667.78          |
| 101548 CF       | GRANTS AND AIDS - HISTORIC PRESERVATION GRA                       | 20,680.00         |
| 140020 04       | G/A-SPEC CAT-ACQ, REST/HIS  | 6,750.00          |
| 140020 05       | G/A-SPEC CAT-ACQ, REST/HIS  | 15,000.00         |
| 140020 06       | G/A-SPEC CAT-ACQ, REST/HIS  | 15,000.00         |
| 140020 07       | G/A-SPEC CAT-ACQ, REST/HIS  | 55,841.54         |
| 140020 08       | G/A-SPEC CAT-ACQ, REST/HIS  | 681,695.72        |
| 210014 CF       | OTHER DATA PROCESSING SVCS  | 45,696.87         |
|                 | ** GL 94100 TOTAL   | 4,794,042.83      |
| 98100           | BUDGETARY FND BAL RESERVED/ENCUMBRANCE                            |                   |
| 040000          | EXPENSES  | 1,563.90-         |
| 040000 CF       | EXPENSES  | 21,330.24-        |
| 060000 CF       | OPERATING CAPITAL OUTLAY  | 25,806.80-        |

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 10 1 000132 GENERAL REVENUE FUND

| G-L<br>CAT | G-L ACCOUNT NAME                            | BEGINNING BALANCE |
|------------|---|-------------------|
| 081182 05  | LIBRARY CONSTRUCTION GRNTS                  | 350,000.00-       |
| 081182 06  | LIBRARY CONSTRUCTION GRNTS                  | 1,650,000.00-     |
| 081182 07  | LIBRARY CONSTRUCTION GRNTS                  | 1,150,000.00-     |
| 081182 08  | LIBRARY CONSTRUCTION GRNTS                  | 700,000.00-       |
| 100104 CF  | VOTER INFORMATION                           | 52,009.98-        |
| 100777 CF  | CONTRACTED SERVICES                         | 2,667.78-         |
| 101548 CF  | GRANTS AND AIDS - HISTORIC PRESERVATION GRA | 20,680.00-        |
| 140020 04  | G/A-SPEC CAT-ACQ, REST/HIS                  | 6,750.00-         |
| 140020 05  | G/A-SPEC CAT-ACQ, REST/HIS                  | 15,000.00-        |
| 140020 06  | G/A-SPEC CAT-ACQ, REST/HIS                  | 15,000.00-        |
| 140020 07  | G/A-SPEC CAT-ACQ, REST/HIS                  | 55,841.54-        |
| 140020 08  | G/A-SPEC CAT-ACQ, REST/HIS                  | 681,695.72-       |
| 210014 CF  | OTHER DATA PROCESSING SVCS                  | 45,696.87-        |
|            | ** GL 98100 TOTAL                           | 4,794,042.83-     |
|            | *** FUND TOTAL                              | 0.00              |

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2010

450000 DEPARTMENT OF STATE  
20 2 279001 FLORIDA FINE ARTS TRUST FUND DOS

| G-L<br>CAT                | G-L ACCOUNT NAME  | BEGINNING BALANCE |
|---------------------------|---|-------------------|
| 12100<br>000000           | UNRELEASED CASH IN STATE TREASURY<br>BALANCE BROUGHT FORWARD                        | 44,780.04         |
| 15900<br>001800           | ALLOWANCE FOR UNCOLLECTIBLES  | 0.00              |
| 16400<br>000700<br>001500 | DUE FROM FEDERAL GOVERNMENT   | 0.00<br>0.00      |
|                           | ** GL 16400 TOTAL   | 0.00              |
| 31100<br>040000<br>040000 | ACCOUNTS PAYABLE<br>EXPENSES<br>CF EXPENSES   | 0.00<br>2,435.66- |
|                           | ** GL 31100 TOTAL   | 2,435.66-         |
| 32100<br>030000<br>030000 | ACCRUED SALARIES AND WAGES<br>OTHER PERSONAL SERVICES<br>CF OTHER PERSONAL SERVICES | 0.00<br>2,276.80- |
|                           | ** GL 32100 TOTAL   | 2,276.80-         |
| 35300<br>040000<br>040000 | DUE TO OTHER DEPARTMENTS<br>EXPENSES<br>CF EXPENSES                                 | 0.00<br>789.95-   |
|                           | ** GL 35300 TOTAL   | 789.95-           |
| 38800<br>000000<br>000700 | UNEARNED REVENUE - CURRENT<br>BALANCE BROUGHT FORWARD                               | 0.00<br>8,912.63- |
|                           | ** GL 38800 TOTAL   | 8,912.63-         |
| 54900<br>000000           | FUND BALANCE UNRESERVED<br>BALANCE BROUGHT FORWARD                                  | 0.00              |
| 55100<br>000000           | FUND BALANCE RESERVED FOR ENCUMBRANCES<br>BALANCE BROUGHT FORWARD                   | 30,365.00-        |
| 94100<br>100777           | ENCUMBRANCES<br>CF CONTRACTED SERVICES  | 30,365.00         |
| 98100<br>100777           | BUDGETARY FND BAL RESERVED/ENCUMBRANCE<br>CF CONTRACTED SERVICES                    | 30,365.00-        |
|                           | *** FUND TOTAL  | 0.00              |

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2010

450000 DEPARTMENT OF STATE  
20 2 339085 GRANTS AND DONATIONS TF DOS-DIV OF ARCHIVES

| G-L<br>CAT      | G-L ACCOUNT NAME   | BEGINNING BALANCE |
|-----------------|--|-------------------|
| 12100<br>000000 | UNRELEASED CASH IN STATE TREASURY<br>BALANCE BROUGHT FORWARD | 8,315,644.92      |
| 16300<br>002900 | DUE FROM OTHER DEPARTMENTS                                   | 900.84            |
| 31100           | ACCOUNTS PAYABLE   |                   |
| 040000          | EXPENSES   | 0.00              |
| 040000 CF       | EXPENSES   | 23,319.06-        |
| 100777          | CONTRACTED SERVICES  | 0.00              |
| 100777 CF       | CONTRACTED SERVICES  | 5,032.13-         |
|                 | ** GL 31100 TOTAL  | 28,351.19-        |
| 32100           | ACCRUED SALARIES AND WAGES                                   |                   |
| 030000          | OTHER PERSONAL SERVICES                                      | 0.00              |
| 030000 CF       | OTHER PERSONAL SERVICES                                      | 39,548.52-        |
|                 | ** GL 32100 TOTAL  | 39,548.52-        |
| 35300           | DUE TO OTHER DEPARTMENTS                                     |                   |
| 040000          | EXPENSES   | 0.00              |
| 040000 CF       | EXPENSES   | 2,078.25-         |
| 100777          | CONTRACTED SERVICES  | 711.47-           |
| 100777 CF       | CONTRACTED SERVICES  | 6,370.00-         |
|                 | ** GL 35300 TOTAL  | 9,159.72-         |
| 35600           | DUE TO GENERAL REVENUE                                       |                   |
| 310322          | SERVICE CHARGE TO GEN REV                                    | 1,898.19-         |
| 38600           | CURRENT COMPENSATED ABSENCES LIABILITY                       |                   |
| 010000          | SALARIES AND BENEFITS  | 0.00              |
| 010000 CF       | SALARIES AND BENEFITS  | 6,978.62-         |
|                 | ** GL 38600 TOTAL  | 6,978.62-         |
| 54900           | FUND BALANCE UNRESERVED                                      |                   |
| 000000          | BALANCE BROUGHT FORWARD                                      | 7,024,553.22-     |
| 55100           | FUND BALANCE RESERVED FOR ENCUMBRANCES                       |                   |
| 000000          | BALANCE BROUGHT FORWARD                                      | 277,910.27-       |
| 55600           | RESERVED FOR FCO AND GRANTS/AID - FCO                        |                   |
| 080901 09       | CENTRAL FAC/MAINT & REPAIR                                   | 928,146.03-       |
| 084603 06       | MISSION SAN LUIS FORT CONSTRUCTION                           | 0.00              |
| 084603 07       | MISSION SAN LUIS FORT CONSTRUCTION                           | 0.00              |
| 140222 08       | LIGHTHOUSE RESTORATION PRJ                                   | 0.00              |
|                 | ** GL 55600 TOTAL  | 928,146.03-       |

BEGINNING TRIAL BALANCE BY FUND  
 JULY 01, 2010

450000 DEPARTMENT OF STATE  
 20 2 339085 GRANTS AND DONATIONS TF DOS-DIV OF ARCHIVES

| G-L<br>CAT | G-L ACCOUNT NAME                       | BEGINNING BALANCE |
|------------|--|-------------------|
| 94100      | ENCUMBRANCES                           |                   |
| 030000     | CF OTHER PERSONAL SERVICES             | 49,292.77         |
| 040000     | CF EXPENSES                            | 8,486.63          |
| 080901     | 09 CENTRAL FAC/MAINT & REPAIR          | 928,146.03        |
| 100777     | CF CONTRACTED SERVICES                 | 197,205.87        |
| 210014     | CF OTHER DATA PROCESSING SVCS          | 22,925.00         |
|            | ** GL 94100 TOTAL                      | 1,206,056.30      |
| 98100      | BUDGETARY FND BAL RESERVED/ENCUMBRANCE |                   |
| 030000     | CF OTHER PERSONAL SERVICES             | 49,292.77-        |
| 040000     | CF EXPENSES                            | 8,486.63-         |
| 080901     | 09 CENTRAL FAC/MAINT & REPAIR          | 928,146.03-       |
| 100777     | CF CONTRACTED SERVICES                 | 197,205.87-       |
| 210014     | CF OTHER DATA PROCESSING SVCS          | 22,925.00-        |
|            | ** GL 98100 TOTAL                      | 1,206,056.30-     |
|            | *** FUND TOTAL                         | 0.00              |



BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2010

450000 DEPARTMENT OF STATE  
20 2 339097 GRANTS & DONATIONS HELP AMERICA VOTE ACT (HAVA)

| G-L<br>CAT      | G-L ACCOUNT NAME  | BEGINNING BALANCE |
|-----------------|---|-------------------|
| 12100<br>000000 | UNRELEASED CASH IN STATE TREASURY<br>BALANCE BROUGHT FORWARD      | 224,916.13        |
| 14100<br>000000 | POOLED INVESTMENTS WITH STATE TREASURY<br>BALANCE BROUGHT FORWARD | 61,491,296.86     |
| 15300<br>000504 | INTEREST AND DIVIDENDS RECEIVABLE                                 | 154,680.78        |
| 16300<br>181074 | DUE FROM OTHER DEPARTMENTS<br>TR/FDLE/HAVA                        | 1,577.86          |
| 31100           | ACCOUNTS PAYABLE  |                   |
| 100155          | VOTING SYSTEMS ASSISTANCE   | 0.00              |
| 100155 CF       | VOTING SYSTEMS ASSISTANCE   | 813,090.12-       |
| 100495          | SW VOTER REGISTR SYST/HAVA  | 0.00              |
| 100495 CF       | SW VOTER REGISTR SYST/HAVA  | 8,379.00-         |
|                 | ** GL 31100 TOTAL   | 821,469.12-       |
| 35300           | DUE TO OTHER DEPARTMENTS  |                   |
| 100495          | SW VOTER REGISTR SYST/HAVA  | 0.00              |
| 100495 CF       | SW VOTER REGISTR SYST/HAVA  | 36,602.49-        |
| 310403          | ASSESSMENT ON INVESTMENTS-DEPARTMENTAL USE                        | 6,169.54-         |
|                 | ** GL 35300 TOTAL   | 42,772.03-        |
| 35500           | DUE TO OTHER GOVERNMENTAL UNITS                                   |                   |
| 100866          | ASSIST INDIVID W/DISABIL  | 0.00              |
| 100866 CF       | ASSIST INDIVID W/DISABIL  | 268.00-           |
|                 | ** GL 35500 TOTAL   | 268.00-           |
| 54900<br>000000 | FUND BALANCE UNRESERVED<br>BALANCE BROUGHT FORWARD                | 61,007,962.48-    |
| 55100<br>000000 | FUND BALANCE RESERVED FOR ENCUMBRANCES<br>BALANCE BROUGHT FORWARD | 0.00              |
|                 | *** FUND TOTAL  | 0.00              |

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2010

450000 DEPARTMENT OF STATE  
20 2 450001 LIBRARY SERVICES TF DOS

| G-L<br>CAT      | G-L ACCOUNT NAME   | BEGINNING BALANCE |
|-----------------|--|-------------------|
| 11100<br>000000 | CASH ON HAND<br>BALANCE BROUGHT FORWARD                      | 0.00              |
| 12100<br>000000 | UNRELEASED CASH IN STATE TREASURY<br>BALANCE BROUGHT FORWARD | 1,092,312.05      |
| 15100<br>000100 | ACCOUNTS RECEIVABLE  | 636.00            |
| 15900<br>000100 | ALLOWANCE FOR UNCOLLECTIBLES                                 | 636.00-           |
| 31100           | ACCOUNTS PAYABLE   |                   |
| 040000          | EXPENSES   | 0.00              |
| 040000 CF       | EXPENSES   | 5,015.37-         |
| 100777          | CONTRACTED SERVICES  | 0.00              |
| 100777 CF       | CONTRACTED SERVICES  | 165,210.00-       |
| 101977          | LIBRARY RESOURCES  | 0.00              |
| 101977 CF       | LIBRARY RESOURCES  | 425.00-           |
|                 | ** GL 31100 TOTAL  | 170,650.37-       |
| 32100           | ACCRUED SALARIES AND WAGES                                   |                   |
| 030000          | OTHER PERSONAL SERVICES                                      | 0.00              |
| 030000 CF       | OTHER PERSONAL SERVICES                                      | 9,578.66-         |
|                 | ** GL 32100 TOTAL  | 9,578.66-         |
| 35300           | DUE TO OTHER DEPARTMENTS                                     |                   |
| 040000          | EXPENSES   | 0.00              |
| 040000 CF       | EXPENSES   | 668.00-           |
|                 | ** GL 35300 TOTAL  | 668.00-           |
| 38800           | UNEARNED REVENUE - CURRENT                                   |                   |
| 000000          | BALANCE BROUGHT FORWARD                                      | 0.00              |
| 000700          |  | 729,525.07-       |
|                 | ** GL 38800 TOTAL  | 729,525.07-       |
| 38900           | DEFERRED REVENUES  |                   |
| 000000          | BALANCE BROUGHT FORWARD                                      | 0.00              |
| 54900           | FUND BALANCE UNRESERVED                                      |                   |
| 000000          | BALANCE BROUGHT FORWARD                                      | 0.00              |

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450000 DEPARTMENT OF STATE  
20 2 450001 LIBRARY SERVICES TF DOS

| G-L<br>CAT         | G-L ACCOUNT NAME  | BEGINNING BALANCE |
|--------------------|---|-------------------|
| 55100<br>000000    | FUND BALANCE RESERVED FOR ENCUMBRANCES<br>BALANCE BROUGHT FORWARD   | 181,889.95-       |
| 55600<br>081182 05 | RESERVED FOR FCO AND GRANTS/AID - FCO<br>LIBRARY CONSTRUCTION GRNTS | 0.00              |
| 94100              | ENCUMBRANCES  |                   |
| 040000 CF          | EXPENSES  | 1,347.12          |
| 100777 CF          | CONTRACTED SERVICES   | 148,632.40        |
| 101977 CF          | LIBRARY RESOURCES   | 31,910.43         |
|                    | ** GL 94100 TOTAL   | 181,889.95        |
| 98100              | BUDGETARY FND BAL RESERVED/ENCUMBRANCE                              |                   |
| 040000 CF          | EXPENSES  | 1,347.12-         |
| 100777 CF          | CONTRACTED SERVICES   | 148,632.40-       |
| 101977 CF          | LIBRARY RESOURCES   | 31,910.43-        |
|                    | ** GL 98100 TOTAL   | 181,889.95-       |
|                    | *** FUND TOTAL  | 0.00              |

BEGINNING TRIAL BALANCE BY FUND  
 JULY 01, 2010

450000 DEPARTMENT OF STATE  
 20 2 510001 OPERATING TRUST FUND DOS

| G-L<br>CAT                | G-L ACCOUNT NAME   | BEGINNING BALANCE                       |
|---------------------------|--|---|
| 12100<br>000000           | UNRELEASED CASH IN STATE TREASURY<br>BALANCE BROUGHT FORWARD   | 315,328.10                              |
| 31100<br>310066           | ACCOUNTS PAYABLE<br>CANDIDATE FILING FEE DISTR   | 40,117.51-                              |
| 35300<br>181135<br>181137 | DUE TO OTHER DEPARTMENTS<br>TRANS TO STATE EXECUTIVE COMMITTEES-FILING<br>TRANSFER TO EOG NOTARY SURCHARGE FEES<br>** GL 35300 TOTAL | 92,581.95-<br>41,083.52-<br>133,665.47- |
| 35600<br>181232<br>310322 | DUE TO GENERAL REVENUE<br>TR/DFS/ELEC CAMPGN FIN CON<br>SERVICE CHARGE TO GEN REV<br>** GL 35600 TOTAL                               | 73.60-<br>141,471.52-<br>141,545.12-    |
| 54900<br>000000           | FUND BALANCE UNRESERVED<br>BALANCE BROUGHT FORWARD   | 0.00                                    |
|                           | *** FUND TOTAL   | 0.00                                    |

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2010

450000 DEPARTMENT OF STATE  
20 2 510002 OPERATING TRUST FUNDOS SEC. STATE-ARCH. DIV.

| G-L<br>CAT   | G-L ACCOUNT NAME   | BEGINNING BALANCE  |
|--|--|--|
| 12100<br>000000  | UNRELEASED CASH IN STATE TREASURY<br>BALANCE BROUGHT FORWARD   | 129,210.36   |
| 14100<br>000000  | POOLED INVESTMENTS WITH STATE TREASURY<br>BALANCE BROUGHT FORWARD  | 151,890.40   |
| 15300<br>000502  | INTEREST AND DIVIDENDS RECEIVABLE  | 380.81   |
| 15900<br>000500<br>001904  | ALLOWANCE FOR UNCOLLECTIBLES   | 0.00<br>0.00<br>0.00   |
|  | ** GL 15900 TOTAL  | 0.00   |
| 16400<br>000700  | DUE FROM FEDERAL GOVERNMENT  | 213,306.00   |
| 31100<br>040000<br>040000 CF<br>100777<br>100777 CF<br>101548<br>101548 CF | ACCOUNTS PAYABLE<br>EXPENSES<br>EXPENSES<br>CONTRACTED SERVICES<br>CONTRACTED SERVICES<br>GRANTS AND AIDS - HISTORIC PRESERVATION GRA<br>GRANTS AND AIDS - HISTORIC PRESERVATION GRA | 0.00<br>12,293.87-<br>0.00<br>38,301.60-<br>0.00<br>15,000.00- |
|  | ** GL 31100 TOTAL  | 65,595.47-   |
| 32100<br>030000<br>030000 CF   | ACCRUED SALARIES AND WAGES<br>OTHER PERSONAL SERVICES<br>OTHER PERSONAL SERVICES   | 0.00<br>16,832.13-<br>16,832.13-                               |
|  | ** GL 32100 TOTAL  | 16,832.13-   |
| 35300<br>040000<br>040000 CF<br>310403                                     | DUE TO OTHER DEPARTMENTS<br>EXPENSES<br>EXPENSES<br>ASSESSMENT ON INVESTMENTS-DEPARTMENTAL USE   | 0.00<br>1,422.47-<br>15.18-                                    |
|  | ** GL 35300 TOTAL  | 1,437.65-  |
| 35500<br>101548<br>101548 CF   | DUE TO OTHER GOVERNMENTAL UNITS<br>GRANTS AND AIDS - HISTORIC PRESERVATION GRA<br>GRANTS AND AIDS - HISTORIC PRESERVATION GRA  | 0.00<br>100,500.00-  |
|  | ** GL 35500 TOTAL  | 100,500.00-  |

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2010

450000 DEPARTMENT OF STATE  
20 2 510002 OPERATING TRUST FUNDDOS SEC. STATE-ARCH. DIV.

| G-L<br>CAT                | G-L ACCOUNT NAME  | BEGINNING BALANCE      |
|---------------------------|---|------------------------|
| 35600<br>310322           | DUE TO GENERAL REVENUE<br>SERVICE CHARGE TO GEN REV                             | 217.89-                |
| 38800<br>000000           | UNEARNED REVENUE - CURRENT<br>BALANCE BROUGHT FORWARD                           | 0.00                   |
| 38900<br>001510           | DEFERRED REVENUES   | 111,322.35-            |
| 54900<br>000000           | FUND BALANCE UNRESERVED<br>BALANCE BROUGHT FORWARD                              | 194,628.55-            |
| 55100<br>000000           | FUND BALANCE RESERVED FOR ENCUMBRANCES<br>BALANCE BROUGHT FORWARD               | 4,253.53-              |
| 94100<br>040000<br>100777 | ENCUMBRANCES<br>CF EXPENSES<br>CF CONTRACTED SERVICES                           | 1,513.53<br>2,740.00   |
|                           | ** GL 94100 TOTAL   | 4,253.53               |
| 98100<br>040000<br>100777 | BUDGETARY FND BAL RESERVED/ENCUMBRANCE<br>CF EXPENSES<br>CF CONTRACTED SERVICES | 1,513.53-<br>2,740.00- |
|                           | ** GL 98100 TOTAL   | 4,253.53-              |
|                           | *** FUND TOTAL  | 0.00                   |

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2010

450000 DEPARTMENT OF STATE  
60 2 572001 RECORDS MANAGEMENT TRUST FUND-DEPT OF STATE

| G-L<br>CAT                                    | G-L ACCOUNT NAME   | BEGINNING BALANCE                                 |
|---|--|---|
| 11100<br>000000                               | CASH ON HAND<br>BALANCE BROUGHT FORWARD  | 0.00  |
| 12100<br>000000                               | UNRELEASED CASH IN STATE TREASURY<br>BALANCE BROUGHT FORWARD   | 607,844.88  |
| 14100<br>000000                               | POOLED INVESTMENTS WITH STATE TREASURY<br>BALANCE BROUGHT FORWARD  | 0.00  |
| 15100<br>001905<br>010000                     | ACCOUNTS RECEIVABLE<br>SALARIES AND BENEFITS   | 1,085.17<br>257.68                                |
|   | ** GL 15100 TOTAL  | 1,342.85  |
| 15900<br>001800<br>001905                     | ALLOWANCE FOR UNCOLLECTIBLES   | 0.00<br>0.00                                      |
|   | ** GL 15900 TOTAL  | 0.00  |
| 16200<br>001903                               | DUE FROM STATE FUNDS, WITHIN DEPART.   | 0.00  |
| 16300<br>001903                               | DUE FROM OTHER DEPARTMENTS   | 104,737.81  |
| 16400<br>001905                               | DUE FROM FEDERAL GOVERNMENT  | 46.53   |
| 16500<br>001903<br>001905                     | DUE FROM OTHER GOVERNMENTAL UNITS  | 150.48<br>23,891.80                               |
|   | ** GL 16500 TOTAL  | 24,042.28   |
| 17100<br>000000                               | SUPPLY INVENTORY<br>BALANCE BROUGHT FORWARD  | 2,204.86  |
| 27600<br>000000<br>040000<br>060000<br>100021 | FURNITURE AND EQUIPMENT<br>BALANCE BROUGHT FORWARD<br>EXPENSES<br>OPERATING CAPITAL OUTLAY<br>ACQUISITION/MOTOR VEHICLES | 702,061.61<br>1,780.00<br>178,158.61-<br>2,069.00 |
|   | ** GL 27600 TOTAL  | 527,752.00  |

BEGINNING TRIAL BALANCE BY FUND  
 JULY 01, 2010

450000 DEPARTMENT OF STATE  
 60 2 572001 RECORDS MANAGEMENT TRUST FUND-DEPT OF STATE

| G-L<br>CAT | G-L ACCOUNT NAME                       | BEGINNING BALANCE |
|------------|--|-------------------|
| 27700      | ACC DEPR - FURNITURE & EQUIPMENT       |                   |
| 000000     | BALANCE BROUGHT FORWARD                | 622,939.83-       |
| 040000     | EXPENSES                               | 41,919.52-        |
| 060000     | OPERATING CAPITAL OUTLAY               | 196,491.37        |
| 100021     | ACQUISITION/MOTOR VEHICLES             | 21,975.40-        |
|            | ** GL 27700 TOTAL                      | 490,343.38-       |
| 31100      | ACCOUNTS PAYABLE                       |                   |
| 040000     | EXPENSES                               | 0.00              |
| 040000     | CF EXPENSES                            | 846.46-           |
|            | ** GL 31100 TOTAL                      | 846.46-           |
| 35600      | DUE TO GENERAL REVENUE                 |                   |
| 170000     | TRANSFERS TO G.R.                      | 95,087.62-        |
| 310322     | SERVICE CHARGE TO GEN REV              | 7,417.54-         |
|            | ** GL 35600 TOTAL                      | 102,505.16-       |
| 38600      | CURRENT COMPENSATED ABSENCES LIABILITY |                   |
| 010000     | SALARIES AND BENEFITS                  | 43,752.40-        |
| 48600      | COMPENSATED ABSENCES LIABILITY         |                   |
| 010000     | SALARIES AND BENEFITS                  | 72,672.30-        |
| 53600      | INVESTED IN CAPITAL ASSETS NET OF RELA |                   |
| 000000     | BALANCE BROUGHT FORWARD                | 37,408.62-        |
| 53900      | NET ASSETS UNRESTRICTED                |                   |
| 000000     | BALANCE BROUGHT FORWARD                | 520,442.89-       |
| 94100      | ENCUMBRANCES                           |                   |
| 100777     | CF CONTRACTED SERVICES                 | 22,000.00         |
| 98100      | BUDGETARY FND BAL RESERVED/ENCUMBRANCE |                   |
| 100777     | CF CONTRACTED SERVICES                 | 22,000.00-        |
|            | *** FUND TOTAL                         | 0.00              |



BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2010

450000 DEPARTMENT OF STATE  
74 8 100004 TRAVEL AND INCIDENTAL EXPENSE REVOLVING FUND

| G-L<br>CAT      | G-L ACCOUNT NAME   | BEGINNING BALANCE |
|-----------------|--|-------------------|
| 11200<br>000000 | CASH IN BANK<br>BALANCE BROUGHT FORWARD                          | 0.00              |
| 16800<br>000000 | DUE FROM STATE FUNDS - REVOLVING FUND<br>BALANCE BROUGHT FORWARD | 0.00              |
|                 | *** FUND TOTAL   | 0.00              |

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2010

450000 DEPARTMENT OF STATE  
74 8 100006 LICENSING-INFORMATION & EVIDENCE REVOLVING FUND

| G-L<br>CAT      | G-L ACCOUNT NAME   | BEGINNING BALANCE |
|-----------------|--|-------------------|
| 11200<br>000000 | CASH IN BANK<br>BALANCE BROUGHT FORWARD                          | 0.00              |
| 16800<br>000000 | DUE FROM STATE FUNDS - REVOLVING FUND<br>BALANCE BROUGHT FORWARD | 0.00              |
|                 | *** FUND TOTAL   | 0.00              |

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2010

450000 DEPARTMENT OF STATE  
80 9 100001 DEPT. OF STATE GOVERNMENTAL FUND

| G-L<br>CAT | G-L ACCOUNT NAME                       | BEGINNING BALANCE |
|------------|--|-------------------|
| 26600      | ART & HISTORICAL TREASURES - NONDEPREC |                   |
| 000000     | BALANCE BROUGHT FORWARD                | 1,641,456.00      |
| 040000     | EXPENSES                               | 326,693.00        |
| 060000     | OPERATING CAPITAL OUTLAY               | 81,492.00         |
|            | ** GL 26600 TOTAL                      | 2,049,641.00      |
| 26700      | LEASEHOLD IMPROVEMENTS                 |                   |
| 060000     | OPERATING CAPITAL OUTLAY               | 268,042.50        |
| 26800      | ACC DEPR - LEASEHOLD IMPROVEMENTS      |                   |
| 060000     | OPERATING CAPITAL OUTLAY               | 142,956.00-       |
| 27200      | BUILDINGS AND BUILDING IMPROVEMENTS    |                   |
| 000000     | BALANCE BROUGHT FORWARD                | 15,861,535.67     |
| 030000     | OTHER PERSONAL SERVICES                | 190,517.35        |
| 040000     | EXPENSES                               | 4,606,460.96-     |
| 060000     | OPERATING CAPITAL OUTLAY               | 162,865.61-       |
| 084603     | MISSION SAN LUIS FORT CONSTRUCTION     | 9,174,742.80      |
| 084816     | RENO/IMP/COCONUT GV PHLHSE             | 1,113,030.00-     |
| 100495     | SW VOTER REGISTR SYST/HAVA             | 205,800.00        |
|            | ** GL 27200 TOTAL                      | 19,550,239.25     |
| 27300      | ACC DEPR - BUILDINGS & BUILDING IMPROV |                   |
| 000000     | BALANCE BROUGHT FORWARD                | 87,488.94-        |
| 040000     | EXPENSES                               | 2,390,092.72-     |
| 060000     | OPERATING CAPITAL OUTLAY               | 2,033,521.35-     |
| 084603     | MISSION SAN LUIS FORT CONSTRUCTION     | 129,800.96-       |
| 100495     | SW VOTER REGISTR SYST/HAVA             | 46,821.18-        |
|            | ** GL 27300 TOTAL                      | 4,687,725.15-     |
| 27600      | FURNITURE AND EQUIPMENT                |                   |
| 000000     | BALANCE BROUGHT FORWARD                | 14,436,276.95     |
| 002900     |  | 10,827.24-        |
| 040000     | EXPENSES                               | 1,915,483.27-     |
| 060000     | OPERATING CAPITAL OUTLAY               | 5,227,144.17-     |
| 100021     | ACQUISITION/MOTOR VEHICLES             | 578,945.65-       |
| 100155     | VOTING SYSTEMS ASSISTANCE              | 127,615.00        |
| 100495     | SW VOTER REGISTR SYST/HAVA             | 1,493,063.56      |
| 100777     | CONTRACTED SERVICES                    | 45.00             |
| 101977     | LIBRARY RESOURCES                      | 31,238.00         |
| 103744     | TRANSITION ASSISTANCE                  | 15,218.90-        |
| 104510     | ELECTION FRAUD PREVENTION              | 23,629.90         |
| 210000     | CATEGORY NAME NOT ON TITLE FILE        | 5,531.84-         |
| 210014     | OTHER DATA PROCESSING SVCS             | 1,921,436.93      |
| 990000     | CATEGORY NAME NOT ON TITLE FILE        | 6,065.00-         |
|            | ** GL 27600 TOTAL                      | 10,274,089.27     |

BEGINNING TRIAL BALANCE BY FUND  
 JULY 01, 2010

450000 DEPARTMENT OF STATE  
 80 9 100001 DEPT. OF STATE GOVERNMENTAL FUND

| G-L<br>CAT | G-L ACCOUNT NAME                 | BEGINNING BALANCE |
|------------|----------------------------------|-------------------|
| 27700      | ACC DEPR - FURNITURE & EQUIPMENT |                   |
| 000000     | BALANCE BROUGHT FORWARD          | 2,812.14-         |
| 002900     |                                  | 10,827.24         |
| 040000     | EXPENSES                         | 624,175.07-       |
| 060000     | OPERATING CAPITAL OUTLAY         | 4,914,467.32-     |
| 100021     | ACQUISITION/MOTOR VEHICLES       | 235,691.95-       |
| 100155     | VOTING SYSTEMS ASSISTANCE        | 127,615.00-       |
| 100495     | SW VOTER REGISTR SYST/HAVA       | 1,206,217.49-     |
| 101977     | LIBRARY RESOURCES                | 12,495.14-        |
| 103744     | TRANSITION ASSISTANCE            | 126.83            |
| 104510     | ELECTION FRAUD PREVENTION        | 32,723.57-        |
| 210014     | OTHER DATA PROCESSING SVCS       | 1,466,160.00-     |
| 990000     | CATEGORY NAME NOT ON TITLE FILE  | 2,388.45-         |
|            | ** GL 27700 TOTAL                | 8,613,792.06-     |
| 28200      | LIBRARY RESOURCES                |                   |
| 000000     | BALANCE BROUGHT FORWARD          | 9,447,267.08      |
| 040000     | EXPENSES                         | 7,761,275.77      |
| 060000     | OPERATING CAPITAL OUTLAY         | 4,886,668.71-     |
| 101977     | LIBRARY RESOURCES                | 4,822,866.45      |
|            | ** GL 28200 TOTAL                | 17,144,740.59     |
| 28300      | ACC DEPR - LIBRARY RESOURCES     |                   |
| 040000     | EXPENSES                         | 3,061,907.53-     |
| 060000     | OPERATING CAPITAL OUTLAY         | 3,840,491.34-     |
| 101977     | LIBRARY RESOURCES                | 1,686,943.90-     |
|            | ** GL 28300 TOTAL                | 8,589,342.77-     |
| 54900      | FUND BALANCE UNRESERVED          |                   |
| 000000     | BALANCE BROUGHT FORWARD          | 27,252,936.63-    |
|            | *** FUND TOTAL                   | 0.00              |

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2010

450000 DEPARTMENT OF STATE  
90 9 100001 DEPT. OF STATE GOVERNMENTAL FUND

| G-L<br>CAT                | G-L ACCOUNT NAME   | BEGINNING BALANCE     |
|---------------------------|--|-----------------------|
| 38600<br>010000           | CURRENT COMPENSATED ABSENCES LIABILITY<br>SALARIES AND BENEFITS                    | 704,832.73-           |
| 48600<br>000000<br>010000 | COMPENSATED ABSENCES LIABILITY<br>BALANCE BROUGHT FORWARD<br>SALARIES AND BENEFITS | 0.00<br>2,109,771.09- |
|                           | ** GL 48600 TOTAL  | 2,109,771.09-         |
| 54900<br>000000           | FUND BALANCE UNRESERVED<br>BALANCE BROUGHT FORWARD                                 | 2,814,603.82          |
|                           | *** FUND TOTAL   | 0.00 E                |



**FLORIDA  
DEPARTMENT OF  
STATE**

**LEGISLATIVE  
BUDGET  
REQUEST**

**SCHEDULE I  
DEPARTMENTAL PACKET**

**FISCAL YEAR  
2011-2012**

Florida Department of State

**Executive Office of the Governor  
Inter-Agency Transfers Reported on Schedule I**

**Agency Name Department of State**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the transfer category used, and the amount of the transfer for each of the fiscal years indicated, as well as the name and phone number of the person at the other agency who confirmed the amount of the transfer. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

**Fund Name and Number :** Federal Grants Trust Fund-2261

| <b>Transfers In<br/>(Provide Agency and Fund Number Received From)</b> | <b>Transfer<br/>Category</b> | <b>Amount<br/>FY 09-10 (A01)</b> | <b>Amount<br/>FY 10-11 (A02)</b> | <b>Amount<br/>FY 11-12 (A03)</b> | <b>Confirmed By</b> |
|--|------------------------------|----------------------------------|----------------------------------|----------------------------------|---------------------|
|  |                              |                                  |                                  |                                  |                     |
|  |                              |                                  |                                  |                                  |                     |
|  |                              |                                  |                                  |                                  |                     |
|  |                              |                                  |                                  |                                  |                     |
|  |                              |                                  |                                  |                                  |                     |
|  |                              |                                  |                                  |                                  |                     |
|  |                              |                                  |                                  |                                  |                     |

| <b>Transfers Out (Operating and Non-Operating)<br/>(Provide Agency and Fund Number Transferred To)</b> | <b>Transfer<br/>Category</b> |      |      |            |                       |
|--|------------------------------|------|------|------------|-----------------------|
| FDLE 710000-20-2-261018  | 181074                       | 0.00 | 0.00 | 145,830.00 | Sherry Boyce-410-7133 |
|  |                              |      |      |            |                       |
|  |                              |      |      |            |                       |
|  |                              |      |      |            |                       |
|  |                              |      |      |            |                       |
|  |                              |      |      |            |                       |
|  |                              |      |      |            |                       |





## SCHEDULE I NARRATIVE

**Budget Period: 2011-2012**

**Department:** Department of State

**Budget Entity:** 45500000 – Cultural Affairs

**Fund:** 2279 – Fine Arts Trust Fund

### **Adjustments in Section III**

- The adjustment in Section III to Line A in the amount of \$1,500 was made in order to reflect a prior year uncollectable.

### **Revenue Estimating Methodology**

- The projected revenue estimate is based on grant award documents from the federal awarding agency.

### **5 Percent Trust Fund Reserve**

- There is no reserve requirement for the Fine Arts Trust Fund.



## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

|                             |                                       |
|-----------------------------|---------------------------------------|
| <b>Department Title:</b>    | <b>Budget Period: 2011-2012</b>       |
| <b>Trust Fund Title:</b>    | Department of State                   |
| <b>Budget Entity:</b>       | Florida Fine Arts Trust Fund          |
| <b>LAS/PBS Fund Number:</b> | Division of Cultural Affairs 45500000 |
|                             | 2279                                  |

|   | Balance as of<br>6/30/2010 |     | SWFS*<br>Adjustments | Adjusted<br>Balance |
|---|----------------------------|-----|----------------------|---------------------|
| <b>Chief Financial Officer's (CFO) Cash Balance</b> | 44,780                     | (A) |                      | 44,780              |
| ADD: Other Cash (See Instructions)                  | -                          | (B) |                      | -                   |
| ADD: Investments                                    | -                          | (C) |                      | -                   |
| ADD: Outstanding Accounts Receivable                | -                          | (D) |                      | -                   |
| ADD: Due from Federal Government                    | -                          | (E) |                      | -                   |
| <b>Total Cash plus Accounts Receivable</b>          | 44,780                     | (F) | -                    | 44,780              |
| LESS Allowances for Uncollectibles                  | -                          | (G) |                      | -                   |
| LESS Approved "A" Certified Forwards                | 5,502                      | (H) |                      | 5,502               |
| Approved "B" Certified Forwards                     | 30,365                     | (H) |                      | 30,365              |
| Approved "FCO" Certified Forwards                   | -                          | (H) |                      | -                   |
| LESS: Other Accounts Payable (Nonoperating)         | -                          | (I) |                      | -                   |
| LESS: Unearned Revenue-Current                      | 8,913                      | (J) |                      | 8,913               |
| <b>Unreserved Fund Balance, 07/01/2010</b>          | -                          | (K) | -                    | - **                |

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line G, Section III of the Schedule I for the most recent completed fiscal year and Line A for the following year.

## SCHEDULE I NARRATIVE

**Budget Period: 2011-2012**

**Department:** Department of State

**Budget Entity:** 45000000 – Department Level

**Fund:** 2339 – Grants and Donations Trust Fund

### **Adjustments in Section III**

- The adjustment in Section III to Line A in the amount of \$200,269 was made in order to reflect prior year Fixed Capital Outlay reversion.
- The adjust in Section III to Line C in the amount of \$226 is for a payable to the Operating Trust Fund for a travel payments that was made out of the incorrect fund.

### **Revenue Estimating Methodology**

- The projected revenue estimate for the transfer from Department of Environmental Protection is based on information provided by the agency. Federal revenue is based on grant award letters and expenditure history since the funds are provided on a reimbursement basis. All other projected revenue is based on past history for each revenue source listed.

### **5 Percent Trust Fund Reserve**

- The 5 percent calculation is based on anticipated revenue from the Department of Environmental Protection. It does not include anticipated revenue from the non-federal grant since those funds can only be used to reimburse specific expenditures pursuant to the grant award letter.
- There is no reserve requirement for the federal grant funds that are deposited in the Grants and Donations Trust Fund.

**Executive Office of the Governor  
Inter-Agency Transfers Reported on Schedule I**

**Agency Name Department of State**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the transfer category used, and the amount of the transfer for each of the fiscal years indicated, as well as the name and phone number of the person at the other agency who confirmed the amount of the transfer. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

**Fund Name and Number :** Grants and Donations Trust Fund-2339

| <b>Transfers In<br/>(Provide Agency and Fund Number Received From)</b> | <b>Transfer<br/>Category</b> | <b>Amount<br/>FY 09-10 (A01)</b> | <b>Amount<br/>FY 10-11 (A02)</b> | <b>Amount<br/>FY 11-12 (A03)</b> | <b>Confirmed By</b> |
|--|------------------------------|----------------------------------|----------------------------------|----------------------------------|---------------------|
| DEP 370000-20-2-131001   | 001500                       | 7,842,753.00                     | 4,912,483.00                     | 4,910,483.00                     | GAA Appropriation   |
|  |                              |                                  |                                  |                                  |                     |
|  |                              |                                  |                                  |                                  |                     |
|  |                              |                                  |                                  |                                  |                     |
|  |                              |                                  |                                  |                                  |                     |
|  |                              |                                  |                                  |                                  |                     |
|  |                              |                                  |                                  |                                  |                     |

| <b>Transfers Out (Operating and Non-Operating)<br/>(Provide Agency and Fund Number Transferred To)</b> | <b>Transfer<br/>Category</b> |            |            |      |                       |
|--|------------------------------|------------|------------|------|-----------------------|
| FDLE 710000-20-2-261018  | 181074                       | 125,869.00 | 145,830.00 | 0.00 | Sherry Boyce-410-7133 |
|  |                              |            |            |      |                       |
|  |                              |            |            |      |                       |
|  |                              |            |            |      |                       |
|  |                              |            |            |      |                       |
|  |                              |            |            |      |                       |
|  |                              |            |            |      |                       |



## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

|                             |                               |
|-----------------------------|-------------------------------|
| <b>Department Title:</b>    | <b>Budget Period: 2011-12</b> |
| <b>Trust Fund Title:</b>    | Department of State           |
| <b>Budget Entity:</b>       | Grants & Donations Trust Fund |
| <b>LAS/PBS Fund Number:</b> | 2339                          |

|   | Balance as of<br>6/30/2010 |     | SWFS*<br>Adjustments | Adjusted<br>Balance  |
|---|----------------------------|-----|----------------------|----------------------|
| <b>Chief Financial Officer's (CFO) Cash Balance</b> | 8,540,561                  | (A) | -                    | 8,540,561            |
| ADD: Other Cash (See Instructions)                  | -                          | (B) | -                    | -                    |
| ADD: Investments                                    | 61,491,297                 | (C) | -                    | 61,491,297           |
| ADD: Outstanding Accounts Receivable                | 157,160                    | (D) | -                    | 157,160              |
| ADD: _____  | -                          | (E) | -                    | -                    |
| <b>Total Cash plus Accounts Receivable</b>          | 70,189,018                 | (F) | -                    | 70,189,018           |
| LESS Allowances for Uncollectibles                  | -                          | (G) | -                    | -                    |
| LESS Approved "A" Certified Forwards                | 941,667                    | (H) | -                    | 941,667              |
| Approved "B" Certified Forwards                     | 277,910                    | (H) | -                    | 277,910              |
| Approved "FCO" Certified Forwards                   | 928,146                    | (H) | -                    | 928,146              |
| LESS: Other Accounts Payable (Nonoperating)         | 8,068                      | (I) | -                    | 8,068                |
| LESS: _____   | -                          | (J) | -                    | -                    |
| <b>Unreserved Fund Balance, 07/01/2010</b>          | <b>68,033,227</b>          | (K) | -                    | <b>68,033,227</b> ** |

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line G, Section III of the Schedule I for the most recent completed fiscal year and Line A for the following year.

## SCHEDULE I NARRATIVE

**Budget Period: 2011-2012**

**Department:** Department of State

**Budget Entity:** 45400100 – Library and Information Services

**Fund:** 2450 – Library Services Trust Fund

### **Adjustments in Section III**

- There are no adjustments in Section III.

### **Revenue Estimating Methodology**

- The projected revenue estimate for grants is based on grant award documents from the federal awarding agencies. The revenue estimate for other revenues listed in Section I is based on past history for each revenue source listed.

### **5 Percent Trust Fund Reserve**

- There is no reserve requirement for the Library Services Trust Fund due to the nature of the funds.



## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

|                             |   |
|-----------------------------|---|
| <b>Department Title:</b>    | <b>Budget Period: 2011-12</b>                         |
| <b>Trust Fund Title:</b>    | Department of State                                   |
| <b>Budget Entity:</b>       | Library Services Trust Fund                           |
| <b>LAS/PBS Fund Number:</b> | Division of Library and Information Services 45400000 |
|                             | 2450  |

|   | Balance as of<br>6/30/2010 |     | SWFS*<br>Adjustments | Adjusted<br>Balance |
|---|----------------------------|-----|----------------------|---------------------|
| <b>Chief Financial Officer's (CFO) Cash Balance</b> | 1,092,312                  | (A) |                      | 1,092,312           |
| ADD: Other Cash (See Instructions)                  | -                          | (B) |                      | -                   |
| ADD: Investments                                    | -                          | (C) |                      | -                   |
| ADD: Outstanding Accounts Receivable                | 636                        | (D) |                      | 636                 |
| ADD: _____  | -                          | (E) |                      | -                   |
| <b>Total Cash plus Accounts Receivable</b>          | 1,092,948                  | (F) | -                    | 1,092,948           |
| LESS Allowances for Uncollectibles                  | 636                        | (G) |                      | 636                 |
| LESS Approved "A" Certified Forwards                | 180,897                    | (H) |                      | 180,897             |
| Approved "B" Certified Forwards                     | 181,890                    | (H) |                      | 181,890             |
| Approved "FCO" Certified Forwards                   | -                          | (H) |                      | -                   |
| LESS: Other Accounts Payable (Nonoperating)         | -                          | (I) |                      | -                   |
| LESS: Unearned Revenue-Current                      | 729,525                    | (J) |                      | 729,525             |
| <b>Unreserved Fund Balance, 07/01/2010</b>          | -                          | (K) | -                    | -                   |

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line G, Section III of the Schedule I for the most recent completed fiscal year and Line A for the following year.

## SCHEDULE I NARRATIVE

**Budget Period: 2011-2012**

**Department:** Department of State

**Budget Entity:** 45000000 – Department Level

**Fund:** 2510 – Operating Trust Fund

### **Adjustments in Section III**

- The adjustment in Section III on line A in the amount of \$226.00 is for a receivable due from the Grants and Donations Trust Fund within the Department of State for a travel payment that was made out of the incorrect fund.

### **Revenue Estimating Methodology**

- The projected revenue for federal grants is based on grant award documents from the federal agencies. The projected revenue estimate for other revenues listed in Section I is based on past history for each revenue source listed.

### **5 Percent Trust Fund Reserve**

- There is no reserve requirement for the federal grant funds or the pass-through funds that are deposited in the Operating Trust Fund.
- The 5 percent calculation is based on the non-federal estimated revenue.

**Executive Office of the Governor  
Inter-Agency Transfers Reported on Schedule I**

**Agency Name Department of State**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the transfer category used, and the amount of the transfer for each of the fiscal years indicated, as well as the name and phone number of the person at the other agency who confirmed the amount of the transfer. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

**Fund Name and Number :** Elections Operating Trust Fund 2510

| <b>Transfers In<br/>(Provide Agency and Fund Number Received From)</b> | <b>Transfer<br/>Category</b> | <b>Amount<br/>FY 09-10 (A01)</b> | <b>Amount<br/>FY 10-11 (A02)</b> | <b>Amount<br/>FY 11-12 (A03)</b> | <b>Confirmed By</b> |
|--|------------------------------|----------------------------------|----------------------------------|----------------------------------|---------------------|
|  |                              |                                  |                                  |                                  |                     |
|  |                              |                                  |                                  |                                  |                     |
|  |                              |                                  |                                  |                                  |                     |
|  |                              |                                  |                                  |                                  |                     |
|  |                              |                                  |                                  |                                  |                     |
|  |                              |                                  |                                  |                                  |                     |
|  |                              |                                  |                                  |                                  |                     |

| <b>Transfers Out (Operating and Non-Operating)<br/>(Provide Agency and Fund Number Transferred To)</b> | <b>Transfer<br/>Category</b> |            |  |  |                         |
|--|------------------------------|------------|--|--|-------------------------|
| EOG 310000-20-2-339028   | 181137                       | 365,685.00 |  |  | Cynthia Smith-487-1011  |
| DLA 410000-20-2-511002   | 181136                       | 509,171.00 |  |  | Sarah Nortelus-414-3414 |
|  |                              |            |  |  |                         |
|  |                              |            |  |  |                         |
|  |                              |            |  |  |                         |
|  |                              |            |  |  |                         |
|  |                              |            |  |  |                         |





## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

|                             |                                |
|-----------------------------|--------------------------------|
| <b>Department Title:</b>    | <b>Budget Period: 2011-12</b>  |
| <b>Trust Fund Title:</b>    | Department of State            |
| <b>Budget Entity:</b>       | Operating Trust Fund           |
| <b>LAS/PBS Fund Number:</b> | Division of Elections 45100000 |
|                             | 2510                           |

|   | Balance as of<br>6/30/2010 |     | SWFS*<br>Adjustments | Adjusted<br>Balance |
|---|----------------------------|-----|----------------------|---------------------|
| <b>Chief Financial Officer's (CFO) Cash Balance</b> | 315,328                    | (A) | -                    | 315,328             |
| ADD: Other Cash (See Instructions)                  | -                          | (B) | -                    | -                   |
| ADD: Investments                                    | -                          | (C) | -                    | -                   |
| ADD: Outstanding Accounts Receivable                | -                          | (D) | -                    | -                   |
| ADD: _____  | -                          | (E) | -                    | -                   |
| <b>Total Cash plus Accounts Receivable</b>          | 315,328                    | (F) | -                    | 315,328             |
| LESS Allowances for Uncollectibles                  | -                          | (G) | -                    | -                   |
| LESS Approved "A" Certified Forwards                | -                          | (H) | -                    | -                   |
| Approved "B" Certified Forwards                     | -                          | (H) | -                    | -                   |
| Approved "FCO" Certified Forwards                   | -                          | (H) | -                    | -                   |
| LESS: Other Accounts Payable (Nonoperating)         | 315,328                    | (I) | -                    | 315,328             |
| LESS: _____   | -                          | (J) | -                    | -                   |
| <b>Unreserved Fund Balance, 07/01/2010</b>          | -                          | (K) | -                    | - **                |

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line G, Section III of the Schedule I for the most recent completed fiscal year and Line A for the following year.

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

|                             |   |
|-----------------------------|---|
| <b>Department Title:</b>    | <b>Budget Period: 2011-12</b>             |
| <b>Trust Fund Title:</b>    | Department of State                       |
| <b>Budget Entity:</b>       | Operating Trust Fund                      |
| <b>LAS/PBS Fund Number:</b> | Division of Historical Resources 45200000 |
|                             | 2510                                      |

|   | Balance as of<br>6/30/2010 |     | SWFS*<br>Adjustments | Adjusted<br>Balance |
|---|----------------------------|-----|----------------------|---------------------|
| <b>Chief Financial Officer's (CFO) Cash Balance</b> | 129,210                    | (A) | -                    | 129,210             |
| ADD: Other Cash (See Instructions)                  | -                          | (B) | -                    | -                   |
| ADD: Investments                                    | 151,890                    | (C) | -                    | 151,890             |
| ADD: Outstanding Accounts Receivable                | 213,687                    | (D) | -                    | 213,687             |
| ADD: _____  | -                          | (E) | -                    | -                   |
| <b>Total Cash plus Accounts Receivable</b>          | 494,787                    | (F) | -                    | 494,787             |
| LESS Allowances for Uncollectibles                  | -                          | (G) | -                    | -                   |
| LESS Approved "A" Certified Forwards                | 184,350                    | (H) | -                    | 184,350             |
| Approved "B" Certified Forwards                     | 4,253                      | (H) | -                    | 4,253               |
| Approved "FCO" Certified Forwards                   | -                          | (H) | -                    | -                   |
| LESS: Other Accounts Payable (Nonoperating)         | 233                        | (I) | -                    | 233                 |
| LESS: Deferred Revenue                              | 111,322                    | (J) | -                    | 111,322             |
| <b>Unreserved Fund Balance, 07/01/2010</b>          | <b>194,629</b>             | (K) | -                    | <b>194,629</b> **   |

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line G, Section III of the Schedule I for the most recent completed fiscal year and Line A for the following year.

## SCHEDULE I NARRATIVE

**Budget Period: 2011-2012**

**Department:** Department of State

**Budget Entity:** 45400100 – Library and Information Services

**Fund:** 2572 – Records Management Trust Fund

### **Adjustments in Section III**

- The adjustment in Section III on line 11 in the amount of \$36,486 is for Current Compensated Absences for FY 2009-10.
- The adjustment in Section III on line 3 in the amount of \$258.00 is to cancel a prior year receivable.

### **Revenue Estimating Methodology**

- The projected revenue estimate listed in Section I is based on actual receivables that have been received to date for the current fiscal year. Those figures have been projected out for the remainder of the fiscal year.

### **5 Percent Trust Fund Reserve**

- There is no reserve requirement for the Records Management Trust Fund.



**FLORIDA STATE RECORDS CENTER  
MICROFILM PROCESSING AND DUPLICATION**

**Fee Schedule and Services  
As of July 1, 2010**

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**PROCESSING MICROFILM**

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|                       |         |
|-----------------------|---------|
| 16 mm (100-foot roll) | \$12.00 |
| 16 mm (200-foot roll) | \$14.00 |
| 35 mm (100-foot roll) | \$14.00 |

Includes developing, light box inspection, plastic reel, storage box and label.

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**FILM DUPLICATION (100-FOOT ROLL)**

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|                             |         |
|-----------------------------|---------|
| 16 mm Silver-Direct         | \$20.00 |
| 16 mm Diazo                 | \$12.00 |
| 16 mm Diazo (200-foot roll) | \$14.00 |
| 35 mm Silver-Direct         | \$25.00 |
| 35 mm Diazo                 | \$14.00 |

Includes duplicating, light box inspection, plastic reel, storage box and label. Includes processing of silver duplicates.

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**JACKETING MICROFILM**

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|                                  |          |
|----------------------------------|----------|
| 16 mm or 35 mm Original Jackets  | \$1.50   |
| 16 mm or 35 mm Duplicate Jackets | 40 cents |

Includes typing subject strips and loading jackets.

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**MISCELLANEOUS**

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|  |         |
|--|---------|
| Cartridge/Containers (Includes Material and Labor) | \$10.00 |
|--|---------|

**FLORIDA STATE RECORDS CENTER  
COMPUTER OUTPUT MICROFILM**

**Fee Schedule and Services  
As of July 1, 2010**

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**COMPUTER OUTPUT MICROFILM**

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|  |                    |
|--|--------------------|
| COM Pages (images)                         | \$ 15.00 per 1,000 |
| Original Fiche                             | \$ 1.50            |
| Original Rolls                             | \$ 12.00           |
| Initial COM Project Setup and Test         | \$150.00           |
| Revisions to an Existing COM Project Setup | \$150.00           |
| Minimum Monthly Charge                     | \$150.00           |

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**COMPUTER OUTPUT MICROFILM DUPLICATION**

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|   |          |
|---|----------|
| 16 mm Diazo Roll (100-foot roll)                    | \$12.00  |
| Fiche-Diazo   | 40 cents |
| Cartridges/Containers (Includes Material and Labor) | \$10.00  |

**FLORIDA STATE RECORDS CENTER  
ELECTRONIC MEDIA STORAGE**

**Fee Schedule and Services  
As of July 1, 2010**

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**ELECTRONIC MEDIA STORED**

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Computer Tapes (reel to reel)  
Computer Cartridges  
Optical Disks

Floppy Disks  
Magnetic Disks

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**STORAGE AND RETRIEVAL**

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**Storage Fee:**

\$20.00 per shelf per month for items stored

**Storage Services Include:**

Short- and long-term storage.  
Temperature and humidity controlled environment.  
Restricted access vault with intrusion alarm and sprinkler system.

**Pickup and Delivery:**

Quoted on a case-by-case basis.

**Retrieval Services Include:**

Free retrieval and refile, Monday through Friday, 8:00 a.m. to 5:00 p.m.,  
excluding holidays.  
Shipping charges will be applied outside the Tallahassee area.

**Emergency Retrieval Services Include:**

On-call, twenty-four hours a day, seven days a week emergency access.  
Mobile telephone: 850.509.0276.

**Emergency Retrieval Fee:**

During non-working hours, a service charge of \$75.00 per hour with one hour  
minimum charge for services will apply. Customers will be required to pick up their  
own emergency retrievals from the State Records Center during non-working hours.

**FLORIDA STATE RECORDS CENTER  
RECORDS STORAGE**

**Fee Schedule and Services  
As of July 1, 2010**

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**ACCESSIONING**

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Services Include:

- On-site pickup
- Administrative processing and record keeping
- Total Recall system training

Accessioning Fee:

\$1.45 per cubic foot carton

Other Records Services:

Quoted on an hourly basis

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**STORAGE AND RETRIEVAL**

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Storage Services Include:

- Short- and long-term storage
- Restricted access area with intrusion alarm and sprinkler system

Retrieval Services Include:

Free retrieval and refile, Monday through Friday, 8:00 a.m. to 5:00 p.m.

Emergency Services:

After hours or holiday reference service: \$75.00 per hour (1 hour minimum)

Storage Fee:

27 cents per month per cubic foot carton

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**RECORDS STORAGE CARTONS**

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Carton Fee:

\$35.00 per flat (bundle of 25 cartons)

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**DISPOSAL OR PERMANENT WITHDRAWAL OF RECORDS STORAGE CARTONS**

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Services Include:

- Free monitoring of record retention schedules
- Free notification of destruction of eligible records

Disposal Fee:

40 cents per cubic foot carton

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**DISPOSAL OF RECORDS NOT STORED IN STATE RECORDS CENTER**

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Services Include:

- Pickup in Tallahassee area

Disposal Fee:

\$1.40 per cubic foot carton

**FLORIDA STATE RECORDS CENTER  
SECURITY MICROFILM STORAGE**

**Fee Schedule and Services  
As of July 1, 2010**

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**ACCESSIONING**

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Services Include:

- Preliminary inspection for ready contamination
- Associated transfer documentation including container listing

Accession Fee:

Rolls must be in inert/acid-free containers. Otherwise, \$.05 per box plus \$20 per hour labor will be charged.

Microfilm: 12 cents per 16 mm or 35 mm roll

Microfiche: 12 cents per 35 fiche (35 fiche minimum)

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**STORAGE AND RETRIEVAL**

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Storage Services Include:

- Temperature- and humidity-controlled environment
- Secure fire-proof vault storage
- Periodic film inspection

Retrieval Services Include:

- Free retrievals and refils
- Free pickup and delivery within the Tallahassee area (shipping charges will apply outside the Tallahassee area)

Emergency Services:

After hour or holiday reference service: \$ 75.00 per hour (1 hour minimum)

Other additional services: \$ 20.00 per hour

Storage Fee:

Microfilm: 4 cents per 16 mm or 35 mm roll per month (48 cents per year)

Microfiche: 4 cents per 35 fiche per month (35 fiche minimum) (48 cents per year)

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**MICROFILM DISPOSAL/PERMANENT WITHDRAWAL**

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Disposal Fee:

Microfilm: 40 cents per 16 mm or 35 mm roll

Microfiche: 40 cents per 35 fiche

Permanent Withdrawal Fee:

Microfilm: 6 cents per 16 mm or 35 mm roll

Microfiche: 6 cents per 35 fiche

Services Include:

- Free Monitoring of Retention Schedule
  - Free Notification of Destruction Eligibility
  - Assurance that film will be disposed of to preserve integrity and to safeguard against contamination of the environment.
- 
- 

**FILM DUPLICATION**

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|   |          |
|---|----------|
| 16 mm Silver-Direct Rolls                 | \$20.00  |
| 16 mm Diazo Rolls                         | \$12.00  |
| 16 mm Diazo (200-foot roll)               | \$14.00  |
| 35 mm Silver-Direct Rolls                 | \$25.00  |
| 35 mm Diazo Rolls                         | \$14.00  |
| 16 mm or 35 mm Duplicate Jackets or Fiche | 40 cents |



## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

|                             |   |
|-----------------------------|---|
| <b>Department Title:</b>    | <b>Budget Period: 2011-12</b>                         |
| <b>Trust Fund Title:</b>    | Department of State                                   |
| <b>Budget Entity:</b>       | Records Management Trust Fund                         |
| <b>LAS/PBS Fund Number:</b> | Division of Library and Information Services 45400000 |
|                             | 2572  |

|   | Balance as of<br>6/30/2010 |     | SWFS*<br>Adjustments | Adjusted<br>Balance |
|---|----------------------------|-----|----------------------|---------------------|
| <b>Chief Financial Officer's (CFO) Cash Balance</b> | 607,845                    | (A) |                      | 607,845             |
| ADD: Other Cash (See Instructions)                  | -                          | (B) |                      | -                   |
| ADD: Investments                                    | -                          | (C) |                      | -                   |
| ADD: Outstanding Accounts Receivable                | 130,168                    | (D) |                      | 130,168             |
| ADD: _____  | -                          | (E) |                      | -                   |
| <b>Total Cash plus Accounts Receivable</b>          | 738,013                    | (F) | -                    | 738,013             |
| LESS Allowances for Uncollectibles                  | -                          | (G) |                      | -                   |
| LESS Approved "A" Certified Forwards                | 846                        | (H) |                      | 846                 |
| Approved "B" Certified Forwards                     | 22,000                     | (H) |                      | 22,000              |
| Approved "FCO" Certified Forwards                   | -                          | (H) |                      | -                   |
| LESS: Other Accounts Payable (Nonoperating)         | 102,505                    | (I) | -                    | 102,505             |
| LESS: _____   |                            | (J) |                      | -                   |
| <b>Unreserved Fund Balance, 07/01/2010</b>          | <b>612,662</b>             | (K) | -                    | <b>612,662</b> **   |

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line G, Section III of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I AND IC

Budget Period 2011-12

Department Title: Department of State  
Trust Fund Title: Records Management Trust Fund  
LAS/PBS Fund Number: 2572

**BEGINNING TRIAL BALANCE:**

|   |           |     |
|---|-----------|-----|
| Unreserved Fund Balance Per Trial Balance, 07-01-10 | (520,443) | (A) |
| Add/Subtract:                                       |           |     |
| Approved "B" Certified Forwards                     | 22,000    | (B) |
| Other Adjustment(s):                                |           |     |
| Supply Inventory                                    | 2,205     | (C) |
| Current Compensated Absences                        | (43,752)  | (C) |
| Compensated Absences Liability                      | (72,672)  | (C) |

**ADJUSTED BEGINNING TRIAL BALANCE:** (612,662) (D)

**UNRESERVED FUND BALANCE, SCHEDULE 1C** (612,662) (E)

**DIFFERENCE:** - (F)\*

**\*SHOULD EQUAL ZERO**