

650000 DEPARTMENT OF ELDER AFFAIRS

20 2 021039 ADMINISTRATIVE TRUST FUND DEPT OF ELDER AFFAIRS

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	970,321.72
14100	POOLED INVESTMENTS WITH STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	0.00
16300	DUE FROM OTHER DEPARTMENTS	
001500	TRANSFERS	102,393.84
001599	TRANSFER OF FEDERAL FUNDS - INDIRECT	123,100.14
	** GL 16300 TOTAL	225,493.98
31100	ACCOUNTS PAYABLE	
100633	PUBLIC GUARDIAN CONTR. SVC	0.00
100633	CF PUBLIC GUARDIAN CONTR. SVC	700.00-
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	11,378.82-
	** GL 31100 TOTAL	12,078.82-
35300	DUE TO OTHER DEPARTMENTS	
100777	CONTRACTED SERVICES	6.00-
100777	CF CONTRACTED SERVICES	3,721.24-
210003	DP ASSESSMENT (AST)	0.00
210003	CF DP ASSESSMENT (AST)	5,801.90-
310322	SERVICE CHARGE TO GEN REV	0.00
	** GL 35300 TOTAL	9,529.14-
35600	DUE TO GENERAL REVENUE	
310322	SERVICE CHARGE TO GEN REV	0.00
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	1,174,207.74-
94100	ENCUMBRANCES	
040000	EXPENSES	638.61
040000	CF EXPENSES	573.76
	** GL 94100 TOTAL	1,212.37
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	EXPENSES	638.61-
040000	CF EXPENSES	573.76-
	** GL 98100 TOTAL	1,212.37-
	*** FUND TOTAL	0.00

BGTRBAL-10 AS OF 07/01/19

65000000000  
BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2019

DATE RUN 08/08/19  
PAGE 2

650000 DEPARTMENT OF ELDER AFFAIRS  
20 2 021065 FUND NOT ON TITLE FILE  
G-L G-L ACCOUNT NAME

CAT		BEGINNING BALANCE
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	0.00
15100	ACCOUNTS RECEIVABLE	
000000	BALANCE BROUGHT FORWARD	0.00
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00

650000 DEPARTMENT OF ELDER AFFAIRS		
20 2 122022 DEA TOBACCO SETTLEMENT TRUST FUND		
G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	0.00
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
55600	RESERVED FOR FCO AND GRANTS/AID - FCO	
000000	BALANCE BROUGHT FORWARD	0.00
140080	09 G/A-SENIOR CITIZEN CENTERS	0.00
	** GL 55600 TOTAL	0.00
58100	CAFR GENERAL FUND COMMITTED FB - CFO U	
140080	09 G/A-SENIOR CITIZEN CENTERS	0.00
	*** FUND TOTAL	0.00

BGTRBAL-10 AS OF 07/01/19

65000000000  
BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2019

DATE RUN 08/08/19  
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650000	DEPARTMENT OF ELDER AFFAIRS	
20 2 200001	HURRICANE ANDREW DISASTER RELIEF TRUST FUND	
G-L	G-L ACCOUNT NAME	
CAT		BEGINNING BALANCE
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00

650000 DEPARTMENT OF ELDER AFFAIRS

20 2 261001 FEDERAL GRANTS TRUST FUND - DVA/DEA

G-L	G-L ACCOUNT NAME	CAT	BEGINNING BALANCE
12100	UNRELEASED CASH IN STATE TREASURY		
000000	BALANCE BROUGHT FORWARD		428,482.70
16200	DUE FROM STATE FUNDS, WITHIN DEPART.		
103566	LONG TERM CARE OMBUD CNCL		0.00
103566	CF LONG TERM CARE OMBUD CNCL		0.00
	** GL 16200 TOTAL		0.00
16300	DUE FROM OTHER DEPARTMENTS		
001510	TRANSFER OF FEDERAL FUNDS		292,127.66
16400	DUE FROM FEDERAL GOVERNMENT		
000700	U S GRANTS		4,605,367.11
31100	ACCOUNTS PAYABLE		
040000	EXPENSES		283.03
040000	CF EXPENSES		15,593.07-
100547	G/A-COMMUNITY CARE/ELDERLY		0.00
100547	CF G/A-COMMUNITY CARE/ELDERLY		68,938.53-
100570	G/A-HOME ENERGY ASSISTANCE		0.00
100570	CF G/A-HOME ENERGY ASSISTANCE		66,249.27-
100604	G/A-OLDER AMERICANS ACT		0.00
100604	CF G/A-OLDER AMERICANS ACT		1,104,519.98-
100777	CONTRACTED SERVICES		0.00
100777	CF CONTRACTED SERVICES		97,895.81-
103566	LONG TERM CARE OMBUD CNCL		908.00
103566	CF LONG TERM CARE OMBUD CNCL		908.00-
	** GL 31100 TOTAL		1,352,913.63-
35100	DUE TO STATE FUNDS, WITHIN DIVISION		
040000	EXPENSES		0.00
040000	CF EXPENSES		0.00
	** GL 35100 TOTAL		0.00
35300	DUE TO OTHER DEPARTMENTS		
040000	EXPENSES		15.09-
040000	CF EXPENSES		88.42-
100777	CONTRACTED SERVICES		1,965.39-
103566	LONG TERM CARE OMBUD CNCL		0.00
210003	DP ASSESSMENT (AST)		0.00
210003	CF DP ASSESSMENT (AST)		19,939.72-
	** GL 35300 TOTAL		22,008.62-

650000 DEPARTMENT OF ELDER AFFAIRS			BEGINNING BALANCE
20 2 261001 FEDERAL GRANTS TRUST FUND - DVA/DEA			
G-L	G-L ACCOUNT NAME		
CAT			BEGINNING BALANCE
38600	CURRENT COMPENSATED ABSENCES LIABILITY		
010000	SALARIES AND BENEFITS		0.00
54900	COMMITTED FUND BALANCE		
000000	BALANCE BROUGHT FORWARD		3,951,055.22-
94100	ENCUMBRANCES		
040000	CF	EXPENSES	6,531.88
100547	CF	G/A-COMMUNITY CARE/ELDERLY	575.68
100570	CF	G/A-HOME ENERGY ASSISTANCE	2,746,433.66
100604	CF	G/A-OLDER AMERICANS ACT	2,491,986.45
100777		CONTRACTED SERVICES	11,841.26
100777	CF	CONTRACTED SERVICES	6,750.00
		** GL 94100 TOTAL	5,264,118.93
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE		
040000	CF	EXPENSES	6,531.88-
100547	CF	G/A-COMMUNITY CARE/ELDERLY	575.68-
100570	CF	G/A-HOME ENERGY ASSISTANCE	2,746,433.66-
100604	CF	G/A-OLDER AMERICANS ACT	2,491,986.45-
100777		CONTRACTED SERVICES	11,841.26-
100777	CF	CONTRACTED SERVICES	6,750.00-
		** GL 98100 TOTAL	5,264,118.93-
		*** FUND TOTAL	0.00

650000 DEPARTMENT OF ELDER AFFAIRS		
20 2 339118 GRANTS & DONATIONS TRUST FUND-DEA		
G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	61,990.75
14100	POOLED INVESTMENTS WITH STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	0.00
35300	DUE TO OTHER DEPARTMENTS	
310322	SERVICE CHARGE TO GEN REV	0.00
35600	DUE TO GENERAL REVENUE	
310322	SERVICE CHARGE TO GEN REV	3.60-
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	61,987.15-
	*** FUND TOTAL	0.00

650000 DEPARTMENT OF ELDER AFFAIRS

20 2 516011 OPERATION & MAINTENANCE TF DEPT OF ELDER AFFAIRS

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
11200	CASH IN BANK	
000000	BALANCE BROUGHT FORWARD	0.00
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	556,702.62
16300	DUE FROM OTHER DEPARTMENTS	
000000	BALANCE BROUGHT FORWARD	303,411.18
001510	TRANSFER OF FEDERAL FUNDS	500,196.04
	** GL 16300 TOTAL	803,607.22
16400	DUE FROM FEDERAL GOVERNMENT	
000000	BALANCE BROUGHT FORWARD	768,239.20
000700	U S GRANTS	1,406,187.11
001510	TRANSFER OF FEDERAL FUNDS	464,828.02-
	** GL 16400 TOTAL	1,709,598.29
16800	DUE FROM STATE FUNDS - REVOLVING FUND	
000000	BALANCE BROUGHT FORWARD	0.00
001510	TRANSFER OF FEDERAL FUNDS	0.00
	** GL 16800 TOTAL	0.00
31100	ACCOUNTS PAYABLE	
040000	EXPENSES	0.00
040000	CF EXPENSES	19,258.25-
100547	G/A-COMMUNITY CARE/ELDERLY	0.00
100547	CF G/A-COMMUNITY CARE/ELDERLY	546,074.59-
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	6,550.37-
100778	G/A-CONTRACTED SERVICES	0.00
100778	CF G/A-CONTRACTED SERVICES	170,190.30-
105281	LEASE/PURCHASE/EQUIPMENT	0.00
105281	CF LEASE/PURCHASE/EQUIPMENT	7,411.02-
	** GL 31100 TOTAL	749,484.53-
35300	DUE TO OTHER DEPARTMENTS	
000000	BALANCE BROUGHT FORWARD	8,399.17
040000	EXPENSES	10,220.58-
040000	CF EXPENSES	0.00
100777	CONTRACTED SERVICES	90.00-
210003	DP ASSESSMENT (AST)	0.00
210003	CF DP ASSESSMENT (AST)	39,964.28-
	** GL 35300 TOTAL	41,875.69-



650000 DEPARTMENT OF ELDER AFFAIRS

20 2 516011 OPERATION & MAINTENANCE TF DEPT OF ELDER AFFAIRS

G-L	CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
38600		CURRENT COMPENSATED ABSENCES LIABILITY	
010000		SALARIES AND BENEFITS	0.00
54900		COMMITTED FUND BALANCE	
000000		BALANCE BROUGHT FORWARD	900,142.86-
57200		RESTRICTED BY FEDERAL GOVERNMENT	
000000		BALANCE BROUGHT FORWARD	1,378,405.05-
94100		ENCUMBRANCES	
040000	CF	EXPENSES	100.00
100547	CF	G/A-COMMUNITY CARE/ELDERLY	22,575.14
100777	CF	CONTRACTED SERVICES	11,043.44
105281	CF	LEASE/PURCHASE/EQUIPMENT	12,285.55
		** GL 94100 TOTAL	46,004.13
98100		BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	CF	EXPENSES	100.00-
100547	CF	G/A-COMMUNITY CARE/ELDERLY	22,575.14-
100777	CF	CONTRACTED SERVICES	11,043.44-
105281	CF	LEASE/PURCHASE/EQUIPMENT	12,285.55-
		** GL 98100 TOTAL	46,004.13-
		*** FUND TOTAL	0.00



## **Schedule I Series**

### **Administrative Trust Fund - 2021**

Schedule I Narratives

Schedule I Inter-Agency Transfer Form

Schedule IA Detail of Fees and Related Program Costs

Schedule IC Reconciliation of Unreserved Fund Balance

Schedule IC Reconciliation of Beginning Trial Balance to Schedule IC

Schedule ID Request for Creation, Re-Creation, Retention, Termination, or Modification of a Trust Fund

### **Tobacco Settlement Trust Fund – 2122**

Schedule ID Request for Creation, Re-Creation, Retention, Termination, or Modification of a Trust Fund

### **Federal Grants Trust Fund – 2261**

Schedule I Narratives

Schedule I Inter-Agency Transfer Form

Schedule IC Reconciliation of Unreserved Fund Balance

Schedule IC Reconciliation of Beginning Trial Balance to Schedule IC

Schedule ID Request for Creation, Re-Creation, Retention, Termination, or Modification of a Trust Fund

### **Grants and Donations Trust Fund – 2339**

Schedule I Narratives

Schedule IC Reconciliation of Unreserved Fund Balance

Schedule IC Reconciliation of Beginning Trial Balance to Schedule IC

Schedule ID Request for Creation, Re-Creation, Retention, Termination, or Modification of a Trust Fund

### **Operations and Maintenance Trust Fund – 2516**

Schedule I Narratives

Schedule I Inter-Agency Transfer Form

Schedule IC Reconciliation of Unreserved Fund Balance

Schedule IC Reconciliation of Beginning Trial Balance to Schedule IC

## **SCHEDULE 1 - NARRATIVE**

**Budget Period: 2020 – 2021**

<b>Department Title:</b>	Department of Elder Affairs
<b>Trust Fund Title:</b>	Administrative Trust Fund
<b>Budget Entity:</b>	650000
<b>LAS/PBS Fund Number:</b>	2021

### **Revenue Forecasting Methodology**

- Columns A02 & A03, Section I, all lines in category 000799 and 001599 reflect revenue estimates for department-wide indirect earnings. These earnings are deposited into Administrative TF based on our federally approved indirect cost allocation plan of 19.58%. These rates are multiplied by the amount of salaries and fringes for each grant, as allowed.
- Columns A02 & A03, Section I, Lines 01 and 02, reflect fees collected by the department for various public records requests and telephone fees provided for in Florida Statute 119.07. The methodology used for projecting these fees involved reviewing significant criteria from 2018-19 and then carrying the same amounts for A02 and A03.
- Column A02 & A03, Section I, Line 03, reflects Public Guardianship Program annual registration fees. These revenues were determined by analyzing actual receipts for the past four (4) state fiscal years.
- Column A02 & A03, Section I, Line 04, reflects Public Guardianship Program abandoned property revenues from Florida Department of Financial Services (DFS). These revenue estimates were determined by using schedules of anticipated abandoned property activity provided by Department of Financial Services (DFS).

### **Non-Operating**

- Column A01, Line 01 is computed by taking revenues in Section I for fees and multiplying it by 8%. Columns A02 and A03, Section II, Line 01 and multiplying it by 8%.
- Column A01, Section II, Line 03 represents the amount paid for Statewide Cost Allocation Plan (SWCAP), category 180200. For Column A02 and A03, line 3 we analyzed actual SWCAP Payments for the past three (3) state fiscal years.

### **5% Trust Fund Reserve**

- The Administrative Trust Fund is exempt from the 5% reserve.

**Executive Office of the Governor  
Inter-Agency Transfers Reported on Schedule I  
Agency Name: Department of Elder Affairs**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

**Fund Name and Number :**

2021 - Administrative Trust Fund

<b>Transfers In</b> <b>(Provide Agency and Fund Number Received From)</b>	<b>Transfer In Revenue Category</b>	<b>Amount FY 18-19 (A01)</b>	<b>Amount FY 19-20 (A02)</b>	<b>Amount FY 20-21 (A03)</b>	<b>Transfer Out Expenditure Category</b>	<b>Confirmed By/Date</b>
68 Agency for Health Care Administration - 2021	001510	1,539,270	1,500,931	1,458,550	001510	Shenita White 9-14-19
43 Department of Financial Services - (AB) 2007	001500	265,492	277,291	87,291	181030	SGoodman-850-413-2114 9-10-19
<b>Transfers Out (Operating and Non-Operating)</b> <b>(Provide Agency and Fund Number Transferred To)</b>	<b>Transfer Out Expenditure Category</b>				<b>Transfer In Revenue Category</b>	<b>Confirmed By/Date</b>

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Department of Elder Affairs **Budget Period: 2020 - 2021**  
**Program:** Administrative Trust Fund  
**Fund:** 2021

**Specific Authority:** 744.1083; 744.534  
**Purpose of Fees Collected:** Public Guardianship Registration Fees, Abandon Property

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u><b>SECTION I - FEE COLLECTION</b></u>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2018 - 2019</b>	<b>FY 2019- 2020</b>	<b>FY 2020 - 2021</b>
<u>Receipts:</u>			
Public Guardianship Unclaimed Property	265,492	277,291	87,291
Public Guardianship Registration Fees	26,375	26,375	26,375
<b>Total Fee Collection to Line (A) - Section III</b>	<b>291,867</b>	<b>303,666</b>	<b>113,666</b>

<u><b>SECTION II - FULL COSTS</b></u>			
<u>Direct Costs:</u>			
Salaries and Benefits			
Other Personal Services	164,467	127,123	127,123
Expenses	403	176	176
Operating Capital Outlay			
Contracted Services	256,201	240,608	240,608
Service Chg 310322	1,975	7,727	7,727
<b>Total Full Costs to Line (B) - Section III</b>	<b>423,046</b>	<b>375,634</b>	<b>375,634</b>

Basis Used: \_\_\_\_\_  
 \_\_\_\_\_

<u><b>SECTION III - SUMMARY</b></u>			
TOTAL SECTION I	(A)	291,867	113,666
TOTAL SECTION II	(B)	423,046	375,634
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>(131,179)</b>	<b>(261,968)</b>

**EXPLANATION of LINE C:**  
 Deficits in estimated columns, Section III Summary (above), will be covered  
 by unreserved fund balance, if necessary.

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2020 - 2021</b>
<b>Trust Fund Title:</b>	Department of Elder Affairs
<b>Budget Entity:</b>	Administrative Trust Fund
<b>LAS/PBS Fund Number:</b>	Department Level
	2021

	Balance as of 6/30/2019		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	970,322	(A)		970,322
ADD: Other Cash (See Instructions)	0	(B)		0
ADD: Investments	0	(C)		0
ADD: Due from Other Departments	225,494	(D)		225,494
ADD: Payables	574	(E)		574
<b>Total Cash plus Accounts Receivable</b>	<b>1,196,389</b>	(F)	<b>0</b>	<b>1,196,389</b>
LESS Allowances for Uncollectibles	0	(G)		0
LESS Approved "A" Certified Forwards	21,602	(H)		21,602
Approved "B" Certified Forwards	574	(H)		574
Approved "FCO" Certified Forwards	0	(H)		0
LESS: Other Accounts Payable (Nonoperating)	0	(I)		0
LESS: _____		(J)		0
<b>Unreserved Fund Balance, 07/01/19</b>	<b>1,174,214</b>	(K)	<b>0</b>	<b>1,174,214</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2020 - 2021</b>	
<b>Department Title:</b>	Department of Elder Affairs
<b>Trust Fund Title:</b>	Administrative Trust Fund
<b>LAS/PBS Fund Number:</b>	2021

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds;	
GLC 539XX for proprietary and fiduciary funds	1,174,208 (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	0.00 (B)
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment # and Description	
SWFS Adjustment # and Description	
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	6 (D)
Approved FCO Certified Forward per LAS/PBS	
A/P not C/F-Operating Categories	
Payable Adjustment	
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	1,174,214 (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)</b>	1,174,214 (F)
<b>DIFFERENCE:</b>	0 (G)*

**\*SHOULD EQUAL ZERO.**

## **SCHEDULE 1 - NARRATIVE**

**Budget Period: 2020 – 2021**

**Department Title:** Department of Elder Affairs

**Trust Fund Title:** Federal Grants Trust Fund

**Budget Entity:** 65000000

**LAS/PBS Fund Number:** 2261

### **Revenue Forecasting Methodology**

- Revenue forecasting methodology is based upon availability of federal grant funding for the Department's recurring federal grant programs. Additional funding is included for other federal grant funding opportunities as they are awarded.

### **Non-Operating**

- The amount of \$19,031 in A01, Section II, line 2, represents an increase in non-operating funds transferred to the Health Care Trust Fund/ Background Screening Clearinghouse/ Cost Allocation Fund.

### **Adjustments**

- The amount of (\$17,542,623) in A01, Section III, line 02, represents the Prior Year (2018) amount reserved for encumbrances.
- The amount of \$237 in A01, Section III, line 05, represents the adjustments to prior year payables at 06/30/17.

### **5%State Trust Fund Reserve**

- The Federal Grants Trust Fund is exempt from 5% reserve because it is all federal monies.



**Executive Office of the Governor  
Inter-Agency Transfers Reported on Schedule I**

**Agency Name: Department of Elder Affairs**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

**Fund Name and Number :** 2261 - Federal Grants Trust Fund

<b>Transfers In</b> (Provide Agency and Fund Number Received From)	<b>Transfer In Revenue Category</b>	<b>Amount FY 18-19 (A01)</b>	<b>Amount FY 19-20 (A02)</b>	<b>Amount FY 20-21 (A03)</b>	<b>Transfer Out Expenditure Category</b>	<b>Confirmed By/Date</b>
Department of Economic Opportunity- 20-2-261	001510	4,251,337.25	4,251,337.25	4,251,337.25	143361	Christine Hutton 09/04/2019
<b>Transfers Out (Operating and Non-Operating)</b> (Provide Agency and Fund Number Transferred To)	<b>Transfer Out Expenditure Category</b>				<b>Transfer In Revenue Category</b>	<b>Confirmed By/Date</b>
65 DOEA 2261	100552	4251337.25	4,255,337.25	4,251,337.25	001510	A01-Kenisha Watson 08/27/19

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2020 - 2021</b>
<b>Trust Fund Title:</b>	Department of Elder A
<b>Budget Entity:</b>	Federal Grants Trust Fund
<b>LAS/PBS Fund Number:</b>	65000000
	2261

	Balance as of 6/30/2019		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	428,483	(A)		428,483
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	4,897,495	(D)		4,897,495
ADD: Anticipated Revenues B items	5,252,278	(E)		5,252,278
<b>Total Cash plus Accounts Receivable</b>	<b>10,578,256</b>	<b>(F)</b>	<b>0</b>	<b>10,578,256</b>
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards	1,372,942	(H)		1,372,942
Approved "B" Certified Forwards	5,252,278	(H)		5,252,278
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)		(I)		-
LESS: _____		(J)		-
<b>Unreserved Fund Balance, 07/01/19</b>	<b>3,953,036</b>	<b>(K)</b>	<b>0</b>	<b>3,953,036</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Department Title:</b>	<b>Budget Period: 2020 - 2021</b>
<b>Trust Fund Title:</b>	Department of Elder Affairs
<b>LAS/PBS Fund Number:</b>	Federal Grants Trust Funds
	2261

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/19**

Total all GLC's 5XXXX for governmental funds; 3,951,055.00 (A)  
GLC 539XX for proprietary and fiduciary funds

**Subtract Nonspendable Fund Balance (GLC 56XXX)** \_\_\_\_\_ (B)

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment # and Description \_\_\_\_\_ (C)

SWFS Adjustment # and Description \_\_\_\_\_ (C)

**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS 5,252,278.00 (D)

Approved FCO Certified Forward per LAS/PBS \_\_\_\_\_ (D)

A/P not C/F-Operating Categories 1,981.00 (D)

Anticipated Revenue B Items 5,252,278.00 (D)

\_\_\_\_\_ (D)

\_\_\_\_\_ (D)

**ADJUSTED BEGINNING TRIAL BALANCE:** 3,953,036.00 (E)

**UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)** 3,953,036.00 (F)

**DIFFERENCE:** 0.00 (G)\*

**\*SHOULD EQUAL ZERO.**

## **SCHEDULE 1 - NARRATIVE**

**Budget Period: 2020 – 2021**

<b>Department Title:</b>	Department of Elder Affairs
<b>Trust Fund Title:</b>	Grants and Donations Trust Fund
<b>Budget Entity:</b>	650000
<b>LAS/PBS Fund Number:</b>	2339

### **Revenue Forecasting Methodology**

The Grants and Donations Trust Fund serves as the depository for private grant funds and donations received by the Department. Currently, the only revenue projected by the Department is for Elder Update donations in Column A02 and A03 line 01. These projections were based on a five-year average of donations for Elder Update.

### **5% State Trust Fund Reserve**

The Grants and Donations Trust Fund is exempt from the 5% State Trust Fund Reserve because the revenues received are from grantors or contributions for specific projects.

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2020 - 2021</b>
<b>Trust Fund Title:</b>	Department of Elder A
<b>Budget Entity:</b>	Grants and Donations
<b>LAS/PBS Fund Number:</b>	65000000
	2339

	Balance as of 6/30/2019		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	61,991	(A)		61,991
ADD: Other Cash (See Instructions)		(B)		0
ADD: Investments		(C)		0
ADD: Outstanding Accounts Receivable		(D)		0
ADD: _____		(E)		0
<b>Total Cash plus Accounts Receivable</b>	<b>61,991</b>	(F)	<b>0</b>	<b>61,991</b>
LESS Allowances for Uncollectibles		(G)		0
LESS Approved "A" Certified Forwards		(H)		0
Approved "B" Certified Forwards		(H)		0
Approved "FCO" Certified Forwards		(H)		0
LESS: Other Accounts Payable (Nonoperating)	4	(I)		4
LESS: service charge (I)		(J)		0
<b>Unreserved Fund Balance, 07/01/19</b>	<b>61,987</b>	(K)	<b>0</b>	<b>61,987</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2020 - 2021</b>	
<b>Department Title:</b>	Department of Elder Affairs
<b>Trust Fund Title:</b>	Grants and Donations Trust Fund
<b>LAS/PBS Fund Number:</b>	2339

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/19</b>	
Total all GLC's 5XXXX for governmental funds;	<input type="text" value="61,987"/> (A)
GLC 539XX for proprietary and fiduciary funds	
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	<input type="text"/> (B)
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment # and Description	<input type="text"/> (C)
SWFS Adjustment # and Description	<input type="text"/> (C)
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	<input type="text"/> (D)
Approved FCO Certified Forward per LAS/PBS	<input type="text"/> (D)
A/P not C/F-Operating Categories	<input type="text"/> (D)
	<input type="text"/> (D)
	<input type="text"/> (D)
	<input type="text"/> (D)
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<input type="text" value="61,987"/> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)</b>	<input type="text" value="61,987"/> (F)
<b>DIFFERENCE:</b>	<input type="text" value="0.00"/> (G)*

**\*SHOULD EQUAL ZERO.**

## **SCHEDULE 1 - NARRATIVE**

**Budget Period: 2020 – 2021**

**Department Title:** Department of Elder Affairs

**Trust Fund Title:** Operations and Maintenance Trust Fund

**Budget Entity:** 65000000

**LAS/PBS Fund Number:** 2516

### **Revenue Forecasting Methodology**

- The Operations & Maintenance Trust Fund serves as the depository for the departments Medicaid Grants. Title XIX revenues were estimated by analyzing current billing projections for both Comprehensive Assessment for Review and Long-Term Care Services (CARES) and State-wide Managed Care Administration funding. Department of Elder Affairs communicated with Agency for Health Care Administration to ensure we would have sufficient revenues to cover the spending levels for these Title XIX administrative needs.

### **Non-Operating**

- The amounts in A01, Section II, line 05, represents the amount of service charges to General Revenue.
- The amount, (\$1,615,718) in A03, Section II, line 95, represents unfunded budget. This fund receives Medicaid dollars (Tile XIX) from AHCA. These dollars vary from year to year. This additional authority enables the department to handle this funding in a timely manner without having to delay for processing a budget amendment.

### **Adjustments**

- The amount, (\$713,135), in A01, Section III, line 08, represents the prior year reserve for encumbrances.
- The amount, \$40,961,769, in A02 and A03, Section III, line 20, represents double budget.

### **5%State Trust Fund Reserve**

- The Operations & Maintenance Trust Fund is exempt from 5% reserve because it is federal Title XIX funding.

**Executive Office of the Governor  
Inter-Agency Transfers Reported on Schedule I**

**Agency Name: Department of Elder Affairs**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

**Fund Name and Number :** 2516 - Operations & Maintenance Trust Fund

<b>Transfers In</b> (Provide Agency and Fund Number Received From)	<b>Transfer In Revenue Category</b>	<b>Amount FY 18-19 (A01)</b>	<b>Amount FY 19-20 (A02)</b>	<b>Amount FY 20-21 (A03)</b>	<b>Transfer Out Expenditure Category</b>	<b>Confirmed By/Date</b>
Agency for Health Care Administration - 2474	001510	13,620,931.72	17,014,483.00	17,014,483.00	001510	Shenita White 9-14-19

<b>Transfers Out (Operating and Non-Operating)</b> (Provide Agency and Fund Number Transferred To)	<b>Transfer Out Expenditure Category</b>				<b>Transfer In Revenue Category</b>	<b>Confirmed By/Date</b>



## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	Budget Period: 2020 - 2021 Department of Elder Affairs
<b>Trust Fund Title:</b>	Operations & Maintenance Trust Fund
<b>Budget Entity:</b>	65000000
<b>LAS/PBS Fund Number:</b>	2516

	Balance as of 6/30/2019		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	556,703	(A)		556,703
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	2,513,206	(D)		2,513,206
ADD: _____	46,004	(E)		46,004
<b>Total Cash plus Accounts Receivable</b>	<b>3,115,912</b>	(F)	-	<b>3,115,912</b>
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards	789,449	(H)		789,449
Approved "B" Certified Forwards	46,004	(H)		46,004
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)	727	(I)		727
LESS: _____		(J)		-
<b>Unreserved Fund Balance, 07/01/19</b>	<b>2,279,732</b>	(K)	-	<b>2,279,732</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Budget Period: 2020 - 2021</b>
<b>Department Title:</b> Department of Elder Affairs
<b>Trust Fund Title:</b> Operations & Maintenance Trust Fund
<b>LAS/PBS Fund Number:</b> 2516

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/19**

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<b>2,278,547.91</b> (A)
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<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	(B)
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**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment # and Description	(C)
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SWFS Adjustment # and Description	(C)
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**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	46,004.13 (D)
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Approved FCO Certified Forward per LAS/PBS	(D)
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A/P not C/F-Operating Categories	1,911.09 (D)
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Anticipated Revenue B Items	46,004.13 (D)
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	727.00 (D)
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	(D)
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<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>2,279,732.00</b> (E)
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<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)</b>	<b>2,279,732.00</b> (F)
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<b>DIFFERENCE:</b>	<b>0.00</b> (G)*
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**\*SHOULD EQUAL ZERO.**