

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	7,107,711			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	179,606			1000 1
ADMINISTRATIVE TRUST FUND -STATE	9,902,872			2021 1
OPERATING TRUST FUND -STATE	89,766			2510 1
TOTAL POSITIONS.....	104.00			
TOTAL APPRO.....	10,172,244			
=====				
OTHER PERSONAL SERVICES				030000
ADMINISTRATIVE TRUST FUND -STATE	347,397			2021 1
=====				
EXPENSES				040000
GENERAL REVENUE FUND -STATE	41,497			1000 1
ADMINISTRATIVE TRUST FUND -STATE	1,057,907			2021 1
OPERATING TRUST FUND -STATE	10,862			2510 1
TOTAL APPRO.....	1,110,266			
=====				
SPECIAL CATEGORIES				100000
TRANS TO DIV ADM HEARINGS				100565
ADMINISTRATIVE TRUST FUND -STATE	18,728			2021 1
=====				
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND -STATE	51,680			1000 1
ADMINISTRATIVE TRUST FUND -STATE	208,112			2021 1
OPERATING TRUST FUND -STATE	50,000			2510 1
-----				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
TOTAL APPRO.....	309,792			
=====				
FLAIR SYSTEM REPLACEMENT				100781
GENERAL REVENUE FUND -STATE	224,200			1000 1
ADMINISTRATIVE TRUST FUND -STATE	352,560			2021 1
OPERATING TRUST FUND -STATE	2,500,000			2510 1
TOTAL APPRO.....	3,076,760			
=====				
TRAVEL MANAGEMENT SYSTEM				100788
GENERAL REVENUE FUND -STATE	2,150,000			1000 1
=====				
MAIL SERVICES				101089
ADMINISTRATIVE TRUST FUND -STATE	50,004			2021 1
=====				
RISK MANAGEMENT INSURANCE				103241
ADMINISTRATIVE TRUST FUND -STATE	21,092			2021 1
=====				
CONTRACTED LEGAL SERVICES				103884
ADMINISTRATIVE TRUST FUND -STATE	1,891,000			2021 1
=====				
LEASE/PURCHASE/EQUIPMENT				105281
ADMINISTRATIVE TRUST FUND -STATE	22,427			2021 1
=====				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
ADMINISTRATIVE TRUST FUND -STATE	31,820			2021 1
OPERATING TRUST FUND -STATE	305			2510 1
TOTAL APPRO.....	32,125			
DATA PROCESSING SERVICES				210000
NORTHWEST REGIONAL DC				210023
GENERAL REVENUE FUND -STATE	20,647			1000 1
ADMINISTRATIVE TRUST FUND -STATE	217,126			2021 1
TOTAL APPRO.....	237,773			
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL POSITIONS.....	104.00			
TOTAL ISSUE.....	19,439,608			
TOTAL SALARY RATE.....	7,107,711			

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: ADMINISTRATION PGM							72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							72010100
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
ADMINISTRATIVE TRUST FUND -STATE			873-				2021 1

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
SALARY INCREASE FY 2022-23 -				
STATEWIDE 5.38% PAY INCREASE -				
EFFECTIVE 7/1/2022				1001315
SALARY RATE				000000
SALARY RATE.....	380,497			
	=====	=====	=====	
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	8,280			1000 1
ADMINISTRATIVE TRUST FUND -STATE	455,408			2021 1
OPERATING TRUST FUND -STATE	4,117			2510 1
	-----	-----	-----	
TOTAL APPRO.....	467,805			
	=====	=====	=====	
TOTAL: SALARY INCREASE FY 2022-23 -				1001315
STATEWIDE 5.38% PAY INCREASE -				
EFFECTIVE 7/1/2022				
TOTAL ISSUE.....	467,805			
TOTAL SALARY RATE.....	380,497			
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
SALARY INCREASE FY 2022-23 -				
STATEWIDE \$15 MINIMUM WAGE INCREASE				
- EFFECTIVE 7/1/2022				1001325
SALARY RATE				000000
SALARY RATE.....	2,754			
	=====	=====	=====	
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	58			1000 1
ADMINISTRATIVE TRUST FUND -STATE	3,206			2021 1
OPERATING TRUST FUND -STATE	29			2510 1
	-----	-----	-----	
TOTAL APPRO.....	3,293			
	=====	=====	=====	
OTHER PERSONAL SERVICES				030000
ADMINISTRATIVE TRUST FUND -STATE	1,262			2021 1
	=====	=====	=====	
TOTAL: SALARY INCREASE FY 2022-23 -				1001325
STATEWIDE \$15 MINIMUM WAGE INCREASE				
- EFFECTIVE 7/1/2022				
TOTAL ISSUE.....	4,555			
TOTAL SALARY RATE.....	2,754			
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT - FY 2022-23 - NORMAL				
COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1002010
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	1,625			1000 1
ADMINISTRATIVE TRUST FUND -STATE	89,412			2021 1
OPERATING TRUST FUND -STATE	809			2510 1
TOTAL APPRO.....	91,846			

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
ADMINISTRATIVE TRUST FUND -STATE	2,566			2021 1
OPERATING TRUST FUND -STATE	25			2510 1
TOTAL APPRO.....	2,591			



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
REALIGNMENT OF POSITIONS, RATE, AND				
BUDGET TO EXECUTIVE DIRECTION - ADD				2000A00
SALARY RATE				000000
SALARY RATE.....	170,716			
=====				
SALARIES AND BENEFITS				010000
	3.00			
ADMINISTRATIVE TRUST FUND -STATE	223,091			2021 1
=====				
EXPENSES				040000
ADMINISTRATIVE TRUST FUND -STATE	19,107			2021 1
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
ADMINISTRATIVE TRUST FUND -STATE	1,026			2021 1
=====				
TOTAL: REALIGNMENT OF POSITIONS, RATE, AND				2000A00
BUDGET TO EXECUTIVE DIRECTION - ADD				
TOTAL POSITIONS.....	3.00			
TOTAL ISSUE.....	243,224			
TOTAL SALARY RATE.....	170,716			
=====				

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Realignment of Positions, Rate, and Budget to Executive Direction - ADD

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #12: Deliver and promote the development of high-quality, innovative, cost-effective digital and technology services.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT						2000000
REALIGNMENT OF POSITIONS, RATE, AND						
BUDGET TO EXECUTIVE DIRECTION - ADD						2000A00

SUMMARY:

The Department of Management Services (Department) requests to realign three Full-Time Equivalent (FTE) positions, 170,716 in salary rate, and budget authority of \$243,224, to the Executive Direction and Support Services budget entity (72010100), within the Administrative Trust Fund (2021), from the Facilities Management budget entity (72400100), within the Supervision Trust Fund (2696), Telecommunications Services budget entity (72900100), within the Communications Working Capital Trust Fund (2105), and the Purchasing Oversight budget entity (72600400), within the Operating Trust Fund (2510). Requests for rate over the base for each classification are due to the necessary skillsets required for the position.

Please see companion issue #2001A00 filed in Budget Entity 72400100, Program Component 1601.00.00.00, Budget Entity 72600400, Program Component 1601.00.00.00, and Budget Entity 72900100, Program Component 1603.00.00.00. This is a net zero request.

RETURN ON INVESTMENT (ROI):

This transfer within the agency will realign positions, salary rate, and budget to more accurately reflect where the positions perform the functions that support the department as a whole and to address the organizational structure of the department.

IMPACT:

If this transfer of resources is not funded, this may negatively affect the staff that are currently in these roles.

BACKGROUND:

These positions are located in the Division of Real Estate and Development, Division of Telecommunications, and Division of State Purchasing; however, they do not directly support these division's operations. These FTEs support the Department as a whole. Based on the administrative organization of the agency and the support services provided to all the divisions, these positions should no longer be located within the programmatic divisions, respectively. This request is above base to ensure the Department can attract and retain high quality employees that are subject matter experts.

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COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT						2000000
REALIGNMENT OF POSITIONS, RATE, AND						
BUDGET TO EXECUTIVE DIRECTION - ADD						2000A00

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
1436 ACCOUNTANT III							
01259 001	1.00	35,311		16,112	51,423	0.00	51,423
1469 PROFESSIONAL ACCOUNTANT SPECIALIST							
01686 001	1.00	56,066		11,009	67,075	0.00	67,075
1470 PROFESSIONAL ACCOUNTANT SUPERVISOR - SES							
00026 001	1.00	79,339		25,254	104,593	0.00	104,593
-----							
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							223,091
	3.00	170,716		52,375	223,091		223,091
	=====	=====	=====	=====	=====		=====

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
NONRECURRING EXPENDITURES				2100000
INFORMATION TECHNOLOGY				
INFRASTRUCTURE REPLACEMENT				2103029
EXPENSES				040000
ADMINISTRATIVE TRUST FUND -STATE	250,000-			2021 1
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: ADMINISTRATION PGM							72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							72010100
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
FLORIDA PLANNING, ACCOUNTING, AND							2103121
LEDGER MANAGEMENT (PALM) READINESS							100000
SPECIAL CATEGORIES							100781
FLAIR SYSTEM REPLACEMENT							
GENERAL REVENUE FUND -STATE		224,200-					1000 1
ADMINISTRATIVE TRUST FUND -STATE		352,560-					2021 1
TOTAL APPRO.....		576,760-					

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
NONRECURRING EXPENDITURES						2100000
FEDERAL RECOVERY AND OVERSIGHT UNIT						2103122
EXPENSES						040000
ADMINISTRATIVE TRUST FUND -STATE	8,635-					2021 1
=====						

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: ADMINISTRATION PGM							72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							72010100
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
FLORIDA PLANNING, ACCOUNTING, AND							
LEDGER MANAGEMENT (PALM) -							
INDEPENDENT VERIFICATION AND							
VALIDATION							2103123
EXPENSES							040000
OPERATING TRUST FUND -STATE		4,492-					2510 1
=====							
SPECIAL CATEGORIES							100000
FLAIR SYSTEM REPLACEMENT							100781
OPERATING TRUST FUND -STATE		2,500,000-					2510 1
=====							
TOTAL: FLORIDA PLANNING, ACCOUNTING, AND							2103123
LEDGER MANAGEMENT (PALM) -							
INDEPENDENT VERIFICATION AND							
VALIDATION							
TOTAL ISSUE.....		2,504,492-					
=====							

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
NONRECURRING EXPENDITURES						2100000
OUTSIDE LEGAL COUNSEL						2103124
SPECIAL CATEGORIES						100000
CONTRACTED LEGAL SERVICES						103884
ADMINISTRATIVE TRUST FUND -STATE	500,000-					2021 1



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
EQUIPMENT NEEDS				2400000
INFORMATION TECHNOLOGY				
INFRASTRUCTURE REPLACEMENT				24010C0
EXPENSES				040000
ADMINISTRATIVE TRUST FUND -STATE	125,000			2021 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 ISSUE TITLE: Infrastructure Replacement Expenses

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:  
 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:  
 6. Public Integrity

LONG RANGE PROGRAM PLAN:  
 GOAL #12: Deliver and promote the development of high-quality, innovative, cost-effective digital and technology services.

SUMMARY:  
 The Department of Management Services (Department) requests budget authority of \$125,000 in the Executive Direction and Support Services budget entity (72010100), within the Administrative Trust Fund (2021) for an annual refresh of computers, laptops, and tablets within the Department.

Annually, this recurring funding would provide 100 laptops, docking stations, and one additional monitor for each laptop, totaling \$1,250 for each set. This funding would provide a 10.8 percent computer hardware refresh rate annually. An annual replacement schedule is necessary to provide staff with resources to effectively carry out job functions, as well as to ensure all equipment meets the highest security standards.

RETURN ON INVESTMENT (ROI):  
 The Department would expect an annual cost avoidance of 10 percent, or approximately \$15,000, by purchasing the end-user workstations in larger quantity from a centralized budget entity. Standardizing on a consistent hardware and software configuration would allow for the increased automation of workstation imaging, rapid deployment of imaged workstations, and a reduction in trouble tickets for aging workstations. Reducing the number of software and hardware configurations greatly improves the security posture of the Department.

IMPACT:  
 Several of the Department's computers have hardware that is no longer supported by the manufacturer

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
EQUIPMENT NEEDS				2400000
INFORMATION TECHNOLOGY				
INFRASTRUCTURE REPLACEMENT				24010C0

(to include driver updates and support), and are performing slowly with modern applications, thus negatively impacting employee productivity and increasing the cyber risk footprint. Without refreshing the hardware on a standard refresh schedule, the support of the hardware becomes more difficult for the Office of Information Technology within the Department.

BACKGROUND:

39.5 percent of the Department's computers range in age from 3 to 7 years old. The Department requests recurring funding to address highest-need replacements and to ensure continued priority replacements to support job functions and security.

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	COL A03 AGY REQUEST FY 2023-24 POS	COL A04 AGY REQ N/R FY 2023-24 POS	COL A05 AG REQ ANZ FY 2023-24 POS	AMOUNT	AMOUNT	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: ADMINISTRATION PGM							72010000
EXECUTIVE DIR/SUPPORT SVCS							72010100
GOV OPERATIONS/SUPPORT							16
EXEC LEADERSHIP/SUPPRT SVC							1602.00.00.00
WORKLOAD							3000000
CONVERT OTHER PERSONAL SERVICES (OPS) TO FULL TIME EQUIVALENT (FTE) POSITIONS IN THE OFFICE OF INFORMATION TECHNOLOGY							3001550
SALARY RATE							000000
SALARY RATE.....	253,469						
=====							
SALARIES AND BENEFITS							010000
5.00							
ADMINISTRATIVE TRUST FUND -STATE	375,700						2021 1
=====							
OTHER PERSONAL SERVICES							030000
ADMINISTRATIVE TRUST FUND -STATE	228,410-						2021 1
=====							
EXPENSES							040000
ADMINISTRATIVE TRUST FUND -STATE	62,600	26,855					2021 1
=====							
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
ADMINISTRATIVE TRUST FUND -STATE	1,710						2021 1
=====							
TOTAL: CONVERT OTHER PERSONAL SERVICES (OPS) TO FULL TIME EQUIVALENT (FTE) POSITIONS IN THE OFFICE OF INFORMATION TECHNOLOGY							3001550
TOTAL POSITIONS.....	5.00						
TOTAL ISSUE.....	211,600	26,855					
TOTAL SALARY RATE.....	253,469						
=====							

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Convert Other Personal Services (OPS) to Full Time Equivalent (FTE) Positions in the Office of Information Technology

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
WORKLOAD						3000000
CONVERT OTHER PERSONAL SERVICES (OPS) TO FULL TIME EQUIVALENT (FTE) POSITIONS IN THE OFFICE OF INFORMATION TECHNOLOGY						3001550

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:

- 5. Public Safety
- 6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #12: Deliver and promote the development of high-quality, innovative, cost-effective digital and technology services.

SUMMARY:

The Department of Management Services (Department) requests five Full-Time Equivalent (FTE) positions, 253,469 salary rate and \$440,010 budget authority in the Executive Direction budget entity (72010100), within the Administrative Trust Fund (2021). The Department requests to convert five Other Personal Services (OPS) positions to the five (FTE) positions for the ability to attract and retain skilled employees. The Department requests to reduce \$228,410 of budget authority in the Other Personal Services (OPS) category reducing the total request to \$211,600 in budget authority.

The Office of Information Technology (OIT) Enterprise Support Team operates with five OPS employees as first responders to technical support calls across the department of 1,191 end-users and 3,150 end-points, including: network infrastructure, computing devices, peripherals, and telephonic devices. Support for end-users and end points may take place on-site or remotely. Support for the department requires stable, consistent, and skilled technology professionals to ensure continuity of operations and implementation of current and future state enterprise technology initiatives. The five OPS positions, rate of pay, and absence of full benefits creates ongoing recruitment and retention challenges for OIT. These challenges result in OIT's inability to recruit and retain skilled technology professionals, optimize workloads across the Enterprise Support Team, and ensure continuity of operations and implementation of current and future state enterprise technology initiatives. The requested rate is higher than the minimum rate due to the highly specialized skills for these positions.

- 1 Lead Computer Support Specialist
- 4 Computer Support Specialists

RETURN ON INVESTMENT (ROI):

The ROI for this issue is risk avoidance by the conversion of the five positions from OPS to FTE. This conversion will allow OIT to recruit and retain skilled technology professionals. The recruitment and retention of skilled technology professionals will result in cost savings through a reduction in on-boarding, off-boarding, and training activities,

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
WORKLOAD						3000000
CONVERT OTHER PERSONAL SERVICES (OPS) TO FULL TIME EQUIVALENT (FTE) POSITIONS IN THE OFFICE OF INFORMATION TECHNOLOGY						3001550

across multiple business units within DMS associated with high rates of turnover.

IMPACT:

Retaining an OPS classification at the current rate of pay will continue attracting candidates that require significant training to provide stable, consistent, and skilled technology support of the DMS enterprise. Additionally, candidates hired into these OPS positions will continue leaving the Department for FTE positions at other agencies at higher rates of pay.

BACKGROUND:

Retention of OPS staff continues to be an issue within the unit at any given time. Turnover of OPS staff causes an increase in workload for the section's FTEs particularly with the pace of current technological changes. Turnover is detrimental to productivity and performance as senior staff, in addition to managing their workload, are tasked with mentoring and training new staff which is especially difficult in an IT support environment. The current average training period for new staff is 9-12 months if the new OPS person stays that long. By transitioning these critical staff positions from OPS to FTE, stability will be created as turnover will be reduced, thereby increasing efficiency within the unit. This request is above base to ensure the Department can attract and retain high quality employees that are subject matter experts.

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POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24							
NEW POSITIONS							
2118 COMPUTER SUPPORT SPECIALIST							
N0008 001	1.00	52,701		24,839	77,540	0.00	77,540
N0009 001	1.00	50,192		24,348	74,540	0.00	74,540
N0010 001	1.00	50,192		24,348	74,540	0.00	74,540
N0011 001	1.00	50,192		24,348	74,540	0.00	74,540
N0012 001	1.00	50,192		24,348	74,540	0.00	74,540

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
WORKLOAD						3000000
CONVERT OTHER PERSONAL SERVICES (OPS) TO FULL TIME EQUIVALENT (FTE) POSITIONS IN THE OFFICE OF INFORMATION TECHNOLOGY						3001550

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24						
NEW POSITIONS						
TOTALS FOR ISSUE BY FUND						
2021 ADMINISTRATIVE TRUST FUND						
5.00	253,469		122,231	375,700		375,700
=====	=====	=====	=====	=====		=====

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	COL A03	COL A04	COL A05		
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ		
	FY 2023-24	FY 2023-24	FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	
				AMOUNT	
				CODES	
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: ADMINISTRATION PGM					72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>					72010100
GOV OPERATIONS/SUPPORT					16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>					<u>1602.00.00.00</u>
WORKLOAD					3000000
ADDITIONAL RESOURCES FOR EXECUTIVE					
DIRECTION					3006A00
SALARY RATE					000000
SALARY RATE.....	22,823				
=====					
SALARIES AND BENEFITS					010000
ADMINISTRATIVE TRUST FUND -STATE	27,287				2021 1
=====					
TOTAL: ADDITIONAL RESOURCES FOR EXECUTIVE					3006A00
DIRECTION					
TOTAL ISSUE.....	27,287				
TOTAL SALARY RATE.....	22,823				
=====					

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AGENCY ISSUE NARRATIVE:  
 2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? NO

ISSUE TITLE: Additional Resources for Executive Direction

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:  
 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:  
 6. Public Integrity

LONG RANGE PROGRAM PLAN:  
 GOAL #12: Deliver and promote the development of high-quality, innovative, cost-effective digital and technology services.

SUMMARY:  
 The Department of Management Services (Department) requests 22,823 in salary rate, and budget authority in the amount of \$27,287, Executive Direction budget entity (72010100), within the Administrative Trust Fund (2021) for additional resources needed in the Office of Planning, Budget, and Fiscal Integrity (Budget Office).

Currently, the Budget Office has three budget analyst positions tasked with overseeing the operating budget of 10 divisions, including 23 trust funds (encompassing 33 Schedule I's), each with unique revenue sources and business practices. These three budget analysts also compile the Legislative Budget Request, including all Schedules and Exhibits, and the Long-Range Program Plan for the Department. Last year the Budget Office handled over 100 LBR Issues, which included issues for the Commission on Human Relations and the Public Employees Relations Commission.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
WORKLOAD						3000000
ADDITIONAL RESOURCES FOR EXECUTIVE						
DIRECTION						3006A00

These three positions are responsible for providing rate and salary analyses for each request to advertise and hire for the agency. With 920.5 Full-Time Equivalent (FTE) positions, and retention issues seen throughout the Enterprise, the Budget Office has seen an exponential increase in the amount of rate and salary analyses provided to the divisions. These tasks, along with other budgetary processes, make it crucial to keep a full staff.

We are requesting sufficient rate and salaries and benefits to recruit and retain skilled budget analysts. Although the Department budget analysts are responsible for many different divisions, the salary rate for the Department budget analysts is below the rate for the division budget liaisons. The additional requested funding will enable the Department to avoid vacant positions in the Budget Office.

RETURN ON INVESTMENT (ROI):

The additional Rate and Salaries and Benefits will help to retain the skilled but overworked current budget analysts.

IMPACT:

Without the additional resources, the Budget Office will not be able to compete with other agencies to attract and retain skilled analysts.

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POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
RA01 RATE & SALARY ADJ - BENEFITS NO FTE							
C0004 001	0.00	22,823		4,464	27,287	0.00	27,287
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							27,287
	0.00	22,823		4,464	27,287		27,287

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
WORKLOAD				3000000
ADDITIONAL RESOURCES FOR EXECUTIVE				
DIRECTION				3006A60
SALARY RATE				000000
SALARY RATE.....	210,807			
=====				
SALARIES AND BENEFITS				010000
	3.00			
ADMINISTRATIVE TRUST FUND -STATE	299,169			2021 1
=====				
EXPENSES				040000
ADMINISTRATIVE TRUST FUND -STATE	35,220	16,113		2021 1
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
ADMINISTRATIVE TRUST FUND -STATE	1,026			2021 1
=====				
TOTAL: ADDITIONAL RESOURCES FOR EXECUTIVE				3006A60
DIRECTION				
TOTAL POSITIONS.....	3.00			
TOTAL ISSUE.....	335,415	16,113		
TOTAL SALARY RATE.....	210,807			
=====				

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Additional Resources for Executive Direction

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #12: Deliver and promote the development of high-quality, innovative, cost-effective digital and technology services.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72010000
						72010100
						16
						<u>1602.00.00.00</u>
						3000000
						3006A60

MANAGEMENT SRVCS, DEPT OF  
 PGM: ADMINISTRATION PGM  
EXECUTIVE DIR/SUPPORT SVCS  
 GOV OPERATIONS/SUPPORT  
EXEC LEADERSHIP/SUPPRT SVC  
 WORKLOAD  
 ADDITIONAL RESOURCES FOR EXECUTIVE  
 DIRECTION

72000000  
 72010000  
 72010100  
 16  
1602.00.00.00  
 3000000  
 3006A60

SUMMARY:

The Department of Management Services (Department) requests three Full-Time Equivalent (FTE) positions, 210,807 in salary rate, and budget authority of \$335,415 in the Executive Direction budget entity (72010100), within the Administrative Trust Fund (2021) to support the creation of a trust fund unit.

The Department is comprised of 10 divisions, nine of which represent the core business, technology, and workforce functions of the Florida government. The services provided by the Department are vast and different. Through the divisions, the Department manages an operating budget of over \$1B of which 61 percent is comprised of trust fund authority. The Office of Planning, Budget, and Fiscal Integrity (Budget Office), within the Department, has three analysts that oversee 23 (encompassing 33 Schedule I's) trust funds, each with unique revenue sources and business practices.

After the review of budget offices within the Enterprise, it is apparent that trust fund units within a budget office are common. The Budget Office frequently receives requests to perform trust funds analyses, provide revenue projections, and to perform cash analyses. The Budget Office, with assistance from Financial Management Services (FMS) also compiles the annual Schedule I and reviews the Statewide Cost Allocation Plan (SWCAP). The workload in the Budget Office is ever increasing, leaving little time to provide the detailed work needed. Due to the difficulty in obtaining staff with this specific skillset, the requested rate is higher than the base rate.

RETURN ON INVESTMENT (ROI):

This newly created unit will improve cash management, reporting, and revenue projections by providing guidance and analysis needed to help capture and project Statewide Cost Allocation Plan concerns, ensure sufficient cash is on hand for each trust fund, provide sound revenue projections, and help mitigate cash shortages with having the sole focus of managing the Department's trust funds. This unit would process timely analysis of trust funds with an in-depth understanding and knowledge of revenue sources and functions of the various trust funds. This would allow the Budget Office to focus on the core tasks.

IMPACT:

Without a trust fund unit, the Budget Office will continue to struggle with trust fund analysis and SWCAP management strategies.

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COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
WORKLOAD						3000000
ADDITIONAL RESOURCES FOR EXECUTIVE						
DIRECTION						3006A60

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24							
NEW POSITIONS							
2225 SENIOR MANAGEMENT ANALYST II - SES							
N0001 001	1.00	70,269		29,454	99,723	0.00	99,723
N0002 001	1.00	70,269		29,454	99,723	0.00	99,723
N0003 001	1.00	70,269		29,454	99,723	0.00	99,723
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							
	3.00	210,807		88,362	299,169		299,169

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
WORKLOAD				3000000
ADDITIONAL RESOURCES FOR EXECUTIVE				
DIRECTION - OFFICE OF GENERAL				
COUNSEL				3007A60
SALARY RATE				000000
SALARY RATE.....	90,573			
=====				
SALARIES AND BENEFITS				010000
ADMINISTRATIVE TRUST FUND -STATE	108,289			2021 1
=====				
TOTAL: ADDITIONAL RESOURCES FOR EXECUTIVE				3007A60
DIRECTION - OFFICE OF GENERAL				
COUNSEL				
TOTAL ISSUE.....	108,289			
TOTAL SALARY RATE.....	90,573			
=====				

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Additional Resources for Executive Direction - Office of General Counsel

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #12: Deliver and promote the development of high-quality, innovative, cost-effective digital and technology services.

SUMMARY:

The Department of Management Services (Department) requests 90,573 in salary rate and \$108,289 in budget authority for additional salaries and benefits in the Executive Direction and Support Services budget entity (72010100), within the Administrative Trust Fund (2021) for increases for existing staff in the Office of General Counsel (OGC).

Currently, OGC has 18 attorneys that provide legal support and guidance for the Department's ten program areas. The program areas these attorneys are responsible for are subject not only to state law, but in often cases, complicated areas of federal law. These attorneys are expected to develop a competency in these broad areas, reconcile discrepancies between federal and state requirements, concisely communicate legal issues with the program areas, and litigate these

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
WORKLOAD						3000000
ADDITIONAL RESOURCES FOR EXECUTIVE						
DIRECTION - OFFICE OF GENERAL						
COUNSEL						3007A60

complex matters when necessary.

OGC has nine administrative staff. In addition to assisting attorneys, these positions are responsible for a wide range of tasks that include serving as: the Department's agency clerk, the State Retirement Commission's agency clerk (and coordinator), the enterprise's arbitration coordinator for disputes arising under collective bargaining agreements, and the Department's public records administrator. OGC's Office Manager alone is responsible for assisting the General Counsel, serving as the Department's agency clerk, tracking OGC's budget, serving as a contract manager for all OGC contracts, serving as OGC's human resources liaison, and serving as the Department's Records Management Liaison Officer.

The Department is requesting sufficient rate and salaries and benefits to recruit and retain staff that are capable of efficiently and effectively handling these responsibilities.

RETURN ON INVESTMENT (ROI):

The additional funding will enable the Department to retain the skilled staff it has and avoid vacant positions in OGC.

IMPACT:

Without the additional resources, OGC will not be able to compete with other agencies to attract and retain skilled attorneys and administrative staff.

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POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
RA01 RATE & SALARY ADJ - BENEFITS NO FTE							
C0003 001	0.00	90,573		17,716	108,289	0.00	108,289

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
WORKLOAD						3000000
ADDITIONAL RESOURCES FOR EXECUTIVE						
DIRECTION - OFFICE OF GENERAL						
COUNSEL						3007A60

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
TOTALS FOR ISSUE BY FUND						
2021 ADMINISTRATIVE TRUST FUND						
0.00	90,573		17,716	108,289		108,289
=====	=====	=====	=====	=====		=====

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	COL A03 AGY REQUEST FY 2023-24 POS	COL A04 AGY REQ N/R FY 2023-24 POS	COL A05 AG REQ ANZ FY 2023-24 POS	AMOUNT	AMOUNT	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: ADMINISTRATION PGM							72010000
EXECUTIVE DIR/SUPPORT SVCS							72010100
GOV OPERATIONS/SUPPORT							16
EXEC LEADERSHIP/SUPPRT SVC							1602.00.00.00
WORKLOAD							3000000
ADDITIONAL RESOURCES FOR EXECUTIVE							
DIRECTION - OFFICE OF GENERAL							
COUNSEL							3007A70
SALARY RATE							000000
SALARY RATE.....	577,206						
=====							
SALARIES AND BENEFITS							010000
	7.00						
ADMINISTRATIVE TRUST FUND -STATE	800,101						2021 1
=====							
EXPENSES							040000
ADMINISTRATIVE TRUST FUND -STATE	84,359	36,688					2021 1
=====							
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
ADMINISTRATIVE TRUST FUND -STATE	2,394						2021 1
=====							
TOTAL: ADDITIONAL RESOURCES FOR EXECUTIVE							3007A70
DIRECTION - OFFICE OF GENERAL							
COUNSEL							
TOTAL POSITIONS.....	7.00						
TOTAL ISSUE.....	886,854	36,688					
TOTAL SALARY RATE.....	577,206						
=====							

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Additional Resources for Executive Direction - Office of General Counsel

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
AMOUNT		AMOUNT		AMOUNT		
						72000000
						72010000
						72010100
						16
						<u>1602.00.00.00</u>
						3000000
						3007A70

MANAGEMENT SRVCS, DEPT OF  
 PGM: ADMINISTRATION PGM  
EXECUTIVE DIR/SUPPORT SVCS  
 GOV OPERATIONS/SUPPORT  
EXEC LEADERSHIP/SUPPRT SVC  
 WORKLOAD  
 ADDITIONAL RESOURCES FOR EXECUTIVE  
 DIRECTION - OFFICE OF GENERAL  
 COUNSEL

72000000  
 72010000  
 72010100  
 16  
1602.00.00.00  
 3000000  
 3007A70

GOAL #12: Deliver and promote the development of high-quality, innovative, cost-effective digital and technology services.

SUMMARY:

The Department of Management Services (Department) requests seven Full-Time Equivalent (FTE) positions, 577,206 in salary rate and \$886,854 in budget authority in the Executive Direction and Support Services budget entity (72010100), within the Administrative Trust Fund (2021). These positions will be utilized for the Office of General Counsel (OGC). Requests for rate over the base for each classification are due to the necessary skillsets required for the position.

There are two justifications for this request:

1. Increased workload stemming from legislative changes that provided additional authority to the Department and increased demand on OGC. In the past two years, the Florida Digital Service has been given broad authority to promulgate rules related to agency cybersecurity. Pursuant to the directive in Executive Order 22-216, the Department is now embarking on a multistep project to utilize this authority to promulgate rules that ensure the state's networks and technology infrastructure are not vulnerable to foreign countries of concern. This project will require intensive research, multiple rulemaking processes, and ultimately, ongoing litigation related to vendors that are placed on prohibited vendor lists. Other examples of recent legislative authority that have increased workload include rulemaking on security standards for drones, the creation of the Cybersecurity Advisory Council and the implementation of associated tasks (such as the current fiscal year's funding for a risk assessment and additional cybersecurity training), and the assignment of all Statewide Law Enforcement Radio System (SLERS) tower sites from the SLERS vendor to the Department.

2. Existing Department authorities that have not historically been handled by OGC (either because of outsourcing to outside counsel or because of a lack of legal involvement). This ranges from actively pursuing entities for the Department's prohibited vendor lists to handling bid protests in-house to engaging in reviews of construction procurements and contracts, all of which pertain to core functions the Department has been entrusted with on an enterprise level.

RETURN ON INVESTMENT (ROI):

Additional staffing for the OGC will ensure that requests for legal advice can be given timely and thorough consideration without placing additional strain on existing staff. The lack of adequate staffing has historically had a negative effect on the OGC's attrition rate. Correcting the staffing levels will ensure that the program areas within the Department have the legal support necessary to proactively address deficiencies and improve processes that enable the Department to avoid costly disputes and provide better service to the enterprise.

IMPACT:

The Department intends to use the six attorney positions as follows: two as additional attorneys for litigation issues (specifically to work on vendor lists and associated research and litigation), two as additional attorneys for



COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
WORKLOAD						3000000
ADDITIONAL RESOURCES FOR EXECUTIVE						
DIRECTION - OFFICE OF GENERAL						
COUNSEL						3007A70

contracting and rulemaking issues (including one to focus on data privacy, data security, and enterprise rulemaking related to such), one as a supervisory attorney over the existing State Group Insurance attorneys, and one as a public records expert and informal hearing officer. Without these additional FTE, OGC will continue to heavily rely on a small group of attorneys to handle a large and increasing workload. In turn, this will continue to affect turnover rates, which places additional strain on OGC by failing to allow for knowledge retention. The additional FTE will be used for an administrative assistant to support the additional attorneys.

BACKGROUND:

The Department is a unique state agency. While other agencies have a core mission that focuses primarily on a limited set of policy areas, the Department has ten distinct policy areas. While other agencies have entire sections of attorneys to assist with a particular division's legal work, for most of the Department's program areas, there is only one attorney who provides dedicated support to the program area (which is evidenced by the fact that there are currently only 18 attorneys to service ten policy areas, including a General Counsel and two deputies). In addition to being comparatively understaffed historically, OGC has taken on additional responsibilities in the past several years (some as a result of legislative changes to the Department's responsibilities, some as a result of internal policy changes), which have placed an increased burden on existing OGC staff. This is especially true of new and evolving areas of the law.

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POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24							
NEW POSITIONS							
0712 ADMINISTRATIVE ASSISTANT II - SES							
N0007 001	1.00	45,172		24,535	69,707	0.00	69,707
7738 SENIOR ATTORNEY							
N0006 001	1.00	85,326		32,404	117,730	0.00	117,730
N0032 001	1.00	85,326		32,404	117,730	0.00	117,730
N0033 001	1.00	85,326		32,404	117,730	0.00	117,730
N0034 001	1.00	85,326		32,404	117,730	0.00	117,730
7743 ATTORNEY SUPERVISOR							
N0004 001	1.00	95,365		34,372	129,737	0.00	129,737
N0005 001	1.00	95,365		34,372	129,737	0.00	129,737

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
WORKLOAD						3000000
ADDITIONAL RESOURCES FOR EXECUTIVE						
DIRECTION - OFFICE OF GENERAL						
COUNSEL						3007A70

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24						
NEW POSITIONS						
TOTALS FOR ISSUE BY FUND						
2021 ADMINISTRATIVE TRUST FUND						
7.00	577,206		222,895	800,101		800,101
=====	=====	=====	=====	=====		=====

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
WORKLOAD				3000000
ADDITIONAL RESOURCES FOR EXECUTIVE				
DIRECTION - FINANCIAL MANAGEMENT				
SERVICES				3008A70
SALARY RATE				000000
SALARY RATE.....	224,588			
=====				
SALARIES AND BENEFITS				010000
ADMINISTRATIVE TRUST FUND -STATE	268,517			2021 1
=====				
TOTAL: ADDITIONAL RESOURCES FOR EXECUTIVE				3008A70
DIRECTION - FINANCIAL MANAGEMENT				
SERVICES				
TOTAL ISSUE.....	268,517			
TOTAL SALARY RATE.....	224,588			
=====				

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? NO  
 ISSUE TITLE: Additional Resources for Executive Direction - Financial Management Services

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #1: To provide world class human resources services based on sound human resource policies, practices, and strategies.

GOAL #12: Deliver and promote the development of high-quality, innovative, and cost-effective services.

SUMMARY:

The Department of Management Services (Department) requests salary rate of 224,588 and budget authority of \$268,517 in the Executive Direction and Support Services budget entity (72010100), within the Administrative Trust Fund (2021) needed to recruit, hire, and retain skilled employees within the Bureau of Financial Management Services (FMS). Requests for rate over the base for each classification are due to the necessary skillsets required for the position.

RETURN ON INVESTMENT (ROI):

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
AMOUNT		AMOUNT		AMOUNT		
						72000000
						72010000
						72010100
						16
						<u>1602.00.00.00</u>
						3000000
						3008A70

MANAGEMENT SRVCS, DEPT OF  
 PGM: ADMINISTRATION PGM  
EXECUTIVE DIR/SUPPORT SVCS  
 GOV OPERATIONS/SUPPORT  
EXEC LEADERSHIP/SUPPRT SVC  
 WORKLOAD  
 ADDITIONAL RESOURCES FOR EXECUTIVE  
 DIRECTION - FINANCIAL MANAGEMENT  
 SERVICES

72000000  
 72010000  
 72010100  
 16  
1602.00.00.00  
 3000000  
 3008A70

The additional budget and rate will provide both direct and indirect results: 1) Support and implementation of technology advances: Accounting system requirements in Finance and Accounting have increased the need for employees to have a deeper understanding of accounting principles and concepts to perform the daily and more complex duties. 2) Provide day-to-day efficiencies that will increase accuracy and timeliness of financial data: Ability to automate transactions instead of manually keying entries; process improvements for better financial reporting and management of tasks. 3) Decrease turn-over and recruit qualified candidates: Ability to recruit, hire, and retain highly skilled employees with the education, knowledge, skills and abilities to consistently improve and automate processes; perform higher accounting duties, and solve complex accounting issues. 4) Support grant activities to ensure correct accounting and compliance with grant terms and condition. The Bureau provides accounting services to the other DMS divisions. The provided accounting services allow the other divisions to focus on their essential tasks and functions.

IMPACT:

FMS will continue to experience significant turnover without the ability to recruit, hire, and retain employees with the education, knowledge, skills and abilities to perform the more complex accounting functions and transactions within the agency. Without qualified and highly skilled workforce, numerous errors are expected to occur that will require an increase in workload to correct.

BACKGROUND:

In the last year, FMS has experienced high turnover of 12 full-time employees or 52 percent of the workforce seeking employment outside of the Department or division. Further, in the Auditor General Report No. 2021-112 issued January 2021, FMS received two findings regarding non-compliance with the Florida Single Audit Act (FSAA) and employees with incompatible functions in FLAIR, which was caused by significant turnover. More specifically, the Auditor General noted the following issues in the operational audit: the Department had not established policies and procedures for administering the requirements of the FSAA, such as identifying non-state entities required to submit financial reporting packages or for tracing the receipt and review of financial reporting packages; and several functions were deemed by the Auditor General as incompatible duties, which increases the risk of internal process deficiencies due to lack of proper internal controls.

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COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
WORKLOAD						3000000
ADDITIONAL RESOURCES FOR EXECUTIVE						
DIRECTION - FINANCIAL MANAGEMENT						
SERVICES						3008A70

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
RA01 RATE & SALARY ADJ - BENEFITS NO FTE						
C0005 001	0.00	224,588	43,929	268,517	0.00	268,517
TOTALS FOR ISSUE BY FUND						
2021 ADMINISTRATIVE TRUST FUND						
0.00	224,588		43,929	268,517		268,517

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS AMOUNT
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
STATE FUNDING REDUCTIONS				3300000
CLOUD INITIATIVE EFFICIENCIES				33003C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
ADMINISTRATIVE TRUST FUND -STATE	75,000			2021 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Cloud Initiative Efficiencies

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #12: Deliver and promote the development of high-quality, innovative, cost-effective digital and technology services.

SUMMARY:

The Department of Management Services (Department) requests budget authority in the amount of \$75,000 in the Executive Direction and Support Services budget entity (72010100), within the Administrative Trust Fund (2021) for the migration of on-premises-based systems to commercial cloud.

RETURN ON INVESTMENT (ROI):

This request is for commercial cloud services that will centralize and streamline systems administration, support, and disaster recovery (DR) for all enterprise systems that are migrated to commercial cloud. Once the migration is complete, there will be no future costs to house these systems on premises.

IMPACT:

If these production systems are not migrated to commercial cloud, the Department will continue to pay for future on-premises services that include off-site backups, computer, storage, and general data center services.

BACKGROUND:

This request will allow the Department to comply with the Governor's Cloud First initiative outlined in section 282.206, Florida Statutes. It is the intent of the Department to execute a cloud-first policy that considers cloud-computing solutions in its technology sourcing strategy for technology initiatives or upgrades whenever possible and feasible.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
CONTRACTED SERVICES FOR NETWORK				
SUPPORT				41001C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
ADMINISTRATIVE TRUST FUND -STATE	100,000			2021 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Contracted Services for Network Support

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #12: Deliver and promote the development of high-quality, innovative, cost-effective digital and technology services.

SUMMARY:

The Department of Management Services (Department) requests \$100,000 in recurring budget authority in the Executive Direction and Support Service budget entity (72010100), within the Administrative Trust Fund (2021) to contract with a Managed Services Provider (MSP) to support the Department's network.

The need for additional funding is required to provide adequate network administration and support for the Department's network. This network spans 20 buildings, which includes the State Capitol building, the Southwood Department of Management System (DMS)/Capital Circle Office Complex, and several State buildings located in downtown Tallahassee. This network supports Internet access for all Department's employees at the sites as well as Industrial Control Systems and Building Automation Systems. Current Department projects for Building Management Solutions include network expansion for 16 additional buildings by Fiscal Year 2024-25, and a total of 44 new buildings by Fiscal Year 2027-28.

RETURN ON INVESTMENT (ROI):

Without this funding, three additional staff members would be needed to adequately maintain network and building automation. Hiring staff with this expertise would cost \$65,000 x 3 = \$195,000 for the new staff members along not including benefits. There is an additional ROI for risk avoidance of a ransomware or other security event that could be estimated at a cost of \$1.8 million if the Department decided to pay the ransom.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
CONTRACTED SERVICES FOR NETWORK				
SUPPORT				41001C0

IMPACT:

Without securing funding to purchase network support through a managed service provider, OIT cannot guarantee the stability of the Department's network. This would affect all users working in the 20 buildings described in the Summary. It would also impact the security vulnerabilities of the DMS network as many security flaws would not be updated and or patched in a timely manner.

BACKGROUND:

The DMS network is a fiber connected, contiguous network that was constructed to protect aging building automation systems and critical infrastructure which are vulnerable to cyber-attacks. The availability and security of the DMS network now requires extensive administration and maintenance. This network is composed of 240 switches, wireless access points and routers, and is currently maintained by one Full-Time Equivalent (FTE) position today.

This network is anticipated to grow to include 68 sites as the Department modernizes building automation systems throughout the State. The current network also requires statutory security oversight and continuous monitoring which is not occurring today. Physical network infrastructure requires daily management, administration, and monitoring to ensure service delivery of cloud-based services that require Internet access. Most of the management and administration is not occurring today due to staffing constraints within The Florida Department of Management Services. None of the security oversight required by 60GG Florida Administrative Code (F.A.C.) can be performed at current budget and staffing levels exposing multiple security vulnerabilities.

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TOTAL: EXEC LEADERSHIP/SUPPRT SVC				<u>1602.00.00.00</u>
BY FUND TYPE				
GENERAL REVENUE FUND	2,453,393			1000
TRUST FUNDS	16,093,438	79,656		2000
TOTAL POSITIONS.....	122.00			
TOTAL PROG COMP.....	18,546,831	79,656		
TOTAL SALARY RATE.....	9,041,144			
	=====	=====	=====	



	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	12,315,168						
=====							
SALARIES AND BENEFITS							010000
SUPERVISION TRUST FUND -STATE	273.50						
	17,960,982						2696 1
=====							
OTHER PERSONAL SERVICES							030000
SUPERVISION TRUST FUND -STATE	269,730						2696 1
=====							
EXPENSES							040000
SUPERVISION TRUST FUND -STATE	5,509,827						2696 1
=====							
OPERATING CAPITAL OUTLAY							060000
SUPERVISION TRUST FUND -STATE	73,727						2696 1
=====							
SPECIAL CATEGORIES							100000
ACQUISITION/MOTOR VEHICLES							100021
SUPERVISION TRUST FUND -STATE	150,000						2696 1
=====							
TR/FDLE-CAPITOL POLICE							100661
SUPERVISION TRUST FUND -STATE	7,687,826						2696 1
=====							
DOC FACILITIES MASTER PLAN							100666
GENERAL REVENUE FUND -STATE	5,000,000						1000 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
SUPERVISION TRUST FUND -STATE		12,474,170					2696 1
=====							
DMS/FACILITIES SECURITY							100854
SUPERVISION TRUST FUND -STATE		1,398,387					2696 1
=====							
INTERIOR REFURBISH / LEASE							100857
SUPERVISION TRUST FUND -STATE		1,942,689					2696 1
=====							
RISK MANAGEMENT INSURANCE							103241
SUPERVISION TRUST FUND -STATE		508,309					2696 1
=====							
STATE UTILITY PAYMENTS							103647
SUPERVISION TRUST FUND -STATE		14,302,406					2696 1
=====							
DEFERRED-PAY COM CONTRACTS							105280
SUPERVISION TRUST FUND -STATE		1,627,007					2696 1
=====							
LEASE/PURCHASE/EQUIPMENT							105281
SUPERVISION TRUST FUND -STATE		97,570					2696 1
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
SUPERVISION TRUST FUND -STATE		79,550					2696 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
CAPITOL REPAIRS							108900
SUPERVISION TRUST FUND -STATE		250,000					2696 1
	=====		=====		=====		
DATA PROCESSING SERVICES							210000
NORTHWEST REGIONAL DC							210023
SUPERVISION TRUST FUND -STATE		285,166					2696 1
	=====		=====		=====		
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	273.50						
TOTAL ISSUE.....	69,617,346						
TOTAL SALARY RATE.....	12,315,168						
	=====		=====		=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
SUPERVISION TRUST FUND -STATE		8,268					2696 1
		=====		=====		=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
SALARY INCREASE FY 2022-23 -				
STATEWIDE 5.38% PAY INCREASE -				
EFFECTIVE 7/1/2022				1001315
SALARY RATE				000000
SALARY RATE.....	639,758			
=====				
SALARIES AND BENEFITS				010000
SUPERVISION TRUST FUND -STATE	766,921			2696 1
=====				
SPECIAL CATEGORIES				100000
TR/FDLE-CAPITOL POLICE				100661
SUPERVISION TRUST FUND -STATE	293,531			2696 1
=====				
TOTAL: SALARY INCREASE FY 2022-23 -				1001315
STATEWIDE 5.38% PAY INCREASE -				
EFFECTIVE 7/1/2022				
TOTAL ISSUE.....	1,060,452			
TOTAL SALARY RATE.....	639,758			
=====				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
SALARY INCREASE FY 2022-23 -				
STATEWIDE \$15 MINIMUM WAGE INCREASE				
- EFFECTIVE 7/1/2022				1001325
SALARY RATE				000000
SALARY RATE.....	112,531			
=====				
SALARIES AND BENEFITS				010000
SUPERVISION TRUST FUND -STATE	134,863			2696 1
=====				
OTHER PERSONAL SERVICES				030000
SUPERVISION TRUST FUND -STATE	979			2696 1
=====				
SPECIAL CATEGORIES				100000
TR/FDLE-CAPITOL POLICE				100661
SUPERVISION TRUST FUND -STATE	15,703			2696 1
=====				
TOTAL: SALARY INCREASE FY 2022-23 -				1001325
STATEWIDE \$15 MINIMUM WAGE INCREASE				
- EFFECTIVE 7/1/2022				
TOTAL ISSUE.....	151,545			
TOTAL SALARY RATE.....	112,531			
=====				

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT - FY 2022-23 - NORMAL							
COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1002010
SALARIES AND BENEFITS							010000
SUPERVISION TRUST FUND -STATE		126,771					2696 1
		=====					
SPECIAL CATEGORIES							100000
TR/FDLE-CAPITOL POLICE							100661
SUPERVISION TRUST FUND -STATE		67,125					2696 1
		=====					
TOTAL: FLORIDA RETIREMENT SYSTEM							1002010
ADJUSTMENT - FY 2022-23 - NORMAL							
COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		193,896					
		=====					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
SUPERVISION TRUST FUND -STATE		6,416					2696 1
		=====		=====		=====	



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
REALIGNMENT OF POSITIONS, RATE, AND				
BUDGET TO EXECUTIVE DIRECTION -				
DEDUCT				2001A00
SALARY RATE				000000
SALARY RATE.....	35,311-			
	=====	=====	=====	
SALARIES AND BENEFITS				010000
	1.00-			
SUPERVISION TRUST FUND -STATE	51,423-			2696 1
	=====	=====	=====	
EXPENSES				040000
SUPERVISION TRUST FUND -STATE	6,369-			2696 1
	=====	=====	=====	
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
SUPERVISION TRUST FUND -STATE	342-			2696 1
	=====	=====	=====	
TOTAL: REALIGNMENT OF POSITIONS, RATE, AND				2001A00
BUDGET TO EXECUTIVE DIRECTION -				
DEDUCT				
TOTAL POSITIONS.....	1.00-			
TOTAL ISSUE.....		58,134-		
TOTAL SALARY RATE.....	35,311-			
	=====	=====	=====	

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Realignment of Positions, Rate, and Budget to Executive Direction - DEDUCT

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ ANZ				
FY 2023-24	FY 2023-24	FY 2023-24				
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT						2000000
REALIGNMENT OF POSITIONS, RATE, AND						
BUDGET TO EXECUTIVE DIRECTION -						
DEDUCT						2001A00

GOAL #12: Deliver and promote the development of high-quality, innovative, cost-effective digital and technology services.

SUMMARY:

The Department of Management Services (Department) requests to realign three Full-Time Equivalent (FTE) positions, 170,713 in salary rate, and budget authority of \$243,220, to the Executive Direction and Support Services budget entity (72010100), within the Administrative Trust Fund (2021), from the Facilities Management budget entity (72400100), within the Supervision Trust Fund (2696), Telecommunications Services budget entity (72900100), within the Communications Working Capital Trust Fund (2105), and the Purchasing Oversight budget entity (72600400), within the Operating Trust Fund (2510).

Please see companion issue #2000A00 filed in Budget Entity 72010100, Program Component 1602.00.00.00 and issue # 2001A00 Budget Entity 72600400, Program Component 1601.00.00.00, and Budget Entity 72900100, Program Component 1603.00.00.00. This is a net zero request.

RETURN ON INVESTMENT (ROI):

This transfer within the agency will realign positions, salary rate, and budget to more accurately reflect where the positions perform the functions that support the department as a whole and to address the organizational structure of the department.

IMPACT:

If this transfer of resources is not funded, this may negatively affect the staff that are currently in these roles.

BACKGROUND:

These positions are located in the Division of Real Estate and Development, Division of Telecommunications, and Division of State Purchasing; however, they do not directly support these divisions' operations. These FTE support the Department as a whole. Based on the administrative organization of the agency and the support services provided to all the divisions, these positions should no longer be located within the programmatic divisions, respectively.

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COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF  
 PGM: FACILITIES PROGRAM  
FACILITIES MANAGEMENT  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 ESTIMATED EXPENDITURES REALIGNMENT  
 REALIGNMENT OF POSITIONS, RATE, AND  
 BUDGET TO EXECUTIVE DIRECTION -  
 DEDUCT

72000000  
 72400000  
 72400100  
 16  
1601.00.00.00  
 2000000  
  
 2001A00

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
1436 ACCOUNTANT III						
01259 001	1.00-	35,311-		16,112-	51,423- 0.00	51,423-
TOTALS FOR ISSUE BY FUND						
2696 SUPERVISION TRUST FUND						
	1.00-	35,311-		16,112-	51,423-	51,423-

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	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
FIXED CAPITAL OUTLAY PROJECT							2103125
MANAGEMENT WORKLOAD INCREASE							040000
EXPENSES							
SUPERVISION TRUST FUND							2696 1
-STATE		71,872-					
		=====					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
STATE OWNED BUILDINGS - SURPLUS							
STUDY							2103126
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
SUPERVISION TRUST FUND -STATE			200,000-				2696 1
			=====	=====	=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
DEPARTMENT OF CORRECTIONS							
FACILITIES MASTER PLAN							2103127
SPECIAL CATEGORIES							100000
DOC FACILITIES MASTER PLAN							100666
GENERAL REVENUE FUND							
-STATE		5,000,000-					1000 1
		=====		=====		=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
ASSET MANAGEMENT SYSTEM INFORMATION							
TECHNOLOGY RESOURCES							2103128
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
SUPERVISION TRUST FUND							2696
-STATE							1
		192,000-					
	=====		=====		=====		

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
INTERIOR REFURBISHMENT OF LEASED				
SPACE IN THE FLORIDA FACILITIES				
POOL				4100150
SPECIAL CATEGORIES				100000
INTERIOR REFURBISH / LEASE				100857
SUPERVISION TRUST FUND -STATE		557,311		2696 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Interior Refurbishment of Leased Space in the Florida Facilities Pool

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

5. Public Safety

LONG RANGE PROGRAM PLAN:

GOAL #11: Provide cost-effective, efficient real estate development and management services to our customers in the DMS pool facilities.

SUMMARY:

The Department of Management Services (Department) requests budget authority of \$557,311 in the Facilities Management budget entity (72400100), within the Supervision Trust Fund (2696) for the refurbishment of tenant space in several buildings within the Florida Facilities Pool (FFP).

RETURN ON INVESTMENT (ROI):

The continued refurbishment of tenant space in the FFP will provide for a more functional and productive work environment for the employees that work in the facility as well as citizens that visit the facility.

IMPACT:

Without this funding, there is insufficient budget to pay for the refurbishment of tenant space.

BACKGROUND:

Chapter 255, Florida Statutes, defines requirements for how publicly owned buildings are developed, operated, and maintained, including statewide rule related authority for the Department. Sections 255.501 through 255.525, Florida Statutes, comprise the "Building and Facilities Act", which relates specifically to the creation and management of the FFP. This includes implementation of construction appropriations, project management oversight, building maintenance,



	COL A03	COL A04	COL A05		
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ		
	FY 2023-24	FY 2023-24	FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	
				AMOUNT	
				CODES	
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: FACILITIES PROGRAM					72400000
<u>FACILITIES MANAGEMENT</u>					72400100
GOV OPERATIONS/SUPPORT					16
<u>GOVERNMENTAL OPERATIONS</u>					<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET					
CURRENT LEVEL PROGRAM REQUIREMENTS					4100000
INTERIOR REFURBISHMENT OF LEASED					
SPACE IN THE FLORIDA FACILITIES					
POOL					4100150

leasing, and long-range strategic planning to address the state's workspace needs. This chapter authorizes the Department to operate and maintain state-owned structures, defines energy conservation and building sustainability implementation, and directs the Department to develop and maintain a state energy management plan. Due to age and condition, these facilities need re-carpeting, painting, and tenant refurbishment. The total amount necessary for each facility is:

Building:	
Pepper	\$350,000
James	\$600,000
Turlington	\$250,000
Rohde	\$300,000
Contingency (Statewide)	\$500,000
Capital Circle Office Complex (Tallahassee)	\$500,000
Total	\$2,500,000

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
ADDITIONAL FUNDING IN CONTRACTED				
SERVICES				4100300
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
SUPERVISION TRUST FUND -STATE	2,000,000			2696 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Additional Funding in Contracted Services

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

5. Public Safety

LONG RANGE PROGRAM PLAN:

GOAL #11: Provide cost-effective, efficient real estate development and management services to our customers in the DMS pool facilities.

SUMMARY:

The Department of Management Services (Department) requests budget authority of \$2,000,000 in the Facilities Management budget entity (72400100), within the Supervision Trust Fund (2696) for funding to properly maintain grounds and facilities within the Florida Facilities Pool (FFP).

RETURN ON INVESTMENT (ROI):

Over the course of several years, the Division of Real Estate Development and Management (REDM) has had to reduce certain services to stay within the contracted services appropriation. This prevented grounds, facilities, and equipment services needs from being completed, which has caused friction with customers and visitors at some locations. While the return on investment is not quantifiable, the continued investment in service contracts in the FFP will provide for a comfortable and safe environment for both visitors and employees in the facilities, while promoting the quality of services the Department is accustomed to providing.

IMPACT:

The Department will be unable to continue to provide the services required for service-related contracts.

BACKGROUND:

Chapter 255, Florida Statutes, defines the requirements for how publicly owned buildings are developed, operated, and

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72400000
						72400100
						16
						<u>1601.00.00.00</u>
						4100000
						4100300

MANAGEMENT SRVCS, DEPT OF  
 PGM: FACILITIES PROGRAM  
FACILITIES MANAGEMENT  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 FUNDING DEFICIENCIES TO MEET  
 CURRENT LEVEL PROGRAM REQUIREMENTS  
 ADDITIONAL FUNDING IN CONTRACTED  
 SERVICES

72000000  
 72400000  
 72400100  
 16  
1601.00.00.00  
 4100000  
 4100300

maintained, including statewide rule related authority for the Department. Sections 255.501 through 255.525, Florida Statutes, comprise the "Building and Facilities Act", which relates specifically to the creation and management of the FFP. This includes implementation of construction appropriations, project management oversight, building maintenance, leasing, and long-range strategic planning to address the state's workspace needs. This chapter also authorizes the Department's responsibility for the operation and maintenance of state-owned structures, defines energy conservation and building sustainability implementation and directs the Department to develop and maintain a state energy management plan. REDM manages more than 55 service contracts providing services including custodial services (61 buildings); elevator maintenance and inspections (197 units); lawn care (28+ sites); uniforms for DMS facilities staff (150 FTE), fire alarm access, security testing, and maintenance and pest control for all DMS buildings. There are projected increases in services required at DMS managed facility locations throughout the state, based on market rates and projections of prices. There are also changes in standards for certain industry technology and inspection requirements, adding to the cost. New National Fire Protection Association (NFPA) standards (NFPA 25, Standards for the Inspection, Testing and Maintenance of Water-Based Fire Protection Systems) were adopted by Florida's State Fire Marshal and require additional expensive and labor-intensive testing at all facilities in order to meet code compliance. The need to increase funding authority is due to various factors including new procurements with unknown results, changes in vendors based on performance issues, price escalators associated with many of REDM's contracts, facility and fire safety for employees and visitors, and additional scope added to existing contracts associated with properly maintaining FFP facilities

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
INCREASE IN FACILITIES SECURITY				4100360
SPECIAL CATEGORIES				100000
DMS/FACILITIES SECURITY				100854
SUPERVISION TRUST FUND -STATE	280,000			2696 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Increase in Facilities Security

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

5. Public Safety

LONG RANGE PROGRAM PLAN:

GOAL #11: Provide cost-effective, efficient real estate development and management services to our customers in the DMS pool facilities.

SUMMARY:

The Department of Management Services (Department) requests budget authority of \$280,000 in the Facilities Management budget entity (72400100), within the Supervision Trust Fund (2696) for increases related to the procurement of services that are a recurring requirement of the state-term contract for security services.

RETURN ON INVESTMENT (ROI):

While the return on investment is not quantifiable, the continued investment in security for the Florida Facilities Pool (FFP) will provide for a comfortable and safe environment for both visitors and employees in the facilities.

IMPACT:

Without this investment in the security of these facilities, providing officers in all 18 buildings with the coverage required will become an issue for agency tenants in these facilities.

BACKGROUND:

Chapter 255, Florida Statutes, defines the requirements for how publicly owned buildings are developed, operated and maintained, including statewide rule related authority for the Department. Sections 255.501 through 255.525, Florida Statutes, comprise the "Building and Facilities Act", which relates specifically to the creation and management of the FFP. This includes implementation of construction appropriations, project management oversight, operation, and maintenance of state-owned structures, leasing, and long-range strategic planning to address the state's future workspace

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72400000
						72400100
						16
						<u>1601.00.00.00</u>
						4100000
						4100360

MANAGEMENT SRVCS, DEPT OF  
 PGM: FACILITIES PROGRAM  
FACILITIES MANAGEMENT  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 FUNDING DEFICIENCIES TO MEET  
 CURRENT LEVEL PROGRAM REQUIREMENTS  
 INCREASE IN FACILITIES SECURITY

72000000  
 72400000  
 72400100  
 16  
1601.00.00.00  
 4100000  
 4100360

needs. The Department's program manages security officers for 18 buildings in the State. The terms for both contracts are June 2020 - March 2025 (with a 5-year renewal). This contract is labor intensive, and wages are market driven. Based on growing demand for trained security guards in high-stress, potentially dangerous encounters, along with economic growth and increasing market share concentration, the Department is anticipating increased contract costs. Vendors are experiencing the impacts of the increases in minimum wage, so the cost of the contract continues to increase. This is also a State Term Contract with an allowance for price increases based on PPI or a maximum of 3 percent for each vendor per year. We anticipate an additional increase for Fiscal Year 2023-2024.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
ADDITIONAL RESOURCES FOR OPERATING				
CAPITAL OUTLAY				4100600
OPERATING CAPITAL OUTLAY				060000
SUPERVISION TRUST FUND -STATE	250,000			2696 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? NO  
 ISSUE TITLE: Additional Resources for Operating Capital Outlay

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

5. Public Safety

LONG RANGE PROGRAM PLAN:

GOAL #11: Provide cost-effective, efficient real estate development and management services to our customers in the DMS pool facilities.

SUMMARY:

The Department of Management Services (Department) requests nonrecurring budget authority of \$250,000 in the Facilities Management budget entity (72400100), within the Supervision Trust Fund (2696) for the purchase of equipment needed to supplement and replenish the division's aging equipment used in the provision of mission critical services.

RETURN ON INVESTMENT (ROI):

The acquisition of additional equipment is needed in support of our facilities and maintenance team for maintaining facilities within the Florida Facilities Pool (FFP) in accordance with the bond covenant requirements. It is difficult to quantify the ROI, however, the down time from broken or inoperable equipment can lead to significant cost increases for repair and increase tenant disruption.

IMPACT:

Without funding for the appropriate, obsolete, or unsafe equipment needing to be replaced adds risk to not only the facilities and customers we serve but can also be a safety risk to both employees and visitors in the facilities. The outdated equipment causes significant down time for staff to complete their work and, in some cases, prevents staff from completing tasks due to lack of funding to replace or repair obsolete equipment.

BACKGROUND:

Chapter 255, Florida Statutes, defines requirements for how publicly owned buildings are developed, operated and

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET						
CURRENT LEVEL PROGRAM REQUIREMENTS						4100000
ADDITIONAL RESOURCES FOR OPERATING						
CAPITAL OUTLAY						4100600

maintained, including statewide rule related authority for the Department. Sections 255.501 through 255.525, Florida Statutes, comprise the "Building and Facilities Act", which relates specifically to the creation and management of the FFP. This includes implementation of construction appropriations, project management oversight, building maintenance, leasing and long-range strategic planning to address the state's future workspace needs. This chapter also authorizes the Department to operate and maintain state-owned structures, defines energy conservation and building sustainability implementation and directs the Department to develop and maintain a state energy management plan. The Division of Real Estate Development and Management (REDM) has aging equipment and some with obsolete parts to repair or maintain the requirements as established in the FFP bond covenants. These factors cause a negative cost impact and create a safety liability as well as a higher risk of injury for REDM staff.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ADVANCED TELECOMMUNICATIONS				4200000
ADDITIONAL RESOURCES FOR FACILITIES				
MANAGEMENT				4200A50
SALARY RATE				000000
SALARY RATE.....	160,615			
=====				
SALARIES AND BENEFITS				010000
	3.00			
SUPERVISION TRUST FUND -STATE	236,793			2696 1
=====				
EXPENSES				040000
SUPERVISION TRUST FUND -STATE	35,220	16,113		2696 1
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
SUPERVISION TRUST FUND -STATE	1,026			2696 1
=====				
TOTAL: ADDITIONAL RESOURCES FOR FACILITIES				4200A50
MANAGEMENT				
TOTAL POSITIONS.....	3.00			
TOTAL ISSUE.....	273,039	16,113		
TOTAL SALARY RATE.....	160,615			
=====				

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AGENCY ISSUE NARRATIVE:  
 2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? NO  
 ISSUE TITLE: Additional Resources for Facilities Management

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:  
 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:  
 5. Public Safety

LONG RANGE PROGRAM PLAN:  
 GOAL #11: Provide cost-effective, efficient real estate development and management services to our customers in the DMS pool facilities.



COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72400000
						72400100
						16
						<u>1601.00.00.00</u>
						4200000
						4200A50

MANAGEMENT SRVCS, DEPT OF  
 PGM: FACILITIES PROGRAM  
FACILITIES MANAGEMENT  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 ADVANCED TELECOMMUNICATIONS  
 ADDITIONAL RESOURCES FOR FACILITIES  
 MANAGEMENT

72000000  
 72400000  
 72400100  
 16  
1601.00.00.00  
 4200000  
 4200A50

SUMMARY:

The Department of Management Services (Department) requests three Full-Time Equivalent (FTE) positions, salary rate of 160,615 and budget authority of \$273,039 in the Facilities Management budget entity (72400100), within the Supervision Trust Fund (2696) in preparation for training and transitioning additional resources needed for new State Emergency Operations Center (SEOC). Requests for rate over the base for each classification are due to the necessary skillsets required for the position.

RETURN ON INVESTMENT (ROI):

The additional FTE will allow the Department to train staff on the overall requirements for the new, state-of-the-art facility, systems, equipment, and maintenance. This learning curve is critical to the success of transitioning from the current to the new operations and location requirements. It will also ensure the current main Central Energy Plant (CEP) will have assistance to support the new facility with redundancy a role campus wide.

IMPACT:

If not funded, the successful transition from the current SEOC to the new location will suffer by not having the required staffing, training, maintenance and learning curve needed to meet the timelines needed. With extended timelines, the future cost of maintaining the facility may be negatively impacted, which could affect the mission of Division of Emergency Management (DEM).

BACKGROUND:

The existing Capital Center Office Complex (CCOC) comprises 19 buildings totaling 1,974,182 square feet. The campus is currently staffed with 16 FTE. The current SEOC operation is 24,430 square feet, located in the Rudd Building, and on two floors and 61,681 square feet in the Sadowski Building, totaling 86,111 square feet for DEM operations. The new planned facility is designed for 260,000 square feet so there is a significant increase in size but will also require a significant increase in the volume of equipment required to maintain the operations twenty-four hours a day, seven days a week, including a dedicated chiller plant. The property footprint for the building and parking will grow to 45+ acres. DEM reports 313 employees at this time and during activations there is a significant increase in the total number of staff utilizing the facility, at times reaching 400 additional staff from multiple agencies. These new resources will require certifications or higher skill sets to support the increased workload, but they will also support the ability to grow the needed skillsets of the newer or younger staff as they work with the more experienced mechanics, leading to a stronger team for the future.

The new SEOC will require dedicated staffing, a Facilities Manager, a Building Operations Specialist and a Maintenance Mechanic to manage daily facility operations and during SEOC activations. These tasks require time to learn current needs in order to successfully transition to the new and significantly larger SEOC requirements and cannot be attained at the current staffing levels.

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COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
ADVANCED TELECOMMUNICATIONS						4200000
ADDITIONAL RESOURCES FOR FACILITIES MANAGEMENT						4200A50

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24							
NEW POSITIONS							
2210 BUILDING OPERATIONS SPECIALIST							
N0014 001	1.00	53,538		25,002	78,540	0.00	78,540
6466 MAINTENANCE MECHANIC							
N0015 001	1.00	53,538		25,002	78,540	0.00	78,540
6384 FACILITIES MANAGER							
N0013 001	1.00	53,539		26,174	79,713	0.00	79,713
-----							
TOTALS FOR ISSUE BY FUND							
2696 SUPERVISION TRUST FUND							236,793
	3.00	160,615		76,178	236,793		236,793
	=====	=====	=====	=====	=====		=====

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
CAPITAL IMPROVEMENT PLAN				9900000
CODE CORRECTIONS				990C000
FIXED CAPITAL OUTLAY				080000
COMPL/AMER DISABIL ACT				081010
SUPERVISION TRUST FUND	-STATE	1,100,000	1,100,000	2696 1

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AGENCY NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: COMPL/AMER DISABIL ACT IT COMPONENT? YES  
 ISSUE TITLE: Capital Improvement Plan Code Corrections

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

5. Public Safety

LONG RANGE PROGRAM PLAN:

GOAL #11: Provide cost-effective, efficient real estate development and management services to our customers in the DMS pool facilities.

SUMMARY:

The Department of Management Services (Department) requests nonrecurring budget authority of \$1,100,000 in the Facilities Management budget entity (72400100), within the Supervision Trust Fund (2696) to comply with the Americans with Disabilities Act (ADA).

RETURN ON INVESTMENT (ROI):

This investment will ensure that state buildings are within ADA standards with such items as facility access and restroom accessibility.

IMPACT:

Without this funding there is insufficient budget to address ADA deficiencies within the FFP.

BACKGROUND:

Chapter 255, Florida Statutes, defines requirements for how publicly owned buildings are developed, operated and maintained, including statewide rule related authority for the Department. Sections 255.501 through 255.525, Florida Statutes, comprise the "Building and Facilities Act", which relates specifically to the creation and management of the FFP. This includes implementation of construction appropriations, project management oversight, building maintenance, leasing, and long-range strategic planning to address the state's workspace needs. This chapter also authorizes the Department to operate and maintain state-owned structures, defines energy conservation and building sustainability implementation and directs the Department to develop and maintain a state energy management plan.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
CAPITAL IMPROVEMENT PLAN				9900000
CODE CORRECTIONS				990C000
FIXED CAPITAL OUTLAY				080000
LIFE SAFETY PROJ, STW				081400
SUPERVISION TRUST FUND				2696 1
-STATE	800,000	800,000		

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AGENCY NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: LIFE SAFETY PROJ, STW IT COMPONENT? YES  
 ISSUE TITLE: Capital Improvement Plan Code Corrections

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

5. Public Safety

LONG RANGE PROGRAM PLAN:

GOAL #11: Provide cost-effective, efficient real estate development and management services to our customers in the DMS pool facilities.

SUMMARY:

The Department of Management Services (Department) requests nonrecurring budget authority of \$800,000 in Facilities Management budget entity (72400100), within the Supervision Trust Fund (2696) to provide funding to address correction of fire, life safety and health deficiencies within the Florida Facilities Pool (FFP).

RETURN ON INVESTMENT (ROI):

This investment helps to ensure state buildings are safe for employees and visitors. This includes replacement of fire alarm systems.

IMPACT:

Without this funding, there is insufficient budget to address the correction of fire, life safety and health deficiencies within the FFP.

BACKGROUND:

Chapter 255, Florida Statutes, defines requirements for how publicly owned buildings are developed, operated and maintained, including statewide rule related authority for the Department. Sections 255.501 through 255.525, Florida Statutes, comprise the "Building and Facilities Act", which relates specifically to the creation and management of the FFP. This includes implementation of construction appropriations, project management oversight, and building maintenance, leasing, and long-range strategic planning to address the state's future workspace needs. This chapter also authorizes our responsibility for the operation and maintenance of state-owned

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
CAPITAL IMPROVEMENT PLAN				9900000
CODE CORRECTIONS				990C000
<p>structures, defines energy conservation and building sustainability implementation and directs the Department to develop and maintain a state energy management plan.</p> <p>*****</p>				
TOTAL: CODE CORRECTIONS				990C000
TOTAL ISSUE.....	1,900,000	1,900,000		
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
CAPITAL IMPROVEMENT PLAN				9900000
DEBT SERVICE				990D000
FIXED CAPITAL OUTLAY				080000
DEBT SERVICE				089070
FL FACILITIES POOL CLR TF -STATE	4,041,476-			2313 1

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AGENCY NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: DEBT SERVICE IT COMPONENT? NO  
 ISSUE TITLE: Debt Service

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

5. Public Safety

LONG RANGE PROGRAM PLAN:

GOAL #11: Provide cost-effective, efficient real estate development and management services to our customers in the DMS pool facilities.

SUMMARY:

The Department of Management Services (Department) requests a reduction in budget authority of \$4,041,476 in the Facilities Management budget entity (72400100), within the Florida Facilities Pool Clearing Trust Fund (2313) based on the decreased debt service obligation for fiscal year 2023-24. This decrease in budget authority is to align budget authority with debt service obligations for fiscal year 2023-24.

RETURN ON INVESTMENT (ROI):

The proposed decrease will continue to allow the Department to meet the debt service obligations of the Florida Facilities Pool (FFP).

IMPACT:

Without this decrease in budget authority, the budget authority will not be aligned with the debt service obligations for the FFP for fiscal year 2023-2024.

BACKGROUND:

Chapter 255, Florida Statutes, defines requirements for how publicly owned buildings are developed, operated, and maintained, including statewide rule related authority for the Department. Sections 255.501 through 255.525, Florida Statutes, comprise the "Building and Facilities Act", which relates specifically to the creation and management of the FFP. This includes implementation of construction appropriations, project management oversight, building maintenance, leasing, and long-range strategic planning to address the state's workspace needs. This chapter also authorizes the

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72400000
						72400100
						16
						<u>1601.00.00.00</u>
						9900000
						990D000

MANAGEMENT SRVCS, DEPT OF  
 PGM: FACILITIES PROGRAM  
FACILITIES MANAGEMENT  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 CAPITAL IMPROVEMENT PLAN  
 DEBT SERVICE

72000000  
 72400000  
 72400100  
 16  
1601.00.00.00  
 9900000  
 990D000

Department to operate and maintain state-owned structures, defines energy conservation and building sustainability implementation and directs the Department to develop and maintain a state energy management plan.  
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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
CAPITAL IMPROVEMENT PLAN				9900000
ESTIMATED EXPENDITURES - FIXED				
CAPITAL OUTLAY				990I000
FIXED CAPITAL OUTLAY				080000
DEBT SERVICE				089070
FL FACILITIES POOL CLR TF -STATE	20,070,832			2313 1
	=====	=====	=====	



	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
CAPITAL IMPROVEMENT PLAN							9900000
ESTIMATED EXPENDITURES - FIXED							
CAPITAL OUTLAY - OTHER							990I100
FIXED CAPITAL OUTLAY							080000
ANNUAL REPAIR/MAINTENANCE							083401
SUPERVISION TRUST FUND -STATE		6,789,000					2696 1
		=====		=====		=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
CAPITAL IMPROVEMENT PLAN				9900000
MAINTENANCE AND REPAIR				990M000
FIXED CAPITAL OUTLAY				080000
CAP. DEP. - GENERAL				083400
GENERAL REVENUE FUND				1000 1
-STATE	6,471,913	6,471,913		

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AGENCY NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: CAP. DEP. - GENERAL IT COMPONENT? NO  
 ISSUE TITLE: Maintenance and Repairs

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:  
 5.2: Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:  
 5. Public Safety

LONG RANGE PROGRAM PLAN:  
 GOAL #11: Provide cost-effective, efficient real estate development and management services to our customers in the DMS pool facilities.

SUMMARY:  
 The Department of Management Services (Department) requests \$6,471,913 of non-recurring budget authority in the Facilities Management budget entity (72400100), Statewide Capital Depreciation General category (083400) within the General Revenue (1000) to continue with the fourth and final phase of repairs and maintenance to correct building deficiencies and ensure code compliance as required for all buildings in the Florida Facilities Pool (FFP).

RETURN ON INVESTMENT (ROI):  
 The continued investment in capital maintenance items in the FFP will provide for an efficient and safe environment for both the employees that are housed in the facilities as well as visitors to facilities.

IMPACT:  
 Without this funding, there is insufficient budget to address the correction of building deficiencies for the TBROC location. Facilities within the FFP require general building maintenance to include electrical, roofing, plumbing, mechanical, etc. If this issue is not funded, the division will not have the ability to fund critical projects that are necessary for these various building systems.

BACKGROUND:  
 The TBROC was constructed in 1991 and consists of 96,753 net square feet. In 2016, a facility condition assessment was conducted to evaluate the site and building, identify issues with the facility, and offer recommendations for correction and future maintenance. The resulting report outlined a number of Americans with Disability Act (ADA) compliance issues,

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
CAPITAL IMPROVEMENT PLAN				9900000
MAINTENANCE AND REPAIR				990M000

facility deficiencies, and preventative maintenance items. Examples of needed work include replacement of damaged and deficient concrete sidewalks, modification of restrooms for ADA compliance, and resealing the building exterior to address water intrusion.

It has been FDLE's intent to complete the necessary repairs and maintenance with an anticipated overall cost of approximately \$18.4 million over four years. In fiscal year 21-22, the Legislature appropriated \$2.1 million in general revenue to begin Phase One of repairs. In FY 22-23, the legislature appropriated \$4.45M in general revenue for Phase Two of repairs and \$5.287M in American Rescue Plan Act (ARPA) funds to fund Phase Three.

Prior to July 1, 2022, FDLE owned the TBROC facility, however the Department agreed to accept the facility into the Facilities Pool on July 1, 2022 since three of the repair phases had been funded and FDLE was continuing to seek funds to complete Phase Four of this project.

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TOTAL: GOVERNMENTAL OPERATIONS				<u>1601.00.00.00</u>
BY FUND TYPE				
GENERAL REVENUE FUND	6,471,913	6,471,913		1000
TRUST FUNDS	93,594,623	1,916,113		2000
TOTAL POSITIONS.....	275.50			
TOTAL PROG COMP.....	100,066,536	8,388,026		
TOTAL SALARY RATE.....	13,192,761			
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>BUILDING CONSTRUCTION</u>				72400200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	660,183			
=====				
SALARIES AND BENEFITS				010000
ARCHITECTS INCIDENTAL TF -STATE	11.00			
	966,578			2033 1
=====				
EXPENSES				040000
ARCHITECTS INCIDENTAL TF -STATE	122,002			2033 1
=====				
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
ARCHITECTS INCIDENTAL TF -STATE	46,341			2033 1
=====				
RISK MANAGEMENT INSURANCE				103241
ARCHITECTS INCIDENTAL TF -STATE	2,678			2033 1
=====				
LEASE/PURCHASE/EQUIPMENT				105281
ARCHITECTS INCIDENTAL TF -STATE	1,613			2033 1
=====				
BUILDING RELOCATION				107014
ARCHITECTS INCIDENTAL TF -STATE	1,000,000			2033 1
=====				
TR/DMS/HR SVCS/STW CONTRCT				107040
ARCHITECTS INCIDENTAL TF -STATE	3,330			2033 1
=====				

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>BUILDING CONSTRUCTION</u>							72400200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
DATA PROCESSING SERVICES							210000
NORTHWEST REGIONAL DC							210023
ARCHITECTS INCIDENTAL TF -STATE		6,703					2033 1
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	11.00						
TOTAL ISSUE.....	2,149,245						
TOTAL SALARY RATE.....	660,183						

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>BUILDING CONSTRUCTION</u>							72400200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
ARCHITECTS INCIDENTAL TF -STATE		4,908					2033 1

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>BUILDING CONSTRUCTION</u>							72400200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASE FY 2022-23 -							
STATEWIDE 5.38% PAY INCREASE -							
EFFECTIVE 7/1/2022							1001315
SALARY RATE							000000
SALARY RATE.....	35,516						
=====							
SALARIES AND BENEFITS							010000
ARCHITECTS INCIDENTAL TF -STATE	42,328						2033 1
=====							
TOTAL: SALARY INCREASE FY 2022-23 -							1001315
STATEWIDE 5.38% PAY INCREASE -							
EFFECTIVE 7/1/2022							
TOTAL ISSUE.....	42,328						
TOTAL SALARY RATE.....	35,516						
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>BUILDING CONSTRUCTION</u>				72400200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
SALARY INCREASE FY 2022-23 -				
STATEWIDE \$15 MINIMUM WAGE INCREASE				
- EFFECTIVE 7/1/2022				1001325
SALARY RATE				000000
SALARY RATE..... 4,288				
=====				
SALARIES AND BENEFITS				010000
ARCHITECTS INCIDENTAL TF -STATE	4,288			2033 1
=====				
TOTAL: SALARY INCREASE FY 2022-23 -				1001325
STATEWIDE \$15 MINIMUM WAGE INCREASE				
- EFFECTIVE 7/1/2022				
TOTAL ISSUE..... 4,288				
TOTAL SALARY RATE..... 4,288				
=====				



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>BUILDING CONSTRUCTION</u>				72400200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT - FY 2022-23 - NORMAL				
COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1002010
SALARIES AND BENEFITS				010000
ARCHITECTS INCIDENTAL TF -STATE	6,608			2033 1
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS AMOUNT	AGY REQ N/R FY 2023-24	POS AMOUNT	AG REQ ANZ FY 2023-24	POS AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>BUILDING CONSTRUCTION</u>							72400200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
ARCHITECTS INCIDENTAL TF -STATE		269					2033 1
=====							
TOTAL: GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
BY FUND TYPE							
		11.00					
TRUST FUNDS.....		2,207,646					2000
SALARY RATE.....		699,987					
=====							

		COL A03	COL A04	COL A05	
		AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
		FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
					CODES
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: SUPPORT PROGRAM					72600000
<u>AIRCRAFT MANAGEMENT</u>					72600100
GOV OPERATIONS/SUPPORT					16
<u>GOVERNMENTAL OPERATIONS</u>					<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES					2100000
NON-RECURRING WORKING CAPITAL -					
BUREAU OF AIRCRAFT					2103136
SPECIAL CATEGORIES					100000
TRANSFER TO OPERATING TF					100058
GENERAL REVENUE FUND	-STATE	5,000,000-			1000 1
=====					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>AIRCRAFT MANAGEMENT</u>							72600100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
EXECUTIVE AIRCRAFT							2103150
SPECIAL CATEGORIES							100000
AIRCRAFT ACQUISITION							106070
GENERAL REVENUE FUND							1000 1
-STATE	20,000,000-						
	=====		=====		=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>AIRCRAFT MANAGEMENT</u>							72600100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
RECREATION OF EXECUTIVE AIRCRAFT							2103182
MANAGEMENT PROGRAM							040000
EXPENSES							
OPERATING TRUST FUND							2510 1
-STATE		76,364-					
		=====					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>AIRCRAFT MANAGEMENT</u>							72600100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
VETO RECREATION OF EXECUTIVE							
AIRCRAFT MANAGEMENT PROGRAM -							
EXPENSES							2103183
EXPENSES							040000
OPERATING TRUST FUND							2510 1
-STATE		76,364					
		=====		=====		=====	

		COL A03	COL A04	COL A05	
		AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
		FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
					CODES
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: SUPPORT PROGRAM					72600000
<u>AIRCRAFT MANAGEMENT</u>					72600100
GOV OPERATIONS/SUPPORT					16
<u>GOVERNMENTAL OPERATIONS</u>					<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES					2100000
VETO SPECIAL CATEGORIES - TRANSFER					
TO THE OPERATING TRUST FUND					2103184
SPECIAL CATEGORIES					100000
TRANSFER TO OPERATING TF					100058
GENERAL REVENUE FUND	-STATE	5,000,000			1000 1
=====					

		COL A03	COL A04	COL A05	
		AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
		FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
					CODES
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: SUPPORT PROGRAM					72600000
<u>AIRCRAFT MANAGEMENT</u>					72600100
GOV OPERATIONS/SUPPORT					16
<u>GOVERNMENTAL OPERATIONS</u>					<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES					2100000
SPECIAL CATEGORIES - AIRCRAFT					
ACQUISITION					2103185
SPECIAL CATEGORIES					100000
AIRCRAFT ACQUISITION					106070
GENERAL REVENUE FUND	-STATE	20,000,000			1000 1
		=====	=====	=====	



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>FEDERAL PROPERTY ASSIST</u>				72600200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	141,929			
=====				
SALARIES AND BENEFITS				010000
	3.00			
SURPLUS PROPERTY REVOLV TF-STATE	212,812			2699 1
=====				
EXPENSES				040000
SURPLUS PROPERTY REVOLV TF-STATE	17,117			2699 1
=====				
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
SURPLUS PROPERTY REVOLV TF-STATE	241,829			2699 1
=====				
RISK MANAGEMENT INSURANCE				103241
SURPLUS PROPERTY REVOLV TF-STATE	846			2699 1
=====				
TR/DMS/HR SVCS/STW CONTRCT				107040
SURPLUS PROPERTY REVOLV TF-STATE	1,368			2699 1
=====				
DATA PROCESSING SERVICES				210000
NORTHWEST REGIONAL DC				210023
SURPLUS PROPERTY REVOLV TF-STATE	1,267			2699 1
=====				
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL POSITIONS.....	3.00			
TOTAL ISSUE.....	475,239			
TOTAL SALARY RATE.....	141,929			
=====				

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>FEDERAL PROPERTY ASSIST</u>							72600200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
SURPLUS PROPERTY REVOLV TF-STATE			429-				2699 1
			=====	=====	=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>FEDERAL PROPERTY ASSIST</u>							72600200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASE FY 2022-23 -							
STATEWIDE 5.38% PAY INCREASE -							
EFFECTIVE 7/1/2022							1001315
SALARY RATE							000000
SALARY RATE.....		7,635					
=====							
SALARIES AND BENEFITS							010000
SURPLUS PROPERTY REVOLV TF-STATE		9,025					2699 1
=====							
TOTAL: SALARY INCREASE FY 2022-23 -							1001315
STATEWIDE 5.38% PAY INCREASE -							
EFFECTIVE 7/1/2022							
TOTAL ISSUE.....		9,025					
TOTAL SALARY RATE.....		7,635					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>FEDERAL PROPERTY ASSIST</u>				72600200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
SALARY INCREASE FY 2022-23 -				
STATEWIDE \$15 MINIMUM WAGE INCREASE				
- EFFECTIVE 7/1/2022				1001325
SALARY RATE				000000
SALARY RATE.....	20,830			
	=====	=====	=====	
SALARIES AND BENEFITS				010000
SURPLUS PROPERTY REVOLV TF-STATE	20,830			2699 1
	=====	=====	=====	
TOTAL: SALARY INCREASE FY 2022-23 -				1001325
STATEWIDE \$15 MINIMUM WAGE INCREASE				
- EFFECTIVE 7/1/2022				
TOTAL ISSUE.....	20,830			
TOTAL SALARY RATE.....	20,830			
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>FEDERAL PROPERTY ASSIST</u>				72600200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT - FY 2022-23 - NORMAL				
COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1002010
SALARIES AND BENEFITS				010000
SURPLUS PROPERTY REVOLV TF-STATE	1,440			2699 1
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>FEDERAL PROPERTY ASSIST</u>							72600200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
SURPLUS PROPERTY REVOLV TF-STATE		110					2699 1
	=====		=====		=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>FEDERAL PROPERTY ASSIST</u>							72600200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
SPECIALIZED SERVICES INFORMATION							
TECHNOLOGY STAFF AUGMENTATION							2103186
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
SURPLUS PROPERTY REVOLV TF-STATE	180,000-						2699 1
	=====		=====		=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>FEDERAL PROPERTY ASSIST</u>							72600200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
FEDERAL PROPERTY ASSISTANCE -							
INFORMATION TECHNOLOGY							2103187
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
SURPLUS PROPERTY REVOLV TF-STATE		5,450-					2699 1
		=====		=====		=====	



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>FEDERAL PROPERTY ASSIST</u>				72600200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
WORKLOAD				3000000
ADDITIONAL RESOURCES FOR				
SPECIALIZED SERVICES				3003A00
SALARIES AND BENEFITS				010000
SURPLUS PROPERTY REVOLV TF-STATE	14,877			2699 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? NO  
 ISSUE TITLE: Additional Resources for Specialized Services

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:  
 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:  
 6. Public Integrity

LONG RANGE PROGRAM PLAN:  
 GOAL #8: Provide federal excess property to eligible organizations efficiently.

SUMMARY:  
 The Department of Management Services (Department) requests budget authority of \$14,877 in the Federal Property Assistance budget entity (72600200), within the Federal Property Revolving Trust Fund (2699) to address increased workloads, staffing limitations and to support the mission of the programs to save tax dollars through the reutilization of federal personal property assets.

RETURN ON INVESTMENT (ROI):  
 The Department would expect a full return on investment in two years. The federal property programs generate service fees to sustain operational cost. The ROI is realized by cost savings to eligible donees using the General Services Administration and Department of Defense distribution targets. Over the past year, an aggressive outreach increased the distribution rate from 42 percent to 84 percent. By increasing salaries equitable to the job classes already within the state, and observing comparable states' salaries, we will be able to ensure the current staff is stable and federal requirements are met.

Last fiscal year produced a cost savings to donees and Law Enforcement Agencies (LEAs) of more than \$88 million, an 81 percent in savings over last fiscal year. With the addition of the Veteran Owned Small Businesses and the Small Business Administration, the new positions will help process the influx of applications and bring in more eligible users which will provide further savings to the constituents of the State.

There is also risk avoidance by retaining managers and employees with historical and program knowledge, providing greater day-to-day efficiency, and allowing the programs to accomplish their mission without risking customers not having access

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>FEDERAL PROPERTY ASSIST</u>				72600200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
WORKLOAD				3000000
ADDITIONAL RESOURCES FOR				
SPECIALIZED SERVICES				3003A00

to federal assistance. The Federal Surplus Personal Property Donation Program provides access donated personal property to state and public agencies, eligible nonprofit per Florida Statutes 217 for over 1,000 donees and the Florida Law Enforcement Support Office 1033 Program provides over 200 Law Enforcement Agencies access to excess Department of Defense property. Retention of skilled and program knowledgeable workers will 1) minimize risk of mission disruption to the program donees and Law Enforcement Agencies so they will not lose their access to needed surplus federal property and 2) maximize our investment in the skilled training and knowledge of current staff.

IMPACT:

This request is essential to maintaining current employees and remaining in federal compliance. The risk is exacerbated by the current job market climate of severe competition for existing workforce. The impact of additional turnover will risk the loss of historical and current program knowledge, a lapse in application processing, and program downtime which could reduce our customers availability to obtain the property needed to run their program/business/law enforcement agency by not having access to federal assistance.

BACKGROUND:

The Department of Management Services (Department), Bureau of Fleet Management and Federal Property Assistance (Federal Property), has two Federal Property programs: 1) The State Agency for Surplus Property (SASP) program procures and distributes federal surplus personal property for public agencies, eligible nonprofits, tax-exempt educational and health organizations and for eligible nonprofits and tax-exempt organizations that assist the homeless, and 2) The Law Enforcement Support Office (LESO), also known as the 1033 program, which provides federal excess and surplus property from the Department of Defense to law enforcement agencies within the state. The Department is authorized to receive and distribute federal surplus property pursuant to Chapter 217, Florida Statutes. Both federal property programs have suffered with turnover due to low salaries and the closure of the warehouse in July 2020.

During the SASP warehouse closure, all staff resigned and left the business manager to close the 100,000 sq ft warehouse and 39 acres of property while transitioning to a direct ship model for almost a year. Currently, the SASP program has one business manager and one administrative position that has taken on the permanent additional duties of the positions that were lost during the warehouse closure. These additional duties include eligibility and compliance, application approvals, state and civil rights reviews, firearms and the additional guidance and provisions of the newly added Veteran Owned Small Business and Business Administration. With the addition of the new businesses, applications have increased by 57 percent. The increase in applications will continue to grow as more businesses come on board. SASP has over 1,000 donees throughout Florida. Last year the program saved Floridians over \$87 million, and in the past five years, the program has saved taxpayers over \$214 million.

The LESO program has one employee. This employee maintains all program eligible LEAs and ensures federal compliance. Required by the State Plan of Operation, he must conduct onsite program compliance reviews on over 20 percent of the participating agencies to remain in compliance, which takes him out of the office for approximately two to three weeks of the fiscal year. LESO has over 200 Law Enforcement Agencies throughout the State and leads the program in aviation equipment with 63 aircraft, 22 bomb robots, and 165 vehicles including 71light tactical vehicles. Florida has over one

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>FEDERAL PROPERTY ASSIST</u>						72600200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
WORKLOAD						3000000
ADDITIONAL RESOURCES FOR						
SPECIALIZED SERVICES						3003A00

hundred million in property assets. The State also has the only ship/vessel ever provided through the program. Last year the program saved Floridians over five million dollars, and in the past five years, the program has saved taxpayers over \$70 million.

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POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
OTHER SALARY AMOUNT						
2699	SURPLUS PROPERTY REVOLV TF					14,877
						-----
						14,877
						=====

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>FEDERAL PROPERTY ASSIST</u>				72600200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
WORKLOAD				3000000
ADDITIONAL POSITIONS FOR				
SPECIALIZED SERVICES				3004A00
SALARY RATE				000000
SALARY RATE.....	72,276			
=====				
SALARIES AND BENEFITS				010000
2.00				
SURPLUS PROPERTY REVOLV TF-MATCH	116,639			2699 2
=====				
EXPENSES				040000
SURPLUS PROPERTY REVOLV TF-STATE	23,480	10,742		2699 1
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
SURPLUS PROPERTY REVOLV TF-STATE	684			2699 1
=====				
TOTAL: ADDITIONAL POSITIONS FOR				3004A00
SPECIALIZED SERVICES				
TOTAL POSITIONS.....	2.00			
TOTAL ISSUE.....	140,803	10,742		
TOTAL SALARY RATE.....	72,276			
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AGENCY ISSUE NARRATIVE:  
 2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? NO  
 ISSUE TITLE: Additional Positions for Specialized Services

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:  
 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:  
 6. Public Integrity

LONG RANGE PROGRAM PLAN:  
 GOAL #8: Provide federal excess property to eligible organizations efficiently.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72600000
						72600200
						16
						<u>1601.00.00.00</u>
						3000000
						3004A00

MANAGEMENT SRVCS, DEPT OF  
 PGM: SUPPORT PROGRAM  
FEDERAL PROPERTY ASSIST  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 WORKLOAD  
 ADDITIONAL POSITIONS FOR  
 SPECIALIZED SERVICES

SUMMARY:

The Department of Management Services (Department) requests two Full-Time Equivalent (FTE) positions, salary rate of 72,276, and budget authority of \$140,803 in the Federal Property Assistance budget entity (72600200), within the Federal Property Revolving Trust Fund (2699) to address increased workloads, staffing limitations and to support the mission of the programs to save tax dollars through the reutilization of federal personal property assets.

RETURN ON INVESTMENT (ROI):

The Department would expect a full return on investment in two years. The federal property programs generate service fees to sustain operational cost. The Return on Investment is realized by cost savings to eligible donees using the General Services Administration and Department of Defense distribution targets. Over the past year, an aggressive outreach produced and increased the distribution rate from 42 percent to 84 percent. By adding two FTE we will be able to ensure federal requirements are met.

Last fiscal year produced cost savings to donees and Law Enforcement Agencies (LEAs) of more than \$88 million. This is up 81 percent in savings over last fiscal year. With the addition of the Veteran Owned Small Businesses and the Small Business Administration, the new positions will help process the influx of applications and bring in more eligible users which will provide further significant savings to the constituents of the State.

The Federal Surplus Personal Property Donation Program provides access to donated personal property to state and public agencies, eligible nonprofit per Florida Statutes 217 for over 1,000 donees and the Florida Law Enforcement Support Office 1033 Program provides over 200 Law Enforcement Agencies access to excess Department of Defense property.

IMPACT:

This request is essential to remaining in federal compliance. The risk is exacerbated by the current job market climate of severe competition for existing workforce.

BACKGROUND:

The State Agency for Surplus Property (SASP) program procures and distributes federal surplus personal property for public agencies, eligible nonprofits, tax-exempt educational and health organizations, and for eligible nonprofits and tax-exempt organizations that assist the homeless. The Department is authorized to receive and distribute federal surplus property pursuant to Chapter 217, Florida Statutes. This program has suffered with the closure of the warehouse in July 2020.

During the SASP warehouse closure, all staff resigned and left the business manager to close the 100,000 sq ft warehouse and 39 acres of property while transitioning to a direct ship model for almost a year. Currently, the SASP program has one business manager and one administrative position that has taken on the permanent additional duties of the positions that were lost during the warehouse closure. These additional duties include eligibility and compliance, application approvals, state and civil rights reviews, firearms and the additional guidance and provisions of the newly added Veteran Owned Small Business and Business Administration. With the addition of the new businesses, applications have increased by

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>FEDERAL PROPERTY ASSIST</u>						72600200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
WORKLOAD						3000000
ADDITIONAL POSITIONS FOR						
SPECIALIZED SERVICES						3004A00

57 percent. The increase in applications will continue as more businesses come on board. SASP has over 1,000 donees throughout Florida. Last year the program saved Floridians over \$87 million, and in the past five years, the program has saved taxpayers over \$214 million.

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POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24							
NEW POSITIONS							
0939 PROPERTY SPECIALIST							
N0016 001	1.00	36,138		21,599	57,737	0.00	57,737
0736 BUSINESS MANAGER I - SES							
N0017 001	1.00	36,138		22,764	58,902	0.00	58,902
TOTALS FOR ISSUE BY FUND							
2699 SURPLUS PROPERTY REVOLV TF							116,639
	2.00	72,276		44,363	116,639		116,639

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>FEDERAL PROPERTY ASSIST</u>				72600200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
SPECIALIZED SERVICES INFORMATION				
TECHNOLOGY STAFF AUGMENTATION				36302C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
SURPLUS PROPERTY REVOLV TF-STATE	180,000	180,000		2699 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 ISSUE TITLE: Specialized Services Information Technology Staff Augmentation

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #8: Provide federal excess property to eligible organizations efficiently.

SUMMARY:

The Department of Management Services (Department) requests nonrecurring budget authority of \$180,000 in the Federal Property Assistance budget entity (72600200), within the Federal Property Revolving Trust Fund (2699) to continue automation processes for phase two of the State Agency for Surplus Property (SASP) integration and automation.

RETURN ON INVESTMENT (ROI):

The automation would provide cost savings and reduce the time it takes on remedial and repetitive task to request federally donated surplus by 35 - 40 percent.

IMPACT:

Without this funding, it will be difficult to maintain without errors and meet federal compliance.

BACKGROUND:

To accomplish tasks and create standard entries into the General Services Administration (GSA), the Defense Logistics Agency (DLA) or military base databases, a SASP employee must switch between multiple applications (Outlook, SharePoint List, Excel Spreadsheets, AssetWorks, DocuSign, GSAXcess etc.) for each entry. Actions that should take no more than five minutes, take at least 20 minutes per action. The Department's Office of Information Technology (OIT) conducted a process review based on the workflow to streamline and automate the process. A reduction in individual steps by at least 35 - 40 percent will improve the application process and customer experience. This reduction in time is necessary since the SASP

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>FEDERAL PROPERTY ASSIST</u>						72600200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL						
INFORMATION TECHNOLOGY						3630000
SPECIALIZED SERVICES INFORMATION						
TECHNOLOGY STAFF AUGMENTATION						36302C0

staff has been reduced from four to two.

Phase I was funded in fiscal year 2022-23 and work began July 1, 2022. Phase I includes staff augmentation for the development of a customer portal, and Phase II will continue automation processes. By creating a customer portal in the current inventory software, processes will be streamlined, errors will be reduced, and accountability will be increased in the Federal Surplus Personal Property Donation program. The GSA requires the SASP to spend down their Working Capital Reserve each year. GSA approved this project as a benefit to the program and its customers.

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TOTAL: GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
BY FUND TYPE						
	5.00					
TRUST FUNDS.....		656,445	190,742			2000
SALARY RATE.....	242,670					
	=====	=====	=====			



	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>							72600300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	359,240						
=====							
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE	6.00	548,688					2510 1
=====							
EXPENSES							040000
OPERATING TRUST FUND -STATE		58,708					2510 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
OPERATING TRUST FUND -STATE		68,784					2510 1
=====							
FLEET MANAGEMENT SYSTEM							100796
OPERATING TRUST FUND -STATE		456,000					2510 1
=====							
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND -STATE		3,963					2510 1
=====							
LEASE/PURCHASE/EQUIPMENT							105281
OPERATING TRUST FUND -STATE		1,247					2510 1
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
OPERATING TRUST FUND -STATE		2,465					2510 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>							72600300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
PAY/EXP/SALE OF AGENCY VEH							107260
OPERATING TRUST FUND -STATE		695,000					2510 1
=====							
DATA PROCESSING SERVICES							210000
NORTHWEST REGIONAL DC							210023
OPERATING TRUST FUND -STATE		24,659					2510 1
=====							
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	6.00						
TOTAL ISSUE.....		1,859,514					
TOTAL SALARY RATE.....		359,240					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>							72600300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND							2510 1
-STATE	8,993						

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>							72600300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASE FY 2022-23 -							
STATEWIDE 5.38% PAY INCREASE -							
EFFECTIVE 7/1/2022							1001315
SALARY RATE							000000
SALARY RATE.....	19,327						
=====							
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE		23,078					2510 1
=====							
TOTAL: SALARY INCREASE FY 2022-23 -							1001315
STATEWIDE 5.38% PAY INCREASE -							
EFFECTIVE 7/1/2022							
TOTAL ISSUE.....		23,078					
TOTAL SALARY RATE.....	19,327						
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>				72600300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
SALARY INCREASE FY 2022-23 -				
STATEWIDE \$15 MINIMUM WAGE INCREASE				
- EFFECTIVE 7/1/2022				1001325
SALARY RATE				000000
SALARY RATE..... 10,602				
=====				
SALARIES AND BENEFITS				010000
OPERATING TRUST FUND -STATE 10,602				2510 1
=====				
TOTAL: SALARY INCREASE FY 2022-23 -				1001325
STATEWIDE \$15 MINIMUM WAGE INCREASE				
- EFFECTIVE 7/1/2022				
TOTAL ISSUE..... 10,602				
TOTAL SALARY RATE..... 10,602				
=====				

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>							72600300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT - FY 2022-23 - NORMAL							
COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1002010
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND							2510 1
-STATE		3,304					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>							72600300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
OPERATING TRUST FUND -STATE		199					2510 1
=====							
TOTAL: GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
BY FUND TYPE							
TRUST FUNDS.....	6.00						
SALARY RATE.....		1,905,690					2000
		389,169					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PURCHASING OVERSIGHT</u>							72600400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....		3,345,966					
=====							
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND	-STATE	51.00					
OPERATING TRUST FUND	-STATE	4,631,968					2510 1
=====							
OTHER PERSONAL SERVICES							030000
OPERATING TRUST FUND	-STATE	10,030					2510 1
=====							
EXPENSES							040000
OPERATING TRUST FUND	-STATE	510,594					2510 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
OPERATING TRUST FUND	-STATE	119,447					2510 1
=====							
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND	-STATE	10,189					2510 1
=====							
CONTRACTED LEGAL SERVICES							103884
OPERATING TRUST FUND	-STATE	30,000					2510 1
=====							
WEB-BASED E-PROCUREMENT SYS							104502
OPERATING TRUST FUND	-STATE	16,254,800					2510 1
=====							



	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PURCHASING OVERSIGHT</u>							72600400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
PROJECT MGT PROF TRAINING							104514
OPERATING TRUST FUND -STATE		180,000					2510 1
=====							
LEASE/PURCHASE/EQUIPMENT							105281
OPERATING TRUST FUND -STATE		5,000					2510 1
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
OPERATING TRUST FUND -STATE		14,800					2510 1
=====							
TR/DEPT OF FINANCIAL SRVCS							109257
OPERATING TRUST FUND -STATE		1,500,000					2510 1
=====							
DATA PROCESSING SERVICES							210000
NORTHWEST REGIONAL DC							210023
OPERATING TRUST FUND -STATE		132,363					2510 1
=====							
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	51.00						
TOTAL ISSUE.....	23,399,191						
TOTAL SALARY RATE.....	3,345,966						
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PURCHASING OVERSIGHT</u>							72600400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND							2510 1
-STATE		1,289					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PURCHASING OVERSIGHT</u>							72600400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASE FY 2022-23 -							
STATEWIDE 5.38% PAY INCREASE -							
EFFECTIVE 7/1/2022							1001315
SALARY RATE							000000
SALARY RATE.....	171,950						
=====							
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE	206,505						2510 1
=====							
TOTAL: SALARY INCREASE FY 2022-23 -							1001315
STATEWIDE 5.38% PAY INCREASE -							
EFFECTIVE 7/1/2022							
TOTAL ISSUE.....	206,505						
TOTAL SALARY RATE.....	171,950						
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PURCHASING OVERSIGHT</u>							72600400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASE FY 2022-23 -							
STATEWIDE \$15 MINIMUM WAGE INCREASE							
- EFFECTIVE 7/1/2022							1001325
OTHER PERSONAL SERVICES							030000
OPERATING TRUST FUND -STATE		36					2510 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PURCHASING OVERSIGHT</u>							72600400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT - FY 2022-23 - NORMAL							
COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1002010
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND							
-STATE		32,860					2510 1
		=====		=====		=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PURCHASING OVERSIGHT</u>							72600400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
OPERATING TRUST FUND							2510 1
-STATE		1,194					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PURCHASING OVERSIGHT</u>				72600400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
REALIGNMENT OF POSITIONS, RATE, AND				
BUDGET TO EXECUTIVE DIRECTION -				
DEDUCT				2001A00
SALARY RATE				000000
SALARY RATE.....	79,339-			
=====				
SALARIES AND BENEFITS				010000
	1.00-			
OPERATING TRUST FUND -STATE	104,593-			2510 1
=====				
EXPENSES				040000
OPERATING TRUST FUND -STATE	6,369-			2510 1
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
OPERATING TRUST FUND -STATE	342-			2510 1
=====				
TOTAL: REALIGNMENT OF POSITIONS, RATE, AND				2001A00
BUDGET TO EXECUTIVE DIRECTION -				
DEDUCT				
TOTAL POSITIONS.....	1.00-			
TOTAL ISSUE.....	111,304-			
TOTAL SALARY RATE.....	79,339-			
=====				

\*\*\*\*\*

AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Realignment of Positions, Rate, and Budget to Executive Direction - DEDUCT

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
AMOUNT		AMOUNT		AMOUNT		
						72000000
						72600000
						72600400
						16
						<u>1601.00.00.00</u>
						2000000
						2001A00

MANAGEMENT SRVCS, DEPT OF  
 PGM: SUPPORT PROGRAM  
PURCHASING OVERSIGHT  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS

ESTIMATED EXPENDITURES REALIGNMENT  
 REALIGNMENT OF POSITIONS, RATE, AND  
 BUDGET TO EXECUTIVE DIRECTION -  
 DEDUCT

GOAL #12: Deliver and promote the development of high-quality, innovative, cost-effective digital and technology services.

SUMMARY:

The Department of Management Services (Department) requests to realign three Full-Time Equivalent (FTE) positions, 170,713 in salary rate and budget authority of \$243,220, to the Executive Direction and Support Services budget entity (72010100), within the Administrative Trust Fund (2021), from the Facilities Management budget entity (72400100), within the Supervision Trust Fund (2696), Telecommunications Services budget entity (72900100), within the Communications Working Capital Trust Fund (2105), and the Purchasing Oversight budget entity (72600400), within the Operating Trust Fund (2510).

Please see companion issue #2000A00 filed in Budget Entity 72010100, Program Component 1602.00.00.00, and issue # 2001A00 Budget Entity 72400100, Program Component 1601.00.00.00, and Budget Entity 72900100, Program Component 1603.00.00.00. This is a net zero request.

RETURN ON INVESTMENT (ROI):

This transfer within the agency will realign positions, salary rate, and budget to more accurately reflect where the positions perform the functions that support the department as a whole and to address the organizational structure of the department.

IMPACT:

If this transfer of resources is not funded, this may negatively affect the staff that are currently in these roles.

BACKGROUND:

These positions are located in the Division of Real Estate and Development, Division of Telecommunications, and Division of State Purchasing; however, they do not directly support these divisions' operations. These FTE support the Department as a whole. Based on the administrative organization of the agency and the support services provided to all the divisions, these positions should no longer be located within the programmatic divisions, respectively.

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COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF	72000000
PGM: SUPPORT PROGRAM	72600000
<u>PURCHASING OVERSIGHT</u>	72600400
GOV OPERATIONS/SUPPORT	16
<u>GOVERNMENTAL OPERATIONS</u>	<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT	2000000
REALIGNMENT OF POSITIONS, RATE, AND	
BUDGET TO EXECUTIVE DIRECTION -	
DEDUCT	2001A00

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
1470	PROFESSIONAL ACCOUNTANT SUPERVISOR - SES					
00026 001	1.00-	79,339-	25,254-	104,593-	0.00	104,593-
TOTALS FOR ISSUE BY FUND						
2510	OPERATING TRUST FUND					104,593-
1.00-	79,339-	25,254-	104,593-			104,593-

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	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PURCHASING OVERSIGHT</u>							72600400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
MYFLORIDAMARKETPLACE							2103045
SPECIAL CATEGORIES							100000
WEB-BASED E-PROCUREMENT SYS							104502
OPERATING TRUST FUND							2510 1
-STATE		5,254,800-					
		=====		=====		=====	

	COL A03	COL A04	COL A05		
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ		
	FY 2023-24	FY 2023-24	FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	
				AMOUNT	
				CODES	
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: SUPPORT PROGRAM					72600000
<u>PURCHASING OVERSIGHT</u>					72600400
GOV OPERATIONS/SUPPORT					16
<u>GOVERNMENTAL OPERATIONS</u>					<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES					2100000
STATEWIDE PROCUREMENT TRAINING					2103092
EXPENSES					040000
OPERATING TRUST FUND -STATE	9,976-				2510 1
TOTAL: GOVERNMENTAL OPERATIONS					<u>1601.00.00.00</u>
BY FUND TYPE					
	50.00				
TRUST FUNDS.....	18,264,995				2000
SALARY RATE.....	3,438,577				

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
OFFICE OF SUPPLIER DIVERSI							72600500
GOV OPERATIONS/SUPPORT							16
GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	231,845						
=====							
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE	6.00	381,937					2510 1
=====							
EXPENSES							040000
OPERATING TRUST FUND -STATE		55,641					2510 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
OPERATING TRUST FUND -STATE		11,573					2510 1
=====							
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND -STATE		832					2510 1
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
OPERATING TRUST FUND -STATE		2,938					2510 1
=====							
DATA PROCESSING SERVICES							210000
NORTHWEST REGIONAL DC							210023
OPERATING TRUST FUND -STATE		9,657					2510 1
=====							
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	6.00						
TOTAL ISSUE.....		462,578					
TOTAL SALARY RATE.....	231,845						
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>OFFICE OF SUPPLIER DIVERSI</u>							72600500
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND							2510 1
-STATE		1					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>OFFICE OF SUPPLIER DIVERSI</u>							72600500
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASE FY 2022-23 -							
STATEWIDE 5.38% PAY INCREASE -							
EFFECTIVE 7/1/2022							1001315
SALARY RATE							000000
SALARY RATE.....		13,603					
		=====					
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE		16,263					2510 1
		=====					
TOTAL: SALARY INCREASE FY 2022-23 -							1001315
STATEWIDE 5.38% PAY INCREASE -							
EFFECTIVE 7/1/2022							
TOTAL ISSUE.....		16,263					
TOTAL SALARY RATE.....		13,603					
		=====					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>OFFICE OF SUPPLIER DIVERSI</u>							72600500
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT - FY 2022-23 - NORMAL							
COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1002010
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND							2510 1
-STATE		2,757					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>OFFICE OF SUPPLIER DIVERSI</u>							72600500
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
OPERATING TRUST FUND							2510
-STATE			237				1



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
OFFICE OF SUPPLIER DIVERSI				72600500
GOV OPERATIONS/SUPPORT				16
GOVERNMENTAL OPERATIONS				1601.00.00.00
WORKLOAD				3000000
ADDITIONAL RESOURCES FOR THE OFFICE				
OF SUPPLIER DIVERSITY				3002A00
SALARY RATE				000000
SALARY RATE.....	118,711			
SALARIES AND BENEFITS				010000
OPERATING TRUST FUND -STATE	2.00	170,991		2510 1
EXPENSES				040000
OPERATING TRUST FUND -STATE	23,390	10,652		2510 1
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
OPERATING TRUST FUND -STATE	684			2510 1
TOTAL: ADDITIONAL RESOURCES FOR THE OFFICE				3002A00
OF SUPPLIER DIVERSITY				
TOTAL POSITIONS.....	2.00			
TOTAL ISSUE.....	195,065	10,652		
TOTAL SALARY RATE.....	118,711			

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AGENCY ISSUE NARRATIVE:  
 2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? NO  
 ISSUE TITLE: Additional Resources for the Office of Supplier Diversity

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:  
 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:  
 3. Economic Development and Job Creation

LONG RANGE PROGRAM PLAN:  
 GOAL #5: Increase the efficiency of minority certification process time.

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ N/R	AGY REQ N/R	AG REQ ANZ	AG REQ ANZ	
FY 2023-24	FY 2023-24	FY 2023-24	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72600000
						72600500
						16
						<u>1601.00.00.00</u>
						3000000
						3002A00

MANAGEMENT SRVCS, DEPT OF  
 PGM: SUPPORT PROGRAM  
OFFICE OF SUPPLIER DIVERSI  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS

WORKLOAD  
 ADDITIONAL RESOURCES FOR THE OFFICE  
 OF SUPPLIER DIVERSITY

SUMMARY:

The Department of Management Services (Department) requests two Full-Time Equivalent (FTE) positions, salary rate of 118,711 and budget authority of \$195,065 in the Office of Supplier Diversity budget entity (72600500), within the Operating Trust Fund (2510) to fund a Stakeholder Manager and a Certification Manager position to help state agencies and eligible users avoid costs by allowing the department to identify and certify more woman-, veteran-, or minority-owned businesses throughout the state. Requests for rate over the base for each classification are due to the necessary skillsets required for the position.

RETURN ON INVESTMENT (ROI):

Additional resources will increase the number of vendors available to customers and reduce costs through increased competition. The Certification Manager position will help avoid risk by allowing the division to process applications for certifications and renewals within the established timeframes; the number of applications has gradually increased with successful outreach efforts and is expected to increase even more so with an additional Stakeholder Manager position. Preferably located in Broward, Miami-Dade, or Palm Beach County, the Stakeholder Manager position will require a professional candidate with substantial experience in outreach and stakeholder engagement who can operate with minimal direct supervision; the Stakeholder Manager will be required to host or otherwise represent the Department at various meetings and events, some of which may be held after hours or on weekends.

IMPACT:

If not funded, the division will continue to expand its outreach to the extent possible with existing resources but would continue to miss a number of opportunities to engage with woman-, veteran-, or minority-owned businesses in key areas. The recent increase in certification activity, regardless of an additional Stakeholder Manager position, cannot be managed by the existing Certification Manager position alone. The division has experienced turnover in that position due to the increasing workload, and the certification program is not sustainable with a single position and frequent turnover.

BACKGROUND:

The Office of Supplier Diversity (OSD) manages a state certification program for woman-, veteran-, and minority-owned small businesses. Initial certification is valid for two years, and certified business enterprises (CBEs) can recertify every two years via an online process. Additionally, OSD provides outreach to state agencies, community organizations, and vendors in all matters relating to supplier diversity. Applicable statutes specific to OSD's mission are found in sections 287.094, 287.0943, 287.09431, 287.09451, 287.0947, and 295.187, Florida Statutes.

According to the 2020 Census, the minority population in Miami-Dade County, specifically the 'Hispanic or Latino' population, is greater than 50 percent. The division needs a Stakeholder Manager position in or adjacent to Miami-Dade County to actively engage with OSD's target population in that area. The Certification Manager position is needed in Tallahassee to support the increasing number of CBEs seeking certification or recertification, which would be expected to increase even more so with an additional Stakeholder Manager position.

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	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PRIVATE PRISON MONITORING</u>							72600800
PUBLIC PROTECTION							12
<u>ADULT PRISONS</u>							<u>1206.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	812,132						
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE	1,126,322						1000 1
OPERATING TRUST FUND -STATE	103,885						2510 1
TOTAL POSITIONS.....	15.00						
TOTAL APPRO.....	1,230,207						
=====							
EXPENSES							040000
GENERAL REVENUE FUND -STATE	95,136						1000 1
OPERATING TRUST FUND -STATE	14,175						2510 1
TOTAL APPRO.....	109,311						
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -STATE	11,556						1000 1
=====							
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -STATE	3,527						1000 1
=====							
CONTRACTED LEGAL SERVICES							103884
GENERAL REVENUE FUND -STATE	23,169						1000 1
=====							
ADMINISTRATIVE OVERHEAD							105002
GENERAL REVENUE FUND -STATE	142,823						1000 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PRIVATE PRISON MONITORING</u>							72600800
PUBLIC PROTECTION							12
<u>ADULT PRISONS</u>							<u>1206.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
LEASE/PURCHASE/EQUIPMENT							105281
GENERAL REVENUE FUND -STATE		2,767					1000 1
PRIVATE PRISON-MAINT/REPAI							105554
OPERATING TRUST FUND -STATE		1,500,000					2510 1
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		4,299					1000 1
OPERATING TRUST FUND -STATE		369					2510 1
TOTAL APPRO.....		4,668					
DATA PROCESSING SERVICES							210000
NORTHWEST REGIONAL DC							210023
GENERAL REVENUE FUND -STATE		6,162					1000 1
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	15.00						
TOTAL ISSUE.....		3,034,190					
TOTAL SALARY RATE.....	812,132						

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PRIVATE PRISON MONITORING</u>							72600800
PUBLIC PROTECTION							12
<u>ADULT PRISONS</u>							<u>1206.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND							1000 1
-STATE		1,343-					
		=====					

	COL A03	COL A04	COL A05		
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ		
	FY 2023-24	FY 2023-24	FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	
				AMOUNT	
				CODES	
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: SUPPORT PROGRAM					72600000
<u>PRIVATE PRISON MONITORING</u>					72600800
PUBLIC PROTECTION					12
<u>ADULT PRISONS</u>					<u>1206.00.00.00</u>
ESTIMATED EXPENDITURES					1000000
SALARY INCREASE FY 2022-23 -					
STATEWIDE 5.38% PAY INCREASE -					
EFFECTIVE 7/1/2022					1001315
SALARY RATE					000000
SALARY RATE.....	43,907				
	=====	=====	=====		
SALARIES AND BENEFITS					010000
GENERAL REVENUE FUND -STATE	49,131				1000 1
OPERATING TRUST FUND -STATE	4,529				2510 1
TOTAL APPRO.....	53,660				
	=====	=====	=====		
TOTAL: SALARY INCREASE FY 2022-23 -					1001315
STATEWIDE 5.38% PAY INCREASE -					
EFFECTIVE 7/1/2022					
TOTAL ISSUE.....	53,660				
TOTAL SALARY RATE.....	43,907				
	=====	=====	=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PRIVATE PRISON MONITORING</u>							72600800
PUBLIC PROTECTION							12
<u>ADULT PRISONS</u>							<u>1206.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT - FY 2022-23 - NORMAL							
COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1002010
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		9,630					1000 1
OPERATING TRUST FUND -STATE		887					2510 1
TOTAL APPRO.....		10,517					



	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PRIVATE PRISON MONITORING</u>							72600800
PUBLIC PROTECTION							12
<u>ADULT PRISONS</u>							<u>1206.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
OPERATING TRUST FUND							2510 1
-STATE		30					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PRIVATE PRISON MONITORING</u>				72600800
PUBLIC PROTECTION				12
<u>ADULT PRISONS</u>				<u>1206.00.00.00</u>
WORKLOAD				3000000
ADDITIONAL RESOURCES FOR THE BUREAU				
OF PRIVATE PRISONS				3001A00
SALARY RATE				000000
SALARY RATE.....	94,073			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	112,474			1000 1
=====				
SPECIAL CATEGORIES				100000
OVERTIME				102331
GENERAL REVENUE FUND -STATE	34,000			1000 1
=====				
TOTAL: ADDITIONAL RESOURCES FOR THE BUREAU				3001A00
OF PRIVATE PRISONS				
TOTAL ISSUE.....	146,474			
TOTAL SALARY RATE.....	94,073			
=====				

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? NO  
 ISSUE TITLE: Additional Resources for the Bureau of Private Prisons

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:  
 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:  
 6. Public Integrity

LONG RANGE PROGRAM PLAN:  
 GOAL #10: Provide effective management and oversight of private prisons.

SUMMARY:  
 The Department of Management Services (Department), requests 94,073 in salary rate and budget authority of \$146,474 in the Private Prison Monitoring budget entity (72600800), within the General Revenue Fund (1000) for a much-needed adjustment to correct the salary deficiencies found in the Bureau of Private Prisons (Bureau) as well as additional budget for over-time hours. Requests for rate over the base for each classification are due to the necessary skillsets required for the position.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72600000
						72600800
						12
						<u>1206.00.00.00</u>
						3000000
						3001A00

MANAGEMENT SRVCS, DEPT OF  
 PGM: SUPPORT PROGRAM  
PRIVATE PRISON MONITORING  
 PUBLIC PROTECTION  
ADULT PRISONS

WORKLOAD  
 ADDITIONAL RESOURCES FOR THE BUREAU  
 OF PRIVATE PRISONS

72000000  
 72600000  
 72600800  
 12  
1206.00.00.00  
 3000000  
 3001A00

Additional budget is needed to cover overtime worked by the on-site contract monitors. The Bureau is tasked with monitoring seven private prison facilities with an inmate population of 9,945 inmates and over 1,400 private vendor staff members. The seven facilities cover over 2 million square feet and span approximately six hundred miles in separation. The Bureau must monitor billing for over \$170 million in contracted services in accordance with Chapter 215, Florida Statutes. Each facility operates 168 hours a week but has only one on-site monitor (career service FTE) who works 40 hours a week. As a result, 76 percent of weekly operations occur outside of the presence of the on-site monitor. Even with the additional support of the Facility Maintenance Monitor, the Management Review Specialist (MRS), and the Bureau Chief, achieving adequate monitoring to ensure public safety and the safe and humane treatment of inmates is a challenge.

RETURN ON INVESTMENT (ROI):

Increased monitoring of private prisons ensures public safety and the safe and humane treatment of the inmates. Additional monitoring staff will improve oversight and reduce the risk of payment to the contractors for services that were not provided.

IMPACT:

A lack of proper contract monitoring increases the risk of paying for services that were not provided and diminishes the oversight of the contractors to ensure safety and security standards are followed.

BACKGROUND:

The Florida Auditor General completed an operational audit of the Bureau's oversight of private prisons in June 2022. The additional staff and increase in salaries for existing staff will reduce turnover and improve oversight to address the findings identified in the operational audit. The Bureau has experienced increased workload since July 2018, as a result of non-recurring funding for post release services. The post release services require annual contract amendments, for three contracts currently, monthly verification of services and processing of invoices with no corresponding increase in staff or salaries. From January 2020 through May 2022 the Bureau Chief has averaged 54.8 hours a week just to assist the monitors in their duties. The MRS positions also routinely work weekends and more than their 40-hour work weeks to augment monitoring activities at the facilities, they worked an average of 43.85 to 46.73 hours per week. The on-site contract monitors are restricted to working 40 hours per week, which limits the ability to monitor activities that may occur at the facility at the end of the work week. Additionally, the Bureau has had great difficulty filling vacant positions due to uncompetitive salaries (this has been exacerbated recently with the "Great Resignation"). This proposal includes a much-needed adjustment to correct the salary deficiencies found in the Bureau.

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COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ N/R	AGY REQ N/R	AG REQ ANZ	AG REQ ANZ	
FY 2023-24	FY 2023-24	FY 2023-24	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>PRIVATE PRISON MONITORING</u>						72600800
PUBLIC PROTECTION						12
<u>ADULT PRISONS</u>						<u>1206.00.00.00</u>
WORKLOAD						3000000
ADDITIONAL RESOURCES FOR THE BUREAU OF PRIVATE PRISONS						3001A00

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
RA01 RATE & SALARY ADJ - BENEFITS NO FTE						
C0001 001	0.00	94,073	18,401	112,474	0.00	112,474
TOTALS FOR ISSUE BY FUND						
1000 GENERAL REVENUE FUND						112,474
	0.00	94,073	18,401	112,474		112,474

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PRIVATE PRISON MONITORING</u>				72600800
<u>PUBLIC PROTECTION</u>				12
<u>ADULT PRISONS</u>				<u>1206.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
SPECIALIZED SERVICES INFORMATION				
TECHNOLOGY STAFF AUGMENTATION				36302C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND				
-STATE	180,000	180,000		1000 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 ISSUE TITLE: Specialized Services Information Technology Staff Augmentation

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #10: Provide effective management and oversight of private prisons.

SUMMARY:

The Department of Management Services (Department) requests nonrecurring budget authority of \$180,000 in the Private Prison Monitoring budget entity (72600800), within the General Revenue Fund (1000) to provide staff augmentation services to build a web-based information technology system.

RETURN ON INVESTMENT (ROI):

A web-based system could potentially reduce this process to 100 hours a month leading to an annual cost avoidance of \$53,308.80. The vendors could expect to make similar savings via cost avoidance. Success in improving the position control log review process could potentially be applied to the reimbursement process for certain authorized maintenance repairs reimbursements to the facilities and to the authorization process for Inmate Welfare Trust Fund expenditures.

IMPACT:

Without funding for this issue there will remain a strain on the Bureau, and possibly the continuation of high turnover experienced in the Bureau's administrative section. The unfortunate impact has been the need for frequent recruitment and training of new staff to accomplish billing for this complex service.

BACKGROUND:

Every month the Bureau must verify vendor invoices for various payments, per diem billing (based on number of inmates



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	1,996,179			
=====				
SALARIES AND BENEFITS				010000
PRETAX BENEFITS TRUST FUND-STATE	424,335			2570 1
STATE EMPLOY LIFE INS TF -STATE	23,964			2667 1
STATE EMPLOY HEALTH INS TF -STATE	2,488,113			2668 1
STATE EMPLOYEES DIS INS TF-STATE	31,376			2671 1
-----				
TOTAL POSITIONS.....	33.00			
TOTAL APPRO.....	2,967,788			
=====				
OTHER PERSONAL SERVICES				030000
PRETAX BENEFITS TRUST FUND-STATE	14,980			2570 1
STATE EMPLOY HEALTH INS TF -STATE	143,582			2668 1
-----				
TOTAL APPRO.....	158,562			
=====				
EXPENSES				040000
PRETAX BENEFITS TRUST FUND-STATE	47,531			2570 1
STATE EMPLOY LIFE INS TF -STATE	1,984			2667 1
STATE EMPLOY HEALTH INS TF -STATE	374,483			2668 1
STATE EMPLOYEES DIS INS TF-STATE	2,875			2671 1
-----				
TOTAL APPRO.....	426,873			
=====				
OPERATING CAPITAL OUTLAY				060000
PRETAX BENEFITS TRUST FUND-STATE	10,000			2570 1
STATE EMPLOY HEALTH INS TF -STATE	8,000			2668 1
-----				
TOTAL APPRO.....	18,000			
=====				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SPECIAL CATEGORIES				100000
TRANS TO DIV ADM HEARINGS				100565
STATE EMPLOY HEALTH INS TF -STATE	18,728			2668 1
POST PAYMENT CLAIMS/SVCS				100701
STATE EMPLOY HEALTH INS TF -STATE	200,000			2668 1
CONTRACTED SERVICES				100777
PRETAX BENEFITS TRUST FUND-STATE	348,505			2570 1
STATE EMPLOY HEALTH INS TF -STATE	4,269,157			2668 1
TOTAL APPRO.....	4,617,662			
ASO CONTRACT/HEALTH INS				101520
STATE EMPLOY HEALTH INS TF -STATE	44,625,034			2668 1
SSDI CONTRACT				101521
STATE EMPLOY HEALTH INS TF -STATE	375,000			2668 1
PRESCRIPTION DRUG CLMS AD				101530
STATE EMPLOY HEALTH INS TF -STATE	4,406,020			2668 1
TRSP-BND-ADM SVC STW CON				101565
STATE EMPLOY HEALTH INS TF -STATE	6,400,000			2668 1



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
PRETAX BENEFITS TRUST FUND-STATE	2,050			2570 1
STATE EMPLOY LIFE INS TF -STATE	537			2667 1
STATE EMPLOY HEALTH INS TF -STATE	12,827			2668 1
TOTAL APPRO.....	15,414			
CONTRACTED LEGAL SERVICES				103884
STATE EMPLOY HEALTH INS TF -STATE	300,000			2668 1
PMT/EMPL CON/HSA CUSTODIAN				105001
STATE EMPLOY HEALTH INS TF -STATE	3,308,000			2668 1
LEASE/PURCHASE/EQUIPMENT				105281
STATE EMPLOY HEALTH INS TF -STATE	9,235			2668 1
TRSP-BND SVC EMP TRNSF				105870
STATE EMPLOY HEALTH INS TF -STATE	4,500,000			2668 1
TR/DMS/HR SVCS/STW CONTRCT				107040
PRETAX BENEFITS TRUST FUND-STATE	3,550			2570 1
STATE EMPLOY HEALTH INS TF -STATE	13,569			2668 1
TOTAL APPRO.....	17,119			

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
DATA PROCESSING SERVICES				210000
NORTHWEST REGIONAL DC				210023
PRETAX BENEFITS TRUST FUND-STATE	2,446			2570 1
STATE EMPLY HEALTH INS TF -STATE	7,624			2668 1
TOTAL APPRO.....	10,070			
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL POSITIONS.....	33.00			
TOTAL ISSUE.....	72,373,505			
TOTAL SALARY RATE.....	1,996,179			

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
CASUALTY INSURANCE PREMIUM				
ADJUSTMENT				1001090
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
PRETAX BENEFITS TRUST FUND-STATE	1,866			2570 1
STATE EMPLOY LIFE INS TF -STATE	489			2667 1
STATE EMPLOY HEALTH INS TF -STATE	11,678			2668 1
TOTAL APPRO.....	14,033			

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: INS BENEFITS ADMIN</u>							72750200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASE FY 2022-23 -							
STATEWIDE 5.38% PAY INCREASE -							
EFFECTIVE 7/1/2022							1001315
SALARY RATE							000000
SALARY RATE.....		107,393					
=====							
SALARIES AND BENEFITS							010000
PRETAX BENEFITS TRUST FUND-STATE		18,557					2570 1
STATE EMPLOY LIFE INS TF -STATE		1,052					2667 1
STATE EMPLOY HEALTH INS TF -STATE		108,871					2668 1
STATE EMPLOYEES DIS INS TF-STATE		1,376					2671 1
TOTAL APPRO.....		129,856					
=====							
TOTAL: SALARY INCREASE FY 2022-23 -							1001315
STATEWIDE 5.38% PAY INCREASE -							
EFFECTIVE 7/1/2022							
TOTAL ISSUE.....		129,856					
TOTAL SALARY RATE.....		107,393					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
SALARY INCREASE FY 2022-23 -				
STATEWIDE \$15 MINIMUM WAGE INCREASE				
- EFFECTIVE 7/1/2022				1001325
OTHER PERSONAL SERVICES				030000
PRETAX BENEFITS TRUST FUND-STATE	54			2570 1
STATE EMPLOY HEALTH INS TF -STATE	521			2668 1
TOTAL APPRO.....	575			
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT - FY 2022-23 - NORMAL				
COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1002010
SALARIES AND BENEFITS				010000
PRETAX BENEFITS TRUST FUND-STATE	3,062			2570 1
STATE EMPLOY LIFE INS TF -STATE	173			2667 1
STATE EMPLOY HEALTH INS TF -STATE	17,958			2668 1
STATE EMPLOYEES DIS INS TF-STATE	227			2671 1
TOTAL APPRO.....	21,420			

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
PRETAX BENEFITS TRUST FUND-STATE	286			2570 1
STATE EMPLOY HEALTH INS TF -STATE	1,094			2668 1
TOTAL APPRO.....	1,380			
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: INS BENEFITS ADMIN</u>							72750200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
STATE EMPLOYEES HEALTH INSURANCE -							2103188
COST CONTAINMENT ANALYSIS							100000
SPECIAL CATEGORIES							100777
CONTRACTED SERVICES							
STATE EMPLOY HEALTH INS TF -STATE		600,000-					2668 1
=====							



COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AG REQ ANZ				
FY 2023-24	FY 2023-24	FY 2023-24				
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: INS BENEFITS ADMIN</u>						72750200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES						2100000
FRAUD, WASTE, AND ABUSE ANALYTIC						
SOLUTION						2103189
SPECIAL CATEGORIES						100000
CONTRACTED SERVICES						100777
STATE EMPLOY HEALTH INS TF -STATE	1,300,000-					2668 1
=====						

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: INS BENEFITS ADMIN</u>							72750200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
DIVISION OF STATE GROUP INSURANCE -							2103190
WORKLOAD							040000
EXPENSES							
STATE EMPLOY HEALTH INS TF -STATE			13,476-				2668 1
			=====	=====	=====		

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES				2100000
DESIGNATED ANTI-FRAUD UNIT				2103191
EXPENSES				040000
STATE EMPLY HEALTH INS TF -STATE	13,476-			2668 1
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: INS BENEFITS ADMIN</u>							72750200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
IMPLEMENTATION OF HB 5009 - STATE							
GROUP INSURANCE PROGRAM							2103192
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
STATE EMPLOY HEALTH INS TF -STATE		310,000-					2668 1
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				4000000
INCREASE PAYMENT OF EMPLOYER'S				
CONTRIBUTION TO HEALTH SAVINGS				
ACCOUNT				4000070
SPECIAL CATEGORIES				100000
PMT/EMPL CON/HSA CUSTODIAN				105001
STATE EMPLOY HEALTH INS TF -STATE	250,000			2668 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? NO  
 ISSUE TITLE: Increase Payment of Employer's Contribution to Health Savings Account

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:  
 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:  
 4. Health Care

LONG RANGE PROGRAM PLAN:  
 GOAL #3: Offer a portfolio of employee benefit products and services that are cost-effective while allowing members the option to choose benefit plans that best suit their individual needs.

SUMMARY:  
 The Department of Management Services (Department) requests budget authority of \$250,000 in the Insurance Benefits Administration budget entity (72750200), within the State Employees Health Insurance Trust Fund (2668). This increase is to cover recurring funding needs for the transfer of health savings account contributions to the Health Savings Account (HAS) custodian for Fiscal Year 2023-24. The current level of budget authority is not adequate to cover recurring funding needs for the transfer of health savings account contributions to the HSA custodian for Fiscal Year 2023-24.

RETURN ON INVESTMENT (ROI):  
 Meets the requirements of Section 110.123(12), Florida Statutes, which authorizes the Department to establish health savings accounts for full-time and part-time state employees in association with a health insurance plan option authorized by the Legislature and conforming to the requirements and limitations of federal provisions relating to the Medicare Prescription Drug, Improvement, and Modernization Act of 2003.

IMPACT:  
 If this issue is not funded, the Department will not be able to meet statutory requirements of Section 110.123(12), Florida Statutes and will not be able to cover funding needs for the transfer of health savings accounts contributions to the HSA Custodian for Fiscal Year 2023-24.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: INS BENEFITS ADMIN</u>						72750200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE						4000000
INCREASE PAYMENT OF EMPLOYER'S						
CONTRIBUTION TO HEALTH SAVINGS						
ACCOUNT						4000070

BACKGROUND:

The Division of State Group Insurance (DSGI) is responsible for the procurement and administration of the health insurance benefits offered to employees in the Legislative, Judicial, and Executive branches of government, state university system, retirees, and COBRA participants, surviving spouses and dependents, and other entities. The program currently offers one self-insured standard Preferred Provider Organization (PPO) plan, three self-insured standard Health Maintenance Organization (HMO) plans, one fully insured standard HMO plan, one self-insured High Deductible PPO plan, three self-insured High Deductible HMO plans, and two fully insured High Deductible HMO plans. Florida law authorizes DSGI to administer the State Employees' Health Insurance Program. The law provides that the State Group Health Plan, through the state-contracted PPO and HMO High Deductible Health Plans shall include a Health Savings Account (HSA) feature. The HSA is a vehicle that allows the participant and their employer to contribute to an employee-owned account to pay for qualified health care expenses. Contributions are transferred from the State Employees' Health Insurance Trust Fund to the HSA custodian for disbursement into the participant's account. Active employees who elect to enroll in an HSA must be participants of either the self-insured PPO High Deductible Health Plan, the fully insured HMO High Deductible Health Plan, or the self-insured HMO High Deductible Health Plan. The employer shall make a monthly contribution to a participant's HSA up to \$41.66 for individual coverage (\$500 per year) or \$83.33 for family coverage (\$1,000 per year). The participant is allowed to make additional contributions to an HSA not to exceed Plan and Internal Revenue Service contribution maximum limits. Enrollment as of June 2022 reflects approximately 4,939 active employees in a High Deductible Health Plan, 2,982 (60.4 percent) individually enrolled subscribers and 1,957 (39.6 percent) subscribers with family coverage. Most subscribers representing this enrollment are eligible to apply for an HSA or continue participation in an active account upon completion of the application process.

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TOTAL: GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
BY FUND TYPE						
	33.00					
TRUST FUNDS.....		70,553,817				2000
SALARY RATE.....	2,103,572					
	=====	=====	=====	=====		

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	11,275,509			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	857,812			1000 1
OPERATING TRUST FUND -STATE	14,102,322			2510 1
OPTIONAL RETIREMENT PRG TF-STATE	301,451			2517 1
POL/FIREMEN PREMIUM TAX TF-STATE	921,036			2532 1
RET HLTH INS SUBSIDY TF -STATE	145,924			2583 1
-----				
TOTAL POSITIONS.....	225.00			
TOTAL APPRO.....	16,328,545			
=====				
OTHER PERSONAL SERVICES				030000
OPERATING TRUST FUND -STATE	233,436			2510 1
OPTIONAL RETIREMENT PRG TF-STATE	15,045			2517 1
-----				
TOTAL APPRO.....	248,481			
=====				
EXPENSES				040000
OPERATING TRUST FUND -STATE	3,096,643			2510 1
OPTIONAL RETIREMENT PRG TF-STATE	28,011			2517 1
POL/FIREMEN PREMIUM TAX TF-STATE	57,139			2532 1
RET HLTH INS SUBSIDY TF -STATE	17,817			2583 1
-----				
TOTAL APPRO.....	3,199,610			
=====				
OPERATING CAPITAL OUTLAY				060000
OPERATING TRUST FUND -STATE	5,000			2510 1
=====				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SPECIAL CATEGORIES				100000
ACQUISITION/MOTOR VEHICLES				100021
OPERATING TRUST FUND -STATE	30,000			2510 1
TRANS TO DIV ADM HEARINGS				100565
OPERATING TRUST FUND -STATE	21,403			2510 1
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND -STATE	65,500			1000 1
OPERATING TRUST FUND -STATE	6,089,756			2510 1
OPTIONAL RETIREMENT PRG TF-STATE	26,000			2517 1
POL/FIREMEN PREMIUM TAX TF-STATE	238,305			2532 1
RET HLTH INS SUBSIDY TF -STATE	40,000			2583 1
TOTAL APPRO.....	6,459,561			
OVERTIME				102331
OPERATING TRUST FUND -STATE	122,571			2510 1
RISK MANAGEMENT INSURANCE				103241
OPERATING TRUST FUND -STATE	37,824			2510 1
CONTRACTED LEGAL SERVICES				103884
OPERATING TRUST FUND -STATE	168,891			2510 1
LEASE/PURCHASE/EQUIPMENT				105281
OPERATING TRUST FUND -STATE	33,571			2510 1
POL/FIREMEN PREMIUM TAX TF-STATE	2,000			2532 1



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SPECIAL CATEGORIES				100000
LEASE/PURCHASE/EQUIPMENT				105281
TOTAL APPRO.....	35,571			
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -STATE	2			1000 1
OPERATING TRUST FUND -STATE	59,335			2510 1
OPTIONAL RETIREMENT PRG TF-STATE	1,161			2517 1
POL/FIREMEN PREMIUM TAX TF-STATE	3,647			2532 1
RET HLTH INS SUBSIDY TF -STATE	968			2583 1
TOTAL APPRO.....	65,113			
DATA PROCESSING SERVICES				210000
NORTHWEST REGIONAL DC				210023
OPERATING TRUST FUND -STATE	300,880			2510 1
PENSIONS AND BENEFITS				300000
DISAB BENE/JUSTICES/JUDGES				300014
GENERAL REVENUE FUND -STATE	1,388,180			1000 1
FLORIDA NATIONAL GUARD				300021
GENERAL REVENUE FUND -STATE	16,637,274			1000 1
ST OFCRS/EMPLY/NON-CONTRIB				300049
GENERAL REVENUE FUND -STATE	68,455			1000 1
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL POSITIONS.....	225.00			
TOTAL ISSUE.....	45,117,359			
TOTAL SALARY RATE.....	11,275,509			

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>							72750300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND							2510 1
-STATE		27,726					

	COL A03	COL A04	COL A05		
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ		
	FY 2023-24	FY 2023-24	FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	
				AMOUNT	
				CODES	
MANAGEMENT SRVCS, DEPT OF					72000000
WORKFORCE PROGRAMS					72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>					72750300
GOV OPERATIONS/SUPPORT					16
<u>GOVERNMENTAL OPERATIONS</u>					<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES					1000000
SALARY INCREASE FY 2022-23 -					
STATEWIDE 5.38% PAY INCREASE -					
EFFECTIVE 7/1/2022					1001315
SALARY RATE					000000
SALARY RATE.....	584,262				
	=====	=====	=====		
SALARIES AND BENEFITS					010000
GENERAL REVENUE FUND -STATE	36,705				1000 1
OPERATING TRUST FUND -STATE	603,869				2510 1
OPTIONAL RETIREMENT PRG TF-STATE	12,935				2517 1
POL/FIREMEN PREMIUM TAX TF-STATE	39,433				2532 1
RET HLTH INS SUBSIDY TF -STATE	6,223				2583 1
	-----	-----	-----		
TOTAL APPRO.....	699,165				
	=====	=====	=====		
TOTAL: SALARY INCREASE FY 2022-23 -					1001315
STATEWIDE 5.38% PAY INCREASE -					
EFFECTIVE 7/1/2022					
TOTAL ISSUE.....	699,165				
TOTAL SALARY RATE.....	584,262				
	=====	=====	=====		

	COL A03	COL A04	COL A05		
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ		
	FY 2023-24	FY 2023-24	FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	
				AMOUNT	
				CODES	
MANAGEMENT SRVCS, DEPT OF					72000000
WORKFORCE PROGRAMS					72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>					72750300
GOV OPERATIONS/SUPPORT					16
<u>GOVERNMENTAL OPERATIONS</u>					<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES					1000000
SALARY INCREASE FY 2022-23 -					
STATEWIDE \$15 MINIMUM WAGE INCREASE					
- EFFECTIVE 7/1/2022					1001325
SALARY RATE					000000
SALARY RATE.....	2,229				
	=====	=====	=====		
SALARIES AND BENEFITS					010000
GENERAL REVENUE FUND -STATE	141				1000 1
OPERATING TRUST FUND -STATE	2,303				2510 1
OPTIONAL RETIREMENT PRG TF-STATE	49				2517 1
POL/FIREMEN PREMIUM TAX TF-STATE	150				2532 1
RET HLTH INS SUBSIDY TF -STATE	24				2583 1
	-----	-----	-----		
TOTAL APPRO.....	2,667				
	=====	=====	=====		
OTHER PERSONAL SERVICES					030000
OPERATING TRUST FUND -STATE	848				2510 1
OPTIONAL RETIREMENT PRG TF-STATE	55				2517 1
	-----	-----	-----		
TOTAL APPRO.....	903				
	=====	=====	=====		
TOTAL: SALARY INCREASE FY 2022-23 -					1001325
STATEWIDE \$15 MINIMUM WAGE INCREASE					
- EFFECTIVE 7/1/2022					
TOTAL ISSUE.....	3,570				
TOTAL SALARY RATE.....	2,229				
	=====	=====	=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>							72750300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT - FY 2022-23 - NORMAL							
COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1002010
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE	5,795						1000 1
OPERATING TRUST FUND -STATE	95,339						2510 1
OPTIONAL RETIREMENT PRG TF-STATE	2,042						2517 1
POL/FIREMEN PREMIUM TAX TF-STATE	6,226						2532 1
RET HLTH INS SUBSIDY TF -STATE	983						2583 1
TOTAL APPRO.....	110,385						

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
OPERATING TRUST FUND -STATE	4,786			2510 1
OPTIONAL RETIREMENT PRG TF-STATE	94			2517 1
POL/FIREMEN PREMIUM TAX TF-STATE	294			2532 1
RET HLTH INS SUBSIDY TF -STATE	78			2583 1
TOTAL APPRO.....	5,252			

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>							72750300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
REPLACEMENT OF MOTOR VEHICLES							2103080
SPECIAL CATEGORIES							100000
ACQUISITION/MOTOR VEHICLES							100021
OPERATING TRUST FUND							2510 1
	-STATE	30,000-					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>							72750300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
DIVISION OF RETIREMENT - STAFFING							
FOR BACKLOG AND OPERATIONS -							
CRITICAL WORKLOAD							2103193
EXPENSES							040000
OPERATING TRUST FUND							
-STATE		89,840-					2510 1
=====							



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
CUSTOMER RELATIONSHIP MANAGEMENT				
SYSTEM (CRM)				36301C0
EXPENSES				040000
OPERATING TRUST FUND -STATE	93,000			2510 1
=====				
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
OPERATING TRUST FUND -STATE	150,000	150,000		2510 1
=====				
TOTAL: CUSTOMER RELATIONSHIP MANAGEMENT				36301C0
SYSTEM (CRM)				
TOTAL ISSUE.....	243,000	150,000		
=====				

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AGENCY ISSUE NARRATIVE:  
 2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 ISSUE TITLE: Customer Relationship Management System (CRM)

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:  
 5.2 Improve the efficiency and effectiveness of government agencies at all levels

LINKAGE TO GOVERNOR'S PRIORITY:  
 3. Economic Development and Job Creation  
 6. Public Integrity

LONG RANGE PROGRAM PLAN:  
 Goal #4: Administer efficient state retirement programs by utilizing the best technology.

SUMMARY:  
 The Department of Management Services (Department) requests budget authority in the amount of \$243,000 in the Retirement Benefits Administration budget entity (72750300), within the Florida Retirement System (FRS) Operating Trust Fund (2510) for support of the Department's shared instance of the cloud-based version of the Customer Relationship Management (CRM) System for the Department's workforce divisions (People First, Division of State Group Insurance, Human Resource Management, Retirement).

The Department requests funding to implement the CRM cloud-based product across multiple workforce divisions to gain efficiencies from sharing information such as workforce contact information (name, phone number, email address, USPS

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL						
INFORMATION TECHNOLOGY						3630000
CUSTOMER RELATIONSHIP MANAGEMENT						
SYSTEM (CRM)						36301C0

address), information essential to workforce benefits (service dates, date of birth, date of death, etc.), and timely updates of related workforce cases that have been opened within divisions. In Fiscal Year 2022-23, the division will pilot the cloud-based version of CRM. CRM provides a platform for storing, tracking, and sharing information. Should the CRM pilot program perform successfully, the Department will move forward with implementation within the workforce divisions. This cloud strategy aligns with the State's cloud-first directive in that the division is migrating from legacy on-premises servers (CRM v2013) to cloud-based services (CRM 365) to reduce the footprint of data center servers and the overhead costs of maintaining those servers (patching, upgrades, maintenance, etc.). The funding needs for the departmentally shared instance of CRM for workforce divisions (Retirement, People First, State Group Insurance, Human Resources Management) are:

- \* \$150,000: Professional services to execute a Statement of Work to integrate 4 workforce divisions into a shared CRM instance
  - \* \$ 93,000: Licensing costs for four divisions
- Total request: \$243,000 (\$150,000 NR)

RETURN ON INVESTMENT (ROI):

Implementing CRM will allow the Department to share information across its workforce divisions as described above. The sharing of information will prevent the Department's divisions from performing duplicative tasks and making repetitive requests to customers and thereby serve them more effectively. Ultimately, this will allow the Department to better meet customer needs.

IMPACT:

If this issue is not funded, the division will be unable to realize the efficiencies gained from shared CRM cases as detailed in the ROI.

BACKGROUND:

In Fiscal Year 2021-22, with an emphasis on the business need to share information across the workforce divisions, the Department performed an assessment of the existing CRM systems implemented in the Department. On learning the Division of Retirement's success with Microsoft's CRM Dynamics implementation as well as the active project to modernize the CRM implementation through the division's 5-year roadmap, the Department took steps to analyze business needs to result in requirements for sharing a single CRM instance across all four workforce divisions.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
SERVICES TO ELIMINATE BENEFIT				
OVERPAYMENTS TO DECEASED MEMBERS				36305C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
OPERATING TRUST FUND				
-STATE	67,275			2510 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 ISSUE TITLE: Services to Eliminate Benefit Overpayments to Deceased Members

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2: Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:

- 3. Economic Development and Job Creation
- 6. Public Integrity

DEPARTMENT OF MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

Goal #4: Administer efficient state retirement programs by utilizing the best technology.

SUMMARY:

The Department of Management Services (Department) requests \$67,275 in the Retirement Benefits Administration budget entity (72750300), within the Florida Retirement System (FRS) Operating Trust Fund (2510) for a service that will assist in identifying accounts where the benefit recipient is a deceased member or beneficiary who lives outside of the 50 states and the District of Columbia of the United States of America (international payee).

The Division of Retirement (Division) requires a service that will use a reliable method to validate the status of international payees. This service will validate the payee by requiring them to present a valid copy of their government-issued identification. Estimated recurring cost for this service is \$67,275 annually estimated on 897 international payees multiplied by \$75 per payee.

RETURN ON INVESTMENT (ROI):

Funding of this issue will assist the division in stopping the overpayment of benefits to deceased international payees when there are no continuing benefits.

IMPACT:

If this issue is not funded, the division may continue to overpay benefits to deceased international payees. As of June 30, 2022, there were 476,056 payees and 897 lived internationally. To identify overpayments, the 897 accounts must be

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72750000
						72750300
						16
						<u>1601.00.00.00</u>
						3630000
						36305C0

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PGM: RETIRE BENEFITS ADMIN  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 PROGRAM OR SERVICE-LEVEL  
 INFORMATION TECHNOLOGY  
 SERVICES TO ELIMINATE BENEFIT  
 OVERPAYMENTS TO DECEASED MEMBERS

72000000  
 72750000  
 72750300  
 16  
1601.00.00.00  
 3630000  
 36305C0

reviewed at \$75 per account for a total of \$67,275. This funding is needed on a recurring basis to review an approximate number of accounts annually.

These services would have a material impact in the reduction of overpayments when considering the amount of funds distributed annually by the division. The division pays approximately \$12 billion dollars in pension benefits annually, which includes more than \$1.1 million to payees living internationally.

BACKGROUND:

The Division diligently works to ensure FRS retirement benefits are paid to eligible payees of the plan. This in turn also means the division has a responsibility to stop benefit payments when the payee is deceased and there are no continuing benefits to an eligible survivor. The division currently receives death match information from a death match vendor and Florida Vital Statistics to indicate when a payee is deceased, and benefits should stop. However, when dates of death are not received, such as for payees who live outside of the United States, overpayments continue to happen.

Currently, to validate the status of the international payees, the division sends out a Statement Attesting to Payee Status (SAPS) forms. If the SAPS form is not returned, the division inactivates the account until the payee returns the completed form. The SAPS only requires two non-family witnesses not living with a payee to attest to the signature, which is very easy to falsify. Overpayments occur due to the division being unable to reliably validate out-of-country payees.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
EXTENDED SECURITY AND MEMBER				
COMMUNICATION				36307C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
OPERATING TRUST FUND				
-STATE	71,400			2510 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Extended Security and Member Communication

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

Goal #4: Administer efficient state retirement programs by utilizing the best technology.

SUMMARY:

The Department of Management Services (Department) requests \$71,400 in the Retirement Benefits Administration budget entity (72750300), within the Florida Retirement System (FRS) Operating Trust Fund (2510) for Chat Bot and short message service (SMS)texting services integration with FRS Online for the purpose of reducing Contact Center calls and emails.

RETURN ON INVESTMENT (ROI):

By providing automated responses through Chat Bot services, members will have quicker access to common questions, answers, and information. The division anticipates decreasing phone calls and emails to reduce communication backlog in the division's Contact Center. The reduction in call volume will enable the division's Contact Center to more quickly answer phone calls, as well as reduce dropped calls and hold times. Industry trends demonstrate that web users prefer the immediate responsiveness of Chat services over phone calls and email. SMS Texting will be used as a secure method to notify members of high-risk changes to the member's secure FRS Online Account to include direct deposit, United States Postal Service address, beneficiary change, and any changes to phone and email address which are used to receive a one-time-passcode for secure login. The division's goal is providing electronic communications and customer services options, including electronic customer services agents, as well as utilizing email and text notifications. This is in line with the ongoing shift from manual to electronic processes.

IMPACT:

If this issue is not funded, the division will lack appropriate funding to 1) provide a modernized, secure, and highly

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72750000
						72750300
						16
						<u>1601.00.00.00</u>
						3630000
						36307C0

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PGM: RETIRE BENEFITS ADMIN  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 PROGRAM OR SERVICE-LEVEL  
 INFORMATION TECHNOLOGY  
 EXTENDED SECURITY AND MEMBER  
 COMMUNICATION

72000000  
 72750000  
 72750300  
 16  
1601.00.00.00  
 3630000  
 36307C0

effective method of providing security notifications to the member's personal cell phone, 2) provide for the opportunity to shift from manual to online electronic processes, and 3) providing automated Chat Bot responses to reduce contact center calls and emails.

BACKGROUND:

The bureaus within the division reach out to members through mail and email for many reasons; from items needed to process their retirement, to notifications of direct deposit and address changes. Notifications sent through the mail are not secure or timely and email is not secure and may be overlooked. Regarding Chat Bot services, Phase I will address the pre-login (unvalidated web user) Chat Bot service to provide automated responses to common questions using key words from the chat. Phase II will address the post-login (validated member using FRS Online security architecture) Chat Bot service to provide automated responses by directing the user to specific self-serve FRS Online hyperlinks (i.e., where is my 1099R, how do I obtain a benefit estimate). Phase III anticipates expanding the post-login Chat Bot service to provide member-specific information via customized responses through web services to IRIS member-specific data (i.e., Years of service, Pension Income Verification Letters).

The division's goal is providing electronic communications and customer services options, including electronic customer services agents, as well as utilizing email and text notifications. This is in line with the ongoing shift from manual to electronic processes.

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	COL A03	COL A04	COL A05		
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ		
	FY 2023-24	FY 2023-24	FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	
				AMOUNT	
				CODES	
MANAGEMENT SRVCS, DEPT OF					72000000
WORKFORCE PROGRAMS					72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>					72750300
GOV OPERATIONS/SUPPORT					16
<u>GOVERNMENTAL OPERATIONS</u>					<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL					
INFORMATION TECHNOLOGY					3630000
FINANCIAL AND DATA REPORTING					
SOLUTION					36310C0
EXPENSES					040000
OPERATING TRUST FUND	-STATE	78,500			2510 1
=====					
SPECIAL CATEGORIES					100000
CONTRACTED SERVICES					100777
OPERATING TRUST FUND	-STATE	21,500			2510 1
=====					
TOTAL: FINANCIAL AND DATA REPORTING					36310C0
SOLUTION					
TOTAL ISSUE.....		100,000			
=====					

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AGENCY ISSUE NARRATIVE:  
 2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 ISSUE TITLE: Financial and Data Reporting Solution

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:  
 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:  
 3. Economic Development and Job Creation  
 6. Public Integrity

LONG RANGE PROGRAM PLAN:  
 Goal #4: Administer efficient state retirement programs by utilizing the best technology.

SUMMARY:  
 The Department of Management Services (Department) requests budget authority in the amount of \$100,000 in the Retirement Benefits Administration budget entity (72750300), within the Florida Retirement System (FRS) Operating Trust Fund (2510) for the financial support of a cloud-based software/services subscription that will assist in preparing and publishing data driven reports, such as the Annual Comprehensive Financial Report (ACFR), in addition to other reports.

This online reporting subscription and support service will allow the division to retain institutional knowledge held by key employees, create reporting efficiencies across the division, replace manual processes with electronic processes, and

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
						72000000
						72750000
						72750300
						16
						<u>1601.00.00.00</u>
						3630000
						36310C0

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PGM: RETIRE BENEFITS ADMIN  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 PROGRAM OR SERVICE-LEVEL  
 INFORMATION TECHNOLOGY  
 FINANCIAL AND DATA REPORTING  
 SOLUTION

72000000  
 72750000  
 72750300  
 16  
1601.00.00.00  
 3630000  
 36310C0

produce an ACFR that is both accurate and timely. The division researched the feasibility of utilizing the cloud-based software by leveraging its 2021-2022 fiscal year budget. After researching the product, the division determined that the cloud-based solution would give the division the ability to retain institutional knowledge when subject matter experts separate from the department, and furthermore, ensure that the ACFR complies with the General Accounting Standards Board (GASB) in an accurate, and timely manner. The division is requesting ongoing recurring budget authority for the annual subscription service and continued support of the product.

RETURN ON INVESTMENT (ROI):

The division will retain decades of institutional knowledge held by key employees built with many years of experience at the division. The division will continue to produce the ACFR and schedules accurately and timely, which, in turn, gives state and local governments the ability to meet their state and federal reporting requirements to produce their own reports. The division will utilize cloud-based software that conforms to the software used by the Department of Financial Services and the State Board of Administration to produce the ACFRs.

IMPACT:

If this issue is not funded, the division will not be able to fund continued use of the cloud-based online reporting subscription, which will put the division at risk of failing to accurately and timely produce the ACFR and associated allocation schedules that are General Accounting Standards Board (GASB) compliant. The division would also lose all the institutional knowledge that had been memorialized by key employees during the mapping and implementation of the online reporting subscription. Failure to produce an accurate and timely ACFR and schedules may, in turn, impact the ability of state and local governments to meet their state and federal reporting requirements, as they need the pension ACFR to produce their own reports. Employers, independent auditors, bond rating agencies, and professional entities such as the Government Finance Officers Association could raise their concerns over GASB compliance and timely reporting.

BACKGROUND:

The division continuously analyzes operations for opportunities to retain institutional knowledge, create enterprise-wide efficiencies, and replace manual processes with electronic processes. While performing a succession planning analysis, the division identified the creation and publication of the ACFR as a high-risk area for the loss of institutional knowledge, due to the upcoming retirement of certain key long-term employees, one of whom will be retiring in March of 2023. Due to the urgency created by the pending retirement, the division researched and purchased a cloud-based online reporting solution to retain, memorialize, and automate the institutional knowledge held by these employees. The online reporting subscription is an opportunity to create reporting efficiencies between other Florida agencies. In addition, the same subscription is used by both the Department of Financial Services and Florida State Board of Administration for the creation and publication of their ACFRs, which creates opportunities for streamlining processes across agencies. Furthermore, at the time the subscription was purchased, the ACFR process was largely manual and relied on the extensive experience of these key employees. When the online reporting implementation is completed in Fiscal Year 2022, the cloud platform will aid in the automation of reporting and publication of data. Data will be mapped from data sources to reporting documents while the key employees are still with the division to assist. This mapping of data and streamlining



COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL						
INFORMATION TECHNOLOGY						3630000
FINANCIAL AND DATA REPORTING						
SOLUTION						36310C0

of electronic processes will save time spent on data pulling and reporting duties. The online reporting subscription will validate data, which will lead to more accurate and timely reporting. The subscription allows interaction on a single document with division employees and auditors while tracking comments and changes. It is anticipated this subscription may also replace other legacy software programs within the division, as well.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
ADDITIONAL FUNDING FOR DIVISION OF				
RETIREMENT INFORMATION TECHNOLOGY				36338C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
OPERATING TRUST FUND				
-STATE	620,600	75,000		2510 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 ISSUE TITLE: Additional Funding for Division of Retirement Information Technology

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:

- 3. Economic Development and Job Creation
- 6. Public Integrity

LONG RANGE PROGRAM PLAN:

Goal #4: Administer efficient state retirement programs by utilizing the best technology.

SUMMARY:

The Department of Management Services (Department) requests budget authority in the amount of \$620,600 in the Retirement Benefits Administration budget entity (72750300), within the Florida Retirement System (FRS) Operating Trust Fund (2510) for ongoing support of the division's Cloud Migration Strategy which provides direction on the adoption of cloud computing technologies and services aligning with the State's cloud-first directive.

The cloud-based services proposed by the Division of Retirement (Division) for either implementation or increase in services with the Integrated Retirement Information System (IRIS) to replace legacy non-cloud systems are:

\$254,000: Document/Content Management & Workflow system selected to replace End-of-life existing legacy system (initial purchase and implementation of modernized cloud-based solution selected and vetted through an assessment process.)

\$12,000: Extended End-of-life Support for existing legacy Document/Content Management & Workflow system.

\$75,000: LexisNexis Risk Solutions integrated with FRS Online (increase in anti-fraud protection services for members due to increase in logins and demand for self-service).

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
AMOUNT		AMOUNT		AMOUNT		
						72000000
						72750000
						72750300
						16
						<u>1601.00.00.00</u>
						3630000
						36338C0

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PGM: RETIRE BENEFITS ADMIN  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS

PROGRAM OR SERVICE-LEVEL  
 INFORMATION TECHNOLOGY  
 ADDITIONAL FUNDING FOR DIVISION OF  
 RETIREMENT INFORMATION TECHNOLOGY

\$4,600: Thomson Reuters services for Death Match & Investigative Research (increase in services for death match and providing licenses for anti-fraud investigative research).

\$275,000: Migrating State Data Center (SDC) to Cloud-based Data Center consisting of \$75,000 non-recurring implementation services and \$200,000 recurring annual services.

RETURN ON INVESTMENT (ROI):

By replacing the legacy Document/Content Management & Workflow system with a modernized cloud-based solution, cost avoidance is realized after the initial investment. For subsequent fiscal years, technical support will be approximately 30 percent of the initial investment. More importantly, the division will benefit from risk avoidance by enabling the continued migration of the IRIS 1 (legacy PowerBuilder app) to a modernized web-based version of IRIS.

The increase in services needed for LexisNexis Risk Solutions and the Thomson Reuters Death Match & Investigative Research demonstrates risk avoidance to the benefit of our member base.

Transitioning of the State Data Center (SDC) to a cloud-based data center demonstrates risk avoidance as cloud-based data center services provide for replication across various U.S. locations as well as various cloud providers (AWS, Google, Microsoft) to avoid disaster-related or bandwidth-related interruption of services.

IMPACT:

If this issue is not funded, IRIS modernization cannot be achieved. The required initial step is replacing the legacy Document/Content Management & Workflow system which is tightly integrated with IRIS. Efforts to transition IRIS, from an outdated, legacy platform to a modern, cloud-based platform will cease. IRIS will remain on an outdated, legacy platform. If the increased utilization is not funded, the division will be forced to reduce the scope of services and fraud protections for FRS members. The division will be unable to provide for the State's cloud-first directive.

BACKGROUND:

In 2020, the division was approved to implement the IRIS IT Roadmap, which outlined the division's objective to enhance and modernize IRIS. At that time, increased IT vendor services was funded. However, to continue the improvement and modernization effort, the division is requesting funding for increased costs for licensing, cloud-based solutions, increased service technologies, and expanded technology.

Due to the success of increased efficiencies and modernizations in IRIS, including expanding customer self-serve options on FRS Online, the demands on IRIS and FRS Online have increased. This has led to increased utilization, as well as increased need for anti-fraud reviews of online activities.

In July of 2021, the division's IT vendor finalized v1.1 of the division's Cloud Migration Strategy which was

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL						
INFORMATION TECHNOLOGY						3630000
ADDITIONAL FUNDING FOR DIVISION OF						
RETIREMENT INFORMATION TECHNOLOGY						36338C0

specifically developed to align with the State's cloud-first directive. The funding will be used for the purchase and implementation of cloud-based solutions and to minimize the division's footprint at the SDC in preparation for migrating that minimized footprint to a cloud-based data center solution.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
DIVISION OF RETIREMENT INFORMATION				
TECHNOLOGY RESOURCES				36390C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
OPERATING TRUST FUND				
-STATE		53,000		2510 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 ISSUE TITLE: Division of Retirement Information Technology Resources

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:

- 3. Economic Development and Job Creation
- 6. Public Integrity

LONG RANGE PROGRAM PLAN:

Goal #4: Administer efficient state retirement programs by utilizing the best technology.

SUMMARY:

The Department of Management Services (Department) requests \$53,000 recurring budget authority in the Retirement Benefits Administration budget entity (72750300), within the Florida Retirement System (FRS) Operating Trust Fund (2510) for increased costs of technology solutions.

The Division of Retirement (division) has experienced a 9 percent average annual cost increase on IT maintenance renewal purchases and anticipates similar, if not higher, market cost increases into the future. The division currently manages a total of 76 applications and services (commercial off the shelf (COTS), customized COTS, customized in-house written, and software as a service) that make up the Integrated Retirement Information System (IRIS) which provide services to internal and external users. These systems must be maintained in order for the division to perform its critical duties supporting FRS members.

According to the 2022 CIO and Technology Executive Agenda: Industries Perspective Overview, technology solutions costs have increased between 7 percent and 57 percent over the past year. The existing base budget footprint is \$588,000 which translates to a recurring annual and industry-wide cost increase of \$53,000 (\$588,000 x 9 percent).

RETURN ON INVESTMENT (ROI):

The requested additional budget authority for addressing the rise in technology costs will enable the division to

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
DIVISION OF RETIREMENT INFORMATION				
TECHNOLOGY RESOURCES				36390C0

continue to support the growth of technology services expected by FRS membership for increased self-service via FRS Online and overall IT modernization.

IMPACT:

If this issue is not funded, the division will have to look for other sources of funding within existing budget and forego strategic IT purchases.

BACKGROUND:

According to the 2022 CIO and Technology Executive Agenda: Industries Perspective Overview, technology solutions costs have increased between 7 percent and 57 percent over the past year. Although the public expects easily accessible online solutions and cloud-based services in this modern age, there is a cost associated with the continuous improvements and ever-evolving technological changes. Additionally, the funding will be used to address the industry-wide rising costs technology solutions.

According to the CEM Pension Administration Benchmarking Report Fiscal Year 2020/2021, pension plans are becoming more like IT organizations due to more and more member transactions, communications, and financial transactions occurring via secure site visits, which are expected by members as a standard customer service. It is important to note that the costs to maintain these modernization projects actually increases over time. Also, per CEM, "IT and major project costs tend to stabilize at a higher level than pre-implementation baseline costs due to ongoing maintenance costs." Currently, FRS spends only \$4 dollars per active member on technology, compared to the peer average of \$29 per active member.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
ACTUARIAL AND CONSULTING SERVICES				4100400
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
RET HLTH INS SUBSIDY TF -STATE	12,700			2583 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Actuarial and Consulting Services

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2: Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:

- 3. Economic Development and Job Creation
- 6. Public Integrity

LONG RANGE PROGRAM PLAN:

Goal #4: Administer efficient state retirement programs by utilizing the best technology.

SUMMARY:

The Department of Management Services (Department) requests budget authority in the amount of \$12,700 in the Retirement Benefits Administration budget entity (72750300), within the Retiree Health Insurance Subsidy (HIS) Trust Fund (2583) for contractual obligations for actuarial services covering the financial reporting valuation and net pension liability allocation schedules for participating employers in the HIS Program required by the Governmental Accounting Standards Board (GASB).

RETURN ON INVESTMENT (ROI):

Funding this issue ensures the required financial reporting for the State of Florida and other public employers participating in the HIS Program receive non-qualified opinions on the audits of their financial statements for failure to accurately report their financial obligations if not reporting the net pension liability reporting for the HIS Program.

IMPACT:

If this issue is not funded, the contractual obligations for actuarial services covering financial reporting valuation and net pension liability allocation employers will not have sufficient budget authority and funding to meet this GASB requirement for the State of Florida and the public employers participating in the HIS Program. Failure to produce the financial reporting valuation and related net pension liability allocations for the specified public employers could result in a receiving a qualified audit opinion from their auditors meaning outside entities cannot rely on the financial statements for requirement reporting and borrowing.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET						
CURRENT LEVEL PROGRAM REQUIREMENTS						4100000
ACTUARIAL AND CONSULTING SERVICES						4100400

BACKGROUND:

GASB requires the net pension liability of the HIS to be determined through a valuation and be reported at a plan level and allocation of any net pension liability to the participating HIS employers. Each year the Department contracts with the actuary to perform these valuations for financial reporting and works with the Florida Auditor General that audits the process and liability reporting. The requested budget increase reflects the new baseline service rates in the recent contract that continue to exceed the appropriation category allotment and related spending authority.

Although the Department has absorbed the increases in the past, due to the new baseline service rates, the Department no longer has the budget authority to absorb the yearly costs. The Department has not requested an increase for HIS actuarial services since Fiscal Year 2014-15 which resulted in a \$10,000 recurring increase to the \$30,000 base.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
INCREASES/DECREASES IN GENERAL				
REVENUE FUNDED PENSIONS AND				
BENEFITS				4105600
PENSIONS AND BENEFITS				300000
DISAB BENE/JUSTICES/JUDGES				300014
GENERAL REVENUE FUND -STATE	49,820			1000 1
=====				
FLORIDA NATIONAL GUARD				300021
GENERAL REVENUE FUND -STATE	71,737			1000 1
=====				
ST OFCRS/EMPLY/NON-CONTRIB				300049
GENERAL REVENUE FUND -STATE	48,224-			1000 1
=====				
TOTAL: INCREASES/DECREASES IN GENERAL				4105600
REVENUE FUNDED PENSIONS AND				
BENEFITS				
TOTAL ISSUE.....	73,333			
=====				

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? NO

ISSUE TITLE: Increases/Decreases in General Revenue Pensions and Benefits

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:

3. Economic Development and Job Creation

6. Public Integrity

LONG RANGE PROGRAM PLAN:

Goal #4: Administer efficient state retirement programs by utilizing the best technology.

SUMMARY:

The Department of Management Services (Department) requests budget in the amount of \$73,333 in the Retirement Benefits

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
						72000000
						72750000
						72750300
						16
						<u>1601.00.00.00</u>
						4100000
						4105600

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PGM: RETIRE BENEFITS ADMIN  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS

FUNDING DEFICIENCIES TO MEET  
 CURRENT LEVEL PROGRAM REQUIREMENTS  
 INCREASES/DECREASES IN GENERAL  
 REVENUE FUNDED PENSIONS AND  
 BENEFITS

Administration budget entity (72750300), within the General Revenue Fund (1000) needed for pension and benefit payments.

RETURN ON INVESTMENT (ROI):

Funding this issue ensures the uninterrupted payment of General Revenue funded Pensions and Benefits for Disability Benefits to disabled Justices and Judges, adjusts the funding needed for the Florida National Guard pension, and adjusts the State Officers' and Employees' Noncontributory pension for certain state officers and employees to a more appropriate level.

IMPACT:

If this issue is not funded, the Department cannot ensure the uninterrupted payment of General Revenue funded Pensions and Benefits for: 1) Disability Benefits to disabled Justices and Judges; 2) the Florida National Guard pension; and 3) the State Officers' and Employees' Noncontributory pension for certain state officers and employees.

BACKGROUND:

Pursuant to Chapters 112, 121, 122, and 250, Florida Statutes, and Specific Acts of the Legislature, the Department of Management Services is required to provide General Revenue funded Pensions and Benefits for: 1) Disability Benefits to disabled Justices and Judges; 2) the Florida National Guard pension; and 3) the State Officers' and Employees' Noncontributory pension for certain state officers and employees. The Division of Retirement accounts for the general revenue dollars paid out annually for monthly pensions and benefits. General Revenue funded pensions and benefits remain in the division's operating budget as pass-through expenditures.

As provided by section 12(a) of Article V of the State Constitution and section 121.091(4)(j), Florida Statutes, General Revenue is provided to pay pension benefits (including any applicable Cost of Living Adjustment (COLA)) to certain disabled justices and judges, who had at least ten years of service, and who are retired involuntarily due to disability upon recommendation by the judicial qualification commission. The amount of the pension shall not be less than two-thirds of the individual's active salary regardless of the number of years of service. Any employer contributions paid to the Florida Retirement System Trust Fund on behalf of the judge or justice retired under this provision are reverted to General Revenue when this disability benefit payment begins. There are 11 payees as of June 30, 2022.

This request is for a recurring increase of \$49,820 in the General Revenue appropriation to provide the estimated funds for retirement benefit payments to certain disabled justices and judges. Pursuant to the FY 2022-23 General Appropriations Act, justice's and other state judge's salaries increased effective July 1, 2022. The number of judges and justices did not change from the previous year. The salary increases for both justices and judges as well as an estimated three percent cost of living adjustment contributed to the increase in the projected estimated appropriation. A total appropriation of \$1,438,000 (\$1,388,180 Fiscal Year 2022-23 base + 49,820 Fiscal Year 2023-24 requested increase) is required to fund the estimated pension benefit payments in Fiscal Year 2023-24.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72750000
						72750300
						16
						<u>1601.00.00.00</u>
						4100000
						4105600

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PGM: RETIRE BENEFITS ADMIN  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 FUNDING DEFICIENCIES TO MEET  
 CURRENT LEVEL PROGRAM REQUIREMENTS  
 INCREASES/DECREASES IN GENERAL  
 REVENUE FUNDED PENSIONS AND  
 BENEFITS

72000000  
 72750000  
 72750300  
 16  
1601.00.00.00  
 4100000  
 4105600

As provided by section 250.22, Florida Statutes, a General Revenue appropriation is provided for the estimated funds for retirement benefit payments to the retired members of the Florida National Guard. A pension benefit is provided for members of the Florida National Guard who are age 62 with 30 years of service in the Florida National Guard. Normal retirement is at age 62 and early retirement is available starting at age 60. This benefit program has been administered by the division since 1972. The retirement benefit amount paid to an individual is one-half of the base pay of the highest rank attained while serving in the Florida National Guard or the federal military forces, reduced by the federal reservist pension benefit received from the federal government for military service. Increases to the amount needed for this item are dependent upon changes to the federal military pay scales, cost-of-living adjustments on federal retirement benefits, and growth in the number of retired participants. There are 733 payees as of June 30, 2022.

This request is for a recurring increase of \$71,737 in the General Revenue appropriation to provide the estimated funds for retirement benefit payments to the retired members of the Florida National Guard. A total appropriation of \$16,709,011 (\$16,637,274 Fiscal Year 2022-23 base + \$71,737 Fiscal Year 2023-24 requested increase) is required to fund the estimated pension benefit payments in Fiscal Year 2023-24. The total pension benefits to be paid to Florida National Guard retirees is dependent on future military pay increases provided by the federal government, and as a result, cannot be precisely forecasted.

As provided by section 112.05, Florida Statutes, a General Revenue appropriation is provided to pay pension benefits to certain state officers and employees who were continuously on the payroll on and after June 30, 1953, with 20 years of service at age 70, or with 30 continuous or 35 aggregate years at any age, regardless of whether they did or did not participate in an existing retirement system. Early retirement is provided for any state official or employee on or after January 1, 1976, with 29 consecutive years of service, regardless of age, who has a terminal or critical illness certified by two Florida-licensed physicians. The pension amount is calculated at one-half of the average salary received during the last ten years of service. Annual COLAs are specified in section 121.101, Florida Statutes. There is one payee as of June 30, 2022.

This request is for a recurring decrease of \$48,224. A total appropriation of \$20,231 (\$64,455 Fiscal Year 2022-23 base - 48,224 Fiscal Year 2023-24 requested decrease) is required to fund the estimated pension benefit payments in Fiscal Year 2023-24. This is a closed fund, meaning no new members may be added. As the number of members paid declines, the appropriation needed is also reduced.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
TOTAL: GOVERNMENTAL OPERATIONS				<u>1601.00.00.00</u>
BY FUND TYPE				
GENERAL REVENUE FUND	19,133,197			1000
TRUST FUNDS	27,951,728	225,000		2000
TOTAL POSITIONS.....	225.00			
TOTAL PROG COMP.....	47,084,925	225,000		
TOTAL SALARY RATE.....	11,862,000			
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: ST PERSON POLICY ADMN</u>				72750400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	1,195,913			
=====				
SALARIES AND BENEFITS				010000
	17.00			
STATE PERSONNEL SYSTEM TF -STATE	1,662,316			2678 1
=====				
EXPENSES				040000
STATE PERSONNEL SYSTEM TF -STATE	120,241			2678 1
=====				
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
STATE PERSONNEL SYSTEM TF -STATE	22,576			2678 1
=====				
RISK MANAGEMENT INSURANCE				103241
STATE PERSONNEL SYSTEM TF -STATE	6,994			2678 1
=====				
CONTRACTED LEGAL SERVICES				103884
STATE PERSONNEL SYSTEM TF -STATE	100,000			2678 1
=====				
LEASE/PURCHASE/EQUIPMENT				105281
STATE PERSONNEL SYSTEM TF -STATE	3,191			2678 1
=====				
TR/DMS/HR SVCS/STW CONTRCT				107040
STATE PERSONNEL SYSTEM TF -STATE	6,986			2678 1
=====				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: ST PERSON POLICY ADMN</u>				72750400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
DATA PROCESSING SERVICES				210000
NORTHWEST REGIONAL DC				210023
STATE PERSONNEL SYSTEM TF -STATE	18,815			2678 1
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL POSITIONS.....	17.00			
TOTAL ISSUE.....	1,941,119			
TOTAL SALARY RATE.....	1,195,913			

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: ST PERSON POLICY ADMN</u>				72750400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
CASUALTY INSURANCE PREMIUM				
ADJUSTMENT				1001090
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
STATE PERSONNEL SYSTEM TF -STATE	1,677			2678 1
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PRG: ST PERSON POLICY ADMN</u>							72750400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASE FY 2022-23 -							
STATEWIDE 5.38% PAY INCREASE -							
EFFECTIVE 7/1/2022							1001315
SALARY RATE							000000
SALARY RATE.....		64,341					
		=====					
SALARIES AND BENEFITS							010000
STATE PERSONNEL SYSTEM TF -STATE		75,643					2678 1
		=====					
TOTAL: SALARY INCREASE FY 2022-23 -							1001315
STATEWIDE 5.38% PAY INCREASE -							
EFFECTIVE 7/1/2022							
TOTAL ISSUE.....		75,643					
TOTAL SALARY RATE.....		64,341					
		=====					



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: ST PERSON POLICY ADMN</u>				72750400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT - FY 2022-23 - NORMAL				
COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1002010
SALARIES AND BENEFITS				010000
STATE PERSONNEL SYSTEM TF -STATE	9,736			2678 1
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PRG: ST PERSON POLICY ADMN</u>							72750400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
STATE PERSONNEL SYSTEM TF -STATE			563				2678 1
	=====		=====		=====		

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: ST PERSON POLICY ADMN</u>				72750400
<u>GOV OPERATIONS/SUPPORT</u>				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				4000000
CLASSIFICATION AND COMPENSATION				
MODEL IMPLENTATION AND TRANSITION				
PLAN				4005050
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
STATE PERSONNEL SYSTEM TF -STATE	500,000			2678 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Classification and Compensation Model Implementation and Transition Plan

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

Goal #1: Provide world-class human resource services based on sound human resource policies, practices, and strategies.

SUMMARY:

The Department of Management Services (Department) requests \$500,000 in budget authority in the State Personnel System Policy Administration budget entity (72750400), within the State Personnel System Trust Fund (2678). The purpose of these funds are for the procurement of consultation services for the creation of an implementation and transition plan of the new SPS classification and compensation model that will help agencies more effectively recruit, retain, and develop highly qualified employees.

RETURN ON INVESTMENT (ROI):

The Florida Legislature has provided specific goals for the SPS classification and compensation system in section 110.2035, Florida Statutes, that include reducing the need to reclassify positions due to work assignments and organizational changes; emphasizing pay administration and job-performance evaluation by management rather than emphasize use of the classification system to award salary increases; allow flexibility in organizational structure and reducing the number of supervisory broadband levels; and allow managers the flexibility to move employees through the broad market-based pay bands. However, the broadband structure that is also defined in section 110.2035, Florida Statutes, has failed to meet these stated goals and has created the need to maintain a parallel system for the administration of positions and salaries. The Department is in the process of developing a recommendation for a replacement model that will help effectively manage the needs and achieve the goals of the SPS classification and compensation system. Implementation of this new model will create a more efficient structure that will help agencies more effectively recruit, retain, and develop highly qualified employees.

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PRG: ST PERSON POLICY ADMN</u>						72750400
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE						4000000
CLASSIFICATION AND COMPENSATION						
MODEL IMPLENTATION AND TRANSITION						
PLAN						4005050

IMPACT:

The system will continue to operate under the existing hybrid system which has resulted in inefficiencies and ineffectiveness, duplication of effort, and general overall dissatisfaction with the Broadband Classification and Compensation Program among managers and employees. In its current state, the system will continue to be unable to meet its purpose and goals as defined by statute. Agencies will continue to struggle in the efforts to attract, retain, and develop highly qualified employees needed to deliver critical services to the citizens of Florida. Additionally, the state may miss the opportunity to timely identify and incorporate any necessary changes to the platforms and functionalities of the People First system and the state payroll replacement system, as such systems are still in the appropriate contract negotiation and/or development phases. The current People First contract expires on August 20, 2026, with the platform having an end of life of December 31, 2027. The PALM project is also slated to replace the state's financial management systems, including state payroll functions. If needed adjustments to the classification and compensation model are not timely identified, the integration costs with these systems could make later adjustments logistically and financially challenging.

BACKGROUND:

On July 1, 2002, Florida replaced its traditional job classification model for the State Personnel System (SPS) with a broad banding structure referred to as the "Broadband Classification and Compensation Program," using the Federal Standard Occupational Classification System (SOC) as its foundation. In essence, the Broadband Classification and Compensation Program was intended to reduce the number of classes and flatten reporting structures through a method of grouping like duties and applying common levels of pay, while providing agencies a higher degree of flexibility in assigning work and a wide range of pay movement without the need for unnecessary reclassification of work. In doing so, it was expected that personnel administration would be simplified for managers as employees would be able to assume new responsibilities, acquire new skills, and receive commensurate development or performance-based pay increases or bonuses while remaining within their assigned broadband code and pay band. From the outset, the program experienced difficulties in achieving its intended goals and objectives. At the time of implementation, it was determined that the Department would need to run a parallel system for approximately one year to ensure reporting capabilities and system integration would be properly maintained with the Governor's Office of Policy and Budget, DMS Division of State Group Insurance, DMS Division of Retirement, and the Department of Financial Services Bureau of State Payrolls. However, 20 years later, the Broadband Classification and Compensation System model, as defined in section 110.2035, Florida Statutes, has remained unable to support the proper management of the classification and compensation functions for the SPS. As a result, the Department has been operating parallel systems with functions of the former system still managing processes in the background. The Department is currently developing a recommendation for a replacement model. If approved, the Department will need consultative support to create and effectively execute an implementation plan to transition to the new mode.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: ST PERSON POLICY ADMN</u>				72750400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
ENTERPRISE DATA ANALYTICS UNIT				4100020
SALARY RATE				000000
SALARY RATE.....	180,693			
=====				
SALARIES AND BENEFITS				010000
	3.00			
STATE PERSONNEL SYSTEM TF -STATE	263,154			2678 1
=====				
EXPENSES				040000
STATE PERSONNEL SYSTEM TF -STATE	36,120	16,113		2678 1
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
STATE PERSONNEL SYSTEM TF -STATE	1,026			2678 1
=====				
TOTAL: ENTERPRISE DATA ANALYTICS UNIT				4100020
TOTAL POSITIONS.....	3.00			
TOTAL ISSUE.....	300,300	16,113		
TOTAL SALARY RATE.....	180,693			
=====				

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Enterprise Data Analytics Unit

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #1: Provide world class human resource services based on sound human resource polices, practices and strategies.

SUMMARY:

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72750000
						72750400
						16
						<u>1601.00.00.00</u>
						4100000
						4100020

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PRG: ST PERSON POLICY ADMN  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 FUNDING DEFICIENCIES TO MEET  
 CURRENT LEVEL PROGRAM REQUIREMENTS  
 ENTERPRISE DATA ANALYTICS UNIT

The Department of Management Services (Department) requests three Full-Time Equivalent (FTE) positions, salary rate of 180,693, and budget authority in the amount of \$300,300 in the State Personnel Policy Administration budget entity (72750400), within the State Personnel System Trust Fund (2678) to fund the creation of an Enterprise Data Analytics unit.

RETURN ON INVESTMENT (ROI):

Informed data-driven dissolutions and opposed to unsubstantiated assumptions, drives identification of targeted and effective solutions, and aligns workforce strategies with desired business outcomes.

IMPACT:

If this request is not funded, the Division would not be positioned to provide the detailed analyses that key decision makers and stakeholders need to identify emerging workforce issues and recommend the right process improvements for our human resource functions.

BACKGROUND:

Since 2000, HRM has experienced a 66 percent staff reduction (50 FTE to 17 FTE) which included elimination of staff responsible for providing enterprise data reporting, analytics, trend analysis and forecasting for the State Personnel System. Of these 50 positions, 15 were reallocated to support the implementation and administration of the People First contract, and others were lost due to budget cuts or reorganizations within the Department. As a result, HRM has been unable to dedicate the necessary resources to this critical function, due to competing division priorities, statutory responsibilities, and administration of state and federal requirements. This request is above base salary to ensure the Department can attract and retain high quality employees that are subject matter experts.

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POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24							
NEW POSITIONS							
0193 HUMAN RESOURCE CONSULTANT/HR-SES							
N0020 001	1.00	60,231		27,487	87,718	0.00	87,718
N0021 001	1.00	60,231		27,487	87,718	0.00	87,718
N0022 001	1.00	60,231		27,487	87,718	0.00	87,718

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72750000
						72750400
						16
						<u>1601.00.00.00</u>
						4100000
						4100020

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PRG: ST PERSON POLICY ADMN  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 FUNDING DEFICIENCIES TO MEET  
 CURRENT LEVEL PROGRAM REQUIREMENTS  
 ENTERPRISE DATA ANALYTICS UNIT

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24						
NEW POSITIONS						
TOTALS FOR ISSUE BY FUND						
						263,154
3.00	180,693		82,461	263,154		263,154

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	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PRG: ST PERSON POLICY ADMN</u>							72750400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET							
CURRENT LEVEL PROGRAM REQUIREMENTS							4100000
ENTERPRISE LEARNING AND DEVELOPMENT							
UNIT							4100060
SALARY RATE							000000
SALARY RATE.....	180,693						
=====							
SALARIES AND BENEFITS							010000
	3.00						
STATE PERSONNEL SYSTEM TF -STATE	263,154						2678 1
=====							
OTHER PERSONAL SERVICES							030000
STATE PERSONNEL SYSTEM TF -STATE	15,600						2678 1
=====							
EXPENSES							040000
STATE PERSONNEL SYSTEM TF -STATE	106,120		16,113				2678 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
STATE PERSONNEL SYSTEM TF -STATE	30,000						2678 1
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
STATE PERSONNEL SYSTEM TF -STATE	1,026						2678 1
=====							
TOTAL: ENTERPRISE LEARNING AND DEVELOPMENT							4100060
UNIT							
TOTAL POSITIONS.....	3.00						
TOTAL ISSUE.....		415,900		16,113			
TOTAL SALARY RATE.....	180,693						
=====							



COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PRG: ST PERSON POLICY ADMN</u>						72750400
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET						
CURRENT LEVEL PROGRAM REQUIREMENTS						4100000
ENTERPRISE LEARNING AND DEVELOPMENT						
UNIT						4100060

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Enterprise Learning and Development Unit

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #1: Provide world class human resource services based on sound human resource polices, practices and strategies.

SUMMARY:

The Department of Management Services (Department) requests three Full-Time Equivalent (FTE) positions, salary rate of 180,693, and budget authority in the amount of \$415,900 in the State Personnel Policy Administration budget entity (72750400), within the State Personnel System (SPS) Trust Fund (2678) to fund the creation of an Enterprise Learning and Development unit.

RETURN ON INVESTMENT (ROI):

It is the policy of the state as outlined in section 110.105, Florida Statutes, to produce a more skilled, accountable, and committed workforce through training and career development. The Florida Legislature, through section 110.1099, Florida Statutes, also recognizes that education and training are an integral component in improving the delivery of services to the public. Further, the utilization of productivity-enhancing technology demands continuous updating of skills. Shifts in workforce demographics, technological changes, global markets, and a shrinking pool of skilled workers continue to create challenges for employers. Florida government must be responsive to these challenges by taking a strategic approach to workforce learning and development programs. Doing so is essential for positioning our workforce to achieve optimum performance and providing taxpayers with the best return on investment of public funds.

IMPACT:

Due to the contraction of positions over the years, Division of State Human Resource Management (HRM) has been unable to effectively implement enterprise training program strategies to enhance employee proficiency and competency in support of a high performing workforce. Without funding, this will continue.

BACKGROUND:

Since 2000, HRM has experienced a 66 percent staff reduction (50 FTE to 17 FTE) which included elimination of staff responsible for the creation of enterprise course curriculum and training and development opportunities. Of these 50

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PRG: ST PERSON POLICY ADMN</u>						72750400
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET						
CURRENT LEVEL PROGRAM REQUIREMENTS						4100000
ENTERPRISE LEARNING AND DEVELOPMENT						
UNIT						4100060

positions, 15 were reallocated to support the implementation and administration of the People First contract, and others were lost due to budget cuts or reorganizations within the Department.

As a result, HRM has been unable to dedicate the resources necessary to perform this critical function due to competing division priorities, statutory responsibilities, and the administration and state and federal requirements. This request is above base salary to ensure the Department can attract and retain high quality employees that are subject matter experts.

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POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24							
NEW POSITIONS							
0193 HUMAN RESOURCE CONSULTANT/HR-SES							
N0023 001	1.00	60,231		27,487	87,718	0.00	87,718
N0024 001	1.00	60,231		27,487	87,718	0.00	87,718
N0025 001	1.00	60,231		27,487	87,718	0.00	87,718
TOTALS FOR ISSUE BY FUND							
2678 STATE PERSONNEL SYSTEM TF							263,154
	3.00	180,693		82,461	263,154		263,154

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TOTAL: GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
BY FUND TYPE							
TRUST FUNDS.....	23.00	3,244,938	32,226				2000
SALARY RATE.....		1,621,640					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PRG: PEOPLE FIRST</u>							72750500
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	1,025,491						
=====							
SALARIES AND BENEFITS							010000
STATE PERSONNEL SYSTEM TF -STATE	15.00	1,498,520					2678 1
=====							
OTHER PERSONAL SERVICES							030000
STATE PERSONNEL SYSTEM TF -STATE		8,024					2678 1
=====							
EXPENSES							040000
STATE PERSONNEL SYSTEM TF -STATE		105,506					2678 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
STATE PERSONNEL SYSTEM TF -STATE		12,075					2678 1
=====							
FLAIR SYSTEM REPLACEMENT							100781
STATE PERSONNEL SYSTEM TF -STATE		2,689,220					2678 1
=====							
RISK MANAGEMENT INSURANCE							103241
STATE PERSONNEL SYSTEM TF -STATE		3,380					2678 1
=====							
LEASE/PURCHASE/EQUIPMENT							105281
STATE PERSONNEL SYSTEM TF -STATE		2,860					2678 1
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: PEOPLE FIRST</u>				72750500
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
STATE PERSONNEL SYSTEM TF -STATE	5,611			2678 1
HUMAN RES SVC/STW CONTRACT				107080
STATE PERSONNEL SYSTEM TF -STATE	30,047,762			2678 1
DATA PROCESSING SERVICES				210000
NORTHWEST REGIONAL DC				210023
STATE PERSONNEL SYSTEM TF -STATE	9,453			2678 1
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL POSITIONS.....	15.00			
TOTAL ISSUE.....	34,382,411			
TOTAL SALARY RATE.....	1,025,491			

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PRG: PEOPLE FIRST</u>							72750500
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
STATE PERSONNEL SYSTEM TF -STATE			175-				2678 1
	=====		=====		=====		

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: PEOPLE FIRST</u>				72750500
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
SALARY INCREASE FY 2022-23 -				
STATEWIDE 5.38% PAY INCREASE -				
EFFECTIVE 7/1/2022				1001315
SALARY RATE				000000
SALARY RATE.....	55,168			
	=====	=====	=====	
SALARIES AND BENEFITS				010000
STATE PERSONNEL SYSTEM TF -STATE	66,008			2678 1
	=====	=====	=====	
TOTAL: SALARY INCREASE FY 2022-23 -				1001315
STATEWIDE 5.38% PAY INCREASE -				
EFFECTIVE 7/1/2022				
TOTAL ISSUE.....	66,008			
TOTAL SALARY RATE.....	55,168			
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PRG: PEOPLE FIRST</u>							72750500
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASE FY 2022-23 -							
STATEWIDE \$15 MINIMUM WAGE INCREASE							
- EFFECTIVE 7/1/2022							1001325
OTHER PERSONAL SERVICES							030000
STATE PERSONNEL SYSTEM TF -STATE		29					2678 1
	=====		=====		=====		

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: PEOPLE FIRST</u>				72750500
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT - FY 2022-23 - NORMAL				
COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1002010
SALARIES AND BENEFITS				010000
STATE PERSONNEL SYSTEM TF -STATE	9,468			2678 1
	=====	=====	=====	



	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PRG: PEOPLE FIRST</u>							72750500
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
STATE PERSONNEL SYSTEM TF -STATE		453					2678 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PRG: PEOPLE FIRST</u>							72750500
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
FLORIDA PLANNING, ACCOUNTING, AND							2103121
LEDGER MANAGEMENT (PALM) READINESS							100000
SPECIAL CATEGORIES							100781
FLAIR SYSTEM REPLACEMENT							
STATE PERSONNEL SYSTEM TF -STATE	2,689,220-						2678 1
	=====		=====		=====		

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
PRG: PEOPLE FIRST				72750500
GOV OPERATIONS/SUPPORT				16
GOVERNMENTAL OPERATIONS				1601.00.00.00
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
ADDITIONAL RESOURCES FOR PEOPLE				
FIRST				4100A50
SALARY RATE				000000
SALARY RATE.....	90,346			
=====				
SALARIES AND BENEFITS				010000
	1.00			
STATE PERSONNEL SYSTEM TF -STATE	123,734			2678 1
=====				
EXPENSES				040000
STATE PERSONNEL SYSTEM TF -STATE	12,440	5,371		2678 1
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
STATE PERSONNEL SYSTEM TF -STATE	342			2678 1
=====				
TOTAL: ADDITIONAL RESOURCES FOR PEOPLE				4100A50
FIRST				
TOTAL POSITIONS.....	1.00			
TOTAL ISSUE.....	136,516	5,371		
TOTAL SALARY RATE.....	90,346			
=====				

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Additional Resources for People First

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

5.3 Strengthen local, regional, and statewide partnerships to accomplish Florida's economic and quality of life & quality places goals

LINKAGE TO GOVERNOR'S PRIORITY:

3. Economic Development and Job Creation

6. Public Integrity

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
AMOUNT		AMOUNT		AMOUNT		
						72000000
						72750000
						72750500
						16
						<u>1601.00.00.00</u>
						4100000
						4100A50

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
 PRG: PEOPLE FIRST  
 GOV OPERATIONS/SUPPORT  
 GOVERNMENTAL OPERATIONS  
 FUNDING DEFICIENCIES TO MEET  
 CURRENT LEVEL PROGRAM REQUIREMENTS  
 ADDITIONAL RESOURCES FOR PEOPLE  
 FIRST

72000000  
 72750000  
 72750500  
 16  
1601.00.00.00  
 4100000  
 4100A50

LONG RANGE PROGRAM PLAN:

Goal #2: Provide user-friendly, reliable human resource service through People First in the most cost-effective manner.

SUMMARY:

The Department of Management Services (Department) requests one Full-Time Equivalent (FTE) position, 90,346 in salary rate, and budget authority of \$136,516 in the People First budget entity (72750500), within the State Personnel System Trust Fund (2678) to assist with Florida PALM integration and procurement planning. The requested rate is the average market rate for a Project Manager. An additional \$700 in recurring expense is requested to allow for yearly subscriptions of MS Project, Visio Pro and Power BI. These software subscriptions are needed tools for project management. Requests for rate over the base for each classification are due to the necessary skillsets required for the position.

RETURN ON INVESTMENT (ROI):

A Full-time equivalent (FTE) position is necessary to ensure the People First team can effectively carry out its additional responsibilities while providing quality services to job applicants and over 223,000 system users (state employees and state retirees). The addition of a project manager to the People First team will allow for a single point of contact and planning for the projects that the team implements in addition to the day-to-day activities that the team is already responsible for.

WHAT WILL HAPPEN IF THIS ISSUE IS NOT FUNDED?

If this position is not funded, the program faces an increased risk of current and future projects not meeting deadlines, risk mitigations on project tracks, lapses of project communication with stakeholders, and burnout of current staff leading to turnover.

BACKGROUND:

People First is the State of Florida's self-service, secure, web-based human resource information system (HRIS), the public-facing State of Florida job site, and the enterprise-wide suite of human resource (HR) and insurance benefit services as performed by outsourced service center staff. The goal of People First is to provide the state with an employee and manager self-service online tool, to provide services more effectively and efficiently by streamlining and standardizing HR transactional processes, and to reduce the cost of government. The State of Florida contracts with NorthgateArinso, Inc. (NGA), to maintain the People First System, State of Florida job site, and the People First Service Center. The contract includes appointments and status, time and attendance, insurance benefits administration, classification, and organizational management, payroll preparation, performance management, learning management, recruitment, and reporting, including the data warehouse. The People First Division acts as the contract manager to oversee performance and ensure service provider compliance with contract provisions, including agreed-upon performance metrics and delivery of quality services to job applicants and over 223,000 system users (state employees and state retirees).

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72750000
						72750500
						16
						<u>1601.00.00.00</u>
						4100000
						4100A50

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PRG: PEOPLE FIRST  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 FUNDING DEFICIENCIES TO MEET  
 CURRENT LEVEL PROGRAM REQUIREMENTS  
 ADDITIONAL RESOURCES FOR PEOPLE  
 FIRST

The People First team is a very efficient unit of 15 FTE. A project manager is warranted due to the increased workload on the People First team from systems maintenance, procurement, projects, and enhancement needs. In addition, over the next five years the People First Team will also be responsible for two major additional critical projects:

- 1) The redesign of the payroll preparation process, integrations, and financial-related components of the People First system to integrate with the Florida PALM financial management information system and payroll subsystem.
- 2) Procurement planning, requirements development, and procurement execution for the People First systems and services. People First contract expires Aug. 21, 2026, and all procurement activities must be completed at least 18 months in advance to allow adequate time for system and service center transition if a different service provider is selected.

The use of a People First Project Manager would provide value-added work products such as developing project plans, tracking progress, and working with internal team members and external vendors to complete projects within established scope, schedule, and budget monitoring project progress by tracking activity, resolving problems, publishing status reports, and recommending actions. Creating process flow diagrams for business processes related to the implementation of new or upgraded systems. Planning, coordinating, evaluating, and reviewing all phases of project control related to procurement planning, procurement execution, and contract compliance. Conducting and gathering critical information from meetings with various project stakeholders and producing relevant reports and minutes. Serving as a thought leader for business processes and developing forward-thinking systems and business processes that promote increased efficiency and productivity and facilitating requirements and design sessions with business users and the development team to ascertain and document detailed procedures.

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POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24							
NEW POSITIONS							
2216 PROJECT MANAGER							
N0026 001	1.00	90,346		33,388	123,734	0.00	123,734

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PRG: PEOPLE FIRST  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS

72000000  
 72750000  
 72750500  
 16  
1601.00.00.00

FUNDING DEFICIENCIES TO MEET  
 CURRENT LEVEL PROGRAM REQUIREMENTS  
 ADDITIONAL RESOURCES FOR PEOPLE  
 FIRST

4100000  
 4100A50

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24						
NEW POSITIONS						
TOTALS FOR ISSUE BY FUND						
						123,734
1.00	90,346		33,388	123,734		123,734
=====	=====	=====	=====	=====		=====

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
PRG: PEOPLE FIRST				72750500
GOV OPERATIONS/SUPPORT				16
GOVERNMENTAL OPERATIONS				1601.00.00.00
FUNDING FOR NON-RECURRING PROJECTS				4400000
PROCURE CONTRACTOR FOR HUMAN				
RESOURCE PROCUREMENT				44004C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
STATE PERSONNEL SYSTEM TF -STATE	250,000	250,000		2678 1
CONTRACTED LEGAL SERVICES				103884
STATE PERSONNEL SYSTEM TF -STATE	300,000	300,000		2678 1
TOTAL: PROCURE CONTRACTOR FOR HUMAN				44004C0
RESOURCE PROCUREMENT				
TOTAL ISSUE.....	550,000	550,000		

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 ISSUE TITLE: Procure Contractor for Human Resource Procurement

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:  
 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:  
 6. Public Integrity

LONG RANGE PROGRAM PLAN:  
 GOAL #2: Provide user-friendly, reliable human resource service through People First in the most cost-effective manner.

SUMMARY:  
 The Department of Management Services (Department) requests nonrecurring budget authority of \$550,000 in the People First budget entity (72750500), within the State Personnel System Trust Fund (2678) fund, to continue the use of procurement support consulting services and to contract for outside legal counsel for procurement support.

RETURN ON INVESTMENT (ROI):  
 As the Department continues to leverage technology to provide enhanced services to its agency customers and the citizens of Florida, an efficient, scalable human resource information system plays a critical role in ensuring that state agencies have a system that keeps up with ever changing technology. As a significant enterprise system, transition to a new platform will require the Department to use procurement support consulting services to fully develop the state's business requirements, implementation timeline and project plan. Migrating People First to a new platform is an important

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PRG: PEOPLE FIRST</u>						72750500
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
FUNDING FOR NON-RECURRING PROJECTS						4400000
PROCURE CONTRACTOR FOR HUMAN						
RESOURCE PROCUREMENT						44004C0

risk mitigation strategy about the ever rapidly advancing web standards and technologies, security threat considerations, and overall technology support requirements. Additionally, providing a new platform will sustain Florida as the leader in government Human Resource (HR) outsourcing.

IMPACT:

If this issue is not funded, the Department will not be able to conduct necessary analyses or procure the most effective technology solution for the state. In addition, the People First Team anticipates existing resources being fully dedicated to implementing system requirements for integrating with the Florida PALM financial system and payroll sub-system during the 2023-24 fiscal year. In order to ensure the People First Team is able to successfully plan for the future of People First and to integrate with the Florida PALM, it's critical that this initiative is funded for the Fiscal Year 2023-24.

Additionally, the current People First System platform is scheduled for end of life in December 2027. It is critical that the state prepare for and complete a transition to a modern, scalable solution prior to the end of life in December 2027. If this does not occur, the state is likely to incur exorbitant support fees for an extended maintenance period to use what will be a stagnant system. This will cause the People First System code base to become stagnate, suffer browser incompatibilities, increase security threats and system functionality will become deprecated.

BACKGROUND:

People First is the State of Florida's self-service, secure, web-based human resource information system (HRIS), the public-facing State of Florida job site, and the enterprise-wide suite of human resource (HR) and insurance benefit services as performed by outsourced service center staff, pursuant to Sections 110.116, 110.123, 110.12303, and 215.93-94, Florida Statutes. The goal of People First is to provide the state with an employee and manager self-service online tool, to provide services more effectively and efficiently by streamlining and standardizing HR transactional processes, and to reduce the cost of government. The current contract expires on August 20, 2026. The requested funds would be used to continue the use of procurement support consulting services staff members with extensive experience in enterprise resource planning (ERP) systems from July 1, 2023, through June 30, 2024. Per the current state term contract, the average hourly cost for the required resource type is between \$98.50 and \$115.17. Depending on the contract award, the cost could be slightly higher or lower per resource. This request is based on an estimated cost for three full-time resources. The procurement support consulting services resources will perform critical analyses required to prepare for the next People First procurement by identifying necessary improvements to highly customized, State of Florida-unique processes, identifying unnecessary or inefficient processes, review of current law and rules impacting the system, and fully documenting the state's business requirements. The current system has more than 20,000 customizations to support State of Florida requirements, both legal and operational.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: PEOPLE FIRST</u>				72750500
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
TOTAL: GOVERNMENTAL OPERATIONS				<u>1601.00.00.00</u>
BY FUND TYPE				
	16.00			
TRUST FUNDS.....	32,455,490	555,371		2000
SALARY RATE.....	1,171,005			
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
TELECOMMUNICATIONS SVCS				72900100
GOV OPERATIONS/SUPPORT				16
INFORMATION TECHNOLOGY				1603.00.00.00
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	4,087,524			
=====				
SALARIES AND BENEFITS				010000
COMMUNICATIONS WKG CAP TF -STATE	5,520,126			2105 1
WIRELESS COMM E911 TF -STATE	417,650			2344 1
TOTAL POSITIONS.....	68.00			
TOTAL APPRO.....	5,937,776			
=====				
OTHER PERSONAL SERVICES				030000
COMMUNICATIONS WKG CAP TF -STATE	384,984			2105 1
WIRELESS COMM E911 TF -STATE	273,041			2344 1
TOTAL APPRO.....	658,025			
=====				
EXPENSES				040000
COMMUNICATIONS WKG CAP TF -STATE	659,534			2105 1
WIRELESS COMM E911 TF -STATE	208,529			2344 1
TOTAL APPRO.....	868,063			
=====				
AID TO LOCAL GOVERNMENTS				050000
DIST/COUNTIES-WIRELESS 911				055610
WIRELESS COMM E911 TF -STATE	83,705,024			2344 1
=====				
DIST/SVC PROV-WIRELESS 911				055612
WIRELESS COMM E911 TF -STATE	2,000,000			2344 1
=====				

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>TELECOMMUNICATIONS SVCS</u>							72900100
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
AID TO LOCAL GOVERNMENTS							050000
DIST/CO-NONWIRELESS E911							055614
WIRELESS COMM E911 TF -STATE		29,367,589					2344 1
		=====					
DIST/CO PREPA-WIRELESS 911							055617
WIRELESS COMM E911 TF -STATE		35,300,000					2344 1
		=====					
OPERATING CAPITAL OUTLAY							060000
COMMUNICATIONS WKG CAP TF -STATE		46,079					2105 1
		=====					
SPECIAL CATEGORIES							100000
ACQUISITION/MOTOR VEHICLES							100021
COMMUNICATIONS WKG CAP TF -STATE		37,690					2105 1
		=====					
G/A-IMPLEMENTATION GRANTS							100197
WIRELESS COMM E911 TF -FEDERL		597					2344 3
		=====					
CENTREX & SUNCOM PAYMENTS							100350
COMMUNICATIONS WKG CAP TF -STATE		117,486,638					2105 1
		=====					
CONTRACTED SERVICES							100777
COMMUNICATIONS WKG CAP TF -STATE		2,953,708					2105 1
WIRELESS COMM E911 TF -STATE		900,827					2344 1
		-----					
TOTAL APPRO.....		3,854,535					
		=====					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
TELECOMMUNICATIONS SVCS				72900100
GOV OPERATIONS/SUPPORT				16
INFORMATION TECHNOLOGY				1603.00.00.00
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
COMMUNICATIONS WKG CAP TF -STATE	21,588			2105 1
CONTRACTED LEGAL SERVICES				103884
WIRELESS COMM E911 TF -STATE	62,159			2344 1
LEASE/PURCHASE/EQUIPMENT				105281
COMMUNICATIONS WKG CAP TF -STATE	3,241			2105 1
WIRELESS COMM E911 TF -STATE	1,845			2344 1
TOTAL APPRO.....	5,086			
TR/DMS/HR SVCS/STW CONTRCT				107040
COMMUNICATIONS WKG CAP TF -STATE	21,419			2105 1
WIRELESS COMM E911 TF -STATE	204			2344 1
TOTAL APPRO.....	21,623			
DATA PROCESSING SERVICES				210000
NORTHWEST REGIONAL DC				210023
COMMUNICATIONS WKG CAP TF -STATE	449,085			2105 1
WIRELESS COMM E911 TF -STATE	3,277			2344 1
TOTAL APPRO.....	452,362			
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL POSITIONS.....	68.00			
TOTAL ISSUE.....	279,824,834			
TOTAL SALARY RATE.....	4,087,524			

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>TELECOMMUNICATIONS SVCS</u>							72900100
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
COMMUNICATIONS WKG CAP TF -STATE			6,622-				2105 1
	=====						

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
SALARY INCREASE FY 2022-23 -				
STATEWIDE 5.38% PAY INCREASE -				
EFFECTIVE 7/1/2022				1001315
SALARY RATE				000000
SALARY RATE.....	217,567			
	=====	=====	=====	
SALARIES AND BENEFITS				010000
COMMUNICATIONS WKG CAP TF -STATE	244,492			2105 1
WIRELESS COMM E911 TF -STATE	18,487			2344 1
TOTAL APPRO.....	262,979			
	=====	=====	=====	
TOTAL: SALARY INCREASE FY 2022-23 -				1001315
STATEWIDE 5.38% PAY INCREASE -				
EFFECTIVE 7/1/2022				
TOTAL ISSUE.....	262,979			
TOTAL SALARY RATE.....	217,567			
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
SALARY INCREASE FY 2022-23 -				
STATEWIDE \$15 MINIMUM WAGE INCREASE				
- EFFECTIVE 7/1/2022				1001325
SALARY RATE				000000
SALARY RATE.....	31,072			
	=====	=====	=====	
SALARIES AND BENEFITS				010000
COMMUNICATIONS WKG CAP TF -STATE	28,888			2105 1
WIRELESS COMM E911 TF -STATE	2,184			2344 1
TOTAL APPRO.....	31,072			
	=====	=====	=====	
OTHER PERSONAL SERVICES				030000
COMMUNICATIONS WKG CAP TF -STATE	1,398			2105 1
WIRELESS COMM E911 TF -STATE	992			2344 1
TOTAL APPRO.....	2,390			
	=====	=====	=====	
TOTAL: SALARY INCREASE FY 2022-23 -				1001325
STATEWIDE \$15 MINIMUM WAGE INCREASE				
- EFFECTIVE 7/1/2022				
TOTAL ISSUE.....	33,462			
TOTAL SALARY RATE.....	31,072			
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT - FY 2022-23 - NORMAL				
COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1002010
SALARIES AND BENEFITS				010000
COMMUNICATIONS WKG CAP TF -STATE	39,094			2105 1
WIRELESS COMM E911 TF -STATE	2,957			2344 1
TOTAL APPRO.....	42,051			



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
COMMUNICATIONS WKG CAP TF -STATE	1,727			2105 1
WIRELESS COMM E911 TF -STATE	16			2344 1
TOTAL APPRO.....	1,743			
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
REALIGNMENT OF POSITIONS, RATE, AND				
BUDGET TO EXECUTIVE DIRECTION -				
DEDUCT				2001A00
SALARY RATE				000000
SALARY RATE.....	56,066-			
=====				
SALARIES AND BENEFITS				010000
	1.00-			
COMMUNICATIONS WKG CAP TF -STATE	67,075-			2105 1
=====				
EXPENSES				040000
COMMUNICATIONS WKG CAP TF -STATE	6,369-			2105 1
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
COMMUNICATIONS WKG CAP TF -STATE	342-			2105 1
=====				
TOTAL: REALIGNMENT OF POSITIONS, RATE, AND				2001A00
BUDGET TO EXECUTIVE DIRECTION -				
DEDUCT				
TOTAL POSITIONS.....	1.00-			
TOTAL ISSUE.....		73,786-		
TOTAL SALARY RATE.....	56,066-			
=====				

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Transfer Positions and Budget to Executive Direction and Support Services - DEDUCT

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
AMOUNT		AMOUNT		AMOUNT		
						72000000
						72900000
						72900100
						16
						<u>1603.00.00.00</u>
						2000000
						2001A00

MANAGEMENT SRVCS, DEPT OF  
 PGM: TECHNOLOGY PROGRAM  
TELECOMMUNICATIONS SVCS  
 GOV OPERATIONS/SUPPORT  
INFORMATION TECHNOLOGY

ESTIMATED EXPENDITURES REALIGNMENT  
 REALIGNMENT OF POSITIONS, RATE, AND  
 BUDGET TO EXECUTIVE DIRECTION -  
 DEDUCT

GOAL #12: Deliver and promote the development of high-quality, innovative, cost-effective digital and technology services.

SUMMARY:

The Department of Management Services (Department) requests to realign three Full-Time Equivalent (FTE) positions, 170,713 in salary rate, and budget authority of \$243,220, to the Executive Direction and Support Services budget entity (72010100), within the Administrative Trust Fund (2021), from the Facilities Management budget entity (72400100), within the Supervision Trust Fund (2696), Telecommunications Services budget entity (72900100), within the Communications Working Capital Trust Fund (2105), and the Purchasing Oversight budget entity (72600400), within the Operating Trust Fund (2510).

Please see companion issue #2000A00 filed in Budget Entity 72010100, Program Component 1602.00.00.00 and issue #2001A00 Budget Entity 72400100, Program Component 1601.00.00.00, and Budget Entity 72600400, Program Component 1601.00.00.00. This is a net zero request.

RETURN ON INVESTMENT (ROI):

This transfer within the agency will realign positions, salary rate, and budget to more accurately reflect where the positions perform the functions that support the department as a whole and to address the organizational structure of the department.

IMPACT:

If this transfer of resources is not funded, this may negatively affect the staff that are currently in these roles.

BACKGROUND:

These positions are located in the Division of Real Estate Development and Management, Division of Telecommunications, and Division of State Purchasing; however, they do not directly support these divisions' operations. These FTE support the Department as a whole. Based on the administrative organization of the agency and the support services provided to all the divisions, these positions should no longer be located within the programmatic divisions, respectively.

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COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT						2000000
REALIGNMENT OF POSITIONS, RATE, AND						
BUDGET TO EXECUTIVE DIRECTION -						
DEDUCT						2001A00

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
1469 PROFESSIONAL ACCOUNTANT SPECIALIST						
01686 001	1.00-	56,066-		11,009-	67,075- 0.00	67,075-
TOTALS FOR ISSUE BY FUND						
2105 COMMUNICATIONS WKG CAP TF						
	1.00-	56,066-		11,009-	67,075-	67,075-

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	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>TELECOMMUNICATIONS SVCS</u>							72900100
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
EMERGENCY 911 CALL ROUTING SYSTEM							2103058
AID TO LOCAL GOVERNMENTS							050000
DIST/CO PREPA-WIRELESS 911							055617
WIRELESS COMM E911 TF -STATE	2,850,000-						2344 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
WIRELESS COMM E911 TF -STATE	300,000-						2344 1
=====							
TOTAL: EMERGENCY 911 CALL ROUTING SYSTEM							2103058
TOTAL ISSUE.....	3,150,000-						
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>TELECOMMUNICATIONS SVCS</u>							72900100
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
REPLACEMENT OF MOTOR VEHICLES							2103080
SPECIAL CATEGORIES							100000
ACQUISITION/MOTOR VEHICLES							100021
COMMUNICATIONS WKG CAP TF -STATE			37,690-				2105 1
			=====	=====	=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>TELECOMMUNICATIONS SVCS</u>							72900100
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
E911 GRANT PORTAL							2103194
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
WIRELESS COMM E911 TF							2344 1
-STATE	300,000-						

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>TELECOMMUNICATIONS SVCS</u>							72900100
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
CSAB CLOUD MIGRATION							2103195
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
COMMUNICATIONS WKG CAP TF -STATE	1,015,304-						2105 1
	=====		=====		=====		



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
WORKLOAD				3000000
CONVERT OTHER PERSONAL SERVICES				
(OPS) TO FULL TIME EQUIVALENT (FTE)				
POSITIONS				3001560
SALARY RATE				000000
SALARY RATE.....	167,870			
=====				
SALARIES AND BENEFITS				010000
	3.00			
WIRELESS COMM E911 TF -STATE	244,295			2344 1
=====				
OTHER PERSONAL SERVICES				030000
WIRELESS COMM E911 TF -STATE	118,965-			2344 1
=====				
EXPENSES				040000
WIRELESS COMM E911 TF -STATE	35,220	16,113		2344 1
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
WIRELESS COMM E911 TF -STATE	1,026			2344 1
=====				
TOTAL: CONVERT OTHER PERSONAL SERVICES				3001560
(OPS) TO FULL TIME EQUIVALENT (FTE)				
POSITIONS				
TOTAL POSITIONS.....	3.00			
TOTAL ISSUE.....	161,576	16,113		
TOTAL SALARY RATE.....	167,870			
=====				

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Convert Other Personal Services (OPS) to Full Time Equivalent (FTE) Positions

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

15. Develop and maintain a cutting-edge telecommunications infrastructure.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
WORKLOAD				3000000
CONVERT OTHER PERSONAL SERVICES				
(OPS) TO FULL TIME EQUIVALENT (FTE)				
POSITIONS				3001560

LINKAGE TO GOVERNOR'S PRIORITY:

- 3. Economic Development and Job Creation
- 6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #12: To deliver and promote the development of high quality, innovative, cost-efficient communication technology services.

SUMMARY:

The Department of Management Services (Department) requests to convert Other Personal Services (OPS) budget of \$118,965 to fund three Full-Time Equivalent (FTE) positions, salary rate of 167,870, and budget authority of \$161,576 in the Telecommunications Services budget entity (72900100), within the Emergency Communications Number E911 System Trust Fund (2344) to address a recurrent pattern of staffing challenges in the Bureau of Public Safety by funding three full-time equivalent (FTE) who are currently full-time Other Personal Services (OPS) employees working in the E911 program. Retention of OPS staff continues to be an issue as the E911 section has a vacancy rate of 42.1 percent. Transferring OPS positions to FTE positions will increase staffing stability. One of the current OPS positions that provides critical and vital staff functions has been held by five different individuals in the last five years who have primarily left to obtain full-time FTE positions in the Department and other state agencies. Of the three current OPS positions, two are Government Operations Consultant I's that work directly with Florida's 67 counties, ensuring all grant requirements and the Department of Financial Services (DFS) audit compliance requirements are met for reimbursement of grants awarded by the E911 Board; the third is a Utilities System/Engineering Specialist that works with the regional county systems GIS data repositories to ensure a cohesive statewide GIS database for statewide 911 call routing. This position also assists with the Department's Public Safety Answering Point (PSAP) inspection program, as detailed in Section 7 of the Florida Emergency Communications Number E911 State Plan and tracks updates to the 67 individual county 911 plans. The request for rate over base for the classifications is due to the necessary skillsets required for the positions.

RETURN ON INVESTMENT (ROI):

The ROI falls in the area of public safety and the protection of Florida's citizens, visitors, and public safety-first responders.

IMPACT:

If this issue is not funded, the Department will not be able to provide timely support needed for the E911 Board and Florida counties. The lack of permanent positions in the section has created a high turnover rate within the bureau, which results in increased workload as time is devoted to training new staff each year.

BACKGROUND:

The Florida E911 Board, established by section 365.172(5), Florida Statutes, is charged with the responsibility to

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72900000
						72900100
						16
						<u>1603.00.00.00</u>
						3000000
						3001560

MANAGEMENT SRVCS, DEPT OF  
 PGM: TECHNOLOGY PROGRAM  
TELECOMMUNICATIONS SVCS  
 GOV OPERATIONS/SUPPORT  
INFORMATION TECHNOLOGY

WORKLOAD  
 CONVERT OTHER PERSONAL SERVICES  
 (OPS) TO FULL TIME EQUIVALENT (FTE)  
 POSITIONS

administer the 911 fee, deposited in the Emergency Communications Number E911 Trust Fund, with support and oversight of the Department and the Division of Telecommunications (DivTel). DivTel staff receive and process all fees collected from wireless, non-wireless, and prepaid wireless telecommunication devices registered for service in the State of Florida. These fees are disbursed to Florida counties for operating and improving E911 services. DivTel staff process the fee remittance, analyze the revenue stream, and provide monthly reports to the E911 Board. Staff also manage, review, and provide recommendations to the Board for the State Grant and Rural County grant programs funded by the 911 trust funds.

DivTel staff oversee the E911 program and administratively support the E911 Board. DivTel has four E911 FTE positions of which three are currently working within the division and three OPS positions who are responsible for the operational management of over \$124 million of E911 fees collected annually and \$31 million grant funds awarded to Florida counties and outstanding on May 31, 2022. In addition, OPS staff are tasked with facilitating E911 board meetings as well as providing training and assistance for grant recipients.

In 2019, the Florida Legislature passed HB441, which directed the Department to create a plan to upgrade 911 Public Safety Answering points (PSAPS) to allow transfer of emergency calls. The E911 Board has supported this directive by awarding additional grant funds to assist Florida counties with platform upgrades. DivTel expects to see an increase in the number of grants and amount of money requested for State grants over the next five years to implement regional projects for NG911.

In Fiscal Year 2021-22, the board approved 60FF1-5.013, F.A.C., for a new program to annually fund medium and large counties Call Handling System (CHS) maintenance for existing E911 systems. Henceforth, each year, Department 911 program staff must compile the CHS maintenance requests, review grants to disqualify any counties that might receive duplicate funding, present recommendations to the E911 Board for funding, and process disbursements to as many of the 39 medium and large counties that qualify to receive those funds.

Retention of OPS staff continues to be an issue as the E911 section currently holds a vacancy rate of 42.1 percent at any given time. Any turnover of OPS staff causes an increase in workload for the section's FTEs. Turnover is detrimental to productivity and performance as senior staff, in addition to managing their workload, are tasked with mentoring and training new staff. The current average training period for new staff is 9-12 months. By transitioning these critical staff positions from OPS to FTE, stability will be created as turnover will be reduced, thereby increasing efficiency within the unit. This is a net-zero issue.

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COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
WORKLOAD						3000000
CONVERT OTHER PERSONAL SERVICES						
(OPS) TO FULL TIME EQUIVALENT (FTE)						
POSITIONS						3001560

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24						
NEW POSITIONS						
2234 GOVERNMENT OPERATIONS CONSULTANT I						
N0027 001	1.00	50,803	24,467	75,270	0.00	75,270
N0028 001	1.00	50,803	24,467	75,270	0.00	75,270
4678 UTILITIES SYSTEM/ENGINEERING SPECIALIST						
N0029 001	1.00	66,264	27,491	93,755	0.00	93,755
TOTALS FOR ISSUE BY FUND						
2344 WIRELESS COMM E911 TF						
3.00	167,870		76,425	244,295		244,295

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				4000000
INCREASE TO E-911 DISTRIBUTIONS TO				
COUNTIES WIRELESS AND PREPAID				
WIRELESS				4000050
AID TO LOCAL GOVERNMENTS				050000
DIST/COUNTIES-WIRELESS 911				055610
WIRELESS COMM E911 TF -STATE	17,103,558			2344 1
=====				
DIST/CO PREPA-WIRELESS 911				055617
WIRELESS COMM E911 TF -STATE	8,090,978			2344 1
=====				
TOTAL: INCREASE TO E-911 DISTRIBUTIONS TO				4000050
COUNTIES WIRELESS AND PREPAID				
WIRELESS				
TOTAL ISSUE.....	25,194,536			
=====				

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AGENCY ISSUE NARRATIVE:  
 2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 ISSUE TITLE: Increase To E-911 Distributions To Counties Wireless and Prepaid Wireless

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:  
 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:  
 5. Public Safety  
 6. Public Integrity

LONG RANGE PROGRAM PLAN:  
 GOAL #12: To deliver and promote the development of high-quality, innovative, cost-effective technology services.

SUMMARY:  
 The Department of Management Services (Department) requests budget authority of \$25,194,536 in the Telecommunications Services budget entity (72900100), within the Emergency Communications Number E911 System Trust Fund (2344), to fund the anticipated growth of wireless revenue, the increase in wireless allocation to the counties, the projected shortfall of monthly distributions to counties for Fiscal Year 2022-23, and the increased grant awards to counties. In addition, four regions are expected to be awarded regional grants during Fiscal Year 2022-23.

The E911 Board continuously reviews the Emergency Communications Number E911 System Trust Fund, as outlined in section

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ ANZ				
FY 2023-24	FY 2023-24	FY 2023-24				
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72900000
						72900100
						16
						<u>1603.00.00.00</u>
						4000000
						4000050

MANAGEMENT SRVCS, DEPT OF  
 PGM: TECHNOLOGY PROGRAM  
TELECOMMUNICATIONS SVCS  
 GOV OPERATIONS/SUPPORT  
INFORMATION TECHNOLOGY  
 RE-ENGINEERING THE WORKPLACE  
 INCREASE TO E-911 DISTRIBUTIONS TO  
 COUNTIES WIRELESS AND PREPAID  
 WIRELESS

72000000  
 72900000  
 72900100  
 16  
1603.00.00.00  
 4000000  
 4000050

365.172(8)(h), Florida Statutes, to prevent over recovery of funds intended to reimburse wireless service providers. The cost for wireless service providers to deliver enhanced 911 services has been decreasing over time, while the revenue from wireless providers from E911 Fees is increasing. Effective October 1, 2021, the E911 Board increased the monthly wireless distributions to counties of net wireless funds from 88 percent to 94.75 percent to align with the revenue increases more accurately. This increase expires December 31, 2026. The disbursements to counties are projected to increase approximately \$6.3 million in Fiscal Year 2023-24 from this allocation change and \$5.0 million from increased wireless fees. The projected shortfall of monthly Distributions to Counties Wireless 911 Telephone Systems category for Fiscal Year 2022-23 is \$7.4 million.

RETURN ON INVESTMENT (ROI):

This issue is a public life-safety issue. Funding counties 911 services enhances the safety of all of Florida's 22 million residents, the estimated \$122.4 million annual visitors, and 267,228 public safety-first responders within the state. The return on investment for public safety 911 services includes improved communications capability provided for state and local public safety emergency responders in the protection of lives and property for Florida's citizens and visitors.

IMPACT:

If this issue is not funded, the E911 Board will not be able to fulfill its legislative responsibility to oversee the Emergency Communications Number E911 System Trust Fund and prevent over recovery of the cost to provision E911 services and disburse all the wireless 911 fees to the counties. The appropriation for the Distribution to Counties - Wireless 911 Telephone Systems category is projected to be exhausted by Fiscal Year 2022-23. The Department will not be able to disburse all collected fee revenues to the counties.

BACKGROUND:

The Florida E911 Board established by section 365.172(5), Florida Statutes, is charged with the responsibility to administer the 911 fee, deposited in the Emergency Communications Number E911 System Trust Fund, with support and oversight of the division. Division staff receive and process all fees collected from wireless, non-wireless, and prepaid wireless telecommunication devices registered in the State of Florida. Fees collected are reviewed and approved by the E911 Board for disbursement to individual Florida counties to assist with the cost associated with operating and improving E911 services.

The appropriation for the Distribution to Counties - Wireless 911 Telephone Systems category increased for Fiscal Year 2020-21, by \$1,283,440 for anticipated revenue growth. For Fiscal Year 2021-22, the appropriation for Distribution to Counties - Wireless 911 Telephone Systems category increased by \$9,136,820 for anticipated revenue growth, increase in wireless fee allocation, and to fund text-to-911 services. For Fiscal Year 2022-23, the appropriation for Distribution to Counties - Wireless 911 Telephone Systems category increased by \$5,515,434 for anticipated revenue growth. The wireless fee revenue increased 5.7 percent for Fiscal Year 2020-21, and 8.34 percent for Fiscal Year 2021-22. The revenue projections for the next two years show revenue growth of 6.82 percent and 5.99 percent, respectively. As the number of

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE						4000000
INCREASE TO E-911 DISTRIBUTIONS TO						
COUNTIES WIRELESS AND PREPAID						
WIRELESS						4000050

households that use a traditional telephone line decreases and become a wireless only household, non-wireless revenues will continue to decrease. The wireless disbursements to the counties will increase by approximately \$5.0 million in Fiscal Year 2023-24 due to the increase in the wireless fees and by \$6.3 million due to the increase in wireless fee allocation. The projected shortfall of monthly Distributions to Counties Wireless 911 Telephone Systems category for Fiscal Year 2022-23 is \$7.4 million.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
TELECOMMUNICATIONS SVCS				72900100
GOV OPERATIONS/SUPPORT				16
INFORMATION TECHNOLOGY				1603.00.00.00
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
ADDITIONAL RESOURCES FOR DIVISION				
OF TELECOMMUNICATIONS				4100A10
SALARY RATE				000000
SALARY RATE.....	50,633			
=====				
SALARIES AND BENEFITS				010000
	1.00			
COMMUNICATIONS WKG CAP TF -STATE	75,066			2105 1
=====				
EXPENSES				040000
COMMUNICATIONS WKG CAP TF -STATE	11,740	5,371		2105 1
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
COMMUNICATIONS WKG CAP TF -STATE	342			2105 1
=====				
TOTAL: ADDITIONAL RESOURCES FOR DIVISION				4100A10
OF TELECOMMUNICATIONS				
TOTAL POSITIONS.....	1.00			
TOTAL ISSUE.....	87,148	5,371		
TOTAL SALARY RATE.....	50,633			
=====				

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AGENCY ISSUE NARRATIVE:  
 2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 ISSUE TITLE: Additional Resources For Division of Telecommunications

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:  
 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:  
 6. Public Integrity

LONG RANGE PROGRAM PLAN:  
 GOAL #12: To deliver and promote the development of high quality, innovative, cost-efficient communication technology



COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
FUNDING DEFICIENCIES TO MEET						
CURRENT LEVEL PROGRAM REQUIREMENTS						4100000
ADDITIONAL RESOURCES FOR DIVISION						
OF TELECOMMUNICATIONS						4100A10

services.

SUMMARY:

The Department of Management Services (Department) requests one Full-Time Equivalent (FTE) position, salary rate of 50,633, and budget authority of \$87,148 in the Telecommunications Services budget entity (72900100), within the Communications Working Capital Trust Fund (2105) for an accountant position to address increased workload related to acceptance of E-payments for SUNCOM services in the Bureau of Financial Operations. The request for rate over base for the classification is due to the necessary skillsets required for the position.

RETURN ON INVESTMENT (ROI):

Funding this SUNCOM employee will ensure the financial team will have the resources to manage the application of E-payments while still responding to customer requests in a timely manner. This will allow the department to maintain the current quality of mission critical telecommunication services for customers.

IMPACT:

If this issue is not funded, the additional workload will strain current resources, which may cause delays in responses to customer requests.

BACKGROUND:

As required under section 282.703, Florida Statutes, The Division of Telecommunications (DivTel) has established the SUNCOM network, the state enterprise telecommunications system for providing local and long-distance communications services to state agencies, political subdivisions of the state, municipalities, and nonprofit corporations throughout the state of Florida. All state agencies are required by section 282.703, Florida Statutes, to use the SUNCOM Network for agency telecommunications services.

The Bureau of Financial Operations was reorganized September 2021 to create a section to manage the collection of outstanding SUNCOM receivables, administer the E-Rate customer reimbursements, complete financial projects, and apply "on account funds" to outstanding receivables. Collection of outstanding receivables is an area within the bureau that requires attention due to the considerable number of customers and the monthly billing amounts. Outstanding receivables on May 25, 2022, totaled \$13.2 million for 1,285 customers.

To meet customer needs, E-payments have been implemented for SUNCOM invoices. This will allow customers the flexibility to pay electronically, which will reduce the misapplication of payments and aid in the collection of past due accounts. While E-payments will improve customer satisfaction, an increase in workload will occur as additional reconciliation methods must be utilized to align with the new payment mechanism.

The FTE funded with this request will address the increased workload related to acceptance of E-payments for SUNCOM services in the Bureau of Financial Operations.

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COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
FUNDING DEFICIENCIES TO MEET						
CURRENT LEVEL PROGRAM REQUIREMENTS						4100000
ADDITIONAL RESOURCES FOR DIVISION						
OF TELECOMMUNICATIONS						4100A10

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24							
NEW POSITIONS							
1436 ACCOUNTANT III							
N0030 001	1.00	50,633		24,433	75,066	0.00	75,066
TOTALS FOR ISSUE BY FUND							
2105 COMMUNICATIONS WKG CAP TF							75,066
	1.00	50,633		24,433	75,066		75,066

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS AMOUNT
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
ADVANCED TELECOMMUNICATIONS				4200000
EMERGENCY 911 CALL ROUTING SYSTEM				42001C0
AID TO LOCAL GOVERNMENTS				050000
DIST/CO PREPA-WIRELESS 911				055617
WIRELESS COMM E911 TF -STATE	11,700,000	5,700,000		2344 1
=====				
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
WIRELESS COMM E911 TF -STATE	300,000	300,000		2344 1
=====				
TOTAL: EMERGENCY 911 CALL ROUTING SYSTEM				42001C0
TOTAL ISSUE.....	12,000,000	6,000,000		
=====				

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES

ISSUE TITLE: Advanced Telecommunications Emergency 911 Call Routing System

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:

3. Economic Development and Job Creation

5. Public Safety

LONG RANGE PROGRAM PLAN:

GOAL #12: To deliver and promote the development of high-quality, innovative, cost-efficient technology services.

SUMMARY:

The Department of Management Services (Department), requests budget authority of \$12,000,000 in the Telecommunications Services budget entity (72900100), within the Emergency Communications Number 911 System Trust Fund (2344), to implement regional call routing solutions, provide a statewide call routing solution overlay to interconnect the seven regions, provide interconnection for individual counties operating separate and disparate non-regional call routing solutions, and NG911 Geographic Information System (GIS) (statewide 911 Mapping System). These regions consist of multiple counties within nearby geographic locations. This is year four of a multi-year funding request to implement regional call routing systems and create a statewide interconnected call routing system, based on an Emergency Service IP Network (ESInet), and GIS. Additional funding requests will be needed for the next three years to support ongoing NG911 interconnectivity via an ESInet, between regions and individual counties.

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ N/R	AGY REQ ANZ	AGY REQUEST	AGY REQ ANZ	
FY 2023-24	FY 2023-24	FY 2023-24	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
ADVANCED TELECOMMUNICATIONS						4200000
EMERGENCY 911 CALL ROUTING SYSTEM						42001C0

The funds provided in the previous three years funded Regions 1, 3, 4, 5 and 6 for NG911 Geographic Information System (GIS) (statewide 911 Mapping System) which is a fundamental element of NG911 call routing solutions. These funds also funded Regions 1 and 6 NG911 call routing systems based on an ESInet solution.

RETURN ON INVESTMENT (ROI):

This is a public life-safety issue. The implementation of a statewide call routing system will facilitate the further implementation of Next Generation (NG) 911 services from legacy emergency call handling equipment and transfer technology to an ESInet based systems. This also addresses public safety, the safety of first responders, and Ch. 2019-146, Laws of Florida (HB 441), passed in the 2019 Florida Legislative session, by ensuring public safety communications and technology systems are coordinated and interoperable.

IMPACT:

If this issue is not funded and implemented at the state level, the timeline for the statewide call routing and call transfer system will stretch many years into the future. Counties that have migrated to an IP network will have to maintain connections to the old legacy network to transfer calls to adjacent counties that have not made the migration to an ESInet solution. The counties that have made the transition will be burdened with the cost and responsibility of maintaining both the IP network and their old legacy network. Florida's 67 counties are in various states of migration to NG911. Some counties are in the process of building out their county infrastructure and services to implement call routing in their respective counties. Most of the counties in the state do not have the resources to undertake the process of implementing NG911 without E911 Board assistance.

Moreover, if the migration is accomplished county by county, the potential to have multiple versions of this IP network for call routing and transfer will create a significant challenge in maintaining interoperability between many different networks. Choosing to remain on the current network would be depriving the citizens and visitors of Florida the highest level of public safety possible today.

BACKGROUND:

Florida's legacy 911 infrastructure is over 50 years old and consists of both traditional two-wire landline phone systems and more modern computer-controlled switching equipment; investment in new IP based solutions is needed. The traditional call routing is built on the concept derived from a stationary landline telephone system. Nationwide, approximately 85 percent of 911 calls are initiated by a mobile wireless device. This new infrastructure will allow integration with the Next Generation of 911 communications capabilities. Calls routed on an ESInet backbone can carry not only voice, but text, images, and video. This will provide additional information to First Responders and increase their situational awareness as they respond to calls. This will enhance the safety of all of Florida's 22 million residents, the estimated 122.4 million annual visitors, and 267,228 public safety-first responders within the state.

As outlined in the State of Florida E911 Board 2021 Annual Report, the E911 Board has formulated several strategic initiatives. The first two E911 Board's key strategic initiatives include NG911 Call Routing on a Statewide basis and NG911 Geographic Information System (statewide 911 Mapping System), which are imperative in moving Florida toward NG911. The groundwork for NG911, interoperability, transport, and security are all requirements for a correctly designed and

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ ANZ				
FY 2023-24	FY 2023-24	FY 2023-24				
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
ADVANCED TELECOMMUNICATIONS						4200000
EMERGENCY 911 CALL ROUTING SYSTEM						42001C0

implemented statewide call routing system based on an ESInet.

The most important outcomes of such a statewide call routing system are improved access to emergency response services for 911 callers, improved communications for call takers and first responders, and overall increased effectiveness and efficiency of emergency communications response. These outcomes address Public Safety, the safety of first responders, and HB 441 (2019) by ensuring public safety communications and technology systems are coordinated and interoperable.

This will provide 911 call centers with the ability to transfer a call using an IP based solution to any of the 193 primary, secondary and 54 backup 911 call centers in the state. Once NG911 services are fully implemented in Florida, citizens calling 911 will be able to send multimedia attachments to a call center, which then can be sent to first responders in the field. If needed or requested, a 911 call can be routed to any other 911 call center, as required by HB 441. An NG911 call system will enable quicker response times and reduce the number of calls misrouted that must be transferred to the correct 911 call center. This would allow first responders to respond to a caller in need of services in a more expeditious manner and provide additional situational awareness for the first responders.

Currently in Florida there are both completed IP regional routing projects and counties collaborating on new IP regional routing projects. The completed projects have been funded by the E911 grant programs. Region 1 has been funded for both the call routing system and NG911 Geographic Information System (GIS) (statewide 911 Mapping System). Regions 3, 4, 5 and 6 will be funded in Fiscal Year 2022-23 for regional NG911 GIS projects. Region 6 is also requesting funding for a NG911 call routing project in Fiscal Year 2022-23. Regions 3, 4, and 5 may request NG911 call routing systems in Fiscal Years 2023-24 and 2024-25. Regions 2 and 7 are expected to apply for funding for both NG911 call routing systems and GIS in Fiscal Years 2025-26 and 2026-27. Most of the counties continue to operate on legacy systems that require upgrading to take full advantage of IP based technologies with the latest NG911 standards. Almost all the 28 rural counties fall into this category. The evolution of a statewide enhanced 911 system will provide connectivity ability to these regional routing projects, establishing a network of networks.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
TRANSFER APPROPRIATIONS BETWEEN CATEGORIES				4300000
REALIGN BUDGET AUTHORITY IN THE DIVISION OF TELECOMMUNICATIONS - ADD				4300210
AID TO LOCAL GOVERNMENTS				050000
DIST/COUNTIES-WIRELESS 911				055610
WIRELESS COMM E911 TF -STATE	6,300,000			2344 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 ISSUE TITLE: Realign Budget Authority in the Division of Telecommunications - ADD

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:

- 5. Public Safety
- 6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #12: To deliver and promote the development of high-quality, innovative, cost-effective technology services.

SUMMARY:

The Department of Management Services (Department) requests to realign budget authority of \$6,300,000 between categories in the Telecommunications Services budget entity (72900100), within the Emergency Communications Number E911 System Trust Fund (2344) to fund the anticipated growth of wireless revenue and the increase in allocation to the counties in addition to increased grant awards to counties.

The E911 Board continuously reviews the Emergency Communications Number E911 System Trust Fund, as outlined in section 365.172(8)(h), Florida Statutes, to prevent over recovery of funds intended to reimburse wireless service providers. The cost for wireless service providers to deliver enhanced 911 services has been decreasing over time while the revenue from wireless providers from E911 Fees is increasing. Effective October 1, 2021, the E911 Board increased the monthly wireless distributions to counties from 88 percent to 94.75 percent of net wireless funds to align with the revenue increases more accurately. This increase expires December 31, 2026. The disbursements to counties are projected to increase approximately \$6.3 million in Fiscal Year 2023-24 from this allocation change and \$5.0 million from increased wireless fees.

Please see companion issue #4300270 also filed in Budget Entity 72900100, Program Component 1603.00.00.00. This is a net zero request.

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ ANZ				
FY 2023-24	FY 2023-24	FY 2023-24				
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
TRANSFER APPROPRIATIONS BETWEEN CATEGORIES						4300000
REALIGN BUDGET AUTHORITY IN THE DIVISION OF TELECOMMUNICATIONS - ADD						4300210

RETURN ON INVESTMENT (ROI):

This issue is a public life-safety issue. Funding counties 911 services enhances the safety of all of Florida's 22 million residents, the estimated 122.4 million annual visitors, and 267,228 public safety-first responders within the state. The return on investment for public safety 911 services includes improved communications capability provided for state and local public safety emergency responders in the protection of lives and property for Florida's citizens and visitors.

IMPACT:

If this issue is not funded, the E911 Board will not be able to fulfill its legislative responsibility to oversee the Emergency Communications Number 911 System Trust Fund and prevent over recovery of the cost to provision E911 services and disburse all the wireless 911 fees to the counties. The appropriation for the Distribution to Counties - Wireless 911 Telephone Systems category is projected to be exhausted by Fiscal Year 2022-23. The Department will not be able to disburse all collected fee revenues to the counties.

BACKGROUND:

The Florida E911 Board established by section 365.172(5), Florida Statutes, is charged with the responsibility to administer the 911 fee, deposited in the Emergency Communications Number 911 System Trust Fund, with support and oversight of the division. Division staff receive and process all fees collected from wireless, non-wireless, and prepaid wireless telecommunication devices registered in the State of Florida. Fees collected are reviewed and approved by the E911 Board for disbursement to individual Florida counties to assist with the cost associated with operating and improving E911 services.

The appropriation for the Distribution to Counties - Wireless 911 Telephone Systems category increased for Fiscal Year 2020-21, by \$1,283,440 for anticipated revenue growth. For Fiscal Year 2021-22, the appropriation for Distribution to Counties - Wireless 911 Telephone Systems category increased by \$9,136,820 for anticipated revenue growth, increase in wireless fee allocation, and to fund text-to-911 services. For Fiscal Year 2022-23, the appropriation for Distribution to Counties - Wireless 911 Telephone Systems category increased by \$5,515,434 for anticipated revenue growth. The wireless fee revenue increased 5.7 percent for Fiscal Year 2020-21, and 8.34 percent for Fiscal Year 2021-22. The revenue projections for the next two years show revenue growth of 6.82 percent and 5.99 percent respectively. As the number of households that use a traditional telephone line decrease and become a wireless only household, non-wireless revenues will continue to decrease. The wireless disbursements to the counties will increase by approximately \$5.0 million in Fiscal Year 2023-24 due to the increase in the wireless fees and by \$6.3 million due to the increase in wireless fee allocation. The projected shortfall of monthly Distributions to Counties Wireless 911 Telephone Systems category for Fiscal Year 2022-23 is \$7.4 million.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
TRANSFER APPROPRIATIONS BETWEEN CATEGORIES				4300000
REALIGN BUDGET AUTHORITY IN THE DIVISION OF TELECOMMUNICATIONS - DEDUCT				4300270
AID TO LOCAL GOVERNMENTS				050000
DIST/SVC PROV-WIRELESS 911				055612
WIRELESS COMM E911 TF -STATE	1,500,000-			2344 1
DIST/CO-NONWIRELESS E911				055614
WIRELESS COMM E911 TF -STATE	4,800,000-			2344 1
TOTAL: REALIGN BUDGET AUTHORITY IN THE DIVISION OF TELECOMMUNICATIONS - DEDUCT				4300270
TOTAL ISSUE.....	6,300,000-			

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 ISSUE TITLE: Realign Budget Authority in the Division of Telecommunications - DEDUCT

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:

- 5. Public Safety
- 6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #12: To deliver and promote the development of high-quality, innovative, cost-effective technology services.

SUMMARY:

The Department of Management Services (Department) requests to realign budget authority of \$6,300,000 between categories in the Telecommunications Services budget entity (72900100), within the Emergency Communications Number E911 System Trust Fund (2344) to fund the anticipated growth of wireless revenue and the increase in allocation to the counties in addition to increased grant awards to counties.

The E911 Board continuously reviews the Emergency Communications Number E911 System Trust Fund, as outlined in section



COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
TRANSFER APPROPRIATIONS BETWEEN CATEGORIES						4300000
REALIGN BUDGET AUTHORITY IN THE DIVISION OF TELECOMMUNICATIONS - DEDUCT						4300270

365.172(8)(h), Florida Statutes, to prevent over recovery of funds intended to reimburse wireless service providers. The cost for wireless service providers to deliver enhanced 911 services has been decreasing over time while the revenue from wireless providers from E911 Fees is increasing. Effective October 1, 2021, the E911 Board increased the monthly wireless distributions to counties from 88% to 94.75% of net wireless funds to align with the revenue increases more accurately. This increase expires December 31, 2026. The disbursements to counties are projected to increase approximately \$6.3 million in Fiscal Year 2023-24 from this allocation change and \$5.0 million from increased wireless fees.

Please see companion issue #4300210 also filed in Budget Entity 72900100, Program Component 1603.00.00.00. This is a net zero request.

RETURN ON INVESTMENT (ROI):

This issue is a public life-safety issue. Funding counties 911 services enhances the safety of all of Florida's 22 million residents, the estimated 122.4 million annual visitors, and 267,228 public safety-first responders within the state. The return on investment for public safety 911 services includes improved communications capability provided for state and local public safety emergency responders in the protection of lives and property for Florida's citizens and visitors.

IMPACT:

If this issue is not funded, the E911 Board will not be able to fulfill its legislative responsibility to oversee the Emergency Communications Number E911 System Trust Fund and prevent over recovery of the cost to provision E911 services and disburse all the wireless 911 fees to the counties. The appropriation for the Distribution to Counties - Wireless 911 Telephone Systems category is projected to be exhausted by Fiscal Year 2022-23. The Department will not be able to disburse all collected fee revenues to the counties.

BACKGROUND:

The Florida E911 Board established by section 365.172(5), Florida Statutes, is charged with the responsibility to administer the 911 fee, deposited in the Emergency Communications Number E911 System Trust Fund, with support and oversight of the division. Division staff receive and process all fees collected from wireless, non-wireless, and prepaid wireless telecommunication devices registered in the State of Florida. Fees collected are reviewed and approved by the E911 Board for disbursement to individual Florida counties to assist with the cost associated with operating and improving E911 services.

The appropriation for the Distribution to Counties - Wireless 911 Telephone Systems category increased for Fiscal Year 2020-21, by \$1,283,440 for anticipated revenue growth. For Fiscal Year 2021-22, the appropriation for Distribution to Counties - Wireless 911 Telephone Systems category increased by \$9,136,820 for anticipated revenue growth, increase in wireless fee allocation, and to fund text-to-911 services. For Fiscal Year 2022-23, the appropriation for Distribution to Counties - Wireless 911 Telephone Systems category increased by \$5,515,434 for anticipated revenue growth. The wireless

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ N/R	AGY REQ N/R	AG REQ ANZ	AG REQ ANZ	
FY 2023-24	FY 2023-24	FY 2023-24	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
TRANSFER APPROPRIATIONS BETWEEN						
CATEGORIES						4300000
REALIGN BUDGET AUTHORITY IN THE						
DIVISION OF TELECOMMUNICATIONS -						
DEDUCT						4300270

fee revenue increased 5.7 percent for Fiscal Year 2020-21, and 8.34 percent for Fiscal Year 2021-22. The revenue projections for the next two years show revenue growth of 6.82 percent and 5.99 percent respectively. As the number of households that use a traditional telephone line decrease and become a wireless only household, nonwireless revenues will continue to decrease. The wireless disbursements to the counties will increase by approximately \$5.0 million in Fiscal Year 2023-24 due to the increase in the wireless fees and by \$6.3 million due to the increase in wireless fee allocation. The projected shortfall of monthly Distributions to Counties Wireless 911 Telephone Systems category for Fiscal Year 2022-23 is \$7.4 million.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
INFORMATION TECHNOLOGY RESOURCES				4700000
COMMUNICATIONS SERVICE				
AUTHORIZATION AND BILLING SYSTEM				
(CSAB) HOSTING COSTS				47006C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
COMMUNICATIONS WKG CAP TF -STATE	362,776			2105 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 ISSUE TITLE: Authorization and Billing System (CSAB) Hosting Costs

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #12: To deliver and promote the development of high quality, innovative, cost-efficient technology services.

SUMMARY:

The Department of Management Services (Department) requests recurring budget authority of \$362,776 in the Telecommunications Services budget entity (72900100), within the Communications Working Capital Trust Fund (2105) for the annual cloud hosting costs of the Communications Service Authorization and Billing system (CSAB), ensuring compliance with section 282.206, Florida Statutes, and rule chapter 60GG-4, Florida Administrative Code. The migration of the Division of Telecommunications CSAB System was funded Fiscal Year 2022-23.

RETURN ON INVESTMENT (ROI):

To ensure compliance with section 282.206, Florida Statutes, the hosting will be migrated to a cloud hosting provider, mitigating risks due to the unknowns with the data center privatization (rates, support, platform stability). Additionally, there will be potential cost savings in the future with more access and new tools.

IMPACT:

If this issue is not funded, the annual hosting costs related to the migration of DivTel's ordering, inventory, billing system, online payments, incident management, along with 911 vendor portal, 911 Grants portal and SLERS tower leasing applications to cloud hosting will not occur; thus, resulting in the Department not being in compliance with section 282.206, Florida Statutes, nor rule chapter 60GG-4, F.A.C.

BACKGROUND:

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
INFORMATION TECHNOLOGY RESOURCES						4700000
COMMUNICATIONS SERVICE						
AUTHORIZATION AND BILLING SYSTEM						
(CSAB) HOSTING COSTS						47006C0

The CSAB System will migrate from an on-premises environment to a cloud hosting provider during Fiscal Year 2022-23. This project received appropriation of \$1,015,304 for Fiscal Year 2022-23 for the implementation and migration costs of CSAB to the cloud. Recurring costs for the Oracle database software license and support, and hosting costs related to the cloud storage are requested. It is anticipated that the hosting storage costs will increase as the volume of data increases. This will be an annual request.

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COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ ANZ				
FY 2023-24	FY 2023-24	FY 2023-24				
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72900000
						72900100
						16
						<u>1603.00.00.00</u>
						4700000
						47007C0
						100000
						100777
COMMUNICATIONS WKG CAP TF -STATE	170,000					2105 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Communications Service Authorization and Billing System (CSAB) Hosting Costs

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #12: To deliver and promote the development of high-quality, innovative, cost-effective technology services.

SUMMARY:

The Department of Management Services (Department) requests budget authority of \$170,000 in the Telecommunications Services budget entity (72900100), within the Communications Working Capital Trust Fund (2105) to continue funding the Programmer/Applications Development Analyst consultant that was funded in Fiscal Year 2022-23 to develop the E911 Grants Portal. This consultant was hired in Fiscal Year 2022-23 to work on multiple Communications Service Authorization and Billing System (CSAB) projects including three Public Safety projects for deployment: Public Safety E911 Grants Tracking Portal, E911 Fee Disbursement Application, and SLERS Tower Leasing Tracking Portal. In addition to supporting these systems, the consultant will also work on additional maintenance and enhancements on the following CSAB System applications: Invoice Explorer, Invoice Search Interface, Vendor Payments, Customer Relationship Manager (CRM), and Inventory applications.

RETURN ON INVESTMENT (ROI):

Funding an additional consultant will ensure the CSAB team will have the resources to cross-train on existing applications while still allowing new change requests to be fulfilled in a timely manner. This will allow the Department to maintain the current quality of mission critical telecommunication services for customers.

IMPACT:

If not funded, the additional workload will strain current resources, which may cause delays in operations and increase

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
INFORMATION TECHNOLOGY RESOURCES				4700000
COMMUNICATIONS SERVICE				
AUTHORIZATION AND BILLING SYSTEM				
(CSAB) MANAGEMENT CONSULTING				
SERVICES				47007C0

turnaround time for service and enhancement requests.

BACKGROUND:

As required under section 282.703, Florida Statutes, The Division of Telecommunications (DivTel) has established the SUNCOM network, which provides mission critical telecommunications services to state agencies, political subdivisions of the state, municipalities, and nonprofit corporations throughout the state of Florida. Since its establishment in 1975 and the implementation of its first multi-agency local phone system, DivTel has used various legacy IT systems for its consolidated ordering and billing process. To integrate the necessary functionality provided by these legacy systems, the Communications Service Authorization and Billing System (CSAB) was developed in-house with contractors and existing resources. In lieu of paying an annual maintenance fee for the CSAB software, contractors maintain the system and provide enhancements as requested.

As new service contracts are added to CSAB, new functionality may be required to support them. As licensing or manpower required by legacy applications lapse, CSAB's skilled developers and modern ecosystem are able to absorb them.

As required under section 365.172(5), Florida Statutes, the Florida E911 Board is charged with the responsibility to administer the 911 fee, deposited in the Emergency Communications Number E911 Trust Fund, with support and oversight of DivTel. The E911 Board expanded the 911 Grant program to assist counties in the transition to NG-911 and to encourage text-to-911 service implementation. This has increased the number of grants processed by staff. With funding under Fiscal Year 2022-23, the Department implemented a web-based portal aimed at the elimination of the manual process, thereby improving efficiency, and providing counties a simplified and reliable system for grant applications and reimbursement requests.

Pursuant to section 282.709(1)(b), Florida Statutes, which states "the Department shall bear the overall responsibility for the design, engineering, acquisition, and implementation of the statewide radio communications system and for ensuring the proper operation and maintenance of all common system equipment", the Department operates the Statewide Law Enforcement Radio System providing life safety and public safety services to citizens, businesses, and visitors to the state of Florida.

The Department entered into various tower lease agreements during Fiscal Year 2021-22. There are 210 towers as part of the SLERS network of which 167 have been assigned to the Department.

The consultant funded with this request will have expertise in programming, software configuration, migration planning and technical support. The consultant will be responsible for coordinating with internal staff and external customers to facilitate and provide application maintenance and enhancements for both CSAB modules including Invoice Explorer, Invoice Search Interface, Vendor Payments, Customer Relationship Manager (CRM), and Inventory applications and Public Safety projects including Public Safety E911 Grants Tracking Portal, E911 Fee Disbursement Application, and SLERS Tower Leasing

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
INFORMATION TECHNOLOGY RESOURCES						4700000
COMMUNICATIONS SERVICE						
AUTHORIZATION AND BILLING SYSTEM						
(CSAB) MANAGEMENT CONSULTING						
SERVICES						47007C0

Tracking Portal.

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	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>TELECOMMUNICATIONS SVCS</u>							72900100
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
INFORMATION TECHNOLOGY RESOURCES							4700000
E911 CRITICAL TRAINING FOR 911 STAKEHOLDERS							47008C0
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
WIRELESS COMM E911 TF							2344 1
	-STATE	350,000					

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 ISSUE TITLE: E911 Critical Training for 911 Stakeholders

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:

5. Public Safety

LONG RANGE PROGRAM PLAN:

GOAL #12: To deliver and promote the development of high quality, innovative, cost-efficient communication technology services.

SUMMARY:

The Department of Management Services (Department) requests budget authority of \$350,000 in the Telecommunications Services budget entity (72900100), within the Emergency Communications Number E911 System Trust Fund (2344) to provide a Learning Management System (LMS) for 911 stakeholders. The LMS system will provide a training platform for 911 stakeholders to receive additional training. This is part of an effort to align the 911 programs initiatives and strategies with those identified by the Florida E911 Board. The cost will cover the purchase of class content as well as the online platform and hosting.

Florida's current training policy provides only basic skills for Public Safety Telecommunicators (PST) to work in the Public Safety Answering Point (PSAP). The current minimum standard training does not prepare PSAP managers to deal with the stress the PSTs experience, cybersecurity issues or the role GIS plays in the transition to NG911. The 911 community, nationwide, is experiencing a large-scale shortage of staff. The lack of training puts additional stress on PSAP managers and exacerbates the staffing issues in Florida PSAPs. This funding will provide critical training to the 911 stakeholders such as telecommunicators, PSAP managers and 911 coordinators to support the 911 systems in Florida.

RETURN ON INVESTMENT (ROI):

The return on investment will be seen as an increase in knowledge, skills, and abilities of telecommunicators statewide. In addition to educational opportunities focused on mental health and stress management, telecommunicators will become better equipped to handle call response through increased knowledge of current technologies that allow for greater



COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72900000
						72900100
						16
						<u>1603.00.00.00</u>
						4700000
						47008C0

MANAGEMENT SRVCS, DEPT OF  
 PGM: TECHNOLOGY PROGRAM  
TELECOMMUNICATIONS SVCS  
 GOV OPERATIONS/SUPPORT  
INFORMATION TECHNOLOGY  
 INFORMATION TECHNOLOGY RESOURCES  
 E911 CRITICAL TRAINING FOR 911  
 STAKEHOLDERS

situational awareness. Providing an LMS for telecommunicators will increase public safety and the protection of Florida's citizens, visitors, and law enforcement officers.

IMPACT:

If this issue is not funded, the E911 Board's efforts to support training for Florida 911 stakeholders will not occur. The training needed to provide PSTs with skills to address stress, cybersecurity issues or the role GIS plays in the transition to NG911 will not occur.

BACKGROUND:

The Florida E911 Board, established by section 365.172(5), Florida Statutes, is mandated to administer the 911 fee, deposited in the Emergency Communications Number E911 System Trust Fund, with support and oversight by the Division of Telecommunications (DivTel), within the Department. The Florida Department of Health oversees the minimum training required to prepare an entry level 911 PST. Section 401.465(2)(c), Florida Statutes, requires 232 hours of training for a new PST, which provides only the basic training required for a PST. The current minimum standard training does not prepare PSAP managers to deal with the stress the PSTs experience, cybersecurity issues or the role GIS plays in the transition to NG911. The 911 community, nationwide, is experiencing a large-scale shortage of staff. The lack of training puts additional stress on PSAP managers and exacerbates the staffing issues in Florida PSAPs. The E911 Board fully supports providing additional training to PSTs and PSAP managers, as well as other 911 stakeholders. The E911 Board currently supports bi-annual training primarily to the county coordinators.

This LMS platform will be available to everyone in the 911 community and will accommodate flexible training schedules. The online platform allows the registered participant to receive the training at home or on the job, according to their availability. In the Fiscal Year 2021-22, 25 short courses were provided to counties with approximately 500 attendees over a six-week period. The courses offered through this solution are comparable to other commercial training courses, however, under the LMS platform, they will be focused on the needs of the state of Florida. Through course evaluations, it was determined that additional and continued education was needed, and that a flexible training schedule be developed to accommodate the PST personnel that typically work rotating shifts in an understaffed environment. If the LMS Platform is not an available option, counties will request staff take the courses in their off time. The LMS platform will provide a flexible pathway to accommodate more than 5,500 PSTs, PSAP managers, and 911 county coordinators, enabling them to receive the offered courses.

The training sessions included in the LMS platform will provide courses in NG911, stress management, cybersecurity for the 911 community, GIS training (basic and advanced), Crisis Situations training, and Continuity of Operation Planning to assist counties in preparing for emergencies, whether natural or man-made. Additional training sessions will be added to address the pressing needs of the PSAP staff and 911 county coordinators. Unlike traditional training settings, the LMS platform will allow telecommunicators to self-pace, allowing increased flexibility for those in need of training.

As the State of Florida continues to experience increased staffing shortages and lack of experience in different sectors of the work environment, it is critical to provide the training needed in Public Safety to ensure the emergency

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          COL A03          COL A04          COL A05
        AGY REQUEST    AGY REQ N/R    AG REQ ANZ
        FY 2023-24    FY 2023-24    FY 2023-24
        POS      AMOUNT POS      AMOUNT POS      AMOUNT
-----
  
```

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MANAGEMENT SRVCS, DEPT OF
PGM: TECHNOLOGY PROGRAM
TELECOMMUNICATIONS SVCS
  GOV OPERATIONS/SUPPORT
  INFORMATION TECHNOLOGY
INFORMATION TECHNOLOGY RESOURCES
E911 CRITICAL TRAINING FOR 911
STAKEHOLDERS
                                     72000000
                                     72900000
                                     72900100
                                     16
                                     1603.00.00.00
                                     4700000
                                     47008C0
  
```

responders have the tools necessary to properly take care of Floridians and visitors during an emergency. The 911 PSTs are the first professionals, citizens and visitors will encounter during their time of need. It is critical to train the 911 stakeholders who directly or indirectly respond to citizens and visitors of Florida. This funding will enable DivTel to procure a vendor to develop an LMS platform to educate and train the 911 stakeholders.

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TOTAL: INFORMATION TECHNOLOGY
      BY FUND TYPE
          71.00
TRUST FUNDS..... 313,907,703      6,021,484
SALARY RATE..... 4,498,600
=====
                                     1603.00.00.00
                                     2000
  
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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>WIRELESS SERVICES</u>				72900200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
OPERATING CAPITAL OUTLAY				060000
LAW ENFORCEMENT RADIO TF -STATE	79,544			2432 1
=====		=====		
SPECIAL CATEGORIES				100000
ACQUISITION/MOTOR VEHICLES				100021
LAW ENFORCEMENT RADIO TF -STATE	168,490			2432 1
=====		=====		
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL ISSUE.....	248,034			
=====		=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>WIRELESS SERVICES</u>							72900200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
ADDITIONAL EQUIPMENT - MOTOR							
VEHICLES							2103197
OPERATING CAPITAL OUTLAY							060000
LAW ENFORCEMENT RADIO TF -STATE		79,544-					2432 1
=====							
SPECIAL CATEGORIES							100000
ACQUISITION/MOTOR VEHICLES							100021
LAW ENFORCEMENT RADIO TF -STATE		168,490-					2432 1
=====							
TOTAL: ADDITIONAL EQUIPMENT - MOTOR							2103197
VEHICLES							
TOTAL ISSUE.....		248,034-					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>WIRELESS SERVICES</u>							72900200
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	990,514						
=====							
SALARIES AND BENEFITS							010000
	13.00						
LAW ENFORCEMENT RADIO TF -STATE	1,203,894						2432 1
=====							
OTHER PERSONAL SERVICES							030000
LAW ENFORCEMENT RADIO TF -STATE	93,682						2432 1
=====							
EXPENSES							040000
LAW ENFORCEMENT RADIO TF -STATE	282,401						2432 1
=====							
OPERATING CAPITAL OUTLAY							060000
LAW ENFORCEMENT RADIO TF -STATE	361,731						2432 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
LAW ENFORCEMENT RADIO TF -STATE	4,600,000						2432 1
=====							
LFYTE CO SHERIFF OFF COMMS							100822
GENERAL REVENUE FUND -STATE	500,000						1000 1
=====							
FLORIDA INTEROPER NETWORK							100831
GENERAL REVENUE FUND -STATE	1,250,000						1000 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
WIRELESS SERVICES							72900200
GOV OPERATIONS/SUPPORT							16
INFORMATION TECHNOLOGY							1603.00.00.00
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
MUTUAL AID BUILD-OUT							100832
GENERAL REVENUE FUND -STATE		120,000					1000 1
RISK MANAGEMENT INSURANCE							103241
LAW ENFORCEMENT RADIO TF -STATE		1,832					2432 1
CONTRACTED LEGAL SERVICES							103884
LAW ENFORCEMENT RADIO TF -STATE		250,000					2432 1
SW LAW ENF RADIO CONTR PMT							104486
LAW ENFORCEMENT RADIO TF -STATE		19,000,000					2432 1
SLERS TOWER LEASES							104488
GENERAL REVENUE FUND -STATE		13,026,357					1000 1
FIRST NET SUBSCRIPTIONS							104495
GENERAL REVENUE FUND -STATE		2,200,000					1000 1
LEASE/PURCHASE/EQUIPMENT							105281
LAW ENFORCEMENT RADIO TF -STATE		2,229					2432 1
TR/DMS/HR SVCS/STW CONTRCT							107040
LAW ENFORCEMENT RADIO TF -STATE		4,501					2432 1

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>WIRELESS SERVICES</u>							72900200
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
DATA PROCESSING SERVICES							210000
NORTHWEST REGIONAL DC							210023
LAW ENFORCEMENT RADIO TF -STATE		2,110					2432 1
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....		13.00					
TOTAL ISSUE.....		42,898,737					
TOTAL SALARY RATE.....		990,514					

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>WIRELESS SERVICES</u>						72900200
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES						1000000
CASUALTY INSURANCE PREMIUM						
ADJUSTMENT						1001090
SPECIAL CATEGORIES						100000
RISK MANAGEMENT INSURANCE						103241
LAW ENFORCEMENT RADIO TF						2432 1
-STATE		17-				
=====						



	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>WIRELESS SERVICES</u>							72900200
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASE FY 2022-23 -							
STATEWIDE 5.38% PAY INCREASE -							
EFFECTIVE 7/1/2022							1001315
SALARY RATE							000000
SALARY RATE.....	48,247						
=====							
SALARIES AND BENEFITS							010000
LAW ENFORCEMENT RADIO TF -STATE	56,700						2432 1
=====							
TOTAL: SALARY INCREASE FY 2022-23 -							1001315
STATEWIDE 5.38% PAY INCREASE -							
EFFECTIVE 7/1/2022							
TOTAL ISSUE.....	56,700						
TOTAL SALARY RATE.....	48,247						
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>WIRELESS SERVICES</u>							72900200
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASE FY 2022-23 -							
STATEWIDE \$15 MINIMUM WAGE INCREASE							
- EFFECTIVE 7/1/2022							1001325
OTHER PERSONAL SERVICES							030000
LAW ENFORCEMENT RADIO TF -STATE		340					2432 1
	=====		=====		=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>WIRELESS SERVICES</u>							72900200
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT - FY 2022-23 - NORMAL							
COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1002010
SALARIES AND BENEFITS							010000
LAW ENFORCEMENT RADIO TF -STATE		8,429					2432 1
	=====		=====		=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>WIRELESS SERVICES</u>							72900200
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
LAW ENFORCEMENT RADIO TF -STATE		363					2432 1
	=====		=====		=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>WIRELESS SERVICES</u>							72900200
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
STATEWIDE LAW ENFORCEMENT RADIO							
SYSTEM (SLERS) STAFF AUGMENTATION							
AND INDEPENDENT VERIFICATION AND							
VALIDATION SERVICES							2103041
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
LAW ENFORCEMENT RADIO TF -STATE		1,500,000-					2432 1

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>WIRELESS SERVICES</u>							72900200
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
STATEWIDE LAW ENFORCEMENT RADIO							2103196
SYSTEM NETWORK TESTING EQUIPMENT							060000
OPERATING CAPITAL OUTLAY							
LAW ENFORCEMENT RADIO TF -STATE			339,731-				2432 1
	=====		=====				

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>WIRELESS SERVICES</u>						72900200
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES						2100000
STATEWIDE LAW ENFORCEMENT RADIO						2103198
SYSTEM WORKLOAD INCREASE						040000
EXPENSES						
LAW ENFORCEMENT RADIO TF -STATE	7,790-					2432 1

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>WIRELESS SERVICES</u>							72900200
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
FIRST NET SUBSCRIPTIONS							2103199
SPECIAL CATEGORIES							100000
FIRST NET SUBSCRIPTIONS							104495
GENERAL REVENUE FUND							1000 1
-STATE	2,200,000-						
	=====		=====		=====		



		COL A03	COL A04	COL A05	
		AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
		FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
					CODES
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: TECHNOLOGY PROGRAM					72900000
<u>WIRELESS SERVICES</u>					72900200
GOV OPERATIONS/SUPPORT					16
<u>INFORMATION TECHNOLOGY</u>					<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES					2100000
LAFAYETTE COUNTY SHERIFF'S OFFICE					
COMMUNICATIONS					2103200
SPECIAL CATEGORIES					100000
LFYTE CO SHERIFF OFF COMMS					100822
GENERAL REVENUE FUND	-STATE	500,000-			1000 1
=====					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
WIRELESS SERVICES				72900200
GOV OPERATIONS/SUPPORT				16
INFORMATION TECHNOLOGY				1603.00.00.00
WORKLOAD				3000000
STATEWIDE LAW ENFORCEMENT RADIO				
SYSTEM WORKLOAD INCREASE				3008AC0
SALARY RATE				000000
SALARY RATE.....	65,043			
SALARIES AND BENEFITS				010000
LAW ENFORCEMENT RADIO TF -STATE	1.00	92,296		2432 1
EXPENSES				040000
LAW ENFORCEMENT RADIO TF -STATE	11,740	5,371		2432 1
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
LAW ENFORCEMENT RADIO TF -STATE	342			2432 1
TOTAL: STATEWIDE LAW ENFORCEMENT RADIO				3008AC0
SYSTEM WORKLOAD INCREASE				
TOTAL POSITIONS.....	1.00			
TOTAL ISSUE.....		104,378	5,371	
TOTAL SALARY RATE.....	65,043			

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 ISSUE TITLE: Statewide Law Enforcement Radio (SLERS) FTE Staffing Request

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5. 2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:

- 3. Economic Development and Job Creation
- 6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #12: To deliver and promote the development of high quality, innovative, cost-efficient communication technology

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>WIRELESS SERVICES</u>						72900200
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
WORKLOAD						3000000
STATEWIDE LAW ENFORCEMENT RADIO						
SYSTEM WORKLOAD INCREASE						3008AC0

services.

SUMMARY:

The Department of Management Services (Department) requests one Full-Time Equivalent (FTE) position, 65,043 in salary rate and budget authority of \$104,378 in the Wireless Services budget entity (72900200), within the Law Enforcement Radio System Trust Fund (2432), for a finance administrator position to address increased workloads and staffing limitations in the Bureau of Public Safety. The request for rate over base for the classification is due to the necessary skillsets required for the position.

A dedicated finance administrator is imperative for the success of the Statewide Law Enforcement Radio System (SLERS) Tower Leasing Program (program). The program was initiated in 2021; the long-term resource needs were uncertain and as such, a majority of staff have been hired through a management consulting contract. The program has identified a permanent need for a dedicated finance administrator to manage the financials of the current inventory of leased towers and future inventory of conveyed towers, and to conduct analyses on cost-savings opportunities through county owner tower partnerships. Duties include preparation of purchase requisitions and purchase orders, the management of third-party tower lease budgets and invoicing, and payment processing for 149 leased towers with either monthly, quarterly, semi-annual, or annual payments. The finance administrator will transition the acceptance of ownership for an additional 50 conveyed towers in 2024.

RETURN ON INVESTMENT (ROI):

The ROI falls in the area of public safety and the protection of Florida's citizens, visitors, and law enforcement officers. These positions will increase the ability of the Department to continue to manage the Statewide Law Enforcement Radio System (SLERS), increased responsibilities relating to the management and payment of third-party tower leases, and the coordination of users and stakeholders utilizing the SLERS for public safety emergency communications.

IMPACT:

If this issue is not funded, the Department will not be able to process tower lease payments for the support and services needed by the state's law enforcement stakeholders, the Joint Task Force (JTF) Board, the Division of Emergency Management, and individual Florida counties. This is especially critical during times of natural or man-made disasters. If this issue is not funded, the transition to the next generation of SLERS will be hampered by the lack of available personnel resources.

BACKGROUND:

During the 2021 Legislative Session, the Legislature mandated the Department to execute a new 15-year contract with the SLERS vendor to continue to provide SLERS to the state's law enforcement and public safety users. Laws of Florida Chapter 2021-36, section 122 requires the upgrade of the current radio system to improve coverage and capabilities in accordance with the Association of Public Safety Communications Officials (APCO) Project-25 (P-25) standard Land Mobile Radio (LMR) standards.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>WIRELESS SERVICES</u>				72900200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
WORKLOAD				3000000
STATEWIDE LAW ENFORCEMENT RADIO				
SYSTEM WORKLOAD INCREASE				3008AC0

The finance administrator also ensures that all requirements by the Department of Financial Services (DFS) and the Department's Bureau of Financial Management Services (FMS) are met for audit compliance.

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POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24							
NEW POSITIONS							
2236 GOVERNMENT OPERATIONS CONSULTANT II							
N0031 001	1.00	65,043		27,253	92,296	0.00	92,296
TOTALS FOR ISSUE BY FUND							
2432 LAW ENFORCEMENT RADIO TF							92,296
	1.00	65,043		27,253	92,296		92,296

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>WIRELESS SERVICES</u>				72900200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				4000000
STATEWIDE LAW ENFORCEMENT RADIO				
SYSTEM (SLERS) STAFF AUGMENTATION				
AND INDEPENDENT VERIFICATION AND				
VALIDATION SERVICES				40014C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
LAW ENFORCEMENT RADIO TF -STATE	1,835,301	1,152,490		2432 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Statewide Law Enforcement Radio System (SLERS) Staff Augmentation and Independent Verification and Validation Services

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:

- 3. Economic Development and Job Creation
- 5. Public Safety

LONG RANGE PROGRAM PLAN:

GOAL #12: Deliver and promote the development of high quality, innovative, and cost-effective technology services.

SUMMARY:

The Department of Management Services (Department) requests budget authority of \$1,835,301 in the Wireless Services budget entity (72900200), within the Law Enforcement Radio System Trust Fund (2432), to fund Independent Verification and Validation (IV and V) services and management consulting to provide resources to manage the process to upgrade the existing Statewide Law Enforcement Radio System (SLERS) which has reached end-of-life.

The project management consulting continuation includes project management, technical management and support, tower leasing management and tower leasing financial support, and internal agency project management support. As required by section 282.0051(4), Florida Statutes, IV and V services are required to verify the new system is built in the best interest of the state.

RETURN ON INVESTMENT (ROI):

The Statewide Law Enforcement Radio System (SLERS) provides critical life safety communications services for state and local public safety agencies in all 67 counties, and includes over 122,800 statewide miles, and extends 25 miles offshore. The system provides public safety communications for police, fire, and emergency medical services for all Florida residents and approximately 122.4 million annual visitors. The current radio system serves all state agencies,

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72900000
						72900200
						16
						<u>1603.00.00.00</u>
						4000000
						40014C0

MANAGEMENT SRVCS, DEPT OF  
 PGM: TECHNOLOGY PROGRAM  
WIRELESS SERVICES

GOV OPERATIONS/SUPPORT  
INFORMATION TECHNOLOGY

RE-ENGINEERING THE WORKPLACE  
 STATEWIDE LAW ENFORCEMENT RADIO  
 SYSTEM (SLERS) STAFF AUGMENTATION  
 AND INDEPENDENT VERIFICATION AND  
 VALIDATION SERVICES

has over 20,500 radios in patrol cars, boats, motorcycles, and aircraft for first responders in the state. The monetary return on investment will be through robust project monitoring of a critical public safety asset and its improved service delivery.

IMPACT:

The Department will not have the appropriate resources to manage the implementation and migration of the updated SLERS, and to contract with an independent party to provide an objective assessment of products and processes throughout the project management lifecycle.

BACKGROUND:

This is a public life-safety issue which will provide funding for appropriate resources to manage the upgrade of the new SLERS, and IV and V from an independent party to provide an objective assessment of products and processes throughout the project management lifecycle.

During the 2021 Legislative Session, the legislature directed the Department to complete a new (15) year contract to provide and upgrade SLERS to an interoperable public safety Land Mobile Radio (LMR) radio system with the current vendor. The Department, under section 282.0051(4), Florida Statutes, is required to perform project oversight on all state agency information technology projects that have total project costs of \$10 million or more and that are funded in the General Appropriations Act or any other law. As enacted by 60GG-1.009 (8), Florida Administrative Code, IV and V must be employed for any project that meets the criteria for oversight. The Department will purchase IV and V services in compliance with section 287.056, Florida Statutes, or procure such services in a manner consistent with Florida procurement laws.

The project management consulting continuation includes:

Project Manager/Project Leader: Lead the Project team, develop Project Management Plan for build-out/migration phase, accountable for successful delivery of milestones within period permitted, monitor contractor performance and documentation of progress and deliverables.

Technical Project Manager: Subject matter expertise in all technical aspects of the projects; oversee all project management activities and ensure technical requirements are addressed, inspect contractor deliverables, lead coverage testing plan, and advise Department on build-out progress.

Technical Support: Construction Network Engineer - Project management and technical subject matter expertise during solution planning, build-out, implementation, and installation of equipment.

Technical Support: Radio Network Engineer - Provide radio transition subject matter expertise to the Department during

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>WIRELESS SERVICES</u>						72900200
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE						4000000
STATEWIDE LAW ENFORCEMENT RADIO						
SYSTEM (SLERS) STAFF AUGMENTATION						
AND INDEPENDENT VERIFICATION AND						
VALIDATION SERVICES						40014C0

regional planning and system migration.

The lease management staff augmentation continuation includes:

Leasing Manager: Resource dedicated to the programmatic functions of the SLERS Tower Program; negotiates, initiates, monitors, and manages all SLERS lease agreements and contract actions; ensures compliance for chains of custody; and manages tower and landowner paid and unpaid partnerships.

Finance Administrators: (two) Prepares Purchase Requisitions and Purchase Orders; manages of third-party tower lease budgets and invoicing; payment processing for 149 leased towers with either monthly, quarterly, semi-annual or annual payments; performs necessary actions for fiscal compliance.

Project Support: Internal agency project support; maintains Project Management Plan including timeline, communications, status updates, monitoring and risk management; internal reporting; external communications review; agency task assignment and tracking; and performance monitoring; management of internal and external project repositories.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
WIRELESS SERVICES				72900200
GOV OPERATIONS/SUPPORT				16
INFORMATION TECHNOLOGY				1603.00.00.00
ADVANCED TELECOMMUNICATIONS				4200000
INCREASE TO STATEWIDE LAW				
ENFORCEMENT RADIO SYSTEM TOWER				
LEASES				42022C0
SPECIAL CATEGORIES				100000
SLERS TOWER LEASES				104488
GENERAL REVENUE FUND				
-STATE	382,373			1000 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 ISSUE TITLE: Increase to Statewide Law Enforcement Radio System Tower Leases

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:

- 3. Economic Development and Job Creation
- 5. Public Safety

LONG RANGE PROGRAM PLAN:

GOAL #12: To deliver and promote the development of high quality, innovative, cost-efficient technology services.

SUMMARY:

The Department of Management Services (Department) requests budget authority of \$382,373 in the Wireless Services budget entity (72900200), within the General Revenue Fund (1000) for the radio tower leases assigned to the department during the 2021 legislative session from the current operator of the Statewide Law Enforcement Radio System (SLERS). Due to the annual cost escalation calculator that projects the Fiscal Year 2023-24 need, there will be a budgetary shortfall unless additional appropriation is received.

RETURN ON INVESTMENT (ROI):

Public safety communications systems and networks improve communications capability allowing the state and local public safety emergency responders to fulfill their missions more effectively and efficiently in the protection of lives and property for Florida's citizens and visitors.

IMPACT:

This is a life-safety issue. The SLERS will not operate within the state and SLERS users and public safety emergency responders will be unable to communicate in the regional area if this issue is not funded.

BACKGROUND:

Pursuant to section 282.709(1)(b), Florida Statutes, which states "the Department shall bear the overall responsibility



COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>WIRELESS SERVICES</u>						72900200
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
ADVANCED TELECOMMUNICATIONS						4200000
INCREASE TO STATEWIDE LAW						
ENFORCEMENT RADIO SYSTEM TOWER						
LEASES						42022C0

for the design, engineering, acquisition, and implementation of the statewide radio communications system and for ensuring the proper operation and maintenance of all common system equipment", the Department operates the Statewide Law Enforcement Radio System providing life safety and public safety services to citizens, businesses, and visitors to the State of Florida. The Department entered into various tower lease agreements during Fiscal Year 2021-22. There are 210 towers as part of the SLERS network, of which 167 have been assigned to the Department. The Fiscal Year 2022-23 General Revenue appropriation in the Statewide Law Enforcement Radio System Tower Leases category (104488), to pay for the radio towers leases for SLERS is \$13,026,357; current escalation calculations indicate the Fiscal Year 2023-24 appropriation need will be \$13,408,730, an increase of \$382,373.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>WIRELESS SERVICES</u>				72900200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
CAPITAL IMPROVEMENT PLAN				9900000
SPECIAL PURPOSE				990S000
FIXED CAPITAL OUTLAY				080000
SLERS TOWERS - DMS MGD				089978
GENERAL REVENUE FUND				1000 1
-STATE	3,500,000	3,500,000		

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AGENCY NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: SLERS TOWERS - DMS MGD IT COMPONENT? YES  
 ISSUE TITLE: Fixed Capital Outlay SLERS Towers - DMS MGD

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:

- 3. Economic Development and Job Creation
- 5. Public Safety

LONG RANGE PROGRAM PLAN:

GOAL #12: To deliver and promote the development of high quality, innovative, cost-efficient technology services.

SUMMARY:

The Department of Management Services (Department) requests non-recurring budget authority of \$3,500,000 in the Wireless Services budget entity (72900200), within the General Revenue Fund (1000), for the relocation and/or reconstruction of Statewide Law Enforcement Radio System (SLERS) public safety communications systems and networks to replace the McCaw leased tower and to provide a radio tower site for land mobile radio, microwave, and satellite services at the new State Emergency Operations Center and Regional Communications Center.

RETURN ON INVESTMENT (ROI):

Public safety communications systems and networks improve communications capability allowing the state and local public safety emergency responders to fulfill their missions more effectively and efficiently in the protection of lives and property for Floridians and visitors. The building and maintenance of radio communications towers would reduce long term costs associated with the continuing escalation of tower leasing costs.

IMPACT:

This is a life-safety issue. Failure to fund the McCaw SLERS radio communications tower and equipment, may result in the inability to provide long term radio system coverage of the SLERS radio system in that region and the state, SLERS users, and public safety emergency responders will be unable to communicate. Failure to construct appropriate radio tower infrastructure for the new Emergency Operations Center and the new Regional Communications Center will result in the inability of those agencies to perform their critical lifesaving functions.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>WIRELESS SERVICES</u>						72900200
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
CAPITAL IMPROVEMENT PLAN						9900000
SPECIAL PURPOSE						990S000

BACKGROUND:

The Department operates the Statewide Law Enforcement Radio System under the authority of section 282.709(1)(b), Florida Statutes, providing life safety and public safety services to citizens, businesses, and visitors to the state of Florida.

The McCaw SLERS tower is a leased tower involved in pending litigation. As all SLERS sites are important to continued functionality of the system, the Department is requesting funds to cover relocation of the equipment on this tower to a new site, if necessary, upon completion of the litigation. This tower is in Hillsborough County.

In cooperation and consultation with the Department of Emergency Management and the Department of Highway Safety and Motor Vehicles and the Department of Transportation, the Department is currently planning the construction of a new state-of-the-art State Emergency Operations Center and the relocation of the Tallahassee Regional Communications Center to that facility. Additional radio tower assets will be needed to support those agency emergency and operational activities.

For the new State Emergency Operations Center and Regional Communications Center, the Department has the responsibility to provide a radio tower site for those critical land mobile radio, microwave, and satellite services.

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TOTAL: INFORMATION TECHNOLOGY						<u>1603.00.00.00</u>
BY FUND TYPE						
GENERAL REVENUE FUND	18,278,730	3,500,000				1000
TRUST FUNDS	25,960,353	1,157,861				2000
TOTAL POSITIONS.....	14.00					
TOTAL PROG COMP.....	44,239,083	4,657,861				
TOTAL SALARY RATE.....	1,103,804					
=====						
TOTAL: WIRELESS SERVICES						72900200
BY FUND TYPE						
GENERAL REVENUE FUND	18,278,730	3,500,000				1000
TRUST FUNDS	25,960,353	1,157,861				2000
TOTAL POSITIONS.....	14.00					
TOTAL BUREAU.....	44,239,083	4,657,861				
TOTAL SALARY RATE.....	1,103,804					
=====						

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
STATE DATA CENTER							72900600
GOV OPERATIONS/SUPPORT							16
INFORMATION TECHNOLOGY							1603.00.00.00
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....		707,913					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE	10.00	975,495					1000 1
=====							
EXPENSES							040000
GENERAL REVENUE FUND -STATE		323,970					1000 1
=====							
LUMP SUM							090000
CLOUD MODERNIZATION							090001
GENERAL REVENUE FUND -STATE		163,350,762					1000 1
=====							
SPECIAL CATEGORIES							100000
NW REGIONAL DATA CENTER							100662
GENERAL REVENUE FUND -STATE		15,000,000					1000 1
=====							
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -STATE		10,000					1000 1
=====							
ADMINISTRATIVE OVERHEAD							105002
GENERAL REVENUE FUND -STATE		5,000,000					1000 1
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		3,051					1000 1
=====							

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
STATE DATA CENTER						72900600
GOV OPERATIONS/SUPPORT						16
INFORMATION TECHNOLOGY						<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES						1000000
ESTIMATED EXPENDITURES - OPERATIONS						1001000
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS						1001000
TOTAL POSITIONS.....		10.00				
TOTAL ISSUE.....		184,663,278				
TOTAL SALARY RATE.....		707,913				
=====						

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
STATE DATA CENTER							72900600
GOV OPERATIONS/SUPPORT							16
INFORMATION TECHNOLOGY							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND							
-STATE		24,338					1000 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
STATE DATA CENTER							72900600
GOV OPERATIONS/SUPPORT							16
INFORMATION TECHNOLOGY							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASE FY 2022-23 -							
STATEWIDE 5.38% PAY INCREASE -							
EFFECTIVE 7/1/2022							1001315
SALARY RATE							000000
SALARY RATE.....	36,105						
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		26,060					1000 1
=====							
TOTAL: SALARY INCREASE FY 2022-23 -							1001315
STATEWIDE 5.38% PAY INCREASE -							
EFFECTIVE 7/1/2022							
TOTAL ISSUE.....		26,060					
TOTAL SALARY RATE.....	36,105						
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
STATE DATA CENTER				72900600
GOV OPERATIONS/SUPPORT				16
INFORMATION TECHNOLOGY				<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT - FY 2022-23 - NORMAL				
COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1002010
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND				1000 1
-STATE	10,068-			
	=====	=====	=====	



	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
STATE DATA CENTER							72900600
GOV OPERATIONS/SUPPORT							16
INFORMATION TECHNOLOGY							<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
OVERSIGHT OF NORTHWEST REGIONAL							2103201
DATA CENTER CONTRACT							040000
EXPENSES							
GENERAL REVENUE FUND							1000 1
-STATE			40,000-				
			=====				

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
STATE DATA CENTER							72900600
GOV OPERATIONS/SUPPORT							16
INFORMATION TECHNOLOGY							<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
DATA CENTER GAP ANALYSIS							2103202
SPECIAL CATEGORIES							100000
NW REGIONAL DATA CENTER							100662
GENERAL REVENUE FUND							1000 1
-STATE	5,000,000-						

		COL A03	COL A04	COL A05	
		AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
		FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
					CODES
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: TECHNOLOGY PROGRAM					72900000
STATE DATA CENTER					72900600
GOV OPERATIONS/SUPPORT					16
INFORMATION TECHNOLOGY					<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES					2100000
DATA CENTER LEGACY HARDWARE AND					
OPERATIONS					2103203
SPECIAL CATEGORIES					100000
NW REGIONAL DATA CENTER					100662
GENERAL REVENUE FUND	-STATE	10,000,000-			1000 1
=====					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
STATE DATA CENTER							72900600
GOV OPERATIONS/SUPPORT							16
INFORMATION TECHNOLOGY							<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
CLOUD MODERNIZATION AND MIGRATION							2103204
LUMP SUM							090000
CLOUD MODERNIZATION							090001
GENERAL REVENUE FUND							1000 1
-STATE	163,350,762-						

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
STATE DATA CENTER							72900600
GOV OPERATIONS/SUPPORT							16
INFORMATION TECHNOLOGY							<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
NORTHWEST REGIONAL DATA CENTER							
ADMIN FEE							2103205
SPECIAL CATEGORIES							100000
ADMINISTRATIVE OVERHEAD							105002
GENERAL REVENUE FUND -STATE	5,000,000-						1000 1
TOTAL: INFORMATION TECHNOLOGY							<u>1603.00.00.00</u>
BY FUND TYPE							
GENERAL REVENUE FUND.....	10.00						
SALARY RATE.....	1,312,846						1000
	744,018						

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
OFFICE OF THE STATE CIO							72900700
GOV OPERATIONS/SUPPORT							16
INFORMATION TECHNOLOGY							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....		6,610,481					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		70.00					
		9,078,452					1000 1
=====							
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -STATE		196,185					1000 1
=====							
EXPENSES							040000
GENERAL REVENUE FUND -STATE		1,543,533					1000 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -STATE		2,184,299					1000 1
=====							
CYBERSECURITY RESILIENCY							100815
GENERAL REVENUE FUND -STATE		50,000,000					1000 1
=====							
G/A - CYBERSECURITY GRANTS							100856
GENERAL REVENUE FUND -STATE		30,000,000					1000 1
FEDERAL GRANTS TRUST FUND -FEDERL		5,428,240					2261 3
-----							
TOTAL APPRO.....		35,428,240					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
OFFICE OF THE STATE CIO							72900700
GOV OPERATIONS/SUPPORT							16
INFORMATION TECHNOLOGY							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
FL CTR FOR CYBERSECURITY							100858
GENERAL REVENUE FUND -STATE		37,000,000					1000 1
=====							
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -STATE		5,248					1000 1
=====							
LEASE/PURCHASE/EQUIPMENT							105281
GENERAL REVENUE FUND -STATE		7,102					1000 1
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		22,325					1000 1
=====							
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....		70.00					
TOTAL ISSUE.....		135,465,384					
TOTAL SALARY RATE.....		6,610,481					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>OFFICE OF THE STATE CIO</u>							72900700
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND							1000 1
-STATE		556					
	=====		=====		=====		



	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>OFFICE OF THE STATE CIO</u>							72900700
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASE FY 2022-23 -							
STATEWIDE 5.38% PAY INCREASE -							
EFFECTIVE 7/1/2022							1001315
SALARY RATE							000000
SALARY RATE.....		362,402					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		431,975					1000 1
=====							
TOTAL: SALARY INCREASE FY 2022-23 -							1001315
STATEWIDE 5.38% PAY INCREASE -							
EFFECTIVE 7/1/2022							
TOTAL ISSUE.....		431,975					
TOTAL SALARY RATE.....		362,402					
=====							

		COL A03	COL A04	COL A05	
		AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
		FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
					CODES
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: TECHNOLOGY PROGRAM					72900000
<u>OFFICE OF THE STATE CIO</u>					72900700
GOV OPERATIONS/SUPPORT					16
<u>INFORMATION TECHNOLOGY</u>					<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES					1000000
SALARY INCREASE FY 2022-23 -					
STATEWIDE \$15 MINIMUM WAGE INCREASE					
- EFFECTIVE 7/1/2022					1001325
OTHER PERSONAL SERVICES					030000
GENERAL REVENUE FUND	-STATE	712			1000 1
=====					

		COL A03	COL A04	COL A05	
		AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
		FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
					CODES
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: TECHNOLOGY PROGRAM					72900000
<u>OFFICE OF THE STATE CIO</u>					72900700
GOV OPERATIONS/SUPPORT					16
<u>INFORMATION TECHNOLOGY</u>					<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES					1000000
FLORIDA RETIREMENT SYSTEM					
ADJUSTMENT - FY 2022-23 - NORMAL					
COST AND UNFUNDED ACTUARIAL					
LIABILITY (UAL)					1002010
SALARIES AND BENEFITS					010000
GENERAL REVENUE FUND	-STATE	72,042			1000 1
=====					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>OFFICE OF THE STATE CIO</u>							72900700
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
INFORMATION TECHNOLOGY							
INFRASTRUCTURE REPLACEMENT							2103029
EXPENSES							040000
GENERAL REVENUE FUND							1000 1
-STATE		145,000-					
	=====		=====		=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>OFFICE OF THE STATE CIO</u>							72900700
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
ENTERPRISE CYBERSECURITY RESILIENCY							2103119
SPECIAL CATEGORIES							100000
CYBERSECURITY RESILIENCY							100815
GENERAL REVENUE FUND							1000 1
-STATE	25,000,000-						
	=====		=====		=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>OFFICE OF THE STATE CIO</u>							72900700
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
CYBERSECURITY PROFESSIONAL SERVICES							2103206
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND							1000 1
-STATE	1,000,000-						
	=====		=====		=====		

		COL A03	COL A04	COL A05	
		AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
		FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
					CODES
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: TECHNOLOGY PROGRAM					72900000
<u>OFFICE OF THE STATE CIO</u>					72900700
GOV OPERATIONS/SUPPORT					16
<u>INFORMATION TECHNOLOGY</u>					<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES					2100000
CYBERRESILIENCE, SECURITY					
LEADERSHIP AND DISASTER RECOVERY					2103207
SPECIAL CATEGORIES					100000
CYBER/SECY LDSP/DIS RCVY					100859
GENERAL REVENUE FUND	-STATE	600,000-			1000 1
=====					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>OFFICE OF THE STATE CIO</u>							72900700
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
LONGWOOD SERVER INFRASTRUCTURE REPLACEMENT							2103208
SPECIAL CATEGORIES							100000
LONGWOOD SERVER REPLACE							100864
GENERAL REVENUE FUND							1000 1
-STATE		495,000-					
=====							



		COL A03	COL A04	COL A05	
		AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
		FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
					CODES
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: TECHNOLOGY PROGRAM					72900000
<u>OFFICE OF THE STATE CIO</u>					72900700
GOV OPERATIONS/SUPPORT					16
<u>INFORMATION TECHNOLOGY</u>					<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES					2100000
LOCAL GOVERNMENT CYBERSECURITY					
TECHNICAL ASSISTANCE GRANTS					2103209
SPECIAL CATEGORIES					100000
G/A - CYBERSECURITY GRANTS					100856
GENERAL REVENUE FUND	-STATE	30,000,000-			1000 1
=====					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>OFFICE OF THE STATE CIO</u>							72900700
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
FEDERAL GRANTS - INFRASTRUCTURE							
INVESTMENT AND JOBS ACT							2103210
SPECIAL CATEGORIES							100000
G/A - CYBERSECURITY GRANTS							100856
FEDERAL GRANTS TRUST FUND -FEDERL		5,428,240-					2261 3
		=====		=====		=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>OFFICE OF THE STATE CIO</u>							72900700
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
STATE CYBERSECURITY RISK ASSESSMENT							2103211
SPECIAL CATEGORIES							100000
FL CTR FOR CYBERSECURITY							100858
GENERAL REVENUE FUND							1000 1
-STATE		7,000,000-					
	=====		=====		=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>OFFICE OF THE STATE CIO</u>							72900700
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
STATE AND LOCAL GOVERNMENT EMPLOYEE							
CYBERSECURITY TRAINING							2103212
SPECIAL CATEGORIES							100000
FL CTR FOR CYBERSECURITY							100858
GENERAL REVENUE FUND							1000 1
-STATE	30,000,000-						
	=====		=====		=====		

		COL A03	COL A04	COL A05	
		AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
		FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
					CODES
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: TECHNOLOGY PROGRAM					72900000
<u>OFFICE OF THE STATE CIO</u>					72900700
GOV OPERATIONS/SUPPORT					16
<u>INFORMATION TECHNOLOGY</u>					<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES					2100000
ADDITIONAL CYBERSECURITY POSITIONS					
- OFFICE OF THE STATE CHIEF					
INFORMATION OFFICER					2103213
EXPENSES					040000
GENERAL REVENUE FUND	-STATE	35,936-			1000 1
=====					

		COL A03	COL A04	COL A05	
		AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
		FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
					CODES
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: TECHNOLOGY PROGRAM					72900000
<u>OFFICE OF THE STATE CIO</u>					72900700
GOV OPERATIONS/SUPPORT					16
<u>INFORMATION TECHNOLOGY</u>					<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES					2100000
ADDITIONAL RESOURCES FOR THE OFFICE					2103214
OF THE CHIEF INFORMATION OFFICER					040000
EXPENSES					
GENERAL REVENUE FUND	-STATE	112,300-			1000 1
=====					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>OFFICE OF THE STATE CIO</u>							72900700
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES							2100000
SPECIAL CATEGORIES -							
CYBERRESILIENCE, SECURITY							
LEADERSHIP, AND DISASTER RECOVERY							2103215
SPECIAL CATEGORIES							100000
CYBER/SECY LDSP/DIS RCVY							100859
GENERAL REVENUE FUND							
-STATE		600,000					1000 1
	=====		=====		=====		

		COL A03	COL A04	COL A05	
		AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
		FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
					CODES
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: TECHNOLOGY PROGRAM					72900000
<u>OFFICE OF THE STATE CIO</u>					72900700
GOV OPERATIONS/SUPPORT					16
<u>INFORMATION TECHNOLOGY</u>					<u>1603.00.00.00</u>
NONRECURRING EXPENDITURES					2100000
SPECIAL CATEGORIES - LONGWOOD					
SERVER INFRASTRUCTURE REPLACEMENT					2103216
SPECIAL CATEGORIES					100000
LONGWOOD SERVER REPLACE					100864
GENERAL REVENUE FUND	-STATE	495,000			1000 1
=====					



	COL A03	COL A04	COL A05		
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ		
	FY 2023-24	FY 2023-24	FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	
				AMOUNT	
				CODES	
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: TECHNOLOGY PROGRAM					72900000
OFFICE OF THE STATE CIO					72900700
GOV OPERATIONS/SUPPORT					16
INFORMATION TECHNOLOGY					1603.00.00.00
STATE ENTERPRISE INFORMATION TECHNOLOGY					3610000
ADDITIONAL CYBERSECURITY POSITIONS					
- OFFICE OF THE STATE CHIEF					
INFORMATION OFFICER					3610AC0
SALARY RATE					000000
SALARY RATE.....	2,825,825				
	=====	=====	=====		
SALARIES AND BENEFITS					010000
GENERAL REVENUE FUND -STATE	29.00				
	3,804,691				1000 1
	=====	=====	=====		
EXPENSES					040000
GENERAL REVENUE FUND -STATE	360,760	155,759			1000 1
	=====	=====	=====		
SPECIAL CATEGORIES					100000
TR/DMS/HR SVCS/STW CONTRCT					107040
GENERAL REVENUE FUND -STATE	9,906				1000 1
	=====	=====	=====		
TOTAL: ADDITIONAL CYBERSECURITY POSITIONS					3610AC0
- OFFICE OF THE STATE CHIEF					
INFORMATION OFFICER					
TOTAL POSITIONS.....	29.00				
TOTAL ISSUE.....	4,175,357	155,759			
TOTAL SALARY RATE.....	2,825,825				
	=====	=====	=====		

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Additional Cybersecurity Positions Office of the State Chief Information Officer

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

6. Public Integrity

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>OFFICE OF THE STATE CIO</u>						72900700
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
STATE ENTERPRISE INFORMATION TECHNOLOGY						3610000
ADDITIONAL CYBERSECURITY POSITIONS						
- OFFICE OF THE STATE CHIEF INFORMATION OFFICER						3610AC0

LONG RANGE PROGRAM PLAN:

GOAL #12: Deliver and promote the development of high-quality, innovative, cost-effective digital and technology services.

SUMMARY:

The Department of Management Services (Department) requests 29.0 Full-Time Equivalent (FTE) positions, 2,825,825 in salary rate, and budget of \$4,175,357, to the Office of the State Chief Information Officer budget entity (72900700), within the General Revenue Fund (1000), to comply with the significant increase in workload required of the Florida Digital Service (FL[DS]) cybersecurity staff to implement and expand enterprise cybersecurity initiatives as recommended by the February 1, 2021, Florida Cybersecurity Task Force Final Report. Positions will be hired above base rate due to the technical skillset required to carry out the roles and responsibilities.

The FL[DS] requires additional FTEs in specific areas of competency, such as tactical detection and incident response, to keep pace with the expanded statutory responsibilities from House Bill 7055 (2022), while also continuing to build-out the original mandate of securing the State of Florida Enterprise. The Department requests 16.0 FTE to expand Florida Incident Response Security Team (FIRST) coverage to enhance state-capacity for rapid cybersecurity incident response; an additional 7.0 FTE Systems Engineers to increase cybersecurity specialized technical expertise; and 6.0 FTE cybersecurity analysts to support critical infrastructure across Florida. The Department requests the standard IT professional expense package for these positions which includes additional software authorized in Appendix E of the Fiscal Year 2023-24 Legislative Budget Request instructions.

IMPACT:

If this request is not funded, the ability for FL[DS] to support enterprise agencies and local governments with intelligence and deployment for incident response will be negatively impacted.

BACKGROUND:

The Office of Information Security, under the direction of the State Chief Information Security Officer, is responsible for the implementation of the multi-phase, multi-year Enterprise Cybersecurity Resiliency program. A key aspect of the program is the establishment and implementation of Florida's first Cybersecurity Operations Center (CSOC). The FL[DS] has purchased managed services for several of the cybersecurity solutions that integrate into the CSOC. Managed services are required during the initial phase of implementation to augment current FL[DS] cybersecurity staff. Over the next several fiscal years, the FL[DS] will request additional cybersecurity positions in support of the transition towards a 24 x 7 x 365 CSOC operation that is fully managed by FL[DS] cybersecurity professionals.

The Florida Legislature unanimously passed landmark legislation during the 2022 Session, House Bill 7055, that drastically expands the scope of FL[DS] cybersecurity responsibilities. Notably, State agencies and local governments must report all ransomware incidents and high severity level cybersecurity incidents to the FL[DS] CSOC and the

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ ANZ				
FY 2023-24	FY 2023-24	FY 2023-24				
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72900000
						72900700
						16
						<u>1603.00.00.00</u>
						3610000
						3610AC0

MANAGEMENT SRVCS, DEPT OF  
 PGM: TECHNOLOGY PROGRAM  
OFFICE OF THE STATE CIO  
 GOV OPERATIONS/SUPPORT  
INFORMATION TECHNOLOGY

STATE ENTERPRISE INFORMATION  
 TECHNOLOGY  
 ADDITIONAL CYBERSECURITY POSITIONS  
 - OFFICE OF THE STATE CHIEF  
 INFORMATION OFFICER

Cybercrime Office within the Florida Department of Law Enforcement. The CSOC has extensive statutorily mandated reporting requirements that must be delivered to the appropriate stakeholders within hours of initial incident notification. The FL[DS] must have sufficient cybersecurity staffing resources to ensure this critical information is received timely and accurately.

The FL[DS] competitively procured cybersecurity professional and advisory services in October 2022 and is awaiting the results of an internal resource mapping inventory of existing FL[DS] cybersecurity roles to identify resource limitations which adversely affect the ability of personnel to timely perform cybersecurity regulatory responsibilities. The FL[DS] expects the results of the resource mapping will confirm that additional staffing is required to fulfill the long-term goals of enterprise cybersecurity resiliency and the whole-of-state approach to cybersecurity in Florida.

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POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
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A03 - AGY REQUEST FY 2023-24

NEW POSITIONS

2058 INFORMATION SECURITY ANALYST IV

N0035 001	1.00	95,365	33,183	128,548	0.00	128,548
N0036 001	1.00	95,365	33,183	128,548	0.00	128,548
N0037 001	1.00	95,365	33,183	128,548	0.00	128,548
N0038 001	1.00	95,365	33,183	128,548	0.00	128,548
N0039 001	1.00	95,365	33,183	128,548	0.00	128,548
N0040 001	1.00	95,365	33,183	128,548	0.00	128,548
N0041 001	1.00	95,365	33,183	128,548	0.00	128,548
N0042 001	1.00	95,365	33,183	128,548	0.00	128,548
N0043 001	1.00	95,365	33,183	128,548	0.00	128,548
N0044 001	1.00	95,365	33,183	128,548	0.00	128,548
N0045 001	1.00	95,365	33,183	128,548	0.00	128,548
N0046 001	1.00	95,365	33,183	128,548	0.00	128,548
N0051 001	1.00	115,442	37,110	152,552	0.00	152,552
N0052 001	1.00	115,442	37,110	152,552	0.00	152,552
N0053 001	1.00	85,327	31,220	116,547	0.00	116,547

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF  
 PGM: TECHNOLOGY PROGRAM  
OFFICE OF THE STATE CIO  
 GOV OPERATIONS/SUPPORT  
INFORMATION TECHNOLOGY  
 STATE ENTERPRISE INFORMATION  
 TECHNOLOGY  
 ADDITIONAL CYBERSECURITY POSITIONS  
 - OFFICE OF THE STATE CHIEF  
 INFORMATION OFFICER

72000000  
 72900000  
 72900700  
 16  
1603.00.00.00  
 3610000  
 3610AC0

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24							
NEW POSITIONS							
N0054 001	1.00	85,327		31,220	116,547	0.00	116,547
N0055 001	1.00	85,327		31,220	116,547	0.00	116,547
N0060 001	1.00	75,289		29,257	104,546	0.00	104,546
N0061 001	1.00	75,289		29,257	104,546	0.00	104,546
N0062 001	1.00	90,346		32,201	122,547	0.00	122,547
N0063 001	1.00	90,346		32,201	122,547	0.00	122,547
2225 GOVERNMENT ANALYST II							
N0058 001	1.00	85,327		31,220	116,547	0.00	116,547
N0059 001	1.00	85,327		31,220	116,547	0.00	116,547
2238 GOVERNMENT OPERATIONS CONSULTANT III							
N0056 001	1.00	135,520		41,037	176,557	0.00	176,557
N0057 001	1.00	135,520		41,037	176,557	0.00	176,557
2038 COMPUTER & INFO SYSTEMS MANAGER I - SES							
N0047 001	1.00	105,404		36,340	141,744	0.00	141,744
N0048 001	1.00	105,404		36,340	141,744	0.00	141,744
N0049 001	1.00	105,404		36,340	141,744	0.00	141,744
N0050 001	1.00	105,404		36,340	141,744	0.00	141,744
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							3,804,691
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29.00		2,825,825		978,866	3,804,691		3,804,691
=====							=====

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>OFFICE OF THE STATE CIO</u>				72900700
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
STATE ENTERPRISE INFORMATION				
TECHNOLOGY				3610000
ENTERPRISE CYBERSECURITY RESILIENCY				36109C0
SPECIAL CATEGORIES				100000
CYBERSECURITY RESILIENCY				100815
GENERAL REVENUE FUND				
-STATE	75,000,000	25,000,000		1000 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 ISSUE TITLE: Enterprise Cybersecurity Resiliency

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #12: Deliver and promote the development of high-quality, innovative, cost-effective digital and technology services.

SUMMARY:

The Department of Management Services (Department) requests budget of \$75,000,000, of which \$25,000,000 is nonrecurring, to the Office of the State Chief Information Officer budget entity (72900700), within the General Revenue Fund (1000), to continue and expand enterprise cybersecurity initiatives as recommended by the February 1, 2021, Florida Cybersecurity Task Force Final Report.

The requested funding will ensure the essential baseline cybersecurity initiatives funded in Fiscal Years 2021-22 and 2022-23 continue without interruption and permit the implementation of new cybersecurity initiatives to further reduce vulnerabilities to state technology resources. If this request is funded, the state's investment in the Enterprise Cybersecurity Resiliency program will total \$100 million, which Florida Digital Service (FL[DS]) can leverage to create cost savings and cost avoidance when providing tools and services across the enterprise as compared to individual agency procurement of these same tools and services.

IMPACT:

If this request is not funded, critical cybersecurity tools and services offered through Fiscal Year 2022-23 nonrecurring funding will no longer be available to support enterprise agencies, or the enterprise agencies will incur additional costs if they elect to continue receiving the services. This has the potential impact of eroding the earned trust among enterprise agencies participating in the cybersecurity resiliency initiative and negate the progress to date towards increasing cybersecurity resiliency across the enterprise. The ability for FL[DS] to support enterprise agencies with

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>OFFICE OF THE STATE CIO</u>				72900700
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
STATE ENTERPRISE INFORMATION				
TECHNOLOGY				3610000
ENTERPRISE CYBERSECURITY RESILIENCY				36109C0

intelligence and deployment for incident response will also be negatively impacted.

BACKGROUND:

Throughout the design and launch of the Enterprise Cybersecurity Resiliency program, FL[DS] will assess existing threats and resource needs to ensure there is no disruption to the state's efforts, which will also be addressed in the 2021-2024 Strategic Security Plan. Functional requirements of the Enterprise Cybersecurity Resiliency program focus on:

- Asset discovery and management.
- CSOC support to visualize, monitor, and neutralize cyber threats.
- Endpoint protection software and services.
- Security information and event management software and services.
- Enterprise cybersecurity training.
- Domain protection software.
- Vulnerability management services.
- Identity access management software and services.
- Industrial control system and critical infrastructure protection.
- Cybersecurity public awareness campaigns; and
- Centralized service delivery tracking software.

Current cybersecurity tools and services throughout the enterprise are provided through multiple applications, processes, formats, and communications across the enterprise. The \$30 million of nonrecurring Enterprise Cybersecurity Resiliency funding in Fiscal Year 2021-22 prioritized:

- Rebuilding the state's cyber defense capabilities to create the foundation for the future of cybersecurity in the Florida government.
- Providing endpoint protection software and services across the enterprise.
- Implementing cybersecurity training to technology professionals and system users across the enterprise.
- Implementing cybersecurity technology resources to identify vulnerabilities, monitor threats, and protect enterprise assets.
- Implementing centralized resources for tracking cybersecurity incidents and service requests; and
- Establishing a centralized Cybersecurity Operations Center (CSOC) to ensure continuity between enterprise agencies that share data and critical infrastructure.

The Fiscal Year 2021-22 projects include the largest single purchase of cloud-based office productivity and related security products in the state's history, and the purchase of cybersecurity software, solutions, and services to establish Florida's first enterprise Cybersecurity Operations Center (CSOC) with the foundational tools necessary to support the enterprise. FL[DS] must continue the investment of resources for the initiatives which began in January 2022 to protect the enterprise amidst ever-increasing cybersecurity threats.

The FL[DS] was provided \$50 million, of which \$25 million was nonrecurring, in Fiscal Year 2022-23 to continue implementation of FY 2021-22 projects to secure and protect the state's technology resources. These tools and services

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>OFFICE OF THE STATE CIO</u>						72900700
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
STATE ENTERPRISE INFORMATION						3610000
TECHNOLOGY						36109C0
ENTERPRISE CYBERSECURITY RESILIENCY						

support securing technology systems through active monitoring of information systems and engagement of cybersecurity professionals. Cybersecurity tools and services address risks and protect the enterprise from cyber threats that could impact the continuity of government operations. Fiscal Year 2022-23 funding is targeted to operating the CSOC, identifying vulnerabilities, monitoring threats, protecting enterprise assets, increasing cybersecurity intelligence services in collaboration with external partners, and conducting cybersecurity training, education, and awareness campaigns focused on risk mitigation.

The FL[DS] is currently working to finalize a detailed plan, with the support of cybersecurity professional and advisory services procured in October 2022, to implement the requested funding necessary to scale these efforts in the future.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>OFFICE OF THE STATE CIO</u>				72900700
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				4000000
LOCAL GOVERNMENT CYBERSECURITY				
TECHNICAL ASSISTANCE GRANTS				40050C0
SPECIAL CATEGORIES				100000
G/A - CYBERSECURITY GRANTS				100856
GENERAL REVENUE FUND				
-STATE	57,644,214	30,000,000		1000 1
-MATCH	2,355,786			1000 2
TOTAL GENERAL REVENUE FUND	60,000,000	30,000,000		1000
FEDERAL GRANTS TRUST FUND				
-FEDERL	11,778,928			2261 3
TOTAL APPRO.....	71,778,928	30,000,000		

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AGENCY ISSUE NARRATIVE:  
 2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 ISSUE TITLE: Local Government Cybersecurity Technical Assistance Grants

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:  
 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:  
 6. Public Integrity

LONG RANGE PROGRAM PLAN:  
 GOAL #12: Deliver and promote the development of high-quality, innovative, cost-effective digital and technology services.

SUMMARY:  
 The Department of Management Services (Department) requests budget of \$60,000,000, of which \$30,000,000 is nonrecurring, and budget authority of \$11,778,928, to the Office of the Chief Information Officer budget entity (72900700), within the General Revenue Fund (1000) and Federal Grants Trust Fund (2261), respectively, to maintain cybersecurity technical assistance services awarded to local governments during Fiscal Year 2022-23 and expand initiatives to additional counties and municipalities in the second year of the competitive grant program.

The Florida Digital Service (FL[DS]) requests recurring funding to maintain the state's initial investment in the local government technical assistance grant program. Federal matching requirements increase by 10 percent each year of the four-year period up to a maximum of 40 percent. There is a 20 percent state match requirement in Fiscal Year 2023-24, and the FL[DS] requests \$2,355,786 of the \$60 million in state funds as FSI 2 State Match to satisfy federal matching requirements.



COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>OFFICE OF THE STATE CIO</u>						72900700
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE						4000000
LOCAL GOVERNMENT CYBERSECURITY						
TECHNICAL ASSISTANCE GRANTS						40050C0

The additional funds requested for Fiscal Year 2023-24 above the Fiscal Year 2022-23 appropriation will be used to award cybersecurity grants to more counties and municipalities. The FL[DS] will enhance incident response capacity for cyber incidents across the state and increase cybersecurity assessments, monitoring, protection, response, and recovery. The FL[DS] will expand its offering of Cybersecurity Operations Center (CSOC) solutions for local governments to apply increasingly sophisticated security protections commensurate with risk, to include managed detection and response, asset identification, monitoring, identity, endpoint, and server protection. Other examples include adoption of cybersecurity best practices such as implementing multi-factor authentication for all remote access and privileged users and migrating local governments to .gov domain.

IMPACT:

If this request is not funded, the ability for local governments to adhere to cybersecurity standards within the statutorily required timelines will be negatively impacted.

BACKGROUND:

The FL[DS] received \$30,000,000 in nonrecurring funds from the General Revenue Fund and \$5,428,240 in funds from the Federal Grants Trust Fund in the Fiscal Year 2022-23 General Appropriations Act to implement a competitive grant program to provide technical assistance to local governments. The State Chief Information Security Officer is responsible for the development of the criteria and award process for the grant program. The funds from the Federal Grants Trust Fund are contingent upon the award of a federal grant from the State and Local Cybersecurity Grant Program (SLCGP) administered by the Department of Homeland Security (DHS).

Congress established the SLCGP in 2021 through the Infrastructure Investment and Jobs Act, and appropriated \$1 billion to be awarded over four years, during which Florida is estimated to be awarded up to \$30 million. DHS will implement the SLCGP through the Cybersecurity and Infrastructure Security Agency (CISA) and the Federal Emergency Management Agency (FEMA). The Florida Division of Emergency Management (DEM) is the single state agency authorized to apply and receive grant funds. The DEM will submit a nonoperating budget amendment during FY 2022-23 to request budget authority to transfer federal reimbursements to FL[DS] in support of the local government cybersecurity technical assistance grant program.

The DHS released the Notice of Funding Opportunity on September 16, 2022, and states have until November 15, 2022, to apply. The FL[DS] is meeting regularly with DEM to determine the best strategy to apply for the federal funds. The plan for Year 1 is to utilize federal funds in accordance with federal guidelines to reimburse allowable costs for grant management services provided through a vendor selected by FL[DS] in October 2022 and prioritize planning and assessment activities to improve capabilities of local governments, including rural areas, to respond to cybersecurity incidents and ensure continuity of operations. The federal award in Fiscal Year 2023-24 is estimated to double, and Florida will be ready to fully maximize these funds according to the Cybersecurity Plan approved by the Florida Cybersecurity Advisory Council.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72900000
						72900700
						16
						<u>1603.00.00.00</u>
						4000000
						40050C0

MANAGEMENT SRVCS, DEPT OF  
 PGM: TECHNOLOGY PROGRAM  
OFFICE OF THE STATE CIO  
 GOV OPERATIONS/SUPPORT  
INFORMATION TECHNOLOGY  
 RE-ENGINEERING THE WORKPLACE  
 LOCAL GOVERNMENT CYBERSECURITY  
 TECHNICAL ASSISTANCE GRANTS

72000000  
 72900000  
 72900700  
 16  
1603.00.00.00  
 4000000  
 40050C0

The approved projects in the Cybersecurity Plan will be primarily funded through the significant investment of state dollars compared to the available federal funds. The projects in Year 1 will replicate the success of the state CSOC by awarding the same set of solutions to local governments to ensure capabilities are in place to monitor assets to identify cybersecurity events. Awarded local governments will be able to analyze network traffic and activity to understand baseline activity and identify potential threats.

Dozens of local governments in Florida have experienced significant cybersecurity incidents in the past several years including ransomware, loss of sensitive data and personal identifying information, and disrupting emergency services such as 911. Local governments struggle with the expenses necessary to continuously upgrade IT infrastructure, and while payment of ransomware is now prohibited under Florida law, there are many types of increasingly sophisticated cybersecurity attacks that require local governments to continuously invest in evolving their cybersecurity practices. The initial investment of \$30 million in state funds and \$5.4 million in federal funds should be viewed as a down payment towards a future program that leverages the combined purchasing power of state and local governments to reduce overall costs for critical cybersecurity solutions.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>OFFICE OF THE STATE CIO</u>				72900700
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				4000000
STATE AND LOCAL GOVERNMENT EMPLOYEE				
CYBERSECURITY TRAINING				40080C0
SPECIAL CATEGORIES				100000
G/A-CONTRACTED SERVICES				100778
GENERAL REVENUE FUND -STATE	15,000,000			1000 1

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AGENCY ISSUE NARRATIVE:  
 2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 ISSUE TITLE: State and Local Government Employee Cybersecurity Training

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:  
 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:  
 6. Public Integrity

LONG RANGE PROGRAM PLAN:  
 GOAL #12: Deliver and promote the development of high-quality, innovative, cost-effective digital and technology services.

SUMMARY:  
 The Department of Management Services (Department) requests budget of \$15,000,000, to the Office of the State Chief Information Officer budget entity (72900700), within the General Revenue Fund (1000), to establish Florida's first statewide cybersecurity training initiative.

The Florida Digital Service (FL[DS]) requests recurring general revenue funds to administer a cybersecurity training program for state and local government employees beginning in Fiscal Year 2023-24. The requested funds will be used to purchase cybersecurity training resources for the Florida enterprise agencies and local governments. Training for Florida's cybersecurity professional talent will utilize the NICE and NIST framework. Comprehensive training solutions offered by industry-leading cybersecurity training vendors will be deployed immediately and are expected to include security awareness training, ongoing security professional development, and cybersecurity certifications aimed at providing the framework and tools for adoption at state agencies and local governments to strengthen the overall cybersecurity knowledge base of Florida's state and local government employees.

The requested funds will be used to contract with a private vendor(s) to provide certifications such as Certified Information Systems Security Professional (CISSP) and Certified in Risk and Information Systems Control (CRISC) to state and local government employees. This component of the statewide cybersecurity training initiative will also provide continuing education opportunities for state and local government IT professionals to ensure that skills gaps are mitigated as the cybersecurity landscape evolves. Continuation and development of ongoing training programs are necessary

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ ANZ				
FY 2023-24	FY 2023-24	FY 2023-24				
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>OFFICE OF THE STATE CIO</u>						72900700
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE						4000000
STATE AND LOCAL GOVERNMENT EMPLOYEE						
CYBERSECURITY TRAINING						40080C0

to actively account for attrition and succession with fluctuations in the workforce.

The FL[DS] intends to administer the Cyber Scholar program beginning in Fiscal Year 2023-24 and oversee the expansion of the program to additional Florida universities and colleges. FL[DS] Cyber Scholars will receive competitive compensation during their engagement to help attract the brightest talent and reduce financial barriers for some individuals. The FL[DS] will develop basic, intermediate, and advanced level cybersecurity training curriculum through the FL[DS] Cyber Scholar program and will utilize program participants to refine and improve the reliability of training plans for state and local government at all levels. Multiple training platforms including self-paced learning, instructor lead bootcamps and certifications, and hands on cyber range simulations will be implemented. The statewide cybersecurity training initiative will provide opportunities for FL[DS] Cyber Scholars to gain cybersecurity certifications based on industry standards. FL[DS] Cyber Scholars will be educated on accreditations needed for various cyber career paths.

IMPACT:

If this request is not funded, the workforce of state and local governments will be ill-equipped to effectively stymie cybersecurity threats which presents a considerable liability to the long-term success of cybersecurity resiliency efforts in Florida.

BACKGROUND:

The State Cybersecurity Act was amended during the 2022 Session to expand the responsibilities of FL[DS] to include providing cybersecurity training to all state agency technology professionals and employees with access to highly sensitive information which develops, assesses, and documents competencies by role and skill level. The Local Government Cybersecurity Act requires FL[DS] to develop and provide the same training to local government employees. An organization's employees are the last line of defense, and as cybersecurity social engineering threats become more sophisticated, employees must be trained and remain ever vigilant to help thwart email phishing attacks which is one of the most common types of cybersecurity threats facing organizations.

The FL[DS] is finalizing a comprehensive training program, which will be reviewed by a vendor competitively procured by FL[DS] to provide cybersecurity professional and advisory services. The vendor will provide recommendations to enhance and further cybersecurity training resources in Florida. The analysis will consider employee training and awareness, skill development for security personnel, and content to share with stakeholders throughout the state to support recently enacted modifications to Chapter 282, Florida Statutes.

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	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
OFFICE OF THE STATE CIO							72900700
GOV OPERATIONS/SUPPORT							16
INFORMATION TECHNOLOGY							<u>1603.00.00.00</u>
FUNDING DEFICIENCIES TO MEET							
CURRENT LEVEL PROGRAM REQUIREMENTS							4100000
ADDITIONAL RESOURCES FOR THE OFFICE							
OF THE CHIEF INFORMATION OFFICER							4102AC0
SALARY RATE							000000
SALARY RATE.....		1,651,324					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE	20.00	2,268,465					1000 1
=====							
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -STATE		410,272					1000 1
=====							
EXPENSES							040000
GENERAL REVENUE FUND -STATE		338,414	149,994				1000 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -STATE		3,200,000	1,000,000				1000 1
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		7,613					1000 1
=====							
TOTAL: ADDITIONAL RESOURCES FOR THE OFFICE							4102AC0
OF THE CHIEF INFORMATION OFFICER							
TOTAL POSITIONS.....	20.00						
TOTAL ISSUE.....		6,224,764	1,149,994				
TOTAL SALARY RATE.....		1,651,324					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>OFFICE OF THE STATE CIO</u>				72900700
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
ADDITIONAL RESOURCES FOR THE OFFICE				
OF THE CHIEF INFORMATION OFFICER				4102AC0
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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? YES  
 ISSUE TITLE: Additional Resources for the Office of the Chief Information Officer

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #12: Deliver and promote the development of high-quality, innovative, cost-effective digital and technology services.

SUMMARY:

The Department of Management Services (Department) requests 20.0 Full-Time Equivalent (FTE) positions, 1,651,324 in salary rate, and budget of \$6,224,764, of which \$1,149,994 is nonrecurring, to the Office of the State Chief Information Officer budget entity (72900700), within the General Revenue Fund (1000), to fulfill statutory duties, enterprise-wide functions, compliance, and contract management associated with required business functions and enterprise agency support. Positions will be hired above base rate due to the technical skillset required to carry out the roles and responsibilities.

The Department requests additional staffing resources and contractual services to support the Office of State Chief Information Officer. The Department requests FTE in critical functional areas, such as supporting the implementation of the Data Catalog and planned expansion of cybersecurity initiatives in support of the whole-of-the-state approach. The Florida Digital Service (FL[DS]) performed a workload analysis using the Legislative Budget Request (LBR) standard of 1,854 hours per employee, for each of the requested position types to determine the positions of critical need. The workload analysis includes the additional workload anticipated from related FL[DS] LBR issues.

The Department requests the following positions to support the initiatives of FL[DS] in Fiscal Year 2023-24:

- 1.0 FTE; Data Sharing Lead to facilitate collaboration with Enterprise stakeholders, create standards necessary for data interoperability, assist Enterprise Agencies in implementing Enterprise Architecture Standards, and ensure compliance with the Enterprise Architecture standards.
- 1.0 FTE; Data Engineer to create and deploy Application Programming Interfaces throughout the Enterprise that comply with Enterprise Architecture standards.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>OFFICE OF THE STATE CIO</u>						72900700
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
FUNDING DEFICIENCIES TO MEET						
CURRENT LEVEL PROGRAM REQUIREMENTS						4100000
ADDITIONAL RESOURCES FOR THE OFFICE						
OF THE CHIEF INFORMATION OFFICER						4102AC0

- 1.0 FTE; Data Analytics Lead to create and maintain a comprehensive indexed data catalog, develop, and publish the Data Dictionary, and continually assess the effectiveness of Enterprise Architecture technical components.
- 2.0 FTE; Data Analysts to develop a Data Dictionary for each Enterprise Agency, facilitate adoption of Application Programming Interfaces throughout the Enterprise, and propose innovative solutions for Enterprise Architecture.
- 1.0 FTE; Data Governance Lead to create and update Enterprise Architecture standards and facilitate external collaboration with Enterprise Stakeholders to foster best practices across the Enterprise;
- 1.0 FTE; Data Management Lead to conduct Enterprise Agency assessments of compliance with Enterprise Architecture standards and collaborate with Enterprise stakeholders.
- 1.0 FTE; Senior Data Governance Analyst to assess the effectiveness of the non-technical components of the Enterprise Architecture and provide Enterprise Agency assessments of compliance to the Enterprise Architecture standards.
- 1.0 FTE; Data Governance Analyst to create and maintain an Enterprise repository for storage of completed Technology Management Forms and supporting documentation while ensuring compliance with Enterprise Architecture standards.
- 1.0 FTE; Executive Assistant to support the Chief Data Officer with coordinating Enterprise-wide meetings to implement Data Catalog, Data Interoperability, and Enterprise Architecture initiatives.
- 1.0 FTE; People and Culture Coordinator to lead the development and execution of cybersecurity talent pipeline and FL[DS] culture management programs to advance FL[DS] vision and mission.
- 1.0 FTE; Human Resources Specialist to support onboarding and management of individuals that participate in the FL[DS] Cyber Scholars program.
- 2.0 FTE; Academic Partnerships Specialists to support the current Academic Partnerships Coordinator due to the additional workload required to expand the FL[DS] Cyber Scholars program.
- 3.0 FTE; SXP Senior Specialists, including one team lead, to enhance the effectiveness of facilitation efforts with enterprise agencies to implement data sharing and data governance initiatives.
- 1.0 FTE; Local Government Grant Program Manager to support increased workload required by the expansion of the local government technical assistance grant program which should reduce reliance on contracted staff and decrease overall costs to the state.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>OFFICE OF THE STATE CIO</u>						72900700
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
FUNDING DEFICIENCIES TO MEET						
CURRENT LEVEL PROGRAM REQUIREMENTS						4100000
ADDITIONAL RESOURCES FOR THE OFFICE						
OF THE CHIEF INFORMATION OFFICER						4102AC0

- 1.0 FTE; Contract Manager to support increased workload from additional purchases in support of expanded enterprise cybersecurity resiliency program initiatives; and

- 1.0 FTE; CSOC Facilities Manager to support and secure the CSOC facilities and manage all required CJIS screening clearances for FL[DS] staff, contractors, and guests.

The Department requests 8.0 Other Personal Services (OPS) positions to assist in the planning, coordination, and execution of operational functions associated with the Office of Service Experience. Operational functions will include assisting with the management of cross-functional FL[DS] projects, monitoring and reporting on project statuses, performing information gathering, research, and data analysis, facilitating meetings and collaborative sessions with internal and external customers, assisting in the creation of standardized templates, documents, and operating procedures, and assisting with partnership and outreach activities. The FL[DS] intends to hire veterans for at least four of these positions at an hourly rate of \$35 per hour, and the other four positions will be filled at an hourly rate of \$15 per hour. The Department requests the standard expenses package for these positions.

The Department requests \$1,000,000 in nonrecurring general revenue funds to competitively procure Master Data Management Advisory Services. The contracted advisory team will have prior experience with successful Master Data Management best practices as applied to other similar organizations. The team will help FL[DS] understand the "state of the state" and assist with the development and refinement of the Enterprise Master Data Management vision. This vision will also inform enterprise Cybersecurity efforts as data protection and resiliency are large components of cybersecurity. The top deliverables of these services are expected to include:

- Conducting a survey of Master Data Management activities across enterprise agencies.
- Providing recommendations/report based on agency survey.
- Creating documentation/processes for use by the FL[DS] and enterprise agencies; and
- Recommending potential Enterprise Interoperability, Data Governance, and Data Management tools.

The Department requests \$1,200,000 in recurring general revenue funds to purchase multiple software solutions to enable Enterprise Interoperability across enterprise agencies and provide a consistent and secure framework for data sharing. Costs include software licenses, implementation services, and ongoing maintenance support. The Department anticipates that two or more software solutions will be procured as part of this effort in addition to the expansion of existing tools and services. The FL[DS] will collaborate with agencies throughout Enterprise to utilize the software, establish best practices, and improve data sharing processes. The additional FTE requested for the Office of Data Management will assist in maintaining the software and providing guidance to Enterprise agencies through data analysis and interpretation. Agency-specific technical resources will work alongside FL[DS] to integrate this software into their existing data platforms and technologies.

The Department requests \$500,000 in recurring general revenue funds to purchase software licenses that provide tools to



COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ ANZ				
FY 2023-24	FY 2023-24	FY 2023-24				
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72900000
						72900700
						16
						<u>1603.00.00.00</u>
						4100000
						4102AC0

MANAGEMENT SRVCS, DEPT OF  
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 GOV OPERATIONS/SUPPORT  
INFORMATION TECHNOLOGY

FUNDING DEFICIENCIES TO MEET  
 CURRENT LEVEL PROGRAM REQUIREMENTS  
 ADDITIONAL RESOURCES FOR THE OFFICE  
 OF THE CHIEF INFORMATION OFFICER

facilitate Data Management and Data Governance practices and policies across the Enterprise. These tools directly impact data professionals at the enterprise agencies who are on the front lines of technology to ensure data assets are managed and governed accurately and efficiently. This software will be available as a baseline technology in the Enterprise Architecture Systems Domain to enable agencies to analyze, manage, and continually govern data so it is understood and of sufficient quality to be more easily shared. FL[DS] will work with enterprise agencies to identify the best tools to meet the specific use cases. The Department anticipates that one or more software solutions will be procured as part of this effort in addition to the expansion of existing tools and services.

The Department requests \$250,000 in recurring general revenue funds for the continued development and facilitation of training and awareness events for business analysis and project management. Training will specifically focus on developing certified business analysts. The FL[DS] will procure services from a vendor to deliver the training and exam prep. Funding will cover training delivery and materials, exam preparation tools and exam costs for approximately 100 employees annually. The primary audience includes enterprise state agency technical project management team members and team members conducting business analysis activities and tasks. The estimated cost is based on an average of \$2,500 per participant.

The Department requests \$250,000 in recurring general revenue funds to pilot an "Employee Choice of Device" initiative. The Department and the FL[DS] are working towards a state term contract that allows enterprise agencies to lease Apple products and provide support services for the device. FL[DS] proposes an initial roll-out of this initiative which will be supplemented by existing agency funding used for IT device refresh that would be repurposed for this initiative. This initiative will help expand the addressable market of talent for the state to recruit technical talent in an increasingly competitive market. Enterprise agencies will have the opportunity to trade in equipment for value toward a new term. By moving towards a leasing rather than purchasing model, this initiative will shift the responsibility of refresh cycles and capital expenditures to the vendor responsible for supporting the hardware and software for the lifetime of the agreement.

IMPACT:

If this request is not funded, the ability for FL[DS] to support enterprise agencies through the enterprise-wide implementation of cybersecurity resiliency solutions and data management and interoperability initiatives will be negatively impacted.

BACKGROUND:

The FL[DS] is statutorily charged to propose innovative technology and information solutions that securely modernize state government to achieve value through digital transformation and interoperability. FL[DS] is responsible for supporting the entire enterprise across a number of technology functions, including implementing an enterprise architecture that acknowledges the unique needs of enterprise agencies to facilitate digital interoperability, supporting the cloud-first policy, and addressing how information technology may be modernized to achieve cloud-first objectives.

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>OFFICE OF THE STATE CIO</u>						72900700
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
FUNDING DEFICIENCIES TO MEET						
CURRENT LEVEL PROGRAM REQUIREMENTS						4100000
ADDITIONAL RESOURCES FOR THE OFFICE OF THE CHIEF INFORMATION OFFICER						4102AC0

The Office of Information Security, under the direction of the State Chief Information Security Officer, is responsible for the implementation of the multi-phase, multi-year Enterprise Cybersecurity Resiliency program. A key aspect of the program is the establishment and implementation of Florida's first Cybersecurity Operations Center (CSOC). The Enterprise Cybersecurity Resilience program has a direct impact on the other units of FL[DS] and while much of the workload is absorbed within existing resources there are some functions that require additional staffing to effectively and timely implement the expanded cybersecurity initiatives proposed over the next several fiscal years.

The Office of Data Management, under the direction of the State Chief Data Officer, is responsible for the implementation and maintenance of a comprehensive indexed data catalog and data dictionary in accordance with section 282.0051, Florida Statutes. These efforts will lead to future collaboration with enterprise agencies to establish Enterprise Architecture standards and facilitate a secure environment for data interoperability. The goal is to reduce the workload of enterprise agencies by understanding their functional requirements and providing modern technology solutions for use across the enterprise. The Office of Data Management's current organizational structure lacks the resources necessary to satisfy the Data Management and Data Governance policies required by Florida law. As more agencies participate in data sharing and contribute to the data catalog, a corollary increase in workload is expected to ensure timely delivery of quality solutions.

Enterprise data management is currently handled differently across the state enterprise. One of the statutory responsibilities of the FL[DS] is to establish enterprise Master Data Management policies. Florida's enterprise agencies have been managing data in several locations including local agency data centers, regional data centers, and public cloud providers. As such, Data Management practices have become fragmented. The FL[DS] needs to fully understand current practices of each enterprise agency which also requires insights and input from industry-leading technology advisors. The FL[DS] requires Master Data Management Advisory Services to bring clarity to the disparate data management efforts.

The Office of Service Experience continues to drive Florida's digital transformation by effectively coordinating and identifying opportunities for service delivery to enterprise agencies. These initiatives are driven by statutory responsibilities including project management and oversight, cybersecurity, data management, cloud application modernization and enterprise architecture. Resource constraints currently exist within the FL[DS] SXP team to effectively support both internal teams and external partners. The SXP team can provide services to enterprise agencies and more efficiently identify and offer solutions related to application modernization and interoperability and continue to grow a technology talent pipeline by onboarding additional academic partners and scholar participants. As the digital transformation efforts continue to ramp up, the SXP team will need additional resources, including a team dedicated to facilitating implementation of data management initiatives across the enterprise.

The FL[DS] is developing tomorrow's cybersecurity workforce today by partnering with Florida academic institutions to create the country's first paid, for credit cyber scholar program. The FL[DS] Cyber Scholars program provides real-world learning opportunities for post-secondary degree-seeking and non-degree seeking students to train with the FL[DS] and prepare for IT, Operational Technology, and cybersecurity jobs in state government, public, and private sectors. The

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>OFFICE OF THE STATE CIO</u>						72900700
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
FUNDING DEFICIENCIES TO MEET						
CURRENT LEVEL PROGRAM REQUIREMENTS						4100000
ADDITIONAL RESOURCES FOR THE OFFICE						
OF THE CHIEF INFORMATION OFFICER						4102AC0

program will engage an elite group of scholars by incorporating custom training programs and practical experience in cybersecurity operations, strategy and assessment, and support services. As FL[DS] continues to grow partnerships with additional academic universities throughout the state and focuses on expanding programs into secondary education, additional staffing resources are needed to work with partners, create curriculums, and act in an advisory role for students and coaches within FL[DS] and the enterprise.

The FL[DS] is statutorily required to provide training opportunities to assist in the adoption of project management and oversight standards. The FL[DS] SXP team continues to establish a customer-focused approach to project management and oversight. In addition, the team has identified opportunities to improve technology procurement processes and project delivery by bridging knowledge and skills gaps associated with business analysis. Research highlights inaccurate requirements gathering as a primary driver of delayed and failed technology projects. Offering a curriculum and certification program for business analysis would contribute to a professional development path for the enterprise by supplementing needed knowledge, skills, and abilities. The knowledge and skills gained from the business analysis training and certification would better equip the enterprise to effectively realize large scale technology initiatives while providing knowledge workers with opportunities for growth and development helping to mitigate team member attrition.

Florida has historically required state employees to use a desktop or laptop computer running a Microsoft operating system and has not supported Apple hardware or operating systems. The state typically purchases the computers that employees use rather than leasing the devices. The state does not currently possess processes or staffing that is familiar with supporting Apple devices across the enterprise. State employees are not provided a choice with the technology they use to perform their day-to-day functions. FL[DS]'s efforts to increase the cybersecurity resiliency of the state requires minimum operating system standards for computers used by state employees that must be maintained, and the current practice of purchasing rather than leasing devices limits the ability of the enterprise to maintain the most up-to-date and supported technology.

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COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF  
 PGM: TECHNOLOGY PROGRAM  
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INFORMATION TECHNOLOGY  
 FUNDING DEFICIENCIES TO MEET  
 CURRENT LEVEL PROGRAM REQUIREMENTS  
 ADDITIONAL RESOURCES FOR THE OFFICE  
 OF THE CHIEF INFORMATION OFFICER

72000000  
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 4100000  
 4102AC0

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24							
NEW POSITIONS							
0830 PURCHASING ANALYST							
N0065 001	1.00	55,212		25,330	80,542	0.00	80,542
2225 GOVERNMENT ANALYST II							
N0066 001	1.00	115,442		37,110	152,552	0.00	152,552
N0068 001	1.00	115,442		37,110	152,552	0.00	152,552
N0069 001	1.00	115,442		37,110	152,552	0.00	152,552
N0070 001	1.00	115,442		37,110	152,552	0.00	152,552
N0071 001	1.00	95,365		33,183	128,548	0.00	128,548
N0072 001	1.00	95,365		33,183	128,548	0.00	128,548
N0073 001	1.00	95,365		33,183	128,548	0.00	128,548
N0074 001	1.00	105,404		35,147	140,551	0.00	140,551
N0077 001	1.00	65,250		27,293	92,543	0.00	92,543
N0078 001	1.00	65,250		27,293	92,543	0.00	92,543
N0080 001	1.00	55,211		25,330	80,541	0.00	80,541
N0081 001	1.00	55,211		25,330	80,541	0.00	80,541
N0082 001	1.00	55,211		25,330	80,541	0.00	80,541
N0083 001	1.00	55,211		25,330	80,541	0.00	80,541
2238 GOVERNMENT OPERATIONS CONSULTANT III							
N0067 001	1.00	105,404		35,147	140,551	0.00	140,551
2415 GRANTS SPECIALIST V							
N0064 001	1.00	65,250		27,293	92,543	0.00	92,543
0718 EXECUTIVE ASSISTANT I - SES							
N0075 001	1.00	55,212		26,503	81,715	0.00	81,715
1021 GENERAL AND OPERATIONS MANAGER I							
N0076 001	1.00	75,289		30,438	105,727	0.00	105,727
N0079 001	1.00	90,346		33,388	123,734	0.00	123,734

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF  
 PGM: TECHNOLOGY PROGRAM  
OFFICE OF THE STATE CIO  
 GOV OPERATIONS/SUPPORT  
INFORMATION TECHNOLOGY  
 FUNDING DEFICIENCIES TO MEET  
 CURRENT LEVEL PROGRAM REQUIREMENTS  
 ADDITIONAL RESOURCES FOR THE OFFICE  
 OF THE CHIEF INFORMATION OFFICER

72000000  
 72900000  
 72900700  
 16  
1603.00.00.00  
 4100000  
 4102AC0

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24						
NEW POSITIONS						
TOTALS FOR ISSUE BY FUND						
1000 GENERAL REVENUE FUND						
20.00	1,651,324		617,141	2,268,465		2,268,465
=====	=====	=====	=====	=====		=====

\*\*\*\*\*  
 TOTAL: INFORMATION TECHNOLOGY 1603.00.00.00  
 BY FUND TYPE  
 GENERAL REVENUE FUND 197,649,314 56,305,753 1000  
 TRUST FUNDS 11,778,928 2000

TOTAL POSITIONS..... 119.00  
 TOTAL PROG COMP..... 209,428,242 56,305,753  
 TOTAL SALARY RATE..... 11,450,032  
 =====

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: PERC				72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>				72920100
ECONOMIC OPPORTUNITIES				11
<u>WORKFORCE SERVICES</u>				<u>1102.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	1,839,376			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	1,528,031			1000 1
PERC TRUST FUND -STATE	1,403,892			2558 1
TOTAL POSITIONS.....	24.00			
TOTAL APPRO.....	2,931,923			
=====				
OTHER PERSONAL SERVICES				030000
GENERAL REVENUE FUND -STATE	149,728			1000 1
PERC TRUST FUND -STATE	53,790			2558 1
TOTAL APPRO.....	203,518			
=====				
EXPENSES				040000
GENERAL REVENUE FUND -STATE	57,094			1000 1
PERC TRUST FUND -STATE	345,814			2558 1
TOTAL APPRO.....	402,908			
=====				
OPERATING CAPITAL OUTLAY				060000
GENERAL REVENUE FUND -STATE	37,399			1000 1
PERC TRUST FUND -STATE	5,721			2558 1
TOTAL APPRO.....	43,120			
=====				

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: PERC							72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>							72920100
ECONOMIC OPPORTUNITIES							11
<u>WORKFORCE SERVICES</u>							<u>1102.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -STATE		35,070					1000 1
PERC TRUST FUND -STATE		32,500					2558 1
TOTAL APPRO.....		67,570					
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -STATE		1,891					1000 1
PERC TRUST FUND -STATE		2,900					2558 1
TOTAL APPRO.....		4,791					
ADMINISTRATIVE OVERHEAD							105002
GENERAL REVENUE FUND -STATE		27,328					1000 1
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		4,824					1000 1
PERC TRUST FUND -STATE		4,704					2558 1
TOTAL APPRO.....		9,528					
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	24.00						
TOTAL ISSUE.....		3,690,686					
TOTAL SALARY RATE.....	1,839,376						

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: PERC				72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>				72920100
ECONOMIC OPPORTUNITIES				11
<u>WORKFORCE SERVICES</u>				<u>1102.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
CASUALTY INSURANCE PREMIUM				
ADJUSTMENT				1001090
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
GENERAL REVENUE FUND -STATE	521-			1000 1
PERC TRUST FUND -STATE		798-		2558 1
TOTAL APPRO.....	1,319-			



	COL A03	COL A04	COL A05		
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ		
	FY 2023-24	FY 2023-24	FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	
				AMOUNT	
				CODES	
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: PERC					72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>					72920100
ECONOMIC OPPORTUNITIES					11
<u>WORKFORCE SERVICES</u>					<u>1102.00.00.00</u>
ESTIMATED EXPENDITURES					1000000
SALARY INCREASE FY 2022-23 -					
STATEWIDE 5.38% PAY INCREASE -					
EFFECTIVE 7/1/2022					1001315
SALARY RATE					000000
SALARY RATE.....	88,405				
	=====	=====	=====		
SALARIES AND BENEFITS					010000
GENERAL REVENUE FUND -STATE	56,136				1000 1
PERC TRUST FUND -STATE	51,569				2558 1
TOTAL APPRO.....	107,705				
	=====	=====	=====		
TOTAL: SALARY INCREASE FY 2022-23 -					1001315
STATEWIDE 5.38% PAY INCREASE -					
EFFECTIVE 7/1/2022					
TOTAL ISSUE.....	107,705				
TOTAL SALARY RATE.....	88,405				
	=====	=====	=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: PERC							72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>							72920100
ECONOMIC OPPORTUNITIES							11
<u>WORKFORCE SERVICES</u>							<u>1102.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASE FY 2022-23 -							
STATEWIDE \$15 MINIMUM WAGE INCREASE							
- EFFECTIVE 7/1/2022							1001325
SALARY RATE							000000
SALARY RATE.....		5,068					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		2,907					1000 1
PERC TRUST FUND -STATE		2,670					2558 1
TOTAL APPRO.....		5,577					
=====							
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -STATE		544					1000 1
PERC TRUST FUND -STATE		195					2558 1
TOTAL APPRO.....		739					
=====							
TOTAL: SALARY INCREASE FY 2022-23 -							1001325
STATEWIDE \$15 MINIMUM WAGE INCREASE							
- EFFECTIVE 7/1/2022							
TOTAL ISSUE.....		6,316					
TOTAL SALARY RATE.....		5,068					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: PERC							72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>							72920100
ECONOMIC OPPORTUNITIES							11
<u>WORKFORCE SERVICES</u>							<u>1102.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASE FY 2022-23 - OTHER							
ELECTED OFFICERS - EFFECTIVE							
7/1/2022							1001350
SALARY RATE							000000
SALARY RATE.....		7,987					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		5,796					1000 1
PERC TRUST FUND -STATE		5,325					2558 1
TOTAL APPRO.....		11,121					
=====							
TOTAL: SALARY INCREASE FY 2022-23 - OTHER							1001350
ELECTED OFFICERS - EFFECTIVE							
7/1/2022							
TOTAL ISSUE.....		11,121					
TOTAL SALARY RATE.....		7,987					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: PERC				72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>				72920100
ECONOMIC OPPORTUNITIES				11
<u>WORKFORCE SERVICES</u>				<u>1102.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT - FY 2022-23 - NORMAL				
COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1002010
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	11,485			1000 1
PERC TRUST FUND -STATE	10,552			2558 1
TOTAL APPRO.....	22,037			

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: PERC							72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>							72920100
ECONOMIC OPPORTUNITIES							11
<u>WORKFORCE SERVICES</u>							<u>1102.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
PERC TRUST FUND -STATE		379					2558 1
=====							
TOTAL: WORKFORCE SERVICES							<u>1102.00.00.00</u>
BY FUND TYPE							
GENERAL REVENUE FUND		1,917,712					1000
TRUST FUNDS		1,919,213					2000
-----							
TOTAL POSITIONS.....		24.00					
TOTAL PROG COMP.....		3,836,925					
TOTAL SALARY RATE.....		1,940,836					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: COMM ON HUMAN RELAT				72950000
<u>HUMAN RELATIONS</u>				72950100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	2,907,313			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	3,693,422			1000 1
FEDERAL GRANTS TRUST FUND -FEDERL	664,970			2261 3
TOTAL POSITIONS.....	64.00			
TOTAL APPRO.....	4,358,392			
=====				
OTHER PERSONAL SERVICES				030000
GENERAL REVENUE FUND -STATE	62,628			1000 1
FEDERAL GRANTS TRUST FUND -FEDERL	43,465			2261 3
TOTAL APPRO.....	106,093			
=====				
EXPENSES				040000
GENERAL REVENUE FUND -STATE	131,248			1000 1
FEDERAL GRANTS TRUST FUND -FEDERL	413,464			2261 3
TOTAL APPRO.....	544,712			
=====				
OPERATING CAPITAL OUTLAY				060000
GENERAL REVENUE FUND -STATE	11,736			1000 1
FEDERAL GRANTS TRUST FUND -FEDERL	5,000			2261 3
TOTAL APPRO.....	16,736			
=====				

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: COMM ON HUMAN RELAT							72950000
<u>HUMAN RELATIONS</u>							72950100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
TRANS TO DIV ADM HEARINGS							100565
GENERAL REVENUE FUND -STATE		484,243					1000 1
=====		=====					
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -STATE		53,506					1000 1
FEDERAL GRANTS TRUST FUND -FEDERL		69,000					2261 3
-----		-----					
TOTAL APPRO.....		122,506					
=====		=====					
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -STATE		33,185					1000 1
FEDERAL GRANTS TRUST FUND -FEDERL		77,772					2261 3
-----		-----					
TOTAL APPRO.....		110,957					
=====		=====					
ADMINISTRATIVE OVERHEAD							105002
FEDERAL GRANTS TRUST FUND -FEDERL		242,855					2261 3
=====		=====					
LEASE/PURCHASE/EQUIPMENT							105281
FEDERAL GRANTS TRUST FUND -FEDERL		23,753					2261 3
=====		=====					
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		15,092					1000 1
FEDERAL GRANTS TRUST FUND -FEDERL		8,678					2261 3
-----		-----					
TOTAL APPRO.....		23,770					
=====		=====					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: COMM ON HUMAN RELAT							72950000
<u>HUMAN RELATIONS</u>							72950100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
DATA PROCESSING SERVICES							210000
NORTHWEST REGIONAL DC							210023
FEDERAL GRANTS TRUST FUND -FEDERL		116,959					2261 3
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....		64.00					
TOTAL ISSUE.....		6,150,976					
TOTAL SALARY RATE.....		2,907,313					



	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: COMM ON HUMAN RELAT				72950000
<u>HUMAN RELATIONS</u>				72950100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
CASUALTY INSURANCE PREMIUM				
ADJUSTMENT				1001090
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
GENERAL REVENUE FUND -STATE	33,185-			1000 1
FEDERAL GRANTS TRUST FUND -FEDERL	52,786			2261 3
TOTAL APPRO.....	19,601			
	=====	=====	=====	

	COL A03	COL A04	COL A05		
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ		
	FY 2023-24	FY 2023-24	FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	
				AMOUNT	
				CODES	
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: COMM ON HUMAN RELAT					72950000
<u>HUMAN RELATIONS</u>					72950100
GOV OPERATIONS/SUPPORT					16
<u>GOVERNMENTAL OPERATIONS</u>					<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES					1000000
SALARY INCREASE FY 2022-23 -					
STATEWIDE 5.38% PAY INCREASE -					
EFFECTIVE 7/1/2022					1001315
SALARY RATE					000000
SALARY RATE.....	156,406				
	=====	=====	=====		
SALARIES AND BENEFITS					010000
GENERAL REVENUE FUND -STATE	159,205				1000 1
FEDERAL GRANTS TRUST FUND -FEDERL	28,670				2261 3
	-----	-----	-----		
TOTAL APPRO.....	187,875				
	=====	=====	=====		
TOTAL: SALARY INCREASE FY 2022-23 -					1001315
STATEWIDE 5.38% PAY INCREASE -					
EFFECTIVE 7/1/2022					
TOTAL ISSUE.....	187,875				
TOTAL SALARY RATE.....	156,406				
	=====	=====	=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: COMM ON HUMAN RELAT							72950000
<u>HUMAN RELATIONS</u>							72950100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASE FY 2022-23 -							
STATEWIDE \$15 MINIMUM WAGE INCREASE							
- EFFECTIVE 7/1/2022							1001325
SALARY RATE							000000
SALARY RATE.....	28,258						
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE	26,859						1000 1
FEDERAL GRANTS TRUST FUND -FEDERL	4,837						2261 3
TOTAL APPRO.....	31,696						
=====							
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -STATE	228						1000 1
FEDERAL GRANTS TRUST FUND -FEDERL	158						2261 3
TOTAL APPRO.....	386						
=====							
TOTAL: SALARY INCREASE FY 2022-23 -							1001325
STATEWIDE \$15 MINIMUM WAGE INCREASE							
- EFFECTIVE 7/1/2022							
TOTAL ISSUE.....	32,082						
TOTAL SALARY RATE.....	28,258						
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: COMM ON HUMAN RELAT							72950000
<u>HUMAN RELATIONS</u>							72950100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT - FY 2022-23 - NORMAL							
COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1002010
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE	26,776						1000 1
FEDERAL GRANTS TRUST FUND -FEDERL	4,822						2261 3
TOTAL APPRO.....	31,598						

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2023-24	POS	AGY REQ N/R FY 2023-24	POS	AG REQ ANZ FY 2023-24	POS	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: COMM ON HUMAN RELAT							72950000
<u>HUMAN RELATIONS</u>							72950100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
FEDERAL GRANTS TRUST FUND -FEDERL			700				2261 3
=====							

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: COMM ON HUMAN RELAT						72950000
<u>HUMAN RELATIONS</u>						72950100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES						2100000
ADDITIONAL POSITIONS FOR						2103217
INFORMATION TECHNOLOGY						040000
EXPENSES						
FEDERAL GRANTS TRUST FUND -FEDERL	4,492-					2261 3
=====						

	COL A03 AGY REQUEST FY 2023-24 POS	COL A04 AGY REQ N/R FY 2023-24 POS	COL A05 AG REQ ANZ FY 2023-24 POS	AMOUNT	AMOUNT	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: COMM ON HUMAN RELAT							72950000
<u>HUMAN RELATIONS</u>							72950100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
EQUIPMENT NEEDS							2400000
INFORMATION TECHNOLOGY							
INFRASTRUCTURE REPLACEMENT							24010C0
EXPENSES							040000
FEDERAL GRANTS TRUST FUND -FEDERL				54,940			2261 3
=====							
OPERATING CAPITAL OUTLAY							060000
FEDERAL GRANTS TRUST FUND -FEDERL				15,900			2261 3
=====							
TOTAL: INFORMATION TECHNOLOGY							24010C0
INFRASTRUCTURE REPLACEMENT							
TOTAL ISSUE.....				70,840			
=====							

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Information Technology Infrastructure Replacement

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #13: Ensure fair treatment of both complainants and respondents in instances of alleged discrimination and promote mutual respect and greater harmony among diverse groups.

SUMMARY:

The Florida Commission on Human Relations (FCHR) requests recurring budget authority of \$70,840, of which \$54,940 is in the Expenses category (040000) and \$15,900 is in the Operating Capital Outlay category (060000), Human Relations budget entity (72950100), within the Federal Grants Trust Fund (2261) to replace 25% of aging IT equipment on an annual basis, allowing for a refresh timeline of four years. The FCHR's information technology (IT) and security infrastructure serve a foundational role in the agency's responsibility to promote and encourage fair treatment of all persons in Florida regardless of race, color, religion, sex, pregnancy, national origin, age, disability and familial or marital status.

RETURN ON INVESTMENT (ROI):

The responsibility of the FCHR's IT unit is to provide a reliable infrastructure so the staff can serve the people of Florida. The FCHR helps the State of Florida attract workers, residents, businesses, and visitors by investigating and

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2023-24 POS	AMOUNT	AGY REQ N/R FY 2023-24 POS	AMOUNT	AG REQ ANZ FY 2023-24 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: COMM ON HUMAN RELAT						72950000
<u>HUMAN RELATIONS</u>						72950100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
EQUIPMENT NEEDS						2400000
INFORMATION TECHNOLOGY						
INFRASTRUCTURE REPLACEMENT						24010C0

enforcing allegations of discrimination and retaliation to promote fair treatment and mutual respect among all. Complaints of employment discrimination must first be filed with the FCHR and receive a cause determination before proceeding into State Court, so the FCHR acts to keep meritless claims out of State Court, saving the state money and resources. Additionally, for complaints of housing discrimination that receive a cause determination, the FCHR may provide legal assistance to litigate the matter to ensure that housing discrimination is eliminated in the State of Florida. The IT team plays a crucial role in supporting those ROI efforts by ensuring staff remain online and productive.

IMPACT:

Not funding the IT replacement program may result in a delay in the FCHR's ability to replace outdated servers, network devices, and desktop hardware, resulting in employees experiencing sub-standard business performance. A loss of productivity could also result from the unavailability of critical documents, print services, management and financial functions, and the investigative units' ability to access the necessary cloud-based SaaS solution case management system for inputting and obtaining case-related information. Much of the FCHR's desktop hardware is used for mission-critical functions. Computer, network, and server outages for any length of time adversely affect the FCHR, causing an inability to notate case work, generate documents, track cases, respond to public records requests, or provide updates to citizens regarding their case status.

BACKGROUND:

The FCHR relies primarily on General Revenue from the state to conduct its core functions as described in Chapter 760, Florida Statutes (F.S.). The FCHR also receives federal funds from the United States Equal Employment Opportunity Commission (EEOC) and the United States Department of Housing and Urban Development (HUD) for investigating employment and housing discrimination complaints which supplements its Operating Trust Fund. However, these revenues can be unpredictable, depending upon the number of complaints investigated each year, and the federal agencies may experience unanticipated administrative changes or funding issues.

Agency applications are available to essential staff every day, around the clock. Any interruption to these services requires prior notification to those affected users. The agency plan is to replace one-fourth of the agency's laptops and one-fourth of the utility servers and network devices annually. Installation and maintenance are required during the FCHR's standard maintenance hours to minimize system downtime.

This replacement program will initiate the removal of aged IT equipment and technology that is reaching end of life/end of support (EOL/EOS) in the next fiscal year. Operating on unsupported, out of date technology and equipment will place the FCHR at risk of not being able to meet its statutory obligations defined in Chapter 760 F.S. A strategic and fiscally responsible plan to replace the IT equipment on a schedule will eliminate the risk of staff not being able to perform their functions in support of the agency's mission.

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: COMM ON HUMAN RELAT				72950000
<u>HUMAN RELATIONS</u>				72950100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
WORKLOAD				3000000
ADDITIONAL WORKLOAD INCREASE				3009A60
SALARY RATE				000000
SALARY RATE.....	462,226			
=====				
SALARIES AND BENEFITS				010000
	11.00			
FEDERAL GRANTS TRUST FUND -FEDERL	713,644			2261 3
=====				
EXPENSES				040000
FEDERAL GRANTS TRUST FUND -FEDERL	129,140	59,081		2261 3
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
FEDERAL GRANTS TRUST FUND -FEDERL	3,762			2261 3
=====				
TOTAL: ADDITIONAL WORKLOAD INCREASE				3009A60
TOTAL POSITIONS.....	11.00			
TOTAL ISSUE.....	846,546	59,081		
TOTAL SALARY RATE.....	462,226			
=====				

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Additional Workload Increase

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #13: Ensure fair treatment of both complainants and respondents in instances of alleged discrimination and promote mutual respect and greater harmony among diverse groups.

SUMMARY:

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ N/R	AG REQ ANZ	AG REQ ANZ	AG REQ ANZ	
FY 2023-24	FY 2023-24	FY 2023-24	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72950000
						72950100
						16
						<u>1601.00.00.00</u>
						3000000
						3009A60

MANAGEMENT SRVCS, DEPT OF  
 PGM: COMM ON HUMAN RELAT  
HUMAN RELATIONS  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 WORKLOAD  
 ADDITIONAL WORKLOAD INCREASE

The Florida Commission on Human Relations (FCHR) requests salary rate of 462,226 and budget authority of \$846,546, of which \$59,081 is nonrecurring; \$713,644 in the Salaries and Benefits category (010000), \$129,140, of which \$59,081 is nonrecurring, in the Expenses category (040000), and \$3,762 in the Transfer to Department of Management Services - Human Resources Services Purchased Per Statewide Contract category (107040), Human Relations budget entity (72950100), within the Federal Grants Trust Fund (2261) for eleven Full-Time Equivalent (FTE) positions to address critical staffing issues necessary to meet statutory obligations as defined in chapter 760, Florida Statutes; two Regulatory Specialist IIs, eight Investigator Specialist Is, and one Senior Attorney. The request for rate over the base for each classification is due to the necessary skillset required for the positions. Other class codes where the minimum may have been appropriate, were not appropriate for the type of position responsibilities. There is existing space to accommodate the additional staff.

RETURN ON INVESTMENT (ROI):

Florida is the third-most-populous state in the nation, with a population of 21,538,187 as of December 30, 2020, according to the 2020 Decennial Census. Florida saw more people moving to the state amid lockdowns in other states, and according to the News Service of Florida, Florida continues to see population increases that are roughly equivalent to adding a city the size of Orlando each year. Florida's racial composition is becoming increasingly non-white, falling to 53.2 percent. Also, according to the U.S. Census Bureau, 26.4 percent of Florida's population is of Hispanic origin, already hitting the bureau's projection for the year 2025. Approximately 69.7 percent of Florida residents speak English only at home, more than 22.5 percent speak Spanish, and almost 8 percent speak a language other than English or Spanish at home. Florida exceeds the United States' total averages in languages other than English spoken at home by almost 38%. According to the U.S. Census Bureau, 2019 population estimates, Florida's population rate of elderly (65 years and over), Black or African American alone, and Hispanic or Latino is higher than the United States' averages by approximately 27 percent, 26 percent, and 43 percent, respectively. If you look at the rank of the top four states (California, Florida, Texas, and New York) in the ratio of 65 years of age to the total population, Florida ranks number 2 with the next three largest states ranked at a distant 26, 45 and 48 out of 50 states. While Maine ranks number 1 in the percentage of 65 years of age to the total population, they have approximately 1.3 million total population versus 21+ million in Florida. It is evident that Florida ranks highest in the elderly population, which is expected to increase exponentially in Florida.

Currently, across Florida, there is a shortage of affordable and available housing. According to the National Low Income Housing Coalition many extremely low-income households are severely cost burdened, spending more than half of their income on housing. Severely cost-burdened households are more likely than other renters to sacrifice necessities such as healthy food and healthcare to pay rent, as well as experience unstable housing situations, such as evictions. Approximately 29 percent of extremely low-income renter households are seniors and approximately 15 percent are disabled. Floridians in this situation may find they have very few housing options, and it is expected that there will be an increased potential for predatory and discriminatory housing actions and related discrimination complaints.

The FCHR helps the State of Florida attract workers, residents, businesses, and visitors by investigating and enforcing allegations of discrimination and retaliation to promote fair treatment and mutual respect among all. Complaints of employment discrimination must first be filed with the FCHR and receive a cause determination before proceeding into

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: COMM ON HUMAN RELAT				72950000
<u>HUMAN RELATIONS</u>				72950100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
WORKLOAD				3000000
ADDITIONAL WORKLOAD INCREASE				3009A60

State Court, so the FCHR acts to keep meritless claims out of State Court, saving the state money and resources. Additionally, for complaints of housing discrimination that receive a cause determination, the FCHR may provide legal assistance to litigate the matter to ensure that housing discrimination is eliminated in the State of Florida.

IMPACT:

Through the Fair Housing Assistance Program (FHAP), The U.S. Department of Housing and Urban Development (HUD) funds state and local agencies that administer fair housing laws that HUD has determined to be substantially equivalent to the Fair Housing Act. The FCHR has been certified as a substantially equivalent agency, therefore HUD refers complaints of housing discrimination received from the State of Florida to the FCHR for investigation. HUD provides reimbursement for the FCHR's fair housing enforcement efforts, as well as training and administrative funding, and in return, the FCHR must demonstrate a commitment to thorough and professional complaint processing. Every two years, HUD performs a performance assessment of all FHAP agencies to determine whether they engage in timely, comprehensive, and thorough fair housing complaint investigations, conciliations, and enforcement activities, and therefore warrant continued certification as a participant in the FHAP. This determination is based upon compliance with the performance standards and requirements set forth in regulations implementing the FHAP, at 24 C.F.R. part 115 and the Criteria for Processing. In the HUD Performance Assessment Review of the FCHR, covering July 1, 2020, through June 30, 2021, HUD indicated that the FCHR is not adequately staffed. This staffing deficiency contributed to findings that various performance standards were not being met. The FCHR must begin processing of fair housing complaints within 30 days of receipt, but it was only able to meet this requirement in 88 percent of cases. The FCHR must complete at least 50 percent of investigations within 100 days of receipt, but it was only able to meet this requirement in 45 percent of cases. The FCHR must close or charge 95 percent of aged fair housing complaints carried over from the prior year, but it was only able to close or charge 90 percent of its aged cases. HUD recommended the FCHR's continued certification as a substantially equivalent agency in the FHAP; however, it also indicated the FCHR must address these concerns and take corrective action.

If this issue is not funded, the FCHR will continue to operate with an insufficient level of staffing which exposes the FCHR to the risk of not being able to meet its statutory obligations as defined in chapter 760, Florida Statutes. Although HUD has not yet conducted a performance assessment for Fiscal Year 2021-22, the FCHR's reports indicate it was only able to complete 34 percent of investigations within 100 days, a decrease from the previous year. These positions are critical to allow the FCHR to continue providing essential services and maintain its minimum Long Range Program Plan (LRPP) requirements and ensure continuity of operations, internal controls, and appropriate workload levels to retain employees and avoid high turnover/attrition.

BACKGROUND:

The FCHR Fair Housing Unit provides education, outreach, and investigation of complaints of discrimination for the citizens of the State of Florida pursuant to the Florida Fair Housing Act and Title VIII through a partnership with the HUD. The FCHR covers the entire State of Florida. The FCHR receives complaints as referrals from HUD, or complaints may be directly filed by the aggrieved party. The FCHR has been inundated by the number of inquiries/complaints being referred to the State of Florida. In Fiscal Year 2020-21, the FCHR received 1,200 complaints and inquiries from HUD, in addition to complaints and inquiries filed directly with the FCHR, creating a backlog of complaints and inquiries that must be processed. The FCHR currently has four housing Regulatory Specialists, who are unable to keep up with this

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72950000
						72950100
						16
						<u>1601.00.00.00</u>
						3000000
						3009A60

MANAGEMENT SRVCS, DEPT OF  
 PGM: COMM ON HUMAN RELAT  
HUMAN RELATIONS  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 WORKLOAD  
 ADDITIONAL WORKLOAD INCREASE

workflow and cannot meet critical federal and state compliance deadlines. Additional resources are required. While HUD has indicated the FCHR should have four full-time intake analysts, the FCHR is requesting two additional positions to process additional complaints and inquiries filed directly with the FCHR. Additionally, as the number of inquiries and complaints increases, the number of complaints to be investigated also increases. Unfortunately, the FCHR's investigators are unable to keep up with the increased workflow. Without additional resources, the FCHR will continue to operate at a deficit and will not be able to provide the proper level of customer service or meet critical federal and state compliance deadlines. Based upon 2020 U.S. Census data, HUD has categorized the FCHR as a Tier 7 agency, and as such, it must employ enough investigators to investigate all cognizable complaints within its jurisdiction in a quality and timely manner. A seasoned investigator may close approximately 20 cases per year. If 400 cases are being filed annually, approximately 20 investigators are needed. During the last case processing year, the FCHR processed 354 complaints. Utilizing these numbers, HUD's Office of Fair Housing and Equal Opportunity (FHEO) believes the FCHR needs 15-17 full-time investigators. The FCHR's investigators' caseloads were large and averaged between 30 to 50 cases per investigator; the average caseload should never exceed 15 to 20 cases. A seasoned investigator should be able to close approximately 20 cases per year. The FCHR has eight investigator positions, therefore the FCHR is requesting eight additional full-time investigators (please see attached letter.) By closing 354 cases with only eight investigators, each of the FCHR's staff closed an average of 44 cases per year, more than doubling the standard established by HUD of 20 cases per year. If the agency had 16 investigators, the average would have been 22 cases per year, which allows the agency to not only meet the quantity expectations, but the quality milestones, as well.

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POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24							
NEW POSITIONS							
0441 REGULATORY SPECIALIST II							
N0084 001	1.00	34,452		21,269	55,721	0.00	55,721
N0085 001	1.00	34,452		21,269	55,721	0.00	55,721
8315 INVESTIGATION SPECIALIST I							
N0086 001	1.00	41,656		22,678	64,334	0.00	64,334
N0087 001	1.00	41,656		22,678	64,334	0.00	64,334
N0088 001	1.00	41,656		22,678	64,334	0.00	64,334
N0089 001	1.00	41,656		22,678	64,334	0.00	64,334
N0090 001	1.00	41,656		22,678	64,334	0.00	64,334
N0091 001	1.00	41,656		22,678	64,334	0.00	64,334
N0092 001	1.00	41,656		22,678	64,334	0.00	64,334

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72950000
						72950100
						16
						<u>1601.00.00.00</u>
						3000000
						3009A60

MANAGEMENT SRVCS, DEPT OF  
 PGM: COMM ON HUMAN RELAT  
HUMAN RELATIONS  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 WORKLOAD  
 ADDITIONAL WORKLOAD INCREASE

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2023-24							
NEW POSITIONS							
N0093 001	1.00	41,656		22,678	64,334	0.00	64,334
7738 SENIOR ATTORNEY							
N0094 001	1.00	60,074		27,456	87,530	0.00	87,530
TOTALS FOR ISSUE BY FUND							
2261 FEDERAL GRANTS TRUST FUND							713,644
	11.00	462,226		251,418	713,644		713,644

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2023-24	FY 2023-24	FY 2023-24	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: COMM ON HUMAN RELAT				72950000
<u>HUMAN RELATIONS</u>				72950100
<u>GOV OPERATIONS/SUPPORT</u>				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
DEPARTMENT OF MANAGEMENT SERVICES				
ADMINISTRATIVE ASSESSMENT				4100050
SPECIAL CATEGORIES				100000
ADMINISTRATIVE OVERHEAD				105002
FEDERAL GRANTS TRUST FUND -STATE	29,277			2261 1

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AGENCY ISSUE NARRATIVE:

2023-2024 BUDGET YEAR NARRATIVE: IT COMPONENT? NO  
 ISSUE TITLE: Department of Management Services Administrative Assessment

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

6. Public Integrity

LONG RANGE PROGRAM PLAN:

GOAL #13: Ensure fair treatment of both complainants and respondents in instances of alleged discrimination and promote mutual respect and greater harmony among diverse groups.

SUMMARY:

The Florida Commission on Human Relations (FCHR) requests recurring budget authority of \$29,277 in the Administrative Overhead category (105002), Human Relations budget entity (72950100), within the Federal Grants Trust Fund (2261) for sufficient budget authority to pay for administrative services provided by the Department of Management Services.

RETURN ON INVESTMENT (ROI):

FCHR obtains the following administrative services from the Department of Management Services: Inspector General, Planning and Budget, Financial Management Services (including Property Asset Management), Human Resources Services and Purchasing Services. It is more effective and efficient to procure these services through the Department of Management Services versus maintaining the staffing and resources in house to provide these critical operational functions.

IMPACT:

Without this increase, the Commission will have insufficient budget authority to pay for administrative services in Fiscal Year 2023-2024.

BACKGROUND:

Under a Memorandum of Understanding for Fiscal Year 2022-2023 the Department of Management Services provides the Florida

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2023-24		FY 2023-24		FY 2023-24		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: COMM ON HUMAN RELAT						72950000
<u>HUMAN RELATIONS</u>						72950100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET						
CURRENT LEVEL PROGRAM REQUIREMENTS						4100000
DEPARTMENT OF MANAGEMENT SERVICES						
ADMINISTRATIVE ASSESSMENT						4100050

Commission on Human Relations with the following support services: Inspector General, Planning and Budget, Financial Management Services (including Property Asset Management), Human Resources Services and Purchasing Services.

In Fiscal Year 2022-2023 the Florida Commission on Human Relations (FCHR) was appropriated and assessed \$242,855 within the Federal Grants Trust Fund for administrative services provided by the Department of Management Services. For Fiscal Year 2023-2024, there will be an Administrative Assessment Fee of \$272,132 charged to FCHR, resulting in a shortfall of \$29,277.

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TOTAL: GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
BY FUND TYPE						
GENERAL REVENUE FUND	4,664,943					1000
TRUST FUNDS	2,700,060	59,081				2000
TOTAL POSITIONS.....	75.00					
TOTAL PROG COMP.....	7,365,003	59,081				
TOTAL SALARY RATE.....	3,554,203					
=====		=====		=====		