

**SCHEDULE ID: REQUEST FOR CREATION, RE-CREATION, RETENTION, TERMINATION,
OR MODIFICATION OF A TRUST FUND**

Department:	Community Affairs
Fund Name:	Florida Communities Trust Fund
FLAIR #.*	52 2 244
Name Position Telephone No. of Person Completing Form:	Christine Savage, Budget and Revenue Manager, (850) 922-1658
Type of Action Requested : (Check one)	<input type="checkbox"/> Exempt From Termination <input type="checkbox"/> Re-create without modification (last action was initial create) <input checked="" type="checkbox"/> Retain without modification <input type="checkbox"/> Re-create/Retain with modification (last action was re-create) <input type="checkbox"/> Create New Fund <input type="checkbox"/> Terminate Existing Fund

* Enter ONLY the six-digit code. Not applicable for requests to **Create** trust fund.

For **All Trust Funds** scheduled for review this year, answer questions 1-6.

1	Cite the statutory authority for the trust fund (Florida Statutes or, if none, Laws of Florida). Give the statutory purpose, if stated, for the trust fund.	S. 380.511(1), F.S. The trust fund was created as a nonlapsing, revolving fund for projects, activities, acquisitions, and operating expenses necessary to carry out the mandates of S. 380, Part III, F.S. Recreated in CH.00-0024 LOF.
2	List the specific sources of receipts to the trust fund and the statutory references for those receipts.	License Tag Revenue from "Panther Plates", S. 320.08065(8)(c), F.S.; Transfer of cash from the Land Acquisition Trust Fund per the General Appropriations Act. S. 380.511(1), F. S.
3	If state or federal law requires or prohibits specific expenditures from the trust fund, list the requirements or prohibitions and the statutory citations for them.	This fund is used to administer the Florida Communities Trust Program. S. 380.511 (1), F.S. Congratulatory telegrams, flowers and /or telegraphic, condolences, presentation of plaques for outstanding service, entertainment for visiting dignitaries, refreshments such as coffee and doughnuts, decorative items (globe, statues, potted plants, picture frames, ect) Per Rule 3A-40.103, F.A.C. expenditures are prohibited unless "expressly provided by law" Greeting Cards Per Section 286.27 F.S.
4	If any source of receipts is federal, describe any restrictions on those receipts that are inconsistent with how the state does business.	N/A
5	If this trust fund could be combined with other agency trust funds that accomplish a similar purpose, list those trust funds.	N/A
6	If General Revenue funding supports the same programs or activities that the trust fund supports, provide a justification.	N/A

For Trust Funds that the agency believes are **Exempt from Termination** answer question 7.

7	If this trust fund is exempt from termination according to Article III, section 19(f)(3) of the <i>Florida Constitution</i> , list the specific exemptions that apply.	
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For Trust Funds that the agency recommends should be **Re-created/Retained with or without modification** answer questions 8 and 9 and attach draft legislation as requested.

8	Give the specific reasons that continuation (re-creation after initial creation or retention after subsequent re-creation) of this trust fund is necessary. List agency activities (based on the activity detail report) supported by the trust fund.	The trust fund needs to be continued as long as the department is administering Land Acquisition programs pursuant to S. 380.511, F. S.. The activities supported by the trust fund are: Land Acquisition Project Grant Application Review, and Land Acquisition Grant Award Administration.
9	Describe any modifications the agency is requesting when this fund is re-created/retained. Attach draft legislation to accomplish the requested change.	None

For Trust Funds that the agency recommends should be **Terminated** answer question 10 and attach draft legislation as requested.

10	Explain how the current cash balance and all current receipts of the trust fund will be distributed. Attach draft legislation that removes reference to the trust fund from the statutes.	
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For **New** Trust Funds that the agency recommends should be **Created** answer questions 11-13 and attach draft legislation as requested.

11	Describe the purpose of the trust fund and identify its revenue sources. Attach draft legislation that meets the requirements of section 215.3207, <i>Florida Statutes</i> .	N/A
12	Describe the specific impact on any other trust fund or the General Revenue Fund from the creation of this new trust fund.	N/A
13	Describe the period of time for which this new trust fund will be needed, or the circumstances under which it will no longer be needed.	N/A

Revenue Estimating Methodology:

State Housing Trust Fund (2255)

Division of Housing & Community Development

The source of revenue for the State Housing Trust fund is Documentary Stamp Tax revenue. Within DCA these funds were transferred to the Energy Consumption Trust Fund to administer the Low-Income Home Emergency Home Repair Program. This program is no longer administered by DCA effective in Fiscal Year 2004-2005, therefore no revenue was recorded.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2009 - 2010
Trust Fund Title:	Community Affairs
Budget Entity:	State Housing Trust Fund
LAS/PBS Fund Number:	52800000
	2255

	Balance as of 6/30/2009	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	0 (A)		0
ADD: Other Cash (See Instructions)	0 (B)		0
ADD: Investments	94,348 (C)		94,348
ADD: Outstanding Accounts Receivable	218 (D)		218
ADD: _____	0 (E)		0
Total Cash plus Accounts Receivable	94,566 (F)		94,566
LESS Allowances for Uncollectibles	0 (G)		0
LESS Approved "A" Certified Forwards	0 (H)		0
Approved "B" Certified Forwards	0 (H)		0
Approved "FCO" Certified Forwards	0 (H)		0
LESS: Other Accounts Payable (Nonoperating)	0 (I)		0
LESS: _____	(50) (J)		-50
Unreserved Fund Balance, 07/01/09	94,517 (K)		94,517**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2009 - 20010

Department Title: Community Affairs
Trust Fund Title: State Housing Trust Fund
LAS/PBS Fund Number: 2-255001

BEGINNING TRIAL BALANCE:

Unreserved Fund Balance Per Trial Balance, 07-01-09 94,517 (A)

Add/Subtract:

Add Approved FCO per LAS/PBS Certified Forward Report 0 (B)

Other Adjustment(s):

Subtract Approved FCO Reserved on Trial Balance - GL94100 0 (C)

Add Approved FCO Not Reserved on Trial Balance (LASPBS) 0 (C)

ADJUSTED BEGINNING TRIAL BALANCE: 94,517 (D)

UNRESERVED FUND BALANCE, SCHEDULE IC 94,517 (E)

DIFFERENCE: 0 (F)*

***SHOULD EQUAL ZERO.**

**SCHEDULE ID: REQUEST FOR CREATION, RE-CREATION, RETENTION, TERMINATION,
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Department:	Community Affairs
Fund Name:	State Housing Trust Fund
FLAIR #.*	52 2 255
Name Position Telephone No. of Person Completing Form:	Christine Savage, Budget and Revenue Manager, (850) 922-1658
Type of Action Requested : (Check one)	<input type="checkbox"/> Exempt From Termination <input type="checkbox"/> Re-create without modification (last action was initial create) <input checked="" type="checkbox"/> Retain without modification <input type="checkbox"/> Re-create/Retain with modification (last action was re-create) <input type="checkbox"/> Create New Fund <input type="checkbox"/> Terminate Existing Fund

* Enter ONLY the six-digit code. Not applicable for requests to **Create** trust fund.

For **All Trust Funds** scheduled for review this year, answer questions 1-6.

1	Cite the statutory authority for the trust fund (Florida Statutes or, if none, Laws of Florida). Give the statutory purpose, if stated, for the trust fund.	S.420.0005 F.S. Housing new construction and rehabilitation, serve first time home buyers, increase affordability and availability of housing within State
2	List the specific sources of receipts to the trust fund and the statutory references for those receipts.	Receipts for this fund come from a portion of the documentary stamp tax collections, pursuant to the provision of S. 201.15(6)(a), F.S.
3	If state or federal law requires or prohibits specific expenditures from the trust fund, list the requirements or prohibitions and the statutory citations for them.	Congratulatory telegrams, flowers and /or telegraphic, condolences, presentment of plaques for outstanding service, entertainment for visiting dignitaries, refreshments such as coffee and doughnuts, decorative items (globe, statues, potted plants, picture frames, ect) Per Rule 3A-40.103, F.A.C. expenditures are prohibited unless "expressly provided by law" Greeting Cards Per Section 286.27 F.S.
4	If any source of receipts is federal, describe any restrictions on those receipts that are inconsistent with how the state does business.	N/A
5	If this trust fund could be combined with other agency trust funds that accomplish a similar purpose, list those trust funds.	Only with statutory changes.
6	If General Revenue funding supports the same programs or activities that the trust fund supports, provide a justification.	N/A

For Trust Funds that the agency believes are **Exempt from Termination** answer question 7.

7	If this trust fund is exempt from termination according to Article III, section 19(f)(3) of the <i>Florida Constitution</i> , list the specific exemptions that apply.	
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For Trust Funds that the agency recommends should be **Re-created/Retained with or without modification** answer questions 8 and 9 and attach draft legislation as requested.

8	Give the specific reasons that continuation (re-creation after initial creation or retention after subsequent re-creation) of this trust fund is necessary. List agency activities (based on the activity detail report) supported by the trust fund.	This fund needs to be continued as long as the department is administering the Low Income Emergency Home Repair Program, or funds are received for the purposes of S. 420.0005, F. S. The agency activities supported by this trust fund are Affordable Housing activities.
9	Describe any modifications the agency is requesting when this fund is re-created/retained. Attach draft legislation to accomplish the requested change.	None.

For Trust Funds that the agency recommends should be **Terminated** answer question 10 and attach draft legislation as requested.

10	Explain how the current cash balance and all current receipts of the trust fund will be distributed. Attach draft legislation that removes reference to the trust fund from the statutes.	
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For **New** Trust Funds that the agency recommends should be **Created** answer questions 11-13 and attach draft legislation as requested.

11	Describe the purpose of the trust fund and identify its revenue sources. Attach draft legislation that meets the requirements of section 215.3207, <i>Florida Statutes</i> .	N/A
12	Describe the specific impact on any other trust fund or the General Revenue Fund from the creation of this new trust fund.	N/A
13	Describe the period of time for which this new trust fund will be needed, or the circumstances under which it will no longer be needed.	N/A

**SCHEDULE ID: REQUEST FOR CREATION, RE-CREATION, RETENTION, TERMINATION,
OR MODIFICATION OF A TRUST FUND**

Department:	Community Affairs
Fund Name:	Federal Grants Trust Fund
FLAIR #.*	
Name Position Telephone No. of Person Completing Form:	
Type of Action Requested : (Check one)	<input type="checkbox"/> Exempt From Termination <input type="checkbox"/> Re-create without modification (last action was initial create) <input type="checkbox"/> Retain without modification <input type="checkbox"/> Re-create/Retain with modification (last action was re-create) <input checked="" type="checkbox"/> Create New Fund <input type="checkbox"/> Terminate Existing Fund

* Enter ONLY the six-digit code. Not applicable for requests to **Create** trust fund.

For **All Trust Funds** scheduled for review this year, answer questions 1-6.

1	Cite the statutory authority for the trust fund (Florida Statutes or, if none, Laws of Florida). Give the statutory purpose, if stated, for the trust fund.	No statutory authority for this trust fund as it is a new request.
2	List the specific sources of receipts to the trust fund and the statutory references for those receipts.	Federal grant funds through cooperative agreement from the Department of Homeland Security, Federal Emergency Management Agency and US Department of Transportation for state and local government emergency management, preparedness and mitigation programs.
3	If state or federal law requires or prohibits specific expenditures from the trust fund, list the requirements or prohibitions and the statutory citations for them.	Per 2 CFR Part 225, Appendix B, the following costs are unallowable unless specifically allowed in a federal grant award: alcoholic beverages, contingency provisions, defense & prosecution of criminal and civil proceedings and claims (except for those legal expenses required to administer the federal program), donations and contributions, fines and penalties, fund raising and investment management costs, goods & services for personal use, idle facilities, interest, lobbying, selling & marketing costs.
4	If any source of receipts is federal, describe any restrictions on those receipts that are inconsistent with how the state does business.	None known
5	If this trust fund could be combined with other agency trust funds that accomplish a similar purpose, list those trust funds.	No other trust fund can be combined with this trust fund.
6	If General Revenue funding supports the same programs or activities that the trust fund supports, provide a justification.	N/A

For Trust Funds that the agency believes are **Exempt from Termination** answer question 7.

7	If this trust fund is exempt from termination according to Article III, section 19(f)(3) of the <i>Florida Constitution</i> , list the specific exemptions that apply.	
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For Trust Funds that the agency recommends should be **Re-created/Retained with or without modification** answer questions 8 and 9 and attach draft legislation as requested.

8	Give the specific reasons that continuation (re-creation after initial creation or retention after subsequent re-creation) of this trust fund is necessary. List agency activities (based on the activity detail report) supported by the trust fund.	
9	Describe any modifications the agency is requesting when this fund is re-created/retained. Attach draft legislation to accomplish the requested change.	

For Trust Funds that the agency recommends should be **Terminated** answer question 10 and attach draft legislation as requested.

10	Explain how the current cash balance and all current receipts of the trust fund will be distributed. Attach draft legislation that removes reference to the trust fund from the statutes.	
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For **New** Trust Funds that the agency recommends should be **Created** answer questions 11-13 and attach draft legislation as requested.

11	Describe the purpose of the trust fund and identify its revenue sources. Attach draft legislation that meets the requirements of section 215.3207, <i>Florida Statutes</i> .	Creation of the Federal Grants Trust Fund to track all federal funding, not related to disaster reimbursement, for the Division of Emergency Management. The funding sources of these federal funds are the Federal Emergency Management Agency, Department of Homeland Security and the US Department of Transportation.
12	Describe the specific impact on any other trust fund or the General Revenue Fund from the creation of this new trust fund.	The termination of the Federal Emergency Management Program Support Trust fund and the movement of domestic preparedness funds and hazardous materials emergency preparedness funds from the Grants & Donations Trust Fund.
13	Describe the period of time for which this new trust fund will be needed, or the circumstances under which it will no longer be needed.	The Federal Grants Trust Fund will be needed effective 7/1/2010 and needed indefinitely as long as the division continues to receive federal funds for the aforementioned revenue sources.

A bill to be entitled

An act relating to trust funds; terminating specified trust funds within the Department of Community Affairs; providing for disposition of balances in and revenues of such trust funds; prescribing procedures for the termination of such trust funds; redesignating the Federal Emergency Management Program Support Trust Fund within the Department of Community Affairs as the Federal Grants Trust Fund; providing a contingent effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. (1) The following trust fund within the Department of Community Affairs are terminated:

(a) The Federal Emergency Management Program Support Trust Fund, FLAIR number 52-2-525.

(2) All current balances remaining in the trust fund on the date of termination shall be transferred to the Federal Grants Trust Fund within the Department of Community Affairs.

(3) The Department of Community Affairs shall pay any outstanding debts and obligations of the terminated funds as soon as practicable, and the Chief Financial Officer shall close out and remove the terminated funds from various state accounting systems using generally accepted accounting principles concerning warrants outstanding, assets, and liabilities.

Section 2. This act shall take effect July 1, 2010, if the Federal Grants Trust Fund is created within the Department of Community Affairs.

CODING: Words ~~stricken~~ are deletions; words underlined are additions.

GRANTS AND DONATIONS TRUST FUND (2339)
SCHEDULE I NARRATIVE'S:

OFFICE OF THE SECRETARY:

REVENUE ESTIMATING METHODOLOGY:

The department is required by 420.006 Florida Statutes to contract with the Florida Housing and Finance Corporation (FHFC) on a multiyear basis to stimulate, provide, and foster affordable housing in the state. The department estimates that Fiscal Year transfer from FHFC will be \$67,965 based on current and past estimates.

The transfer from the Emergency Management Preparedness and Assistance Trust Fund is estimated at \$100,000 for Fiscal Year 2009-2010 and Fiscal Year 2010-2011. This transfer will be used to cover a legal position within the Office of the Secretary.

SUPPORTING NARRATIVE - SECTION III ADJUSTMENTS

Following is the description of the adjustment included in the Schedule I, Columns A01, Section III, of the Department's Fiscal Year 2010-11 Legislative Budget Request:

COLUMN A01: ACTUAL PRIOR YEAR - FY 2008-09

Post Closing Statewide Financial Statement Adjustment

Amount - \$2,349

Classified by a state-wide financial statement adjustment to reverse a prior year reserve for encumbrances, this entry is placing it in the unreserved fund balance.

DIVISION OF COMMUNITY PLANNING:

REVENUE ESTIMATING METHODOLOGY:

Documentary Stamp - Revenue Estimating Conference:

Doc Stamp Revenue obtained from the March 2009 Revenue Estimating Conference Report. This report showed estimates of \$110,000 for Fiscal Year 2009-2010 and \$150,000 for Fiscal Year 2010-2011

Documentary Stamp - Estimates based on July 2009-September 2009:

Additional Doc Stamp Revenue is included to reflect the difference between the Revenue Estimating Conference (REC) amount and a straight-line projection of actual collections during July, August, and September 2009.

Calculation: \$31,226.08 (average collections for July, August, and September 2009)
X 12 months
\$374,712.96
(\$110,000) REC report for Fiscal Year 2009-2010
\$264,712.96

\$374,712.96
(\$150,000) REC report for Fiscal Year 2010-2011
\$224,712.96

Waterfronts Partnership:

Based on grant funds from NOAA, via Department of Environmental Protection; \$125,000 in OPS/Contractual Services, \$10,000 in Expense and \$75,000 in Grant and Aid

Post-Disaster Redevelopment:

Based on grant funds from NOAA, via Department of Environmental Protection; \$100,000 in OPS/Contractual Services and \$8,000 in Expense

Coastal Travel:

\$40,000 - Based on grant funds from NOAA, via Department of Environmental Protection, for staff travel to coastal communities to provide technical assistance.

Transit-Oriented Development:

\$211,918 - Based on grant funds from the Department of Transportation for a two-year project on transit-oriented development.

Transfer of available cash from the Florida Communities Trust

\$190,000 – Based on the Doc Stamp Revenue Shortfall

SUPPORTING NARRATIVE - SECTION III ADJUSTMENTS

Following are descriptions of the adjustments included in the Schedule I, Columns A01, A02, and A03, Section III, of the Department's Fiscal Year 2010-11 Legislative Budget Request:

COLUMN A01: ACTUAL PRIOR YEAR - FY 2008-09

Accounts Payable Not Certified (Prior Year)

Amount – (\$44,880)

Set up certified forwards after financial statements were completed.

Prior Year Encumbrances Not Reserved

Amount – (\$111,423)

Federal encumbrances that were recognized during closing in the appropriate operating year, but not reserved in the fund balance.

Unearned Revenue

Amount – (\$28,468)

Revenue associated with advance payments to sub-grant recipients.

Prior Year Compensated Absences

Amount – \$4,899

Compensated absences used to adjust the Unreserved Fund Balance as of July 1 included in the computation of the beginning fund balance.

Accounts Payable Not Certified (Current Year)

Amount – \$68,449

Set up certified forwards after financial statements were completed.

COLUMN A02: CURRENT YEAR ESTIMATED - FY 2009-10

Fiscal Year 2009-10 Budget Amendment #PBR 10-03 DOT Grant

Amount – (\$187,682)

Budget amendment providing additional budget authority for the Division to expend a grant award received from the Department of Transportation to assist local governments in the area of transit-oriented development.

COLUMN A03: LBR REQUEST - FY 2010-11

Excess Budget over Doc Stamp Revenues

Amount – \$1,079,994

The amount of budget authority provided for Doc Stamp revenues exceeds the anticipated revenue from Doc Stamps.

DIVISION OF EMERGENCY MANAGEMENT:

REVENUE ESTIMATING METHODOLOGY:

The Radiological Emergency Preparedness funding provided by the three nuclear power companies are multi-year negotiated agreements to cover activities and performance requirements contained in the Agreements. The revenue estimates are based on those contracted amounts.

Receipts shown to cover the state's matching requirements for open federally-declared disaster programs are based on a project-by-project analysis to determine expected operational and project payment disbursement needs for the fiscal year. These calculations are developed for each open disaster and have a corresponding federal budget authority request in the U.S. Contributions Trust Fund. The source of funding for this disaster matching requirement is determined by the Legislature.

U.S. Departments of Transportation revenue estimates are reported at currently anticipated award levels based on current award levels and preliminary program submission requirements to these federal agencies.

SUPPORTING NARRATIVE FIVE PERCENT TRUST FUND RESERVE

The following five percent trust fund reserve calculation is based on the "General Policy Guidelines for Reserving 5 Percent of State Trust Funds" contained in the Fiscal Year 2010-11 Legislative Budget Request instructions:

Division of Emergency Management Grants and Donations Trust Fund (2339)

Exemptions:

1. State appropriated match and administration funds for federally declared disasters
2. Federal Awards from U.S. Department of Transportation and the U.S. Department of Homeland Security.

Description of the impact of establishing the reserve and recommendation of why it may be appropriate to exclude the trust fund from the reserve requirement:

This fund has no self-generating or dedicated revenue source, but serves as a holding vehicle for moneys that have been provided to the department for specific purposes.

Radiological Emergency Preparedness Funding - Non-exempted receipts in the GDTF are funds provided annually from three nuclear power companies by contractual agreement for participation in county training, plant exercises, and drills in order to be prepared to respond in an emergency event at a power plant, provide public education and information for nuclear emergencies, and to maintain the Radiological Emergency Management planning portion of the State Comprehensive Emergency Management Plan. The receipts associated with these contracts are provided for the accomplishment of specific Scope of Work items. If these funds are held in reserve, our ability to perform the contractually required activities will be negatively impacted.

Calculation: +\$10,129 (FY 09-10 Estimated Revenues for Southern Nuclear) +\$325,000 (FY 09-10 Estimated Revenues for Florida Power & Light) + \$149,600 (FY 09-10 Estimated Revenues for Progress Energy) = \$484,729 X .05% = \$24,237

SUPPORTING NARRATIVE - SECTION III ADJUSTMENTS

Following are descriptions of the adjustments included in the Schedule I, Columns A01 and A02, Section III, of the Department's Fiscal Year 2010-11 Legislative Budget Request:

COLUMN A01: ACTUAL PRIOR YEAR - FY 2008-09

PY CF Obligations Paid w/Current Year Revenue

Amount – \$34,390

Prior Year Certified Forward obligations paid with current year revenue in the amount of \$34,390.

PY A/P Paid w/CY Revenue

Amount – (\$4,786,612)

Accounts payables which were set-up in Fiscal Year 2007-08, but paid with revenue from Fiscal Year 2008-09.

Reclass of Advances to Sub-grantees

Amount – (\$12,801,492)

Expenditures that are related to advances to sub-grantees or sub-recipients should not be recognized as a true disbursement until the recipient incurs the actual expense. We therefore reclassify the expenditure to general ledger 25500 –Advances to Other Governments/Entities. Before the close of the next operating fiscal year the advance reclassification is reversed and any advances that were processed during the current year are now reclassified through the appropriate expenditure general ledger. It is therefore necessary for the process of Schedule I's to recognize the change in expenditures related to the re-class of advances.

Accounts Payable Not Certified Forward

Amount – (\$3,292,323)

Account Payables that were recognized during closing in the appropriate operating year must be reclassified in the next operating fiscal year in order not to double count the expenditure.

Deferred Revenue

Amount – (\$6,473,303)

Revenue received in excess of current year disbursements.

COLUMN A02: CURRENT YEAR ESTIMATED - FY 2009-10

Excess Domestic Security Budget Authority

Amount – \$51,132,821

Reappropriation of prior year Domestic Security budget authority.

2010 Domestic Security Administered Funds

Amount – (\$59,309,592)

Current year award for Domestic Security.

Budget Amendment (EOG#B0045, PBR 10-05)

Amount – (\$1,971,123)

Budget authority requested to reimburse entities which incurred disaster expenditures associated with the May 2009 severe weather events that impacted the northern and eastern sections of the state.

Budget Amendment – (EOG#B0129, PBR 10-08)

Amount – (\$250,000)

Budget authority requested to spend a grant received from the federal government in order to conclude the Light Detection and Ranging (LiDAR) project started in Fiscal Year 2007-08.

Budget Amendment – (EOG#B0175, PBR 10-14)

Amount – (\$100,000)

Budget amendment to realign existing budget authority and appropriate additional budget authority in order to fund activities such as continuing education, conducting staff training, supporting nuclear power plant exercises, and updating and enhancing radiological emergency plans.

Budget Amendment – (EOG#B0219, PBR 10-19)

Amount – (\$7,101,539)

Budget amendment to provide additional operating budget authority to satisfy contractual obligations to sub-recipients in providing for reimbursement requests related to the federally declared disasters.

Budget Amendment – (EOG#B0080, PBR 10-02)

Amount – (\$3,916,461)

Budget authority requested to reimburse entities which incurred disaster expenditures associated with the April 2009 severe weather events that impacted the northern and eastern sections of the state.

Budget Amendment – (EOG#B0130, PBR 10-11)

Amount – \$604,702

Budget amendment to realign existing budget authority for federal and state obligations associated with management and administrative costs of open federally declared disasters.

Domestic Security Reappropriation

Amount – (\$125,565,574)

Budget authority which was reappropriated in the back of the bill in Fiscal Year 2008-09.

Excess FY08-09 Budget Authority over Cash

Amount – (\$11,441,300)

Budget authority requested at the end of Fiscal Year 2008-09 but not used.

DIVISION OF HOUSING & COMMUNITY DEVELOPMENT:

REVENUE ESTIMATING METHODOLOGY:

The revenue received in the Grants and Donations Trust Fund is federal government funding for the Weatherization Assistance Program is federal government funding for the Weatherization Assistance Program. Revenue estimate is based on historical funding levels/allocations made from the previous year's funding. The Federal 09 award was increased and additional funding in the amount of \$175M was received in Fiscal Year 2009-2010 for the American Recovery and Reinvestment Act (ARRA). Revenue estimates for upcoming years is based on historical funding allocations.

A Grant from Department of Energy in the amount \$893,000 is anticipated in Fiscal Year 2010-2011 for energy code training.

SUPPORTING NARRATIVE - SECTION III ADJUSTMENTS

Following is the description of the adjustment included in the Schedule I, Columns A01 and A02, Section III, of the Department's Fiscal Year 2010-11 Legislative Budget Request:

COLUMN A01: ACTUAL PRIOR YEAR - FY 2008-09

Prior Year FCO Paid with Current Year Revenue

Amount – (\$1,768,713)

Prior Year Fixed Capital Outlay obligations were paid with current year revenue in the amount of \$1,768,713.

Advances to Other Government Entities

Amount – \$467,618

Revenue associated with advance payments to sub-grant recipients.

COLUMN A02: CURRENT YEAR ESTIMATED - FY 2009-10

Back of Bill Reappropriation of FCO

Amount – (\$17,993,735)

During Fiscal Year 2009-2010 there was a reappropriation from the back of the bill in the General Appropriations Act for the Weatherization Assistance Program Fixed Capital Outlay in the amount of \$17,993,735.

Excess FCO budget authority over Revenue – WAP

Amount - \$2,000,000

The award for the Weatherization Assistance Program is \$11.7M, however the division only anticipates receiving \$9.7M in revenue. Therefore, there is a \$2M excess in Fixed Capital Outlay budget authority over the revenue being received in this program.

Excess FCO budget authority over Revenue - WAP ARRA

Amount - \$90,126

The estimated revenue for Fiscal Year 2009-2010 for the Weatherization Assistance Program from the American Recovery and Reinvestment Act is \$175,984,474. During Fiscal Year 2009-2010 there was \$157,984,474 appropriated and a reappropriation for \$17,993,735 from the back of the bill (GAA) for this program. The non-operating expenditures estimated for Fiscal Year 2009-2010 is \$96,391 for the transfer of Administrative Assessments to the Administrative Trust Fund in the Office of the Secretary.

Calculation Method: $\$175,984,474 - \$17,993,735 - \$157,984,474 - \$96,391 = \$90,1$

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I
Agency Name Community Affairs**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the transfer category used, and the amount of the transfer for each of the fiscal years indicated, as well as the name and phone number of the person at the other agency who confirmed the amount of the transfer. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number :

Grants and Donations Trust Fund 2339

<u>Transfers In (Provide Agency and Fund Number Received From)</u>	<u>Transfer Category</u>	<u>Amount FY 08-09 (A01)</u>	<u>Amount FY 09-10 (A02)</u>	<u>Amount FY 10-11 (A03)</u>	<u>Confirmed By</u>
<u>Department of Juvenile Justice (2339)</u>	<u>180008</u>	<u>615,092.00</u>	<u>0.00</u>	<u>0.00</u>	<u>Sandra Lewis 850-644-8409</u>
<u>Department of Children and Families (2639)</u>	<u>100033</u>	<u>0.00</u>	<u>1,916,938.00</u>	<u>0.00</u>	<u>Frank Liro 850-488-9496</u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
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<u>Transfers Out (Operating and Non-Operating) (Provide Agency and Fund Number Transferred To)</u>	<u>Transfer Category</u>				
<u>Department of Juvenile Justice (2339)</u>	<u>109870</u>	<u>85,876.54</u>	<u>0.00</u>	<u>0.00</u>	<u>Sandra Lewis 850-644-8409</u>
<u>Department of Financial Services (2393)</u>	<u>001510</u>	<u>2,524,471.05</u>	<u>0.00</u>	<u>0.00</u>	<u>Buckley Vernon 850-413-3185</u>
<u>Department of Highway Safety and Motor Vehicles (2009)</u>	<u>001500</u>	<u>229,147.44</u>	<u>59,800.00</u>	<u>0.00</u>	<u>Marilyn Crofts 850-617-3343</u>
<u>Department of Education (2261)</u>	<u>001510</u>	<u>1,209,366.34</u>	<u>5,590,602.00</u>	<u>0.00</u>	<u>Alisa Golden 850-245-9994</u>
<u>Department of Corrections (2262)</u>	<u>001510</u>	<u>1,224,513.56</u>	<u>66,838.83</u>	<u>0.00</u>	<u>Shelly Fields 850-487-4299</u>
<u>Department of Transportation (2540)</u>	<u>001510</u>	<u>0.00</u>	<u>4,460,068.58</u>	<u>0.00</u>	<u>Ellyn Hutson 850-414-8466</u>
<u>Department of Management Services (2339070)</u>	<u>001510</u>	<u>3,815,321.00</u>	<u>7,870,841.00</u>	<u>3,193,000.00</u>	<u>Debbie Goodson 850-488-0830</u>

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I
Agency Name Community Affairs**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the transfer category used, and the amount of the transfer for each of the fiscal years indicated, as well as the name and phone number of the person at the other agency who confirmed the amount of the transfer. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number :

Grants and Donations Trust Fund 2339

Transfers In (Provide Agency and Fund Number Received From)	Transfer Category	Amount FY 08-09 (A01)	Amount FY 09-10 (A02)	Amount FY 10-11 (A03)	Confirmed By
Transfers Out (Operating and Non-Operating) (Provide Agency and Fund Number Transferred To)	Transfer Category				
Department of Agriculture and Consumer Services (2381)	001510	1,771,506.00	318,045.00	0.00	Derek Buchanan 850-922-8566

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2010 - 2011 Community Affairs
Trust Fund Title:	Grants and Donations Trust Fund
Budget Entity:	520000000
LAS/PBS Fund Number:	2339 - Departmental

	Balance as of 6/30/2009		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	20,056,529	(A)			20,056,529
ADD: Other Cash (See Instructions)		(B)			
ADD: Investments	14,407,592	(C)			
ADD: Outstanding Accounts Receivable	20,690,601	(D)	4,454,237		25,144,838
ADD: _____	23,743,824	(E)			
Total Cash plus Accounts Receivable	78,898,547	(F)	4,454,237		83,352,784
LESS Allowances for Uncollectibles		(G)			
LESS Approved "A" Certified Forwards	(712,716)	(H)			
Approved "B" Certified Forwards	(10,397,771)	(H)			(10,397,771)
Approved "FCO" Certified Forwards	(45,352,123)	(H)			
LESS: Other Accounts Payable (Nonoperating)	(8,175,515)	(I)			
LESS: _____	(6,497,481)	(J)			
Unreserved Fund Balance, 07/01/09	7,762,941	(K)	4,454,237		12,217,176 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2010 - 2011

Department Title:	<u>Community Affairs</u>
Trust Fund Title:	<u>Grants and Donations Trust Fund</u>
LAS/PBS Fund Number:	<u>2339 - Departmental</u>

BEGINNING TRIAL BALANCE:

Unreserved Fund Balance Per Trial Balance, 07-01-09	(11,072,930)	(A)
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Add/Subtract:

SWFS Adjustment Form - GL16300	(4,178,950)	(B)
SWFS Adjustment Form - GL16400	(272,938)	(B)
Over Reserved for Encumbrances	135	(B)

Other Adjustment(s):

Advances to Other Governments/Entities - GL25500	6,967,509	(C)
Unearned Revenue - Long Term - GL48800	(6,967,509)	(C)
Accounts Payable Not Certified Forward - GL31100/35300	(3,298,548)	(C)
Fund Balance Reserved for Encumbrances	(13,656,931)	(C)
FCO C/F Not Reserved	42,481,984	(C)
Anticipated Grant Receivables	(20,468,290)	(C)
Encumbrances Certified Forward Not Reserved	(735,141)	(C)
SWFS Adjustment Form - Due From State Funds Within Dept.	2,349	(C)

ADJUSTED BEGINNING TRIAL BALANCE:	12,217,176	(D)
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UNRESERVED FUND BALANCE, SCHEDULE IC	12,217,176	(E)
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DIFFERENCE:	0	(F)*
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***SHOULD EQUAL ZERO.**

For Trust Funds that the agency believes are **Exempt from Termination** answer question 7.

7	If this trust fund is exempt from termination according to Article III, section 19(f)(3) of the <i>Florida Constitution</i> , list the specific exemptions that apply.	
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For Trust Funds that the agency recommends should be **Re-created/Retained with or without modification** answer questions 8 and 9 and attach draft legislation as requested.

8	Give the specific reasons that continuation (re-creation after initial creation or retention after subsequent re-creation) of this trust fund is necessary. List agency activities (based on the activity detail report) supported by the trust fund.	This trust fund needs to be continued as long as the agency administers programs receiving grants from federal and private sources not otherwise directed to another specific trust fund. The agency activities supported by the trust fund are as follows: Inspector General (1 FTE), all activities in the Emergency Management Program are partially supported by revenues that go into the DEM Grants and Donations TF.
9	Describe any modifications the agency is requesting when this fund is re-created/retained. Attach draft legislation to accomplish the requested change.	None.

For Trust Funds that the agency recommends should be **Terminated** answer question 10 and attach draft legislation as requested.

10	Explain how the current cash balance and all current receipts of the trust fund will be distributed. Attach draft legislation that removes reference to the trust fund from the statutes.	
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For **New** Trust Funds that the agency recommends should be **Created** answer questions 11-13 and attach draft legislation as requested.

11	Describe the purpose of the trust fund and identify its revenue sources. Attach draft legislation that meets the requirements of section 215.3207, <i>Florida Statutes</i> .	N/A
12	Describe the specific impact on any other trust fund or the General Revenue Fund from the creation of this new trust fund.	N/A
13	Describe the period of time for which this new trust fund will be needed, or the circumstances under which it will no longer be needed.	N/A

Office of Policy and Budget - July 2009

**SCHEDULE I
TRUST FUNDS AVAILABLE**

**SUPPORTING NARRATIVE - SECTION III ADJUSTMENTS
FLORIDA FOREVER TRUST FUND (2349)**

Following are descriptions of the adjustments included in the Schedule I, Columns A01, Section III, of the Department's Fiscal Year 2010-11 Legislative Budget Request:

COLUMN A01: ACTUAL PRIOR YEAR - FY 2008-09

PY FCO Obligations Paid with Current Year Revenue

Amount - (\$2,421,853)

Prior year FCO obligations were paid with current year revenue

Re-class of PY Refunds

Amount - \$157,101

Refunds received in a different operating year than when the expenditure occurred must be recorded as revenue in a prior year refund category classification. During the statewide financial statement process this revenue received is reclassified to actually reduce the expenditure general ledger.

Approved Fixed Capital Outlay not Reserved on Trial Balance

Amount - (\$71,629,752)

The approved Fixed Capital Outlay was not reserved to the Statewide Financial Process in the accounting records

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Department Title:	Budget Period: 2010 - 2011
Trust Fund Title:	Community Affairs
Budget Entity:	Florida Forever Trust Fund
LAS/PBS Fund Number:	52800500
	2-349001

	Balance as of 6/30/2009		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	35,423	(A)		
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable		(D)		
ADD: <u>Anticipated Bond Proceeds</u>	71,602,879	(E)		
Total Cash plus Accounts Receivable	71,638,302	(F)		
LESS Allowances for Uncollectibles		(G)		
LESS Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards	71,638,302	(H)		
LESS: Other Accounts Payable (Nonoperating)		(I)		
LESS: _____		(J)		
Unreserved Fund Balance, 07/01/09	0	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2010 - 2011

Department Title: Community Affairs
Trust Fund Title: Florida Forever Trust Fund
LAS/PBS Fund Number: 2-349001

BEGINNING TRIAL BALANCE:

Unreserved Fund Balance Per Trial Balance, 07-01-09 26,873 (A)

Add/Subtract: (B)

Other Adjustment(s):

Subtract Approved FCO Not Reserved on T/B (71,629,752) (C)
Add Anticipated Bond Proceeds 71,602,879 (C)

ADJUSTED BEGINNING TRIAL BALANCE: 0 (D)

UNRESERVED FUND BALANCE, SCHEDULE IC 0 (E)

DIFFERENCE: 0 (F)*

***SHOULD EQUAL ZERO.**

**SCHEDULE ID: REQUEST FOR CREATION, RE-CREATION, RETENTION, TERMINATION,
OR MODIFICATION OF A TRUST FUND**

Department:	Community Affairs
Fund Name:	Florida Forever Trust Fund
FLAIR #.*	52 2 349
Name Position Telephone No. of Person Completing Form:	Christine Savage, Budget and Revenue Manager, (850) 922-1658
Type of Action Requested : (Check one)	<input type="checkbox"/> Exempt From Termination <input type="checkbox"/> Re-create without modification (last action was initial create) <input checked="" type="checkbox"/> Retain without modification <input type="checkbox"/> Re-create/Retain with modification (last action was re-create) <input type="checkbox"/> Create New Fund <input type="checkbox"/> Terminate Existing Fund

* Enter ONLY the six-digit code. Not applicable for requests to **Create** trust fund.

For **All Trust Funds** scheduled for review this year, answer questions 1-6.

1	Cite the statutory authority for the trust fund (Florida Statutes or, if none, Laws of Florida). Give the statutory purpose, if stated, for the trust fund.	S. 380.5115(1) Florida Forever Program Trust Fund created for the acquisition of community-based projects, urban open spaces, parks, and greenways to implement local government comprehensive plans.
2	List the specific sources of receipts to the trust fund and the statutory references for those receipts.	Transfer from the Department of Environmental Protection from the sale of bonds for the purchase of land resources in Florida. S. 259.105(3)(c), F. S.
3	If state or federal law requires or prohibits specific expenditures from the trust fund, list the requirements or prohibitions and the statutory citations for them.	This fund is used for the Acquisition of Real Property using Proceeds from the Florida Forever Trust Fund. Section 259.105 (3) (c) and 380.5115, F.S. Congratulatory telegrams, flowers and /or telegraphic, condolences, presentment of plaques for outstanding service, entertainment for visiting dignitaries, refreshments such as coffee and doughnuts, decorative items (globe, statues, potted plants, picture frames, ect) Per Rule 3A-
4	If any source of receipts is federal, describe any restrictions on those receipts that are inconsistent with how the state does business.	N/A
5	If this trust fund could be combined with other agency trust funds that accomplish a similar purpose, list those trust funds.	N/A
6	If General Revenue funding supports the same programs or activities that the trust fund supports, provide a justification.	N/A

For Trust Funds that the agency believes are **Exempt from Termination** answer question 7.

7	If this trust fund is exempt from termination according to Article III, section 19(f)(3) of the <i>Florida Constitution</i> , list the specific exemptions that apply.	
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For Trust Funds that the agency recommends should be **Re-created/Retained with or without modification** answer questions 8 and 9 and attach draft legislation as requested.

8	Give the specific reasons that continuation (re-creation after initial creation or retention after subsequent re-creation) of this trust fund is necessary. List agency activities (based on the activity detail report) supported by the trust fund.	This fund is necessary to carry out the Florida Forever Act until all related bond proceeds are expended. The activities supported by the trust fund are: Land Acquisition Project Grant Application Review, and Land Acquisition Grant Award Administration.
9	Describe any modifications the agency is requesting when this fund is re-created/retained. Attach draft legislation to accomplish the requested change.	None.

For Trust Funds that the agency recommends should be **Terminated** answer question 10 and attach draft legislation as requested.

10	Explain how the current cash balance and all current receipts of the trust fund will be distributed. Attach draft legislation that removes reference to the trust fund from the statutes.	
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For **New** Trust Funds that the agency recommends should be **Created** answer questions 11-13 and attach draft legislation as requested.

11	Describe the purpose of the trust fund and identify its revenue sources. Attach draft legislation that meets the requirements of section 215.3207, <i>Florida Statutes</i> .	N/A
12	Describe the specific impact on any other trust fund or the General Revenue Fund from the creation of this new trust fund.	N/A
13	Describe the period of time for which this new trust fund will be needed, or the circumstances under which it will no longer be needed.	N/A

Revenue Estimating Methodology:

Low-Income Home Energy Assistance TF (2451)

Division of Housing & Community Development

The revenue received in the Low-Income Home Energy Assistance Program is a Block Grant received from the federal government. Revenue estimate is based on historical funding levels/allocations made from the previous years funding.

**SCHEDULE I
TRUST FUNDS AVAILABLE**

**SUPPORTING NARRATIVE - SECTION III ADJUSTMENTS
LOW INCOME ENERGY ASSISTANCE PROGRAM TRUST FUND (2451)**

Following are descriptions of the adjustments included in the Schedule I, Columns A01, Section III, of the Department's Fiscal Year 2010-11 Legislative Budget Request:

COLUMN A01: ACTUAL PRIOR YEAR - FY 2008-09

FCO CF Agency Reversions

Amount - \$ 94,974

Adjustment made to include the agencies Fixed Capital Outlay Reversions to Fiscal Year 08/09

Change Re-class of Grant and Aid Advances

Amount - (\$3,177,192)

Expenditures that are re-classed to advances to sub-grantees or sub recipients should not be recognized as a true disbursement until the recipient incurs the actual expense. WE therefore reclassify the expenditure to general ledger 25500 – Advances to Other Government Entities. Before, the close of the next operating fiscal year the advance reclassification is reversed and any advances that were processed during the current year is now reclassified through the appropriate expenditure general ledger code. It is therefore necessary for process of Schedule I's to recognize the change in expenditures related to the re-class of advance.

Deferred Revenue U.S. Grant

Amount - (\$3,160)

Reverse Prior Year entry for revenue received in excess of current year disbursements.

Current Year FCO Accounts Payable

Amount - \$157,523

Accounts Payables that were recognized during the closing in the appropriate operating year must be reclassified in the next operating fiscal year in order not to double count the expenditure.

Prior Year FCO Encumbered

Amount - (\$1,673,729)

In the prior year we did not reduce out Unreserved Fund Balance.

CF Expenditures using Current Year Revenue

Amount - (\$2,736,282)

Prior Year Certified Forward obligations were paid with current year revenue.

For Trust Funds that the agency believes are **Exempt from Termination** answer question 7.

7	If this trust fund is exempt from termination according to Article III, section 19(f)(3) of the <i>Florida Constitution</i> , list the specific exemptions that apply.	
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For Trust Funds that the agency recommends should be **Re-created/Retained with or without modification** answer questions 8 and 9 and attach draft legislation as requested.

8	Give the specific reasons that continuation (re-creation after initial creation or retention after subsequent re-creation) of this trust fund is necessary. List agency activities (based on the activity detail report) supported by the trust fund.	This trust fund needs to be continued in order to segregate the unique issues surrounding the management and administration of disaster activities. The agency activities supported by this trust fund are as follows: Financial Assistance Recovery Grants, Financial Assistance for Intermediate and Long Term Prevention Measures, National Environmental Policy Act Project Review, Post Disaster Damage and Needs Assessment, and Disaster Victim Outreach.
9	Describe any modifications the agency is requesting when this fund is re-created/retained. Attach draft legislation to accomplish the requested change.	None

For Trust Funds that the agency recommends should be **Terminated** answer question 10 and attach draft legislation as requested.

10	Explain how the current cash balance and all current receipts of the trust fund will be distributed. Attach draft legislation that removes reference to the trust fund from the statutes.	N/A
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For **New** Trust Funds that the agency recommends should be **Created** answer questions 11-13 and attach draft legislation as requested.

11	Describe the purpose of the trust fund and identify its revenue sources. Attach draft legislation that meets the requirements of section 215.3207, <i>Florida Statutes</i> .	N/A
12	Describe the specific impact on any other trust fund or the General Revenue Fund from the creation of this new trust fund.	N/A
13	Describe the period of time for which this new trust fund will be needed, or the circumstances under which it will no longer be needed.	N/A

Office of Policy and Budget - July 2009