



RON DESANTIS  
GOVERNOR

STATE OF FLORIDA

# Office of the Governor

THE CAPITOL  
TALLAHASSEE, FLORIDA 32399-0001

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## LETTER OF TRANSMITTAL

September 20, 2019

Chris Spencer, Policy Director  
Office of Policy and Budget  
Executive Office of the Governor  
The Capitol, Room 1701  
Tallahassee, Florida 32399-0001

Dear Mr. Spencer:

The Agency Capital Improvements Program for Fiscal Year 2020-21 through Fiscal Year 2024-2025 for the Executive Office of the Governor is submitted and has been posted to the Florida Fiscal Portal, following the instructions dated June, 2019. The information provided electronically is a true and accurate presentation of our proposed Fixed Capital Outlay Legislative Budget Request of \$4,000,000 for the 2020-2021 fiscal year. All Fixed Capital Outlay requested is for the Division of Emergency Management<sup>1</sup> and has been approved by Division of Emergency Management Director, Jared Moskowitz. This submission has been approved by Shane Strum, Chief of Staff.

Kindest Regards,

A handwritten signature in blue ink, appearing to read "Kelley Sasso".

Kelley Sasso  
Director of Finance and Accounting



STATE OF FLORIDA

# DIVISION OF EMERGENCY MANAGEMENT

RON DESANTIS  
Governor

JARED MOSKOWITZ  
Director

## LETTER OF TRANSMITTAL

September 19, 2019

Chris Spencer, Policy Director  
Office of Policy and Budget  
Executive Office of the Governor  
1701 Capitol  
Tallahassee, Florida 32399-0001

Dear Mr. Spencer:

The Agency Capital Improvement Program for Fiscal Year 2020-21 through Fiscal Year 2024-25 for the Executive Office of the Governor, Division of Emergency Management, is submitted and has been posted to the Florida Fiscal Portal, following the instructions dated July 2019. The information provided electronically is a true and accurate presentation of our proposed Fixed Capital Outlay Legislative Budget Request of \$4,000,000 for the 2020-21 Fiscal Year.

This request will provide funding of \$1,000,000 for the planning and design services to develop construction project scopes and initial cost estimates to build a new Emergency Operation Center.

This request will also provide funding to local governments to retrofit existing public hurricane evacuation shelters listed in the most current Shelter Retrofit Report published by the Division each year in order to reduce any shelter space deficits. Projects provided funding must retrofit the facility to American Red Cross Standard 4496, which is a nationwide standard used for hurricane evacuation shelter selection that provides assurance to those seeking public shelter that they are safe from the hazards associated with hurricanes. The funding source for these projects is outlined in Section 215.559, Florida Statutes, from the Florida Hurricane Catastrophe Fund, and the Division receives a recurring appropriation for these shelter retrofit projects each year.

Sincerely,

Jared Moskowitz  
Director, Division of Emergency Management

JM/TRS