

COL A10		
SCH VIII B-2		
RED FY23-24		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: ADMINISTRATION PGM		72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>		72010100
GOV OPERATIONS/SUPPORT		16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>		<u>1602.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION OF OPERATING BUDGET -		
SIGNIFICANT		33V1240
SALARIES AND BENEFITS		010000
ADMINISTRATIVE TRUST FUND -STATE	999,264-	2021 1
	=====	
OTHER PERSONAL SERVICES		030000
ADMINISTRATIVE TRUST FUND -STATE	34,740-	2021 1
	=====	
EXPENSES		040000
ADMINISTRATIVE TRUST FUND -STATE	80,564-	2021 1
	=====	
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
ADMINISTRATIVE TRUST FUND -STATE	25,811-	2021 1
	=====	
MAIL SERVICES		101089
ADMINISTRATIVE TRUST FUND -STATE	5,000-	2021 1
	=====	
CONTRACTED LEGAL SERVICES		103884
ADMINISTRATIVE TRUST FUND -STATE	139,100-	2021 1
	=====	
LEASE/PURCHASE/EQUIPMENT		105281
ADMINISTRATIVE TRUST FUND -STATE	2,243-	2021 1
	=====	
TOTAL: REDUCTION OF OPERATING BUDGET -		33V1240
SIGNIFICANT		
TOTAL ISSUE.....	1,286,722-	
	=====	

COL A10		
SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: ADMINISTRATION PGM		72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>		72010100
GOV OPERATIONS/SUPPORT		16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>		<u>1602.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION OF OPERATING BUDGET -		
SIGNIFICANT		33V1240

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 23-24 NARRATIVE:
PRIORITY #8

IT COMPONENT? NO

ISSUE TITLE: Reduction of Operating Budget-Significant

The Department of Management Services (Department) proposes a reduction of \$1,286,722 in various categories, Executive Direction and Support Services budget entity (72010100), within the Administrative Trust Fund (2021).

This reduction will have a significant impact to all Bureaus within Executive Direction and Support Services which includes, the Communications Office, Office of Information Technology, Departmental Purchasing, Finance and Accounting, the Office of General Counsel, Human Resources, the Inspector General's Office, Legislative Affairs, the Budget Office, and the Office of the Secretary.

This reduction in Salaries and Benefits may result in the reduction of staff in offices that already need additional support. The reduction in Other Personal Services will affect the Departments ability to hire temporary personnel needed to assist with workload. The reduction in Expenses and Lease Lease/Purchase will be a detriment as this budget is already deficient due to rising costs. The reduction in Contracted Services will affect the Department's ability to perform fingerprint and background checks. The reduction in Mail Services could delay important information. The reduction in Contracted Legal Services will affect the Department's ability to obtain outside legal counsel. As a result of this impact, the Department has ranked this reduction at 8 of 20 with the level of impact as Significant.

The Department has proposed 20 reductions, ranked in order from 1 to 20 with 1 having the lowest impact and 20 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - These proposed reductions reflect cost savings and/or efficiencies identified by the department that can be taken with little to no impact.

Moderate Impact - These proposed reductions reflect identified reductions that if taken could or will have an impact on operations or services.

Significant Impact - These proposed reductions will have a direct impact on operations and/or services.

COL A10 SCH VIIIIB-2 RED FY23-24 POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: ADMINISTRATION PGM		72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>		72010100
GOV OPERATIONS/SUPPORT		16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>		1602.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCTION OF OPERATING BUDGET - SIGNIFICANT		33V1240

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A10 - SCH VIIIIB-2 RED FY23-24						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
OTHER SALARY AMOUNT						
2021 ADMINISTRATIVE TRUST FUND						999,264-

						999,264-
						=====

COL A10			
SCH VIII B-2			
RED FY23-24			
POS	AMOUNT		CODES

MANAGEMENT SRVCS, DEPT OF			72000000
PGM: ADMINISTRATION PGM			72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>			72010100
GOV OPERATIONS/SUPPORT			16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>			<u>1602.00.00.00</u>
PROGRAM REDUCTIONS			33V0000
REDUCTION IN STATEWIDE TRAVEL			
MANAGEMENT SYSTEM - SIGNIFICANT			33V1300
SPECIAL CATEGORIES			100000
G/A-CONTRACTED SERVICES			100778
GENERAL REVENUE FUND	-STATE	242,278-	1000 1
		=====	
TOTAL: EXEC LEADERSHIP/SUPPRT SVC			<u>1602.00.00.00</u>
BY FUND TYPE			
GENERAL REVENUE FUND		242,278-	1000
TRUST FUNDS		1,286,722-	2000

TOTAL PROG COMP.....		1,529,000-	
		=====	

		COL A10		
		SCH VIII B-2		
		RED FY23-24		
POS		AMOUNT		CODES

MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
PROGRAM REDUCTIONS				33V0000
REDUCE OPERATING				
CATEGORIES-FACILITIES				33V0770
OTHER PERSONAL SERVICES				030000
SUPERVISION TRUST FUND	-STATE	269,730-		2696 1
		=====		
EXPENSES				040000
SUPERVISION TRUST FUND	-STATE	500,000-		2696 1
		=====		
OPERATING CAPITAL OUTLAY				060000
SUPERVISION TRUST FUND	-STATE	73,727-		2696 1
		=====		
SPECIAL CATEGORIES				100000
ACQUISITION/MOTOR VEHICLES				100021
SUPERVISION TRUST FUND	-STATE	150,000-		2696 1
		=====		
CONTRACTED SERVICES				100777
SUPERVISION TRUST FUND	-STATE	2,184,254-		2696 1
		=====		
LEASE/PURCHASE/EQUIPMENT				105281
SUPERVISION TRUST FUND	-STATE	55,000-		2696 1
		=====		
CAPITOL REPAIRS				108900
SUPERVISION TRUST FUND	-STATE	250,000-		2696 1
		=====		
TOTAL: REDUCE OPERATING				33V0770
CATEGORIES-FACILITIES				
TOTAL ISSUE.....		3,482,711-		
		=====		

COL A10 SCH VIIIIB-2 RED FY23-24 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
PGM: FACILITIES PROGRAM	72400000
<u>FACILITIES MANAGEMENT</u>	72400100
GOV OPERATIONS/SUPPORT	16
<u>GOVERNMENTAL OPERATIONS</u>	<u>1601.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE OPERATING	
CATEGORIES-FACILITIES	33V0770

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 23-24 NARRATIVE:
 PRIORITY #17

IT COMPONENT? NO

ISSUE TITLE: Reduce Operating Categories-Facilities

The Department of Management Services (Department) proposes a reduction of budget authority in the amount of \$3,482,711, Facilities Management budget entity (72400100), within the Supervision Trust Fund (2696).

A reduction in the Other Personal Services category will significantly impact the much-needed resources to assist with increased workload in all areas of operations.

A reduction in the Expense category will significantly impact the division's ability to perform general daily repairs and maintenance for 113 facilities within the FFP. This reduction will impact the division's ability to perform general repairs and maintenance on our facilities, resulting in greater maintenance needs in the future. This reduction will also greatly inhibit the division's ability to manage energy consumption, which represents the largest single cost in the operation of the FFP. To a large degree, the division's energy management is implemented through this appropriation category. The consumption of energy is related to the operating efficiency of building systems such as the Heating, Ventilation and Air Conditioning (HVAC) and lighting. This reduction will lessen the ability to maintain operating efficiency through preventive maintenance and repairs.

A reduction in the Operating Capital Outlay category will significantly impact operating capital outlay budget that is used to purchase the proper tools and equipment needed to perform building repairs and maintenance within the FFP. Elimination of the Acquisition of Motor Vehicles category will leave the division unable to acquire vehicles and heavy equipment needed to replenish an aging fleet used to provide mission critical services.

A reduction in the Contracted Services category will reduce the frequency of contracted facility management services (custodial, lawn care, elevators, etc.) in the department's managed facilities. This reduction would severely impact delivery of custodial services at all the division's managed facilities. Some of the custodial services could be assumed by existing division maintenance staff; however, additional custodial responsibilities would dilute our ability to manage day-to-day repairs, leading to increased deferred maintenance items and increase the need for Fixed Capital Outlay funding.

A reduction in the Lease Lease-Purchase Equipment category will significantly impact our ability to lease needed equipment when unexpected needs and emergencies arise.

A reduction in the State Capitol - Maintenance and Repairs category will eliminate the division's ability to address maintenance and repairs in the State Capitol to comply with current building codes.

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RED FY23-24		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: FACILITIES PROGRAM		72400000
<u>FACILITIES MANAGEMENT</u>		72400100
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE OPERATING		
CATEGORIES-FACILITIES		33V0770

As a result of this impact, the Department has ranked this reduction at 17 of 20 with the level of impact as Significant.

The Department has proposed 20 reductions, ranked in order from 1 to 20 with 1 having the lowest impact and 20 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - These proposed reductions reflect cost savings and/or efficiencies identified by the department that can be taken with little to no impact.

Moderate Impact - These proposed reductions reflect identified reductions that if taken could or will have an impact on operations or services.

Significant Impact - These proposed reductions will have a direct impact on operations and/or services.

TOTAL: GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
BY FUND TYPE		
TRUST FUNDS.....	3,482,711-	2000
	=====	

COL A10		
SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: FACILITIES PROGRAM		72400000
<u>BUILDING CONSTRUCTION</u>		72400200
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE BUILDING CONSTRUCTION		
SERVICES		33V0430
SPECIAL CATEGORIES		100000
BUILDING RELOCATION		107014
ARCHITECTS INCIDENTAL TF -STATE	1,000,000-	2033 1

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 23-24 NARRATIVE:
 PRIORITY #1

IT COMPONENT? NO

ISSUE TITLE: Reduce Building Construction Services

The Department of Management Services (Department) proposes a reduction of budget authority in the amount of \$1,000,000 in the Building Relocation category (107014), Building Construction budget entity (72400200), within the Architects Incidental Trust Fund (2033).

The reduction in the Building Relocation category will prevent the division from assisting other agencies with relocation costs when buildings are eliminated from the Florida Facilities Pool. As a result of this impact, the Department has ranked this reduction at 1 of 20 with the level of impact as Minimal.

The Department has proposed 20 reductions, ranked in order from 1 to 20 with 1 having the lowest impact and 20 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - These proposed reductions reflect cost savings and/or efficiencies identified by the department that can be taken with little to no impact.

Moderate Impact - These proposed reductions reflect identified reductions that if taken could or will have an impact on operations or services.

Significant Impact - These proposed reductions will have a direct impact on operations and/or services.

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SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
<u>FEDERAL PROPERTY ASSIST</u>		72600200
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE SERVICES IN FEDERAL PROPERTY		
ASSISTANCE		33V0090
EXPENSES		040000
SURPLUS PROPERTY REVOLV TF-STATE	13,220-	2699 1
	=====	
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
SURPLUS PROPERTY REVOLV TF-STATE	15,411-	2699 1
	=====	
TOTAL: REDUCE SERVICES IN FEDERAL PROPERTY		33V0090
ASSISTANCE		
TOTAL ISSUE.....	28,631-	
	=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 23-24 NARRATIVE: IT COMPONENT? NO
 PRIORITY #10

ISSUE TITLE: Federal Property Expense Reduction

The Department of Management Services (Department) proposes a reduction of budget authority in the amount of \$28,631 of which \$13,220 is in the Expenses category (040000) and \$15,411 is in the Contracted Services category (100777), Federal Property budget entity (72600200), within the Surplus Property Revolving Trust Fund (2699).

The Bureau of Fleet Management and Federal Property Assistance (Bureau) uses the expense budget to perform the day-to-day operations of the Bureau. The Bureau's expense budget is small, and any reduction will have a significant impact. The contracted services budget is used to fund the bureau's costs for building security, lockbox subscription, electronic signature subscription, and if needed, additional contractor support for the inventory asset management system. A reduction in expenses and contracted services will have a significant impact on the bureau and will inhibit the bureau's ability to perform the powers, duties, and responsibilities of the department in accordance with Chapter 217, F.S.

A recent federal audit of the State Agency for Surplus Property (SASP) program directed the Bureau to spend down the Surplus Property Revolving Trust Fund. Per the State Plan of Operations for SASP, the balance must stay at or below the average operating expenses for the past two fiscal years; a reduction to budget authority will result in the inability to comply. As a result of this impact, the Department has ranked this reduction at 10 of 20 with the level of impact as Significant.

The Department has proposed 20 reductions, ranked in order from 1 to 20 with 1 having the lowest impact and 20 having the

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SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
<u>FEDERAL PROPERTY ASSIST</u>		72600200
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE SERVICES IN FEDERAL PROPERTY		
ASSISTANCE		33V0090

largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - These proposed reductions reflect cost savings and/or efficiencies identified by the department that can be taken with little to no impact.

Moderate Impact - These proposed reductions reflect identified reductions that if taken could or will have an impact on operations or services.

Significant Impact - These proposed reductions will have a direct impact on operations and/or services.

TOTAL: GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
BY FUND TYPE		
TRUST FUNDS.....	28,631-	2000
	=====	

COL A10		
SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>		72600300
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE FLEET MANAGEMENT INFORMATION		
SYSTEM		33V0830
SPECIAL CATEGORIES		100000
FLEET MANAGEMENT SYSTEM		100796
OPERATING TRUST FUND	-STATE	113,343-
		=====
		2510 1

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 23-24 NARRATIVE: IT COMPONENT? NO
 PRIORITY #12

ISSUE TITLE: Reduce Fleet Management Information System

The Department of Management Services (Department) proposes a reduction of budget authority in the amount of \$113,343 in the Fleet Management Information System category (100796), Motor Vehicle and Watercraft Management budget entity (72600300), within the Operating Trust Fund (2510).

This reduction would force the Department to renegotiate a recent contract or enter into a new contract with a fleet management information system vendor to provide an off-the-shelf enterprise fleet management system. This enterprise system is required in accordance with Chapter 287, Part II Means of Transport. The division uses the total fleet management system appropriation for costs associated with the State's enterprise fleet management information system. This reduction would have a critical impact on the State and would impact the ability of the Bureau of Fleet and Federal Property to perform the powers, duties, and responsibilities of the Department. As a result of this impact, the Department has ranked this reduction at 12 of 20 with the level of impact as Significant.

The Department has proposed 20 reductions, ranked in order from 1 to 20 with 1 having the lowest impact and 20 having the largest impact on operations and services. In addition, the Department has ranked its proposed reductions with three levels of impact:

Minimal Impact - These proposed reductions reflect cost savings and/or efficiencies identified by the Department that can be taken with little to no impact.

Moderate Impact - These proposed reductions reflect identified reductions that if taken could or will have an impact on operations or services.

Significant Impact - These proposed reductions will have a direct impact on operations and/or services.

COL A10			
SCH VIIIIB-2			
RED FY23-24			
POS	AMOUNT		CODES
			72000000
			72600000
			72600400
			16
			<u>1601.00.00.00</u>
			3300000
			3300610
			100000
			104502
OPERATING TRUST FUND	-STATE	1,898,214-	2510 1
		=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 23-24 NARRATIVE:
 PRIORITY #15

IT COMPONENT? NO

ISSUE TITLE: Reduce MyFloridaMarketPlace (MFMP) Contract

The Department of Management Services (Department) proposes a reduction of budget authority in the amount of \$1,898,214 in the Web-Based E-Procurement category (104502), Purchasing Oversight budget entity (72600400), within the Operating Trust Fund (2510).

This reduction will have a significant impact on the division's ability to fund the MyFloridaMarketPlace service center which will cause customer service issues and interest penalties in accordance with subparagraph 214.422(3)(b), F.S. This reduction would have a significant impact on state agencies, as well as vendors that do or want to do business with the state. The reduction would require a 46 percent reduction in funding for the MFMP Service Center. A primary component of the MFMP Service Center is the customer service desk (CSD), which acts as a single point of contact for all issues. The contract requires that the service provider answer calls within two minutes, respond to emails and voice messages within one business day, and resolve tickets within two to three business days, depending on the complexity of the issue. The Department does not have sufficient positions to offset the reduction to the extent that would be needed to maintain the response and resolution times to which customers have become accustomed. Delayed customer service for state agencies may result in payment delays, which could lead to consequences such as the assessment of interest penalties in accordance with subparagraph 214,422(3)(b), F.S. Delayed customer service for vendors may result in less vendors interested in doing business with the state, which would diminish the best value and cost savings agencies may otherwise achieve through increased competition. As a result of this impact, the Department has ranked this reduction at 15 of 20 with the level of impact as Significant.

The Department has proposed 20 reductions, ranked in order from 1 to 20 with 1 having the lowest impact and 20 having the largest impact on operations and services. In addition, the Department has ranked its proposed reductions with three levels of impact:

Minimal Impact - These proposed reductions reflect cost savings and/or efficiencies identified by the Department that can be taken with little to no impact.

Moderate Impact - These proposed reductions reflect identified reductions that if taken could or will have an impact on

COL A10		
SCH VIII B-2		
RED FY23-24		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
<u>PURCHASING OVERSIGHT</u>		72600400
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
REDUCE MYFLORIDA MARKETPLACE (MFMP)		
CONTRACT		3300610

operations or services.

Significant Impact - These proposed reductions will have a direct impact on operations and/or services.

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		SCH VIIIIB-2		
		RED FY23-24		
POS		AMOUNT		CODES

MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PRIVATE PRISON MONITORING</u>				72600800
PUBLIC PROTECTION				12
<u>ADULT PRISONS</u>				<u>1206.00.00.00</u>
STATE FUNDING REDUCTIONS				3300000
REDUCE PRIVATE PRISON MONITORING				3308020
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND	-STATE	69,560-		1000 1
		=====		
EXPENSES				040000
GENERAL REVENUE FUND	-STATE	27,963-		1000 1
OPERATING TRUST FUND	-STATE	11,806-		2510 1

TOTAL APPRO.....		39,769-		
		=====		
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND	-STATE	5,203-		1000 1
		=====		
CONTRACTED LEGAL SERVICES				103884
GENERAL REVENUE FUND	-STATE	23,169-		1000 1
		=====		
ADMINISTRATIVE OVERHEAD				105002
GENERAL REVENUE FUND	-STATE	14,282-		1000 1
		=====		
TOTAL: REDUCE PRIVATE PRISON MONITORING				3308020
TOTAL ISSUE.....		151,983-		
		=====		

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 23-24 NARRATIVE:
 PRIORITY #7

IT COMPONENT? NO

ISSUE TITLE: Reduce Private Prison Monitoring

The Department of Management Services (Department) proposes a reduction of budget authority in the amount of \$151,983 in various categories, Private Prison Monitoring budget entity (72600800), of which \$140,177 is within the General Revenue

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POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
<u>PRIVATE PRISON MONITORING</u>		72600800
PUBLIC PROTECTION		12
<u>ADULT PRISONS</u>		<u>1206.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
REDUCE PRIVATE PRISON MONITORING		3308020

Fund (1000) and \$11,806 is within the Operating Trust Fund (2510).

The Bureau of Private Prisons (Bureau) uses the expense budget to perform the day-to-day operations, which includes monitoring of private prison contractors managing seven prison facilities as well as the associated contractual penalties and budgetary requirements of running the operations. This reduction will critically impact the Bureau's ability to have the on-site contract monitors, their supervisors, and the facility maintenance monitor travel to and from facilities in order to provide the necessary oversight. The seven on-site contract monitors, management review specialists and facility maintenance monitor will have to reduce travel to provide additional oversight and monitor contract compliance as recommended in the Department's Inspector General's findings for the Private Prison Monitoring audit. The supervisors will no longer travel quarterly to each facility to conduct quarterly audits. The facility maintenance monitor will no longer travel to monitor maintenance and physical plant compliance. These reductions will result in the Bureau critically reducing the monitoring requirements pursuant to Chapter 957, Florida Statutes. This will also remove the ability for subscriptions and dues for the American Correctional Association membership and the Project Management Institute. The reduction in Administrative Overhead will have a critical impact on the Bureau with the loss of administrative services provided by the Department. The reduction in Salaries and Benefits will result in the loss of personnel and have a critical impact on the Bureau's ability to perform its statutorily required duties. The reduction will have a critical impact on the Bureau, the loss of wireless devices will greatly diminish staff ability to have 24-hour access to email and phone in the event of an urgent situation at private prisons operating 24-hours per day, seven days per week.

This reduction will hinder the bureau's ability to meet the statutory requirements as required by Chapter 957, Florida Statutes. As a result of this impact, the Department has ranked this reduction at 7 of 20 with the level of impact as Significant.

The Department has proposed 20 reductions, ranked in order from 1 to 20 with 1 having the lowest impact and 20 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - These proposed reductions reflect cost savings and/or efficiencies identified by the department that can be taken with little to no impact.

Moderate Impact - These proposed reductions reflect identified reductions that if taken could or will have an impact on operations or services.

Significant Impact - These proposed reductions will have a direct impact on operations and/or services.

COL A10 SCH VIIIIB-2 RED FY23-24 POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
<u>PRIVATE PRISON MONITORING</u>		72600800
PUBLIC PROTECTION		12
<u>ADULT PRISONS</u>		<u>1206.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
REDUCE PRIVATE PRISON MONITORING		3308020

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A10 - SCH VIIIIB-2 RED FY23-24							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
OTHER SALARY AMOUNT							
1000 GENERAL REVENUE FUND							69,560-

							69,560-
							=====

TOTAL: ADULT PRISONS							<u>1206.00.00.00</u>
BY FUND TYPE							
GENERAL REVENUE FUND		140,177-					1000
TRUST FUNDS		11,806-					2000

TOTAL PROG COMP.....		151,983-					=====

COL A10		
SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PGM: INS BENEFITS ADMIN</u>		72750200
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE SOCIAL SECURITY DISABILITY		
INCOME (SSDI) CONTRACT		33V0020
SPECIAL CATEGORIES		100000
SSDI CONTRACT		101521
STATE EMPLOY HEALTH INS TRF -STATE	375,000-	2668 1
	=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 23-24 NARRATIVE: IT COMPONENT? NO
 PRIORITY #6

ISSUE TITLE: Reduce Social Security Disability Income (SSDI) Contract

The Department of Management Services (Department proposes a reduction of \$375,000 in the Social Security Disability Income (SSDI) Contract category (101521), Insurance Benefits Administration budget entity (72750200), within the State Employees Health Insurance Trust Fund (2668).

This reduction will significantly impact services currently provided to early retirees and will result in contract termination. The State's performance and obligation to pay under this Contract is contingent upon an annual appropriation by the Legislature. In the event of non-appropriation, this Contract shall expire upon the last date of the State fiscal year for which funding is provided and the Contractor shall be paid for all work performed through the last date of the State fiscal year for which funding is provided to the extent permitted by this Contract. As a result of this impact, the Department has ranked this reduction at 6 of 20 with the level of impact as Significant.

The Department has proposed 20 reductions, ranked in order from 1 to 20 with 1 having the lowest impact and 20 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - These proposed reductions reflect cost savings and/or efficiencies identified by the department that can be taken with little to no impact.

Moderate Impact - These proposed reductions reflect identified reductions that if taken could or will have an impact on operations or services.

Significant Impact - These proposed reductions will have a direct impact on operations and/or services.

COL A10		
SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PGM: INS BENEFITS ADMIN</u>		72750200
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE TRANSPARENCY-BUNDLED		
SERVICES		33V0360
SPECIAL CATEGORIES		100000
TRSP-BND-ADM SVC STW CON		101565
STATE EMPLOY HEALTH INS TF -STATE	4,400,000-	2668 1
	=====	
TRSP-BND SVC EMP TRNSF		105870
STATE EMPLOY HEALTH INS TF -STATE	1,601,722-	2668 1
	=====	
TOTAL: REDUCE TRANSPARENCY-BUNDLED		33V0360
SERVICES		
TOTAL ISSUE.....	6,001,722-	
	=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 23-24 NARRATIVE:
 PRIORITY #9

IT COMPONENT? NO

ISSUE TITLE: Reduce Transparency-Bundled Services

The Department of Management Services (Department) proposes a reduction of \$4,400,000 in the Transparency-Bundled Administrative Services for Statewide Contracts category (101565) and a reduction of \$1,601,722 in the Transparency-Bundled Services for Employee Transfers category (105870), Insurance Benefits Administration budget entity (72750200), within the State Employees Health Insurance Trust Fund (2668).

During the 2019 Plan Year, enrollees were able to utilize a Bundled Surgical Services entity ("Cost Share Provider") for non-emergency surgeries. Utilization with this provider would generate savings to the state group insurance program, with a portion to be shared with the enrollee. This reduction will have a significant impact to the Department and the State of Florida, specifically the administrative fees associated with the Bundled Surgical Services entity, as it will either cause a significant reduction of services (if the vendor agrees to provide reduced services, for a reduced price) or contract termination. Also, this reduction would inhibit the Department's ability to provide cost savings to the state group insurance program to be shared with the enrollees as a result of utilizing the Bundled Surgical Services entity. Since 2019, utilization with this entity has generated savings in the amount of \$10,925,458 to the state group insurance program and enrollees have earned rewards in the amount of \$1,442,041. The State's performance and obligation to pay under this Contract is contingent upon an annual appropriation by the Legislature. In the event of non-appropriation, this Contract shall expire upon the last date of the State fiscal year for which funding is provided and the Contractor shall be paid for all work performed through the last date of the State fiscal year for which funding is provided to the extent permitted by this Contract. As a result of this impact, the Department has ranked this reduction at 9 of 20 with

COL A10		
SCH VIII B-2		
RED FY23-24		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PGM: INS BENEFITS ADMIN</u>		72750200
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE TRANSPARENCY-BUNDLED		
SERVICES		33V0360

the level of impact as Significant.

The Department has proposed 20 reductions, ranked in order from 1 to 20 with 1 having the lowest impact and 20 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - These proposed reductions reflect cost savings and/or efficiencies identified by the department that can be taken with little to no impact.

Moderate Impact - These proposed reductions reflect identified reductions that if taken could or will have an impact on operations or services.

Significant Impact - These proposed reductions will have a direct impact on operations and/or services.

COL A10		
SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PGM: INS BENEFITS ADMIN</u>		72750200
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE CONTRACTED SERVICES		33V0820
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
STATE EMPLOY HEALTH INS TRF -STATE	300,000-	2668 1
	=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 23-24 NARRATIVE:
 PRIORITY #11

IT COMPONENT? NO

ISSUE TITLE: Reduce Contracted Services

The Department of Management Services (Department) proposes a reduction of \$300,000 in the Contracted Services category (100777), Insurance Benefits Administration budget entity (72750200), within the State Employees Health Insurance Trust Fund (2668).

If taken, this reduction will significantly impact the ability of the Division of State Group Insurance (DSGI) to evaluate the options available to align its plan options, contributions, and incentives to promote competition, and mitigate expenditure increases while continuing to provide valuable benefits to state employees and retirees. Additionally, this reduction weakens the ability of DSGI to obtain the best value and effectively manage and oversee procurement processes, contract negotiations, and analyses of program options. Furthermore, this reduction will not allow DSGI to comply with all data requests where actuarial services are needed, and the timeliness and accuracy of information requested by stakeholders might be jeopardized due to lack of funds to retain consultants.

The methodology used to calculate the contractual services reduction is an analysis performed on the actual level of expenditures compared to the appropriated amount over the prior five years reversions. As a result of this impact, the Department has ranked this reduction at 11 of 20 with the level of impact as Significant.

The Department has proposed 20 reductions, ranked in order from 1 to 20 with 1 having the lowest impact and 20 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - These proposed reductions reflect cost savings and/or efficiencies identified by the department that can be taken with little to no impact.

Moderate Impact - These proposed reductions reflect identified reductions that if taken could or will have an impact on operations or services.

Significant Impact - These proposed reductions will have a direct impact on operations and/or services.

COL A10		
SCH VIII B-2		
RED FY23-24		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PGM: INS BENEFITS ADMIN</u>		72750200
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
TOTAL: GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
BY FUND TYPE		
TRUST FUNDS.....	6,676,722-	2000
	=====	

COL A10			
SCH VIIIIB-2			
RED FY23-24			
POS	AMOUNT		CODES
MANAGEMENT SRVCS, DEPT OF			72000000
WORKFORCE PROGRAMS			72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>			72750300
GOV OPERATIONS/SUPPORT			16
<u>GOVERNMENTAL OPERATIONS</u>			<u>1601.00.00.00</u>
PROGRAM REDUCTIONS			33V0000
REDUCTION TO OPERATING CATEGORIES			33V0010
EXPENSES			040000
OPERATING TRUST FUND	-STATE	44,826-	2510 1
OPTIONAL RETIREMENT PRG TF	-STATE	2,801-	2517 1
POL/FIREMEN PREMIUM TAX TF	-STATE	10,714-	2532 1
TOTAL APPRO.....		58,341-	
OPERATING CAPITAL OUTLAY			060000
OPERATING TRUST FUND	-STATE	5,000-	2510 1
SPECIAL CATEGORIES			100000
LEASE/PURCHASE/EQUIPMENT			105281
OPERATING TRUST FUND	-STATE	3,357-	2510 1
TOTAL: REDUCTION TO OPERATING CATEGORIES			33V0010
TOTAL ISSUE.....		66,698-	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 23-24 NARRATIVE:
 PRIORITY #4

IT COMPONENT? NO

ISSUE TITLE: Reduction to Operating Categories

The Department of Management Services (Department) proposes a reduction of \$66,698 in various categories, Retirement Benefits Administrative budget entity (72750300), of which \$53,183 is within the Operating Trust Fund (2510), \$2,801 is within the Optional Retirement Program Trust Fund (2517), and \$10,714 is within the Police and Firefighter's Premium Tax Trust Fund (2532).

This reduction reduces funding for office supplies and copier leases across several trust funds. If the expense reduction is taken, the Division of Retirement (Division) will experience hardship setting up new employees with appropriate technology and tools. In addition, this issue eliminates the Operating Capital Outlay (OCO) budget. If the OCO reduction is taken, the Department will not be able to utilize any funds appropriated within the Operating Capital Outlay category. As a result of this impact, the Department has ranked this reduction at 4 of 20 with the level of impact as Moderate.

COL A10		
SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>		72750300
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION TO OPERATING CATEGORIES		33V0010

The Department has proposed 20 reductions, ranked in order from 1 to 20 with 1 having the lowest impact and 20 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - These proposed reductions reflect cost savings and/or efficiencies identified by the department that can be taken with little to no impact.

Moderate Impact - These proposed reductions reflect identified reductions that if taken could or will have an impact on operations or services.

Significant Impact - These proposed reductions will have a direct impact on operations and/or services.

COL A10		
SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>		72750300
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE SALARIES AND BENEFITS		33V0670
SALARIES AND BENEFITS		010000
GENERAL REVENUE FUND	-STATE	26,831-
	=====	
		1000 1

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 23-24 NARRATIVE:
 PRIORITY # 2

IT COMPONENT? NO

ISSUE TITLE: Reduces Salaries and Benefits

The Department of Management Services (Department) proposes a reduction of budget authority in the amount of \$26,831 in the Salaries and Benefits Category (010000), Retirement Benefits Administration budget entity (72750300), within the General Revenue Fund (1000) by offering up a portion of the contingency that is used to subsidize the Police and Firefighters Premium Tax Trust Fund (2532) in the event there is shortfall in investment earnings.

Salaries and Benefits for the six employees in the Bureau of Local Retirement (Bureau) are paid from the Police and Firefighter's Premium Tax Trust Fund. Section 185.10, Florida Statutes, directs the Department to use the interest earnings from the funds deposited into the Police and Firefighters Premium Tax Trust Fund for the division's daily oversight and monitoring responsibilities of local government retirement plans. Funds deposited into this trust fund are collected on behalf of each municipality and special fire control district; however, in recent years the interest earnings from the Police and Firefighters Premium Tax Trust Fund were not sufficient to fund the division's daily oversight and monitoring responsibilities. Therefore, the division received funding in General Revenue to subsidize the shortfall in the Police and Firefighters Premium Tax Trust Fund.

This issue reduces the General Revenue Salaries and Benefits budget available to supplement the Police and Firefighter's Premium Tax Trust Fund in the event of a shortfall in investment earnings. As a result of this impact, the Department has ranked this reduction at 2 of 20 with the level of impact as Minimal.

The Department has proposed 20 reductions, ranked in order from 1 to 20 with 1 having the lowest impact and 20 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - These proposed reductions reflect cost savings and/or efficiencies identified by the department that can be taken with little to no impact.

Moderate Impact - These proposed reductions reflect identified reductions that if taken could or will have an impact on operations or services.

Significant Impact - These proposed reductions will have a direct impact on operations and/or services.

COL A10 SCH VIII B-2 RED FY23-24		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>		72750300
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE SALARIES AND BENEFITS		33V0670

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A10 - SCH VIII B-2 RED FY23-24						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
OTHER SALARY AMOUNT						
1000 GENERAL REVENUE FUND						26,831-

						26,831-
						=====

COL A10			
SCH VIII B-2			
RED FY23-24			
POS	AMOUNT		CODES
MANAGEMENT SRVCS, DEPT OF			72000000
WORKFORCE PROGRAMS			72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>			72750300
GOV OPERATIONS/SUPPORT			16
<u>GOVERNMENTAL OPERATIONS</u>			<u>1601.00.00.00</u>
PROGRAM REDUCTIONS			33V0000
REDUCTION OF OPERATING BUDGET -			
SIGNIFICANT			33V1240
SALARIES AND BENEFITS			010000
POL/FIREMEN PREMIUM TAX TF-STATE	158,979-		2532 1
	=====		
EXPENSES			040000
OPERATING TRUST FUND -STATE	1,205,472-		2510 1
	=====		
SPECIAL CATEGORIES			100000
CONTRACTED SERVICES			100777
GENERAL REVENUE FUND -STATE	65,500-		1000 1
OPERATING TRUST FUND -STATE	758,105-		2510 1
OPTIONAL RETIREMENT PRG TF-STATE	26,000-		2517 1
POL/FIREMEN PREMIUM TAX TF-STATE	131,363-		2532 1
RET HLTH INS SUBSIDY TF -STATE	40,000-		2583 1

TOTAL APPRO.....	1,020,968-		
	=====		
CONTRACTED LEGAL SERVICES			103884
OPERATING TRUST FUND -STATE	168,891-		2510 1
	=====		
TOTAL: REDUCTION OF OPERATING BUDGET -			33V1240
SIGNIFICANT			
TOTAL ISSUE.....	2,554,310-		
	=====		

AGENCY ISSUE NARRATIVE:
 SCH VIII B-2 NARR 23-24 NARRATIVE: IT COMPONENT? NO
 PRIORITY #13

ISSUE TITLE: Reduction of Operating Categories - Significant

The Department of Management Services (Department) proposes a reduction of budget authority in the amount of \$2,554,310 in the Retirement Benefits Administration budget entity (72750300), of which \$65,500 is within the General Revenue Fund

COL A10		
SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>		72750300
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION OF OPERATING BUDGET -		
SIGNIFICANT		33V1240

(1000), \$2,132,468 is within the Operating Trust Fund (2510), \$290,342 is within the Police and Firefighter's Premium Tax Trust Fund (2532), \$26,000 is within the Optional Retirement Program Trust Fund (2517), and \$40,000 is within the Retiree Health Insurance Subsidy Trust Fund (2583).

Salaries and Benefits: This issue reduces Salaries and Benefits in the Municipal Police and Firefighters Premium Tax Trust Fund which will reduce the ability of the Division of Retirement (Division) to maintain appropriate staffing levels during peak seasons. With these reductions, the Division will not be able to timely provide oversight of the actuarially sound funding of 488 local government retirement systems.

Employee Onboarding: This reduction eliminates the recurring expense budget appropriated in the Fiscal Year 2022-23 General Appropriations Act for the onboarding of 20 Full-Time Equivalent (FTE) positions across the Division for the purposes of alleviating and reducing the Division's workload and backlog. If the expense reduction is taken, the Division will experience hardship onboarding the 20 new FTE and setting them up with appropriate technology and tools.

Postage and Printing: Approximately 18,000 retirees will no longer receive paper warrants in the mail, who, if they did not sign up for direct deposit, will not receive their benefit payments. This reduction will also impact the printing and distribution of retirement related information including: The mailing of the Internal Revenue Service's Form 1099-R for retirement distributions to over 450,000 retirees, Florida Retirement System (FRS) retiree newsletters, retirement guides, brochures, and booklets. This reduction will also impact the daily mailings of the Division of more than 24,000 retiree packets, 73,000 security letters, 4,900 Deferred Retirement Option Program (DROP) Termination packets, and 2,600 Required Minimum Distribution letters, as well as the daily outgoing responses to membership for the Division.

SUNCOM Billing and Information Technology (IT) Services and Equipment: The Division's telephony, Contact Center integrated technologies, and IT equipment refresh will be severely impacted.

Actuarial and Investment Consulting Services: The Division contracts with a vendor to perform the annual FRS actuarial valuation and special actuarial studies requested by the Legislature, general actuarial consulting services for the FRS, and to assist in reviewing each Local Government plan on a triennial basis as required by Florida Statute. The Division also contracts with a vendor to perform actuarial valuations and general consulting services for municipal police and firefighter pension plans that participate under the strict provisions of Chapters 175 & 185, F.S. The reduction to this category will reduce the Division's ability to conduct special actuarial studies which may be requested by the legislature related to proposed or enacted retirement program changes. Failure to produce actuarially determined contribution rates could affect the bond rating for the State of Florida if the rating agencies and bond underwriters view the change as a trend. Failure to produce pension financial statements that are compliant with generally accepted accounting principles (GAAP) means that the State of Florida and all other public employers' financial statements could not comply with the Governmental Accounting Standards Board (GASB) requirements creating a basis for a qualified audit opinion that could result in public employers being unable to rely upon their financial statements for bonding, federal reporting, and other requirements. This reduction will impact the ability of the Division to review all Local Government Plans at least once every three years as required by statute. This issue reduces budget used for actuarial valuations and

COL A10		
SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>		72750300
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION OF OPERATING BUDGET -		
SIGNIFICANT		33V1240

general consulting services for municipal police and firefighter pension plans that participate under the strict provisions of Chapters 175 & 185, F.S. Finally, the Division will not be able to contract with a firm which does quarterly and annual investment reviews of and ad-hoc consulting for State University System Optional Retirement Program and the Senior Management Service Optional Annuity Program provider investment options.

Information Technology Services: In fiscal year 2019-20, the Division procured Independent Verification and Validation (IV&V) consulting services, and Security Vulnerability Assessment consulting services to oversee IT projects and initiatives and to assess the security of IRIS and its integrated systems. The intent of the Division was to continue these services into future fiscal years. This issue will eliminate necessary funding to continue IV&V and Security Vulnerability Assessment consulting services. This reduction in IT services will inhibit the Division's ability to implement statutorily required changes, deploy IT enhancements, and provide contractual oversight thereby creating a significant reduction in customer service, leave the Division vulnerable to potential IT security threats and put the state at risk of not meeting the retirement needs to over one million customers.

Contracted Legal Services: This reduction will seriously impede the Division's ability to be timely in the handling of legal matters. Therefore, in the event there is any litigation involving the Division, a budget amendment will be required to fund the contract for legal services as well as any payments to petitioners as determined by the State Retirement Commission.

As a result of this impact, the Department has ranked this reduction at 13 of 20 with the level of impact as Significant.

The Department has proposed 20 reductions, ranked in order from 1 to 20 with 1 having the lowest impact and 20 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - These proposed reductions reflect cost savings and/or efficiencies identified by the department that can be taken with little to no impact.

Moderate Impact - These proposed reductions reflect identified reductions that if taken could or will have an impact on operations or services.

Significant Impact - These proposed reductions will have a direct impact on operations and/or services.

COL A10		
SCH VIII B-2		
RED FY23-24		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>		72750300
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION OF OPERATING BUDGET -		
SIGNIFICANT		33V1240

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A10 - SCH VIII B-2 RED FY23-24							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
OTHER SALARY AMOUNT							
2532 POL/FIREMEN PREMIUM TAX TF							158,979-

							158,979-
							=====

TOTAL: GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
BY FUND TYPE							
GENERAL REVENUE FUND		92,331-					1000
TRUST FUNDS		2,555,508-					2000

TOTAL PROG COMP.....		2,647,839-					=====

COL A10		
SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PRG: ST PERSON POLICY ADMN</u>		72750400
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION OF OPERATING BUDGET -		
SIGNIFICANT		33V1240
EXPENSES		040000
STATE PERSONNEL SYSTEM TF -STATE	73,136-	2678 1
	=====	
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
STATE PERSONNEL SYSTEM TF -STATE	17,696-	2678 1
	=====	
CONTRACTED LEGAL SERVICES		103884
STATE PERSONNEL SYSTEM TF -STATE	100,000-	2678 1
	=====	
TOTAL: REDUCTION OF OPERATING BUDGET -		33V1240
SIGNIFICANT		
TOTAL ISSUE.....	190,832-	
	=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 23-24 NARRATIVE:
 PRIORITY #14

IT COMPONENT? NO

ISSUE TITLE: Reduction of Operating Budget - Significant

The Department of Management Services (Department) proposes a reduction of budget authority of \$190,832, State Personnel System Policy Administration budget entity (72750400), within the State Personnel System Trust Fund (2678).

The Division of State Human Resource Management (HRM) has the responsibility to establish an equitable and lawful employment system and provide the leadership and direction for human resource programs and policies to the thirty entities within the State Personnel System (SPS) as provided in Chapter 110, Florida Statutes. The SPS is the system of personnel administration for authorized Career Service, Selected Exempt Service, and Senior Management Service positions and is the largest of the six primary personnel systems in Florida's state government

Reduction to the Expenses category will drastically impact delivery of the program services, as almost 50 percent of the appropriation is allocated for office rent.

Reduction the Contracted Services category will drastically impact delivery of the Program services, as the remaining

COL A10		
SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PRG: ST PERSON POLICY ADMN</u>		72750400
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION OF OPERATING BUDGET -		
SIGNIFICANT		33V1240

balance will cover basic costs related to the department's website, building security, and Florida Administrative Register postings related to personnel rules. This reduction is associated with the elimination of the ability of HRM to obtain any outside contractual services to assist with emerging human resource policy issues.

A reduction in the Contracted Legal Services category would eliminate this appropriation in its entirety. This recurring reduction would negatively impact the state if legal requirements were unable to be met as required by statute.

HRM has taken an aggressive approach in reviewing its recurring expenditures to maximize the use of resources, while minimizing the overall cost. The current level of appropriations only provides for a minimum level of services to agencies, legislative staff, and Governor's Office staff on human resource issues and to establish and maintain an equitable and lawful employment system for the State of Florida.

As a result of this impact, the Department has ranked this reduction at 14 of 20 with the level of impact as Significant.

The Department has proposed 20 reductions, ranked in order from 1 to 20 with 1 having the lowest impact and 20 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - These proposed reductions reflect cost savings and/or efficiencies identified by the department that can be taken with little to no impact.

Moderate Impact - These proposed reductions reflect identified reductions that if taken could or will have an impact on operations or services.

Significant Impact - These proposed reductions will have a direct impact on operations and/or services.

TOTAL: GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
BY FUND TYPE		
TRUST FUNDS.....	190,832-	2000
	=====	

COL A10 SCH VIIIIB-2 RED FY23-24 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
WORKFORCE PROGRAMS	72750000
<u>PRG: PEOPLE FIRST</u>	72750500
GOV OPERATIONS/SUPPORT	16
<u>GOVERNMENTAL OPERATIONS</u>	<u>1601.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCTION IN PEOPLE FIRST HUMAN RESOURCES SERVICES - STATEWIDE CONTRACT	33V1350
SPECIAL CATEGORIES	100000
HUMAN RES SVC/STW CONTRACT	107080
STATE PERSONNEL SYSTEM TF -STATE 3,167,475-	2678 1

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 23-24 NARRATIVE:
 PRIORITY #16

IT COMPONENT? NO

ISSUE TITLE: Reduction in People First Human Resources Services - Statewide Contract

The Department of Management Services (Department) proposes a reduction of \$3,167,475 in the Human Resources Services / Statewide Contract category (107080), People First budget entity (72750500), within the State Personnel System Trust Fund (2678).

The proposed reduction will result in a significant impact to services (should the Service Provider agree to provide reduced services at a reduced price), or contract termination. Section 7.1.2 (Termination for State's Non-Appropriation of Funds) of the People First contract allows contract termination with a 60-day notice if the state fails to appropriate, for any fiscal year, sufficient funds for the Department to perform its obligations under the contract. Contract termination notice would leave the Department and over 223,000 system users in an untenable position to maintain the extremely complex enterprise-wide Human Resource Information System (HRIS) and associated services, and unable to procure enterprise software licenses for the HRIS and the talent management system. Should the reduction occur, the Department estimates at a minimum, twelve to eighteen months, and a projected cost of \$32,000,000 to effectively transition to a new service provider.

To achieve long-term savings, the Department was able to negotiate an annual savings of \$2.4 million per year, starting with the 2020-21 Fiscal Year. These long-term savings also represent that the People First Service Provider contract cannot absorb any additional reductions without a significant reduction in services.

To avoid a termination for insufficient appropriation, the Department would first request specific reductions in contract services and deliverables in exchange for an equitable price reduction. If these requested services could not be reduced to match available funding, further analysis and contract negotiations with the service provider would be necessary to determine any additional contract services that could be eliminated or modified to remain within available funding. Recent surveys indicate a significant improvement in customer satisfaction since 2007; however, eliminating or modifying system enhancements, services, or performance metrics would result in a significant decrease in customer service and put the state at risk of not meeting the human resource needs of its customers. As a result of this impact, the Department has ranked this reduction at 16 of 20 with the level of impact as Significant.

COL A10		
SCH VIII B-2		
RED FY23-24		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PRG: PEOPLE FIRST</u>		72750500
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION IN PEOPLE FIRST HUMAN		
RESOURCES SERVICES - STATEWIDE		
CONTRACT		33V1350

The Department has proposed 20 reductions, ranked in order from 1 to 20 with 1 having the lowest impact and 20 having the largest impact on operations and services. In addition, the Department has ranked its proposed reductions with three levels of impact:

Minimal Impact - These proposed reductions reflect cost savings and/or efficiencies identified by the Department that can be taken with little to no impact.

Moderate Impact - These proposed reductions reflect identified reductions that if taken could or will have an impact on operations or services.

Significant Impact - These proposed reductions will have a direct impact on operations and/or services.

COL A10		
SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
<u>WIRELESS SERVICES</u>		72900200
GOV OPERATIONS/SUPPORT		16
<u>INFORMATION TECHNOLOGY</u>		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION TO STATEWIDE LAW		
ENFORCEMENT RADIO SYSTEM TOWER		
LEASES		33V0470
SPECIAL CATEGORIES		100000
SLERS TOWER LEASES		104488
GENERAL REVENUE FUND	-STATE 1,439,636-	1000 1
	=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 23-24 NARRATIVE:
 PRIORITY #18

IT COMPONENT? YES

ISSUE TITLE: Reduce Statewide Law Enforcement Radio System Tower Leases

The Department of Management Services (Department) proposes a reduction of \$1,439,636 in the Statewide Law Enforcement Radio System Tower Leases Category (104488), Wireless Services budget entity (72900200), within the General Revenue Fund (1000).

Pursuant to section 282.709(1)(b), Florida Statutes, which states "the Department shall bear the overall responsibility for the design, engineering, acquisition, and implementation of the statewide radio communications system and for ensuring the proper operation and maintenance of all common system equipment", the Department operates the Statewide Law Enforcement Radio System providing life safety and public safety services to citizens, businesses, and visitors to the State of Florida. The Department entered into various tower lease agreements during Fiscal Year 2021-22. There are 210 towers as part of the SLERS network, of which 167 have been assigned to the Department via leases with private tower companies. Payments are made monthly, quarterly, semi-annually, or annually based on the terms of each lease agreement.

In the event of any breach of these lease agreements, including failure to pay any rent due, the lessors may terminate the lease agreements and recover any amount necessary to compensate for the failure to perform under the lease agreements. The result would negatively impact state and local law enforcement agencies. The 23 state law enforcement agencies and 43 local public safety entities would face gaps in coverage and lost coverage between agencies.

Any reduction in service levels associated with the Statewide Law Enforcement Radio Communication System could endanger the safety of state and local law enforcement, local emergency responders as well as the citizens of Florida.

The methodology used to calculate this reduction is 10% of the division's target reduction. As a result of this impact, the Department has ranked this reduction at 18 of 20 with the level of impact as Significant.

The Department has proposed 20 reductions, ranked in order from 1 to 20 with 1 having the lowest impact and 20 having the largest impact on operations and services. In addition, the Department has ranked its proposed reductions with three levels of impact:

COL A10		
SCH VIII B-2		
RED FY23-24		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
<u>WIRELESS SERVICES</u>		72900200
GOV OPERATIONS/SUPPORT		16
<u>INFORMATION TECHNOLOGY</u>		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION TO STATEWIDE LAW		
ENFORCEMENT RADIO SYSTEM TOWER		
LEASES		33V0470

Minimal Impact - These proposed reductions reflect cost savings and/or efficiencies identified by the Department that can be taken with little to no impact.

Moderate Impact - These proposed reductions reflect identified reductions that if taken could or will have an impact on operations or services.

Significant Impact - These proposed reductions will have a direct impact on operations and/or services.

COL A10		
SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
<u>WIRELESS SERVICES</u>		72900200
GOV OPERATIONS/SUPPORT		16
<u>INFORMATION TECHNOLOGY</u>		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE STATEWIDE LAW ENFORCEMENT		
RADIO SYSTEM CONTRACT CATEGORY		33V1380
SPECIAL CATEGORIES		100000
SW LAW ENF RADIO CONTR PMT		104486
LAW ENFORCEMENT RADIO TF -STATE	3,376,284-	2432 1
	=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 23-24 NARRATIVE:
 PRIORITY #19

IT COMPONENT? YES

ISSUE TITLE: Reduction to Statewide Law Enforcement Radio Contract

The Department of Management Services (Department) proposes a reduction of \$3,376,284 in the Statewide Law Enforcement Radio System Contract Payment Category (104486), Wireless Services budget entity (72900200), within the Law Enforcement Radio System Trust Fund (2432).

Section 282.709, Florida Statutes, requires the Department to design, engineer, acquire, implement, operate, and maintain the statewide radio communications system to serve law enforcement units of state agencies and local law enforcement agencies. The Department executed Contract No. DMS-20/21-162 to acquire and administer a statewide radio communications system to serve law enforcement units of state agencies, and to serve local law enforcement agencies through mutual aid. Payment will be made monthly, for one-twelfth of Nineteen Million Dollars (\$19,000,000) for the annual operations, maintenance, and support services compensation for the fifteen-year initial Term of the Contract. These monthly payments will be construed as progress payments. On every third invoice (i.e., quarterly), the Department shall review the Contractor's performance for the period covered by that invoice and the previous two (2) invoices and make any adjustments to payment in accordance with the Contract.

The State's performance and obligation to pay under this Contract is contingent upon an annual appropriation by the Legislature. In the event of non-appropriation, this Contract shall expire upon the last date of the State fiscal year for which funding is provided and the Contractor shall be paid for all work performed through the last date of the State fiscal year for which funding is provided to the extent permitted by this Contract

Any reduction in service levels associated with the Statewide Law Enforcement Radio Communication System could endanger the safety of state and local law enforcement, local emergency responders, as well as the citizens of Florida.

The methodology used to calculate this reduction is the balance needed to meet the Department's target reduction less all other Department Schedule VIIIIB reductions. As a result of this impact, the Department has ranked this reduction at 19 of 20 with the level of impact as Significant.

The Department has proposed 20 reductions, ranked in order from 1 to 20 with 1 having the lowest impact and 20 having the

COL A10		
SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
<u>WIRELESS SERVICES</u>		72900200
GOV OPERATIONS/SUPPORT		16
<u>INFORMATION TECHNOLOGY</u>		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE STATEWIDE LAW ENFORCEMENT		
RADIO SYSTEM CONTRACT CATEGORY		33V1380

largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - These proposed reductions reflect cost savings and/or efficiencies identified by the department that can be taken with little to no impact.

Moderate Impact - These proposed reductions reflect identified reductions that if taken could or will have an impact on operations or services.

Significant Impact - These proposed reductions will have a direct impact on operations and/or services.

TOTAL: INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
BY FUND TYPE		
GENERAL REVENUE FUND	1,439,636-	1000
TRUST FUNDS	3,376,284-	2000

TOTAL PROG COMP.....	4,815,920-	
	=====	

COL A10		
SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
STATE DATA CENTER		72900600
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE SALARIES AND BENEFITS		33V0670
SALARIES AND BENEFITS		010000
GENERAL REVENUE FUND	-STATE 190,155-	1000 1
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIIB-2 NARR 23-24 NARRATIVE:
 PRIORITY #3

IT COMPONENT? YES

ISSUE TITLE: Reduce Salaries and Benefits

The Department of Management Services (Department) proposes a reduction of \$190,155 in the Salaries and Benefits category (010000), State Data Center budget entity (72900600), within the General Revenue Fund (1000).

In Fiscal Year 2022-23, the Department was appropriated funds for the management and oversight of the contract between the Department and the Northwest Regional Data Center (NWRDC) for the management and operation of the State Data Center including the review and approval of state agency customer invoices submitted by the Northwest Regional Data Center. As a result of this impact, the Department has ranked this reduction at 3 of 20 with the level of impact as Minimal.

The Department has proposed 20 reductions, ranked in order from 1 to 20 with 1 having the lowest impact and 20 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - These proposed reductions reflect cost savings and/or efficiencies identified by the department that can be taken with little to no impact.

Moderate Impact - These proposed reductions reflect identified reductions that if taken could or will have an impact on operations or services.

Significant Impact - These proposed reductions will have a direct impact on operations and/or services.

COL A10		
SCH VIII B-2		
RED FY23-24		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
STATE DATA CENTER		72900600
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE SALARIES AND BENEFITS		33V0670

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A10 - SCH VIII B-2 RED FY23-24						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
OTHER SALARY AMOUNT						
1000 GENERAL REVENUE FUND						190,155-

						190,155-
						=====

COL A10			
SCH VIIIIB-2			
RED FY23-24			
POS	AMOUNT		CODES
			72000000
			72900000
			72900700
			16
			<u>1603.00.00.00</u>
			33V0000
			33V0410
			100000
			100815
GENERAL REVENUE FUND	-STATE	3,671,634-	1000 1
		=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 23-24 NARRATIVE:
 PRIORITY #01

IT COMPONENT? YES

ISSUE TITLE: Reduction to Enterprise Cybersecurity Resiliency

The Department of Management Services (Department) proposes a reduction of \$3,671,634 in the Enterprise Cybersecurity Resiliency category (100815), Office of the State Chief Information Officer budget entity (72900700), within the General Revenue Fund (1000).

The Department was appropriated \$30 million of nonrecurring funds in the Fiscal Year 2021-22 General Appropriations Act to implement the recommendations of the February 1, 2021, Florida Cybersecurity Task Force Final Report. In Fiscal Year 2022-23, the Department was appropriated \$50 million for the same purpose, of which \$25 million is provided as recurring funding to continue cybersecurity services previously procured in Fiscal Year 2021-22. The Department will fully obligate the \$25 million of recurring funds in Fiscal Year 2022-23; therefore, any budgetary reduction will require the Department to terminate existing contracts.

The Department will prioritize the proposed reduction of cybersecurity funds to impact the following areas: standardized and robust security tools (\$1,824,498), cloud-based productivity software (\$1,005,976), workstation access and licensure management (\$166,803), and cybersecurity training (\$674,357). The proposed reduction will reduce continuity between agencies that share data and critical infrastructure, delay communication processes for response and recovery from threats, and limit team member expertise to aid in cybersecurity defense. As a result of this impact, the Department has ranked this reduction at 20 of 20 with the level of impact as Significant.

The Department has proposed 20 reductions, ranked in order from 1 to 20 with 1 having the lowest impact and 20 having the largest impact on operations and services. In addition, the Department has ranked its proposed reductions with three levels of impact:

Minimal Impact - These proposed reductions reflect cost savings and/or efficiencies identified by the Department that can be taken with little to no impact.

Moderate Impact - These proposed reductions reflect identified reductions that if taken could or will have an impact on operations or services.

COL A10		
SCH VIII B-2		
RED FY23-24		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
<u>OFFICE OF THE STATE CIO</u>		72900700
GOV OPERATIONS/SUPPORT		16
<u>INFORMATION TECHNOLOGY</u>		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION TO ENTERPRISE		
CYBERSECURITY RESILIENCY		33V0410

Significant Impact - These proposed reductions will have a direct impact on operations and/or services.

		COL A10		
		SCH VIIIIB-2		
		RED FY23-24		
POS		AMOUNT		CODES

MANAGEMENT SRVCS, DEPT OF				
PGM: PERC				
<u>PUBLIC EMPLOYEES RELATIONS</u>				
ECONOMIC OPPORTUNITIES				
<u>WORKFORCE SERVICES</u>				
PROGRAM REDUCTIONS				
REDUCE OPERATING EXPENDITURES				
WITHIN THE PUBLIC EMPLOYEES				
RELATIONS COMMISSION				
OTHER PERSONAL SERVICES				
				72000000
				72920000
				72920100
				11
				<u>1102.00.00.00</u>
				33V0000
				33V0490
				030000
GENERAL REVENUE FUND	-STATE	144,687-		1000 1
PERC TRUST FUND	-STATE	46,831-		2558 1

TOTAL APPRO.....		191,518-		
		=====		
EXPENSES				
				040000
GENERAL REVENUE FUND	-STATE	6,940-		1000 1
PERC TRUST FUND	-STATE	132,923-		2558 1

TOTAL APPRO.....		139,863-		
		=====		
OPERATING CAPITAL OUTLAY				
				060000
GENERAL REVENUE FUND	-STATE	17,525-		1000 1
PERC TRUST FUND	-STATE	11,449-		2558 1

TOTAL APPRO.....		28,974-		
		=====		
SPECIAL CATEGORIES				
CONTRACTED SERVICES				
				100000
				100777
GENERAL REVENUE FUND	-STATE	22,000-		1000 1
		=====		
TOTAL: REDUCE OPERATING EXPENDITURES				33V0490
WITHIN THE PUBLIC EMPLOYEES				
RELATIONS COMMISSION				
TOTAL ISSUE.....		382,355-		
		=====		

AGENCY ISSUE NARRATIVE:
 SCH VIIIIB-2 NARR 23-24 NARRATIVE:
 PRIORITY #001

IT COMPONENT? NO

COL A10		
SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: PERC		72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>		72920100
ECONOMIC OPPORTUNITIES		11
<u>WORKFORCE SERVICES</u>		<u>1102.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE OPERATING EXPENDITURES		
WITHIN THE PUBLIC EMPLOYEES		
RELATIONS COMMISSION		33V0490

ISSUE TITLE: Reduce Operating Expenditures within the Public Employees Relations Commission General Revenue and Trust Fund - Significant

BACKGROUND:

The Public Employees Relations Commission (PERC) is a small, independent, quasi-judicial agency which adjudicates and facilitates mediation of public sector labor and employment disputes. PERC also performs other essential non-adjudicatory functions such as registering labor organizations (unions) and conducting secret ballot elections throughout Florida for state and local government employees voting for or against establishing or maintaining union representation.

The agency has absorbed past budget reductions and revenue shortfalls by reorganizing staff, consolidating positions and leased space, cutting non-essential travel, and significantly reducing administrative overhead. PERC provides two constitutionally required functions and other statutorily mandated functions with an exceptional performance record.

ISSUE SUMMARY:

Each agency is required to meet a ten percent (10%) reduction target. The Public Employees Relations Commission proposes a reduction of \$191,152 from the General Revenue Fund in the Other Personal Services (030000), Expenses (040000), Operating Capital Outlay (060000), and the Contracted Services (100777) categories. In addition, PERC proposes a reduction of \$191,203 from the PERC Trust Fund in the Other Personal Services (030000), Expenses (040000), and Contracted Services (100777) categories.

STATUTORY REFERENCE:

Specific Authority: Article I, Section 6 and Article III, Section 14, Florida Constitution; Chapter 447, Part II, and Sections 110.124, 110.227, 112.044, 112.0455, 112.31895, 295.11, Florida Statutes. A statutory change is not required to implement this reduction.

PROGRAM IMPACT: SIGNIFICANT

Other Personal Services (OPS): OPS is predominately used to secure temporary staffing for operational support for both information technology and conducting public sector collective bargaining elections; to accommodate law school students who participate in the Externship Program between PERC and the Florida State University College of Law to promote interest in Public Sector Labor Law; and conversion of microfilm to electronic form for storage in archival databases. The inability to secure adequate staffing will likely result in the need for a budget amendment and will negatively impact the conduct of our elections within legislatively mandated standards. Reduced funding in the OPS category will also result in the Commissions' inability to accommodate law school externs to promote Labor Law through the established Externship Program. Conversion of data produces efficiencies as it provides immediate access to data and eliminates the cost associated with storage outside of the agency.

COL A10		
SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: PERC		72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>		72920100
ECONOMIC OPPORTUNITIES		11
<u>WORKFORCE SERVICES</u>		<u>1102.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE OPERATING EXPENDITURES		
WITHIN THE PUBLIC EMPLOYEES		
RELATIONS COMMISSION		33V0490

Expenses: A reduction in the Expenses category will negatively impact operational flexibility ranging from postage, data processing, rent and legal ads to name a few.

Operating Capital Outlay: This proposal will reduce the funding available to purchase equipment, which is already at minimal levels. Contracted Services: Contracted Services reductions will negatively affect the Commission's ability to contract with court reporters, to pursue modifications or upgrades to existing technological resources such as the case management system and web access functions or to launch new initiatives designed to improve access and service to our customers. In consideration of the facts stated above, and in the spirit of fiscal responsibility, the Commission offers the following reductions for consideration. All proposals were developed based on operational needs and to minimize adverse impact on the Commission and those served by the program. The Commission will continue to streamline the organization and identify and explore new and creative ways to increase efficiency, improve services to the citizens of the State of Florida and save taxpayer dollars.

FISCAL INFORMATION:

This issue reflects distribution of the ten percent (10%) reduction target of \$191,152 in General Revenue, and \$191,203 in the PERC Trust Fund.

TOTAL: WORKFORCE SERVICES		<u>1102.00.00.00</u>
BY FUND TYPE		
GENERAL REVENUE FUND	191,152-	1000
TRUST FUNDS	191,203-	2000

TOTAL PROG COMP.....	382,355-	
	=====	

COL A10			
SCH VIIIIB-2			
RED FY23-24			
POS	AMOUNT		CODES
MANAGEMENT SRVCS, DEPT OF			72000000
PGM: COMM ON HUMAN RELAT			72950000
<u>HUMAN RELATIONS</u>			72950100
GOV OPERATIONS/SUPPORT			16
<u>GOVERNMENTAL OPERATIONS</u>			<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS			3300000
REDUCE THE COMMISSION ON HUMAN			
RELATIONS			3308070
SALARY RATE			000000
SALARY RATE.....	200,641-		
	=====		
SALARIES AND BENEFITS			010000
	5.00-		
GENERAL REVENUE FUND	-STATE	383,006-	1000 1
		=====	
EXPENSES			040000
GENERAL REVENUE FUND	-STATE	31,845-	1000 1
		=====	
SPECIAL CATEGORIES			100000
TR/DMS/HR SVCS/STW CONTRCT			107040
GENERAL REVENUE FUND	-STATE	1,710-	1000 1
		=====	
TOTAL: REDUCE THE COMMISSION ON HUMAN			3308070
RELATIONS			
TOTAL POSITIONS.....	5.00-		
TOTAL ISSUE.....		416,561-	
TOTAL SALARY RATE.....	200,641-		
	=====		

AGENCY ISSUE NARRATIVE:
 SCH VIIIIB-2 NARR 23-24 NARRATIVE: IT COMPONENT? NO
 PRIORITY #0001

ISSUE TITLE: Reduce the Commission Human Relations - General Revenue - Significant

The Florida Commission on Human Relations (FCHR) proposes a recurring reduction of \$416,561 in budget entity (72950100) in the General Revenue Fund (1000) FY 2022-2023. This would remove 5.00 Full Time Equivalent (FTE) positions and \$383,006 in the Salaries and Benefits category (010000), \$31,845 in the Expenses category (040000) and \$1,710 in the Human Resources Services category (107040).

BACKGROUND:

COL A10		
SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: COMM ON HUMAN RELAT		72950000
<u>HUMAN RELATIONS</u>		72950100
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS		3300000
REDUCE THE COMMISSION ON HUMAN		
RELATIONS		3308070

The FCHR relies primarily on General Revenue from the state to conduct its core functions as described in Chapter 760, Florida Statutes (F.S.). The FCHR also receives approximately 20% of its annual appropriation from federal funds from the United States Equal Employment Opportunity Commission (EEOC) and the United States Department of Housing and Urban Development (HUD) for employment and housing cases, respectively, the FCHR investigates and closes. The federal receipts from the EEOC and HUD provide the revenue for the FCHR's Federal Grant Trust Fund. The number of cases referred to and closed by the FCHR varies each year; therefore, the revenue received from the federal government by the FCHR fluctuates annually and can be unpredictable. In addition, the FCHR is not compensated on a fixed schedule (such as quarterly or bi-annually) as the federal agencies undergo administrative changes or experience funding issues.

REDUCTION IMPACT:

Section 760.03(7), F.S. allows the Executive Director, within budgetary limitations, to employ personnel as may be necessary to adequately perform the functions of the FCHR. All the positions identified in this proposed reduction are necessary to achieve the agency's core mission.

The 5.00 FTEs identified perform crucial professional functions of the FCHR and quality control. These losses would leave the FCHR without any representation in these areas.

- The removal of the Director of External and Legislative Affairs position would impede the FCHR's ability to: provide knowledgeable and timely research and analysis on legislation impacting the FCHR and provide timely and comprehensive responses to legislators, legislative staff, the Office of Program Policy Analysis and Government Accountability (OPPAGA), the Auditor General, the Governor's Office, and other entities and stakeholders, upon request. In addition to the legislative responsibilities, this position also develops the FCHR's position papers, research reports, and publications.

- The removal of the Human Resource Consultant position would significantly impact the FCHR's ability to: complete the onboarding of new staff, respond to personnel action requests, address attendance and leave questions (FMLA/FSWP), and perform leave audits, transfers, and payouts. The position also facilitates classification and compensation pay instructions, drafting and implementing employment policies and programs, such as the employee handbook, personnel records, telework program, drug testing, etc. The position is responsible for addressing EEOC/Affirmative Action (employment of individuals with disabilities; personnel forms; labor relations; learning and development; payroll and invoicing). The position maintains People First information and updates, assists managers with performance evaluations, and the recruitment and selection processes of potential new hires. The position also responds to inquiries from the public for human resources references and background checks and is charged with the development of required annual training.

- The Operations Manager C - SES position serves to support the FCHR in the planning of budget and fiscal integrity and to deliver quality services to the FCHR. This position is essential for preparing the agency's budget requests, Long Range Program Plan, spending plans, budget amendments and other financial reports, and weekly, monthly, and annual reports that assess unit processes and business operations within the FCHR to determine efficiency and statutory

COL A10 SCH VIIIIB-2 RED FY23-24 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
PGM: COMM ON HUMAN RELAT	72950000
<u>HUMAN RELATIONS</u>	72950100
GOV OPERATIONS/SUPPORT	16
<u>GOVERNMENTAL OPERATIONS</u>	<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS	3300000
REDUCE THE COMMISSION ON HUMAN	
RELATIONS	3308070

compliance. The incumbent manages the financial and business operations unit performing and processing major fiscal functions, general services, and budget functions. They assist staff in developing methodologies for trend analysis and conduct unit cost operations of the facilities, procurement for goods and services, processes invoices, security of the building, and safety coordinator. Currently, the FCHR has only one position responsible for HRM and one position for Operations. These staff are responsible for administration of an equitable and lawful system of employment, budget, financial, revenue, procurement, and facility oversight; to maintain uniformity in the application of human resources and operations policies; to provide competitive human resources and operations programs which assist the managers and support the FCHR's leadership; and to address the changing needs of the State of Florida, the State Personnel System, the FCHR, and the employees who serve Florida. Eliminating these positions would require the Department of Management Services to accept these functions, if willing, thereby creating a fiscal impact in the agency's Administrative Overhead category. This category would require General Revenue to cover those additional costs for services under a Memorandum of Understand. Background: Section 760.04, Florida Statutes, provides that (i) the FCHR is to be assigned to DMS, and (ii) in the performance of its duties pursuant to the Florida Civil Rights Act of 1992, the FCHR shall not be subject to control, supervision, or direction by DMS.

Additional FTE reductions would occur in the legal and information systems units.

- The legal staff would lose an Attorney Supervisor position which would impede the investigation process to close cases within statutory timeframes. Employment, public accommodation, and whistle-blower retaliation must be resolved within 180 days of the filing date, and housing must be resolved within 100 days. The legislative standard for meeting statutory compliance for case resolution is 75%.

- The Distributed Computer Systems Specialist position is responsible for maintaining all desktop computer systems for staff use, including desktop computers, monitors, printers, and other peripheral devices. Maintenance performed on this equipment includes installation of software and hardware, software upgrades, repairs, and replacements. The position analyzes and resolves hardware and software issues using diagnostic tools, troubleshooting techniques, and research, and the incumbent must install, configure, and support all software in use by the FCHR and support state government required software, and all commercially produced software that enhances FCHR operations. Without sufficient and reliable technical support, the FCHR will not be equipped to conduct business for the state since the case management system and its accompanying programs are the very core of how the FCHR operates.

As a result of this impact, the commission has ranked this reduction at 001 of 001 and ranks its level of impact as a Significant Impact. The department has proposed 001 reductions and has ranked them from one to 001 with one having the lowest impact to 001 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact: Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact. Moderate Impact - reductions reflect an impact to operations and/or services. Significant Impact - reductions will have a direct impact on operations and services.

COL A10 SCH VIIIIB-2 RED FY23-24 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
PGM: COMM ON HUMAN RELAT	72950000
<u>HUMAN RELATIONS</u>	72950100
GOV OPERATIONS/SUPPORT	16
<u>GOVERNMENTAL OPERATIONS</u>	<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS	3300000
REDUCE THE COMMISSION ON HUMAN RELATIONS	3308070

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A10 - SCH VIIIIB-2 RED FY23-24							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
2050 DISTRIBUTED COMPUTER SYSTEMS SPECIALIST							
02727 001	1.00-	31,320-		20,656-	51,976-	0.00	51,976-
0193 HUMAN RESOURCE CONSULTANT/HR-SES							
03829 001	1.00-	38,486-		23,224-	61,710-	0.00	61,710-
7743 ATTORNEY SUPERVISOR							
03181 001	1.00-	64,545-		28,331-	92,876-	0.00	92,876-
8585 LEGISLATIVE AFFAIRS DIRECTOR							
03699 001	1.00-	34,970-		22,534-	57,504-	0.00	57,504-
9119 OPERATIONS MANAGER C-SES							
03214 001	1.00-	31,320-		21,819-	53,139-	0.00	53,139-
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							317,205-
	5.00-	200,641-		116,564-	317,205-		317,205-

OTHER SALARY AMOUNT							65,801-
1000 GENERAL REVENUE FUND							383,006-

TOTAL: GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
BY FUND TYPE							
GENERAL REVENUE FUND.....	5.00-	416,561-					1000
SALARY RATE.....	200,641-						

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COL A10		
SCH VIIIIB-2		
RED FY23-24		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
TOTAL: MANAGEMENT SRVCS, DEPT OF		72000000
BY FUND TYPE		
GENERAL REVENUE FUND	6,383,924-	1000
TRUST FUNDS	23,979,451-	2000

TOTAL POSITIONS.....	5.00-	
TOTAL DEPARTMENT.....	30,363,375-	
TOTAL SALARY RATE.....	200,641-	
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