

| COL A91                                   |            | COL A92      |            | COL A93      |             | CODES                |
|---|------------|--------------|------------|--------------|-------------|----------------------|
| SCH VIIIIB-1                              | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |                      |
| POS                                       | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |                      |
| MANAGEMENT SRVCS, DEPT OF                 |            |              |            |              |             | 72000000             |
| PGM: ADMINISTRATION PGM                   |            |              |            |              |             | 72010000             |
| <u>EXECUTIVE DIR/SUPPORT SVCS</u>         |            |              |            |              |             | 72010100             |
| GOV OPERATIONS/SUPPORT                    |            |              |            |              |             | 16                   |
| <u>EXEC LEADERSHIP/SUPPRT SVC</u>         |            |              |            |              |             | <u>1602.00.00.00</u> |
| PROGRAM REDUCTIONS                        |            |              |            |              |             | 33V0000              |
| REDUCTION OF THE TRAVEL MANAGEMENT SYSTEM |            |              |            |              |             | 33V1100              |
| SPECIAL CATEGORIES                        |            |              |            |              |             | 100000               |
| TRAVEL MANAGEMENT SYSTEM                  |            |              |            |              |             | 100788               |
| GENERAL REVENUE FUND                      |            |              |            |              |             | 1000 1               |
| -STATE                                    | 151,386-   |              | 151,386-   |              |             |                      |

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AGENCY ISSUE NARRATIVE:

SCH VIIIIB-1 NARRATIVE:  
 PRIORITY #4

IT COMPONENT? NO

ISSUE TITLE: Reduction in Statewide Travel Management System

SUMMARY:

The Department of Management Services (department) proposes a total non-recurring reduction of (\$151,386) in the Executive Direction budget entity (72010100). The proposed reduction is in the Travel Management System category (100788), within the General Revenue Fund (1000).

REDUCTION IMPACT:

The department reviewed its Fiscal Year 2019-20 actual expenditures and it was determined that excess budget authority is available, and the department could take this reduction which will have a minimal impact on the department's ability to administer its statutory responsibilities.

As a result of this impact, the department has ranked this reduction at 4 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and has ranked them from one to thirty-two with one having the lowest impact to thirty-two having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$51,386) was also included as a Schedule VIIIIB-2 Issue. If there was a current year reduction, this would have already been reduced from base budget.

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|   | COL A91      | COL A92      | COL A93      |                      |
|---|--------------|--------------|--------------|----------------------|
|   | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |                      |
|   | REDUC 20-21  | NR FY20-21   | ANZ FY20-21  |                      |
|   | POS AMOUNT   | POS AMOUNT   | POS AMOUNT   | CODES                |
| MANAGEMENT SRVCS, DEPT OF                           |              |              |              | 72000000             |
| PGM: ADMINISTRATION PGM                             |              |              |              | 72010000             |
| <u>EXECUTIVE DIR/SUPPORT SVCS</u>                   |              |              |              | 72010100             |
| GOV OPERATIONS/SUPPORT                              |              |              |              | 16                   |
| <u>EXEC LEADERSHIP/SUPPRT SVC</u>                   |              |              |              | <u>1602.00.00.00</u> |
| STATE FUNDING REDUCTIONS                            |              |              |              | 3300000              |
| REDUCTION IN ADMINISTRATION/<br>EXECUTIVE DIRECTION |              |              |              | 3300300              |
| SALARIES AND BENEFITS                               |              |              |              | 010000               |
| GENERAL REVENUE FUND -STATE                         | 10,549-      | 10,549-      |              | 1000 1               |
| ADMINISTRATIVE TRUST FUND -STATE                    | 466,979-     | 466,979-     |              | 2021 1               |
| TOTAL APPRO.....                                    | 477,528-     | 477,528-     |              |                      |
| OTHER PERSONAL SERVICES                             |              |              |              | 030000               |
| ADMINISTRATIVE TRUST FUND -STATE                    | 20,703-      | 20,703-      |              | 2021 1               |
| EXPENSES  |              |              |              | 040000               |
| GENERAL REVENUE FUND -STATE                         | 2,490-       | 2,490-       |              | 1000 1               |
| ADMINISTRATIVE TRUST FUND -STATE                    | 44,196-      | 44,196-      |              | 2021 1               |
| TOTAL APPRO.....                                    | 46,686-      | 46,686-      |              |                      |
| SPECIAL CATEGORIES                                  |              |              |              | 100000               |
| CONTRACTED SERVICES                                 |              |              |              | 100777               |
| GENERAL REVENUE FUND -STATE                         | 3,101-       | 3,101-       |              | 1000 1               |
| ADMINISTRATIVE TRUST FUND -STATE                    | 24,487-      | 24,487-      |              | 2021 1               |
| OPERATING TRUST FUND -STATE                         | 3,000-       | 3,000-       |              | 2510 1               |
| TOTAL APPRO.....                                    | 30,588-      | 30,588-      |              |                      |
| MAIL SERVICES                                       |              |              |              | 101089               |
| ADMINISTRATIVE TRUST FUND -STATE                    | 7,000-       | 7,000-       |              | 2021 1               |
| CONTRACTED LEGAL SERVICES                           |              |              |              | 103884               |
| ADMINISTRATIVE TRUST FUND -STATE                    | 86,500-      | 86,500-      |              | 2021 1               |

|  | COL A91      | COL A92      | COL A93      |                      |
|--|--------------|--------------|--------------|----------------------|
|  | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |                      |
|  | REDUC 20-21  | NR FY20-21   | ANZ FY20-21  |                      |
| POS  | AMOUNT       | POS          | AMOUNT       | POS                  |
|  |              |              |              | AMOUNT               |
|  |              |              |              | CODES                |
| MANAGEMENT SRVCS, DEPT OF                                  |              |              |              | 72000000             |
| PGM: ADMINISTRATION PGM                                    |              |              |              | 72010000             |
| <u>EXECUTIVE DIR/SUPPORT SVCS</u>                          |              |              |              | 72010100             |
| GOV OPERATIONS/SUPPORT                                     |              |              |              | 16                   |
| <u>EXEC LEADERSHIP/SUPPRT SVC</u>                          |              |              |              | <u>1602.00.00.00</u> |
| STATE FUNDING REDUCTIONS                                   |              |              |              | 3300000              |
| REDUCTION IN ADMINISTRATION/<br>EXECUTIVE DIRECTION        |              |              |              | 3300300              |
| TOTAL: REDUCTION IN ADMINISTRATION/<br>EXECUTIVE DIRECTION |              |              |              | 3300300              |
| TOTAL ISSUE.....   | 669,005-     | 669,005-     |              |                      |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE:  
 PRIORITY #20

IT COMPONENT? NO

ISSUE TITLE: Reduction in Administration/Executive Direction

SUMMARY:

The Department of Management Services (department) proposes a total non-recurring reduction of (\$669,005) in the Executive Direction budget entity (72010100). The proposed reduction includes a reduction of (\$16,140) in multiple categories within the General Revenue Fund (1000) and (\$652,865) in multiple categories within multiple Trust Funds.

REDUCTION IMPACT:

The department reviewed its Fiscal Year 2019-20 actual expenditures and it was determined that excess budget authority is available, and the department could take this reduction which will have a minimal impact on the department's ability to administer its statutory responsibilities.

As a result of this impact, the department has ranked this reduction at 20 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and has ranked them from one to thirty-two with one having the lowest impact to thirty-two having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

- Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.
- Moderate Impact - reductions reflect an impact to operations and/or services.
- Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$575,505) was also included as a Schedule VIIIIB-2 Issue. If there was a current year reduction, this would have already been reduced from base budget.

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| COL A91   |        | COL A92 |        | COL A93 |        | CODES                |
|---|--------|---------|--------|---------|--------|----------------------|
| POS   | AMOUNT | POS     | AMOUNT | POS     | AMOUNT |                      |
| MANAGEMENT SRVCS, DEPT OF                           |        |         |        |         |        | 72000000             |
| PGM: ADMINISTRATION PGM                             |        |         |        |         |        | 72010000             |
| <u>EXECUTIVE DIR/SUPPORT SVCS</u>                   |        |         |        |         |        | 72010100             |
| GOV OPERATIONS/SUPPORT                              |        |         |        |         |        | 16                   |
| <u>EXEC LEADERSHIP/SUPPRT SVC</u>                   |        |         |        |         |        | <u>1602.00.00.00</u> |
| STATE FUNDING REDUCTIONS                            |        |         |        |         |        | 3300000              |
| REDUCTION IN ADMINISTRATION/<br>EXECUTIVE DIRECTION |        |         |        |         |        | 3300300              |

POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE                                       | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|---|-----------|-----------|----------|----------|---------|------------------------------|
| A91 - SCH VIIIIB-1 REDUC 20-21            |           |           |          |          |         |                              |
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |           |           |          |          |         |                              |
| OTHER SALARY AMOUNT                       |           |           |          |          |         |                              |
|   |           |           |          |          |         | 10,549-                      |
|   |           |           |          |          |         | 466,979-                     |
|   |           |           |          |          |         | -----                        |
|   |           |           |          |          |         | 477,528-                     |
|   |           |           |          |          |         | =====                        |

A92 - SCH VIIIIB-1 NR FY20-21

|   |  |  |  |  |  |          |
|---|--|--|--|--|--|----------|
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |  |  |  |  |  |          |
| OTHER SALARY AMOUNT                       |  |  |  |  |  |          |
|   |  |  |  |  |  | 10,549-  |
|   |  |  |  |  |  | 466,979- |
|   |  |  |  |  |  | -----    |
|   |  |  |  |  |  | 477,528- |
|   |  |  |  |  |  | =====    |

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|   |        |          |          |  |  |         |
|---|--------|----------|----------|--|--|---------|
| REDUCE STATEWIDE TRAVEL MANAGEMENT SYSTEM |        |          |          |  |  | 33004C0 |
| SPECIAL CATEGORIES                        |        |          |          |  |  | 100000  |
| TRAVEL MANAGEMENT SYSTEM                  |        |          |          |  |  | 100788  |
| GENERAL REVENUE FUND                      | -STATE | 151,386- | 151,386- |  |  | 1000 1  |
|   |        | =====    | =====    |  |  |         |

|                                   | COL A91      | COL A92      | COL A93      |                      |
|-----------------------------------|--------------|--------------|--------------|----------------------|
|                                   | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |                      |
|                                   | REDUC 20-21  | NR FY20-21   | ANZ FY20-21  |                      |
| POS                               | AMOUNT       | POS          | AMOUNT       | POS                  |
|                                   |              |              |              | AMOUNT               |
|                                   |              |              |              | CODES                |
| MANAGEMENT SRVCS, DEPT OF         |              |              |              | 72000000             |
| PGM: ADMINISTRATION PGM           |              |              |              | 72010000             |
| <u>EXECUTIVE DIR/SUPPORT SVCS</u> |              |              |              | 72010100             |
| GOV OPERATIONS/SUPPORT            |              |              |              | 16                   |
| <u>EXEC LEADERSHIP/SUPPRT SVC</u> |              |              |              | <u>1602.00.00.00</u> |
| TOTAL: EXEC LEADERSHIP/SUPPRT SVC |              |              |              | <u>1602.00.00.00</u> |
| BY FUND TYPE                      |              |              |              |                      |
| GENERAL REVENUE FUND              | 318,912-     | 318,912-     |              | 1000                 |
| TRUST FUNDS                       | 652,865-     | 652,865-     |              | 2000                 |
|                                   |              |              |              |                      |
| TOTAL PROG COMP.....              | 971,777-     | 971,777-     |              |                      |

|                                     | COL A91      | COL A92      | COL A93      |                      |
|-------------------------------------|--------------|--------------|--------------|----------------------|
|                                     | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |                      |
|                                     | REDC 20-21   | NR FY20-21   | ANZ FY20-21  |                      |
| POS                                 | AMOUNT       | POS          | AMOUNT       | POS                  |
|                                     |              |              |              | AMOUNT               |
|                                     |              |              |              | CODES                |
| MANAGEMENT SRVCS, DEPT OF           |              |              |              | 72000000             |
| PGM: ADMINISTRATION PGM             |              |              |              | 72010000             |
| <u>STATE EMPLOYEE LEASING</u>       |              |              |              | 72010300             |
| GOV OPERATIONS/SUPPORT              |              |              |              | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>      |              |              |              | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                  |              |              |              | 33V0000              |
| REDUCE SALARIES AND BENEFITS WITHIN |              |              |              |                      |
| THE STATE EMPLOYEE LEASING PROGRAM  |              |              |              | 33V0810              |
| SALARIES AND BENEFITS               |              |              |              | 010000               |
| ADMINISTRATIVE TRUST FUND -STATE    | 5,662-       | 5,662-       |              | 2021 1               |

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AGENCY ISSUE NARRATIVE:

SCH VIIIIB-1 NARRATIVE:

IT COMPONENT? NO

PRIORITY #12

ISSUE TITLE: Reduce Salaries And Benefits Within The State Employee Leasing Program

SUMMARY:

The Department of Management Services (department) requests a non-recurring reduction in budget authority in the amount of (\$5,662) in the State Employee Leasing budget entity (72010300) Salaries and Benefits category (010000), within the Administrative Trust Fund (2021).

REDUCTION IMPACT:

This reduction will have a minimal impact as the employee in the State Employee Leasing budget entity will be retiring in November 2021.

As a result of this impact, the department has ranked this reduction at 12 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and has ranked them from 1 to 32 with 1 having the lowest impact to 32 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$5,662) was also included as a Schedule VIIIIB-2 Issue. If there was a current year reduction, this would have already been reduced from base budget.

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| COL A91                             |        | COL A92 |        | COL A93 |        | CODES                |
|-------------------------------------|--------|---------|--------|---------|--------|----------------------|
| POS                                 | AMOUNT | POS     | AMOUNT | POS     | AMOUNT |                      |
| MANAGEMENT SRVCS, DEPT OF           |        |         |        |         |        | 72000000             |
| PGM: ADMINISTRATION PGM             |        |         |        |         |        | 72010000             |
| <u>STATE EMPLOYEE LEASING</u>       |        |         |        |         |        | 72010300             |
| GOV OPERATIONS/SUPPORT              |        |         |        |         |        | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>      |        |         |        |         |        | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                  |        |         |        |         |        | 33V0000              |
| REDUCE SALARIES AND BENEFITS WITHIN |        |         |        |         |        |                      |
| THE STATE EMPLOYEE LEASING PROGRAM  |        |         |        |         |        | 33V0810              |

POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE                                       | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|---|-----------|-----------|----------|----------|---------|------------------------------|
| A91 - SCH VIIIIB-1 REDUC 20-21            |           |           |          |          |         |                              |
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |           |           |          |          |         |                              |
| OTHER SALARY AMOUNT                       |           |           |          |          |         |                              |
| 2021 ADMINISTRATIVE TRUST FUND            |           |           |          |          |         | 5,662-                       |
|   |           |           |          |          |         | -----                        |
|   |           |           |          |          |         | 5,662-                       |
|   |           |           |          |          |         | =====                        |

|   |  |  |  |  |  |        |
|---|--|--|--|--|--|--------|
| A92 - SCH VIIIIB-1 NR FY20-21             |  |  |  |  |  |        |
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |  |  |  |  |  |        |
| OTHER SALARY AMOUNT                       |  |  |  |  |  |        |
| 2021 ADMINISTRATIVE TRUST FUND            |  |  |  |  |  | 5,662- |
|   |  |  |  |  |  | -----  |
|   |  |  |  |  |  | 5,662- |
|   |  |  |  |  |  | =====  |

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|                                | COL A91      | COL A92      | COL A93      |                      |
|--------------------------------|--------------|--------------|--------------|----------------------|
|                                | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |                      |
|                                | REDUC 20-21  | NR FY20-21   | ANZ FY20-21  |                      |
| POS                            | AMOUNT       | POS          | AMOUNT       | POS                  |
|                                |              |              |              | AMOUNT               |
|                                |              |              |              | CODES                |
| MANAGEMENT SRVCS, DEPT OF      |              |              |              | 72000000             |
| PGM: FACILITIES PROGRAM        |              |              |              | 72400000             |
| <u>FACILITIES MANAGEMENT</u>   |              |              |              | 72400100             |
| GOV OPERATIONS/SUPPORT         |              |              |              | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u> |              |              |              | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS             |              |              |              | 33V0000              |
| ELIMINATE ACQUISITION OF MOTOR |              |              |              |                      |
| VEHICLES                       |              |              |              | 33V0460              |
| SPECIAL CATEGORIES             |              |              |              | 100000               |
| ACQUISITION/MOTOR VEHICLES     |              |              |              | 100021               |
| SUPERVISION TRUST FUND         |              |              |              |                      |
| -STATE                         | 150,000-     | 150,000-     |              | 2696 1               |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE:  
 PRIORITY #9

IT COMPONENT? NO

ISSUE TITLE: Eliminate Acquisition of Motor Vehicles

SUMMARY:  
 The Department of Management Services (department) proposes a non-recurring reduction of (\$150,000) in the Facilities Management budget entity (72400100) Acquisition of Motor Vehicles category (100021), within the Supervision Trust Fund (2696).

REDUCTION IMPACT:  
 This reduction will eliminate the budget in the Acquisition of Motor Vehicles category, leaving the Facilities Management Division (division) unable to acquire vehicles and heavy equipment needed to replenish an aging fleet used in the provision of mission critical services. The department will utilize existing fleet within the division to carry out services.

As a result of this impact, the department has ranked this reduction at 9 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and has ranked them from 1 to 32 with 1 having the lowest impact to 32 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$150,000) was also included as a Schedule VIIIIB-2 Issue. If there was a current year reduction, this would have already been reduced from base budget.

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|                                  |        | COL A91      | COL A92      | COL A93      |                      |
|----------------------------------|--------|--------------|--------------|--------------|----------------------|
|                                  |        | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |                      |
|                                  |        | REDC 20-21   | NR FY20-21   | ANZ FY20-21  |                      |
|                                  | POS    | AMOUNT       | POS          | AMOUNT       | POS                  |
|                                  |        |              |              |              | AMOUNT               |
|                                  |        |              |              |              | CODES                |
| MANAGEMENT SRVCS, DEPT OF        |        |              |              |              | 72000000             |
| PGM: FACILITIES PROGRAM          |        |              |              |              | 72400000             |
| <u>FACILITIES MANAGEMENT</u>     |        |              |              |              | 72400100             |
| GOV OPERATIONS/SUPPORT           |        |              |              |              | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>   |        |              |              |              | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS               |        |              |              |              | 33V0000              |
| REDUCE THE FACILITIES MANAGEMENT |        |              |              |              |                      |
| OPERATING BUDGET                 |        |              |              |              | 33V0760              |
| SALARIES AND BENEFITS            |        |              |              |              | 010000               |
| SUPERVISION TRUST FUND           | -STATE | 933,533-     | 933,533-     |              | 2696 1               |
| =====                            |        |              |              |              |                      |
| OTHER PERSONAL SERVICES          |        |              |              |              | 030000               |
| SUPERVISION TRUST FUND           | -STATE | 16,135-      | 16,135-      |              | 2696 1               |
| =====                            |        |              |              |              |                      |
| EXPENSES                         |        |              |              |              | 040000               |
| SUPERVISION TRUST FUND           | -STATE | 331,562-     | 331,562-     |              | 2696 1               |
| =====                            |        |              |              |              |                      |
| OPERATING CAPITAL OUTLAY         |        |              |              |              | 060000               |
| SUPERVISION TRUST FUND           | -STATE | 4,424-       | 4,424-       |              | 2696 1               |
| =====                            |        |              |              |              |                      |
| SPECIAL CATEGORIES               |        |              |              |              | 100000               |
| CONTRACTED SERVICES              |        |              |              |              | 100777               |
| SUPERVISION TRUST FUND           | -STATE | 727,042-     | 727,042-     |              | 2696 1               |
| =====                            |        |              |              |              |                      |
| DMS/FACILITIES SECURITY          |        |              |              |              | 100854               |
| SUPERVISION TRUST FUND           | -STATE | 74,903-      | 74,903-      |              | 2696 1               |
| =====                            |        |              |              |              |                      |
| INTERIOR REFURBISH / LEASE       |        |              |              |              | 100857               |
| SUPERVISION TRUST FUND           | -STATE | 116,561-     | 116,561-     |              | 2696 1               |
| =====                            |        |              |              |              |                      |
| DEFERRED-PAY COM CONTRACTS       |        |              |              |              | 105280               |
| SUPERVISION TRUST FUND           | -STATE | 97,620-      | 97,620-      |              | 2696 1               |
| =====                            |        |              |              |              |                      |

|   | COL A91<br>SCH VIIIIB-1<br>REDUC 20-21<br>POS | COL A92<br>SCH VIIIIB-1<br>NR FY20-21<br>POS | COL A93<br>SCH VIIIIB-1<br>ANZ FY20-21<br>POS | AMOUNT | AMOUNT | AMOUNT | CODES                |
|---|---|--|---|--------|--------|--------|----------------------|
| MANAGEMENT SRVCS, DEPT OF               |   |  |   |        |        |        | 72000000             |
| PGM: FACILITIES PROGRAM                 |   |  |   |        |        |        | 72400000             |
| <u>FACILITIES MANAGEMENT</u>            |   |  |   |        |        |        | 72400100             |
| GOV OPERATIONS/SUPPORT                  |   |  |   |        |        |        | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>          |   |  |   |        |        |        | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                      |   |  |   |        |        |        | 33V0000              |
| REDUCE THE FACILITIES MANAGEMENT        |   |  |   |        |        |        |                      |
| OPERATING BUDGET                        |   |  |   |        |        |        | 33V0760              |
| SPECIAL CATEGORIES                      |   |  |   |        |        |        | 100000               |
| LEASE/PURCHASE/EQUIPMENT                |   |  |   |        |        |        | 105281               |
| <br>                                    |   |  |   |        |        |        |                      |
| SUPERVISION TRUST FUND -STATE           | 5,855-  | 5,855-                                       |   |        |        |        | 2696 1               |
|   | =====   | =====  |   |        |        |        |                      |
| <br>                                    |   |  |   |        |        |        |                      |
| CAPITOL REPAIRS                         |   |  |   |        |        |        | 108900               |
| <br>                                    |   |  |   |        |        |        |                      |
| SUPERVISION TRUST FUND -STATE           | 3,000-  | 3,000-                                       |   |        |        |        | 2696 1               |
|   | =====   | =====  |   |        |        |        |                      |
| TOTAL: REDUCE THE FACILITIES MANAGEMENT |   |  |   |        |        |        | 33V0760              |
| OPERATING BUDGET                        |   |  |   |        |        |        |                      |
| TOTAL ISSUE.....                        | 2,310,635-                                    | 2,310,635-                                   |   |        |        |        |                      |
|   | =====   | =====  |   |        |        |        |                      |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE:  
 PRIORITY #15

IT COMPONENT? NO

ISSUE TITLE: Reduce the Facilities Management Operating Budget

SUMMARY:

The Department of Management Services (department) proposes a non-recurring reduction of (\$2,310,635) in the Facilities Management budget entity (72400100). The proposed reduction of (\$2,310,635) includes (\$933,533) in the Salaries and Benefits category, (\$16,135) in the Other Personal Services category, (\$331,562) in the Expenses category, (\$4,424) in the Operating Capital Outlay category, (\$727,042) in the Contracted Services category, (\$5,855) in the Lease/Purchase/Equipment category, (\$74,903) in the DMS/Facilities Security category, (\$116,561) in the Interior Refurbish/Lease category, (\$97,620) in the Deferred-Pay Com Contracts category, and (\$3,000) in the Capitol Repairs category, within the Supervision Trust Fund (2696) which is used in the operations and maintenance of the Florida Facilities Pool (FFP).

REDUCTION IMPACT:

Salaries and Benefits:

This reduction would impair the ability of the Facilities Management Division (division) to retain skilled employees for its core operations.

Other Personal Services (OPS):

This reduction would impact the ability of the division to hire temporary employees in order to meet emergency staffing needs.

| COL A91                          |            | COL A92      |            | COL A93      |             | CODES                |
|----------------------------------|------------|--------------|------------|--------------|-------------|----------------------|
| SCH VIIIIB-1                     | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |                      |
| POS                              | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |                      |
| MANAGEMENT SRVCS, DEPT OF        |            |              |            |              |             | 72000000             |
| PGM: FACILITIES PROGRAM          |            |              |            |              |             | 72400000             |
| <u>FACILITIES MANAGEMENT</u>     |            |              |            |              |             | 72400100             |
| GOV OPERATIONS/SUPPORT           |            |              |            |              |             | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>   |            |              |            |              |             | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS               |            |              |            |              |             | 33V0000              |
| REDUCE THE FACILITIES MANAGEMENT |            |              |            |              |             |                      |
| OPERATING BUDGET                 |            |              |            |              |             | 33V0760              |

Expenses:

The division uses budget in the Expenses category to perform the general daily repairs and maintenance of the 111 facilities within the FFP. This reduction will impact the division's ability to perform general repairs and maintenance on our facilities, resulting in greater maintenance needs in the future. This reduction will also inhibit the division's ability to manage energy consumption, which represents the largest single cost in the operation of the FFP. To a large degree, the division's energy management is implemented through this appropriation category. The consumption of energy is directly related to the operating efficiency of building systems such as the Heating, Ventilation and Air Conditioning (HVAC) and lighting. This reduction will lessen the ability to maintain operating efficiency through preventive maintenance and repairs.

Operating Capital Outlay:

This reduction will impact budget in the Operating Capital Outlay category that is used to purchase the proper tools and equipment needed to perform building repairs and maintenance within the FFP.

Contracted Services:

This reduction will decrease the frequency of contracted facility management services (custodial, lawn care, etc.) in the department's managed facilities. This reduction would impact delivery of custodial services at all of the division's managed facilities. Some of the custodial services could be assumed by existing division maintenance staff; however, additional custodial responsibilities would dilute our ability to manage day-to-day repairs, leading to increased deferred maintenance items and increase the need for Fixed Capital Outlay funding.

Lease/Purchase/Equipment:

This reduction will reduce leased equipment, such as dumpsters, which are essential to completing construction projects.

DMS/Facilities Security:

This reduction will necessitate the division to eliminate manned security services provided in various facilities in the FFP. This elimination of service could result in decreased safety and security for staff and visitors.

Interior Refurbishment:

This reduction will impact the division as it will decrease the division's ability to address issues such as new paint and carpet.

Deferred-Pay Com Contracts:

This reduction would decrease the contingency amount for Interior Refurbishment projects. These funds are needed for unforeseen issues especially in older buildings.

State Capitol Maintenance and Repairs:

This reduction will impact the division as it will impair the ability to address maintenance and repairs in the State

| COL A91                          |        | COL A92 |        | COL A93 |        | CODES                |
|----------------------------------|--------|---------|--------|---------|--------|----------------------|
| POS                              | AMOUNT | POS     | AMOUNT | POS     | AMOUNT |                      |
| MANAGEMENT SRVCS, DEPT OF        |        |         |        |         |        | 72000000             |
| PGM: FACILITIES PROGRAM          |        |         |        |         |        | 72400000             |
| <u>FACILITIES MANAGEMENT</u>     |        |         |        |         |        | 72400100             |
| GOV OPERATIONS/SUPPORT           |        |         |        |         |        | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>   |        |         |        |         |        | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS               |        |         |        |         |        | 33V0000              |
| REDUCE THE FACILITIES MANAGEMENT |        |         |        |         |        |                      |
| OPERATING BUDGET                 |        |         |        |         |        | 33V0760              |

Capitol in order to comply with current building codes.

As a result of this impact, the department has ranked this reduction at 15 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and has ranked them from 1 to 32 with 1 having the lowest impact to 32 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$2,310,635) was also included as a Schedule VIIIIB-2 Issue. If there was a current year reduction, this would have already been reduced from base budget.

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POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE                                       | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|---|-----------|-----------|----------|----------|---------|------------------------------|
| A91 - SCH VIIIIB-1 REDUC 20-21            |           |           |          |          |         |                              |
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |           |           |          |          |         |                              |
| OTHER SALARY AMOUNT                       |           |           |          |          |         |                              |
| 2696 SUPERVISION TRUST FUND               |           |           |          |          |         | 933,533-                     |
|   |           |           |          |          |         | 933,533-                     |
|   |           |           |          |          |         | =====                        |

| COL A91                          |            | COL A92      |            | COL A93      |             | CODES                |
|----------------------------------|------------|--------------|------------|--------------|-------------|----------------------|
| SCH VIIIIB-1                     | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |                      |
| POS                              | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |                      |
| MANAGEMENT SRVCS, DEPT OF        |            |              |            |              |             | 72000000             |
| PGM: FACILITIES PROGRAM          |            |              |            |              |             | 72400000             |
| <u>FACILITIES MANAGEMENT</u>     |            |              |            |              |             | 72400100             |
| GOV OPERATIONS/SUPPORT           |            |              |            |              |             | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>   |            |              |            |              |             | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS               |            |              |            |              |             | 33V0000              |
| REDUCE THE FACILITIES MANAGEMENT |            |              |            |              |             |                      |
| OPERATING BUDGET                 |            |              |            |              |             | 33V0760              |

POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE                                       | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|---|-----------|-----------|----------|----------|---------|------------------------------|
| A92 - SCH VIIIIB-1 NR FY20-21             |           |           |          |          |         |                              |
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |           |           |          |          |         |                              |
| OTHER SALARY AMOUNT                       |           |           |          |          |         |                              |
| 2696 SUPERVISION TRUST FUND               |           |           |          |          |         | 933,533-                     |
|   |           |           |          |          |         | -----                        |
|   |           |           |          |          |         | 933,533-                     |
|   |           |           |          |          |         | =====                        |

|                              |  |  |  |  |  |         |
|------------------------------|--|--|--|--|--|---------|
| CAPITAL IMPROVEMENT PLAN     |  |  |  |  |  | 9900000 |
| SCHEDULE VIIIIB REDUCTIONS - |  |  |  |  |  |         |
| FIXED CAPITAL OUTLAY         |  |  |  |  |  | 990B000 |
| FIXED CAPITAL OUTLAY         |  |  |  |  |  | 080000  |
| CAP. DEPRE. - GENERAL        |  |  |  |  |  | 083400  |

|                      |        |             |             |       |  |        |
|----------------------|--------|-------------|-------------|-------|--|--------|
| GENERAL REVENUE FUND | -STATE | 12,247,027- | 12,247,027- |       |  | 1000 1 |
|                      |        | =====       | =====       | ===== |  |        |

AGENCY NARRATIVE:

SCH VIIIIB-1 NARRATIVE: CAP. DEPRE. - GENERAL IT COMPONENT? NO  
 PRIORITY #11

ISSUE TITLE: Schedule VIIIIB Reductions-Fixed Capital Outlay

SUMMARY:

The Department of Management Services (department) proposes a total reduction of (\$12,247,027) in the Facilities Management budget entity (72400100) in the Capital Depreciation-General category (083400) from the General Revenue fund (1000).

REDUCTION IMPACT:

Projects are yet to be determined.

|                                | COL A91      | COL A92      | COL A93      |                      |
|--------------------------------|--------------|--------------|--------------|----------------------|
|                                | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |                      |
|                                | REDUC 20-21  | NR FY20-21   | ANZ FY20-21  |                      |
| POS                            | AMOUNT       | POS          | AMOUNT       | POS                  |
|                                |              |              |              | AMOUNT               |
|                                |              |              |              | CODES                |
| MANAGEMENT SRVCS, DEPT OF      |              |              |              | 72000000             |
| PGM: FACILITIES PROGRAM        |              |              |              | 72400000             |
| <u>FACILITIES MANAGEMENT</u>   |              |              |              | 72400100             |
| GOV OPERATIONS/SUPPORT         |              |              |              | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u> |              |              |              | <u>1601.00.00.00</u> |
| CAPITAL IMPROVEMENT PLAN       |              |              |              | 99000000             |
| SCHEDULE VIIIIB REDUCTIONS -   |              |              |              |                      |
| FIXED CAPITAL OUTLAY           |              |              |              | 990B000              |

As a result of this impact, the department has ranked this reduction at 11 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and has ranked them from 1 to 32 with 1 having the lowest impact to 32 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

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|                                |             |             |  |                      |
|--------------------------------|-------------|-------------|--|----------------------|
| TOTAL: GOVERNMENTAL OPERATIONS |             |             |  | <u>1601.00.00.00</u> |
| BY FUND TYPE                   |             |             |  |                      |
| GENERAL REVENUE FUND           | 12,247,027- | 12,247,027- |  | 1000                 |
| TRUST FUNDS                    | 2,460,635-  | 2,460,635-  |  | 2000                 |
|                                | -----       |             |  |                      |
| TOTAL PROG COMP.....           | 14,707,662- | 14,707,662- |  |                      |
|                                | =====       |             |  |                      |

|                                     | COL A91<br>SCH VIIIIB-1<br>REDUC 20-21<br>POS | COL A92<br>SCH VIIIIB-1<br>NR FY20-21<br>POS | COL A93<br>SCH VIIIIB-1<br>ANZ FY20-21<br>POS | AMOUNT | AMOUNT | AMOUNT | CODES                |
|-------------------------------------|---|--|---|--------|--------|--------|----------------------|
| MANAGEMENT SRVCS, DEPT OF           |   |  |   |        |        |        | 72000000             |
| PGM: FACILITIES PROGRAM             |   |  |   |        |        |        | 72400000             |
| <u>BUILDING CONSTRUCTION</u>        |   |  |   |        |        |        | 72400200             |
| GOV OPERATIONS/SUPPORT              |   |  |   |        |        |        | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>      |   |  |   |        |        |        | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                  |   |  |   |        |        |        | 33V0000              |
| REDUCE BUILDING CONSTRUCTION        |   |  |   |        |        |        |                      |
| SERVICES                            |   |  |   |        |        |        | 33V0430              |
| SALARIES AND BENEFITS               |   |  |   |        |        |        | 010000               |
| ARCHITECTS INCIDENTAL TF -STATE     | 55,881-                                       | 55,881-                                      |   |        |        |        | 2033 1               |
| EXPENSES                            |   |  |   |        |        |        | 040000               |
| ARCHITECTS INCIDENTAL TF -STATE     | 60,776-                                       | 60,776-                                      |   |        |        |        | 2033 1               |
| SPECIAL CATEGORIES                  |   |  |   |        |        |        | 100000               |
| CONTRACTED SERVICES                 |   |  |   |        |        |        | 100777               |
| ARCHITECTS INCIDENTAL TF -STATE     | 30,000-                                       | 30,000-                                      |   |        |        |        | 2033 1               |
| TOTAL: REDUCE BUILDING CONSTRUCTION |   |  |   |        |        |        | 33V0430              |
| SERVICES                            |   |  |   |        |        |        |                      |
| TOTAL ISSUE.....                    | 146,657-                                      | 146,657-                                     |   |        |        |        |                      |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE:  
 PRIORITY #18

IT COMPONENT? NO

ISSUE TITLE: Reduce Building Construction Services

SUMMARY:

The Department of Management Services (department) proposes a total non-recurring reduction of (\$146,657) in the Building Construction budget entity (72400200). The proposed reduction is (\$55,881) in the Salaries and Benefits category, (\$60,766) in the Expenses category (040000), and (\$30,000) in the Contracted Services category (100777), within the Architects Incidental Trust Fund (2033).

REDUCTION IMPACT:

The Salaries and Benefits reduction would impair the ability to hire skilled employees. The Expenses reduction will require the Building Construction Division (division) to eliminate travel and forego purchasing necessary information technology (IT) equipment. Without the ability to travel, this will severely limit the division's ability to perform project management oversight which could result in an inferior work product being delivered. The Contracted Services reduction will limit the division's ability to post legal advertising and building construction notices. It will also affect the ability to use courier services to deliver contracts and pay requests timely.

| COL A91      |            | COL A92      |             | COL A93      |             | CODES                |
|--------------|------------|--------------|-------------|--------------|-------------|----------------------|
| SCH VIIIIB-1 |            | SCH VIIIIB-1 |             | SCH VIIIIB-1 |             |                      |
| REDC 20-21   | NR FY20-21 | NR FY20-21   | ANZ FY20-21 | ANZ FY20-21  | ANZ FY20-21 |                      |
| POS          | AMOUNT     | POS          | AMOUNT      | POS          | AMOUNT      |                      |
|              |            |              |             |              |             | 72000000             |
|              |            |              |             |              |             | 72400000             |
|              |            |              |             |              |             | 72400200             |
|              |            |              |             |              |             | 16                   |
|              |            |              |             |              |             | <u>1601.00.00.00</u> |
|              |            |              |             |              |             | 33V0000              |
|              |            |              |             |              |             | 33V0430              |

MANAGEMENT SRVCS, DEPT OF  
 PGM: FACILITIES PROGRAM  
BUILDING CONSTRUCTION  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 PROGRAM REDUCTIONS  
 REDUCE BUILDING CONSTRUCTION  
 SERVICES

72000000  
 72400000  
 72400200  
 16  
1601.00.00.00  
 33V0000  
 33V0430

As a result of this impact, the department has ranked this reduction at 18 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and has ranked them from 1 to 32 with 1 having the lowest impact to 32 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$146,657) was also included as a Schedule VIIIIB-2 Issue. If there was a current year reduction, this would have already been reduced from base budget.

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POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE                                       | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|---|-----------|-----------|----------|----------|---------|------------------------------|
| A91 - SCH VIIIIB-1 REDUC 20-21            |           |           |          |          |         |                              |
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |           |           |          |          |         |                              |
| OTHER SALARY AMOUNT                       |           |           |          |          |         |                              |
| 2033 ARCHITECTS INCIDENTAL TF             |           |           |          |          |         | 55,881-                      |
|   |           |           |          |          |         | -----                        |
|   |           |           |          |          |         | 55,881-                      |
|   |           |           |          |          |         | =====                        |



| COL A91                        |            | COL A92      |             | COL A93      |             | CODES                |
|--------------------------------|------------|--------------|-------------|--------------|-------------|----------------------|
| SCH VIIIIB-1                   |            | SCH VIIIIB-1 |             | SCH VIIIIB-1 |             |                      |
| REDUC 20-21                    | NR FY20-21 | NR FY20-21   | ANZ FY20-21 | ANZ FY20-21  | ANZ FY20-21 |                      |
| POS                            | AMOUNT     | POS          | AMOUNT      | POS          | AMOUNT      |                      |
| MANAGEMENT SRVCS, DEPT OF      |            |              |             |              |             | 72000000             |
| PGM: FACILITIES PROGRAM        |            |              |             |              |             | 72400000             |
| <u>BUILDING CONSTRUCTION</u>   |            |              |             |              |             | 72400200             |
| GOV OPERATIONS/SUPPORT         |            |              |             |              |             | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u> |            |              |             |              |             | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS             |            |              |             |              |             | 33V0000              |
| REDUCE BUILDING CONSTRUCTION   |            |              |             |              |             |                      |
| SERVICES                       |            |              |             |              |             | 33V0430              |

POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE                                       | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|---|-----------|-----------|----------|----------|---------|------------------------------|
| A92 - SCH VIIIIB-1 NR FY20-21             |           |           |          |          |         |                              |
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |           |           |          |          |         |                              |
| OTHER SALARY AMOUNT                       |           |           |          |          |         |                              |
|   |           |           |          |          |         | 55,881-                      |
| 2033 ARCHITECTS INCIDENTAL TF             |           |           |          |          |         | -----<br>55,881-<br>=====    |
| *****                                     |           |           |          |          |         |                              |
| TOTAL: GOVERNMENTAL OPERATIONS            |           |           |          |          |         | <u>1601.00.00.00</u>         |
| BY FUND TYPE                              |           |           |          |          |         |                              |
| TRUST FUNDS.....                          | 146,657-  | 146,657-  |          |          |         | 2000                         |
|   | =====     | =====     | =====    | =====    |         |                              |

|  | COL A91      | COL A92      | COL A93      |                      |
|--|--------------|--------------|--------------|----------------------|
|  | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |                      |
|  | REDUC 20-21  | NR FY20-21   | ANZ FY20-21  |                      |
|  | POS          | AMOUNT       | POS          | AMOUNT               |
|  | POS          | AMOUNT       | POS          | AMOUNT               |
|  |              |              |              | CODES                |
| MANAGEMENT SRVCS, DEPT OF                  |              |              |              | 72000000             |
| PGM: SUPPORT PROGRAM                       |              |              |              | 72600000             |
| <u>FEDERAL PROPERTY ASSIST</u>             |              |              |              | 72600200             |
| GOV OPERATIONS/SUPPORT                     |              |              |              | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>             |              |              |              | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                         |              |              |              | 33V0000              |
| REDUCE SERVICES IN FEDERAL PROPERTY        |              |              |              |                      |
| ASSISTANCE                                 |              |              |              | 33V0090              |
| SALARIES AND BENEFITS                      |              |              |              | 010000               |
|  | 1.00-        |              |              |                      |
| SURPLUS PROPERTY REVOLV TF-STATE           |              | 35,638-      |              | 2699 1               |
|  | =====        | =====        | =====        |                      |
| EXPENSES                                   |              |              |              | 040000               |
|  |              |              |              |                      |
| SURPLUS PROPERTY REVOLV TF-STATE           |              | 35,026-      |              | 2699 1               |
|  | =====        | =====        | =====        |                      |
| OPERATING CAPITAL OUTLAY                   |              |              |              | 060000               |
|  |              |              |              |                      |
| SURPLUS PROPERTY REVOLV TF-STATE           |              | 49,550-      | 49,550-      | 2699 1               |
|  | =====        | =====        | =====        |                      |
| SPECIAL CATEGORIES                         |              |              |              | 100000               |
| ACQUISITION/MOTOR VEHICLES                 |              |              |              | 100021               |
|  |              |              |              |                      |
| SURPLUS PROPERTY REVOLV TF-STATE           |              | 61,820-      | 61,820-      | 2699 1               |
|  | =====        | =====        | =====        |                      |
| TOTAL: REDUCE SERVICES IN FEDERAL PROPERTY |              |              |              | 33V0090              |
| ASSISTANCE                                 |              |              |              |                      |
| TOTAL POSITIONS.....                       | 1.00-        |              |              |                      |
| TOTAL ISSUE.....                           |              | 182,034-     | 111,370-     |                      |
|  | =====        | =====        | =====        |                      |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE: IT COMPONENT? NO  
 PRIORITY #6

ISSUE TITLE: Reduce Services in Federal Property Assistance

SUMMARY:  
 The Department of Management Services (department) proposes a reduction of one full-time position and a reduction of budget authority in the amount of (\$182,034) of which (\$111,370) is non-recurring, in the Federal Property Assistance budget entity (72600200) within the Surplus Property Revolving Trust Fund (2699). The proposed reduction is (\$35,638) recurring in the Salaries and Benefits category, (\$35,026) recurring in the Expenses category, (\$49,550) non-recurring in the Operating Capital Outlay category, and (\$61,820) non-recurring in the Acquisition of Motor Vehicles category.

| COL A91      |            | COL A92      |             | COL A93      |             | CODES                |
|--------------|------------|--------------|-------------|--------------|-------------|----------------------|
| SCH VIIIIB-1 |            | SCH VIIIIB-1 |             | SCH VIIIIB-1 |             |                      |
| REDUC 20-21  | NR FY20-21 | NR FY20-21   | ANZ FY20-21 | ANZ FY20-21  | ANZ FY20-21 |                      |
| POS          | AMOUNT     | POS          | AMOUNT      | POS          | AMOUNT      |                      |
|              |            |              |             |              |             | 72000000             |
|              |            |              |             |              |             | 72600000             |
|              |            |              |             |              |             | 72600200             |
|              |            |              |             |              |             | 16                   |
|              |            |              |             |              |             | <u>1601.00.00.00</u> |
|              |            |              |             |              |             | 33V0000              |
|              |            |              |             |              |             | 33V0090              |

MANAGEMENT SRVCS, DEPT OF  
 PGM: SUPPORT PROGRAM  
FEDERAL PROPERTY ASSIST  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 PROGRAM REDUCTIONS  
 REDUCE SERVICES IN FEDERAL PROPERTY  
 ASSISTANCE

72000000  
 72600000  
 72600200  
 16  
1601.00.00.00  
 33V0000  
 33V0090

REDUCTION IMPACT:

The Florida Law Enforcement Support Office (LESO) branch of the Federal Surplus Property program is modifying its business model and implementing an online only platform. The full-time position and budget are no longer necessary due to the reduction in overhead costs. The non-recurring reductions are related to non-recurring appropriations in the current year that are no longer needed due to the business model change.

As a result of this impact, the department has ranked this reduction at 6 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and has ranked them from 1 to 32 with 1 having the lowest impact to 32 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$150,631) was also included as a Schedule VIIIB-2 Issue, which includes (\$77,810) in Salaries and Benefits and (\$72,821) in Expenses. If there was a current year reduction, this would have already been reduced from base budget.

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POSITION DETAIL OF SALARIES AND BENEFITS:

|   | FTE   | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|---|-------|-----------|-----------|----------|----------|---------|------------------------------|
| A91 - SCH VIIIIB-1 REDUC 20-21            |       |           |           |          |          |         |                              |
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |       |           |           |          |          |         |                              |
| P101 PROPOSED CLASS CODE                  |       |           |           |          |          |         |                              |
| 00481 001                                 | 1.00- |           |           |          |          | 0.00    |                              |

| COL A91                             |            | COL A92      |            | COL A93      |             | CODES                |
|-------------------------------------|------------|--------------|------------|--------------|-------------|----------------------|
| SCH VIIIIB-1                        | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |                      |
| POS                                 | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |                      |
| MANAGEMENT SRVCS, DEPT OF           |            |              |            |              |             | 72000000             |
| PGM: SUPPORT PROGRAM                |            |              |            |              |             | 72600000             |
| <u>FEDERAL PROPERTY ASSIST</u>      |            |              |            |              |             | 72600200             |
| GOV OPERATIONS/SUPPORT              |            |              |            |              |             | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>      |            |              |            |              |             | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                  |            |              |            |              |             | 33V0000              |
| REDUCE SERVICES IN FEDERAL PROPERTY |            |              |            |              |             |                      |
| ASSISTANCE                          |            |              |            |              |             | 33V0090              |

POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE                                       | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|---|-----------|-----------|----------|----------|---------|------------------------------|
| A91 - SCH VIIIIB-1 REDUC 20-21            |           |           |          |          |         |                              |
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |           |           |          |          |         |                              |
| TOTALS FOR ISSUE BY FUND                  |           |           |          |          |         |                              |
| 1.00-                                     |           |           |          |          |         |                              |
| OTHER SALARY AMOUNT                       |           |           |          |          |         |                              |
| 2699 SURPLUS PROPERTY REVOLV TF           |           |           |          |          |         | 35,638-                      |
|   |           |           |          |          |         | 35,638-                      |

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|                                  |         |         |  |  |  |         |
|----------------------------------|---------|---------|--|--|--|---------|
| CAPITAL IMPROVEMENT PLAN         |         |         |  |  |  | 9900000 |
| SCHEDULE VIIIIB REDUCTIONS -     |         |         |  |  |  |         |
| FIXED CAPITAL OUTLAY             |         |         |  |  |  | 990B000 |
| FIXED CAPITAL OUTLAY             |         |         |  |  |  | 080000  |
| HVAC REPLACEMENT-DMS MGD         |         |         |  |  |  | 080184  |
| SURPLUS PROPERTY REVOLV TF-STATE | 22,148- | 22,148- |  |  |  | 2699 1  |

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AGENCY NARRATIVE:

SCH VIIIIB-1 NARRATIVE: HVAC REPLACEMENT-DMS MGD IT COMPONENT? NO  
 PRIORITY #8

ISSUE TITLE: Schedule VIIIIB Reductions-Fixed Capital Outlay

SUMMARY:

| COL A91      |            | COL A92      |            | COL A93      |             | CODES                |
|--------------|------------|--------------|------------|--------------|-------------|----------------------|
| SCH VIIIIB-1 | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |                      |
| POS          | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |                      |
|              |            |              |            |              |             | 72000000             |
|              |            |              |            |              |             | 72600000             |
|              |            |              |            |              |             | 72600200             |
|              |            |              |            |              |             | 16                   |
|              |            |              |            |              |             | <u>1601.00.00.00</u> |
|              |            |              |            |              |             | 99000000             |
|              |            |              |            |              |             | 990B000              |

MANAGEMENT SRVCS, DEPT OF  
 PGM: SUPPORT PROGRAM  
FEDERAL PROPERTY ASSIST  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 CAPITAL IMPROVEMENT PLAN  
 SCHEDULE VIIIIB REDUCTIONS -  
 FIXED CAPITAL OUTLAY

72000000  
 72600000  
 72600200  
 16  
1601.00.00.00  
 99000000  
 990B000

The Department of Management Services (department) proposes a non-recurring reduction of budget authority in the amount of (\$22,148) in the Federal Property Assistance budget entity (72600200) Heating and Ventilating and Air Conditioning Replacement category (080184), within the Surplus Property Revolving Trust Fund (2699).

REDUCTION IMPACT:

The Florida Law Enforcement Support Office (LESO) branch of the Federal Surplus Property program is modifying its business model and implementing an online only platform. This reduction is related to non-recurring appropriations in the current year that are no longer needed due to the business model change.

As a result of this impact, the Department has ranked this reduction at 8 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and has ranked them from 1 to 32 with 1 having the lowest impact to 32 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

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|                                |       |          |          |  |  |                      |
|--------------------------------|-------|----------|----------|--|--|----------------------|
| TOTAL: GOVERNMENTAL OPERATIONS |       |          |          |  |  | <u>1601.00.00.00</u> |
| BY FUND TYPE                   |       |          |          |  |  |                      |
| TRUST FUNDS.....               | 1.00- | 204,182- | 133,518- |  |  | 2000                 |
|                                | ===== | =====    | =====    |  |  |                      |

|  | COL A91      | COL A92      | COL A93      |               |
|--|--------------|--------------|--------------|---------------|
|  | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |               |
|  | REDUC 20-21  | NR FY20-21   | ANZ FY20-21  |               |
|  | POS AMOUNT   | POS AMOUNT   | POS AMOUNT   | CODES         |
| MANAGEMENT SRVCS, DEPT OF                  |              |              |              | 72000000      |
| PGM: SUPPORT PROGRAM                       |              |              |              | 72600000      |
| MOTOR VEHIC/WATERCRAFT MGT                 |              |              |              | 72600300      |
| GOV OPERATIONS/SUPPORT                     |              |              |              | 16            |
| GOVERNMENTAL OPERATIONS                    |              |              |              | 1601.00.00.00 |
| PROGRAM REDUCTIONS                         |              |              |              | 33V0000       |
| REDUCE MOTOR VEHICLE AND WATERCRAFT        |              |              |              | 33V0500       |
| SALARIES AND BENEFITS                      |              |              |              | 010000        |
| OPERATING TRUST FUND -STATE                | 32,280-      | 32,280-      |              | 2510 1        |
| EXPENSES                                   |              |              |              | 040000        |
| OPERATING TRUST FUND -STATE                | 3,523-       | 3,523-       |              | 2510 1        |
| SPECIAL CATEGORIES                         |              |              |              | 100000        |
| CONTRACTED SERVICES                        |              |              |              | 100777        |
| OPERATING TRUST FUND -STATE                | 14,927-      | 14,927-      |              | 2510 1        |
| FLEET MANAGEMENT SYSTEM                    |              |              |              | 100796        |
| OPERATING TRUST FUND -STATE                | 27,756-      | 27,756-      |              | 2510 1        |
| TOTAL: REDUCE MOTOR VEHICLE AND WATERCRAFT |              |              |              | 33V0500       |
| TOTAL ISSUE.....                           | 78,486-      | 78,486-      |              |               |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE:  
 PRIORITY #14

IT COMPONENT? NO

ISSUE TITLE: Reduce Motor Vehicle and Watercraft

SUMMARY:

The Department of Management Services (department) proposes a non-recurring reduction of budget authority in the amount of (\$78,486) in the Motor Vehicle and Watercraft Management budget entity (72600300) within the Operating Trust Fund (2510). The proposed reduction is (\$32,280) in the Salaries and Benefits category, (\$3,523) in the Expenses category, (\$14,927) in the Contracted Services category, and (\$27,756) in the FLEET Management System category.

REDUCTION IMPACT:

Expenses:

The Bureau of Fleet Management (bureau) uses the expense budget to perform the day-to-day operations. This reduction will

| COL A91      |            | COL A92      |            | COL A93      |             | CODES                |
|--------------|------------|--------------|------------|--------------|-------------|----------------------|
| SCH VIIIIB-1 | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |                      |
| POS          | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |                      |
|              |            |              |            |              |             | 72000000             |
|              |            |              |            |              |             | 72600000             |
|              |            |              |            |              |             | 72600300             |
|              |            |              |            |              |             | 16                   |
|              |            |              |            |              |             | <u>1601.00.00.00</u> |
|              |            |              |            |              |             | 33V0000              |
|              |            |              |            |              |             | 33V0500              |

MANAGEMENT SRVCS, DEPT OF  
 PGM: SUPPORT PROGRAM  
MOTOR VEHIC/WATERCRAFT MGT  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 PROGRAM REDUCTIONS  
 REDUCE MOTOR VEHICLE AND WATERCRAFT

72000000  
 72600000  
 72600300  
 16  
1601.00.00.00  
 33V0000  
 33V0500

impact the division's ability to perform general duties of the bureau.

Contracted Services:

This reduction would impact the ability to provide maintenance and support for the statewide Fleet Information Management System (FIMS). It will restrict the department from being able to properly maintain the FIMS that is statutorily required to be operated and maintained by the department.

Fleet Management Information System:

The department reduced the number of system users when it was moved from the Florida Electronic Equipment Tracking (FLEET) system to the Fleet Information Management System (FIMS) by more than half. This reduction would affect all state agencies by decreasing the amount of FIMS license that the department would be able to purchase for statewide agency users even further. This will impact the state agencies ability to timely input their statutorily required data into the FIMS.

As a result of this impact, the department has ranked this reduction at 14 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and has ranked them from 1 to 32 with 1 having the lowest impact to 32 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$78,486) was also included as a Schedule VIIIIB-2 Issue. If there was a current year reduction, this would have already been reduced from base budget.

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| COL A91                             |        | COL A92      |        | COL A93      |        | CODES                |
|-------------------------------------|--------|--------------|--------|--------------|--------|----------------------|
| SCH VIIIIB-1                        |        | SCH VIIIIB-1 |        | SCH VIIIIB-1 |        |                      |
| REDUC 20-21                         |        | NR FY20-21   |        | ANZ FY20-21  |        |                      |
| POS                                 | AMOUNT | POS          | AMOUNT | POS          | AMOUNT |                      |
| MANAGEMENT SRVCS, DEPT OF           |        |              |        |              |        | 72000000             |
| PGM: SUPPORT PROGRAM                |        |              |        |              |        | 72600000             |
| MOTOR VEHIC/WATERCRAFT MGT          |        |              |        |              |        | 72600300             |
| GOV OPERATIONS/SUPPORT              |        |              |        |              |        | 16                   |
| GOVERNMENTAL OPERATIONS             |        |              |        |              |        | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                  |        |              |        |              |        | 33V0000              |
| REDUCE MOTOR VEHICLE AND WATERCRAFT |        |              |        |              |        | 33V0500              |

POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE                                       | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|---|-----------|-----------|----------|----------|---------|------------------------------|
| A91 - SCH VIIIIB-1 REDUC 20-21            |           |           |          |          |         |                              |
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |           |           |          |          |         |                              |
| OTHER SALARY AMOUNT                       |           |           |          |          |         |                              |
|   |           |           |          |          |         | 32,280-                      |
|   |           |           |          |          |         | -----                        |
|   |           |           |          |          |         | 32,280-                      |
|   |           |           |          |          |         | =====                        |

A92 - SCH VIIIIB-1 NR FY20-21

|   |  |  |  |  |  |         |
|---|--|--|--|--|--|---------|
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |  |  |  |  |  |         |
| OTHER SALARY AMOUNT                       |  |  |  |  |  |         |
|   |  |  |  |  |  | 32,280- |
|   |  |  |  |  |  | -----   |
|   |  |  |  |  |  | 32,280- |
|   |  |  |  |  |  | =====   |

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|                                |         |         |       |       |  |                      |
|--------------------------------|---------|---------|-------|-------|--|----------------------|
| TOTAL: GOVERNMENTAL OPERATIONS |         |         |       |       |  | <u>1601.00.00.00</u> |
| BY FUND TYPE                   |         |         |       |       |  |                      |
| TRUST FUNDS.....               | 78,486- | 78,486- |       |       |  | 2000                 |
|                                | =====   | =====   | ===== | ===== |  |                      |



|                                    | COL A91      | COL A92      | COL A93      |                      |
|------------------------------------|--------------|--------------|--------------|----------------------|
|                                    | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |                      |
|                                    | REDC 20-21   | NR FY20-21   | ANZ FY20-21  |                      |
|                                    | POS AMOUNT   | POS AMOUNT   | POS AMOUNT   | CODES                |
| MANAGEMENT SRVCS, DEPT OF          |              |              |              | 72000000             |
| PGM: SUPPORT PROGRAM               |              |              |              | 72600000             |
| <u>PURCHASING OVERSIGHT</u>        |              |              |              | 72600400             |
| GOV OPERATIONS/SUPPORT             |              |              |              | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>     |              |              |              | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                 |              |              |              | 33V0000              |
| REDUCTION TO OPERATIONS            |              |              |              |                      |
| NON-RECURRING PURCHASING OVERSIGHT |              |              |              | 33V0260              |
| SALARIES AND BENEFITS              |              |              |              | 010000               |
| OPERATING TRUST FUND -STATE        | 264,030-     | 264,030-     |              | 2510 1               |
| EXPENSES                           |              |              |              | 040000               |
| OPERATING TRUST FUND -STATE        | 23,425-      | 23,425-      |              | 2510 1               |
| SPECIAL CATEGORIES                 |              |              |              | 100000               |
| CONTRACTED SERVICES                |              |              |              | 100777               |
| OPERATING TRUST FUND -STATE        | 63,214-      | 63,214-      |              | 2510 1               |
| CONTRACTED LEGAL SERVICES          |              |              |              | 103884               |
| OPERATING TRUST FUND -STATE        | 1,800-       | 1,800-       |              | 2510 1               |
| PROJECT MGT PROF TRAINING          |              |              |              | 104514               |
| OPERATING TRUST FUND -STATE        | 10,800-      | 10,800-      |              | 2510 1               |
| TOTAL: REDUCTION TO OPERATIONS     |              |              |              | 33V0260              |
| NON-RECURRING PURCHASING OVERSIGHT |              |              |              |                      |
| TOTAL ISSUE.....                   | 363,269-     | 363,269-     |              |                      |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE: IT COMPONENT? NO  
 PRIORITY #13

ISSUE TITLE: Reduction to Operations Non-Recurring Purchasing Oversight

SUMMARY:  
 The Department of Management Services (department) proposes a reduction of non-recurring budget authority in the amount of (\$363,269) in the Purchasing Oversight budget entity (72600400) within the Operating Trust Fund (2510). The proposed

| COL A91                           |        | COL A92 |        | COL A93 |        | CODES                |
|-----------------------------------|--------|---------|--------|---------|--------|----------------------|
| POS                               | AMOUNT | POS     | AMOUNT | POS     | AMOUNT |                      |
| MANAGEMENT SRVCS, DEPT OF         |        |         |        |         |        | 72000000             |
| PGM: SUPPORT PROGRAM              |        |         |        |         |        | 72600000             |
| <u>PURCHASING OVERSIGHT</u>       |        |         |        |         |        | 72600400             |
| GOV OPERATIONS/SUPPORT            |        |         |        |         |        | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>    |        |         |        |         |        | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                |        |         |        |         |        | 33V0000              |
| REDUCTION TO OPERATIONS           |        |         |        |         |        |                      |
| NON-RECURRING PURHASING OVERSIGHT |        |         |        |         |        | 33V0260              |

reduction is (\$264,030) in the Salaries and Benefits category, (\$23,425) in the Expenses category, (\$63,214) in the Contracted Services category, (\$1,800) in the Contracted Legal Services category, and (\$10,800) in the Project Management Professional(PMP) Training category.

REDUCTION IMPACT:

Salaries and Benefits:

This reduction would impair the ability of the State Purchasing Division (division) to retain skilled employees for its core operations.

Expenses:

This reduction would impair the division's ability to replace outdated hardware and software as well as the ability to perform basic office functions.

Contracted Services:

This reduction would reduce services such as website maintenance, DocuSign, and building security.

Contracted Legal Services:

This reduction would limit the division's ability to retain outside legal services should they be needed.

Project Management Professional Training:

This reduction would reduce the division's ability to provide the sufficient amount of project management training to state employees that may result in an insufficient number of PMP-certified state employees as required by 287.057(16), Florida Statutes.

As a result of this impact, the department has ranked this reduction at 13 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and has ranked them from 1 to 32 with 1 having the lowest impact to 32 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$363,269) was also included as a Schedule VIIIIB-2 Issue. If there was a current year reduction, this would have already been reduced from base budget.

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| COL A91                           |            | COL A92      |            | COL A93      |             | CODES                |
|-----------------------------------|------------|--------------|------------|--------------|-------------|----------------------|
| SCH VIIIIB-1                      | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |                      |
| POS                               | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |                      |
| MANAGEMENT SRVCS, DEPT OF         |            |              |            |              |             | 72000000             |
| PGM: SUPPORT PROGRAM              |            |              |            |              |             | 72600000             |
| <u>PURCHASING OVERSIGHT</u>       |            |              |            |              |             | 72600400             |
| GOV OPERATIONS/SUPPORT            |            |              |            |              |             | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>    |            |              |            |              |             | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                |            |              |            |              |             | 33V0000              |
| REDUCTION TO OPERATIONS           |            |              |            |              |             |                      |
| NON-RECURRING PURHASING OVERSIGHT |            |              |            |              |             | 33V0260              |

POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE                                       | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|---|-----------|-----------|----------|----------|---------|------------------------------|
| A91 - SCH VIIIIB-1 REDUC 20-21            |           |           |          |          |         |                              |
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |           |           |          |          |         |                              |
| OTHER SALARY AMOUNT                       |           |           |          |          |         |                              |
| 2510 OPERATING TRUST FUND                 |           |           |          |          |         | 264,030-                     |
|   |           |           |          |          |         | -----                        |
|   |           |           |          |          |         | 264,030-                     |
|   |           |           |          |          |         | =====                        |

A92 - SCH VIIIIB-1 NR FY20-21

|   |  |  |  |  |  |          |
|---|--|--|--|--|--|----------|
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |  |  |  |  |  |          |
| OTHER SALARY AMOUNT                       |  |  |  |  |  |          |
| 2510 OPERATING TRUST FUND                 |  |  |  |  |  | 264,030- |
|   |  |  |  |  |  | -----    |
|   |  |  |  |  |  | 264,030- |
|   |  |  |  |  |  | =====    |

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|                                    |        |         |         |  |  |         |
|------------------------------------|--------|---------|---------|--|--|---------|
| REDUCE OPERATING CAPITAL OUTLAY IN |        |         |         |  |  |         |
| STATE PURCHASING                   |        |         |         |  |  | 33V0600 |
| OPERATING CAPITAL OUTLAY           |        |         |         |  |  | 060000  |
| OPERATING TRUST FUND               | -STATE | 15,859- | 15,859- |  |  | 2510 1  |
|                                    |        |         |         |  |  | =====   |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE: IT COMPONENT? NO  
 PRIORITY #10

| COL A91                            |            | COL A92      |            | COL A93      |             | CODES                |
|------------------------------------|------------|--------------|------------|--------------|-------------|----------------------|
| SCH VIIIIB-1                       | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |                      |
| POS                                | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |                      |
| MANAGEMENT SRVCS, DEPT OF          |            |              |            |              |             | 72000000             |
| PGM: SUPPORT PROGRAM               |            |              |            |              |             | 72600000             |
| <u>PURCHASING OVERSIGHT</u>        |            |              |            |              |             | 72600400             |
| GOV OPERATIONS/SUPPORT             |            |              |            |              |             | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>     |            |              |            |              |             | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                 |            |              |            |              |             | 33V0000              |
| REDUCE OPERATING CAPITAL OUTLAY IN |            |              |            |              |             |                      |
| STATE PURCHASING                   |            |              |            |              |             | 33V0600              |

ISSUE TITLE: Reduce Operating Capital Outlay in State Purchasing

SUMMARY:

The Department of Management Services (department), proposes a non-recurring reduction of (\$15,859) in the Purchasing Oversight budget entity (72600400) in the Operating Capital Outlay (OCO) category (060000) within the Operating Trust Fund (2510). This appropriation is used to replace outdated information technology (IT) equipment; however, the OCO threshold has been increased from \$1,000 to \$5,000.

REDUCTION IMPACT:

This issue would remove all base budget authority for OCO within the Purchasing Oversight budget entity. Due to the increase in the OCO threshold from \$1,000 to \$5,000, outdated information technology (IT) equipment will be replaced using the Expenses category (040000).

As a result of this impact, the department has ranked this reduction at 10 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and has ranked them from 1 to 32 with 1 having the lowest impact to 32 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$15,859) was also included as a Schedule VIIIIB-2 Issue. If there was a current year reduction, this would have already been reduced from base budget.

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| COL A91                            |             | COL A92      |            | COL A93      |             | CODES                |
|------------------------------------|-------------|--------------|------------|--------------|-------------|----------------------|
| SCH VIIIIB-1                       | REDUC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |                      |
| POS                                | AMOUNT      | POS          | AMOUNT     | POS          | AMOUNT      |                      |
| MANAGEMENT SRVCS, DEPT OF          |             |              |            |              |             | 72000000             |
| PGM: SUPPORT PROGRAM               |             |              |            |              |             | 72600000             |
| <u>PURCHASING OVERSIGHT</u>        |             |              |            |              |             | 72600400             |
| GOV OPERATIONS/SUPPORT             |             |              |            |              |             | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>     |             |              |            |              |             | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                 |             |              |            |              |             | 33V0000              |
| REDUCE FUNDING USED TO SUPPORT THE |             |              |            |              |             |                      |
| WEB BASED E-PROCUREMENT SYSTEM     |             |              |            |              |             | 33V0680              |
| SPECIAL CATEGORIES                 |             |              |            |              |             | 100000               |
| WEB-BASED E-PROCUREMENT SYS        |             |              |            |              |             | 104502               |
| OPERATING TRUST FUND               | -STATE      | 630,576-     | 630,576-   |              |             | 2510 1               |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE:  
 PRIORITY #30

IT COMPONENT? YES

ISSUE TITLE: Reduce Funding Used to Support the Web Based E-Procurement System

SUMMARY:

The Department of Management Services (department) proposes a non-recurring reduction of (\$630,576) in the Purchasing Oversight budget entity (72600400) in the Web-Based E-Procurement System category (104502), within the Operating Trust Fund (2510). This reduction would require the department to significantly reduce the following service areas, which are provided under the current MyFloridaMarketPlace (MFMP) contract: Billing and Collections Management, Help Desk Management, and Catalog Management. The current MFMP contract allows for the transition of service areas to the department with a 90-day notice for the transition of service areas to the department by January 1, 2021.

REDUCTION IMPACT:

This reduction would significantly impact the services provided by the department to state agencies, eligible users, and vendors that do business with the state. The elimination of the Billing and Collections Management service area would result in a significant decrease in the collection of transaction fees totaling over \$18 million annually, which currently fund the Division of State Purchasing and the MFMP contract. The elimination of the Help Desk Management and Catalog Management service areas would be detrimental to services provided to vendors doing business with the state, as well as the department's ability to provide technical assistance to the state agencies that use MFMP. The Help Desk Management service area provides technical assistance and troubleshooting to state agencies and vendors, ensuring that they are able to use MFMP to exchange goods and services. The Catalog Management service area maintains catalogs in MFMP that allow state agencies to locate goods and services available from state contracts; catalogs ensure that state agencies are not paying more than the state contract price for goods and services. The department does not have sufficient positions to support these activities.

As a result of this impact, the department has ranked this reduction at 30 of 32 and ranks its level of impact as a Significant Impact.

The department has proposed 32 reductions and has ranked them from 1 to 32 with 1 having the lowest impact to 32 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

| COL A91                            |        | COL A92      |        | COL A93      |        | CODES                |
|------------------------------------|--------|--------------|--------|--------------|--------|----------------------|
| SCH VIIIIB-1                       |        | SCH VIIIIB-1 |        | SCH VIIIIB-1 |        |                      |
| REDUC 20-21                        |        | NR FY20-21   |        | ANZ FY20-21  |        |                      |
| POS                                | AMOUNT | POS          | AMOUNT | POS          | AMOUNT |                      |
| MANAGEMENT SRVCS, DEPT OF          |        |              |        |              |        | 72000000             |
| PGM: SUPPORT PROGRAM               |        |              |        |              |        | 72600000             |
| <u>PURCHASING OVERSIGHT</u>        |        |              |        |              |        | 72600400             |
| GOV OPERATIONS/SUPPORT             |        |              |        |              |        | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>     |        |              |        |              |        | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                 |        |              |        |              |        | 33V0000              |
| REDUCE FUNDING USED TO SUPPORT THE |        |              |        |              |        |                      |
| WEB BASED E-PROCUREMENT SYSTEM     |        |              |        |              |        | 33V0680              |

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$630,576) was also included as a Schedule VIIIIB-2 Issue. If there was a current year reduction, this would have already been reduced from base budget.

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|                                |            |            |       |  |  |                      |
|--------------------------------|------------|------------|-------|--|--|----------------------|
| TOTAL: GOVERNMENTAL OPERATIONS |            |            |       |  |  | <u>1601.00.00.00</u> |
| BY FUND TYPE                   |            |            |       |  |  |                      |
| TRUST FUNDS.....               | 1,009,704- | 1,009,704- |       |  |  | 2000                 |
|                                | =====      | =====      | ===== |  |  |                      |

|                                  | COL A91      | COL A92      | COL A93      |               |
|----------------------------------|--------------|--------------|--------------|---------------|
|                                  | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |               |
|                                  | REDUC 20-21  | NR FY20-21   | ANZ FY20-21  |               |
|                                  | POS          | AMOUNT       | POS          | AMOUNT        |
|                                  | POS          | AMOUNT       | POS          | AMOUNT        |
|                                  |              |              |              | CODES         |
| MANAGEMENT SRVCS, DEPT OF        |              |              |              | 72000000      |
| PGM: SUPPORT PROGRAM             |              |              |              | 72600000      |
| OFFICE OF SUPPLIER DIVERSI       |              |              |              | 72600500      |
| GOV OPERATIONS/SUPPORT           |              |              |              | 16            |
| GOVERNMENTAL OPERATIONS          |              |              |              | 1601.00.00.00 |
| PROGRAM REDUCTIONS               |              |              |              | 33V0000       |
| REDUCTION TO OPERATIONS          |              |              |              |               |
| NON-RECURRING OFFICE OF SUPPLIER |              |              |              |               |
| DIVERSITY                        |              |              |              | 33V0210       |
| SALARIES AND BENEFITS            |              |              |              | 010000        |
| OPERATING TRUST FUND -STATE      | 22,538-      | 22,538-      |              | 2510 1        |
| EXPENSES                         |              |              |              | 040000        |
| OPERATING TRUST FUND -STATE      | 3,339-       | 3,339-       |              | 2510 1        |
| TOTAL: REDUCTION TO OPERATIONS   |              |              |              | 33V0210       |
| NON-RECURRING OFFICE OF SUPPLIER |              |              |              |               |
| DIVERSITY                        |              |              |              |               |
| TOTAL ISSUE.....                 | 25,877-      | 25,877-      |              |               |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE:  
 PRIORITY #16

IT COMPONENT? NO

ISSUE TITLE: Reduction to Operations Non-Recurring Office of Supplier Diversity

SUMMARY:

The Department of Management Services (department) proposes a non-recurring reduction of (\$25,877) in the Office of Supplier Diversity budget entity (72600500). The proposed reduction includes (\$22,538) in the Salaries and Benefits category and (\$3,339) in the Expenses category, within the Operating Trust Fund (26510).

REDUCTION IMPACT:

This reduction would impair the ability of the Office of Supplier Diversity to retain skilled employees for its core operations as well reduce the expenditures for its day to day operations.

As a result of this impact, the department has ranked this reduction at 16 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and has ranked them from 1 to 32 with 1 having the lowest impact to 32 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

| COL A91                           |            | COL A92      |            | COL A93      |             | CODES                |
|-----------------------------------|------------|--------------|------------|--------------|-------------|----------------------|
| SCH VIIIIB-1                      | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |                      |
| POS                               | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |                      |
| MANAGEMENT SRVCS, DEPT OF         |            |              |            |              |             | 72000000             |
| PGM: SUPPORT PROGRAM              |            |              |            |              |             | 72600000             |
| <u>OFFICE OF SUPPLIER DIVERSI</u> |            |              |            |              |             | 72600500             |
| GOV OPERATIONS/SUPPORT            |            |              |            |              |             | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>    |            |              |            |              |             | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                |            |              |            |              |             | 33V0000              |
| REDUCTION TO OPERATIONS           |            |              |            |              |             |                      |
| NON-RECURRING OFFICE OF SUPPLIER  |            |              |            |              |             |                      |
| DIVERSITY                         |            |              |            |              |             | 33V0210              |

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$25,877) was also included as a Schedule VIIIIB-2 Issue. If there was a current year reduction, this would have already been reduced from base budget.

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POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE                                       | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|---|-----------|-----------|----------|----------|---------|------------------------------|
| A91 - SCH VIIIIB-1 REDUC 20-21            |           |           |          |          |         |                              |
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |           |           |          |          |         |                              |
| OTHER SALARY AMOUNT                       |           |           |          |          |         |                              |
| 2510 OPERATING TRUST FUND                 |           |           |          |          |         | 22,538-                      |
|   |           |           |          |          |         | -----                        |
|   |           |           |          |          |         | 22,538-                      |
|   |           |           |          |          |         | =====                        |

A92 - SCH VIIIIB-1 NR FY20-21

CHANGES TO CURRENTLY AUTHORIZED POSITIONS

OTHER SALARY AMOUNT

2510 OPERATING TRUST FUND

22,538-

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22,538-

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|                                   | COL A91      | COL A92      | COL A93      |                      |
|-----------------------------------|--------------|--------------|--------------|----------------------|
|                                   | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |                      |
|                                   | REDUC 20-21  | NR FY20-21   | ANZ FY20-21  |                      |
| POS                               | AMOUNT       | POS          | AMOUNT       | POS                  |
|                                   |              |              |              | AMOUNT               |
|                                   |              |              |              | CODES                |
| MANAGEMENT SRVCS, DEPT OF         |              |              |              | 72000000             |
| PGM: SUPPORT PROGRAM              |              |              |              | 72600000             |
| <u>OFFICE OF SUPPLIER DIVERSI</u> |              |              |              | 72600500             |
| GOV OPERATIONS/SUPPORT            |              |              |              | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>    |              |              |              | <u>1601.00.00.00</u> |
| TOTAL: GOVERNMENTAL OPERATIONS    |              |              |              | <u>1601.00.00.00</u> |
| BY FUND TYPE                      |              |              |              |                      |
| TRUST FUNDS.....                  | 25,877-      | 25,877-      |              | 2000                 |

|   | COL A91<br>SCH VIIIIB-1<br>REDUC 20-21<br>POS | COL A92<br>SCH VIIIIB-1<br>NR FY20-21<br>POS | COL A93<br>SCH VIIIIB-1<br>ANZ FY20-21<br>POS | AMOUNT | AMOUNT | AMOUNT | CODES                |
|---|---|--|---|--------|--------|--------|----------------------|
| MANAGEMENT SRVCS, DEPT OF                 |   |  |   |        |        |        | 72000000             |
| PGM: SUPPORT PROGRAM                      |   |  |   |        |        |        | 72600000             |
| <u>PRIVATE PRISON MONITORING</u>          |   |  |   |        |        |        | 72600800             |
| <u>PUBLIC PROTECTION</u>                  |   |  |   |        |        |        | 12                   |
| <u>ADULT PRISONS</u>                      |   |  |   |        |        |        | <u>1206.00.00.00</u> |
| PROGRAM REDUCTIONS                        |   |  |   |        |        |        | 33V0000              |
| REDUCE EXPENDITURES IN THE PRIVATE        |   |  |   |        |        |        |                      |
| PRISON MONITORING PROGRAM                 |   |  |   |        |        |        | 33V0830              |
| SALARIES AND BENEFITS                     |   |  |   |        |        |        | 010000               |
| GENERAL REVENUE FUND -STATE               | 66,457-                                       | 66,457-                                      |   |        |        |        | 1000 1               |
| OPERATING TRUST FUND -STATE               | 6,130-  | 6,130-                                       |   |        |        |        | 2510 1               |
| TOTAL APPRO.....                          | 72,587-                                       | 72,587-                                      |   |        |        |        |                      |
| EXPENSES                                  |   |  |   |        |        |        | 040000               |
| GENERAL REVENUE FUND -STATE               | 5,475-  | 5,475-                                       |   |        |        |        | 1000 1               |
| SPECIAL CATEGORIES                        |   |  |   |        |        |        | 100000               |
| ADMINISTRATIVE OVERHEAD                   |   |  |   |        |        |        | 105002               |
| GENERAL REVENUE FUND -STATE               | 6,809-  | 6,809-                                       |   |        |        |        | 1000 1               |
| TOTAL: REDUCE EXPENDITURES IN THE PRIVATE |   |  |   |        |        |        | 33V0830              |
| PRISON MONITORING PROGRAM                 |   |  |   |        |        |        |                      |
| TOTAL ISSUE.....                          | 84,871-                                       | 84,871-                                      |   |        |        |        |                      |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE:  
 PRIORITY #19

IT COMPONENT? NO

ISSUE TITLE: Reduce Expenditures in the Private Prison Monitoring Program

SUMMARY:

The Department of Management Services (department) proposes a non-recurring reduction of (\$84,871) in the Private Prison Monitoring budget entity (72600800). The proposed reduction of (\$84,871) includes (\$66,457) in the Salaries and Benefits category, (\$5,475) in the Expenses category, and, (\$6,809) in the Administrative Overhead category within the General Revenue Fund (1000), as well as (\$6,130) in the Salaries and Benefits category within the Operating Trust Fund (2510).

REDUCTION IMPACT:

The Private Prison Monitoring Bureau (bureau) manages and monitors contracted services that are worth approximately \$164 million annually and involves oversight of contractors to ensure the safety, care, and custody of 9,945 human beings housed in seven facilities (encompassing ~2 million SF) 24 hours every day. A loss of any budget will diminish the

| COL A91      |            | COL A92      |            | COL A93      |             | CODES                |
|--------------|------------|--------------|------------|--------------|-------------|----------------------|
| SCH VIIIIB-1 | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |                      |
| POS          | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |                      |
|              |            |              |            |              |             | 72000000             |
|              |            |              |            |              |             | 72600000             |
|              |            |              |            |              |             | 72600800             |
|              |            |              |            |              |             | 12                   |
|              |            |              |            |              |             | <u>1206.00.00.00</u> |
|              |            |              |            |              |             | 33V0000              |
|              |            |              |            |              |             | 33V0830              |

MANAGEMENT SRVCS, DEPT OF  
 PGM: SUPPORT PROGRAM  
PRIVATE PRISON MONITORING  
 PUBLIC PROTECTION  
ADULT PRISONS  
 PROGRAM REDUCTIONS  
 REDUCE EXPENDITURES IN THE PRIVATE  
 PRISON MONITORING PROGRAM

72000000  
 72600000  
 72600800  
 12  
1206.00.00.00  
 33V0000  
 33V0830

bureau's ability to provide the proper oversight of the services being provided in the privately operated correctional facilities.

Salaries and Benefits:

This reduction will result in the loss of administrative staff and will impact the bureau's ability to perform its statutorily required duties.

Expenses:

This reduction will impact the ability of the bureau to have the on-site contract monitors and their supervisors travel to and from facilities in order to provide the necessary oversight. The seven on-site contract monitors would no longer travel to other facilities (monthly) to provide additional oversight and monitor contract compliance as recommended in the department's Inspector General's findings for the Private Prison Monitoring audit. The supervisors would no longer travel quarterly to each facility to conduct quarterly audits. These reductions would result in the bureau reducing the monitoring requirements pursuant to Chapter 957, Florida Statutes. The reduction would also impact the ability to perform the day-to-day operations of the bureau.

Administrative Overhead:

This reduction would impact the bureau if any agency provided administrative services were lost.

As a result of this impact, the department has ranked this reduction at 19 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and has ranked them from 1 to 32 with 1 having the lowest impact to 32 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$84,871) was also included as a Schedule VIIIIB-2 Issue. If there was a current year reduction, this would have already been reduced from base budget.

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| COL A91 |        | COL A92 |        | COL A93 |        | CODES                |
|---------|--------|---------|--------|---------|--------|----------------------|
| POS     | AMOUNT | POS     | AMOUNT | POS     | AMOUNT |                      |
|         |        |         |        |         |        | 72000000             |
|         |        |         |        |         |        | 72600000             |
|         |        |         |        |         |        | 72600800             |
|         |        |         |        |         |        | 12                   |
|         |        |         |        |         |        | <u>1206.00.00.00</u> |
|         |        |         |        |         |        | 33V0000              |
|         |        |         |        |         |        | 33V0830              |

MANAGEMENT SRVCS, DEPT OF  
 PGM: SUPPORT PROGRAM  
PRIVATE PRISON MONITORING  
 PUBLIC PROTECTION  
ADULT PRISONS  
 PROGRAM REDUCTIONS  
 REDUCE EXPENDITURES IN THE PRIVATE  
 PRISON MONITORING PROGRAM

POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|-----|-----------|-----------|----------|----------|---------|------------------------------|
|-----|-----------|-----------|----------|----------|---------|------------------------------|

A91 - SCH VIIIIB-1 REDUC 20-21

CHANGES TO CURRENTLY AUTHORIZED POSITIONS  
 OTHER SALARY AMOUNT  
 2510 OPERATING TRUST FUND  
 1000 GENERAL REVENUE FUND

6,130-  
 66,457-  
 -----  
 72,587-  
 =====

A92 - SCH VIIIIB-1 NR FY20-21

CHANGES TO CURRENTLY AUTHORIZED POSITIONS  
 OTHER SALARY AMOUNT  
 2510 OPERATING TRUST FUND  
 1000 GENERAL REVENUE FUND

6,130-  
 66,457-  
 -----  
 72,587-  
 =====

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|                      |                |                |  |  |  |                      |
|----------------------|----------------|----------------|--|--|--|----------------------|
| TOTAL: ADULT PRISONS |                |                |  |  |  | <u>1206.00.00.00</u> |
| BY FUND TYPE         |                |                |  |  |  |                      |
| GENERAL REVENUE FUND | 78,741-        | 78,741-        |  |  |  | 1000                 |
| TRUST FUNDS          | 6,130-         | 6,130-         |  |  |  | 2000                 |
| TOTAL PROG COMP..... | <u>84,871-</u> | <u>84,871-</u> |  |  |  |                      |

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|                                  | COL A91      | COL A92      | COL A93      |                      |
|----------------------------------|--------------|--------------|--------------|----------------------|
|                                  | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |                      |
|                                  | REDUC 20-21  | NR FY20-21   | ANZ FY20-21  |                      |
| POS                              | AMOUNT       | POS          | AMOUNT       | POS                  |
|                                  |              |              |              | AMOUNT               |
|                                  |              |              |              | CODES                |
| MANAGEMENT SRVCS, DEPT OF        |              |              |              | 72000000             |
| WORKFORCE PROGRAMS               |              |              |              | 72750000             |
| <u>PGM: INS BENEFITS ADMIN</u>   |              |              |              | 72750200             |
| GOV OPERATIONS/SUPPORT           |              |              |              | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>   |              |              |              | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS               |              |              |              | 33V0000              |
| REDUCTION TO DIVISION OF STATE   |              |              |              |                      |
| GROUP INSURANCE OPERATIONS       |              |              |              | 33V0560              |
| SALARIES AND BENEFITS            |              |              |              | 010000               |
| PRETAX BENEFITS TRUST FUND-STATE | 24,161-      | 24,161-      |              | 2570 1               |
| STATE EMPLY LIFE INS TF -STATE   | 1,365-       | 1,365-       |              | 2667 1               |
| STATE EMPLY HEALTH INS TF -STATE | 115,010-     | 115,010-     |              | 2668 1               |
| STATE EMPLOYEES DIS INS TF-STATE | 1,787-       | 1,787-       |              | 2671 1               |
| TOTAL APPRO.....                 | 142,323-     | 142,323-     |              |                      |
| OTHER PERSONAL SERVICES          |              |              |              | 030000               |
| STATE EMPLY HEALTH INS TF -STATE | 9,485-       | 9,485-       |              | 2668 1               |
| EXPENSES                         |              |              |              | 040000               |
| PRETAX BENEFITS TRUST FUND-STATE | 2,851-       | 2,851-       |              | 2570 1               |
| STATE EMPLY LIFE INS TF -STATE   | 119-         | 119-         |              | 2667 1               |
| STATE EMPLY HEALTH INS TF -STATE | 19,260-      | 19,260-      |              | 2668 1               |
| STATE EMPLOYEES DIS INS TF-STATE | 173-         | 173-         |              | 2671 1               |
| TOTAL APPRO.....                 | 22,403-      | 22,403-      |              |                      |
| SPECIAL CATEGORIES               |              |              |              | 100000               |
| POST PAYMENT CLAIMS/SVCS         |              |              |              | 100701               |
| STATE EMPLY HEALTH INS TF -STATE | 24,000-      | 24,000-      |              | 2668 1               |
| CONTRACTED SERVICES              |              |              |              | 100777               |
| PRETAX BENEFITS TRUST FUND-STATE | 20,911-      | 20,911-      |              | 2570 1               |
| STATE EMPLY HEALTH INS TF -STATE | 69,549-      | 69,549-      |              | 2668 1               |
| TOTAL APPRO.....                 | 90,460-      | 90,460-      |              |                      |

|                                       | COL A91      | COL A92      | COL A93      |                      |
|---------------------------------------|--------------|--------------|--------------|----------------------|
|                                       | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |                      |
|                                       | REDUC 20-21  | NR FY20-21   | ANZ FY20-21  |                      |
|                                       | POS AMOUNT   | POS AMOUNT   | POS AMOUNT   | CODES                |
| MANAGEMENT SRVCS, DEPT OF             |              |              |              | 72000000             |
| WORKFORCE PROGRAMS                    |              |              |              | 72750000             |
| <u>PGM: INS BENEFITS ADMIN</u>        |              |              |              | 72750200             |
| GOV OPERATIONS/SUPPORT                |              |              |              | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>        |              |              |              | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                    |              |              |              | 33V0000              |
| REDUCTION TO DIVISION OF STATE        |              |              |              |                      |
| GROUP INSURANCE OPERATIONS            |              |              |              | 33V0560              |
| SPECIAL CATEGORIES                    |              |              |              | 100000               |
| PRESCRIPTION DRUG CLMS AD             |              |              |              | 101530               |
| STATE EMPLY HEALTH INS TF -STATE      | 264,361-     | 264,361-     |              | 2668 1               |
| TRSP-BND-ADM SVC STW CON              |              |              |              | 101565               |
| STATE EMPLY HEALTH INS TF -STATE      | 384,000-     | 384,000-     |              | 2668 1               |
| CONTRACTED LEGAL SERVICES             |              |              |              | 103884               |
| STATE EMPLY HEALTH INS TF -STATE      | 18,000-      | 18,000-      |              | 2668 1               |
| TRSP-BND SVC EMP TRNSF                |              |              |              | 105870               |
| STATE EMPLY HEALTH INS TF -STATE      | 500,000-     | 500,000-     |              | 2668 1               |
| TOTAL: REDUCTION TO DIVISION OF STATE |              |              |              | 33V0560              |
| GROUP INSURANCE OPERATIONS            |              |              |              |                      |
| TOTAL ISSUE.....                      | 1,455,032-   | 1,455,032-   |              |                      |

AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE:  
 PRIORITY #24

IT COMPONENT? NO

ISSUE TITLE: Reduction to Division of State Group Insurance Operations

SUMMARY:

The Department of Management Services (department) proposes a total non-recurring reduction of (\$1,455,032) in the Insurance and Benefits Administration budget entity (72750200). The proposed reduction is in multiple categories within multiple Trust Funds.

REDUCTION IMPACT:

The department reviewed its Fiscal Year 2019-20 actual expenditures and it was determined that excess budget authority is available, and the division could take this reduction from various categories in multiple trust funds. This reduction

| COL A91                        |            | COL A92      |            | COL A93      |             | CODES                |
|--------------------------------|------------|--------------|------------|--------------|-------------|----------------------|
| SCH VIIIIB-1                   | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |                      |
| POS                            | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |                      |
| MANAGEMENT SRVCS, DEPT OF      |            |              |            |              |             | 72000000             |
| WORKFORCE PROGRAMS             |            |              |            |              |             | 72750000             |
| <u>PGM: INS BENEFITS ADMIN</u> |            |              |            |              |             | 72750200             |
| GOV OPERATIONS/SUPPORT         |            |              |            |              |             | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u> |            |              |            |              |             | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS             |            |              |            |              |             | 33V0000              |
| REDUCTION TO DIVISION OF STATE |            |              |            |              |             |                      |
| GROUP INSURANCE OPERATIONS     |            |              |            |              |             | 33V0560              |

will have a minimal impact on the department's ability to administer its statutory responsibilities.

As a result of this impact, the department has ranked this reduction at 24 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and has ranked them from 1 to 32 with one having the lowest impact to thirty-two having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$1,455,032) was also included as a Schedule VIIIIB-2 Issue. If there was a current year reduction, this would have already been reduced from base budget.

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POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|-----|-----------|-----------|----------|----------|---------|------------------------------|
|-----|-----------|-----------|----------|----------|---------|------------------------------|

A91 - SCH VIIIIB-1 REDUC 20-21

CHANGES TO CURRENTLY AUTHORIZED POSITIONS  
 OTHER SALARY AMOUNT

|                                 |  |  |  |  |  |          |
|---------------------------------|--|--|--|--|--|----------|
| 2668 STATE EMPLOY HEALTH INS TF |  |  |  |  |  | 115,010- |
| 2671 STATE EMPLOYEES DIS INS TF |  |  |  |  |  | 1,787-   |
| 2667 STATE EMPLOY LIFE INS TF   |  |  |  |  |  | 1,365-   |
| 2570 PRETAX BENEFITS TRUST FUND |  |  |  |  |  | 24,161-  |
|                                 |  |  |  |  |  | -----    |
|                                 |  |  |  |  |  | 142,323- |
|                                 |  |  |  |  |  | =====    |

| COL A91 |        | COL A92 |        | COL A93 |        | CODES                |
|---------|--------|---------|--------|---------|--------|----------------------|
| POS     | AMOUNT | POS     | AMOUNT | POS     | AMOUNT |                      |
|         |        |         |        |         |        | 72000000             |
|         |        |         |        |         |        | 72750000             |
|         |        |         |        |         |        | 72750200             |
|         |        |         |        |         |        | 16                   |
|         |        |         |        |         |        | <u>1601.00.00.00</u> |
|         |        |         |        |         |        | 33V0000              |
|         |        |         |        |         |        | 33V0560              |

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PGM: INS BENEFITS ADMIN  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 PROGRAM REDUCTIONS  
 REDUCTION TO DIVISION OF STATE  
 GROUP INSURANCE OPERATIONS

POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|-----|-----------|-----------|----------|----------|---------|------------------------------|
|-----|-----------|-----------|----------|----------|---------|------------------------------|

A92 - SCH VIIIIB-1 NR FY20-21

CHANGES TO CURRENTLY AUTHORIZED POSITIONS  
 OTHER SALARY AMOUNT

|                                 |  |  |  |  |  |                 |
|---------------------------------|--|--|--|--|--|-----------------|
| 2668 STATE EMPLOY HEALTH INS TF |  |  |  |  |  | 115,010-        |
| 2671 STATE EMPLOYEES DIS INS TF |  |  |  |  |  | 1,787-          |
| 2667 STATE EMPLOY LIFE INS TF   |  |  |  |  |  | 1,365-          |
| 2570 PRETAX BENEFITS TRUST FUND |  |  |  |  |  | 24,161-         |
|                                 |  |  |  |  |  | <u>142,323-</u> |
|                                 |  |  |  |  |  | =====           |

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REDUCE THE ADMINISTRATIVE SERVICES  
 ONLY CONTRACT FOR HEALTH INSURANCE  
 SPECIAL CATEGORIES  
 ASO CONTRACT/HEALTH INS

33V0580  
 100000  
 101520

STATE EMPLOY HEALTH INS TF -STATE 2,964,000- 2,964,000- 2668 1

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AGENCY ISSUE NARRATIVE:

SCH VIIIIB-1 NARRATIVE: IT COMPONENT? NO  
 PRIORITY #32

ISSUE TITLE: Reduce the Administrative Services Only Contract for Health Insurance

SUMMARY:

The Department of Management Services (department) proposes a total non-recurring reduction of (\$2,964,000) in the Insurance and Benefits Administration budget entity (72750200). The proposed reduction is in the Administrative Services Only Contract for Health Insurance category (101520) within the State Employee's Group Health Insurance Trust Fund (2668).



| COL A91 |              | COL A92 |              | COL A93 |              | CODES                |
|---------|--------------|---------|--------------|---------|--------------|----------------------|
| POS     | AMOUNT       | POS     | AMOUNT       | POS     | AMOUNT       |                      |
|         | SCH VIIIIB-1 |         | SCH VIIIIB-1 |         | SCH VIIIIB-1 | 72000000             |
|         | REDUC 20-21  |         | NR FY20-21   |         | ANZ FY20-21  | 72750000             |
|         |              |         |              |         |              | 72750200             |
|         |              |         |              |         |              | 16                   |
|         |              |         |              |         |              | <u>1601.00.00.00</u> |
|         |              |         |              |         |              | 33V0000              |
|         |              |         |              |         |              | 33V0580              |

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PGM: INS BENEFITS ADMIN  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 PROGRAM REDUCTIONS  
 REDUCE THE ADMINISTRATIVE SERVICES  
 ONLY CONTRACT FOR HEALTH INSURANCE

72000000  
 72750000  
 72750200  
 16  
1601.00.00.00  
 33V0000  
 33V0580

REDUCTION IMPACT:

This reduction will significantly impact services currently provided to all Plan participants and would result in a breach of contract and constitute an "Event of Default" on the part of the Department. To meet this reduction, the contracted ASO fee will have to be drastically reduced. This fee is based on a per contract per month fee. Since the ASO fee was recently negotiated and is considered a highly competitive rate, additional price concessions may necessitate a reduction in services. Contracted services include claims processing, customer service, network access, utilization and benefits management, and cost containment programs. All but the last service type (cost containment programs) are necessary for basic plan administration. However, eliminating cost containment programs is expected to result in a net increase in medical claims costs. Medical claims costs are projected to be \$1.6 billion for Fiscal Year 2020-21 with dropping containment programs this amount could increase significantly. This reduction will also result in a reduction of service level performance guarantees (i.e., service provider staff reductions) which may result in claims processing errors and increased member appeals, both costly to the program. Overall, contracted services are designed to provide basic plan administration and prevent unnecessary claims costs.

The ASO contract allows the service provider to terminate the contract upon 45 days' notice if the state fails to appropriate, for any fiscal year, sufficient funds for the department to perform its obligations under the contract. To avoid a termination for non-appropriation, the department would first choose to request specific reductions in contract services in exchange for an equitable price reduction. Further analysis and future contract negotiations with the service providers will be necessary to determine which contracted services to eliminate or modify.

As a result of this impact, the department has ranked this reduction at 32 of 32 and ranks its level of impact as a Significant Impact.

The department has proposed 32 reductions and has ranked them from 1 to 32 with one having the lowest impact to thirty-two having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$1,933,799) was also included as a Schedule VIIIIB-2 Issue. If there was a current year reduction, this would have already been reduced from base budget.

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|                                | COL A91      | COL A92      | COL A93      |                      |
|--------------------------------|--------------|--------------|--------------|----------------------|
|                                | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |                      |
|                                | REDUC 20-21  | NR FY20-21   | ANZ FY20-21  |                      |
| POS                            | AMOUNT       | POS          | AMOUNT       | POS                  |
|                                |              |              |              | AMOUNT               |
|                                |              |              |              | CODES                |
| MANAGEMENT SRVCS, DEPT OF      |              |              |              | 72000000             |
| WORKFORCE PROGRAMS             |              |              |              | 72750000             |
| <u>PGM: INS BENEFITS ADMIN</u> |              |              |              | 72750200             |
| GOV OPERATIONS/SUPPORT         |              |              |              | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u> |              |              |              | <u>1601.00.00.00</u> |
| TOTAL: GOVERNMENTAL OPERATIONS |              |              |              | <u>1601.00.00.00</u> |
| BY FUND TYPE                   |              |              |              |                      |
| TRUST FUNDS.....               | 4,419,032-   | 4,419,032-   |              | 2000                 |
|                                | =====        | =====        | =====        |                      |

|                                   | COL A91<br>SCH VIIIIB-1<br>REDC 20-21<br>POS | COL A92<br>SCH VIIIIB-1<br>NR FY20-21<br>POS | COL A93<br>SCH VIIIIB-1<br>ANZ FY20-21<br>POS | AMOUNT | AMOUNT | AMOUNT | CODES                |
|-----------------------------------|--|--|---|--------|--------|--------|----------------------|
| MANAGEMENT SRVCS, DEPT OF         |  |  |   |        |        |        | 72000000             |
| WORKFORCE PROGRAMS                |  |  |   |        |        |        | 72750000             |
| <u>PGM: RETIRE BENEFITS ADMIN</u> |  |  |   |        |        |        | 72750300             |
| GOV OPERATIONS/SUPPORT            |  |  |   |        |        |        | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>    |  |  |   |        |        |        | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                |  |  |   |        |        |        | 33V0000              |
| REDUCE OPERATING CATEGORIES -     |  |  |   |        |        |        |                      |
| RETIREMENT                        |  |  |   |        |        |        | 33V0740              |
| SALARIES AND BENEFITS             |  |  |   |        |        |        | 010000               |
| GENERAL REVENUE FUND -STATE       | 69,146-                                      | 69,146-                                      |   |        |        |        | 1000 1               |
| OPERATING TRUST FUND -STATE       | 693,421-                                     | 693,421-                                     |   |        |        |        | 2510 1               |
| OPTIONAL RETIREMENT PRG TF-STATE  | 12,165-                                      | 12,165-                                      |   |        |        |        | 2517 1               |
| POL/FIREMEN PREMIUM TAX TF-STATE  | 51,244-                                      | 51,244-                                      |   |        |        |        | 2532 1               |
| RET HLTH INS SUBSIDY TF -STATE    | 8,304-                                       | 8,304-                                       |   |        |        |        | 2583 1               |
| TOTAL APPRO.....                  | 834,280-                                     | 834,280-                                     |   |        |        |        |                      |
| OTHER PERSONAL SERVICES           |  |  |   |        |        |        | 030000               |
| OPERATING TRUST FUND -STATE       | 13,965-                                      | 13,965-                                      |   |        |        |        | 2510 1               |
| OPTIONAL RETIREMENT PRG TF-STATE  | 900-   | 900-   |   |        |        |        | 2517 1               |
| TOTAL APPRO.....                  | 14,865-                                      | 14,865-                                      |   |        |        |        |                      |
| EXPENSES                          |  |  |   |        |        |        | 040000               |
| OPERATING TRUST FUND -STATE       | 164,282-                                     | 164,282-                                     |   |        |        |        | 2510 1               |
| OPTIONAL RETIREMENT PRG TF-STATE  | 1,681-                                       | 1,681-                                       |   |        |        |        | 2517 1               |
| POL/FIREMEN PREMIUM TAX TF-STATE  | 4,497-                                       | 4,497-                                       |   |        |        |        | 2532 1               |
| TOTAL APPRO.....                  | 170,460-                                     | 170,460-                                     |   |        |        |        |                      |
| OPERATING CAPITAL OUTLAY          |  |  |   |        |        |        | 060000               |
| OPERATING TRUST FUND -STATE       | 6,000-                                       | 6,000-                                       |   |        |        |        | 2510 1               |
| SPECIAL CATEGORIES                |  |  |   |        |        |        | 100000               |
| CONTRACTED SERVICES               |  |  |   |        |        |        | 100777               |
| GENERAL REVENUE FUND -STATE       | 5,568-                                       | 5,568-                                       |   |        |        |        | 1000 1               |
| OPERATING TRUST FUND -STATE       | 482,477-                                     | 482,477-                                     |   |        |        |        | 2510 1               |
| OPTIONAL RETIREMENT PRG TF-STATE  | 1,560-                                       | 1,560-                                       |   |        |        |        | 2517 1               |
| POL/FIREMEN PREMIUM TAX TF-STATE  | 14,298-                                      | 14,298-                                      |   |        |        |        | 2532 1               |
| RET HLTH INS SUBSIDY TF -STATE    | 2,400-                                       | 2,400-                                       |   |        |        |        | 2583 1               |

|                                      | COL A91<br>SCH VIIIIB-1<br>REDUC 20-21<br>POS | COL A92<br>SCH VIIIIB-1<br>NR FY20-21<br>POS | COL A93<br>SCH VIIIIB-1<br>ANZ FY20-21<br>POS | AMOUNT | AMOUNT | AMOUNT | CODES         |
|--------------------------------------|---|--|---|--------|--------|--------|---------------|
| MANAGEMENT SRVCS, DEPT OF            |   |  |   |        |        |        | 72000000      |
| WORKFORCE PROGRAMS                   |   |  |   |        |        |        | 72750000      |
| PGM: RETIRE BENEFITS ADMIN           |   |  |   |        |        |        | 72750300      |
| GOV OPERATIONS/SUPPORT               |   |  |   |        |        |        | 16            |
| GOVERNMENTAL OPERATIONS              |   |  |   |        |        |        | 1601.00.00.00 |
| PROGRAM REDUCTIONS                   |   |  |   |        |        |        | 33V0000       |
| REDUCE OPERATING CATEGORIES -        |   |  |   |        |        |        |               |
| RETIREMENT                           |   |  |   |        |        |        | 33V0740       |
| SPECIAL CATEGORIES                   |   |  |   |        |        |        | 100000        |
| CONTRACTED SERVICES                  |   |  |   |        |        |        | 100777        |
| TOTAL APPRO.....                     | 506,303-                                      | 506,303-                                     |   |        |        |        |               |
| =====                                |   |  |   |        |        |        |               |
| OVERTIME                             |   |  |   |        |        |        | 102331        |
| OPERATING TRUST FUND -STATE          | 7,354-  | 7,354-                                       |   |        |        |        | 2510 1        |
| =====                                |   |  |   |        |        |        |               |
| CONTRACTED LEGAL SERVICES            |   |  |   |        |        |        | 103884        |
| OPERATING TRUST FUND -STATE          | 8,933-  | 8,933-                                       |   |        |        |        | 2510 1        |
| =====                                |   |  |   |        |        |        |               |
| LEASE/PURCHASE/EQUIPMENT             |   |  |   |        |        |        | 105281        |
| OPERATING TRUST FUND -STATE          | 2,135-  | 2,135-                                       |   |        |        |        | 2510 1        |
| =====                                |   |  |   |        |        |        |               |
| TOTAL: REDUCE OPERATING CATEGORIES - |   |  |   |        |        |        | 33V0740       |
| RETIREMENT                           |   |  |   |        |        |        |               |
| TOTAL ISSUE.....                     | 1,550,330-                                    | 1,550,330-                                   |   |        |        |        |               |
| =====                                |   |  |   |        |        |        |               |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE:  
 PRIORITY #28

IT COMPONENT? NO

ISSUE TITLE: Reduce Operating Categories Retirement

SUMMARY:

The Department of Management Services (department) proposes a total non-recurring reduction of (\$1,550,330) in the Retirement and Benefits Administration budget entity (72750300). The proposed reduction includes (\$74,714) within the General Revenue Fund and (\$1,475,616) within multiple trust funds.

REDUCTION IMPACT:

This issue would reduce the General Revenue Salaries and Benefits budget available to supplement the Police and Firefighter's Premium Tax Trust Fund in the event of a shortfall in investment earnings. This issue also reduces Salaries and Benefits, OPS and Overtime budget in the FRS Operating TF, and Salaries and Benefits in the Municipal Police

| COL A91      |            | COL A92      |            | COL A93      |             | CODES                |
|--------------|------------|--------------|------------|--------------|-------------|----------------------|
| SCH VIIIIB-1 | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |                      |
| POS          | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |                      |
|              |            |              |            |              |             | 72000000             |
|              |            |              |            |              |             | 72750000             |
|              |            |              |            |              |             | 72750300             |
|              |            |              |            |              |             | 16                   |
|              |            |              |            |              |             | <u>1601.00.00.00</u> |
|              |            |              |            |              |             | 33V0000              |
|              |            |              |            |              |             | 33V0740              |

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PGM: RETIRE BENEFITS ADMIN  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 PROGRAM REDUCTIONS  
 REDUCE OPERATING CATEGORIES -  
 RETIREMENT

72000000  
 72750000  
 72750300  
 16  
1601.00.00.00  
 33V0000  
 33V0740

and Firefighters Premium Tax TF, Salaries and Benefits and OPS in the Optional Retirement Program TF, and Salaries and Benefits in the Health Insurance Subsidy TF which would make it necessary for the division to hold positions vacant longer, reduce hours to part-time employees, and provide less opportunity for employees to work overtime. With these reductions in personnel payments, the division would not be able to timely process service retirements, DROP payments, survivor packages, and other mission critical services.

This issue reduces General Revenue Contracted Services budget used for determining the net pension liability for National Guard Pensions and Benefits to ensure its compliance with Governmental Accounting Standards Board (GASB) requirements as well as budget used for actuarial valuations and general consulting services for municipal police and firefighter pension plans that participate under the strict provisions of Chapters 175 & 185, F.S. This issue reduces budget utilized for an Investment Consultant to perform the SUSORP 403(b) program investment regulatory compliance expertise which provides highly specialized knowledge and assistance essential to the division's oversight of the program. Finally, this issue reduces legal services provided to the State Retirement Commission, and reduces funding for postage, office supplies and toner for division employees.

As a result of this impact, the department has ranked this reduction at 28 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and has ranked them from 1 to 32 with one having the lowest impact to thirty-two having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$1,550,330) was also included as a Schedule VIIIIB-2 Issue. If there was a current year reduction, this would have already been reduced from base budget.

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| COL A91                           |            | COL A92      |            | COL A93      |             | CODES                |
|-----------------------------------|------------|--------------|------------|--------------|-------------|----------------------|
| SCH VIIIIB-1                      | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |                      |
| POS                               | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |                      |
| MANAGEMENT SRVCS, DEPT OF         |            |              |            |              |             | 72000000             |
| WORKFORCE PROGRAMS                |            |              |            |              |             | 72750000             |
| <u>PGM: RETIRE BENEFITS ADMIN</u> |            |              |            |              |             | 72750300             |
| GOV OPERATIONS/SUPPORT            |            |              |            |              |             | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>    |            |              |            |              |             | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                |            |              |            |              |             | 33V0000              |
| REDUCE OPERATING CATEGORIES -     |            |              |            |              |             |                      |
| RETIREMENT                        |            |              |            |              |             | 33V0740              |

POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE                                       | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|---|-----------|-----------|----------|----------|---------|------------------------------|
| A91 - SCH VIIIIB-1 REDUC 20-21            |           |           |          |          |         |                              |
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |           |           |          |          |         |                              |
| OTHER SALARY AMOUNT                       |           |           |          |          |         |                              |
|   |           |           |          |          |         | 12,165-                      |
|   |           |           |          |          |         | 51,244-                      |
|   |           |           |          |          |         | 693,421-                     |
|   |           |           |          |          |         | 8,304-                       |
|   |           |           |          |          |         | 69,146-                      |
|   |           |           |          |          |         | 834,280-                     |
|   |           |           |          |          |         | =====                        |

A92 - SCH VIIIIB-1 NR FY20-21

|   |  |  |  |  |  |          |
|---|--|--|--|--|--|----------|
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |  |  |  |  |  |          |
| OTHER SALARY AMOUNT                       |  |  |  |  |  |          |
|   |  |  |  |  |  | 12,165-  |
|   |  |  |  |  |  | 51,244-  |
|   |  |  |  |  |  | 693,421- |
|   |  |  |  |  |  | 8,304-   |
|   |  |  |  |  |  | 69,146-  |
|   |  |  |  |  |  | 834,280- |
|   |  |  |  |  |  | =====    |

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|                                   | COL A91      | COL A92      | COL A93      |                      |
|-----------------------------------|--------------|--------------|--------------|----------------------|
|                                   | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |                      |
|                                   | REDC 20-21   | NR FY20-21   | ANZ FY20-21  |                      |
| POS                               | AMOUNT       | POS          | AMOUNT       | POS                  |
|                                   |              |              |              | AMOUNT               |
|                                   |              |              |              | CODES                |
| MANAGEMENT SRVCS, DEPT OF         |              |              |              | 72000000             |
| WORKFORCE PROGRAMS                |              |              |              | 72750000             |
| <u>PGM: RETIRE BENEFITS ADMIN</u> |              |              |              | 72750300             |
| GOV OPERATIONS/SUPPORT            |              |              |              | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>    |              |              |              | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                |              |              |              | 33V0000              |
| REDUCE CONTRACTED SERVICES        |              |              |              | 33V0820              |
| SPECIAL CATEGORIES                |              |              |              | 100000               |
| CONTRACTED SERVICES               |              |              |              | 100777               |
| OPERATING TRUST FUND              |              |              |              | 2510 1               |
| -STATE                            | 214,394-     |              |              |                      |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE:  
 PRIORITY #3

IT COMPONENT? NO

ISSUE TITLE: Reduce Surplus Contracted Service

SUMMARY:

The Department of Management Services (department) proposes a total recurring reduction of (\$214,394) in the Benefits Administration budget entity (72750300). The proposed reduction is in the Contracted Services category (100777), within the Florida Retirement System Trust Fund (2345).

REDUCTION IMPACT:

The division has the ability to offer an expected surplus in the Operating Trust Fund Contracted Services Appropriation Category as a result of savings achieved through procurement of the new maintenance contract for Integrated Retirement Information System (IRIS) with minimal impact to the division.

As a result of this impact, the department has ranked this reduction at 3 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and has ranked them from 1 to 32 with one having the lowest impact to thirty-two having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$214,394) was also included as a Schedule VIIIIB-2 Issue. If there was a current year reduction, this would have already been reduced from base budget.

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|                                   | COL A91           | COL A92           | COL A93      |                      |
|-----------------------------------|-------------------|-------------------|--------------|----------------------|
|                                   | SCH VIIIIB-1      | SCH VIIIIB-1      | SCH VIIIIB-1 |                      |
|                                   | REDUC 20-21       | NR FY20-21        | ANZ FY20-21  |                      |
| POS                               | AMOUNT            | POS               | AMOUNT       | POS                  |
|                                   |                   |                   |              | AMOUNT               |
|                                   |                   |                   |              | CODES                |
| MANAGEMENT SRVCS, DEPT OF         |                   |                   |              | 72000000             |
| WORKFORCE PROGRAMS                |                   |                   |              | 72750000             |
| <u>PGM: RETIRE BENEFITS ADMIN</u> |                   |                   |              | 72750300             |
| GOV OPERATIONS/SUPPORT            |                   |                   |              | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>    |                   |                   |              | <u>1601.00.00.00</u> |
| TOTAL: GOVERNMENTAL OPERATIONS    |                   |                   |              | <u>1601.00.00.00</u> |
| BY FUND TYPE                      |                   |                   |              |                      |
| GENERAL REVENUE FUND              | 74,714-           | 74,714-           |              | 1000                 |
| TRUST FUNDS                       | 1,690,010-        | 1,475,616-        |              | 2000                 |
| TOTAL PROG COMP.....              | <u>1,764,724-</u> | <u>1,550,330-</u> |              |                      |



|  | COL A91      | COL A92      | COL A93      |                      |
|--|--------------|--------------|--------------|----------------------|
|  | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |                      |
|  | REDC 20-21   | NR FY20-21   | ANZ FY20-21  |                      |
|  | POS          | AMOUNT       | POS          | AMOUNT               |
|  | POS          | AMOUNT       | POS          | AMOUNT               |
|  |              |              |              | CODES                |
| MANAGEMENT SRVCS, DEPT OF                |              |              |              | 72000000             |
| WORKFORCE PROGRAMS                       |              |              |              | 72750000             |
| <u>PRG: ST PERSON POLICY ADMN</u>        |              |              |              | 72750400             |
| GOV OPERATIONS/SUPPORT                   |              |              |              | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>           |              |              |              | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                       |              |              |              | 33V0000              |
| REDUCE OPERATING BUDGET FOR HUMAN        |              |              |              |                      |
| RESOURCE MANAGEMENT                      |              |              |              | 33V0990              |
| SALARIES AND BENEFITS                    |              |              |              | 010000               |
| STATE PERSONNEL SYSTEM TF -STATE         | 98,109-      | 98,109-      |              | 2678 1               |
| EXPENSES                                 |              |              |              | 040000               |
| STATE PERSONNEL SYSTEM TF -STATE         | 28,641-      | 28,641-      |              | 2678 1               |
| OPERATING CAPITAL OUTLAY                 |              |              |              | 060000               |
| STATE PERSONNEL SYSTEM TF -STATE         | 1,500-       | 1,500-       |              | 2678 1               |
| SPECIAL CATEGORIES                       |              |              |              | 100000               |
| CONTRACTED SERVICES                      |              |              |              | 100777               |
| STATE PERSONNEL SYSTEM TF -STATE         | 15,936-      | 15,936-      |              | 2678 1               |
| CONTRACTED LEGAL SERVICES                |              |              |              | 103884               |
| STATE PERSONNEL SYSTEM TF -STATE         | 6,000-       | 6,000-       |              | 2678 1               |
| LEASE/PURCHASE/EQUIPMENT                 |              |              |              | 105281               |
| STATE PERSONNEL SYSTEM TF -STATE         | 1,191-       | 1,191-       |              | 2678 1               |
| TOTAL: REDUCE OPERATING BUDGET FOR HUMAN |              |              |              | 33V0990              |
| RESOURCE MANAGEMENT                      |              |              |              |                      |
| TOTAL ISSUE.....                         | 151,377-     | 151,377-     |              |                      |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE:  
 PRIORITY #17

IT COMPONENT? NO

| COL A91                           |            | COL A92      |            | COL A93      |             | CODES                |
|-----------------------------------|------------|--------------|------------|--------------|-------------|----------------------|
| SCH VIIIIB-1                      | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |                      |
| POS                               | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |                      |
| MANAGEMENT SRVCS, DEPT OF         |            |              |            |              |             | 72000000             |
| WORKFORCE PROGRAMS                |            |              |            |              |             | 72750000             |
| <u>PRG: ST PERSON POLICY ADMN</u> |            |              |            |              |             | 72750400             |
| GOV OPERATIONS/SUPPORT            |            |              |            |              |             | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>    |            |              |            |              |             | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                |            |              |            |              |             | 33V0000              |
| REDUCE OPERATING BUDGET FOR HUMAN |            |              |            |              |             |                      |
| RESOURCE MANAGEMENT               |            |              |            |              |             | 33V0990              |

ISSUE TITLE: Reduce Operating Budget for Human Resource Management

SUMMARY:

The Department of Management Services (department) proposes a total non-recurring reduction of (\$151,377) in the Human Resources Management budget entity (72750400). The proposed reduction includes a reduction of (\$98,109) in Salary and Benefits, (\$28,641) in Expense, (\$1,500) in Other Capital Outlay, (\$15,936) in Contracted Services, (\$6,000) in Contracted Legal Services, (\$1,191) in Lease- Lease Purchase within the State Personnel Trust Fund (2678).

REDUCTION IMPACT:

Human Resource Management has a small operating budget and therefore any reduction to the programs operating budget would have a significant impact on the delivery of the Program services.

As a result of this impact, the department has ranked this reduction at 17 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and has ranked them from 1 to 32 with one having the lowest impact to thirty-two having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$151,377) was also included as a Schedule VIIIIB-2 Issue. If there was a current year reduction, this would have already been reduced from base budget.

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| COL A91                            |        | COL A92                           |        | COL A93                            |        | CODES                |
|------------------------------------|--------|-----------------------------------|--------|------------------------------------|--------|----------------------|
| SCH VIIIIB-1<br>REDUC 20-21<br>POS | AMOUNT | SCH VIIIIB-1<br>NR FY20-21<br>POS | AMOUNT | SCH VIIIIB-1<br>ANZ FY20-21<br>POS | AMOUNT |                      |
| MANAGEMENT SRVCS, DEPT OF          |        |                                   |        |                                    |        | 72000000             |
| WORKFORCE PROGRAMS                 |        |                                   |        |                                    |        | 72750000             |
| <u>PRG: ST PERSON POLICY ADMN</u>  |        |                                   |        |                                    |        | 72750400             |
| GOV OPERATIONS/SUPPORT             |        |                                   |        |                                    |        | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>     |        |                                   |        |                                    |        | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                 |        |                                   |        |                                    |        | 33V0000              |
| REDUCE OPERATING BUDGET FOR HUMAN  |        |                                   |        |                                    |        |                      |
| RESOURCE MANAGEMENT                |        |                                   |        |                                    |        | 33V0990              |

POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE                                       | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|---|-----------|-----------|----------|----------|---------|------------------------------|
| A91 - SCH VIIIIB-1 REDUC 20-21            |           |           |          |          |         |                              |
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |           |           |          |          |         |                              |
| OTHER SALARY AMOUNT                       |           |           |          |          |         |                              |
|   |           |           |          |          |         | 98,109-                      |
|   |           |           |          |          |         | -----                        |
|   |           |           |          |          |         | 98,109-                      |
|   |           |           |          |          |         | =====                        |

A92 - SCH VIIIIB-1 NR FY20-21

|   |  |  |  |  |  |         |
|---|--|--|--|--|--|---------|
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |  |  |  |  |  |         |
| OTHER SALARY AMOUNT                       |  |  |  |  |  |         |
|   |  |  |  |  |  | 98,109- |
|   |  |  |  |  |  | -----   |
|   |  |  |  |  |  | 98,109- |
|   |  |  |  |  |  | =====   |

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|                                |          |          |       |  |  |                      |
|--------------------------------|----------|----------|-------|--|--|----------------------|
| TOTAL: GOVERNMENTAL OPERATIONS |          |          |       |  |  | <u>1601.00.00.00</u> |
| BY FUND TYPE                   |          |          |       |  |  |                      |
| TRUST FUNDS.....               | 151,377- | 151,377- |       |  |  | 2000                 |
|                                | =====    | =====    | ===== |  |  |                      |

| COL A91                          |            | COL A92      |            | COL A93      |             | CODES                |
|----------------------------------|------------|--------------|------------|--------------|-------------|----------------------|
| SCH VIIIIB-1                     | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |                      |
| POS                              | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |                      |
|                                  |            |              |            |              |             | 72000000             |
|                                  |            |              |            |              |             | 72750000             |
|                                  |            |              |            |              |             | 72750500             |
|                                  |            |              |            |              |             | 16                   |
|                                  |            |              |            |              |             | <u>1601.00.00.00</u> |
|                                  |            |              |            |              |             | 33V0000              |
|                                  |            |              |            |              |             |                      |
|                                  |            |              |            |              |             | 33V0710              |
|                                  |            |              |            |              |             | 100000               |
|                                  |            |              |            |              |             | 107080               |
| STATE PERSONNEL SYSTEM TF -STATE | 1,933,799- |              | 1,933,799- |              |             | 2678 1               |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE:  
 PRIORITY #29

IT COMPONENT? NO

ISSUE TITLE: Reduction of People First Contract

SUMMARY:

The Department of Management Services (department) proposes a total non-recurring reduction of (\$1,933,799) in the People First budget entity (72750500). The proposed reduction is in the Human Resources Services/Statewide Contract category (107080) within the State Personnel System Trust Fund (2678).

REDUCTION IMPACT:

If this reduction is required the Service Provider will have to agree to provide reduced services, for a reduced price or contract termination. Section 7.1.2 (Termination for State's Non-Appropriation of Funds) of the People First contract allows the contract to be terminated with a 60 day notice if the state fails to appropriate for any fiscal year sufficient funds for the department to perform its obligations under the contract. Contract termination notice would leave the department and over 232,000 system users in an untenable position to maintain a very complex enterprise-wide Human Resource Information System (HRIS) and associated services, and to procure enterprise software licenses for the HRIS and the talent management system. The department estimates at least 12 to 18 months, and transition cost of approximately \$32 million to effectively transition to a new service provider.

To avoid a termination for insufficient appropriation, the department would first request specific reductions in contract services and deliverables in exchange for an equitable price reduction. If services could not be sufficiently reduced to provide the necessary cost reductions, then further analysis and contract negotiations with the service provider, Employee Assistance Program (EAP) vendor and Independent Validation & Verification (IV & V) vendor will be necessary to determine which additional contract services could be eliminated or modified to meet the required cost reduction. Recent surveys indicate a significant improvement in customer satisfaction since 2007. However, eliminating or modifying system enhancements, services, or performance metrics would likely result in a significant drop-in customer service and put the state at risk of not meeting the human resource needs of its customers.

As a result of this impact, the department has ranked this reduction at 29 of 32 and ranks its level of impact as a Significant Impact.

| COL A91                            |        | COL A92 |        | COL A93 |        | CODES                |
|------------------------------------|--------|---------|--------|---------|--------|----------------------|
| POS                                | AMOUNT | POS     | AMOUNT | POS     | AMOUNT |                      |
| MANAGEMENT SRVCS, DEPT OF          |        |         |        |         |        | 72000000             |
| WORKFORCE PROGRAMS                 |        |         |        |         |        | 72750000             |
| <u>PRG: PEOPLE FIRST</u>           |        |         |        |         |        | 72750500             |
| GOV OPERATIONS/SUPPORT             |        |         |        |         |        | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>     |        |         |        |         |        | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                 |        |         |        |         |        | 33V0000              |
| REDUCTION IN PEOPLE FIRST CONTRACT |        |         |        |         |        |                      |
| SERVICES                           |        |         |        |         |        | 33V0710              |

The department has proposed 32 reductions and has ranked them from 1 to 32 with one having the lowest impact to thirty-two having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$1,933,799) was also included as a Schedule VIIIB-2 Issue. If there was a current year reduction, this would have already been reduced from base budget.

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|   |         |         |       |       |  |         |
|---|---------|---------|-------|-------|--|---------|
| REDUCE PEOPLE FIRST OPERATING EXPENDITURES        |         |         |       |       |  | 33V0750 |
| SALARIES AND BENEFITS                             |         |         |       |       |  | 010000  |
| STATE PERSONNEL SYSTEM TF -STATE                  | 87,780- | 87,780- |       |       |  | 2678 1  |
| =====   | =====   | =====   | ===== | ===== |  |         |
| EXPENSES  |         |         |       |       |  | 040000  |
| STATE PERSONNEL SYSTEM TF -STATE                  | 6,240-  | 6,240-  |       |       |  | 2678 1  |
| =====   | =====   | =====   | ===== | ===== |  |         |
| TOTAL: REDUCE PEOPLE FIRST OPERATING EXPENDITURES |         |         |       |       |  | 33V0750 |
| TOTAL ISSUE.....                                  | 94,020- | 94,020- |       |       |  |         |
| =====   | =====   | =====   | ===== | ===== |  |         |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE:  
 PRIORITY #25

IT COMPONENT? NO

ISSUE TITLE: Reduce People First Operating Expenditures

SUMMARY:

| COL A91                        |            | COL A92      |            | COL A93      |             | CODES                |
|--------------------------------|------------|--------------|------------|--------------|-------------|----------------------|
| SCH VIIIIB-1                   | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |                      |
| POS                            | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |                      |
| MANAGEMENT SRVCS, DEPT OF      |            |              |            |              |             | 72000000             |
| WORKFORCE PROGRAMS             |            |              |            |              |             | 72750000             |
| <u>PRG: PEOPLE FIRST</u>       |            |              |            |              |             | 72750500             |
| GOV OPERATIONS/SUPPORT         |            |              |            |              |             | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u> |            |              |            |              |             | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS             |            |              |            |              |             | 33V0000              |
| REDUCE PEOPLE FIRST OPERATING  |            |              |            |              |             |                      |
| EXPENDITURES                   |            |              |            |              |             | 33V0750              |

The Department of Management Services (department) proposes a total non-recurring reduction of (\$94,020) in the People First budget entity (72750500). The proposed reduction is in multiple categories with the State Personnel Trust Fund (2678).

REDUCTION IMPACT:

The department reviewed its Fiscal Year 2019-20 actual expenditures and it was determined that excess budget authority is available, and therefore this reduction will have a minimal impact on the department's ability to administer its statutory responsibilities.

As a result of this impact, the department has ranked this reduction at 25 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and has ranked them from 1 to 32 with one having the lowest impact to thirty-two having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$1,455,032) was also included as a Schedule VIIIIB-2 Issue. If there was a current year reduction, this would have already been reduced from base budget.

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| COL A91                            |        | COL A92                           |        | COL A93                            |        | CODES                |
|------------------------------------|--------|-----------------------------------|--------|------------------------------------|--------|----------------------|
| SCH VIIIIB-1<br>REDUC 20-21<br>POS | AMOUNT | SCH VIIIIB-1<br>NR FY20-21<br>POS | AMOUNT | SCH VIIIIB-1<br>ANZ FY20-21<br>POS | AMOUNT |                      |
| MANAGEMENT SRVCS, DEPT OF          |        |                                   |        |                                    |        | 72000000             |
| WORKFORCE PROGRAMS                 |        |                                   |        |                                    |        | 72750000             |
| <u>PRG: PEOPLE FIRST</u>           |        |                                   |        |                                    |        | 72750500             |
| GOV OPERATIONS/SUPPORT             |        |                                   |        |                                    |        | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>     |        |                                   |        |                                    |        | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                 |        |                                   |        |                                    |        | 33V0000              |
| REDUCE PEOPLE FIRST OPERATING      |        |                                   |        |                                    |        |                      |
| EXPENDITURES                       |        |                                   |        |                                    |        | 33V0750              |

POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE                                       | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|---|-----------|-----------|----------|----------|---------|------------------------------|
| A91 - SCH VIIIIB-1 REDUC 20-21            |           |           |          |          |         |                              |
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |           |           |          |          |         |                              |
| OTHER SALARY AMOUNT                       |           |           |          |          |         |                              |
|   |           |           |          |          |         | 87,780-                      |
|   |           |           |          |          |         | -----                        |
|   |           |           |          |          |         | 87,780-                      |
|   |           |           |          |          |         | =====                        |

A92 - SCH VIIIIB-1 NR FY20-21

|   |  |  |  |  |  |         |
|---|--|--|--|--|--|---------|
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |  |  |  |  |  |         |
| OTHER SALARY AMOUNT                       |  |  |  |  |  |         |
|   |  |  |  |  |  | 87,780- |
|   |  |  |  |  |  | -----   |
|   |  |  |  |  |  | 87,780- |
|   |  |  |  |  |  | =====   |

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|                                |            |            |       |  |  |                      |
|--------------------------------|------------|------------|-------|--|--|----------------------|
| TOTAL: GOVERNMENTAL OPERATIONS |            |            |       |  |  | <u>1601.00.00.00</u> |
| BY FUND TYPE                   |            |            |       |  |  |                      |
| TRUST FUNDS.....               | 2,027,819- | 2,027,819- |       |  |  | 2000                 |
|                                | =====      | =====      | ===== |  |  |                      |

|                                  | COL A91<br>SCH VIIIIB-1<br>REDUC 20-21<br>POS | COL A92<br>SCH VIIIIB-1<br>NR FY20-21<br>POS | COL A93<br>SCH VIIIIB-1<br>ANZ FY20-21<br>POS | AMOUNT | AMOUNT | AMOUNT | CODES         |
|----------------------------------|---|--|---|--------|--------|--------|---------------|
| MANAGEMENT SRVCS, DEPT OF        |   |  |   |        |        |        | 72000000      |
| PGM: TECHNOLOGY PROGRAM          |   |  |   |        |        |        | 72900000      |
| TELECOMMUNICATIONS SVCS          |   |  |   |        |        |        | 72900100      |
| GOV OPERATIONS/SUPPORT           |   |  |   |        |        |        | 16            |
| INFORMATION TECHNOLOGY           |   |  |   |        |        |        | 1603.00.00.00 |
| PROGRAM REDUCTIONS               |   |  |   |        |        |        | 33V0000       |
| REDUCE EXPENSES -                |   |  |   |        |        |        |               |
| TELECOMMUNICATIONS SERVICES      |   |  |   |        |        |        | 33V0420       |
| EXPENSES                         |   |  |   |        |        |        | 040000        |
| COMMUNICATIONS WKG CAP TF -STATE | 62,000-                                       | 62,000-                                      |   |        |        |        | 2105 1        |
| WIRELESS COMM E911 TF -STATE     | 60,000-                                       | 60,000-                                      |   |        |        |        | 2344 1        |
| TOTAL APPRO.....                 | 122,000-                                      | 122,000-                                     |   |        |        |        |               |
| OPERATING CAPITAL OUTLAY         |   |  |   |        |        |        | 060000        |
| COMMUNICATIONS WKG CAP TF -STATE | 46,000-                                       | 46,000-                                      |   |        |        |        | 2105 1        |
| SPECIAL CATEGORIES               |   |  |   |        |        |        | 100000        |
| CONTRACTED LEGAL SERVICES        |   |  |   |        |        |        | 103884        |
| WIRELESS COMM E911 TF -STATE     | 30,000-                                       | 30,000-                                      |   |        |        |        | 2344 1        |
| TOTAL: REDUCE EXPENSES -         |   |  |   |        |        |        | 33V0420       |
| TELECOMMUNICATIONS SERVICES      |   |  |   |        |        |        |               |
| TOTAL ISSUE.....                 | 198,000-                                      | 198,000-                                     |   |        |        |        |               |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE:  
 PRIORITY #23

IT COMPONENT? YES

ISSUE TITLE: Reduce Expenses - Telecommunications Services

SUMMARY:

The Department of Management Services (department) proposes a reduction of (\$198,000) of non-recurring of which (\$90,000) is in the Emergency Communications E911 System Trust Fund (2344) and (\$108,000) is in the Telecommunications Working Capital Trust Fund (2105) in the Telecommunications Services budget entity (72900100).

REDUCTION IMPACT:

This reduction will have a minimal impact on the division. A reduction in the 911 contracted legal may result in needing additional legal assistance from department legal or outside legal counsel.

As a result of this impact, the department has ranked this reduction at 23 of 32 and ranks its level of impact as a



|                                | COL A91      | COL A92      | COL A93      |                      |
|--------------------------------|--------------|--------------|--------------|----------------------|
|                                | SCH VIII B-1 | SCH VIII B-1 | SCH VIII B-1 |                      |
|                                | REDUC 20-21  | NR FY20-21   | ANZ FY20-21  |                      |
| POS                            | AMOUNT       | POS          | AMOUNT       | POS                  |
|                                |              |              |              | AMOUNT               |
|                                |              |              |              | CODES                |
| MANAGEMENT SRVCS, DEPT OF      |              |              |              | 72000000             |
| PGM: TECHNOLOGY PROGRAM        |              |              |              | 72900000             |
| <u>TELECOMMUNICATIONS SVCS</u> |              |              |              | 72900100             |
| GOV OPERATIONS/SUPPORT         |              |              |              | 16                   |
| <u>INFORMATION TECHNOLOGY</u>  |              |              |              | <u>1603.00.00.00</u> |
| PROGRAM REDUCTIONS             |              |              |              | 33V0000              |
| REDUCE EXPENSES -              |              |              |              |                      |
| TELECOMMUNICATIONS SERVICES    |              |              |              | 33V0420              |

Minimal Impact.

The department has proposed 32 reductions and ranked them from 1 to 32 with one having the lowest impact and thirty-two having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

The amount of \$198,000 was also included in the Schedule VIII B-2 Issue.

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REDUCTION TO TELECOMMUNICATIONS  
 OPERATIONS  
 SALARIES AND BENEFITS

|                                  |          |          |      |   |
|----------------------------------|----------|----------|------|---|
| COMMUNICATIONS WKG CAP TF -STATE | 326,029- | 326,029- | 2105 | 1 |
| WIRELESS COMM E911 TF -STATE     | 24,010-  | 24,010-  | 2344 | 1 |
| TOTAL APPRO.....                 | 350,039- | 350,039- |      |   |
|                                  | =====    | =====    |      |   |

OTHER PERSONAL SERVICES

|                                  |         |         |      |   |
|----------------------------------|---------|---------|------|---|
| COMMUNICATIONS WKG CAP TF -STATE | 23,060- | 23,060- | 2105 | 1 |
| WIRELESS COMM E911 TF -STATE     | 16,172- | 16,172- | 2344 | 1 |
| TOTAL APPRO.....                 | 39,232- | 39,232- |      |   |
|                                  | =====   | =====   |      |   |

|  | COL A91<br>SCH VIIIIB-1<br>REDUC 20-21<br>POS | COL A92<br>SCH VIIIIB-1<br>NR FY20-21<br>POS | COL A93<br>SCH VIIIIB-1<br>ANZ FY20-21<br>POS | AMOUNT | AMOUNT | AMOUNT | CODES                |
|--|---|--|---|--------|--------|--------|----------------------|
| MANAGEMENT SRVCS, DEPT OF              |   |  |   |        |        |        | 72000000             |
| PGM: TECHNOLOGY PROGRAM                |   |  |   |        |        |        | 72900000             |
| <u>TELECOMMUNICATIONS SVCS</u>         |   |  |   |        |        |        | 72900100             |
| GOV OPERATIONS/SUPPORT                 |   |  |   |        |        |        | 16                   |
| <u>INFORMATION TECHNOLOGY</u>          |   |  |   |        |        |        | <u>1603.00.00.00</u> |
| PROGRAM REDUCTIONS                     |   |  |   |        |        |        | 33V0000              |
| REDUCTION TO TELECOMMUNICATIONS        |   |  |   |        |        |        |                      |
| OPERATIONS                             |   |  |   |        |        |        | 33V0870              |
| SPECIAL CATEGORIES                     |   |  |   |        |        |        | 100000               |
| CONTRACTED SERVICES                    |   |  |   |        |        |        | 100777               |
| COMMUNICATIONS WKG CAP TF -STATE       | 156,754-                                      | 156,754-                                     |   |        |        |        | 2105 1               |
| WIRELESS COMM E911 TF -STATE           | 15,049-                                       | 15,049-                                      |   |        |        |        | 2344 1               |
| TOTAL APPRO.....                       | 171,803-                                      | 171,803-                                     |   |        |        |        |                      |
| TOTAL: REDUCTION TO TELECOMMUNICATIONS |   |  |   |        |        |        | 33V0870              |
| OPERATIONS                             |   |  |   |        |        |        |                      |
| TOTAL ISSUE.....                       | 561,074-                                      | 561,074-                                     |   |        |        |        |                      |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE:  
 PRIORITY #22

IT COMPONENT? YES

ISSUE TITLE: Reduction to Telecommunications Operations

SUMMARY:

The Department of Management Services (department) proposes a reduction of (\$561,074) nonrecurring in the Telecommunications budget entity (72900100). The proposed reduction is (\$326,028) in Salaries and Benefits, (\$23,060) in Other Personal Services, and (\$156,754) in Contracted Services within the Communications Working Capital Trust Fund (2105), and (\$24,010) in Salaries and Benefits, (\$16,172) in Other Personal Services, and (\$15,049) in Contracted Services within the Wireless Communications E911 Trust Fund (2344).

REDUCTION IMPACT:

This reduction will have a minimal impact on the division.

As a result of this impact, the department has ranked this reduction at 22 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and ranked them from 1 to 32 with one having the lowest impact and thirty-two having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

| COL A91                         |            | COL A92      |            | COL A93      |             | CODES                |
|---------------------------------|------------|--------------|------------|--------------|-------------|----------------------|
| SCH VIIIIB-1                    | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |                      |
| POS                             | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |                      |
| MANAGEMENT SRVCS, DEPT OF       |            |              |            |              |             | 72000000             |
| PGM: TECHNOLOGY PROGRAM         |            |              |            |              |             | 72900000             |
| <u>TELECOMMUNICATIONS SVCS</u>  |            |              |            |              |             | 72900100             |
| GOV OPERATIONS/SUPPORT          |            |              |            |              |             | 16                   |
| <u>INFORMATION TECHNOLOGY</u>   |            |              |            |              |             | <u>1603.00.00.00</u> |
| PROGRAM REDUCTIONS              |            |              |            |              |             | 33V0000              |
| REDUCTION TO TELECOMMUNICATIONS |            |              |            |              |             |                      |
| OPERATIONS                      |            |              |            |              |             | 33V0870              |

Significant Impact - reductions will have a direct impact on operations and services.

The amount of \$561,073 was also included in the Schedule VIIIIB-2 Issue.

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POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE                                       | BASE RATE                      | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|---|--------------------------------|-----------|----------|----------|---------|------------------------------|
| A91 - SCH VIIIIB-1 REDUC 20-21            |                                |           |          |          |         |                              |
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |                                |           |          |          |         |                              |
| OTHER SALARY AMOUNT                       |                                |           |          |          |         |                              |
|   | 2344 WIRELESS COMM E911 TF     |           |          |          |         | 24,010-                      |
|   | 2105 COMMUNICATIONS WKG CAP TF |           |          |          |         | 326,029-                     |
|   |                                |           |          |          |         | -----                        |
|   |                                |           |          |          |         | 350,039-                     |
|   |                                |           |          |          |         | =====                        |

A92 - SCH VIIIIB-1 NR FY20-21

CHANGES TO CURRENTLY AUTHORIZED POSITIONS

|                     |                                |  |  |  |  |          |
|---------------------|--------------------------------|--|--|--|--|----------|
| OTHER SALARY AMOUNT |                                |  |  |  |  |          |
|                     | 2344 WIRELESS COMM E911 TF     |  |  |  |  | 24,010-  |
|                     | 2105 COMMUNICATIONS WKG CAP TF |  |  |  |  | 326,029- |
|                     |                                |  |  |  |  | -----    |
|                     |                                |  |  |  |  | 350,039- |
|                     |                                |  |  |  |  | =====    |

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|                                | COL A91      | COL A92      | COL A93      |                      |
|--------------------------------|--------------|--------------|--------------|----------------------|
|                                | SCH VIII B-1 | SCH VIII B-1 | SCH VIII B-1 |                      |
|                                | REDUC 20-21  | NR FY20-21   | ANZ FY20-21  |                      |
| POS                            | AMOUNT       | POS          | AMOUNT       | POS                  |
|                                |              |              |              | AMOUNT               |
|                                |              |              |              | CODES                |
| MANAGEMENT SRVCS, DEPT OF      |              |              |              | 72000000             |
| PGM: TECHNOLOGY PROGRAM        |              |              |              | 72900000             |
| <u>TELECOMMUNICATIONS SVCS</u> |              |              |              | 72900100             |
| GOV OPERATIONS/SUPPORT         |              |              |              | 16                   |
| <u>INFORMATION TECHNOLOGY</u>  |              |              |              | <u>1603.00.00.00</u> |
| TOTAL: INFORMATION TECHNOLOGY  |              |              |              | <u>1603.00.00.00</u> |
| BY FUND TYPE                   |              |              |              |                      |
| TRUST FUNDS.....               | 759,074-     | 759,074-     |              | 2000                 |

| COL A91                          |            | COL A92      |            | COL A93      |             | CODES                |
|----------------------------------|------------|--------------|------------|--------------|-------------|----------------------|
| SCH VIIIIB-1                     | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |                      |
| POS                              | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |                      |
| MANAGEMENT SRVCS, DEPT OF        |            |              |            |              |             | 72000000             |
| PGM: TECHNOLOGY PROGRAM          |            |              |            |              |             | 72900000             |
| <u>WIRELESS SERVICES</u>         |            |              |            |              |             | 72900200             |
| GOV OPERATIONS/SUPPORT           |            |              |            |              |             | 16                   |
| <u>INFORMATION TECHNOLOGY</u>    |            |              |            |              |             | <u>1603.00.00.00</u> |
| PROGRAM REDUCTIONS               |            |              |            |              |             | 33V0000              |
| REDUCE STATEWIDE LAW ENFORCEMENT |            |              |            |              |             |                      |
| RADIO CONTRACT                   |            |              |            |              |             | 33V0640              |
| SPECIAL CATEGORIES               |            |              |            |              |             | 100000               |
| SW LAW ENF RADIO CONTR PMT       |            |              |            |              |             | 104486               |
| LAW ENFORCEMENT RADIO TF -STATE  | 1,293,698- |              | 1,293,698- |              |             | 2432 1               |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE:  
 PRIORITY #31

IT COMPONENT? YES

ISSUE TITLE: Reduce Statewide Law Enforcement Radio Contract

SUMMARY:

The Department of Management Services (department) proposes a reduction of (\$1,293,698) nonrecurring in the Wireless Services budget entity (72900200). The proposed reduction is in the Statewide Law Enforcement Radio System Contract Payment category (104486) within the Statewide Law Enforcement Radio System Trust Fund (2432).

REDUCTION IMPACT:

The impact of taking this reduction is significant. Without this funding, there would be a reduction in service levels associated with the Statewide Law Enforcement Radio Communication System that could endanger the safety of state and local law enforcement, local emergency responders as well as the citizens of Florida. Any reduction would potentially impact the provision of service by causing a tower or towers to be placed offline from the system. SLERS is a fully integrated network of 219 towers, all of which are interconnected to create seamless communications by radio users in the field with each other and dispatch centers. Taking a tower out of the system means not only is there no radio coverage in the tower's location but also that tower is no longer serving as a connection between other towers in its vicinity. SLERS is operated at all times and is relied up at all times to be operational. That is, the system cannot be "taken down" temporarily to save budget. All costs are fixed, regardless of the amount of user traffic on the network.

As a result of this impact, the department has ranked this reduction at 31 of 32 and ranks its level of impact as a Significant Impact.

The department has proposed 32 reductions and ranked them from 1 to 32 with one having the lowest impact and thirty-two having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

| COL A91                          |        | COL A92 |        | COL A93 |        | CODES                |
|----------------------------------|--------|---------|--------|---------|--------|----------------------|
| POS                              | AMOUNT | POS     | AMOUNT | POS     | AMOUNT |                      |
| MANAGEMENT SRVCS, DEPT OF        |        |         |        |         |        | 72000000             |
| PGM: TECHNOLOGY PROGRAM          |        |         |        |         |        | 72900000             |
| <u>WIRELESS SERVICES</u>         |        |         |        |         |        | 72900200             |
| GOV OPERATIONS/SUPPORT           |        |         |        |         |        | 16                   |
| <u>INFORMATION TECHNOLOGY</u>    |        |         |        |         |        | <u>1603.00.00.00</u> |
| PROGRAM REDUCTIONS               |        |         |        |         |        | 33V0000              |
| REDUCE STATEWIDE LAW ENFORCEMENT |        |         |        |         |        |                      |
| RADIO CONTRACT                   |        |         |        |         |        | 33V0640              |

Significant Impact - reductions will have a direct impact on operations and services.

The amount of \$1,293,698 was also included in the Schedule VIIIIB-2 Issue.

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|                                |        |          |          |  |  |         |
|--------------------------------|--------|----------|----------|--|--|---------|
| REDUCE FIRST RESPONDER NETWORK |        |          |          |  |  | 33V1180 |
| AUTHORITY (FIRSTNET) GRANT     |        |          |          |  |  | 100000  |
| SPECIAL CATEGORIES             |        |          |          |  |  | 100197  |
| G/A-IMPLEMENTATION GRANTS      |        |          |          |  |  |         |
| OPERATING TRUST FUND           | -STATE | 282,650- | 282,650- |  |  | 2510 1  |

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AGENCY ISSUE NARRATIVE:

SCH VIIIIB-1 NARRATIVE:

IT COMPONENT? YES

PRIORITY #2

ISSUE TITLE: Reduce First Responder Network Authority (FirstNet) Grant

SUMMARY:

The Department of Management Services (department) proposes (\$282,650) of non-recurring Operating Trust Fund (2516) authority in the Wireless Services budget entity (72900200) in the Grants and Aids Category - State and Local Implementation Grant Program (100197).

REDUCTION IMPACT:

This reduction will have a minimal impact on the division. This reduces State and Local Implementation Grant Program dollars within the department which are not projected to be spent for educational opportunities during FY2020-21 due to social distancing requirements and travel restrictions. The proposed State and Local Implementation Grant Program reduction is the reserve budget after planned expenditures.

As a result of this impact, the department has ranked this reduction at 2 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and ranked them from 1 to 32 with one having the lowest impact and thirty-two having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

| COL A91 |              | COL A92 |              | COL A93 |              | CODES                |
|---------|--------------|---------|--------------|---------|--------------|----------------------|
| POS     | AMOUNT       | POS     | AMOUNT       | POS     | AMOUNT       |                      |
|         | SCH VIIIIB-1 |         | SCH VIIIIB-1 |         | SCH VIIIIB-1 | 72000000             |
|         | REDUC 20-21  |         | NR FY20-21   |         | ANZ FY20-21  | 72900000             |
|         |              |         |              |         |              | 72900200             |
|         |              |         |              |         |              | 16                   |
|         |              |         |              |         |              | <u>1603.00.00.00</u> |
|         |              |         |              |         |              | 33V0000              |
|         |              |         |              |         |              | 33V1180              |

MANAGEMENT SRVCS, DEPT OF  
 PGM: TECHNOLOGY PROGRAM  
WIRELESS SERVICES  
GOV OPERATIONS/SUPPORT  
INFORMATION TECHNOLOGY  
 PROGRAM REDUCTIONS  
 REDUCE FIRST RESPONDER NETWORK  
 AUTHORITY (FIRSTNET) GRANT

72000000  
 72900000  
 72900200  
 16  
1603.00.00.00  
 33V0000  
 33V1180

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

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REDUCE DOMESTIC SECURITY - FLORIDA  
 INTEROPERABILITY NETWORK  
 SPECIAL CATEGORIES  
 FLORIDA INTEROPER NETWORK

33V1190  
 100000  
 100831

GENERAL REVENUE FUND      -STATE              89,892-              89,892-  
 =====

1000 1

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE:  
 PRIORITY #5

IT COMPONENT? YES

ISSUE TITLE: Reduce Domestic Security      Florida Interoperability Network

SUMMARY:

The Department of Management Services (department) proposes (\$89,892) of non-recurring General Revenue (1000) authority in the Wireless Services budget entity (72900200) in the Florida Interoperability Network (FIN) category (100831).

REDUCTION IMPACT:

This reduction will have a minimal impact on the division. This reduces FIN dollars within the department which are not projected to be spent for either network connectivity or maintenance during FY2020-21. The proposed FIN reduction is the reserve budget after planned expenditures.

As a result of this impact, the department has ranked this reduction at 5 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and ranked them from 1 to 32 with one having the lowest impact and thirty-two having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

|                                    | COL A91      | COL A92      | COL A93      |        |               |
|------------------------------------|--------------|--------------|--------------|--------|---------------|
|                                    | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |        |               |
|                                    | REDUC 20-21  | NR FY20-21   | ANZ FY20-21  |        |               |
| POS                                | AMOUNT       | POS          | AMOUNT       | POS    |               |
|                                    |              |              |              | AMOUNT |               |
|                                    |              |              |              | CODES  |               |
| MANAGEMENT SRVCS, DEPT OF          |              |              |              |        | 72000000      |
| PGM: TECHNOLOGY PROGRAM            |              |              |              |        | 72900000      |
| WIRELESS SERVICES                  |              |              |              |        | 72900200      |
| GOV OPERATIONS/SUPPORT             |              |              |              |        | 16            |
| INFORMATION TECHNOLOGY             |              |              |              |        | 1603.00.00.00 |
| PROGRAM REDUCTIONS                 |              |              |              |        | 33V0000       |
| REDUCE DOMESTIC SECURITY - FLORIDA |              |              |              |        |               |
| INTEROPERABILITY NETWORK           |              |              |              |        | 33V1190       |

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

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|                                    |          |          |  |  |         |
|------------------------------------|----------|----------|--|--|---------|
| REDUCE OPERATING BUDGET FOR        |          |          |  |  |         |
| WIRELESS SERVICES                  |          |          |  |  | 33V1210 |
| SALARIES AND BENEFITS              |          |          |  |  | 010000  |
| LAW ENFORCEMENT RADIO TF -STATE    | 45,465-  | 45,465-  |  |  | 2432 1  |
| =====                              |          |          |  |  |         |
| OTHER PERSONAL SERVICES            |          |          |  |  | 030000  |
| LAW ENFORCEMENT RADIO TF -STATE    | 20,397-  | 20,397-  |  |  | 2432 1  |
| =====                              |          |          |  |  |         |
| EXPENSES                           |          |          |  |  | 040000  |
| LAW ENFORCEMENT RADIO TF -STATE    | 15,756-  | 15,756-  |  |  | 2432 1  |
| =====                              |          |          |  |  |         |
| SPECIAL CATEGORIES                 |          |          |  |  | 100000  |
| CONTRACTED SERVICES                |          |          |  |  | 100777  |
| LAW ENFORCEMENT RADIO TF -STATE    | 147,743- | 147,743- |  |  | 2432 1  |
| =====                              |          |          |  |  |         |
| MUTUAL AID BUILD-OUT               |          |          |  |  | 100832  |
| GENERAL REVENUE FUND -STATE        | 24,720-  | 24,720-  |  |  | 1000 1  |
| =====                              |          |          |  |  |         |
| TOTAL: REDUCE OPERATING BUDGET FOR |          |          |  |  | 33V1210 |
| WIRELESS SERVICES                  |          |          |  |  |         |
| TOTAL ISSUE.....                   | 254,081- | 254,081- |  |  |         |
| =====                              |          |          |  |  |         |



| COL A91 |        | COL A92 |        | COL A93 |        | CODES                |
|---------|--------|---------|--------|---------|--------|----------------------|
| POS     | AMOUNT | POS     | AMOUNT | POS     | AMOUNT |                      |
|         |        |         |        |         |        | 72000000             |
|         |        |         |        |         |        | 72900000             |
|         |        |         |        |         |        | 72900200             |
|         |        |         |        |         |        | 16                   |
|         |        |         |        |         |        | <u>1603.00.00.00</u> |
|         |        |         |        |         |        | 33V0000              |
|         |        |         |        |         |        | 33V1210              |

MANAGEMENT SRVCS, DEPT OF  
 PGM: TECHNOLOGY PROGRAM  
WIRELESS SERVICES  
 GOV OPERATIONS/SUPPORT  
INFORMATION TECHNOLOGY  
 PROGRAM REDUCTIONS  
 REDUCE OPERATING BUDGET FOR  
 WIRELESS SERVICES

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE: IT COMPONENT? YES  
 PRIORITY #21

ISSUE TITLE: Reduce Operating Budget for Wireless Services

SUMMARY:  
 The Department of Management Services (department) proposes a reduction of (\$254,081) nonrecurring in the Wireless Services budget entity (72900200). The proposed reduction is (\$45,465) in Salaries and Benefits, (\$20,397) in Other Personal Services, (\$15,756) in Expense, and (\$147,743) in Contracted Services within the Wireless Emergency Telephone System Trust Fund (2432), and (\$24,720) in the Mutual Aid Build-Out in General Revenue (1000).

REDUCTION IMPACT:  
 This reduction will have a minimal impact on the division.

As a result of this impact, the department has ranked this reduction at 21 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and ranked them from 1 to 32 with one having the lowest impact and thirty-two having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

The amount of \$213,605 was also included in the Schedule VIIIIB-2 Issue.

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| COL A91                       |        | COL A92 |        | COL A93 |        | CODES                |
|-------------------------------|--------|---------|--------|---------|--------|----------------------|
| POS                           | AMOUNT | POS     | AMOUNT | POS     | AMOUNT |                      |
| MANAGEMENT SRVCS, DEPT OF     |        |         |        |         |        | 72000000             |
| PGM: TECHNOLOGY PROGRAM       |        |         |        |         |        | 72900000             |
| <u>WIRELESS SERVICES</u>      |        |         |        |         |        | 72900200             |
| GOV OPERATIONS/SUPPORT        |        |         |        |         |        | 16                   |
| <u>INFORMATION TECHNOLOGY</u> |        |         |        |         |        | <u>1603.00.00.00</u> |
| PROGRAM REDUCTIONS            |        |         |        |         |        | 33V0000              |
| REDUCE OPERATING BUDGET FOR   |        |         |        |         |        |                      |
| WIRELESS SERVICES             |        |         |        |         |        | 33V1210              |

POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE                                       | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|---|-----------|-----------|----------|----------|---------|------------------------------|
| A91 - SCH VIIIIB-1 REDUC 20-21            |           |           |          |          |         |                              |
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |           |           |          |          |         |                              |
| OTHER SALARY AMOUNT                       |           |           |          |          |         |                              |
|   |           |           |          |          |         | 45,465-                      |
|   |           |           |          |          |         | -----                        |
|   |           |           |          |          |         | 45,465-                      |
|   |           |           |          |          |         | =====                        |

A92 - SCH VIIIIB-1 NR FY20-21

|   |  |  |  |  |  |         |
|---|--|--|--|--|--|---------|
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |  |  |  |  |  |         |
| OTHER SALARY AMOUNT                       |  |  |  |  |  |         |
|   |  |  |  |  |  | 45,465- |
|   |  |  |  |  |  | -----   |
|   |  |  |  |  |  | 45,465- |
|   |  |  |  |  |  | =====   |

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|                               |            |            |  |  |  |                      |
|-------------------------------|------------|------------|--|--|--|----------------------|
| TOTAL: INFORMATION TECHNOLOGY |            |            |  |  |  | <u>1603.00.00.00</u> |
| BY FUND TYPE                  |            |            |  |  |  |                      |
| GENERAL REVENUE FUND          | 114,612-   | 114,612-   |  |  |  | 1000                 |
| TRUST FUNDS                   | 1,805,709- | 1,805,709- |  |  |  | 2000                 |
|                               | -----      | -----      |  |  |  |                      |
| TOTAL PROG COMP.....          | 1,920,321- | 1,920,321- |  |  |  | =====                |

|                                  | COL A91      | COL A92      | COL A93      |               |
|----------------------------------|--------------|--------------|--------------|---------------|
|                                  | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |               |
|                                  | REDUC 20-21  | NR FY20-21   | ANZ FY20-21  |               |
| POS                              | AMOUNT       | POS          | AMOUNT       | POS           |
|                                  |              |              |              | AMOUNT        |
|                                  |              |              |              | CODES         |
| MANAGEMENT SRVCS, DEPT OF        |              |              |              | 72000000      |
| PGM: TECHNOLOGY PROGRAM          |              |              |              | 72900000      |
| STATE DATA CENTER                |              |              |              | 72900600      |
| GOV OPERATIONS/SUPPORT           |              |              |              | 16            |
| INFORMATION TECHNOLOGY           |              |              |              | 1603.00.00.00 |
| OUTSOURCING OF STATE PROGRAMS,   |              |              |              | 33J0000       |
| SERVICES OR ACTIVITIES           |              |              |              |               |
| SAVINGS THROUGH OUTSOURCING      |              |              |              |               |
| MAINFRAME                        |              |              |              | 33J0140       |
| SALARIES AND BENEFITS            |              |              |              | 010000        |
|                                  | 4.00-        |              |              |               |
| WORKING CAPITAL TRUST FUND-STATE |              | 274,117-     |              | 2792 1        |

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AGENCY ISSUE NARRATIVE:

SCH VIIIIB-1 NARRATIVE:

IT COMPONENT? YES

PRIORITY #1

ISSUE TITLE: Reduce Salaries and Benefits

SUMMARY:

The Department of Management Services (department) proposes a reduction of (\$274,117) recurring in the State Data Center budget entity (72900600). The proposed reduction is in the Salaries and Benefits category (010000) within the Working Capital Trust Fund (2792).

REDUCTION IMPACT:

This reduction will have a minimal impact on the division. The reduction will not affect the workload of the remaining employees within the department and reflects reductions for the Outsourcing of the Mainframe.

As a result of this impact, the department has ranked this reduction at 1 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and ranked them from 1 to 32 with one having the lowest impact and thirty-two having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

The amount of \$274,117 was also included in the Schedule VIIIIB-2 Issue.

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| COL A91 |        | COL A92 |        | COL A93 |        | CODES |
|---------|--------|---------|--------|---------|--------|-------|
| POS     | AMOUNT | POS     | AMOUNT | POS     | AMOUNT |       |

MANAGEMENT SRVCS, DEPT OF  
 PGM: TECHNOLOGY PROGRAM  
 STATE DATA CENTER  
 GOV OPERATIONS/SUPPORT  
 INFORMATION TECHNOLOGY  
 OUTSOURCING OF STATE PROGRAMS,  
 SERVICES OR ACTIVITIES  
 SAVINGS THROUGH OUTSOURCING  
 MAINFRAME

72000000  
 72900000  
 72900600  
 16  
 1603.00.00.00  
 33J0000  
 33J0140

POSITION DETAIL OF SALARIES AND BENEFITS:

|  | FTE   | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|--|-------|-----------|-----------|----------|----------|---------|------------------------------|
| A91 - SCH VIIIIB-1 REDUC 20-21                   |       |           |           |          |          |         |                              |
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS        |       |           |           |          |          |         |                              |
| 2113 SYSTEMS PROGRAMMER II                       |       |           |           |          |          |         |                              |
| 03982 001  | 1.00- | 45,579-   |           | 22,575-  | 68,154-  | 0.00    | 68,154-                      |
| 2115 SYSTEMS PROGRAMMER III                      |       |           |           |          |          |         |                              |
| 03898 001  | 1.00- | 78,892-   |           | 28,454-  | 107,346- | 0.00    | 107,346-                     |
| 03978 001  | 1.00- | 42,815-   |           | 22,087-  | 64,902-  | 0.00    | 64,902-                      |
| 03980 001  | 1.00- | 28,540-   |           | 19,567-  | 48,107-  | 0.00    | 48,107-                      |
| TOTALS FOR ISSUE BY FUND                         |       |           |           |          |          |         |                              |
| 2792 WORKING CAPITAL TRUST FUND                  |       |           |           |          |          |         | 288,509-                     |
|  | 4.00- | 195,826-  |           | 92,683-  | 288,509- |         | 288,509-                     |
| RA06 RATE ADJ - NO FTE - NO SALARY - NO BENEFITS |       |           |           |          |          |         |                              |
| P0009 001  |       | 195,826   |           |          |          |         |                              |
| TOTAL SALARY RATE                                |       |           |           |          |          |         |                              |
|  |       | 195,826   |           |          |          |         |                              |
| OTHER SALARY AMOUNT                              |       |           |           |          |          |         |                              |
| 2792 WORKING CAPITAL TRUST FUND                  |       |           |           |          |          |         | 14,392                       |
|  |       |           |           |          |          |         | 274,117-                     |

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| COL A91                          |            | COL A92      |            | COL A93      |             | CODES         |
|----------------------------------|------------|--------------|------------|--------------|-------------|---------------|
| SCH VIIIIB-1                     | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |               |
| POS                              | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |               |
|                                  |            |              |            |              |             | 72000000      |
|                                  |            |              |            |              |             | 72900000      |
|                                  |            |              |            |              |             | 72900600      |
|                                  |            |              |            |              |             | 16            |
|                                  |            |              |            |              |             | 1603.00.00.00 |
|                                  |            |              |            |              |             | 33V0000       |
|                                  |            |              |            |              |             | 33V0670       |
|                                  |            |              |            |              |             | 010000        |
| WORKING CAPITAL TRUST FUND-STATE | 14,392     |              |            |              |             | 2792 1        |

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POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|-----|-----------|-----------|----------|----------|---------|------------------------------|
|-----|-----------|-----------|----------|----------|---------|------------------------------|

A91 - SCH VIIIIB-1 REDUC 20-21

CHANGES TO CURRENTLY AUTHORIZED POSITIONS  
 OTHER SALARY AMOUNT  
 2792 WORKING CAPITAL TRUST FUND

14,392  
 -----  
 14,392  
 =====

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ELIMINATE AZURE SERVICES EXPENSES 33V1140 040000

WORKING CAPITAL TRUST FUND-STATE 400,000- 400,000- 2792 1

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AGENCY ISSUE NARRATIVE:

SCH VIIIIB-1 NARRATIVE: IT COMPONENT? YES  
 PRIORITY #7

ISSUE TITLE: Eliminate Azure Services

SUMMARY:

The Department of Management Services (department) proposes a reduction of (\$400,000) nonrecurring in the State Data Center budget entity (72900600). The proposed reduction is in the Expense category (040000) within the Working Capital Trust Fund (2792).

REDUCTION IMPACT:

| COL A91                   |        | COL A92 |        | COL A93 |        | CODES         |
|---------------------------|--------|---------|--------|---------|--------|---------------|
| POS                       | AMOUNT | POS     | AMOUNT | POS     | AMOUNT |               |
| MANAGEMENT SRVCS, DEPT OF |        |         |        |         |        | 72000000      |
| PGM: TECHNOLOGY PROGRAM   |        |         |        |         |        | 72900000      |
| STATE DATA CENTER         |        |         |        |         |        | 72900600      |
| GOV OPERATIONS/SUPPORT    |        |         |        |         |        | 16            |
| INFORMATION TECHNOLOGY    |        |         |        |         |        | 1603.00.00.00 |
| PROGRAM REDUCTIONS        |        |         |        |         |        | 33V0000       |
| ELIMINATE AZURE SERVICES  |        |         |        |         |        | 33V1140       |

This reduction will have a minimal impact on the division. Azure (Microsoft Compute Cloud Offering) provides the Department of State (DOS) compute, storage and application services in the cloud. Without this funding, the State Data Center would no longer be able to provide contract management services for DOS' Azure tenant. DOS would need to provide these services themselves to prevent an impact on their operations. This would save the DOS \$15,889 for the indirect costs associated with the management from the State Data Center.

As a result of this impact, the department has ranked this reduction at 07 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and ranked them from 1 to 32 with one having the lowest impact and thirty-two having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

The amount of \$400,000 was also included in the Schedule VIIIIB-2 Issue.

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|                                   |          |          |       |       |  |         |
|-----------------------------------|----------|----------|-------|-------|--|---------|
| REDUCE OPERATING BUDGET FOR STATE |          |          |       |       |  |         |
| DATA CENTER                       |          |          |       |       |  | 33V1220 |
| SALARIES AND BENEFITS             |          |          |       |       |  | 010000  |
| WORKING CAPITAL TRUST FUND-STATE  | 608,669- | 608,669- |       |       |  | 2792 1  |
|                                   | =====    | =====    | ===== | ===== |  |         |
| OTHER PERSONAL SERVICES           |          |          |       |       |  | 030000  |
| WORKING CAPITAL TRUST FUND-STATE  | 22,610-  | 22,610-  |       |       |  | 2792 1  |
|                                   | =====    | =====    | ===== | ===== |  |         |

|  | COL A91<br>SCH VIIIIB-1<br>REDUC 20-21<br>POS | COL A92<br>SCH VIIIIB-1<br>NR FY20-21<br>POS | COL A93<br>SCH VIIIIB-1<br>ANZ FY20-21<br>POS | AMOUNT | AMOUNT | AMOUNT | CODES         |
|--|---|--|---|--------|--------|--------|---------------|
| MANAGEMENT SRVCS, DEPT OF                |   |  |   |        |        |        | 72000000      |
| PGM: TECHNOLOGY PROGRAM                  |   |  |   |        |        |        | 72900000      |
| STATE DATA CENTER                        |   |  |   |        |        |        | 72900600      |
| GOV OPERATIONS/SUPPORT                   |   |  |   |        |        |        | 16            |
| INFORMATION TECHNOLOGY                   |   |  |   |        |        |        | 1603.00.00.00 |
| PROGRAM REDUCTIONS                       |   |  |   |        |        |        | 33V0000       |
| REDUCE OPERATING BUDGET FOR STATE        |   |  |   |        |        |        |               |
| DATA CENTER                              |   |  |   |        |        |        | 33V1220       |
| OPERATING CAPITAL OUTLAY                 |   |  |   |        |        |        | 060000        |
| WORKING CAPITAL TRUST FUND-STATE         | 19,260-                                       | 19,260-                                      |   |        |        |        | 2792 1        |
| SPECIAL CATEGORIES                       |   |  |   |        |        |        | 100000        |
| CONTRACTED SERVICES                      |   |  |   |        |        |        | 100777        |
| WORKING CAPITAL TRUST FUND-STATE         | 1,775,980-                                    | 1,775,980-                                   |   |        |        |        | 2792 1        |
| CLOUD COMP SVCS                          |   |  |   |        |        |        | 100787        |
| WORKING CAPITAL TRUST FUND-STATE         | 6,000-  | 6,000-                                       |   |        |        |        | 2792 1        |
| DEFERRED-PAY COM CONTRACTS               |   |  |   |        |        |        | 105280        |
| WORKING CAPITAL TRUST FUND-STATE         | 356,520-                                      | 356,520-                                     |   |        |        |        | 2792 1        |
| LEASE/PURCHASE/EQUIPMENT                 |   |  |   |        |        |        | 105281        |
| WORKING CAPITAL TRUST FUND-STATE         | 271,790-                                      | 271,790-                                     |   |        |        |        | 2792 1        |
| DISASTER RECOVERY SERVICE                |   |  |   |        |        |        | 105300        |
| WORKING CAPITAL TRUST FUND-STATE         | 240,032-                                      | 240,032-                                     |   |        |        |        | 2792 1        |
| TOTAL: REDUCE OPERATING BUDGET FOR STATE |   |  |   |        |        |        | 33V1220       |
| DATA CENTER                              |   |  |   |        |        |        |               |
| TOTAL ISSUE.....                         | 3,300,861-                                    | 3,300,861-                                   |   |        |        |        |               |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE:  
 PRIORITY #26

IT COMPONENT? YES

| COL A91                           |            | COL A92      |            | COL A93      |             | CODES         |
|-----------------------------------|------------|--------------|------------|--------------|-------------|---------------|
| SCH VIIIIB-1                      | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |               |
| POS                               | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |               |
| MANAGEMENT SRVCS, DEPT OF         |            |              |            |              |             | 72000000      |
| PGM: TECHNOLOGY PROGRAM           |            |              |            |              |             | 72900000      |
| STATE DATA CENTER                 |            |              |            |              |             | 72900600      |
| GOV OPERATIONS/SUPPORT            |            |              |            |              |             | 16            |
| INFORMATION TECHNOLOGY            |            |              |            |              |             | 1603.00.00.00 |
| PROGRAM REDUCTIONS                |            |              |            |              |             | 33V0000       |
| REDUCE OPERATING BUDGET FOR STATE |            |              |            |              |             |               |
| DATA CENTER                       |            |              |            |              |             | 33V1220       |

ISSUE TITLE: Reduce Operating Budget for State Data Center

SUMMARY:

The Department of Management Services (department) proposes a reduction of (\$3,300,861) nonrecurring in the State Data Center budget entity (72900600). The proposed reduction is (\$608,669) in Salaries and Benefits, (\$22,610) Other Personal Services, (\$19,260) Operating Capital Outlay, (\$1,775,980) in Contracted Services, (\$6,000) in Cloud Services, (\$356,520) in Deferred-Pay Commodities Contracts, (\$271,790) in Lease Purchase Equipment, and (\$240,032) in Disaster Recovery Service within the Working Capital Trust Fund (2792).

REDUCTION IMPACT:

This reduction will have a minimal impact on the division. These funds are not being allotted as part of the quarterly release schedule for fiscal year 2020-21. The department has adjusted operations to function as effectively and efficiently as possible to uphold the requisite standards of service offered to the employees and customers of Florida.

As a result of this impact, the department has ranked this reduction at 26 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and ranked them from 1 to 32 with one having the lowest impact and thirty-two having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

The amount of \$3,300,861 was also included in the Schedule VIIIIB-2 Issue.

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| COL A91                           |        | COL A92      |        | COL A93      |        | CODES                |
|-----------------------------------|--------|--------------|--------|--------------|--------|----------------------|
| SCH VIIIIB-1                      |        | SCH VIIIIB-1 |        | SCH VIIIIB-1 |        |                      |
| REDUC 20-21                       |        | NR FY20-21   |        | ANZ FY20-21  |        |                      |
| POS                               | AMOUNT | POS          | AMOUNT | POS          | AMOUNT |                      |
| MANAGEMENT SRVCS, DEPT OF         |        |              |        |              |        | 72000000             |
| PGM: TECHNOLOGY PROGRAM           |        |              |        |              |        | 72900000             |
| STATE DATA CENTER                 |        |              |        |              |        | 72900600             |
| GOV OPERATIONS/SUPPORT            |        |              |        |              |        | 16                   |
| INFORMATION TECHNOLOGY            |        |              |        |              |        | <u>1603.00.00.00</u> |
| PROGRAM REDUCTIONS                |        |              |        |              |        | 33V0000              |
| REDUCE OPERATING BUDGET FOR STATE |        |              |        |              |        |                      |
| DATA CENTER                       |        |              |        |              |        | 33V1220              |

POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE                                       | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|---|-----------|-----------|----------|----------|---------|------------------------------|
| A91 - SCH VIIIIB-1 REDUC 20-21            |           |           |          |          |         |                              |
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |           |           |          |          |         |                              |
| OTHER SALARY AMOUNT                       |           |           |          |          |         |                              |
| 2792 WORKING CAPITAL TRUST FUND           |           |           |          |          |         | 608,669-                     |
|   |           |           |          |          |         | -----                        |
|   |           |           |          |          |         | 608,669-                     |
|   |           |           |          |          |         | =====                        |

A92 - SCH VIIIIB-1 NR FY20-21

|   |  |  |  |  |  |          |
|---|--|--|--|--|--|----------|
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |  |  |  |  |  |          |
| OTHER SALARY AMOUNT                       |  |  |  |  |  |          |
| 2792 WORKING CAPITAL TRUST FUND           |  |  |  |  |  | 608,669- |
|   |  |  |  |  |  | -----    |
|   |  |  |  |  |  | 608,669- |
|   |  |  |  |  |  | =====    |

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|                               |       |            |            |  |  |                      |
|-------------------------------|-------|------------|------------|--|--|----------------------|
| TOTAL: INFORMATION TECHNOLOGY |       |            |            |  |  | <u>1603.00.00.00</u> |
| BY FUND TYPE                  |       |            |            |  |  |                      |
| TRUST FUNDS.....              | 4.00- | 3,960,586- | 3,700,861- |  |  | 2000                 |
|                               |       | =====      | =====      |  |  | =====                |

|  | COL A91      | COL A92      | COL A93      |        |               |
|--|--------------|--------------|--------------|--------|---------------|
|  | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |        |               |
|  | REDUC 20-21  | NR FY20-21   | ANZ FY20-21  |        |               |
| POS                                    | AMOUNT       | POS          | AMOUNT       | POS    |               |
|  |              |              |              | AMOUNT |               |
|  |              |              |              | CODES  |               |
| MANAGEMENT SRVCS, DEPT OF              |              |              |              |        | 72000000      |
| PGM: TECHNOLOGY PROGRAM                |              |              |              |        | 72900000      |
| OFFICE OF THE STATE CIO                |              |              |              |        | 72900700      |
| GOV OPERATIONS/SUPPORT                 |              |              |              |        | 16            |
| INFORMATION TECHNOLOGY                 |              |              |              |        | 1603.00.00.00 |
| PROGRAM REDUCTIONS                     |              |              |              |        | 33V0000       |
| REDUCE OPERATING BUDGET FOR THE        |              |              |              |        |               |
| OFFICE OF THE STATE CHIEF              |              |              |              |        |               |
| INFORMATION OFFICER                    |              |              |              |        | 33V1230       |
| SALARIES AND BENEFITS                  |              |              |              |        | 010000        |
| WORKING CAPITAL TRUST FUND-STATE       | 252,556-     | 252,556-     |              |        | 2792 1        |
| OTHER PERSONAL SERVICES                |              |              |              |        | 030000        |
| WORKING CAPITAL TRUST FUND-STATE       | 11,736-      | 11,736-      |              |        | 2792 1        |
| EXPENSES                               |              |              |              |        | 040000        |
| WORKING CAPITAL TRUST FUND-STATE       | 57,785-      | 57,785-      |              |        | 2792 1        |
| OPERATING CAPITAL OUTLAY               |              |              |              |        | 060000        |
| WORKING CAPITAL TRUST FUND-STATE       | 2,220-       | 2,220-       |              |        | 2792 1        |
| SPECIAL CATEGORIES                     |              |              |              |        | 100000        |
| CONTRACTED SERVICES                    |              |              |              |        | 100777        |
| GENERAL REVENUE FUND -STATE            | 2,640-       | 2,640-       |              |        | 1000 1        |
| WORKING CAPITAL TRUST FUND-STATE       | 47,418-      | 47,418-      |              |        | 2792 1        |
| TOTAL APPRO.....                       | 50,058-      | 50,058-      |              |        |               |
| TOTAL: REDUCE OPERATING BUDGET FOR THE |              |              |              |        | 33V1230       |
| OFFICE OF THE STATE CHIEF              |              |              |              |        |               |
| INFORMATION OFFICER                    |              |              |              |        |               |
| TOTAL ISSUE.....                       | 374,355-     | 374,355-     |              |        |               |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE:  
 PRIORITY #27

IT COMPONENT? YES

| COL A91      |            | COL A92      |            | COL A93      |             | CODES                |
|--------------|------------|--------------|------------|--------------|-------------|----------------------|
| SCH VIIIIB-1 | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |                      |
| POS          | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |                      |
|              |            |              |            |              |             | 72000000             |
|              |            |              |            |              |             | 72900000             |
|              |            |              |            |              |             | 72900700             |
|              |            |              |            |              |             | 16                   |
|              |            |              |            |              |             | <u>1603.00.00.00</u> |
|              |            |              |            |              |             | 33V0000              |
|              |            |              |            |              |             |                      |
|              |            |              |            |              |             | 33V1230              |

MANAGEMENT SRVCS, DEPT OF  
 PGM: TECHNOLOGY PROGRAM  
OFFICE OF THE STATE CIO  
GOV OPERATIONS/SUPPORT  
INFORMATION TECHNOLOGY  
 PROGRAM REDUCTIONS  
 REDUCE OPERATING BUDGET FOR THE  
 OFFICE OF THE STATE CHIEF  
 INFORMATION OFFICER

72000000  
 72900000  
 72900700  
 16  
1603.00.00.00  
 33V0000  
 33V1230

ISSUE TITLE: Reduce Operating Budget for the Office of the State Chief Information Officer

SUMMARY:

The Department of Management Services (department) proposes a reduction of (\$374,355) nonrecurring in the Office of the State Chief Information Officer budget entity (72900700). The proposed reduction is (\$2,640) in Contracted Services within General Revenue (1000) and (\$252,556) in Salaries and Benefits, (\$11,736) in Other Personal Services, (\$57,785) in Expense, (\$2,220) in Operating Capital Outlay, and (\$47,418) in Contracted Services within the Working Capital Trust Fund (2792).

REDUCTION IMPACT:

This reduction will have a minimal impact on the division. These funds are not being allotted as part of the quarterly release schedule for Fiscal Year 2020-21. The department has adjusted operations to function as effectively and efficiently as possible to uphold the requisite standards of service offered to the employees and customers of Florida.

As a result of this impact, the department has ranked this reduction at 27 of 32 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and ranked them from 1 to 32 with one having the lowest impact and thirty-two having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

The amount of \$326,937 was also included in the Schedule VIIIIB-2 Issue.

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| COL A91 |        | COL A92 |        | COL A93 |        | CODES |
|---------|--------|---------|--------|---------|--------|-------|
| POS     | AMOUNT | POS     | AMOUNT | POS     | AMOUNT |       |

MANAGEMENT SRVCS, DEPT OF  
 PGM: TECHNOLOGY PROGRAM  
OFFICE OF THE STATE CIO  
 GOV OPERATIONS/SUPPORT  
INFORMATION TECHNOLOGY  
 PROGRAM REDUCTIONS  
 REDUCE OPERATING BUDGET FOR THE  
 OFFICE OF THE STATE CHIEF  
 INFORMATION OFFICER

72000000  
 72900000  
 72900700  
 16  
1603.00.00.00  
 33V0000  
  
 33V1230

POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|-----|-----------|-----------|----------|----------|---------|------------------------------|
|-----|-----------|-----------|----------|----------|---------|------------------------------|

A91 - SCH VIIIIB-1 REDUC 20-21

CHANGES TO CURRENTLY AUTHORIZED POSITIONS  
 OTHER SALARY AMOUNT  
 2792 WORKING CAPITAL TRUST FUND

252,556-  
 -----  
 252,556-  
 =====

A92 - SCH VIIIIB-1 NR FY20-21

CHANGES TO CURRENTLY AUTHORIZED POSITIONS  
 OTHER SALARY AMOUNT  
 2792 WORKING CAPITAL TRUST FUND

252,556-  
 -----  
 252,556-  
 =====

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|                               |                 |                 |  |  |  |                      |
|-------------------------------|-----------------|-----------------|--|--|--|----------------------|
| TOTAL: INFORMATION TECHNOLOGY |                 |                 |  |  |  | <u>1603.00.00.00</u> |
| BY FUND TYPE                  |                 |                 |  |  |  |                      |
| GENERAL REVENUE FUND          | 2,640-          | 2,640-          |  |  |  | 1000                 |
| TRUST FUNDS                   | 371,715-        | 371,715-        |  |  |  | 2000                 |
| TOTAL PROG COMP.....          | <u>374,355-</u> | <u>374,355-</u> |  |  |  | =====                |

|                                      | COL A91      | COL A92      | COL A93      |                      |
|--------------------------------------|--------------|--------------|--------------|----------------------|
|                                      | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |                      |
|                                      | REDC 20-21   | NR FY20-21   | ANZ FY20-21  |                      |
|                                      | POS          | AMOUNT       | POS          | AMOUNT               |
|                                      | POS          | AMOUNT       | POS          | AMOUNT               |
|                                      |              |              |              | CODES                |
| MANAGEMENT SRVCS, DEPT OF            |              |              |              | 72000000             |
| PGM: PERC                            |              |              |              | 72920000             |
| <u>PUBLIC EMPLOYEES RELATIONS</u>    |              |              |              | 72920100             |
| ECONOMIC OPPORTUNITIES               |              |              |              | 11                   |
| <u>WORKFORCE SERVICES</u>            |              |              |              | <u>1102.00.00.00</u> |
| PROGRAM REDUCTIONS                   |              |              |              | 33V0000              |
| REDUCE OPERATING EXPENDITURES        |              |              |              |                      |
| WITHIN THE PUBLIC EMPLOYEES          |              |              |              |                      |
| RELATIONS COMMISSION                 |              |              |              | 33V0490              |
| OTHER PERSONAL SERVICES              |              |              |              | 030000               |
| GENERAL REVENUE FUND -STATE          |              | 138,672-     | 138,672-     | 1000 1               |
| PERC TRUST FUND -STATE               |              | 39,804-      | 39,804-      | 2558 1               |
| TOTAL APPRO.....                     |              | 178,476-     | 178,476-     |                      |
| EXPENSES                             |              |              |              | 040000               |
| GENERAL REVENUE FUND -STATE          |              | 2,500-       | 2,500-       | 1000 1               |
| PERC TRUST FUND -STATE               |              | 109,235-     | 109,235-     | 2558 1               |
| TOTAL APPRO.....                     |              | 111,735-     | 111,735-     |                      |
| OPERATING CAPITAL OUTLAY             |              |              |              | 060000               |
| GENERAL REVENUE FUND -STATE          |              | 6,305-       | 6,305-       | 1000 1               |
| SPECIAL CATEGORIES                   |              |              |              | 100000               |
| CONTRACTED SERVICES                  |              |              |              | 100777               |
| GENERAL REVENUE FUND -STATE          |              | 6,310-       | 6,310-       | 1000 1               |
| PERC TRUST FUND -STATE               |              | 5,000-       | 5,000-       | 2558 1               |
| TOTAL APPRO.....                     |              | 11,310-      | 11,310-      |                      |
| TOTAL: REDUCE OPERATING EXPENDITURES |              |              |              | 33V0490              |
| WITHIN THE PUBLIC EMPLOYEES          |              |              |              |                      |
| RELATIONS COMMISSION                 |              |              |              |                      |
| TOTAL ISSUE.....                     |              | 307,826-     | 307,826-     |                      |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE: IT COMPONENT? NO  
 PRIORITY #01

| COL A91 |              | COL A92 |              | COL A93 |              | CODES                |
|---------|--------------|---------|--------------|---------|--------------|----------------------|
| POS     | AMOUNT       | POS     | AMOUNT       | POS     | AMOUNT       |                      |
|         | SCH VIIIIB-1 |         | SCH VIIIIB-1 |         | SCH VIIIIB-1 | 72000000             |
|         | REDUC 20-21  |         | NR FY20-21   |         | ANZ FY20-21  | 72920000             |
|         |              |         |              |         |              | 72920100             |
|         |              |         |              |         |              | 11                   |
|         |              |         |              |         |              | <u>1102.00.00.00</u> |
|         |              |         |              |         |              | 33V0000              |
|         |              |         |              |         |              | 33V0490              |

MANAGEMENT SRVCS, DEPT OF  
 PGM: PERC  
PUBLIC EMPLOYEES RELATIONS  
 ECONOMIC OPPORTUNITIES  
WORKFORCE SERVICES  
 PROGRAM REDUCTIONS  
 REDUCE OPERATING EXPENDITURES  
 WITHIN THE PUBLIC EMPLOYEES  
 RELATIONS COMMISSION

72000000  
 72920000  
 72920100  
 11  
1102.00.00.00  
 33V0000  
 33V0490

ISSUE TITLE: Reduce Operating Expenditures within the Public Employees Relations Commission

OVERVIEW OF AGENCY: The Public Employees Relations Commission (PERC) is a small, independent, quasi-judicial agency with a single program which is to adjudicate and facilitate mediation of public sector labor and employment disputes. PERC also performs other essential non-adjudicatory functions such as registering labor organizations (unions) and conducting secret ballot elections throughout Florida for state and local government employees voting for or against establishing or maintaining union representation.

The agency has absorbed past budget reductions and revenue shortfalls by reorganizing staff, consolidating positions and leased space, cutting non-essential travel and significantly reducing administrative overhead. PERC provides two constitutionally required functions and other statutorily mandated functions with an exceptional performance record.

ISSUE SUMMARY: Each agency is required to meet an eight and a half percent (8.50%) reduction target. The Public Employees Relations Commission proposes a reduction of (\$153,787) from the General Revenue Fund in the Other Personal Services (030000), Expenses (040000), Operating Capital Outlay (060000), and the Contracted Services (100777) categories. In addition, PERC proposes a reduction of (\$154,039) from the PERC Trust Fund in the Other Personal Services (030000), Expenses (040000), and Contracted Services (100777) categories.

STATUTORY REFERENCE: Specific Authority: Article I, Section 6 and Article III, Section 14, Florida Constitution; Chapter 447, Part II and Sections 110.124, 110.227, 112.044, 112.0455, 112.31895, 295.11, Florida Statutes. A statutory change is not required to implement this reduction.

PROGRAM IMPACT: Significant Impact. The funding for Other Personal Services is predominately used to secure temporary staffing for operational support for information technology; to accommodate for law school students who participate in the Externship Program between the Florida State University College of Law and PERC with the intention to promote Labor Law; public sector collective bargaining elections; and conversion of microfilm to electronic form for storage in archival databases. The inability to secure adequate staffing will likely result in the need for a budget amendment and will negatively impact the conduct of elections within legislatively mandated standards. Expenses: A reduction in the Expenses category will negatively impact operational flexibility ranging from postage, data processing, rent and legal ads to name a few. Operating Capital Outlay: This proposal will reduce the funding available to purchase equipment, which is already at minimal levels. Contracted Services: Contracted Services reductions will affect the Commission's ability to contract with court reporters, to pursue modifications or upgrades to existing technological resources such as the case management system and web access functions or to launch new initiatives designed to improve access and service to our customers the citizens of Florida. In consideration of the facts stated above, and in the spirit of fiscal responsibility, the Commission offers the following reductions for consideration. All proposals were developed based on operational needs and to minimize adverse impact on the Commission and those served by the program. The Commission will continue to streamline the organization and identify and explore new and creative ways to increase efficiency, improve

|                                   | COL A91      | COL A92      | COL A93      |        |                      |
|-----------------------------------|--------------|--------------|--------------|--------|----------------------|
|                                   | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |        |                      |
|                                   | REDC 20-21   | NR FY20-21   | ANZ FY20-21  |        |                      |
| POS                               | AMOUNT       | POS          | AMOUNT       | POS    |                      |
|                                   |              |              |              | AMOUNT |                      |
|                                   |              |              |              | CODES  |                      |
| MANAGEMENT SRVCS, DEPT OF         |              |              |              |        | 72000000             |
| PGM: PERC                         |              |              |              |        | 72920000             |
| <u>PUBLIC EMPLOYEES RELATIONS</u> |              |              |              |        | 72920100             |
| ECONOMIC OPPORTUNITIES            |              |              |              |        | 11                   |
| <u>WORKFORCE SERVICES</u>         |              |              |              |        | <u>1102.00.00.00</u> |
| PROGRAM REDUCTIONS                |              |              |              |        | 33V0000              |
| REDUCE OPERATING EXPENDITURES     |              |              |              |        |                      |
| WITHIN THE PUBLIC EMPLOYEES       |              |              |              |        |                      |
| RELATIONS COMMISSION              |              |              |              |        | 33V0490              |

services to the citizens of the State of Florida and save taxpayer dollars.

FISCAL INFORMATION: This issue reflects distribution of the eight and a half percent (8.5%) reduction target of \$ 153,787 in General Revenue and \$ 154,039 in the PERC Trust Fund.

General Revenue (1000)  
 Other Personal Services (030000): (\$138,672)  
 Expenses (040000) (\$ 2,500)  
 Operating Capital Outlay (060000): (\$ 6,305)  
 Contracted Services (100777) (\$ 6,310)

PERC Trust Fund (2558)  
 Other Personal Services (030000): (\$ 39,804)  
 Expenses (040000) (\$109,235)  
 Contracted Services (100777): (\$ 5,000)

TOTAL ISSUE REDUCTION (\$307,826) FSI=1  
 =====

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|                           |          |          |  |  |                      |
|---------------------------|----------|----------|--|--|----------------------|
| TOTAL: WORKFORCE SERVICES |          |          |  |  | <u>1102.00.00.00</u> |
| BY FUND TYPE              |          |          |  |  |                      |
| GENERAL REVENUE FUND      | 153,787- | 153,787- |  |  | 1000                 |
| TRUST FUNDS               | 154,039- | 154,039- |  |  | 2000                 |
|                           |          |          |  |  |                      |
| TOTAL PROG COMP.....      | 307,826- | 307,826- |  |  |                      |
|                           | =====    | =====    |  |  |                      |

|                                      | COL A91      | COL A92      | COL A93      |                      |
|--------------------------------------|--------------|--------------|--------------|----------------------|
|                                      | SCH VIIIIB-1 | SCH VIIIIB-1 | SCH VIIIIB-1 |                      |
|                                      | REDC 20-21   | NR FY20-21   | ANZ FY20-21  |                      |
|                                      | POS          | AMOUNT       | POS          | AMOUNT               |
|                                      | POS          | AMOUNT       | POS          | AMOUNT               |
|                                      |              |              |              | CODES                |
| MANAGEMENT SRVCS, DEPT OF            |              |              |              | 72000000             |
| PGM: COMM ON HUMAN RELAT             |              |              |              | 72950000             |
| <u>HUMAN RELATIONS</u>               |              |              |              | 72950100             |
| GOV OPERATIONS/SUPPORT               |              |              |              | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>       |              |              |              | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS                   |              |              |              | 33V0000              |
| REDUCE OPERATING EXPENDITURES        |              |              |              |                      |
| WITHIN THE FLORIDA COMMISSION ON     |              |              |              |                      |
| HUMAN RELATIONS                      |              |              |              | 33V0910              |
| SALARIES AND BENEFITS                |              |              |              | 010000               |
| GENERAL REVENUE FUND -STATE          | 307,678-     | 307,678-     |              | 1000 1               |
| =====                                |              |              |              |                      |
| OTHER PERSONAL SERVICES              |              |              |              | 030000               |
| GENERAL REVENUE FUND -STATE          | 5,307-       | 5,307-       |              | 1000 1               |
| =====                                |              |              |              |                      |
| EXPENSES                             |              |              |              | 040000               |
| GENERAL REVENUE FUND -STATE          | 11,487-      | 11,487-      |              | 1000 1               |
| =====                                |              |              |              |                      |
| OPERATING CAPITAL OUTLAY             |              |              |              | 060000               |
| GENERAL REVENUE FUND -STATE          | 998-         | 998-         |              | 1000 1               |
| =====                                |              |              |              |                      |
| SPECIAL CATEGORIES                   |              |              |              | 100000               |
| CONTRACTED SERVICES                  |              |              |              | 100777               |
| GENERAL REVENUE FUND -STATE          | 4,548-       | 4,548-       |              | 1000 1               |
| =====                                |              |              |              |                      |
| TOTAL: REDUCE OPERATING EXPENDITURES |              |              |              | 33V0910              |
| WITHIN THE FLORIDA COMMISSION ON     |              |              |              |                      |
| HUMAN RELATIONS                      |              |              |              |                      |
| TOTAL ISSUE.....                     | 330,018-     | 330,018-     |              |                      |
| =====                                |              |              |              |                      |

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AGENCY ISSUE NARRATIVE:  
 SCH VIIIIB-1 NARRATIVE: IT COMPONENT? NO  
 PRIORITY #001

ISSUE TITLE: Reduce Operating Expenditures within the Florida Commission on Human Relations

SUMMARY:



| COL A91 |              | COL A92 |              | COL A93 |              | CODES                |
|---------|--------------|---------|--------------|---------|--------------|----------------------|
| POS     | AMOUNT       | POS     | AMOUNT       | POS     | AMOUNT       |                      |
|         | SCH VIIIIB-1 |         | SCH VIIIIB-1 |         | SCH VIIIIB-1 | 72000000             |
|         | REDUC 20-21  |         | NR FY20-21   |         | ANZ FY20-21  | 72950000             |
|         |              |         |              |         |              | 72950100             |
|         |              |         |              |         |              | 16                   |
|         |              |         |              |         |              | <u>1601.00.00.00</u> |
|         |              |         |              |         |              | 33V0000              |
|         |              |         |              |         |              | 33V0910              |

MANAGEMENT SRVCS, DEPT OF  
 PGM: COMM ON HUMAN RELAT  
HUMAN RELATIONS  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 PROGRAM REDUCTIONS  
 REDUCE OPERATING EXPENDITURES  
 WITHIN THE FLORIDA COMMISSION ON  
 HUMAN RELATIONS

72000000  
 72950000  
 72950100  
 16  
1601.00.00.00  
 33V0000  
 33V0910

The Florida Commission on Human Relations (FCHR) proposes a recurring reduction of \$330,018 FY 2020-2021 in budget authority in budget entity (72950100) in the General Revenue Fund (1000). This would remove 5.00 Full Time Equivalent (FTE) positions and \$330,018 in the Salaries and Benefits category (010000), \$0 in the Expenses (040000) category and \$0 in the Human Resources Services (107040) category.

**BACKGROUND:**

The Florida Commission on Human Relations relies primarily on General Revenue from the state to conduct the commission's core functions as described in Chapter 760, Florida Statutes (F.S.). The commission also receives approximately 20% of its annual appropriation from federal funds from the United States Equal Employment Opportunity Commission (EEOC) and the United States Housing and Urban Development (HUD) for employment and housing cases, respectively, the commission investigates and closes. The federal receipts from the EEOC and HUD provide the revenue for the commission's Federal Grant Trust Fund. The number of cases referred to and closed by the commission varies each year; therefore, the revenue received from the federal government by the commission fluctuates annually and can be unpredictable. In addition, the commission is not compensated on a fixed schedule (such as quarterly or bi-annually) as the federal agencies undergo administrative changes or experience funding issues.

**REDUCTION IMPACT:**

Section 760.03(7), F.S. allows the Executive Director, with commission approval and within budgetary limitations, to employ personnel as may be necessary to adequately perform the functions of the commission. All the positions identified in this proposed reduction are necessary to achieve the agency's core mission. The 5.0 FTE's identified are the crucial professional functions of legislative affairs and the communications office and quality control. These losses would leave FCHR without any representation in these areas.

The removal of the Director of External and Legislative Affairs position would impede the commissions' ability to: provide knowledgeable and timely research and analysis on legislation impacting the commission and provide timely and comprehensive responses to legislators, legislative staff, the Office of Program Policy Analysis and Government Accountability (OPPAGA), the Auditor General, the Governor's Office and other entities and stakeholders upon request. In addition to the legislative responsibilities, this position also develops the commission's position papers, research reports and publications.

The removal of the Human Resource Consultant position would significantly impact the Florida Commission on Human Relations' (FCHR) ability to: complete the onboarding new staff, respond to personnel actions requests, address attendance and leave (FMLA/FSWP), perform leave audits, transfers and payouts. The position also facilitates: Classification and Compensation pay instructions, drafting and implementing employment policies and programs such as, the employee handbook, personnel records, telework program, drug testing, etc. The position is responsible for addressing EEOC/Affirmative Action (employment of individuals with disabilities; personnel forms, labor relations; learning and development; payroll and invoicing. The position maintains People First information and updates, assisting managers with performance evaluations, and the recruitment and selection processes of potential new hires. The position also responds

| COL A91                          |        | COL A92 |        | COL A93 |        | CODES                |
|----------------------------------|--------|---------|--------|---------|--------|----------------------|
| POS                              | AMOUNT | POS     | AMOUNT | POS     | AMOUNT |                      |
| MANAGEMENT SRVCS, DEPT OF        |        |         |        |         |        | 72000000             |
| PGM: COMM ON HUMAN RELAT         |        |         |        |         |        | 72950000             |
| <u>HUMAN RELATIONS</u>           |        |         |        |         |        | 72950100             |
| GOV OPERATIONS/SUPPORT           |        |         |        |         |        | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>   |        |         |        |         |        | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS               |        |         |        |         |        | 33V0000              |
| REDUCE OPERATING EXPENDITURES    |        |         |        |         |        |                      |
| WITHIN THE FLORIDA COMMISSION ON |        |         |        |         |        |                      |
| HUMAN RELATIONS                  |        |         |        |         |        | 33V0910              |

to inquiries from the general public for human resources references and background checks, and is charged with the development of required annual training.

The Budget Analyst C position serves to support Florida Commission on Human Relations (FCHR) in the planning of budget and fiscal integrity, to deliver quality services to the Commission. This position is essential for preparing the agency budget request, Long Range Program Plan, spending plans, budget amendments and other financial reports. Prepares weekly, monthly and annual reports that assess unit processes and business operations within the commission to determine efficiency and statutory compliance. The incumbent makes recommendations for process improvement based upon assessment and statistical reports used for reporting the commission's legislative measures and published annual report. Incumbent manages financial and business operations unit performing and processing major fiscal functions, general services and budget functions. They assist staff in developing methodologies for trend analysis and conducts unit cost and cost/benefits analyses, also reported for legislative measures. In addition, the position has oversight of the operations of the facilities, procurement for goods and services, processes invoices, security of the building, COOP lead coordinator, safety coordinator, key custodian for security system as well as physical keys to door accesses. Currently, the FCHR has only one position responsible for HRM and one position for Operations. These staff are necessary to provide for the efficient administration of an equitable and lawful system of employment, budget, financial, revenue, procurement, and facility oversight; to maintain uniformity in the application of human resources and operations policies; to provide competitive human resources and operations programs which assist the managers and support the Commission's leadership; and to address the changing needs of the State of Florida, the State Personnel System, the Commission and the employees who serve Florida.

Finally, eliminating these positions would require the Department of Management Services to accept these functions, if willing, thereby creating a fiscal impact in the agency's Administrative Overhead category. This category would require General Revenue to cover those additional cost for services under a MOU. Background: Section 760.04, Florida Statutes, provides that (i) the FCHR is to be assigned to DMS, and (ii) in the performance of its duties pursuant to the Florida Civil Rights Act of 1992, the FCHR shall not be subject to control, supervision, or direction by DMS. Additional FTE reductions would occur in the legal and case load in-take units.

The legal staff would lose an Attorney position which would further impede the investigation process to close cases within statutory timeframes. Employment and public accommodation complaints must be resolved within 180 days of the filing date and whistle-blower retaliation complaints must be resolved within 90 days of the filing date. The legislature standard for meeting statutory compliance for case resolution is 75%.

The loss of Senior Clerk position in Customer Service and Intake unit will cause a significant backlog. The Senior Clerk prevents delays in docketing cases within the statutory timeframes as per Chapter 760, F.S. Docketing delays result in complaint resolution delays which could further expose the Commission to performance deficiencies and will result in an additional fiscal and resource burden on Florida's judicial system.

| COL A91 |        | COL A92 |        | COL A93 |        | CODES |
|---------|--------|---------|--------|---------|--------|-------|
| POS     | AMOUNT | POS     | AMOUNT | POS     | AMOUNT |       |

MANAGEMENT SRVCS, DEPT OF  
 PGM: COMM ON HUMAN RELAT  
HUMAN RELATIONS  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 PROGRAM REDUCTIONS  
 REDUCE OPERATING EXPENDITURES  
 WITHIN THE FLORIDA COMMISSION ON  
 HUMAN RELATIONS

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| Class Code | Title                         | FTE  | Base   | Benefits Total | Reduction |
|------------|-------------------------------|------|--------|----------------|-----------|
| 0193       | Human Resource Consultant-SES | 1.00 | 52,200 | 19,413         | 71,613    |
| 2226       | Budget Analyst C - SES        | 1.00 | 54,603 | 19,735         | 74,338    |
| 7736       | Attorney                      | 1.00 | 39,234 | 16,049         | 55,283    |
| 8585       | Legislative Affairs Director  | 1.00 | 63,242 | 31,502         | 94,744    |
| 0004       | Senior Clerk                  | 1.00 | 21,616 | 12,424         | 34,040    |
|            |                               |      |        | Total          | 330,018   |

Expenses \$0  
 Special Category \$0  
 TR/DMS/HR SVCS/STW CONTRACT  
 Total positions 5 FTEs  
 Total Reduction \$ 330,018

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POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|-----|-----------|-----------|----------|----------|---------|------------------------------|
|-----|-----------|-----------|----------|----------|---------|------------------------------|

A91 - SCH VIIIIB-1 REDUC 20-21

CHANGES TO CURRENTLY AUTHORIZED POSITIONS  
 OTHER SALARY AMOUNT  
 1000 GENERAL REVENUE FUND

307,678-  
 -----  
 307,678-  
 =====

| COL A91                          |            | COL A92      |            | COL A93      |             | CODES                |
|----------------------------------|------------|--------------|------------|--------------|-------------|----------------------|
| SCH VIIIIB-1                     | REDC 20-21 | SCH VIIIIB-1 | NR FY20-21 | SCH VIIIIB-1 | ANZ FY20-21 |                      |
| POS                              | AMOUNT     | POS          | AMOUNT     | POS          | AMOUNT      |                      |
| MANAGEMENT SRVCS, DEPT OF        |            |              |            |              |             | 72000000             |
| PGM: COMM ON HUMAN RELAT         |            |              |            |              |             | 72950000             |
| <u>HUMAN RELATIONS</u>           |            |              |            |              |             | 72950100             |
| GOV OPERATIONS/SUPPORT           |            |              |            |              |             | 16                   |
| <u>GOVERNMENTAL OPERATIONS</u>   |            |              |            |              |             | <u>1601.00.00.00</u> |
| PROGRAM REDUCTIONS               |            |              |            |              |             | 33V0000              |
| REDUCE OPERATING EXPENDITURES    |            |              |            |              |             |                      |
| WITHIN THE FLORIDA COMMISSION ON |            |              |            |              |             |                      |
| HUMAN RELATIONS                  |            |              |            |              |             | 33V0910              |

POSITION DETAIL OF SALARIES AND BENEFITS:

| FTE                                       | BASE RATE | ADDITIVES | BENEFITS | SUBTOTAL | LAPSE % | LAPSED SALARIES AND BENEFITS |
|---|-----------|-----------|----------|----------|---------|------------------------------|
| A92 - SCH VIIIIB-1 NR FY20-21             |           |           |          |          |         |                              |
| CHANGES TO CURRENTLY AUTHORIZED POSITIONS |           |           |          |          |         |                              |
| OTHER SALARY AMOUNT                       |           |           |          |          |         |                              |
|   |           |           |          |          |         | 307,678-                     |
| 1000 GENERAL REVENUE FUND                 |           |           |          |          |         | -----<br>307,678-<br>=====   |
| *****                                     |           |           |          |          |         |                              |
| TOTAL: GOVERNMENTAL OPERATIONS            |           |           |          |          |         | <u>1601.00.00.00</u>         |
| BY FUND TYPE                              |           |           |          |          |         |                              |
| GENERAL REVENUE FUND.....                 | 330,018-  | 330,018-  |          |          |         | 1000                         |
|   | =====     | =====     |          |          |         |                              |