

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>COMPREHENSIVE ELIGIB SVCS</u>				65100200
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	10,602,454			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -MATCH	7,759,603			1000 2
OPERATIONS AND MAINT TF -FEDERL	7,759,606			2516 3
TOTAL POSITIONS.....	246.50			
TOTAL APPRO.....	15,519,209			
=====				
OTHER PERSONAL SERVICES				030000
GENERAL REVENUE FUND -MATCH	600,351			1000 2
OPERATIONS AND MAINT TF -FEDERL	600,351			2516 3
TOTAL APPRO.....	1,200,702			
=====				
EXPENSES				040000
GENERAL REVENUE FUND -MATCH	947,299			1000 2
OPERATIONS AND MAINT TF -FEDERL	947,299			2516 3
TOTAL APPRO.....	1,894,598			
=====				
OPERATING CAPITAL OUTLAY				060000
GENERAL REVENUE FUND -MATCH	21,292			1000 2
OPERATIONS AND MAINT TF -FEDERL	21,291			2516 3
TOTAL APPRO.....	42,583			
=====				

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2024-25 POS	AMOUNT	AGY REQ N/R FY 2024-25 POS	AMOUNT	AG REQ ANZ FY 2024-25 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>COMPREHENSIVE ELIGIB SVCS</u>							65100200
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -MATCH		102,665					1000 2
OPERATIONS AND MAINT TF -FEDERL		102,664					2516 3
TOTAL APPRO.....		205,329					
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -MATCH		42,971					1000 2
OPERATIONS AND MAINT TF -FEDERL		42,970					2516 3
TOTAL APPRO.....		85,941					
LEASE/PURCHASE/EQUIPMENT							105281
GENERAL REVENUE FUND -MATCH		70,731					1000 2
OPERATIONS AND MAINT TF -FEDERL		70,732					2516 3
TOTAL APPRO.....		141,463					
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -MATCH		37,752					1000 2
OPERATIONS AND MAINT TF -FEDERL		41,979					2516 3
TOTAL APPRO.....		79,731					
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	246.50						
TOTAL ISSUE.....		19,169,556					
TOTAL SALARY RATE.....	10,602,454						

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
COMPREHENSIVE ELIGIB SVCS				65100200
HEALTH AND HUMAN SERVICES				13
LONG-TERM CARE				1303.00.00.00
ESTIMATED EXPENDITURES				1000000
SALARY INCREASE FY 2023-24 -				
STATEWIDE 5% PAY INCREASE -				
EFFECTIVE 7/1/2023				1001010
SALARY RATE				000000
SALARY RATE.....	527,954			
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -MATCH	318,078			1000 2
OPERATIONS AND MAINT TF -FEDERL	318,078			2516 3
TOTAL APPRO.....	636,156			
TOTAL: SALARY INCREASE FY 2023-24 -				1001010
STATEWIDE 5% PAY INCREASE -				
EFFECTIVE 7/1/2023				
TOTAL ISSUE.....	636,156			
TOTAL SALARY RATE.....	527,954			
CASUALTY INSURANCE PREMIUM				1001090
ADJUSTMENT				100000
SPECIAL CATEGORIES				103241
RISK MANAGEMENT INSURANCE				
GENERAL REVENUE FUND -MATCH	14,396			1000 2
OPERATIONS AND MAINT TF -FEDERL	14,396			2516 3
TOTAL APPRO.....	28,792			
FLORIDA RETIREMENT SYSTEMS				1001215
CONTRIBUTIONS FOR FY 2023-24				010000
SALARIES AND BENEFITS				
GENERAL REVENUE FUND -MATCH	86,216			1000 2
OPERATIONS AND MAINT TF -FEDERL	86,216			2516 3
TOTAL APPRO.....	172,432			

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
COMPREHENSIVE ELIGIB SVCS				65100200
HEALTH AND HUMAN SERVICES				13
LONG-TERM CARE				1303.00.00.00
ESTIMATED EXPENDITURES				1000000
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
OPERATIONS AND MAINT TF -FEDERL		4,513		2516 3
=====		=====		
ADJUSTMENTS TO CURRENT YEAR				
ESTIMATED EXPENDITURES				1600000
AGENCY DISCRETIONARY PAY INCREASE				
FOR FY 2023-24 - EFFECTIVE				
10/1/2023				1600980
SALARY RATE				000000
SALARY RATE.....		231,094		
=====		=====		
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -MATCH		105,535		1000 2
OPERATIONS AND MAINT TF -FEDERL		105,535		2516 3
TOTAL APPRO.....		211,070		
=====		=====		
TOTAL: AGENCY DISCRETIONARY PAY INCREASE				1600980
FOR FY 2023-24 - EFFECTIVE				
10/1/2023				
TOTAL ISSUE.....		211,070		
TOTAL SALARY RATE.....		231,094		
=====		=====		

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>COMPREHENSIVE ELIGIB SVCS</u>				65100200
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
ANNUALIZATION OF ISSUES PARTIALLY FUNDED IN PRIOR YEAR				2600000
ANNUALIZATION OF AGENCY DISCRETIONARY PAY INCREASE FOR FY 2023-24 - THREE MONTHS				
ANNUALIZATION SALARIES AND BENEFITS				2600980
				010000
GENERAL REVENUE FUND -MATCH	35,178			1000 2
OPERATIONS AND MAINT TF -FEDERL	35,178			2516 3
TOTAL APPRO.....	70,356			
MANAGEMENT & PROGRAM ADMINISTRATIVE DIRECTION				4900000
COMPREHENSIVE ASSESSMENT AND REVIEW FOR LONGTERM SERVICES FIELD STAFF SALARY RATE				4900170
				000000
SALARY RATE.....	1,035,105			
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -MATCH	935,745			1000 2
OPERATIONS AND MAINT TF -FEDERL	935,747			2516 3
TOTAL APPRO.....	1,871,492			
TOTAL: COMPREHENSIVE ASSESSMENT AND REVIEW FOR LONGTERM SERVICES FIELD STAFF				4900170
TOTAL ISSUE.....	1,871,492			
TOTAL SALARY RATE.....	1,035,105			

AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE: IT COMPONENT? NO  
 LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to quality care for Floridians; and Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2024-25		FY 2024-25		FY 2024-25		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>COMPREHENSIVE ELIGIB SVCS</u>						65100200
HEALTH AND HUMAN SERVICES						13
<u>LONG-TERM CARE</u>						<u>1303.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE						
DIRECTION						4900000
COMPREHENSIVE ASSESSMENT AND REVIEW						
FOR LONGTERM SERVICES FIELD STAFF						4900170

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (4.2) Ensure state, regional and local agencies provide collaborative and timely customer service to businesses and workers; (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and (6.2) Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests salary rate of 1,035,105, and budget authority of \$1,871,492 recurring General Revenue and Operations and Management Trust Fund, to better recruit and retain Full Time Equivalent (FTE) staff as well as to recruit qualified employees.

BACKGROUND: The Comprehensive Assessment and Review for Long-term Services salaries are currently below comparable State of Florida position salaries, increasing the difficulty of recruitment and retention of quality staff in a competitive market. This request will allow CARES to recruit and retain a strong and lasting workforce. CARES is responsible for determining medical eligibility (level of care) for home and community-based Medicaid waiver programs and Medicaid nursing home services, by reviewing medical documents and conducting a comprehensive assessment.

The decreased staff, completing an increasing workload, causes delays for vulnerable Floridians seeking Medicaid waiver services. When the CARES program had a decreased ratio between workload and staff, the turnaround for a case was 9 days. Currently, the turnaround time is 20 days. As of June 2023, the CARES staff is comprised of 246.50 filled Full-Time Equivalent positions with 88.00 vacant FTEs (approximately 36%) in 17 field offices located around the state.

SOLUTION/JUSTIFICATION: The department conducted a compensation analysis encompassing various position categories within Florida state agencies. The findings revealed that positions with comparable responsibilities were remunerated at a higher rate than those within the department.

BUDGET IMPACT: The department requests \$1,871,492 of recurring budget authority (\$935,747 General Revenue and \$935,745 Operations and Maintenance Trust Fund) in the Salaries and Benefits (010000) appropriation category within the Comprehensive Eligibility Services budget entity (65100200). Additionally, the department requests 1,035,105 in rate.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 2: Provide Home and community-based services to enable individual to maintain the highest level of independence for as long as possible, including supports for family caregivers.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>COMPREHENSIVE ELIGIB SVCS</u>				65100200
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
COMPREHENSIVE ASSESSMENT AND REVIEW				
FOR LONGTERM SERVICES FIELD STAFF				4900170
ASSOCIATED ACTIVITY: ACT2000	Comprehensive Assessment and Review for Long Term Care			
*****				
SALARIES STABILIZATION - DEDUCT				4900450
OTHER PERSONAL SERVICES				030000
GENERAL REVENUE FUND				
-MATCH	338,000-			1000 2
=====				
*****				

AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Public Integrity - Protect taxpayer resources by ensuring the faithful expenditure of public funds and return funds to taxpayers through tax relief; and Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 1.1 Continue to align education and workforce development programs to foster employment opportunities and develop and retain talented workers with the skills to meet current and future employer needs. 1.5 Recruit, engage and leverage the talent of veterans, exiting military and military spouses to strengthen Florida's workforce. 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

SUMMARY: The Department of Elder Affairs (department) requests salary rate of 535,878 and the transfer of \$756,411 in recurring budget authority from the Other Personal Services (OPS) appropriation category in multiple budget entities to the Salaries and Benefits appropriation category in the Executive Direction budget entity, to alleviate the anticipated budget deficit in the category and to better recruit and retain Full Time Equivalent (FTE) staff.

BACKGROUND: In the past, the department has requested 5% budget amendments to cover deficits in the Salaries and Benefits appropriation category within the Executive Direction budget entity. In addition, the department has carried a rate deficit in the Executive Direction budget entity for the last several years. As positions fill in other budget entities, the department will no longer have adequate budget authority and rate to properly address deficits.

SOLUTION/JUSTIFICATION: This issue will cover anticipated deficits within the Executive Direction budget entity and adds





	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2024-25 POS	AMOUNT	AGY REQ N/R FY 2024-25 POS	AMOUNT	AG REQ ANZ FY 2024-25 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>HOME &amp; COMMUNITY SERVICES</u>							65100400
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....		3,430,441					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		498,982					1000 1
-MATCH		1,434,806					1000 2
-----							
TOTAL GENERAL REVENUE FUND		1,933,788					1000
=====							
FEDERAL GRANTS TRUST FUND -FEDERL		2,540,224					2261 3
=====							
OPERATIONS AND MAINT TF -FEDERL		940,486					2516 3
=====							
TOTAL POSITIONS.....		64.00					
TOTAL APPRO.....		5,414,498					
=====							
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -STATE		472,468					1000 1
-MATCH		165,305					1000 2
-----							
TOTAL GENERAL REVENUE FUND		637,773					1000
=====							
FEDERAL GRANTS TRUST FUND -FEDERL		850,718					2261 3
=====							
OPERATIONS AND MAINT TF -FEDERL		235,907					2516 3
=====							
TOTAL APPRO.....		1,724,398					
=====							
EXPENSES							040000
GENERAL REVENUE FUND -STATE		303,645					1000 1
-MATCH		295,482					1000 2
-----							
TOTAL GENERAL REVENUE FUND		599,127					1000
=====							
FEDERAL GRANTS TRUST FUND -FEDERL		1,208,292					2261 3
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2024-25 POS	AMOUNT	AGY REQ N/R FY 2024-25 POS	AMOUNT	AG REQ ANZ FY 2024-25 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>HOME &amp; COMMUNITY SERVICES</u>							65100400
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
EXPENSES							040000
OPERATIONS AND MAINT TF -FEDERL		435,067					2516 3
		=====					
TOTAL APPRO.....		2,242,486					
		=====					
OPERATING CAPITAL OUTLAY							060000
GENERAL REVENUE FUND -STATE		5,905					1000 1
FEDERAL GRANTS TRUST FUND -FEDERL		5,000					2261 3
OPERATIONS AND MAINT TF -FEDERL		5,000					2516 3
		-----					
TOTAL APPRO.....		15,905					
		=====					
SPECIAL CATEGORIES							100000
AAS TRAINING & EDUCATION							100007
FEDERAL GRANTS TRUST FUND -FEDERL		119,493					2261 3
		=====					
G/A-ALZHEIMER'S/SERVICES							100041
GENERAL REVENUE FUND -STATE		62,961,293					1000 1
-MATCH		2,010,000					1000 2
		-----					
TOTAL GENERAL REVENUE FUND		64,971,293					1000
		=====					
TOTAL APPRO.....		64,971,293					
		=====					
G/A-COMMUNITY CARE/ELDERLY							100547
GENERAL REVENUE FUND -STATE		91,514,514					1000 1
-MATCH		7,218,765					1000 2
		-----					
TOTAL GENERAL REVENUE FUND		98,733,279					1000
		=====					
FEDERAL GRANTS TRUST FUND -FEDERL		269,851					2261 3
		=====					
OPERATIONS AND MAINT TF -STATE		1,232,696					2516 1
-FEDERL		3,965,056					2516 3
		-----					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SPECIAL CATEGORIES				100000
G/A-COMMUNITY CARE/ELDERLY				100547
TOTAL OPERATIONS AND MAINT TF		5,197,752		2516
	=====	=====	=====	
TOTAL APPRO.....		104,200,882		
	=====	=====	=====	
G/A-HOME ENERGY ASSISTANCE				100570
FEDERAL GRANTS TRUST FUND -FEDERL		5,963,764		2261 3
	=====	=====	=====	
G/A-OLDER AMERICANS ACT				100604
GENERAL REVENUE FUND -STATE		15,751,747		1000 1
-MATCH		346,998		1000 2
	-----	-----	-----	
TOTAL GENERAL REVENUE FUND		16,098,745		1000
	=====	=====	=====	
FEDERAL GRANTS TRUST FUND -FEDERL		154,955,049		2261 3
	=====	=====	=====	
TOTAL APPRO.....		171,053,794		
	=====	=====	=====	
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND -STATE		139,160		1000 1
-MATCH		114,710		1000 2
	-----	-----	-----	
TOTAL GENERAL REVENUE FUND		253,870		1000
	=====	=====	=====	
FEDERAL GRANTS TRUST FUND -FEDERL		533,925		2261 3
	=====	=====	=====	
GRANTS AND DONATIONS TF -STATE		22,700		2339 1
	=====	=====	=====	
OPERATIONS AND MAINT TF -STATE		80,977		2516 1
-FEDERL		53,564		2516 3
	-----	-----	-----	
TOTAL OPERATIONS AND MAINT TF		134,541		2516
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
TOTAL APPRO.....	945,036			
G/A-CONTRACTED SERVICES				100778
GENERAL REVENUE FUND -STATE	410,524			1000 1
-MATCH	796,510			1000 2
TOTAL GENERAL REVENUE FUND	1,207,034			1000
FEDERAL GRANTS TRUST FUND -FEDERL	12,713,992			2261 3
TOTAL APPRO.....	13,921,026			
RISK MANAGEMENT INSURANCE				103241
GENERAL REVENUE FUND -MATCH	88,140			1000 2
COVID-19 - ST OPS				105153
FEDERAL GRANTS TRUST FUND -FEDERL	51,049,579			2261 3
LEASE/PURCHASE/EQUIPMENT				105281
GENERAL REVENUE FUND -STATE	2,353			1000 1
-MATCH	7,286			1000 2
TOTAL GENERAL REVENUE FUND	9,639			1000
FEDERAL GRANTS TRUST FUND -FEDERL	6,635			2261 3
OPERATIONS AND MAINT TF -FEDERL	6,182			2516 3
TOTAL APPRO.....	22,456			

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2024-25 POS	AMOUNT	AGY REQ N/R FY 2024-25 POS	AMOUNT	AG REQ ANZ FY 2024-25 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>HOME &amp; COMMUNITY SERVICES</u>							65100400
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		2,761					1000 1
-MATCH		4,569					1000 2
TOTAL GENERAL REVENUE FUND		7,330					1000
FEDERAL GRANTS TRUST FUND -FEDERL		10,970					2261 3
OPERATIONS AND MAINT TF -FEDERL		3,595					2516 3
TOTAL APPRO.....		21,895					
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....		64.00					
TOTAL ISSUE.....		421,754,645					
TOTAL SALARY RATE.....		3,430,441					
SALARY INCREASE FY 2023-24 - STATEWIDE 5% PAY INCREASE - EFFECTIVE 7/1/2023							1001010
SALARY RATE							000000
SALARY RATE.....		171,522					
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		19,139					1000 1
-MATCH		55,044					1000 2
TOTAL GENERAL REVENUE FUND		74,183					1000
FEDERAL GRANTS TRUST FUND -FEDERL		97,471					2261 3
OPERATIONS AND MAINT TF -FEDERL		36,084					2516 3
TOTAL APPRO.....		207,738					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2024-25 POS	AMOUNT	AGY REQ N/R FY 2024-25 POS	AMOUNT	AG REQ ANZ FY 2024-25 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>HOME &amp; COMMUNITY SERVICES</u>							65100400
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASE FY 2023-24 -							
STATEWIDE 5% PAY INCREASE -							
EFFECTIVE 7/1/2023							1001010
TOTAL: SALARY INCREASE FY 2023-24 -							1001010
STATEWIDE 5% PAY INCREASE -							
EFFECTIVE 7/1/2023							
TOTAL ISSUE.....		207,738					
TOTAL SALARY RATE.....		171,522					
=====							
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -MATCH		10,155-					1000 2
=====							
FLORIDA RETIREMENT SYSTEMS							
CONTRIBUTIONS FOR FY 2023-24							1001215
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		5,215					1000 1
-MATCH		15,000					1000 2
TOTAL GENERAL REVENUE FUND		20,215					1000
=====							
FEDERAL GRANTS TRUST FUND -FEDERL		26,560					2261 3
=====							
OPERATIONS AND MAINT TF -FEDERL		9,833					2516 3
=====							
TOTAL APPRO.....		56,608					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
FEDERAL GRANTS TRUST FUND -FEDERL	1,179			2261 3
OPERATIONS AND MAINT TF -FEDERL	387			2516 3
TOTAL APPRO.....	1,566			
ADJUSTMENTS TO CURRENT YEAR				
ESTIMATED EXPENDITURES				1600000
AGENCY DISCRETIONARY PAY INCREASE				
FOR FY 2023-24 - EFFECTIVE				
10/1/2023				1600980
SALARY RATE				000000
SALARY RATE.....	58,361			
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	5,135			1000 1
-MATCH	12,188			1000 2
TOTAL GENERAL REVENUE FUND	17,323			1000
FEDERAL GRANTS TRUST FUND -FEDERL	30,922			2261 3
OPERATIONS AND MAINT TF -FEDERL	4,921			2516 3
TOTAL APPRO.....	53,166			
TOTAL: AGENCY DISCRETIONARY PAY INCREASE				1600980
FOR FY 2023-24 - EFFECTIVE				
10/1/2023				
TOTAL ISSUE.....	53,166			
TOTAL SALARY RATE.....	58,361			

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2024-25 POS	AMOUNT	AGY REQ N/R FY 2024-25 POS	AMOUNT	AG REQ ANZ FY 2024-25 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>HOME &amp; COMMUNITY SERVICES</u>							65100400
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
FLORIDA ALZHEIMER'S CENTER OF							
EXCELLENCE (FACE) (COVID)							2103002
SPECIAL CATEGORIES							100000
COVID-19 - ST OPS							105153
FEDERAL GRANTS TRUST FUND -FEDERL		357,588-					2261 3
=====							
OLDER AMERICAN ACT ADDITIONAL							
BUDGET AUTHORITY							2103041
SPECIAL CATEGORIES							100000
G/A-OLDER AMERICANS ACT							100604
FEDERAL GRANTS TRUST FUND -FEDERL		34,063,671-					2261 3
=====							
COVID-19 PUBLIC ASSISTANCE							2103042
SPECIAL CATEGORIES							100000
COVID-19 - ST OPS							105153
FEDERAL GRANTS TRUST FUND -FEDERL		50,691,991-					2261 3
=====							
HOPE A PATHWAY TO PURPOSE							2103047
EXPENSES							040000
GENERAL REVENUE FUND -STATE		17,968-					1000 1
=====							
ELDER SERVICES							2103048
SPECIAL CATEGORIES							100000
G/A-ALZHEIMER'S/SERVICES							100041
GENERAL REVENUE FUND -STATE		1,854,819-					1000 1
=====							
G/A-OLDER AMERICANS ACT							100604
GENERAL REVENUE FUND -STATE		9,782,768-					1000 1
=====							



	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2024-25 POS	AMOUNT	AGY REQ N/R FY 2024-25 POS	AMOUNT	AG REQ ANZ FY 2024-25 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>HOME &amp; COMMUNITY SERVICES</u>							65100400
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
ELDER SERVICES							2103048
TOTAL: ELDER SERVICES							2103048
TOTAL ISSUE.....		11,637,587-					
=====							
VETO ELDER SERVICES							2103049
SPECIAL CATEGORIES							100000
G/A-OLDER AMERICANS ACT							100604
GENERAL REVENUE FUND -STATE		611,006					1000 1
=====							
ANNUALIZATION OF ISSUES PARTIALLY FUNDED IN PRIOR YEAR							2600000
ANNUALIZATION OF AGENCY DISCRETIONARY PAY INCREASE FOR FY 2023-24 - THREE MONTHS							
ANNUALIZATION SALARIES AND BENEFITS							2600980 010000
GENERAL REVENUE FUND -STATE		1,711					1000 1
-MATCH		4,063					1000 2
TOTAL GENERAL REVENUE FUND		5,774					1000
=====							
FEDERAL GRANTS TRUST FUND -FEDERL		10,308					2261 3
=====							
OPERATIONS AND MAINT TF -FEDERL		1,640					2516 3
=====							
TOTAL APPRO.....		17,722					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
WORKLOAD				3000000
FLORIDA ALZHEIMER'S CENTER OF				
EXCELLENCE (FACE)				3000120
SALARY RATE				000000
SALARY RATE.....	120,000			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	2.00			
	150,000			1000 1
=====				
OTHER PERSONAL SERVICES				030000
GENERAL REVENUE FUND -STATE				
	730,410			1000 1
=====				
EXPENSES				040000
GENERAL REVENUE FUND -STATE				
	123,198			1000 1
=====				
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND -STATE				
	1,061,820			1000 1
=====				
TOTAL: FLORIDA ALZHEIMER'S CENTER OF				3000120
EXCELLENCE (FACE)				
TOTAL POSITIONS.....	2.00			
TOTAL ISSUE.....	2,065,428			
TOTAL SALARY RATE.....	120,000			
=====				

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - promote innovation in health care that reduces the cost of medical procedures and services and increases access to quality care for Floridians; and promote a Florida-focused approach to major issues in health care, including protecting the freedom of speech of physicians and combatting harmful medical practices against our children.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2024-25		FY 2024-25		FY 2024-25		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>HOME &amp; COMMUNITY SERVICES</u>						65100400
HEALTH AND HUMAN SERVICES						13
<u>LONG-TERM CARE</u>						<u>1303.00.00.00</u>
WORKLOAD						3000000
FLORIDA ALZHEIMER'S CENTER OF						
EXCELLENCE (FACE)						3000120

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels. 5.3 Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life & quality places goals; and 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests \$2,065,428 in recurring General Revenue budget authority, to implement a person-centered, holistic care model focused on community support and equipping the medical system to provide: early diagnoses, quality care management, and linkages to community services for persons living with dementia and their primary caregiver. The initiative addresses two primary goals: 1) to support Alzheimer's families by allowing Floridians living with Alzheimer's Disease and Related Dementias (ADRD) to age-in-place, and to empower family caregivers with increased capacity and stamina for the journey of caregiving and 2) to enhance Florida's ADRD infrastructure operating under the department (430.04 F.S), including the Alzheimer's Disease Initiative (430.501-.502 F.S.), and the Alzheimer's Disease Advisory Committee (Chapter Law 2019-147, Section 430.501 F.S).

BACKGROUND: Florida Alzheimer's Center of Excellence (FACE) is an initiative designed with a primary aim to support caregivers and people with Alzheimer's and related dementias in the community using evidence-based and no wrong door strategies. The FACE initiative connects caregiving families to Care Navigators who can help caregivers find community support and navigate the medical system to provide early diagnoses, quality care management, and linkages to community services. FACE is a landmark investment in community support and health services for people with all forms of dementia and their caregivers.

While the primary service of the FACE initiative is the Care Navigation program, FACE also includes initiatives that target long-term care facilities to raise their standards of care and recognize health care systems that meet the Center of Excellence Partner criteria. FACE also include components of the department's broader Alzheimer's Disease and Related Dementias services, including ADRD training in licensed care facilities. This program falls under the Division of Elder Opportunities, with additional leadership from the statewide Dementia Director, a position created by 430.5015 F.S.

ADRD training is pursuant to the following statutes: Adult Day Care: Pursuant to Section 429.917(1) F.S. and Pursuant to Section 429.918 F.S.; Assisted Living Facility: Pursuant to Section 429.178 F.S.; Home Health Care: Pursuant to Section 400.4785(1)(f) F.S.; Hospice: Pursuant to Section 400.6045(1) F.S. and 400.6105 F.S.; Nursing Home: Pursuant to Section 400.6045(1) F.S. and 400.6105 F.S.

SOLUTION/JUSTIFICATION: Florida has the second highest prevalence of Alzheimer's disease in the country. This program acknowledges that there are more than 806,000 caregivers in Florida providing more than one 1.2 billion hours of unpaid

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
WORKLOAD				3000000
FLORIDA ALZHEIMER'S CENTER OF				
EXCELLENCE (FACE)				3000120

care to a loved one. The national cost of caring for those with Alzheimer's disease and related dementias is calculated at \$321 billion.

This program aligns with the Governor's Dementia Action Plan to make Florida a national model providing person-centered, evidence-based, principled, and high-quality care while alleviating some of the cost burden outlined above. This is achieved through a continuum of care for Alzheimer's disease and related dementias through an organized system that meets the needs and desires of those living with dementia, and their families. The guiding principles include: promote person-centered care specifically designed to individual needs; address the broad cultural, ethnic, racial, socio-economic, and demographic diversity in Florida; address the social determinants of health and incorporate medical needs of the aging population living with Alzheimer's disease and related dementias; and support the most direct path to prevention, treatment, and cure through a commitment to research.

FACE will also address current issues in dementia care, including the following and more:

- Early and accurate diagnosis
- Caregiver physical and mental health
- Improved care for people with dementia
- Healthcare utilization costs
- Dementia capable workforce
- Underreporting of Alzheimer's disease and related dementias
- Disparities in access to dementia care

This program works in concert with the existing components of the Alzheimer's Disease Initiative outlined in Florida Statute 430.501-.502, including the respite services and supports, the Memory Disorder Clinics, and Florida Brain Bank. The program also works with the Alzheimer's Disease Advisory Committee, and the State Health Improvement Plan Priority Area Alzheimer's Disease.

The anticipated costs of the Care Navigation component of FACE are attributed to wages and benefits for OPS team members who serve as Care Navigators (Care Consultants and ADRD Resource Experts), and salary and benefits for two Full-Time

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
WORKLOAD				3000000
FLORIDA ALZHEIMER'S CENTER OF				
EXCELLENCE (FACE)				3000120

Equivalent (FTE) positions to serve as the FACE Operations Coordinators. The operations coordinators are responsible for ensuring effective and efficient workflows exist within the Care Planning component of this program, and for implementing the FACE Partner site application and recognition program. These team members require little in the way of travel, equipment, or consumable goods.

The FACE program also outlines responsibilities related to ADRD training in licensed care facilities (work that was previously performed via contract). The training component requires one FTE (conversion from an OPS role) to oversee operations of the application, review, and credentialing process. This person will also be responsible for working with part-time OPS team members who will provide subject matter expertise while reviewing applications.

The breakdown of the costs for this request are as follows:

\$733,875 FACE Care Navigation salary, wages, and benefits (no allocated costs, all remote employees)  
 \$148,416 FACE ADRD Training Program salary, wages, benefits, and allocated costs  
 \$33,040 Travel  
 \$5,147 Equipment (computers, monitors, etc.)  
 \$83,130 Materials (general office supplies and software subscriptions)  
 \$999,999 NANCares Contract (clinical experts supporting families in program)  
 \$61,821 Other contracted services (website content, evaluation services)  
 Total: \$2,065,428

The return on investment for this program will be calculated by assessing the impact to the quality of life of the person living with dementia and the family caregiver (e.g., reduced Emergency Room visits, hospital admissions, reduced acuity, improved caregiver skills, etc.)

The NANCares component of this project was evaluated in Fiscal Year 2022-2023 with the help of an economist at University of Texas, Austin. Initial calculations show that the program reduced number of falls by 75% and hospitals by 68% among a racially diverse cohort. These findings indicate a potential healthcare savings cost of \$13,444 per participant per

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
WORKLOAD				3000000
FLORIDA ALZHEIMER'S CENTER OF				
EXCELLENCE (FACE)				3000120

year. The corresponding improved quality of life to the person with dementia and the caregiver are immeasurable.

BUDGET IMPACT: This issue requests \$2,065,428 recurring budget authority in General Revenue in Other Personal Services (030000), Expenses (040000), and Contracted Services (100777) appropriation categories in the Home and Community Services (65100400) budget entity. Additionally, the department request 120,000 in rate.

If this issue is not funded, families in need of caregiver support would go without assistance. The program supports more than 250 families now, and as this program scales, it will serve thousands of families. There is no alternative to this program elsewhere within the state or AAA suite of services.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 1: Enable older Floridians, individuals with disabilities, their families, and other consumers to choose and easily access options for existing mental and physical health, as well as long-term and end-of-life care. Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT4700 - Housing Hospice and End of Life

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INCREASE CONTRACTED SERVICES				
ADDITIONAL BUDGET AUTHORITY				3000170
SPECIAL CATEGORIES				100000
G/A-CONTRACTED SERVICES				100778
FEDERAL GRANTS TRUST FUND -FEDERL	2,609,483			2261 3

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
WORKLOAD				3000000
INCREASE CONTRACTED SERVICES				
ADDITIONAL BUDGET AUTHORITY				3000170

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (4.2) Ensure state, regional and local agencies provide collaborative and timely customer service to businesses and workers; (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and (6.2) Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests \$2,609,483 in recurring Federal Grants Trust Fund budget authority to allow the department to expend the U.S. Department of Agriculture's (USDA) Adult Care Food Program (ACFP) grant award balances.

BACKGROUND: This USDA funded program provides meal reimbursements to adult daycare centers. The goal of this program is to support the provision of nutritious meals and/or snacks served to community-based adults attending adult daycare centers. Nutritious meals will support and possibly improve their nutritional status, enabling them to prolong living in their own community.

The department administers the ACFP, which provides meal reimbursements to participating adult care centers and other eligible centers. Participating centers may serve up to two reimbursable meals (breakfast, lunch, or dinner) and one snack or two snacks and one meal to each eligible participant each day. To be eligible for the program an individual must: be age 60 or older, or age 18 to 59 years old with a functional disability; reside in the home or in a community-based care facility; and be enrolled in a participating center. During FY 2021-2022, ACFP served 4,777 clients and a total of 2,337,567 meals. The current meals served from October 1, 2022-June 30th, 2023, are 2,637,698 (which does not include July-September).

SOLUTION/JUSTIFICATION: This request is consistent with the department's priority to create a long-term care system that is streamlined, cost-effective, and consumer friendly. This issue relates to and implements the department's priority to "provide home and community-based services for elders and their caregivers to ensure that elders can choose to remain safely in their homes and communities." Further, this request allows for an additional 30 adult day care centers to be added to provide meals to seniors.

BUDGET IMPACT: The department requests \$2,609,483 of recurring Federal Grants Trust Fund budget authority in the Grants and Aids - Contracted Services appropriation category (100778) within the Home and Community Based Services budget entity (65100400).

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS AMOUNT
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
WORKLOAD				3000000
INCREASE CONTRACTED SERVICES				
ADDITIONAL BUDGET AUTHORITY				3000170

If this issue is not funded, the department will continue to lack the budget authority for the growing award balances.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 3: Empower older adults, individuals with disabilities, and their caregivers to live active, healthy lives to improve their overall health status. Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT4000 Nutritional Services for the Elderly

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OLDER AMERICAN ACT ADDITIONAL				
BUDGET AUTHORITY				3000180
SPECIAL CATEGORIES				100000
G/A-OLDER AMERICANS ACT				100604
FEDERAL GRANTS TRUST FUND -FEDERL	52,770,390	52,149,905		2261 3

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (4.2) Ensure state, regional and local agencies provide collaborative and timely customer service to businesses and workers; (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and (6.2) Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests \$52,770,390 in Federal Grants Trust Fund (2261) budget authority of which \$620,485 is recurring and \$52,149,095 is non-recurring to address carryforward build up and historical gap between traditional authority and cash.



COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2024-25		FY 2024-25		FY 2024-25		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						65000000
						65100000
						65100400
						13
						<u>1303.00.00.00</u>
						3000000
						3000180

ELDER AFFAIRS, DEPT OF  
 PGM: SERVICE TO ELDERS PGM  
HOME & COMMUNITY SERVICES  
 HEALTH AND HUMAN SERVICES  
LONG-TERM CARE  
 WORKLOAD  
 OLDER AMERICAN ACT ADDITIONAL  
 BUDGET AUTHORITY

BACKGROUND: The department is the state unit on aging as defined in the federal Older Americans Act (OAA). The department works in concert with federal, state, local, and community-based public and private agencies and organizations to represent the interests of older Floridians, their caregivers, and elder advocates establishing an Aging Network in order to meet the department's mission to promote the well-being, safety, and independence of Florida's seniors, their families and caregivers.

Florida is home to nearly 6.1 million residents aged 60 and older, and currently ranks first in the nation for the 65+ populations. In accordance with Section 20.41, and chapter 430 Florida Statutes, the department is the state unit on aging as defined in the federal Older Americans Act (OAA). The department works in concert with federal, state, local, and community-based public and private agencies and organizations to represent the interests of older Floridians, their caregivers, and elder advocates establishing an Aging Network in order to meet the Department's mission to promote the well-being, safety, and independence of Florida's seniors, their families and caregivers.

Important to the Aging Network are the 11 Area Agencies on Aging (AAAs) that provide a wide range of programs and assistance. Each AAA is managed at the local level and is responsible for selecting the services and providers to assist elders within each county. The department historically carried forward a surplus of grant funds due to the Older Americans Act Title III grant being a multi-year award. This carry forward amount has recently grown as the department utilized supplemental COVID grant funding in addition to traditional OAA funding. The number of clients enrolled and the number of clients on the OAA is a fluid number and fluctuates month to month. For example, during the peak of the pandemic, congregate meal sites experienced a decrease in attendance.

OAA Title III budget authority is contracted out to the 11 AAAs based on the Intrastate Funding Formula (IFF) which uses statewide demographic statistics. OAA Title III contracts have a General Revenue match for administrative costs. The percent of the administrative costs remains the same every year. However, the General Revenue portion of the contract may slightly shift from year to year due to the IFF formula directing the Federal Grants Trust Fund to shift between AAAs.

SOLUTION/JUSTIFICATION: In order for the department to continue its activities and to efficiently adhere to the mission, and adequately address the growing needs of the over 60 population in our state, additional budget authority is needed. The department has sufficient cash, however, the appropriation category lacks budget authority. The additional recurring budget authority in this issue addresses this gap by matching the appropriation to the most recent estimated federal awards. The non-recurring amount addresses carry forward award balances that are anticipated to be expended during state Fiscal Year 2024-2025. The department intends to re-examine the carry forward projection amounts every year to determine the appropriate non-recurring budget authority.

BUDGET IMPACT: The department requests \$52,770,390 in Federal Grants Trust Fund budget authority of which \$620,485 is

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
WORKLOAD				3000000
OLDER AMERICAN ACT ADDITIONAL				
BUDGET AUTHORITY				3000180

recurring and \$52,149,095 is non-recurring in the Older Americans Act (100604) appropriation category in the Home and Community Based Services (65100400) budget entity.

If this issue is not funded, the department will continue to lack the budget authority for the growing award balances.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 2: Provide home and community-based services to enable individuals to maintain the highest level of independence for as long as possible, including supports for family caregivers; and Goal 3: Empower older adults, individuals with disabilities, and their caregivers to live active, healthy lives to improve their overall health status.

ASSOCIATED ACTIVITY: ACT4200 Older American Act III E

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COMMUNITY BASED SERVICES FOR THE				
FRAIL ELDERLY				4100000
ALZHEIMER'S DISEASE INITIATIVE -				
FRAIL ELDERS WAITING FOR SERVICES				4100040
SPECIAL CATEGORIES				100000
G/A-ALZHEIMER'S/SERVICES				100041
GENERAL REVENUE FUND	-STATE	6,000,000		1000 1

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to quality care for Floridians.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) administers the Alzheimer's Disease Initiative (ADI) program and is

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
COMMUNITY BASED SERVICES FOR THE				
FRAIL ELDERLY				4100000
ALZHEIMER'S DISEASE INITIATIVE -				
FRAIL ELDERS WAITING FOR SERVICES				4100040

requesting \$6,000,000 in recurring funding in General Revenue to serve individuals on the pre-enrollment statewide.

BACKGROUND: The department requests an additional \$6,000,000 in recurring budget authority in General Revenue for the Alzheimer's Disease Initiative (ADI) program to serve up to an additional 412 seniors.

Florida's Alzheimer's Disease Initiative (ADI) provides services to meet the changing needs of individuals and families living with Alzheimer's disease and related dementias (ADRD). ADI respite care services are available for caregivers of individuals who have been diagnosed as having probable ADRD where mental changes appear and interfere with the activities of daily living. Caring for a person with ADRD is challenging, and many family caregivers experience high levels of emotional stress and depression as well as negative impacts on their health, employment, income, and financial security. The ADI respite program provides relief for caregivers in this situation to help prevent caregiver burnout and placement of the frail senior into a nursing home or some other type of long-term care setting. Many diagnosed individuals require care 24 hours a day, especially in the late stages of the disease. These funds will provide ADI respite care services such as, but not limited to: in-home, facility-based, emergency, and extended respite care for caregivers who serve those individuals living with the disease.

SOLUTION/JUSTIFICATION: The ADI program and services enable seniors to receive needed services without the expense and loss of personal freedoms associated with placement in a nursing home. This request will allow the frailest individuals and caregivers to receive day care, respite, counseling, education, training, and specialized medical equipment and supplies. These individuals will be at risk for nursing home placement that is significantly more costly to the state without additional funds from ADI. In 2023, Alzheimer's and related dementias will cost the nation \$345 billion, that cost is expected to increase to nearly \$1 trillion by 2050. The current number of ADI clients being served in Florida is 2,688.

Due to the ever-increasing senior population in Florida, the current workforce is not adequate. The current workforce of Geriatricians is 362, which will need to increase by 277.1% to meet the demand by 2050, additionally, there are currently 76,140 home and personal care aides in the state of Florida. It is estimated that they would need to increase by 22.5% to meet demand by 2030. Current prevalence is straining the healthcare network in Florida with 19,897 clients in Hospice (15%), 1,552 emergency department visits each year (23%), current cost to Medicaid is over \$2 billion per year (projected to increase by 28.4% by 2025), and per capita spending to Medicare is \$31,665 per year. Increasing the ability for caregivers to care for their loved ones in the home setting using services provided by the ADI program are vital to reducing the strain on healthcare and keeping the family member out of the nursing home system as long as they are able.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2024-25		FY 2024-25		FY 2024-25		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
-----						
ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>HOME &amp; COMMUNITY SERVICES</u>						65100400
HEALTH AND HUMAN SERVICES						13
<u>LONG-TERM CARE</u>						<u>1303.00.00.00</u>
COMMUNITY BASED SERVICES FOR THE						
FRAIL ELDERLY						4100000
ALZHEIMER'S DISEASE INITIATIVE -						
FRAIL ELDERS WAITING FOR SERVICES						4100040

BUDGET IMPACT: The department requests \$6,000,000 in recurring budget authority in General Revenue in the Alzheimer's Disease Initiative (100041) appropriation category within the Home and Community Based Care (65100400) budget entity.

If this issue is not funded, the department would be preventing additional individuals and their families from benefiting from all the support services they may need and are eligible for. With the continued growth of the state's older population and the increasing rates of Alzheimer's disease and related dementias, this request is vital. The Alzheimer's Disease Initiative gives the individual and their family the opportunity to maximize their time together and access resources to assist them with activities of daily living.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 2: Provide home and community-based services to enable individuals to maintain the highest level of independence for as long as possible, including support for family caregivers.

ASSOCIATED ACTIVITY: ACT 4200 Caregiver Support

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SERVE ADDITIONAL CLIENTS IN THE						
COMMUNITY CARE FOR THE ELDERLY						
(CCE) PROGRAM						4100200
SPECIAL CATEGORIES						100000
G/A-COMMUNITY CARE/ELDERLY						100547
GENERAL REVENUE FUND						
	-STATE	10,000,000				1000 1

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in health care that reduces the cost of medical procedures and services and increases access to quality care for Floridians. Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (4.2) Ensure state, regional and local agencies provide collaborative and timely customer service to businesses and workers; (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
COMMUNITY BASED SERVICES FOR THE				
FRAIL ELDERLY				4100000
SERVE ADDITIONAL CLIENTS IN THE				
COMMUNITY CARE FOR THE ELDERLY				
(CCE) PROGRAM				4100200

quality of life and quality places goals; and (6.2) Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) administers the Community Care for the Elderly Program (CCE), funded through the Grants and Aids - Community Care for the Elderly appropriation category (100547). The department is requesting \$10,000,000 of recurring budget authority in General Revenue for CCE services to serve an additional 1,497 CCE clients. This issue relates to and implements the department's priority to "provide home and community-based services for elders and their caregivers to ensure that elders can choose to remain safely in their homes and communities."

BACKGROUND: The department provides most direct services through its Division of Statewide Community-Based Services, which works through the state's eleven Area Agencies on Aging (AAA) and local service providers to deliver essential services to a critical segment of the population. One of these services is the Community Care for the Elderly Program. This program helps ensure that elders can remain living safely and independently in their own communities and home as they age. The department recognizes that individuals age differently, and therefore the needs of the senior population vary. One of the department's highest priorities is reducing the need for many elders to be placed in nursing homes and other long-term care facilities.

The Community Care for the Elderly services are provided to persons, 60 years or older assessed as frail, functionally impaired, and at risk of nursing home placement. These services are designed to assist the recipients to remain in the least restrictive, cost-effective environment most suitable to their needs for as long as possible. Eligible clients may receive a wide range of goods and services, including: adult day care, adult day health care, case management, case aide, chore, companionship, consumable medical supplies, counseling, escort, emergency alert response, emergency home repair, home-delivered meals, home health aide, homemaker, home nursing, information and referral, legal assistance, material aid, medical therapeutic services, personal care, respite, shopping assistance, transportation, and other community-based services. These services, when provided in the home or community setting, allow elders to remain in a familiar environment which allows them to live and age well, despite their challenges.

Being able to Age in Place is an important part of a livable community and investing in these services recognizes and realizes both substantial cost and societal advantages. Many very frail elders are individuals being cared for by other frail elders. More than half of them have caregivers that are also in crisis. In addition, more than half of the very frail CCE clients are incontinent and more than a third have dementia. Dementia and incontinence are two clear indicators of nursing home risk.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
COMMUNITY BASED SERVICES FOR THE				
FRAIL ELDERLY				4100000
SERVE ADDITIONAL CLIENTS IN THE				
COMMUNITY CARE FOR THE ELDERLY				
(CCE) PROGRAM				4100200

SOLUTION/JUSTIFICATION: This issue requests \$10,000,000 of recurring budget authority in General Revenue to serve the frailest elders. This request is consistent with the Department of Elder Affairs' priority to create a long-term care system that is streamlined, cost-effective and consumer friendly. The CCE program and services enable seniors to receive needed services without the expense and loss of personal freedoms associated with placement in a nursing home.

The program cost estimates are based upon prior year performance, current year funding, and the number of very frail elders in need of services. The average annual cost per client is \$6,678. This increase of \$10,000,000 in funding would serve approximately 1,497 additional CCE clients. When compared to the annual cost of Medicaid nursing home placement of \$93,071 the CCE program's annual cost of \$6,678 saves approximately \$86,393 per individual per year.

BUDGET IMPACT: The department requests \$10,000,000 of recurring budget authority in General Revenue in the Grants and Aids - Community Care for the Elderly appropriation category (100547) within the Home and Community Based Services (65100400) budget entity.

If this issue is not funded, clients will be at risk for institutional long-term care placement if this issue is not funded.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 2: Provide home and community-based services to enable individuals to maintain the highest level of independence for as long as possible, including supports for family caregivers. Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT4500 Community Care for the Elderly

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
COMMUNITY BASED SERVICES FOR THE				
FRAIL ELDERLY				4100000
SERVE ADDITIONAL CLIENTS IN THE				
HOME CARE FOR THE ELDERLY (HCE)				
PROGRAM				4100210
SPECIAL CATEGORIES				100000
G/A-COMMUNITY CARE/ELDERLY				100547
GENERAL REVENUE FUND				
-STATE	5,000,000			1000 1

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (4.2) Ensure state, regional and local agencies provide collaborative and timely customer service to businesses and workers; (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and (6.2) Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) is requesting \$5,000,000 of recurring budget authority in General Revenue to allow the departments Home Care for the Elderly Program (HCE) services to serve an additional 1,349 HCE clients. This request relates to and implements the department's priority to "provide home and community-based services for elders and their caregivers to ensure that elders can choose to remain safely in their homes and communities."

BACKGROUND: The department provides most direct services through its Division of Statewide Community-Based Services, which works through the state's eleven Area Agencies on Aging and local service providers to deliver essential services to a critical segment of the population. Some of these services include the Home Care for the Elderly Program. This program helps ensure that elders can remain living safely and independently in their own communities and home as they age. The department recognizes that individuals age differently and, therefore, the needs of our senior population vary. One of the department's highest priorities is reducing the need for many elders to be placed in nursing homes and other long-term care facilities.

The Home Care for the Elderly (HCE) program encourages the provision of care for elders aged 60, and older, in family-type living arrangements in private homes as an alternative to institutional or nursing home care. Individuals

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2024-25		FY 2024-25		FY 2024-25		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>HOME &amp; COMMUNITY SERVICES</u>						65100400
HEALTH AND HUMAN SERVICES						13
<u>LONG-TERM CARE</u>						<u>1303.00.00.00</u>
COMMUNITY BASED SERVICES FOR THE						
FRAIL ELDERLY						4100000
SERVE ADDITIONAL CLIENTS IN THE						
HOME CARE FOR THE ELDERLY (HCE)						
PROGRAM						4100210

must be 60 or older, have income less than the Institutional Care Program (ICP) standard, meet the ICP asset limitation, be at risk of nursing home placement, and have an approved adult caregiver living with them who is willing and able to

provide or assist in arranging for care. A basic subsidy is provided each month to the adult caregiver for support and maintenance of the elder, including some medical costs. A special subsidy may also be provided for services/supplies.

SOLUTION/JUSTIFICATION: This issue requests \$5,000,000 of recurring budget authority in General Revenue to serve the frailest elders. This request is consistent with the department's priority to create a long-term care system that is streamlined, cost-effective and consumer friendly. The program cost estimates are based upon prior year performance, current year funding, and the number of very frail elders in need of services. The average annual cost per client is \$3,705. This increase of \$5,000,000 in funding would serve approximately 1,349 additional HCE clients. When compared to the annual cost of Medicaid nursing home placement of \$93,071 the HCE program's annual cost of \$3,705 saves approximately \$89,366 per individual per year.

BUDGET IMPACT: The department requests \$5,000,000 of recurring budget authority in General Revenue in the Grants and Aids - Community Care for the Elderly appropriation category (100547) within the Home and Community Based Services (65100400) budget entity.

If this issue is not funded, clients will be at risk for institutional long-term care placement, potentially leading to a less cost-effective measure for the state and preventing seniors from aging in place.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 2: Provide home and community-based services to enable individuals to maintain the highest level of independence for as long as possible, including supports for family caregivers; and Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT4200 Home Care for the Elderly

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	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2024-25 POS	AMOUNT	AGY REQ N/R FY 2024-25 POS	AMOUNT	AG REQ ANZ FY 2024-25 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>HOME &amp; COMMUNITY SERVICES</u>							65100400
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE DIRECTION							4900000
SENIOR HOUSING							4900110
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -STATE		10,000,000		10,000,000			1000 1

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Economic Development and Job Creation Prioritize infrastructure development to meaningful projects that provide regional and statewide impact, especially focused on safety, improved mobility, and reduced traffic congestion for Floridians.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 4.2 Ensure state, regional and local agencies provide collaborative and timely customer service to businesses and workers; 5.2 Improve the efficiency and effectiveness of government agencies at all levels; 5.3 Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goal; 5.4 Provide local, regional and statewide assistance for the protection, provision and resiliency of resources and infrastructure; 6.1 Create and sustain vibrant, safe, healthy and resilient communities that attract workers, residents, businesses and visitors; and 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests \$10,000,000 in non-recurring General Revenue budget authority for a new Senior Home Rehabilitation Program to allow low-income seniors to age well and live well in their home.

BACKGROUND: Florida is home to nearly 6.1 million residents aged 60 and older and currently ranks first in the nation for the 65+ populations. This new Senior Home Rehabilitation Program would help ensure that elders can remain living safely and independently in their own home and communities as they age. Home rehabilitation, modifications, and/or repairs can prevent or minimize the occurrence of falls, injuries, and illnesses among seniors, which can reduce the need for emergency services, hospitalizations, and nursing home placements. One of the department's priorities is reducing the need for elders to be placed in nursing homes.

SOLUTION/JUSTIFICATION: This issue requests \$10,000,000 of non-recurring budget authority in General Revenue for Senior Home Rehabilitation Program. Services are prioritized to eliminate health and safety issues, correct code violations, make the home more energy-efficient, and make improvements. The objective is to increase independence and aging in place, improve accessibility and functionality, and enhance comfort and well-being of seniors. This request is consistent

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS AMOUNT
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
SENIOR HOUSING				4900110

with the department's priority for streamlined, cost-effective and consumer friendly programs. The Senior Home Rehabilitation Program is anticipated to serve approximately 500 clients. Rehabilitating, modifying and modernizing properties to make them safe, age friendly, and more energy efficient is a cost-effective realistic strategy. Home modifications programs have demonstrated more than six times return on investment in medical costs savings driven by reductions in both inpatient and outpatient expenditures. When compared to the annual cost of Medicaid nursing home placement of \$93,071 per individual, the Senior Home Rehabilitation program's anticipated maximum one time cost of \$20,000 saves over \$70,000 per individual per year. This issue relates to and implements the department's priority to "provide home and community-based services for elders and their caregivers to ensure that elders can choose to remain safely in their homes and communities."

BUDGET IMPACT: The department requests \$10,000,000 of non-recurring General Revenue budget authority in the Contracted Services appropriation category (100777) within the Home and Community Based Services budget entity (65100400).

If this issue is not funded, clients may face an elevated risk of heightened dependence on state-funded medical and community resources, potential homelessness, and the possibility of being placed in long-term care institutions. This could ultimately result in a less economically efficient solution for the state and hinder seniors from aging in place.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT4200 Caregiver Support

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MONITORING QUALITY ASSURANCE  
 ADMINISTRATIVE ASSISTANT II TO  
 GOVERNMENT OPERATIONS CONSULTANT II  
 RECLASS

4900210  
 000000

SALARY RATE  
 SALARY RATE..... 10,953

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE DIRECTION				4900000
MONITORING QUALITY ASSURANCE				
ADMINISTRATIVE ASSISTANT II TO GOVERNMENT OPERATIONS CONSULTANT II RECLASS				4900210
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -MATCH	3,319			1000 2
FEDERAL GRANTS TRUST FUND -FEDERL	9,958			2261 3
TOTAL APPRO.....	13,277			
TOTAL: MONITORING QUALITY ASSURANCE				4900210
ADMINISTRATIVE ASSISTANT II TO GOVERNMENT OPERATIONS CONSULTANT II RECLASS				
TOTAL ISSUE.....	13,277			
TOTAL SALARY RATE.....	10,953			

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Economic Development and Job Creation Prioritize infrastructure development to meaningful projects that provide regional and statewide impact, especially focused on safety, improved mobility, and reduced traffic congestion for Floridians.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (6.1) Maximize the effective and efficient use of federal and state funds.

SUMMARY: The Department of Edler Affairs (department) is requesting to reclassify the existing Administrative Assistant II (0712) position in the Monitoring and Quality Assurance (MQA) unit to a Government Operations Consultant II (2236) to increase the number of field auditors from four to five in the MQA section.

BACKGROUND: The Department of Elder Affairs (department) requests salary rate of 10,953, and budget authority of \$13,277 recurring General Revenue to adequately recruit a knowledgeable and experienced candidate for this role.

SOLUTION/JUSTIFICATION: The MQA unit monitors 20 different monitoring areas at each Planning and Service Area (PSA).

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
MONITORING QUALITY ASSURANCE				
ADMINISTRATIVE ASSISTANT II TO				
GOVERNMENT OPERATIONS CONSULTANT II				
RECLASS				4900210

Currently, that work is divided between the supervisor and four field auditors. Due to the current level of staff, the supervisor must perform monitoring tasks that should be performed by field auditors. This prevents the supervisor from being able to complete adequate levels of supervisory review. The MQA supervisor should review every area before preliminary observations are provided to the PSA, but that is not currently possible. An additional field auditor would allow the MQA supervisor to adjust work distribution and allow for increased supervisory review, and training if needed, of MQA staff.

One additional field auditor would also allow the MQA unit to increase sample sizes for critical areas of client file review such as the General Revenue programs (Community Care for the Elderly, Home Care for the Elderly, and the Alzheimer's Disease Initiative), Adult Protective Services, and the Emergency Home Energy Assistance Program. It would also allow the team to increase the number of clients and meal sites we visit and the number of Elder Helpline and ADRC screening calls we can listen to during each monitoring engagement. This allows us to better ensure the elders we serve are getting the help and services they need, and to provide the PSAs with feedback that allows them to better serve our elder population. Currently, at least one field auditor must perform multiple of these core functions, each taking away time that could be used to be more thorough in other areas. One additional field auditor at each on site visit would allow us to split MQA's four largest on-site tasks (ADRC call listening, Helpline call listening, meal site visits, and client home visits) between the field auditors allowing more focus on each area. Currently, client visits and meal site visits must be selected with proximity to the AAA as a major consideration. An additional staff member, and therefore having dedicated staff for each of the four major on-site tasks, would allow the client visit and meal site visit staff more time to focus on those activities and, therefore, they would be able to travel further from the AAA in order to visit clients and/or meal sites that have not historically been visited due to time and staff constraints. This will help ensure clients in more rural areas are getting the same level of service as clients in urban areas.

Another area where an additional monitor would be beneficial is in allowing flexibility for additional risk-based monitoring trips if needed. MQA's current staffing level allows for 5 trips per year and with a three-year cycle, that results in 11 regular trips and four risk-based trips. If more than four risk-based trips were needed in a three-year cycle, MQA would not have the capacity to handle it without reducing the scope of the review to an unacceptable level. An additional staff member would provide MQA the capacity to balance adding in an additional trip per year if needed without reducing the scope to unacceptable levels.

BUDGET IMPACT: The department requests \$13,277 of recurring budget authority in General Revenue in the Salaries and Benefits (010000) appropriation category within the Home and Community Based Services budget entity (65100600). Additionally, the department requests 10,953 in rate.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
MONITORING QUALITY ASSURANCE				
ADMINISTRATIVE ASSISTANT II TO				
GOVERNMENT OPERATIONS CONSULTANT II				
RECLASS				4900210

If this issue is not funded, MQA would not have the capacity to: handle more than four risk-based trips within the three-year cycle, allow the MQA unit to increase sample sizes for critical areas of client file review, and ensure clients in more rural areas are getting the same level of service as clients in urban areas.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT0100 Finance and Accounting

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EMERGENCY HOME ENERGY ASSISTANCE				4900240
PROGRAM				100000
SPECIAL CATEGORIES				100570
G/A-HOME ENERGY ASSISTANCE				
FEDERAL GRANTS TRUST FUND -FEDERL	436,236			2261 3

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to quality care for Floridians; and Public Integrity Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (4.2) Ensure state, regional and local agencies provide collaborative and timely customer service to businesses and workers; (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and (6.2) Ensure Floridians in all communities and life stages have

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
EMERGENCY HOME ENERGY ASSISTANCE				
PROGRAM				4900240

opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests \$436,236 in recurring Federal Grants Trust budget authority to provide additional assistance to low-income households that include at least one-person age 60 or older living in the home when the household experiences a home energy emergency. This request will bring the department's budget authority for this program to \$6.4 million.

BACKGROUND: The Low-Income Home Energy Assistance Program (LIHEAP) is a federally funded program that assists income qualified families with home heating and cooling costs. The Emergency Home Energy Assistance for the Elderly Program (EHEAP), which is a component within the LIHEAP Program assists low-income households that include at least one-person age 60 or older living in the home when the household experiences a home energy emergency. Services provided include payments for home heating or cooling and other emergency energy-related costs during the heating (October-March) and cooling (April-September) seasons. Eligible households may receive up to \$5,000 in benefits per program year. The department manages EHEAP through a contract with the Florida Department of Commerce and through 11 Area Agencies on Aging (AAAs). Monitoring, training, and technical assistance are performed by department staff. The department contracts with the AAAs statewide in all 67 counties to administer the program locally and monitor local service providers.

SOLUTION/JUSTIFICATION: Per Florida Administrative Code Chapter 73C-26.021, the Department of Commerce will provide 6% of the LIHEAP funding they receive to the Department of Elder Affairs. The Department of Commerce's LIHEAP award has increased each year, thus the 6% to the department has increased. The department's current budget authority is \$5,963,764 and has remained stagnant since SFY 2012-2013. Since SFY 2017-2018, the amount of funding department has received from the Department of Commerce has increased by \$1,633,977. This funding will assist seniors with their energy-related costs that can age in place home.

BUDGET IMPACT: The department request \$436,236 of recurring Federal Grants Trust budget authority in the Grant and Aids Home Energy Assistance appropriation category (100570) within the Home and Community Based Services (65100400) budget entity.

If this issue is not funded, fewer clients will be assisted in helping with their energy-related costs.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 2: Provide home and community-based services to enable individuals to maintain the highest level of independence for as long as possible, including supports for family caregivers.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
EMERGENCY HOME ENERGY ASSISTANCE				
PROGRAM				4900240

ASSOCIATED ACTIVITY: ACT4100 - Supportive Community Care

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TECHNICAL - HOME AND COMMUNITY				
BASED SERVICES TO EXECUTIVE				
DIRECTION - DEDUCT				4900260
SALARY RATE				000000
SALARY RATE.....	52,559-			
	=====	=====	=====	
SALARIES AND BENEFITS				010000
	1.00-			
GENERAL REVENUE FUND -STATE		78,242-		1000 1
	=====	=====	=====	
TOTAL: TECHNICAL - HOME AND COMMUNITY				4900260
BASED SERVICES TO EXECUTIVE				
DIRECTION - DEDUCT				
TOTAL POSITIONS.....	1.00-			
TOTAL ISSUE.....		78,242-		
TOTAL SALARY RATE.....	52,559-			
	=====	=====	=====	

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

SUMMARY: The Department of Edler Affairs (department) is requesting to transfer Position # 65000055 from the Home and Community Based Services (65100400) budget entity to the Executive Direction (65100600) budget entity with the

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
TECHNICAL - HOME AND COMMUNITY				
BASED SERVICES TO EXECUTIVE				
DIRECTION - DEDUCT				4900260

corresponding budget authority and rate.

BACKGROUND: The department requests to transfer 1.00 FTE along with \$52,559 in rate and \$78,242 in budget authority from the Home and Community Based Services (65100400) budget entity to the Executive Direction (65100600) budget entity within the Salaries and Benefits appropriation category.

SOLUTION/JUSTIFICATION: The department requests to move the position to the Executive Direction (65100600) budget entity to better align the position with its job functions in the Office of Communications. The Graphics Consultant position reports to the Office of Communications. This position is currently housed in the Home and Community Based Services (65100400) budget entity and has been reclassified and repurposed.

BUDGET IMPACT: The department requests to transfer 1.00 FTE along with \$52,559 in rate and \$78,242 in budget authority. The add issue is 4900250. The deduct issue is 4900260.

If this issue is not funded, the position will continue to be paid out of the wrong budget entity.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 6: Maintain effective and responsive management.

ASSOCIATED ACTIVITY: ACT0070 Communications/Public Information

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
TECHNICAL - MOVE ELDER OPPORTUNITY				
TO BUDGET ENTITY HOME AND COMMUNITY				
SERVICES - ADD				4900280
SALARY RATE				000000
SALARY RATE.....	196,221			
	=====	=====	=====	
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -MATCH	88,998			1000 2
FEDERAL GRANTS TRUST FUND -FEDERL	180,301			2261 3
	-----	-----	-----	
TOTAL POSITIONS.....	2.00			
TOTAL APPRO.....	269,299			
	=====	=====	=====	
TOTAL: TECHNICAL - MOVE ELDER OPPORTUNITY				4900280
TO BUDGET ENTITY HOME AND COMMUNITY				
SERVICES - ADD				
TOTAL POSITIONS.....	2.00			
TOTAL ISSUE.....	269,299			
TOTAL SALARY RATE.....	196,221			
	=====	=====	=====	

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE: IT COMPONENT? NO  
 LINKAGE TO THE GOVERNOR'S PRIORITIES: Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

SUMMARY: The Department of Edler Affairs (department) is requesting to transfer Position # 65000378 and Position # 65000025 from the Executive Direction (65100600) budget entity to the Home and Community Based Services (65100400) budget entity with the corresponding budget and rate. The two positions work under the Division of Elder Opportunities.

BACKGROUND: The department requests to transfer 2.00 FTE, rate of 195,221 and Salaries and Benefits budget authority of \$269,299 (88,998 in recurring General Revenue and 180,301 in Federal Grant Trust Fund) budget authority from the

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2024-25 POS	AMOUNT	AGY REQ N/R FY 2024-25 POS	AMOUNT	AG REQ ANZ FY 2024-25 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>HOME &amp; COMMUNITY SERVICES</u>						65100400
HEALTH AND HUMAN SERVICES						13
<u>LONG-TERM CARE</u>						<u>1303.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE DIRECTION						4900000
TECHNICAL - MOVE ELDER OPPORTUNITY TO BUDGET ENTITY HOME AND COMMUNITY SERVICES - ADD						4900280

Executive Direction (65100600) budget entity to the Home and Community Based Services (65100400). The Division of Elder Opportunities was established in FY 2022-2023 in the Home and Community Based Services budget entity. The division director's position (Pos # 65000025) as well as the Dementia Director's position (Pos # 65000378) will remain in the Executive Direction budget entity.

SOLUTION/JUSTIFICATION: The department requests to move the position to the Home and Community Based Services (65100400) budget entity to better align the position with its job functions in the Division of Elder Opportunities.

BUDGET IMPACT: The department requests the transfer of \$269,299 (\$88,998 in recurring General Revenue and \$180,301 in Federal Grants Trust Fund) budget authority in the Salaries and Benefits (010000) appropriation category from the Executive Direction (65100600) budget entity to the Home and Community Based Services (65100400) budget entity. In addition, the department requests 196,221 in rate. The add issue is 4900280. The deduct issue is 4900430.

If this issue is not funded, the positions will continue to be paid out of the wrong budget entity.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 6: Maintain effective and responsive management.

ASSOCIATED ACTIVITY: ACT4400 Supportive Community Care

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TECHNICAL - ALZHEIMER'S DISEASE AND RELATED DISORDERS CURRICULUM - ADD						4900300
SPECIAL CATEGORIES						100000
G/A-ALZHEIMER'S/SERVICES						100041
GENERAL REVENUE FUND	-STATE	80,977				1000 1
=====						

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ ANZ	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
-----						
ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>HOME &amp; COMMUNITY SERVICES</u>						65100400
HEALTH AND HUMAN SERVICES						13
<u>LONG-TERM CARE</u>						<u>1303.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE						
DIRECTION						4900000
TECHNICAL - ALZHEIMER'S DISEASE AND						
RELATED DISORDERS CURRICULUM - ADD						4900300
*****						

AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

SUMMARY: The Department of Edler Affairs (department) requests the transfer of \$80,977 in budget authority from the Contracted Services (100777) appropriation category to the Alzheimer's Disease Initiative (ADI) appropriation category to perform Alzheimer's Disease and Related Disorders (ADRD) trainer credentialing and curriculum approvals for assisted living facilities, adult day care centers, hospices, home health agencies, and nursing homes.

BACKGROUND: The department requests the transfer of \$80,977 in budget authority from the Operations and Maintenance Trust Fund and Contracted Services (100777) appropriation category into General Revenue within the Alzheimer's Disease Initiative (ADI) appropriation category.

In FY 2023-2024, the department received the budget authority from the Agency for Healthcare Administration (AHCA) in the Operations and Maintenance Trust Fund within the Contracted Services appropriation category.

SOLUTION/JUSTIFICATION: The budget authority will allow the department to serve clients in the Alzheimer's Disease Initiative appropriation category as General Revenue.

BUDGET IMPACT: The department requests the transfer of \$80,977 in budget authority from the Operations and Maintenance Trust Fund and Contracted Services (100777) appropriation category into General Revenue within the Alzheimer's Disease Initiative (ADI) appropriation category within the Home and Community Based Services (65100400) budget entity. The add issue is 4900300. The deduct issue is 4900440.

If this issue is not funded in General Revenue, the department may not be able to recover federal funds for the Operations and Maintenance Trust Fund.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2024-25		FY 2024-25		FY 2024-25		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERERS PGM						65100000
<u>HOME &amp; COMMUNITY SERVICES</u>						65100400
HEALTH AND HUMAN SERVICES						13
<u>LONG-TERM CARE</u>						<u>1303.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE						
DIRECTION						4900000
TECHNICAL - ALZHEIMER'S DISEASE AND						
RELATED DISORDERS CURRICULUM - ADD						4900300

LONG RANGE PROGRAM PLAN REFERENCE: Goal 6: Maintain effective and responsive management.

ASSOCIATED ACTIVITY: ACT4700 Housing, Hospice, and End of Life

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MOVE LEGAL SERVICES DEVELOPMENT TO						
65100600 - DEDUCT						4900380
OTHER PERSONAL SERVICES						030000

GENERAL REVENUE FUND	-STATE	73,373-				1000 1
=====						

EXPENSES 040000

GENERAL REVENUE FUND	-MATCH	726-				1000 2
FEDERAL GRANTS TRUST FUND	-FEDERL	2,975-				2261 3

TOTAL APPRO.....						
3,701-						
=====						

SPECIAL CATEGORIES 100000  
 G/A-COMMUNITY CARE/ELDERLY 100547

GENERAL REVENUE FUND	-STATE	153,000-				1000 1
=====						

CONTRACTED SERVICES 100777

GENERAL REVENUE FUND	-STATE	37,600-				1000 1
=====						

G/A-CONTRACTED SERVICES 100778

GENERAL REVENUE FUND	-MATCH	250,000-				1000 2
=====						

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
MOVE LEGAL SERVICES DEVELOPMENT TO				
65100600 - DEDUCT				4900380
TOTAL: MOVE LEGAL SERVICES DEVELOPMENT TO				4900380
65100600 - DEDUCT				
TOTAL ISSUE.....		517,674-		

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE: IT COMPONENT? NO  
 LINKAGE TO THE GOVERNOR'S PRIORITIES: Promote a Florida-focused approach to major issues in health care, including protecting the freedom of speech of physicians and combatting harmful medical practices against our children.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 6.1 Maximize the effective and efficient use of federal and state funds.

SUMMARY: The Department of Edler Affairs (department) is requesting to transfer budget authority for the Legal Services Development program from the Home and Community Based Services (65100400) budget entity to the Executive Direction (65100600) budget entity.

BACKGROUND: This important program is being managed by the Office of the General Counsel. The budget authority would be appropriate in the Executive Direction (65100600) budget entity.

SOLUTION/JUSTIFICATION: The primary purpose of the Statewide Senior Legal Hotline is to promote increased and enhanced access to legal services for underserved Floridians age 60 and older. The Legal Services Development program currently has the below budget authority which is being requested to be transferred:

- OPS (03000): \$73,373
- Expenses (04000): \$3,701
- Contracted Services (100777): \$37,600
- From G/A Contracted Services (100778) to Contracted Services (100777) \$250,000
- From Community Care for the Elderly (100547) to Contracted Services (100777) \$153,000

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS AMOUNT
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
MOVE LEGAL SERVICES DEVELOPMENT TO				
65100600 - DEDUCT				4900380

BUDGET IMPACT: The department requests the transfer of \$517,646 recurring budget authority in the General Revenue and Federal Grants Trust Fund from the Home and Community Based Services (65100400) budget entity to the Executive Direction (65100600) budget entity. The add issue is 4900370. The deduct issue is 4900380.

If this funding is not moved to the Office of the General Counsel, the Legal Services Development Program, where issues are legal in nature, would remain in a non-legal environment, which is not well suited to address legal matters, or manage legal staff appropriately. The Office of the General Counsel is suited to address legal issues, understand the legal needs of seniors, and how to better serve those needs through legal service providers. The Office of the General Counsel is better suited to manage legal staff and has legal staff who can assist the program as needed.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT0020 General Counsel/Legal

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MOVE OTHER PERSONAL SERVICES (OPSPG) TO CONSUMER ADVOCATE SERVICES - DEDUCT				4900390
OTHER PERSONAL SERVICES				030000

GENERAL REVENUE FUND -STATE 45,180- 1000 1

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2024-25		FY 2024-25		FY 2024-25		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>HOME &amp; COMMUNITY SERVICES</u>						65100400
HEALTH AND HUMAN SERVICES						13
<u>LONG-TERM CARE</u>						<u>1303.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE						
DIRECTION						4900000
MOVE OTHER PERSONAL SERVICES						
(OPSPG) TO CONSUMER ADVOCATE						
SERVICES - DEDUCT						4900390

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

SUMMARY: The Department of Edler Affairs (department) is requesting to transfer budget authority for Position # 65650039 from the Home and Community Based Services (65100400) budget entity to the Office of Public and Professional Guardians.

BACKGROUND: The Paralegal Specialist position reports to the Office of Public and Professional Guardians. This position (Pos # 65650039) is currently housed in the Home and Community Based Services (65100400) budget entity.

SOLUTION/JUSTIFICATION: The department requests to transfer \$45,180 in budget authority in the Other Personal Services (OPS) to the Consumer Advocate Services (65101000) budget entity to properly align the position in the office of its current duties.

BUDGET IMPACT: The department requests to transfer \$45,180 recurring General Revenue budget authority in the Other Personal Services (OPS) appropriation category from the Home and Community Based Services (65100400) budget entity to the Consumer Advocate Services (65101000) budget entity. The add issue is 4900290. The deduct issue is 4900390.

If this issue is not funded the position will continue to be paid out of the wrong budget entity.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 6: Maintain effective and responsive management.

ASSOCIATED ACTIVITY: ACT1200 Statewide Public Guardianship Office

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
IT INFORMATION SCTY ANALYST IV TO				
65100600 - DEDUCT				4900410
SALARY RATE				000000
SALARY RATE.....	52,069-			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -MATCH		38,824-		1000 2
FEDERAL GRANTS TRUST FUND -FEDERL		38,824-		2261 3
-----				
TOTAL POSITIONS.....	1.00-			
TOTAL APPRO.....		77,648-		
=====				
TOTAL: IT INFORMATION SCTY ANALYST IV TO				4900410
65100600 - DEDUCT				
TOTAL POSITIONS.....	1.00-			
TOTAL ISSUE.....		77,648-		
TOTAL SALARY RATE.....	52,069-			
=====				

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Public Integrity - Promote greater transparency at all levels of government, and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

SUMMARY: The Department of Edler Affairs (department) is requesting to transfer 1.00 FTE along with 52,069 in rate and \$77,648 (\$38,824 recurring General Revenue and \$38,824 Federal Grants Trust Fund) budget authority from the Home and Community Based Services (65100400) budget entity to the Executive Direction (65100600) budget entity within the Salaries and Benefits appropriation category.

BACKGROUND: Additional rate in the amount of 52,069 to adequately recruit a knowledgeable and experienced candidate for this role. \$13,096 in Salaries and Benefits in recurring General Revenue budget authority.



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
IT INFORMATION SCTY ANALYST IV TO				
65100600 - DEDUCT				4900410

SOLUTION/JUSTIFICATION: The department requests to move the FTE, rate, and Salaries and Benefits budget authority to the Executive Direction (65100600) budget entity to better align the position with its job functions. The Information Security Analyst position (Pos # 65000343) reports to the Bureau of Information Technology. This position is currently housed in the Home and Community Based Services (65100400) budget entity.

BUDGET IMPACT: The department requests \$77,648 (\$38,824 recurring General Revenue and \$38,824 Federal Grants Trust Fund) budget authority. In addition, the department requests 52,069 in rate. The add issue is 4900400. The deduct issue is 4900410.

If this issue is not funded, the position will continue to be paid out of the wrong budget entity.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 6: Maintain effective and responsive management.

ASSOCIATED ACTIVITY: ACT 0320 Information Technology Application Development / Support

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TECHNICAL - ALZHEIMER'S DISEASE AND  
 RELATED DISORDERS CURRICULUM -  
 DEDUCT

4900440  
 100000  
 100777

OPERATIONS AND MAINT TF -STATE 80,977-

2516 1

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2024-25	POS	AGY REQ N/R FY 2024-25	POS	AG REQ ANZ FY 2024-25	POS	
AMOUNT		AMOUNT		AMOUNT		
						65000000
						65100000
						65100400
						13
						<u>1303.00.00.00</u>
						4900000
						4900440

ELDER AFFAIRS, DEPT OF  
 PGM: SERVICE TO ELDERS PGM  
HOME & COMMUNITY SERVICES  
 HEALTH AND HUMAN SERVICES  
LONG-TERM CARE  
 MANAGEMENT & PROGRAM ADMINISTRATIVE  
 DIRECTION  
 TECHNICAL - ALZHEIMER'S DISEASE AND  
 RELATED DISORDERS CURRICULUM -  
 DEDUCT

65000000  
 65100000  
 65100400  
 13  
1303.00.00.00  
 4900000  
 4900440

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

SUMMARY: The Department of Edler Affairs (department) requests the transfer of \$80,977 in budget authority from the Contracted Services (100777) appropriation category to the Alzheimer's Disease Initiative (ADI) appropriation category to perform Alzheimer's Disease and Related Disorders (ADRD) trainer credentialing and curriculum approvals for assisted living facilities, adult day care centers, hospices, home health agencies, and nursing homes.

BACKGROUND: The department requests the transfer of \$80,977 in budget authority from the Operations and Maintenance Trust Fund and Contracted Services (100777) appropriation category into General Revenue within the Alzheimer's Disease Initiative (ADI) appropriation category.

In FY 2023-2024, the department received the budget authority from the Agency for Healthcare Administration (AHCA) in the Operations and Maintenance Trust Fund within the Contracted Services appropriation category.

SOLUTION/JUSTIFICATION: The budget authority will allow the department to serve clients in the Alzheimer's Disease Initiative appropriation category as General Revenue.

BUDGET IMPACT: The department requests the transfer of \$80,977 in budget authority from the Operations and Maintenance Trust Fund and Contracted Services (100777) appropriation category into General Revenue within the Alzheimer's Disease Initiative (ADI) appropriation category within the Home and Community Based Services (65100400) budget entity. The add issue is 4900300. The deduct issue is 4900440.

If this issue is not funded in General Revenue, the department may not be able to recover federal funds for the Operations and Maintenance Trust Fund.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 6: Maintain effective and responsive management.

ASSOCIATED ACTIVITY: ACT4700 Housing, Hospice, and End of Life

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
SALARIES STABILIZATION - DEDUCT				4900450
OTHER PERSONAL SERVICES				030000
GENERAL REVENUE FUND -MATCH	152,113-			1000 2
FEDERAL GRANTS TRUST FUND -FEDERL	275,298-			2261 3
TOTAL APPRO.....	427,411-			

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE: IT COMPONENT? NO  
 LINKAGE TO THE GOVERNOR'S PRIORITIES: Public Integrity - Protect taxpayer resources by ensuring the faithful expenditure of public funds and return funds to taxpayers through tax relief; and Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 1.1 Continue to align education and workforce development programs to foster employment opportunities and develop and retain talented workers with the skills to meet current and future employer needs. 1.5 Recruit, engage and leverage the talent of veterans, exiting military and military spouses to strengthen Florida's workforce. 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

SUMMARY: The Department of Elder Affairs (department) requests salary rate of 535,878 and the transfer of \$765,411 in recurring budget authority from the Other Personal Services (OPS) appropriation category in multiple budget entities to the Salaries and Benefits appropriation category in the Executive Direction budget entity, to alleviate the anticipated budget deficit in the category and to better recruit and retain Full Time Equivalent (FTE) staff.

BACKGROUND: In the past, the department has requested 5% budget amendments to cover deficits in the Salaries and Benefits appropriation category within the Executive Direction budget entity. In addition, the department has carried a rate deficit in the Executive Direction budget entity for the last several years. As positions fill in other budget entities, the department will no longer have adequate budget authority and rate to properly address deficits.

SOLUTION/JUSTIFICATION: This issue will cover anticipated deficits within the Executive Direction budget entity and adds additional flexibility to retain and recruit in an ever-tightening labor market. The department's budget authority need is critical, and this request will address the shortfall.

BUDGET IMPACT: The department requests the transfer of \$765,411 in recurring budget authority (\$490,113 in General

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME &amp; COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
SALARIES STABILIZATION - DEDUCT				4900450

Revenue and \$275,298 in the Federal Grants Trust Fund) from the Other Personal Services (OPS) appropriation category in the Comprehensive Eligibility Services (65100200) and Home and Community Based Services (65100400) budget entities to the Salaries and Benefits appropriation category in the Executive Direction (65100600) appropriation category. Additionally, the department requests 535,878 in rate. The add issue is 4900160. The deduct issue is 4900450.

If this issue is not funded, positions may continue to fill in other budget entities and the department will no longer have adequate rate and budget authority to properly address deficits.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 6: Maintain effective and responsive management.

ASSOCIATED ACTIVITY: Multiple including Finance, Accounting, Budget, Contract Administration, Information Technology, General Counsel, Human Resources, Inspector General, and Communications.

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TOTAL: LONG-TERM CARE				<u>1303.00.00.00</u>
BY FUND TYPE				
GENERAL REVENUE FUND	206,018,378	10,000,000		1000
TRUST FUNDS	207,923,071	52,149,905		2000
TOTAL POSITIONS.....	66.00			
TOTAL PROG COMP.....	413,941,449	62,149,905		
TOTAL SALARY RATE.....	3,882,870			
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
EXECUTIVE DIR/SUPPORT SVCS				65100600
PUBLIC PROTECTION				12
EMERGENCY PREV/PREP/RESPNS				1208.00.00.00
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	59,641			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	2,920			1000 1
-MATCH	84,064			1000 2
-----				
TOTAL GENERAL REVENUE FUND	86,984			1000
=====				
FEDERAL GRANTS TRUST FUND -FEDERL	1,552			2261 3
=====				
TOTAL POSITIONS.....	1.00			
TOTAL APPRO.....	88,536			
=====				
EXPENSES				040000
GENERAL REVENUE FUND -STATE	962			1000 1
-MATCH	24,769			1000 2
-----				
TOTAL GENERAL REVENUE FUND	25,731			1000
=====				
FEDERAL GRANTS TRUST FUND -FEDERL	10,000			2261 3
=====				
TOTAL APPRO.....	35,731			
=====				
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND -MATCH	1,800			1000 2
=====				
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -MATCH	511			1000 2
=====				

	COL A03	COL A04	COL A05		
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ		
	FY 2024-25	FY 2024-25	FY 2024-25		
POS	AMOUNT	POS	AMOUNT	POS	
				AMOUNT	
				CODES	
ELDER AFFAIRS, DEPT OF					65000000
PGM: SERVICE TO ELDERS PGM					65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>					65100600
PUBLIC PROTECTION					12
<u>EMERGENCY PREV/PREP/RESPNS</u>					<u>1208.00.00.00</u>
ESTIMATED EXPENDITURES					1000000
ESTIMATED EXPENDITURES - OPERATIONS					1001000
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS					1001000
TOTAL POSITIONS.....	1.00				
TOTAL ISSUE.....		126,578			
TOTAL SALARY RATE.....	59,641				
	=====	=====	=====		
SALARY INCREASE FY 2023-24 -					
STATEWIDE 5% PAY INCREASE -					
EFFECTIVE 7/1/2023					1001010
SALARY RATE					000000
SALARY RATE.....	2,635				
	=====	=====	=====		
SALARIES AND BENEFITS					010000
GENERAL REVENUE FUND					
-STATE	105				1000 1
-MATCH	3,034				1000 2
	-----	-----	-----		
TOTAL GENERAL REVENUE FUND	3,139				1000
	=====	=====	=====		
FEDERAL GRANTS TRUST FUND -FEDERL	56				2261 3
	=====	=====	=====		
TOTAL APPRO.....	3,195				
	=====	=====	=====		
TOTAL: SALARY INCREASE FY 2023-24 -					1001010
STATEWIDE 5% PAY INCREASE -					
EFFECTIVE 7/1/2023					
TOTAL ISSUE.....		3,195			
TOTAL SALARY RATE.....	2,635				
	=====	=====	=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2024-25 POS	AMOUNT	AGY REQ N/R FY 2024-25 POS	AMOUNT	AG REQ ANZ FY 2024-25 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
PUBLIC PROTECTION							12
<u>EMERGENCY PREV/PREP/RESPNS</u>							<u>1208.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEMS							
CONTRIBUTIONS FOR FY 2023-24							1001215
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND							
-STATE		29					1000 1
-MATCH		831					1000 2
TOTAL GENERAL REVENUE FUND		860					1000
FEDERAL GRANTS TRUST FUND -FEDERL		15					2261 3
TOTAL APPRO.....		875					
TOTAL: EMERGENCY PREV/PREP/RESPNS							<u>1208.00.00.00</u>
BY FUND TYPE							
GENERAL REVENUE FUND		119,025					1000
TRUST FUNDS		11,623					2000
TOTAL POSITIONS.....	1.00						
TOTAL PROG COMP.....		130,648					
TOTAL SALARY RATE.....		62,276					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	3,105,584			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	1,550,318			1000 1
-MATCH	396,305			1000 2
-----				
TOTAL GENERAL REVENUE FUND	1,946,623			1000
=====				
ADMINISTRATIVE TRUST FUND -FEDERL	1,679,130			2021 3
=====				
FEDERAL GRANTS TRUST FUND -FEDERL	1,100,333			2261 3
=====				
TOTAL POSITIONS.....	51.50			
TOTAL APPRO.....	4,726,086			
=====				
OTHER PERSONAL SERVICES				030000
GENERAL REVENUE FUND -MATCH	15,348			1000 2
ADMINISTRATIVE TRUST FUND -FEDERL	7,462			2021 3
FEDERAL GRANTS TRUST FUND -FEDERL	504,374			2261 3
-----				
TOTAL APPRO.....	527,184			
=====				
EXPENSES				040000
GENERAL REVENUE FUND -STATE	136,157			1000 1
-MATCH	71,723			1000 2
-----				
TOTAL GENERAL REVENUE FUND	207,880			1000
=====				
ADMINISTRATIVE TRUST FUND -FEDERL	275,655			2021 3
=====				
FEDERAL GRANTS TRUST FUND -FEDERL	663,982			2261 3
=====				
TOTAL APPRO.....	1,147,517			
=====				



	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2024-25 POS	AMOUNT	AGY REQ N/R FY 2024-25 POS	AMOUNT	AG REQ ANZ FY 2024-25 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
OPERATING CAPITAL OUTLAY							060000
FEDERAL GRANTS TRUST FUND -FEDERL		2,000					2261 3
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -STATE		2,485					1000 1
-MATCH		1,200					1000 2
TOTAL GENERAL REVENUE FUND		3,685					1000
=====							
ADMINISTRATIVE TRUST FUND -FEDERL		100,012					2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		94,966					2261 3
TOTAL APPRO.....		198,663					
=====							
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -STATE		46,235					1000 1
=====							
LEASE/PURCHASE/EQUIPMENT							105281
GENERAL REVENUE FUND -STATE		2,713					1000 1
-MATCH		2,309					1000 2
TOTAL GENERAL REVENUE FUND		5,022					1000
=====							
ADMINISTRATIVE TRUST FUND -FEDERL		4,159					2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		7,016					2261 3
TOTAL APPRO.....		16,197					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2024-25 POS	AMOUNT	AGY REQ N/R FY 2024-25 POS	AMOUNT	AG REQ ANZ FY 2024-25 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		7,112					1000 1
-MATCH		132					1000 2
TOTAL GENERAL REVENUE FUND		7,244					1000
ADMINISTRATIVE TRUST FUND -FEDERL		9,150					2021 3
TOTAL APPRO.....		16,394					
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	51.50						
TOTAL ISSUE.....		6,680,276					
TOTAL SALARY RATE.....		3,105,584					
SALARY INCREASE FY 2023-24 - STATEWIDE 5% PAY INCREASE - EFFECTIVE 7/1/2023							1001010 000000
SALARY RATE							
SALARY RATE.....		162,523					
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		67,134					1000 1
-MATCH		17,163					1000 2
TOTAL GENERAL REVENUE FUND		84,297					1000
ADMINISTRATIVE TRUST FUND -FEDERL		72,713					2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		47,643					2261 3
TOTAL APPRO.....		204,653					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
SALARY INCREASE FY 2023-24 -				
STATEWIDE 5% PAY INCREASE -				
EFFECTIVE 7/1/2023				1001010
TOTAL: SALARY INCREASE FY 2023-24 -				1001010
STATEWIDE 5% PAY INCREASE -				
EFFECTIVE 7/1/2023				
TOTAL ISSUE.....	204,653			
TOTAL SALARY RATE.....	162,523			
	=====	=====	=====	
CASUALTY INSURANCE PREMIUM				
ADJUSTMENT				1001090
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
GENERAL REVENUE FUND -STATE	25,389-			1000 1
	=====	=====	=====	
FLORIDA RETIREMENT SYSTEMS				
CONTRIBUTIONS FOR FY 2023-24				1001215
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	21,399			1000 1
-MATCH	5,471			1000 2
	-----	-----	-----	
TOTAL GENERAL REVENUE FUND	26,870			1000
	=====	=====	=====	
ADMINISTRATIVE TRUST FUND -FEDERL	23,178			2021 3
	=====	=====	=====	
FEDERAL GRANTS TRUST FUND -FEDERL	15,187			2261 3
	=====	=====	=====	
TOTAL APPRO.....	65,235			
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
ADMINISTRATIVE TRUST FUND -FEDERL		984		2021 3
=====				
ADJUSTMENTS TO CURRENT YEAR				
ESTIMATED EXPENDITURES				1600000
AGENCY DISCRETIONARY PAY INCREASE				
FOR FY 2023-24 - EFFECTIVE				
10/1/2023				1600980
SALARY RATE				000000
SALARY RATE.....		44,359		
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE		11,420		1000 1
ADMINISTRATIVE TRUST FUND -FEDERL		29,123		2021 3
-----				
TOTAL APPRO.....		40,543		
=====				
TOTAL: AGENCY DISCRETIONARY PAY INCREASE				1600980
FOR FY 2023-24 - EFFECTIVE				
10/1/2023				
TOTAL ISSUE.....		40,543		
TOTAL SALARY RATE.....		44,359		
=====				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
EXECUTIVE DIR/SUPPORT SVCS				65100600
GOV OPERATIONS/SUPPORT				16
EXEC LEADERSHIP/SUPPRT SVC				1602.00.00.00
ANNUALIZATION OF ISSUES PARTIALLY FUNDED IN PRIOR YEAR				2600000
ANNUALIZATION OF AGENCY DISCRETIONARY PAY INCREASE FOR FY 2023-24 - THREE MONTHS				
ANNUALIZATION SALARIES AND BENEFITS				2600980
				010000
GENERAL REVENUE FUND -STATE	3,807			1000 1
ADMINISTRATIVE TRUST FUND -FEDERL	9,708			2021 3
TOTAL APPRO.....	13,515			
MANAGEMENT & PROGRAM ADMINISTRATIVE DIRECTION				4900000
SENIOR LEGAL HELPLINE AND ELDER LAW WEBSITE				4900120
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND -STATE	66,665			1000 1
G/A-CONTRACTED SERVICES				100778
GENERAL REVENUE FUND -STATE	33,335			1000 1
TOTAL: SENIOR LEGAL HELPLINE AND ELDER LAW WEBSITE				4900120
TOTAL ISSUE.....	100,000			

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Public Safety - Support local and state law enforcement's ability to investigate and prevent criminal activity; and Develop and implement comprehensive threat assessment strategies to identify and prevent threats to the public.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels 6.1 Create and sustain vibrant, safe, healthy and resilient communities that attract workers, residents,

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ ANZ				
FY 2024-25	FY 2024-25	FY 2024-25				
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						65100600
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE						
DIRECTION						4900000
SENIOR LEGAL HELPLINE AND ELDER LAW						
WEBSITE						4900120

businesses and visitors; and 6.2 ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests \$100,000 in recurring budget authority in General Revenue to increase funding for the Senior Legal Helpline contract.

BACKGROUND: The primary purpose of the statewide Senior Legal Helpline is to promote increased and enhanced access to legal services for underserved Floridians aged 60 and older. Lack of adequate staff resources creates deficits in the Senior Legal Helpline's ability to meet the increasing demands of seniors seeking quality legal advice and services. Furthermore, there is a gap in awareness of state sponsored services which seniors may be eligible for, including legal advice and service referrals.

SOLUTION/JUSTIFICATION: The requested amount will facilitate the Senior Legal Helpline in hiring additional staff to meet increased call volume that is on track to surpass 40,000 calls in 2023. The call volume has increased every year since 2020. In 2020, there were 26,712 calls. In 2021, there were 35,578 calls (37% increase) and in 2022, there were 38,925 calls (10% increase).

Presently, the contractor is required to provide screening and advocacy staff to support the operation of the Florida Senior Legal Helpline and meet minimum performance standards, including answering an average (for the quarter) of approximately 70% of calls received during screening hours. However, with the additional resources, the department will require that the contractor answer an average (for the quarter) of eighty-three percent 83% of calls received during screening hours.

The department's Elder Law Website, law.elderaffairs.org, is an online resource for seniors, their advocates and caregivers to access pertinent articles, questionnaires and links to legal referral services available statewide. The Department would like to increase awareness and engagement with the community through strategic digital marketing and promotion campaigns, paid social media ads, radio ads and/or ads in senior publications.

BUDGET IMPACT: The department requests \$100,000 in recurring budget authority in General Revenue in the Contracted Services (100777) appropriation category in the Executive Direction (65100600) budget entity.

If the additional funding is not approved, thirty percent (30%) of the calls from seniors to the Florida Senior Legal

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
SENIOR LEGAL HELPLINE AND ELDER LAW				
WEBSITE				4900120

Helpline will continue to go unanswered. The department will also continue to receive calls from seniors who are unable to get through and receive assistance.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 4: Ensure the legal rights of older Floridians are protected and prevent their abuse, neglect, and exploitation; and Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT4400 - Providing legal services in compliance with the Older Americans Act (OAA).

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SALARIES STABILIZATION - ADD				4900160
SALARY RATE				000000
SALARY RATE.....	535,878			
	=====	=====	=====	
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -MATCH	490,113			1000 2
FEDERAL GRANTS TRUST FUND -FEDERL	275,298			2261 3
	-----	-----	-----	
TOTAL APPRO.....	765,411			
	=====	=====	=====	
TOTAL: SALARIES STABILIZATION - ADD				4900160
TOTAL ISSUE.....	765,411			
TOTAL SALARY RATE.....	535,878			
	=====	=====	=====	

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Public Integrity - Protect taxpayer resources by ensuring the faithful expenditure of public funds and return funds to taxpayers through tax relief; and Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2024-25		FY 2024-25		FY 2024-25		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						65000000
						65100000
						65100600
						16
						<u>1602.00.00.00</u>
						4900000
						4900160

ELDER AFFAIRS, DEPT OF  
 PGM: SERVICE TO ELDERS PGM  
EXECUTIVE DIR/SUPPORT SVCS  
 GOV OPERATIONS/SUPPORT  
EXEC LEADERSHIP/SUPPRT SVC  
 MANAGEMENT & PROGRAM ADMINISTRATIVE  
 DIRECTION  
 SALARIES STABILIZATION - ADD

65000000  
 65100000  
 65100600  
 16  
1602.00.00.00  
 4900000  
 4900160

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 1.1 Continue to align education and workforce development programs to foster employment opportunities and develop and retain talented workers with the skills to meet current and future employer needs. 1.5 Recruit, engage and leverage the talent of veterans, exiting military and military spouses to strengthen Florida's workforce. 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

SUMMARY: The Department of Elder Affairs (department) requests salary rate of 535,878 and the transfer of \$765,411 in recurring budget authority from the Other Personal Services (OPS) appropriation category in multiple budget entities to the Salaries and Benefits appropriation category in the Executive Direction budget entity, to alleviate the anticipated budget deficit in the category and to better recruit and retain Full Time Equivalent (FTE) staff.

BACKGROUND: In the past, the department has requested 5% budget amendments to cover deficits in the Salaries and Benefits appropriation category within the Executive Direction budget entity. In addition, the department has carried a rate deficit in the Executive Direction budget entity for the last several years. As positions fill in other budget entities, the department will no longer have adequate budget authority and rate to properly address deficits.

SOLUTION/JUSTIFICATION: This issue will cover anticipated deficits within the Executive Direction budget entity and adds additional flexibility to retain and recruit in an ever-tightening labor market. The department's budget authority need is critical, and this request will address the shortfall.

BUDGET IMPACT: The department requests the transfer of \$765,411 in recurring budget authority (\$490,113 in General Revenue and \$275,298 in the Federal Grants Trust Fund) from the Other Personal Services (OPS) appropriation category in the Comprehensive Eligibility Services (65100200) and Home and Community Based Services (65100400) budget entities to the Salaries and Benefits appropriation category in the Executive Direction (65100600) appropriation category. Additionally, the department requests 535,878 in rate. The add issue is 4900160. The deduct issue is 4900450.

If this issue is not funded, positions may continue to fill in other budget entities and the department will no longer have adequate rate and budget authority to properly address deficits.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 6: Maintain effective and responsive management.

ASSOCIATED ACTIVITY: Multiple including Finance, Accounting, Budget, Contract Administration, Information Technology, General Counsel, Human Resources, Inspector General, and Communications.

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COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ ANZ				
FY 2024-25	FY 2024-25	FY 2024-25				
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						65100600
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE						
DIRECTION						4900000
PLANNING & EVALUATION STAFF						
AUGMENTATION						4900220
SPECIAL CATEGORIES						100000
CONTRACTED SERVICES						100777
GENERAL REVENUE FUND						
-STATE	500,000		500,000			1000 1

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels. 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests \$500,000 in nonrecurring General Revenue budget authority for staff augmentation to provide the public and the Legislature with information about programs and services for Florida's elders. Services and programs for older adults vary in relation to consumer needs, demographics, funding availability and legislative directives. The services currently impacted by the Bureau including: 1) program evaluation activities as required in F.S. Section 430.04 to plan, coordinate, implement, and evaluate programs related to aging, with the purpose of improving efficiencies in programs and opportunities available to the state's elderly population and enhancing a continuum of long-term care; 2) produce a survey to assess client satisfaction with program services and conduct target demographic needs assessment surveying; and 3) to produce a three-year Master Plan on Aging, which include multi-agency issues, such as transportation. The plan details how the department works with other agencies to address the issues, along with specific initiatives other agencies may undertake in relation to the issue.

BACKGROUND: Florida boasts the third largest population in the nation, with nearly 22 million residents, and over 28 percent (6.1 million) of those residents are over the age of 60. Florida's elder population on its own would rank within the top 20 of total population among states. The department strives to help Florida's elders remain healthy, safe, and independent. The department is responsible for developing policy recommendations for long-term care, combating ageism, creating public awareness of aging issues, understanding the contributions and needs of elders, advocating on behalf of elders, and serving as an information clearinghouse connecting elders with available services. These services rely on partnerships with other state and federal agencies and private companies. The bureau, in order to fully execute the

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
PLANNING & EVALUATION STAFF				
AUGMENTATION				4900220

department's mission, needs to contract with private companies for critical services that cannot otherwise be provided by the agency, for example to produce a three-year Master Plan on Aging that details how the state, through all of its agencies, is to address issues of particular importance to older adults. Staff augmentation will be used to complete specialized projects that our current staff of 3.00 Full Time Equivalent (FTE) does not have the resources available to completed on their own. Recruitment for equivalent positions with the necessary combination of relevant experience and required skillset has been challenging due to the specialized experience and skills required for these types of projects. The workload and future project expectations placed on the current staff, comprised of 3.00 FTE (compared to the previous staff of approximately 25.00 FTE) impacts staff availability to respond to recurring daily work projects and special, time-sensitive projects arising on an ad-hoc basis. If this budget request is not funded, work will continue with the existing staff constraints, while workload management abilities and skillset utilization shortfalls will likely continue to increase over time.

Estimates from state economists show that more than 1,000 people move to Florida each day, and nearly one-quarter of these new residents are age 60 and older. It is important for the department to allocate resources and direct services to those areas of the state with the greatest concentrations of older adults. Examining population data and migration trends on the county level makes this possible. In Florida there are at least seven counties with more than 40 percent of their population over the age of 60. This presents a clear and direct need for service allocation to a growing demographic population in our state. The specific needs and projects referenced in this request are tied directly to services provided to Florida's elder population and improve the department's ability to respond with agility to continually evolving needs. The contracts requested here are truly mission critical, as they are technical staff augmentation contracts needed to support the bureau's functions as they pertain to statutorily mandated federal and state reporting requirements on behalf of the department.

The issues outlined in this proposal have resulted in P&E needing additional budget authority to meet current needs in order to carry out the statutory duty of ensuring that all mission critical responsibilities and services continue to be met. In addition to meeting statutory obligations, the valuable information gained through these activities will help to strategically position the department to help ensure that Florida continues to lead the nation in service to the elder community.

SOLUTION/JUSTIFICATION: Funding this issue will allow the program to continue to provide statutorily required work products that fulfill the mandated reporting obligations of the Federal Older Americans Act and the Florida Statutes. Moreover, production of these mission critical resources will help to strategically position the department, opening new avenues by which it can most effectively adhere to the tenets of its mission to promote the well-being, safety, and independence of Florida's seniors, their families, and caregivers.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
PLANNING & EVALUATION STAFF				
AUGMENTATION				4900220

The following are the staff augmentation resources and services needed:

Job Family: Business Analysis and Planning.

Specific position 7640: Business Analyst Advanced. The average pay for that position across all vendors available is \$90.30/hr.

\$96.57 per hour x 5,177.50 hours = \$500,000. This equated to approximately 2.58 staff augmentation resources working 2,008 hours per year.

BUDGET IMPACT: The department requests \$500,000 of nonrecurring General Revenue budget authority in Contracted Services appropriation category (100777) in the General Revenue Fund in the Executive Direction and Support Services budget entity (65100600) for the Executive Leadership and Support Services. The deduct issue is 4900480, and the add issue is 4900350.

If this issue is not funded, the department does not have sufficient Contracted Services budget authority, or staff, with the experience and skills necessary to support the Bureau's functions to fulfill the federal and state reporting requirements for the department.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 2: Provide home and community-based services to enable individuals to maintain the highest level of independence for as long as possible, including supports for family caregivers; Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT0090 Planning & Budgeting

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
TECHNICAL - HOME AND COMMUNITY				
BASED SERVICES TO EXECUTIVE				
DIRECTION - ADD				4900250
SALARY RATE				000000
SALARY RATE.....	52,559			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	1.00	78,242		1000 1
=====				
TOTAL: TECHNICAL - HOME AND COMMUNITY				4900250
BASED SERVICES TO EXECUTIVE				
DIRECTION - ADD				
TOTAL POSITIONS.....	1.00			
TOTAL ISSUE.....		78,242		
TOTAL SALARY RATE.....	52,559			
=====				

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

SUMMARY: The Department of Edler Affairs (department) is requesting to transfer Position # 65000055 from the Home and Community Based Services (65100400) budget entity to the Executive Direction (65100600) budget entity with the corresponding budget authority and rate.

BACKGROUND: The department requests to transfer 1.00 FTE along with \$52,559 in rate and \$78,242 in budget authority from the Home and Community Based Services (65100400) budget entity to the Executive Direction (65100600) budget entity within the Salaries and Benefits appropriation category.

SOLUTION/JUSTIFICATION: The department requests to move the position to the Executive Direction (65100600) budget entity

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ N/R	AGY REQ ANZ	AGY REQ ANZ	AGY REQ ANZ	
FY 2024-25	FY 2024-25	FY 2024-25	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						65100600
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE						
DIRECTION						4900000
TECHNICAL - HOME AND COMMUNITY						
BASED SERVICES TO EXECUTIVE						
DIRECTION - ADD						4900250

to better align the position with its job functions in the Office of Communications. The Graphics Consultant position reports to the Office of Communications. This position is currently housed in the Home and Community Based Services (65100400) budget entity and has been reclassified and repurposed.

BUDGET IMPACT: The department requests to transfer 1.00 FTE along with \$52,559 in rate and \$78,242 in budget authority. The add issue is 4900250. The deduct issue is 4900260.

If this issue is not funded, the position will continue to be paid out of the wrong budget entity.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 6: Maintain effective and responsive management.

ASSOCIATED ACTIVITY: ACT0070 Communications/Public Information

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TECHNICAL - TRANSFER SENIOR						
ATTORNEY POSITION FROM OFFICE OF						
PUBLIC & PROFESSIONAL GUARDIAN TO						
OFFICE OF GENERAL COUNSEL - ADD						4900270
SALARY RATE						000000
SALARY RATE..... 77,700						
=====						
SALARIES AND BENEFITS						010000
GENERAL REVENUE FUND -STATE						81,326
ADMINISTRATIVE TRUST FUND -STATE						28,574
-----						
TOTAL POSITIONS..... 1.00						
TOTAL APPRO..... 109,900						
=====						

1000 1  
2021 1

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS AMOUNT
ELDER AFFAIRS, DEPT OF				
PGM: SERVICE TO ELDERS PGM				65000000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100000
GOV OPERATIONS/SUPPORT				65100600
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				16
MANAGEMENT & PROGRAM ADMINISTRATIVE				<u>1602.00.00.00</u>
DIRECTION				4900000
TECHNICAL - TRANSFER SENIOR				
ATTORNEY POSITION FROM OFFICE OF				
PUBLIC & PROFESSIONAL GUARDIAN TO				
OFFICE OF GENERAL COUNSEL - ADD				4900270
TOTAL: TECHNICAL - TRANSFER SENIOR				4900270
ATTORNEY POSITION FROM OFFICE OF				
PUBLIC & PROFESSIONAL GUARDIAN TO				
OFFICE OF GENERAL COUNSEL - ADD				
TOTAL POSITIONS.....	1.00			
TOTAL ISSUE.....		109,900		
TOTAL SALARY RATE.....	77,700			

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Public Integrity - Promote greater transparency at all levels of government, and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

SUMMARY: The Department of Edler Affairs (department) is requesting to transfer Position # 65000530 from the Consumer Advocate Services (65101000) budget entity to Executive Direction (65100600) budget entity with the corresponding budget and rate for a Senior Attorney in the Office of General Counsel.

BACKGROUND: The department requests to transfer 1.00 FTE along with 77,700 in rate and \$109,900 (\$81,326 recurring General Revenue and \$28,574 in recurring Administrative Trust Fund) budget authority from Consumer Advocate Services (65101000) budget entity to the Executive Direction (65100600) budget entity within the Salaries and Benefits appropriation category.

The Senior Attorney position (Pos # 65000530) reports to the Office of General Counsel. This position is currently housed in the Office of Public Professional Guardians (65101000) budget entity and has been reclassified and repurposed.

SOLUTION/JUSTIFICATION: The department requests to move the FTE, rate, and Salaries and Benefits budget authority to the

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
TECHNICAL - TRANSFER SENIOR				
ATTORNEY POSITION FROM OFFICE OF				
PUBLIC & PROFESSIONAL GUARDIAN TO				
OFFICE OF GENERAL COUNSEL - ADD				4900270

Office of General Counsel (65100600) budget entity to better align the position with its job functions.

BUDGET IMPACT: The Department of Edler Affairs (department) requests \$109,900 (\$81,326 recurring General Revenue and \$28,574 in recurring Administrative Trust Fund) budget authority. In addition, the department requests 77,700 in rate. The add issue is 4900270. The deduct issue is 4900420.

If this issue is not funded, the position will continue to be paid out of the wrong budget entity.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 6: Maintain effective and responsive management.

ASSOCIATED ACTIVITY: ACT0020 General Counsel / Legal

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SWITCHBOARD OTHER PERSONAL SERVICE				4900340
TO CAREER SERVICE POSITIONS				000000
SALARY RATE				
SALARY RATE.....	70,000			
	=====	=====	=====	
SALARIES AND BENEFITS				010000
	2.00			
FEDERAL GRANTS TRUST FUND -FEDERL	122,796			2261 3
	=====	=====	=====	
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -STATE	522			1000 1
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
SWITCHBOARD OTHER PERSONAL SERVICE				
TO CAREER SERVICE POSITIONS				4900340
TOTAL: SWITCHBOARD OTHER PERSONAL SERVICE				4900340
TO CAREER SERVICE POSITIONS				
TOTAL POSITIONS.....	2.00			
TOTAL ISSUE.....		123,318		
TOTAL SALARY RATE.....	70,000			
	=====	=====	=====	

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE: IT COMPONENT? NO  
 LINKAGE TO THE GOVERNOR'S PRIORITIES: Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels. 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests \$122,796 of recurring budget authority in the Salaries and Benefits (010000) appropriation category and \$522 of recurring General Revenue budget authority in the HR Assessment (107040) appropriation category within the Executive Direction budget entity (65100600). Additionally, the department is requesting 70,000 in rate.

BACKGROUND: Florida boasts the third largest population in the nation, with nearly 22 million residents, and over 28 percent (6.1 million) of those residents are over the age of 60. Florida's elder population on its own would rank within the top 20 of total population among states. The Florida Department of Elder Affairs (department) strives to help Florida's elders remain healthy, safe, and independent. The department is responsible for developing policy recommendations for long-term care, combating ageism, creating public awareness of aging issues, understanding the contributions and needs of elders, advocating on behalf of elders, and serving as an information clearinghouse connecting elders with available resources.



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
SWITCHBOARD OTHER PERSONAL SERVICE				
TO CAREER SERVICE POSITIONS				4900340

Estimates from state economists show that more than 1,000 people move to Florida each day, and nearly one-quarter of these new residents are age 60 and older. It is important for the Department to allocate resources and direct services to those areas of the state with the greatest concentrations of older adults. Examining population data and migration trends on the county level makes this possible. In Florida there are at least seven counties with more than 40 percent of their population over the age of 60.

The Elder Helpline received 64,321 calls in 2022 and has received 26,047 so far in 2023 as of May 2023. Additionally, the Switchboard staff assist in routing and tracking Correspondence within the department. An average of 2,000 pieces of correspondence are routed annually.

Communications currently has a staff of 4.00 full time OPS positions to support the Elder Helpline. Converting OPS positions into FTE will help reduce turnover and support the department's goal to promote planning and collaboration at the community level that recognizes the needs of its aging population and efficiently directs the provision of benefits. OPS positions are perceived as temporary, non-permanent, and this makes it difficult to attract qualified candidates for advertised openings or keep currently employed staff in these positions. Being able to convert the classification to Career Service FTE for these vital positions will enable these positions to be filled by candidates willing and qualified to carry out the statutory duty of all mission critical responsibilities.

SOLUTION/JUSTIFICATION: Given the high volume of calls the Elder Helpline receives each year and the growing number of correspondence to the department, these positions will never be temporary and are vital to providing quality customer service to seniors and caregivers. With the state's prioritization of Hope Florida and the "Hope Line," there is need for stable telephone/correspondence support for first tier customer interaction. Furthermore, this OPS to FTE conversion will create stability in the staffing of the Office of Communications and will reduce employee turnover, resulting in future savings as expenses associated with recruitment are avoided. These positions will staff the Elder Helpline, route and draft correspondence, and assist with answering overflow calls that come to the department through the "Hope Line" as part of Hope Florida.

The following are the quantitative/qualitative measures:

Rate = \$70,000

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2024-25		FY 2024-25		FY 2024-25		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						65100600
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE						
DIRECTION						4900000
SWITCHBOARD OTHER PERSONAL SERVICE						
TO CAREER SERVICE POSITIONS						4900340

Centrex Operator (0261) @ 35,000 (currently \$15/hr) + Benefits = \$61,659

Centrex Operator (0261) @ 35,000 (currently \$15/hr) + Benefits = \$61,659

Total = \$123,318

Total OPS Budget Authority = \$78,563

Salaries and Benefits Need = \$44,755

HR Assessment = \$261 x 2.00 FTE = \$522

Funding History: FY 2023-24: \$0.00

BUDGET IMPACT: The department requests \$122,796 of recurring budget authority (\$122,796 in Federal Grants Trust Fund) in the Salaries and Benefits appropriation category (010000) and \$522 of recurring General Revenue budget authority in the HR Assessment (107040) appropriation category within the Executive Direction budget entity (65100600). Additionally, the department is requesting 70,000 in rate. The deduct issue is 4900470. The add issue is 4900340.

If this issue is not funded, switchboard positions may continue to be temporary, and all calls potentially may not be transferred.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 4: Ensure the legal rights of older Floridians are protected and prevent their abuse, neglect, and exploitation.

ASSOCIATED ACTIVITY: ACT0070 Communications / Public Information

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
PLANNING & EVALUATION OTHER				
PERSONEL SERVICE TO CAREER SERVICE				
POSITION				4900350
SALARY RATE				000000
SALARY RATE.....	100,000			
	=====	=====	=====	
SALARIES AND BENEFITS				010000
ADMINISTRATIVE TRUST FUND -FEDERL	15,875			2021 3
FEDERAL GRANTS TRUST FUND -FEDERL	142,875			2261 3
	-----	-----	-----	
TOTAL POSITIONS.....	2.00			
TOTAL APPRO.....	158,750			
	=====	=====	=====	
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -STATE	522			1000 1
	=====	=====	=====	
TOTAL: PLANNING & EVALUATION OTHER				4900350
PERSONEL SERVICE TO CAREER SERVICE				
POSITION				
TOTAL POSITIONS.....	2.00			
TOTAL ISSUE.....	159,272			
TOTAL SALARY RATE.....	100,000			
	=====	=====	=====	

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Public Integrity - Promote greater transparency at all levels of government.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels. 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests \$159,272 of recurring budget authority in the Salaries and Benefits (010000) appropriation category and \$522 of recurring General Revenue budget authority in the HR Assessment

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
PLANNING & EVALUATION OTHER				
PERSONEL SERVICE TO CAREER SERVICE				
POSITION				4900350

(107040) appropriation category within the Executive Direction budget entity (65100600). Additionally, the department is requesting 100,000 in rate.

The Bureau of Planning and Evaluation supports the department's mission to promote the well-being, safety, and independence of Florida's seniors, their families, and caregivers. The bureau serves as a clearinghouse for demographic, economic and social information about older Floridians, provides planning and other analytical support for the Department's partners within Florida's elder service delivery network, and prepares documents required by the federal Older Americans Act and the Florida Legislature.

BACKGROUND: The bureau currently has a staff of 3.00 Full Time Equivalent (FTE) and has been challenged in attempting to attract and maintain a well-qualified staff. Converting the Other Personal Service (OPS) positions into FTE will help reduce turnover and support the department's goal to promote planning and collaboration at the community level that recognizes the needs of its aging population and efficiently directs the provision of benefits. OPS positions are perceived as temporary, non-permanent, and this makes it difficult to attract qualified candidates for advertised openings or keep currently employed staff in these positions. Being able to covert the classification to Career Service FTE for these vital positions will enable these positions to be filled by candidates willing and qualified to carry out the statutory duty of all mission critical responsibilities.

Recruitment for equivalent positions with the necessary combination of relevant experience and required skillset has been challenging due to the specialized experience and skills required for these types of projects. The workload and future project expectations placed on the current staff, comprised of 3.00 FTE (compared to the previous staff of approximately 25.00 FTE) impacts staff availability to respond to recurring daily work projects and special, time-sensitive projects arising on an ad-hoc basis. If this budget request is not funded, work will continue with the existing staff constraints, while workload management abilities and skillset utilization shortfalls will likely continue to increase over time.

Classification of FTE for these vital positions allows staffing by those willing and qualified to carry out the statutory duty of ensuring that all mission critical responsibilities and services continue to be met and ensuring we continue to promote the well-being, safety, and independence of Florida's seniors, their families, and caregivers. Statutory duties include but are not limited to:

- Chapter 430, Florida Statutes; Older Americans Act of 1965, as amended.
- 430.03(3) Study and plan for programs and services to meet identified and projected needs and to provide opportunities for personal development and achievement of persons aged 60 years and older.
- 430.03(6) Recommend state and local level organizational models for the planning, coordination, implementation, and evaluation of programs serving the elderly population.
- 430.03(9) Serve as a state-level information clearinghouse and encourage the development of local-level identifiable

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
PLANNING & EVALUATION OTHER				
PERSONEL SERVICE TO CAREER SERVICE				
POSITION				4900350

points of information and referral regarding all federal, state, and local resources of assistance to elderly citizens. 430.03(17) Oversee aging research conducted or funded by any state agency to ensure that such activities are coordinated and directed to fulfill the intent and purposes of this act.

SOLUTION/JUSTIFICATION: Creates stability in the staffing of the bureau. These positions are vital to the success of the bureau and will allow for the office to recruit more well qualified individuals with the appropriate combination of professional experience and relevant skill set. This OPS to FTE conversion will also reduce employee turnover and aid in recruiting top staff.

The following are the quantitative/qualitative measures:

Rate = \$100,000

Government Analyst I @ \$53,000 (currently \$20/hr) + Benefits = \$83,223

Government Analyst II @ \$47,000 (currently \$15/hr) + Benefits = \$76,049

Total = \$159,272

OPS Transferring = \$111,011

Additional Salaries and Benefits Need = \$48,261

HR Assessment = \$261 x 2.00 FTE = \$522

Total Need = \$48,783

BUDGET IMPACT: The department requests \$159,272 of recurring budget authority (\$15,875 in Administrative Trust Fund, and \$142,875 in Federal Grants Trust Fund) in the Salaries and Benefits appropriation category (010000) and \$522 of recurring General Revenue budget authority in the HR Assessment (107040) appropriation category within the Executive Direction budget entity (65100600). Additionally, the department is requesting 100,000 in rate. The add issue is 4900350. The deduct issue is 4900480.

Due to the temporary nature of the positions and the difficulty in attracting qualified candidates, if this issue is not

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	FY 2024-25		FY 2024-25		FY 2024-25		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE DIRECTION							4900000
PLANNING & EVALUATION OTHER							
PERSONEL SERVICE TO CAREER SERVICE POSITION							4900350

funded, the department will continue to be challenged in effectively supporting agency statutorily required functions to validate data accuracy and data quality. Additionally, if this budget request is not funded, work will likely continue to increase over time continue with the existing staff constraints, while workload management abilities and skillset utilization shortfalls.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 2: Provide home and community-based services to enable individuals to maintain the highest level of independence for as long as possible, including supports for family caregivers; Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT0090 Planning & Budget

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GENERAL SERVICES OTHER PERSONAL SERVICES TO CAREER SERVICE POSITIONS							4900360
SALARY RATE							000000
SALARY RATE.....	65,520						
=====							
SALARIES AND BENEFITS							010000
	2.00						
FEDERAL GRANTS TRUST FUND -FEDERL		108,484					2261 3
=====							
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		522					1000 1
=====							
TOTAL: GENERAL SERVICES OTHER PERSONAL SERVICES TO CAREER SERVICE POSITIONS							4900360
TOTAL POSITIONS.....	2.00						
TOTAL ISSUE.....		109,006					
TOTAL SALARY RATE.....	65,520						
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
GENERAL SERVICES OTHER PERSONAL				
SERVICES TO CAREER SERVICE				
POSITIONS				4900360
*****				

AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Public Integrity - Promote greater transparency at all levels of government, and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

SUMMARY: The Department of Elder Affairs (department) requests \$108,484 of recurring budget authority in the Salaries and Benefits (010000) appropriation category and \$522 of recurring General Revenue budget authority in the HR Assessment (107040) appropriation category within the Executive Direction budget entity (65100600). Additionally, the department is requesting 65,520 in rate.

SOLUTION/JUSTIFICATION: The department requests to transfer \$109,006 of recurring budget authority from the OPS appropriation category to the Salaries and Benefits appropriation category to recruit and retain knowledgeable and experienced candidates for these roles. This request will create 2.00 additional FTE for the department. These positions are vital to the department's mission and support the operations of the department. In order to have consistency in the unit and recruit, train, and retain individuals with the knowledge, experience and the skill set to be successful in these roles it is beneficial to have full time positions that will be attractive to those individuals in search of new or promotional opportunities.

The following are the quantitative/qualitative measures:

Rate = \$65,520

Property Consultant (0945) @ \$32,760 (currently \$15/hr) + Benefits = \$54,242 vs OPS \$45,478.50

Administrative Assistant I (0709) @ \$32,760 (currently \$15/hr) + Benefits = \$54,242 vs OPS \$45,478.50

Total = \$108,484

Total OPS Budget Authority = \$90,957

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2024-25		FY 2024-25		FY 2024-25		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						65100600
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE DIRECTION						4900000
GENERAL SERVICES OTHER PERSONAL SERVICES TO CAREER SERVICE POSITIONS						4900360

Need = \$17,527

HR Assessment = \$262 x 2.00 FTE = \$522

Funding History: FY 2023-24: \$0

BUDGET IMPACT: The department requests \$109,006 of recurring budget authority (\$108,484 in Federal Grants Trust Fund) in the Salaries and Benefits appropriation category (010000) and \$522 of recurring General Revenue budget authority in the HR Assessment (107040) appropriation category within the Executive Direction budget entity (65100600). In addition, the department requests 65,520 in rate. The deduct issue is 4900490. The add issue is 4900360.

If this issue is not funded, it could jeopardize the departments capacity to retain qualified staff.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT0100 Finance and Accounting

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MOVE LEGAL SERVICES DEVELOPMENT TO						
65100600 - ADD						4900370
OTHER PERSONAL SERVICES						030000
FEDERAL GRANTS TRUST FUND -FEDERL	73,373					2261 3
=====						
EXPENSES						040000
GENERAL REVENUE FUND -MATCH	726					1000 2
FEDERAL GRANTS TRUST FUND -FEDERL	2,975					2261 3
TOTAL APPRO.....	3,701					
=====						



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
MOVE LEGAL SERVICES DEVELOPMENT TO				
65100600 - ADD				4900370
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
FEDERAL GRANTS TRUST FUND -FEDERL	37,600			2261 3
=====				
G/A-CONTRACTED SERVICES				100778
GENERAL REVENUE FUND -MATCH	403,000			1000 2
=====				
TOTAL: MOVE LEGAL SERVICES DEVELOPMENT TO				4900370
65100600 - ADD				
TOTAL ISSUE.....	517,674			
=====				

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE: IT COMPONENT? NO  
 LINKAGE TO THE GOVERNOR'S PRIORITIES: Promote a Florida-focused approach to major issues in health care, including protecting the freedom of speech of physicians and combatting harmful medical practices against our children.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 6.1 Maximize the effective and efficient use of federal and state funds.

SUMMARY: The Department of Edler Affairs (department) is requesting to transfer budget authority for the Legal Services Development program from the Home and Community Based Services (65100400) budget entity to the Executive Direction (65100600) budget entity.

BACKGROUND: This important program is being managed by the Office of the General Counsel. The budget authority would be appropriate in the Executive Direction (65100600) budget entity.

SOLUTION/JUSTIFICATION: The primary purpose of the Statewide Senior Legal Hotline is to promote increased and enhanced access to legal services for underserved Floridians age 60 and older. The Legal Services Development program currently has the below budget authority which is being requested to be transferred:

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2024-25		FY 2024-25		FY 2024-25		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						65100600
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE						
DIRECTION						4900000
MOVE LEGAL SERVICES DEVELOPMENT TO						
65100600 - ADD						4900370

OPS (03000): \$73,373

Expenses (04000): \$3,701

Contracted Services (100777): \$37,600

From G/A Contracted Services (100778) to Contracted Services (100777) \$250,000

From Community Care for the Elderly (100547) to Contracted Services (100777) \$153,000

BUDGET IMPACT: The department requests the transfer of \$517,646 recurring budget authority in the General Revenue and Federal Grants Trust Fund from the Home and Community Based Services (65100400) budget entity to the Executive Direction (65100600) budget entity. The add issue is 4900370. The deduct issue is 4900380.

If funding is not moved to the Office of the General Counsel, the Legal Services Development Program, where issues are legal in nature, would remain in a non-legal environment, which is not well suited to address legal matters, or manage legal staff appropriately. The Office of the General Counsel is suited to address legal issues, understand the legal needs of seniors, and how to better serve those needs through legal service providers. The Office of the General Counsel is better suited to manage legal staff and has legal staff who can assist the program as needed.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT0020 General Counsel/Legal

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	COL A03	COL A04	COL A05		
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ		
	FY 2024-25	FY 2024-25	FY 2024-25		
POS	AMOUNT	POS	AMOUNT	POS	
				AMOUNT	
				CODES	
ELDER AFFAIRS, DEPT OF					65000000
PGM: SERVICE TO ELDERS PGM					65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>					65100600
GOV OPERATIONS/SUPPORT					16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>					<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE					
DIRECTION					4900000
MOVE ELDER OPPORTUNITY TO BUDGET					
ENTITY HOME AND COMMUNITY SERVICES					
- DEDUCT					4900430
SALARY RATE					000000
SALARY RATE.....	196,221-				
	=====	=====	=====		
SALARIES AND BENEFITS					010000
GENERAL REVENUE FUND -MATCH	88,998-				1000 2
FEDERAL GRANTS TRUST FUND -FEDERL	180,301-				2261 3
	-----	-----	-----		
TOTAL POSITIONS.....	2.00-				
TOTAL APPRO.....	269,299-				
	=====	=====	=====		
TOTAL: MOVE ELDER OPPORTUNITY TO BUDGET					4900430
ENTITY HOME AND COMMUNITY SERVICES					
- DEDUCT					
TOTAL POSITIONS.....	2.00-				
TOTAL ISSUE.....	269,299-				
TOTAL SALARY RATE.....	196,221-				
	=====	=====	=====		

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

SUMMARY: The Department of Edler Affairs (department) is requesting to transfer Position # 65000378 and Position # 65000025 from the Executive Direction (65100600) budget entity to the Home and Community Based Services (65100400) budget entity with the corresponding budget and rate. The two positions work under the Division of Elder Opportunities.

BACKGROUND: The department requests to transfer 2.00 FTE, rate of 196,221 and Salaries and Benefits budget authority of \$269,299 (88,998 in recurring General Revenue and 180,301 in Federal Grant Trust Fund) budget authority from the

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
MOVE ELDER OPPORTUNITY TO BUDGET				
ENTITY HOME AND COMMUNITY SERVICES				
- DEDUCT				4900430
<p>Executive Direction (65100600) budget entity to the Home and Community Based Services (65100400). The Division of Elder Opportunities was established in FY 2022-2023 in the Home and Community Based Services budget entity. The division director's position (Pos # 65000025) as well as the Dementia Director's position (Pos # 65000378) will remain in the Executive Direction budget entity.</p> <p>SOLUTION/JUSTIFICATION: The department requests to move the position to the Home and Community Based Services (65100400) budget entity to better align the position with its job functions in the Division of Elder Opportunities.</p> <p>BUDGET IMPACT: The department requests the transfer of \$269,299 (\$88,998 in recurring General Revenue and \$180,301 in Federal Grants Trust Fund) budget authority in the Salaries and Benefits (010000) appropriation category from the Executive Direction (65100600) budget entity to the Home and Community Based Services (65100400) budget entity. In addition, the department requests 196,221 in rate. The add issue is 4900280. The deduct issue is 4900430.</p> <p>If this issue is not funded, the positions will continue to be paid out of the wrong budget entity.</p> <p>LONG RANGE PROGRAM PLAN REFERENCE: Goal 6: Maintain effective and responsive management.</p> <p>ASSOCIATED ACTIVITY: ACT4400 Supportive Community Care</p> <p>*****</p>				
SWITCHBOARD OTHER PERSONAL SERVICE				
TO CAREER SERVICE POSITIONS -				
DEDUCT				4900470
OTHER PERSONAL SERVICES				030000
FEDERAL GRANTS TRUST FUND -FEDERL	78,563-			2261 3
	=====	=====	=====	

COL A03		COL A04		COL A05		CODES
AGY REQUEST	FY 2024-25	AGY REQ N/R	FY 2024-25	AG REQ ANZ	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						65000000
						65100000
						65100600
						16
						<u>1602.00.00.00</u>
						4900000
						4900470

ELDER AFFAIRS, DEPT OF  
 PGM: SERVICE TO ELDERS PGM  
EXECUTIVE DIR/SUPPORT SVCS  
 GOV OPERATIONS/SUPPORT  
EXEC LEADERSHIP/SUPPRT SVC  
 MANAGEMENT & PROGRAM ADMINISTRATIVE  
 DIRECTION  
 SWITCHBOARD OTHER PERSONAL SERVICE  
 TO CAREER SERVICE POSITIONS -  
 DEDUCT

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels. 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests the transfer of \$78,563 OPS budget authority to the Salaries and Benefits appropriation category within the Executive Direction (65100600) budget entity to convert two Other Personal Services (OPS) Switchboard Operators to Career Service Full-Time Equivalent (FTE) positions.

BACKGROUND: Florida boasts the third largest population in the nation, with nearly 22 million residents, and over 28 percent (6.1 million) of those residents are over the age of 60. Florida's elder population on its own would rank within the top 20 of total population among states. The Florida Department of Elder Affairs (department) strives to help Florida's elders remain healthy, safe, and independent. The department is responsible for developing policy recommendations for long-term care, combating ageism, creating public awareness of aging issues, understanding the contributions and needs of elders, advocating on behalf of elders, and serving as an information clearinghouse connecting elders with available resources.

Estimates from state economists show that more than 1,000 people move to Florida each day, and nearly one-quarter of these new residents are age 60 and older. It is important for the Department to allocate resources and direct services to those areas of the state with the greatest concentrations of older adults. Examining population data and migration trends on the county level makes this possible. In Florida there are at least seven counties with more than 40 percent of their population over the age of 60.

The Elder Helpline received 64,321 calls in 2022 and has received 26,047 so far in 2023 as of May 2023. Additionally, the Switchboard staff assist in routing and tracking Correspondence within the department. An average of 2,000 pieces of correspondence are routed annually.

Communications currently has a staff of 4.00 full time OPS positions to support the Elder Helpline. Converting OPS positions into FTE will help reduce turnover and support the department's goal to promote planning and collaboration at

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
SWITCHBOARD OTHER PERSONAL SERVICE				
TO CAREER SERVICE POSITIONS -				
DEDUCT				4900470

the community level that recognizes the needs of its aging population and efficiently directs the provision of benefits. OPS positions are perceived as temporary, non-permanent, and this makes it difficult to attract qualified candidates for advertised openings or keep currently employed staff in these positions. Being able to covert the classification to Career Service FTE for these vital positions will enable these positions to be filled by candidates willing and qualified to carry out the statutory duty of all mission critical responsibilities.

SOLUTION/JUSTIFICATION: Given the high volume of calls the Elder Helpline receives each year and the growing number of correspondence to the department, these positions will never be temporary and are vital to providing quality customer service to seniors and caregivers. With the state's prioritization of Hope Florida and the "Hope Line," there is need for stable telephone/correspondence support for first tier customer interaction. Furthermore, this OPS to FTE conversion will create stability in the staffing of the Office of Communications and will reduce employee turnover, resulting in future savings as expenses associated with recruitment are avoided. These positions will staff the Elder Helpline, route and draft correspondence, and assist with answering overflow calls that come to the department through the "Hope Line" as part of Hope Florida.

The following are the quantitative/qualitative measures:

Rate = \$70,000

Centrex Operator (0261) @ 35,000 (currently \$15/hr) + Benefits = \$61,659

Centrex Operator (0261) @ 35,000 (currently \$15/hr) + Benefits = \$61,659

Total = \$123,318

Total OPS Budget Authority = \$78,563

Salaries and Benefits Need = \$44,755

HR Assessment = \$261 x 2.00 FTE = \$522

Funding History: FY 2023-24: \$0.00

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
SWITCHBOARD OTHER PERSONAL SERVICE				
TO CAREER SERVICE POSITIONS -				
DEDUCT				4900470

BUDGET IMPACT: The department requests the transfer of \$78,563 of budget authority (\$78,563 in Federal Grants Trust Fund) from the Other Personal Service appropriation category (030000) within the Executive Direction budget entity (65100600). The add issue is 4900340. The deduct issue 4900470.

If this issue is not funded, switchboard positions may continue to be temporary, and all calls potentially may not be transferred.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 4: Ensure the legal rights of older Floridians are protected and prevent their abuse, neglect, and exploitation.

ASSOCIATED ACTIVITY: ACT0070 Communications / Public Information

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PLANNING & EVALUATION OTHER				
PERSONAL SERVICE TO CAREER SERVICE				
POSITION - DEDUCT				4900480
OTHER PERSONAL SERVICES				030000
ADMINISTRATIVE TRUST FUND -FEDERL	7,462-			2021 3
FEDERAL GRANTS TRUST FUND -FEDERL	65,816-			2261 3
TOTAL APPRO.....	73,278-			
	=====	=====	=====	

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Public Integrity - Promote greater transparency at all levels of government.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels. 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
PLANNING & EVALUATION OTHER				
PERSONAL SERVICE TO CAREER SERVICE				
POSITION - DEDUCT				4900480

SUMMARY: The Department of Elder Affairs (department) requests the transfer of \$73,278 Other Personal Services (OPS) budget authority to the Salaries and Benefits appropriation category within the Executive Direction (65100600) budget entity to convert two OPS to Career Service Full-Time Equivalent (FTE) positions.

The Bureau of Planning and Evaluation supports the department's mission to promote the well-being, safety, and independence of Florida's seniors, their families, and caregivers. The bureau serves as a clearinghouse for demographic, economic and social information about older Floridians, provides planning and other analytical support for the Department's partners within Florida's elder service delivery network, and prepares documents required by the federal Older Americans Act and the Florida Legislature.

BACKGROUND: The bureau currently has a staff of 3.00 Full Time Equivalent (FTE) and has been challenged in attempting to attract and maintain a well-qualified staff. Converting the Other Personal Service (OPS) positions into FTE will help reduce turnover and support the department's goal to promote planning and collaboration at the community level that recognizes the needs of its aging population and efficiently directs the provision of benefits. OPS positions are perceived as temporary, non-permanent, and this makes it difficult to attract qualified candidates for advertised openings or keep currently employed staff in these positions. Being able to convert the classification to Career Service FTE for these vital positions will enable these positions to be filled by candidates willing and qualified to carry out the statutory duty of all mission critical responsibilities.

Recruitment for equivalent positions with the necessary combination of relevant experience and required skillset has been challenging due to the specialized experience and skills required for these types of projects. The workload and future project expectations placed on the current staff, comprised of 3.00 FTE (compared to the previous staff of approximately 25.00 FTE) impacts staff availability to respond to recurring daily work projects and special, time-sensitive projects arising on an ad-hoc basis. If this budget request is not funded, work will continue with the existing staff constraints, while workload management abilities and skillset utilization shortfalls will likely continue to increase over time.

Classification of FTE for these vital positions allows staffing by those willing and qualified to carry out the statutory duty of ensuring that all mission critical responsibilities and services continue to be met and ensuring we continue to promote the well-being, safety, and independence of Florida's seniors, their families, and caregivers. Statutory duties include but are not limited to:

Chapter 430, Florida Statutes; Older Americans Act of 1965, as amended.  
 430.03(3) Study and plan for programs and services to meet identified and projected needs and to provide opportunities for personal development and achievement of persons aged 60 years and older.



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
PLANNING & EVALUATION OTHER				
PERSONAL SERVICE TO CAREER SERVICE				
POSITION - DEDUCT				4900480

430.03(6) Recommend state and local level organizational models for the planning, coordination, implementation, and evaluation of programs serving the elderly population.  
 430.03(9) Serve as a state-level information clearinghouse and encourage the development of local-level identifiable points of information and referral regarding all federal, state, and local resources of assistance to elderly citizens.  
 430.03(17) Oversee aging research conducted or funded by any state agency to ensure that such activities are coordinated and directed to fulfill the intent and purposes of this act.

SOLUTION/JUSTIFICATION: Creates stability in the staffing of the bureau. These positions are vital to the success of the bureau and will allow for the office to recruit more well qualified individuals with the appropriate combination of professional experience and relevant skill set. This OPS to FTE conversion will also reduce employee turnover and aid in recruiting top staff.

The following are the quantitative/qualitative measures:

Rate = \$100,000

Government Analyst I @ \$53,000 (currently \$20/hr) + Benefits = \$83,223

Government Analyst II @ \$47,000 (currently \$15/hr) + Benefits = \$76,049

Total = \$159,272

OPS Transferring = \$111,011

Additional Salaries and Benefits Need = \$48,261

HR Assessment = \$261 x 2.00 FTE = \$522

Total Need = \$48,783

BUDGET IMPACT: The department requests the transfer of \$73,278 of budget authority (\$7,462 in Administrative Trust Fund, and \$65,816 in Federal Grants Trust Fund) from the Other Personal Service (OPS) appropriation category (030000) within the Executive Direction budget entity (65100600). The add issue is 4900350. The deduct issue is 4900480.

Due to the temporary nature of the positions and the difficulty in attracting qualified candidates, if this issue is not

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
PLANNING & EVALUATION OTHER				
PERSONAL SERVICE TO CAREER SERVICE				
POSITION - DEDUCT				4900480

funded, the department will continue to be challenged in effectively supporting agency statutorily required functions to validate data accuracy and data quality. Additionally, if this budget request is not funded, work will likely continue to increase over time continue with the existing staff constraints, while workload management abilities and skillset utilization shortfalls.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 2: Provide home and community-based services to enable individuals to maintain the highest level of independence for as long as possible, including supports for family caregivers; Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT0090 Planning & Budget

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GENERAL SERVICES OTHER PERSONAL				
SERVICES TO CAREER SERVICE				
POSITIONS - DEDUCT				4900490
OTHER PERSONAL SERVICES				030000

FEDERAL GRANTS TRUST FUND -FEDERL 90,957- 2261 3

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Public Integrity - Promote greater transparency at all levels of government, and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

SUMMARY: The Department of Elder Affairs (department) requests the transfer of \$90,957 Other Personal Services budget authority to the Salaries and Benefits appropriation category within the Executive Direction (65100600) budget entity to

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
GENERAL SERVICES OTHER PERSONAL				
SERVICES TO CAREER SERVICE				
POSITIONS - DEDUCT				4900490

convert two Other Personal Services (OPS) to Career Service Full-Time Equivalent (FTE) positions.

SOLUTION/JUSTIFICATION: The department requests to transfer \$108,484 of recurring budget authority from the OPS appropriation category to the Salaries and Benefits appropriation category to recruit and retain knowledgeable and experienced candidates for these roles. This request will create 2.00 additional FTE for the department. These positions are vital to the department's mission and support the operations of the department. In order to have consistency in the unit and recruit, train, and retain individuals with the knowledge, experience and the skill set to be successful in these roles it is beneficial to have full time positions that will be attractive to those individuals in search of new or promotional opportunities.

The following are the quantitative/qualitative measures:

Rate = \$65,520

Property Consultant (0945) @ \$32,760 (currently \$15/hr) + Benefits = \$54,242 vs OPS \$45,478.50

Administrative Assistant I (0709) @ \$32,760 (currently \$15/hr) + Benefits = \$54,242 vs OPS \$45,478.50

Total = \$108,484

Total OPS Budget Authority = \$90,957

Salary Need = \$17,527

HR Assessment = \$262 x 2.00 FTE = \$522

Funding History: FY 2023-24: \$0

BUDGET IMPACT: The department requests the transfer of \$90,957 of budget authority (\$90,957 in Federal Grants Trust Fund) from the Other Personal Service appropriation category (030000) within the Executive Direction budget entity (65100600). The add issue is 4900360. The deduct issue is 4900490.

If this issue is not funded, it could jeopardize the department's capacity to retain qualified staff.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
GENERAL SERVICES OTHER PERSONAL				
SERVICES TO CAREER SERVICE				
POSITIONS - DEDUCT				4900490

LONG RANGE PROGRAM PLAN REFERENCE: Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT0100 Finance and Accounting

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TOTAL: EXEC LEADERSHIP/SUPPRT SVC				<u>1602.00.00.00</u>
BY FUND TYPE				
GENERAL REVENUE FUND	3,899,017	500,000		1000
TRUST FUNDS	5,031,526			2000
TOTAL POSITIONS.....	57.50			
TOTAL PROG COMP.....	8,930,543	500,000		
TOTAL SALARY RATE.....	4,017,902			
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2024-25 POS	AMOUNT	AGY REQ N/R FY 2024-25 POS	AMOUNT	AG REQ ANZ FY 2024-25 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	826,481						
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE	293,108						1000 1
-MATCH	71,627						1000 2
-----							
TOTAL GENERAL REVENUE FUND	364,735						1000
=====							
ADMINISTRATIVE TRUST FUND -FEDERL	302,494						2021 3
=====							
FEDERAL GRANTS TRUST FUND -FEDERL	432,933						2261 3
=====							
TOTAL POSITIONS.....	14.00						
TOTAL APPRO.....	1,100,162						
=====							
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -STATE	126,207						1000 1
-MATCH	8,702						1000 2
-----							
TOTAL GENERAL REVENUE FUND	134,909						1000
=====							
ADMINISTRATIVE TRUST FUND -FEDERL	313,002						2021 3
=====							
FEDERAL GRANTS TRUST FUND -FEDERL	161,087						2261 3
=====							
TOTAL APPRO.....	608,998						
=====							
EXPENSES							040000
GENERAL REVENUE FUND -STATE	237,708						1000 1
ADMINISTRATIVE TRUST FUND -FEDERL	108,652						2021 3
FEDERAL GRANTS TRUST FUND -FEDERL	127,246						2261 3
-----							
TOTAL APPRO.....	473,606						
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
EXECUTIVE DIR/SUPPORT SVCS				65100600
GOV OPERATIONS/SUPPORT				16
INFORMATION TECHNOLOGY				1603.00.00.00
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND -STATE	1,589,600			1000 1
ADMINISTRATIVE TRUST FUND -FEDERL	12,777			2021 3
FEDERAL GRANTS TRUST FUND -FEDERL	310,823			2261 3
TOTAL APPRO.....	1,913,200			
ENTERPRISE SYSTEM (ECIRTS)				100799
GENERAL REVENUE FUND -STATE	1,068,803			1000 1
FEDERAL GRANTS TRUST FUND -FEDERL	1,101,896			2261 3
OPERATIONS AND MAINT TF -MATCH	1,043,364			2516 2
TOTAL APPRO.....	3,214,063			
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -STATE	1,560			1000 1
ADMINISTRATIVE TRUST FUND -FEDERL	5,969			2021 3
TOTAL APPRO.....	7,529			
DATA PROCESSING SERVICES				210000
NORTHWEST REGIONAL DC				210023
GENERAL REVENUE FUND -MATCH	20,694			1000 2
ADMINISTRATIVE TRUST FUND -FEDERL	32,650			2021 3
FEDERAL GRANTS TRUST FUND -FEDERL	112,212			2261 3
OPERATIONS AND MAINT TF -FEDERL	224,898			2516 3
TOTAL APPRO.....	390,454			
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL POSITIONS.....	14.00			
TOTAL ISSUE.....	7,708,012			
TOTAL SALARY RATE.....	826,481			

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2024-25 POS	AMOUNT	AGY REQ N/R FY 2024-25 POS	AMOUNT	AG REQ ANZ FY 2024-25 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASE FY 2023-24 -							
STATEWIDE 5% PAY INCREASE -							
EFFECTIVE 7/1/2023							1001010
SALARY RATE							000000
SALARY RATE.....		40,252					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		13,000					1000 1
-MATCH		3,177					1000 2
TOTAL GENERAL REVENUE FUND		16,177					1000
=====							
ADMINISTRATIVE TRUST FUND -FEDERL		13,420					2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		19,202					2261 3
TOTAL APPRO.....		48,799					
=====							
TOTAL: SALARY INCREASE FY 2023-24 -							1001010
STATEWIDE 5% PAY INCREASE -							
EFFECTIVE 7/1/2023							
TOTAL ISSUE.....		48,799					
TOTAL SALARY RATE.....		40,252					
=====							
FLORIDA RETIREMENT SYSTEMS							
CONTRIBUTIONS FOR FY 2023-24							1001215
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		3,560					1000 1
-MATCH		870					1000 2
TOTAL GENERAL REVENUE FUND		4,430					1000
=====							
ADMINISTRATIVE TRUST FUND -FEDERL		3,675					2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		5,259					2261 3
TOTAL APPRO.....		13,364					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2024-25 POS	AMOUNT	AGY REQ N/R FY 2024-25 POS	AMOUNT	AG REQ ANZ FY 2024-25 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
ADMINISTRATIVE TRUST FUND -FEDERL		642					2021 3
=====							
ADJUSTMENTS TO CURRENT YEAR							
ESTIMATED EXPENDITURES							1600000
AGENCY DISCRETIONARY PAY INCREASE							
FOR FY 2023-24 - EFFECTIVE							
10/1/2023							1600980
SALARY RATE							000000
SALARY RATE.....		9,414					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		4,279					1000 1
ADMINISTRATIVE TRUST FUND -FEDERL		4,279					2021 3
-----							
TOTAL APPRO.....		8,558					
=====							
TOTAL: AGENCY DISCRETIONARY PAY INCREASE							1600980
FOR FY 2023-24 - EFFECTIVE							
10/1/2023							
TOTAL ISSUE.....		8,558					
TOTAL SALARY RATE.....		9,414					
=====							



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES				2100000
IT PROJECT MANAGER				2103050
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND -STATE	75,000-			1000 1
FEDERAL GRANTS TRUST FUND -FEDERL	75,000-			2261 3
TOTAL APPRO.....	150,000-			
AGENCY WEBSITE MODERNIZATION				2103051
EXPENSES				040000
GENERAL REVENUE FUND -STATE	4,492-			1000 1
ECIRTS PROJECT INDEPENDENT				2103052
VERIFICATION AND VALIDATION				100000
SERVICES				100777
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND -STATE	125,000-			1000 1
FEDERAL GRANTS TRUST FUND -FEDERL	125,000-			2261 3
TOTAL APPRO.....	250,000-			
INFORMATION SECURITY MANAGER				2103053
EXPENSES				040000
GENERAL REVENUE FUND -STATE	4,492-			1000 1

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
EXECUTIVE DIR/SUPPORT SVCS				65100600
GOV OPERATIONS/SUPPORT				16
INFORMATION TECHNOLOGY				1603.00.00.00
NONRECURRING EXPENDITURES				2100000
SENIOR DATABASE ANALYST				2103054
OTHER PERSONAL SERVICES				030000
GENERAL REVENUE FUND -STATE	126,207-			1000 1
ENTERPRISE CLIENT INFORMATION AND REGISTRATION TRACKING SYSTEM (ECIRTS) PROJECT				2103107
SPECIAL CATEGORIES				100000
ENTERPRISE SYSTEM (ECIRTS)				100799
GENERAL REVENUE FUND -STATE	1,068,803-			1000 1
FEDERAL GRANTS TRUST FUND -FEDERL	1,101,896-			2261 3
OPERATIONS AND MAINT TF -MATCH	1,043,364-			2516 2
TOTAL APPRO.....	3,214,063-			
NETWORK INFRASTRUCTURE UPGRADE AND MANAGED SERVICES				2103110
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND -STATE	517,600-			1000 1
ANNUALIZATION OF ISSUES PARTIALLY FUNDED IN PRIOR YEAR				2600000
ANNUALIZATION OF AGENCY DISCRETIONARY PAY INCREASE FOR FY 2023-24 - THREE MONTHS				2600980
ANNUALIZATION SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	1,426			1000 1
ADMINISTRATIVE TRUST FUND -FEDERL	1,426			2021 3
TOTAL APPRO.....	2,852			

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
ENTERPRISE CLIENT INFORMATION AND				
REGISTRATION TRACKING SYSTEM				
(ECIRTS) PROJECT				36207C0
SPECIAL CATEGORIES				100000
ENTERPRISE SYSTEM (ECIRTS)				100799
GENERAL REVENUE FUND -MATCH	954,645	954,645		1000 2
FEDERAL GRANTS TRUST FUND -FEDERL	1,007,994	1,007,994		2261 3
OPERATIONS AND MAINT TF -FEDERL	860,083	860,083		2516 3
TOTAL APPRO.....	2,822,722	2,822,722		

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels. 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests \$2,822,722 in non-recurring budget authority (\$954,645 in General Revenue, \$860,083 in the Operations and Maintenance Trust Fund, and \$1,007,994 in the Federal Grants Trust Fund) for the fifth year of the Enterprise Client Information and Registration Tracking System (eCIRTS) project. The funding will allow the department to continue with the replacement of a statewide system for the management, reporting and trending of data for its clients.

BACKGROUND: The department provides services through the Aging Network which consists of the state's 11 Area Agencies on Aging (AAAs)/Aging and Disability Resource Centers (ADRCs) (AAA/ADRC), Lead Agencies, and local service providers. The department also administers a wide range of programs, such as the Long-Term Care Ombudsman Program (LTCOP), Office of Public and Professional Guardians, Communities for a Lifetime, SHINE (Serving Health Insurance Needs of Elders), and CARES (Comprehensive Assessment and Review for Long-Term Care Services).

The department's ability to provide services and meet its objectives is inconvenienced with manual processes and antiquated information technology systems. Differing processes, data sets, and standardizations exists among the

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
ENTERPRISE CLIENT INFORMATION AND				
REGISTRATION TRACKING SYSTEM				
(ECIRTS) PROJECT				36207C0

divisions, AAAs/ADRCs, and Lead Agencies. This environment produces non-uniform, inefficient processes resulting in redundant non-standardized data. This creates a challenging environment to effectively collaborate and communicate information throughout the department and its partner agencies.

In order to overcome the aforementioned system issues, and to provide a foundation for future needs, the department is replacing its antiquated architecture with an enterprise-class system by leveraging business process reengineering that enables:

- Seamless sharing of data as appropriate among partners in the Aging Network;
- Real-time or near real-time exchange and processing of data;
- Implementation of an enterprise system that relies more on configuration than custom coding;
- Standardized workflow for department and contractor staff; and
- Enhanced security for protection of sensitive or confidential data.

**SOLUTION/JUSTIFICATION:** The purpose of the Enterprise Client Information and Registration Tracking System (eCIRTS) project is to replace the current legacy CIRTS with a flexible, cloud-based, statewide client management system that will allow the department and its partner organizations to better organize, define and standardize its client services processes. The department has selected a Cloud Solution Partner from the Department of Management Services Cloud Solutions Contract #43230000-NASPO-16-ACS to accomplish this goal.

The eCIRTS project will be implemented in two stages. The first stage has already been completed and primarily consisted of analyzing the process flows, validating system interfaces, performing a market analysis for a "best value", and recommending a solution.

The second stage consists of two phases. Phase I of the project will be completed in the first quarter of FY 2022-2023 and will mainly include documenting the requirements, completing the development phase, migrating the data and performing an end-to-end testing. Approval of the solution design for Phase II is scheduled to be completed in FY 2023-2024. The completion of Phase II of the project is scheduled for FY 2024-2025. The main milestones consist of completing the

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
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				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
ENTERPRISE CLIENT INFORMATION AND				
REGISTRATION TRACKING SYSTEM				
(ECIRTS) PROJECT				36207C0

development phase, configuring the remaining solution components, deploying the system's interface, and performing an end-to-end testing. In more detail, the planned funding activities will include the following:

\$110,000.00 - Project Manager: Responsible for working with department and project staff to address organizational change management issues. The individual will coordinate with the department on any needed business process engineering efforts, which include designing any new business processes in support of the system and assisting with the integration of the process changes into the organization.

\$120,480.00 - Data Engineer Consultant Resource: Data conversion and data migration is necessary for the success of the project. The process requires meticulous attention to detail and experience to reduce project risk, prevent post-Go-Live incidents/issues and maintain planned schedule. Phase 2 includes the migration of legacy CIRTS module for CARES and AAA's REFER system.

\$244,919.29 - Phase 2 - Go Live: The final stage that leads to the system being available for the normal course of business. It consists mainly of the training required for a successful user adoption and appropriate use of the application. A training plan (curriculum, schedule, logistics, evaluation) and training materials (course agendas, training guides, and quick reference training materials) will be developed. This also includes the deployment plan, assisted support for a given period, and a client project survey.

\$137,500.00 - Annual Managed Support Services Fees: Provides the department with a set number of the selected vendor's professional service hours annually (post-go-live) to use to address the Department's requests for assistance. These related tasks can include custom report development, system administration, system configuration/ongoing optimization, consultation, periodic "refresher" training, assistance deploying new software versions, and other tasks as requested by the department.

\$103,125.00 - Annual Interface Assurance Fees: Provides the department with a set number of the selected vendor's professional service hours annually to update the various integrations as ongoing changes and updates are required for maintenance purposes.

\$9,187.50 - AHCA LOC Interface Assurance: In an effort to share important health data, the project change order includes work to implement an automated nightly export of LOC data and semi-monthly Managed Long-Term Care (MLTC) import from AHCA as part of phase 2 of the project.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
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				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
ENTERPRISE CLIENT INFORMATION AND				
REGISTRATION TRACKING SYSTEM				
(ECIRTS) PROJECT				36207C0

\$2,002,457.24 - Annual Software Subscription Fees: Includes the annual subscription fee to the selected vendor's software suite that is delivered as Software as a Service (SaaS). Cloud Services also include hosting services, disaster recovery, client support and ongoing software enhancements.

\$5,834.95 Annual Advanced Report Writer Licenses: Provides report writers with access to full report writing capabilities in order to create custom, ad-hoc reports. Access is granted by the Advanced Reporting Module, which is a fully integrated ad-hoc/custom report development tool and is provided as part of the selected vendor's cloud services.

\$45,000.00 - Data Analytics Tool License Fees (Alteryx): An analytic automation platform delivers end-to-end automation of analytics, machine learning, and data science process that assists with the agency's required reporting to the Area Agency on Aging using the data collected in eCIRTS. It can also assist with project implementation data migration efforts.

\$25,467.75 - Microsoft Azure Subscriptions/Licenses: Efforts to replicate data from the vendor software as a service (SaaS) to a separate cloud-hosted SQL database. The department will have more control and redundancy over health data collected. It will serve as an extra layer of data security and an information warehouse, offering more real-time reports and business intelligence.

\$18,750.00 - Annual Training Center Service: Wellsky training services that develop and host custom training curriculum designed to educate current and new users of the eCIRTS system. Services include on-demand videos and training materials specific to the type of customization, configurations, and roles of the system. These services include updates to the training materials when system changes occur (software updates, new features, configuration changes, etc.).

Providing funds for this issue will allow the department to:

- Meet the deadline for new reporting and data sets established by the federal Administration for Community Living;
- Enhance intra-departmental and interagency workflow functionality;
- Decrease data entry processing time;
- Eliminate duplicate data entry within disparate systems;

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS AMOUNT
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
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(ECIRTS) PROJECT				36207C0

- Consolidate client central records; - Improve data reporting and analytics;
- Migrate towards paperless processes; and - Increase the ability for staff efficiencies and accountability.

BUDGET IMPACT: The department requests \$2,822,722 in non-recurring budget authority (\$954,645 in General Revenue, \$860,083 in the Operations and Maintenance Trust Fund, and \$1,007,994 in the Federal Grants Trust Fund) in the Enterprise Client Information and Registration Tracking System (eCIRTS) appropriation category (100799) within the Executive Direction (65100600) budget entity.

If this issue is not funded, the eCIRTS Implementation Project would come to a halt and the last deliverable would not be completed. Without finishing the 'Go-Live' track, the remaining modules associated with Phase 2 will be incomplete in which would risk losing the value gained from previous investments and years of work.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 6: Maintain effective and responsive management

ASSOCIATED ACTIVITY: ACT0340 Information Technology Network Operations

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LOW CODE DEVELOPMENT PLATFORM (LCDP)				36208C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND	-STATE	275,000		1000 1

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
LOW CODE DEVELOPMENT PLATFORM				
(LCDP)				36208C0

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels; 5.3 Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests \$275,000 in recurring General Revenue budget authority to support application legacy modernization and the development of new business applications. This includes annual licensing/subscription costs and one-time implementation and training support.

BACKGROUND: The purpose of the Office of Information Technology (OIT) within the department is to develop, maintain, and procure information technology resources. One way in which this is accomplished is by analyzing and refining business processes; automating business processes; supporting and managing the computing environment; developing computer software, computer hardware, and software procurement; ensuring that federal and state security and compliance standards are met; and ensuring that the department's information technology resources are cloud-centric and interoperable.

The agency utilizes 7 business applications that were built and run on an Oracle platform hosted by the Northwest Regional Datacenter (NWRDC). These applications are on an Oracle version that has been unsupported for almost 10 years. The most critical of the applications, CIRTS, is currently being migrated to a cloud-hosted, commercial-of-the-shelf (COTS) solution, called eCIRTS, leaving 6 of the agency's auxiliary applications to continue running on the out-of-date platform. In addition, the agency has also built other essential business workflows utilizing Microsoft's SharePoint. The intranet tool has been very helpful in performing small process tasks (onboarding and offboarding, document routing, etc.) but has limiting capabilities that stall better efficiencies.

The department is seeking a new comprehensive (security, data integrations, and DevOps) platform to begin the modernization of its legacy applications. These current agency systems and workflows handle the Adult Care Food Program, our contract management, Adult Protective Services, and agency employee actions.

SOLUTION/JUSTIFICATION: The department requests recurring General Revenue budget authority to modernize auxiliary legacy business applications (systems not being migrated to the new eCIRTS system), by procuring a low-code application development platform tool and necessary services for implementation and training.



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
LOW CODE DEVELOPMENT PLATFORM				
(LCDP)				36208C0

Current legacy applications are at a heightened risk due to their end-of-life platform version and the lack of staff experts to support and offer modifications. The situation doesn't allow the department to be flexible on offering technologic solutions to support custom business processes (both internal and external). An updated modern application development language/code platform will empower the department and the IT office to implement new or improve business solutions and offer the necessary maintenance and support.

It will allow us to modernize and migrate existing unsupported legacy applications and become less reliant on SharePoint for internal automations. Building modern applications with more sophisticated database management will offer longevity and data resilience. Modern systems will take advantage of automation, business intelligence, and be more mobile friendly. As more applications are built out to help perform work duties, a proper data management will allow the ability to share data, reducing the redundancy and workload.

BUDGET IMPACT: The department requests \$275,000 of recurring General Revenue budget authority in the Contracted Services appropriation category (100777) within the Executive Direction budget entity (65100600).

If this issue is not funded, the low-code platform, legacy application systems will not be updated. These legacy systems are at risk due to being developed on older platforms with little to no support. Moving to a Low-Code platform is also part of the departments plan for moving all applications to a more efficient environment.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT0340 - Information Technology - Network Operations

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
ENTERPRISE CLIENT INFORMATION AND				
REGISTRATION TRACKING SYSTEM				
(ECIRTS) EXPANSION PROJECT				36217C0
SPECIAL CATEGORIES				100000
ENTERPRISE SYSTEM (ECIRTS)				100799
GENERAL REVENUE FUND -MATCH	1,228,799	1,228,799		1000 2
FEDERAL GRANTS TRUST FUND -FEDERL	1,297,469	1,297,469		2261 3
OPERATIONS AND MAINT TF -FEDERL	1,107,082	1,107,082		2516 3
TOTAL APPRO.....	3,633,350	3,633,350		

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels; 5.3 Strengthen local, regional, and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests \$3,633,350 in non-recurring funding (\$1,228,799 General Revenue, \$1,297,469 Federal Grants Trust Fund, and \$1,107,082 Operations and Maintenance Trust Fund) over the course of two (2) years to fund a project to increase the Enterprise Client Information and Registration Tracking System (eCIRTS) functionality. This will enable department to leverage information collected in eCIRTS to better serve the Elderly in Florida, to ensure their safety in times of adverse weather events and to further streamline application functionality:

1. Address Standardization and Validation: Implement USPS Mailing address validation and verification services to standardize, validate and populate addresses. Prevents incorrect addresses from being entered and this will be critical to the creation of latitude and longitude data for the address.
2. Address Latitude/Longitude data: Once physical location has been standardized and validated, Geolocation/GeoMapping of these addresses will be needed for disaster response planning and evacuation of elders during a disaster.
3. AD integration: Integration of the application with the the department's Azure Active Directory will prevent

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
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ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
ENTERPRISE CLIENT INFORMATION AND				
REGISTRATION TRACKING SYSTEM				
(ECIRTS) EXPANSION PROJECT				36217C0

duplication of access points for applications that need authentication for each user. This will set the stage for the department User Portal where users will see all the applications and department resources that they are allowed to access.

4. Submit "error" button capabilities: The current eCIRTS system does not provide any automated way for errors on screen to be easily reported. Currently users must take screenshots of the error screen, plus identify what they were trying to do including the role they were logged in as. With the new proposed functionality, it is expected that there will be a report error button on the screen (including the errors screen) which will gather all relevant information needed for troubleshooting including the screenshot and email it to the WellSky ticketing system.

5. FL PALM integration: This was originally planned as FLAIR integration and was subsequently de-scoped due to it not being needed at this time. When PALM is implemented and available for use by the department, there is expected to be a need for this integration based on the requirements that will be developed at that time.

6. Complaints/Contacts not tied to Providers (replace ICSP database): Current eCIRTS system has a requirement that any contact established with the department by any citizen or entity in Florida, it needs to be tied to a Provider or a PSA (Planning and Service Area). With this change we expect eCIRTS to not have this requirement especially for complaints or requests for information received by the department. This is expected to replace the current ICSP database which is maintained separately.

7. Online Registration form: This is a requested mechanism where elderly citizens can register themselves for services and have the department and the AAA (Area Agency on Aging) evaluate their level of need.

8. Migrate Historical 701B Assessments older than 1/1/18 into eCIRTS: These were purposely excluded from Phase 1 go live due to time and scope constraints. The department needs to determine if another migration is needed or if an alternate repository for historical assessments will be used. This will result in all historical data being retained in a modernized and easily accessible system.

9. Update the MedWaiver Timeline: This requirement is to support the Eligibility and CARES EMS Release workflows by updating information throughout the client's records so that all aspects of the client's profile show the same information.

10. Staffing Date from most recent Staffing form for CARES: The need is to use the Staffing Date from the most recent Staffing form on the CARES program Record to update the client record. This supports the CARES workflows during staffing meetings.

11. Add client Primary Language, Other Language and EMS Release Date to Wait List queue: The need is to be able to add client Primary Language, Other Language and EMS Release Date to the 'My Work > Wait List queue'. This queue will be

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
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(ECIRTS) EXPANSION PROJECT				36217C0

used by the ADRC to make assignments, eventually eliminating the need for the EMS Release report. This will streamline the application and de-duplicate redundant processes.

12. Search using additional resource fields for Resource search on the contact record: This request is to include additional resource service fields in the Resource search on the contact record. This change better supports the REFER workflows when searching for community resources for callers in turn providing better and timely services to the elderly.

13. Increase character limit for the Provider (Resource) website field: Resources from REFER have long website addresses and don't want them truncated in eCIRTS. Once the field is expanded it will have the ability to store complete website addresses.

14. Calculate the duration of a call/contact record: Currently the user must click a Start/Stop button to record call durations which is used to calculate billable units. This change will automatically record the start and end times of the call and thus calculate duration of the call for accurate billing for such services.

15. Automatically create a second contact record to serve as the screening referral when the original contact record is saved with a SMMC-LTC resource referral: Streamlines the screening referral workflow from I&R to Intake staff by creating the second record and populating it with all mandatory information from the client's record. This will cut down on staff time required to manually create the second record.

16. Automatically create a second contact record to serve as the contact attempt follow up task: Streamlines the contact attempt workflow for Intake and Eligibility staff. This change will automatically create a task for follow-up with the client when the current contact attempt was unsuccessful. This change will ensure timely follow-up as it will no longer be left up to the individual to create the task.

17. Populate the Consumer > Demographic Search filters with the consumer's primary PSA: Streamlines the workflow for I&R specialists to search within their PSA for existing client records and at the same time provide information to the PSA if the client was being previously served by another PSA.

18. Populate the Contact record with appropriate PSA information: Streamlines the workflow for the I&R specialists and Intake staff to not have to select their PSA for each contact record created.

19. Populate eCIRTS Resource Search with service area zip code of client: Streamlines the workflow for the I&R specialists when performing community resource searches for callers. Address standardization and validation change request will be crucial for this functionality to be implemented so that we can improve the quality and timeliness of our services to our elders.

20. Populate Mailing, Physical and Home address on 701S, 701A, 701B assessment forms: Currently only the primary address

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
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				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
ENTERPRISE CLIENT INFORMATION AND				
REGISTRATION TRACKING SYSTEM				
(ECIRTS) EXPANSION PROJECT				36217C0

populates on forms using the Demographic Data lookup control on the screen design. Request is to expand this functionality so additional, non-primary addresses can also populate the form. Address standardization and validation change request will be crucial for this functionality to be meaningful.

21. Populate Batch number field with a unique sequence number: Eliminates a step for users when creating activities from the roster IF their user ID exceeds 20 characters. This is not an issue for users with ID's less than 20 characters. This change will help standardize the process for all users and eliminate the need for user created unique ID's.

22. Prevent users from saving an activity record if the Program and ISO do not match: This change is required to prevent any errors with invoice reconciliation and will result in improved quality of invoices being presented and hence eliminating corrections later.

23. Date of Death Application changes: This change will prevent activity on any record for a dead person by displaying a flag and hence avoid entry of incorrect service billing in case the person is no longer alive

BACKGROUND: The purpose of the Office of Information Technology (OIT) within the department is to develop, maintain, and procure information technology resources for the department. One way in which this is accomplished is by analyzing and refining business processes; automating business processes; supporting and managing the computing environment; developing computer software, computer hardware, and software procurement; ensuring that federal and state security and compliance standards are met; and ensuring that the department's information technology resources are cloud-centric and interoperable.

OIT has been leading the implementation of eCIRTS for the past four years. The department has been migrating from a legacy Oracle system, hosted with the NWRDC and called "CIRTS," to this new cloud-based system, now called "eCIRTS." Throughout the eCIRTS implementation, other possible functionalities have been recognized that are considered outside the current project scope. Without jeopardizing the implementation schedule, it was best to save such enhancements after a successful closeout of the current project (anticipated completion date: 9/5/2024).

SOLUTION/JUSTIFICATION: The department requests new project funding to build enhancements and expand the Enterprise Client Information and Registration Tracking System (eCIRTS). Total estimated amount of \$3,633,350 needed over the course of 2 years to buildout the system with features and capabilities recognized over the course of the original implementation project.

By starting another separate project, we would focus on expanding the functionality of the current eCIRTS system by

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
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REGISTRATION TRACKING SYSTEM				
(ECIRTS) EXPANSION PROJECT				36217C0

further empowering the needs and capabilities of its users and by better serving Florida clients. With very little time wasted between the successful completion of the implementation project and a new enhancement project will allow us to secure current resources that are already familiar with the system and supporting business processes, saving time and costs associated with new resource onboarding.

This will be treated as a new project, to safeguard the current implementation project's deliverables and schedule.

Based on 187.50/hr. for 10,000 hrs. of Wellsky technical work and a 25% contingency: \$1,875,000 x 25% = \$2,343,750. Also, factors in necessary project contractors:

Project Mgr.: \$110/hrs. x 4160hrs. (2yrs) = \$457,600.

Data Engineer to architect data warehouse, datamarts and data lakes: \$100/hrs. x 4160hrs (2yrs) = \$416,000.

Power Business Intelligence (BI) Expert: \$100/hrs. x 4160hrs. (2yrs.) = \$416,0000.

Total cost of eCIRTS Expansion request: \$3,633,350

BUDGET IMPACT: The department requests \$3,633,350 (\$1,228,799 in General Revenue, \$1,297,469 in Federal Grants Trust Fund, and \$1,107,082 in Operations and Maintenance Trust Fund) in non-recurring budget authority in the Enterprise Client Information and Registration Tracking System (eCIRTS) appropriation category (100799) within the Executive Direction (65100600) budget entity.

If this issue is not funded, the implementation of the system, many additional features, and enhancements will not be realized. Without proper investments into a long-term system, opens the risk of adoptability, system creditability, and data integrity. This jeopardizes the enterprise model and data collection, reducing the intended efficiency and effectiveness of helping Florida's elder clients.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS AMOUNT
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
ENTERPRISE CLIENT INFORMATION AND				
REGISTRATION TRACKING SYSTEM				
(ECIRTS) EXPANSION PROJECT				36217C0

ASSOCIATED ACTIVITY: ACT0340 - Information Technology - Network Operations

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BUSINESS INTELLIGENCE PLANNING AND				36218C0
IMPLEMENTATION				100000
SPECIAL CATEGORIES				100777
CONTRACTED SERVICES				
GENERAL REVENUE FUND	-STATE	800,000	800,000	1000 1

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels; 5.3 Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests \$800,000 in non-recurring funding to build and implement master data management that can further power the department's business intelligence to improve business visibility and success.

BACKGROUND: The purpose of the Office of Information Technology (OIT) within the department is to develop, maintain, and procure information technology resources for the department. One way in which this is accomplished is by analyzing and refining business processes; automating business processes; supporting and managing the computing environment; developing computer software, computer hardware, and software procurement; ensuring that federal and state security and compliance standards are met; and ensuring that the department's information technology resources are cloud-centric and interoperable.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
BUSINESS INTELLIGENCE PLANNING AND				
IMPLEMENTATION				36218C0

The IT Office has a team of data scientists who spend most of their time providing ad hoc and recurring required reports. With a heavy request workload, they lack the time and tools to investigate data trends and provide insight into department services. With the impending modernization of legacy applications, this is the opportunity to build a proper and planned out database environments to take advantage of automation, interoperability, and artificial intelligence to empowered reporting capabilities.

SOLUTION/JUSTIFICATION: The department requests \$800,000 in non-recurring General Revenue to support contracted services that support the department's data strategic plan by implementing proper data architecture. This will improve business intelligence allowing stakeholders to see immediately crucial data and analytics to overcome challenges, take advantage of opportunities, and optimize the department's performance to achieve goals faster.

Funding will allow the department to render professional services to review the data strategy, build and configure data architecture, deploy a data warehouse and reporting capabilities, define data governance, and implement data quality framework. The development of a solution that will serve as the department's data backbone will support new application development in hopes of offering increased interoperability, security, and reporting capabilities. The department will gain better master data management and avoid costs associated with missed opportunities, unnecessary product purchases, and nonstrategic projects.

BUDGET IMPACT: The department requests \$800,000 of non-recurring General Revenue budget authority in the Contracted Services appropriation category (100777) within the Executive Direction budget entity (65100600).

If this issue is not funded, the department will not have the ability to secure expert consultant(s) for data implementation and governance, a greater risk of improper data buildout with new application development, the possibility of data loss, data breaches, and data silos. There is a greater risk of duplication of data and effort, as well as unregulated environments. Also, the department will have the loss of subject matter expertise assistance with building a data foundation that will reduce the level of work effort and costs associated with the management of data as well as the missed opportunities to improve the departments data reporting.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
BUSINESS INTELLIGENCE PLANNING AND				
IMPLEMENTATION				36218C0

ASSOCIATED ACTIVITY: ACT0340 - Information Technology - Network Operations

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INFORMATION TECHNOLOGY SERVICE				36219C0
MANAGEMENT (ITSM) SYSTEM				100000
SPECIAL CATEGORIES				100777
CONTRACTED SERVICES				
GENERAL REVENUE FUND	-STATE	100,000		1000 1

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels; 5.3 Strengthen local, regional, and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests \$100,000 in recurring funding to deploy an Information Technology Service Management (ITSM) system that will increase the IT Office's management and operations capabilities.

BACKGROUND: The purpose of the Office of Information Technology (OIT) is to develop, maintain, and procure information technology resources for the department. One way in which this is accomplished is by analyzing and refining business processes; automating business processes; supporting and managing the computing environment; developing computer software, computer hardware, and software procurement; ensuring that federal and state security and compliance standards are met; and ensuring that the department's information technology resources are cloud-centric and interoperable.

As part of IT's goal, to Foster Operational Excellence, implementing an ITSM tool will further mature the IT office's

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
INFORMATION TECHNOLOGY SERVICE				
MANAGEMENT (ITSM) SYSTEM				36219C0

capability and insight by gaining robust workflows and IT asset management. The department currently utilizes a custom Help Desk ticketing system using the legacy Oracle platform. The legacy platform is non-supported on its current version. The ticketing system is very simplistic in its approach for managing IT requests and tracking incidents. It offers no interoperability and further buildout, or customization is risky without proper support and maintenance.

SOLUTION/JUSTIFICATION: The department requests \$100,000 in recurring funding to acquire an ITSM system that will improve service delivery through better capabilities and advanced features.

Having an ITSM will increase the IT office ability to manage and deliver IT services to users and customers. Benefits include better alignment of business and IT, enhance agility and speed of operations, reduced security risks, reduce service interruptions and human errors, improve change management and service continuity, better understanding of IT asset relationships and visibility, and establishing staff empowerment with self-service and knowledge base.

BUDGET IMPACT: The department requests \$100,000 of recurring General Revenue budget authority in the Contracted Services appropriation category (100777) within the Executive Direction budget entity (65100600).

If this issue is not funded, there are not any metrics available to track how long it takes for incidents to be resolved or requests to be completed as tracking tickets is very limited. This would be needed for Service Level Agreements (SLA) or Service Level Expectation (SLE) to be established and track how we are meeting objectives and serving our stakeholders. There are no change management procedures in place or track enhancement requests in our current system.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT0340 - Information Technology - Network Operations

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
NETWORK INFRASTRUCTURE UPGRADE AND				
MANAGED SERVICES				36220C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND -STATE	517,600	517,600		1000 1

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests \$517,600 in non-recurring General Revenue budget authority for a network infrastructure upgrade and managed services at the department in order to comply with information technology standards as outlined in Chapter 282, Florida Statutes, and Chapter 60GG-2, Florida Administrative Code. This is the third year of a five-year engagement.

BACKGROUND: The department's network infrastructure, which includes firewalls, switches, wireless access points, and uninterruptible power supplies, has reached the end of support life (EOSL), no longer supports the department's current and future business needs, and is no longer in compliance with the National Institute of Standards and Technology (NIST) controls which are:

- PR.AC-5: Protect network integrity while incorporating network segregation and segmentation where appropriate;
- PR.IP-1: Create and maintain a baseline configuration of information technology and industrial control systems which incorporates security principles;
- PR.MA-2: Approve, encrypt, log and perform remote maintenance of organizational assets in a manner that prevents unauthorized access; and
- PR.PT-4: Protect communications and control networks by establishing perimeter security measures to prevent unauthorized connections to resources.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
NETWORK INFRASTRUCTURE UPGRADE AND				
MANAGED SERVICES				36220C0

SOLUTION/JUSTIFICATION: In order to resolve the department's current situation, a network infrastructure upgrade and managed services are necessary to maximize up-time and optimize performance; implement the Health Insurance Portability and Accountability Act (HIPAA), Criminal Justice Information Services (CJIS), and NIST security standards; implement disaster recovery plans and a service level agreement in order to minimize interruption to business operations; and reduce the department's risk related to turnover within the Office of Information Technology (OIT).

This equipment lease and managed services model ensures that the department network performs optimally, minimizes downtime, significantly reduces risk related to service interruptions and employee turnover, facilitates equipment replacement without additional cost, and allows the department to easily scale infrastructure up or down based on business needs. The breakdown of the cost for this request will follow.

\$517,600 - Annual payment for the 5-year term. Licensing for all equipment, software, and monitoring tools is included in the annual payment. Twenty hours per month of contracted hours for managed services are also included in the annual payment. Contracted hours for managed services include but are not limited to: regular software updates as required; quarterly configuration checks; quarterly health checks; move/add/changes as requested by the department; troubleshooting in case of issues; remote and/or on-site support for hardware failures; changes for any new features that are offered by the manufacturer and purchased by the department; and any reporting changes requested by the department.

\$2,588,000 - Total cost of the 5-year contractual engagement.

BUDGET IMPACT: This issue requests \$517,600 in non-recurring funds in the Contracted Services (100777) appropriation category in the General Revenue Fund (1000) in the Executive Direction and Support Services (65100600) budget entity.

If this issue is not funded, the department's network infrastructure upgrade and managed services will be unable to replace all of the major components and continue to provide the necessary managed support. Also, the necessary continued support of the 5-year payment schedule and the ability to prevent the loss of experts who have the ability to configure and maintain the network, which reduces the network downtime and security risks, will be lost.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 6: Maintain effective and responsive management

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
NETWORK INFRASTRUCTURE UPGRADE AND				
MANAGED SERVICES				36220C0

ASSOCIATED ACTIVITY: ACT0340 Information Technology Network Operations

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FLORIDA PALM STAFF AUGMENTATION				36239C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777

GENERAL REVENUE FUND	-STATE	724,888	724,888	1000	1
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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels; 5.3 Strengthen local, regional, and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests \$724,888 in non-recurring funding to fund staff augmentation assistance in preparation to transition to the Florida Planning and Ledger Management (PALM) system, the new statewide accounting system.

BACKGROUND: The department utilizes the statewide Florida Accounting Information Resource (FLAIR) system to manage and balance its finances. FLAIR is a double entry, computer-based, general ledger accounting system, which is utilized to perform the State's accounting and financial management functions. The accounts of all State agencies are coordinated through FLAIR, which processes expense, payroll, retirement, unemployment compensation, and public assistance payments. FLAIR provides the following, in accordance with generally accepted accounting principles:

Accounting control over assets, liabilities, revenues, and expenditures.

Department (Agency) management with budgetary control, while allowing divisions and lower levels of management maximum

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
FLORIDA PALM STAFF AUGMENTATION				36239C0

autonomy.

Adequate records for research, auditing requirements and claim settlements against the State.

The State of Florida is currently managing a project to replace the FLAIR and cash management systems with a cloud-hosted, modern financial management solution. The Florida PALM Team is working with agencies' transition to design, build, and implement a standardized, scalable, statewide system.

**SOLUTION/JUSTIFICATION:** The department requests funding to acquire additional staff resources to prepare the department for the Florida PALM transition. With the impending Go-Live of the new system, the department is looking to analyze the current financial processes and look to provide areas of efficiency by taking advantage of the new Florida PALM system. It's critical for the Department to continue to have access to the proper financial data to perform its day-to-day operations and balance the checkbook.

To reduce risks associated with the transition, the department would seek contractor services to provide current and future state analysis and assist with developing the necessary data and file integration with the new Florida PALM system. The department would procure the services of a Business Analyst and two (2) Business Intelligence Analyst/Report Writers to accomplish these objectives. Their responsibilities include:

Advance Business Analyst (BA) (7640): serves as a liaison between the Department's financial team and the IT office in order to provide technical solutions to meet user needs. Analyzes financial operations to understand their current strengths and weaknesses and determine opportunities to automate processes and functions in conjunction with Florida PALM.

Business Intelligence Analyst (BIA) 2x (3420): leads the design and support of enterprise-wide business intelligence applications and architecture. Will work with Florida PALM team and the Department's financial and IT office to understand and prioritize data and information requirements. Solves complex technical problems. Optimizes the performance of enterprise business intelligence tools by defining data to filter and index that add value to the user.

Calculations based on the IT Staff Augmentation State Term Contract. Advance Business Analyst at an average hourly rate of \$91, two (2) Business Intelligence Analyst at an average hourly rate of \$135, multiplied using 2008 available hours a year, and over a 2-year period.

One (1) BA = \$91/hr. x 2008 = \$182,728

Two (2) BIA = \$135/hr. x 2008 = \$271,080 x 2 positions = \$542,160

**BUDGET IMPACT:** The department requests \$724,888 of non-recurring General Revenue budget authority in the Contracted Services appropriation category (100777) within the Executive Direction budget entity (65100600).

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
FLORIDA PALM STAFF AUGMENTATION				36239C0

If this issue is not funded, the department will not have the ability to be as responsive or meet the necessary task objectives for a smooth transition to the new Florida PALM system, decreasing and possibility avoiding delays. These Staff Augmentation positions will be working closely with the Florida PALM project team to meet the expectations of the department, while also meeting the department's financial needs to avoid any disruption to business. However, due to resource constraints, this has been an ongoing challenge, with competing day-to-day activities and staff turnover.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT0340 - Information Technology - Network Operations

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PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
INFORMATION TECHNOLOGY STAFF				
AUGMENTATION				36340C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND	-STATE	401,600	401,600	1000 1
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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels; 5.3 Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests \$401,600 in non-recurring General Revenue budget authority

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
INFORMATION TECHNOLOGY STAFF				
AUGMENTATION				36340C0

to supplement the Information Technology (IT) staff with experienced subject matter experts (SMEs) to assist with the modernization, interoperability, and maintenance of IT systems and data.

BACKGROUND: The purpose of the Office of Information Technology (OIT) within the department is to develop, maintain, and procure information technology resources for the department. One way in which this is accomplished is by analyzing and refining business processes; automating business processes; supporting and managing the computing environment; developing computer software, computer hardware, and software procurement; ensuring that federal and state security and compliance standards are met; and ensuring that the department's information technology resources are cloud-centric and interoperable.

As the IT office looks to modernize its legacy applications, buildout proper data management, and improve on its reporting capabilities, it falls short on having the appropriate expertise and resources to fulfill parts of these goals. Projects that cover these goals will require additional expertise to plan, manage, and buildout sustainable solutions. Gaps in expertise currently affect the department's ability to produce geographic data and reporting and with upcoming projects, such as legacy application modernization and website development, project management will be needed to coordinate these endeavors.

SOLUTION/JUSTIFICATION: The department requests \$401,600 in non-recurring funding to onboard two (2) contractors/staff augmentation to supplement the IT workforce expertise to support IT initiatives and projects. With reliance for IT to support business functions and processes, the current staff is well positioned to provide continued maintenance but lacks additional necessary time and experience to implement new and modern technologies. IT is looking to full the following roles:

A Geographic Information System (GIS) Analyst that will use GIS tools and technology to present spatial information in a digital format. They gather geographic data, organize data from images and surveys and update existing maps. This position will enhance the department's reporting capabilities for quicker digestion of elder data and information.

A Project Manager (PM) that will help achieve IT goals by planning and executing projects. This position is planned to work on modernization/migration of legacy applications/data and infrastructure and the development of new business and web applications.

By supplementing the IT team with experienced and qualified IT contractors, the department will be better positioned to implement next-generation platforms, reducing its dependency on legacy systems that don't take advantage of current technologies. A modern application and website platform with proper data architecture would allow the business to adopt more efficient processes quicker.



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
INFORMATION TECHNOLOGY STAFF				
AUGMENTATION				36340C0

BUDGET IMPACT: The department requests \$401,600 of non-recurring General Revenue budget authority in the Contracted Services appropriation category (100777) within the Executive Direction budget entity (65100600).

If this issue is not funded, the department will continue to be weak in areas of spatial data analysis and visualization expertise. Without the proper understanding of the spatial relationships between different data sets, the department will see missed opportunities and/or arrive at an incorrect conclusions. Also, the department is at a risk of having projects cost overrun, schedule delays, and quality issues increasing greatly.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT0340 - Information Technology - Network Operations

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INFORMATION TECHNOLOGY PROFESSIONAL					36350C0
DEVELOPMENT					040000
EXPENSES					
GENERAL REVENUE FUND	-STATE	60,000	60,000		1000 1
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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels; 5.3 Strengthen local, regional, and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
INFORMATION TECHNOLOGY PROFESSIONAL				
DEVELOPMENT				36350C0

healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests \$60,000 in non-recurring funding to provide professional training for the Information Technology (IT) staff.

BACKGROUND: The purpose of the Office of Information Technology (OIT) within the department is to develop, maintain, and procure information technology resources for the department. One way in which this is accomplished is by analyzing and refining business processes; automating business processes; supporting and managing the computing environment; developing computer software, computer hardware, and software procurement; ensuring that federal and state security and compliance standards are met; and ensuring that the department's information technology resources are cloud-centric and interoperable.

As part of IT's goal, to Foster Operational Excellence, relies on good workforce recruitment and the ability to maintain staff's knowledge and experience on evolving and new tools. The IT field is an evolving industry that demands ongoing resource development and without it, could cause innovation to decline and the proliferation of legacy systems becoming dormant.

SOLUTION/JUSTIFICATION: The department requests \$60,000 in non-recurring funding to provide IT staff education on system tools, security standards, and service management. Constant training and education in the IT field are needed to support and maintain applications and infrastructure. This reduces the risk of system failure and downtime, causing disruption to the agency services. Training also increases staff morale, builds confidence, establishes loyalty, and assist with job retention. This request is based on allocating \$2,000 per thirty (30) IT positions for staff education in current and new tools, security standards, and IT service management.

BUDGET IMPACT: The department requests \$60,000 of non-recurring General Revenue budget authority in the Expenses appropriation category (040000) within the Executive Direction budget entity (65100600).

If this issue is not funded, the department's staff will be lacking in the necessary education that has the potential to lead to complacency of older technology. Having innovative knowledge will help current and onboarding staff to have the necessary understanding of the newer and current technologies that are available.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2024-25	POS	AGY REQ N/R FY 2024-25	POS	AG REQ ANZ FY 2024-25	POS	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
PROGRAM OR SERVICE-LEVEL							
INFORMATION TECHNOLOGY							3630000
INFORMATION TECHNOLOGY PROFESSIONAL							
DEVELOPMENT							36350C0

ASSOCIATED ACTIVITY: ACT0340 - Information Technology - Network Operations  
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MANAGEMENT & PROGRAM ADMINISTRATIVE DIRECTION							4900000
INFORMATION TECHNOLOGY OTHER							
PERSONAL SERVICE CONVERT TO CAREER SERVICE POSITIONS							4900330
SALARY RATE							000000
SALARY RATE.....	185,000						
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -MATCH	8,702						1000 2
ADMINISTRATIVE TRUST FUND -FEDERL	111,667						2021 3
FEDERAL GRANTS TRUST FUND -FEDERL	42,279						2261 3
-----							
TOTAL POSITIONS.....	3.00						
TOTAL APPRO.....	162,648						
=====							
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE	783						1000 1
=====							
TOTAL: INFORMATION TECHNOLOGY OTHER							4900330
PERSONAL SERVICE CONVERT TO CAREER SERVICE POSITIONS							
TOTAL POSITIONS.....	3.00						
TOTAL ISSUE.....	163,431						
TOTAL SALARY RATE.....	185,000						
=====							

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2024-25		FY 2024-25		FY 2024-25		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
-----						
ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						65100600
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE						
DIRECTION						4900000
INFORMATION TECHNOLOGY OTHER						
PERSONAL SERVICE CONVERT TO CAREER						
SERVICE POSITIONS						4900330

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels; 5.3 Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests \$\$162,648 of recurring budget authority in the Salaries and Benefits (010000) appropriation category and \$783 of recurring General Revenue budget authority in the HR Assessment (107040) appropriation category within the Executive Direction budget entity (65100600). Additionally, the department is requesting 185,000 in rate.

BACKGROUND: The purpose of the Office of Information Technology (OIT) within the department is to develop, maintain, and procure information technology resources for the department. One way in which this is accomplished is by analyzing and refining business processes; automating business processes; supporting and managing the computing environment; developing computer software, computer hardware, and software procurement; ensuring that federal and state security and compliance standards are met; and ensuring that the department's information technology resources are cloud-centric and interoperable.

With the increase in assignments and responsibilities, OIT has had to rely heavily on OPS staff beyond initial entry level responsibilities to maintain service levels. These positions have received a good deal of training and mentorship in order to contribute value and equalize workload. They have become integral in their share of responsibilities and would be considered detrimental to the continuity of operations if such resource investments separated from their duties.

SOLUTION/JUSTIFICATION: The department requests recurring General Revenue budget authority to convert 3.00 OPS positions to 3.00 FTE Career Service positions. The IT office runs the risk of losing talented staff to employers who offer positions with benefits. It is challenging not just to replace talent that was lost but to do so with an OPS position that does not offer benefits. Part of IT's goal to Foster IT Operational Excellence.

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2024-25 POS	AMOUNT	AGY REQ N/R FY 2024-25 POS	AMOUNT	AG REQ ANZ FY 2024-25 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						65100600
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE DIRECTION						4900000
INFORMATION TECHNOLOGY OTHER						
PERSONAL SERVICE CONVERT TO CAREER SERVICE POSITIONS						4900330

1. 65650018, Government Analyst I (\$55,000) + Benefits = \$81,202
2. 65650186, Computer Programmer Analyst I (\$65,000) + Benefits = \$93,324
3. 65650158, Distributed Computer Systems Consultant (65,000) + Benefits = \$93,324

Total Salaries and Benefits = \$267,850

OPS Transferring = \$162,648

Add'l Salaries and Benefits Need = \$105,202

HR Assessment = \$261 x 3.00 FTE = \$783

Total need: \$162,648

This will reward and incentivize current and future staff resources that become integral to information technology operations, increasing the agency's own competitiveness to recruit and retain. The investment in an IT workforce (training, education, mentorship, etc.) offer better return on value with longer-term employment. The agency gains confidence in operation continuity having an IT workforce that maintain experience and institutional knowledge.

BUDGET IMPACT: The department requests \$162,648 of recurring budget authority (\$8,702 in General Revenue, \$111,667 in Administrative Trust Fund, and \$42,279 in Federal Grants Trust Fund) in the Salaries and Benefits appropriation category (010000) and \$783 of recurring General Revenue budget authority in the HR Assessment (107040) appropriation category within the Executive Direction budget entity (65100600). The department requests 185,000 in rate. The deduct issue is 4900460. The add issue is 4900330.

If this issue is not funded, the departments risk of losing talent is higher; resulting in staff shortages, project delays, added pressure to the remaining staff to keep up with the demand, and lengthy time between knowledgeable replacements of the lost staff member.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
EXECUTIVE DIR/SUPPORT SVCS				65100600
GOV OPERATIONS/SUPPORT				16
INFORMATION TECHNOLOGY				1603.00.00.00
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
INFORMATION TECHNOLOGY OTHER				
PERSONAL SERVICE CONVERT TO CAREER				
SERVICE POSITIONS				4900330

ASSOCIATED ACTIVITY: ACT0340 - Information Technology - Network Operations

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IT INFORMATION SCTY ANALYST IV TO				
65100600 - ADD				4900400
SALARY RATE				000000
SALARY RATE.....	52,069			
	=====	=====	=====	
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -MATCH	38,824			1000 2
FEDERAL GRANTS TRUST FUND -FEDERL	38,824			2261 3
TOTAL POSITIONS.....	1.00			
TOTAL APPRO.....		77,648		
		=====	=====	
TOTAL: IT INFORMATION SCTY ANALYST IV TO				4900400
65100600 - ADD				
TOTAL POSITIONS.....	1.00			
TOTAL ISSUE.....		77,648		
TOTAL SALARY RATE.....	52,069			
	=====	=====	=====	

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

LINKAGE TO THE GOVERNOR'S PRIORITIES: Prioritize infrastructure development to meaningful projects that provide regional and statewide impact, especially focused on safety, improved mobility, and reduced traffic congestion for Floridians.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2024-25		FY 2024-25		FY 2024-25		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						65100600
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE						
DIRECTION						4900000
IT INFORMATION SCTY ANALYST IV TO						
65100600 - ADD						4900400

SUMMARY: The Department of Edler Affairs (department) is requesting to transfer 1.00 FTE along with 52,069 in rate and \$77,648 (\$38,824 recurring General Revenue and \$38,824 Federal Grants Trust Fund) budget authority from the Home and Community Based Services (65100400) budget entity to the Executive Direction (65100600) budget entity within the Salaries and Benefits appropriation category.

BACKGROUND: Additional rate in the amount of 52,069 to adequately recruit a knowledgeable and experienced candidate for this role. \$13,096 in Salaries and Benefits in recurring General Revenue budget authority.

SOLUTION/JUSTIFICATION: The department requests to move the FTE, rate, and Salaries and Benefits budget authority to the Executive Direction (65100600) budget entity to better align the position with its job functions. The Information Security Analyst position (Pos # 65000343) reports to the Bureau of Information Technology. This position is currently housed in the Home and Community Based Services (65100400) budget entity.

BUDGET IMPACT: The department requests \$77,648 (\$38,824 recurring General Revenue and \$38,824 Federal Grants Trust Fund) budget authority. In addition, the department requests 52,069 in rate. The add issue is 4900400. The deduct issue is 4900410.

If this issue is not funded, the position will continue to be paid out of the wrong budget entity.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT 0320 Information Technology Application Development / Support

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
INFORMATION TECHNOLOGY OTHER				
PERSONAL SERVICE CONVERT TO CAREER				
SERVICE POSITIONS - DEDUCT				4900460
OTHER PERSONAL SERVICES				030000
GENERAL REVENUE FUND -MATCH	8,702-			1000 2
ADMINISTRATIVE TRUST FUND -FEDERL	111,667-			2021 3
FEDERAL GRANTS TRUST FUND -FEDERL	42,279-			2261 3
TOTAL APPRO.....	162,648-			

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels; 5.3 Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests the transfer of \$162,648 OPS budget authority to the Salaries and Benefits appropriation category within the Executive Direction (65100600) budget entity to convert three Other Personal Services (OPS) positions to Career Service Full-Time Equivalent (FTE) positions within the office of information Technology (OIT).

BACKGROUND: The purpose of the Office of Information Technology (OIT) within the department is to develop, maintain, and procure information technology resources for the department. One way in which this is accomplished is by analyzing and refining business processes; automating business processes; supporting and managing the computing environment; developing computer software, computer hardware, and software procurement; ensuring that federal and state security and compliance standards are met; and ensuring that the department's information technology resources are cloud-centric and interoperable.

With the increase in assignments and responsibilities, OIT has had to rely heavily on OPS staff beyond initial entry level responsibilities to maintain service levels. These positions have received a good deal of training and mentorship



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
INFORMATION TECHNOLOGY OTHER				
PERSONAL SERVICE CONVERT TO CAREER				
SERVICE POSITIONS - DEDUCT				4900460

in order to contribute value and equalize workload. They have become integral in their share of responsibilities and would be considered detrimental to the continuity of operations if such resource investments separated from their duties.

SOLUTION/JUSTIFICATION: The department requests recurring General Revenue budget authority to convert 3.00 OPS positions to 3.00 FTE Career Service positions. The IT office runs the risk of losing talented staff to employers who offer positions with benefits. It is challenging not just to replace talent that was lost but to do so with an OPS position that does not offer benefits. Part of IT's goal to Foster IT Operational Excellence.

1. 65650018, Government Analyst I (\$55,000) + Benefits = \$81,202
2. 65650186, Computer Programmer Analyst I (\$65,000) + Benefits = \$93,324
3. 65650158, Distributed Computer Systems Consultant (65,000) + Benefits = \$93,324

Total Salaries and Benefits = \$267,850

OPS Transferring = \$162,648

Add'l Salaries and Benefits Need = \$105,202

HR Assessment = \$261 x 3.00 FTE = \$783

Total need: \$162,648

This will reward and incentivize current and future staff resources that become integral to information technology operations, increasing the agency's own competitiveness to recruit and retain. The investment in an IT workforce (training, education, mentorship, etc.) offer better return on value with longer-term employment. The agency gains confidence in operation continuity having an IT workforce that maintain experience and institutional knowledge.

BUDGET IMPACT: The department requests \$162,648 in recurring Salary and Benefits budget authority (\$8,702 General Revenue, \$111,667 Administrative Trust Fund, and \$42,279 Federal Grants Trust Fund) from the Other Personal Service appropriation category (030000) within the Executive Direction budget entity (65100600). The deduct issue is 4900460. The add issue is 4900330.

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2024-25 POS	AMOUNT	AGY REQ N/R FY 2024-25 POS	AMOUNT	AG REQ ANZ FY 2024-25 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE DIRECTION							4900000
INFORMATION TECHNOLOGY OTHER							
PERSONAL SERVICE CONVERT TO CAREER SERVICE POSITIONS - DEDUCT							4900460

If this issue is not funded, the departments risk of losing talent is higher; resulting in staff shortages, project delays, added pressure to the remaining staff to keep up with the demand, and lengthy time between knowledgeable replacements of the lost staff member.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT0340 - Information Technology - Network Operations

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TOTAL: INFORMATION TECHNOLOGY							<u>1603.00.00.00</u>
BY FUND TYPE							
GENERAL REVENUE FUND	6,624,866		4,687,532				1000
TRUST FUNDS	6,304,098		4,272,628				2000
TOTAL POSITIONS.....	18.00						
TOTAL PROG COMP.....	12,928,964		8,960,160				
TOTAL SALARY RATE.....	1,113,216						
=====							
TOTAL: EXECUTIVE DIR/SUPPORT SVCS							65100600
BY FUND TYPE							
GENERAL REVENUE FUND	10,642,908		5,187,532				1000
TRUST FUNDS	11,347,247		4,272,628				2000
TOTAL POSITIONS.....	76.50						
TOTAL BUREAU.....	21,990,155		9,460,160				
TOTAL SALARY RATE.....	5,193,394						
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
CONSUMER ADVOCATE SERVICES				65101000
HEALTH AND HUMAN SERVICES				13
SERVICES/MOST VULNERABLE				1304.00.00.00
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	1,993,250			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	959,402			1000 1
-MATCH	80,561			1000 2
-----				
TOTAL GENERAL REVENUE FUND	1,039,963			1000
=====				
ADMINISTRATIVE TRUST FUND -STATE	134,272			2021 1
-FEDERL	86,390			2021 3
-----				
TOTAL ADMINISTRATIVE TRUST FUND	220,662			2021
=====				
FEDERAL GRANTS TRUST FUND -FEDERL	1,610,647			2261 3
=====				
TOTAL POSITIONS.....	41.00			
TOTAL APPRO.....	2,871,272			
=====				
OTHER PERSONAL SERVICES				030000
ADMINISTRATIVE TRUST FUND -STATE	34,936			2021 1
FEDERAL GRANTS TRUST FUND -FEDERL	429,145			2261 3
-----				
TOTAL APPRO.....	464,081			
=====				
EXPENSES				040000
GENERAL REVENUE FUND -STATE	240,067			1000 1
ADMINISTRATIVE TRUST FUND -STATE	106,740			2021 1
FEDERAL GRANTS TRUST FUND -FEDERL	107,427			2261 3
-----				
TOTAL APPRO.....	454,234			
=====				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
CONSUMER ADVOCATE SERVICES				65101000
HEALTH AND HUMAN SERVICES				13
SERVICES/MOST VULNERABLE				1304.00.00.00
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SPECIAL CATEGORIES				100000
PUBLIC GUARDIAN CONTR. SVC				100633
GENERAL REVENUE FUND -STATE	15,961,663			1000 1
ADMINISTRATIVE TRUST FUND -STATE	154,816			2021 1
TOTAL APPRO.....	16,116,479			
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND -STATE	852,352			1000 1
ADMINISTRATIVE TRUST FUND -STATE	149,000			2021 1
TOTAL APPRO.....	1,001,352			
RISK MANAGEMENT INSURANCE				103241
GENERAL REVENUE FUND -STATE	14,513			1000 1
LONG TERM CARE OMBUD CNCL				103566
GENERAL REVENUE FUND -STATE	877,388			1000 1
FEDERAL GRANTS TRUST FUND -FEDERL	626,020			2261 3
TOTAL APPRO.....	1,503,408			
COVID-19 - ST OPS				105153
FEDERAL GRANTS TRUST FUND -FEDERL	1,379,364			2261 3
LEASE/PURCHASE/EQUIPMENT				105281
GENERAL REVENUE FUND -STATE	30,092			1000 1
-MATCH	20,000			1000 2
TOTAL GENERAL REVENUE FUND	50,092			1000

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2024-25 POS	AMOUNT	AGY REQ N/R FY 2024-25 POS	AMOUNT	AG REQ ANZ FY 2024-25 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
CONSUMER ADVOCATE SERVICES							65101000
HEALTH AND HUMAN SERVICES							13
SERVICES/MOST VULNERABLE							<u>1304.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
LEASE/PURCHASE/EQUIPMENT							105281
TOTAL APPRO.....		50,092					
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		5,864					1000 1
=====							
ADMINISTRATIVE TRUST FUND -STATE		466					2021 1
-FEDERL		611					2021 3
-----							
TOTAL ADMINISTRATIVE TRUST FUND		1,077					2021
=====							
FEDERAL GRANTS TRUST FUND -FEDERL		8,042					2261 3
=====							
TOTAL APPRO.....		14,983					
=====							
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	41.00						
TOTAL ISSUE.....		23,869,778					
TOTAL SALARY RATE.....	1,993,250						
=====							
SALARY INCREASE FY 2023-24 - STATEWIDE 5% PAY INCREASE - EFFECTIVE 7/1/2023							1001010
SALARY RATE							000000
SALARY RATE.....		99,663					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		39,961					1000 1
-MATCH		3,357					1000 2
-----							
TOTAL GENERAL REVENUE FUND		43,318					1000
=====							
ADMINISTRATIVE TRUST FUND -STATE		5,598					2021 1
-FEDERL		3,602					2021 3
-----							
TOTAL ADMINISTRATIVE TRUST FUND		9,200					2021
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2024-25 POS	AMOUNT	AGY REQ N/R FY 2024-25 POS	AMOUNT	AG REQ ANZ FY 2024-25 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
CONSUMER ADVOCATE SERVICES							65101000
HEALTH AND HUMAN SERVICES							13
SERVICES/MOST VULNERABLE							1304.00.00.00
ESTIMATED EXPENDITURES							1000000
SALARY INCREASE FY 2023-24 -							
STATEWIDE 5% PAY INCREASE -							
EFFECTIVE 7/1/2023							1001010
SALARIES AND BENEFITS							010000
FEDERAL GRANTS TRUST FUND -FEDERL		67,113					2261 3
TOTAL APPRO.....		119,631					
TOTAL: SALARY INCREASE FY 2023-24 -							1001010
STATEWIDE 5% PAY INCREASE -							
EFFECTIVE 7/1/2023							
TOTAL ISSUE.....		119,631					
TOTAL SALARY RATE.....		99,663					
CASUALTY INSURANCE PREMIUM ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -STATE		848-					1000 1
FLORIDA RETIREMENT SYSTEMS CONTRIBUTIONS FOR FY 2023-24							1001215
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		10,400					1000 1
-MATCH		874					1000 2
TOTAL GENERAL REVENUE FUND		11,274					1000
ADMINISTRATIVE TRUST FUND -STATE		1,457					2021 1
-FEDERL		937					2021 3
TOTAL ADMINISTRATIVE TRUST FUND		2,394					2021
FEDERAL GRANTS TRUST FUND -FEDERL		17,467					2261 3
TOTAL APPRO.....		31,135					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
CONSUMER ADVOCATE SERVICES				65101000
HEALTH AND HUMAN SERVICES				13
SERVICES/MOST VULNERABLE				<u>1304.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
ADMINISTRATIVE TRUST FUND -STATE		50		2021 1
-FEDERL		66		2021 3
TOTAL ADMINISTRATIVE TRUST FUND		116		2021
FEDERAL GRANTS TRUST FUND -FEDERL		865		2261 3
TOTAL APPRO.....		981		
ADJUSTMENTS TO CURRENT YEAR				
ESTIMATED EXPENDITURES				1600000
AGENCY DISCRETIONARY PAY INCREASE				
FOR FY 2023-24 - EFFECTIVE				
10/1/2023				1600980
SALARY RATE				000000
SALARY RATE.....		39,828		
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE		4,005		1000 1
-MATCH		6,697		1000 2
TOTAL GENERAL REVENUE FUND		10,702		1000
ADMINISTRATIVE TRUST FUND -FEDERL		8,243		2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		17,218		2261 3
TOTAL APPRO.....		36,163		
TOTAL: AGENCY DISCRETIONARY PAY INCREASE				1600980
FOR FY 2023-24 - EFFECTIVE				
10/1/2023				
TOTAL ISSUE.....		36,163		
TOTAL SALARY RATE.....		39,828		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2024-25 POS	AMOUNT	AGY REQ N/R FY 2024-25 POS	AMOUNT	AG REQ ANZ FY 2024-25 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
CONSUMER ADVOCATE SERVICES							65101000
HEALTH AND HUMAN SERVICES							13
SERVICES/MOST VULNERABLE							<u>1304.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
LONG TERM CARE OMBUDSMAN PROGRAM							
TITLE VII GRANT							2103055
SPECIAL CATEGORIES							100000
COVID-19 - ST OPS							105153
FEDERAL GRANTS TRUST FUND -FEDERL		1,379,364-					2261 3
=====							
OFFICE OF PUBLIC & PROFESSIONAL GUARDIANS STAFF FOR MONITORING PRIVATE PROFESSIONAL GUARDIANS EXPENSES							2103056 040000
GENERAL REVENUE FUND -STATE		8,984-					1000 1
=====							
ANNUALIZATION OF ISSUES PARTIALLY FUNDED IN PRIOR YEAR							2600000
ANNUALIZATION OF AGENCY DISCRETIONARY PAY INCREASE FOR FY 2023-24 - THREE MONTHS							
ANNUALIZATION SALARIES AND BENEFITS							2600980 010000
GENERAL REVENUE FUND -STATE		1,335					1000 1
-MATCH		2,232					1000 2
TOTAL GENERAL REVENUE FUND		3,567					1000
=====							
ADMINISTRATIVE TRUST FUND -FEDERL		2,747					2021 3
=====							
FEDERAL GRANTS TRUST FUND -FEDERL		5,740					2261 3
=====							
TOTAL APPRO.....		12,054					
=====							



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>CONSUMER ADVOCATE SERVICES</u>				65101000
HEALTH AND HUMAN SERVICES				13
<u>SERVICES/MOST VULNERABLE</u>				<u>1304.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
NEW INFORMATION TECHNOLOGY PROJECT				
FOR OFFICE OF PUBLIC & PROFESSIONAL				
SYSTEM EXPANSION				36380C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND				
-STATE	964,125	865,625		1000 1

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels; 5.3 Strengthen local, regional, and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests \$964,125 (\$98,500 in recurring and \$865,625 non-recurring funding) in General Revenue budget authority. The nonrecurring amount of \$865,625 will be utilized over the course of two (2) years to work with Wellsky to provide further enhancements to the eCIRTS system, increasing its capability and preparing for its service longevity. The recurring amount of \$98,500 of recurring funding to cover costs associated with the additional module and increase in annual cloud fees.

BACKGROUND: The purpose of the Office of Information Technology (OIT) within the department is to develop, maintain, and procure information technology resources for the department. One way in which this is accomplished is by analyzing and refining business processes; automating business processes; supporting and managing the computing environment; developing computer software, computer hardware, and software procurement; ensuring that federal and state security and compliance standards are met; and ensuring that the department's information technology resources are cloud-centric and interoperable.

The Office of Public and Professional Guardians (OPPG) anticipates completion of its current project in "Sentry" August 2024. The Sentry application provides the foundation to build upon by digitally transforming manual processes, interoperability, financial management, and expanded monitoring to prevent fraud and abuse of the most vulnerable

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>CONSUMER ADVOCATE SERVICES</u>				65101000
HEALTH AND HUMAN SERVICES				13
<u>SERVICES/MOST VULNERABLE</u>				<u>1304.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
NEW INFORMATION TECHNOLOGY PROJECT				
FOR OFFICE OF PUBLIC & PROFESSIONAL				
SYSTEM EXPANSION				36380C0

Floridians. The following additions to Sentry's system functionality are being requested to take the next step in streamlining and automating OPPG's operations:

1.Registration:

- a. Web registration form
- b. Professional Guardian ward list
- c. Professional Guardian login interface
- d. Interoperability with Professional Guardian's continued education transcript
- e. Automatic notification for renewal
- f. Payment for registration

2. Public Guardian Client Management:

- a. Managing ward finances
- b. Streamline management of ward medical records
- c. Auto populated information provided with invoices to OPPG
- d. Eliminating other software fees for Public Guardians paid by OPPG

The Sentry's application for client management has been completed for 2 years and the registration application will be completed in August 2023. During the completion of the earlier components, other possible functionalities have been recognized that are considered outside the current project implementation scope. Without jeopardizing the implementation schedule, it was best to save such enhancements after a successful closeout of the current project (anticipated completion date: August 2024). In addition to paying annual licenses for Sentry, OPPG also pays for a separate software application for the Office of Public Guardians (OPG). This second software application and these expenses would be eliminated by the requested expansion of Sentry's client management application.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS AMOUNT
-----				
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>CONSUMER ADVOCATE SERVICES</u>				65101000
HEALTH AND HUMAN SERVICES				13
<u>SERVICES/MOST VULNERABLE</u>				<u>1304.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
NEW INFORMATION TECHNOLOGY PROJECT				
FOR OFFICE OF PUBLIC & PROFESSIONAL				
SYSTEM EXPANSION				36380C0

SOLUTION/JUSTIFICATION: The department requests new project funding to build enhancements and expand the OPPG System, called Sentry. Total estimated amount of \$964,125 needed over the course of 2 years to buildout the system with features and capabilities recognized over the course of the original implementation project.

OPPG lacks real-time access to the financial records of the OPGs, such access would assist in prevention of abuse, neglect, and exploitation of wards under guardianship. The OPPG loses time efficiencies in the monitoring and auditing of the public guardian programs and providing data to stakeholders, such as other state agencies, judiciary, legislators, and the general public. Additionally, automating manual processes will enhance efficiency and reduce potential data errors that will streamline the registration and monitoring of guardianship in Florida.

By starting another, separate project, OPPG would focus on expanding the functionality of the current system by further empowering needs and capabilities to carry out the OPPG's statutory responsibility to register and monitor professional guardians. With very little time wasted between the successful completion of the implementation project and a new enhancement project will allow the department to secure current resources that are already familiar with the system and supporting business processes, saving time and costs associated with new resource onboarding.

BUDGET IMPACT: The department requests \$964,125 (\$98,500 in recurring and \$865,625 non-recurring funding), in General Revenue budget authority in the Contracted Services (100777) appropriation category within the Executive Direction (65100600) budget entity.

If this issue is not funded, OPPG would lack real-time access to the financial records of the OPGs that would assist in prevention of abuse, neglect, and exploitation of wards under guardianship. OPPG would miss opportunities for time efficiencies in the monitoring and auditing of the public guardian programs and providing data to stakeholders, such as other state agencies, judiciary, legislators, and the public.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT0340 - Information Technology - Network Operations

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>CONSUMER ADVOCATE SERVICES</u>				65101000
HEALTH AND HUMAN SERVICES				13
<u>SERVICES/MOST VULNERABLE</u>				<u>1304.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
INCREASE OFFICE OF PUBLIC &				
PROFESSIONAL GUARDIAN FUNDING				4900130
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND				
-STATE	1,383,043			1000 1

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 4.2 Ensure state, regional and local agencies provide collaborative and timely customer service to businesses and workers; 5.2 Improve the efficiency and effectiveness of government agencies at all levels; 5.3 Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; 6.1 Create and sustain vibrant, safe, healthy and resilient communities that attract workers, residents, businesses and visitors; and 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Edler Affairs (department) requests \$1,383,043 in recurring General Revenue budget authority to provide the necessary capacity to serve indigent wards currently on the pre-enrollment list for public guardian services.

BACKGROUND: Guardianship is the process designed to protect and exercise the legal rights of individuals with functional limitations that prevent them from being able to make their own decisions and when they have not otherwise planned for such a loss of capacity. Those individuals in need of guardianship may have dementia, Alzheimer's disease, a developmental disability, chronic mental illness, or other conditions that may limit the ability to make personal decisions. In such instances, a guardian may be appointed by the court to manage some or all the affairs of the person. Florida public guardians positively impact the lives of wards being served, including social, financial, medical, and emotional aspects of life. Many of the key domains for Age Friendly Communities are met within the Florida public guardian programs, including better access to key decisions for individuals adjudicated without capacity and requiring services under guardianship such as safe and reliable living areas, medical needs, financial aspects, respect and social inclusion, and transportation.

The Office of Public and Professional Guardians (OPPG) contracts with 16 Office of Public Guardians (OPG), established

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>CONSUMER ADVOCATE SERVICES</u>				65101000
HEALTH AND HUMAN SERVICES				13
<u>SERVICES/MOST VULNERABLE</u>				<u>1304.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
INCREASE OFFICE OF PUBLIC &				
PROFESSIONAL GUARDIAN FUNDING				4900130

under 744, Florida Statutes, to provide public guardian services to meet the needs of some of the most vulnerable Floridians. To be eligible for public guardian services, a person must be indigent, have no family or friends willing or able to serve, and be determined incapacitated by a court. The OPGs' contracts with OPPG utilize a per ward funding mechanism based on FY 2017-2018 data analyzed in a 2020 study by Virginia Tech University. The cost to provide public guardian services to a ward annually, as determined by the study, was \$5,084.72 per ward. In the years since the study was complete, funding for the programs has remained flat, while operational costs have increased.

The need for public guardianship continues to grow and requires additional funding to allow the OPGs to increase capacity to serve indigent wards on the pre-enrollment list. The OPGs report their pre-enrollment list to OPPG biweekly and on their monthly invoice. As of September 5, 2023, the OPG reported 272 indigent wards on the pre-enrollment list in need of public guardianship services.

SOLUTION/JUSTIFICATION: In order to resolve the current the pre-enrollment list, the department is requesting funding to serve 272 indigent wards currently on the pre-enrollment list. These individuals have been determined to be eligible for public guardianship services but are waiting for spots to open due to the lack of capacity. This request would fund the OPGs to serve an additional 272 indigent wards at the current \$5,084.72 per ward level for a total of \$1,383,043.

By fiscally supporting the OPGs, Florida's most vulnerable adults are protected from harm, exploitation, abuse and/or neglect. Florida's OPGs are the backstop to Florida's adult guardian system. OPGs are 'guardians of last resort' serving individuals who are indigent, have no family or friends willing or able to serve, and have been determined incapacitated by a court. The impact of not funding this issue will have a direct, negative impact on current state public guardian wards and individuals currently in need of guardianships services on the pre-enrollment list. Without adequate funding, multiple disruptions of the public guardian system will occur negatively impacting some of the state's most vulnerable population. Ultimately, Florida taxpayers will pay higher costs due to individuals having to seek services outside of the public guardian system.

BUDGET IMPACT: The department requests \$1,383,043 of recurring General Revenue budget authority in the Contracted Services appropriation category (100777) in the Consumer Advocate Services (65101000) budget entity.

The impact of not funding this issue will have a direct, negative impact on current state public guardian wards and individuals currently in need of guardianships services on the pre-enrollment list. Without adequate funding, multiple disruptions of the public guardian system will occur negatively impacting some of the state's most vulnerable population. Ultimately, Florida taxpayers will pay higher costs due to individuals having to seek services outside of the public guardian system. The 2020 study found the annual cost savings to the state's taxpayers by investing in the public guardian system was determined to be \$23 million annually.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
CONSUMER ADVOCATE SERVICES				65101000
HEALTH AND HUMAN SERVICES				13
SERVICES/MOST VULNERABLE				1304.00.00.00
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
INCREASE OFFICE OF PUBLIC &				
PROFESSIONAL GUARDIAN FUNDING				4900130

LONG RANGE PROGRAM PLAN REFERENCE: Goal 4: Ensure the legal rights of older Floridians are protected and prevent their abuse, neglect, and exploitation.

ASSOCIATED ACTIVITY: ACT1200 Statewide Public Guardianship Office

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LONGTERM CARE OMBUDSMAN PROGRAM				
STAFF FUNDING AND ADDITIONAL				
POSITIONS				4900190
SALARY RATE				000000
SALARY RATE.....	110,000			
	=====	=====	=====	
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -MATCH	77,735			1000 2
FEDERAL GRANTS TRUST FUND -FEDERL	84,667			2261 3
	-----	-----	-----	
TOTAL POSITIONS.....	2.00			
TOTAL APPRO.....	162,402			
	=====	=====	=====	
EXPENSES				040000
GENERAL REVENUE FUND -MATCH	4,804	2,128		1000 2
FEDERAL GRANTS TRUST FUND -FEDERL	18,068	8,006		2261 3
	-----	-----	-----	
TOTAL APPRO.....	22,872	10,134		
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>CONSUMER ADVOCATE SERVICES</u>				65101000
HEALTH AND HUMAN SERVICES				13
<u>SERVICES/MOST VULNERABLE</u>				<u>1304.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
LONGTERM CARE OMBUDSMAN PROGRAM				
STAFF FUNDING AND ADDITIONAL				
POSITIONS				4900190
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -STATE		720		1000 1
=====				
TOTAL: LONGTERM CARE OMBUDSMAN PROGRAM				4900190
STAFF FUNDING AND ADDITIONAL				
POSITIONS				
TOTAL POSITIONS.....	2.00			
TOTAL ISSUE.....		185,994	10,134	
TOTAL SALARY RATE.....	110,000			
=====				

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Economic Development and Job Creation - Reduce existing regulations and stop any new regulations that do not serve the public health, safety and welfare. Healthcare - promote innovation in health care that reduces the cost of medical procedures and services and increases access to quality care for Floridians; and Promote a Florida-focused approach to major issues in health care, including protecting the freedom of speech of physicians and combatting harmful medical practices against our children.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficacy and effectiveness of government agencies at all levels; 6.1 Create and sustain vibrant, safe, healthy, and resilient communities that attract workers, residents, businesses, and visitors; and 6.2 Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: The Department of Elder Affairs (department) requests \$185,994 in budget authority, two (2.00) Caree Service Full-Time equivalent (FTE), and 110,000 in rate to hire 2.00 FTE's to be staff ombudsmen.

BACKGROUND: The Florida Legislature recognized the need for a formal mechanism whereby a long-term care facility resident, a representative of the resident, or any other concerned citizen may make a complaint against a facility or its employees, or against other persons who are in a position to restrict, interfere with, or threaten the rights, health, safety, or welfare of that resident. The Legislature established the Long-Term Care Ombudsman Program to meet this need.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>CONSUMER ADVOCATE SERVICES</u>				65101000
HEALTH AND HUMAN SERVICES				13
<u>SERVICES/MOST VULNERABLE</u>				<u>1304.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
LONGTERM CARE OMBUDSMAN PROGRAM				
STAFF FUNDING AND ADDITIONAL				
POSITIONS				4900190

The LTCOP is obligated, both federally and by the state, to provide "reasonable and timely access" to Nursing Homes (NH), Assisted Living Facilities (ALF), and Adult Family Care Homes (AFCH) pursuant to the Older Americans Act section 712, (5)(B)(ii), and Florida statute 400.0065. This access is defined as quarterly visits to ALF and AFCH, and monthly visits to NH, and is essential to build awareness of the program, establishes resident confidence, and detect concerns about residents' conditions before they become serious, and often egregious.

The LTCOP has consistently failed to meet the "reasonable and timely" benchmark due to inadequate staffing and a reliance on volunteers. Longstanding staffing shortages within NH, ALF, and AFCH, combined with the absence of family visitors has made the Ombudsman role even more imperative to the safety, rights, and welfare of Florida seniors. These issues, along with the Ombudsman's inability to serve as required, have culminated in the overall decline of facilities and neglect of residents. The LTCOP has always struggled to meet the needs of Florida's most vulnerable senior population, however the increased public attention to elder abuse issues, coupled with the ombudsman program inadequacies, will only result in further neglect, and harm for vulnerable seniors and not withstand future public scrutiny.

SOLUTION/JUSTIFICATION: To address programmatic shortfalls, and to better position LTCOP to meet Florida's growing senior population, the program commissioned an independent study by senior industry experts to assess future needs.

According to program access benchmarks as outlined in sited federal and state statutes, in fiscal year 2021-2022, LTCOP was to make 22,400 visitations to NH, ALF and AFCH. Instead, given stated program staffing inadequacies, LTCOP made 4,814. 15,000 less than what is expected by federal and state guidelines.

Further, (1) 332 nursing homes were unvisited during the same state fiscal year; (2) 4,320 Adult Protective Service investigation referrals were not followed-up on by LTCOP; (3) 35,780 discharge and transfer notices were not followed-up on to make sure complaints were unverified and issues didn't persist. This number is a direct correlation to the number of seniors discharged to homeless shelters. Involuntary discharge & transfers has become a nationwide, systemic issue, and the sheer volume received in Florida needs urgent attention and additional staffing resources.

Staffing breakdown:

- 1.00 - FTE - \$60,000.00 - State Discharge & Transfer Manager Senior Management Analyst I SES + Benefits = \$87,262
- 1.00 - FTE - \$50,000.00 - Staff Ombudsmen Senior Management Analyst I SES + Benefits = \$75,140



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>CONSUMER ADVOCATE SERVICES</u>				65101000
HEALTH AND HUMAN SERVICES				13
<u>SERVICES/MOST VULNERABLE</u>				<u>1304.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
LONGTERM CARE OMBUDSMAN PROGRAM				
STAFF FUNDING AND ADDITIONAL				
POSITIONS				4900190

Total Salaries and Benefits Need = \$162,402

Total Rate = \$110,000

Expense Package: 11,336 (\$5,067 recurring and \$6,369 nonrecurring) x 2.00 FTE = \$22,872

HR Assessment = \$359.71 x 2.00 FTE = \$720

Ombudsmen uniquely contribute to the well-being of LTC residents complementing, but not duplicating, the contributions of regulatory agencies, families, community-based organizations, and providers. As such, 2.00 FTE's will also have a positive impact on the Agency for Healthcare Administration (AHCA). AHCA surveys NH one time per year, and ALF/AFCH every two years. LTCOP would directly improve AHCA's efficiency by visiting NH's monthly as required, and ALF/AFCH quarterly, addressing issues before they become larger problems. This complimentary effort to AHCA will greatly reduce the need for increased facility regulation.

Adult Protective Services (APS) will also benefit from the increased presence in senior facilities, as ombudsmen will have the opportunity to address abuse and neglect issues before they are called in.

The return on investment for this program will be calculated and measured using the advocacy metrics, as well improved quality of life for seniors (e.g. reduced involuntary discharge and transfers, reduced referrals to AHCA, reduced referrals to APS, reduced hospital admissions, increased advocacy efforts)

BUDGET IMPACT: The department requests \$185,274 (\$38,908 in General Revenue and \$146,366 in the Federal Grants Trust Fund) of recurring budget authority in the Salaries and Benefits appropriation category (010000) and \$720 of recurring General Revenue budget authority in the HR Assessment (107040) appropriation category within the Consumer Advocate Services (65101000) budget Entity (65101000). In addition, the department requests 110,000 in rate as well as 2.00 FTE positions.

If this issue is not funded, the senior homeless population will continue to rise without effective and preventative measures. In addition, the Staff Ombudsman position is needed to focus on all "special focus facilities", (NH) including the candidate list as determined by the Centers for Medicaid and Medicare Services (CMS). Appropriate intervention will help prevent the egregious acts that caused these facilities to get on the list in the first place, as well as reduce potential over-regulation. Without a targeted approach, abuse and neglect will continue to increase.

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2024-25 POS	AMOUNT	AGY REQ N/R FY 2024-25 POS	AMOUNT	AG REQ ANZ FY 2024-25 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>CONSUMER ADVOCATE SERVICES</u>							65101000
HEALTH AND HUMAN SERVICES							13
<u>SERVICES/MOST VULNERABLE</u>							<u>1304.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE DIRECTION							4900000
LONGTERM CARE OMBUDSMAN PROGRAM STAFF FUNDING AND ADDITIONAL POSITIONS							4900190

LONG RANGE PROGRAM PLAN REFERENCE: Goal 1: Enable older Floridians, individuals with disabilities, their families, and other consumers to choose and easily access options for existing mental and physical health, as well as long-term and end of life care. Goal 4: Ensure the legal rights of older Floridians are protected and prevent their abuse, neglect and exploitation.

ASSOCIATED ACTIVITY: ACT1100 Long Term Care Ombudsman Program

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TECHNICAL - MOVE OTHER PERSONAL SERVICES (OPSPG) TO CONSUMER ADVOCATE SERVICES - ADD OTHER PERSONAL SERVICES							4900290 030000
GENERAL REVENUE FUND -STATE	45,180						1000 1

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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

LINKAGE TO THE GOVERNOR'S PRIORITIES: Prioritize infrastructure development to meaningful projects that provide regional and statewide impact, especially focused on safety, improved mobility, and reduced traffic congestion for Floridians.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (6.1) Maximize the effective and efficient use of federal and state funds.

SUMMARY: The Department of Edler Affairs (department) is requesting to transfer budget authority for Position # 65650039 from the Home and Community Based Services (65100400) budget entity to the Office of Public and Professional Guardians.

BACKGROUND: The Paralegal Specialist position reports to the Office of Public and Professional Guardians. This position (Pos # 65650039) is currently housed in the Home and Community Based Services (65100400) budget entity.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>CONSUMER ADVOCATE SERVICES</u>				65101000
HEALTH AND HUMAN SERVICES				13
<u>SERVICES/MOST VULNERABLE</u>				<u>1304.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
TECHNICAL - MOVE OTHER PERSONAL				
SERVICES (OPSPG) TO CONSUMER				
ADVOCATE SERVICES - ADD				4900290

SOLUTION/JUSTIFICATION: The department requests to transfer \$45,180 in budget authority in the Other Personal Services (OPS) to the Consumer Advocate Services (65101000) budget entity to properly align the position in the office of its current duties.

BUDGET IMPACT: The department requests to transfer \$45,180 recurring General Revenue budget authority in the Other Personal Services (OPS) appropriation category from the Home and Community Based Services (65100400) budget entity to the Consumer Advocate Services (65101000) budget entity. The add issue is 4900290. The deduct issue is 4900390.

If this issue is not funded the position will continue to be paid out of the wrong budget entity.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 5: Promote planning and collaboration at the community level that recognize the benefits and needs of its aging population.

ASSOCIATED ACTIVITY: ACT1200 Statewide Public Guardianship Office

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TRANSFER SENIOR ATTORNEY POSITION				
FROM OFFICE OF PUBLIC &				
PROFESSIONAL GUARDIAN TO OFFICE OF				
GENERAL COUNSEL - DEDUCT				4900420
SALARY RATE				000000
SALARY RATE.....	77,700-			
	=====	=====	=====	
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	81,326-			1000 1
ADMINISTRATIVE TRUST FUND -STATE	28,574-			2021 1
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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>CONSUMER ADVOCATE SERVICES</u>				65101000
HEALTH AND HUMAN SERVICES				13
<u>SERVICES/MOST VULNERABLE</u>				<u>1304.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
TRANSFER SENIOR ATTORNEY POSITION				
FROM OFFICE OF PUBLIC &				
PROFESSIONAL GUARDIAN TO OFFICE OF				
GENERAL COUNSEL - DEDUCT				4900420
SALARIES AND BENEFITS				010000
TOTAL POSITIONS.....	1.00-			
TOTAL APPRO.....		109,900-		
=====				
TOTAL: TRANSFER SENIOR ATTORNEY POSITION				4900420
FROM OFFICE OF PUBLIC &				
PROFESSIONAL GUARDIAN TO OFFICE OF				
GENERAL COUNSEL - DEDUCT				
TOTAL POSITIONS.....	1.00-			
TOTAL ISSUE.....		109,900-		
TOTAL SALARY RATE.....	77,700-			
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AGENCY ISSUE NARRATIVE:

2024-2025 BUDGET YEAR NARRATIVE: IT COMPONENT? NO  
 LINKAGE TO THE GOVERNOR'S PRIORITIES: Public Integrity - Promote greater transparency at all levels of government, and promote the highest standard of ethics for state and local officials.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

SUMMARY: The Department of Edler Affairs (department) is requesting to transfer Position # 65000530 from the Consumer Advocate Services (65101000) budget entity to Executive Direction (65100600) budget entity with the corresponding budget and rate for a Senior Attorney in the Office of General Counsel.

BACKGROUND: The department requests to transfer 1.00 FTE along with 77,700 in rate and \$109,900 (\$81,326 recurring General Revenue and \$28,574 in reccurring Administrative Trust Fund) budget authority from Consumer Advocate Services (65101000) budget entity to the Executive Direction (65100600) budget entity within the Salaries and Benefits appropriation category.

The Senior Attorney position (Pos # 65000530) reports to the Office of General Counsel. This position is currently housed in the Office of Public Professional Guardians (65101000) budget entity and has been reclassified and repurposed.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2024-25	FY 2024-25	FY 2024-25	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>CONSUMER ADVOCATE SERVICES</u>				65101000
HEALTH AND HUMAN SERVICES				13
<u>SERVICES/MOST VULNERABLE</u>				<u>1304.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
TRANSFER SENIOR ATTORNEY POSITION				
FROM OFFICE OF PUBLIC &				
PROFESSIONAL GUARDIAN TO OFFICE OF				
GENERAL COUNSEL - DEDUCT				4900420

SOLUTION/JUSTIFICATION: The department requests to move the FTE, rate, and Salaries and Benefits budget authority to the Office of General Counsel (65100600) budget entity to better align the position with its job functions.

BUDGET IMPACT: The Department of Edler Affairs (department) requests \$109,900 (\$81,326 recurring General Revenue and \$28,574 in recurring Administrative Trust Fund) budget authority. In addition, the department requests 77,700 in rate. The add issue is 4900270. The deduct issue is 4900420.

If this issue is not funded, the position will continue to be paid out of the wrong budget entity.

LONG RANGE PROGRAM PLAN REFERENCE: Goal 6: Maintain effective and responsive management.

ASSOCIATED ACTIVITY: ACT0020 General Counsel / Legal

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TOTAL: SERVICES/MOST VULNERABLE				<u>1304.00.00.00</u>
BY FUND TYPE				
GENERAL REVENUE FUND	21,495,212	867,753		1000
TRUST FUNDS	3,653,776	8,006		2000
TOTAL POSITIONS.....	42.00			
TOTAL PROG COMP.....	25,148,988	875,759		
TOTAL SALARY RATE.....	2,165,041			
	=====	=====	=====	