



State of Florida  
Executive Office of the Governor

# Schedule I: Department Level – Manual Related Documents

## LEGISLATIVE BUDGET REQUEST 2019-2020

*\*A separate Schedule I Series packet has been created at the Division level for the Division of Emergency Management.*

*The following trust funds are filed under the Division of Emergency Management:*

- 2021 – Administrative Trust Fund
- 2191 – Emergency Management and Preparedness Trust Fund
- 2261 – Federal Grants Trust Fund
- 2339 – Grants and Donations Trust Fund (see also EOG)
- 2510 – Operating Trust Fund
- 2750 – US Contributions Trust Fund

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
 10 2 021007 ADMINISTRATIVE TRUST FUND

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	222,589.70
14100	POOLED INVESTMENTS WITH STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	1,276,402.41
14110	MONIES INVESTED CURRENT YEAR	
000000	BALANCE BROUGHT FORWARD	0.00
14120	SALE OF INVESTMENTS- CURRENT YEAR	
000000	BALANCE BROUGHT FORWARD	0.00
15300	INTEREST AND DIVIDENDS RECEIVABLE	
000000	BALANCE BROUGHT FORWARD	1,678.45
16200	DUE FROM STATE FUNDS, WITHIN DEPART.	
000000	BALANCE BROUGHT FORWARD	4,043.45
31100	ACCOUNTS PAYABLE	
040000	EXPENSES	0.00
040000	CF EXPENSES	399.54-
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	3,911.13-
	** GL 31100 TOTAL	4,310.67-
32100	ACCRUED SALARIES AND WAGES	
010000	SALARIES AND BENEFITS	17,551.81-
35200	DUE TO STATE FUNDS, WITHIN DEPARTMENT	
000000	BALANCE BROUGHT FORWARD	36,807.59-
010000	SALARIES AND BENEFITS	17,551.81
010000	CF SALARIES AND BENEFITS	17,551.81-
	** GL 35200 TOTAL	36,807.59-
35300	DUE TO OTHER DEPARTMENTS	
040000	EXPENSES	0.00
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	133.12-
310403	ASSESSMENT ON INVESTMENTS-DEPARTMENTAL USE	105.59-
	** GL 35300 TOTAL	238.71-
35600	DUE TO GENERAL REVENUE	
310322	SERVICE CHARGE TO GEN REV	356.32-

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
10 2 021007 ADMINISTRATIVE TRUST FUND  
G-L G-L ACCOUNT NAME

CAT		BEGINNING BALANCE
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	1,445,448.91-
94100	ENCUMBRANCES	
040000	CF EXPENSES	2,245.78
100777	CF CONTRACTED SERVICES	48,486.99
	** GL 94100 TOTAL	50,732.77
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	CF EXPENSES	2,245.78-
100777	CF CONTRACTED SERVICES	48,486.99-
	** GL 98100 TOTAL	50,732.77-
	*** FUND TOTAL	0.00

310000 EXECUTIVE OFFICE OF THE GOVERNOR

20 2 175001 ECONOMIC DEVELOPMENT TRANSPORTATION TF-EOG

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	0.00
15100	ACCOUNTS RECEIVABLE	
000000	BALANCE BROUGHT FORWARD	0.00
144701	ECON DEV TRANSP PROJECTS	0.00
	** GL 15100 TOTAL	0.00
15300	INTEREST AND DIVIDENDS RECEIVABLE	
000500	INTEREST	0.00
35300	DUE TO OTHER DEPARTMENTS	
040000	EXPENSES	0.00
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
55600	RESERVED FOR FCO AND GRANTS/AID - FCO	
000000	BALANCE BROUGHT FORWARD	0.00
144701	ECON DEV TRANSP PROJECTS	0.00
144701 01	ECON DEV TRANSP PROJECTS	0.00
144701 02	ECON DEV TRANSP PROJECTS	0.00
144701 03	ECON DEV TRANSP PROJECTS	0.00
144701 05	ECON DEV TRANSP PROJECTS	0.00
144701 95	ECON DEV TRANSP PROJECTS	0.00
144701 96	ECON DEV TRANSP PROJECTS	0.00
144701 98	ECON DEV TRANSP PROJECTS	0.00
144701 99	ECON DEV TRANSP PROJECTS	0.00
	** GL 55600 TOTAL	0.00
	*** FUND TOTAL	0.00

310000 EXECUTIVE OFFICE OF THE GOVERNOR

20 2 177001 ECONOMIC DEVELOPMENT TF EOG TRADE & TOURISM

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
	CAT	
11308	CASH WITH STATE BRD ADM INNOVATION	
000000	BALANCE BROUGHT FORWARD	0.00
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	0.00
14208	INVESTMENTS W STATE BRD OF ADM	
000000	BALANCE BROUGHT FORWARD	0.00
15300	INTEREST AND DIVIDENDS RECEIVABLE	
000500	INTEREST	0.00
15308	INTEREST & DIVIDENDS RECEIVABLE	
000000	BALANCE BROUGHT FORWARD	0.00
15400	LOANS AND NOTES RECEIVABLE	
000000	BALANCE BROUGHT FORWARD	0.00
000500	INTEREST	0.00
002300	REPAYMENT OF LOANS	0.00
	** GL 15400 TOTAL	0.00
24700	OTHER INVESTMENTS	
000000	BALANCE BROUGHT FORWARD	0.00
25400	OTHER LOANS AND NOTES RECEIVABLE	
002300	REPAYMENT OF LOANS	0.00
31100	ACCOUNTS PAYABLE	
107390	CF G/A QUALIFIED TARGET INDUSTRIES PROGRAM	0.00
108325	CF G/A-BROWNFIELDS REDEVL PJT	0.00
181251	CATEGORY NAME NOT ON TITLE FILE	0.00
	** GL 31100 TOTAL	0.00
31108	ACCOUNTS PAYABLE	
000000	BALANCE BROUGHT FORWARD	0.00
35300	DUE TO OTHER DEPARTMENTS	
000000	BALANCE BROUGHT FORWARD	0.00
35600	DUE TO GENERAL REVENUE	
000000	BALANCE BROUGHT FORWARD	0.00
310322	SERVICE CHARGE TO GEN REV	0.00
	** GL 35600 TOTAL	0.00

BGTRBAL-10 AS OF 07/01/18

31000000000  
BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2018

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310000 EXECUTIVE OFFICE OF THE GOVERNOR		BEGINNING BALANCE
G-L	G-L ACCOUNT NAME	
39808	OBLIG UNDER SECURITY LND TRANS SBA	
000000	BALANCE BROUGHT FORWARD	0.00
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
54908	FUND BALANCE UNRESERVED INNOVATION INC	
000000	BALANCE BROUGHT FORWARD	0.00
55500	FB RESERVED FOR LONG-TERM RECEIVABLES	
000000	BALANCE BROUGHT FORWARD	0.00
55600	RESERVED FOR FCO AND GRANTS/AID - FCO	
143150 04	SPACE, DEFENSE, RURAL INFR	0.00
	*** FUND TOTAL	0.00

310000 EXECUTIVE OFFICE OF THE GOVERNOR

20 2 191001 EMERGENCY MANAGEMENT PREPAREDNESS & ASSISTANCE

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	3,525,271.19
14100	POOLED INVESTMENTS WITH STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	6,444,106.77
14110	MONIES INVESTED CURRENT YEAR	
000000	BALANCE BROUGHT FORWARD	0.00
14120	SALE OF INVESTMENTS- CURRENT YEAR	
000000	BALANCE BROUGHT FORWARD	0.00
14130	EARNINGS REINVESTED - CURRENT YEAR	
000000	BALANCE BROUGHT FORWARD	0.00
15300	INTEREST AND DIVIDENDS RECEIVABLE	
000000	BALANCE BROUGHT FORWARD	10,558.33
16300	DUE FROM OTHER DEPARTMENTS	
000000	BALANCE BROUGHT FORWARD	1,618,574.00-
001600	DISTRIBUTION-TRANSFERS REQUIRED BY LAW	3,237,148.00
	** GL 16300 TOTAL	1,618,574.00
31100	ACCOUNTS PAYABLE	
040000	EXPENSES	107.49-
040000	CF EXPENSES	17,347.42-
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	15,578.21-
101123	G/A-EMERGENCY MGMT PRGS	0.00
101123	CF G/A-EMERGENCY MGMT PRGS	255,707.46-
	** GL 31100 TOTAL	288,740.58-
35200	DUE TO STATE FUNDS, WITHIN DEPARTMENT	
000000	BALANCE BROUGHT FORWARD	0.00
180205	TR OTHER FUNDS W/I AGY	0.00
185080	TR TO ADMIN TF	576.64-
	** GL 35200 TOTAL	576.64-
35300	DUE TO OTHER DEPARTMENTS	
010000	SALARIES AND BENEFITS	0.00
040000	EXPENSES	0.00
040000	CF EXPENSES	25,582.49-
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	48.06-
310403	ASSESSMENT ON INVESTMENTS-DEPARTMENTAL USE	664.23-
	** GL 35300 TOTAL	26,294.78-

310000 EXECUTIVE OFFICE OF THE GOVERNOR

20 2 191001 EMERGENCY MANAGEMENT PREPAREDNESS & ASSISTANCE

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
35600	DUE TO GENERAL REVENUE	
310322	SERVICE CHARGE TO GEN REV	1,798.62-
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	11,281,099.67-
94100	ENCUMBRANCES	
040000	CF EXPENSES	29,842.12
100021	CF ACQUISITION/MOTOR VEHICLES	32,580.80
100067	CF G/A-PYMT FL/CIVIL AIR PTRL	49,500.00
100777	CF CONTRACTED SERVICES	94,925.09
101123	G/A-EMERGENCY MGMT PRGS	943,960.57
101123	CF G/A-EMERGENCY MGMT PRGS	1,863,153.48
103644	CF COMM ON COMMUNITY SERVICE	182,840.69
105009	CF STWIDE HURR PREP AND PLAN	9,780.87
	** GL 94100 TOTAL	3,206,583.62
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	CF EXPENSES	29,842.12-
100021	CF ACQUISITION/MOTOR VEHICLES	32,580.80-
100067	CF G/A-PYMT FL/CIVIL AIR PTRL	49,500.00-
100777	CF CONTRACTED SERVICES	94,925.09-
101123	G/A-EMERGENCY MGMT PRGS	943,960.57-
101123	CF G/A-EMERGENCY MGMT PRGS	1,863,153.48-
103644	CF COMM ON COMMUNITY SERVICE	182,840.69-
105009	CF STWIDE HURR PREP AND PLAN	9,780.87-
	** GL 98100 TOTAL	3,206,583.62-
	*** FUND TOTAL	0.00



310000 EXECUTIVE OFFICE OF THE GOVERNOR  
 20 2 261037 FEDERAL GRANTS TRUST FUND

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	114,861.34
16400	DUE FROM FEDERAL GOVERNMENT	
000000	BALANCE BROUGHT FORWARD	0.00
000700	U S GRANTS	1,128,206.33
	** GL 16400 TOTAL	1,128,206.33
31100	ACCOUNTS PAYABLE	
040000	EXPENSES	107.49-
040000 CF	EXPENSES	13,222.09-
050385	DISASTER PREP PLAN & ADMIN	93,371.79-
101204	STATE DOMESTIC PREPAREDNESS PROGRAM	275,563.34-
103534	G/A-ST/FED DIS RELIEF-ADMN	101,779.93-
105865	G/A-FLOOD MITIGATION/PROG	0.00
105865 CF	G/A-FLOOD MITIGATION/PROG	61,463.03-
107889	HAZARDOUS/EMERGENCY/GRANT	0.00
107889 CF	HAZARDOUS/EMERGENCY/GRANT	42,922.26-
	** GL 31100 TOTAL	588,429.93-
35200	DUE TO STATE FUNDS, WITHIN DEPARTMENT	
180205	TR OTHER FUNDS W/I AGY	0.00
185080	TR TO ADMIN TF	3,094.20-
	** GL 35200 TOTAL	3,094.20-
35300	DUE TO OTHER DEPARTMENTS	
040000	EXPENSES	0.00
040000 CF	EXPENSES	25,349.14-
100777	CONTRACTED SERVICES	0.00
100777 CF	CONTRACTED SERVICES	52.11-
103534	G/A-ST/FED DIS RELIEF-ADMN	0.00
105009	STWIDE HURR PREP AND PLAN	7,377.05-
105009 CF	STWIDE HURR PREP AND PLAN	1,599.70-
181020	TR/FUNDS/DOMESTIC SECURITY	405,776.08-
	** GL 35300 TOTAL	440,154.08-
35400	DUE TO FEDERAL GOVERNMENT	
000000	BALANCE BROUGHT FORWARD	92,780.29-
38800	UNEARNED REVENUE - CURRENT	
000000	BALANCE BROUGHT FORWARD	118,609.17-
000700	U S GRANTS	0.00
	** GL 38800 TOTAL	118,609.17-

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
 20 2 261037 FEDERAL GRANTS TRUST FUND

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
94100	ENCUMBRANCES	
040000	CF EXPENSES	16,078.03
050385	DISASTER PREP PLAN & ADMIN	3,265,240.99
100021	CF ACQUISITION/MOTOR VEHICLES	32,580.80
100777	CF CONTRACTED SERVICES	192,847.58
101204	STATE DOMESTIC PREPAREDNESS PROGRAM	25,503,517.55
103534	G/A-ST/FED DIS RELIEF-ADMN	384,004.48
103534	CF G/A-ST/FED DIS RELIEF-ADMN	334,276.76
105009	STWIDE HURR PREP AND PLAN	1,000.00
105264	CF G/A-PREDISASTER MITIGATION	1,301,326.22
105865	G/A-FLOOD MITIGATION/PROG	20,595,999.25
105865	CF G/A-FLOOD MITIGATION/PROG	8,250,416.10
107889	CF HAZARDOUS/EMERGENCY/GRANT	401,522.47
181020	TR/FUNDS/DOMESTIC SECURITY	4,279,216.50
	** GL 94100 TOTAL	64,558,026.73
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	CF EXPENSES	16,078.03-
050385	DISASTER PREP PLAN & ADMIN	3,265,240.99-
100021	CF ACQUISITION/MOTOR VEHICLES	32,580.80-
100777	CF CONTRACTED SERVICES	192,847.58-
101204	STATE DOMESTIC PREPAREDNESS PROGRAM	25,503,517.55-
103534	G/A-ST/FED DIS RELIEF-ADMN	384,004.48-
103534	CF G/A-ST/FED DIS RELIEF-ADMN	334,276.76-
105009	STWIDE HURR PREP AND PLAN	1,000.00-
105264	CF G/A-PREDISASTER MITIGATION	1,301,326.22-
105865	G/A-FLOOD MITIGATION/PROG	20,595,999.25-
105865	CF G/A-FLOOD MITIGATION/PROG	8,250,416.10-
107889	CF HAZARDOUS/EMERGENCY/GRANT	401,522.47-
181020	TR/FUNDS/DOMESTIC SECURITY	4,279,216.50-
	** GL 98100 TOTAL	64,558,026.73-
99100	BUDGETARY FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00

310000 EXECUTIVE OFFICE OF THE GOVERNOR

20 2 338002 FLORIDA INTERNATIONAL TRADE & PROMOTION TRUST FU

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	0.00
15100	ACCOUNTS RECEIVABLE	
001500	TRANSFERS	0.00
15300	INTEREST AND DIVIDENDS RECEIVABLE	
000000	BALANCE BROUGHT FORWARD	0.00
000500	INTEREST	0.00
	** GL 15300 TOTAL	0.00
16300	DUE FROM OTHER DEPARTMENTS	
001500	TRANSFERS	0.00
040000	EXPENSES	0.00
	** GL 16300 TOTAL	0.00
31100	ACCOUNTS PAYABLE	
040000	CF EXPENSES	0.00
100777	CF CONTRACTED SERVICES	0.00
102003	CF G/A-ENTERPRISE FLORIDA PRG	0.00
	** GL 31100 TOTAL	0.00
35300	DUE TO OTHER DEPARTMENTS	
310018	DIST OF DONATE ORG-PASS IT ON LIC PLATE FUN	0.00
35600	DUE TO GENERAL REVENUE	
000000	BALANCE BROUGHT FORWARD	0.00
310322	SERVICE CHARGE TO GEN REV	0.00
	** GL 35600 TOTAL	0.00
35700	DUE TO COMPONENT UNIT/PRIMARY	
102003	CF G/A-ENTERPRISE FLORIDA PRG	0.00
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
 20 2 339028 GRANTS & DONATIONS TF EOG

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	1,938,793.80
14100	POOLED INVESTMENTS WITH STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	2,401,407.96
15100	ACCOUNTS RECEIVABLE	
001500	TRANSFERS	0.00
001510	TRANSFER OF FEDERAL FUNDS	0.00
	** GL 15100 TOTAL	0.00
15300	INTEREST AND DIVIDENDS RECEIVABLE	
000000	BALANCE BROUGHT FORWARD	3,577.02
000500	INTEREST	0.00
	** GL 15300 TOTAL	3,577.02
16300	DUE FROM OTHER DEPARTMENTS	
000000	BALANCE BROUGHT FORWARD	0.00
001100	OTHER GRANTS	0.00
001500	TRANSFERS	0.00
001510	TRANSFER OF FEDERAL FUNDS	0.00
001801	REIMBURSEMENTS	41.42
	** GL 16300 TOTAL	41.42
16400	DUE FROM FEDERAL GOVERNMENT	
000000	BALANCE BROUGHT FORWARD	0.00
31100	ACCOUNTS PAYABLE	
030000	CF OTHER PERSONAL SERVICES	0.00
040000	EXPENSES	0.00
040000	CF EXPENSES	0.00
105028	CF ENFORCING UNDERAGE DRINKING LAWS	0.00
	** GL 31100 TOTAL	0.00
35300	DUE TO OTHER DEPARTMENTS	
040000	EXPENSES	240.14-
040000	CF EXPENSES	2,293.96-
180200	CF TR/GENERAL REVENUE-SWCAP	0.00
310018	DIST OF DONATE ORG-PASS IT ON LIC PLATE FUN	0.00
	** GL 35300 TOTAL	2,534.10-
35600	DUE TO GENERAL REVENUE	
001800	REFUNDS	0.00
310322	SERVICE CHARGE TO GEN REV	811.97-
	** GL 35600 TOTAL	811.97-

310000 EXECUTIVE OFFICE OF THE GOVERNOR

20 2 339028 GRANTS & DONATIONS TF EOG

G-L G-L ACCOUNT NAME

CAT		BEGINNING BALANCE
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	4,340,474.13-
54901	BEGINNING FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
55100	FUND BALANCE RESERVED FOR ENCUMBRANCES	
000000	BALANCE BROUGHT FORWARD	0.00
57300	RESTRICTED BY GRANTORS AND CONTRIBUTOR	
142333	10 G/A ECBG - ARRA 2009	16,733,294.06-
142333	11 G/A ECBG - ARRA 2009	16,733,294.06
146558	07 FL ENERGY TECHNOLOGY PROJ	643,996.21-
146558	11 FL ENERGY TECHNOLOGY PROJ	643,996.21
	** GL 57300 TOTAL	0.00
94100	ENCUMBRANCES	
030000	CF OTHER PERSONAL SERVICES	6,250.00
040000	EXPENSES	234.09
	** GL 94100 TOTAL	6,484.09
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
030000	CF OTHER PERSONAL SERVICES	6,250.00-
040000	EXPENSES	234.09-
	** GL 98100 TOTAL	6,484.09-
99100	BUDGETARY FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00

310000 EXECUTIVE OFFICE OF THE GOVERNOR

20 2 339047 GRANTS & DONATIONS TRUST FUND DISASTER

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	26,910,068.39
14100	POOLED INVESTMENTS WITH STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	0.00
14110	MONIES INVESTED CURRENT YEAR	
000000	BALANCE BROUGHT FORWARD	0.00
14120	SALE OF INVESTMENTS- CURRENT YEAR	
000000	BALANCE BROUGHT FORWARD	0.00
14130	EARNINGS REINVESTED - CURRENT YEAR	
000000	BALANCE BROUGHT FORWARD	0.00
15500	CONTRACTS AND GRANTS RECEIVABLE	
105150	G/A-PUBLIC ASSISTANCE	2,037,320.67
16100	DUE FROM STATE FUNDS, WITHIN DIVISION	
101028	PUBLIC ASST/04 HURR-ST OP	0.00
16200	DUE FROM STATE FUNDS, WITHIN DEPART.	
000000	BALANCE BROUGHT FORWARD	354,959.64
31100	ACCOUNTS PAYABLE	
105150	G/A-PUBLIC ASSISTANCE	0.00
105150	CF G/A-PUBLIC ASSISTANCE	642,703.16-
105152	PUBLIC ASSISTANCE-ST OPS	0.00
105152	CF PUBLIC ASSISTANCE-ST OPS	160,098.25-
105158	DISASTER ACTIVITY-STATE	0.00
105158	CF DISASTER ACTIVITY-STATE	475,309.26-
105160	OTHER NEEDS ASSISTANCE PROGRAM-STATE OBLIGA	0.00
105160	CF OTHER NEEDS ASSISTANCE PROGRAM-STATE OBLIGA	242,532.75-
	** GL 31100 TOTAL	1,520,643.42-
35200	DUE TO STATE FUNDS, WITHIN DEPARTMENT	
185080	TR TO ADMIN TF	1.53-
35300	DUE TO OTHER DEPARTMENTS	
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	2.09-
101046	CF HAZARD MITIGATION FOR 2005 HURRICANES-ST OP	0.00
	** GL 35300 TOTAL	2.09-

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
 20 2 339047 GRANTS & DONATIONS TRUST FUND DISASTER

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
35600	DUE TO GENERAL REVENUE	
310322	SERVICE CHARGE TO GEN REV	0.00
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	27,781,701.66-
94100	ENCUMBRANCES	
040000	CF EXPENSES	173.75
100777	CF CONTRACTED SERVICES	401.12
105150	G/A-PUBLIC ASSISTANCE	28,756,260.77
105150	CF G/A-PUBLIC ASSISTANCE	515,704.14
105152	PUBLIC ASSISTANCE-ST OPS	1,972,414.00
105152	CF PUBLIC ASSISTANCE-ST OPS	11,083,199.40
105154	CF G/A-HAZARD MITIGATION	40,625.00
105156	CF HAZARD MITIGATION-ST OPS	29,599.97
105158	CF DISASTER ACTIVITY-STATE	11,856,092.70
	** GL 94100 TOTAL	54,254,470.85
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	CF EXPENSES	173.75-
100777	CF CONTRACTED SERVICES	401.12-
105150	G/A-PUBLIC ASSISTANCE	28,756,260.77-
105150	CF G/A-PUBLIC ASSISTANCE	515,704.14-
105152	PUBLIC ASSISTANCE-ST OPS	1,972,414.00-
105152	CF PUBLIC ASSISTANCE-ST OPS	11,083,199.40-
105154	CF G/A-HAZARD MITIGATION	40,625.00-
105156	CF HAZARD MITIGATION-ST OPS	29,599.97-
105158	CF DISASTER ACTIVITY-STATE	11,856,092.70-
	** GL 98100 TOTAL	54,254,470.85-
	*** FUND TOTAL	0.00

BGTRBAL-10 AS OF 07/01/18

31000000000  
BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2018

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310000 EXECUTIVE OFFICE OF THE GOVERNOR  
20 2 339947 GRANTS AND DONATIONS-DEEPWATER HORIZON  
G-L G-L ACCOUNT NAME

CAT		BEGINNING BALANCE
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	0.00
35300	DUE TO OTHER DEPARTMENTS	
108039	G/A - DEEPWATER HORIZON-PT	0.00
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00



310000 EXECUTIVE OFFICE OF THE GOVERNOR

20 2 339948 GRANTS AND DONATIONS TRUST FUND - NON DISASTER

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	277,698.99
14100	POOLED INVESTMENTS WITH STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	26,464,447.28
15300	INTEREST AND DIVIDENDS RECEIVABLE	
000000	BALANCE BROUGHT FORWARD	42,832.12
31100	ACCOUNTS PAYABLE	
040000	EXPENSES	0.00
040000 CF	EXPENSES	2,146.00-
100777	CONTRACTED SERVICES	0.00
100777 CF	CONTRACTED SERVICES	123,326.65-
105860	G/A-HURRICANE LOSS MITIG	983,600.07-
140527 16	EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	46,850.12-
	** GL 31100 TOTAL	1,155,922.84-
35200	DUE TO STATE FUNDS, WITHIN DEPARTMENT	
185080	TR TO ADMIN TF	60.58-
35300	DUE TO OTHER DEPARTMENTS	
100777	CONTRACTED SERVICES	0.00
100777 CF	CONTRACTED SERVICES	10.53-
310403	ASSESSMENT ON INVESTMENTS-DEPARTMENTAL USE	2,694.60-
	** GL 35300 TOTAL	2,705.13-
35600	DUE TO GENERAL REVENUE	
310322	SERVICE CHARGE TO GEN REV	31,329.24-
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	25,594,960.60-
94100	ENCUMBRANCES	
040000 CF	EXPENSES	2,027.44
100777 CF	CONTRACTED SERVICES	53,930.60
105009	STWIDE HURR PREP AND PLAN	2,232.37
105009 CF	STWIDE HURR PREP AND PLAN	7,581.18
105860	G/A-HURRICANE LOSS MITIG	7,833,743.16
140527 11	EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	49,503.50
140527 12	EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	105,000.00
140527 13	EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	558,435.10
140527 14	EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	2,779,262.00
140527 15	EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	2,707,667.31
140527 16	EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	1,628,769.82
	** GL 94100 TOTAL	15,728,152.48

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
20 2 339948 GRANTS AND DONATIONS TRUST FUND - NON DISASTER  
G-L G-L ACCOUNT NAME

CAT	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	BEGINNING BALANCE
98100		
040000	CF EXPENSES	2,027.44-
100777	CF CONTRACTED SERVICES	53,930.60-
105009	STWIDE HURR PREP AND PLAN	2,232.37-
105009	CF STWIDE HURR PREP AND PLAN	7,581.18-
105860	G/A-HURRICANE LOSS MITIG	7,833,743.16-
140527	11 EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	49,503.50-
140527	12 EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	105,000.00-
140527	13 EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	558,435.10-
140527	14 EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	2,779,262.00-
140527	15 EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	2,707,667.31-
140527	16 EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	1,628,769.82-
	** GL 98100 TOTAL	15,728,152.48-
	*** FUND TOTAL	0.00

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
20 2 373001 FUND NOT ON TITLE FILE

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	0.00
14100	POOLED INVESTMENTS WITH STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	0.00
15300	INTEREST AND DIVIDENDS RECEIVABLE	
000500	INTEREST	0.00
002000	SALE OF INVESTMENTS	0.00
	** GL 15300 TOTAL	0.00
31100	ACCOUNTS PAYABLE	
040000	EXPENSES	0.00
040000	CF EXPENSES	0.00
	** GL 31100 TOTAL	0.00
35600	DUE TO GENERAL REVENUE	
310322	SERVICE CHARGE TO GEN REV	0.00
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
55100	FUND BALANCE RESERVED FOR ENCUMBRANCES	
000000	BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00

310000 EXECUTIVE OFFICE OF THE GOVERNOR

20 2 535001 PLANNING AND BUDGETING SYSTEM TRUST FUND-EOG

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	8,239,287.05
31100	ACCOUNTS PAYABLE	
040000	EXPENSES	0.00
040000 CF	EXPENSES	3,923.94-
060000	OPERATING CAPITAL OUTLAY	0.00
060000 CF	OPERATING CAPITAL OUTLAY	61,318.08-
100777	CONTRACTED SERVICES	0.00
100777 CF	CONTRACTED SERVICES	28,603.25-
210014	OTHER DATA PROCESSING SVCS	0.00
210014 CF	OTHER DATA PROCESSING SVCS	1,762.50-
	** GL 31100 TOTAL	95,607.77-
32100	ACCRUED SALARIES AND WAGES	
010000	SALARIES AND BENEFITS	0.00
010000 CF	SALARIES AND BENEFITS	9,233.53-
030000 CF	OTHER PERSONAL SERVICES	0.00
	** GL 32100 TOTAL	9,233.53-
35300	DUE TO OTHER DEPARTMENTS	
040000	EXPENSES	0.00
040000 CF	EXPENSES	3,994.74-
	** GL 35300 TOTAL	3,994.74-
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	8,130,451.01-
55100	FUND BALANCE RESERVED FOR ENCUMBRANCES	
000000	BALANCE BROUGHT FORWARD	0.00
040000	EXPENSES	0.00
	** GL 55100 TOTAL	0.00
94100	ENCUMBRANCES	
040000	EXPENSES	1,447.32
040000 CF	EXPENSES	36.20
060000 CF	OPERATING CAPITAL OUTLAY	130,533.78
100777	CONTRACTED SERVICES	10,489.19
100777 CF	CONTRACTED SERVICES	15,347.66
210003 CF	DP ASSESSMENT (AST)	1,181.00
	** GL 94100 TOTAL	159,035.15

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
20 2 535001 PLANNING AND BUDGETING SYSTEM TRUST FUND-EOG  
G-L G-L ACCOUNT NAME

CAT	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	BEGINNING BALANCE
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	EXPENSES	1,447.32-
040000	CF EXPENSES	36.20-
060000	CF OPERATING CAPITAL OUTLAY	130,533.78-
100777	CONTRACTED SERVICES	10,489.19-
100777	CF CONTRACTED SERVICES	15,347.66-
210003	CF DP ASSESSMENT (AST)	1,181.00-
	** GL 98100 TOTAL	159,035.15-
	*** FUND TOTAL	0.00

310000 EXECUTIVE OFFICE OF THE GOVERNOR

20 2 551001 PROFESSIONAL SPORTS DEVELOPMENT TRUST FUND

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	0.00
15100	ACCOUNTS RECEIVABLE	
001500	TRANSFERS	0.00
16300	DUE FROM OTHER DEPARTMENTS	
001500	TRANSFERS	0.00
31100	ACCOUNTS PAYABLE	
101485	CF G/A-FL SPORTS FOUNDATION	0.00
35600	DUE TO GENERAL REVENUE	
310322	SERVICE CHARGE TO GEN REV	0.00
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00

310000 EXECUTIVE OFFICE OF THE GOVERNOR

20 2 595001 BROWNFIELD PROPERTY OWNERSHIP CLEAR ASSIT REVOLV

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	0.00
15300	INTEREST AND DIVIDENDS RECEIVABLE	
000000	BALANCE BROUGHT FORWARD	9,817.44
000500	INTEREST	9,817.44-
	** GL 15300 TOTAL	0.00
35300	DUE TO OTHER DEPARTMENTS	
310018	DIST OF DONATE ORG-PASS IT ON LIC PLATE FUN	0.00
35600	DUE TO GENERAL REVENUE	
310322	SERVICE CHARGE TO GEN REV	0.00
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
 20 2 722001 TOURISM PROMOTION TF EOG

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	0.00
15100	ACCOUNTS RECEIVABLE	
001500	TRANSFERS	0.00
15300	INTEREST AND DIVIDENDS RECEIVABLE	
000000	BALANCE BROUGHT FORWARD	0.00
000500	INTEREST	0.00
	** GL 15300 TOTAL	0.00
16300	DUE FROM OTHER DEPARTMENTS	
001500	TRANSFERS	0.00
31100	ACCOUNTS PAYABLE	
040000	CF EXPENSES	0.00
105703	CF G/A-FLORIDA COMM/TOURISM	0.00
	** GL 31100 TOTAL	0.00
35300	DUE TO OTHER DEPARTMENTS	
040000	CF EXPENSES	0.00
182156	TR/FUNDS SB 2156 REORG	0.00
310018	DIST OF DONATE ORG-PASS IT ON LIC PLATE FUN	0.00
	** GL 35300 TOTAL	0.00
35600	DUE TO GENERAL REVENUE	
310322	SERVICE CHARGE TO GEN REV	0.00
35700	DUE TO COMPONENT UNIT/PRIMARY	
105703	CF G/A-FLORIDA COMM/TOURISM	0.00
38600	CURRENT COMPENSATED ABSENCES LIABILITY	
000000	BALANCE BROUGHT FORWARD	0.00
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
99100	BUDGETARY FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00



310000 EXECUTIVE OFFICE OF THE GOVERNOR  
 20 2 750001 US CONTRIBUTIONS TRUST FUND

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	209,542.95
15500	CONTRACTS AND GRANTS RECEIVABLE	
105150	G/A-PUBLIC ASSISTANCE	33,233,696.91
16200	DUE FROM STATE FUNDS, WITHIN DEPART.	
000000	BALANCE BROUGHT FORWARD	5,475.95
16400	DUE FROM FEDERAL GOVERNMENT	
000000	BALANCE BROUGHT FORWARD	25,959,823.63
000700	U S GRANTS	0.00
101028	PUBLIC ASST/04 HURR-ST OP	0.00
101028	CF PUBLIC ASST/04 HURR-ST OP	0.00
	** GL 16400 TOTAL	25,959,823.63
31100	ACCOUNTS PAYABLE	
040000	EXPENSES	0.00
040000	CF EXPENSES	356.31-
105150	G/A-PUBLIC ASSISTANCE	901,615.73-
105150	CF G/A-PUBLIC ASSISTANCE	504,455.44-
105152	PUBLIC ASSISTANCE-ST OPS	0.00
105152	CF PUBLIC ASSISTANCE-ST OPS	5,038.05-
105154	G/A-HAZARD MITIGATION	0.00
105154	CF G/A-HAZARD MITIGATION	990,501.23-
105156	HAZARD MITIGATION-ST OPS	0.00
105156	CF HAZARD MITIGATION-ST OPS	1,205.61-
	** GL 31100 TOTAL	2,403,172.37-
35200	DUE TO STATE FUNDS, WITHIN DEPARTMENT	
181093	TR/FUNDS/DISAST REIM-PR YR	0.00
185080	TR TO ADMIN TF	310.50-
	** GL 35200 TOTAL	310.50-
35300	DUE TO OTHER DEPARTMENTS	
040000	EXPENSES	0.00
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	6.28-
105150	G/A-PUBLIC ASSISTANCE	23,397,805.02-
105150	CF G/A-PUBLIC ASSISTANCE	278,166.56-
	** GL 35300 TOTAL	23,675,977.86-

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
 20 2 750001 US CONTRIBUTIONS TRUST FUND  
 G-L G-L ACCOUNT NAME

CAT		BEGINNING BALANCE
38800	UNEARNED REVENUE - CURRENT	
000000	BALANCE BROUGHT FORWARD	11,210.42-
000700	U S GRANTS	0.00
	** GL 38800 TOTAL	11,210.42-
47300	DEFERRED INFLOWS - UNAVAILABLE REVENUE	
000000	BALANCE BROUGHT FORWARD	33,317,868.29-
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
94100	ENCUMBRANCES	
040000	CF EXPENSES	1,594.38
100777	CF CONTRACTED SERVICES	1,215.51
105150	G/A-PUBLIC ASSISTANCE	235,011,152.90
105152	PUBLIC ASSISTANCE-ST OPS	248,260.75
105152	CF PUBLIC ASSISTANCE-ST OPS	3,367.86
105154	G/A-HAZARD MITIGATION	33,159,148.22
105154	CF G/A-HAZARD MITIGATION	17,649,824.41
105156	CF HAZARD MITIGATION-ST OPS	88,854.07
	** GL 94100 TOTAL	286,163,418.10
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	CF EXPENSES	1,594.38-
100777	CF CONTRACTED SERVICES	1,215.51-
105150	G/A-PUBLIC ASSISTANCE	235,011,152.90-
105152	PUBLIC ASSISTANCE-ST OPS	248,260.75-
105152	CF PUBLIC ASSISTANCE-ST OPS	3,367.86-
105154	G/A-HAZARD MITIGATION	33,159,148.22-
105154	CF G/A-HAZARD MITIGATION	17,649,824.41-
105156	CF HAZARD MITIGATION-ST OPS	88,854.07-
	** GL 98100 TOTAL	286,163,418.10-
	*** FUND TOTAL	0.00

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
 50 2 510060 OPERATING TRUST FUND

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	2,277,983.40
12400	CASH IN STATE TREASURY UNVERIFIED	
000000	BALANCE BROUGHT FORWARD	18,550.00
27600	FURNITURE AND EQUIPMENT	
040000	EXPENSES	1,467.82
060000	OPERATING CAPITAL OUTLAY	2,434.00
	** GL 27600 TOTAL	3,901.82
27700	ACC DEPR - FURNITURE & EQUIPMENT	
040000	EXPENSES	550.53-
060000	OPERATING CAPITAL OUTLAY	1,338.72-
109655	G/A-TECHNICAL/PLNG ASSIST	0.00
	** GL 27700 TOTAL	1,889.25-
31100	ACCOUNTS PAYABLE	
040000	EXPENSES	0.00
040000	CF EXPENSES	1,211.32-
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	4,808.96-
107888	FL HAZARDOUS MATERIALS P P	0.00
107888	CF FL HAZARDOUS MATERIALS P P	84,157.86-
	** GL 31100 TOTAL	90,178.14-
35300	DUE TO OTHER DEPARTMENTS	
040000	EXPENSES	0.00
040000	CF EXPENSES	14.34-
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	32.40-
	** GL 35300 TOTAL	46.74-
35600	DUE TO GENERAL REVENUE	
310322	SERVICE CHARGE TO GEN REV	28,744.40-
38600	CURRENT COMPENSATED ABSENCES LIABILITY	
000000	BALANCE BROUGHT FORWARD	6,281.90-
48600	COMPENSATED ABSENCES LIABILITY	
000000	BALANCE BROUGHT FORWARD	92,552.22-

310000 EXECUTIVE OFFICE OF THE GOVERNOR

50 2 510060 OPERATING TRUST FUND

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
53600	INVESTED IN CAPITAL ASSETS NET OF RELA	
000000	BALANCE BROUGHT FORWARD	2,012.81-
53900	NET ASSETS UNRESTRICTED	
000000	BALANCE BROUGHT FORWARD	2,078,729.52-
56300	NONSPENDABLE - PERMANENT FUND PRINCIPA	
000000	BALANCE BROUGHT FORWARD	0.24-
94100	ENCUMBRANCES	
040000	CF EXPENSES	15,673.95
100777	CONTRACTED SERVICES	14,740.07
100777	CF CONTRACTED SERVICES	12,153.00
107888	FL HAZARDOUS MATERIALS P P	28,484.00
107888	CF FL HAZARDOUS MATERIALS P P	403,360.17
	** GL 94100 TOTAL	474,411.19
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	CF EXPENSES	15,673.95-
100777	CONTRACTED SERVICES	14,740.07-
100777	CF CONTRACTED SERVICES	12,153.00-
107888	FL HAZARDOUS MATERIALS P P	28,484.00-
107888	CF FL HAZARDOUS MATERIALS P P	403,360.17-
	** GL 98100 TOTAL	474,411.19-
	*** FUND TOTAL	0.00



State of Florida  
Executive Office of the Governor

Schedule I Series\*

LEGISLATIVE BUDGET REQUEST  
2019-2020

*\*A separate Schedule I Series packet has been created at the Division level for the Division of Emergency Management.*

*The following trust funds are filed under the Division of Emergency Management:*

- 2021 – Administrative Trust Fund
- 2191 – Emergency Management and Preparedness Trust Fund
- 2261 – Federal Grants Trust Fund
- 2339 – Grants and Donations Trust Fund (see also EOG)
- 2510 – Operating Trust Fund
- 2750 – US Contributions Trust Fund

Executive Office of the Governor  
Schedule I Narratives  
Legislative Budget Request for Fiscal Year 2019-20

## **Schedule I Narrative: 2339 Grants and Donations Trust Fund.**

**Certification:** We certify that the revenue estimates in columns A02 and A03 are the latest and most accurate available as of the date of this report. The Executive Office of the Governor will notify the Office of Policy and Budget of any significant changes in revenue estimates that may occur prior to the release of the Governor's Budget Recommendations.

### **Revenue Estimating Methodology:**

Revenues included in this fund are Notary Fee collections transferred from Department of State as required in Section 117.01, Florida Statutes. The revenues are estimated based on transfers from Department of State in previous fiscal years.

### **Adjustments:**

**Account Payable not Carried Forward (CF):** The \$240 adjustment is required to adjust beginning fund balance to properly reflect budgetary fund balance. Carry forward encumbrances are reflected as current operating disbursements on the financial statements.

**Statewide Financial Statement Adjustment (SWFS):** The \$283 adjustment is required to record amounts due from Department of Environmental Protection and \$76 from Department of Veterans Affairs – total adjustment amount: \$359.

**Non-Cash Adjustment:** The (\$5,780) adjustment is required to adjust beginning fund balance to properly reflect budgetary fund balance based on activities and transactions from previous fiscal years.

Executive Office of the Governor  
Legislative Budget Request  
Schedule I Reserve Calculation  
2019-20

	2339	2535
Total Revenue 2018-19	\$402,550	\$5,820,000
Less: Employee and Employer Contribution	\$2,150	
Total Subject to Reserves	\$400,400	\$5,820,000
Reserve	\$20,020	\$291,000

**Executive Office of the Governor  
Inter-Agency Transfers Reported on Schedule I**

**Agency Name Executive Office of The Governor**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

**Fund Name and Number :** Grants and Donations Trust Fund - 2339

<b>Transfers In</b> <i>(Provide Agency and Fund Number Received From)</i>	<b>Transfer In Revenue Category</b>	<b>Amount</b>			<b>Transfer Out Expenditure Category</b>	<b>Confirmed By/Date</b>
		<b>FY 17-18 (A01)</b>	<b>FY 18-19 (A02)</b>	<b>FY 19-20 (A03)</b>		
Department of State (450000-20-2-537001)	001500	357,174.00	358,000.00	358,000.00	181137	Jennifer D. Ganius 10/01/2018

<b>Transfers Out (Operating and Non-Operating)</b> <i>(Provide Agency and Fund Number Transferred To)</i>	<b>Transfer Out Expenditure Category</b>	<b>Amount</b>			<b>Transfer In Revenue Category</b>	<b>Confirmed By/Date</b>
		<b>FY 17-18 (A01)</b>	<b>FY 18-19 (A02)</b>	<b>FY 19-20 (A03)</b>		



**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Executive Office of The Governor **Budget Period: 2019-20**  
**Program:** Executive Direction  
**Fund:** 2339 - Grants and Donations Trust Fund (31100100)

**Specific Authority:** 216 Florida Statutes  
**Purpose of Fees Collected:** To fund contract, grant, and notary activities.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees</b> Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

**SECTION I - FEE COLLECTION**

	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017-18</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>
<b>Receipts:</b>			
Transfers from Dept of State (notary)	357,174	358,000	358,000
Employee and Employer Contributions	2,145	2,200	2,200
Refunds	6,467		
<b>Total Fee Collection to Line (A) - Section III</b>	<b>365,786</b>	<b>360,200</b>	<b>360,200</b>

**SECTION II - FULL COSTS**

<b>Direct Costs:</b>			
Transfer to DMS	6,055		
Risk Mgmt Services	8,843		
Salaries and Benefits	150,613		
Other Personal Servies	6,966		
Payment of Premiums	2,123		
Expenses	19,943		
<b>Total Full Costs to Line (B) - Section III</b>	<b>194,543</b>	<b>-</b>	<b>-</b>

Basis Used: \_\_\_\_\_

**SECTION III - SUMMARY**

<b>TOTAL SECTION I</b>	(A)	<b>365,786</b>	<b>360,200</b>	<b>360,200</b>
<b>TOTAL SECTION II</b>	(B)	<b>194,543</b>		
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>171,243</b>	<b>360,200</b>	<b>360,200</b>

**EXPLANATION of LINE C:**  
 \_\_\_\_\_  
 \_\_\_\_\_

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period 2019-20</b>
<b>Trust Fund Title:</b>	Executive Office of the Governor
<b>Budget Entity:</b>	Grants and Donations Trust Fund
<b>LAS/PBS Fund Number:</b>	31100100
	2339

	Balance as of 6/30/2018	SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	1,938,793.80		1,938,793.80
ADD: Other Cash (See Instructions)			
ADD: Investments	2,401,407.96		2,401,407.96
ADD: Outstanding Accounts Receivable	3,618.44	358.71	3,977.15
ADD: Anticipated Grant Revenue			
<b>Total Cash plus Accounts Receivable</b>	<b>4,343,820.20</b>	358.71	<b>4,344,178.91</b>
LESS Allowances for Uncollectibles			
LESS Approved "A" Certified Forwards	(2,293.96)		(2,293.96)
Approved "B" Certified Forwards	(6,250.00)		(6,250.00)
Approved "FCO" Certified Forwards			
LESS: Other Accounts Payable (Nonoperating)	(811.97)		(811.97)
<b>Unreserved Fund Balance, 07/01/18</b>	<b>4,334,464.27</b>	358.71	<b>4,334,822.98</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

**Budget Period: 2019-20**

**Department Title:** Executive Office of the Governor  
**Trust Fund Title:** Grants and Donations Trust Fund  
**LAS/PBS Fund Number:** 2339

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/18**

Total all GLC's 5XXXX for governmental funds; [ (4,340,474.13) ] (A)  
 GLC 539XX for proprietary and fiduciary funds

**Subtract Nonspendable Fund Balance (GLC 56XXX)** [ ] (B)

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Receivable from Federal Government [ ] (C)

SWFS Adjustment To book Accounts Receivable from DEP [ (358.71) ] (C)

**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS [ 6,250.00 ] (D)

Rounding adjustment [ ] (D)

Accounts Payable not Certified Forward Operating [ (240.14) ] (D)

Accounts Payable not Certified Forward [ ] (D)

[ ] (D)

[ ] (D)

**ADJUSTED BEGINNING TRIAL BALANCE:** [ (4,334,822.98) ] (E)

**UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)** [ (4,334,822.98) ] (F)

**DIFFERENCE:** [ 0.00 ] (G)\*

**\*SHOULD EQUAL ZERO.**

Executive Office of the Governor  
Schedule I Narratives  
Legislative Budget Request for Fiscal Year 2019-20

## **Schedule I Narrative: 2535 Planning and Budgeting System Trust Fund**

**Certification:** We certify that the revenue estimates in columns A02 and A03 are the latest and most accurate available as of the date of this report. The Executive Office of the Governor will notify the Office of Policy and Budget of any significant changes in revenue estimates that may occur prior to the release of the Governor's Budget Recommendations.

### **Revenue Estimating Methodology:**

All revenues are based on a transfer from the Legislature's General Revenue fund to the Executive Office of the Governor. The revenues are determined by the Legislature's approved budget each fiscal year.

### **Adjustments:**

**2017 Carry Forward Encumbrances:** The (\$5,540) adjustment is required to adjust beginning fund balance to properly reflect budgetary fund balance. Carry forward encumbrances are reflected as current operating disbursements on the financial statements.

Executive Office of the Governor  
 Legislative Budget Request  
 Schedule I Reserve Calculation  
 2019-20

	2339	2535
Total Revenue 2018-19	\$402,550	\$5,820,000
Less: Employee and Employer Contributions	\$2,150	
Total Subject to Reserves	\$400,400	\$5,820,000
Reserve	\$20,020	\$291,000

**Executive Office of the Governor  
Inter-Agency Transfers Reported on Schedule I**

**Agency Name Executive Office of The Governor**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

**Fund Name and Number :** Planning and Budgeting System Trust Fund - 2535

<b>Transfers In</b> <i>(Provide Agency and Fund Number Received From)</i>	<b>Transfer In Revenue Category</b>	<b>Amount</b> <b>FY 17-18 (A01)</b>	<b>Amount</b> <b>FY 18-19 (A02)</b>	<b>Amount</b> <b>FY 19-20 (A03)</b>	<b>Transfer Out Expenditure Category</b>	<b>Confirmed By/Date</b>
Florida Legislature (110000-10-1-000013)	001500	5,811,423.00	5,820,000.00	5,820,000.00	103921	Christie Wade - 10/2/2018

<b>Transfers Out (Operating and Non-Operating)</b> <i>(Provide Agency and Fund Number Transferred To)</i>	<b>Transfer Out Expenditure Category</b>				<b>Transfer In Revenue Category</b>	<b>Confirmed By/Date</b>

**SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS**

**Department:** Executive Office of the Governor **Budget Period: 2019-20**  
**Program:** Information Technology  
**Fund:** 2535 - Planning and Budgeting System Trust Fund (31100000)

**Specific Authority:** CH 216 (02-133, Laws of Florida)  
**Purpose of Fees Collected:** To fund activities related to the development, enhancement, and support of the LAS/PBS.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach <b>Examination of Regulatory Fees Form - Part I and II.</b> )
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<b><u>SECTION I - FEE COLLECTION</u></b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>REQUEST</b>
	<b>FY 2017-18</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>

Receipts:

Transfers from the Legislature	5,811,423	5,820,000	5,820,000
<b>Total Fee Collection to Line (A) - Section III</b>	<b>5,811,423</b>	<b>5,820,000</b>	<b>5,820,000</b>

**SECTION II - FULL COSTS**

Direct Costs:

Salaries and Benefits	4,237,894		
Other Personal Services			
Expenses	448,049		
Contracted Services	205,509		
Operating Capital Outlay	116,252		
Risk Mgt & Statewide HR Contract	14,471		
TR/DMS/HR SVCS/STW	12,496		
<b>Total Full Costs to Line (B) - Section III</b>	<b>5,034,671</b>	<b>-</b>	<b>-</b>

Basis Used: \_\_\_\_\_

**SECTION III - SUMMARY**

TOTAL SECTION I	(A)	5,811,423	5,820,000	5,820,000
TOTAL SECTION II	(B)	5,034,671	-	-
<b>TOTAL - Surplus/Deficit</b>	(C)	<b>776,752</b>	<b>5,820,000</b>	<b>5,820,000</b>

**EXPLANATION of LINE C:**

\_\_\_\_\_

\_\_\_\_\_

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period 2019-20</b>
<b>Trust Fund Title:</b>	Executive Office of the Governor
<b>Budget Entity:</b>	Planning and Budgeting System Trust Fund
<b>LAS/PBS Fund Number:</b>	31100500
	2535

	Balance as of 6/30/2018	SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	<b>8,239,287.05</b> (A)		8,239,287.05
ADD: Other Cash (See Instructions)			
ADD: Investments			
ADD: Outstanding Accounts Receivable			
ADD: _____			
<b>Total Cash plus Accounts Receivable</b>	<b>8,239,287.05</b> (F)		<b>8,239,287.05</b>
LESS Allowances for Uncollectibles			
LESS Approved "A" Certified Forwards	(108,836.04) (H)		(108,836.04)
Approved "B" Certified Forwards	(147,098.64) (H)		(147,098.64)
Approved "FCO" Certified Forwards			
LESS:			
LESS:			
<b>Unreserved Fund Balance, 07/01/17</b>	<b>7,983,352.37</b> (K)		<b>7,983,352.37</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.



**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

<b>Department Title:</b>	<b>Budget Period: 2019-20</b> Executive Office of the Governor
<b>Trust Fund Title:</b>	Planning and Budgeting System Trust Fund
<b>LAS/PBS Fund Number:</b>	2535

**BEGINNING TRIAL BALANCE:**

<b>Total Fund Balance Per FLAIR Trial Balance, 07/01/18</b>	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<b>(8,130,451.01)</b> (A)
<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>	
<b>Add/Subtract Statewide Financial Statement (SWFS) Adjustments :</b>	
SWFS Adjustment #	
SWFS Adjustment # and Description	
<b>Add/Subtract Other Adjustment(s):</b>	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	147,098.64 (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	
<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>(7,983,352.37)</b> (E)
<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)</b>	<b>(7,983,352.37)</b> (F)
<b>DIFFERENCE:</b>	<b>0.00</b> (G)*

**\*SHOULD EQUAL ZERO.**



**State of Florida  
Executive Office of the Governor**

**31700100  
Division of Emergency Management**

**Schedule I Series**

**Legislative Budget Request  
2019-2020**

BEGINNING TRIAL BALANCE BY FUND  
 JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
 10 1 000232 GENERAL REVENUE - DEM

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
13100 000000	UNEXPENDED GENERAL REVENUE RELEASES BALANCE BROUGHT FORWARD	323,628.00
35200 109997	DUE TO STATE FUNDS, WITHIN DEPARTMENT TRANSFER DISASTER ST. MATCH TO GTS & DONAT	0.00
109997	CF TRANSFER DISASTER ST. MATCH TO GTS & DONAT	323,628.00-
	** GL 35200 TOTAL	323,628.00-
54900 000000	COMMITTED FUND BALANCE BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND  
 JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
 10 2 021007 ADMINISTRATIVE TRUST FUND

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	222,589.70
14100 000000	POOLED INVESTMENTS WITH STATE TREASURY BALANCE BROUGHT FORWARD	1,276,402.41
14110 000000	MONIES INVESTED CURRENT YEAR BALANCE BROUGHT FORWARD	0.00
14120 000000	SALE OF INVESTMENTS- CURRENT YEAR BALANCE BROUGHT FORWARD	0.00
15300 000000	INTEREST AND DIVIDENDS RECEIVABLE BALANCE BROUGHT FORWARD	1,678.45
16200 000000	DUE FROM STATE FUNDS, WITHIN DEPART. BALANCE BROUGHT FORWARD	4,043.45
31100 040000	ACCOUNTS PAYABLE EXPENSES	0.00
040000	CF EXPENSES	399.54-
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	3,911.13-
	** GL 31100 TOTAL	4,310.67-
32100 010000	ACCRUED SALARIES AND WAGES SALARIES AND BENEFITS	17,551.81-
35200 000000	DUE TO STATE FUNDS, WITHIN DEPARTMENT BALANCE BROUGHT FORWARD	36,807.59-
010000	SALARIES AND BENEFITS	17,551.81
010000	CF SALARIES AND BENEFITS	17,551.81-
	** GL 35200 TOTAL	36,807.59-
35300 040000	DUE TO OTHER DEPARTMENTS EXPENSES	0.00
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	133.12-
310403	ASSESSMENT ON INVESTMENTS-DEPARTMENTAL USE	105.59-
	** GL 35300 TOTAL	238.71-
35600 310322	DUE TO GENERAL REVENUE SERVICE CHARGE TO GEN REV	356.32-

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
10 2 021007 ADMINISTRATIVE TRUST FUND

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
54900 000000	COMMITTED FUND BALANCE BALANCE BROUGHT FORWARD	1,445,448.91-
94100	ENCUMBRANCES	
040000 CF	EXPENSES	2,245.78
100777 CF	CONTRACTED SERVICES	48,486.99
	** GL 94100 TOTAL	50,732.77
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000 CF	EXPENSES	2,245.78-
100777 CF	CONTRACTED SERVICES	48,486.99-
	** GL 98100 TOTAL	50,732.77-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
10 9 000002 DIV OF EMERGENCY MGMT LONG TERM DEBT ACCT GROUP

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
38600 000000	CURRENT COMPENSATED ABSENCES LIABILITY BALANCE BROUGHT FORWARD	70,401.75-
48600 000000	COMPENSATED ABSENCES LIABILITY BALANCE BROUGHT FORWARD	1,344,821.51-
54900 000000	COMMITTED FUND BALANCE BALANCE BROUGHT FORWARD	1,415,223.26
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
20 2 191001 EMERGENCY MANAGEMENT PREPAREDNESS & ASSISTANCE

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	3,525,271.19
14100 000000	POOLED INVESTMENTS WITH STATE TREASURY BALANCE BROUGHT FORWARD	6,444,106.77
14110 000000	MONIES INVESTED CURRENT YEAR BALANCE BROUGHT FORWARD	0.00
14120 000000	SALE OF INVESTMENTS- CURRENT YEAR BALANCE BROUGHT FORWARD	0.00
14130 000000	EARNINGS REINVESTED - CURRENT YEAR BALANCE BROUGHT FORWARD	0.00
15300 000000	INTEREST AND DIVIDENDS RECEIVABLE BALANCE BROUGHT FORWARD	10,558.33
16300 000000 001600	DUE FROM OTHER DEPARTMENTS BALANCE BROUGHT FORWARD DISTRIBUTION-TRANSFERS REQUIRED BY LAW	1,618,574.00- 3,237,148.00
	** GL 16300 TOTAL	1,618,574.00
31100 040000 040000 100777 100777 101123 101123	ACCOUNTS PAYABLE EXPENSES CF EXPENSES CONTRACTED SERVICES CF CONTRACTED SERVICES G/A-EMERGENCY MGMT PRGS CF G/A-EMERGENCY MGMT PRGS	107.49- 17,347.42- 0.00 15,578.21- 0.00 255,707.46-
	** GL 31100 TOTAL	288,740.58-
35200 000000 180205 185080	DUE TO STATE FUNDS, WITHIN DEPARTMENT BALANCE BROUGHT FORWARD TR OTHER FUNDS W/I AGY TR TO ADMIN TF	0.00 0.00 576.64-
	** GL 35200 TOTAL	576.64-
35300 010000 040000 040000 100777 100777 310403	DUE TO OTHER DEPARTMENTS SALARIES AND BENEFITS EXPENSES CF EXPENSES CONTRACTED SERVICES CF CONTRACTED SERVICES ASSESSMENT ON INVESTMENTS-DEPARTMENTAL USE	0.00 0.00 25,582.49- 0.00 48.06- 664.23-
	** GL 35300 TOTAL	26,294.78-

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
20 2 191001 EMERGENCY MANAGEMENT PREPAREDNESS & ASSISTANCE

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
35600	DUE TO GENERAL REVENUE	
310322	SERVICE CHARGE TO GEN REV	1,798.62-
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	11,281,099.67-
94100	ENCUMBRANCES	
040000	CF EXPENSES	29,842.12
100021	CF ACQUISITION/MOTOR VEHICLES	32,580.80
100067	CF G/A-PYMT FL/CIVIL AIR PTRL	49,500.00
100777	CF CONTRACTED SERVICES	94,925.09
101123	G/A-EMERGENCY MGMT PRGS	943,960.57
101123	CF G/A-EMERGENCY MGMT PRGS	1,863,153.48
103644	CF COMM ON COMMUNITY SERVICE	182,840.69
105009	CF STWIDE HURR PREP AND PLAN	9,780.87
	** GL 94100 TOTAL	3,206,583.62
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	CF EXPENSES	29,842.12-
100021	CF ACQUISITION/MOTOR VEHICLES	32,580.80-
100067	CF G/A-PYMT FL/CIVIL AIR PTRL	49,500.00-
100777	CF CONTRACTED SERVICES	94,925.09-
101123	G/A-EMERGENCY MGMT PRGS	943,960.57-
101123	CF G/A-EMERGENCY MGMT PRGS	1,863,153.48-
103644	CF COMM ON COMMUNITY SERVICE	182,840.69-
105009	CF STWIDE HURR PREP AND PLAN	9,780.87-
	** GL 98100 TOTAL	3,206,583.62-
	*** FUND TOTAL	0.00



BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
20 2 261037 FEDERAL GRANTS TRUST FUND

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	114,861.34
16400 000000 000700	DUE FROM FEDERAL GOVERNMENT BALANCE BROUGHT FORWARD U S GRANTS	0.00 1,128,206.33
	** GL 16400 TOTAL	1,128,206.33
31100 040000 040000 050385 101204 103534 105865 105865 107889 107889	ACCOUNTS PAYABLE EXPENSES CF EXPENSES DISASTER PREP PLAN & ADMIN STATE DOMESTIC PREPAREDNESS PROGRAM G/A-ST/FED DIS RELIEF-ADMN G/A-FLOOD MITIGATION/PROG CF G/A-FLOOD MITIGATION/PROG HAZARDOUS/EMERGENCY/GRANT CF HAZARDOUS/EMERGENCY/GRANT	107.49- 13,222.09- 93,371.79- 275,563.34- 101,779.93- 0.00 61,463.03- 0.00 42,922.26-
	** GL 31100 TOTAL	588,429.93-
35200 180205 185080	DUE TO STATE FUNDS, WITHIN DEPARTMENT TR OTHER FUNDS W/I AGY TR TO ADMIN TF	0.00 3,094.20-
	** GL 35200 TOTAL	3,094.20-
35300 040000 040000 100777 100777 103534 105009 105009 181020	DUE TO OTHER DEPARTMENTS EXPENSES CF EXPENSES CONTRACTED SERVICES CF CONTRACTED SERVICES G/A-ST/FED DIS RELIEF-ADMN STWIDE HURR PREP AND PLAN CF STWIDE HURR PREP AND PLAN TR/FUNDS/DOMESTIC SECURITY	0.00 25,349.14- 0.00 52.11- 0.00 7,377.05- 1,599.70- 405,776.08-
	** GL 35300 TOTAL	440,154.08-
35400 000000	DUE TO FEDERAL GOVERNMENT BALANCE BROUGHT FORWARD	92,780.29-
38800 000000 000700	UNEARNED REVENUE - CURRENT BALANCE BROUGHT FORWARD U S GRANTS	118,609.17- 0.00
	** GL 38800 TOTAL	118,609.17-

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
20 2 261037 FEDERAL GRANTS TRUST FUND

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
54900 000000	COMMITTED FUND BALANCE BALANCE BROUGHT FORWARD	0.00
94100	ENCUMBRANCES	
040000	CF EXPENSES	16,078.03
050385	DISASTER PREP PLAN & ADMIN	3,265,240.99
100021	CF ACQUISITION/MOTOR VEHICLES	32,580.80
100777	CF CONTRACTED SERVICES	192,847.58
101204	STATE DOMESTIC PREPAREDNESS PROGRAM	25,503,517.55
103534	G/A-ST/FED DIS RELIEF-ADMN	384,004.48
103534	CF G/A-ST/FED DIS RELIEF-ADMN	334,276.76
105009	STWIDE HURR PREP AND PLAN	1,000.00
105264	CF G/A-PREDISASTER MITIGATION	1,301,326.22
105865	G/A-FLOOD MITIGATION/PROG	20,595,999.25
105865	CF G/A-FLOOD MITIGATION/PROG	8,250,416.10
107889	CF HAZARDOUS/EMERGENCY/GRANT	401,522.47
181020	TR/FUNDS/DOMESTIC SECURITY	4,279,216.50
	** GL 94100 TOTAL	64,558,026.73
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	CF EXPENSES	16,078.03-
050385	DISASTER PREP PLAN & ADMIN	3,265,240.99-
100021	CF ACQUISITION/MOTOR VEHICLES	32,580.80-
100777	CF CONTRACTED SERVICES	192,847.58-
101204	STATE DOMESTIC PREPAREDNESS PROGRAM	25,503,517.55-
103534	G/A-ST/FED DIS RELIEF-ADMN	384,004.48-
103534	CF G/A-ST/FED DIS RELIEF-ADMN	334,276.76-
105009	STWIDE HURR PREP AND PLAN	1,000.00-
105264	CF G/A-PREDISASTER MITIGATION	1,301,326.22-
105865	G/A-FLOOD MITIGATION/PROG	20,595,999.25-
105865	CF G/A-FLOOD MITIGATION/PROG	8,250,416.10-
107889	CF HAZARDOUS/EMERGENCY/GRANT	401,522.47-
181020	TR/FUNDS/DOMESTIC SECURITY	4,279,216.50-
	** GL 98100 TOTAL	64,558,026.73-
99100 000000	BUDGETARY FUND BALANCE BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
20 2 339047 GRANTS & DONATIONS TRUST FUND DISASTER

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	26,910,068.39
14100 000000	POOLED INVESTMENTS WITH STATE TREASURY BALANCE BROUGHT FORWARD	0.00
14110 000000	MONIES INVESTED CURRENT YEAR BALANCE BROUGHT FORWARD	0.00
14120 000000	SALE OF INVESTMENTS- CURRENT YEAR BALANCE BROUGHT FORWARD	0.00
14130 000000	EARNINGS REINVESTED - CURRENT YEAR BALANCE BROUGHT FORWARD	0.00
15500 105150	CONTRACTS AND GRANTS RECEIVABLE G/A-PUBLIC ASSISTANCE	2,037,320.67
16100 101028	DUE FROM STATE FUNDS, WITHIN DIVISION PUBLIC ASST/04 HURR-ST OP	0.00
16200 000000	DUE FROM STATE FUNDS, WITHIN DEPART. BALANCE BROUGHT FORWARD	354,959.64
31100	ACCOUNTS PAYABLE	
105150	G/A-PUBLIC ASSISTANCE	0.00
105150 CF	G/A-PUBLIC ASSISTANCE	642,703.16-
105152	PUBLIC ASSISTANCE-ST OPS	0.00
105152 CF	PUBLIC ASSISTANCE-ST OPS	160,098.25-
105158	DISASTER ACTIVITY-STATE	0.00
105158 CF	DISASTER ACTIVITY-STATE	475,309.26-
105160	OTHER NEEDS ASSISTANCE PROGRAM-STATE OBLIGA	0.00
105160 CF	OTHER NEEDS ASSISTANCE PROGRAM-STATE OBLIGA	242,532.75-
	** GL 31100 TOTAL	1,520,643.42-
35200 185080	DUE TO STATE FUNDS, WITHIN DEPARTMENT TR TO ADMIN TF	1.53-
35300	DUE TO OTHER DEPARTMENTS	
100777	CONTRACTED SERVICES	0.00
100777 CF	CONTRACTED SERVICES	2.09-
101046 CF	HAZARD MITIGATION FOR 2005 HURRICANES-ST OP	0.00
	** GL 35300 TOTAL	2.09-

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
20 2 339047 GRANTS & DONATIONS TRUST FUND DISASTER

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
35600 310322	DUE TO GENERAL REVENUE SERVICE CHARGE TO GEN REV	0.00
54900 000000	COMMITTED FUND BALANCE BALANCE BROUGHT FORWARD	27,781,701.66-
94100	ENCUMBRANCES	
040000 CF	EXPENSES	173.75
100777 CF	CONTRACTED SERVICES	401.12
105150	G/A-PUBLIC ASSISTANCE	28,756,260.77
105150 CF	G/A-PUBLIC ASSISTANCE	515,704.14
105152	PUBLIC ASSISTANCE-ST OPS	1,972,414.00
105152 CF	PUBLIC ASSISTANCE-ST OPS	11,083,199.40
105154 CF	G/A-HAZARD MITIGATION	40,625.00
105156 CF	HAZARD MITIGATION-ST OPS	29,599.97
105158 CF	DISASTER ACTIVITY-STATE	11,856,092.70
	** GL 94100 TOTAL	54,254,470.85
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000 CF	EXPENSES	173.75-
100777 CF	CONTRACTED SERVICES	401.12-
105150	G/A-PUBLIC ASSISTANCE	28,756,260.77-
105150 CF	G/A-PUBLIC ASSISTANCE	515,704.14-
105152	PUBLIC ASSISTANCE-ST OPS	1,972,414.00-
105152 CF	PUBLIC ASSISTANCE-ST OPS	11,083,199.40-
105154 CF	G/A-HAZARD MITIGATION	40,625.00-
105156 CF	HAZARD MITIGATION-ST OPS	29,599.97-
105158 CF	DISASTER ACTIVITY-STATE	11,856,092.70-
	** GL 98100 TOTAL	54,254,470.85-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
20 2 339947 GRANTS AND DONATIONS-DEEPWATER HORIZON

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	0.00
35300 108039	DUE TO OTHER DEPARTMENTS G/A - DEEPWATER HORIZON-PT	0.00
54900 000000	COMMITTED FUND BALANCE BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
20 2 339948 GRANTS AND DONATIONS TRUST FUND - NON DISASTER

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	277,698.99
14100 000000	POOLED INVESTMENTS WITH STATE TREASURY BALANCE BROUGHT FORWARD	26,464,447.28
15300 000000	INTEREST AND DIVIDENDS RECEIVABLE BALANCE BROUGHT FORWARD	42,832.12
31100	ACCOUNTS PAYABLE	
040000	EXPENSES	0.00
040000 CF	EXPENSES	2,146.00-
100777	CONTRACTED SERVICES	0.00
100777 CF	CONTRACTED SERVICES	123,326.65-
105860	G/A-HURRICANE LOSS MITIG	983,600.07-
140527 16	EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	46,850.12-
	** GL 31100 TOTAL	1,155,922.84-
35200 185080	DUE TO STATE FUNDS, WITHIN DEPARTMENT TR TO ADMIN TF	60.58-
35300	DUE TO OTHER DEPARTMENTS	
100777	CONTRACTED SERVICES	0.00
100777 CF	CONTRACTED SERVICES	10.53-
310403	ASSESSMENT ON INVESTMENTS-DEPARTMENTAL USE	2,694.60-
	** GL 35300 TOTAL	2,705.13-
35600 310322	DUE TO GENERAL REVENUE SERVICE CHARGE TO GEN REV	31,329.24-
54900 000000	COMMITTED FUND BALANCE BALANCE BROUGHT FORWARD	25,594,960.60-
94100	ENCUMBRANCES	
040000 CF	EXPENSES	2,027.44
100777 CF	CONTRACTED SERVICES	53,930.60
105009	STWIDE HURR PREP AND PLAN	2,232.37
105009 CF	STWIDE HURR PREP AND PLAN	7,581.18
105860	G/A-HURRICANE LOSS MITIG	7,833,743.16
140527 11	EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	49,503.50
140527 12	EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	105,000.00
140527 13	EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	558,435.10
140527 14	EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	2,779,262.00
140527 15	EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	2,707,667.31
140527 16	EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	1,628,769.82
	** GL 94100 TOTAL	15,728,152.48

BEGINNING TRIAL BALANCE BY FUND  
 JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
 20 2 339948 GRANTS AND DONATIONS TRUST FUND - NON DISASTER

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	CF EXPENSES	2,027.44-
100777	CF CONTRACTED SERVICES	53,930.60-
105009	STWIDE HURR PREP AND PLAN	2,232.37-
105009	CF STWIDE HURR PREP AND PLAN	7,581.18-
105860	G/A-HURRICANE LOSS MITIG	7,833,743.16-
140527	11 EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	49,503.50-
140527	12 EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	105,000.00-
140527	13 EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	558,435.10-
140527	14 EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	2,779,262.00-
140527	15 EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	2,707,667.31-
140527	16 EMERGENCY MANAGEMENT CRITICAL FACILITY NEED	1,628,769.82-
	** GL 98100 TOTAL	15,728,152.48-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND  
 JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
 20 2 750001 US CONTRIBUTIONS TRUST FUND

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	209,542.95
15500 105150	CONTRACTS AND GRANTS RECEIVABLE G/A-PUBLIC ASSISTANCE	33,233,696.91
16200 000000	DUE FROM STATE FUNDS, WITHIN DEPART. BALANCE BROUGHT FORWARD	5,475.95
16400 000000 000700 101028 101028	DUE FROM FEDERAL GOVERNMENT BALANCE BROUGHT FORWARD U S GRANTS PUBLIC ASST/04 HURR-ST OP PUBLIC ASST/04 HURR-ST OP	25,959,823.63 0.00 0.00 0.00
	CF ** GL 16400 TOTAL	25,959,823.63
31100 040000 040000 105150 105150 105152 105152 105154 105154 105156 105156	ACCOUNTS PAYABLE EXPENSES CF EXPENSES G/A-PUBLIC ASSISTANCE CF G/A-PUBLIC ASSISTANCE PUBLIC ASSISTANCE-ST OPS CF PUBLIC ASSISTANCE-ST OPS G/A-HAZARD MITIGATION CF G/A-HAZARD MITIGATION HAZARD MITIGATION-ST OPS CF HAZARD MITIGATION-ST OPS	0.00 356.31- 901,615.73- 504,455.44- 0.00 5,038.05- 0.00 990,501.23- 0.00 1,205.61-
	CF ** GL 31100 TOTAL	2,403,172.37-
35200 181093 185080	DUE TO STATE FUNDS, WITHIN DEPARTMENT TR/FUNDS/DISAST REIM-PR YR TR TO ADMIN TF	0.00 310.50-
	CF ** GL 35200 TOTAL	310.50-
35300 040000 100777 100777 105150 105150	DUE TO OTHER DEPARTMENTS EXPENSES CONTRACTED SERVICES CF CONTRACTED SERVICES G/A-PUBLIC ASSISTANCE CF G/A-PUBLIC ASSISTANCE	0.00 0.00 6.28- 23,397,805.02- 278,166.56-
	CF ** GL 35300 TOTAL	23,675,977.86-



BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
20 2 750001 US CONTRIBUTIONS TRUST FUND

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
38800	UNEARNED REVENUE - CURRENT	
000000	BALANCE BROUGHT FORWARD	11,210.42-
000700	U S GRANTS	0.00
	** GL 38800 TOTAL	11,210.42-
47300	DEFERRED INFLOWS - UNAVAILABLE REVENUE	
000000	BALANCE BROUGHT FORWARD	33,317,868.29-
54900	COMMITTED FUND BALANCE	
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
94100	ENCUMBRANCES	
040000	CF EXPENSES	1,594.38
100777	CF CONTRACTED SERVICES	1,215.51
105150	G/A-PUBLIC ASSISTANCE	235,011,152.90
105152	PUBLIC ASSISTANCE-ST OPS	248,260.75
105152	CF PUBLIC ASSISTANCE-ST OPS	3,367.86
105154	G/A-HAZARD MITIGATION	33,159,148.22
105154	CF G/A-HAZARD MITIGATION	17,649,824.41
105156	CF HAZARD MITIGATION-ST OPS	88,854.07
	** GL 94100 TOTAL	286,163,418.10
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	CF EXPENSES	1,594.38-
100777	CF CONTRACTED SERVICES	1,215.51-
105150	G/A-PUBLIC ASSISTANCE	235,011,152.90-
105152	PUBLIC ASSISTANCE-ST OPS	248,260.75-
105152	CF PUBLIC ASSISTANCE-ST OPS	3,367.86-
105154	G/A-HAZARD MITIGATION	33,159,148.22-
105154	CF G/A-HAZARD MITIGATION	17,649,824.41-
105156	CF HAZARD MITIGATION-ST OPS	88,854.07-
	** GL 98100 TOTAL	286,163,418.10-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND  
 JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
 50 2 510060 OPERATING TRUST FUND

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	2,277,983.40
12400 000000	CASH IN STATE TREASURY UNVERIFIED BALANCE BROUGHT FORWARD	18,550.00
27600 040000 060000	FURNITURE AND EQUIPMENT EXPENSES OPERATING CAPITAL OUTLAY	1,467.82 2,434.00
	** GL 27600 TOTAL	3,901.82
27700 040000 060000 109655	ACC DEPR - FURNITURE & EQUIPMENT EXPENSES OPERATING CAPITAL OUTLAY G/A-TECHNICAL/PLNG ASSIST	550.53- 1,338.72- 0.00
	** GL 27700 TOTAL	1,889.25-
31100 040000 040000 100777 100777 107888 107888	ACCOUNTS PAYABLE EXPENSES CF EXPENSES CONTRACTED SERVICES CF CONTRACTED SERVICES FL HAZARDOUS MATERIALS P P CF FL HAZARDOUS MATERIALS P P	0.00 1,211.32- 0.00 4,808.96- 0.00 84,157.86-
	** GL 31100 TOTAL	90,178.14-
35300 040000 040000 100777 100777	DUE TO OTHER DEPARTMENTS EXPENSES CF EXPENSES CONTRACTED SERVICES CF CONTRACTED SERVICES	0.00 14.34- 0.00 32.40-
	** GL 35300 TOTAL	46.74-
35600 310322	DUE TO GENERAL REVENUE SERVICE CHARGE TO GEN REV	28,744.40-
38600 000000	CURRENT COMPENSATED ABSENCES LIABILITY BALANCE BROUGHT FORWARD	6,281.90-
48600 000000	COMPENSATED ABSENCES LIABILITY BALANCE BROUGHT FORWARD	92,552.22-

BEGINNING TRIAL BALANCE BY FUND  
 JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
 50 2 510060 OPERATING TRUST FUND

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
53600 000000	INVESTED IN CAPITAL ASSETS NET OF RELA BALANCE BROUGHT FORWARD	2,012.81-
53900 000000	NET ASSETS UNRESTRICTED BALANCE BROUGHT FORWARD	2,078,729.52-
56300 000000	NONSPENDABLE - PERMANENT FUND PRINCIPA BALANCE BROUGHT FORWARD	0.24-
94100	ENCUMBRANCES	
040000	CF EXPENSES	15,673.95
100777	CONTRACTED SERVICES	14,740.07
100777	CF CONTRACTED SERVICES	12,153.00
107888	FL HAZARDOUS MATERIALS P P	28,484.00
107888	CF FL HAZARDOUS MATERIALS P P	403,360.17
	** GL 94100 TOTAL	474,411.19
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	CF EXPENSES	15,673.95-
100777	CONTRACTED SERVICES	14,740.07-
100777	CF CONTRACTED SERVICES	12,153.00-
107888	FL HAZARDOUS MATERIALS P P	28,484.00-
107888	CF FL HAZARDOUS MATERIALS P P	403,360.17-
	** GL 98100 TOTAL	474,411.19-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
74 8 310003 TRAVEL REVOLVING FUND-EMERGENCY MANAGEMENT

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
11200 000000	CASH IN BANK BALANCE BROUGHT FORWARD	25,000.00
16800 000000	DUE FROM STATE FUNDS - REVOLVING FUND BALANCE BROUGHT FORWARD	0.00
45100 000000	ADVANCES FROM OTHER FUNDS BETWEEN DEPA BALANCE BROUGHT FORWARD	25,000.00-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
80 9 191001 FIXED ASSETS EM EMPA TRUST FUND

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
27600	FURNITURE AND EQUIPMENT	
060000	OPERATING CAPITAL OUTLAY	6,053.97
100021	ACQUISITION/MOTOR VEHICLES	53,171.63
	** GL 27600 TOTAL	59,225.60
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	59,225.60-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND  
 JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
 80 9 261037 FIXED ASSETS EM FEDERAL GRANTS TRUST FUND

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
27600	FURNITURE AND EQUIPMENT	
000000	BALANCE BROUGHT FORWARD	4,280.70-
040000	EXPENSES	608.50-
060000	OPERATING CAPITAL OUTLAY	5,847.34-
100021	ACQUISITION/MOTOR VEHICLES	53,171.63-
100777	CONTRACTED SERVICES	550.00-
103534	G/A-ST/FED DIS RELIEF-ADMN	5,232.57
	** GL 27600 TOTAL	59,225.60-
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	59,225.60
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND  
JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
80 9 339047 FIXED ASSETS EM GRANTS & DONATIONS TRUST FUND

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
27600	FURNITURE AND EQUIPMENT	
101030	HAZARD MITIG/04 HURR-ST OP	593.89
105150	G/A-PUBLIC ASSISTANCE	2,478.86
105158	DISASTER ACTIVITY-STATE	9,915.45-
109891	G/A-MJR DISASTR 2012-PC-SO	755.24-
	** GL 27600 TOTAL	7,597.94-
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	7,597.94
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND  
 JULY 01, 2018

310000 EXECUTIVE OFFICE OF THE GOVERNOR  
 80 9 750001 FIXED ASSETS EM US CONTRIBUTIONS TRUST FUND

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
27600	FURNITURE AND EQUIPMENT	
101030	HAZARD MITIG/04 HURR-ST OP	593.89-
105150	G/A-PUBLIC ASSISTANCE	7,436.59
109890	G/A-MJR DISASTERS 2012-PT	755.24
	** GL 27600 TOTAL	7,597.94
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	7,597.94-
	*** FUND TOTAL	0.00





**State of Florida  
Executive Office of the Governor**

**31700100  
Division of Emergency Management**

**Administrative Trust Fund - 2021**

## **Schedule I - 5% Trust Fund Reserve Narrative**

### **Division of Emergency Management Administrative Trust Fund (2021)**

#### **Exemptions:**

The revenues received in this trust fund are for administrative and information technology operating budgets and per the Legislative Budget Request Instructions, this fund is exempt from the 5% reserve requirement.

**Description of the impact of establishing the reserve and recommendation of why it may be appropriate to exclude the trust fund from the reserve requirement: N/A**

## **Revenue Estimating Methodology:**

### **Administrative Trust Fund (2021)**

#### **Cost Allocation Overview:**

The division's consultant applies a double step-down methodology in its cost allocation procedures for the Division of Emergency Management. The proprietary software MAXCARS is the tool with which the step-down methodology is accomplished.

MAXCARS provides for the inputting of all allowable costs by cost center identifications consistent with the Division's accounting code structure. This capability allows for efficient balancing with the Division's financial reporting systems.

Additionally MAXCARS provides for the inputting of allocation statistics appropriate for the distribution of the identified indirect cost pools. Credits for direct billed payments, cost adjustments, and other valid and applicable costing factors are also facilitated within the software.

Initiating the Process: Determination of the data to be included within the cost allocation process is accomplished through:

- 1) application of OMB Circular A-87 guidelines,
- 2) interviews,
- 3) review of financial documents,
- 4) review of organizational structure, and
- 5) analysis of statistical data relative to benefit of services provided

Establishing the Cost Pools to Be Allocated: Basically the organizational structure of the Division is analyzed to determine which cost pools provide services to the division. These cost pools become the "Central Service Departments" in the cost allocation plan. These pools are: Equipment Usage and Clearing Accounts, Fiscal Management, Resource Management, Inspector General, Legal Services, and Information Systems Support.

Next each cost pool is evaluated to determine the activities or services provided. The costs are then broken into subparts or functions such that each activity can be allocated on a statistical measure that is relevant to the service provided and the benefit received.

Line items of expenditures are analyzed to determine which functions receive the benefit of the costs. Distributions of these costs are made according to the determined benefit of each function.

Establishing the Statistical Measurements or Bases for Allocation: Available statistical measurements are evaluated to establish the most equitable and meaningful basis for allocating each function within each Central Service Department. Consideration is given to determining the measurement that most appropriately demonstrates its relationship to the receiving units. For

example, a function that is driven by the number of employees within the benefitting departments can be allocated by number of employees. Similarly a function that is driven by the number of transactions for each benefitting department can be allocated by the number of transactions.

Accommodating Exceptions and Adjustments: Applicable cost adjustments for unallowable costs and for use charges are incorporated into the appropriate schedules. Credits for direct billings, special revenues, etc. may be entered into the computation cycle.

### **The Double Step-Down Methodology**

Because Central Service Departments provide services to other Central Service Departments, the consultant employs a double step-down procedure. Simply stated this allows all Central Service Departments to allocate costs to all other Central Service Departments. Since the Central Service Departments cannot simultaneously allocate their costs, the process must be done sequentially, one department after another. The second step-down allows for the equitable allocation of the costs the Central Service Departments receives from one another.

The double step-down is supported by the OMB A-87 consistency of allocation requirement and has been widely accepted by Federal Cognizant Agencies.

### **The First Step-Down**

The rule for this first round of allocations is that each Central Service Department can allocate to any other department regardless of the sequence of the departments and can allocate to itself providing the statistical measurements indicate a basis for the allocations.

The Process: The process of allocating during this round is achieved sequentially consistent with the order of the Central Service Departments. As each Central Service Department performs its allocations it allocates:

- 1) costs from the audited financials,
- 2) cost adjustments,
- 3) credits, and
- 4) cost received from other Central Service Departments that have completed their first round allocations.

The Results: At the completion of the first step-down each Central Service Department has the allocated costs from itself and from the Central Service Departments sequenced after itself. These costs will be allocated in the second step-down.

## The Second Step-Down

The rule for this second round of allocations is that each Central Service Department can allocate only to any other department sequenced after the allocating department providing the statistical measurements indicate a basis for the allocations.

The Process: The process of allocating during this round is achieved sequentially consistent with the order of the Central Service Departments. As each Central Service Department performs its allocations it allocates:

- 1) costs received from other Central Service Departments that have completed their second round allocations, and
- 2) costs received in the first round from itself and from the Central Service Departments sequenced after the allocating department.

The Results: At the completion of the second step-down each Central Service Department has completed all allocations. All Central Service Departments have been cleared of all costs. The costs have either been adjusted out of the cycle or sent to Receiving Departments based on equitable allocation statistics.

## **Rate Calculation**

Once the service costs are allocated to each receiving unit (1) that allocation is compared to the Salary Wage Base (2) of that receiving unit to determine the percentage rate (3) of indirect cost to be applied to that receiving unit. Because rates for each year are calculated using data from 2 years prior, a carry forward factor (4) is included to reduce the impact of using the older data.

## **Revenue Estimating Methodology**

The estimated revenue for Administrative Trust Fund was calculated using the most current approved rates (FY 17-18) from the Indirect Cost Allocation Plan. These rates were applied to the Salary and Benefits category (010000) as well as the portion of Other Personal Services (030000) category and State Operations Categories (105152 & 105156) that applies to temporary employment. For FY 17-18, the projected rates of 26.21% and 21.64% is being used. The rate was applied to the Salary and Benefits category (010000) as well as the portion of Other Personal Services (030000) category, State Operations Categories (105152 & 105156) and other Special “10” Categories (101204, 105162, 102350, 105264, 105865) that applies to temporary employment.

See attached for approved rates.

**FY 18/19 ADMINISTRATIVE ASSESSMENT CALCULATIONS**

***2191 Emergency Management Preparedness & Assistance Trust Fund (EMPA)***

Estimated FTE Salaries & Benefit with 3% Vacancy Rate	2,036,130
Estimated OPS Salaries & Benefits with 3% Vacancy Rate	1,025,202
	<hr/>
	3,061,332
Approved Indirect Cost Rate for Administrative Assessments	28.12%
Estimated Administrative Assessment for EMPA	<hr/>
	860,847

***2261 Federal Grants Trust Fund (FGTF)***

Estimated FTE Salaries & Benefit with 3% Vacancy Rate	3,947,272
Estimated OPS Salaries & Benefits with 20% Vacancy Rate	1,331,100
	<hr/>
	5,278,372
Approved Indirect Cost Rate for Administrative Assessments	28.12%
Estimated Administrative Assessment for FGTF	<hr/>
	1,484,278

***2339 Grants & Donations Trust Fund (GDTF)***

Estimated FTE Salaries & Benefit with 3% Vacancy Rate	512,654
Estimated OPS Salaries & Benefits with 20% Vacancy Rate	565,909
	<hr/>
	1,078,563
Approved Indirect Cost Rate for Administrative Assessments	28.12%
Estimated Administrative Assessment for GDTF	<hr/>
	303,292

***2510 Operating Trust Fund (OTF)***

Estimated FTE Salaries & Benefit with 3% Vacancy Rate	671,819
Estimated OPS Salaries & Benefits with 20% Vacancy Rate	69,367
	<hr/>
	741,186
Approved Indirect Cost Rate for Administrative Assessments	28.12%
Estimated Administrative Assessment for OTF	<hr/>
	208,421

***2750 US Contributions Trust Fund (USCTF)***

Estimated FTE Salaries & Benefit with 3% Vacancy Rate	612,764
Estimated OPS Salaries & Benefits with 30% Vacancy Rate	4,168,567
	<hr/>
	4,781,331
Approved Indirect Cost Rate for Administrative Assessments	25.26%
Estimated Administrative Assessment for USCTF	<hr/>
	1,207,764

**FY 19/20 ADMINISTRATIVE ASSESSMENT CALCULATIONS**

***2191 Emergency Management Preparedness & Assistance Trust Fund (EMPA)***

Estimated FTE Salaries & Benefit with 3% Vacancy Rate	2,591,887
Estimated OPS Salaries & Benefits with 3% Vacancy Rate	1,205,505
	<hr/>
	3,797,392
Approved Indirect Cost Rate for Administrative Assessments	28.12%
Estimated Administrative Assessment for EMPA	<hr/>
	1,067,827

**2261 Federal Grants Trust Fund (FGTF)**

Estimated FTE Salaries & Benefit with 3% Vacancy Rate	4,097,305
Estimated OPS Salaries & Benefits with 10% Vacancy Rate	<u>1,450,753</u>
	5,548,058
Approved Indirect Cost Rate for Administrative Assessments	<u>28.12%</u>
Estimated Administrative Assessment for FGTF	<u>1,560,114</u>

**2339 Grants & Donations Trust Fund (GDTF)**

Estimated FTE Salaries & Benefit with 3% Vacancy Rate	310,128
Estimated OPS Salaries & Benefits with 10% Vacancy Rate	<u>382,259</u>
	692,387
Approved Indirect Cost Rate for Administrative Assessments	<u>28.12%</u>
Estimated Administrative Assessment for GDTF	<u>194,699</u>

**2510 Operating Trust Fund (OTF)**

Estimated FTE Salaries & Benefit with 3% Vacancy Rate	709,616
Estimated OPS Salaries & Benefits with 10% Vacancy Rate	<u>78,038</u>
	787,654
Approved Indirect Cost Rate for Administrative Assessments	<u>28.12%</u>
Estimated Administrative Assessment for OTF	<u>221,488</u>

**2750 US Contributions Trust Fund (USCTF)**

Estimated FTE Salaries & Benefit with 3% Vacancy Rate	746,841
Estimated OPS Salaries & Benefits with 10% Vacancy Rate	<u>3,711,929</u>
	4,458,770
Approved Indirect Cost Rate for Administrative Assessments	<u>25.26%</u>
Estimated Administrative Assessment for USCTF	<u>1,126,285</u>

**SCHEDULE I  
TRUST FUNDS AVAILABLE**

**SUPPORTING NARRATIVE – SECTION III ADJUSTMENTS  
ADMINISTRATIVE TRUST FUND (2021)  
DIVISION OF EMERGENCY MANAGEMENT**

Following are descriptions of the adjustments included in the Schedule I, Column A01, Section III, of the Division's Fiscal Year 2019-20 Legislative Budget Request:

**COLUMN A01: ACTUAL PRIOR YEAR – FY 2017-18**

**PY A/P Not Certified Forward**

**Amount – \$190:** Prior year accounts payable not certified forward included in line A and Line D.

**Post Closing Statewide Financial Statement Adjustment – B3100003**

**Amount – (\$25,995):** A/P for the Agency for State Technology that was not posted until after year end closing.

**Adjustment to Line A for PY Certified “B”**

**Amount – (\$16,762):** Adjustment for prior year certified “B” to adjust line A.



**STATE AND LOCAL GOVERNMENTS RATE AGREEMENT**

EIN: 80-0749868

DATE:02/16/2018

ORGANIZATION:

FILING REF.: The preceding agreement was dated 02/03/2017

Florida Division of Emergency Management  
2555 Shumard Oak Blvd.  
Tallahassee, FL 32399-2100

The rates approved in this agreement are for use on grants , contracts and other agreements with the Federal Government, subject to the conditions in Section III .

**SECTION I: INDIRECT COST RATES**

RATE TYPES:      FIXED                  FINAL                  PROV. (PROVISIONAL)      PRED. (PREDETERMINED)

EFFECTIVE PERIOD

<u>TYPE</u>	<u>FROM</u>	<u>TO</u>	<u>RATE (%)</u>	<u>LOCATION</u>	<u>APPLICABLE TO</u>
FIXED	07/01/2018	06/30/2019	28.33	On Site	Emergency Management
FINAL	07/01/2016	06/30/2017	25.47	On Site	Disaster
PROV.	07/01/2017	06/30/2019	25.47		Use same rates and conditions as those cited for fiscal year ending June 30, 2017.

\*BASE

Direct salaries and wages including all fringe benefits .

ORGANIZATION: Florida Division of Emergency Management

AGREEMENT DATE: 2/16/2018

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**SECTION II: SPECIAL REMARKS**

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TREATMENT OF FRINGE BENEFITS:

The fringe benefits are specifically identified to each employee and are charged individually as direct costs. The directly claimed fringe benefits are listed below.

TREATMENT OF PAID ABSENCES

Vacation, holiday, sick leave pay and other paid absences are included in salaries and wages and are claimed on grants, contracts and other agreements as part of the normal cost for salaries and wages. Separate claims are not made for the cost of these paid absences.

Equipment Definition:

Equipment means article of nonexpendable, tangible personal property having a useful life of more than 1 year and an acquisition cost of \$1,000 or more per unit.

Fringe Benefits:

FICA  
Retirement - State  
Disability Insurance  
Worker's Compensation  
Health Insurance  
Dental Insurance  
Pretax Administrative  
Life Insurance

The rates are not applicable to pass-through or disaster funds.

Your next proposal based on actual costs for the fiscal year ending 06/30/18 is due in this office by 12/31/18.

The under recovery carry over is \$299,202

This Rate Agreement is issued in accordance with the Customer Service Agreement (CSA) between DHHS/CAS and FEMA

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SECTION III: GENERAL

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A. LIMITATIONS: The rates in this Agreement are subject to any statutory or administrative limitations and apply to a given grant, contract or other agreement only to the extent that funds are available. Acceptance of the rates is subject to the following conditions: (1) Only costs incurred by the organization were included in its indirect cost pool as finally accepted; such costs are legal obligations of the organization and are allowable under the governing cost principles; (2) The same costs that have been treated as indirect costs are not claimed as direct costs; (3) Similar types of costs have been accorded consistent accounting treatment; and (4) The information provided by the organization which was used to establish the rates is not later found to be materially incomplete or inaccurate by the Federal Government. In such situations, the rate(s) would be subject to renegotiation at the discretion of the Federal Government.

B. ACCOUNTING CHANGES: This Agreement is based on the accounting system purported by the organization to be in effect during the Agreement period. Changes to the method of accounting for costs which affect the amount of reimbursement resulting from the use of this Agreement require prior approval of the authorized representative of the cognizant agency. Such changes include, but are not limited to, changes in the charging of a particular type of cost from indirect to direct. Failure to obtain approval may result in cost disallowances.

C. FIXED RATES: If a fixed rate is in this Agreement, it is based on an estimate of the costs for the period covered by the rate. When the actual costs for this period are determined, an adjustment will be made to a rate of a future year(s) to compensate for the difference between the costs used to establish the fixed rate and actual costs.

D. USE BY OTHER FEDERAL AGENCIES: The rates in this Agreement were approved in accordance with the authority in 2 CFR 200 and should be applied to grants, contracts and other agreements covered by 2 CFR 200, subject to any limitations in A above. The organization may provide copies of the Agreement to other Federal Agencies to give them early notification of the Agreement.

E. OTHER: If any Federal contract, grant or other agreement is reimbursing indirect costs by a means other than the approved rate(s) in this Agreement, the organization should (1) credit such costs to the affected programs, and (2) apply the approved rate(s) to the appropriate base to identify the proper amount of indirect costs allocable to these programs.

BY THE INSTITUTION:

Florida Division of Emergency Management  
(Institution)

Phyllis Vaughn  
(Signature)

Dhyllis Vaughn  
(Name)

Financial Services Administrator  
(Title)

2/28/18  
(Date)

ON BEHALF OF THE FEDERAL GOVERNMENT:

DHS – Federal Emergency Management Agency  
(Agency)

GREGORY L TEETS Digitally signed by GREGORY L TEETS  
Date: 2018.02.22 12:54:47 -05'00'  
(Signature)

Gregory L. Teets  
(Name)

Director, Financial Management Division  
(Title)

February 16, 2018  
(Date)  
HHS Representative: Michael Phillips  
Telephone: (214) 767-3236

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	EOG/Division of Emergency Management
<b>Budget Entity:</b>	Administrative Trust Fund
<b>LAS/PBS Fund Number:</b>	31700100/Emergency Management
	2021

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	222,590	(A)		222,590
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments	1,276,402	(C)		1,276,402
ADD: Outstanding Accounts Receivable	5,722	(D)		5,722
ADD: Anticipated Receivable		(E)		-
<b>Total Cash plus Accounts Receivable</b>	<b>1,504,714</b>	(F)	-	<b>1,504,714</b>
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards	21,996	(H)		21,996
Approved "B" Certified Forwards	50,733	(H)		50,733
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)	37,270	(I)		37,270
LESS: Accounts Payable Not Certified Forward		(J)	25,995	25,995
<b>Unreserved Fund Balance, 07/01/18</b>	<b>1,394,715</b>	(K)	<b>(25,995)</b>	<b>1,368,720</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

**Budget Period: 2019 - 2020**

**Department Title:** EOG/Division of Emergency Management  
**Trust Fund Title:** Administrative Trust Fund  
**LAS/PBS Fund Number:** 2021

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/18**

Total all GLC's 5XXXX for governmental funds; 1,445,449.00 (A)  
 GLC 539XX for proprietary and fiduciary funds

**Subtract Nonspendable Fund Balance (GLC 56XXX)** \_\_\_\_\_ (B)

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment #B3100003 A/P Set After Closing (25,995.00) (C)

SWFS Adjustment # and Description \_\_\_\_\_ (C)

**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (50,733.00) (D)

Approved FCO Certified Forward per LAS/PBS \_\_\_\_\_ (D)

A/P not C/F-Operating Categories 0.00 (D)

Rounding (1.00) (D)

\_\_\_\_\_ (D)

\_\_\_\_\_ (D)

**ADJUSTED BEGINNING TRIAL BALANCE:** 1,368,720.00 (E)

**UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)** 1,368,720.00 (F)

**DIFFERENCE:** 0.00 (G)\*

**\*SHOULD EQUAL ZERO.**



**State of Florida  
Executive Office of the Governor**

**31700100  
Division of Emergency Management**

**Emergency Management Preparedness &  
Assistance Trust Fund - 2191**

**Schedule I - 5% Trust Fund Reserve Narrative**

**Division of Emergency Management  
Emergency Management Preparedness and Assistance Trust Fund (2191)**

**Exemptions:**

1. The portion of receipts identified for county program grants

**Description of the impact of establishing the reserve and recommendation of why it may be appropriate to exclude the trust fund from the reserve requirement:**

The remaining receipts in this fund that have not been exempted are those provided for emergency management operations, statewide initiatives, and competitive grant programs. The balance in this fund has been reduced significantly over the past years due to a transfer of funding to cover a portion of the state’s disaster matching obligations, a transfer of funding for Community Budget Issue Requests and other legislatively initiated projects and trust fund sweeps. Another reduction to the already limited funding available for use in these programs will have a negative impact on this unique fund and its programs.

Calculation: \$16,664,348 FY 18-19 Estimated Revenue  
(\$8,277,333) Exempt from 5% (Base grants to 67 counties)  
(\$ 10,357) Service Charge to GR @ 8%  
(\$ 860,847) Transfer to 2021 Administrative Assessments  
-----  
\$7,515,811 Estimated revenues not exempt from 5% reserve

$\$7,515,811 \times .05\% = \$375,790.55$

## Revenue Estimating Methodology:

### Emergency Management Preparedness and Assistance Trust Fund (2191)

#### Division of Emergency Management

The receipts in this fund come solely from a surcharge on residential and commercial insurance policies in the state, collected by the Department of Revenue which is then transferred to DEM. DOR distributes the \$3,500,000 to DEM in November, April, May and June each year and then provides a “true up” distribution in August once the revenues have been finalized. The General Revenue Consensus Estimating Conference held in August 2018 projects the revenues for this fund. Based on the conference report the projected revenues for Fiscal Year 2018-19 are \$15,000,000 and the projected revenues for FY 2019-20 are \$15,000,000. State Fees are received through deposits from the Surplus Lines Tax Office and the estimated revenue is based on the average revenue receipts increase for the past three fiscal years. The average increase over the past four years is 7%. It is not anticipated that these revenues will increase by any more than 7% each year. The interest for this fund is based on the actual interest earned for FY 2017-18.

#### State Fees Calculation

FY 2014-15 Receipts	\$1,202,958
FY 2015-16 Receipts	\$1,232,241
FY 2016-17 Receipts	\$1,332,255
FY 2017-18 Receipts	\$1,434,468

#### FY 2014-15 Revenue Increase

$$(\$1,202,958 - \$1,092,904)/\$1,092,904 = 10\%$$

#### FY 2015-16 Revenue Increase

$$(\$1,232,241 - \$1,202,958)/\$1,202,958 = 3\%$$

#### FY 2016-17 Revenue Increase

$$(\$1,332,255 - \$1,232,241)/\$1,232,241 = 7\%$$

#### FY 2017-18 Revenue Increase

$$(\$1,434,468 - \$1,332,255)/\$1,332,255 = 8\%$$

#### FY 2018-19 Revenue Calculation

$$\$1,434,468 \times 1.07 = \$1,534,881$$

#### FY 2017-18 Revenue Calculation

$$\$1,534,881 \times 1.07 = \$1,642,323$$



**SCHEDULE I  
TRUST FUNDS AVAILABLE**

**SUPPORTING NARRATIVE – SECTION III ADJUSTMENTS  
EMERGENCY MANAGEMENT PREPAREDNESS AND ASSISTANCE TRUST FUND (2191)  
DIVISION OF EMERGENCY MANAGEMENT**

Following are descriptions of the adjustments included in the Schedule I, Column A01, Section III, of the Division's Fiscal Year 2019-20 Legislative Budget Request:

**COLUMN A01: ACTUAL PRIOR YEAR – FY 2017-18**

**Reclass of PY Accounts Payable**

**Amount – \$14,725:** Reclass prior year accounts payable not certified included in line A and Line D.

**PY A/P Not Certified Forward**

**Amount – \$13,928:** Prior year accounts payable not certified forward included in line A and Line D.

**Adjustment to Line A for PY Certified "B"**

**Amount – (\$3,194,499):** Adjustment for prior year certified "B" to adjust line A.

**Executive Office of the Governor  
Inter-Agency Transfers Reported on Schedule I**

**Agency Name EOG-Division of Emergency Management**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

**Fund Name and Number :** Emergency Management Preparedness & Assistance Trust Fund - 2191

<b>Transfers In</b> <small>(Provide Agency and Fund Number Received From)</small>	<b>Transfer In Revenue Category</b>	<b>Amount</b>	<b>Amount</b>	<b>Amount</b>	<b>Transfer Out Expenditure Category</b>	<b>Confirmed By/Date</b>
		<b>FY 16-17 (A01)</b>	<b>FY 17-18 (A02)</b>	<b>FY 18-19 (A03)</b>		
Department of Revenue - 2733	001600	15,618,574.00	15,000,000.00	15,000,000.00	315082	Confirmed Jillian Wheeler 9/20/18

<b>Transfers Out (Operating and Non-Operating)</b> <small>(Provide Agency and Fund Number Transferred To)</small>	<b>Transfer Out Expenditure Category</b>				<b>Transfer In Revenue Category</b>	<b>Confirmed By/Date</b>
		<b>Amount</b>	<b>Amount</b>	<b>Amount</b>		

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	Budget Period: 2019 - 2020 EOG/Division of Emergency Management
<b>Trust Fund Title:</b>	Emergency Management Preparedness & Assistance Trust Fund
<b>Budget Entity:</b>	31700100/Emergency Management
<b>LAS/PBS Fund Number:</b>	2191

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	3,525,271.00	(A)		3,525,271.00
ADD: Other Cash (See Instructions)		(B)		0
ADD: Investments	6,444,107.00	(C)		6,444,107.00
ADD: Outstanding Accounts Receivable	1,629,132.00	(D)		1,629,132.00
ADD: Anticipated Receivable		(E)		0
<b>Total Cash plus Accounts Receivable</b>	<b>11,598,510.00</b>	(F)	-	<b>11,598,510.00</b>
LESS Allowances for Uncollectibles		(G)		0
LESS Approved "A" Certified Forwards	314,264.00	(H)		314,264.00
Approved "B" Certified Forwards	2,262,623.00	(H)		2,262,623.00
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)	3,039.00	(I)		3,039.00
LESS: Unearned Revenue & Deferred Inflows		(J)		-
<b>Unreserved Fund Balance, 07/01/18</b>	<b>9,018,584.00</b>	(K)	-	<b>9,018,584.00</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - June 2018

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

**Budget Period: 2019 - 2020**

**Department Title:** EOG/Division of Emergency Management  
**Trust Fund Title:** Emergency Management Preparedness & Assistance Trust Fund  
**LAS/PBS Fund Number:** 2191

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/18**

Total all GLC's 5XXXX for governmental funds; 11,281,100.00 (A)  
GLC 539XX for proprietary and fiduciary funds

**Subtract Nonspendable Fund Balance (GLC 56XXX)** [ ] (B)

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment # and Description [ ] (C)

SWFS Adjustment # and Description [ ] (C)

**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (2,262,623.00) (D)

Approved FCO Certified Forward per LAS/PBS [ ] (D)

A/P not C/F-Operating Categories 107.00 (D)

[ ] (D)

[ ] (D)

[ ] (D)

**ADJUSTED BEGINNING TRIAL BALANCE:** 9,018,584.00 (E)

**UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)** 9,018,584.00 (F)

**DIFFERENCE:** 0.00 (G)\*

**\*SHOULD EQUAL ZERO.**



**State of Florida  
Executive Office of the Governor**

**31700100  
Division of Emergency Management**

**Federal Grants Trust Fund - 2261**

## **Schedule I - 5% Trust Fund Reserve Narrative**

### **Division of Emergency Management Federal Grants Trust Fund (2261)**

#### **Exemptions:**

The revenues received in this trust fund are from federal funding sources so is exempt from the 5% reserve requirement.

**Description of the impact of establishing the reserve and recommendation of why it may be appropriate to exclude the trust fund from the reserve requirement: N/A**

## **Revenue Estimating Methodology:**

### **Federal Grants Trust Fund (2261)**

#### **Division of Emergency Management**

All receipts in this fund are for a variety of federal grants initiated through the US Department of Homeland Security, Federal Emergency Management Agency, US Department of Commerce and US Department of Transportation. Program revenue estimates are reported at currently anticipated award levels based on preliminary program application requirements and other communication with these federal agencies.

**SCHEDULE I  
TRUST FUNDS AVAILABLE**

**SUPPORTING NARRATIVE – SECTION III ADJUSTMENTS  
FEDERAL GRANTS TRUST FUND (2261)  
DIVISION OF EMERGENCY MANAGEMENT**

Following are descriptions of the adjustments included in the Schedule I, Column A01, Section III, of the Division's Fiscal Year 2019-20 Legislative Budget Request:

**COLUMN A01: ACTUAL PRIOR YEAR – FY 2017-18**

**Adjustment to Line A for PY Certified "B"**

**Amount – (\$3,513,600):** Adjustment for prior year certified "B" to adjust line A.

**PY A/P Not Certified Forward**

**Amount – \$478,200:** Prior year accounts payable not certified forward included in line A and Line D.

**Reclass of PY Accounts Payable**

**Amount – \$527,164:** Reclass prior year accounts payable not certified included in line A and Line D.

**Post Closing Statewide Financial Statement Adjustment – C3100006**

**Amount - \$48,541:** Classified by a statewide financial statement adjustment to set up a receivable of federal funds to be received from a federal agency.

**Post Closing Statewide Financial Statement Adjustment – C3100006**

**Amount - \$(48,541):** Classified by a statewide financial statement adjustment to set up and accounts payable in a non-operating category paid to another state agency.



**Executive Office of the Governor  
Inter-Agency Transfers Reported on Schedule I**

**Agency Name EOG/Division of Emergency Management**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

**Fund Name and Number :** 2261 - Federal Grants Trust Fund

<b>Transfers In</b> <b>(Provide Agency and Fund Number Received From)</b>	<b>Transfer In</b> <b>Revenue</b> <b>Category</b>	<b>Amount</b>			<b>Transfer Out</b> <b>Expenditure</b> <b>Category</b>	<b>Confirmed By/Date</b>
		<b>FY 17-18 (A01)</b>	<b>FY 18-19 (A02)</b>	<b>FY 19-20 (A03)</b>		
<b>Transfers Out (Operating and Non-Operating)</b> <b>(Provide Agency and Fund Number Transferred To)</b>	<b>Transfer Out</b> <b>Expenditure</b> <b>Category</b>				<b>Transfer In</b> <b>Revenue</b> <b>Category</b>	<b>Confirmed By/Date</b>
Department of Agriculture - 2261	181020	209,951.81			001510	Confirmed Jim Lewandowski 9/20/18
Department of Financial Services - 2393	181020	156,685.16			001510	Confirmed Teri Mann 9/18/18
Department of Education - 2261	181020	297,539.39			001510	Confirmed Matt Kirkland 9/27/18
Department of Law Enforcement - 2261	181020	1,717,733.45			001510	Confirmed Cynthia Barr 10/2/18
Department of Management Services - 2510	181020	475,251.59			007000	Confirmed John Sherer 9/19/18
Fish & Wildlife Conservation Commission - 2261	181020	228,744.42			001510	Confirmed Vanessa Sweet 9/27/18

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	EOG/Division of Emergency Management
<b>Trust Fund Title:</b>	Federal Grants Trust Fund
<b>Budget Entity:</b>	31700100-Emergency Management
<b>LAS/PBS Fund Number:</b>	2261

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	114,861	(A)		114,861
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable	1,128,206	(D)	48,541	1,176,747
ADD: Anticipated Receivable	10,194,771	(E)		10,194,771
<b>Total Cash plus Accounts Receivable</b>	<b>11,437,838</b>	(F)	<b>48,541</b>	<b>11,486,379</b>
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards	144,608	(H)		144,608
Approved "B" Certified Forwards	10,194,771	(H)		10,194,771
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)	501,651	(I)		501,651
LESS: A/P Not Certified Forward	478,200	(I)	48,541	526,741
LESS: Unearned Revenue	118,609	(J)		118,609
LESS: Rounding	(1)	(J)		(1)
<b>Unreserved Fund Balance, 07/01/18</b>	<b>-</b>	(K)	<b>-</b>	<b>-</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

**Budget Period: 2019 - 2020**

<b>Department Title:</b>	EOG/Division of Emergency Management
<b>Trust Fund Title:</b>	Federal Grants Trust Fund
<b>LAS/PBS Fund Number:</b>	2261

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/18**

Total all GLC's 5XXXX for governmental funds; - (A)  
GLC 539XX for proprietary and fiduciary funds

**Subtract Nonspendable Fund Balance (GLC 56XXX)** - (B)

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment #C3100006 A/P Set up After Closing (48,541) (C)

SWFS Adjustment #C3100006 A/R Set up After Closing 48,541 (C)

**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (10,194,771) (D)

Approved FCO Certified Forward per LAS/PBS - (D)

A/P not C/F-Operating Categories - (D)

Anticipated Receivable 10,194,771 (D)

- (D)

- (D)

**ADJUSTED BEGINNING TRIAL BALANCE:** - (E)

**UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)** - (F)

**DIFFERENCE:** **0.00** (G)\*

**\*SHOULD EQUAL ZERO.**



**State of Florida  
Executive Office of the Governor**

**31700100  
Division of Emergency Management  
Grants & Donations Trust Fund - 2339**

## Schedule I - 5% Trust Fund Reserve Narrative

### Grants and Donations Trust Fund (2339)

#### Exemptions:

1. State appropriated match and administration funds for federally declared disasters
2. Annual distribution from the Hurricane Catastrophe Fund

#### Description of the impact of establishing the reserve and recommendation of why it may be appropriate to exclude the trust fund from the reserve requirement:

This fund has no self-generating or dedicated revenue source, but serves as a holding vehicle for moneys that have been provided to the department for specific purposes.

Radiological Emergency Preparedness Funding - Non-exempted receipts in the GDTF are funds provided annually from three nuclear power companies by contractual agreement for participation in county training, plant exercises, and drills in order to be prepared to respond in an emergency event at a power plant, provide public education and information for nuclear emergencies, and to maintain the Radiological Emergency Management planning portion of the State Comprehensive Emergency Management Plan. The receipts associated with these contracts are provided for the accomplishment of specific Scope of Work items. If these funds are held in reserve, our ability to perform the contractually required activities will be negatively impacted.

Calculation: \$98,566,607 FY 18-19 Estimated Revenue  
(\$84,031,300) Exempt from 5% (Disaster State Match)  
(\$13,500,000) Exempt from 5% (Transfer from Hurricane Catastrophe Fund)  
(\$ 73,203) FY 17-18 Estimated Service Charge to GR  
(\$ 303,292) FY 17-18 Estimated Administrative Assessment  
\$ 658,812 Estimated Revenues not exempt from 5% reserve

\$658,812 X 5% = \$32,940.61

## **Revenue Estimating Methodology:**

### **Grants and Donations Trust Fund (2339)**

#### **Division of Emergency Management**

The Radiological Emergency Preparedness funding provided by the two nuclear power companies are multi-year negotiated agreements to cover activities and performance requirements contained in the Agreements. The revenue estimates are based on those contracted amounts.

The Department of Health provides funding through an interagency agreement for square footage they use at the State Logistics Response Center in Orlando.

Receipts shown to cover the state's matching requirements for open federally-declared disaster programs are based on a project-by-project analysis to determine expected operational and project payment disbursement needs for the fiscal year. A report projecting expenditures for open federally declared disasters is required, by proviso, to be submitted quarterly to the Executive Office of the Governor, Chair of the Senate Appropriations Committee and the Chair of the House Appropriations Committee. This report is used to determine the state matching requirements needed each fiscal year. These calculations are developed for each open disaster and have a corresponding federal budget authority request in the U.S. Contributions Trust Fund. The source of funding for this disaster matching requirement is determined by the Legislature.

Additional receipts in this trust fund are generated by the Hurricane Catastrophe Fund. Per Section 215.559, Florida Statutes, a distribution of \$10,000,000 or 35% of the investment income is allocated for disaster mitigation purposes in order for the fund to retain its tax exempt status. This distribution is used for the Hurricane Loss Mitigation Program and the Hurricane Shelter Retrofit Program. For FY 18/19 & 19/20, the revenue being estimated is based on the \$10,000,000 required distribution plus an additional \$3,500,000 for the Alert Florida System.

**SCHEDULE I  
TRUST FUNDS AVAILABLE**

**SUPPORTING NARRATIVE – SECTION III ADJUSTMENTS  
GRANTS AND DONATIONS TRUST FUND (2339)  
DIVISION OF EMERGENCY MANAGEMENT**

Following are descriptions of the adjustments included in the Schedule I, Column A01, Section III, of the Division's Fiscal Year 2019-20 Legislative Budget Request:

**COLUMN A01: ACTUAL PRIOR YEAR – FY 2017-18**

**Adjustment to Line A for PY Certified “B”**

**Amount – (\$1,728,446):** Adjustment for prior year certified “B” to adjust line A.

**PY A/P Not Certified Forward**

**Amount – \$1,058,475:** Prior year accounts payable not certified forward included in line A and Line D.

**Reclass of PY Accounts Payable**

**Amount – \$8:** Reclass prior year accounts payable not certified included in line A and Line D.

**SCHEDULE I  
TRUST FUNDS AVAILABLE**

**SUPPORTING NARRATIVE – SECTION III ADJUSTMENTS FCO CALCULATION  
GRANTS AND DONATIONS TRUST FUND (2339)  
DIVISION OF EMERGENCY MANAGEMENT**

Following is the calculation for Fixed Capital Outlay adjustments included in the Schedule I, Column A01, Section III, of the Division’s Fiscal Year 2019-20 Legislative Budget Request:

<b>APPROPRIATION CATEGORY/YEAR</b>	<b>EXPENDITURES</b>	<b>ENCUMBRANCES</b>	<b>UNENCUMBERED BALANCE</b>	<b>TOTAL</b>
140527-11	\$88,296.50	\$49,503.50	\$31,044.94	\$168,844.94
140527-12	\$14,000.00	\$105,000.00	\$74,401.95	\$193,401.95
140527-13	\$527,595.00	\$558,435.10	\$390.18	\$1,086,420.28
140527-14	\$45,915.44	\$2,779,262.00	\$174,822.56	\$3,000,000.00
140527-15	\$233,398.38	\$2,707,667.31	\$58,934.31	\$3,000,000.00
140527-16	\$33,085.62	\$1,628,769.82	\$1,338,144.56	\$3,000,000.00
140527-17			\$3,000,000	\$3,000,000.00
	<b>\$942,290.94</b>	<b>\$7,828,637.73</b>	<b>\$4,677,738.50</b>	<b>\$13,448,667.17</b>





## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	EOG/Division of Emergency Management
<b>Trust Fund Title:</b>	Grants & Donations Trust Fund
<b>Budget Entity:</b>	Emergency Management/31700100
<b>LAS/PBS Fund Number:</b>	2339

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	27,187,767.00	(A)		27,187,767.00
ADD: Other Cash (See Instructions)		(B)		-
ADD: Investments	26,464,447.00	(C)		26,464,447.00
ADD: Outstanding Accounts Receivable	2,435,112.00	(D)		2,435,112.00
ADD: _____		(E)		-
<b>Total Cash plus Accounts Receivable</b>	<b>56,087,326.00</b>	(F)	-	<b>56,087,326.00</b>
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards	1,646,129.00	(H)		1,646,129.00
Approved "B" Certified Forwards	23,560,985.00	(H)		23,560,985.00
Approved "FCO" Certified Forwards	15,506,376.00	(H)		15,506,376.00
LESS: Other Accounts Payable (Nonoperating)	34,086.00	(I)		34,086.00
LESS: _____		(J)		-
<b>Unreserved Fund Balance, 07/01/18</b>	<b>15,339,750.00</b>	(K)	-	<b>15,339,750.00</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

**Budget Period: 2019 - 2020**

<b>Department Title:</b>	EOG/Division of Emergency Management
<b>Trust Fund Title:</b>	Grants & Donations Trust Fund
<b>LAS/PBS Fund Number:</b>	2339

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/18**

Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	<b>53,376,662.00</b>	(A)
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<b>Subtract Nonspendable Fund Balance (GLC 56XXX)</b>		(B)
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**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment # and Description		(C)
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SWFS Adjustment # and Description		(C)
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**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS	(23,560,985.00)	(D)
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Approved FCO Certified Forward per LAS/PBS	(15,506,376.00)	(D)
--	-----------------	-----

A/P not C/F-Operating Categories	983,600.00	(D)
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Rounding	(1.00)	(D)
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FCO A/P included in FCO Certified Forward	46,850.00	(D)
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		(D)
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<b>ADJUSTED BEGINNING TRIAL BALANCE:</b>	<b>15,339,750.00</b>	(E)
--	----------------------	-----

<b>UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)</b>	<b>15,339,750.00</b>	(F)
--	----------------------	-----

<b>DIFFERENCE:</b>	<b>0.00</b>	(G)*
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**\*SHOULD EQUAL ZERO.**



**State of Florida  
Executive Office of the Governor**

**31700100  
Division of Emergency Management**

**Operating Trust Fund - 2510**

## Schedule I - 5% Trust Fund Reserve Narrative

### Operating Trust Fund (2510)

**Exemptions: None**

**Description of the impact of establishing the reserve and recommendation of why it may be appropriate to exclude the trust fund from the reserve requirement:**

#### **Division of Emergency Management:**

Hazardous Materials Planning and Prevention Program Fees - The Federal Emergency Planning and Community Right-to-Know Act of 1986 requires the state to perform certain emergency preparedness and community education and awareness functions relating to hazardous materials. The use of this fund ensures that the cost of performing such functions will be borne by those employers in the states that produce, use or store hazardous materials. Section 112(r) of the Clean Air Act requires certain industries to develop risk management planning programs, and delegation to the Executive Office of the Governor requires audits of these programs. If the 5% trust fund reserve is imposed on this fund it will negatively impact implementation and effectiveness of both programs.

The fees collected from industry associated with both programs are deposited into the OTF and are the sole source for funding the Florida Hazardous Materials Planning and Prevention Program which covers approximately 11,000 facilities. In addition to providing the salaries for those responsible for implementing the program at the state level, monies from the OTF are also provided annually to local governments and Regional Planning Councils to carry out such critical functions as hazardous materials emergency planning and exercise, technical assistance to industry and public access to chemical/facility information.

The Florida Hazardous Materials Planning and Prevention Program have long been recognized nationwide as a leader in the implementation of the Federal Emergency Planning and Community Right-to-Know Act. Public and private industry has been and continues to be strong proponents of the program recognizing the benefits of the fees they pay to support the program. The citizens of Florida, above all, are the biggest beneficiaries of a strong and vital hazardous materials program which strives to ensure awareness of and protection from dangerous hazardous materials. For these reasons, it is recommended that the Operating Trust Fund be excluded from the reserve requirement due to the critical funding needs referenced above. To not exclude this fund from the reserve requirement would have a negative impact on the programs overall effectiveness.

Calculation:	\$2,300,000	FY 18-19 Estimated Revenue
	(\$ 184,000)	Service Charge to GR @ 8%
	(\$ 208,421)	Transfer to 2021-Administrative Assessments
	-----	
	\$1,907,579	Estimated revenues not exempt from 5% reserve

$\$1,907,579 \times .05\% = \$95,378.95$

**Revenue Estimating Methodology:**

**Operating Trust Fund (2510)**

**Division of Emergency Management**

Hazardous Materials Fees: The receipts in this fund come solely from fees collected from industry per Section 252.85 and 252.939, Florida Statutes. FY 18/19 annual fees for hazardous materials are not being projected to increase base on the past two years of fees collected. FY 19/20 annual fees for hazardous materials are projected to increase due to an increase in potential high risk hazardous chemical facilities' inspections and regulation in Fiscal Years 2017-18 and 2018-19.

Fee Collections:

FY 2016-17	\$2,364,281
FY 2017-18	\$2,299,885

Estimated Fee Collections:

FY 2018-19	\$2,300,000
FY 2019-20	\$2,400,000

**SCHEDULE I  
TRUST FUNDS AVAILABLE**

**SUPPORTING NARRATIVE – SECTION III ADJUSTMENTS  
OPERATING TRUST FUND (2510)  
DIVISION OF EMERGENCY MANAGEMENT**

Following are descriptions of the adjustments included in the Schedule I, Column A01, Section III, of the Division's Fiscal Year 2019-20 Legislative Budget Request:

**COLUMN A01: ACTUAL PRIOR YEAR – FY 2017-18**

**Adjustment to Line A for PY Certified “B”**

**Amount – (\$256,869):** Adjustment for prior year certified “B” to adjust line A.

**PY A/P Not Certified Forward**

**Amount – \$188:** Prior year accounts payable not certified forward included in line A and Line D.

**Reclass of PY Compensated Absences**

**Amount - \$8,292:** Adjustment required adjusting Line A (Unreserved Fund Balance as of July 1) for a non-budgetary expenditure that was included in the computation of the beginning fund balance.





## Schedule IA - Part I: Examination of Regulatory Fees

**Department:** EOG/Division of Emergency Management

**Regulatory Service to or Oversight of Businesses or Professions Program:**

Emergency Planning Community Right to know Act (EPCRA)

1. What recent operational efficiencies have been achieved to either decrease costs or improve services? If costs have been reduced, how much money has been saved during the fiscal year? *Combined multiple facility chemical filings into EPlan database, allowing staff to more easily find and identify fee payments and possible non-filers.*
2. What additional operational efficiencies are planned? What are the estimated savings associated with these efficiencies during the next fiscal year? Currently working to add non-filing capability to database tracking program, allowing staff to concentrate on finding non-filing hazardous chemical facilities. *Programming approved not yet implemented. Add Toxic Release Inventory tracking, streamlining fee payment system along with Tier II facility pay and tracking module.*
3. Is the regulatory activity an appropriate function that the agency should continue at its current level? *Yes, fees allow program to be self-sustaining.*
4. Are the fees charged for the regulatory service or oversight to businesses or professions based on revenue projections that are prepared using generally accepted governmental accounting procedures or official estimates by the Revenue Estimating Conference, if applicable? *Fees charged are in State statute, and have not changed since the inception, 1999.*
5. Are the fees charged for the regulatory service or oversight to businesses or professions adequate to cover both direct and indirect costs of providing the regulatory service or oversight? *Yes, fees allow program to be self-sustaining.*
6. Are the fees charged for the regulatory service or oversight to businesses or professions reasonable and do they take into account differences between the types of professions or businesses that are regulated? For example, do fees reflect

the amount of time required to conduct inspections by using a sliding scale for annual fees based on the size of the regulated business; or do fees provide a financial incentive for regulated entities to maintain compliance with state standards by assessing a re-inspection fee if violations are found at initial inspection? *Not applicable. Fees based upon hazardous chemicals stored at facility, 100% pass-through to train First Responders, fund Emergency Response Plans, and mitigate hazards of chemicals to the citizens of Florida.*

7. If the fees charged for the regulatory services or oversight to businesses or professions are **not** adequate to cover direct and indirect program costs provide either:
  - a) information regarding alternatives for realigning revenues or costs to make the regulatory service or program totally self-sufficient, including any statutory changes that are necessary to implement the alternative; or
  - b) demonstrate that the service or program provides substantial benefits to the public which justify a partial subsidy from other state funds, specifically describing the benefits to the general public (statements such as 'providing consumer benefits' or 'promoting health, safety and welfare' are not sufficient justification). For example, the program produces a range of benefits to the general public, including pollution reduction, wildlife preservation, and improved drinking water supply. Alternatively, the agency can demonstrate that requiring self-sufficiency would put the regulated entity at an unfair advantage. For example, raising fees sufficiently to cover program costs would require so high an assessment as to damage its competitive position with similar entities in other states. *Yes, fees allow program to be self-sustaining*
  
8. If the regulatory program is not self-sufficient and provides a public benefit using state subsidization, please provide a plan for reducing the state subsidy. *Yes, fees allow program to be self-sustaining*



## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

<b>Department Title:</b>	<b>Budget Period: 2019 - 2020</b>
<b>Trust Fund Title:</b>	EOG/Division of Emergency Management
<b>Budget Entity:</b>	Operating Trust Fund
<b>LAS/PBS Fund Number:</b>	31700100-Emergency Management
	2510

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	2,277,983	(A)		2,277,983
ADD: Other Cash (See Instructions)	18,550	(B)		18,550
ADD: Investments		(C)		-
ADD: Outstanding Accounts Receivable		(D)		-
ADD: Anticipated Receivable		(E)		-
<b>Total Cash plus Accounts Receivable</b>	<b>2,296,533</b>	(F)	-	<b>2,296,533</b>
LESS Allowances for Uncollectibles		(G)		-
LESS Approved "A" Certified Forwards	90,225	(H)		90,225
Approved "B" Certified Forwards	429,536	(H)		429,536
Approved "FCO" Certified Forwards		(H)		-
LESS: Other Accounts Payable (Nonoperating)	28,744	(I)		28,744
LESS: Unearned Revenue & Deferred Inflows		(J)		-
<b>Unreserved Fund Balance, 07/01/18</b>	<b>1,748,028</b>	(K)	-	<b>1,748,028</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

**Budget Period: 2019 - 2020**

**Department Title:** EOG/Division of Emergency Management  
**Trust Fund Title:** Operating Trust Fund  
**LAS/PBS Fund Number:** 2510

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/18**

Total all GLC's 5XXXX for governmental funds; 2,078,730.00 (A)  
GLC 539XX for proprietary and fiduciary funds

**Subtract Nonspendable Fund Balance (GLC 56XXX)** [ ] (B)

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment # and Description [ ] (C)

SWFS Adjustment # and Description [ ] (C)

**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (429,536.00) (D)

Approved FCO Certified Forward per LAS/PBS [ ] (D)

A/P not C/F-Operating Categories [ ] (D)

GL 38600 - Current Compensated Absences Liability 6,282.00 (D)

GL 48600 - Compensated Absences Liability 92,552.00 (D)

[ ] (D)

**ADJUSTED BEGINNING TRIAL BALANCE:** 1,748,028.00 (E)

**UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)** 1,748,028.00 (F)

**DIFFERENCE:** 0.00 (G)\*

**\*SHOULD EQUAL ZERO.**



**State of Florida  
Executive Office of the Governor**

**31700100  
Division of Emergency Management**

**US Contributions Trust Fund - 2750**

## **Schedule I - 5% Trust Fund Reserve Narrative**

### **Division of Emergency Management US Contributions Trust Fund (2750)**

#### **Exemptions:**

The revenues received in this trust fund are from federal funding sources so is exempt from the 5% reserve requirement.

**Description of the impact of establishing the reserve and recommendation of why it may be appropriate to exclude the trust fund from the reserve requirement: N/A**

## **Revenue Estimating Methodology:**

### **U. S. Contributions Trust Fund (2750)**

#### **Division of Emergency Management**

All anticipated receipts in this fund are for the federal share of open federally-declared disaster programs administered by the Division of Emergency Management. The calculations are based on a project-by-project analysis to determine expected operational and project payment disbursement needs for the fiscal year. A report projecting expenditures for open federally declared disasters is required, by proviso, to be submitted quarterly to the Executive Office of the Governor, Chair of the Senate Appropriations Committee and the Chair of the House Appropriations Committee. These calculations are developed for each open disaster and have a corresponding state budget authority request for matching funds in the Grants and Donations Trust Fund.



**SCHEDULE I  
TRUST FUNDS AVAILABLE**

**SUPPORTING NARRATIVE – SECTION III ADJUSTMENTS  
US CONTRIBUTIONS TRUST FUND (2750)  
DIVISION OF EMERGENCY MANAGEMENT**

Following are descriptions of the adjustments included in the Schedule I, Column A01, Section III, of the Division's Fiscal Year 2019-20 Legislative Budget Request:

**COLUMN A01: ACTUAL PRIOR YEAR – FY 2017-18**

**Adjustment to Line A for PY Certified “B”**

**Amount – (\$4,285,055):** Adjustment for prior year certified “B” to adjust line A.

**PY A/P Not Certified Forward**

**Amount – \$2,578,757:** Prior year accounts payable not certified forward included in line A and Line D.

**CY A/P Not Certified Forward**

**Amount – (24,299,421):** Current year accounts payable not certified forward that were not included in Line D.

**Reclass of PY Accounts Payable**

**Amount – (\$247,131):** Reclass prior year accounts payable not certified included in line A and Line D.

**Post Closing Statewide Financial Statement Adjustment – B3100006**

**Amount - \$(515,866):** Classified by a statewide financial statement adjustment to record a payable not reflected in trial balance.

**Post Closing Statewide Financial Statement Adjustment – B3100006**

**Amount – \$515,866:** Classified by a statewide financial statement adjustment to a receivable of federal funds to be received from a federal agency.

**Executive Office of the Governor  
Inter-Agency Transfers Reported on Schedule I**

**Agency Name EOG/Division of Emergency Management**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

**Fund Name and Number :** 2750 - US Contributions Trust Fund

<b>Transfers In</b> <i>(Provide Agency and Fund Number Received From)</i>	<b>Transfer In Revenue Category</b>	<b>Amount</b>			<b>Transfer Out Expenditure Category</b>	<b>Confirmed By/Date</b>
		<b>FY 17-18 (A01)</b>	<b>FY 18-19 (A02)</b>	<b>FY 19-20 (A03)</b>		

<b>Transfers Out (Operating and Non-Operating)</b> <i>(Provide Agency and Fund Number Transferred To)</i>	<b>Transfer Out Expenditure Category</b>				<b>Transfer In Revenue Category</b>	<b>Confirmed By/Date</b>
		<b>FY 17-18 (A01)</b>	<b>FY 18-19 (A02)</b>	<b>FY 19-20 (A03)</b>		
Department of Environmental Protection - 2035	105150	629,957.44			001510	Confirmed Kathy Shettle 9/18/18
Department of Environmental Protection - 2644	105150	6,046,653.94			001510	Confirmed Kathy Shettle 9/18/18
Department of Agriculture - 2021	105150	11,371.95			001510	Did not confirm Jim Lewandowski
Department of Agriculture - 2321	105150	4,708,459.73			001510	Confirmed Jim Lewandowski 9/20/18
Department of Agriculture - 2381	105150	84,907.02			001510	Confirmed Jim Lewandowski 9/20/18
Department of Financial Services- 2393	105150	1,173,887.03			001510	Confirmed Teri Mann 9/18/18
Department of Transportation - 2540	105150	24,810,413.12				Emailed Tommy Lemacks

**Executive Office of the Governor  
Inter-Agency Transfers Reported on Schedule I**

**Agency Name EOG/Division of Emergency Management**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

**Fund Name and Number :** 2750 - US Contributions Trust Fund

<b>Transfers In</b> <b>(Provide Agency and Fund Number Received From)</b>	<b>Transfer In</b> <b>Revenue</b> <b>Category</b>	<b>Amount</b>			<b>Transfer Out</b> <b>Expenditure</b> <b>Category</b>	<b>Confirmed By/Date</b>
		<b>FY 17-18 (A01)</b>	<b>FY 18-19 (A02)</b>	<b>FY 19-20 (A03)</b>		
<b>Transfers Out (Operating and Non-Operating)</b> <b>(Provide Agency and Fund Number Transferred To)</b>	<b>Transfer Out</b> <b>Expenditure</b> <b>Category</b>				<b>Transfer In</b> <b>Revenue</b> <b>Category</b>	<b>Confirmed By/Date</b>
Department of Children & Families - 2261	105150	384,223.46			001510	Confirmed Diane Sunday 10/1/18
Department of Health - 2141	105150	141,707.17			001510	Confirmed Connie Tompkins 9/18/18
Department of Health - 2261	105150	927,125.94			001510	Confirmed Connie Tompkins 9/18/18
Department of Corrections - 2261	105150	3,595,650.31			001510	Confirmed Sita Pamidi 9/27/18
Department of Law Enforcement - 2261	105150	125,029.22			001510	Confirmed Cynthia Barr 10/2/18
Department of Highway Safety - 2009	105150	1,728,324.81			001510	Confirmed LaVondria Norton 9/24/18
Fish & Wildlife - 2672	105150	653,396.96			001510	Confirmed Vanessa Sweet 9/20/18

## SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

**Budget Period: 2019 - 2020**

<b>Department Title:</b>	EOG - Division of Emergency Management
<b>Trust Fund Title:</b>	US Contributions Trust Fund
<b>Budget Entity:</b>	31700100 - Emergency Management
<b>LAS/PBS Fund Number:</b>	2750

	Balance as of 6/30/2018		SWFS* Adjustments	Adjusted Balance
<b>Chief Financial Officer's (CFO) Cash Balance</b>	209,543	(A)		209,543
ADD: Other Cash (See Instructions)		(B)		0
ADD: Investments		(C)		0
ADD: Outstanding Accounts Receivable	59,198,996	(D)	515,866	59,714,862
ADD: Anticipated Receivable	17,744,856	(E)		17,744,856
<b>Total Cash plus Accounts Receivable</b>	<b>77,153,395</b>	(F)	<b>515,866</b>	<b>77,669,261</b>
LESS Allowances for Uncollectibles		(G)		0
LESS Approved "A" Certified Forwards	1,779,729	(H)		1,779,729
Approved "B" Certified Forwards	17,744,856	(H)		17,744,856
Approved "FCO" Certified Forwards		(H)		0
LESS: Other Accounts Payable (Nonoperating)	311	(I)		311
LESS: Accounts Payable Not Certified Forward	24,299,421	(J)	515,866	24,815,287
LESS: Unearned Revenue & Deferred Inflows	33,329,079	(J)		33,329,079
LESS: Rounding	(1)	(J)		(1)
<b>Unreserved Fund Balance, 07/01/18</b>	<b>-</b>	(K)	<b>-</b>	<b>-</b> **

**Notes:**

\*SWFS = Statewide Financial Statement

\*\* This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

**RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC**

**Budget Period: 2019 - 2020**

**Department Title:** EOG - Division of Emergency Management  
**Trust Fund Title:** US Contributions Trust Fund  
**LAS/PBS Fund Number:** 2750

**BEGINNING TRIAL BALANCE:**

**Total Fund Balance Per FLAIR Trial Balance, 07/01/18**

Total all GLC's 5XXXX for governmental funds; 0.00 (A)  
GLC 539XX for proprietary and fiduciary funds

**Subtract Nonspendable Fund Balance (GLC 56XXX)**  (B)

**Add/Subtract Statewide Financial Statement (SWFS) Adjustments :**

SWFS Adjustment #3100006 Due from Federal Gov Adj 515,866 (C)

SWFS Adjustment #3100006 Set up A/P after Closing (515,866) (C)

**Add/Subtract Other Adjustment(s):**

Approved "B" Carry Forward (Encumbrances) per LAS/PBS (17,744,856) (D)

Approved FCO Certified Forward per LAS/PBS  (D)

A/P not C/F-Operating Categories  (D)

Rounding  (D)

Anticipated Receivable 17,744,856 (D)

(D)

**ADJUSTED BEGINNING TRIAL BALANCE:** 0.00 (E)

**UNRESERVED FUND BALANCE, SCHEDULE IC (Line K)** 0.00 (F)

**DIFFERENCE:** 0.00 (G)\*

**\*SHOULD EQUAL ZERO.**