



Exhibit D-3A  
Amended Request #1  
Fiscal Year 2021-2022

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERSG PGM						65100000
HOME & COMMUNITY SERVICES						65100400
HEALTH AND HUMAN SERVICES						13
LONG-TERM CARE						1303.00.00.00
ADJUSTMENTS TO CURRENT YEAR						
ESTIMATED EXPENDITURES						1600000
TRANSFER FULL-TIME EQUIVALENT						
POSITION AND SALARY RATE BETWEEN						
BUDGET ENTITIES - DEDUCT						1601A10
SALARY RATE						000000
SALARY RATE.....		34,502-			34,502-	
SALARIES AND BENEFITS						010000
		1.00-			1.00-	
TOTAL: TRANSFER FULL-TIME EQUIVALENT						1601A10
POSITION AND SALARY RATE BETWEEN						
BUDGET ENTITIES - DEDUCT						
TOTAL POSITIONS.....		1.00-			1.00-	
TOTAL ISSUE.....						
TOTAL SALARY RATE.....		34,502-			34,502-	

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AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Amended 2021-22 Narrative after February 10, 2021

ISSUE JUSTIFICATION: The Department of Elder Affairs' (Department) amended request for Fiscal Year 2021-2022 includes Budget Amendment P0028/21-007 which was approved on November 5, 2020 and will have a recurring impact. This budget amendment transferred one full-time position and the associated salary rate of 34,502 from the Home and Community Services (65100400) budget entity to the Consumer Advocate Services (65101000) budget entity. In addition, the position was reclassified from a Government Operations Consultant I - CS to a Senior Management Analyst I - SES. This action does not have a negative impact on the staffing needs in the Home and Community Services budget entity, and there is sufficient budget authority in the Salaries and Benefits (010000) appropriation category in the Consumer Advocate Services budget entity to support the expenditures associated with the transferred and reclassified position.

The Long-Term Care Ombudsman Program (LTCOP) is a statewide, volunteer-based system of local units that act as advocates for residents of long-term care facilities in the Consumer Advocate Services budget entity. The LTCOP was established by Title VII of the federal Older Americans Act, and its operation is governed by Part I of Chapter 400, Florida Statutes. Through 13 district offices that together cover the entire state, volunteers work with staff to identify, investigate, and resolve complaints made by, or on behalf of, residents of nursing homes, assisted living facilities, adult family-care homes, and continuing care retirement communities.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2021-22	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	CODES
ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>HOME &amp; COMMUNITY SERVICES</u>						65100400
<u>HEALTH AND HUMAN SERVICES</u>						13
<u>LONG-TERM CARE</u>						<u>1303.00.00.00</u>
ADJUSTMENTS TO CURRENT YEAR						
ESTIMATED EXPENDITURES						1600000
TRANSFER FULL-TIME EQUIVALENT						
POSITION AND SALARY RATE BETWEEN						
BUDGET ENTITIES - DEDUCT						1601A10

The Long-Term Care Ombudsman Program had been without a Northwest District Ombudsman Manager for approximately three years, and during this time, the North Regional Ombudsman had been covering both offices. After reviewing position functions and reporting relationships, it was determined that a Northwest District Ombudsman Manager was necessary. Therefore, the Department requested the transfer of a full-time position and its associated salary rate of 34,502 from the Home and Community Services budget entity to the Consumer Advocate Services budget entity. In addition, it was determined that a higher-level position was required to assume the duties and responsibilities of a District Ombudsman Manager and to supervise two Other Personal Services Administrative Secretary positions at the Northwest District Ombudsman Office.

This issue includes an other salary adjustment of \$34,502 since there was no budget associated with the budget amendment. The offset for this issue is in Issue Code 1601A20.

SUMMARY: This is a new issue.

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POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A14 - AGY AMD REQ FY 2021-22							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
RA02 RATE & SALARY ADJ - FTE - NO BENEFITS							
00536 001	1.00-	34,502-			34,502-	0.00	34,502-

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2021-22	POS AMOUNT	AGY AMD REQ FY 2021-22	POS AMOUNT	AGY AMD N/R FY 2021-22	POS AMOUNT	AGY AMD ANZ FY 2021-22	POS AMOUNT	AGY AMD REQ FY 2021-22 OVER(UNDER)	AGY FIN REQ FY 2021-22	

ELDER AFFAIRS, DEPT OF										65000000
PGM: SERVICE TO ELDERS PGM										65100000
<u>HOME &amp; COMMUNITY SERVICES</u>										65100400
<u>HEALTH AND HUMAN SERVICES</u>										13
<u>LONG-TERM CARE</u>										<u>1303.00.00.00</u>
ADJUSTMENTS TO CURRENT YEAR ESTIMATED EXPENDITURES										1600000
TRANSFER FULL-TIME EQUIVALENT POSITION AND SALARY RATE BETWEEN BUDGET ENTITIES - DEDUCT										1601A10

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
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A14 - AGY AMD REQ FY 2021-22

CHANGES TO CURRENTLY AUTHORIZED POSITIONS

TOTALS FOR ISSUE BY FUND

2261 FEDERAL GRANTS TRUST FUND						34,502-
	1.00-	34,502-		34,502-		34,502-

OTHER SALARY AMOUNT

2261 FEDERAL GRANTS TRUST FUND						34,502
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COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2021-22	AGY AMD REQ FY 2021-22	AGY AMD REQ FY 2021-22	AGY AMD N/R FY 2021-22	AGY AMD ANZ FY 2021-22	AGY AMD ANZ FY 2021-22	AGY AMD ANZ FY 2021-22	AGY AMD ANZ FY 2021-22	AGY AMD REQ FY 2021-22	AGY FIN REQ FY 2021-22	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
ELDER AFFAIRS, DEPT OF										65000000
PGM: SERVICE TO ELDERS PGM										65100000
<u>HOME &amp; COMMUNITY SERVICES</u>										65100400
HEALTH AND HUMAN SERVICES										13
<u>LONG-TERM CARE</u>										<u>1303.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT										2000000
TRANSFER BUDGET AUTHORITY TO FUND										
THE ENTERPRISE CLIENT INFORMATION										
AND REGISTRATION TRACKING SYSTEM										
PROJECT - DEDUCT										2000110
SPECIAL CATEGORIES										100000
G/A-OLDER AMERICANS ACT										100604
FEDERAL GRANTS TRUST FUND -FEDERL		937,584-		937,584-		937,584-		2261 3		

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AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE: IT COMPONENT? NO  
 Amended 2021-22 Narrative after February 10, 2021

ISSUE JUSTIFICATION: The Department of Elder Affairs' (Department/DOEA) amended request for Fiscal Year 2021-2022 includes an adjustment for the Enterprise Client Information and Registration Tracking System project. This adjustment will allow the Department to continue the implementation, maintenance and operation of a statewide system for the management, reporting and trending of data for its clients. On June 11, 2019, the Department received approval from the Centers for Medicare and Medicaid Services to provide up to a 90 percent match on design, development and implementation activities and a 75 percent match on maintenance and operations activities.

This issue transfers non-recurring budget in the amount of \$937,584 from the Grants and Aids - Older Americans Act (OAA) Program (100604) appropriation category in the Home and Community Services (65100400) budget entity to the Enterprise System (100799) appropriation category in the Executive Direction and Support Services (65100600) budget entity since DOEA currently anticipates the utilization of its base budget for the OAA programs that will benefit from the system. The offset for this issue is in Issue Code 2000120.

SUMMARY: This is a new issue.

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	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2021-22	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	CODES
ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>HOME &amp; COMMUNITY SERVICES</u>						65100400
HEALTH AND HUMAN SERVICES						13
<u>LONG-TERM CARE</u>						<u>1303.00.00.00</u>
FUND SHIFT						3400000
CHANGES TO FEDERAL PARTICIPATION						
RATE - STATE EXPENSES						3401470
SPECIAL CATEGORIES						100000
PROG CARE FOR THE ELDERLY						109971
GENERAL REVENUE FUND	-MATCH	372,696-	423,851		796,547	1000 2

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AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Changes to Federal Participation Rate - State Expenses

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; (6.1) Create and sustain vibrant, safe, healthy and resilient communities that attract workers, residents, businesses and visitors; and (6.2) Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: This issue requests an adjustment in the amount of \$372,696 in the Department of Elder Affairs' budget for the Program of All-Inclusive Care for the Elderly to account for the Federal Medical Assistance Percentages change in July 2020.

BACKGROUND: The Department of Elder Affairs (Department) administers the Program of All-Inclusive Care for the Elderly (PACE) in consultation with the Agency for Health Care Administration. PACE targets individuals who are eligible for Medicaid nursing home placement. It provides a comprehensive array of home and community-based, long-term care services as well as all Medicare acute care services. These services are typically delivered in an adult day health care setting.

The Medicaid Program is jointly financed with state and federal funds. The federal share of the costs is determined by the Federal Medical Assistance Percentages (FMAP). The FMAP is the percentage rate used to determine the matching funds allocated to certain medical and social service programs in the United States. The percentage allows state governments to assess their related budgetary need. The calculation of the FMAP is based on a formula which compares the economy, income and population of individual states to the United States in order to determine ratios that the federal government will utilize to assist each state.

SOLUTION/JUSTIFICATION: The Department currently has a recurring appropriation of \$73,077,718 for PACE. On July 28,

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2021-22	POS AMOUNT	AGY AMD REQ FY 2021-22	POS AMOUNT	AGY AMD N/R FY 2021-22	POS AMOUNT	AGY AMD ANZ FY 2021-22	POS AMOUNT	AGY AMD REQ FY 2021-22 OVER(UNDER)	AGY FIN REQ FY 2021-22	
ELDER AFFAIRS, DEPT OF										65000000
PGM: SERVICE TO ELDERS PGM										65100000
<u>HOME &amp; COMMUNITY SERVICES</u>										65100400
HEALTH AND HUMAN SERVICES										13
<u>LONG-TERM CARE</u>										<u>1303.00.00.00</u>
FUND SHIFT										3400000
CHANGES TO FEDERAL PARTICIPATION										
RATE - STATE EXPENSES										3401470

2020, the FMAP rate of 62.35 percent was adopted for the State of Florida for Fiscal Year 2021-2022. Since the recurring appropriation was allocated based on the Fiscal Year 2020-2021 FMAP rate of 61.84 percent, an adjustment of \$372,696 is necessary to align the budget with the anticipated expenditures for PACE.

Fiscal Year 2021-2022: \$73,077,718 x 62.35% = \$45,563,957 (rounded)

Fiscal Year 2020-2021: \$73,077,718 x 61.84% = \$45,191,261 (rounded)

Difference / Additional Federal Allocation: \$372,696

BUDGET IMPACT: This issue requests a fund shift in the amount of \$372,696 from the General Revenue Fund (1000) to the Operations and Maintenance Trust Fund (2516) in the Program of All-Inclusive Care for the Elderly (109971) appropriation category in the Home and Community Services (65100400) budget entity due to the federal financial participation rate change from 61.84 percent for Fiscal Year 2020-2021 to 62.35 percent for Fiscal Year 2021-2022 based on the FMAP adopted in July 2020. The offset for this fund shift is in Issue Code 3401480.

65100400 - Home and Community Services Budget Entity  
 ACT4800 - Long Term Care Initiatives

	RECURRING FY 2021-22	NON-RECURRING FY 2021-22	TOTAL FY 2021-22	ANNUALIZATION FY 2022-23
Program of All-Inclusive Care for the Elderly (109971) General Revenue Fund (1000 - 2)	(\$372,696)	\$0	(\$372,696)	\$0
Issue Total	(\$372,696)	\$0	(\$372,696)	\$0

Amended 2021-22 Narrative after February 10, 2021

ISSUE JUSTIFICATION: The Department of Elder Affairs' amended request for Fiscal Year 2021-2022 includes an adjustment to account for the Federal Medical Assistance Percentages (FMAP) change for the Program of All-Inclusive Care for the Elderly (PACE). This adjustment is in accordance with the Social Services Estimating Conference for Medicaid Services Expenditures held on December 8, 2020 for Fiscal Year 2021-2022.

SUMMARY: This issue requests an adjustment in the amount of \$796,547. The amended budget amount for this issue is

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2021-22	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS
ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>HOME &amp; COMMUNITY SERVICES</u>						65100400
HEALTH AND HUMAN SERVICES						13
<u>LONG-TERM CARE</u>						<u>1303.00.00.00</u>
FUND SHIFT						3400000
CHANGES TO FEDERAL PARTICIPATION						
RATE - STATE EXPENSES						3401470
\$423,851.						
*****						
CHANGES TO FEDERAL PARTICIPATION						
RATE - FEDERAL EXPENSES						3401480
SPECIAL CATEGORIES						100000
PROG CARE FOR THE ELDERLY						109971
OPERATIONS AND MAINT TF	-RECPNT	372,696	423,851-			796,547- 2516 9
		=====	=====			=====
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AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE: IT COMPONENT? NO

ISSUE TITLE: Changes to Federal Participation Rate - Federal Expenses

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; (6.1) Create and sustain vibrant, safe, healthy and resilient communities that attract workers, residents, businesses and visitors; and (6.2) Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: This issue requests an adjustment in the amount of \$372,696 in the Department of Elder Affairs' budget for the Program of All-Inclusive Care for the Elderly to account for the Federal Medical Assistance Percentages change in July 2020.

BACKGROUND: The Department of Elder Affairs (Department) administers the Program of All-Inclusive Care for the Elderly (PACE) in consultation with the Agency for Health Care Administration. PACE targets individuals who are eligible for Medicaid nursing home placement. It provides a comprehensive array of home and community-based, long-term care services as well as all Medicare acute care services. These services are typically delivered in an adult day health care setting.

The Medicaid Program is jointly financed with state and federal funds. The federal share of the costs is determined by



COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2021-22	POS AMOUNT	AGY AMD REQ FY 2021-22	POS AMOUNT	AGY AMD N/R FY 2021-22	POS AMOUNT	AGY AMD ANZ FY 2021-22	POS AMOUNT	AGY AMD REQ FY 2021-22 OVER(UNDER)	AGY FIN REQ FY 2021-22	
ELDER AFFAIRS, DEPT OF										65000000
PGM: SERVICE TO ELDERLY PGM										65100000
<u>HOME &amp; COMMUNITY SERVICES</u>										65100400
HEALTH AND HUMAN SERVICES										13
<u>LONG-TERM CARE</u>										<u>1303.00.00.00</u>
FUND SHIFT										3400000
CHANGES TO FEDERAL PARTICIPATION										
RATE - FEDERAL EXPENSES										3401480

the Federal Medical Assistance Percentages (FMAP). The FMAP is the percentage rate used to determine the matching funds allocated to certain medical and social service programs in the United States. The percentage allows state governments to assess their related budgetary need. The calculation of the FMAP is based on a formula which compares the economy, income and population of individual states to the United States in order to determine ratios that the federal government will utilize to assist each state.

SOLUTION/JUSTIFICATION: The Department currently has a recurring appropriation of \$73,077,718 for PACE. On July 28, 2020, the FMAP rate of 62.35 percent was adopted for the State of Florida for Fiscal Year 2021-2022. Since the recurring appropriation was allocated based on the Fiscal Year 2020-2021 FMAP rate of 61.84 percent, an adjustment of \$372,696 is necessary to align the budget with the anticipated expenditures for PACE.

Fiscal Year 2021-2022: \$73,077,718 x 62.35% = \$45,563,957 (rounded)

Fiscal Year 2020-2021: \$73,077,718 x 61.84% = \$45,191,261 (rounded)

Difference / Additional Federal Allocation: \$372,696

BUDGET IMPACT: This issue requests a fund shift in the amount of \$372,696 from the General Revenue Fund (1000) to the Operations and Maintenance Trust Fund (2516) in the Program of All-Inclusive Care for the Elderly (109971) appropriation category in the Home and Community Services (65100400) budget entity due to the federal financial participation rate change from 61.84 percent for Fiscal Year 2020-2021 to 62.35 percent for Fiscal Year 2021-2022 based on the FMAP adopted in July 2020. The offset for this fund shift is in Issue Code 3401470.

65100400 - Home and Community Services Budget Entity  
 ACT4800 - Long Term Care Initiatives

	RECURRING FY 2021-22	NON-RECURRING FY 2021-22	TOTAL FY 2021-22	ANNUALIZATION FY 2022-23
Program of All-Inclusive Care for the Elderly (109971) Operations and Maintenance Trust Fund (2516 - 9)	\$372,696	\$0	\$372,696	\$0
Issue Total	\$372,696	\$0	\$372,696	\$0

Amended 2021-22 Narrative after February 10, 2021

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>HOME &amp; COMMUNITY SERVICES</u>						65100400
HEALTH AND HUMAN SERVICES						13
LONG-TERM CARE						<u>1303.00.00.00</u>
FUND SHIFT						3400000
CHANGES TO FEDERAL PARTICIPATION						
RATE - FEDERAL EXPENSES						3401480

ISSUE JUSTIFICATION: The Department of Elder Affairs' amended request for Fiscal Year 2021-2022 includes an adjustment to account for the Federal Medical Assistance Percentages (FMAP) change for the Program of All-Inclusive Care for the Elderly (PACE). This adjustment is in accordance with the Social Services Estimating Conference for Medicaid Services Expenditures held on December 8, 2020 for Fiscal Year 2021-2022.

SUMMARY: This issue requests an adjustment in the amount of (\$796,547). The amended budget amount for this issue is (\$423,851).

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TOTAL: LONG-TERM CARE						<u>1303.00.00.00</u>
BY FUND TYPE						
GENERAL REVENUE FUND	372,696-	423,851			796,547	1000
TRUST FUNDS	372,696	1,361,435-	937,584-		1,734,131-	2000
TOTAL POSITIONS.....		1.00-			1.00-	
TOTAL PROG COMP.....		937,584-	937,584-		937,584-	
TOTAL SALARY RATE.....		34,502-			34,502-	
TOTAL: HOME & COMMUNITY SERVICES						65100400
BY FUND						
GENERAL REVENUE FUND -MATCH	372,696-	423,851			796,547	1000 2
FEDERAL GRANTS TRUST FUND -FEDERL		937,584-	937,584-		937,584-	2261 3
OPERATIONS AND MAINT TF -RECPNT	372,696	423,851-			796,547-	2516 9
TOTAL POSITIONS.....		1.00-			1.00-	
TOTAL BUREAU.....		937,584-	937,584-		937,584-	
TOTAL SALARY RATE.....		34,502-			34,502-	

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2021-22	POS AMOUNT	AGY AMD REQ FY 2021-22	POS AMOUNT	AGY AMD N/R FY 2021-22	POS AMOUNT	AGY AMD ANZ FY 2021-22	POS AMOUNT	AGY AMD REQ FY 2021-22 OVER(UNDER)	AGY FIN REQ FY 2021-22	
ELDER AFFAIRS, DEPT OF										65000000
PGM: SERVICE TO ELDERS PGM										65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>										65100600
GOV OPERATIONS/SUPPORT										16
EXEC LEADERSHIP/SUPPRT SVC										<u>1602.00.00.00</u>
ADJUSTMENTS TO COST RECOVERY FUNDS										2500000
DIRECT BILLING FOR										
ADMINISTRATIVE HEARINGS										2503080
SPECIAL CATEGORIES										100000
TRANS TO DIV ADM HEARINGS										100565
GENERAL REVENUE FUND		-STATE		23,419-				23,419-		1000 1

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AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE:

Amended 2021-22 Narrative after February 10, 2021

IT COMPONENT? NO

ISSUE JUSTIFICATION: The Department of Elder Affairs' amended request for Fiscal Year 2021-2022 includes an adjustment to the base budget to provide the agency's allocated payment to the Division of Administrative Hearings (DOAH). DOAH provides a uniform, impartial and affordable forum for resolving conflicts between private citizens/organizations and agencies of the state. The agency's allocated share is based on the actual number of hearing hours utilized by the agency in Fiscal Year 2019-2020. This issue represents any adjustments necessary to reflect that total amount.

SUMMARY: This is a new issue.

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COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2021-22 POS	AMOUNT	AGY AMD REQ FY 2021-22 POS	AMOUNT	AGY AMD N/R FY 2021-22 POS	AMOUNT	AGY AMD ANZ FY 2021-22 POS	AMOUNT	AGY AMD REQ FY 2021-22 OVER(UNDER) AGY FIN REQ FY 2021-22 POS	AMOUNT	
ELDER AFFAIRS, DEPT OF										65000000
PGM: SERVICE TO ELDERS PGM										65100000
EXECUTIVE DIR/SUPPORT SVCS										65100600
GOV OPERATIONS/SUPPORT										16
INFORMATION TECHNOLOGY										1603.00.00.00
ESTIMATED EXPENDITURES REALIGNMENT										2000000
TRANSFER BUDGET AUTHORITY TO FUND										
THE ENTERPRISE CLIENT INFORMATION										
AND REGISTRATION TRACKING SYSTEM										
PROJECT - ADD										2000120
SPECIAL CATEGORIES										100000
ENTERPRISE SYSTEM (ECIRTS)										100799
FEDERAL GRANTS TRUST FUND -FEDERL		937,584		937,584		937,584		2261 3		

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AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE:

Amended 2021-22 Narrative after February 10, 2021

IT COMPONENT? YES

ISSUE JUSTIFICATION: The Department of Elder Affairs' (Department/DOEA) amended request for Fiscal Year 2021-2022 includes an adjustment for the Enterprise Client Information and Registration Tracking System project. This adjustment will allow the Department to continue the implementation, maintenance and operation of a statewide system for the management, reporting and trending of data for its clients. On June 11, 2019, the Department received approval from the Centers for Medicare and Medicaid Services to provide up to a 90 percent match on design, development and implementation activities and a 75 percent match on maintenance and operations activities.

This issue transfers non-recurring budget in the amount of \$937,584 from the Grants and Aids - Older Americans Act (OAA) Program (100604) appropriation category in the Home and Community Services (65100400) budget entity to the Enterprise System (100799) appropriation category in the Executive Direction and Support Services (65100600) budget entity since DOEA currently anticipates the utilization of its base budget for the OAA programs that will benefit from the system. The offset for this issue is in Issue Code 2000110.

The additional non-recurring budget of \$1,750,699, which is needed for the implementation, maintenance and operation of the system, is captured in Issue Code 36201C0.

SUMMARY: This is a new issue.

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	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2021-22	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	CODES
ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						65100600
<u>GOV OPERATIONS/SUPPORT</u>						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
CLIENT INFORMATION AND REGISTRATION						
TRACKING SYSTEM PROJECT						
IMPLEMENTATION						36201C0
SPECIAL CATEGORIES						100000
ENTERPRISE SYSTEM (ECIRTS)						100799
GENERAL REVENUE FUND						
-STATE		432,007	432,007		432,007	1000 1
-MATCH	268,828	430,913	430,913		162,085	1000 2
TOTAL GENERAL REVENUE FUND	268,828	862,920	862,920		594,092	1000
OPERATIONS AND MAINT TF						
-FEDERL	2,419,455	887,779	887,779		1,531,676	2516 3
TOTAL APPRO.....	2,688,283	1,750,699	1,750,699		937,584	

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AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Client Information and Registration Tracking System Project Implementation

LINKAGE TO THE GOVERNOR'S PRIORITIES: Health Care - Promote innovation in healthcare that reduces the cost of medical procedures and services and increases access to care for Floridians; and Public Integrity - Promote greater transparency at all levels of government.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT: (4.2) Ensure state, regional and local agencies provide collaborative and timely customer service to businesses and workers; (5.2) Improve the efficiency and effectiveness of government agencies at all levels; (5.3) Strengthen local, regional and statewide partnerships to accomplish Florida's economic and quality of life and quality places goals; and (6.2) Ensure Floridians in all communities and life stages have opportunities to achieve healthier outcomes and societal contributions.

SUMMARY: This issue requests \$2,688,283 in non-recurring funds for the third year of the Enterprise Client Information and Registration Tracking System project. The funding will allow the Department of Elder Affairs to continue the implementation of a statewide system for the management, reporting and trending of data for its clients.

BACKGROUND: The Department of Elder Affairs (Department/DOEA) provides services through the Aging Network which consists of the state's 11 Area Agencies on Aging (AAAs)/Aging and Disability Resource Centers (ADRCs) (AAA/ADRC), Lead Agencies, and local service providers. The Department also administers a wide range of programs, such as the Long-Term Care Ombudsman Program (LTCOP), Office of Public and Professional Guardians, Communities for a Lifetime, SHINE (Serving Health

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2021-22	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						65100600
<u>GOV OPERATIONS/SUPPORT</u>						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
CLIENT INFORMATION AND REGISTRATION						
TRACKING SYSTEM PROJECT						
IMPLEMENTATION						36201C0

Insurance Needs of Elders), and CARES (Comprehensive Assessment and Review for Long-Term Care Services).

Impeding DOEA's ability to meet a significant portion of its goals and objectives was a reliance on a preponderance of manual processes as well as antiquated hardware and software technologies, software design methodologies, and data exchange interfaces with external agencies. In addition, differing processes and associated data sets existed that were unique to divisions, AAAs/ADRCs, and Lead Agencies and operated without centralized enterprise standardization. This environment produced non-uniform, inefficient processes resulting in redundant, non-standardized data to stakeholders thereby creating a challenging environment within which to effectively collaborate and communicate information throughout DOEA and its partner agencies.

Overlying the issues of the current systems, the Department also identified four key strategic challenges.

- The proliferation of inefficient and redundant processes (manual and automated), along with the disparate supporting systems, databases and spreadsheets, exposed DOEA to operational challenges which have increased administrative and support costs while decreasing operational efficiency and effectiveness.
- The existing systems lacked efficient functionality that is available in current technologies and are insufficient to meet the changing needs and demands of staff and clients. This is primarily due to outdated, unsupported, and difficult to modify, enhance, and maintain technologies.
- The age of existing automated processes and the impact of a siloed implementation and operation have made these systems difficult to continue to support and less than ideal in terms of cost-effectiveness to maintain, change and operate.
- From an external perspective, state and federal legislative changes require DOEA to make frequent system modifications. It has been difficult for the Department to be agile enough to address these changes with outdated, inflexible and expensive-to-modify technologies.

In order to overcome the aforementioned system issues, to provide a foundation for future needs, and to effectively serve the elder population of Florida, DOEA is replacing its antiquated, siloed architecture with an enterprise-class system by leveraging business process reengineering that enables:

- Seamless sharing of data as appropriate among partners in the Aging Network;
- Real-time or near real-time exchange and processing of data;
- Implementation of an enterprise system that relies more on configuration than custom coding;
- Standardized workflow for DOEA and contractor staff; and
- Enhanced security for protection of sensitive or confidential data.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2021-22	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERERS PGM						65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						65100600
<u>GOV OPERATIONS/SUPPORT</u>						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
CLIENT INFORMATION AND REGISTRATION						
TRACKING SYSTEM PROJECT						
IMPLEMENTATION						36201C0

The current Client Information and Registration Tracking System (CIRTS), which is over 25 years old, no longer meets the business needs of DOEA and its clients due to changes in industry standards and federal reporting requirements. The Department needs a cohesive system that will support all of the goals of DOEA and the Aging Network with the scalability to meet the future demands of the growing elder population.

CIRTS is the main client management system, along with eight other standalone systems, that DOEA utilizes to provide services and to manage the elder population under its care. CIRTS was created, was developed, and is maintained by DOEA staff. CARES staff use CIRTS as a case management tool in order to record assessments, level of care determinations, follow-ups, referrals and case notes. The 11 ADRCs and direct service providers also utilize CIRTS as a client management tool for assessments, enrollments, care plans and services provided to clients. CIRTS tracks the unit reimbursement rates for these services as well as the budgeted contract amounts.

A recent CIRTS survey to the Aging Network revealed that the top three unmet needs for CIRTS were:

- Enhanced functionality such as the improved ability to search fields or to make the application mobile device-friendly;
- Capturing and sharing additional data; and
- Making the system more user-friendly.

In addition to collecting client data, the system is needed to measure program performance, quality, and cost-effectiveness and to ensure the effective and efficient delivery of high-quality services to clients. For example, there is no systematic confirmation of service authorizations or alerts provided to DOEA or the consumer if a provider fails to provide services which can possibly indicate fraudulent activity. The potential for additional fraud, waste and abuse are also of concern in other areas in which the Department must be able to effectively address, manage and resolve. Finally, the tracking of provider delivery of services via data reporting is essential to ensure that providers' invoices and expected improvements in the clients' skills and abilities are tracked and analyzed.

SOLUTION/JUSTIFICATION: The purpose of the Enterprise Client Information and Registration Tracking System (eCIRTS) project is to replace the current legacy CIRTS with a flexible, cloud-based, statewide client management system that will allow DOEA and its partner organizations to better organize, define and standardize its client services processes. The Department has selected a Cloud Solution Partner from the Department of Management Services Cloud Solutions Contract #43230000-NASPO-16-ACS to accomplish this goal.

The overall scope of the eCIRTS project includes encompassing core Older Americans Act and General Revenue funded programs, such as the Alzheimer's Disease Initiative (ADI), Community Care for the Elderly (CCE) and Home Care for the

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2021-22	AGY AMD REQ FY 2021-22	AGY AMD REQ FY 2021-22	AGY AMD N/R FY 2021-22	AGY AMD ANZ FY 2021-22	AGY AMD ANZ FY 2021-22	AGY AMD ANZ FY 2021-22	AGY AMD ANZ FY 2021-22	AGY AMD REQ FY 2021-22	AGY FIN REQ FY 2021-22	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
										65000000
										65100000
										65100600
										16
										<u>1603.00.00.00</u>
										3620000
										36201C0

ELDER AFFAIRS, DEPT OF  
 PGM: SERVICE TO ELDERS PGM  
EXECUTIVE DIR/SUPPORT SVCS  
GOV OPERATIONS/SUPPORT  
INFORMATION TECHNOLOGY  
 AGENCY-WIDE INFORMATION TECHNOLOGY  
 CLIENT INFORMATION AND REGISTRATION  
 TRACKING SYSTEM PROJECT  
 IMPLEMENTATION

Elderly (HCE), as well as data migration for clients in these programs. The scope also entails delivering the remaining eCIRTS functionalities which include:

- CARES processes;
- Replacement of the ADRC integrated resource searching and public facing online resource directory;
- Quality and contract monitoring;
- Automated AAA Area Plans;
- Operational reporting; and
- Integrations with other state data systems.

eCIRTS is central to DOEAs process improvement strategy. The new system, combined with business process improvements, will eliminate or reduce manual processes, increase staff efficiencies, enhance client access, and provide better analytics and reporting capabilities for workforce management and planning.

The Department anticipates an overall net tangible benefit for this project, and the benefits realized by the State of Florida are reflected in the Fiscal Year 2021-2022 Schedule IV-B. At a high level, the benefits to implementing eCIRTS are:

- Implementation of a centralized client data management system with master data management;
- Enhanced functionality for mobile access to systems and information;
- Enhanced workflow and workforce management capabilities that increase intra- and inter-departmental collaboration;
- Addition of advanced reporting and analytics functionality; and
- Improved system scalability to accommodate increased resource capacity needs, improved system modularity, and extensibility with a business rules engine to expand system functionality.

The eCIRTS project will be implemented in two stages. The first stage has already been completed and primarily consisted of analyzing the process flows; validating system interfaces; performing a market analysis for a "best value" solution; and recommending a solution.

The second stage consists of two phases. Phase I of the project is estimated to be completed during Fiscal Year 2020-2021 and mainly includes documenting the requirements; completing the development phase; migrating the data; and performing an end to end testing.

Phase II of the project is scheduled for Fiscal Year 2021-2022. The main milestones consist of approving the solution design; completing the development phase; configuring the remaining solution components; deploying the system's



COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2021-22	AGY AMD REQ FY 2021-22	AGY AMD N/R FY 2021-22	AGY AMD ANZ FY 2021-22	AGY FIN REQ FY 2021-22	AGY AMD REQ FY 2021-22	AGY AMD N/R FY 2021-22	AGY AMD ANZ FY 2021-22	AGY FIN REQ FY 2021-22	AGY AMD REQ FY 2021-22	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
										65000000
										65100000
										65100600
										16
										<u>1603.00.00.00</u>
										3620000
										36201C0

interface; and performing an end to end testing. In more detail, the planned activities for this issue will follow.

\$ 979,677.17 - One-time Implementation Fees: Includes all fees associated with implementing and deploying the selected vendor's software. Key deliverables include requirements gathering/business analysis, solution mapping, configuration services, user acceptance testing, training, go-live support, and technical services such as data migration and system interface deployment.

\$1,449,480.80 - Annual Cloud Services Fees: Includes the annual subscription fee to the selected vendor's software suite that is delivered as Software as a Service (SaaS). Cloud Services also include hosting services, disaster recovery, client support and ongoing software enhancements.

\$ 103,125.00 - Annual Managed Support Services Fees: Provides DOEA with a set number of the selected vendor's professional service hours annually (post-go-live) to use to address the Department's requests for assistance. These related tasks can include custom report development, system administration, system configuration/ongoing optimization, consultation, periodic "refresher" training, assistance deploying new software versions, and other tasks as requested by DOEA.

\$ 156,000.00 - Project Manager: Responsible for working with DOEA and project staff to address organizational change management issues. The individual will coordinate with the Department on any needed business process engineering efforts, which include designing any new business processes in support of the system and assisting with the integration of the process changes into the organization.

Providing funds for this issue will allow the Department to:

- Meet the October 2021 deadline for new reporting and data sets established by the federal Administration for Community Living;
- Enhance intra-departmental and interagency workflow functionality;
- Decrease data entry processing time;
- Eliminate duplicate data entry within disparate systems;
- Consolidate client central records;
- Improve data reporting and analytics;
- Migrate towards paperless processes; and
- Increase the ability for staff efficiencies and accountability.

BUDGET IMPACT: This issue requests non-recurring funds in the amount of \$2,688,283 [\$268,828 in the General Revenue Fund

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2021-22	POS	AGY AMD REQ FY 2021-22	POS	AGY AMD N/R FY 2021-22	POS	AGY AMD ANZ FY 2021-22	POS	AGY AMD REQ FY 2021-22 OVER(UNDER)	AGY FIN REQ FY 2021-22	
AMOUNT		AMOUNT		AMOUNT		AMOUNT		AMOUNT	AMOUNT	
										65000000
										65100000
										65100600
										16
										<u>1603.00.00.00</u>
										3620000
										36201C0

(1000) and \$2,419,455 in the Operations and Maintenance Trust Fund (2516)] in the Enterprise System (100799) appropriation category in the Executive Direction and Support Services (65100600) budget entity. On January 18, 2018, the Department received approval from the Centers for Medicare and Medicaid Services to provide up to a 90 percent match on the replacement system implementation costs and a 75 percent match on equipment costs.

65100600 - Executive Direction and Support Services Budget Entity  
 ACT0320 - Information Technology - Application Development/Support

	RECURRING FY 2021-22	NON-RECURRING FY 2021-22	TOTAL FY 2021-22	ANNUALIZATION FY 2022-23
Enterprise System (100799)				
General Revenue Fund (1000 - 2)	\$0	\$ 268,828	\$ 268,828	\$0
Operations and Maintenance Trust Fund (2516 - 3)	\$0	\$2,419,455	\$2,419,455	\$0
Issue Total	\$0	\$2,688,283	\$2,688,283	\$0

Amended 2021-22 Narrative after February 10, 2021

ISSUE JUSTIFICATION: The Department of Elder Affairs' (Department/DOEA) amended request for Fiscal Year 2021-2022 includes an adjustment for the Enterprise Client Information and Registration Tracking System project. This adjustment will allow the Department to continue the implementation, maintenance and operation of a statewide system for the management, reporting and trending of data for its clients. On June 11, 2019, the Department received approval from the Centers for Medicare and Medicaid Services to provide up to a 90 percent match on design, development and implementation activities and a 75 percent match on maintenance and operations activities.

SUMMARY: This issue requests an adjustment in the amount of (\$937,584) in order to reflect the approved federal financial participation rate as well as the accurate cost allocation for the Department's programs that will benefit from the system. The amended non-recurring budget amount for this issue is \$1,750,699.

The additional non-recurring budget of \$937,584, which is needed for the implementation, maintenance and operation of the system, is transferred from the Grants and Aids - Older Americans Act (OAA) Program (100604) appropriation category in the Home and Community Services (65100400) budget entity to the Enterprise System (100799) appropriation category in the Executive Direction and Support Services (65100600) budget entity in Issue Codes 2000110 and 2000120, respectively, since

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2021-22	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS
						AMOUNT
						CODES
ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERS PGM						65100000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						65100600
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
CLIENT INFORMATION AND REGISTRATION						
TRACKING SYSTEM PROJECT						
IMPLEMENTATION						36201C0

DOEA currently anticipates the utilization of its base budget for the OAA programs that will benefit from the system.

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TOTAL: INFORMATION TECHNOLOGY						<u>1603.00.00.00</u>
BY FUND TYPE						
GENERAL REVENUE FUND	268,828	862,920	862,920		594,092	1000
TRUST FUNDS	2,419,455	1,825,363	1,825,363		594,092-	2000
TOTAL PROG COMP.....	<u>2,688,283</u>	<u>2,688,283</u>	<u>2,688,283</u>			
TOTAL: EXECUTIVE DIR/SUPPORT SVCS						65100600
BY FUND						
GENERAL REVENUE FUND						
-STATE		408,588	432,007		408,588	1000 1
-MATCH	268,828	430,913	430,913		162,085	1000 2
TOTAL GENERAL REVENUE FUND	<u>268,828</u>	<u>839,501</u>	<u>862,920</u>		<u>570,673</u>	1000
FEDERAL GRANTS TRUST FUND -FEDERL		937,584	937,584		937,584	2261 3
OPERATIONS AND MAINT TF -FEDERL	2,419,455	887,779	887,779		1,531,676-	2516 3
TOTAL BUREAU.....	<u>2,688,283</u>	<u>2,664,864</u>	<u>2,688,283</u>		<u>23,419-</u>	

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
ELDER AFFAIRS, DEPT OF						65000000
PGM: SERVICE TO ELDERSG PGM						65100000
<u>CONSUMER ADVOCATE SERVICES</u>						65101000
HEALTH AND HUMAN SERVICES						13
<u>SERVICES/MOST VULNERABLE</u>						<u>1304.00.00.00</u>
ADJUSTMENTS TO CURRENT YEAR						
ESTIMATED EXPENDITURES						1600000
TRANSFER FULL-TIME EQUIVALENT						
POSITION AND SALARY RATE BETWEEN						
BUDGET ENTITIES - ADD						1601A20
SALARY RATE						000000
SALARY RATE.....		34,502			34,502	
=====		=====			=====	
SALARIES AND BENEFITS						010000
		1.00			1.00	
=====		=====			=====	
TOTAL: TRANSFER FULL-TIME EQUIVALENT						1601A20
POSITION AND SALARY RATE BETWEEN						
BUDGET ENTITIES - ADD						
TOTAL POSITIONS.....		1.00			1.00	
TOTAL ISSUE.....						
TOTAL SALARY RATE.....		34,502			34,502	
=====		=====			=====	

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AGENCY ISSUE NARRATIVE:

2021-2022 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

Amended 2021-22 Narrative after February 10, 2021

ISSUE JUSTIFICATION: The Department of Elder Affairs' (Department) amended request for Fiscal Year 2021-2022 includes Budget Amendment P0028/21-007 which was approved on November 5, 2020 and will have a recurring impact. This budget amendment transferred one full-time position and the associated salary rate of 34,502 from the Home and Community Services (65100400) budget entity to the Consumer Advocate Services (65101000) budget entity. In addition, the position was reclassified from a Government Operations Consultant I - CS to a Senior Management Analyst I - SES. This action does not have a negative impact on the staffing needs in the Home and Community Services budget entity, and there is sufficient budget authority in the Salaries and Benefits (010000) appropriation category in the Consumer Advocate Services budget entity to support the expenditures associated with the transferred and reclassified position.

The Long-Term Care Ombudsman Program (LTCOP) is a statewide, volunteer-based system of local units that act as advocates for residents of long-term care facilities in the Consumer Advocate Services budget entity. The LTCOP was established by Title VII of the federal Older Americans Act, and its operation is governed by Part I of Chapter 400, Florida Statutes. Through 13 district offices that together cover the entire state, volunteers work with staff to identify, investigate, and resolve complaints made by, or on behalf of, residents of nursing homes, assisted living facilities, adult family-care homes, and continuing care retirement communities.

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2021-22	AGY AMD REQ FY 2021-22	AGY AMD N/R FY 2021-22	AGY AMD ANZ FY 2021-22	AGY AMD REQ FY 2021-22	AGY AMD REQ FY 2021-22	AGY AMD N/R FY 2021-22	AGY AMD ANZ FY 2021-22	AGY AMD REQ FY 2021-22	AGY FIN REQ FY 2021-22	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
										65000000
										65100000
										65101000
										13
										<u>1304.00.00.00</u>
										1600000
										1601A20

ELDER AFFAIRS, DEPT OF  
 PGM: SERVICE TO ELDERS PGM  
CONSUMER ADVOCATE SERVICES  
 HEALTH AND HUMAN SERVICES  
SERVICES/MOST VULNERABLE  
 ADJUSTMENTS TO CURRENT YEAR  
 ESTIMATED EXPENDITURES  
 TRANSFER FULL-TIME EQUIVALENT  
 POSITION AND SALARY RATE BETWEEN  
 BUDGET ENTITIES - ADD

65000000  
 65100000  
 65101000  
 13  
1304.00.00.00  
 1600000  
 1601A20

The Long-Term Care Ombudsman Program had been without a Northwest District Ombudsman Manager for approximately three years, and during this time, the North Regional Ombudsman had been covering both offices. After reviewing position functions and reporting relationships, it was determined that a Northwest District Ombudsman Manager was necessary. Therefore, the Department requested the transfer of a full-time position and its associated salary rate of 34,502 from the Home and Community Services budget entity to the Consumer Advocate Services budget entity. In addition, it was determined that a higher-level position was required to assume the duties and responsibilities of a District Ombudsman Manager and to supervise two Other Personal Services Administrative Secretary positions at the Northwest District Ombudsman Office.

This issue includes an other salary adjustment of (\$34,502) since there was no budget associated with the budget amendment. The offset for this issue is in Issue Code 1601A10.

SUMMARY: This is a new issue.

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POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A14 - AGY AMD REQ FY 2021-22						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
RA02 RATE & SALARY ADJ - FTE - NO BENEFITS						
00536 002	1.00	34,502		34,502	0.00	34,502

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2021-22	POS AMOUNT	AGY AMD REQ FY 2021-22	POS AMOUNT	AGY AMD N/R FY 2021-22	POS AMOUNT	AGY AMD ANZ FY 2021-22	POS AMOUNT	AGY AMD REQ FY 2021-22	AGY FIN REQ FY 2021-22	

ELDER AFFAIRS, DEPT OF 65000000  
 PGM: SERVICE TO ELDERS PGM 65100000  
CONSUMER ADVOCATE SERVICES 65101000  
 HEALTH AND HUMAN SERVICES 13  
SERVICES/MOST VULNERABLE 1304.00.00.00  
 ADJUSTMENTS TO CURRENT YEAR  
 ESTIMATED EXPENDITURES 1600000  
 TRANSFER FULL-TIME EQUIVALENT  
 POSITION AND SALARY RATE BETWEEN  
 BUDGET ENTITIES - ADD 1601A20

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
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A14 - AGY AMD REQ FY 2021-22

CHANGES TO CURRENTLY AUTHORIZED POSITIONS

TOTALS FOR ISSUE BY FUND

2261 FEDERAL GRANTS TRUST FUND						34,502
	1.00	34,502		34,502		34,502

OTHER SALARY AMOUNT

2261 FEDERAL GRANTS TRUST FUND						34,502-
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TOTAL: ELDER AFFAIRS, DEPT OF						65000000
BY FUND						
GENERAL REVENUE FUND	-STATE	408,588	432,007		408,588	1000 1
	-MATCH	103,868-	854,764	430,913	958,632	1000 2
TOTAL GENERAL REVENUE FUND		103,868-	1,263,352	862,920	1,367,220	1000
OPERATIONS AND MAINT TF	-FEDERL	2,419,455	887,779	887,779	1,531,676-	2516 3
	-RECPNT	372,696	423,851-		796,547-	2516 9
TOTAL OPERATIONS AND MAINT TF		2,792,151	463,928	887,779	2,328,223-	2516

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COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2021-22		AGY AMD REQ FY 2021-22		AGY AMD N/R FY 2021-22		AGY AMD ANZ FY 2021-22		AGY AMD REQ FY 2021-22 OVER(UNDER) AGY FIN REQ FY 2021-22		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
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ELDER AFFAIRS, DEPT OF										
										65000000
TOTAL DEPARTMENT.....	2,688,283		1,727,280		1,750,699				961,003-	
=====										