

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
EXECUTIVE DIR/SUPPORT SVCS						72010100
GOV OPERATIONS/SUPPORT						16
EXEC LEADERSHIP/SUPPRT SVC						1602.00.00.00
ADJUSTMENTS TO COST RECOVERY FUNDS						25000000
DIRECT BILLING FOR						
ADMINISTRATIVE HEARINGS						2503080
SPECIAL CATEGORIES						100000
TRANS TO DIV ADM HEARINGS						100565
ADMINISTRATIVE TRUST FUND -STATE		56,244				56,244 2021 1

AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Amended 2021-22 Narrative after February 10, 2021

ISSUE TITLE: Direct Billing for Administrative Hearings

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2: Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

3. Economic Development and Job Creation

SUMMARY:

This issue adjusts the base budget to provide the agencies' allocated payment to the Division of Administrative Hearings (DOAH). DOAH provides a uniform, impartial and affordable forum for resolving conflicts between private citizens/organizations and agencies of the state. The agencies' allocated share is based on the actual number of hearing hours utilized by the agency in Fiscal Year 2019-20. This issue represents any adjustments necessary to reflect that total amount.

Summary: This is a new issue.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
EXECUTIVE DIR/SUPPORT SVCS						72010100
GOV OPERATIONS/SUPPORT						16
EXEC LEADERSHIP/SUPPRT SVC						1602.00.00.00
PROGRAM REDUCTIONS						33V0000
REDUCTION OF THE TRAVEL MANAGEMENT SYSTEM						33V1100
SPECIAL CATEGORIES						100000
TRAVEL MANAGEMENT SYSTEM						100788
GENERAL REVENUE FUND -STATE		51,386-				51,386- 1000 1

AGENCY ISSUE NARRATIVE:
 2021-2022 BUDGET YEAR NARRATIVE: IT COMPONENT? NO

Amended 2021-22 Narrative after February 10, 2021

ISSUE TITLE: Reduction of the Travel Management System

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 5.2: Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:
 6. Protect taxpayer resources by ensuring the faithful expenditure of public funds.

DEPARTMENT OF MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 GOAL 12: To deliver and promote the development of high-quality, innovative, cost-effective technology services.

SUMMARY:
 The Department of Management Services (department) requests a decrease of \$51,386 in budget authority in the Executive Direction and Support Services budget entity (72010100), Travel Management System category (100788) within the General Revenue Fund (1000). This issue was included in the department's Schedule VIIIB-2 reduction exercise and would have a minimal impact on program operations.

IMPACT IF NOT FUNDED:
 Without this decrease in budget authority, the budget authority will not be aligned with the Travel Management System obligations for Fiscal Year 2021-2022.

BACKGROUND:
 In Specific Appropriation 2718A Chapter 2017-70 of the Laws of Florida, the department received \$1,800,000 for the operation and maintenance of a statewide travel management system that standardizes and automates travel management to include travel planning and approval, expense reporting, and reimbursement. The department initiated a competitive procurement in August of 2016 and executed a contract with the selected vendor on March 2, 2017. The system went live on August 1, 2018.

Summary: This is a new issue.

TOTAL: EXEC LEADERSHIP/SUPPRT SVC						1602.00.00.00
BY FUND TYPE						
GENERAL REVENUE FUND		51,386-				51,386- 1000
TRUST FUNDS		56,244				56,244 2000
TOTAL PROG COMP.....		4,858				4,858

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
STATE EMPLOYEE LEASING						72010300
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						1601.00.00.00
STATE FUNDING REDUCTIONS						33000000
REDUCTION TO SALARIES AND BENEFITS						
AND RATE						3300A80
SALARY RATE						000000
SALARY RATE.....		66,103-			66,103-	
=====						
SALARIES AND BENEFITS						010000
ADMINISTRATIVE TRUST FUND -STATE	37,829-	1.00-	95,712-		1.00-	2021 1
=====						
SPECIAL CATEGORIES						100000
TR/DMS/HR SVCS/STW CONTRCT						107040
ADMINISTRATIVE TRUST FUND -STATE			745-		745-	2021 1
=====						
TOTAL: REDUCTION TO SALARIES AND BENEFITS						3300A80
AND RATE						
TOTAL POSITIONS.....		1.00-			1.00-	
TOTAL ISSUE.....	37,829-		96,457-			58,628-
TOTAL SALARY RATE.....		66,103-			66,103-	
=====						

AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Reduction to Salaries and Benefits and Rate

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

3. Economic Development and Job Creation

SUMMARY:

The Department of Management Services (department) requests a reduction of budget authority in the amount of (37,829), in the Salaries and Benefits category (010000) in the State Employee Leasing budget entity (72010300) within the Administrative Trust Fund (2021).

The salary amount assigned to this position is different than what LAS/PBS calculates.

RETURN ON INVESTMENT (ROI):

The proposed reduction will comply with the original intent state in Chapter 2007-157, Laws of Florida.

IMPACT IF NOT FUNDED:

Without this decrease, the State Employee Leasing program will not be in compliance with Chapter 2007-157, Laws of Florida.

BACKGROUND:

Chapter 2007-157, Laws of Florida created the Florida Black Business Investment Board as an instrumentality within the Office of Tourism, Trade and Economic Development to assist in the development and expansion of black business enterprises. Furthermore, it directed the Department of Management Services to enter into an employee lease agreement with the Florida Black Business Investment Board (Corporation) and required that an employee of the board retain her status as a state employee until such time as the employee voluntarily or involuntarily terminates her status with the Corporation. This employee will retire in November 2021.

This issue is also reflected in the Schedule VIIIB-2.

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2021-22 POS	AMOUNT	AGY AMD REQ FY 2021-22 POS	AMOUNT	AGY AMD N/R FY 2021-22 POS	AMOUNT	AGY AMD ANZ FY 2021-22 POS	AMOUNT	AGY AMD REQ FY 2021-22 OVER(UNDER) AGY FIN REQ FY 2021-22 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF										72000000
PGM: ADMINISTRATION PGM										72010000
STATE EMPLOYEE LEASING										72010300
GOV OPERATIONS/SUPPORT										16
GOVERNMENTAL OPERATIONS										<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS										33000000
REDUCTION TO SALARIES AND BENEFITS										
AND RATE										3300A80

Amended 2021-22 Narrative after February 10, 2021

Summary: The Department of Management Services (department) requests a reduction of one full-time position, reduction of salary rate in the amount of (66,103), reduction of budget authority in the amount of (\$95,712) in the Salaries and Benefits category (010000), and reduction of budget authority in the amount of (\$745) in the HR Services category (107040) in the State Employee Leasing budget entity (72010300) within the Administrative Trust Fund (2021). The employee in this budget entity retired December 31, 2020. This position will not be filled.

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A12 - AGY FIN REQ FY 2021-22						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
OTHER SALARY AMOUNT						
2021 ADMINISTRATIVE TRUST FUND						37,829-
						37,829-

A14 - AGY AMD REQ FY 2021-22						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
0714 ADMINISTRATIVE ASSISTANT III						
03054 001	1.00-	60,865-		34,847-	95,712-	0.00
						95,712-

TOTALS FOR ISSUE BY FUND						
2021 ADMINISTRATIVE TRUST FUND						95,712-
	1.00-	60,865-		34,847-	95,712-	95,712-
=====						
RA06 RATE ADJ - NO FTE - NO SALARY - NO BENEFITS						
C1001 001						5,238-
						5,238-
=====						
TOTAL SALARY RATE						
						5,238-
=====						

TOTAL: GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
BY FUND TYPE							
TRUST FUNDS.....	37,829-	1.00-	96,457-		1.00-	58,628-	2000
SALARY RATE.....		66,103-			66,103-		
=====							

	COL A12	COL A14	COL A15	COL A16	COL A14-A12 AGY AMD REQ FY 2021-22 OVER(UNDER) AGY FIN REQ FY 2021-22	CODES
	AGY FIN REQ FY 2021-22 POS AMOUNT	AGY AMD REQ FY 2021-22 POS AMOUNT	AGY AMD N/R FY 2021-22 POS AMOUNT	AGY AMD ANZ FY 2021-22 POS AMOUNT		
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
FACILITIES MANAGEMENT						72400100
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						1601.00.00.00
CAPITAL IMPROVEMENT PLAN						99000000
DEBT SERVICE						990D0000
FIXED CAPITAL OUTLAY						080000
DEBT SERVICE						089070
FL FACILITIES POOL CLR TF -STATE	73,087	5,922,969			5,849,882	2313 1

AGENCY NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE: DEBT SERVICE IT COMPONENT? NO

ISSUE TITLE: Debt Service Adjustment

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 5.2: Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:
 3. Economic Development and Job Creation

DEPARTMENT OF MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 GOAL 11: Provide cost-effective, efficient real estate development and management services to our customers in the Department of Management Services pool facilities.

SUMMARY:
 The Department of Management Services (department) requests an increase of \$73,087 in recurring budget authority in the Facilities Management budget entity (72400100), Debt Service category (089070) within the Florida Facilities Pool Clearing Trust Fund (2313) based on the increased debt service obligation for Fiscal Year 2021-2022.

This increase in budget authority is to align budget authority with debt service obligations for Fiscal Year 2021-2022.

RETURN ON INVESTMENT (ROI):
 The proposed increase will continue to allow the department to meet the debt service obligations of the Florida Facilities Pool (FFP).

IMPACT IF NOT FUNDED:
 Without this increase in budget authority, the budget authority will not be aligned with the debt service obligations for the FFP for Fiscal Year 2021-2022.

BACKGROUND:
 Chapter 255, Florida Statutes defines requirements for how publicly owned buildings are developed, operated and maintained, including statewide rule related authority for the department. Sections 255.501 through 255.525, Florida Statutes, comprise the "Building and Facilities Act," which relates specifically to the creation and management of the FFP. This includes implementation of construction appropriations, project management oversight, and building maintenance, leasing and long-range strategic planning to address the state's future workspace needs. This chapter also authorizes the department to operate and maintain state-owned structures, defines energy conservation and building sustainability implementation and directs the department to develop and maintain a state energy management plan.

Amended 2021-22 Narrative after February 10, 2021

SUMMARY:
 The Department of Management Services (department) requests an increase of \$5,922,969 in recurring budget authority in the Facilities Management budget entity (72400100), Debt Service category (089070) within the Florida Facilities Pool Clearing Trust Fund (2313) based on the increased debt service obligation for Fiscal Year 2021-2022. Of those funds, \$73,087 is provided for existing bonds and \$5,849,882 is provided for the issuance of new bonds.

This increase in budget authority is to align budget authority with debt service obligations for Fiscal Year 2021-2022.

	COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
	AGY FIN REQ FY 2021-22	POS	AGY AMD REQ FY 2021-22	POS	AGY AMD N/R FY 2021-22	POS	AGY AMD ANZ FY 2021-22	POS	AGY AMD REQ FY 2021-22	POS	
MANAGEMENT SRVCS, DEPT OF											72000000
PGM: FACILITIES PROGRAM											72400000
FACILITIES MANAGEMENT											72400100
GOV OPERATIONS/SUPPORT											16
GOVERNMENTAL OPERATIONS											1601.00.00.00
CAPITAL IMPROVEMENT PLAN											99000000
MAINTENANCE AND REPAIR											990M0000
FIXED CAPITAL OUTLAY											080000
CAP. DEP. - GENERAL											083400
SUPERVISION TRUST FUND											2696 1
-STATE	6,399,549		10,193,157		10,193,157				3,793,608		

AGENCY NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE: CAP. DEP. - GENERAL IT COMPONENT? NO

ISSUE TITLE: Maintenance and Repair

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 5.2: Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:
 3. Economic Development and Job Creation

DEPARTMENT OF MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 GOAL 11: Provide cost-effective, efficient real estate development and management services to our customers in the DMS pool facilities.

SUMMARY:
 The Department of Management Services (department) requests \$6,399,549 of non-recurring budget authority in the Facilities Management budget entity (72400100), Statewide Capital Depreciation General category (083400) within the Supervision Trust Fund (2696) to correct statewide general building deficiencies within the Florida Facilities Pool (FFP).

RETURN ON INVESTMENT (ROI):
 The continued investment in capital maintenance items in the FFP will provide for an efficient and safe environment for both the employees that are housed in the facilities as well as visitors to facilities.

IMPACT IF NOT FUNDED:
 Without this funding, there is insufficient budget to address the correction of building deficiencies within the FFP. Facilities within the FFP require general building maintenance to include: electrical, roofing, plumbing, mechanical, etc. If this issue is not funded, the division will not have the ability to fund critical projects that are necessary for these various building systems.

BACKGROUND:
 Chapter 255, Florida Statutes defines requirements for how publicly owned buildings are developed, operated and maintained, including statewide rule related authority for the department. Sections 255.501 through 255.525, Florida Statutes, comprise the "Building and Facilities Act," which relates specifically to the creation and management of the FFP. This includes implementation of construction appropriations, project management oversight, and building maintenance, leasing and long-range strategic planning to address the state's future workspace needs. This chapter also authorizes our responsibility for the operation and maintenance of state-owned structures, defines energy conservation and building sustainability implementation and directs the department to develop and maintain a state energy management plan.

The department has statutory oversight for the construction, operation, custodial care, preventive maintenance, repair, alteration, modification and allocation of space for all buildings in the FFP and administers the state's lease procurement process. The department provides shared services to state agencies and local governments allowing them to focus on their core mission providing cost-effective real estate management and recommendations for the operation of pool buildings. The department advises agencies, the Executive Office of the Governor, and the Florida Legislature on fixed capital outlay project needs and manage the costs associated with pool buildings.

Amended 2021-22 Narrative after February 10, 2021

Summary:

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2021-22	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS
						AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						1601.00.00.00
CAPITAL IMPROVEMENT PLAN						9900000
MAINTENANCE AND REPAIR						990M000

The Department of Management Services (department) requests \$10,193,157 in non-recurring budget authority in the Facilities Management budget entity (72400100), Statewide Capital Depreciation General category (083400) within the Supervision Trust Fund (2696) to correct statewide general building deficiencies within the Florida Facilities Pool (FFP). Examples of these improvements include, but are not limited to, installing interior signage at the Capitol Complex, and exterior sealing, drainage repairs and carpet replacement at the Benton Building in Ft. Pierce (St. Lucie County). This appropriation is from the Supervision Trust Fund which is supported by rental rate charges to the Florida Facilities Pool tenants.

	COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
	AGY FIN REQ FY 2021-22	POS	AGY AMD REQ FY 2021-22	POS	AGY AMD N/R FY 2021-22	POS	AGY AMD ANZ FY 2021-22	POS	AGY AMD REQ FY 2021-22	POS	
MANAGEMENT SRVCS, DEPT OF											72000000
PGM: FACILITIES PROGRAM											72400000
FACILITIES MANAGEMENT											72400100
GOV OPERATIONS/SUPPORT											16
GOVERNMENTAL OPERATIONS											1601.00.00.00
CAPITAL IMPROVEMENT PLAN											99000000
SPECIAL PURPOSE											990S000
FIXED CAPITAL OUTLAY											080000
PLANNING AND DESIGN - EOC											080076
GENERAL REVENUE FUND -STATE			5,900,000		5,900,000				5,900,000		1000 1

AGENCY NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE: PLANNING AND DESIGN - EOC IT COMPONENT? NO

Amended 2021-22 Narrative after February 10, 2021

ISSUE TITLE: Special Purpose

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 5.2: Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:
 3. Prioritize infrastructure development to meaningful projects that provide regional and statewide impact, especially focused on safety and improved mobility.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 GOAL 11: Provide cost-effective, efficient real estate development and management services to our customers in the Department of Management Services pool facilities.

SUMMARY:
 The Department of Management Services (Department) requests \$5,900,000 in nonrecurring budget authority in the Facilities Management Budget Entity (7240100) in the Planning and Design-EOC appropriation category (080076) within the General Revenue Fund (1000) for the planning and design of the new State Emergency Operations Center (EOC). During the 2019 Session, the Florida Division of Emergency Management received funding to complete a study to replace the current EOC. Built in 1996, the State Emergency Response Team has outgrown the facility.

Also, \$172,286,784 in nonrecurring budget authority within the Public Facilities Finance Trust Fund will bond the following construction projects: the new EOC, Waller Park Renovation, Capitol Heating, Ventilation, and Air Conditioning (HVAC) system and windows replacement, and Florida Facilities Pool (FFP) Restacking.

The proposed issuance of bonds for Capital projects will provide a \$55.8 million reduction in General Revenue funds in Fiscal Year 2020-21 as well as provide significant cost avoidance in General Revenue in Fiscal Year 2021-22.

RETURN ON INVESTMENT (ROI):
 The proposed issuance of bonds for capital projects will present a significant cost avoidance in General Revenue. The Department will submit an updated issue as additional information is available to include any estimated rental revenue from new assets constructed and managed through the Florida Facilities Pool.

WHAT WILL HAPPEN IF THE ISSUE IS NOT FUNDED?
 If this issue is not funded, critical capital projects will be delayed or extended due to the constraint of sufficient cash projected for the current fiscal year and Fiscal Year 2021-22. Based on projections in project costs, the Department estimates there will be sufficient cash receipts to cover the increased debt service based on this proposal; however, there is inadequate cash balances to complete these projects with a standalone appropriation in one year. A phased approach may not be possible for the selected projects given their design, function, or purpose.

BACKGROUND:
 With the support of the Governor and Legislature, the Department of Management Services has consistently paid down debt service over the past ten years. Additionally, the Florida Legislature has supported additional Capital projects through the allocation of unexpended Trust Fund saved through refinancing and through a significant amount of supplemental General Revenue appropriations. The rental receipts for the Florida Facilities Pool are steady; issuance of bonds is a feasible approach to fund priority capital projects. No additional General Revenue is needed to pay for debt service once

	COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
	AGY FIN REQ FY 2021-22 POS	AMOUNT	AGY AMD REQ FY 2021-22 POS	AMOUNT	AGY AMD N/R FY 2021-22 POS	AMOUNT	AGY AMD ANZ FY 2021-22 POS	AMOUNT	AGY AMD REQ FY 2021-22 OVER(UNDER) AGY FIN REQ FY 2021-22 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF											72000000
PGM: FACILITIES PROGRAM											72400000
FACILITIES MANAGEMENT											72400100
GOV OPERATIONS/SUPPORT											16
GOVERNMENTAL OPERATIONS											1601.00.00.00
CAPITAL IMPROVEMENT PLAN											99000000
SPECIAL PURPOSE											990S000

bonds are issued as there is a sufficient trust fund balance in the Supervision Trust Fund to transfer, if needed, and cash flow for the increase to debt service. Proceeding with this request would lessen the likelihood of requiring a General Revenue appropriation for the specified projects as the Florida Facilities Pool is supported with rental revenue.

Summary: This is a new issue.

CAP. DEPRE. - GENERAL 083400

GENERAL REVENUE FUND -STATE	1								1- 1000	1
PUBL FACILITIES FINANCE TF-STATE	1	172,286,784		172,286,784				172,286,783	2495	1
TOTAL APPRO.....	2	172,286,784		172,286,784				172,286,782		

AGENCY NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE: CAP. DEPRE. - GENERAL IT COMPONENT? NO

ISSUE TITLE: Special Purpose

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 5.2: Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:
 3. Prioritize infrastructure development to meaningful projects that provide regional and statewide impact, especially focused on safety and improved mobility.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 GOAL 11: Provide cost-effective, efficient real estate development and management services to our customers in the Department of Management Services pool facilities.

SUMMARY:
 The Department of Management Services (Department) requests a \$1 placeholder in the Facilities Management Budget Entity (7240100) in the Capital Depreciation appropriation category (083400) within the Public Facilities Financing Trust Fund (2495) and General Revenue (1000) for the consideration of bonding authority for capital projects within the Florida Facilities Pool.

The Department of Management Services intends to submit an amended issue as project costs are identified and finalized. For any project where the required planning and design authority has not already been appropriated, encumbered, and/or completed, the Department will submit an updated issue for any General Revenue need. The issuance of bonds is sought in lieu of requesting a General Revenue appropriation for the cost of construction over several years. The Department will work with the Division of Bond Finance within the State Board of Administration to properly secure approval and implement the issuance of bonds. The department intends to use cash received through rental receipts to offset debt service costs associated with this request over the life of the bond.

RETURN ON INVESTMENT (ROI):

The proposed issuance of bonds for capital projects will present a significant cost avoidance in General Revenue. The Department will submit an updated issue as additional information is available to include any estimated rental revenue from new assets constructed and managed through the Florida Facilities Pool.

WHAT WILL HAPPEN IF THE ISSUE IS NOT FUNDED?

If this issue is not funded, critical capital projects will be delayed or extended due to the constraint of sufficient cash projected for the current fiscal year and Fiscal Year 2021-22. Based on projections in project costs, the Department estimates there will be sufficient cash receipts to cover the increased debt service based on this proposal; however,

	COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
	AGY FIN REQ FY 2021-22 POS	AMOUNT	AGY AMD REQ FY 2021-22 POS	AMOUNT	AGY AMD N/R FY 2021-22 POS	AMOUNT	AGY AMD ANZ FY 2021-22 POS	AMOUNT	AGY AMD REQ FY 2021-22 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF											72000000
PGM: FACILITIES PROGRAM											72400000
FACILITIES MANAGEMENT											72400100
GOV OPERATIONS/SUPPORT											16
GOVERNMENTAL OPERATIONS											1601.00.00.00
CAPITAL IMPROVEMENT PLAN											99000000
SPECIAL PURPOSE											990S000

there is inadequate cash balances to complete these projects with a standalone appropriation in one year. A phased approach may not be possible for the selected projects given their design, function, or purpose.

BACKGROUND:

With the support of the Governor and Legislature, the Department of Management Services has consistently paid down debt service over the past ten years. Additionally, the Florida Legislature has supported additional Capital projects through the allocation of unexpended Trust Fund saved through refinancing and through a significant amount of supplemental General Revenue appropriations. The rental receipts for the Florida Facilities Pool are steady; issuance of bonds is a feasible approach to fund priority capital projects. No additional General Revenue is needed to pay for debt service once bonds are issued as there is a sufficient trust fund balance in the Supervision Trust Fund to transfer, if needed, and cash flow for the increase to debt service. Proceeding with this request would lessen the likelihood of requiring a General Revenue appropriation for the specified projects as the Florida Facilities Pool is supported with rental revenue.

Amended 2021-22 Narrative after February 10, 2021

Summary: The Department of Management Services (Department) requests \$172,286,784 in nonrecurring budget authority in the Facilities Management Budget Entity (7240100) in the Capital Depreciation appropriation category (083400) within the Public Facilities Finance Trust Fund (2495) to bond the following construction projects: Waller Park Renovation, Capitol Heating, Ventilation, and Air Conditioning (HVAC) system and windows replacement, new State Emergency Operations Center (EOC) and Florida Facilities Pool (FFP) Restacking. Additionally, \$5,900,000 in General Revenue funds is provided for the planning and design of the new State EOC.

The proposed issuance of bonds for Capital projects will provide a \$55.8 million reduction in General Revenue funds in Fiscal Year 2020-21 as well as provide significant cost avoidance in General Revenue in Fiscal Year 2021-22.

Waller Park: The main public entrance of the Capitol, known as Waller Park, is in need of structural repairs, waterproofing, and code corrections to ensure compliance with the Americans with Disabilities Act.

HVAC and Windows: Initially completed in 1977, the Florida Capitol Complex's HVAC system, windows, and louvers (outdoor shades) have reached end of life and are in need of complete reconstruction to improve both the energy efficiency and security of the building. Since the HVAC heating elements lie at the base of each window unit, the project will experience fewer challenges if both the HVAC and windows are replaced simultaneously.

State EOC: During the 2019 Session, the Florida Division of Emergency Management received funding to complete a study to replace the current EOC. Built in 1996, the State Emergency Response Team has outgrown the facility.

FFP Restacking: As the state workforce evolves from Generation X to Millennials and Generation Z, the expectations of the office environment and work force experience are changing. The current FFP portfolio includes office buildings initially designed at a time when space planning focused more on individual offices than collaborative workspace. Restacking could result in more usable space becoming available in state managed buildings.

TOTAL: SPECIAL PURPOSE											990S000
TOTAL ISSUE.....	2		178,186,784		178,186,784				178,186,782		
TOTAL: GOVERNMENTAL OPERATIONS											1601.00.00.00
BY FUND TYPE											
GENERAL REVENUE FUND	1		5,900,000		5,900,000				5,899,999		1000
TRUST FUNDS		6,472,637	188,402,910		182,479,941				181,930,273		2000
TOTAL PROG COMP.....		6,472,638	194,302,910		188,379,941				187,830,272		

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>PURCHASING OVERSIGHT</u>						72600400
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						1601.00.00.00
PROGRAM REDUCTIONS						33V0000
REDUCE OPERATING CAPITAL OUTLAY IN						
STATE PURCHASING						33V0600
OPERATING CAPITAL OUTLAY						060000
OPERATING TRUST FUND						
-STATE		15,859-				15,859-
						2510 1

AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Amended 2021-22 Narrative after February 10, 2021

ISSUE TITLE: REDUCE OPERATING CAPITAL OUTLAY IN STATE PURCHASING

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2: Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

3. Maintain Florida's status as a low-tax state and continue to find opportunities to reduce taxes and fees.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

GOAL #7: Enhance purchasing processes using MyFloridaMarketPlace (MFMP). This issue impacts the "Establish and administer state term (master) contracts and negotiated agreements" activity.

SUMMARY:

The Department of Management Services (Department) requests a decrease of \$15,859 in budget authority in the Purchasing Oversight budget entity (72600400) in the Operating Capital Outlay category (060000) within the Operating Trust Fund (2510). This appropriation is used to replace outdated information technology (IT) equipment; however, the Operating Capital Outlay category threshold has been increased from \$1,000 to \$5,000. The outdated IT equipment will be replaced using the Expenses category.

This issue was included in the department's Schedule VIIIB-2 reduction exercise and would have a minimal impact on program operations.

IMPACT IF NOT FUNDED:

Without this decrease in budget authority, the budget authority will not be aligned with the Operating Capital Outlay obligations for Fiscal Year 2021-2022.

Summary: This is a new issue.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS
						AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
PURCHASING OVERSIGHT						72600400
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						1601.00.00.00
FUNDING DEFICIENCIES TO MEET						
CURRENT LEVEL PROGRAM REQUIREMENTS						4100000
MYFLORIDAMARKETPLACE						41007C0
SPECIAL CATEGORIES						100000
CONTRACTED SERVICES						100777
GENERAL REVENUE FUND -STATE	2,500,000				2,500,000	1000 1
OPERATING TRUST FUND -STATE	9,860,000	12,360,000	12,360,000		2,500,000	2510 1
TOTAL APPRO.....	12,360,000	12,360,000	12,360,000			

AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 ISSUE TITLE: Next Generation MyFloridaMarketPlace (MFMP) Implementation and Support Services

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 5.2: Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:
 6. Public Integrity

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 GOAL 7: Enhance purchasing processes using MyFloridaMarketPlace (MFMP). This issue impacts the "Establish and administer state term (master) contracts and negotiated agreements" activity.

SUMMARY:
 The Department of Management Services (department), requests \$12,360,000 in non-recurring budget authority in the Purchasing Oversight Budget Entity (72600400) in the Contracted Services category (100777), with \$9,860,000 being within the Operating Trust Fund and \$2,500,000 being within the General Revenue Fund to ensure implementation of the next generation MyFloridaMarketPlace (MFMP) platform by July 1, 2022. \$12,000,000 is for the implementation/start-up of the next generation MFMP platform and \$360,000 is for project planning and independent validation and verification (IV and V). MFMP is maintained by the department in accordance with subsection 287.057(22), Florida Statutes. This split between trust fund and General Revenue is contingent upon reverting back to the transaction fee amount of one percent as identified in rule 60A-1.031, Florida Administrative Code.

RETURN ON INVESTMENT (ROI):
 The department strives to maintain an efficient and dynamic online marketplace for state agencies to acquire the commodities and services necessary to fulfill their missions. As technology is continuously leveraged to provide enhanced services to state agency customers and, ultimately, the citizens of Florida, an efficient, scalable marketplace platform plays a critical role in ensuring that agencies are able to acquire the commodities and services needed. As a significant enterprise system, successful implementation of the next generation MFMP platform will require a financial commitment for start-up costs, such as software licensing, set-up, and customization, as well as funding for support services, such as independent verification and validation (IV and V) services. The requested funds would be used during Fiscal Year 2021-22 to fund a timely and tactical implementation of the next generation MFMP platform, ensuring that the system is available to state agencies by July 1, 2022.

The next generation MFMP platform is being designed to allow eligible users, such as Florida cities, counties, colleges, and universities use the system to purchase commodities and services via state term contracts established by the department. Currently, state term contract purchases by eligible users are not made through MFMP; vendors are required to report purchases to the department in a separate, manual process. Capturing eligible user purchases in MFMP would reduce the burden on the vendor community and enable the department to accurately track eligible user spend. An increase in verifiable spend by eligible users would significantly increase the purchasing power of the State of Florida.

Implementation of the next generation MFMP platform is an important risk mitigation strategy, with regard to rapidly advancing web standards and technologies, security threat considerations, and overall technology support requirements. Implementation will extend the success, stability, and maturity of MFMP as an enterprise system and sustain Florida as the leader in government procurement operations.

	COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
	AGY FIN REQ		AGY AMD REQ		AGY AMD N/R		AGY AMD ANZ		AGY AMD REQ		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF											72000000
PGM: SUPPORT PROGRAM											72600000
<u>PURCHASING OVERSIGHT</u>											72600400
GOV OPERATIONS/SUPPORT											16
<u>GOVERNMENTAL OPERATIONS</u>											1601.00.00.00
FUNDING DEFICIENCIES TO MEET											
CURRENT LEVEL PROGRAM REQUIREMENTS											4100000
MYFLORIDAMARKETPLACE											41007C0

TIMELINE:

Fiscal Year	Start Date	Description
FY 2017-18	September 2017	Issue LBR for IV and V services - \$75,000 (six months intermittent support)
FY 2018-19	September 2018	Begin development of solicitation, scope of work, and project plans for next generation MFMP platform
FY 2018-19	September 2018	Procure/commence IV and V services
FY 2018-19	October 2018	Issue LBR for project planning and IT research services - \$277,000 (nine months of support)
FY 2019-20	July 2019	Procure/commence IT research services
FY 2019-20	September 2019	Procure/commence project planning services
FY 2019-20	September 2019	Issue LBR for project planning, IT research, and IV and V services - \$360,000
FY 2019-20	July 2020	Issue solicitation for next generation MFMP platform
FY 2020-21	September 2020	Procure/commence project planning and IT research services
FY 2020-21	October 2020	Issue LBR for implementation and support services \$12,360,000
FY 2020-21	June 2021	Execute contract for next generation MFMP platform
FY 2020-21	July 2021	Final approval of project implementation plan
FY 2020-21	July 2021	Begin implementation (e.g. software licensing, Set-up, customization, etc.)
FY 2021-22	July-December 2021	Procure/commence support services for Implementation (including IV and V)
FY 2021-22	June 2022	Complete MFMP application migration and transition in conjunction with IV and V services
FY 2022-23	July 2022	Transition state agencies to next generation MFMP platform

IMPACT IF NOT FUNDED:

The migration of MFMP to a new platform is essential to maintain operation of a web-based electronic procurement system in accordance with subsection 287.057(22), Florida Statutes. The current MFMP platform, Ariba version 9r1, is a highly customized eProcurement solution which operates on an Oracle 11.2 database environment. The Oracle environment reached the end of its support in December of 2015, and Ariba will cease support for the version 9r1 in December 2020. This means that the system is no longer receiving updates to patch security flaws in the database software, and product support will no longer be available in 2021. As the MFMP code base stagnates, browser incompatibilities arise, and system functionality becomes deprecated. Without a migration to a new platform, MFMP will eventually suffer a failure.

BACKGROUND:

In accordance with subsection 287.057(22), Florida Statutes, MFMP is the State of Florida's web-based electronic procurement system, serving both state agencies and vendors, by providing a web-based program for state purchasers and vendors to exchange products and services. MFMP allows for the registration of vendors, management and display of contracted catalogs of products, the location of products by buyers, order placement, purchase approvals, invoice reconciliations and payment approvals, all within one system. Customers can create solicitations in the Sourcing module and analyze spend using various reporting capabilities in the Analysis module. Through its integration with the state's accounting system, MFMP has full procurement capabilities, offering supply management, purchase orders, invoice reconciliation, and accounts payable.

MFMP's core system is based on the Ariba application platform. Ariba is a commercial off-the-shelf (COTS) system, with more than 350 customizations programmed for the State of Florida over the life of the system. Many of these

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
	POS	POS	POS	POS	POS	AMOUNT
	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
PURCHASING OVERSIGHT						72600400
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						1601.00.00.00
FUNDING DEFICIENCIES TO MEET						4100000
CURRENT LEVEL PROGRAM REQUIREMENTS						41007C0
MYFLORIDAMARKETPLACE						

customizations were developed to integrate MFMP with the state's accounting system or are required by Florida statute or administrative rule. MFMP's service and support is currently outsourced to a vendor. The vendor's staff maintain the hardware, operating system infrastructure, procurement application modules, and components of Ariba, which includes the Buyer, Sourcing, and Analysis modules. Buyer provides for purchase orders, invoicing, receiving, contract compliance, and the online catalog. Sourcing provides for the posting of bids and solicitations. Analysis provides reporting and spend analytics of transactions. The vendor also developed the Vendor Information Portal (VIP) which is a completely customized application that provides for vendor registrations, contract reporting, commodity codes, and the billing and collection of transaction fees in accordance with paragraph 287.042(1)(h), Florida Statutes. The vendor also provides project administration, operational support, technical application support, and the MFMP customer help desk services. The final component of the MFMP system is the Vendor Bid System (VBS), developed by the department to provide the state with an online repository for formal competitive solicitations, pursuant to subsection 287.042(3), Florida Statutes. The department provides project administration, operational support, technical application support, and customer support for this application.

The current contract with the vendor began on February 1, 2013 and was renewed through June 30, 2021. The current version of the Ariba platform (9r1) has been in continuous operation since the last upgrade of MFMP. The vendor has provided the state with a transition plan to a new vendor that will take at least twelve months to execute.

Amended 2021-22 Narrative after February 10, 2021

Summary: The Department of Management Services (department), requests \$12,360,000 in non-recurring Operating Trust Fund budget authority in the Purchasing Oversight Budget Entity (72600400) in the Contracted Services category (100777), within the Operating Trust Fund to ensure implementation of the next generation MyFloridaMarketPlace (MFMP) platform by July 1, 2022. \$12,000,000 is for the implementation/start-up of the next generation MFMP platform and \$360,000 is for project planning and independent validation and verification (IV and V). MFMP is maintained by the department in accordance with subsection 287.057(22), Florida Statutes. The funding is needed to support the increased cost due to running two systems concurrently during the implementation.

The MFMP eProcurement system has been in operation for over 17 years. MFMP's core system is based on the Ariba application platform and the contract expires June 30, 2021. This request supports the continuation of the implementation of the new MFMP system and IV and V support services to ensure the project remains on track and performs the necessary steps toward procurement and implementation. Migrating MFMP to a new digital infrastructure is an important risk mitigation strategy with regard to the ever rapidly advancing web standards and technologies, security threat considerations, and overall technology support requirements.

TOTAL: GOVERNMENTAL OPERATIONS						1601.00.00.00
BY FUND TYPE						
GENERAL REVENUE FUND	2,500,000					2,500,000- 1000
TRUST FUNDS	9,860,000	12,344,141	12,360,000			2,484,141 2000
TOTAL PROG COMP.....	12,360,000	12,344,141	12,360,000			15,859-

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
PGM: INS BENEFITS ADMIN						72750200
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						1601.00.00.00
ADJUSTMENTS TO COST RECOVERY FUNDS						25000000
DIRECT BILLING FOR						
ADMINISTRATIVE HEARINGS						2503080
SPECIAL CATEGORIES						100000
TRANS TO DIV ADM HEARINGS						100565
STATE EMPLY HEALTH INS TF -STATE		29,917				29,917 2668 1

AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Amended 2021-22 Narrative after February 10, 2021

ISSUE TITLE: Direct Billing for Administrative Hearings

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2: Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

3. Economic Development and Job Creation

SUMMARY:

This issue adjusts the base budget to provide the agencies' allocated payment to the Division of Administrative Hearings (DOAH). DOAH provides a uniform, impartial and affordable forum for resolving conflicts between private citizens/organizations and agencies of the state. The agencies' allocated share is based on the actual number of hearing hours utilized by the agency in Fiscal Year 2019-20. This issue represents any adjustments necessary to reflect that total amount.

Summary: This is a new issue.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
PGM: INS BENEFITS ADMIN						72750200
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						1601.00.00.00
RE-ENGINEERING THE WORKPLACE						4000000
INCREASE PAYMENT OF EMPLOYER'S						
CONTRIBUTION TO HEALTH SAVINGS						
ACCOUNT						4000070
SPECIAL CATEGORIES						100000
PMT/EMPL CON/HSA CUSTODIAN						105001
STATE EMPLY HEALTH INS TF -STATE	200,000		300,000			100,000 2668 1

AGENCY ISSUE NARRATIVE:
 2021-2022 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 ISSUE TITLE: PAYMENT OF EMPLOYER CONTRIBUTIONS TO HEALTH SAVINGS ACCOUNT CUSTODIAN

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:
 4. Health Care

DEPARTMENT OF MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 GOAL 3: Offer a portfolio of employee benefit products and services that are cost-effective while allowing members the option to choose benefit plans that best suit their individual needs.

SUMMARY:
 The Department of Management Services (department), requests an increase of \$200,000 of Employee Health Insurance Trust Fund (2668) authority in the Insurance Benefits Administration budget entity (72750200) in the Payment of Employer's Contribution to Health Savings Account (HSA) Custodian category (105001). This increase is to cover recurring funding needs for the transfer of health savings account contributions to the HSA custodian for Fiscal Year 2021-22.

Enrollment as of May 2020, reflects approximately 4,473 active employees in a High Deductible Health Plan, 2,659 (59.4%) individually enrolled subscribers and 1,814 (40.5%) subscribers with family coverage. The vast majority of subscribers representing this enrollment are entitled to apply for a HSA, or entitled to continue participation in an active account, if the application process has been completed.

RETURN ON INVESTMENT:
 It is assumed that all High Deductible Health Plan subscribers are entitled to a HSA. Therefore, an increase of \$200,000 in budget authority is required to enable the program to transfer the employer's HSA contributions from the State Employees' Health Insurance Trust Fund to the HSA custodian.

IMPACT IF NOT FUNDED:
 The department will not be able to cover funding needs for the transfer of health savings accounts contributions to the HSA Custodian for the fiscal year and would need to submit a budget amendment to cover.

BACKGROUND:
 Florida law authorizes Division of State Group Insurance (DSGI) to administer the State Employees' Health Insurance Program. The law provides that the State Group Health Plan, through the state-contracted PPO and HMO High Deductible Health Plans shall include a HSA feature. The HSA is a vehicle that allows the participant and their employer to contribute to an employee owned account to pay for qualified health care expenses. Contributions must be transferred from the State Employees' Health Insurance Trust Fund to the HSA custodian for disbursement into the participant's account. Active employees who elect to enroll in a HSA must be participants of either the self-insured PPO High Deductible Health Plan, the fully-insured HMO High Deductible Health Plan, or the self-insured HMO High Deductible Health Plan. The employer shall make a monthly contribution to a participant's HSA up to \$41.66 for individual coverage (\$500 per year) or \$83.33 for family coverage (\$1,000 per year). The participant is allowed to make additional contributions to a HSA not to exceed Plan and IRS contribution maximum limits.

Amended 2021-22 Narrative after February 10, 2021

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
PGM: RETIRE BENEFITS ADMIN						72750300
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						1601.00.00.00
ADJUSTMENTS TO COST RECOVERY FUNDS						2500000
DIRECT BILLING FOR						
ADMINISTRATIVE HEARINGS						2503080
SPECIAL CATEGORIES						100000
TRANS TO DIV ADM HEARINGS						100565
OPERATING TRUST FUND						
-STATE		62,942				62,942
						2510 1

AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Amended 2021-22 Narrative after February 10, 2021

ISSUE TITLE: Direct Billing for Administrative Hearings

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2: Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

3. Economic Development and Job Creation

SUMMARY:

This issue adjusts the base budget to provide the agencies' allocated payment to the Division of Administrative Hearings (DOAH). DOAH provides a uniform, impartial and affordable forum for resolving conflicts between private citizens/organizations and agencies of the state. The agencies' allocated share is based on the actual number of hearing hours utilized by the agency in Fiscal Year 2019-20. This issue represents any adjustments necessary to reflect that total amount.

Summary: This is a new issue.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2021-22	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS
						AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
PRG: PEOPLE FIRST						72750500
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						1601.00.00.00
PROGRAM REDUCTIONS						33V0000
REDUCTION IN PEOPLE FIRST HUMAN						
RESOURCES SERVICES - STATEWIDE						
CONTRACT						33V1350
SPECIAL CATEGORIES						100000
HUMAN RES SVC/STW CONTRACT						107080
STATE PERSONNEL SYSTEM TF -STATE		3,338,299-	936,523-		3,338,299-	2678 1

AGENCY ISSUE NARRATIVE:
 2021-2022 BUDGET YEAR NARRATIVE: IT COMPONENT? NO

Amended 2021-22 Narrative after February 10, 2021

ISSUE TITLE: People First Contract Cost Reduction Based on Contract Renewal

SUMMARY:
 The Department of Management Services proposes a recurring reduction in the State Personnel System Trust Fund (2678) in the People First budget entity (72750500) from the Human Resources Services/Statewide Contract category (107080) of \$2,401,776. This will reduce the annual payment for the People First contract based on savings realized from the five-year contract renewal.

Additionally, for the 2021-22 fiscal year, the team proposes a non-recurring reduction in the State Personnel System Trust Fund (2678) in the People First budget entity (72750500) from the Human Resources Services/Statewide Contract category (107080) of \$936,523.

WHAT IS THE IMPACT OF TAKING THIS REDUCTION:
 If not taken, there is no negative impact.

The current People First contract with NorthgateArinso, LLC (NGA), an Alight Solutions company, expires on Aug. 20, 2021. The contract includes up to a five-year renewal. In an effort to maximize value for the State of Florida, improve services available to our customers, fully leverage resources, and complete the statutorily required activities to conduct an Invitation to Negotiate (ITN), a five-year renewal contract was executed covering the time period of August 21, 2021 through August 20, 2026. As a result of the renewal, recurring annual savings of \$2,401,776, are recognized over the five-year renewal term. An additional one-time savings of \$936,523 is recognized for the 2021-22 fiscal year.

This is a new issue.

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES	
AGY FIN REQ FY 2021-22	POS	AMOUNT	AGY AMD REQ FY 2021-22	POS	AMOUNT	AGY AMD N/R FY 2021-22	POS	AMOUNT	AGY AMD ANZ FY 2021-22		POS
MANAGEMENT SRVCS, DEPT OF											72000000
WORKFORCE PROGRAMS											72750000
PRG: PEOPLE FIRST											72750500
GOV OPERATIONS/SUPPORT											16
GOVERNMENTAL OPERATIONS											1601.00.00.00
FUNDING FOR NON-RECURRING PROJECTS											44000000
PEOPLE FIRST BUSINESS CASE											44004000
SPECIAL CATEGORIES											100000
CONTRACTED SERVICES											100777
STATE PERSONNEL SYSTEM TF -STATE			1,200,000		1,200,000			1,200,000		2678	1

AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE: IT COMPONENT? NO

Amended 2021-22 Narrative after February 10, 2021

ISSUE TITLE: People First Human Resource Information System Procurement Support

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITY:
 3. Economic Development and Job Creation

DEPARTMENT OF MANAGEMENT SERVICES GOAL REFERENCE:
 Goal #2: To provide user-friendly, reliable human resource services through People First in the most efficient and cost-effective manner.

SUMMARY:

The Department of Management Services requests \$1,200,000 of nonrecurring budget authority in the Contracted Services category (100777) in the State Personnel System Trust Fund (2678), People First budget entity (72750500). The department requests \$700,000 to procure an independent third-party contractor to complete a business case of the People First System to determine the best and most appropriate means of providing human resource information technology services. Additionally, the Department requests \$500,000 to procure IT staff augmentation support to complete an analysis on identifying necessary improvements to highly customized, State of Florida-unique processes, identifying unnecessary or inefficient processes, review of current law and rules impacting the system, and fully documenting the state's business requirements.

This effort is anticipated to take between two and three years to fully complete. The department will use the results as the state's business requirements in the next People First System procurement, while ensuring the People First system is adjusting and adapting to rapidly changing technology advancements in the industry.

RETURN ON INVESTMENT (ROI):

Meet the requirements of Section 287.0571(4), Florida Statutes, which requires a business case be conducted for any outsourcing initiative over \$10 million per fiscal year. In addition to meeting the statutory requirements, the results will be used by the Department in the next People First procurement as the State's business requirements for the human resource information system.

As the department continues to leverage technology to provide enhanced services to its agency customers and the citizens of Florida, an efficient, scalable human resource information system plays a critical role in ensuring that state agencies have a system that keeps up with ever changing technology.

As a significant enterprise system, transition to a new platform will require the Department to use staff augmentation services to fully develop the state's business requirements, implementation timeline and project plan. Migrating People First to a new platform is an important risk mitigation strategy with regard to the ever rapidly advancing web standards and technologies, security threat considerations, and overall technology support requirements. Additionally, providing a new platform will sustain Florida as the leader in government HR outsourcing.

TIMELINE:

Business Case:
 FY 2020-21 May 2021 Issue procurement for business case (Request Back of Bill Authority). Current request -- \$700,000

		COL A12	COL A14	COL A15	COL A16	COL A14-A12		
		AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	OVER(UNDER)	
		FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	AGY FIN REQ	FY 2021-22	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF								72000000
WORKFORCE PROGRAMS								72750000
PRG: PEOPLE FIRST								72750500
GOV OPERATIONS/SUPPORT								16
GOVERNMENTAL OPERATIONS								1601.00.00.00
FUNDING FOR NON-RECURRING PROJECTS								44000000
PEOPLE FIRST BUSINESS CASE								44004000

FY 2021-22 July 2021 Award contract and start business case
 FY 2021-22 March 2022 Final business case report completed and submitted to Legislature

Customization Review and Human Resource Information System Procurement Assistance:
 FY 2021-22 July 2021 Procure IT staff augmentation resources to provide procurement assistance (e.g., requirements development). Current request -- \$500,000.
 FY 2022-23 July 2022 Procure IT staff augmentation resources to continue procurement assistance (e.g., requirements development). Future request -- \$500,000.
 FY 2023-24 July 2023 Procure IT staff augmentation resources to continue procurement assistance (e.g., requirements development). Future request --\$250,000.
 Procure outside legal counsel for procurement assistance. Future request --\$300,000.
 FY 2023-24 January 2024 Issue Invitation to Negotiation (ITN) for human resource information system.
 FY 2024-25 September 2024 Award and execute contract
 FY 2024-25 October 2024 Vendor Transition and Ramp-up period (if applicable). Budget needs are TBD.
 FY 2026-27 August 2026 New System Go Live. Budget needs are TBD.

IMPACT IF NOT FUNDED:

If this issue is not funded, the department will not be able to meet statutory requirements of Section 287.0571(4), Florida Statutes, conduct necessary analyses or procure the most effective technology solution for the state.

Additionally, the current People First System platform is scheduled for end of life in Dec. 2027. It is critical that the state prepare for and complete a transition to a modern, scalable solution prior to the end of life in Dec. 2027. If this does not occur, the state is likely to incur exorbitant support fees for an extended maintenance period to use what will be a stagnant system. This will cause the People First System code base to become stagnate, suffer browser incompatibilities, and system functionality will become deprecated.

BACKGROUND:

People First is the State of Florida's self-service, secure, web-based human resource information system (HRIS), the public-facing State of Florida job site, and the enterprise-wide suite of human resource (HR) and insurance benefit services as performed by outsourced service center staff, pursuant to Sections 110.116, 110.123, 110.12303, and 215.93-94, Florida Statutes. The goal of People First is to provide the state with an employee and manager self-service online tool, to more effectively and efficiently provide services by streamlining and standardizing HR transactional processes, and to reduce the cost of government.

The current contract expires on August 20, 2021. The department has exercised the 5-year renewal option which will begin on August 21, 2021 and end on August 20, 2026. Section 287.0571(4), Florida Statutes, states that an agency shall complete a business case for any outsourcing project that has an expected cost in excess of \$10 million within a single fiscal year. For Fiscal Year 2021-22, the annual contract value is approximately \$26.5 million, which exceeds (and is projected to exceed through a procurement) this statutory threshold.

The business case would include a detailed analysis of the software and platform upon which People First is built (SAP) and determine both its current and future status in the industry and would provide a substantive recommendation regarding its continued use. The business case would also include a detailed operational assessment of People First (current and recommended enhancements or services), cost benefit analysis, risk analysis, and staffing analysis for each of the options determined to be feasible for continued operations, as well as ensure the statutory requirements contained in Sections 287.0571(4).

The business case will provide the appropriate information needed for the department and key stakeholders to make informed decisions. Once the business case is complete and a final determination is made in regard to which option is best, the department must begin the procurement process if the model calls for continued outsourcing.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
STATE DATA CENTER						72900600
GOV OPERATIONS/SUPPORT						16
INFORMATION TECHNOLOGY						1603.00.00.00
INTRA-AGENCY REORGANIZATIONS						1800000
REALIGN BUDGET AUTHORITY TO CODIFY						
THE FLORIDA DIGITAL SERVICES -						
DEDUCT						1800100
SALARY RATE						000000
SALARY RATE.....		1,490,000-			1,490,000-	
SALARIES AND BENEFITS						010000
WORKING CAPITAL TRUST FUND-STATE		17.00-			17.00-	
		2,400,913-			2,400,913-	2792 1
EXPENSES						040000
WORKING CAPITAL TRUST FUND-STATE		102,085-			102,085-	2792 1
SPECIAL CATEGORIES						100000
TR/DMS/HR SVCS/STW CONTRCT						107040
WORKING CAPITAL TRUST FUND-STATE		6,630-			6,630-	2792 1
TOTAL: REALIGN BUDGET AUTHORITY TO CODIFY						1800100
THE FLORIDA DIGITAL SERVICES -						
DEDUCT						
TOTAL POSITIONS.....		17.00-			17.00-	
TOTAL ISSUE.....		2,509,628-			2,509,628-	
TOTAL SALARY RATE.....		1,490,000-			1,490,000-	

AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

Amended 2021-22 Narrative after February 10, 2021

ISSUE TITLE: Realign Budget Authority to Codify the Florida Digital Services - Deduct

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

3. Economic Development and Job Creation

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

GOAL #12: To deliver and promote the development of high-quality, innovative, cost-effective technology services.

SUMMARY:

The Department of Management Services (department) requests the realignment of \$2,509,628 in recurring budget authority in multiple appropriation categories between the Office of the State CIO (72900700) budget entity and the State Data Center (72900600) budget entity within the Working Capital (2792) Trust Fund. This transfer of budget authority will properly align funding with the primary functions of each respective budget entity.

This issue nets to zero when combined with issue code 1800090.

RETURN ON INVESTMENT (ROI):

This is a realignment of resources that will create efficiencies within the department. The department is working to create efficiencies while utilizing existing resources. The department will be able to continue to provide the highest level of support to the people of the State of Florida by creating these efficiencies from this realignment. We serve

	COL A12	COL A14	COL A15	COL A16	COL A14-A12 AGY AMD REQ FY 2021-22 OVER(UNDER) AGY FIN REQ FY 2021-22	CODES
	AGY FIN REQ FY 2021-22 POS AMOUNT	AGY AMD REQ FY 2021-22 POS AMOUNT	AGY AMD N/R FY 2021-22 POS AMOUNT	AGY AMD ANZ FY 2021-22 POS AMOUNT	POS AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
STATE DATA CENTER						72900600
GOV OPERATIONS/SUPPORT						16
INFORMATION TECHNOLOGY						1603.00.00.00
INTRA-AGENCY REORGANIZATIONS						1800000
REALIGN BUDGET AUTHORITY TO CODIFY						
THE FLORIDA DIGITAL SERVICES -						
DEDUCT						1800100

those who serve Florida, and by realigning the budget authority to match the business functions, the department can continue to provide support to the divisions, Agencies and the State of Florida.

IMPACT IF NOT FUNDED:

The State Data Center (SDC) and Office of the State Chief Information Office (OSCIO) would continue to operate as they are currently and oversee products and services belonging to the subsequent budget entity and use resources it would otherwise have available to provide services for staff and customers. This would impede the Florida Digital Service (FL[DS]), which operations are funded within the OSCIO budget entity, from performing the duties and function outlined in legislation passed during the 2020 Legislative Session.

BACKGROUND:

In Fiscal Year 2019-2020, during the 2020 Legislative Session, Chapter 2020-161, Laws of Florida (House Bill 1391) created the Florida Digital Service (FL[DS]) and reestablished the Division of Telecommunications. FL[DS] became operational July 1, 2020 to deliver better government services and transparency to Floridians through design and technology. There are two budget entities, State Data Center and Office of the State Chief Information Officer housed under the FL[DS] with each assigned their own distinctive business functions to serve the State of Florida. The FL[DS] has several key objectives including facilitating data interoperability, establishing enterprise architecture standards, transforming aging systems using agile methodologies, and strengthening Florida's cyber hygiene. The bill tasks the FL[DS] with creating innovative solutions that securely modernize state government, achieving value through digital transformation and interoperability, and supporting the previously established cloud-first policy. The bill requires the FL[DS] to develop a comprehensive enterprise architecture; and addresses how information technology infrastructure may be modernized to achieve cloud-first objectives, with interoperability as a priority. The bill directs the FL[DS], contingent on an appropriation, to assist agencies with the deployment of new interoperability applications or solutions so that the requirements outlined in law can be fulfilled.

The State Data Center (SDC) budget entity provides both on premises hosted services and externally managed services as agencies continue to migrate to externally managed services offered by cloud service providers. The menu of services complies with applicable state and federal laws, regulations, and policies, including all security, privacy, and auditing requirements. Duties of the State Data Center include entering into service level agreements with each agency customer, developing and implementing a disaster recovery process that is tested on an annual basis, maintaining the State Data Center as agency customers migrate to externally managed service providers, and assuming administrative access rights to resources and equipment located at the State Data Center.

Summary: This is a new issue.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A14 - AGY AMD REQ FY 2021-22							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
0712 ADMINISTRATIVE ASSISTANT II							
03903 001	1.00-	80,000-		28,650-	108,650-	0.00	108,650-
0714 ADMINISTRATIVE ASSISTANT III							
03888 001	1.00-	100,000-		32,180-	132,180-	0.00	132,180-
0836 FACILITIES SERVICES CONSULTANT							
04002 001	1.00-	105,000-		33,063-	138,063-	0.00	138,063-
2052 DISTRIBUTED COMPUTER SYSTEMS ANALYST							
03857 001	1.00-	90,000-		30,415-	120,415-	0.00	120,415-
03993 001	1.00-	90,000-		30,415-	120,415-	0.00	120,415-
2053 DISTRIBUTED COMPUTER SYSTEMS CONSULTANT							

	COL A12	COL A14	COL A15	COL A16	COL A14-A12 AGY AMD REQ FY 2021-22 OVER(UNDER) AGY FIN REQ FY 2021-22	CODES
	AGY FIN REQ FY 2021-22 POS	AGY AMD REQ FY 2021-22 POS	AGY AMD N/R FY 2021-22 POS	AGY AMD ANZ FY 2021-22 POS	AGY FIN REQ FY 2021-22 POS	
	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
STATE DATA CENTER						72900600
GOV OPERATIONS/SUPPORT						16
INFORMATION TECHNOLOGY						1603.00.00.00
INTRA-AGENCY REORGANIZATIONS						1800000
REALIGN BUDGET AUTHORITY TO CODIFY						
THE FLORIDA DIGITAL SERVICES -						
DEDUCT						1800100

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A14 - AGY AMD REQ FY 2021-22							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
03890 001	1.00-	85,000-		29,533-	114,533-	0.00	114,533-
03943 001	1.00-	70,000-		26,885-	96,885-	0.00	96,885-
2058 INFORMATION SECURITY ANALYST IV							
03955 001	1.00-	100,000-		32,180-	132,180-	0.00	132,180-
03995 001	1.00-	80,000-		28,650-	108,650-	0.00	108,650-
2115 SYSTEMS PROGRAMMER III							
03898 001	1.00-	90,000-		30,415-	120,415-	0.00	120,415-
2121 DATA BASE ANALYST							
03928 001	1.00-	70,000-		26,885-	96,885-	0.00	96,885-
2225 GOVERNMENT ANALYST II							
03858 001	1.00-	80,000-		28,650-	108,650-	0.00	108,650-
03897 001	1.00-	95,000-		31,298-	126,298-	0.00	126,298-
03953 001	1.00-	95,000-		31,298-	126,298-	0.00	126,298-
0718 EXECUTIVE ASSISTANT I - SES							
03931 001	1.00-	60,000-		26,294-	86,294-	0.00	86,294-
2117 SYSTEMS PROGRAMMING ADMINISTRATOR - SES							
03947 001	1.00-	100,000-		33,370-	133,370-	0.00	133,370-
03966 001	1.00-	100,000-		33,370-	133,370-	0.00	133,370-

TOTALS FOR ISSUE BY FUND

2792 WORKING CAPITAL TRUST FUND							2,003,551-
	17.00-	1,490,000-		513,551-	2,003,551-		2,003,551-

OTHER SALARY AMOUNT

2792 WORKING CAPITAL TRUST FUND							397,362-
							2,400,913-

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
STATE DATA CENTER						72900600
GOV OPERATIONS/SUPPORT						16
INFORMATION TECHNOLOGY						1603.00.00.00
ESTIMATED EXPENDITURES REALIGNMENT						2000000
REALIGNMENT OF BUDGET STATE DATA						
CENTER - ADD						20002C0
EXPENSES						040000
WORKING CAPITAL TRUST FUND-STATE		521,413			521,413	2792 1
SPECIAL CATEGORIES						100000
CONTRACTED SERVICES						100777
WORKING CAPITAL TRUST FUND-STATE		19,629			19,629	2792 1
TOTAL: REALIGNMENT OF BUDGET STATE DATA						20002C0
CENTER - ADD						
TOTAL ISSUE.....		541,042			541,042	

AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

Amended 2021-22 Narrative after February 10, 2021

ISSUE TITLE: Realignment of Budget State Data Center - Add

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 #25: Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:
 3. Economic Development and Job Creation

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 GOAL #12: To deliver and promote the development of high-quality, innovative, cost-effective technology services.

SUMMARY:
 The Department of Management Services (department) requests the realignment of \$541,042 in recurring budget authority in multiple appropriation categories between the Office of the State CIO (72900700) budget entity and the State Data Center (72900600) budget entity within the Working Capital (2792) Trust Fund. This transfer of budget authority will properly align funding with the primary functions of each respective budget entity.

This issue nets to zero when combined with issue code 20003C0.

RETURN ON INVESTMENT (ROI):
 This is a realignment of resources that will create efficiencies within the department. The department is working to create efficiencies while utilizing existing resources. The department will be able to continue to provide the highest level of support to the people of the State of Florida by creating these efficiencies from this realignment. We serve those who serve Florida, and by realigning the budget authority to match the business functions, the department can continue to provide support to the divisions, Agencies and the State of Florida.

IMPACT IF NOT FUNDED:
 The State Data Center (SDC) and Office of the State Chief Information Office (OSCIO) would continue to operate as they are currently and oversee products and services belonging to the subsequent budget entity and use resources it would otherwise have available to provide services for staff and customers. This would impede the Florida Digital Service (FL[DS]), which operations are funded within the OSCIO budget entity, from performing the duties and function outlined in legislation passed during the 2020 Legislative Session.

BACKGROUND:
 In Fiscal Year 2019-2020, during the 2020 Legislative Session, Chapter 2020-161, Laws of Florida (House Bill 1391) created the Florida Digital Service (FL[DS]) and reestablished the Division of Telecommunications. FL[DS] became

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ		AGY AMD REQ		AGY AMD N/R		AGY AMD ANZ		AGY AMD REQ		
FY 2021-22		FY 2021-22		FY 2021-22		FY 2021-22		FY 2021-22		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF										72000000
PGM: TECHNOLOGY PROGRAM										72900000
STATE DATA CENTER										72900600
GOV OPERATIONS/SUPPORT										16
INFORMATION TECHNOLOGY										1603.00.00.00
ESTIMATED EXPENDITURES REALIGNMENT										2000000
REALIGNMENT OF BUDGET STATE DATA										
CENTER - ADD										20002C0

operational July 1, 2020 to deliver better government services and transparency to Floridians through design and technology. There are two budget entities, State Data Center and Office of the State Chief Information Officer housed under the FL[DS] with each assigned their own distinctive business functions to serve the State of Florida. The FL[DS] has several key objectives including facilitating data interoperability, establishing enterprise architecture standards, transforming aging systems using agile methodologies, and strengthening Florida's cyber hygiene. The bill tasks the FL[DS] with creating innovative solutions that securely modernize state government, achieving value through digital transformation and interoperability, and supporting the previously established cloud-first policy. The bill requires the FL[DS] to develop a comprehensive enterprise architecture; and addresses how information technology infrastructure may be modernized to achieve cloud-first objectives, with interoperability as a priority. The bill directs the FL[DS], contingent on an appropriation, to assist agencies with the deployment of new interoperability applications or solutions so that the requirements outlined in law can be fulfilled.

The State Data Center (SDC) budget entity provides both on premises hosted services and externally managed services as agencies continue to migrate to externally managed services offered by cloud service providers. The menu of services complies with applicable state and federal laws, regulations, and policies, including all security, privacy, and auditing requirements. Duties of the State Data Center include entering into service level agreements with each agency customer, developing and implementing a disaster recovery process that is tested on an annual basis, maintaining the State Data Center as agency customers migrate to externally managed service providers, and assuming administrative access rights to resources and equipment located at the State Data Center.

This is a new issue.

TOTAL: INFORMATION TECHNOLOGY										1603.00.00.00
BY FUND TYPE										
TRUST FUNDS.....		17.00-						17.00-		
SALARY RATE.....			1,968,586-						1,968,586-	2000
			1,490,000-						1,490,000-	
		=====	=====					=====		

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
OFFICE OF THE STATE CIO						72900700
GOV OPERATIONS/SUPPORT						16
INFORMATION TECHNOLOGY						1603.00.00.00
INTRA-AGENCY REORGANIZATIONS						1800000
REALIGN BUDGET AUTHORITY IN THE						
DIVISION OF FLORIDA DIGITAL						
SERVICES - ADD						1800090
SALARY RATE						000000
SALARY RATE.....		1,490,000			1,490,000	
SALARIES AND BENEFITS						010000
WORKING CAPITAL TRUST FUND-STATE		17.00			17.00	
		2,400,913			2,400,913	2792 1
EXPENSES						040000
WORKING CAPITAL TRUST FUND-STATE		102,085			102,085	2792 1
SPECIAL CATEGORIES						100000
TR/DMS/HR SVCS/STW CONTRCT						107040
WORKING CAPITAL TRUST FUND-STATE		6,630			6,630	2792 1
TOTAL: REALIGN BUDGET AUTHORITY IN THE						1800090
DIVISION OF FLORIDA DIGITAL						
SERVICES - ADD						
TOTAL POSITIONS.....		17.00			17.00	
TOTAL ISSUE.....		2,509,628			2,509,628	
TOTAL SALARY RATE.....		1,490,000			1,490,000	

AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

Amended 2021-22 Narrative after February 10, 2021

ISSUE TITLE: Realign Budget Authority to Codify the Florida Digital Services - Add

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

3. Economic Development and Job Creation

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

GOAL #12: To deliver and promote the development of high-quality, innovative, cost-effective technology services.

SUMMARY:

The Department of Management Services (department) requests the realignment of \$2,509,628 in recurring budget authority in multiple appropriation categories between the Office of the State CIO (72900700) budget entity and the State Data Center (72900600) budget entity within the Working Capital (2792) Trust Fund. This transfer of budget authority will properly align funding with the primary functions of each respective budget entity.

This issue nets to zero when combined with issue code 1800100.

RETURN ON INVESTMENT (ROI):

This is a realignment of resources that will create efficiencies within the department. The department is working to create efficiencies while utilizing existing resources. The department will be able to continue to provide the highest level of support to the people of the State of Florida by creating these efficiencies from this realignment. We serve

	COL A12	COL A14	COL A15	COL A16	COL A14-A12 AGY AMD REQ FY 2021-22 OVER(UNDER) AGY FIN REQ FY 2021-22	CODES
	AGY FIN REQ FY 2021-22	AGY AMD REQ FY 2021-22	AGY AMD N/R FY 2021-22	AGY AMD ANZ FY 2021-22		
	POS AMOUNT	POS AMOUNT	POS AMOUNT	POS AMOUNT	POS AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
OFFICE OF THE STATE CIO						72900700
GOV OPERATIONS/SUPPORT						16
INFORMATION TECHNOLOGY						1603.00.00.00
INTRA-AGENCY REORGANIZATIONS						1800000
REALIGN BUDGET AUTHORITY IN THE						
DIVISION OF FLORIDA DIGITAL						
SERVICES - ADD						1800090

those who serve Florida, and by realigning the budget authority to match the business functions, the department can continue to provide support to the divisions, Agencies and the State of Florida.

IMPACT IF NOT FUNDED:

The State Data Center (SDC) and Office of the State Chief Information Office (OSCIO) would continue to operate as they are currently and oversee products and services belonging to the subsequent budget entity and use resources it would otherwise have available to provide services for staff and customers. This would impede the Florida Digital Service (FL[DS]), which operations are funded within the OSCIO budget entity, from performing the duties and function outlined in legislation passed during the 2020 Legislative Session.

BACKGROUND:

In Fiscal Year 2019-2020, during the 2020 Legislative Session, Chapter 2020-161, Laws of Florida (House Bill 1391) created the Florida Digital Service (FL[DS]) and reestablished the Division of Telecommunications. FL[DS] became operational July 1, 2020 to deliver better government services and transparency to Floridians through design and technology. There are two budget entities, State Data Center and Office of the State Chief Information Officer housed under the FL[DS] with each assigned their own distinctive business functions to serve the State of Florida. The FL[DS] has several key objectives including facilitating data interoperability, establishing enterprise architecture standards, transforming aging systems using agile methodologies, and strengthening Florida's cyber hygiene. The bill tasks the FL[DS] with creating innovative solutions that securely modernize state government, achieving value through digital transformation and interoperability, and supporting the previously established cloud-first policy. The bill requires the FL[DS] to develop a comprehensive enterprise architecture; and addresses how information technology infrastructure may be modernized to achieve cloud-first objectives, with interoperability as a priority. The bill directs the FL[DS], contingent on an appropriation, to assist agencies with the deployment of new interoperability applications or solutions so that the requirements outlined in law can be fulfilled.

The State Data Center (SDC) budget entity provides both on premises hosted services and externally managed services as agencies continue to migrate to externally managed services offered by cloud service providers. The menu of services complies with applicable state and federal laws, regulations, and policies, including all security, privacy, and auditing requirements. Duties of the State Data Center include entering into service level agreements with each agency customer, developing and implementing a disaster recovery process that is tested on an annual basis, maintaining the State Data Center as agency customers migrate to externally managed service providers, and assuming administrative access rights to resources and equipment located at the State Data Center.

Summary: This is a new issue.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A14 - AGY AMD REQ FY 2021-22							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
0712 ADMINISTRATIVE ASSISTANT II							
03903 001	1.00	80,000		28,650	108,650	0.00	108,650
0714 ADMINISTRATIVE ASSISTANT III							
03888 001	1.00	100,000		32,180	132,180	0.00	132,180
0836 FACILITIES SERVICES CONSULTANT							
04002 001	1.00	105,000		33,063	138,063	0.00	138,063
2052 DISTRIBUTED COMPUTER SYSTEMS ANALYST							
03857 001	1.00	90,000		30,415	120,415	0.00	120,415
03993 001	1.00	90,000		30,415	120,415	0.00	120,415
2053 DISTRIBUTED COMPUTER SYSTEMS CONSULTANT							

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
OFFICE OF THE STATE CIO						72900700
GOV OPERATIONS/SUPPORT						16
INFORMATION TECHNOLOGY						1603.00.00.00
INTRA-AGENCY REORGANIZATIONS						1800000
REALIGN BUDGET AUTHORITY IN THE						
DIVISION OF FLORIDA DIGITAL						
SERVICES - ADD						1800090

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A14 - AGY AMD REQ FY 2021-22							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
03890 001	1.00	85,000		29,533	114,533	0.00	114,533
03943 001	1.00	70,000		26,885	96,885	0.00	96,885
2058 INFORMATION SECURITY ANALYST IV							
03955 001	1.00	100,000		32,180	132,180	0.00	132,180
03995 001	1.00	80,000		28,650	108,650	0.00	108,650
2115 SYSTEMS PROGRAMMER III							
03898 001	1.00	90,000		30,415	120,415	0.00	120,415
2121 DATA BASE ANALYST							
03928 001	1.00	70,000		26,885	96,885	0.00	96,885
2225 GOVERNMENT ANALYST II							
03858 001	1.00	80,000		28,650	108,650	0.00	108,650
03897 001	1.00	95,000		31,298	126,298	0.00	126,298
03953 001	1.00	95,000		31,298	126,298	0.00	126,298
0718 EXECUTIVE ASSISTANT I - SES							
03931 001	1.00	60,000		26,294	86,294	0.00	86,294
2117 SYSTEMS PROGRAMMING ADMINISTRATOR - SES							
03947 001	1.00	100,000		33,370	133,370	0.00	133,370
03966 001	1.00	100,000		33,370	133,370	0.00	133,370

TOTALS FOR ISSUE BY FUND

2792 WORKING CAPITAL TRUST FUND							2,003,551
	17.00	1,490,000		513,551	2,003,551		2,003,551

OTHER SALARY AMOUNT

2792 WORKING CAPITAL TRUST FUND							397,362
							2,400,913

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	OVER(UNDER)
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						AGY FIN REQ
						FY 2021-22
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
OFFICE OF THE STATE CIO						72900700
GOV OPERATIONS/SUPPORT						16
INFORMATION TECHNOLOGY						1603.00.00.00
ESTIMATED EXPENDITURES REALIGNMENT						2000000
REALIGNMENT OF BUDGET STATE DATA						
CENTER - DEDUCT						20003C0
EXPENSES						040000
WORKING CAPITAL TRUST FUND-STATE		521,413-			521,413-	2792 1
SPECIAL CATEGORIES						100000
CONTRACTED SERVICES						100777
WORKING CAPITAL TRUST FUND-STATE		19,629-			19,629-	2792 1
TOTAL: REALIGNMENT OF BUDGET STATE DATA						20003C0
CENTER - DEDUCT						
TOTAL ISSUE.....		541,042-			541,042-	

AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Realignment of Budget State Data Center - Deduc

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

3. Economic Development and Job Creation

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

GOAL #12: To deliver and promote the development of high-quality, innovative, cost-effective technology services.

SUMMARY:

The Department of Management Services (department) requests the realignment of \$541,042 in recurring budget authority in multiple appropriation categories between the Office of the State CIO (72900700) budget entity and the State Data Center (72900600) budget entity within the Working Capital (2792) Trust Fund. This transfer of budget authority will properly align funding with the primary functions of each respective budget entity.

This issue nets to zero when combined with issue code 20002C0.

RETURN ON INVESTMENT (ROI):

This is a realignment of resources that will create efficiencies within the department. The department is working to create efficiencies while utilizing existing resources. The department will be able to continue to provide the highest level of support to the people of the State of Florida by creating these efficiencies from this realignment. We serve those who serve Florida, and by realigning the budget authority to match the business functions, the department can continue to provide support to the divisions, Agencies and the State of Florida.

IMPACT IF NOT FUNDED:

The State Data Center (SDC) and Office of the State Chief Information Office (OSCIO) would continue to operate as they are currently and oversee products and services belonging to the subsequent budget entity and use resources it would otherwise have available to provide services for staff and customers. This would impede the Florida Digital Service (FL[DS]), which operations are funded within the OSCIO budget entity, from performing the duties and function outlined in legislation passed during the 2020 Legislative Session.

BACKGROUND:

In Fiscal Year 2019-2020, during the 2020 Legislative Session, Chapter 2020-161, Laws of Florida (House Bill 1391) created the Florida Digital Service (FL[DS]) and reestablished the Division of Telecommunications. FL[DS] became operational July 1, 2020 to deliver better government services and transparency to Floridians through design and technology. There are two budget entities, State Data Center and Office of the State Chief Information Officer housed

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2021-22	AGY AMD REQ FY 2021-22	AGY AMD REQ FY 2021-22	AGY AMD N/R FY 2021-22	AGY AMD ANZ FY 2021-22	AGY AMD ANZ FY 2021-22	AGY AMD ANZ FY 2021-22	AGY AMD ANZ FY 2021-22	AGY AMD REQ FY 2021-22	AGY FIN REQ FY 2021-22	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF									72000000	
PGM: TECHNOLOGY PROGRAM									72900000	
OFFICE OF THE STATE CIO									72900700	
GOV OPERATIONS/SUPPORT									16	
INFORMATION TECHNOLOGY									1603.00.00.00	
ESTIMATED EXPENDITURES REALIGNMENT									2000000	
REALIGNMENT OF BUDGET STATE DATA										
CENTER - DEDUCT									20003C0	

under the FL[DS] with each assigned their own distinctive business functions to serve the State of Florida. The FL[DS] has several key objectives including facilitating data interoperability, establishing enterprise architecture standards, transforming aging systems using agile methodologies, and strengthening Florida's cyber hygiene. The bill tasks the FL[DS] with creating innovative solutions that securely modernize state government, achieving value through digital transformation and interoperability, and supporting the previously established cloud-first policy. The bill requires the FL[DS] to develop a comprehensive enterprise architecture; and addresses how information technology infrastructure may be modernized to achieve cloud-first objectives, with interoperability as a priority. The bill directs the FL[DS], contingent on an appropriation, to assist agencies with the deployment of new interoperability applications or solutions so that the requirements outlined in law can be fulfilled.

The State Data Center (SDC) budget entity provides both on premises hosted services and externally managed services as agencies continue to migrate to externally managed services offered by cloud service providers. The menu of services complies with applicable state and federal laws, regulations, and policies, including all security, privacy, and auditing requirements. Duties of the State Data Center include entering into service level agreements with each agency customer, developing and implementing a disaster recovery process that is tested on an annual basis, maintaining the State Data Center as agency customers migrate to externally managed service providers, and assuming administrative access rights to resources and equipment located at the State Data Center.

Amended 2021-22 Narrative after February 10, 2021

SUMMARY:

The Governor's Budget Recommendation for Fiscal Year 2021-22 includes a realignment of \$541,042 in budget authority, \$521,413 in Expense and \$19,629 in Contracted Services, in the Working Capital Trust Fund (2792) from the Office of the State Chief Information Officer (CIO) to the State Data Center to properly align expenditures the Office of the State CIO allocated on behalf of the State Data Center.

	COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
	AGY FIN REQ		AGY AMD REQ		AGY AMD N/R		AGY AMD ANZ		AGY FIN REQ		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF											72000000
PGM: TECHNOLOGY PROGRAM											72900000
OFFICE OF THE STATE CIO											72900700
GOV OPERATIONS/SUPPORT											16
INFORMATION TECHNOLOGY											1603.00.00.00
STATE ENTERPRISE INFORMATION											3610000
TECHNOLOGY											36109C0
ENTERPRISE CYBERSECURITY RESILIENCY											100000
SPECIAL CATEGORIES											100815
CYBERSECURITY RESILIENCY											
GENERAL REVENUE FUND											1000 1
-STATE			30,000,000		21,000,000				30,000,000		

AGENCY ISSUE NARRATIVE:
 2021-2022 BUDGET YEAR NARRATIVE: IT COMPONENT? YES

Amended 2021-22 Narrative after February 10, 2021

ISSUE TITLE: ENTERPRISE CYBERSECURITY RESILIENCY

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.4 Provide local, regional, and statewide assistance for the protection, provision and resiliency of resources and infrastructure.

LINKAGE TO GOVERNOR'S PRIORITIES:

5. Public Safety

DEPARTMENT OF MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

GOAL 12: To deliver and promote the development of high-quality, innovative, cost-effective technology services.

SUMMARY:

The Florida Digital Service (FL[DS]) within the Department of Management Services (department) requests \$9 million recurring General Revenue Funds and \$21 million nonrecurring General Revenue Funds in the Enterprise Cybersecurity Resiliency category within the Office of the State CIO budget entity (72900700). The funding would allow FL[DS] to begin implementing the recommendations of the Florida Cybersecurity Task Force (Task Force). The recommendations are based on the National Institute of Standards and Technology (NIST) cyber framework: Identify, Protect, Detect, Respond, Recover, and support FL[DS] cyber operations. Funds would be used to support immediate enterprise level resiliency priorities and risk mitigation measures as identified by the State Chief Information Officer and Chief Information Security Officer.

RETURN ON INVESTMENT (ROI):

As referenced in the Task Force recommendations, investment in cybersecurity protective measures across the NIST Framework can have an immediate ROI. It is imperative that FL[DS] have the resources necessary to support state agencies as cyber threats continue to evolve and become more sophisticated. Investing in resilient cybersecurity measures support the continued availability, confidentiality, and integrity of the state's digital assets.

Implementation of task force recommendations will allow for the purchase of any necessary resources and additions that begin to close shortfalls, mitigate risk, and better protect Florida.

IMPACT IF NOT FUNDED:

FL[DS] would lack the funding necessary to implement a portion of the Task Force's recommendations thus decreasing the resources available to protect and defend the state's digital assets against bad actors. Without proper funding, the state will remain at risk of loss of data and continue to suffer from gaps in the ability to properly coordinate state resources and respond to the evolving threat landscape.

BACKGROUND:

Established in 2019, the Task Force is required to submit a final report with recommendations to the Executive Office of the Governor, the President of the Senate, and the Speaker of the House of Representatives no later than February 1, 2021. The Task Force is comprised of both public and private sector leaders with significant experience in cybersecurity and all functions within the NIST framework.

Summary: This is a new issue.

	COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
	AGY FIN REQ		AGY AMD REQ		AGY AMD N/R		AGY AMD ANZ		AGY AMD REQ		
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF											72000000
PGM: TECHNOLOGY PROGRAM											72900000
OFFICE OF THE STATE CIO											72900700
GOV OPERATIONS/SUPPORT											16
INFORMATION TECHNOLOGY											1603.00.00.00
RE-ENGINEERING THE WORKPLACE											4000000
AUTOMATION SERVICES											40018C0
SPECIAL CATEGORIES											100000
CONTRACTED SERVICES											100777
WORKING CAPITAL TRUST FUND-STATE		1								1-	2792 1
RPA SERVICES											100814
WORKING CAPITAL TRUST FUND-STATE				5,000,000		5,000,000				5,000,000	2792 1
TOTAL: AUTOMATION SERVICES											40018C0
TOTAL ISSUE.....		1		5,000,000		5,000,000				4,999,999	

AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE:
 Issue Title: Automation Services

IT COMPONENT? YES

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2 Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

6. Public Integrity

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

GOAL 12: To deliver and promote the development of high-quality, innovative, cost-effective technology services.

SUMMARY:

The Florida Digital Service (FL[DS]), through the Department of Management Services, requests a \$1 placeholder in the Contracted Services category (100777) in the Office of the State CIO budget entity (72900700), within the Working Capital Trust Fund (2792). The authority would allow for FL[DS] to implement and deploy Automation-as-a-Service (AaaS). Technologies like AaaS support the directives in Chapter 202-161, Florida Statutes, requiring FL[DS] to modernize state government and achieve value through digital transformation and interoperability. Moreover, pursuant to Article IV Section 19 of the Florida Constitution this request supports the recommendations adopted and submitted by the 2019-2020 Florida Government Efficiency Task Force. This request will be updated through an amended LBR as the estimated cost and scope is finalized.

RETURN ON INVESTMENT (ROI):

The ROI determination for automation is dynamic. By leveraging innovative technology, the Florida Digital Service FL[DS] can significantly reduce or even eliminate data entry and transcription tasks redundant, unnecessary, or inefficient at a fraction of the current cost. The flexibility of fully optimized and automated business process systems would allow the workforce to shift priorities to higher value of work and other customer needs to further advance agencies respective mission. Taking advantage of robotic process automation (RPA) will enable the enterprise to leverage 21st century technologies to optimize operations, improve service delivery, and deliver highly effective and reliable outcomes. The State will equip itself with the digital tools necessary to effectively leverage its highly skilled workforce through augmenting information technology services. In summary, the overall estimated return on investment is expected to be high, but ultimately will be based on funding and the identified projects.

IMPACT IF NOT FUNDED:

The continued reliance on antiquated IT systems is not in support of the new service-oriented nature of FL[DS]. If the request is not funded, FL[DS] will not be able to assist customer agencies in improving their IT systems to better serve Floridians.

ISSUE BACKGROUND:

Established during the 2020 Session, the Florida Digital Service (FL[DS]) was directed to support innovative solutions to modernize state government and achieve value through digital transformation and interoperability.

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ		AGY AMD REQ		AGY AMD N/R		AGY AMD ANZ		AGY AMD REQ		
FY 2021-22		FY 2021-22		FY 2021-22		FY 2021-22		FY 2021-22		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	CODES
										72000000
										72900000
										72900700
										16
										<u>1603.00.00.00</u>
										4000000
										40018C0

MANAGEMENT SRVCS, DEPT OF
 PGM: TECHNOLOGY PROGRAM
 OFFICE OF THE STATE CIO
 GOV OPERATIONS/SUPPORT
 INFORMATION TECHNOLOGY
 RE-ENGINEERING THE WORKPLACE
 AUTOMATION SERVICES

The 2019-20 Government Efficiency Task Force expressed the critical role that technology can play to better serve Floridians through several recommendations including: Utilize artificial intelligence, RPA, and predictive analytics to increase efficiency and drive superior outcomes; Research agency processes that could be automated and categorized by level of difficulty; Evaluate various RPA technologies that could be implemented based on cost, training requirements, and skill level; and Develop a technology roadmap to deploy RPA to different agencies based on need, ease of use, and return on investment.

Amended 2021-22 Narrative after February 10, 2021

Summary:

The Florida Digital Service (FL[DS]), through the Department of Management Services, requests nonrecurring budget authority in the amount of \$5,000,000 in the Robotic Processing Automation Services category (100814) in the Office of the State CIO budget entity (72900700), within the Working Capital Trust Fund (2792), to implement and deploy Robotic Processing Automation to State Agencies based on hourly usage. The authority would allow for FL[DS] to implement and deploy Automation-as-a-Service (AaaS). Technologies like AaaS support the directives in Chapter 202-161, Florida Statutes, requiring FL[DS] to modernize state government and achieve value through digital transformation and interoperability. Moreover, pursuant to Article IV Section 19 of the Florida Constitution this request supports the recommendations adopted and submitted by the 2019-2020 Florida Government Efficiency Task Force.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12 AGY AMD REQ FY 2021-22 OVER(UNDER) AGY FIN REQ FY 2021-22	CODES
	AGY FIN REQ FY 2021-22 POS AMOUNT	AGY AMD REQ FY 2021-22 POS AMOUNT	AGY AMD N/R FY 2021-22 POS AMOUNT	AGY AMD ANZ FY 2021-22 POS AMOUNT		
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
OFFICE OF THE STATE CIO						72900700
GOV OPERATIONS/SUPPORT						16
INFORMATION TECHNOLOGY						1603.00.00.00
RE-ENGINEERING THE WORKPLACE						4000000
OTHER PERSONAL SERVICES FOR OFFICE						
OF THE STATE CHIEF INFORMATION						
OFFICER						40019C0
OTHER PERSONAL SERVICES						030000
WORKING CAPITAL TRUST FUND-STATE		304,350			304,350	2792 1

AGENCY ISSUE NARRATIVE:
 2021-2022 BUDGET YEAR NARRATIVE: IT COMPONENT? YES

Amended 2021-22 Narrative after February 10, 2021

ISSUE TITLE: Other Personal Services for Office of the State Chief Information Officer

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 #25: Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:
 3. Economic Development and Job Creation

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 GOAL #12: To deliver and promote the development of high-quality, innovative, cost-effective technology services.

SUMMARY:
 The Department of Management Services (department) requests \$304,350 in recurring budget authority in the Other Personal Services (OPS) category (030000) from the Office of the State CIO (OSCIO-72900700) budget entity to acquire additional temporary talent for tours of civil service. This aligns with the recruitment priorities of the Florida Digital Service and is vital to the continued modernization of the state's technology systems.

RETURN ON INVESTMENT (ROI):
 By recruiting talent on a rotational basis, the Florida Digital Service can create rotational opportunities for professionals seeking to do a tour of service rather than for a typical career track. Given the evolving nature of technology, having the resources to recruit talent on a rotational basis will support projects in real time and make immediate impact.

IMPACT IF NOT FUNDED:
 The department will utilize other methods to support the continued implementation of the Florida Digital Service. The department would have to look to fill this void by hiring full-time equivalent (FTE) positions, which is more costly and may not be desirable to someone searching for a rotational opportunity and could result in lengthy vacancies if the department could not quickly fill the position.

BACKGROUND:
 In Fiscal Year 2019-2020, during the 2020 Legislative Session, Chapter 2020-161, Laws of Florida (House Bill 1391) created the Florida Digital Service (FL[DS]) and reestablished the Division of Telecommunications. FL[DS] became operational July 1, 2020 to deliver better government services and transparency to Floridians through design and technology.

There are two budget entities, State Data Center and Office of the State Chief Information Officer housed under the FL[DS] with each assigned their own distinctive business functions to serve the State of Florida. The FL[DS] has several key objectives including facilitating data interoperability, establishing enterprise architecture standards, transforming aging systems using agile methodologies, and strengthening Florida's cyber hygiene. The bill tasks the FL[DS] with creating innovative solutions that securely modernize state government, achieving value through digital transformation and interoperability, and supporting the previously established cloud-first policy. The bill requires the FL[DS] to develop a comprehensive enterprise architecture; and addresses how information technology infrastructure may be modernized to achieve cloud-first objectives, with interoperability as a priority. The bill directs the FL[DS], contingent on an appropriation, to assist agencies with the deployment of new interoperability applications or solutions so that the requirements outlined in law can be fulfilled.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12			
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ			
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	OVER(UNDER)	AGY FIN REQ	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
								CODES
MANAGEMENT SRVCS, DEPT OF								72000000
PGM: PERC								72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>								72920100
ECONOMIC OPPORTUNITIES								11
<u>WORKFORCE SERVICES</u>								1102.00.00.00
PROGRAM REDUCTIONS								33V0000
REDUCE OPERATING EXPENDITURES								
WITHIN THE PUBLIC EMPLOYEES								
RELATIONS COMMISSION								33V0490
OTHER PERSONAL SERVICES								030000
GENERAL REVENUE FUND -STATE		8,956-		8,956-		8,956-	1000	1
PERC TRUST FUND -STATE		3,217-		3,217-		3,217-	2558	1
TOTAL APPRO.....		12,173-		12,173-		12,173-		
EXPENSES								040000
GENERAL REVENUE FUND -STATE		3,425-		3,425-		3,425-	1000	1
PERC TRUST FUND -STATE		20,748-		20,748-		20,748-	2558	1
TOTAL APPRO.....		24,173-		24,173-		24,173-		
OPERATING CAPITAL OUTLAY								060000
GENERAL REVENUE FUND -STATE		2,243-		2,243-		2,243-	1000	1
TOTAL: REDUCE OPERATING EXPENDITURES								33V0490
WITHIN THE PUBLIC EMPLOYEES								
RELATIONS COMMISSION								
TOTAL ISSUE.....		38,589-		38,589-		38,589-		

AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Amended 2021-22 Narrative after February 10, 2021

ISSUE TITLE: Reduce Operating Expenditures within the Public Employees Relations Commission

OVERVIEW OF AGENCY: The Public Employees Relations Commission (PERC) is a small, independent, quasi-judicial agency with a single program which is to adjudicate and facilitate mediation of public sector labor and employment disputes. PERC also performs other essential non-adjudicatory functions such as registering labor organizations (unions) and conducting secret ballot elections throughout Florida for state and local government employees voting for or against establishing or maintaining union representation. The agency has absorbed past budget reductions and revenue shortfalls by reorganizing staff, consolidating positions and leased space, cutting non-essential travel, and significantly reducing administrative overhead. PERC provides two constitutionally required functions and other statutorily mandated functions with an exceptional performance record.

ISSUE SUMMARY: The Public Employees Relations Commission proposes a reduction of (\$14,624) from the General Revenue Fund in the Other Personal Services (030000) and Expenses (040000) categories. In addition, PERC proposes a reduction of (\$23,965) from the PERC Trust Fund in the Other Personal Services (030000), Expenses (040000), and Contracted Services (100777) categories.

STATUTORY REFERENCE: Specific Authority: Article I, Section 6 and Article III, Section 14, Florida Constitution; Chapter 447, Part II and Sections 110.124, 110.227, 112.044, 112.0455, 112.31895, 295.11, Florida Statutes. A statutory change is not required to implement this reduction.

Summary: This is a new issue.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
	OVER(UNDER)					
	AGY FIN REQ				AGY FIN REQ	
	FY 2021-22				FY 2021-22	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS
						AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: COMM ON HUMAN RELAT						72950000
HUMAN RELATIONS						72950100
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						1601.00.00.00
ADJUSTMENTS TO COST RECOVERY FUNDS						2500000
DIRECT BILLING FOR						
ADMINISTRATIVE HEARINGS						2503080
SPECIAL CATEGORIES						100000
TRANS TO DIV ADM HEARINGS						100565
GENERAL REVENUE FUND						
-STATE		69,776-				69,776-
						1000 1

AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Amended 2021-22 Narrative after February 10, 2021

ISSUE TITLE: Direct Billing for Administrative Hearings

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

5.2: Improve the efficiency and effectiveness of government agencies at all levels.

LINKAGE TO GOVERNOR'S PRIORITIES:

3. Economic Development and Job Creation

SUMMARY:

This issue adjusts the base budget to provide the agencies' allocated payment to the Division of Administrative Hearings (DOAH). DOAH provides a uniform, impartial and affordable forum for resolving conflicts between private citizens/organizations and agencies of the state. The agencies' allocated share is based on the actual number of hearing hours utilized by the agency in Fiscal Year 2019-20. This issue represents any adjustments necessary to reflect that total amount.

Summary: This is a new issue.
