

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
COMPREHENSIVE ELIGIB SVCS				65100200
HEALTH AND HUMAN SERVICES				13
LONG-TERM CARE				1303.00.00.00
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	10,009,721			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -MATCH	7,316,936			1000 2
OPERATIONS AND MAINT TF -FEDERL	7,316,937			2516 3
TOTAL POSITIONS.....	246.50			
TOTAL APPRO.....	14,633,873			
=====				
OTHER PERSONAL SERVICES				030000
GENERAL REVENUE FUND -MATCH	593,734			1000 2
OPERATIONS AND MAINT TF -FEDERL	593,734			2516 3
TOTAL APPRO.....	1,187,468			
=====				
EXPENSES				040000
GENERAL REVENUE FUND -MATCH	947,299			1000 2
OPERATIONS AND MAINT TF -FEDERL	947,299			2516 3
TOTAL APPRO.....	1,894,598			
=====				
OPERATING CAPITAL OUTLAY				060000
GENERAL REVENUE FUND -MATCH	21,292			1000 2
OPERATIONS AND MAINT TF -FEDERL	21,291			2516 3
TOTAL APPRO.....	42,583			
=====				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
COMPREHENSIVE ELIGIB SVCS				65100200
HEALTH AND HUMAN SERVICES				13
LONG-TERM CARE				1303.00.00.00
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND -MATCH		102,665		1000 2
OPERATIONS AND MAINT TF -FEDERL		102,664		2516 3
TOTAL APPRO.....		205,329		
RISK MANAGEMENT INSURANCE				103241
GENERAL REVENUE FUND -MATCH		120,604		1000 2
OPERATIONS AND MAINT TF -FEDERL		88,096		2516 3
TOTAL APPRO.....		208,700		
LEASE/PURCHASE/EQUIPMENT				105281
GENERAL REVENUE FUND -MATCH		70,731		1000 2
OPERATIONS AND MAINT TF -FEDERL		70,732		2516 3
TOTAL APPRO.....		141,463		
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -MATCH		41,022		1000 2
OPERATIONS AND MAINT TF -FEDERL		41,019		2516 3
TOTAL APPRO.....		82,041		
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL POSITIONS.....	246.50			
TOTAL ISSUE.....		18,396,055		
TOTAL SALARY RATE.....		10,009,721		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2022-23 POS	AMOUNT	AGY REQ N/R FY 2022-23 POS	AMOUNT	AG REQ ANZ FY 2022-23 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
COMPREHENSIVE ELIGIB SVCS							65100200
HEALTH AND HUMAN SERVICES							13
LONG-TERM CARE							<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASES FOR FY 2021-22 -							
STATE EMPLOYEE MINIMUM WAGE							
INCREASE - EFFECTIVE 7/1/2021							1001030
SALARY RATE							000000
SALARY RATE.....		18,825					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -MATCH		11,128					1000 2
OPERATIONS AND MAINT TF -FEDERL		11,128					2516 3
TOTAL APPRO.....		22,256					
=====							
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -MATCH		132					1000 2
OPERATIONS AND MAINT TF -FEDERL		132					2516 3
TOTAL APPRO.....		264					
=====							
TOTAL: SALARY INCREASES FOR FY 2021-22 -							1001030
STATE EMPLOYEE MINIMUM WAGE							
INCREASE - EFFECTIVE 7/1/2021							
TOTAL ISSUE.....		22,520					
TOTAL SALARY RATE.....		18,825					
=====							
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT - FY 2021-22 - NORMAL							
COST AND UNFUNDED ACTUARIAL							
LIABILITY							1001070
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -MATCH		41,230					1000 2
OPERATIONS AND MAINT TF -FEDERL		41,231					2516 3
TOTAL APPRO.....		82,461					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>COMPREHENSIVE ELIGIB SVCS</u>				65100200
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
CASUALTY INSURANCE PREMIUM				
ADJUSTMENT				1001090
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
GENERAL REVENUE FUND -MATCH		71,409-		1000 2
OPERATIONS AND MAINT TF -FEDERL		38,901-		2516 3
TOTAL APPRO.....		110,310-		
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -MATCH		3,270-		1000 2
OPERATIONS AND MAINT TF -FEDERL		3,270-		2516 3
TOTAL APPRO.....		6,540-		
TOTAL: LONG-TERM CARE				<u>1303.00.00.00</u>
BY FUND TYPE				
GENERAL REVENUE FUND		9,192,094		1000
TRUST FUNDS		9,192,092		2000
TOTAL POSITIONS.....		246.50		
TOTAL PROG COMP.....		18,384,186		
TOTAL SALARY RATE.....		10,028,546		
TOTAL: COMPREHENSIVE ELIGIB SVCS				65100200
BY FUND				
GENERAL REVENUE FUND -MATCH		9,192,094		1000 2
OPERATIONS AND MAINT TF -FEDERL		9,192,092		2516 3
TOTAL POSITIONS.....		246.50		
TOTAL BUREAU.....		18,384,186		
TOTAL SALARY RATE.....		10,028,546		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2022-23 POS	AMOUNT	AGY REQ N/R FY 2022-23 POS	AMOUNT	AG REQ ANZ FY 2022-23 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>HOME & COMMUNITY SERVICES</u>							65100400
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....		3,136,463					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		159,941					1000 1
-MATCH		1,426,118					1000 2

TOTAL GENERAL REVENUE FUND		1,586,059					1000
=====							
FEDERAL GRANTS TRUST FUND -FEDERL		2,412,528					2261 3

OPERATIONS AND MAINT TF -FEDERL		956,635					2516 3
=====							
TOTAL POSITIONS.....		62.00					
TOTAL APPRO.....		4,955,222					
=====							
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -STATE		105,055					1000 1
-MATCH		163,483					1000 2

TOTAL GENERAL REVENUE FUND		268,538					1000
=====							
FEDERAL GRANTS TRUST FUND -FEDERL		841,341					2261 3

OPERATIONS AND MAINT TF -FEDERL		233,307					2516 3
=====							
TOTAL APPRO.....		1,343,186					
=====							
EXPENSES							040000
GENERAL REVENUE FUND -STATE		92,247					1000 1
-MATCH		301,852					1000 2

TOTAL GENERAL REVENUE FUND		394,099					1000
=====							
FEDERAL GRANTS TRUST FUND -FEDERL		1,085,024					2261 3
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2022-23 POS	AMOUNT	AGY REQ N/R FY 2022-23 POS	AMOUNT	AG REQ ANZ FY 2022-23 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>HOME & COMMUNITY SERVICES</u>							65100400
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
EXPENSES							040000
OPERATIONS AND MAINT TF -FEDERL		441,437					2516 3
TOTAL APPRO.....		1,920,560					
OPERATING CAPITAL OUTLAY							060000
GENERAL REVENUE FUND -STATE		5,905					1000 1
FEDERAL GRANTS TRUST FUND -FEDERL		5,000					2261 3
OPERATIONS AND MAINT TF -FEDERL		5,000					2516 3
TOTAL APPRO.....		15,905					
SPECIAL CATEGORIES							100000
AAS TRAINING & EDUCATION							100007
FEDERAL GRANTS TRUST FUND -FEDERL		119,493					2261 3
G/A-ALZHEIMER'S/SERVICES							100041
GENERAL REVENUE FUND -STATE		37,263,224					1000 1
-MATCH		2,010,000					1000 2
TOTAL GENERAL REVENUE FUND		39,273,224					1000
TOTAL APPRO.....		39,273,224					
G/A-COMMUNITY CARE/ELDERLY							100547
GENERAL REVENUE FUND -STATE		75,503,991					1000 1
-MATCH		7,218,765					1000 2
TOTAL GENERAL REVENUE FUND		82,722,756					1000
FEDERAL GRANTS TRUST FUND -FEDERL		269,851					2261 3
OPERATIONS AND MAINT TF -FEDERL		3,965,056					2516 3

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2022-23 POS	AMOUNT	AGY REQ N/R FY 2022-23 POS	AMOUNT	AG REQ ANZ FY 2022-23 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>HOME & COMMUNITY SERVICES</u>							65100400
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							1000000
G/A-COMMUNITY CARE/ELDERLY							100547
TOTAL APPRO.....		86,957,663					
=====							
G/A-HOME ENERGY ASSISTANCE							100570
FEDERAL GRANTS TRUST FUND -FEDERL		5,963,764					2261 3
=====							
G/A-OLDER AMERICANS ACT							100604
GENERAL REVENUE FUND -STATE		10,036,522					1000 1
-MATCH		346,998					1000 2

TOTAL GENERAL REVENUE FUND		10,383,520					1000
=====							
FEDERAL GRANTS TRUST FUND -FEDERL		93,806,144					2261 3
=====							
TOTAL APPRO.....		104,189,664					
=====							
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -MATCH		114,710					1000 2
FEDERAL GRANTS TRUST FUND -FEDERL		458,925					2261 3
GRANTS AND DONATIONS TF -STATE		22,700					2339 1
OPERATIONS AND MAINT TF -FEDERL		53,564					2516 3

TOTAL APPRO.....		649,899					
=====							
G/A-CONTRACTED SERVICES							100778
GENERAL REVENUE FUND -STATE		1,207,035					1000 1
-MATCH		796,510					1000 2

TOTAL GENERAL REVENUE FUND		2,003,545					1000
=====							
FEDERAL GRANTS TRUST FUND -FEDERL		10,135,359					2261 3
=====							
OPERATIONS AND MAINT TF -FEDERL		796,511					2516 3
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME & COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SPECIAL CATEGORIES				1000000
G/A-CONTRACTED SERVICES				100778
TOTAL APPRO.....	12,935,415			
RISK MANAGEMENT INSURANCE				103241
GENERAL REVENUE FUND -MATCH	26,149			1000 2
LEASE/PURCHASE/EQUIPMENT				105281
GENERAL REVENUE FUND -STATE	2,353			1000 1
-MATCH	7,286			1000 2
TOTAL GENERAL REVENUE FUND	9,639			1000
FEDERAL GRANTS TRUST FUND -FEDERL	6,635			2261 3
OPERATIONS AND MAINT TF -FEDERL	6,182			2516 3
TOTAL APPRO.....	22,456			
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -STATE	1,670			1000 1
-MATCH	5,297			1000 2
TOTAL GENERAL REVENUE FUND	6,967			1000
FEDERAL GRANTS TRUST FUND -FEDERL	10,719			2261 3
OPERATIONS AND MAINT TF -FEDERL	3,846			2516 3
TOTAL APPRO.....	21,532			

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME & COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SPECIAL CATEGORIES				100000
PROG CARE FOR THE ELDERLY				109971
GENERAL REVENUE FUND -MATCH	33,717,847			1000 2
OPERATIONS AND MAINT TF -RECPNT	56,945,898			2516 9
TOTAL APPRO.....	90,663,745			
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL POSITIONS.....	62.00			
TOTAL ISSUE.....	349,057,877			
TOTAL SALARY RATE.....	3,136,463			
SALARY INCREASES FOR FY 2021-22 -				
STATE EMPLOYEE MINIMUM WAGE				
INCREASE - EFFECTIVE 7/1/2021				1001030
OTHER PERSONAL SERVICES				030000
GENERAL REVENUE FUND -STATE	23			1000 1
-MATCH	36			1000 2
TOTAL GENERAL REVENUE FUND	59			1000
FEDERAL GRANTS TRUST FUND -FEDERL	187			2261 3
OPERATIONS AND MAINT TF -FEDERL	52			2516 3
TOTAL APPRO.....	298			
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT - FY 2021-22 - NORMAL				
COST AND UNFUNDED ACTUARIAL				
LIABILITY				1001070
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	868			1000 1
-MATCH	7,742			1000 2
TOTAL GENERAL REVENUE FUND	8,610			1000

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>HOME & COMMUNITY SERVICES</u>							65100400
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT - FY 2021-22 - NORMAL							
COST AND UNFUNDED ACTUARIAL							
LIABILITY							1001070
SALARIES AND BENEFITS							010000
FEDERAL GRANTS TRUST FUND -FEDERL		13,100					2261 3
OPERATIONS AND MAINT TF -FEDERL		5,195					2516 3
TOTAL APPRO.....		26,905					
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -MATCH		24,726					1000 2
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		133-					1000 1
-MATCH		422-					1000 2
TOTAL GENERAL REVENUE FUND		555-					1000
FEDERAL GRANTS TRUST FUND -FEDERL		854-					2261 3
OPERATIONS AND MAINT TF -FEDERL		307-					2516 3
TOTAL APPRO.....		1,716-					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERERS PGM				65100000
<u>HOME & COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
INTER-AGENCY REORGANIZATIONS				1700000
TRANSFER PROGRAM OF ALL-INCLUSIVE				
CARE FOR THE ELDERLY FROM DEPT OF				
ELDER AFFAIRS TO AGENCY FOR HEALTH				
CARE ADMINISTRATION - DEDUCT				1700420
SALARY RATE				000000
SALARY RATE.....	83,126-			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -MATCH	63,771-			1000 2
OPERATIONS AND MAINT TF -FEDERL	63,771-			2516 3

TOTAL POSITIONS.....	2.00-			
TOTAL APPRO.....	127,542-			
=====				
EXPENSES				040000
GENERAL REVENUE FUND -MATCH	10,862-	4,492-		1000 2
OPERATIONS AND MAINT TF -FEDERL	10,862-	4,492-		2516 3

TOTAL APPRO.....	21,724-	8,984-		
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -MATCH	306-			1000 2
OPERATIONS AND MAINT TF -FEDERL	306-			2516 3

TOTAL APPRO.....	612-			
=====				
PROG CARE FOR THE ELDERLY				109971
GENERAL REVENUE FUND -MATCH	33,717,847-			1000 2
=====				
TOTAL: TRANSFER PROGRAM OF ALL-INCLUSIVE				1700420
CARE FOR THE ELDERLY FROM DEPT OF				
ELDER AFFAIRS TO AGENCY FOR HEALTH				
CARE ADMINISTRATION - DEDUCT				
TOTAL POSITIONS.....	2.00-			
TOTAL ISSUE.....	33,867,725-	8,984-		

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERERS PGM				65100000
<u>HOME & COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
INTER-AGENCY REORGANIZATIONS				1700000
TRANSFER PROGRAM OF ALL-INCLUSIVE				
CARE FOR THE ELDERLY FROM DEPT OF				
ELDER AFFAIRS TO AGENCY FOR HEALTH				
CARE ADMINISTRATION - DEDUCT				1700420
TOTAL SALARY RATE.....		83,126-		

AGENCY ISSUE NARRATIVE:

2022-2023 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Transfer Program of All-Inclusive Care for the Elderly from Department of Elder Affairs to Agency for Health Care Administration - Deduct

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and (6.2) Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: This issue requests the transfer of \$33,717,847 in recurring budget authority from the Department of Elder Affairs to the Agency for Health Care Administration for direct claim payments for the Program of All-Inclusive Care for the Elderly services. This issue also requests the transfer of two full-time positions, the associated salary rate of 83,126 and a budget amount of \$149,878 in order to support and administer the program.

BACKGROUND: The Department of Elder Affairs (DOEA) administers the Program of All-Inclusive Care for the Elderly (PACE) in consultation with the Agency for Health Care Administration (AHCA). PACE targets individuals who would otherwise qualify for Medicaid nursing home placement. The program provides a comprehensive array of home and community-based services at a cost less than nursing home care. Individuals who choose to enroll in PACE have both their medical and long-term care needs managed through a single provider.

SOLUTION/JUSTIFICATION: This issue proposes to transfer PACE from DOEA by moving the budget authority solely to AHCA. This transfer will improve the process by the elimination of billing between the agencies thereby allowing for payment directly to the providers by AHCA.

The shift will also allow for the forecasting of expenditures through the Social Services Estimating Conference (SSEC) for Medicaid Expenditures. AHCA is responsible for the administration of the Medicaid program (Title XIX of the Social Security Act). The Medicaid program provides health care coverage to certain persons who qualify as low-income children, elderly, disabled, or families with dependent children. The Medicaid program is jointly financed with state and federal funds. The caseload and expenditures for the program are forecasted through a consensus process by the principals of the

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME & COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
INTER-AGENCY REORGANIZATIONS				1700000
TRANSFER PROGRAM OF ALL-INCLUSIVE				
CARE FOR THE ELDERLY FROM DEPT OF				
ELDER AFFAIRS TO AGENCY FOR HEALTH				
CARE ADMINISTRATION - DEDUCT				1700420

SSEC. The inclusion of PACE in the SSEC will allow for price level and workload adjustments for the services provided.

In order to support and administer PACE, two full-time positions will need to be transferred from DOEA to AHCA. Currently, the Division of Medicaid within AHCA has one full-time position which is dedicated to PACE as well as the Long-Term Care program despite recent and ongoing program growth. Therefore, two additional positions are necessary to support the proposed proviso to require PACE organizations to contract with AHCA and to keep up with the demands of this growing program. The positions will also be responsible for processing PACE applications, readiness reviews, audits, and all other assigned duties related to bringing the new PACE organization onboard as well as maintaining the current program.

If the two full-time positions are not transferred, AHCA will be ill-equipped to manage the ongoing program's growth. Since 2020, AHCA has received five new PACE applications. Initial PACE application reviews generally take at least three months to complete and consist of a very intense review process between both AHCA and DOEA. As an application moves forward in the process, it continues to require active AHCA participation in any Centers for Medicare and Medicaid Services (CMS) requests for additional information, on-site readiness reviews, rate settings, and systematic implementation.

BUDGET IMPACT: This issue requests the transfer of two full-time positions, the associated salary rate of 83,126 and a budget amount of \$149,878 [\$74,939 in the General Revenue Fund (1000) and \$74,939 in the Operations and Maintenance Trust Fund (2516)] in the Salaries and Benefits (010000), Expenses (040000) and Transfer/DMS/HR Services (107040) appropriation categories from DOEA in the Home and Community Services (65100400) budget entity to AHCA in the Executive Direction and Support Services (68500200) budget entity. This issue utilizes an other salary adjustment of (\$1) in order to reflect the correct amount transferred to AHCA.

This issue also requests the transfer of \$33,717,847 in budget authority in the General Revenue Fund (1000) in the Program of All-Inclusive Care for the Elderly (109971) appropriation category from DOEA in the Home and Community Services (65100400) budget entity to AHCA in the Medicaid Long Term Care (68501500) budget entity. AHCA's companion issue is Issue Code 1700330. In addition, the associated double budget authority of \$56,945,898 in the Operations and Maintenance Trust Fund (2516) is eliminated in Issue Code 3202020.

65100400 - Home and Community Services Budget Entity
 ACT4800 - Long Term Care Initiatives

	RECURRING	NON-RECURRING	TOTAL	ANNUALIZATION
	FY 2022-23	FY 2022-23	FY 2022-23	FY 2023-24
Salaries and Benefits (010000)				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME & COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
INTER-AGENCY REORGANIZATIONS				1700000
TRANSFER PROGRAM OF ALL-INCLUSIVE				
CARE FOR THE ELDERLY FROM DEPT OF				
ELDER AFFAIRS TO AGENCY FOR HEALTH				
CARE ADMINISTRATION - DEDUCT				1700420
General Revenue Fund (1000 - 2)	(\$ 63,771)	\$0	(\$ 63,771)	\$0
Operations and Maintenance Trust Fund (2516 - 3)	(\$ 63,771)	\$0	(\$ 63,771)	\$0
Expenses (040000)				
General Revenue Fund (1000 - 2)	(\$ 6,370)	(\$4,492)	(\$ 10,862)	\$0
Operations and Maintenance Trust Fund (2516 - 3)	(\$ 6,370)	(\$4,492)	(\$ 10,862)	\$0
Transfer/DMS/HR Services (107040)				
General Revenue Fund (1000 - 2)	(\$ 306)	\$0	(\$ 306)	\$0
Operations and Maintenance Trust Fund (2516 - 3)	(\$ 306)	\$0	(\$ 306)	\$0
Program of All-Inclusive Care for the Elderly (109971)				
General Revenue Fund (1000 - 2)	(\$33,717,847)	\$0	(\$33,717,847)	\$0
Issue Total	(\$33,858,741)	(\$8,984)	(\$33,867,725)	\$0

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2022-23							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
5875 MEDICAL/HEALTH CARE PROGRAM ANALYST							
00146 001	1.00-	40,949-		22,094-	63,043-	0.00	63,043-
00419 002	1.00-	42,177-		22,321-	64,498-	0.00	64,498-

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME & COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
INTER-AGENCY REORGANIZATIONS				1700000
TRANSFER PROGRAM OF ALL-INCLUSIVE				
CARE FOR THE ELDERLY FROM DEPT OF				
ELDER AFFAIRS TO AGENCY FOR HEALTH				
CARE ADMINISTRATION - DEDUCT				1700420

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2022-23							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							63,770-
2516 OPERATIONS AND MAINT TF							63,771-
	2.00-	83,126-		44,415-	127,541-		127,541-
OTHER SALARY AMOUNT							
1000 GENERAL REVENUE FUND							1-
							127,542-

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME & COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER BUDGET AUTHORITY TO FUND				
THE ENTERPRISE CLIENT INFORMATION				
AND REGISTRATION TRACKING SYSTEM				
PROJECT - DEDUCT				2000110
SPECIAL CATEGORIES				100000
G/A-OLDER AMERICANS ACT				100604
FEDERAL GRANTS TRUST FUND -FEDERL	740,296-	740,296-		2261 3

AGENCY ISSUE NARRATIVE:

2022-2023 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Transfer Budget Authority to Fund the Enterprise Client Information and Registration Tracking System Project - Deduct

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (4.2) Ensure state, regional and local agencies provide collaborative and timely customer service to businesses and workers; (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and (6.2) Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: This issue requests the transfer of non-recurring budget in the amount of \$740,296 from the Grants and Aids - Older Americans Act Program appropriation category in the Home and Community Services budget entity to the Enterprise System appropriation category in the Executive Direction and Support Services budget entity for the Enterprise Client Information and Registration Tracking System Project.

BACKGROUND: The current Client Information and Registration Tracking System (CIRTS), which is over 25 years old, no longer meets the business needs of the Department of Elder Affairs (Department/DOEA) and its clients due to changes in industry standards and federal reporting requirements. The Department needs a cohesive system that will support all of the goals of DOEA and the Aging Network with the scalability to meet the future demands of the growing elder population.

CIRTS is the main client management system, along with eight other standalone systems, that DOEA utilizes to provide services and to manage the elder population under its care. CIRTS was created, was developed, and is maintained by DOEA staff. CARES staff use CIRTS as a case management tool in order to record assessments, level of care determinations, follow-ups, referrals and case notes. The 11 Aging and Disability Resource Centers (ADRCs) and direct service providers also utilize CIRTS as a client management tool for assessments, enrollments, care plans and services provided to clients. CIRTS tracks the unit reimbursement rates for these services as well as the budgeted contract amounts.

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	FY 2022-23		FY 2022-23		FY 2022-23		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT		
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>HOME & COMMUNITY SERVICES</u>							65100400
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT							2000000
TRANSFER BUDGET AUTHORITY TO FUND							
THE ENTERPRISE CLIENT INFORMATION							
AND REGISTRATION TRACKING SYSTEM							
PROJECT - DEDUCT							2000110

SOLUTION/JUSTIFICATION: The purpose of the Enterprise Client Information and Registration Tracking System (eCIRTS) project is to replace the current legacy CIRTS with a flexible, cloud-based, statewide client management system that will allow DOEA and its partner organizations to better organize, define and standardize its client services processes. The Department has selected a Cloud Solution Partner from the Department of Management Services Cloud Solutions Contract #43230000-NASPO-16-ACS to accomplish this goal.

eCIRTS is central to DOEA's process improvement strategy. The new system, combined with business process improvements, will eliminate or reduce manual processes, increase staff efficiencies, enhance client access, and provide better analytics and reporting capabilities for workforce management and planning.

In order to ensure there is appropriate funding, an adjustment in the Federal Grants Trust Fund is necessary. This adjustment will allow the Department to continue the maintenance and operation of a statewide system for the management, reporting and trending of data for its clients. On March 23, 2021, the Department received approval from the Centers for Medicare and Medicaid Services (CMS) to provide up to a 90 percent match on design, development and implementation activities and a 75 percent match on maintenance and operations activities. In addition, the Department submitted a cost allocation methodology based on the client populations supported by the current CIRTS. The identified populations that will benefit from the new eCIRTS functionalities consist of clients in the Florida General Revenue, Older Americans Act (OAA) and Medicaid programs. The cost allocation methodology was also approved by CMS.

BUDGET IMPACT: This issue requests a non-recurring budget transfer in the amount of \$740,296 in the Federal Grants Trust Fund (2261) from the Grants and Aids - Older Americans Act Program (100604) appropriation category in the Home and Community Services (65100400) budget entity to the Enterprise System (100799) appropriation category in the Executive Direction and Support Services (65100600) budget entity since DOEA currently anticipates the utilization of its base budget for the OAA programs that will benefit from the system. The offset for this issue is in Issue Code 2000120.

- 65100400 - Home and Community Services Budget Entity
- ACT4000 - Meals, Nutrition Education, and Nutrition Counseling
- ACT4100 - Intervention/Prevention
- ACT4200 - Caregiver Support
- ACT4400 - Supportive Community Care

	RECURRING FY 2022-23	NON-RECURRING FY 2022-23	TOTAL FY 2022-23	ANNUALIZATION FY 2023-24
G/A - Older Americans Act Program (100604)				
Federal Grants Trust Fund (2261 - 3)	\$0	(\$740,296)	(\$740,296)	\$0

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME & COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER BUDGET AUTHORITY TO FUND				
THE ENTERPRISE CLIENT INFORMATION				
AND REGISTRATION TRACKING SYSTEM				
PROJECT - DEDUCT				2000110
Issue Total		\$0	(\$740,296)	(\$740,296)
*****				\$0
NONRECURRING EXPENDITURES				2100000
ALZHEIMER'S COMMUNITY CARE, INC.				2103005
SPECIAL CATEGORIES				100000
G/A-ALZHEIMER'S/SERVICES				100041
GENERAL REVENUE FUND -STATE		250,000-		1000 1
CITY OF HIALEAH GARDENS - HOT MEALS				2103018
SPECIAL CATEGORIES				100000
G/A-OLDER AMERICANS ACT				100604
GENERAL REVENUE FUND -STATE		292,000-		1000 1
CITY OF HIALEAH - MEALS PROGRAM				2103019
SPECIAL CATEGORIES				100000
G/A-OLDER AMERICANS ACT				100604
GENERAL REVENUE FUND -STATE		1,650,000-		1000 1
NORTH MIAMI FOUNDATION FOR SENIOR				2103038
CITIZENS SERVICES, INC.				100000
SPECIAL CATEGORIES				100604
G/A-OLDER AMERICANS ACT				
GENERAL REVENUE FUND -STATE		250,000-		1000 1

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME & COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
NONRECURRING EXPENDITURES				2100000
ALZHEIMER'S MEMORY MOBILE				2103040
SPECIAL CATEGORIES				100000
G/A-ALZHEIMER'S/SERVICES				100041
GENERAL REVENUE FUND -STATE		319,000-		1000 1
=====				
TRANSFER BUDGET AUTHORITY TO FUND				
THE ENTERPRISE CLIENT INFORMATION				
AND REGISTRATION TRACKING SYSTEM				
PROJECT - DEDUCT				2103045
SPECIAL CATEGORIES				100000
G/A-OLDER AMERICANS ACT				100604
FEDERAL GRANTS TRUST FUND -FEDERL		937,584		2261 3
=====				
DEERFIELD BEACH DAY CARE CENTER				2103058
SPECIAL CATEGORIES				100000
G/A-ALZHEIMER'S/SERVICES				100041
GENERAL REVENUE FUND -STATE		250,000-		1000 1
=====				
NORTH EAST FLORIDA SENIOR HOME				
DELIVERED MEALS PROGRAM				2103059
SPECIAL CATEGORIES				100000
G/A-OLDER AMERICANS ACT				100604
GENERAL REVENUE FUND -STATE		400,000-		1000 1
=====				
DAVID POSNACK JEWISH COMMUNITY				
CENTER - SENIOR KOSHER MEAL				
PROGRAM				2103067
SPECIAL CATEGORIES				100000
G/A-OLDER AMERICANS ACT				100604
GENERAL REVENUE FUND -STATE		149,537-		1000 1
=====				

		COL A03	COL A04	COL A05	
		AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
		FY 2022-23	FY 2022-23	FY 2022-23	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
					CODES
ELDER AFFAIRS, DEPT OF					65000000
PGM: SERVICE TO ELDERS PGM					65100000
<u>HOME & COMMUNITY SERVICES</u>					65100400
HEALTH AND HUMAN SERVICES					13
<u>LONG-TERM CARE</u>					<u>1303.00.00.00</u>
NONRECURRING EXPENDITURES					2100000
CITY OF MIAMI SPRINGS SENIOR CENTER					2103068
SPECIAL CATEGORIES					100000
G/A-OLDER AMERICANS ACT					100604
GENERAL REVENUE FUND	-STATE	215,000-			1000 1
CITY OF WEST PARK - SENIOR PROGRAMMING					2103069
SPECIAL CATEGORIES					100000
G/A-OLDER AMERICANS ACT					100604
GENERAL REVENUE FUND	-STATE	100,000-			1000 1
LAUDERDALE LAKES ALZHEIMER'S CARE CENTER					2103073
SPECIAL CATEGORIES					100000
G/A-ALZHEIMER'S/SERVICES					100041
GENERAL REVENUE FUND	-STATE	250,000-			1000 1
NAPLES SENIOR CENTER DEMENTIA RESPITE SUPPORT PROGRAM					2103075
SPECIAL CATEGORIES					100000
G/A-ALZHEIMER'S/SERVICES					100041
GENERAL REVENUE FUND	-STATE	75,000-			1000 1
BRAIN BANK - ALZHEIMER'S DISEASE RESEARCH - MOUNT SINAI					2103079
SPECIAL CATEGORIES					100000
G/A-ALZHEIMER'S/SERVICES					100041
GENERAL REVENUE FUND	-STATE	500,000-			1000 1

		COL A03	COL A04	COL A05	
		AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
		FY 2022-23	FY 2022-23	FY 2022-23	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
					CODES
ELDER AFFAIRS, DEPT OF					65000000
PGM: SERVICE TO ELDERS PGM					65100000
<u>HOME & COMMUNITY SERVICES</u>					65100400
HEALTH AND HUMAN SERVICES					13
<u>LONG-TERM CARE</u>					<u>1303.00.00.00</u>
NONRECURRING EXPENDITURES					2100000
CITY OF OPA-LOCKA SENIOR					
PROGRAMMING					2103091
SPECIAL CATEGORIES					100000
G/A-OLDER AMERICANS ACT					100604
GENERAL REVENUE FUND	-STATE	100,000-			1000 1
=====					
JEWISH COMMUNITY SERVICES OF					
SOUTH FLORIDA					2103092
SPECIAL CATEGORIES					100000
G/A-OLDER AMERICANS ACT					100604
GENERAL REVENUE FUND	-STATE	400,000-			1000 1
=====					
VETO CITY OF OPA-LOCKA SENIOR					
PROGRAMMING (SENATE FORM 1208)					2103093
SPECIAL CATEGORIES					100000
G/A-OLDER AMERICANS ACT					100604
GENERAL REVENUE FUND	-STATE	100,000			1000 1
=====					
FEDERAL FUNDING REDUCTIONS					3200000
ELIMINATE DOUBLE BUDGET AUTHORITY					3202020
SPECIAL CATEGORIES					100000
PROG CARE FOR THE ELDERLY					109971
OPERATIONS AND MAINT TF	-RECPNT	56,945,898-			2516 9
=====					

AGENCY ISSUE NARRATIVE:

2022-2023 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Eliminate Double Budget Authority

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>HOME & COMMUNITY SERVICES</u>				65100400
HEALTH AND HUMAN SERVICES				13
<u>LONG-TERM CARE</u>				<u>1303.00.00.00</u>
FEDERAL FUNDING REDUCTIONS				3200000
ELIMINATE DOUBLE BUDGET AUTHORITY				3202020

life and quality places goals; and (6.2) Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: This issue requests the elimination of recurring double budget authority of \$56,945,898 in the Operations and Maintenance Trust Fund from the Department of Elder Affairs for the Program of All-Inclusive Care for the Elderly.

BACKGROUND: The Department of Elder Affairs (DOEA) administers the Program of All-Inclusive Care for the Elderly (PACE) in consultation with the Agency for Health Care Administration (AHCA). PACE targets individuals who would otherwise qualify for Medicaid nursing home placement. The program provides a comprehensive array of home and community-based services at a cost less than nursing home care. Individuals who choose to enroll in PACE have both their medical and long-term care needs managed through a single provider.

SOLUTION/JUSTIFICATION: DOEA's Issue Code 1700420 and AHCA's Issue Code 1700330 propose the transfer of PACE from DOEA by moving the budget authority in the General Revenue Fund solely to AHCA. This transfer will improve the process by the elimination of billing between the agencies thereby allowing for payment directly to the providers by AHCA.

The shift will also allow for the forecasting of expenditures through the Social Services Estimating Conference (SSEC) for Medicaid Expenditures. AHCA is responsible for the administration of the Medicaid program (Title XIX of the Social Security Act). The Medicaid program provides health care coverage to certain persons who qualify as low-income children, elderly, disabled, or families with dependent children. The Medicaid program is jointly financed with state and federal funds. The caseload and expenditures for the program are forecasted through a consensus process by the principals of the SSEC. The inclusion of PACE in the SSEC will allow for price level and workload adjustments for the services provided.

Since the General Revenue budget authority will be transferred to AHCA, DOEA will no longer need the double budget authority appropriated in the Operations and Maintenance Trust Fund for PACE.

BUDGET IMPACT: This issue requests the elimination of \$56,945,898 in budget authority in the Operations and Maintenance Trust Fund (2516) in the Program of All-Inclusive Care for the Elderly (109971) appropriation category in the Home and Community Services (65100400) budget entity. The related issues are Issue Code 1700420 for DOEA and Issue Code 1700330 for AHCA.

65100400 - Home and Community Services Budget Entity
 ACT4800 - Long Term Care Initiatives

	RECURRING	NON-RECURRING	TOTAL	ANNUALIZATION
	FY 2022-23	FY 2022-23	FY 2022-23	FY 2023-24
Program of All-Inclusive Care for the Elderly (109971)				
Operations and Maintenance Trust Fund (2516 - 9)	(\$56,945,898)	\$0	(\$56,945,898)	\$0

	COL A03 AGY REQUEST FY 2022-23 POS	COL A04 AGY REQ N/R FY 2022-23 POS	COL A05 AG REQ ANZ FY 2022-23 POS	AMOUNT	AMOUNT	AMOUNT	CODES
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>HOME & COMMUNITY SERVICES</u>							65100400
HEALTH AND HUMAN SERVICES							13
<u>LONG-TERM CARE</u>							<u>1303.00.00.00</u>
FEDERAL FUNDING REDUCTIONS							3200000
ELIMINATE DOUBLE BUDGET AUTHORITY							3202020
Issue Total		(\$56,945,898)		\$0		(\$56,945,898)	\$0

TOTAL: LONG-TERM CARE							<u>1303.00.00.00</u>
BY FUND TYPE							
GENERAL REVENUE FUND	131,652,475			4,492-			1000
TRUST FUNDS	121,738,743			744,788-			2000
TOTAL POSITIONS.....	60.00						
TOTAL PROG COMP.....	253,391,218			749,280-			
TOTAL SALARY RATE.....	3,053,337						
=====							
TOTAL: HOME & COMMUNITY SERVICES							65100400
BY FUND							
GENERAL REVENUE FUND -STATE	119,278,164						1000 1
-MATCH	12,374,311			4,492-			1000 2
TOTAL GENERAL REVENUE FUND	131,652,475			4,492-			1000
=====							
FEDERAL GRANTS TRUST FUND -FEDERL	115,324,504			740,296-			2261 3
=====							
GRANTS AND DONATIONS TF -STATE	22,700						2339 1
=====							
OPERATIONS AND MAINT TF -FEDERL	6,391,539			4,492-			2516 3
=====							
TOTAL POSITIONS.....	60.00						
TOTAL BUREAU.....	253,391,218			749,280-			
TOTAL SALARY RATE.....	3,053,337						
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
PUBLIC PROTECTION				12
<u>EMERGENCY PREV/PREP/RESPNS</u>				<u>1208.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	55,176			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	2,691			1000 1
-MATCH	77,485			1000 2

TOTAL GENERAL REVENUE FUND	80,176			1000
=====				
FEDERAL GRANTS TRUST FUND -FEDERL	1,431			2261 3
=====				
TOTAL POSITIONS.....	1.00			
TOTAL APPRO.....	81,607			
=====				
EXPENSES				040000
GENERAL REVENUE FUND -STATE	962			1000 1
-MATCH	24,769			1000 2

TOTAL GENERAL REVENUE FUND	25,731			1000
=====				
FEDERAL GRANTS TRUST FUND -FEDERL	10,000			2261 3
=====				
TOTAL APPRO.....	35,731			
=====				
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND -MATCH	1,800			1000 2
=====				
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -MATCH	555			1000 2
=====				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
PUBLIC PROTECTION				12
<u>EMERGENCY PREV/PREP/RESPNS</u>				<u>1208.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL POSITIONS.....	1.00			
TOTAL ISSUE.....		119,693		
TOTAL SALARY RATE.....		55,176		
=====				
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT - FY 2021-22 - NORMAL				
COST AND UNFUNDED ACTUARIAL				
LIABILITY				1001070
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE		23		1000 1
-MATCH		651		1000 2
TOTAL GENERAL REVENUE FUND		674		1000
=====				
FEDERAL GRANTS TRUST FUND -FEDERL		12		2261 3
TOTAL APPRO.....		686		
=====				
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -MATCH		44-		1000 2
=====				
TOTAL: EMERGENCY PREV/PREP/RESPNS				<u>1208.00.00.00</u>
BY FUND TYPE				
GENERAL REVENUE FUND		108,892		1000
TRUST FUNDS		11,443		2000
TOTAL POSITIONS.....	1.00			
TOTAL PROG COMP.....		120,335		
TOTAL SALARY RATE.....		55,176		
=====				

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2022-23 POS	AMOUNT	AGY REQ N/R FY 2022-23 POS	AMOUNT	AG REQ ANZ FY 2022-23 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....		2,895,575					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		1,389,773					1000 1
-MATCH		372,547					1000 2

TOTAL GENERAL REVENUE FUND		1,762,320					1000
=====							
ADMINISTRATIVE TRUST FUND -FEDERL		1,578,467					2021 3

FEDERAL GRANTS TRUST FUND -FEDERL		1,034,377					2261 3

TOTAL POSITIONS.....		50.50					
TOTAL APPRO.....		4,375,164					
=====							
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -STATE		17,486					1000 1
-MATCH		69,123					1000 2

TOTAL GENERAL REVENUE FUND		86,609					1000
=====							
ADMINISTRATIVE TRUST FUND -FEDERL		93,423					2021 3

FEDERAL GRANTS TRUST FUND -FEDERL		498,814					2261 3

TOTAL APPRO.....		678,846					
=====							
EXPENSES							040000
GENERAL REVENUE FUND -STATE		136,157					1000 1
-MATCH		71,723					1000 2

TOTAL GENERAL REVENUE FUND		207,880					1000
=====							
ADMINISTRATIVE TRUST FUND -FEDERL		275,655					2021 3
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2022-23 POS	AMOUNT	AGY REQ N/R FY 2022-23 POS	AMOUNT	AG REQ ANZ FY 2022-23 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
EXPENSES							040000
FEDERAL GRANTS TRUST FUND -FEDERL		663,982					2261 3
TOTAL APPRO.....		1,147,517					
OPERATING CAPITAL OUTLAY							060000
FEDERAL GRANTS TRUST FUND -FEDERL		2,000					2261 3
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -STATE		2,485					1000 1
-MATCH		1,200					1000 2
TOTAL GENERAL REVENUE FUND		3,685					1000
ADMINISTRATIVE TRUST FUND -FEDERL		100,012					2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		94,966					2261 3
TOTAL APPRO.....		198,663					
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -STATE		64,536					1000 1
LEASE/PURCHASE/EQUIPMENT							105281
GENERAL REVENUE FUND -STATE		2,713					1000 1
-MATCH		2,309					1000 2
TOTAL GENERAL REVENUE FUND		5,022					1000
ADMINISTRATIVE TRUST FUND -FEDERL		4,159					2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		7,016					2261 3

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
LEASE/PURCHASE/EQUIPMENT							105281
TOTAL APPRO.....		16,197					
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		7,395					1000 1
-MATCH		143					1000 2
TOTAL GENERAL REVENUE FUND		7,538					1000
ADMINISTRATIVE TRUST FUND -FEDERL		8,941					2021 3
TOTAL APPRO.....		16,479					
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....		50.50					
TOTAL ISSUE.....		6,499,402					
TOTAL SALARY RATE.....		2,895,575					
SALARY INCREASES FOR FY 2021-22 - STATE EMPLOYEE MINIMUM WAGE INCREASE - EFFECTIVE 7/1/2021							1001030
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -STATE		3					1000 1
-MATCH		15					1000 2
TOTAL GENERAL REVENUE FUND		18					1000
ADMINISTRATIVE TRUST FUND -FEDERL		20					2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		111					2261 3
TOTAL APPRO.....		149					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2022-23 POS	AMOUNT	AGY REQ N/R FY 2022-23 POS	AMOUNT	AG REQ ANZ FY 2022-23 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASE FOR FY 2021-22 -							
AGENCY HEADS PAY INCREASE -							
EFFECTIVE 7/1/2021							1001050
SALARY RATE							000000
SALARY RATE.....		3,740					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		1,423					1000 1
-MATCH		382					1000 2

TOTAL GENERAL REVENUE FUND		1,805					1000
=====							
ADMINISTRATIVE TRUST FUND -FEDERL		1,617					2021 3
=====							
FEDERAL GRANTS TRUST FUND -FEDERL		1,060					2261 3
=====							
TOTAL APPRO.....		4,482					
=====							
TOTAL: SALARY INCREASE FOR FY 2021-22 -							1001050
AGENCY HEADS PAY INCREASE -							
EFFECTIVE 7/1/2021							
TOTAL ISSUE.....		4,482					
TOTAL SALARY RATE.....		3,740					
=====							
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT - FY 2021-22 - NORMAL							
COST AND UNFUNDED ACTUARIAL							
LIABILITY							1001070
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		9,844					1000 1
-MATCH		2,639					1000 2

TOTAL GENERAL REVENUE FUND		12,483					1000
=====							
ADMINISTRATIVE TRUST FUND -FEDERL		11,181					2021 3
=====							
FEDERAL GRANTS TRUST FUND -FEDERL		7,326					2261 3
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT - FY 2021-22 - NORMAL				
COST AND UNFUNDED ACTUARIAL				
LIABILITY				1001070
SALARIES AND BENEFITS				010000
TOTAL APPRO.....	30,990			
=====				
CASUALTY INSURANCE PREMIUM				
ADJUSTMENT				1001090
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
GENERAL REVENUE FUND -STATE	14,361-			1000 1
=====				
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -STATE	589-			1000 1
-MATCH	11-			1000 2
TOTAL GENERAL REVENUE FUND	600-			1000
=====				
ADMINISTRATIVE TRUST FUND -FEDERL	713-			2021 3
=====				
TOTAL APPRO.....	1,313-			
=====				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
EXECUTIVE DIR/SUPPORT SVCS				65100600
GOV OPERATIONS/SUPPORT				16
EXEC LEADERSHIP/SUPPRT SVC				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
DEPARTMENT OF ELDER AFFAIRS				
EXECUTIVE LEADERSHIP				4900090
SALARY RATE				000000
SALARY RATE.....	115,000			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	1.00	151,967		1000 1
=====				
EXPENSES				040000
GENERAL REVENUE FUND -STATE		10,907	4,537	1000 1
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -STATE		306		1000 1
=====				
TOTAL: DEPARTMENT OF ELDER AFFAIRS				4900090
EXECUTIVE LEADERSHIP				
TOTAL POSITIONS.....	1.00			
TOTAL ISSUE.....		163,180	4,537	
TOTAL SALARY RATE.....	115,000			
=====				

AGENCY ISSUE NARRATIVE:

2022-2023 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Department of Elder Affairs Executive Leadership

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; (6.1) Create and sustain vibrant, safe, healthy and resilient communities that attract workers, residents, businesses and visitors; and (6.2) Ensure Floridians in all communities and life stages have

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE				
DIRECTION				4900000
DEPARTMENT OF ELDER AFFAIRS				
EXECUTIVE LEADERSHIP				4900090

opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: This issue requests one full-time position, the associated salary rate of 115,000 and a budget amount of \$163,180, of which \$4,537 is non-recurring funds, for the creation of a Deputy Secretary position within the Department of Elder Affairs.

BACKGROUND: In accordance with Section 20.41, Florida Statutes, the Department of Elder Affairs (Department/DOEA) is the state unit on aging as defined in the federal Older Americans Act of 1965, as amended, and shall exercise all responsibilities pursuant to that act. DOEA is responsible for designating planning and services areas and contracting with Area Agencies on Aging (AAAs) in each of these areas thereby establishing an Aging Network in order to meet the Department's mission to promote the well-being, safety, and independence of Florida's seniors, their families and caregivers. As the over 60 population continues to grow in the state thus increasing the level of services provided, DOEA is at a disadvantage in Executive Leadership. Currently, the Executive Leadership at the Department consists of the Secretary and Chief of Staff.

SOLUTION/JUSTIFICATION: In order for the Department to streamline its activities, function effectively and efficiently to adhere to the mission, and adequately address the growing needs of the over 60 population in our state, a Deputy Secretary position is necessary. The Deputy Secretary position will serve as the Secretary's representative at meetings and presentations with constituents, the Executive Office of the Governor, the Legislature or volunteers. The Deputy Secretary will also bridge strong external partnerships with the AAAs, Aging Network, and other partners and stakeholders, will attend legislative briefings at the Capitol, and will assist in coordinating work with other state agencies and local governments in activities related to older people.

In addition, the creation of a Deputy Secretary position will allow the Chief of Staff to focus on the coordination of multi-office projects as needed as well as assist and act as liaison with all divisions within the Department on various matters, oversee the budget for the Office of the Secretary, oversee property management, approve the hiring, retention and promotion of employees, and other human resource matters. With this additional resource in Executive Leadership, DOEA will be able to manage operations, address the needs of the Aging Network in a timely manner, and focus on new initiatives as the landscape continues to change for the over 60 population in which the Department serves.

BUDGET IMPACT: This issue requests one full-time position, the associated salary rate of 115,000 and a budget amount of \$163,180, of which \$4,537 is non-recurring funds, in the General Revenue Fund (1000) in the Salaries and Benefits (010000), Expenses (040000), and Transfer/DMS/HR Services (107040) appropriation categories in the Executive Direction and Support Services (65100600) budget entity. Hiring above the pay grade minimum is necessary due to the duties and responsibilities for the Deputy Secretary position.

65100600 - Executive Direction and Support Services Budget Entity

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2022-23 POS	AMOUNT	AGY REQ N/R FY 2022-23 POS	AMOUNT	AG REQ ANZ FY 2022-23 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
MANAGEMENT & PROGRAM ADMINISTRATIVE DIRECTION							4900000
DEPARTMENT OF ELDER AFFAIRS EXECUTIVE LEADERSHIP							4900090

ACT0010 - Executive Direction

	RECURRING FY 2022-23	NON-RECURRING FY 2022-23	TOTAL FY 2022-23	ANNUALIZATION FY 2023-24
Salaries and Benefits (010000)				
General Revenue Fund (1000 - 1)	\$151,967	\$0	\$151,967	\$0
Expenses (040000)				
General Revenue Fund (1000 - 1)	\$ 6,370	\$4,537	\$ 10,907	\$0
Transfer/DMS/HR Services (107040)				
General Revenue Fund (1000 - 1)	\$ 306	\$0	\$ 306	\$0
Issue Total	\$158,643	\$4,537	\$163,180	\$0

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2022-23							
NEW POSITIONS							
9487 DEPUTY SECRETARY							
N1001 001	1.00	115,000		36,967	151,967	0.00	151,967
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							151,967
	1.00	115,000		36,967	151,967		151,967

=====

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
TOTAL: EXEC LEADERSHIP/SUPPRT SVC				<u>1602.00.00.00</u>
BY FUND TYPE				
GENERAL REVENUE FUND	2,300,115	4,537		1000
TRUST FUNDS	4,382,414			2000
TOTAL POSITIONS.....	51.50			
TOTAL PROG COMP.....	6,682,529	4,537		
TOTAL SALARY RATE.....	3,014,315			

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2022-23 POS	AMOUNT	AGY REQ N/R FY 2022-23 POS	AMOUNT	AG REQ ANZ FY 2022-23 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....		648,009					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		62,201					1000 1
-MATCH		67,374					1000 2

TOTAL GENERAL REVENUE FUND		129,575					1000
=====							
ADMINISTRATIVE TRUST FUND -FEDERL		284,535					2021 3

FEDERAL GRANTS TRUST FUND -FEDERL		407,230					2261 3
=====							
TOTAL POSITIONS.....		12.00					
TOTAL APPRO.....		821,340					
=====							
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -MATCH		8,607					1000 2
ADMINISTRATIVE TRUST FUND -FEDERL		309,552					2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		159,312					2261 3

TOTAL APPRO.....		477,471					
=====							
EXPENSES							040000
ADMINISTRATIVE TRUST FUND -FEDERL		108,652					2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		127,246					2261 3

TOTAL APPRO.....		235,898					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2022-23 POS	AMOUNT	AGY REQ N/R FY 2022-23 POS	AMOUNT	AG REQ ANZ FY 2022-23 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
ADMINISTRATIVE TRUST FUND -FEDERL		12,777					2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		110,823					2261 3
TOTAL APPRO.....		123,600					
ENTERPRISE SYSTEM (ECIRTS)							100799
GENERAL REVENUE FUND -STATE		432,007					1000 1
-MATCH		430,913					1000 2
TOTAL GENERAL REVENUE FUND		862,920					1000
FEDERAL GRANTS TRUST FUND -FEDERL		937,584					2261 3
OPERATIONS AND MAINT TF -FEDERL		887,779					2516 3
TOTAL APPRO.....		2,688,283					
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		1,030					1000 1
ADMINISTRATIVE TRUST FUND -FEDERL		5,833					2021 3
TOTAL APPRO.....		6,863					
DATA PROCESSING SERVICES							210000
DP ASSESSMENT (DMS)							210004
GENERAL REVENUE FUND -MATCH		34,506					1000 2
ADMINISTRATIVE TRUST FUND -FEDERL		54,442					2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		187,103					2261 3
OPERATIONS AND MAINT TF -FEDERL		375,001					2516 3
TOTAL APPRO.....		651,052					

	COL A03 AGY REQUEST FY 2022-23 POS	COL A04 AGY REQ N/R FY 2022-23 POS	COL A05 AG REQ ANZ FY 2022-23 POS	AMOUNT	AMOUNT	AMOUNT	CODES
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	12.00						
TOTAL ISSUE.....		5,004,507					
TOTAL SALARY RATE.....	648,009						
=====							
SALARY INCREASES FOR FY 2021-22 -							
STATE EMPLOYEE MINIMUM WAGE							
INCREASE - EFFECTIVE 7/1/2021							1001030
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -MATCH		1					1000 2
ADMINISTRATIVE TRUST FUND -FEDERL		69					2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		35					2261 3
TOTAL APPRO.....		105					
=====							
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT - FY 2021-22 - NORMAL							
COST AND UNFUNDED ACTUARIAL							
LIABILITY							1001070
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		382					1000 1
-MATCH		413					1000 2
TOTAL GENERAL REVENUE FUND		795					1000
ADMINISTRATIVE TRUST FUND -FEDERL		1,746					2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		2,498					2261 3
TOTAL APPRO.....		5,039					
=====							

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT - FY 2021-22 - NORMAL							
COST AND UNFUNDED ACTUARIAL							
LIABILITY							1001070
DATA PROCESSING SERVICES							210000
DP ASSESSMENT (DMS)							210004
GENERAL REVENUE FUND -MATCH		34					1000 2
ADMINISTRATIVE TRUST FUND -FEDERL		54					2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		187					2261 3
OPERATIONS AND MAINT TF -FEDERL		374					2516 3
TOTAL APPRO.....		649					
TOTAL: FLORIDA RETIREMENT SYSTEM							1001070
ADJUSTMENT - FY 2021-22 - NORMAL							
COST AND UNFUNDED ACTUARIAL							
LIABILITY							
TOTAL ISSUE.....		5,688					
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		82-					1000 1
ADMINISTRATIVE TRUST FUND -FEDERL		465-					2021 3
TOTAL APPRO.....		547-					
STATE ENTERPRISE INFORMATION							
TECHNOLOGY DISTRIBUTION							1006600
DATA PROCESSING SERVICES							210000
DP ASSESSMENT (DMS)							210004
GENERAL REVENUE FUND -MATCH		458-					1000 2
ADMINISTRATIVE TRUST FUND -FEDERL		723-					2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		2,485-					2261 3
OPERATIONS AND MAINT TF -FEDERL		4,981-					2516 3

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
STATE ENTERPRISE INFORMATION				
TECHNOLOGY DISTRIBUTION				1006600
DATA PROCESSING SERVICES				210000
DP ASSESSMENT (DMS)				210004
TOTAL APPRO.....		8,647-		
=====				
DATA PROCESSING ASSESSMENT BASE				
BUDGET ADJUSTMENT				1006800
DATA PROCESSING SERVICES				210000
DP ASSESSMENT (DMS)				210004
GENERAL REVENUE FUND -MATCH		13,388-		1000 2
ADMINISTRATIVE TRUST FUND -FEDERL		21,123-		2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		72,593-		2261 3
OPERATIONS AND MAINT TF -FEDERL		145,496-		2516 3
TOTAL APPRO.....		252,600-		
=====				
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER BUDGET AUTHORITY TO FUND				
THE ENTERPRISE CLIENT INFORMATION				
AND REGISTRATION TRACKING SYSTEM				
PROJECT - ADD				2000120
SPECIAL CATEGORIES				100000
ENTERPRISE SYSTEM (ECIRTS)				100799
FEDERAL GRANTS TRUST FUND -FEDERL		740,296	740,296	2261 3
=====				

AGENCY ISSUE NARRATIVE:

2022-2023 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Transfer Budget Authority to Fund the Enterprise Client Information and Registration Tracking System Project
 - Add

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (4.2) Ensure state, regional and local agencies provide collaborative

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	FY 2022-23		FY 2022-23		FY 2022-23		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT		
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT							2000000
TRANSFER BUDGET AUTHORITY TO FUND							
THE ENTERPRISE CLIENT INFORMATION							
AND REGISTRATION TRACKING SYSTEM							
PROJECT - ADD							2000120

and timely customer service to businesses and workers; (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and (6.2) Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: This issue requests the transfer of non-recurring budget in the amount of \$740,296 from the Grants and Aids - Older Americans Act Program appropriation category in the Home and Community Services budget entity to the Enterprise System appropriation category in the Executive Direction and Support Services budget entity for the Enterprise Client Information and Registration Tracking System Project.

BACKGROUND: The current Client Information and Registration Tracking System (CIRTS), which is over 25 years old, no longer meets the business needs of the Department of Elder Affairs (Department/DOEA) and its clients due to changes in industry standards and federal reporting requirements. The Department needs a cohesive system that will support all of the goals of DOEA and the Aging Network with the scalability to meet the future demands of the growing elder population.

CIRTS is the main client management system, along with eight other standalone systems, that DOEA utilizes to provide services and to manage the elder population under its care. CIRTS was created, was developed, and is maintained by DOEA staff. CARES staff use CIRTS as a case management tool in order to record assessments, level of care determinations, follow-ups, referrals and case notes. The 11 Aging and Disability Resource Centers (ADRCs) and direct service providers also utilize CIRTS as a client management tool for assessments, enrollments, care plans and services provided to clients. CIRTS tracks the unit reimbursement rates for these services as well as the budgeted contract amounts.

SOLUTION/JUSTIFICATION: The purpose of the Enterprise Client Information and Registration Tracking System (eCIRTS) project is to replace the current legacy CIRTS with a flexible, cloud-based, statewide client management system that will allow DOEA and its partner organizations to better organize, define and standardize its client services processes. The Department has selected a Cloud Solution Partner from the Department of Management Services Cloud Solutions Contract #43230000-NASPO-16-ACS to accomplish this goal.

eCIRTS is central to DOEA's process improvement strategy. The new system, combined with business process improvements, will eliminate or reduce manual processes, increase staff efficiencies, enhance client access, and provide better analytics and reporting capabilities for workforce management and planning.

In order to ensure there is appropriate funding, an adjustment in the Federal Grants Trust Fund is necessary. This adjustment will allow the Department to continue the maintenance and operation of a statewide system for the management, reporting and trending of data for its clients. On March 23, 2021, the Department received approval from the Centers for Medicare and Medicaid Services (CMS) to provide up to a 90 percent match on design, development and implementation activities and a 75 percent match on maintenance and operations activities. In addition, the Department submitted a cost

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2022-23 POS	AMOUNT	AGY REQ N/R FY 2022-23 POS	AMOUNT	AG REQ ANZ FY 2022-23 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT							2000000
TRANSFER BUDGET AUTHORITY TO FUND							
THE ENTERPRISE CLIENT INFORMATION							
AND REGISTRATION TRACKING SYSTEM							
PROJECT - ADD							2000120

allocation methodology based on the client populations supported by the current CIRTS. The identified populations that will benefit from the new eCIRTS functionalities consist of clients in the Florida General Revenue, Older Americans Act (OAA) and Medicaid programs. The cost allocation methodology was also approved by CMS.

BUDGET IMPACT: This issue requests a non-recurring budget transfer in the amount of \$740,296 in the Federal Grants Trust Fund (2261) from the Grants and Aids - Older Americans Act Program (100604) appropriation category in the Home and Community Services (65100400) budget entity to the Enterprise System (100799) appropriation category in the Executive Direction and Support Services (65100600) budget entity since DOEA currently anticipates the utilization of its base budget for the OAA programs that will benefit from the system. The offset for this issue is in Issue Code 2000110.

65100600 - Executive Direction and Support Services Budget Entity
 ACT0340 - Information Technology - Network Operations

	RECURRING FY 2022-23	NON-RECURRING FY 2022-23	TOTAL FY 2022-23	ANNUALIZATION FY 2023-24
Enterprise System (100799)				
Federal Grants Trust Fund (2261 - 3)	\$0	\$740,296	\$740,296	\$0
Issue Total	\$0	\$740,296	\$740,296	\$0

NONRECURRING EXPENDITURES					2100000
CLIENT INFORMATION AND REGISTRATION					
TRACKING SYSTEM PROJECT					
IMPLEMENTATION					2103071
SPECIAL CATEGORIES					100000
ENTERPRISE SYSTEM (ECIRTS)					100799
GENERAL REVENUE FUND	-STATE	432,007-			1000 1
	-MATCH	430,913-			1000 2
TOTAL GENERAL REVENUE FUND		862,920-			1000
OPERATIONS AND MAINT TF	-FEDERL	887,779-			2516 3

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	FY 2022-23		FY 2022-23		FY 2022-23		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT		
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
EXECUTIVE DIR/SUPPORT SVCS							65100600
GOV OPERATIONS/SUPPORT							16
INFORMATION TECHNOLOGY							1603.00.00.00
NONRECURRING EXPENDITURES							2100000
CLIENT INFORMATION AND REGISTRATION							
TRACKING SYSTEM PROJECT							
IMPLEMENTATION							2103071
SPECIAL CATEGORIES							100000
ENTERPRISE SYSTEM (ECIRTS)							100799
TOTAL APPRO.....		1,750,699-					
=====							
TRANSFER BUDGET AUTHORITY TO FUND							
THE ENTERPRISE CLIENT INFORMATION							
AND REGISTRATION TRACKING SYSTEM							
PROJECT - ADD							2103094
SPECIAL CATEGORIES							100000
ENTERPRISE SYSTEM (ECIRTS)							100799
FEDERAL GRANTS TRUST FUND -FEDERL							2261 3
		937,584-					
=====							
AGENCY-WIDE INFORMATION TECHNOLOGY							3620000
ENTERPRISE CLIENT INFORMATION AND							
REGISTRATION TRACKING SYSTEM							
(ECIRTS) PROJECT							36207C0
SPECIAL CATEGORIES							100000
ENTERPRISE SYSTEM (ECIRTS)							100799
GENERAL REVENUE FUND -STATE		367,944		367,944			1000 1
-MATCH		480,422		480,422			1000 2
TOTAL GENERAL REVENUE FUND		848,366		848,366			1000
=====							
OPERATIONS AND MAINT TF -FEDERL		700,971		700,971			2516 3
TOTAL APPRO.....		1,549,337		1,549,337			
=====							

AGENCY ISSUE NARRATIVE:

2022-2023 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Enterprise Client Information and Registration Tracking System (eCIRTS) Project

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
ENTERPRISE CLIENT INFORMATION AND				
REGISTRATION TRACKING SYSTEM				
(ECIRTS) PROJECT				36207C0

at all levels of government.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (4.2) Ensure state, regional and local agencies provide collaborative and timely customer service to businesses and workers; (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and (6.2) Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: This issue requests \$1,549,337 in non-recurring funds for the fourth year of the Enterprise Client Information and Registration Tracking System project. The funding will allow the Department of Elder Affairs to continue with the replacement of a statewide system for the management, reporting and trending of data for its clients.

BACKGROUND: The Department of Elder Affairs (Department/DOEA) provides services through the Aging Network which consists of the state's 11 Area Agencies on Aging (AAAs)/Aging and Disability Resource Centers (ADRCs) (AAA/ADRC), Lead Agencies, and local service providers. The Department also administers a wide range of programs, such as the Long-Term Care Ombudsman Program (LTCOP), Office of Public and Professional Guardians, Communities for a Lifetime, SHINE (Serving Health Insurance Needs of Elders), and CARES (Comprehensive Assessment and Review for Long-Term Care Services).

Impeding DOEA's ability to meet a significant portion of its goals and objectives was a reliance on a preponderance of manual processes as well as antiquated hardware and software technologies, software design methodologies, and data exchange interfaces with external agencies. In addition, differing processes and associated data sets existed that were unique to divisions, AAAs/ADRCs, and Lead Agencies and operated without centralized enterprise standardization. This environment produced non-uniform, inefficient processes resulting in redundant, non-standardized data to stakeholders thereby creating a challenging environment within which to effectively collaborate and communicate information throughout DOEA and its partner agencies.

Overlying the issues of the current systems, the Department also identified four key strategic challenges.

- The proliferation of inefficient and redundant processes (manual and automated), along with the disparate supporting systems, databases and spreadsheets, exposed DOEA to operational challenges which have increased administrative and support costs while decreasing operational efficiency and effectiveness.
- The existing systems lacked efficient functionality that is available in current technologies and are insufficient to meet the changing needs and demands of staff and clients. This is primarily due to outdated, unsupported, and difficult to modify, enhance, and maintain technologies.
- The age of existing automated processes and the impact of a siloed implementation and operation have made these systems difficult to continue to support and less than ideal in terms of cost-effectiveness to maintain, change and operate.
- From an external perspective, state and federal legislative changes require DOEA to make frequent system

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
ENTERPRISE CLIENT INFORMATION AND				
REGISTRATION TRACKING SYSTEM				
(ECIRTS) PROJECT				36207C0

modifications. It has been difficult for the Department to be agile enough to address these changes with outdated, inflexible and expensive-to-modify technologies.

In order to overcome the aforementioned system issues, to provide a foundation for future needs, and to effectively serve the elder population of Florida, DOEA is replacing its antiquated, siloed architecture with an enterprise-class system by leveraging business process reengineering that enables:

- Seamless sharing of data as appropriate among partners in the Aging Network;
- Real-time or near real-time exchange and processing of data;
- Implementation of an enterprise system that relies more on configuration than custom coding;
- Standardized workflow for DOEA and contractor staff; and
- Enhanced security for protection of sensitive or confidential data.

The current Client Information and Registration Tracking System (CIRTS), which is over 25 years old, no longer meets the business needs of DOEA and its clients due to changes in industry standards and federal reporting requirements. The Department needs a cohesive system that will support all of the goals of DOEA and the Aging Network with the scalability to meet the future demands of the growing elder population.

CIRTS is the main client management system, along with eight other standalone systems, that DOEA utilizes to provide services and to manage the elder population under its care. CIRTS was created, was developed, and is maintained by DOEA staff. CARES staff use CIRTS as a case management tool in order to record assessments, level of care determinations, follow-ups, referrals and case notes. The 11 ADRCs and direct service providers also utilize CIRTS as a client management tool for assessments, enrollments, care plans and services provided to clients. CIRTS tracks the unit reimbursement rates for these services as well as the budgeted contract amounts.

A recent CIRTS survey to the Aging Network revealed that the top three unmet needs for CIRTS were:

- Enhanced functionality such as the improved ability to search fields or to make the application mobile device-friendly;
- Capturing and sharing additional data; and
- Making the system more user-friendly.

In addition to collecting client data, the system is needed to measure program performance, quality, and cost-effectiveness and to ensure the effective and efficient delivery of high-quality services to clients. For example, there is no systematic confirmation of service authorizations or alerts provided to DOEA or the consumer if a provider fails to provide services which can possibly indicate fraudulent activity. The potential for additional fraud, waste and abuse are also of concern in other areas in which the Department must be able to effectively address, manage and resolve. Finally, the tracking of provider delivery of services via data reporting is essential to ensure that providers' invoices

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	FY 2022-23		FY 2022-23		FY 2022-23		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT		
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY							3620000
ENTERPRISE CLIENT INFORMATION AND REGISTRATION TRACKING SYSTEM (ECIRTS) PROJECT							36207C0

and expected improvements in the clients' skills and abilities are tracked and analyzed.

SOLUTION/JUSTIFICATION: The purpose of the Enterprise Client Information and Registration Tracking System (eCIRTS) project is to replace the current legacy CIRTS with a flexible, cloud-based, statewide client management system that will allow DOEA and its partner organizations to better organize, define and standardize its client services processes. The Department has selected a Cloud Solution Partner from the Department of Management Services Cloud Solutions Contract #43230000-NASPO-16-ACS to accomplish this goal.

The overall scope of the eCIRTS project includes encompassing core Older Americans Act and General Revenue funded programs, such as the Alzheimer's Disease Initiative (ADI), Community Care for the Elderly (CCE) and Home Care for the Elderly (HCE), as well as data migration for clients in these programs. The scope also entails delivering the remaining eCIRTS functionalities which include:

- CARES processes;
- Replacement of the ADRC integrated resource searching and public facing online resource directory;
- Quality and contract monitoring;
- Automated AAA Area Plans;
- Operational reporting; and
- Integrations with other state data systems.

eCIRTS is central to DOEA's process improvement strategy. The new system, combined with business process improvements, will eliminate or reduce manual processes, increase staff efficiencies, enhance client access, and provide better analytics and reporting capabilities for workforce management and planning.

The Department anticipates an overall net tangible benefit for this project, and the benefits realized by the State of Florida are reflected in the Fiscal Year 2022-2023 Schedule IV-B. At a high level, the benefits to implementing eCIRTS are:

- Implementation of a centralized client data management system with master data management;
- Enhanced functionality for mobile access to systems and information;
- Enhanced workflow and workforce management capabilities that increase intra- and inter-departmental collaboration;
- Addition of advanced reporting and analytics functionality; and
- Improved system scalability to accommodate increased resource capacity needs, improved system modularity, and extensibility with a business rules engine to expand system functionality.

The eCIRTS project will be implemented in two stages. The first stage has already been completed and primarily consisted of analyzing the process flows; validating system interfaces; performing a market analysis for a "best value" solution; and recommending a solution.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
ENTERPRISE CLIENT INFORMATION AND				
REGISTRATION TRACKING SYSTEM				
(ECIRTS) PROJECT				36207C0

The second stage consists of two phases. Phase I of the project is estimated to be completed during Fiscal Year 2021-2022 and mainly includes documenting the requirements; completing the development phase; migrating the data; and performing an end to end testing. Approval of the solution design for Phase II is also planned for Fiscal Year 2021-2022.

The completion of Phase II of the project is scheduled for Fiscal Year 2022-2023. The main milestones consist of completing the development phase; configuring the remaining solution components; deploying the system's interface; and performing an end to end testing. In more detail, the planned activities for this issue will follow.

- \$1,887,508.00 - Annual Cloud Services Fees: Includes the annual subscription fee to the selected vendor's software suite that is delivered as Software as a Service (SaaS). Cloud Services also include hosting services, disaster recovery, client support and ongoing software enhancements.
- \$ 137,500.00 - Annual Managed Support Services Fees: Provides DOEA with a set number of the selected vendor's professional service hours annually (post-go-live) to use to address the Department's requests for assistance. These related tasks can include custom report development, system administration, system configuration/ongoing optimization, consultation, periodic "refresher" training, assistance deploying new software versions, and other tasks as requested by DOEA.
- \$ 103,125.00 - Annual Interface Assurance Fees: Provides DOEA with a set number of the selected vendor's professional service hours annually to update the various integrations as ongoing changes and updates are required for maintenance purposes.
- \$ 5,500.00 - Cloud Services - Advanced Reporting: Provides report writers with access to full report writing capabilities in order to create custom, ad-hoc reports. Access is granted by the Advanced Reporting Module, which is a fully integrated ad-hoc/custom report development tool, and is provided as part of the selected vendor's cloud services.
- \$ 156,000.00 - Project Manager: Responsible for working with DOEA and project staff to address organizational change management issues. The individual will coordinate with the Department on any needed business process engineering efforts, which include designing any new business processes in support of the system and assisting with the integration of the process changes into the organization.

Providing funds for this issue will allow the Department to:

- Meet the deadline for new reporting and data sets established by the federal Administration for Community Living;

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
ENTERPRISE CLIENT INFORMATION AND				
REGISTRATION TRACKING SYSTEM				
(ECIRTS) PROJECT				36207C0

- Enhance intra-departmental and interagency workflow functionality;
- Decrease data entry processing time;
- Eliminate duplicate data entry within disparate systems;
- Consolidate client central records;
- Improve data reporting and analytics;
- Migrate towards paperless processes; and
- Increase the ability for staff efficiencies and accountability.

BUDGET IMPACT: This issue requests non-recurring funds in the amount of \$1,549,337 [\$848,366 in the General Revenue Fund (1000) and \$700,971 in the Operations and Maintenance Trust Fund (2516)] in the Enterprise System (100799) appropriation category in the Executive Direction and Support Services (65100600) budget entity. On March 23, 2021, the Department received approval from the Centers for Medicare and Medicaid Services (CMS) to provide up to a 90 percent match on design, development and implementation activities and a 75 percent match on maintenance and operations activities. In addition, the Department submitted a cost allocation methodology based on the client populations supported by the current CIRTS. The identified populations that will benefit from the new eCIRTS functionalities consist of clients in the Florida General Revenue, Older Americans Act (OAA) and Medicaid programs. The cost allocation methodology was also approved by CMS.

The additional non-recurring budget of \$740,296, which is needed for the maintenance and operation of the system, is transferred from the Grants and Aids - Older Americans Act Program (100604) appropriation category in the Home and Community Services (65100400) budget entity to the Enterprise System (100799) appropriation category in the Executive Direction and Support Services (65100600) budget entity in Issue Codes 2000110 and 2000120, respectively, since DOEA currently anticipates the utilization of its base budget for the OAA programs that will benefit from the system.

65100600 - Executive Direction and Support Services Budget Entity
 ACT0340 - Information Technology - Network Operations

	RECURRING	NON-RECURRING	TOTAL	ANNUALIZATION
	FY 2022-23	FY 2022-23	FY 2022-23	FY 2023-24
Enterprise System (100799)				
General Revenue Fund (1000 - 1)	\$0	\$ 367,944	\$ 367,944	\$0
General Revenue Fund (1000 - 2)	\$0	\$ 480,422	\$ 480,422	\$0
Operations and Maintenance Trust Fund (2516 - 3)	\$0	\$ 700,971	\$ 700,971	\$0
Issue Total	\$0	\$1,549,337	\$1,549,337	\$0

		COL A03	COL A04	COL A05	
		AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
		FY 2022-23	FY 2022-23	FY 2022-23	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
					CODES
ELDER AFFAIRS, DEPT OF					65000000
PGM: SERVICE TO ELDERS PGM					65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>					65100600
GOV OPERATIONS/SUPPORT					16
<u>INFORMATION TECHNOLOGY</u>					<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY					3620000
CYBERSECURITY - CLOUD-FIRST -					
ENTERPRISE BANDWIDTH INCREASE					36210C0
SPECIAL CATEGORIES					100000
CONTRACTED SERVICES					100777
GENERAL REVENUE FUND	-STATE	243,000	10,000		1000 1

AGENCY ISSUE NARRATIVE:

2022-2023 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 ISSUE TITLE: Cybersecurity - Cloud-First - Enterprise Bandwidth Increase

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (4.2) Ensure state, regional and local agencies provide collaborative and timely customer service to businesses and workers; (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and (6.2) Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: This issue requests \$243,000, of which \$10,000 is non-recurring funds, to increase the bandwidth for the Department of Elder Affairs in order to comply with information technology standards as outlined in Chapter 282, Florida Statutes, and Chapter 60GG-2, Florida Administrative Code.

BACKGROUND: The purpose of the Bureau of Information Technology (BIT) within the Department of Elder Affairs (Department/DOEA) is to develop, maintain, and procure information technology resources for DOEA. One way in which this is accomplished is by analyzing and refining business processes; automating business processes; supporting and managing the computing environment; developing computer software, computer hardware, and software procurement; ensuring that federal and state security and compliance standards are met; and ensuring that the Department's information technology resources are cloud-centric and interoperable.

Currently, the Department's bandwidth is insufficient to support a proactive cybersecurity posture as well as ongoing initiatives to serve and protect older Floridians efficiently and effectively. Insufficient bandwidth creates cybersecurity risks by hindering the appropriate management of technology resources, delivery of an acceptable end-user experience, and assurance of network resilience. In addition, insufficient bandwidth contributes to a loss of productivity thereby delaying screening, assessment, service delivery, and support to Florida's older adults as well as their families and caregivers; it has also prevented DOEA from upgrading other mission-critical technology resources.

SOLUTION/JUSTIFICATION: The current appropriation level for the Department does not support the necessary bandwidth

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
CYBERSECURITY - CLOUD-FIRST -				
ENTERPRISE BANDWIDTH INCREASE				36210C0

increase. Therefore, DOEA is requesting additional budget authority for the increase which will create a proactive cybersecurity posture, facilitate efficient and effective service and protection of older Floridians, and support the upgrade of other mission-critical technology resources.

A bandwidth increase for the Department will support one megabyte (MB) per allocated position. This per position allocation will ensure that DOEA's network has sufficient bandwidth to relieve the current operational interruptions, mitigate cybersecurity risks through appropriate management of technology resources, support the expansion of cloud-centric, digital processes and resources, and support the implementation of a statewide unified communications (UC) telecommunications solution. This request takes into account the historical evolution of operations and the upward trend in complaints regarding network performance over the past five years. The request of one MB per position is calculated based on usage trends for: the appropriate management of technology resources, uploading and downloading of information stored in the cloud, accessing cloud-hosted systems, and recommended capacity to support the UC telecommunications.

The breakdown of the cost for this request will follow.

\$233,000 - Annual recurring cost for the bandwidth upgrade.

\$ 10,000 - Non-recurring cost to establish services at DOEA's south Florida locations.

The return on investment for this issue will be realized by a decrease in the exposure to incidents of breach, loss, or misuse of older Floridians and State of Florida employees protected information; financial liability associated with incidents of breach, loss, or misuse; ongoing operational degradation; and delays in screening, assessment, service, and support of Florida's older adults.

BUDGET IMPACT: This issue requests \$243,000, of which \$10,000 is non-recurring funds, in the Contracted Services (100777) appropriation category in the General Revenue Fund (1000) in the Executive Direction and Support Services (65100600) budget entity. Two issues are dependent on this request; they are Issue Code 36220C0 (Network Infrastructure Upgrade and Managed Services) and Issue Code 36225C0 (Statewide Unified Communications - Voice Over Internet Protocol Upgrade).

65100600 - Executive Direction and Support Services Budget Entity
 ACT0340 - Information Technology - Network Operations

	RECURRING	NON-RECURRING	TOTAL	ANNUALIZATION
	FY 2022-23	FY 2022-23	FY 2022-23	FY 2023-24
Contracted Services (100777)				
General Revenue Fund (1000 - 1)	\$233,000	\$10,000	\$243,000	\$0
Issue Total	\$233,000	\$10,000	\$243,000	\$0

		COL A03	COL A04	COL A05	
		AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
		FY 2022-23	FY 2022-23	FY 2022-23	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
		-----			CODES
ELDER AFFAIRS, DEPT OF					65000000
PGM: SERVICE TO ELDERS PGM					65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>					65100600
GOV OPERATIONS/SUPPORT					16
<u>INFORMATION TECHNOLOGY</u>					<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY					3620000
INCREMENTAL HARDWARE REFRESH					36215C0
EXPENSES					040000
GENERAL REVENUE FUND	-STATE	227,000	20,000		1000 1
		=====	=====	=====	

AGENCY ISSUE NARRATIVE:

2022-2023 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Incremental Hardware Refresh

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (4.2) Ensure state, regional and local agencies provide collaborative and timely customer service to businesses and workers; (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and (6.2) Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: This issue requests \$227,000, of which \$20,000 is non-recurring funds, to replace the hardware at the Department of Elder Affairs in order to comply with information technology standards as outlined in Chapter 282, Florida Statutes, and Chapter 60GG-2, Florida Administrative Code.

BACKGROUND: The purpose of the Bureau of Information Technology (BIT) within the Department of Elder Affairs (Department/DOEA) is to develop, maintain, and procure information technology resources for DOEA. One way in which this is accomplished is by providing Tier 1 and Tier 2 support of the Department's information technology resources, including but not limited to, hardware, software, and various peripherals; diagnosing and resolving reported issues or escalating support requests to the appropriate resource(s) in order to resolve the reported issues; and ensuring that federal and state security and compliance standards are met. This technical support is provided to the Department's Headquarters and field offices as well as to the 11 Area Agencies on Aging and their provider networks.

Currently, the Department has information technology hardware in circulation beyond the useful life of the equipment thus resulting in poor performance for end-users, an increased number of support calls, and an increased work effort to manage the functionality of the equipment. Therefore, all desktops, laptops, tablets and peripherals are due for replacement.

Due to the age of the equipment, there is an increased security risk which can impact the efficient, effective and secure support of Florida's older adults as well as their families and caregivers. Equipment beyond its useful life significantly contributes to operational interruptions; security vulnerabilities; and inefficiencies in the input, output, processing, assessing, medical determination, and referral of client, family and caregiver information for services and support.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
INCREMENTAL HARDWARE REFRESH				36215C0

SOLUTION/JUSTIFICATION: In order to address the security risks and inefficiencies, replacement of the Department's hardware is necessary. The requested funding will enable DOEA to purchase equipment with the necessary specifications in order to support a proactive computing performance for its end-users. The Department will also be able to establish and maintain a technology hardware replacement schedule which will start over at Year 1 after Year 3. An outline of the schedule will follow.

Year 1: \$227,000 - \$60,000 is requested to support the purchase of hardware requiring advanced specifications (40 units). \$167,000 is requested to support the purchase of hardware requiring standard specifications to support DOEA's end-users (164 units) along with any necessary peripherals.

Year 2: \$207,000 - \$207,000 is requested to support the purchase of hardware requiring standard specifications to support DOEA's end-users (204 units) along with any necessary peripherals.

Year 3: \$207,000 - \$207,000 is requested to support the purchase of hardware requiring standard specifications to support DOEA's end-users (204 units) along with any necessary peripherals.

Total: \$641,000 - An incremental replacement approach will cost \$641,000 during each 3-year cycle.

The return on investment for this issue will be realized by an increase in the effectiveness and efficiency of technology resources, greater productivity of end-users, a reduction in support calls, and delivery of services to Florida's senior population, the Aging Network and other stakeholders in a timely manner.

BUDGET IMPACT: This issue requests \$227,000, of which \$20,000 is non-recurring funds, in the Expenses (040000) appropriation category in the General Revenue Fund (1000) in the Executive Direction and Support Services (65100600) budget entity.

65100600 - Executive Direction and Support Services Budget Entity
 ACT0350 - Information Technology - Desktop Support

	RECURRING	NON-RECURRING	TOTAL	ANNUALIZATION
	FY 2022-23	FY 2022-23	FY 2022-23	FY 2023-24
Expenses (040000)				
General Revenue Fund (1000 - 1)	\$207,000	\$20,000	\$227,000	\$0
Issue Total	\$207,000	\$20,000	\$227,000	\$0

		COL A03	COL A04	COL A05	
		AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
		FY 2022-23	FY 2022-23	FY 2022-23	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
					CODES
ELDER AFFAIRS, DEPT OF					65000000
PGM: SERVICE TO ELDERS PGM					65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>					65100600
GOV OPERATIONS/SUPPORT					16
<u>INFORMATION TECHNOLOGY</u>					<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY					3620000
NETWORK INFRASTRUCTURE UPGRADE AND					
MANAGED SERVICES					36220C0
SPECIAL CATEGORIES					100000
CONTRACTED SERVICES					100777
GENERAL REVENUE FUND	-STATE	517,600	517,600		1000 1

AGENCY ISSUE NARRATIVE:

2022-2023 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Network Infrastructure Upgrade and Managed Services

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (4.2) Ensure state, regional and local agencies provide collaborative and timely customer service to businesses and workers; (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and (6.2) Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: This issue requests \$517,600 in non-recurring funds for a network infrastructure upgrade and managed services at the Department of Elder Affairs in order to comply with information technology standards as outlined in Chapter 282, Florida Statutes, and Chapter 60GG-2, Florida Administrative Code.

BACKGROUND: The purpose of the Bureau of Information Technology (BIT) within the Department of Elder Affairs (Department/DOEA) is to develop, maintain, and procure information technology resources for DOEA. One way in which this is accomplished is by analyzing and refining business processes; automating business processes; supporting and managing the computing environment; developing computer software, computer hardware, and software procurement; ensuring that federal and state security and compliance standards are met; and ensuring that the Department's information technology resources are cloud-centric and interoperable.

The Department's network infrastructure, which includes firewalls, switches, wireless access points, and uninterruptible power supplies, has reached the end of support life (EOSL), no longer supports DOEA's current and future business needs, and is no longer in compliance with the National Institute of Standards and Technology (NIST) controls which are:

- PR.AC-5: Protect network integrity while incorporating network segregation and segmentation where appropriate;
- PR.IP-1: Create and maintain a baseline configuration of information technology and industrial control systems which incorporates security principles;
- PR.MA-2: Approve, encrypt, log and perform remote maintenance of organizational assets in a manner that prevents

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	FY 2022-23		FY 2022-23		FY 2022-23		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY							3620000
NETWORK INFRASTRUCTURE UPGRADE AND MANAGED SERVICES							36220C0

- unauthorized access; and
- PR.PT-4: Protect communications and control networks by establishing perimeter security measures to prevent unauthorized connections to resources.

SOLUTION/JUSTIFICATION: In order to resolve the Department's current situation, a network infrastructure upgrade and managed services are necessary to maximize up-time and optimize performance; implement the Health Insurance Portability and Accountability Act (HIPAA), Criminal Justice Information Services (CJIS), and NIST security standards; implement disaster recovery plans and a service level agreement in order to minimize interruption to business operations; and reduce DOEA's risk related to turnover within BIT.

An outline of the network infrastructure upgrade and managed services will follow.

- Five-year contractual engagement with a full-service, third-party information technology services provider. Options to renew or extend the initial 5-year term will be available contingent upon the Department's determination of satisfactory service delivery and appropriated funding.
- Installation of new firewalls and switches at all DOEA locations.
- Installation and expansion of wireless access points at all DOEA locations.
- Installation and expansion of uninterruptible power supplies at all DOEA locations.
- Implementation of management/support dashboards that will facilitate BIT proactively by managing and monitoring the DOEA network and equipment against cybersecurity threats.
- Network wiring evaluation and replacement. This service is included in the request due to the age of the infrastructure at each location. Network wiring will be replaced if required to support the overall infrastructure upgrade and the implementation of a statewide unified communications (UC) solution.

This equipment lease and managed services model ensures that the DOEA network performs optimally, minimizes downtime, significantly reduces risk related to service interruptions and employee turnover, facilitates equipment replacement without additional cost, and allows DOEA to easily scale infrastructure up or down based on business needs.

The breakdown of the cost for this request will follow.

\$ 517,600 - Annual payment for the 5-year term. Licensing for all equipment, software, and monitoring tools is included in the annual payment. Twenty hours per month of contracted hours for managed services are also included in the annual payment. Contracted hours for managed services include but are not limited to: regular software updates as required; quarterly configuration checks; quarterly health checks; move/add/changes as requested by DOEA; troubleshooting in case of issues; remote and/or on-site support for hardware failures; changes for any new features that are offered by the manufacturer and purchased by DOEA; and any reporting changes requested by DOEA.

\$2,588,000 - Total cost of the 5-year contractual engagement.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
STATEWIDE UNIFIED COMMUNICATIONS -				
VOICE OVER INTERNET PROTOCOL				
UPGRADE				36225C0

at all levels of government.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (4.2) Ensure state, regional and local agencies provide collaborative and timely customer service to businesses and workers; (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and (6.2) Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: This issue requests \$425,000, of which \$36,000 is non-recurring funds, for a unified communications/voice over internet protocol upgrade for the Department of Elder Affairs in order to comply with information technology standards as outlined in Chapter 282, Florida Statutes, and Chapter 60GG-2, Florida Administrative Code.

BACKGROUND: The purpose of the Bureau of Information Technology (BIT) within the Department of Elder Affairs (Department/DOEA) is to develop, maintain, and procure information technology resources for DOEA. One way in which this is accomplished is by analyzing and refining business processes; automating business processes; supporting and managing the computing environment; developing computer software, computer hardware, and software procurement; ensuring that federal and state security and compliance standards are met; and ensuring that the Department's information technology resources are cloud-centric and interoperable.

The Department's telecommunications infrastructure and services have aged out, have reached the end of support life (EOSL), and no longer meet DOEA's current and future business needs. Inadequate performance, lack of redundancy, resource complexity, and failing resources interfere with DOEA's ability to communicate with Florida's older adults, their families, caregivers, and partner organizations effectively and efficiently.

SOLUTION/JUSTIFICATION: In order to resolve the Department's current situation, a unified communications (UC)/voice over internet protocol (VOIP) upgrade is necessary. An outline of the upgrade and unification of telecommunications infrastructure and services will follow.

- There will be a transition from a customer-owned, on-premises model to a cloud-centric, leased model.
- Infrastructure required for this solution will be hosted in DOEA's existing cloud environment.
- Desk phones for all DOEA positions will be replaced with leased equipment that can be easily replaced as needed at no additional cost and can be easily scaled up or down based on business needs.
- Resources and licensing for multiple call centers are included in the request and can be easily scaled up or down based on business needs.
- All conference room phones will be replaced with leased equipment that can be easily replaced as needed at no additional cost.
- UC licensing and services are included in this request in order to support existing and changing business operations. UC support telecommunications interoperability between the desk phone, smartphone, email, and computer-based soft

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				65100600
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
STATEWIDE UNIFIED COMMUNICATIONS -				
VOICE OVER INTERNET PROTOCOL				
UPGRADE				36225C0

phone capabilities thereby minimizing risks associated with future telecommunication interruptions.
 - Vendor professional services related to installation and implementation are also included in this request.

The estimated cost for this upgrade and unification of telecommunications infrastructure is based on hosted UC/VOIP vendor(s) and pricing which are currently available through the Department of Management Services. The breakdown of the cost for this request will follow.

\$389,000 - Annual recurring cost for the UC/VOIP upgrade.

\$ 36,000 - Non-recurring cost for installation and implementation (\$30,000) and contingency funding due to the size and scope of the project (\$6,000).

The return on investment for this issue will be realized by no significant interruption of telephonic communications and the ability to conduct incoming and outgoing communications more efficiently and effectively.

BUDGET IMPACT: This issue requests \$425,000, of which \$36,000 is non-recurring funds, in the Contracted Services (100777) appropriation category in the General Revenue Fund (1000) in the Executive Direction and Support Services (65100600) budget entity. This issue is dependent on two other requests; they are Issue Code 36210C0 (Cybersecurity - Cloud-First - Enterprise Bandwidth Increase) and Issue Code 36220C0 (Network Infrastructure Upgrade and Managed Services).

65100600 - Executive Direction and Support Services Budget Entity
 ACT0340 - Information Technology - Network Operations

	RECURRING	NON-RECURRING	TOTAL	ANNUALIZATION
	FY 2022-23	FY 2022-23	FY 2022-23	FY 2023-24
Contracted Services (100777)				
General Revenue Fund (1000 - 1)	\$389,000	\$36,000	\$425,000	\$0
Issue Total	\$389,000	\$36,000	\$425,000	\$0

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2022-23 POS	AMOUNT	AGY REQ N/R FY 2022-23 POS	AMOUNT	AG REQ ANZ FY 2022-23 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							65100600
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
TOTAL: INFORMATION TECHNOLOGY							<u>1603.00.00.00</u>
BY FUND TYPE							
GENERAL REVENUE FUND		2,421,586		1,431,966			1000
TRUST FUNDS		3,340,870		1,441,267			2000
TOTAL POSITIONS.....		12.00					
TOTAL PROG COMP.....		5,762,456		2,873,233			
TOTAL SALARY RATE.....		648,009					
TOTAL: EXECUTIVE DIR/SUPPORT SVCS							65100600
BY FUND							
GENERAL REVENUE FUND -STATE		3,627,796		956,081			1000 1
-MATCH		1,202,797		480,422			1000 2
TOTAL GENERAL REVENUE FUND		4,830,593		1,436,503			1000
ADMINISTRATIVE TRUST FUND -FEDERL		2,828,111					2021 3
FEDERAL GRANTS TRUST FUND -FEDERL		3,980,747		740,296			2261 3
OPERATIONS AND MAINT TF -FEDERL		925,869		700,971			2516 3
TOTAL POSITIONS.....		64.50					
TOTAL BUREAU.....		12,565,320		2,877,770			
TOTAL SALARY RATE.....		3,717,500					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2022-23 POS	AMOUNT	AGY REQ N/R FY 2022-23 POS	AMOUNT	AG REQ ANZ FY 2022-23 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
CONSUMER ADVOCATE SERVICES							65101000
HEALTH AND HUMAN SERVICES							13
SERVICES/MOST VULNERABLE							<u>1304.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....		1,625,792					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		714,595					1000 1
-MATCH		75,701					1000 2

TOTAL GENERAL REVENUE FUND		790,296					1000
=====							
FEDERAL GRANTS TRUST FUND -FEDERL		1,513,516					2261 3
=====							
TOTAL POSITIONS.....		35.00					
TOTAL APPRO.....		2,303,812					
=====							
OTHER PERSONAL SERVICES							030000
ADMINISTRATIVE TRUST FUND -STATE		162,150					2021 1
FEDERAL GRANTS TRUST FUND -FEDERL		424,415					2261 3

TOTAL APPRO.....		586,565					
=====							
EXPENSES							040000
GENERAL REVENUE FUND -STATE		209,359					1000 1
ADMINISTRATIVE TRUST FUND -STATE		106,740					2021 1
FEDERAL GRANTS TRUST FUND -FEDERL		107,427					2261 3

TOTAL APPRO.....		423,526					
=====							
SPECIAL CATEGORIES							100000
PUBLIC GUARDIAN CONTR. SVC							100633
GENERAL REVENUE FUND -STATE		15,961,663					1000 1
ADMINISTRATIVE TRUST FUND -STATE		154,816					2021 1

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2022-23 POS	AMOUNT	AGY REQ N/R FY 2022-23 POS	AMOUNT	AG REQ ANZ FY 2022-23 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
<u>CONSUMER ADVOCATE SERVICES</u>							65101000
HEALTH AND HUMAN SERVICES							13
<u>SERVICES/MOST VULNERABLE</u>							<u>1304.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
PUBLIC GUARDIAN CONTR. SVC							100633
TOTAL APPRO.....		16,116,479					
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -STATE		727,652					1000 1
ADMINISTRATIVE TRUST FUND -STATE		149,000					2021 1
TOTAL APPRO.....		876,652					
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -STATE		35,415					1000 1
LONG TERM CARE OMBUD CNCL							103566
GENERAL REVENUE FUND -STATE		877,388					1000 1
FEDERAL GRANTS TRUST FUND -FEDERL		626,020					2261 3
TOTAL APPRO.....		1,503,408					
LEASE/PURCHASE/EQUIPMENT							105281
GENERAL REVENUE FUND -STATE		30,092					1000 1
-MATCH		20,000					1000 2
TOTAL GENERAL REVENUE FUND		50,092					1000
TOTAL APPRO.....		50,092					
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		5,707					1000 1
FEDERAL GRANTS TRUST FUND -FEDERL		7,858					2261 3

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
CONSUMER ADVOCATE SERVICES				65101000
HEALTH AND HUMAN SERVICES				13
SERVICES/MOST VULNERABLE				1304.00.00.00
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
TOTAL APPRO.....		13,565		
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL POSITIONS.....		35.00		
TOTAL ISSUE.....		21,909,514		
TOTAL SALARY RATE.....		1,625,792		
SALARY INCREASES FOR FY 2021-22 - STATE EMPLOYEE MINIMUM WAGE INCREASE - EFFECTIVE 7/1/2021				1001030
SALARY RATE				000000
SALARY RATE.....		11,712		
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE		4,303		1000 1
-MATCH		456		1000 2
TOTAL GENERAL REVENUE FUND		4,759		1000
FEDERAL GRANTS TRUST FUND -FEDERL		9,117		2261 3
TOTAL APPRO.....		13,876		
OTHER PERSONAL SERVICES				030000
ADMINISTRATIVE TRUST FUND -STATE		36		2021 1
FEDERAL GRANTS TRUST FUND -FEDERL		94		2261 3
TOTAL APPRO.....		130		
TOTAL: SALARY INCREASES FOR FY 2021-22 - STATE EMPLOYEE MINIMUM WAGE INCREASE - EFFECTIVE 7/1/2021				1001030
TOTAL ISSUE.....		14,006		
TOTAL SALARY RATE.....		11,712		

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
CONSUMER ADVOCATE SERVICES							65101000
HEALTH AND HUMAN SERVICES							13
SERVICES/MOST VULNERABLE							<u>1304.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT - FY 2021-22 - NORMAL							
COST AND UNFUNDED ACTUARIAL							
LIABILITY							1001070
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		3,903					1000 1
-MATCH		413					1000 2
TOTAL GENERAL REVENUE FUND		4,316					1000
FEDERAL GRANTS TRUST FUND -FEDERL		8,268					2261 3
TOTAL APPRO.....		12,584					
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -STATE		4,107-					1000 1
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		455-					1000 1
FEDERAL GRANTS TRUST FUND -FEDERL		626-					2261 3
TOTAL APPRO.....		1,081-					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>CONSUMER ADVOCATE SERVICES</u>				65101000
HEALTH AND HUMAN SERVICES				13
<u>SERVICES/MOST VULNERABLE</u>				<u>1304.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER BUDGET AUTHORITY TO FUND				
OTHER PERSONAL SERVICES STAFF				
CONVERTED TO FULL-TIME EQUIVALENT				
POSITIONS - DEDUCT				2000090
OTHER PERSONAL SERVICES				030000
ADMINISTRATIVE TRUST FUND -STATE		127,627-		2021 1

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AGENCY ISSUE NARRATIVE:

2022-2023 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Transfer Budget Authority to Fund Other Personal Services Staff Converted to Full-Time Equivalent Positions - Deduct

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; (6.1) Create and sustain vibrant, safe, healthy and resilient communities that attract workers, residents, businesses and visitors; and (6.2) Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: This issue requests a budget transfer in the amount of \$127,627 from the Other Personal Services appropriation category to the Salaries and Benefits appropriation category in order to support the conversion of two other personal services staff to full-time positions within the Office of Public and Professional Guardians in the Consumer Advocate Services budget entity.

BACKGROUND: The Office of Public and Professional Guardians (Office/OPPG), housed within the Department of Elder Affairs (Department/DOEA), appoints local public guardians as directed by Chapter 744, Florida Statutes, in order to provide guardianship services to persons who do not have adequate income or assets to afford a private guardian and there are no willing family members or friends to serve. OPPG, which contracts with 17 local Offices of Public Guardianship throughout Florida, is also responsible for the registration and education of professional guardians. Since 2016, the Office has expanded its responsibilities to include oversight and regulation of approximately 550 or more professional guardians statewide. The oversight and regulation consist of investigating, and if appropriate, disciplining the guardians in violation of the law.

The Office performed an internal review of its other personal services (OPS) staff. The staff is responsible for serving as guardian monitors and contract managers for the 17 public guardian programs, registering all of the guardians in the state, and ensuring compliance in the areas of training, bonding, credit and background screening. As a result of the review, the Executive Director concluded that the duties and responsibilities of these positions are permanent and

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>CONSUMER ADVOCATE SERVICES</u>				65101000
HEALTH AND HUMAN SERVICES				13
<u>SERVICES/MOST VULNERABLE</u>				<u>1304.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER BUDGET AUTHORITY TO FUND				
OTHER PERSONAL SERVICES STAFF				
CONVERTED TO FULL-TIME EQUIVALENT				
POSITIONS - DEDUCT				2000090

statutorily mandated for the operation of OPPG.

SOLUTION/JUSTIFICATION: Since the duties and responsibilities of the OPS staff are not of a temporary nature, DOEA requests to establish two full-time positions (one Regulatory Specialist II and one Government Analyst I) in OPPG. Two OPS staff in the Office will be transferred to the new full-time positions resulting in surplus budget authority in the Other Personal Services appropriation category. Therefore, the surplus will be transferred to the Salaries and Benefits appropriation category in order to support the anticipated expenditures associated with Issue Code 3000A10. Conversion of the OPS staff to full-time positions will allow the Department to attract more qualified applicants and retain employees longer in order to carry out the statutory duty of protecting older adults and their families.

BUDGET IMPACT: This issue requests a budget transfer in the amount of \$127,627 in the Administrative Trust Fund (2021) from the Other Personal Services (030000) appropriation category to the Salaries and Benefits (010000) appropriation category in the Consumer Advocate Services (65101000) budget entity. This issue is budget neutral; the add for this transfer is in Issue Code 2000100.

65101000 - Consumer Advocate Services Budget Entity
 ACT1200 - Public Guardianship Program

	RECURRING	NON-RECURRING	TOTAL	ANNUALIZATION
	FY 2022-23	FY 2022-23	FY 2022-23	FY 2023-24
Other Personal Services (030000)				
Administrative Trust Fund (2021 - 1)	(\$127,627)	\$0	(\$127,627)	\$0
Issue Total	(\$127,627)	\$0	(\$127,627)	\$0

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>CONSUMER ADVOCATE SERVICES</u>				65101000
HEALTH AND HUMAN SERVICES				13
<u>SERVICES/MOST VULNERABLE</u>				<u>1304.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER BUDGET AUTHORITY TO FUND				
OTHER PERSONAL SERVICES STAFF				
CONVERTED TO FULL-TIME EQUIVALENT				
POSITIONS - ADD				2000100
SALARIES AND BENEFITS				010000
ADMINISTRATIVE TRUST FUND -STATE		127,627		2021 1

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AGENCY ISSUE NARRATIVE:

2022-2023 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Transfer Budget Authority to Fund Other Personal Services Staff Converted to Full-Time Equivalent Positions - Add

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; (6.1) Create and sustain vibrant, safe, healthy and resilient communities that attract workers, residents, businesses and visitors; and (6.2) Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: This issue requests a budget transfer in the amount of \$127,627 from the Other Personal Services appropriation category to the Salaries and Benefits appropriation category in order to support the conversion of two other personal services staff to full-time positions within the Office of Public and Professional Guardians in the Consumer Advocate Services budget entity.

BACKGROUND: The Office of Public and Professional Guardians (Office/OPPG), housed within the Department of Elder Affairs (Department/DOEA), appoints local public guardians as directed by Chapter 744, Florida Statutes, in order to provide guardianship services to persons who do not have adequate income or assets to afford a private guardian and there are no willing family members or friends to serve. OPPG, which contracts with 17 local Offices of Public Guardianship throughout Florida, is also responsible for the registration and education of professional guardians. Since 2016, the Office has expanded its responsibilities to include oversight and regulation of approximately 550 or more professional guardians statewide. The oversight and regulation consist of investigating, and if appropriate, disciplining the guardians in violation of the law.

The Office performed an internal review of its other personal services (OPS) staff. The staff is responsible for serving as guardian monitors and contract managers for the 17 public guardian programs, registering all of the guardians in the state, and ensuring compliance in the areas of training, bonding, credit and background screening. As a result of the review, the Executive Director concluded that the duties and responsibilities of these positions are permanent and

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>CONSUMER ADVOCATE SERVICES</u>				65101000
HEALTH AND HUMAN SERVICES				13
<u>SERVICES/MOST VULNERABLE</u>				<u>1304.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER BUDGET AUTHORITY TO FUND				
OTHER PERSONAL SERVICES STAFF				
CONVERTED TO FULL-TIME EQUIVALENT				
POSITIONS - ADD				2000100

statutorily mandated for the operation of OPPG.

SOLUTION/JUSTIFICATION: Since the duties and responsibilities of the OPS staff are not of a temporary nature, DOEA requests to establish two full-time positions (one Regulatory Specialist II and one Government Analyst I) in OPPG. Two OPS staff in the Office will be transferred to the new full-time positions resulting in surplus budget authority in the Other Personal Services appropriation category. Therefore, the surplus will be transferred to the Salaries and Benefits appropriation category in order to support the anticipated expenditures associated with Issue Code 3000A10. Conversion of the OPS staff to full-time positions will allow the Department to attract more qualified applicants and retain employees longer in order to carry out the statutory duty of protecting older adults and their families.

BUDGET IMPACT: This issue requests a budget transfer in the amount of \$127,627 in the Administrative Trust Fund (2021) from the Other Personal Services (030000) appropriation category to the Salaries and Benefits (010000) appropriation category in the Consumer Advocate Services (65101000) budget entity. This issue utilizes an other salary adjustment of \$127,627 in order to reflect the correct amount transferred to the Salaries and Benefits appropriation category. This issue is budget neutral; the deduct for this transfer is in Issue Code 2000090.

65101000 - Consumer Advocate Services Budget Entity
 ACT1200 - Public Guardianship Program

	RECURRING	NON-RECURRING	TOTAL	ANNUALIZATION
	FY 2022-23	FY 2022-23	FY 2022-23	FY 2023-24
Salaries and Benefits (010000)				
Administrative Trust Fund (2021 - 1)	\$127,627	\$0	\$127,627	\$0
Issue Total	\$127,627	\$0	\$127,627	\$0

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
CONSUMER ADVOCATE SERVICES				65101000
HEALTH AND HUMAN SERVICES				13
SERVICES/MOST VULNERABLE				1304.00.00.00
ESTIMATED EXPENDITURES REALIGNMENT				2000000
TRANSFER BUDGET AUTHORITY TO FUND				
OTHER PERSONAL SERVICES STAFF				
CONVERTED TO FULL-TIME EQUIVALENT				
POSITIONS - ADD				2000100

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2022-23							
NEW POSITIONS							
OTHER SALARY AMOUNT							
2021 ADMINISTRATIVE TRUST FUND							127,627
							127,627
							=====

WORKLOAD							3000000
CONVERT OTHER PERSONAL SERVICES							
STAFF TO FULL-TIME EQUIVALENT							
POSITIONS							3000A10
SALARY RATE							000000
SALARY RATE.....		83,200					
		=====	=====	=====			
SALARIES AND BENEFITS							010000
		2.00					
		=====	=====	=====			
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
ADMINISTRATIVE TRUST FUND -STATE			419				2021 1
			=====	=====	=====		
TOTAL: CONVERT OTHER PERSONAL SERVICES							3000A10
STAFF TO FULL-TIME EQUIVALENT							
POSITIONS							
TOTAL POSITIONS.....		2.00					
TOTAL ISSUE.....			419				
TOTAL SALARY RATE.....		83,200					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>CONSUMER ADVOCATE SERVICES</u>				65101000
HEALTH AND HUMAN SERVICES				13
<u>SERVICES/MOST VULNERABLE</u>				<u>1304.00.00.00</u>
WORKLOAD				3000000
CONVERT OTHER PERSONAL SERVICES				
STAFF TO FULL-TIME EQUIVALENT				
POSITIONS				3000A10

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AGENCY ISSUE NARRATIVE:

2022-2023 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Convert Other Personal Services Staff to Full-Time Equivalent Positions

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; (6.1) Create and sustain vibrant, safe, healthy and resilient communities that attract workers, residents, businesses and visitors; and (6.2) Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: This issue requests salary rate of 83,200 and a net budget amount of \$419 in order to convert two existing other personal services (OPS) staff in the Office of Public and Professional Guardians to full-time positions. The salary budget related to this request can be transferred from the Department of Elder Affairs' base budget in the Consumer Advocate Services budget entity that is currently allocated to support the existing OPS staff. This budget transfer is captured in Issue Codes 2000090 and 2000100.

BACKGROUND: The Office of Public and Professional Guardians (Office/OPPG), housed within the Department of Elder Affairs (Department/DOEA), appoints local public guardians as directed by Chapter 744, Florida Statutes, in order to provide guardianship services to persons who do not have adequate income or assets to afford a private guardian and there are no willing family members or friends to serve. OPPG, which contracts with 17 local Offices of Public Guardianship throughout Florida, is also responsible for the registration and education of professional guardians. Since 2016, the Office has expanded its responsibilities to include oversight and regulation of approximately 550 or more professional guardians statewide. The oversight and regulation consist of investigating, and if appropriate, disciplining the guardians in violation of the law.

The Office performed an internal review of its OPS staff. The staff is responsible for serving as guardian monitors and contract managers for the 17 public guardian programs, registering all of the guardians in the state, and ensuring compliance in the areas of training, bonding, credit and background screening. As a result of the review, the Executive Director concluded that the duties and responsibilities of these positions are permanent and statutorily mandated for the operation of OPPG.

SOLUTION/JUSTIFICATION: Since the duties and responsibilities of the OPS staff are not of a temporary nature, DOEA

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>CONSUMER ADVOCATE SERVICES</u>				65101000
HEALTH AND HUMAN SERVICES				13
<u>SERVICES/MOST VULNERABLE</u>				<u>1304.00.00.00</u>
WORKLOAD				3000000
CONVERT OTHER PERSONAL SERVICES				
STAFF TO FULL-TIME EQUIVALENT				
POSITIONS				3000A10

requests to establish two full-time positions (one Regulatory Specialist II and one Government Analyst I) in OPPG. Two OPS staff in the Office will be transferred to the new full-time positions resulting in surplus budget authority in the Other Personal Services appropriation category. The excess budget authority will be transferred to the Salaries and Benefits appropriation category; this transfer is reflected in Issue Codes 2000090 and 2000100.

Conversion of the OPS staff to full-time positions will allow the Department to attract more qualified applicants and retain employees longer in order to carry out the statutory duty of protecting older adults and their families.

BUDGET IMPACT: This issue requests two full-time positions, the associated salary rate of 83,200 and a net budget amount of \$419 in the Transfer/DMS/HR Services (107040) appropriation category in the Administrative Trust Fund (2021) in the Consumer Advocate Services (65101000) budget entity. Hiring above the pay grade minimum is necessary due to the duties and responsibilities for the positions. The budget related to this request is transferred from the Other Personal Services (030000) appropriation category to the Salaries and Benefits (010000) appropriation category in Issue Codes 2000090 and 2000100. In addition, this issue includes an other salary adjustment of (\$127,627) since DOEA anticipates the utilization of its base budget that is captured in Issue Code 2000100.

65101000 - Consumer Advocate Services Budget Entity
 ACT1200 - Public Guardianship Program

	RECURRING	NON-RECURRING	TOTAL	ANNUALIZATION
	FY 2022-23	FY 2022-23	FY 2022-23	FY 2023-24
Transfer/DMS/HR Services (107040)				
Administrative Trust Fund (2021 - 1)	\$419	\$0	\$419	\$0
Issue Total	\$419	\$0	\$419	\$0

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
	FY 2022-23		FY 2022-23		FY 2022-23		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
CONSUMER ADVOCATE SERVICES							65101000
HEALTH AND HUMAN SERVICES							13
SERVICES/MOST VULNERABLE							1304.00.00.00
WORKLOAD							3000000
CONVERT OTHER PERSONAL SERVICES							
STAFF TO FULL-TIME EQUIVALENT							
POSITIONS							3000A10

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2022-23							
NEW POSITIONS							
0441 REGULATORY SPECIALIST II							
N1001 001	1.00	37,440		21,445	58,885	0.00	58,885
2224 GOVERNMENT ANALYST I							
N1002 002	1.00	45,760		22,982	68,742	0.00	68,742
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							127,627
	2.00	83,200		44,427	127,627		127,627

OTHER SALARY AMOUNT							
2021 ADMINISTRATIVE TRUST FUND							127,627-

		COL A03	COL A04	COL A05	
		AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
		FY 2022-23	FY 2022-23	FY 2022-23	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
		-----			CODES
ELDER AFFAIRS, DEPT OF					65000000
PGM: SERVICE TO ELDERS PGM					65100000
<u>CONSUMER ADVOCATE SERVICES</u>					65101000
HEALTH AND HUMAN SERVICES					13
<u>SERVICES/MOST VULNERABLE</u>					<u>1304.00.00.00</u>
PROGRAM OR SERVICE-LEVEL					
INFORMATION TECHNOLOGY					3630000
OFFICE OF PUBLIC AND PROFESSIONAL					
GUARDIANS CLIENT MANAGEMENT AND					
MONITORING					36320C0
SPECIAL CATEGORIES					100000
CONTRACTED SERVICES					100777
GENERAL REVENUE FUND	-STATE	504,950	420,250		1000 1
		=====	=====	=====	

AGENCY ISSUE NARRATIVE:

2022-2023 BUDGET YEAR NARRATIVE: IT COMPONENT? YES

ISSUE TITLE: Office of Public and Professional Guardians Client Management and Monitoring

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (4.2) Ensure state, regional and local agencies provide collaborative and timely customer service to businesses and workers; (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; (6.1) Create and sustain vibrant, safe, healthy and resilient communities that attract workers, residents, businesses and visitors; and (6.2) Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: This issue requests \$504,950, of which \$420,250 is non-recurring funds, for client management and monitoring purposes for the Office of Public and Professional Guardians.

BACKGROUND: The Office of Public and Professional Guardians (Office/OPPG) is tasked with oversight responsibilities for all public and professional guardians. The Office's duties and responsibilities include establishing standards of practice; reviewing and approving the standards and criteria for education, registration, and certification requirements; investigating complaints; and enacting appropriate administrative discipline. Since 2016, the OPPG has expanded its responsibilities to include oversight and regulation of approximately 550 or more professional guardians statewide. Due to the expansion, the Office must review all complaints regarding a professional guardian violating the established standards of practice, and if determined legally sufficient, initiate an investigation.

OPPG contracts with 17 local Offices of Public Guardianship throughout Florida. Based on contractual arrangements, the 17 offices should use a client management system provided by the Department of Elder Affairs (Department/DOEA). The system is necessary to manage the offices as well as the documents and files of each ward. Also, DOEA will have the ability to access records and will have oversight of the entire public guardian program. The current solution does not have the necessary reporting, trending and financial management capabilities and includes an annual recurring cost of

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
				CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>CONSUMER ADVOCATE SERVICES</u>				65101000
HEALTH AND HUMAN SERVICES				13
<u>SERVICES/MOST VULNERABLE</u>				<u>1304.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
OFFICE OF PUBLIC AND PROFESSIONAL				
GUARDIANS CLIENT MANAGEMENT AND				
MONITORING				36320C0

\$84,700 for provider user licenses and reporting user access.

In addition, the Department was appropriated \$500,000 for Fiscal Year 2020-2021 in order to develop, implement and maintain a professional monitoring tool that could appropriately monitor guardian compliance with the legislatively mandated standards of practice to ensure appropriate oversight and to prevent abuse, neglect, and exploitation. OPPG currently has manual processes that do not allow for effective monitoring of guardians across the state. Therefore, the Office, in consultation with professional guardianship associations, needs to develop a monitoring tool and database which will allow DOEA to house data, track compliance related to guardian registrations, track and report complaints, and record client/ward registries. Even though the Department was appropriated \$500,000, the funding does not cover the cost to design and build such a monitoring tool.

SOLUTION/JUSTIFICATION: Since enhancements to the client management system are necessary and the development and implementation of the monitoring tool are ongoing, additional funding has been requested by the Department.

The breakdown of the cost associated with enhancing the client management system will follow.

\$ 60,000 - Enhanced Support Services Fees: Includes services such as consultation, configuration, and support of the installed product in order to effectively deploy and administer the Public Guardians' software. A maximum of 320 hours at an hourly rate of \$187.50 can be flexibly provided by the selected vendor over a 1-year contract term. At DOEA's discretion, the selected vendor can provide services which include, but are not limited to, system optimization tasks, end-user support, system administration, training, and custom report development.

\$229,500 - One-time Development Fee: Includes the development and maintenance of the financial module for ward asset management. The selected vendor will provide other activities, such as report writing and provider registration, simultaneously as the final phase of delivery of the services.

\$ 84,700 - Annual recurring cost for state and provider user licenses as well as reporting user access for the state. The user licenses and access will be provided by the selected vendor.

- * \$ 7,200 - State User Licenses (9 @ \$800 each)
- * \$ 75,000 - Provider User Licenses (150 @ \$500 each)
- * \$ 1,700 - Advanced Reporting (1 @ \$1,700)
- * \$ 500 - Advanced Report Writer Access (2 @ \$250)
- * \$ 300 - Advanced Report Runner Access (2 @ \$150)

The breakdown of the cost associated with the development and implementation of the monitoring tool will follow.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2022-23	FY 2022-23	FY 2022-23	
	POS	AMOUNT	POS	AMOUNT
	-----			CODES
ELDER AFFAIRS, DEPT OF				65000000
PGM: SERVICE TO ELDERS PGM				65100000
<u>CONSUMER ADVOCATE SERVICES</u>				65101000
HEALTH AND HUMAN SERVICES				13
<u>SERVICES/MOST VULNERABLE</u>				<u>1304.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
OFFICE OF PUBLIC AND PROFESSIONAL				
GUARDIANS CLIENT MANAGEMENT AND				
MONITORING				36320C0

\$ 70,750 - Implementation Services Fees: The total of these fees is \$570,750; however, only \$70,750 is requested due to the re-appropriation of the Fiscal Year 2020-2021 funding of \$500,000.

* \$250,800 - Implementation Phase 1: Private Professional Guardian Registration and Oversight - Private professional guardian registration and annual registration renewals will be automated via a standardized workflow-driven process configured by the selected vendor. In addition, the system will allow for the tracking and management of basic client information (e.g., name, date of birth, address and county) in a manner similar to how client demographics are currently tracked for the Offices of Public Guardianship thereby allowing OPPG to monitor professional guardians' registration, wards and complaints from a single, integrated database.

* \$154,450 - Implementation Phase 2: Complaint Reporting and Tracking - The selected vendor will configure a solution to support a standardized and automated process for receiving, investigating and managing complaints filed about public and private professional guardians. The Complaint Management functionality will automate critical workflows to help protect wards and help keep OPPG compliant with mandated investigation and resolution timelines.

* \$165,500 - Implementation Phase 3: Public Guardian Oversight - The current manual process of monitoring and auditing the 17 local Offices of Public Guardianship will be automated via an existing solution configuration. This will enable OPPG to apply and track corrective action plans.

\$ 60,000 - Enhanced Support Services Fees: Enhanced support hours for tasks to help support effective system use and administration. A maximum of 320 hours at an hourly rate of \$187.50 can be provided by the selected vendor over a 1-year contract term in order to perform needed system administration, end-user support, training, and custom report development.

The return on investment for this issue will be realized by increasing oversight into the public guardian programs and private professional guardians; allowing the Department to collect data on individuals served; enabling OPPG to develop performance measures for the public guardian programs; and preventing abuse, neglect, and exploitation of wards under guardianship.

BUDGET IMPACT: This issue requests \$504,950, of which \$420,250 is non-recurring funds, in the Contracted Services (100777) appropriation category in the General Revenue Fund (1000) in the Consumer Advocate Services (65101000) budget entity.

65101000 - Consumer Advocate Services Budget Entity

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2022-23 POS	AMOUNT	AGY REQ N/R FY 2022-23 POS	AMOUNT	AG REQ ANZ FY 2022-23 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF							65000000
PGM: SERVICE TO ELDERS PGM							65100000
CONSUMER ADVOCATE SERVICES							65101000
HEALTH AND HUMAN SERVICES							13
SERVICES/MOST VULNERABLE							<u>1304.00.00.00</u>
PROGRAM OR SERVICE-LEVEL							
INFORMATION TECHNOLOGY							3630000
OFFICE OF PUBLIC AND PROFESSIONAL							
GUARDIANS CLIENT MANAGEMENT AND							
MONITORING							36320C0

ACT1200 - Public Guardianship Program

	RECURRING FY 2022-23	NON-RECURRING FY 2022-23	TOTAL FY 2022-23	ANNUALIZATION FY 2023-24
Contracted Services (100777)				
General Revenue Fund (1000 - 1)	\$84,700	\$420,250	\$504,950	\$0
Issue Total	\$84,700	\$420,250	\$504,950	\$0

TOTAL: SERVICES/MOST VULNERABLE 1304.00.00.00

BY FUND TYPE			
GENERAL REVENUE FUND	19,167,035	420,250	1000
TRUST FUNDS	3,269,250		2000
TOTAL POSITIONS.....	37.00		
TOTAL PROG COMP.....	22,436,285	420,250	
TOTAL SALARY RATE.....	1,720,704		

TOTAL: CONSUMER ADVOCATE SERVICES 65101000

BY FUND			
GENERAL REVENUE FUND -STATE	19,070,465	420,250	1000 1
-MATCH	96,570		1000 2
TOTAL GENERAL REVENUE FUND	19,167,035	420,250	1000
ADMINISTRATIVE TRUST FUND -STATE	573,161		2021 1
FEDERAL GRANTS TRUST FUND -FEDERL	2,696,089		2261 3
TOTAL POSITIONS.....	37.00		
TOTAL BUREAU.....	22,436,285	420,250	
TOTAL SALARY RATE.....	1,720,704		

		COL A03	COL A04	COL A05	
		AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
		FY 2022-23	FY 2022-23	FY 2022-23	
		POS	AMOUNT	POS	AMOUNT
					CODES
ELDER AFFAIRS, DEPT OF					65000000
TOTAL: ELDER AFFAIRS, DEPT OF					65000000
BY FUND					
GENERAL REVENUE FUND	-STATE	141,976,425	1,376,331		1000 1
	-MATCH	22,865,772	475,930		1000 2
TOTAL GENERAL REVENUE FUND		164,842,197	1,852,261		1000
ADMINISTRATIVE TRUST FUND	-STATE	573,161			2021 1
	-FEDERL	2,828,111			2021 3
TOTAL ADMINISTRATIVE TRUST FUND		3,401,272			2021
FEDERAL GRANTS TRUST FUND	-FEDERL	122,001,340			2261 3
GRANTS AND DONATIONS TF	-STATE	22,700			2339 1
OPERATIONS AND MAINT TF	-FEDERL	16,509,500	696,479		2516 3
TOTAL POSITIONS.....		408.00			
TOTAL DEPARTMENT.....		306,777,009	2,548,740		
TOTAL SALARY RATE.....		18,520,087			