

**Melanie S. Griffin**, Secretary

**Ron DeSantis**, Governor

## LETTER OF TRANSMITTAL

September 15, 2023

Mr. Chris Spencer, Policy Director  
Office of Policy and Budget  
Executive Office of the Governor  
The Capitol, Room 1702B  
Tallahassee, Florida 32399-0001

Dear Mr. Spencer:

The Agency Capital Improvements Program for Fiscal Year 2024-25 through Fiscal Year 2028-29 for the Department of Business and Professional Regulation is submitted and has been posted to the Florida Fiscal Portal, following the instructions dated July 2023.

The Department is not requesting a Fixed Capital Outlay appropriation but has submitted the appropriate forms detailing our lease needs for the reporting period.

Any questions concerning this submission may be directed to Lynn Smith, Planning and Budgeting Administrator at 850-717-1541.

Sincerely,



Melanie S. Griffin  
Secretary