



# FLORIDA DEPARTMENT *of* STATE

CIP – A

Leased Space: Current Usage  
and Short-term Projections

**CIP-A Leased Space: Current Usage and Short-Term Projections**

<b>Agency:</b>	<b>Department of State/Office of the Secretary/Division of Administrative Services</b>						
<b>Service:</b>	<b>45010200 - Executive Direction and Support Services</b>						
LRPP NARRATIVE PAGES DESCRIBING SERVICE-LEVEL LEASE OPTIONS <u>N/A</u>							
	<b>Currently Occupied Space</b> (square feet)			<b>Projected Leased Space</b> (square feet)			
<b>STATE-OWNED</b>	<b>PRIVATELY-OWNED</b>	<b>OTHER*</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
17,443	-		17,443	17,443	17,443	17,443	17,443
	% of Total Leased Space Privately-Owned <u>0.00%</u>						
	<b>Annual Costs</b> (dollars)			<b>Projected Leased Space</b> (dollars)			
<b>STATE-OWNED</b>	<b>PRIVATELY-OWNED</b>	<b>OTHER*</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
\$298,806	-		\$298,806	\$298,806	\$298,806	\$298,806	\$298,806
If the agency is considering abrogating a facility lease, how much of the above payments reflect repayment of unamortized capital improvements pursuant to Section 216.043, Florida Statutes? <u>N/A</u> Office of the Secretary and the Division of Administrative Services is housed in the R.A. Gray Building and occupy a total of 16,747 sq. ft. of office space. The Division of Administrative Services is comprised of the following units: Office of the Division Director (Human Resources, General Services, and Purchasing), Bureau of Planning, Budget & Financial Services (Planning & Budget, Financial Services), and the Bureau of Departmental Information Systems. The Division of Administrative Services leases 696 sq. ft. of non-full service space at the State Records Center in support of the Department's property and records management programs. This operating division has no changes in its leasing needs in Fiscal Year 2019 - 2020.							

### CIP-A Leased Space: Current Usage and Short-Term Projections

<b>Agency:</b>	<b>Department of State/Division of Elections</b>						
<b>Service:</b>	<b>45100200 - Elections</b>						
LRPP NARRATIVE PAGES DESCRIBING SERVICE-LEVEL LEASE OPTIONS <u>N/A</u>							
<b>Currently Occupied Space</b> (square feet)				<b>Projected Leased Space</b> (square feet)			
<b>STATE- OWNED</b>	<b>PRIVATELY- OWNED</b>	<b>OTHER*</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
9,966			9,966	9,966	9,966	9,966	9,966
% of Total Leased Space Privately-Owned <hr style="width: 20%; margin: auto;"/> <b>0.00%</b>							
<b>Annual Costs</b> (dollars)				<b>Projected Leased Space</b> (dollars)			
<b>STATE- OWNED</b>	<b>PRIVATELY- OWNED</b>	<b>OTHER*</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
\$170,692			\$170,692	\$170,692	\$170,692	\$170,692	170,692
If the agency is considering abrogating a facility lease, how much of the above payments reflect repayment of unamortized capital improvements pursuant to Section 216.043, Florida Statutes? <u>N/A</u> The Division of Elections is housed in the R.A. Gray Building and occupies a total of 9,966 sq. ft. of office space. The R.A. Gray Building, 9,542 sq. ft., includes the Director's Office, Bureau of Voter Registration Services, Bureau of Election Records, and the Bureau of Voting Systems Certification. The Division leases 424 sq. ft. of non-full service space at the State Records Center in support of the Department' records management program. This operating division has no changes in its leasing needs in Fiscal Year 2019-2020.							

### CIP-A Leased Space: Current Usage and Short-Term Projections

<b>Agency:</b>	<b>Department of State/Division of Historical Resources</b>						
<b>Service:</b>	<b>45200700 - Historical Resources Preservation and Exhibition</b>						
LRPP NARRATIVE PAGES DESCRIBING SERVICE-LEVEL LEASE OPTIONS <u>N/A</u>							
<b>Currently Occupied Space</b> (square feet)				<b>Projected Leased Space</b> (square feet)			
STATE- OWNED	PRIVATELY- OWNED	OTHER*	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
39,827	300		40,127	40,127	40,127	40,127	40,127
% of Total Leased Space Privately-Owned <hr style="width: 20%; margin: auto;"/> <b>0.75%</b>							
<b>Annual Costs</b> (dollars)				<b>Projected Leased Space</b> (dollars)			
STATE- OWNED	PRIVATELY- OWNED	OTHER*	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
\$683,699	3,472.00		\$687,170	\$687,170	\$687,170	\$687,170	\$687,170
If the agency is considering abrogating a facility lease, how much of the above payments reflect repayment of unamortized capital improvements pursuant to Section 216.043, Florida Statutes? <u>N/A</u>							
The Division of Historical Resources is housed in the R. A. Gray Building and occupies 39,827 sq. ft. of state owned office space. This office space includes the Director's Office, Bureau of Historic Preservation and the artifact conservation facilities of the Bureau of Archaeological Research. The Division leases 424 sq. ft. of non-full service space at the State Records Center in support of the Department's records management program. The Division also leases 300 square feet of private warehouse space. This operating division has no changes to its leasing needs in Fiscal Year 2019-2020.							

### CIP-A Leased Space: Current Usage and Short-Term Projections

<b>Agency:</b>	<b>Department of State/Division of Corporations</b>						
<b>Service:</b>	<b>45300100 - Commercial Recordings and Registrations</b>						
LRPP NARRATIVE PAGES DESCRIBING SERVICE-LEVEL LEASE OPTIONS <u>N/A</u>							
<b>Currently Occupied Space</b> (square feet)				<b>Projected Leased Space</b> (square feet)			
STATE- OWNED	PRIVATELY- OWNED	OTHER*	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
17,544	36,502		54,046	48,950	48,950	48,950	48,950
% of Total Leased Space Privately-Owned <hr style="width: 20%; margin: auto;"/> <b>67.54%</b>							
<b>Annual Costs</b> (dollars)				<b>Projected Leased Space</b> (dollars)			
STATE- OWNED	PRIVATELY- OWNED	OTHER*	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
\$189,596	\$920,945		\$939,425	\$857,915	\$871,315	\$885,029	\$898,848
If the agency is considering abrogating a facility lease, how much of the above payments reflect repayment of unamortized capital improvements pursuant to Section 216.043, Florida Statutes? <u>N/A</u> The Division of Corporations Director's Office, Bureau of Commercial Information Services, and Bureau of Recordings are housed in the Clifton Building and occupy 36,502 sq. ft. of office space. The Division also supports the Department's Information Systems unit by leasing 7,900 sq. ft. of office space in the R.A. Gray Building. Additionally, the Division leases 9,220 sq. ft. of conditioned warehouse space at the State Records Center in support of the Departments property management functions and 424 sq. ft. of non-full service space in support of the Department's records management program. This operating division will have changes to its leasing needs in FY 2019-20 as the current lease at the Clifton Building will expire on 10/31/19, and the division will move to 31,406 sq.ft. replacement lease.							

### CIP-A Leased Space: Current Usage and Short-Term Projections

<b>Agency:</b>	<b>Department of State/Division of Library and Information Services</b>						
<b>Service:</b>	<b>45400100 - Library and Information Services</b>						
LRPP NARRATIVE PAGES DESCRIBING SERVICE-LEVEL LEASE OPTIONS <u>N/A</u>							
<b>Currently Occupied Space</b> (square feet)				<b>Projected Leased Space</b> (square feet)			
STATE- OWNED	PRIVATELY- OWNED	OTHER*	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
141,800	-		141,800	141,800	141,800	141,800	141,800
% of Total Leased Space Privately-Owned <u>0.00%</u>							
<b>Annual Costs</b> (dollars)				<b>Projected Leased Space</b> (dollars)			
STATE- OWNED	PRIVATELY- OWNED	OTHER*	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
\$1,727,897	\$0		\$1,727,897	\$1,727,897	\$1,727,897	\$1,727,897	\$1,727,897
If the agency is considering abrogating a facility lease, how much of the above payments reflect repayment of unamortized capital improvements pursuant to Section 216.043, Florida Statutes? N/A							
The Division of Library and Information Services is housed in the R. A. Gray Building, State Records Center and the Capitol and occupies a total of 142,030 sq. ft. of State Owned Leased Space. The Division of Library and Information Services includes the Bureau of Library Development, Bureau of Archives and Records Management, and Bureau of Library and Network Services. The offices of these Bureaus and the Director's Office are housed in the R. A. Gray Building and occupy 37,530 sq. ft. of office space and 51,852 sq. ft. of conditioned storage space. The Division's Bureau of Archives and Records occupies 47,988 sq. ft. of office and storage space in the State Records Center. The Division's Capitol Branch Library is housed in Room 701 of the Capitol Building and occupies 3,166 sq. ft. of office space on this floor. Additionally, the Division supports the operation of the Florida Administrative Code by leasing 1,494 sq. ft. of office space in Room 701 of the Capitol Building. This operating division has no changes to its leasing needs in Fiscal Year 2019-2020.							

### CIP-A Leased Space: Current Usage and Short-Term Projections

<b>Agency:</b>	<b>Department of State/Division of Cultural Affairs</b>						
<b>Service:</b>	<b>45500300 - Cultural Affairs</b>						
LRPP NARRATIVE PAGES DESCRIBING SERVICE-LEVEL LEASE OPTIONS <u>N/A</u>							
<b>Currently Occupied Space</b> (square feet)				<b>Projected Leased Space</b> (square feet)			
<b>STATE- OWNED</b>	<b>PRIVATELY- OWNED</b>	<b>OTHER*</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
39,786	1,813		41,599	41,599	41,599	41,599	41,599
% of Total Leased Space Privately-Owned <u>4.36%</u>							
<b>Annual Costs</b> (dollars)				<b>Projected Leased Space</b> (dollars)			
<b>STATE- OWNED</b>	<b>PRIVATELY- OWNED</b>	<b>OTHER*</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
\$541,488	\$11,695		\$553,184	\$553,184	\$553,184	\$553,184	\$553,184
If the agency is considering abrogating a facility lease, how much of the above payments reflect repayment of unamortized capital improvements pursuant to Section 216.043, Florida Statutes? <u>N/A</u> The Division of Cultural Affairs, housed in the R.A. Gray Building and the Browkaw-McDougal House leases a total of 27,389 sq. ft. of state owned office and exhibit space. This office space houses the Museum of Florida History. The Division has 11,723 sq. ft. of conditioned storage space in the R.A. Gray Building. The Division also occupies 248 sq. ft. of office space in the Capitol, and leases 1,813 sq. ft. of privately owned warehouse space. In fiscal year 2012, the Division Offices moved from the R.A. Gray Building to the Brokaw-McDougal House, a department owned facility. The Division also leases 424 sq. ft. of non-full service at the State Records Center in support of the Department's records management program. This operating division has no changes to its leasing needs in Fiscal Year 2019-2020.							

### CIP-A Leased Space: Current Usage and Short-Term Projections

<b>Agency:</b>	<b>Department of State</b>						
<b>Service:</b>	<b>Reimbursement of unamortized portion of lease improvements at Northwood Centre.</b>						
LRPP NARRATIVE PAGES DESCRIBING SERVICE-LEVEL LEASE OPTIONS <span style="float: right;">N/A</span>							
<b>Currently Occupied Space</b> (square feet)				<b>Projected Leased Space</b> (square feet)			
STATE- OWNED	PRIVATELY- OWNED	OTHER*	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<p>% of Total Leased Space Privately-Owned <b>0.00%</b></p>							
<b>Annual Costs</b> (dollars)				<b>Projected Leased Space</b> (dollars)			
STATE- OWNED	PRIVATELY- OWNED	OTHER*	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
	\$147,371		\$147,371	\$147,371	\$147,371	\$12,881	\$0
<p>If the agency is considering abrogating a facility lease, how much of the above payments reflect repayment of unamortized capital improvements pursuant to Section 216.043, Florida Statutes? 100%</p> <p>Tenant improvement reimbursement for space in the Northwood facility that was designed and constructed to meet the specific needs of the Department. Addendum J of the Lease Agreement specifies that the Lessor is eligible for reimbursement of the unamortized portion of the \$2,500,000 expended for the lease improvements. At the time of termination and occupancy of a temporary tenant the unamortized portion is \$1,615,144. The unamortized amount is prorated at a maximum of \$13,889 a month with an annual total of \$166,667. The unamortized portion is adjusted when the space in the Northwood facility is occupied by a tenant.</p>							