

Rick Scott
GOVERNOR



Cissy Proctor
EXECUTIVE DIRECTOR

LETTER OF TRANSMITTAL

September 18, 2017

Ms. Cynthia Kelly, Director
Office of Policy and Budget
Executive Office of the Governor
The Capitol, Room 1702
Tallahassee, Florida 32399-0001

Dear Ms. Kelly:

The Agency Capital Improvements Program (CIP) Plan for Fiscal Year 2018-19 through Fiscal Year 2022-23 for the Florida Department of Economic Opportunity (DEO) is submitted and has been posted to the Florida Fiscal Portal, following the instructions dated July 2017. The information provided electronically is a true and accurate presentation of our proposed Fixed Capital Outlay Legislative Budget Request of \$1,351,500 for the 2018-19 fiscal year.

DEO's vision and mission is to promote economic opportunities for all Floridians through successful workforce, community, and economic development strategies. In fulfilling this vision and mission, DEO's Capital Improvements Program is designed to ensure the availability of adequate physical space to meet increased demands and to fully utilize space to the maximum extent possible.

This submission has been approved by Cissy Proctor, Executive Director.

If you have any questions, please contact William Currie, Chief of Budget Management at (850) 245-7188.

Sincerely,

Damon Steffens
Chief Financial Officer