

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: ADMINISTRATION PGM		72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>		72010100
GOV OPERATIONS/SUPPORT		16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>		<u>1602.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION OF THE TRAVEL MANAGEMENT SYSTEM		33V1100
SPECIAL CATEGORIES		100000
TRAVEL MANAGEMENT SYSTEM		100788
GENERAL REVENUE FUND	-STATE 51,386-	1000 1

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE: IT COMPONENT? NO
 PRIORITY #11

ISSUE TITLE: Reduction in Statewide Travel Management System Category

SUMMARY:

The Department of Management Services (department) proposes a NON-RECURRING reduction of (\$51,386) in the Executive Direction and Administration budget entity (72010100) in the Travel Management System category (100788) within the General Revenue Fund (1000).

REDUCTION IMPACT:

This reduction would reduce the budget for services (technology support, design, implementation, etc.) that are provided. This reduction would result in the travel management system being maintained at the current level for the foreseeable future, without any enhancements. This occurring for a temporary time period would not be significant to the system.

As a result of this impact, the department has ranked this reduction at 11 of 38 and ranks its level of impact as Minimal Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$51,386) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

COL A10			
SCH VIIIIB-2			
RED FY21-22			
POS	AMOUNT		CODES

MANAGEMENT SRVCS, DEPT OF			72000000
PGM: ADMINISTRATION PGM			72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>			72010100
GOV OPERATIONS/SUPPORT			16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>			<u>1602.00.00.00</u>
PROGRAM REDUCTIONS			33V0000
REDUCTION IN STATEWIDE TRAVEL			
MANAGEMENT SYSTEM - SIGNIFICANT			33V1300
SPECIAL CATEGORIES			100000
TRAVEL MANAGEMENT SYSTEM			100788
GENERAL REVENUE FUND	-STATE	100,000-	1000 1
		=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE: IT COMPONENT? NO
 PRIORITY #21

ISSUE TITLE: Reduction in Statewide Travel Management System Category - Significant

SUMMARY:

The Department of Management Services (department) proposes a NON-RECURRING reduction of (\$100,000) in the Executive Direction and Administration budget entity (72010100) in the Travel Management System category (100788) within the General Revenue Fund (1000).

REDUCTION IMPACT:

To meet a 10% reduction, license fees currently paid out of the STMS budget (e.g., Adaptive connector license (approximately \$40,000 / year), Azure connector license (approximately \$60,000 per year) would have to be shifted to the employing agency and paid out of the agency's budget, instead of out of the STMS budget.

As a result of this impact, the department has ranked this reduction at 21 of 38 and ranks its level of impact as Significant Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$100,000) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
		72000000
		72010000
		72010100
		16
		<u>1602.00.00.00</u>
		3300000
		3300050
		100000
		101089
ADMINISTRATIVE TRUST FUND -STATE	7,000-	2021 1

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #36

IT COMPONENT? NO

ISSUE TITLE: Reduction of Mail Services

SUMMARY:

The Department of Management Services (department) proposes a recurring reduction of (\$7,000) in the Executive Direction and Administration budget entity (72010100) in the Mail Services (101089) category within the Administrative Trust Fund (2021).

REDUCTION IMPACT:

This reduction poses a minimal impact to the division if reduced from base on a non-recurring basis. The impact to the division was determined based on historical reversions. Historically, Mail Services has funds that are reverted.

As a result of this impact, the department has ranked this reduction at 6 of 38 and ranks its level of impact as Minimal Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$7,000) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

COL A10			
SCH VIII B-2			
RED FY21-22			
POS	AMOUNT		CODES
MANAGEMENT SRVCS, DEPT OF			72000000
PGM: ADMINISTRATION PGM			72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>			72010100
GOV OPERATIONS/SUPPORT			16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>			<u>1602.00.00.00</u>
STATE FUNDING REDUCTIONS			3300000
REDUCTION IN ADMINISTRATION/ EXECUTIVE DIRECTION			3300300
SALARIES AND BENEFITS			010000
GENERAL REVENUE FUND -STATE	10,549-		1000 1
ADMINISTRATIVE TRUST FUND -STATE	466,979-		2021 1
TOTAL APPRO.....	477,528-		
=====			
OTHER PERSONAL SERVICES			030000
ADMINISTRATIVE TRUST FUND -STATE	20,703-		2021 1
=====			
EXPENSES			040000
GENERAL REVENUE FUND -STATE	2,490-		1000 1
ADMINISTRATIVE TRUST FUND -STATE	44,196-		2021 1
TOTAL APPRO.....	46,686-		
=====			
SPECIAL CATEGORIES			100000
CONTRACTED SERVICES			100777
GENERAL REVENUE FUND -STATE	3,101-		1000 1
ADMINISTRATIVE TRUST FUND -STATE	27,487-		2021 1
TOTAL APPRO.....	30,588-		
=====			
CONTRACTED LEGAL SERVICES			103884
ADMINISTRATIVE TRUST FUND -STATE	391,000-		2021 1
=====			
TOTAL: REDUCTION IN ADMINISTRATION/ EXECUTIVE DIRECTION			3300300
TOTAL ISSUE.....	966,505-		
=====			

COL A10 SCH VIIIIB-2 RED FY21-22 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
PGM: ADMINISTRATION PGM	72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>	72010100
GOV OPERATIONS/SUPPORT	16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>	<u>1602.00.00.00</u>
STATE FUNDING REDUCTIONS	3300000
REDUCTION IN ADMINISTRATION/ EXECUTIVE DIRECTION	3300300

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #25

IT COMPONENT? NO

ISSUE TITLE: Reduction in Administration/Executive Direction

SUMMARY:

The Department of Management Services (department) proposes a NON-RECURRING reduction of (\$966,505) in the Executive Direction and Administration budget entity (72010100) in multiple categories including (\$16,140) within the General Revenue Fund (1000) and (\$950,365) in the Administrative Trust Fund (2021).

REDUCTION IMPACT:

This reduction poses a significant impact to the division if reduced from base. The reduction would significantly impact the services provided by the Division of Administration and the operations that also support the division. Limitations in staffing, contracts, and licensing would hinder the ability to support the department in an efficient and effective manner.

As a result of this impact, the department has ranked this reduction at 25 of 38 and ranks its level of impact as Significant Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$575,505) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

COL A10 SCH VIIIIB-2 RED FY21-22 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
PGM: ADMINISTRATION PGM	72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>	72010100
GOV OPERATIONS/SUPPORT	16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>	<u>1602.00.00.00</u>
STATE FUNDING REDUCTIONS	3300000
REDUCTION IN ADMINISTRATION/ EXECUTIVE DIRECTION	3300300

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
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A10 - SCH VIIIIB-2 RED FY21-22

CHANGES TO CURRENTLY AUTHORIZED POSITIONS
 OTHER SALARY AMOUNT

1000 GENERAL REVENUE FUND						10,549-
2021 ADMINISTRATIVE TRUST FUND						466,979-
						<u>477,528-</u>
						=====

TOTAL: EXEC LEADERSHIP/SUPPRT SVC

1602.00.00.00

BY FUND TYPE		
GENERAL REVENUE FUND	167,526-	1000
TRUST FUNDS	957,365-	2000
	<u>1,124,891-</u>	
	=====	

TOTAL PROG COMP..... 1,124,891-

=====

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: ADMINISTRATION PGM		72010000
<u>STATE EMPLOYEE LEASING</u>		72010300
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE SALARIES AND BENEFITS WITHIN		
THE STATE EMPLOYEE LEASING PROGRAM		33V0810
SALARIES AND BENEFITS		010000
ADMINISTRATIVE TRUST FUND -STATE	37,829-	2021 1

=====

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #1

IT COMPONENT? NO

ISSUE TITLE: Reduce Salaries and Benefits Within the State Employee Leasing Program

SUMMARY:

The Department of Management Services (department) requests a reduction in budget authority in the amount of (\$37,829) in the State Employee Leasing budget entity (72010300), Salaries and Benefits category (010000) within the Administrative Trust Fund (2021).

REDUCTION IMPACT:

This reduction will have a minimal impact as the employee in the State Employee Leasing budget entity will be retiring in November 2021.

As a result of this impact, the department has ranked this reduction at 1 of 38 and ranks its level of impact as a Minimal Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with 1 having the lowest impact to 38 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$5,662) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

COL A10 SCH VIIIIB-2 RED FY21-22 POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: ADMINISTRATION PGM		72010000
<u>STATE EMPLOYEE LEASING</u>		72010300
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE SALARIES AND BENEFITS WITHIN THE STATE EMPLOYEE LEASING PROGRAM		33V0810

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A10 - SCH VIIIIB-2 RED FY21-22						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
OTHER SALARY AMOUNT						
2021 ADMINISTRATIVE TRUST FUND						37,829-

						37,829-
						=====

		COL A10		
		SCH VIIIIB-2		
		RED FY21-22		
POS		AMOUNT		CODES

MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
PROGRAM REDUCTIONS				33V0000
REDUCE THE FACILITIES MANAGEMENT				
OPERATING BUDGET				33V0760
OPERATING CAPITAL OUTLAY				060000
OPERATING TRUST FUND	-STATE	4,424-		2510 1
		=====		
SPECIAL CATEGORIES				100000
ACQUISITION/MOTOR VEHICLES				100021
OPERATING TRUST FUND	-STATE	150,000-		2510 1
		=====		
CONTRACTED SERVICES				100777
OPERATING TRUST FUND	-STATE	727,042-		2510 1
		=====		
DMS/FACILITIES SECURITY				100854
OPERATING TRUST FUND	-STATE	74,903-		2510 1
		=====		
INTERIOR REFURBISH / LEASE				100857
OPERATING TRUST FUND	-STATE	116,561-		2510 1
		=====		
TOTAL: REDUCE THE FACILITIES MANAGEMENT				33V0760
OPERATING BUDGET				
TOTAL ISSUE.....		1,072,930-		
		=====		

AGENCY ISSUE NARRATIVE:
 SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #16

IT COMPONENT? NO

ISSUE TITLE: Reduce the Facilities Management Operating Budget

SUMMARY:

The Department of Management Services (department) proposes a NON-RECURRING reduction of (\$1,072,930) in the Facilities Management budget entity (72400100). The proposed reduction of (\$1,072,930) includes (\$4,424) in the Operating Capital

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: FACILITIES PROGRAM		72400000
<u>FACILITIES MANAGEMENT</u>		72400100
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE THE FACILITIES MANAGEMENT		
OPERATING BUDGET		33V0760

Outlay category, (\$150,000) in the Acquisition of Motor Vehicles category, (\$727,042) in the Contracted Services category, (\$74,903) in the DMS/Facilities Security category, and (\$116,561) in the Interior Refurbish/Lease category, within the Supervision Trust Fund (2696) used in the operations and maintenance of the Florida Facilities Pool (FFP).

REDUCTION IMPACT:

Operating Capital Outlay:

This reduction will impact operating capital outlay budget that is used to purchase the proper tools and equipment needed to perform building repairs and maintenance within the FFP.

Acquisition of Motor Vehicles:

This reduction will eliminate the acquisition of motor vehicle budget, leaving the Facilities Management Division (division) unable to acquire vehicles and heavy equipment needed to replenish an aging fleet used in the provision of mission critical services.

Contracted Services:

This reduction will reduce the frequency of contracted facility management services (custodial, lawn care, etc.) in the department's managed facilities. This reduction would impact delivery of custodial services at all of the division's managed facilities. Some of the custodial services could be assumed by existing division maintenance staff; however, additional custodial responsibilities would dilute our ability to manage day-to-day repairs, leading to increased deferred maintenance items and increase the need for Fixed Capital Outlay funding.

DMS/Facilities Security:

This reduction will necessitate the division to eliminate manned security services provided in various facilities in the Florida Facilities Pool (FFP). This elimination of service could result in decreased safety and security for staff and visitors.

Interior Refurbishment:

This reduction will impact the division as it will decrease the division's ability to address issues such as new paint and carpet, especially in older buildings.

As a result of this impact, the department has ranked this reduction at 16 of 38 and ranks its level of impact as a Moderate Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with 1 having the lowest impact to 38 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: FACILITIES PROGRAM		72400000
<u>FACILITIES MANAGEMENT</u>		72400100
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE THE FACILITIES MANAGEMENT		
OPERATING BUDGET		33V0760

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$1,072,930) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

REDUCE OPERATING			
CATEGORIES-FACILITIES			33V0770
SALARIES AND BENEFITS			010000
SUPERVISION TRUST FUND	-STATE	933,533-	2696 1
		=====	
OTHER PERSONAL SERVICES			030000
SUPERVISION TRUST FUND	-STATE	16,135-	2696 1
		=====	
EXPENSES			040000
SUPERVISION TRUST FUND	-STATE	331,562-	2696 1
		=====	
SPECIAL CATEGORIES			100000
DEFERRED-PAY COM CONTRACTS			105280
SUPERVISION TRUST FUND	-STATE	97,620-	2696 1
		=====	
LEASE/PURCHASE/EQUIPMENT			105281
SUPERVISION TRUST FUND	-STATE	5,855-	2696 1
		=====	

COL A10			
SCH VIIIIB-2			
RED FY21-22			
POS	AMOUNT		CODES
			72000000
MANAGEMENT SRVCS, DEPT OF			72400000
PGM: FACILITIES PROGRAM			72400100
<u>FACILITIES MANAGEMENT</u>			16
GOV OPERATIONS/SUPPORT			<u>1601.00.00.00</u>
<u>GOVERNMENTAL OPERATIONS</u>			33V0000
PROGRAM REDUCTIONS			
REDUCE OPERATING			
CATEGORIES-FACILITIES			33V0770
SPECIAL CATEGORIES			100000
CAPITOL REPAIRS			108900
SUPERVISION TRUST FUND	-STATE	3,000-	2696 1
		=====	
TOTAL: REDUCE OPERATING			33V0770
CATEGORIES-FACILITIES			
TOTAL ISSUE.....		1,387,705-	
		=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #26

IT COMPONENT? NO

ISSUE TITLE: Reduce Operating Categories-Facilities

SUMMARY:

The Department of Management Services (department) proposes a NON-RECURRING reduction of (\$1,387,705) in the Facilities Management budget entity (72400100). The proposed reduction of (\$1,387,705) includes (\$933,533) in the Salaries and Benefits category, (\$16,135) in the Other Personal Services category, (\$331,562) in the Expenses category, (\$5,855) in the Lease/Purchase/Equipment category, (\$97,620) in the Deferred-Pay Com Contracts category, and (\$3,000) in the Capitol Repairs category, within the Supervision Trust Fund (2696) used in the operations and maintenance of the Florida Facilities Pool (FFP).

REDUCTION IMPACT:

Salaries and Benefits:

This reduction would impair the ability of the Facilities Management Division (division) to retain skilled employees for its core operations.

Other Personal Services (OPS):

This reduction would impact the division's ability to hire temporary employees in order to meet emergency staffing needs.

Expenses:

The division uses the expense budget to perform the general daily repairs and maintenance of the 111 facilities within the FFP. This reduction will impact the division's ability to perform general repairs and maintenance on our facilities, resulting in greater maintenance needs in the future. This reduction will also inhibit the division's ability to manage energy consumption, which represents the largest single cost in the operation of the FFP. To a large degree, the division's energy management is implemented through this appropriation category. The consumption of energy is directly

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: FACILITIES PROGRAM		72400000
<u>FACILITIES MANAGEMENT</u>		72400100
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE OPERATING		
CATEGORIES-FACILITIES		33V0770

related to the operating efficiency of building systems such as the Heating, Ventilation and Air Conditioning (HVAC) and lighting. This reduction will lessen the ability to maintain operating efficiency through preventive maintenance and repairs.

Lease/Purchase/Equipment:

This reduction will reduce the number of dumpsters, which are essential to completing construction projects.

Deferred-Pay Com Contracts:

This reduction would decrease the contingency amount for Interior Refurbishment projects. These funds are needed for unforeseen issues especially in older buildings.

State Capitol-Maintenance and Repairs:

This reduction will impact the division as it will impair the ability to address maintenance and repairs in the State Capitol in order to comply with current building codes.

As a result of this impact, the department has ranked this reduction at 26 of 38 and ranks its level of impact as a Significant Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with 1 having the lowest impact to 38 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$1,387,705) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

COL A10 SCH VIIIIB-2 RED FY21-22		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: FACILITIES PROGRAM		72400000
<u>FACILITIES MANAGEMENT</u>		72400100
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE OPERATING		
CATEGORIES-FACILITIES		33V0770

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A10 - SCH VIIIIB-2 RED FY21-22							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
OTHER SALARY AMOUNT							
2696 SUPERVISION TRUST FUND							933,533-

							933,533-
							=====

TOTAL: GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
BY FUND TYPE							
TRUST FUNDS.....		2,460,635-					2000
		=====					

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: FACILITIES PROGRAM		72400000
<u>BUILDING CONSTRUCTION</u>		72400200
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION TO OPERATING CATEGORIES		33V0010
SALARIES AND BENEFITS		010000
ARCHITECTS INCIDENTAL TF -STATE	55,881-	2033 1

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AGENCY ISSUE NARRATIVE:
 SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #27

IT COMPONENT? NO

ISSUE TITLE: Reduce Building Construction Services

SUMMARY:

The Department of Management Services (department) proposes a NON-RECURRING reduction of (\$55,881) in the Building Construction budget entity (72400200) Salaries and Benefits category (010000), within the Architects Incidental Trust Fund (2033).

REDUCTION IMPACT:

The Salaries and Benefits reduction would significantly impair the ability to hire skilled employees.

As a result of this impact, the department has ranked this reduction at 27 of 38 and ranks its level of impact as a Significant Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with 1 having the lowest impact to 38 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$55,881) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

COL A10 SCH VIIIIB-2 RED FY21-22 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
PGM: FACILITIES PROGRAM	72400000
<u>BUILDING CONSTRUCTION</u>	72400200
GOV OPERATIONS/SUPPORT	16
<u>GOVERNMENTAL OPERATIONS</u>	<u>1601.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCTION TO OPERATING CATEGORIES	33V0010

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A10 - SCH VIIIIB-2 RED FY21-22						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
OTHER SALARY AMOUNT						
2033 ARCHITECTS INCIDENTAL TF						55,881-

						55,881-
						=====

REDUCE BUILDING CONSTRUCTION SERVICES EXPENSES						33V0430 040000
ARCHITECTS INCIDENTAL TF -STATE	60,776-					2033 1
	=====					
SPECIAL CATEGORIES CONTRACTED SERVICES						100000 100777
ARCHITECTS INCIDENTAL TF -STATE	30,000-					2033 1
	=====					
TOTAL: REDUCE BUILDING CONSTRUCTION SERVICES						33V0430
TOTAL ISSUE.....	90,776-					
	=====					

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #19

IT COMPONENT? NO

ISSUE TITLE: Reduce Building Construction Services

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: FACILITIES PROGRAM		72400000
<u>BUILDING CONSTRUCTION</u>		72400200
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE BUILDING CONSTRUCTION		
SERVICES		33V0430

SUMMARY:

The Department of Management Services (department) proposes a total NON-RECURRING reduction of (\$90,776) in the Building Construction budget entity (72400200). The proposed reduction is (\$60,766) in the Expenses category (040000), and (\$30,000) in the Contracted Services category (100777) within the Architects Incidental Trust Fund (2033).

REDUCTION IMPACT:

The Expenses reduction will require the Building Construction Division (division) to further eliminate travel and forego purchasing necessary information technology (IT) equipment. Without the ability to travel, this will severely limit the division's ability to perform project management oversight. This could result in an inferior work product being delivered. The Contracted Services reduction will limit the division's ability to post legal advertising and building construction notices. It will also affect the ability to use courier services to deliver contracts and pay requests timely.

As a result of this impact, the department has ranked this reduction at 19 of 38 and ranks its level of impact as a Moderate Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with 1 having the lowest impact to 38 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$90,776) was also included as a Schedule VIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

TOTAL: GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
BY FUND TYPE		
TRUST FUNDS.....	146,657-	2000
	=====	

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
<u>FEDERAL PROPERTY ASSIST</u>		72600200
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE SERVICES IN FEDERAL PROPERTY ASSISTANCE		33V0090
SALARY RATE		000000
SALARY RATE.....	23,495-	
	=====	
SALARIES AND BENEFITS		010000
	2.00-	
SURPLUS PROPERTY REVOLV TF-STATE	77,810-	2699 1
	=====	
EXPENSES		040000
SURPLUS PROPERTY REVOLV TF-STATE	72,821-	2699 1
	=====	
TOTAL: REDUCE SERVICES IN FEDERAL PROPERTY ASSISTANCE		33V0090
TOTAL POSITIONS.....	2.00-	
TOTAL ISSUE.....	150,631-	
TOTAL SALARY RATE.....	23,495-	
	=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #3

IT COMPONENT? NO

ISSUE TITLE: Reduce Services in Federal Property Assistance

SUMMARY:

The Department of Management Services (department) requests a reduction of two full-time positions, a reduction of rate in the amount of (23,495) and reduction of budget authority in the amount (\$150,631), which includes (\$77,810) in the Salaries and Benefits category and (\$72,821) in the Expenses category in the Federal Property Assistance budget entity (72600200), within the Surplus Property Revolving Trust Fund (2699) to align the necessary budget in the State Agency for Surplus Property (SASP) program.

REDUCTION IMPACT:

The Federal Surplus Property program has two branches. One branch is specifically for Law Enforcement and the other is open to governments, nonprofits, etc.; and is operated from a warehouse in Starke, Florida. This operation is modifying its business model and implementing an online only platform. Due to the reduction in overhead costs, the full-time position and budget are no longer necessary.

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
<u>FEDERAL PROPERTY ASSIST</u>		72600200
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE SERVICES IN FEDERAL PROPERTY		
ASSISTANCE		33V0090

As a result of this impact, the department has ranked this reduction at 3 of 38 and ranks its level of impact as a Minimal Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with 1 having the lowest impact to 38 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, a reduction of one full-time position and (\$70,664) was also included as a Schedule VIIIIB-1 Issue, with (\$35,638) in Salaries and Benefits and (\$35,026) in Expenses. If there was a current year reduction, this would have already been reduced from base budget. This issue will also be included as a D3-A.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A10 - SCH VIIIIB-2 RED FY21-22							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
00458 001	1.00-					0.00	
00481 001	1.00-					0.00	
TOTALS FOR ISSUE BY FUND							
	2.00-						

COL A10 SCH VIIIIB-2 RED FY21-22 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
PGM: SUPPORT PROGRAM	72600000
<u>FEDERAL PROPERTY ASSIST</u>	72600200
GOV OPERATIONS/SUPPORT	16
<u>GOVERNMENTAL OPERATIONS</u>	<u>1601.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE SERVICES IN FEDERAL PROPERTY ASSISTANCE	33V0090

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A10 - SCH VIIIIB-2 RED FY21-22						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
RA06 RATE ADJ - NO FTE - NO SALARY - NO BENEFITS						
C1002 001	23,495-					
TOTAL SALARY RATE	23,495-					
OTHER SALARY AMOUNT						
2699 SURPLUS PROPERTY REVOLV TF						77,810-
						77,810-

TOTAL: GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
BY FUND TYPE						
TRUST FUNDS.....	2.00-	150,631-				2000
SALARY RATE.....	23,495-					

=====

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>		72600300
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION TO OPERATING CATEGORIES		33V0010
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
OPERATING TRUST FUND	-STATE	27,000-
	=====	2510 1

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE: IT COMPONENT? NO
 PRIORITY #10

ISSUE TITLE: Reduction to Operating Categories

SUMMARY:

The Department of Management Services (department) proposes a reduction of budget authority in the amount of (\$27,000) in the Motor Vehicle and Watercraft Management budget entity (72600300), in the Contracted Services category (100777) within the Operating Trust Fund (2510).

REDUCTION IMPACT:

This reduction would impact the ability to provide maintenance and support for the statewide Fleet Information Management System (FIMS). It will restrict the department from being able to properly maintain the FIMS that is statutorily required to be operated and maintained by the department.

As a result of this impact, the department has ranked this reduction at 10 of 38 and ranks its level of impact as a Minimal Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with 1 having the lowest impact to 38 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$27,000) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget. This will also be a D3-A issue.

COL A10			
SCH VIIIIB-2			
RED FY21-22			
POS	AMOUNT		CODES
MANAGEMENT SRVCS, DEPT OF			72000000
PGM: SUPPORT PROGRAM			72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>			72600300
GOV OPERATIONS/SUPPORT			16
<u>GOVERNMENTAL OPERATIONS</u>			<u>1601.00.00.00</u>
PROGRAM REDUCTIONS			33V0000
REDUCE MOTOR VEHICLE AND WATERCRAFT			33V0500
SALARIES AND BENEFITS			010000
OPERATING TRUST FUND	-STATE	32,280-	2510 1
		=====	
EXPENSES			040000
OPERATING TRUST FUND	-STATE	19,206-	2510 1
		=====	
TOTAL: REDUCE MOTOR VEHICLE AND WATERCRAFT			33V0500
TOTAL ISSUE.....		51,486-	
		=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #31

IT COMPONENT? NO

ISSUE TITLE: Reduce Motor Vehicle and Watercraft

SUMMARY:

The Department of Management Services (department) proposes a NON-RECURRING reduction of budget authority in the amount of (\$51,486) in the Motor Vehicle and Watercraft Management budget entity (72600300) within the Operating Trust Fund (2510). The proposed reduction is (\$32,280) in the Salaries and Benefits category and (\$19,206) in the Expenses category.

REDUCTION IMPACT:

Salaries and Benefits:

This reduction would significantly impact the ability of the Bureau of Fleet Management (bureau) to obtain skilled employees.

Expenses:

The bureau uses the expense budget to perform the day-to-day operations. This reduction will be a critical impact to the bureau's ability to perform general duties.

As a result of this impact, the department has ranked this reduction at 31 of 38 and ranks its level of impact as a Significant Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with 1 having the lowest impact to 38 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

COL A10 SCH VIIIIB-2 RED FY21-22 POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>		72600300
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE MOTOR VEHICLE AND WATERCRAFT		33V0500

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$51,486) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A10 - SCH VIIIIB-2 RED FY21-22							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
OTHER SALARY AMOUNT							
2510 OPERATING TRUST FUND							32,280-

							32,280-
							=====
TOTAL: GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
BY FUND TYPE							
TRUST FUNDS.....		78,486-					2000
		=====					

		COL A10	
		SCH VIIIIB-2	
		RED FY21-22	
POS		AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF			72000000
PGM: SUPPORT PROGRAM			72600000
<u>PURCHASING OVERSIGHT</u>			72600400
GOV OPERATIONS/SUPPORT			16
<u>GOVERNMENTAL OPERATIONS</u>			<u>1601.00.00.00</u>
PROGRAM REDUCTIONS			33V0000
REDUCTION TO OPERATING CATEGORIES			33V0010
SALARIES AND BENEFITS			010000
OPERATING TRUST FUND	-STATE	264,030-	2510 1
		=====	
SPECIAL CATEGORIES			100000
CONTRACTED SERVICES			100777
OPERATING TRUST FUND	-STATE	63,214-	2510 1
		=====	
TOTAL: REDUCTION TO OPERATING CATEGORIES			33V0010
TOTAL ISSUE.....		327,244-	
		=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #28

IT COMPONENT? NO

ISSUE TITLE: Reduction to Operating Categories

SUMMARY:

The Department of Management Services (department) proposes a reduction of NON-RECURRING budget authority in the amount of (\$327,244) in the Purchasing Oversight budget entity (72600400) within the Operating Trust Fund (2510). The proposed reduction is (\$264,030) in the Salaries and Benefits category and (\$63,214) in the Contracted Services category.

REDUCTION IMPACT:

Salaries and Benefits:

This reduction would impair the ability of the Division of State Purchasing (division) to retain skilled employees for its core operations.

Contracted Services:

This would reduce services such as website maintenance, DocuSign, and building security.

As a result of this impact, the department has ranked this reduction at 28 of 38 and ranks its level of impact as a Significant Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with 1 having the lowest impact to 38 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

COL A10 SCH VIIIIB-2 RED FY21-22 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
PGM: SUPPORT PROGRAM	72600000
<u>PURCHASING OVERSIGHT</u>	72600400
GOV OPERATIONS/SUPPORT	16
<u>GOVERNMENTAL OPERATIONS</u>	<u>1601.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCTION TO OPERATING CATEGORIES	33V0010

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$327,244) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A10 - SCH VIIIIB-2 RED FY21-22						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
OTHER SALARY AMOUNT						
2510 OPERATING TRUST FUND						264,030-

						264,030-
						=====

REDUCTION TO OPERATIONS						
NON-RECURRING PURHASING OVERSIGHT EXPENSES						33V0260 040000
OPERATING TRUST FUND	-STATE	23,425-				2510 1
		=====				
SPECIAL CATEGORIES						
CONTRACTED LEGAL SERVICES						
OPERATING TRUST FUND	-STATE	1,800-				2510 1
		=====				

COL A10			
SCH VIIIIB-2			
RED FY21-22			
POS	AMOUNT		CODES
MANAGEMENT SRVCS, DEPT OF			72000000
PGM: SUPPORT PROGRAM			72600000
<u>PURCHASING OVERSIGHT</u>			72600400
GOV OPERATIONS/SUPPORT			16
<u>GOVERNMENTAL OPERATIONS</u>			<u>1601.00.00.00</u>
PROGRAM REDUCTIONS			33V0000
REDUCTION TO OPERATIONS			
NON-RECURRING PURCHASING OVERSIGHT			33V0260
SPECIAL CATEGORIES			100000
PROJECT MGT PROF TRAINING			104514
OPERATING TRUST FUND	-STATE	10,800-	2510 1
		=====	
TOTAL: REDUCTION TO OPERATIONS			33V0260
NON-RECURRING PURCHASING OVERSIGHT			
TOTAL ISSUE.....		36,025-	
		=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #14

IT COMPONENT? NO

ISSUE TITLE: Reduction to Operations Non-Recurring Purchasing Oversight

SUMMARY:

The Department of Management Services (department) proposes a NON-RECURRING reduction of budget authority in the amount of (\$36,025) in the Purchasing Oversight budget entity (72600400) within the Operating Trust Fund (2510). The proposed reduction is (\$23,425) in the Expenses category, (\$1,800) in the Contracted Legal Services category, and (\$10,800) in the Project Management Professional (PMP) Training category.

REDUCTION IMPACT:

Expenses:

This reduction would greatly impair the ability of the State Purchasing Division (division) to replace outdated hardware and software as well as the ability to perform basic office functions.

Contracted Legal Services:

This reduction would limit the division's ability to retain outside legal services should they be needed.

Project Management Professional Training:

This reduction would reduce the division's ability to provide the sufficient amount of project management training to state employees that may result in an insufficient number of PMP-certified state employees as required by 287.057(16), Florida Statutes.

As a result of this impact, the department has ranked this reduction at 14 of 38 and ranks its level of impact as a Moderate Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with 1 having the lowest impact to 38 having

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
<u>PURCHASING OVERSIGHT</u>		72600400
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION TO OPERATIONS		
NON-RECURRING PURHASING OVERSIGHT		33V0260

the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$36,025) was also included as a Schedule VIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

REDUCE OPERATING CAPITAL OUTLAY IN		
STATE PURCHASING		33V0600
OPERATING CAPITAL OUTLAY		060000
OPERATING TRUST FUND	-STATE	15,859-
		=====
		2510 1

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #8

IT COMPONENT? NO

ISSUE TITLE: Reduce Operating Capital Outlay in State Purchasing

SUMMARY:

The Department of Management Services (department), proposes a NON-RECURRING reduction of budget authority in the amount of (\$15,859) in the Purchasing Oversight budget entity (72600400) in the Operating Capital Outlay (OCO) category (060000) within the Operating Trust Fund (2510). This appropriation is used to replace outdated information technology (IT) equipment; however, the OCO threshold has been increased from \$1,000 to \$5,000.

REDUCTION IMPACT:

This issue would remove all base budget authority for OCO within the Purchasing Oversight budget entity. Due to the increase in the OCO threshold from \$1,000 to \$5,000, outdated IT equipment will be replaced using the Expenses category (040000).

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
		72000000
		72600000
		72600400
		16
		<u>1601.00.00.00</u>
		33V0000
		33V0600

MANAGEMENT SRVCS, DEPT OF
 PGM: SUPPORT PROGRAM
PURCHASING OVERSIGHT
 GOV OPERATIONS/SUPPORT
GOVERNMENTAL OPERATIONS

PROGRAM REDUCTIONS
 REDUCE OPERATING CAPITAL OUTLAY IN
 STATE PURCHASING

As a result of this impact, the department has ranked this reduction at 8 of 38 and ranks its level of impact as a Minimal Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with 1 having the lowest impact to 38 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$15,859) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

REDUCE FUNDING USED TO SUPPORT THE
 WEB BASED E-PROCUREMENT SYSTEM
 SPECIAL CATEGORIES
 WEB-BASED E-PROCUREMENT SYS

33V0680
 100000
 104502

OPERATING TRUST FUND -STATE 630,576-
 =====

2510 1

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #35

IT COMPONENT? YES

ISSUE TITLE: Reduce Funding Used to Support the Web Based E-Procurement System

SUMMARY:

The Department of Management Services (department) proposes a NON-RECURRING reduction of (\$630,576) in the Purchasing Oversight budget entity (72600400) in the Web-Based E-Procurement System category (104502), within the Operating Trust Fund (2510). This reduction would require the department to significantly reduce the following service areas, which are provided under the current MyFloridaMarketPlace (MFMP) contract: Billing and Collections Management, Help Desk Management, and Catalog Management. The current MFMP contract allows for the transition of service areas to DMS with a

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
<u>PURCHASING OVERSIGHT</u>		72600400
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE FUNDING USED TO SUPPORT THE		
WEB BASED E-PROCUREMENT SYSTEM		33V0680

90-day notice.

REDUCTION IMPACT:

This reduction would significantly impact the services provided by the department to state agencies, eligible users, and vendors that do business with the state. The elimination of the Billing and Collections Management service area would result in a significant decrease in the collection of transaction fees totaling over \$18 million annually, which currently fund the Division of State Purchasing (division) and the MFMP contract. The elimination of the Help Desk Management and Catalog Management service areas would be detrimental to services provided to vendors doing business with the state, as well as the department's ability to provide technical assistance to the state agencies that use MFMP. The Help Desk Management service area provides technical assistance and troubleshooting to state agencies and vendors, ensuring that they are able to use MFMP to exchange goods and services. The Catalog Management service area maintains catalogs in MFMP that allow state agencies to locate goods and services available from state contracts; catalogs ensure that state agencies are not paying more than the state contract price for goods and services. The department does not have sufficient positions to support these activities.

As a result of this impact, the department has ranked this reduction at 35 of 38 and ranks its level of impact as a Significant Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with 1 having the lowest impact to 38 having the largest impact on operations and services.

In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$630,576) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

TOTAL: GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
BY FUND TYPE		
TRUST FUNDS.....	1,009,704-	2000
	=====	

COL A10			
SCH VIII B-2			
RED FY21-22			
POS	AMOUNT		CODES

MANAGEMENT SRVCS, DEPT OF			72000000
PGM: SUPPORT PROGRAM			72600000
<u>OFFICE OF SUPPLIER DIVERSI</u>			72600500
GOV OPERATIONS/SUPPORT			16
<u>GOVERNMENTAL OPERATIONS</u>			<u>1601.00.00.00</u>
PROGRAM REDUCTIONS			33V0000
REDUCTION TO OPERATIONS			
NON-RECURRING OFFICE OF SUPPLIER			
DIVERSITY			33V0210
SALARIES AND BENEFITS			010000
OPERATING TRUST FUND	-STATE	22,538-	2510 1
		=====	
EXPENSES			040000
OPERATING TRUST FUND	-STATE	3,339-	2510 1
		=====	
TOTAL: REDUCTION TO OPERATIONS			33V0210
NON-RECURRING OFFICE OF SUPPLIER			
DIVERSITY			
TOTAL ISSUE.....		25,877-	
		=====	

AGENCY ISSUE NARRATIVE:

SCH VIII B-2 NARR 21-22 NARRATIVE:
 PRIORITY #13

IT COMPONENT? NO

ISSUE TITLE: Reduction to Operations Non-Recurring Office of Supplier Diversity

SUMMARY:

The Department of Management Services (department) proposes a NON-RECURRING reduction of (\$25,877) in the Office of Supplier Diversity budget entity (72600500). The proposed reduction includes (\$22,538) in the Salaries and Benefits category and (\$3,339) in the Expenses category, within the Operating Trust Fund (2510).

REDUCTION IMPACT:

This reduction would greatly impair the ability of the Office of Supplier Diversity to retain skilled employees for its core operations as well as reduce the expenditures for its day-to-day operations.

As a result of this impact, the department has ranked this reduction at 13 of 38 and ranks its level of impact as a Moderate Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with 1 having the lowest impact to 38 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

COL A10 SCH VIIIIB-2 RED FY21-22 POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
<u>OFFICE OF SUPPLIER DIVERSI</u>		72600500
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION TO OPERATIONS		
NON-RECURRING OFFICE OF SUPPLIER		
DIVERSITY		33V0210

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$25,877) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A10 - SCH VIIIIB-2 RED FY21-22						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
OTHER SALARY AMOUNT						
2510 OPERATING TRUST FUND						22,538-

						22,538-
						=====

TOTAL: GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
BY FUND TYPE						
TRUST FUNDS.....						25,877-
						=====
						2000

		COL A10		
		SCH VIIIIB-2		
		RED FY21-22		
POS		AMOUNT		CODES

MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PRIVATE PRISON MONITORING</u>				72600800
PUBLIC PROTECTION				12
<u>ADULT PRISONS</u>				<u>1206.00.00.00</u>
PROGRAM REDUCTIONS				33V0000
REDUCE EXPENDITURES IN THE PRIVATE				
PRISON MONITORING PROGRAM				33V0830
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND	-STATE	68,940-		1000 1
OPERATING TRUST FUND	-STATE	6,130-		2510 1
TOTAL APPRO.....		75,070-		
		=====		
EXPENSES				040000
GENERAL REVENUE FUND	-STATE	5,475-		1000 1
OPERATING TRUST FUND	-STATE	850-		2510 1
TOTAL APPRO.....		6,325-		
		=====		
SPECIAL CATEGORIES				100000
ADMINISTRATIVE OVERHEAD				105002
GENERAL REVENUE FUND	-STATE	6,809-		1000 1
		=====		
TOTAL: REDUCE EXPENDITURES IN THE PRIVATE				33V0830
PRISON MONITORING PROGRAM				
TOTAL ISSUE.....		88,204-		
		=====		

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #30

IT COMPONENT? NO

ISSUE TITLE: Reduce Expenditures in the Private Prison Monitoring Program

SUMMARY:

The Department of Management Services (department) proposes a NON-RECURRING reduction of (\$88,204) in the Private Prison Monitoring budget entity (72600800). The proposed reduction of (\$88,204) includes (\$68,940) in the Salaries and Benefits category, (\$5,475) in the Expenses category, and, (\$6,809) in the Administrative Overhead category within the General Revenue Fund (1000), as well as (\$6,130) in the Salaries and Benefits category and (\$850) in the Expenses category within the Operating Trust Fund (2510).

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
<u>PRIVATE PRISON MONITORING</u>		72600800
PUBLIC PROTECTION		12
<u>ADULT PRISONS</u>		<u>1206.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE EXPENDITURES IN THE PRIVATE		
PRISON MONITORING PROGRAM		33V0830

REDUCTION IMPACT:

The Private Prison Monitoring Bureau (bureau) manages and monitors contracted services that are worth approximately \$164 million annually and involves oversight of contractors to ensure the safety, care, and custody of 9,945 human beings housed in seven facilities (encompassing ~2 million SF) 24 hours every day. A loss of any budget will diminish the bureau's ability to provide the proper oversight of the services being provided in the privately operated correctional facilities.

Salaries and Benefits:

This reduction will result in the loss of administrative staff and will impact the bureau's ability to perform its statutorily required duties.

Expenses:

This reduction will impact the ability of the bureau to have the on-site contract monitors and their supervisors travel to and from facilities in order to provide the necessary oversight. The seven on-site contract monitors would no longer travel to other facilities (monthly) to provide additional oversight and monitor contract compliance as recommended in the department's Inspector General's findings for the Private Prison Monitoring audit. The supervisors would no longer travel quarterly to each facility to conduct quarterly audits. These reductions would result in the bureau reducing the monitoring requirements pursuant to Chapter 957, Florida Statutes. The reduction would also impact the ability to perform the day-to-day operations of the bureau.

Administrative Overhead:

This reduction would impact the bureau if any agency provided administrative services were lost.

As a result of this impact, the department has ranked this reduction at 30 of 38 and ranks its level of impact as a Significant Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with 1 having the lowest impact to 38 having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$84,871) was also included as a Schedule VIIIIB-1 Issue, which includes (\$66,457) in Salaries and Benefits, (\$5,475) in Expenses, and (\$6,809) in Administrative Overhead in the General Revenue fund as well as (\$6,130) in Salaries and Benefits, within the Operating Trust fund. If there was a current year reduction, this would have already

COL A10 SCH VIIIIB-2 RED FY21-22		CODES
POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: SUPPORT PROGRAM		72600000
<u>PRIVATE PRISON MONITORING</u>		72600800
PUBLIC PROTECTION		12
<u>ADULT PRISONS</u>		<u>1206.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE EXPENDITURES IN THE PRIVATE		
PRISON MONITORING PROGRAM		33V0830

been reduced from base budget.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A10 - SCH VIIIIB-2 RED FY21-22							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
OTHER SALARY AMOUNT							
1000 GENERAL REVENUE FUND							68,940-
2510 OPERATING TRUST FUND							6,130-

							75,070-
							=====

TOTAL: ADULT PRISONS							<u>1206.00.00.00</u>
BY FUND TYPE							
GENERAL REVENUE FUND		81,224-					1000
TRUST FUNDS		6,980-					2000

TOTAL PROG COMP.....		88,204-					=====

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PGM: INS BENEFITS ADMIN</u>		72750200
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE THE ADMINISTRATIVE SERVICES		
ONLY CONTRACT FOR HEALTH INSURANCE		33V0580
SPECIAL CATEGORIES		100000
ASO CONTRACT/HEALTH INS		101520
STATE EMPLY HEALTH INS TF -STATE	4,774,966-	2668 1

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #9

IT COMPONENT? NO

ISSUE TITLE: Reduce the Administrative Service Only Contract for Health Insurance

SUMMARY:

The Department of Management Services (department) proposes a recurring reduction of (\$4,774,966) in the Insurance and Benefits Administration budget entity (72750200) in the Administrative Services Only (ASO) Contract category (101520) within the State Employee Health Insurance Trust Fund (2668).

REDUCTION IMPACT:

Based on Revenue Estimating Conference projections this reduction will have a minimal impact. As a result of the renewal of the self-insured health maintenance organizations' contracts, the Division of State Group Insurance (DSGI) will have excess budget authority available in the ASO Contract for Health Insurance appropriation category. Based on contracted fees and projected plan enrollment, the estimated ASO Fee for Fiscal Year 2021-22 is \$46.3 million. The budget authority in the Administrative Services Only Contract for Health Insurance category can be reduced by \$4,774,966, due to cost savings that will be realized starting Plan Year 2021. Although this reduction could moderately impact services currently provided to all Plan participants, it is requested to better align budget authority with the expenditure forecast per current enrollment projections.

As a result of this impact, the department has ranked this reduction at 9 of 38 and ranks its level of impact as Minimal Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PGM: INS BENEFITS ADMIN</u>		72750200
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE THE ADMINISTRATIVE SERVICES		
ONLY CONTRACT FOR HEALTH INSURANCE		33V0580

Of the amount stated, (\$4,774,966) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

REDUCE ADMINISTRATIVE SERVICES ONLY		
CONTRACT AND STATE GROUP INSURANCE		
OPERATIONS		33V1240
SALARIES AND BENEFITS		010000
PRETAX BENEFITS TRUST FUND-STATE	24,161-	2570 1
STATE EMPLOY LIFE INS TF -STATE	1,365-	2667 1
STATE EMPLOY HEALTH INS TF -STATE	115,010-	2668 1
STATE EMPLOYEES DIS INS TF-STATE	1,787-	2671 1
TOTAL APPRO.....	142,323-	
=====		
OTHER PERSONAL SERVICES		030000
STATE EMPLOY HEALTH INS TF -STATE	9,485-	2668 1
=====		
EXPENSES		040000
PRETAX BENEFITS TRUST FUND-STATE	2,851-	2570 1
STATE EMPLOY LIFE INS TF -STATE	119-	2667 1
STATE EMPLOY HEALTH INS TF -STATE	19,260-	2668 1
STATE EMPLOYEES DIS INS TF-STATE	173-	2671 1
TOTAL APPRO.....	22,403-	
=====		

COL A10		
SCH VIII B-2		
RED FY21-22		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PGM: INS BENEFITS ADMIN</u>		72750200
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE ADMINISTRATIVE SERVICES ONLY		
CONTRACT AND STATE GROUP INSURANCE		
OPERATIONS		33V1240
SPECIAL CATEGORIES		100000
POST PAYMENT CLAIMS/SVCS		100701
STATE EMPLOY HEALTH INS TF -STATE	24,000-	2668 1
	=====	
CONTRACTED SERVICES		100777
PRETAX BENEFITS TRUST FUND-STATE	20,911-	2570 1
STATE EMPLOY HEALTH INS TF -STATE	69,549-	2668 1

TOTAL APPRO.....	90,460-	
	=====	
ASO CONTRACT/HEALTH INS		101520
STATE EMPLOY HEALTH INS TF -STATE	2,964,000-	2668 1
	=====	
PRESCRIPTION DRUG CLMS AD		101530
STATE EMPLOY HEALTH INS TF -STATE	264,361-	2668 1
	=====	
TRSP-BND-ADM SVC STW CON		101565
STATE EMPLOY HEALTH INS TF -STATE	384,000-	2668 1
	=====	
CONTRACTED LEGAL SERVICES		103884
STATE EMPLOY HEALTH INS TF -STATE	18,000-	2668 1
	=====	
TRSP-BND SVC EMP TRNSF		105870
STATE EMPLOY HEALTH INS TF -STATE	500,000-	2668 1
	=====	

COL A10 SCH VIIIIB-2 RED FY21-22 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
WORKFORCE PROGRAMS	72750000
<u>PGM: INS BENEFITS ADMIN</u>	72750200
GOV OPERATIONS/SUPPORT	16
<u>GOVERNMENTAL OPERATIONS</u>	<u>1601.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE ADMINISTRATIVE SERVICES ONLY	
CONTRACT AND STATE GROUP INSURANCE	
OPERATIONS	33V1240
TOTAL: REDUCE ADMINISTRATIVE SERVICES ONLY	33V1240
CONTRACT AND STATE GROUP INSURANCE	
OPERATIONS	
TOTAL ISSUE..... 4,419,032-	
=====	

AGENCY ISSUE NARRATIVE:
 SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #23

IT COMPONENT? NO

ISSUE TITLE: Reduce Administrative Services Only Contract and Operating Categories

SUMMARY:

The Department of Management Services (department) proposes a NON-RECURRING reduction of (\$4,419,032) in the Insurance and Benefits Administration budget entity (72750200) in the Administrative Services Only Contract category (101520) within the State Employee Health Insurance Trust Fund (2668).

REDUCTION IMPACT:

This reduction will significantly impact operations and services currently provided to all Plan participants. The reduction would result in a breach of contract since it includes an additional reduction of (\$2,964,000) to the ASO contract which would constitute an "Event of Default" on the part of the Department. Based on contracted fees and projected plan enrollment, the estimated ASO Fee for Fiscal Year 2021-22 is \$46.3 million. Since the ASO fee was recently negotiated and is considered a highly competitive rate, additional price concessions may necessitate a reduction in services. Contracted services include claims processing, customer service, network access, utilization and benefits management, and cost containment programs. All but the last service type (cost containment programs) are necessary for basic plan administration. However, eliminating cost containment programs is expected to result in a net increase in medical claims costs. A reduction of service level performance guarantees could yield a small adjustment to the ASO fee which may result in claims processing errors and increased member appeals, both costly to the program. A reduction this significant to operations would require the division to hold full-time equivalent and other personnel services positions vacant which would inhibit the division's ability to provide basic services.

The ASO contract allows the service provider to terminate the contract upon 45 days' notice if the state fails to appropriate, for any fiscal year, sufficient funds for the department to perform its obligations under the contract. To avoid a termination for non-appropriation, the department would first choose to request specific reductions in contract services in exchange for an equitable price reduction. Further analysis and future contract negotiations with the service providers will be necessary to determine which contracted services to eliminate or modify.

COL A10 SCH VIIIIB-2 RED FY21-22 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
WORKFORCE PROGRAMS	72750000
<u>PGM: INS BENEFITS ADMIN</u>	72750200
GOV OPERATIONS/SUPPORT	16
<u>GOVERNMENTAL OPERATIONS</u>	<u>1601.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE ADMINISTRATIVE SERVICES ONLY	
CONTRACT AND STATE GROUP INSURANCE	
OPERATIONS	33V1240

As a result of this impact, the department has ranked this reduction at 23 of 38 and ranks its level of impact as Significant Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$4,419,032) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A10 - SCH VIIIIB-2 RED FY21-22						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
OTHER SALARY AMOUNT						
						24,161-
						115,010-
						1,787-
						1,365-

						142,323-
						=====

COL A10		
SCH VIII B-2		
RED FY21-22		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PGM: INS BENEFITS ADMIN</u>		72750200
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
TOTAL: GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
BY FUND TYPE		
TRUST FUNDS.....	9,193,998-	2000
	=====	

COL A10			
SCH VIIIIB-2			
RED FY21-22			
POS	AMOUNT		CODES
			72000000
			72750000
			72750300
			16
			<u>1601.00.00.00</u>
			33V0000
			33V0240
			100000
			100777
OPERATING TRUST FUND	-STATE	1,420,586-	2510 1

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #5

IT COMPONENT? YES

ISSUE TITLE: Reduce Information Technology Division of Retirement

SUMMARY:

The Department of Management Services (department) proposes a recurring reduction of (\$1,420,586) in the Retirement Benefits Administration budget entity (72750300) Contracted Services category (100777), within the Operating Trust Fund (2510).

REDUCTION IMPACT:

This reduction consists of \$1,206,192 that is intended to be utilized for the Division of Retirement's Integrated Retirement Information System (IRIS) Information Technology (IT) Roadmap and an anticipated surplus of \$214,394 as a result of savings achieved through procurement of the new maintenance contract for IRIS. The department has a separate Legislative Budget Request issue for the \$1,206,192 to specifically request appropriation from the Legislature for the use of this budget. Previous studies indicate the cost to replace the IRIS system could cost \$33 million or more. The Division of Retirement (division) proposes to modernize the existing system utilizing available funds resulting from savings achieved through procurement of the current contract for a total cost of less than \$5 million over four years.

As a result of this impact, the department has ranked this reduction at 5 of 38 and ranks its level of impact as Minimal Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

COL A10 SCH VIIIIB-2 RED FY21-22 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
WORKFORCE PROGRAMS	72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>	72750300
GOV OPERATIONS/SUPPORT	16
<u>GOVERNMENTAL OPERATIONS</u>	<u>1601.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE INFORMATION TECHNOLOGY	
DIVISION OF RETIREMENT	33V0240

Of the amount stated, (\$214,394) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

REDUCE SALARIES AND BENEFITS	33V0670
SALARIES AND BENEFITS	010000
GENERAL REVENUE FUND -STATE 208,916-	1000 1

=====

AGENCY ISSUE NARRATIVE:
 SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #12

IT COMPONENT? NO

ISSUE TITLE: Reduce Salaries and Benefits

SUMMARY:

The Department of Management Services (department) proposes a NON-RECURRING reduction of (\$208,916) in the Retirement Benefits Administration budget entity (72750300) in the Salaries and Benefits category (010000) within the General Revenue Fund (1000).

REDUCTION IMPACT:

This issue would reduce the General Revenue Salaries and Benefits budget available to supplement the Police and Firefighter's Premium Tax Trust Fund in the event of a shortfall in investment earnings. It is projected that the trust fund this General Revenue supports will show a deficit for Fiscal Year 2020-21 and Fiscal Year 2021-22 due to reduced interest earnings.

As a result of this impact, the department has ranked this reduction at 12 of 38 and ranks its level of impact as Moderate Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

COL A10 SCH VIIIIB-2 RED FY21-22 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
WORKFORCE PROGRAMS	72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>	72750300
GOV OPERATIONS/SUPPORT	16
<u>GOVERNMENTAL OPERATIONS</u>	<u>1601.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE SALARIES AND BENEFITS	33V0670

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$69,146) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A10 - SCH VIIIIB-2 RED FY21-22						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
OTHER SALARY AMOUNT						
1000 GENERAL REVENUE FUND						208,916-

						208,916-
						=====

REDUCE OPERATING CATEGORIES -
 RETIREMENT
 EXPENSES

OPERATING TRUST FUND	-STATE	398,302-				2510 1
						=====
OPERATING CAPITAL OUTLAY						060000
OPERATING TRUST FUND	-STATE	6,000-				2510 1
						=====

COL A10			
SCH VIIIIB-2			
RED FY21-22			
POS	AMOUNT		CODES
MANAGEMENT SRVCS, DEPT OF			72000000
WORKFORCE PROGRAMS			72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>			72750300
GOV OPERATIONS/SUPPORT			16
<u>GOVERNMENTAL OPERATIONS</u>			<u>1601.00.00.00</u>
PROGRAM REDUCTIONS			33V0000
REDUCE OPERATING CATEGORIES -			
RETIREMENT			33V0740
SPECIAL CATEGORIES			100000
CONTRACTED LEGAL SERVICES			103884
OPERATING TRUST FUND	-STATE	8,933-	2510 1
		=====	
LEASE/PURCHASE/EQUIPMENT			105281
OPERATING TRUST FUND	-STATE	2,134-	2510 1
		=====	
TOTAL: REDUCE OPERATING CATEGORIES -			33V0740
RETIREMENT			
TOTAL ISSUE.....		415,369-	
		=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #17

IT COMPONENT? NO

ISSUE TITLE: Reduce Operating Categories

SUMMARY:

The Department of Management Services (department) proposes a NON-RECURRING reduction of (\$415,369) in the Retirement Benefits Administration budget entity (72750300) in multiple categories within multiple categories.

REDUCTION IMPACT:

This reduction would impact the distribution of retirement related information including: FRS retiree newsletters, retirement guides, brochures, and booklets; and all 450,000+ retirees would receive only electronic notifications to access publications either through the division's website or their FRS Online account. This reduction would also reduce expenditures for the division's Contact Center call management system which would impede the division's ability to respond to customers on a timely basis.

As a result of this impact, the department has ranked this reduction at 17 of 38 and ranks its level of impact as Moderate Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>		72750300
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE OPERATING CATEGORIES -		
RETIREMENT		33V0740

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$415,369) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

REDUCTION TO RETIREMENT OPERATIONS		
SIGNIFICANT		33V0780
SALARIES AND BENEFITS		010000
GENERAL REVENUE FUND -STATE	12,118-	1000 1
OPERATING TRUST FUND -STATE	693,421-	2510 1
OPTIONAL RETIREMENT PRG TF-STATE	12,165-	2517 1
POL/FIREMEN PREMIUM TAX TF-STATE	77,132-	2532 1
RET HLTH INS SUBSIDY TF -STATE	8,304-	2583 1
TOTAL APPRO.....	803,140-	
	=====	
OTHER PERSONAL SERVICES		030000
OPERATING TRUST FUND -STATE	13,965-	2510 1
OPTIONAL RETIREMENT PRG TF-STATE	900-	2517 1
TOTAL APPRO.....	14,865-	
	=====	
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
OPERATING TRUST FUND -STATE	473,719-	2510 1
OPTIONAL RETIREMENT PRG TF-STATE	1,560-	2517 1
POL/FIREMEN PREMIUM TAX TF-STATE	26,250-	2532 1
RET HLTH INS SUBSIDY TF -STATE	2,400-	2583 1

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>		72750300
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION TO RETIREMENT OPERATIONS		
SIGNIFICANT		33V0780
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
TOTAL APPRO.....	503,929-	
	=====	
OVERTIME		102331
OPERATING TRUST FUND -STATE	7,354-	2510 1
	=====	
TOTAL: REDUCTION TO RETIREMENT OPERATIONS		33V0780
SIGNIFICANT		
TOTAL ISSUE.....	1,329,288-	
	=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #34

IT COMPONENT? NO

ISSUE TITLE: Reduction to Retirement Operations Significant

SUMMARY:

The Department of Management Services (department) proposes a NON-RECURRING reduction of (\$1,329,288) in the Retirement and Benefits Administration budget entity (72750300) including (\$12,118) in the General Revenue fund and (\$1,317,170) in multiple categories and within multiple trust funds.

REDUCTION IMPACT:

Salaries and Benefits, Other Personal Services (OPS), and Overtime:

Section 185.10, Florida Statutes, directs the Department of Management Services to use the interest earnings from the funds deposited into the Police and Firefighters Premium Tax Trust Fund to fund the division's daily oversight and monitoring responsibilities of local government retirement plans. Funds deposited into this trust fund are collected on behalf of each municipality and special fire control district; however, in recent years the interest earnings from the Police and Firefighters Premium Tax Trust Fund have not been sufficient to fund the division's daily oversight and monitoring responsibilities. Therefore, the division received funding in General Revenue to subsidize the shortfall in the Police and Firefighters Premium Tax Trust Fund. This issue would reduce the General Revenue Salaries and Benefits budget available to supplement the Police and Firefighter's Premium Tax Trust Fund in the event of a shortfall in investment earnings.

This issue also reduces Salaries and Benefits, OPS, and Overtime budget in the FRS Operating Trust Fund, the Optional Retirement Program Trust Fund, and the Health Insurance Subsidy Trust Fund which would make it necessary for the division

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>		72750300
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION TO RETIREMENT OPERATIONS		
SIGNIFICANT		33V0780

to reduce hours to part-time employees, and limit the division's ability to have employees work overtime during peak seasons, when necessary. With these reductions, the division would not be able to timely process service retirements, DROP payments, survivor packages, and other mission critical services.

Actuarial Services:

The division contracts with a vendor to perform the annual FRS actuarial valuation and special actuarial studies requested by the Legislature, general actuarial consulting services for the FRS, and to review all Local Government plans on a triennial basis as required by Florida Statute. The division also contracts with a vendor to perform actuarial valuations and general consulting services for municipal police and firefighter pension plans that participate under the strict provisions of Chapters 175 and 185, F.S. The reduction to this category would reduce the division's ability to conduct special actuarial studies which may be requested by the legislature related to proposed or enacted retirement program changes and could eliminate funding for the FRS Experience Study. The FRS Valuation and blended rate study, the pension liability valuations and schedules, and the membership transfers between the two primary plans of the FRS as required by Statute, would need to be funded by a Budget Amendment. Failure to produce actuarially determined contribution rates could affect the bond rating for the State of Florida if the bonding agencies view the change as a trend. Failure to produce pension financial statements that are compliant with generally accepted accounting principles (GAAP) means that the State of Florida and all other public employers' financial statements could not comply with the Governmental Accounting Standards Board (GASB) requirements creating a basis for a qualified audit opinion that could result in public employers being unable to rely upon their financial statements for bonding, federal reporting, and other requirements. This reduction would impact the ability of the division to review all Local Government Plans every three years as required by statute. Finally, this issue reduces budget used for actuarial valuations and general consulting services for municipal police and firefighter pension plans that participate under the strict provisions of Chapters 175 and 185, F.S. If this budget is reduced, the division would require a budget amendment or Legislative Budget Request if a future contract increase is needed.

Information Technology Services:

In Fiscal Year 2019-20, the division procured Independent Verification and Validation (IV and V) consulting services, and Security Vulnerability Assessment consulting services to oversee IT projects and initiatives and to assess the security of IRIS and its integrated systems. The intent of the division was to continue these services into future fiscal years. A reduction in IT services would inhibit the division's ability to implement statutorily required changes. This issue would reduce necessary funding to continue IV and V and Security Vulnerability Assessment consulting services. This reduction in IT services would inhibit necessary IT enhancements and oversight thereby creating a significant drop in customer service and put the state at risk of not meeting the retirement needs to over one million customers.

Investment Services for the State University System Optional Retirement Program (SUSORP):

In order to continue to adequately handle the day-to-day operations in-house with Optional Retirement Program staff, the division utilizes investment consulting services which help the Department to more efficiently manage various processes in partnership with the provider companies as well as provide more effective contract oversight without additional cost to the members or to the Department. This issue reduces funding for Investment Consultants for the SUSORP. By reducing

COL A10 SCH VIIIIB-2 RED FY21-22 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
WORKFORCE PROGRAMS	72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>	72750300
GOV OPERATIONS/SUPPORT	16
<u>GOVERNMENTAL OPERATIONS</u>	<u>1601.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCTION TO RETIREMENT OPERATIONS	
SIGNIFICANT	33V0780

this funding, the division would not be able to fully fund the SUSORP 403(b) program investment regulatory compliance expertise on-hand which provide highly specialized knowledge and assistance to the division in maintaining oversight of the program.

As a result of this impact, the department has ranked this reduction at 34 of 38 and ranks its level of impact as Significant Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
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A10 - SCH VIIIIB-2 RED FY21-22

CHANGES TO CURRENTLY AUTHORIZED POSITIONS
 OTHER SALARY AMOUNT

1000 GENERAL REVENUE FUND						12,118-
2510 OPERATING TRUST FUND						693,421-
2532 POL/FIREMEN PREMIUM TAX TF						77,132-
2583 RET HLTH INS SUBSIDY TF						8,304-
2517 OPTIONAL RETIREMENT PRG TF						12,165-

						803,140-
						=====

COL A10		
SCH VIII B-2		
RED FY21-22		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>		72750300
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
TOTAL: GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
BY FUND TYPE		
GENERAL REVENUE FUND	221,034-	1000
TRUST FUNDS	3,153,125-	2000

TOTAL PROG COMP.....	3,374,159-	
	=====	

COL A10		
SCH VIII B-2		
RED FY21-22		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PRG: ST PERSON POLICY ADMN</u>		72750400
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE OPERATING BUDGET FOR HUMAN		
RESOURCE MANAGEMENT		33V0990
SALARIES AND BENEFITS		010000
STATE PERSONNEL SYSTEM TF -STATE	98,109-	2678 1
	=====	
EXPENSES		040000
STATE PERSONNEL SYSTEM TF -STATE	28,641-	2678 1
	=====	
OPERATING CAPITAL OUTLAY		060000
STATE PERSONNEL SYSTEM TF -STATE	1,500-	2678 1
	=====	
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
STATE PERSONNEL SYSTEM TF -STATE	15,936-	2678 1
	=====	
CONTRACTED LEGAL SERVICES		103884
STATE PERSONNEL SYSTEM TF -STATE	6,000-	2678 1
	=====	
LEASE/PURCHASE/EQUIPMENT		105281
STATE PERSONNEL SYSTEM TF -STATE	1,191-	2678 1
	=====	
TOTAL: REDUCE OPERATING BUDGET FOR HUMAN		33V0990
RESOURCE MANAGEMENT		
TOTAL ISSUE.....	151,377-	
	=====	

AGENCY ISSUE NARRATIVE:
 SCH VIII B-2 NARR 21-22 NARRATIVE:
 PRIORITY #15

IT COMPONENT? NO

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PRG: ST PERSON POLICY ADMN</u>		72750400
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE OPERATING BUDGET FOR HUMAN		
RESOURCE MANAGEMENT		33V0990

ISSUE TITLE: Reduction of Human Resources Management Operating Budget

SUMMARY:

The Department of Management Services (department) proposes a NON-RECURRING reduction of (\$151,377) in the State Personnel Policy Administration budget entity (72750400) in multiple categories within the State Personnel System Trust Fund (2678).

REDUCTION IMPACT:

Human Resource Management has a small operating budget and therefore any reduction to the programs operating budget would have a significant impact on the delivery of the Program services.

As a result of this impact, the department has ranked this reduction at 15 of 38 and ranks its level of impact as Moderate Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$151,377) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PRG: PEOPLE FIRST</u>		72750500
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION IN PEOPLE FIRST CONTRACT		
SERVICES		33V0710
SPECIAL CATEGORIES		100000
HUMAN RES SVC/STW CONTRACT		107080
STATE PERSONNEL SYSTEM TF -STATE	1,933,799-	2678 1

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #36

IT COMPONENT? NO

ISSUE TITLE: Reduction of People First Contract Cost and Services

SUMMARY:

The Department of Management Services (department) proposes a NON-RECURRING reduction of (\$1,933,799) in the People First budget entity (72750500) in the Human Resources Services/ Statewide Contract category (107080) State Personnel System Trust Fund (2678).

REDUCTION IMPACT:

The Service Provider must agree to provide reduced services, for a reduced price or contract termination. Section 7.1.2 (Termination for State's Non-Appropriation of Funds) of the People First contract allows the contract to be terminated with a 60 day notice if the state fails to appropriate for any fiscal year sufficient funds for the department to perform its obligations under the contract. Contract termination notice would leave the department and over 232,000 system users in an untenable position to maintain a very complex enterprise-wide Human Resource Information System (HRIS) and associated services, and to procure enterprise software licenses for the HRIS and the talent management system. The department estimates at least 12 to 18 months, and transition cost of approximately \$32 million to effectively transition to a new service provider.

As a result of this impact, the department has ranked this reduction at 36 of 38 and ranks its level of impact as Significant Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
WORKFORCE PROGRAMS		72750000
<u>PRG: PEOPLE FIRST</u>		72750500
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION IN PEOPLE FIRST CONTRACT		
SERVICES		33V0710

Of the amount stated, (\$1,933,799) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

REDUCE PEOPLE FIRST OPERATING EXPENDITURES		33V0750
SALARIES AND BENEFITS		010000
STATE PERSONNEL SYSTEM TF -STATE	87,780-	2678 1
	=====	
EXPENSES		040000
STATE PERSONNEL SYSTEM TF -STATE	6,240-	2678 1
	=====	
TOTAL: REDUCE PEOPLE FIRST OPERATING EXPENDITURES		33V0750
TOTAL ISSUE.....	94,020-	
	=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE: IT COMPONENT? NO
 PRIORITY #29

ISSUE TITLE: Reduction of People First Operations

SUMMARY:

The Department of Management Services (department) proposes a recurring reduction of (\$6,240) in the Expense category (040000) and a NON-RECURRING reduction of (\$87,780) in the Salaries and Benefits category in the People First budget entity (72750500) within the State Personnel System Trust Fund (2678).

REDUCTION IMPACT:

This reduction will impact the division's ability to move forward with overseeing critical project planning activities associated with the major system projects as well as overseeing service provider performance and contract compliance.

As a result of this impact, the department has ranked this reduction at 29 of 38 and ranks its level of impact as

COL A10 SCH VIIIIB-2 RED FY21-22 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
WORKFORCE PROGRAMS	72750000
<u>PRG: PEOPLE FIRST</u>	72750500
GOV OPERATIONS/SUPPORT	16
<u>GOVERNMENTAL OPERATIONS</u>	<u>1601.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE PEOPLE FIRST OPERATING	
EXPENDITURES	33V0750

Significant Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$94,020) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A10 - SCH VIIIIB-2 RED FY21-22						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
OTHER SALARY AMOUNT						
2678 STATE PERSONNEL SYSTEM TF						87,780-

						87,780-
						=====

TOTAL: GOVERNMENTAL OPERATIONS		<u>1601.00.00.00</u>
BY FUND TYPE		
TRUST FUNDS.....	2,027,819-	2000
	=====	

COL A10		
SCH VIII B-2		
RED FY21-22		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
<u>TELECOMMUNICATIONS SVCS</u>		72900100
GOV OPERATIONS/SUPPORT		16
<u>INFORMATION TECHNOLOGY</u>		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE EXPENSES -		
TELECOMMUNICATIONS SERVICES		33V0420
EXPENSES		040000
COMMUNICATIONS WKG CAP TF -STATE	62,001-	2105 1
WIRELESS COMM E911 TF -STATE	60,000-	2344 1

TOTAL APPRO.....	122,001-	
	=====	
OPERATING CAPITAL OUTLAY		060000
COMMUNICATIONS WKG CAP TF -STATE	46,000-	2105 1
	=====	
SPECIAL CATEGORIES		100000
CONTRACTED LEGAL SERVICES		103884
WIRELESS COMM E911 TF -STATE	30,000-	2344 1
	=====	
TOTAL: REDUCE EXPENSES -		33V0420
TELECOMMUNICATIONS SERVICES		
TOTAL ISSUE.....	198,001-	
	=====	

AGENCY ISSUE NARRATIVE:

SCH VIII B-2 NARR 21-22 NARRATIVE:
 PRIORITY #20

IT COMPONENT? YES

ISSUE TITLE: Reduce Expenses - Telecommunications Services

SUMMARY:

The Department of Management Services (department) proposes a reduction of (\$198,001) NON-RECURRING in the Telecommunications Services budget entity (72900100). The proposed reduction is (\$60,000) in Expense and (\$30,000) in Contracted Legal Services within the Emergency Communications E911 System Trust Fund (2344) and (\$62,001) in Expense and (\$46,000) in Operating Capital Outlay within the Telecommunications Working Capital Trust Fund (2105).

REDUCTION IMPACT:

The impact of taking this reduction is moderate. The Division of Telecommunications operates on a conservative budget. A continued reduction in authority would impact the management of the services provided by the division.

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
<u>TELECOMMUNICATIONS SVCS</u>		72900100
GOV OPERATIONS/SUPPORT		16
<u>INFORMATION TECHNOLOGY</u>		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE EXPENSES -		
TELECOMMUNICATIONS SERVICES		33V0420

As a result of this impact, the department has ranked this reduction at 20 of 38 and ranks its level of impact as a Moderate Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, (\$198,000) was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

REDUCTION TO TELECOMMUNICATIONS		
OPERATIONS		33V0870
SALARIES AND BENEFITS		010000
COMMUNICATIONS WKG CAP TF -STATE	326,028-	2105 1
WIRELESS COMM E911 TF -STATE	24,010-	2344 1
TOTAL APPRO.....	350,038-	
OTHER PERSONAL SERVICES		030000
COMMUNICATIONS WKG CAP TF -STATE	23,060-	2105 1
WIRELESS COMM E911 TF -STATE	16,172-	2344 1
TOTAL APPRO.....	39,232-	

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
<u>TELECOMMUNICATIONS SVCS</u>		72900100
GOV OPERATIONS/SUPPORT		16
<u>INFORMATION TECHNOLOGY</u>		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION TO TELECOMMUNICATIONS		
OPERATIONS		33V0870
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
COMMUNICATIONS WKG CAP TF -STATE	156,754-	2105 1
WIRELESS COMM E911 TF -STATE	15,049-	2344 1
TOTAL APPRO.....	171,803-	
=====		
TOTAL: REDUCTION TO TELECOMMUNICATIONS		33V0870
OPERATIONS		
TOTAL ISSUE.....	561,073-	
=====		

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #22

IT COMPONENT? YES

ISSUE TITLE: Reduction to Telecommunications Operations

SUMMARY:

The Department of Management Services (department) proposes a reduction of (\$561,073) NON-RECURRING in the Telecommunications budget entity (72900100). The proposed reduction is (\$326,028) in Salaries and Benefits, (\$23,060) in Other Personal Services, and (\$156,754) in Contracted Services within the Communications Working Capital Trust Fund (2105), and (\$24,010) in Salaries and Benefits, (\$16,172) in Other Personal Services, and (\$15,049) in Contracted Services within the Wireless Communications E911 Trust Fund (2344).

REDUCTION IMPACT:

The impact of taking this reduction is significant. The Division of Telecommunications operates on a conservative budget. A continued reduction in authority would greatly impact the management of the services provided by the division. The turnover within the division is minimal and the reliance of Other Personal Services and Staff Augmentation to supplement additional staffing needs is necessary.

As a result of this impact, the department has ranked this reduction at 22 of 38 and ranks its level of impact as a Significant Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

COL A10 SCH VIIIIB-2 RED FY21-22 POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
<u>TELECOMMUNICATIONS SVCS</u>		72900100
GOV OPERATIONS/SUPPORT		16
<u>INFORMATION TECHNOLOGY</u>		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCTION TO TELECOMMUNICATIONS OPERATIONS		33V0870

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, \$561,073 was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A10 - SCH VIIIIB-2 RED FY21-22						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
OTHER SALARY AMOUNT						
						326,028-
						24,010-

						350,038-
						=====

TOTAL: INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
BY FUND TYPE		
TRUST FUNDS.....	759,074-	2000
	=====	

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
<u>WIRELESS SERVICES</u>		72900200
GOV OPERATIONS/SUPPORT		16
<u>INFORMATION TECHNOLOGY</u>		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE EXPENSES IN WIRELESS		
SERVICES		33V0480
EXPENSES		040000
LAW ENFORCEMENT RADIO TF -STATE	15,756-	2432 1
	=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #18

IT COMPONENT? YES

ISSUE TITLE: Reduce Expenses in Wireless Services

SUMMARY:

The Department of Management Services (department) proposes a reduction of (\$15,756) NON-RECURRING in the Wireless Services budget entity (72900200). The proposed reduction is in the Expense category (040000) within the Law Enforcement Radio Trust Fund (2432).

REDUCTION IMPACT:

The impact of taking this reduction is moderate.

As a result of this impact, the department has ranked this reduction at 18 of 38 and ranks its level of impact as a Moderate Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

COL A10 SCH VIIIIB-2 RED FY21-22 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
PGM: TECHNOLOGY PROGRAM	72900000
<u>WIRELESS SERVICES</u>	72900200
GOV OPERATIONS/SUPPORT	16
<u>INFORMATION TECHNOLOGY</u>	<u>1603.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE STATEWIDE LAW ENFORCEMENT	
RADIO CONTRACT	33V0640
SPECIAL CATEGORIES	100000
SW LAW ENF RADIO CONTR PMT	104486
LAW ENFORCEMENT RADIO TF -STATE 1,293,698-	2432 1

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #38

IT COMPONENT? YES

ISSUE TITLE: Reduce Statewide Law Enforcement Radio Contract

SUMMARY:

The Department of Management Services (department) proposes a reduction of (\$1,293,698) NON-RECURRING in the Wireless Services budget entity (72900200). The proposed reduction is in the Statewide Law Enforcement Radio System Contract Payment category (104486) within the Statewide Law Enforcement Radio System Trust Fund (2432).

REDUCTION IMPACT:

The impact of taking this reduction is significant. Without this funding, there would be a reduction in service levels associated with the Statewide Law Enforcement Radio Communication System that could endanger the safety of state and local law enforcement, local emergency responders as well as the citizens of Florida. Any reduction would potentially impact the provision of service by causing a tower or towers to be placed offline from the system. SLERS is a fully integrated network of 219 towers, all of which are interconnected to create seamless communications by radio users in the field with each other and dispatch centers. Taking a tower out of the system means not only is there no radio coverage in the tower's location but also that tower is no longer serving as a connection between other towers in its vicinity. SLERS is operated at all times, and is relied up at all times to be operational. That is, the system cannot be "taken down" temporarily to save budget. All costs are fixed, regardless of the amount of user traffic on the network.

As a result of this impact, the department has ranked this reduction at 38 of 38 and ranks its level of impact as a Significant Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

COL A10 SCH VIIIIB-2 RED FY21-22 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
PGM: TECHNOLOGY PROGRAM	72900000
<u>WIRELESS SERVICES</u>	72900200
GOV OPERATIONS/SUPPORT	16
<u>INFORMATION TECHNOLOGY</u>	<u>1603.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE STATEWIDE LAW ENFORCEMENT	
RADIO CONTRACT	33V0640

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, \$1,293,698 was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

REDUCE OPERATING BUDGET FOR WIRELESS SERVICES		33V1210
SALARIES AND BENEFITS		010000
LAW ENFORCEMENT RADIO TF -STATE	60,258-	2432 1
=====		
OTHER PERSONAL SERVICES		030000
LAW ENFORCEMENT RADIO TF -STATE	5,604-	2432 1
=====		
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
LAW ENFORCEMENT RADIO TF -STATE	147,743-	2432 1
=====		
TOTAL: REDUCE OPERATING BUDGET FOR WIRELESS SERVICES		33V1210
TOTAL ISSUE.....	213,605-	
=====		

AGENCY ISSUE NARRATIVE:
 SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #32

IT COMPONENT? YES

ISSUE TITLE: Reduce Operating Budget for Wireless Services

SUMMARY:

The Department of Management Services (department) proposes a reduction of (\$213,605) NON-RECURRING in the Wireless Services budget entity (72900200). The proposed reduction is (\$60,258) in Salaries and Benefits, (\$5,604) in Other

COL A10 SCH VIIIIB-2 RED FY21-22 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
PGM: TECHNOLOGY PROGRAM	72900000
<u>WIRELESS SERVICES</u>	72900200
GOV OPERATIONS/SUPPORT	16
<u>INFORMATION TECHNOLOGY</u>	<u>1603.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE OPERATING BUDGET FOR	
WIRELESS SERVICES	33V1210

Personal Services, and (\$147,743) in Contracted Services within the Wireless Emergency Telephone System Trust Fund (2432)00).

REDUCTION IMPACT:

The impact of taking this reduction is significant. This reduction would significantly impact the program's ability to support the State Law Enforcement Radio System and other programs within the Wireless budget entity. This program operates on a conservative budget that has very little reversions.

As a result of this impact, the department has ranked this reduction at 32 of 38 and ranks its level of impact as a Significant Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, \$213,605 was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
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A10 - SCH VIIIIB-2 RED FY21-22

CHANGES TO CURRENTLY AUTHORIZED POSITIONS

OTHER SALARY AMOUNT

2432 LAW ENFORCEMENT RADIO TF

60,258-

60,258-

=====

COL A10		
SCH VIII B-2		
RED FY21-22		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
<u>WIRELESS SERVICES</u>		72900200
GOV OPERATIONS/SUPPORT		16
<u>INFORMATION TECHNOLOGY</u>		<u>1603.00.00.00</u>
TOTAL: INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
BY FUND TYPE		
TRUST FUNDS.....	1,523,059-	2000
	=====	

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
		72000000
		72900000
		72900600
		16
		<u>1603.00.00.00</u>
		33J0000
		33J0140
		010000
	5.00-	
WORKING CAPITAL TRUST FUND-STATE	345,217-	2792 1
	=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #2

IT COMPONENT? YES

ISSUE TITLE: Reduce Salaries and Benefits

SUMMARY:

The Department of Management Services (department) proposes a reduction of (\$274,117) recurring in the State Data Center budget entity (72900600). The proposed reduction is in the Salaries and Benefits category (010000) within the Working Capital Trust Fund (2792).

REDUCTION IMPACT:

This reduction will have a minimal impact on the division. The reduction will not affect the workload of the remaining employees within the department and reflects reductions for the Outsourcing of the Mainframe.

As a result of this impact, the department has ranked this reduction at 2 of 38 and ranks its level of impact as a Minimal Impact.

The department has proposed 32 reductions and ranked them from 2 to 38 with one having the lowest impact and thirty-two having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

The amount of \$274,117 was also included in the Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

COL A10 SCH VIIIIB-2 RED FY21-22 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
PGM: TECHNOLOGY PROGRAM	72900000
STATE DATA CENTER	72900600
GOV OPERATIONS/SUPPORT	16
INFORMATION TECHNOLOGY	1603.00.00.00
OUTSOURCING OF STATE PROGRAMS, SERVICES OR ACTIVITIES	33J0000
SAVINGS THROUGH OUTSOURCING MAINFRAME	33J0140

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A10 - SCH VIIIIB-2 RED FY21-22							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
2113 SYSTEMS PROGRAMMER II							
03873 001	1.00-	48,084-		23,016-	71,100-	0.00	71,100-
03982 001	1.00-	45,579-		22,575-	68,154-	0.00	68,154-
2115 SYSTEMS PROGRAMMER III							
03898 001	1.00-	78,892-		28,454-	107,346-	0.00	107,346-
03978 001	1.00-	42,815-		22,087-	64,902-	0.00	64,902-
03980 001	1.00-	28,540-		19,567-	48,107-	0.00	48,107-
TOTALS FOR ISSUE BY FUND							
2792 WORKING CAPITAL TRUST FUND							359,609-
	5.00-	243,910-		115,699-	359,609-		359,609-
RA06 RATE ADJ - NO FTE - NO SALARY - NO BENEFITS							
P0008 001		243,910					
TOTAL SALARY RATE		243,910					
OTHER SALARY AMOUNT							
2792 WORKING CAPITAL TRUST FUND							14,392
							345,217-

COL A10 SCH VIIIIB-2 RED FY21-22 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
PGM: TECHNOLOGY PROGRAM	72900000
STATE DATA CENTER	72900600
GOV OPERATIONS/SUPPORT	16
INFORMATION TECHNOLOGY	1603.00.00.00
PROGRAM REDUCTIONS	33V0000
REDUCE SALARIES AND BENEFITS	33V0670
SALARIES AND BENEFITS	010000
WORKING CAPITAL TRUST FUND-STATE 14,392	2792 1

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
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A10 - SCH VIIIIB-2 RED FY21-22

CHANGES TO CURRENTLY AUTHORIZED POSITIONS
 OTHER SALARY AMOUNT
 2792 WORKING CAPITAL TRUST FUND

14,392

14,392

ELIMINATE AZURE SERVICES 33V1140
 EXPENSES 040000

WORKING CAPITAL TRUST FUND-STATE 641,719- 2792 1

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #7

IT COMPONENT? YES

ISSUE TITLE: Eliminate Azure Services

SUMMARY:

The Department of Management Services (department) proposes a reduction of (\$641,719) recurring in the State Data Center budget entity (72900600). The proposed reduction is in the Expense category (040000) within the Working Capital Trust Fund (2792).

REDUCTION IMPACT:

COL A10 SCH VIIIIB-2 RED FY21-22 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
PGM: TECHNOLOGY PROGRAM	72900000
STATE DATA CENTER	72900600
GOV OPERATIONS/SUPPORT	16
INFORMATION TECHNOLOGY	1603.00.00.00
PROGRAM REDUCTIONS	33V0000
ELIMINATE AZURE SERVICES	33V1140

The impact of taking this reduction is not significant to the Data Center. Without this funding, the State Data Center would no longer be able to provide contract management services for DOS' Azure tenant. The Department of State would need to provide these services themselves to prevent an impact on their operations. This would save the Department of State \$15,889 for the indirect costs associated with the management from the State Data Center.

As a result of this impact, the department has ranked this reduction at 7 of 38 and ranks its level of impact as a Minimal Impact.

The department has proposed 38 reductions and has ranked them from one to thirty-eight with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.
 Moderate Impact - reductions reflect an impact to operations and/or services.
 Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, \$400,000 was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

REDUCE DISASTER RECOVERY SERVICES	33V1170
SPECIAL CATEGORIES	100000
DISASTER RECOVERY SERVICE	105300
WORKING CAPITAL TRUST FUND-STATE 2,922,310-	2792 1

=====

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #37

IT COMPONENT? YES

ISSUE TITLE: Reduce Disaster Recovery Services

SUMMARY:

The Department of Management Services (department) proposes a reduction of (\$2,922,310) NON-RECURRING in the State Data Center budget entity (72900600). The proposed reduction is in the Disaster Recovery Services category (105300) within the Working Capital Trust Fund (2792).

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
STATE DATA CENTER		72900600
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE DISASTER RECOVERY SERVICES		33V1170

REDUCTION IMPACT:

The impact of taking this reduction is significant. Without this funding, the State Data Center would no longer be able to provide Disaster Recovery Services for all customers. Currently, the State Data Center Disaster Recovery Program enables the recovery or continuation of vital technology infrastructure and systems following a natural or human-induced disaster.

As a result of this impact, the department has ranked this reduction at 37 of 38 and ranks its level of impact as a Significant Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

REDUCE OPERATING BUDGET FOR STATE		
DATA CENTER		33V1220
SALARIES AND BENEFITS		010000
WORKING CAPITAL TRUST FUND-STATE	882,785-	2792 1
	=====	
OTHER PERSONAL SERVICES		030000
WORKING CAPITAL TRUST FUND-STATE	22,610-	2792 1
	=====	
OPERATING CAPITAL OUTLAY		060000
WORKING CAPITAL TRUST FUND-STATE	19,260-	2792 1
	=====	

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
STATE DATA CENTER		72900600
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE OPERATING BUDGET FOR STATE		
DATA CENTER		33V1220
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
WORKING CAPITAL TRUST FUND-STATE	1,775,981-	2792 1
	=====	
CLOUD COMP SVCS		100787
WORKING CAPITAL TRUST FUND-STATE	6,000-	2792 1
	=====	
DEFERRED-PAY COM CONTRACTS		105280
WORKING CAPITAL TRUST FUND-STATE	356,520-	2792 1
	=====	
LEASE/PURCHASE/EQUIPMENT		105281
WORKING CAPITAL TRUST FUND-STATE	271,790-	2792 1
	=====	
TOTAL: REDUCE OPERATING BUDGET FOR STATE		33V1220
DATA CENTER		
TOTAL ISSUE.....	3,334,946-	
	=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #33

IT COMPONENT? YES

ISSUE TITLE: Reduce Operating Budget for State Data Center

SUMMARY:

The Department of Management Services (department) proposes a reduction of (\$3,334,946) NON-RECURRING in the State Data Center budget entity (72900600). The proposed reduction is (\$882,785) in Salaries and Benefits, (\$22,610) Other Personal Services, (\$19,260) Operating Capital Outlay, (\$1,775,981) in Contracted Services, (\$6,000) in Cloud Services, (\$356,520) in Deferred-Pay Commodities Contracts, and (\$271,790) in Lease Purchase Equipment within the Working Capital Trust Fund (2792).

REDUCTION IMPACT:

COL A10 SCH VIIIIB-2 RED FY21-22 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
PGM: TECHNOLOGY PROGRAM	72900000
STATE DATA CENTER	72900600
GOV OPERATIONS/SUPPORT	16
INFORMATION TECHNOLOGY	1603.00.00.00
PROGRAM REDUCTIONS	33V0000
REDUCE OPERATING BUDGET FOR STATE	
DATA CENTER	33V1220

The impact of taking this reduction is significant. The Department is now procuring to outsource the State Data Center to a Managed Service Provider and it is unknown at this time how many positions and budget would be eligible for reduction.

As a result of this impact, the department has ranked this reduction at 33 of 38 and ranks its level of impact as a Significant Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, \$3,300,861 was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A10 - SCH VIIIIB-2 RED FY21-22						
CHANGES TO CURRENTLY AUTHORIZED POSITIONS						
OTHER SALARY AMOUNT						
2792 WORKING CAPITAL TRUST FUND						882,785-

						882,785-
						=====

COL A10		
SCH VIII B-2		
RED FY21-22		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
<u>STATE DATA CENTER</u>		72900600
GOV OPERATIONS/SUPPORT		16
<u>INFORMATION TECHNOLOGY</u>		<u>1603.00.00.00</u>
TOTAL: INFORMATION TECHNOLOGY		<u>1603.00.00.00</u>
BY FUND TYPE		
	5.00-	
TRUST FUNDS.....	7,229,800-	2000
	=====	

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
<u>OFFICE OF THE STATE CIO</u>		72900700
GOV OPERATIONS/SUPPORT		16
<u>INFORMATION TECHNOLOGY</u>		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE CONTRACTED SERVICES		33V0820
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
WORKING CAPITAL TRUST FUND-STATE	249,332-	2792 1

=====

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
PRIORITY #4

IT COMPONENT? YES

ISSUE TITLE: Reduce Contracted Services

SUMMARY:

The Department of Management Services (department) proposes a reduction of (\$249,332) recurring in the Office of the State CIO budget entity (72900700). The proposed reduction is in the Contracted Services category (100777) within the Working Capital Trust Fund (2792).

REDUCTION IMPACT:

The impact of taking this reduction is not significant. This issue would eliminate budget authority that is allocated in contracted services for purchasing membership dues for Gartner Inc. for all memberships with the exception of the State Chief Information Officer.

As a result of this impact, the department has ranked this reduction at 4 of 38 and ranks its level of impact as a Minimal Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

COL A10		
SCH VIII B-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
OFFICE OF THE STATE CIO		72900700
GOV OPERATIONS/SUPPORT		16
INFORMATION TECHNOLOGY		1603.00.00.00
PROGRAM REDUCTIONS		33V0000
REDUCE OPERATING BUDGET FOR THE		
OFFICE OF THE STATE CHIEF		
INFORMATION OFFICER		33V1230
SALARIES AND BENEFITS		010000
WORKING CAPITAL TRUST FUND-STATE	252,556-	2792 1
=====		
OTHER PERSONAL SERVICES		030000
WORKING CAPITAL TRUST FUND-STATE	11,736-	2792 1
=====		
EXPENSES		040000
WORKING CAPITAL TRUST FUND-STATE	57,785-	2792 1
=====		
OPERATING CAPITAL OUTLAY		060000
WORKING CAPITAL TRUST FUND-STATE	2,220-	2792 1
=====		
SPECIAL CATEGORIES		100000
CONTRACTED SERVICES		100777
GENERAL REVENUE FUND -STATE	2,640-	1000 1
=====		
TOTAL: REDUCE OPERATING BUDGET FOR THE		33V1230
OFFICE OF THE STATE CHIEF		
INFORMATION OFFICER		
TOTAL ISSUE.....	326,937-	
=====		

AGENCY ISSUE NARRATIVE:

SCH VIII B-2 NARR 21-22 NARRATIVE:
 PRIORITY #24

IT COMPONENT? YES

ISSUE TITLE: Reduce Operating Budget for the Office of the State Chief Information Officer

SUMMARY:

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
<u>OFFICE OF THE STATE CIO</u>		72900700
GOV OPERATIONS/SUPPORT		16
<u>INFORMATION TECHNOLOGY</u>		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE OPERATING BUDGET FOR THE		
OFFICE OF THE STATE CHIEF		
INFORMATION OFFICER		33V1230

The Department of Management Services (department) proposes a reduction of (\$326,937) NON-RECURRING in the Office of the State Chief Information Officer budget entity (72900700). The proposed reduction is (\$2,640) in Contracted Services within General Revenue (1000) and (\$252,556) in Salaries and Benefits, (\$11,736) in Other Personal Services, (\$57,785) in Expense, and (\$2,220) in Operating Capital Outlay within the Working Capital Trust Fund (2792).

REDUCTION IMPACT:

The impact of taking this reduction is significant to the Florida Digital Service and the services it provides to its customers. Reducing the proposed budget will impede the division's ability to implement new initiatives that will bring efficiencies to the State of Florida, hinder the required delivery in Cybersecurity training, and limit the ability to purchase necessary licensing and applications for the personnel within the division.

As a result of this impact, the department has ranked this reduction at 24 of 38 and ranks its level of impact as a Significant Impact.

The department has proposed 38 reductions and has ranked them from 1 to 38 with one having the lowest impact to thirty-eight having the largest impact on operations and services. In addition, the department has ranked its proposed reductions with three levels of impact:

Minimal Impact - reductions reflect cost savings and/or efficiencies that can be reduced with little to no impact.

Moderate Impact - reductions reflect an impact to operations and/or services.

Significant Impact - reductions will have a direct impact on operations and services.

Of the amount stated, \$326,937 was also included as a Schedule VIIIIB-1 Issue. If there was a current year reduction, this would have already been reduced from base budget.

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF		72000000
PGM: TECHNOLOGY PROGRAM		72900000
<u>OFFICE OF THE STATE CIO</u>		72900700
GOV OPERATIONS/SUPPORT		16
<u>INFORMATION TECHNOLOGY</u>		<u>1603.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE OPERATING BUDGET FOR THE		
OFFICE OF THE STATE CHIEF		
INFORMATION OFFICER		33V1230

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS

A10 - SCH VIIIIB-2 RED FY21-22

CHANGES TO CURRENTLY AUTHORIZED POSITIONS
 OTHER SALARY AMOUNT
 2792 WORKING CAPITAL TRUST FUND

252,556-

 252,556-
 =====

TOTAL: INFORMATION TECHNOLOGY

1603.00.00.00

BY FUND TYPE	
GENERAL REVENUE FUND	2,640-
TRUST FUNDS	573,629-

TOTAL PROG COMP.....	576,269-
=====	

1000
 2000

		COL A10		
		SCH VIIIIB-2		
		RED FY21-22		
POS		AMOUNT		CODES

MANAGEMENT SRVCS, DEPT OF				72000000
PGM: PERC				72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>				72920100
ECONOMIC OPPORTUNITIES				11
<u>WORKFORCE SERVICES</u>				<u>1102.00.00.00</u>
PROGRAM REDUCTIONS				33V0000
REDUCE OPERATING EXPENDITURES				
WITHIN THE PUBLIC EMPLOYEES				
RELATIONS COMMISSION				33V0490
OTHER PERSONAL SERVICES				030000
GENERAL REVENUE FUND	-STATE	137,000-		1000 1
PERC TRUST FUND	-STATE	39,800-		2558 1

TOTAL APPRO.....		176,800-		
		=====		
EXPENSES				040000
GENERAL REVENUE FUND	-STATE	4,400-		1000 1
PERC TRUST FUND	-STATE	131,423-		2558 1

TOTAL APPRO.....		135,823-		
		=====		
OPERATING CAPITAL OUTLAY				060000
GENERAL REVENUE FUND	-STATE	17,525-		1000 1
		=====		
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND	-STATE	22,000-		1000 1
PERC TRUST FUND	-STATE	10,000-		2558 1

TOTAL APPRO.....		32,000-		
		=====		
TOTAL: REDUCE OPERATING EXPENDITURES				33V0490
WITHIN THE PUBLIC EMPLOYEES				
RELATIONS COMMISSION				
TOTAL ISSUE.....		362,148-		
		=====		

AGENCY ISSUE NARRATIVE:
 SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #01

IT COMPONENT? NO

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: PERC		72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>		72920100
ECONOMIC OPPORTUNITIES		11
<u>WORKFORCE SERVICES</u>		<u>1102.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE OPERATING EXPENDITURES		
WITHIN THE PUBLIC EMPLOYEES		
RELATIONS COMMISSION		33V0490

ISSUE TITLE: Reduce Operating Expenditures within the Public Employees Relations Commission

OVERVIEW OF AGENCY: The Public Employees Relations Commission (PERC) is a small, independent, quasi-judicial agency with a single program which is to adjudicate and facilitate mediation of public sector labor and employment disputes. PERC also performs other essential non-adjudicatory functions such as registering labor organizations (unions) and conducting secret ballot elections throughout Florida for state and local government employees voting for or against establishing or maintaining union representation.

The agency has absorbed past budget reductions and revenue shortfalls by reorganizing staff, consolidating positions and leased space, cutting non-essential travel and significantly reducing administrative overhead. PERC provides two constitutionally required functions and other statutorily mandated functions with an exceptional performance record.

ISSUE SUMMARY: Each agency is required to meet a ten-percent (10%) reduction target. The Public Employees Relations Commission proposes a reduction of (\$180,925) from the General Revenue Fund in the Other Personal Services (030000), Expenses (040000), Operating Capital Outlay (060000), and the Contracted Services (100777) categories. In addition, PERC proposes a reduction of (\$181,223) from the PERC Trust Fund in the Other Personal Services (030000), Expenses (040000), and Contracted Services (100777) categories.

STATUTORY REFERENCE: Specific Authority: Article I, Section 6 and Article III, Section 14, Florida Constitution; Chapter 447, Part II and Sections 110.124, 110.227, 112.044, 112.0455, 112.31895, 295.11, Florida Statutes. A statutory change is not required to implement this reduction.

PROGRAM IMPACT: Significant Impact. The funding for Other Personal Services is predominately used to secure temporary staffing for operational support for information technology; to accommodate for law school students who participate in the Externship Program between the Florida State University College of Law and PERC with the intention to promote Labor Law; public sector collective bargaining elections; and conversion of microfilm to electronic form for storage in archival databases. The inability to secure adequate staffing will likely result in the need for a budget amendment and will negatively impact the conduct of elections within legislatively mandated standards. Reduced funding in the OPS category will also result in the Commissions' inability to accommodate for externs to promote Labor Law through the established Externship Program. Conversion of data produces efficiencies as it provides immediate access to data and eliminates the cost associated with storage outside of the agency. Expenses: A reduction in the Expenses category will negatively impact operational flexibility ranging from postage, data processing, rent and legal ads to name a few. Operating Capital Outlay: This proposal will reduce the funding available to purchase equipment, which is already at minimal levels. Contracted Services: Contracted Services reductions will affect the Commission's ability to contract with court reporters, to pursue modifications or upgrades to existing technological resources such as the case management system and web access functions or to launch new initiatives designed to improve access and service to our customers. In consideration of the facts stated above, and in the spirit of fiscal responsibility, the Commission offers the following

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: PERC		72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>		72920100
ECONOMIC OPPORTUNITIES		11
<u>WORKFORCE SERVICES</u>		<u>1102.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE OPERATING EXPENDITURES		
WITHIN THE PUBLIC EMPLOYEES		
RELATIONS COMMISSION		33V0490

reductions for consideration. All proposals were developed based on operational needs and to minimize adverse impact on the Commission and those served by the program. The Commission will continue to streamline the organization and identify and explore new and creative ways to increase efficiency, improve services to the citizens of the State of Florida and save taxpayer dollars.

FISCAL INFORMATION: This issue reflects distribution of the ten percent (10%) reduction target of \$ 180,925 in General Revenue and \$ 181,223 in the PERC Trust Fund.

General Revenue (1000)		
Other Personal Services (030000):	(\$137,000)	
Expenses (040000)	(\$ 4,400)	
Operating Capital Outlay (060000):	(\$ 17,525)	
Contracted Services (100777)	(\$ 22,000)	
PERC Trust Fund (2558)		
Other Personal Services (030000):	(\$ 39,800)	
Expenses (040000)	(\$131,423)	
Contracted Services (100777):	(\$ 10,000)	
TOTAL ISSUE REDUCTION	(\$362,148)	FSI=1
	=====	

TOTAL: WORKFORCE SERVICES		<u>1102.00.00.00</u>
BY FUND TYPE		
GENERAL REVENUE FUND	180,925-	1000
TRUST FUNDS	181,223-	2000

TOTAL PROG COMP.....	362,148-	
	=====	

		COL A10	
		SCH VIIIIB-2	
		RED FY21-22	
POS		AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF			72000000
PGM: COMM ON HUMAN RELAT			72950000
<u>HUMAN RELATIONS</u>			72950100
GOV OPERATIONS/SUPPORT			16
<u>GOVERNMENTAL OPERATIONS</u>			<u>1601.00.00.00</u>
PROGRAM REDUCTIONS			33V0000
REDUCE OPERATING EXPENDITURES			
WITHIN THE FLORIDA COMMISSION ON			
HUMAN RELATIONS			33V0910
SALARIES AND BENEFITS			010000
GENERAL REVENUE FUND	-STATE	361,974-	1000 1
		=====	
OTHER PERSONAL SERVICES			030000
GENERAL REVENUE FUND	-STATE	6,244-	1000 1
		=====	
EXPENSES			040000
GENERAL REVENUE FUND	-STATE	13,125-	1000 1
		=====	
OPERATING CAPITAL OUTLAY			060000
GENERAL REVENUE FUND	-STATE	1,174-	1000 1
		=====	
SPECIAL CATEGORIES			100000
CONTRACTED SERVICES			100777
GENERAL REVENUE FUND	-STATE	5,350-	1000 1
		=====	
TOTAL: REDUCE OPERATING EXPENDITURES			33V0910
WITHIN THE FLORIDA COMMISSION ON			
HUMAN RELATIONS			
TOTAL ISSUE.....		387,867-	
		=====	

AGENCY ISSUE NARRATIVE:

SCH VIIIIB-2 NARR 21-22 NARRATIVE:
 PRIORITY #001

IT COMPONENT? NO

ISSUE TITLE: Reduce Operating Expenditures Within the Florida Commission on Human Relations

SUMMARY:

COL A10		
SCH VIIIIB-2		
RED FY21-22		
POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF		72000000
PGM: COMM ON HUMAN RELAT		72950000
<u>HUMAN RELATIONS</u>		72950100
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE OPERATING EXPENDITURES		
WITHIN THE FLORIDA COMMISSION ON		
HUMAN RELATIONS		33V0910

The Florida Commission on Human Relations (FCHR) proposes a recurring reduction of \$387,867 in budget authority in budget entity (72950100) in the General Revenue Fund (1000) FY 2021-2022. This would remove 6.00 Full Time Equivalent (FTE) positions and \$387,867 in the Salaries and Benefits category (010000), \$0 in the Expenses (040000) category and \$0 in the Human Resources Services (107040) category.

BACKGROUND:

The Florida Commission on Human Relations relies primarily on General Revenue from the state to conduct the commission's core functions as described in Chapter 760, Florida Statutes (F.S.). The commission also receives approximately 20% of its annual appropriation from federal funds from the United States Equal Employment Opportunity Commission (EEOC) and the United States Housing and Urban Development (HUD) for employment and housing cases, respectively, the commission investigates and closes. The federal receipts from the EEOC and HUD provide the revenue for the commission's Federal Grant Trust Fund. The number of cases referred to and closed by the commission varies each year; therefore, the revenue received from the federal government by the commission fluctuates annually and can be unpredictable. In addition, the commission is not compensated on a fixed schedule (such as quarterly or bi-annually) as the federal agencies undergo administrative changes or experience funding issues.

REDUCTION IMPACT:

Section 760.03(7), F.S. allows the Executive Director, with commission approval and within budgetary limitations, to employ personnel as may be necessary to adequately perform the functions of the commission. All the positions identified in this proposed reduction are necessary to achieve the agency's core mission. The 6.00 FTE's identified are the crucial professional functions of Florida Commission on Human Relations and quality control. These losses would leave FCHR without any representation in these areas.

The removal of the Director of External and Legislative Affairs position would impede the commissions' ability to: provide knowledgeable and timely research and analysis on legislation impacting the commission and provide timely and comprehensive responses to legislators, legislative staff, the Office of Program Policy Analysis and Government Accountability (OPPAGA), the Auditor General, the Governor's Office and other entities and stakeholders upon request. In addition to the legislative responsibilities, this position also develops the commission's position papers, research reports and publications.

The removal of the Human Resource Consultant position would significantly impact the Florida Commission on Human Relations' (FCHR) ability to: complete the onboarding new staff, respond to personnel actions requests, address attendance and leave (FMLA/FSWP), perform leave audits, transfers and payouts. The position also facilitates: Classification and Compensation pay instructions, drafting and implementing employment policies and programs such as, the employee handbook, personnel records, telework program, drug testing, etc. The position is responsible for addressing EEOC/Affirmative Action (employment of individuals with disabilities; personnel forms, labor relations; learning and development; payroll and invoicing. The position maintains People First information and updates, assisting managers with performance evaluations, and the recruitment and selection processes of potential new hires. The position also responds

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SCH VIIIIB-2		
RED FY21-22		
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<u>HUMAN RELATIONS</u>		72950100
GOV OPERATIONS/SUPPORT		16
<u>GOVERNMENTAL OPERATIONS</u>		<u>1601.00.00.00</u>
PROGRAM REDUCTIONS		33V0000
REDUCE OPERATING EXPENDITURES		
WITHIN THE FLORIDA COMMISSION ON		
HUMAN RELATIONS		33V0910

to inquiries from the general public for human resources references and background checks and is charged with the development of required annual training.

The Budget Analyst C position serves to support Florida Commission on Human Relations (FCHR) in the planning of budget and fiscal integrity, to deliver quality services to the Commission. This position is essential for preparing the agency budget request, Long Range Program Plan, spending plans, budget amendments and other financial reports. Prepares weekly, monthly and annual reports that assess unit processes and business operations within the commission to determine efficiency and statutory compliance. The incumbent makes recommendations for process improvement based upon assessment and statistical reports used for reporting the commission's legislative measures and published annual report. Incumbent manages financial and business operations unit performing and processing major fiscal functions, general services and budget functions. They assist staff in developing methodologies for trend analysis and conducts unit cost and cost/benefits analyses, also reported for legislative measures. In addition, the position has oversight of the operations of the facilities, procurement for goods and services, processes invoices, security of the building, COOP lead coordinator, safety coordinator, key custodian for security system as well as physical keys to door accesses. Currently, the FCHR has only one position responsible for HRM and one position for Operations. These staff are necessary to provide for the efficient administration of an equitable and lawful system of employment, budget, financial, revenue, procurement, and facility oversight; to maintain uniformity in the application of human resources and operations policies; to provide competitive human resources and operations programs which assist the managers and support the Commission's leadership; and to address the changing needs of the State of Florida, the State Personnel System, the Commission and the employees who serve Florida.

Finally, eliminating these positions would require the Department of Management Services to accept these functions, if willing, thereby creating a fiscal impact in the agency's Administrative Overhead category. This category would require General Revenue to cover those additional cost for services under a MOU. Background: Section 760.04, Florida Statutes, provides that (i) the FCHR is to be assigned to DMS, and (ii) in the performance of its duties pursuant to the Florida Civil Rights Act of 1992, the FCHR shall not be subject to control, supervision, or direction by DMS. Additional FTE reductions would occur in the legal, information systems, and case load in-take units.

The legal staff would lose an Attorney position which would further impede the investigation process to close cases within statutory timeframes. Employment and public accommodation complaints must be resolved within 180 days of the filing date and whistle-blower retaliation complaints must be resolved within 90 days of the filing date. The legislature standard for meeting statutory compliance for case resolution is 75%.

An FTE reduction in the Management Information Systems (MIS) unit is a 50% reduction in the IT staff. The Distributed Computer Systems Specialist position is responsible for maintaining all desktop computer systems for staff use, including desktop computers, monitors, printers, and other peripheral devices. Maintenance performed on this equipment includes installation of software and hardware, software upgrades, repairs and replacements. The position analyses and resolves hardware and software issues through the use of diagnostic tools, troubleshooting techniques and research. It must

COL A10 SCH VIIIIB-2 RED FY21-22 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
PGM: COMM ON HUMAN RELAT	72950000
<u>HUMAN RELATIONS</u>	72950100
GOV OPERATIONS/SUPPORT	16
<u>GOVERNMENTAL OPERATIONS</u>	<u>1601.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE OPERATING EXPENDITURES	
WITHIN THE FLORIDA COMMISSION ON	
HUMAN RELATIONS	33V0910

install, configure and support all software in use by the commission and support state government required software and all commercially produced software that enhances FCHR operations. Without sufficient and reliable technical support, the commission will not be equipped to conduct business for the state since the case management system and its accompanying programs are the very core of how the commission operates.

The loss of Senior Clerk position in Customer Service and Intake unit will cause a significant backlog. The Senior Clerk prevents delays in docketing cases within the statutory timeframes as per Chapter 760, F.S. Docketing delays result in complaint resolution delays which could further expose the Commission to performance deficiencies and will result in an additional fiscal and resource burden on Florida's judicial system.

Class Code	Title	FTE	Base	Benefits	Total
2050	Distributed Computer Sys Spec	1.00	37,146	25,072	62,218
0193	Human Resource Consultant SES	1.00	52,200	19,413	71,613
2226	Budget Analyst C - SES	1.00	50,234	19,735	69,969
7736	Attorney	1.00	39,234	16,049	55,283
8585	Legislative Affairs Director	1.00	63,242	31,502	94,744
0004	Senior Clerk	1.00	21,616	12,424	34,040
				Total	387,867

Expenses \$0
 Special Category \$0
 TR/DMS/HR SVCS/STW CONTRACT
 Total positions 6 FTEs
 Total Reduction \$ Review w/ MW

COL A10 SCH VIII B-2 RED FY21-22 POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF	72000000
PGM: COMM ON HUMAN RELAT	72950000
<u>HUMAN RELATIONS</u>	72950100
GOV OPERATIONS/SUPPORT	16
<u>GOVERNMENTAL OPERATIONS</u>	<u>1601.00.00.00</u>
PROGRAM REDUCTIONS	33V0000
REDUCE OPERATING EXPENDITURES	
WITHIN THE FLORIDA COMMISSION ON	
HUMAN RELATIONS	33V0910

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
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A10 - SCH VIII B-2 RED FY21-22

CHANGES TO CURRENTLY AUTHORIZED POSITIONS
 OTHER SALARY AMOUNT
 1000 GENERAL REVENUE FUND

361,974-

 361,974-
 =====

TOTAL: GOVERNMENTAL OPERATIONS

1601.00.00.00

BY FUND TYPE

GENERAL REVENUE FUND..... 387,867-
 =====

1000

TOTAL: MANAGEMENT SRVCS, DEPT OF

72000000

BY FUND TYPE

GENERAL REVENUE FUND 1,041,216-
 TRUST FUNDS 29,667,268-

1000

2000

TOTAL POSITIONS..... 7.00-

TOTAL DEPARTMENT..... 30,708,484-

TOTAL SALARY RATE..... 23,495-
 =====