

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
EXECUTIVE DIR/SUPPORT SVCS						72010100
GOV OPERATIONS/SUPPORT						16
EXEC LEADERSHIP/SUPPRT SVC						<u>1602.00.00.00</u>
INTRA-AGENCY REORGANIZATIONS						18000000
SOUTHWOOD SHARED RESOURCE CENTER						
TRANSFER NON-ENTERPRISE SERVICES						
TO THE DEPARTMENT OF MANAGEMENT						
SERVICES ADMINISTRATION - TO						18001500
SALARIES AND BENEFITS						010000
	5.00		5.00			
ADMINISTRATIVE TRUST FUND -STATE		381,335		381,335		2021 1
OTHER PERSONAL SERVICES						030000
ADMINISTRATIVE TRUST FUND -STATE		31,231		31,231		2021 1
EXPENSES						040000
ADMINISTRATIVE TRUST FUND -STATE		127,180		127,180		2021 1
SPECIAL CATEGORIES						100000
CONTRACTED SERVICES						100777
ADMINISTRATIVE TRUST FUND -STATE		101,700		101,700		2021 1
TR/DMS/HR SVCS/STW CONTRCT						107040
ADMINISTRATIVE TRUST FUND -STATE		2,139		2,139		2021 1
DATA PROCESSING SERVICES						210000
STATE TECHNOLOGY OFFICE						210018
ADMINISTRATIVE TRUST FUND -STATE				278,041		278,041 2021 1
TOTAL: SOUTHWOOD SHARED RESOURCE CENTER						18001500
TRANSFER NON-ENTERPRISE SERVICES						
TO THE DEPARTMENT OF MANAGEMENT						
SERVICES ADMINISTRATION - TO						
TOTAL POSITIONS.....	5.00		5.00			
TOTAL ISSUE.....		643,585		921,626		278,041

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2009-10	AGY AMD REQ FY 2009-10	AGY AMD N/R FY 2009-10	AGY AMD ANZ FY 2009-10	AGY AMD REQ FY 2009-10	AGY AMD N/R FY 2009-10	AGY AMD ANZ FY 2009-10	AGY AMD REQ FY 2009-10	OVER(UNDER) AGY FIN REQ FY 2009-10		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
										72000000
										72010000
										72010100
										16
										<u>1602.00.00.00</u>
										1800000
										1800150

MANAGEMENT SRVCS, DEPT OF
 PGM: ADMINISTRATION PGM
EXECUTIVE DIR/SUPPORT SVCS
 GOV OPERATIONS/SUPPORT
 EXEC LEADERSHIP/SUPPRT SVC
 INTRA-AGENCY REORGANIZATIONS
 SOUTHWOOD SHARED RESOURCE CENTER
 TRANSFER NON-ENTERPRISE SERVICES
 TO THE DEPARTMENT OF MANAGEMENT
 SERVICES ADMINISTRATION - TO

=====

AGENCY ISSUE NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 Issue Summary: The Southwood Shared Resource Center (SSRC) was created as a separate entity and identified as the first primary data center for the state with the adoption of Senate Bill 1892 effective July 1, 2008. When the SSRC was established, there was recognition that several of the services in the SRCC within the Working Capital Trust Fund only support the Department of Management Services (DMS). These services have been identified as non-enterprise in nature. These include:
 Application Management (Development, Maintenance, and Support)
 Desktop Support Service
 Domain Support Service (LAN, Local Printer, and Shared Files)

Also included in this analysis was the MyFlorida.com Portal Group. The Portal group is funded by General Revenue.

Problem and Solution Statement: DMS prepared Budget Amendment DMS 0809 16-720000, EOG #B0209 requesting a fund shift of 5.0 FTE and 75% of budget identified for Application Management, Desktop Support Service, and Domain Support Service. This Budget Amendment was approved by the LBC. This issue requests to annualize this funding and include the funding and FTEs as base budget for the Administrative Trust Fund. Also see offsetting issues 1800140 and 1800190 in SSRC.

See corresponding issue 1800180 for Annualization of transfer of Portal in General Revenue, issue 1800160 in each program for decrease to Data Processing STO as a result of services being based in Administration, and issue 1800200 for increased operating authority in Administrative Overhead category as an offset to reduction of Data Processing STO.

Fiscal Information: This issue requests a transfer of 5.0 FTEs and recurring appropriations of \$643,585 from SSRC Working Capital Trust Fund to Administrative Trust Fund. This issue annualizes the trust fund appropriations in Budget Amendment DMS 0809 16-720000, EOG #B0209 approved by the LBC.

This issue impacts the "Information Technology Executive Direction" activity.

Administration Trust Fund (2021)		
Rate 5.0 FTE	247,733	
Salaries and Benefits (010000)		381,335

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
<u>GOV OPERATIONS/SUPPORT</u>						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
INTRA-AGENCY REORGANIZATIONS						1800000
SOUTHWOOD SHARED RESOURCE CENTER						
TRANSFER NON-ENTERPRISE SERVICES						
TO THE DEPARTMENT OF MANAGEMENT						
SERVICES ADMINISTRATION - TO						1800150
Other Personal Services (030000)				31,231		
Expenses (040000)				127,180		
Special Categories: Contracted Services (100777)				101,700		
HR Statewide Contract (107040)				2,139		

Total Issue				643,585	FSI=1	
				=====		

AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

Issue Summary: The Southwood Shared Resource Center (SSRC) was created as a separate entity and identified as the first primary data center for the state with the adoption of Senate Bill 1892 effective July 1, 2008. When the SSRC was established, there was recognition that several of the services in the SRCC within the Working Capital Trust Fund only support the Department of Management Services (DMS). These services have been identified as non-enterprise in nature. These include:

- Application Management (Development, Maintenance, and Support)
- Desktop Support Service
- Domain Support Service (LAN, Local Printer, and Shared Files)

Also included in this analysis was the MyFlorida.com Portal Group. The Portal group is funded by General Revenue.

Problem and Solution Statement: DMS prepared Budget Amendment DMS 0809 16-720000, EOG #B0209 requesting a fund shift of 5.0 FTE and 75% of budget identified for Application Management, Desktop Support Service, and Domain Support Service. This Budget Amendment was approved by the LBC. This issue requests to annualize this funding and include the funding

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF										72000000
PGM: ADMINISTRATION PGM										72010000
EXECUTIVE DIR/SUPPORT SVCS										72010100
GOV OPERATIONS/SUPPORT										16
EXEC LEADERSHIP/SUPPRT SVC										<u>1602.00.00.00</u>
INTRA-AGENCY REORGANIZATIONS										1800000
SOUTHWOOD SHARED RESOURCE CENTER										
TRANSFER NON-ENTERPRISE SERVICES										
TO THE DEPARTMENT OF MANAGEMENT										
SERVICES ADMINISTRATION - TO										1800150

and FTEs as base budget for the Administrative Trust Fund. Also see offsetting issues 1800140 and 1800190 in SSRC.

See corresponding issue 1800180 for Annualization of transfer of Portal in General Revenue, issue 1800160 in each program for decrease to Data Processing STO as a result of services being based in Administration, and issue 1800200 for increased operating authority in Administrative Overhead category as an offset to reduction of Data Processing STO.

Fiscal Information: This issue requests a transfer of 5.0 FTEs and recurring appropriations of \$921,625 from SSRC Working Capital Trust Fund to Administrative Trust Fund. This issue annualizes the trust fund appropriations in Budget Amendment DMS 0809 16-720000, EOG #B0209 approved by the LBC.

This issue impacts the "Information Technology Executive Direction" activity.

Administration Trust Fund (2021)										
Rate 5.0 FTE			247,733							
Salaries and Benefits (010000)						381,335				
Other Personal Services (030000)						31,231				
Expenses (040000)						127,180				
Special Categories: Contracted Services (100777)						101,700				
HR Statewide Contract (107040)						2,139				
Data Processing STO (210018)						278,041				

Total Issue						921,625		FSI=1		
						=====				

Summary: This issue has been revised to annualize the appropriation increase in Data Processing STO category for \$278,041 to cover the added costs of the SSRC charges for back-up, floor tiles, server space, etc. associated with the Desktop services, Domain services, and Applications Management services that were transferred to Administration from the SSRC. This item was inadvertently omitted from the LBR.

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2009-10	POS	AGY AMD REQ FY 2009-10	POS	AGY AMD N/R FY 2009-10	POS	AGY AMD ANZ FY 2009-10	POS	AGY AMD REQ FY 2009-10	POS	

MANAGEMENT SRVCS, DEPT OF 72000000
 PGM: ADMINISTRATION PGM 72010000
 EXECUTIVE DIR/SUPPORT SVCS 72010100
 GOV OPERATIONS/SUPPORT 16
 EXEC LEADERSHIP/SUPPRT SVC 1602.00.00.00
 INTRA-AGENCY REORGANIZATIONS 1800000
 SOUTHWOOD SHARED RESOURCE CENTER
 TRANSFER NON-ENTERPRISE SERVICES
 TO THE DEPARTMENT OF MANAGEMENT
 SERVICES ADMINISTRATION - TO 1800150

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A12 - AGY FIN REQ FY 2009-10							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C0002 001	5.00	288,351		92,984	381,335	0.00	381,335
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							381,335
	5.00	288,351		92,984	381,335		381,335

A14 - AGY AMD REQ FY 2009-10

CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
P101 PROPOSED CLASS CODE							
C0002 001	5.00	288,351		92,984	381,335	0.00	381,335
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							381,335
	5.00	288,351		92,984	381,335		381,335

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ FY 2009-10	AGY AMD REQ FY 2009-10	AGY AMD N/R FY 2009-10	AGY AMD ANZ FY 2009-10	AGY AMD REQ FY 2009-10 OVER(UNDER) AGY FIN REQ FY 2009-10	CODES
	POS AMOUNT	POS AMOUNT	POS AMOUNT	POS AMOUNT	POS AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
EXECUTIVE DIR/SUPPORT SVCS						72010100
GOV OPERATIONS/SUPPORT						16
EXEC LEADERSHIP/SUPPRT SVC						<u>1602.00.00.00</u>
TECHNICAL ADJUSTMENTS						4600000
ALIGN DATA PROCESSING						
BASE BUDGET APPROPRIATIONS WITH						
ACTUAL EXPENDITURES						4603050
DATA PROCESSING SERVICES						210000
STATE TECHNOLOGY OFFICE						210018
ADMINISTRATIVE TRUST FUND -STATE		145,000			145,000	2021 1

AGENCY ISSUE NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

Issue Summary: This technical clean-up issue would align Data Processing costs.

Problem and Solution Statement: The Domain support, Desktop support, and Applications Management support were transferred to DMS Administration Program from the Southwood Shared Resource Center in Budget Amendment EOG # B0209 during Fiscal Year 2008-09. In reviewing the annualized costs, based on the January 2009 invoice, there are shortages in the Administration Program as well as in the Motor Vehicles and Watercraft Management Program. In order to properly pay for these services, we are requesting a budget transfer from Purchasing Oversight to Administration and from Telecommunications Services to Motor Vehicles and Watercraft Management. These transfers will have a net zero effect on the Department's budget.

Fiscal Information: This issue requests an increased appropriation of \$145,000 in the Administrative Trust Fund. See corresponding reduction issue 460305 in Budget Entity 72600400, Purchasing Oversight.

This issue impacts the "Information Technology Executive Direction" activity.

Administrative Trust Fund (2021)
 Data Processing - STO (210018) 145,000 FSI=1
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SUMMARY: This is a new issue.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
FACILITIES MANAGEMENT						72400100
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE						4000000
ENERGY SERVICE COMPANY PROJECT-ESCO						
ENERGY PERFORMANCE CONTRACT WITH						
TRANE - ADD						4000150
SPECIAL CATEGORIES						100000
CONTRACTED SERVICES						100777
SUPERVISION TRUST FUND -STATE		7,900			7,900	2696 1
DEFERRED-PAY COM CONTRACTS						105280
SUPERVISION TRUST FUND -STATE		116,483			116,483	2696 1
TOTAL: ENERGY SERVICE COMPANY PROJECT-ESCO						4000150
ENERGY PERFORMANCE CONTRACT WITH						
TRANE - ADD						
TOTAL ISSUE.....		124,383			124,383	

AGENCY ISSUE NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

ISSUE SUMMARY: The Department of Management Services is seeking to enter into an Energy Performance Contract (EPC) with TRANE. This issue requests a fund shift from Special Categories: State Utility Payments in the amount of \$124,383 to Special Categories: Deferred Payment Commodity Contracts in the amount of \$221,491 and the Special Categories: Contracted Services in the amount of \$52,823.

PROBLEM AND SOLUTION STATEMENT: An EPC is a mechanism used by state agencies, municipalities, school boards and other political subdivisions in order to retrofit existing buildings with new energy efficient equipment, thereby reducing downstream consumption of energy. The savings generated by the reduced energy consumption is redirected to fund the improvement through a cash flow model over a fixed period of time. Thus, the provider of the EPC guarantees an annual cumulative positive cash flow over the term of the contract or will make up any shortfall.

DMS initiated an Investment Grade Audit with Trane in eight DMS owned facilities. These buildings are the Capitol, House/Senate, Historic Capitol, Knott, Collins, Fletcher, Larson, and Pepper. Trane performed an extensive audit that focused on energy consuming equipment, as well as all mechanical, electrical, and structural retrofits. This audit provided a list of all their recommendations, which included energy savings and financial payback for retrofits. DMS and

COL A12		COL A14		COL A15		COL A16		COL A14-A12		
AGY FIN REQ FY 2009-10		AGY AMD REQ FY 2009-10		AGY AMD N/R FY 2009-10		AGY AMD ANZ FY 2009-10		AGY AMD REQ FY 2009-10 OVER(UNDER) AGY FIN REQ FY 2009-10		CODES
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF										72000000
PGM: FACILITIES PROGRAM										72400000
<u>FACILITIES MANAGEMENT</u>										72400100
<u>GOV OPERATIONS/SUPPORT</u>										16
<u>GOVERNMENTAL OPERATIONS</u>										<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE										4000000
ENERGY SERVICE COMPANY PROJECT-ESCO										
ENERGY PERFORMANCE CONTRACT WITH										
TRANE - ADD										4000150

Trane together determined what retrofits would be the most beneficial to the DMS owned facilities, considering both potential costs and energy savings. It was determined that this project would focus on lights, water, controls, and efficiency motors.

This project provides the following benefits.

1. Retrofit our aging buildings with new, low wattage, energy efficient lighting.
2. Retrofit our existing restrooms from standard plumbing fixtures to new low-flow sink faucets and water closets.
3. Update the existing building management controls.
4. Replace existing motors with premium energy efficient motor technology.
5. Provide a positive net cash flow savings in utility expenses. Even after all debt and expenses are accounted for, it is estimated that over the 10 years of the contract, DMS will realize an additional \$2,000,000 in savings by pursuing this contract.

The EPC program is funded through the redirecting of funds from the DMS utility expense account, to a third party financial institution. The program concept is based on funding capital improvements (lighting, water, etc.) from money that was going to pay utility expenses, redirected to make installment payments for new energy consuming equipment. The savings generated by the new equipment must be net positive every year to pay for the installment payments. This particular project will require a payment of \$465,931 annually, for a 10 year term. It will also require a \$31,600 a year (plus 4% annual escalator) cost associated with the measurement and verification and annual service support of the project. This payment is based on an interest rate of 4.50% which is not locked as of February 24, 2009.

FISCAL INFORMATION: This issue requests an increase of \$116,483 in Special Categories: Deferred - Payment Commodity Contracts and \$7,900 in Special Categories: Contracted Services. In corresponding issue 4000160, we are requesting a decrease of \$124,383 in Special Categories: State Utility Payments.

This issue impacts the "Special Categories: State Utility Payments" activity.

Supervision Trust Fund (2696)		
Special Categories: Contracted Services (100777)		7,900
Special Categories: Deferred Payment Commodity Contracts (105280)		116,483

		124,383 FSI=1
		=====

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF										72000000
PGM: FACILITIES PROGRAM										72400000
<u>FACILITIES MANAGEMENT</u>										72400100
<u>GOV OPERATIONS/SUPPORT</u>										16
<u>GOVERNMENTAL OPERATIONS</u>										<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE										4000000
ENERGY SERVICE COMPANY PROJECT-ESCO										
ENERGY PERFORMANCE CONTRACT WITH										
TRANE - ADD										4000150

SUMMARY: This is a new issue.

ENERGY SERVICE COMPANY PROJECT-ESCO										
ENERGY PERFORMANCE CONTRACT WITH										
TRANE - DELETE										4000160
SPECIAL CATEGORIES										100000
STATE UTILITY PAYMENTS										103647

SUPERVISION TRUST FUND	-STATE		124,383-					124,383-	2696	1
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AGENCY ISSUE NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

ISSUE SUMMARY: The Department of Management Services is seeking to enter into an Energy Performance Contract (EPC) with TRANE. This issue requests a fund shift from Special Categories: State Utility Payments in the amount of \$124,383 to Special Categories: Deferred Payment Commodity Contracts in the amount of \$221,491 and the Special Categories: Contracted Services in the amount of \$52,823.

PROBLEM AND SOLUTION STATEMENT: An EPC is a mechanism used by state agencies, municipalities, school boards and other political subdivisions in order to retrofit existing buildings with new energy efficient equipment, thereby reducing downstream consumption of energy. The savings generated by the reduced energy consumption is redirected to fund the improvement through a cash flow model over a fixed period of time. Thus, the provider of the EPC guarantees an annual cumulative positive cash flow over the term of the contract or will make up any shortfall.

DMS initiated an Investment Grade Audit with Trane in eight DMS owned facilities. These buildings are the Capitol, House/Senate, Historic Capitol, Knott, Collins, Fletcher, Larson, and Pepper. Trane performed an extensive audit that focused on energy consuming equipment, as well as all mechanical, electrical, and structural retrofits. This audit provided a list of all their recommendations, which included energy savings and financial payback for retrofits. DMS and Trane together determined what retrofits would be the most beneficial to the DMS owned facilities, considering both potential costs and energy savings. It was determined that this project would focus on lights, water, controls, and

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2009-10	POS	AGY AMD REQ FY 2009-10	POS	AGY AMD N/R FY 2009-10	POS	AGY AMD ANZ FY 2009-10	POS	AGY AMD REQ FY 2009-10 OVER(UNDER) AGY FIN REQ FY 2009-10	AMOUNT	
MANAGEMENT SRVCS, DEPT OF									72000000	
PGM: FACILITIES PROGRAM									72400000	
<u>FACILITIES MANAGEMENT</u>									72400100	
GOV OPERATIONS/SUPPORT									16	
<u>GOVERNMENTAL OPERATIONS</u>									<u>1601.00.00.00</u>	
RE-ENGINEERING THE WORKPLACE									4000000	
ENERGY SERVICE COMPANY PROJECT-ESCO										
ENERGY PERFORMANCE CONTRACT WITH										
TRANE - DELETE										4000160

efficiency motors.

This project provides the following benefits.

1. Retrofit our aging buildings with new, low wattage, energy efficient lighting.
2. Retrofit our existing restrooms from standard plumbing fixtures to new low-flow sink faucets and water closets.
3. Update the existing building management controls.
4. Replace existing motors with premium energy efficient motor technology.
5. Provide a positive net cash flow savings in utility expenses. Even after all debt and expenses are accounted for, it is estimated that over the 10 years of the contract, DMS will realize an additional \$2,000,000 in savings by pursuing this contract.

The EPC program is funded through the redirecting of funds from the DMS utility expense account, to a third party financial institution. The program concept is based on funding capital improvements (lighting, water, etc.) from money that was going to pay utility expenses, redirected to make installment payments for new energy consuming equipment. The savings generated by the new equipment must be net positive every year to pay for the installment payments. This particular project will require a payment of \$465,931 annually, for a 10 year term. It will also require a \$31,600 a year (plus 4% annual escalator) cost associated with the measurement and verification and annual service support of the project. This payment is based on an interest rate of 4.50% which is not locked as of February 24, 2009.

FISCAL INFORMATION: This issue requests a decrease of \$124,383 in Special Categories: State Utility Payments. In corresponding issue 4000150, we are requesting an increase of \$116,483 in Special Categories: Deferred - Payment Commodity Contracts and \$7,900 in Special Categories: Contracted Services.

This issue impacts the "Special Categories: State Utility Payments" activity.

Supervision Trust Fund (2696)
 Special Categories: State Utility Payments (103647) (124,383) FSI=1
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SUMMARY: This is a new issue.

COL A12	COL A14	COL A15	COL A16	COL A14-A12	CODES
AGY FIN REQ FY 2009-10 POS	AGY AMD REQ FY 2009-10 POS	AGY AMD N/R FY 2009-10 POS	AGY AMD ANZ FY 2009-10 POS	AGY AMD REQ FY 2009-10 OVER(UNDER) AGY FIN REQ FY 2009-10 POS	
AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	
					72000000
					72400000
					72400100
					16
					<u>1601.00.00.00</u>
					4400000
					4400200
					100000
					100777
SUPERVISION TRUST FUND	-STATE	1,200,000	1,200,000	1,200,000	2696 1

AGENCY ISSUE NARRATIVE:
2009-2010 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

ISSUE SUMMARY: This issue request non-recurring budget authority in the amount of \$1,200,000 to reimburse the St. Joe Company for 50% of the costs associated with the extension of Merchants Row. This request is in agreement with the 1999 Land Exchange Agreement executed between the Department of Management Services and the St. Joe Company. This funding was originally appropriated in Fiscal Year 2008-09, however, due to unanticipated delays in the completion of the roadway the reimbursement will not occur until Fiscal Year 2009-10. Therefore, we will let the funding revert during Fiscal Year 2008-09 and request it be re-appropriated in Fiscal Year 2009-10.

PROBLEM AND SOLUTION STATEMENT: Section 13 (Shared Infrastructure) of the 1999 Agreement For Land Exchange and Development between the Department of Management Services and The St. Joe Company states "The Department and St. Joe shall share equally the cost of planning, designing, permitting and construction ("Cost") of the roads marked in brown on the sketch attached as Exhibit "H". This roadway is an extension of Merchants Row and begins West of Capital Circle and wraps around Parcel Two of the Capital Circle Office Center connecting with Shumard Oak. This road is essential to the Department of Revenue facilities that are scheduled to come on-line during the third quarter of Fiscal Year 2009-10. The road has been permitted with a construction started in December 2008. It is estimated that construction will take 9-12 months to complete. Once this road is completed it will be reviewed and accepted by the City of Tallahassee who will then maintain the road.

FISCAL INFORMATION: The funds acquired for this specific purpose will be paid in accordance with 1999 Land Exchange Agreement. The total cost for the construction of the roadway is estimated at \$2,400,000, with the portion that the Department of Management Services be required to reimburse being \$1,200,000. This cost is based on figures provided by the St. Joe Company.

This issue impacts the "Administer Bonding Program and Plan for State Office Space Requirements" activity.

Supervision Trust Fund (2696)
Special Categories: Contracted Services (100777) (Non-recurring) 1,200,000 FSI=1

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
<u>GOV OPERATIONS/SUPPORT</u>						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
FUNDING FOR NON-RECURRING PROJECTS						4400000
ROAD CONSTRUCTION - EXTENSION OF						
MERCHANTS ROW						4400200

SUMMARY: This is a new issue.

CAPITAL IMPROVEMENT PLAN						9900000
DEBT SERVICE						990D000
FIXED CAPITAL OUTLAY						080000
DEBT SERVICE						089070
GENERAL REVENUE FUND -STATE	7,970,856	2,385,026			5,585,830-	1000 1
FL FACILITIES POOL CLR TF -STATE	69,706	69,706				2313 1
PUBL FACILITIES FINANCE TF-STATE		5,400,000			5,400,000	2495 1
TOTAL APPRO.....	8,040,562	7,854,732			185,830-	

AGENCY NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE: DEBT SERVICE IT COMPONENT? NO

2009-2010 Debt Service Narratives:

Estimated expenditures for total debt service are \$29,949,943 in the Florida Facilities Pool Clearing Trust Fund (FFPCTF) (an increase of \$69,706 from Fiscal Year 2008-09) and \$7,970,856 from General Revenue. This request is to provide funding for debt service on Florida Facility Pool revenue bonds issued for construction of the facilities listed below. If the General Revenue portion of this issue is not funded it will prevent the Department of Management Services from completing the construction of new office facilities for Department of Revenue on Parcel 2 and for the First District Court of Appeals facility at the Capital Circle Office Center (CCOC).

2313
 Fla Fac
 Pool Trust

---1998-A: FDLE - Orlando (Hurstons Site), Orange County 754,965

---1998-B: Satellite Office Buildings 4A, 4B, 3B & 4C, Leon County 2,875,854

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF	72000000
PGM: FACILITIES PROGRAM	72400000
<u>FACILITIES MANAGEMENT</u>	72400100
<u>GOV OPERATIONS/SUPPORT</u>	16
<u>GOVERNMENTAL OPERATIONS</u>	<u>1601.00.00.00</u>
CAPITAL IMPROVEMENT PLAN	9900000
DEBT SERVICE	990D000

---1999-A: Dade III Regional Service Center (Opa-Locka), Dade County
 ---1999-A: Refunding of Satellite Office Building 2A 1,588,093

---1999-B: (Partial refinance) Alachua Regional Service Center #1, Alachua County
 ---1999-B: (Partial refinance) Computer Center, Satellite Complex, Leon County
 ---1999-B: (Partial refinance) FDLE Miami, Dade County (Called)

---2000-A: (Partial refinance) Duval Regional Service Center Phase II FDLE 372,306

2002-A Consolidation:

---Satellite Office Building 1, Leon County (was 1993-A)
 ---Satellite Office Building 2B, Leon County (was 1993-A)
 ---Duval County RSC, Phase I (was 1993-B) 3,420,406

2003-A Consolidation:

---(Turlington Building), Leon County (was 1992 Consolidation)
 ---DEP Laboratory, Leon County (was 1992 Cons.)
 ---Pepper Building, Leon County (was 1992 Cons.)
 ---Monroe County Regional Service Center (was 1992 Cons.)
 ---Daytona Beach Regional Service Center, Volusia County (was 1992 Cons.)
 ---Florida Department of Law Enforcement Complex, Leon County (was 1992 Cons.)
 ---Hurston Building Phase II, Orange County (was 1992 Cons.)
 ---Rohde Parking Facility, Dade County (was 1992 Cons.)
 ---Records Storage Facility, Leon County (was 1992 Cons.)
 ---Ft. Pierce Regional Service Center, St. Lucie County (was 1992 Cons.) 11,509,675

2005-A Consolidation:

---Plantation/Sony Office Building, Broward County (was 1993-C)
 ---Knott Building Renovation, Capitol Center, Leon County (was 1995-A)
 ---Largo Regional Service Center (Grizzle Building), Pinellas County (was 1995-B)
 ---Lee County Regional Service Center (was 1995-B)
 ---Ft. Pierce Regional Service Center, St. Lucie County (was 1995-B)
 ---Lee Davis Regional Service Center, Hillsborough County (1996-A)
 ---Plantation/Sony Office Building (for completion), Broward County (1996-A)
 ---Satellite Office Building 3A, Leon County (1996-B)
 ----(Partial refinance)DEP Office Building #1 (EAST), Leon County (was 1997-A)
 ----(Partial refinance)Alachua Regional Service Center #1, Alachua County (was 1999-B)

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2009-10 POS	AMOUNT	AGY AMD REQ FY 2009-10 POS	AMOUNT	AGY AMD N/R FY 2009-10 POS	AMOUNT	AGY AMD ANZ FY 2009-10 POS	AMOUNT	AGY AMD REQ FY 2009-10 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF										72000000
PGM: FACILITIES PROGRAM										72400000
<u>FACILITIES MANAGEMENT</u>										72400100
<u>GOV OPERATIONS/SUPPORT</u>										16
<u>GOVERNMENTAL OPERATIONS</u>										<u>1601.00.00.00</u>
CAPITAL IMPROVEMENT PLAN										9900000
DEBT SERVICE										990D000

---(Partial refinance)Computer Center, Satellite Complex, Leon County (was 1999-B)
 ---(Partial refinance)FDLE Miami, Dade County (was 1999-B)
 ---(Partial refinance) Duval Reg. Service Ctr. Phase II FDLE (was 2000-A) 9,428,644

Agency FFPCTF Debt Service FY 2009-10: 29,949,943
 =====

DEPARTMENT OF REVENUE FACILITIES

ISSUE SUMMARY: This issue is to request General Revenue for a full year of debt service payments in the amount of \$5,799,281 associated with the construction of the Department of Revenue Facilities as part of CCOC Phase 3.

PROBLEM AND SOLUTION STATEMENT: During Fiscal Year 2005-06, \$1,000,000 was appropriated for planning of these facilities. This funding was used to hire DRI attorneys, the selection / hiring of a firm to coordinate the DRI process and develop and go / no go analysis. During Fiscal Year 2006-07, \$18,000,000 million (General Revenue) was appropriated for pre-construction costs. This funding was used for site design and planning, infrastructure design work, DRI process and assessments and the selection of an architectural firm for the development of the final design. During Fiscal Year 2006-2007, \$96,000,000 million was appropriated for the issuance of bonds for the construction of the facilities (474,000 gross square feet). During Fiscal Year 2006-07, \$3,700,000 (General Revenue) was appropriated for Debt Service payments; during Fiscal Year 2007-2008, \$4,365,000 (General Revenue) was appropriated for Debt Service payments, and during Fiscal Year 2008-09 an additional \$5,798,781 (General Revenue) was appropriated for Debt Service payments.

Fiscal Year 2009-10 Debt Service Need:

Payment Date	Amount
March 1, 2010	\$1,959,644
September 1, 2010	\$3,839,637
Total	\$5,799,281

The portion of the debt service payment due on September 1, 2010, will be transferred to the State Board of Administration prior to the end of Fiscal Year 2009-10.

The building plans call for (2) five story buildings, plus a two story call center. The prototype buildings at the current CCOC location are being used as a base model for the design, with customization being required due to the

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2009-10	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						<u>72400100</u>
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
CAPITAL IMPROVEMENT PLAN						9900000
DEBT SERVICE						990D000

Department of Revenue's (DOR) specialized programming needs and new building code requirements. Design elements will be similar to existing CCOC campus for aesthetic continuity. It is planned to obtain LEED (Leadership in Energy and Environmental Developments) certification, through the use of value engineering.

Construction on the facility has commenced, with occupancy scheduled for May, 2010.

FISCAL INFORMATION: The funds acquired for this specific purpose will be used to pay for Debt Service during the construction of this facility. The total Debt Service need for Fiscal Year 2009-10 is 5,799,281.

This is a non-operating issue. Since construction is scheduled for completion during Fiscal Year 2009-2010 and rent can begin to be collected; debt service payments after Fiscal Year 2009-2010 will be supported through the pool rental rate.

FIRST DISTRICT COURT OF APPEALS FACILITY

ISSUE SUMMARY: This issue requests General Revenue funding for a full year of debt service payments of \$2,171,575, associated with the construction of First District Court of Appeals facility in Tallahassee.

PROBLEM AND SOLUTION STATEMENT: During Fiscal Year 2005-06, \$100,000 was appropriated to the State Court System to begin the preliminary planning of a new court facility for the First District Court of Appeals. Based on that planning, an additional \$1,800,000 was appropriated to the State Court System in Fiscal Year 2006-07 to begin the design and permitting of the new building. During Fiscal Year 2007-08, \$7,900,000 was appropriated to the State Court System for the site development and infrastructure. During Fiscal Year 2007-08, \$33,500,000 was appropriated for the construction of the facility. \$750,000 (General Revenue) was appropriated in Fiscal Year 2007-08 and \$1,506,342 (General Revenue) was appropriated in Fiscal Year 2008-09 for Debt Service payments. However, due to the timing of the bond sales the entire appropriation will not be needed during Fiscal Year 2008-09, and will be used to help offset the Fiscal Year 2009-10 Debt Service Need. It is currently anticipated that this facility will be occupied by October, 2010. This will require that debt service payments to be appropriated from General Revenue through Fiscal Year 2010-11.

Fiscal Years 2008-09 and 2009-10 Debt Service Need:

Payment Date	Amount
March 1, 2009	\$779,167
September 1, 2009	\$1,031,250
March 1, 2010	\$1,031,250
September 1, 2010	\$1,586,250

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2009-10	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
CAPITAL IMPROVEMENT PLAN						9900000
DEBT SERVICE						990D000

Fiscal Year 2007-08 appropriation (\$750,000)
 Fiscal Year 2008-09 appropriation (\$1,506,342)

 Total \$2,171,575

The portion of the debt service payment due on September 1, 2010, will be transferred to the State Board of Administration prior to the end of Fiscal Year 2009-10.

FISCAL INFORMATION: The funds acquired for this specific purpose will be used to pay for Debt Service during the construction of this facility. The total Debt Service need for Fiscal Year 2009-10 is \$2,171,575.

	1000
	General
	Revenue

2007-A: Parcel 2 -- CCOC Phase III (DOR) Office Complex -- \$96m issue	5,799,281
2007-B: Parcel 3 -- First District Court of Appeals issue	2,171,575

Agency General Revenue (1000) Debt Service Request FY 2009-10	7,970,856
	=====

AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

This issue revises the amounts requested in General Revenue and requests Trust Fund authority to cover debt service.

General Revenue	2,385,026
Trust Fund	5,400,000

Total	7,785,026

SUMMARY: This request coupled with General Revenue from the Fiscal Year 2008-09 will provide the total debt service need for DCA and DOR in the amount of 8,293,369.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2009-10	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
CAPITAL IMPROVEMENT PLAN						9900000
MAINTENANCE AND REPAIR						990M000
FIXED CAPITAL OUTLAY						080000
CAP. DEPRE. - GENERAL						083400
SUPERVISION TRUST FUND -STATE	7,370,106	7,370,106	7,370,106			2696 1

AGENCY NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE: CAP. DEPRE. - GENERAL IT COMPONENT? NO

This request is to provide funding for correction of general building deficiencies, i.e., electrical, roofing, plumbing, mechanical, etc., statewide for the department. Refer to the CIP 5 (building system group) list for specific details on repairs.

Agency Request FY 2009-10: \$7,370,106 from Supervision Trust Fund (2696)
 =====

TOTAL: GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
BY FUND TYPE						
GENERAL REVENUE FUND	7,970,856	2,385,026			5,585,830-	1000
TRUST FUNDS	7,439,812	14,039,812	8,570,106		6,600,000	2000
TOTAL PROG COMP.....	15,410,668	16,424,838	8,570,106		1,014,170	

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>AIRCRAFT MANAGEMENT</u>						72600100
<u>GOV OPERATIONS/SUPPORT</u>						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
FUNDING FOR NON-RECURRING PROJECTS						4400000
CONTRACT WITH CITY OF TALLAHASSEE						
TO REPAIR AIRCRAFT HANGAR APRON						4400110
SPECIAL CATEGORIES						100000
CONTRACTED SERVICES						100777
GENERAL REVENUE FUND						
-STATE		149,487		149,487		149,487 1000 1

AGENCY ISSUE NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

Issue Summary: The asphalt apron surrounding the William D. Martin State Aircraft Hangar has experienced significant degradation due to weathering, use, and age and requires substantial renovation.

Problem and Solution Statement: A pavement condition index (PCI) engineering survey performed in accordance with FAA guidelines and procedures has rated the present apron condition PCI value as 10 on a scale of 100 (Failed). This assessment indicates a critical need to rehabilitate and reconstruct the apron.

Loose pieces of asphalt are becoming larger and more frequent as the effects of weathering take their toll. The loose asphalt poses an increasingly significant safety risk to personnel (being struck by flying projectiles propelled by jet/prop wash) as well as a significant Foreign Object Damage (FOD) hazard to aircraft engines, propellers, skin, etc. The City of Tallahassee's South Apron Rehabilitation project is scheduled to commence as early as mid-2009 and the total cost for the project (including feasibility studies, engineering services, equipment, labor, materials, etc.) is over \$7 million. The Department could realize significant cost savings by adding its apron area to the City's project instead of performing the apron rehabilitation as a separate state project.

The engineer's recommendation is for remedial milling and repaving of a portion of the hangar apron and complete reconstruction of the remainder. This work can be performed as an addition to a \$7 million project to repair the South Apron at the Tallahassee Regional Airport. The state appropriation would be for an additive alternate to the primary construction contract.

Fiscal Information: This issue requests a non-recurring appropriation of \$149,487 in General Revenue.

This issue impacts the "Operate and Maintain the Executive Aircraft Pool" activity.

General Revenue (1000)

COL A12		COL A14		COL A15		COL A16		COL A14-A12		
AGY FIN REQ		AGY AMD REQ		AGY AMD N/R		AGY AMD ANZ		AGY AMD REQ		
FY 2009-10		FY 2009-10		FY 2009-10		FY 2009-10		FY 2009-10		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF	72000000
PGM: SUPPORT PROGRAM	72600000
AIRCRAFT MANAGEMENT	72600100
GOV OPERATIONS/SUPPORT	16
GOVERNMENTAL OPERATIONS	<u>1601.00.00.00</u>
FUNDING FOR NON-RECURRING PROJECTS	4400000
CONTRACT WITH CITY OF TALLAHASSEE	
TO REPAIR AIRCRAFT HANGAR APRON	4400110

Special Categories: Contracted Services (100777) (Non-recurring) 149,487 FSI=1
 =====

SUMMARY: This is a new issue.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ FY 2009-10	AGY AMD REQ FY 2009-10	AGY AMD N/R FY 2009-10	AGY AMD ANZ FY 2009-10	AGY AMD REQ FY 2009-10 OVER(UNDER) AGY FIN REQ FY 2009-10	CODES
	POS AMOUNT	POS AMOUNT	POS AMOUNT	POS AMOUNT	POS AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
FEDERAL PROPERTY ASSIST						72600200
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
CAPITAL IMPROVEMENT PLAN						9900000
MAINTENANCE AND REPAIR						990M000
FIXED CAPITAL OUTLAY						080000
BUILDING ENVELOPE REPAIRS						082000
SURPLUS PROPERTY REVOLV TF-STATE	41,789				41,789-	2699 1

AGENCY NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE: BUILDING ENVELOPE REPAIRS IT COMPONENT? NO

FEDERAL SURPLUS PROPERTY WAREHOUSE DOOR

This request is for \$41,789 to replace 8 rolling steel doors at the Federal Surplus Property Warehouse in Starke. This will be a DMS managed project.

The Federal Property Assistance Program has a 100,000 square foot warehouse housing approximately \$4,000,000 in donated federal property. The warehouse was built in the mid 1950's and the last major repairs were accomplished in 1995 when the building was renovated. Maintenance on the doors has been infrequent and performed by warehouse personnel, none of whom have been trained in overhead door maintenance. On the doors used most frequently, the attaching hardware has broken loose from the building creating a safety hazard. The doors do not meet the 100 mph code requirement for warehouse doors. New doors would not only meet, but exceed this requirement.

It is the program's responsibility to house donated federal property in the warehouse for donation to non-profits, law enforcement agencies, etc. If funding is not provided, the doors could be blown down during high winds possibly destroying the warehouse and the millions of dollars worth of inventory housed inside. Such a disaster would represent a catastrophic loss to the Federal Property Assistance Program and could possibly cause its termination.

Replacement doors will be FBC Certified for Wind Loads of 55 PSF/155 MPH.

Agency Request FY 2009-10: \$41,789 from the Federal Surplus Property Revolving Trust Fund (2699)
 =====

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2009-10	POS	AGY AMD REQ FY 2009-10	POS	AGY AMD N/R FY 2009-10	POS	AGY AMD ANZ FY 2009-10	POS	AGY AMD REQ FY 2009-10	POS	
MANAGEMENT SRVCS, DEPT OF										72000000
PGM: SUPPORT PROGRAM										72600000
<u>FEDERAL PROPERTY ASSIST</u>										72600200
<u>GOV OPERATIONS/SUPPORT</u>										16
<u>GOVERNMENTAL OPERATIONS</u>										<u>1601.00.00.00</u>
CAPITAL IMPROVEMENT PLAN										9900000
MAINTENANCE AND REPAIR										990M000

AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

ISSUE SUMMARY: The Department is withdrawing this issue.

SUMMARY: This issue is withdrawn.

ROOF REPAIRS/REPLACEMENT										082500
SURPLUS PROPERTY REVOLV TF-STATE	125,000							125,000-	2699	1

=====

AGENCY NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE: ROOF REPAIRS/REPLACEMENT IT COMPONENT? NO

FEDERAL SURPLUS PROPERTY WAREHOUSE ROOF

This request is for \$125,000 to restore the roof of the Federal Surplus Property Warehouse in Starke. This will be a DMS managed project.

The Federal Property Assistance Program has a 100,000 square foot warehouse housing approximately \$4,000,000 in donated federal property. The warehouse was built in the mid 1950's and the last major repairs were accomplished in 1995 when the building was renovated. The roof has over 30 leaks and in need of major repair.

It is the program's responsibility to house donated federal property in the warehouse for donation to non-profits, law enforcement agencies, etc. If funding is not provided, the leaking roof puts the property, and more importantly, the employees and visitors to the warehouse at a safety risk.

The restoration of the roof will include cleaning, repairing and sealing the roof with an elastomeric coating. All materials and labor will be covered by a 10 year warranty.

Agency Request FY 2009-10: \$125,000 from the Federal Surplus Property Revolving Trust Fund (2699)

=====

AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
FEDERAL PROPERTY ASSIST						72600200
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
CAPITAL IMPROVEMENT PLAN						9900000
MAINTENANCE AND REPAIR						990M000

ISSUE SUMMARY: The Department is withdrawing this issue.

SUMMARY: This issue is withdrawn.

TOTAL: MAINTENANCE AND REPAIR						990M000
TOTAL ISSUE.....		166,789				166,789-
TOTAL: GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
BY FUND TYPE						
TRUST FUNDS.....		166,789				166,789- 2000

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ FY 2009-10	AGY AMD REQ FY 2009-10	AGY AMD N/R FY 2009-10	AGY AMD ANZ FY 2009-10	AGY AMD REQ FY 2009-10 OVER(UNDER) AGY FIN REQ FY 2009-10	CODES
	POS AMOUNT	POS AMOUNT	POS AMOUNT	POS AMOUNT	POS AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
MOTOR VEHIC/WATERCRAFT MGT						72600300
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						1601.00.00.00
TECHNICAL ADJUSTMENTS						4600000
ALIGN DATA PROCESSING						
BASE BUDGET APPROPRIATIONS WITH						
ACTUAL EXPENDITURES						4603050
DATA PROCESSING SERVICES						210000
STATE TECHNOLOGY OFFICE						210018
OPERATING TRUST FUND -STATE		55,000			55,000	2510 1

AGENCY ISSUE NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

Issue Summary: This technical clean-up issue would align Data Processing costs.

Problem and Solution Statement: The Domain support, Desktop support, and Applications Management support were transferred to DMS Administration Program from the Southwood Shared Resource Center in Budget Amendment EOG # B0209 during Fiscal Year 2008-09. In reviewing the annualized costs, based on the January 2009 invoice, there are shortages in the Administration Program as well as in the Motor Vehicles and Watercraft Management Program. In order to properly pay for these services, we are requesting a budget transfer from Purchasing Oversight to Administration and from Telecommunications Services to Motor Vehicles and Watercraft Management. These transfers will have a net zero effect on the Department's budget.

Fiscal Information: This issue requests an increased appropriation of \$55,000 in Motor Vehicles and Watercraft Management's Operating Trust Fund. See corresponding reduction issue 460305 in Budget Entity 72900100, Telecommunications Services.

This issue impacts the "Operate and Maintain Equipment Management Information System (EMIS)" activity.

Operating Trust Fund (2510)
 Data Processing - STO (210018) 55,000 FSI=1
 =====

SUMMARY: This is a new issue.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2009-10	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
PURCHASING OVERSIGHT						72600400
PUBLIC PROTECTION						12
ADULT PRISONS						1206.00.00.00
INTRA-AGENCY REORGANIZATIONS						1800000
SOUTHWOOD SHARED RESOURCE CENTER						
NON-ENTERPRISE TRANSFER TO DMS -						
INCREASE IN ADMINISTRATIVE						
ASSESSMENT FEES FOR GENERAL REVENUE						1800200
SPECIAL CATEGORIES						100000
ADMINISTRATIVE OVERHEAD						105002
GENERAL REVENUE FUND	-STATE	30,010	75,976		45,966	1000 1

AGENCY ISSUE NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

Issue Summary: The Administrative Assessment increased due to the adoption of Senate Bill 1892. The Southwood Shared Resource Center (SSRC) was created as a separate entity and identified as the first primary data center for the state, effective July 1, 2008. When the SSRC was established, there was recognition that several of the services in the SRCC within the Working Capital Trust Fund only support the Department of Management Services (DMS). These services have been identified as non-enterprise in nature. These services include: Application Management (Development, Maintenance, and Support), Desktop Support Service, and Domain Support Service (LAN, Local Printer, and Shared Files). These services and the resources were transferred from SSRC to DMS Administration on Budget Amendment DMS 0809 16-720000, EOG #B0209, which in turn caused the Administrative Assessment to increase. However a decrease should be recognized in Data Processing STO.

Problem and Solution Statement: In order to continue receiving Desktop, Domain and Application Management services, Special Categories: Administrative Overhead will need to be increased. However, an offsetting issue will decrease Data Processing STO for the same amount.

Fiscal Information: This issue requests to increase Special Categories: Administrative Overhead by \$30,010. See corresponding issue 1800210 for decrease in Data Processing STO.

This issue impacts the "Contract for the Construction, Operation, and Oversight of Private Prisons" activity.

General Revenue (1000)

Special Categories: Administrative Overhead (105002)

30,010 FSI=1

=====

AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

Issue Summary: The Administrative Assessment increased due to the adoption of Senate Bill 1892. The Southwood Shared Resource Center (SSRC) was created as a separate entity and identified as the first primary data center for the state,

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF										72000000
PGM: SUPPORT PROGRAM										72600000
<u>PURCHASING OVERSIGHT</u>										72600400
PUBLIC PROTECTION										12
<u>ADULT PRISONS</u>										<u>1206.00.00.00</u>
INTRA-AGENCY REORGANIZATIONS										1800000
SOUTHWOOD SHARED RESOURCE CENTER										
NON-ENTERPRISE TRANSFER TO DMS -										
INCREASE IN ADMINISTRATIVE										
ASSESSMENT FEES FOR GENERAL REVENUE										1800200

effective July 1, 2008. When the SSRC was established, there was recognition that several of the services in the SRCC within the Working Capital Trust Fund only support the Department of Management Services (DMS). These services have been identified as non-enterprise in nature. These services include: Application Management (Development, Maintenance, and Support), Desktop Support Service, and Domain Support Service (LAN, Local Printer, and Shared Files). These services and the resources were transferred from SSRC to DMS Administration on Budget Amendment DMS 0809 16-720000, EOG #B0209, which in turn caused the Administrative Assessment to increase. However a decrease should be recognized in Data Processing STO, but due to Special Session reductions in this category, the decrease will be recognized in Expenses and Special Categories: Contracted Legal Services.

Problem and Solution Statement: In order to continue receiving Desktop, Domain and Application Management services, Special Categories: Administrative Overhead will need to be increased. However, an offsetting issue will decrease Expenses and Special Categories: Contracted Legal Services for the same amount. There was already a deficit Data Processing - STO and 5% transfers were being made to cover the need. This issue requests an additional \$46,966 to cover the existing deficit, bringing this request to \$75,976.

Fiscal Information: This issue requests to increase Special Categories: Administrative Overhead by \$75,976. See corresponding issue 1800210 for decrease in Expenses and Special Categories: Contracted Legal Services.

This issue impacts the "Contract for the Construction, Operation, and Oversight of Private Prisons" activity.

General Revenue (1000)
 Special Categories: Administrative Overhead (105002) 75,976 FSI=1
 =====

SUMMARY: An additional recurring appropriation of \$45,966 is requested. The offsetting issue will request from Expenses and Special Categories: Contracted Legal Services instead of Data Processing STO.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ FY 2009-10	AGY AMD REQ FY 2009-10	AGY AMD N/R FY 2009-10	AGY AMD ANZ FY 2009-10	AGY AMD REQ FY 2009-10 OVER(UNDER) AGY FIN REQ FY 2009-10	CODES
	POS AMOUNT	POS AMOUNT	POS AMOUNT	POS AMOUNT	POS AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
PURCHASING OVERSIGHT						72600400
PUBLIC PROTECTION						12
ADULT PRISONS						1206.00.00.00
INTRA-AGENCY REORGANIZATIONS						1800000
SOUTHWOOD SHARED RESOURCE CENTER -						
NON-ENTERPRISE TRANSFER TO DMS -						
GENERAL REVENUE - DELETE						1800210
EXPENSES						040000
GENERAL REVENUE FUND -STATE		28,050-			28,050-	1000 1
=====						
SPECIAL CATEGORIES						100000
CONTRACTED LEGAL SERVICES						103884
GENERAL REVENUE FUND -STATE		47,926-			47,926-	1000 1
=====						
DATA PROCESSING SERVICES						210000
STATE TECHNOLOGY OFFICE						210018
GENERAL REVENUE FUND -STATE	30,010-				30,010	1000 1
=====						
TOTAL: SOUTHWOOD SHARED RESOURCE CENTER -						1800210
NON-ENTERPRISE TRANSFER TO DMS -						
GENERAL REVENUE - DELETE						
TOTAL ISSUE.....	30,010-	75,976-			45,966-	
=====						

AGENCY ISSUE NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 Issue Summary: The Southwood Shared Resource Center (SSRC) was created as a separate entity and identified as the first primary data center for the state, effective July 1, 2008. When the SSRC was established, there was recognition that several of the services in the SRCC within the Working Capital Trust Fund only support the Department of Management Services (DMS). These services have been identified as non-enterprise in nature. These services include: Application Management (Development, Maintenance, and Support), Desktop Support Service, and Domain Support Service (LAN, Local Printer, and Shared Files). These services and the resources were transferred from SSRC to DMS Administration on Budget Amendment DMS 0809 16-720000, EOG #B0209, which in turn caused the Administrative Assessment to increase. However a decrease should be recognized in Data Processing STO.

Problem and Solution Statement: In order to continue receiving Desktop, Domain and Application Management services, Special Categories: Administrative Overhead will need to be increased. However, an offsetting issue will decrease Data

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF										72000000
PGM: SUPPORT PROGRAM										72600000
PURCHASING OVERSIGHT										72600400
PUBLIC PROTECTION										12
ADULT PRISONS										<u>1206.00.00.00</u>
INTRA-AGENCY REORGANIZATIONS										1800000
SOUTHWOOD SHARED RESOURCE CENTER -										
NON-ENTERPRISE TRANSFER TO DMS -										
GENERAL REVENUE - DELETE										1800210

Processing STO for the same amount.

Fiscal Information: This issue requests to decrease Data Processing STO by \$30,010. See corresponding issue 1800200 for increase in Special Categories: Administrative Overhead.

This issue impacts the "Contract for the Construction, Operation, and Oversight of Private Prisons" activity.

General Revenue (1000)
 Data Processing STO (210018) (30,010) FSI=1
 =====

AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

Issue Summary: The Southwood Shared Resource Center (SSRC) was created as a separate entity and identified as the first primary data center for the state, effective July 1, 2008. When the SSRC was established, there was recognition that several of the services in the SRCC within the Working Capital Trust Fund only support the Department of Management Services (DMS). These services have been identified as non-enterprise in nature. These services include: Application Management (Development, Maintenance, and Support), Desktop Support Service, and Domain Support Service (LAN, Local Printer, and Shared Files). These services and the resources were transferred from SSRC to DMS Administration on Budget Amendment DMS 0809 16-720000, EOG #B0209, which in turn caused the Administrative Assessment to increase. However a decrease should be recognized in Data Processing STO, but due to Special Session reductions in this category, the decrease will be recognized in Expenses and Special Categories: Contracted Legal Services.

Problem and Solution Statement: In order to continue receiving Desktop, Domain and Application Management services, Special Categories: Administrative Overhead will need to be increased. However, an offsetting issue will decrease Expenses and Special Categories: Contracted Legal Services for the same amount. There was already a deficit in the Special Categories: Administrative Overhead appropriation and 5% transfers were being made to cover the need. This issue requests an additional \$46,966 reduction to cover the existing deficit, bringing this request to a total offsetting reduction of \$75,976.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
PURCHASING OVERSIGHT						72600400
PUBLIC PROTECTION						12
ADULT PRISONS						<u>1206.00.00.00</u>
INTRA-AGENCY REORGANIZATIONS						1800000
SOUTHWOOD SHARED RESOURCE CENTER -						
NON-ENTERPRISE TRANSFER TO DMS -						
GENERAL REVENUE - DELETE						1800210

Fiscal Information: This issue requests to decrease Expenses and Special Categories: Contracted Legal Services by \$75,976. See corresponding issue 1800200 for increase in Special Categories: Administrative Overhead.

This issue impacts the "Contract for the Construction, Operation, and Oversight of Private Prisons" activity.

General Revenue (1000)
 Expenses (040000) (28,050)
 Special Categories: Contracted Legal Services (103884) (47,926)

 Total Issue (75,976) FSI=1
 =====

SUMMARY: An additional reduction of \$45,966 is requested as offset to Issue 1800200. The offsetting issue will request from Expenses and Special Categories: Contracted Legal Services instead of Data Processing STO.

WORKLOAD						3000000
PRIVATE PRISON MONITORING -						
STAFFING FOR NEW WORK CAMPS AND						
CORRECTIONAL FACILITY						3000810
SALARIES AND BENEFITS						010000
	3.00			3.00	3.00-	
GENERAL REVENUE FUND	-STATE	36,936		110,809	36,936-	1000 1
=====						
EXPENSES						040000
GENERAL REVENUE FUND	-STATE	15,261			15,261-	1000 1
=====						

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ FY 2009-10	AGY AMD REQ FY 2009-10	AGY AMD N/R FY 2009-10	AGY AMD ANZ FY 2009-10	AGY AMD REQ FY 2009-10 OVER(UNDER) AGY FIN REQ FY 2009-10	CODES
	POS AMOUNT	POS AMOUNT	POS AMOUNT	POS AMOUNT	POS AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
PURCHASING OVERSIGHT						72600400
PUBLIC PROTECTION						12
ADULT PRISONS						1206.00.00.00
WORKLOAD						3000000
PRIVATE PRISON MONITORING -						
STAFFING FOR NEW WORK CAMPS AND						
CORRECTIONAL FACILITY						3000810
OPERATING CAPITAL OUTLAY						060000
GENERAL REVENUE FUND -STATE	3,000				3,000-	1000 1
SPECIAL CATEGORIES						100000
TR/DMS/HR SVCS/STW CONTRCT						107040
GENERAL REVENUE FUND -STATE	1,203				1,203-	1000 1
TOTAL: PRIVATE PRISON MONITORING -						3000810
STAFFING FOR NEW WORK CAMPS AND						
CORRECTIONAL FACILITY						
TOTAL POSITIONS.....	3.00			3.00	3.00-	
TOTAL ISSUE.....	56,400			110,809	56,400-	

AGENCY ISSUE NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE SUMMARY: Purchasing Oversight/Private Prison Monitoring (PPM) requests three additional positions and \$56,400, for the additional administrative and contract management workload resulting from a new 2,000-bed correctional facility that was legislatively mandated in the 2008 session. The new facility will house medium and close custody adult male inmates and is mandated to have beds on-line by July 1, 2010. This issue requests \$56,400 in General Revenue appropriations prorated for 3 months of Fiscal Year 2009-10 and \$169,049 annualized for Fiscal Year 2010-11.

PROBLEM STATEMENT: PPM currently has fifteen positions. Seven of the positions are located in the Tallahassee office. The Tallahassee positions are currently responsible for the daily office operations, review of reports submitted by field staff, review and timely processing of invoices submitted from vendors in accordance with contractual terms, approval of facility policies and procedures, process inmate grievances, review of criminal history results from fingerprint submissions of the vendor's staff, reports to the Legislature, timely completion of Legislative mandated expansion project at the Graceville Correctional Facility and the timely completion of the new Legislative mandated 2,000 bed correctional facility. Six of the positions are located in the field. The field staff is responsible for on-site contract compliance monitoring. The field positions must monitor every aspect of facility operation for compliance with Florida Statute, Florida Administrative Code, facility operations and management contract and all other applicable rules. Two additional positions were authorized in the Fiscal Year 2008-09 for work release centers; a contract was not awarded

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2009-10	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
PURCHASING OVERSIGHT						72600400
PUBLIC PROTECTION						12
ADULT PRISONS						<u>1206.00.00.00</u>
WORKLOAD						3000000
PRIVATE PRISON MONITORING -						
STAFFING FOR NEW WORK CAMPS AND						
CORRECTIONAL FACILITY						3000810

and placed in reserve; therefore, PPM would like to utilize the two positions for on-site contract monitoring of the new 2,000 bed correctional facility.

PPM is now required to manage the new 2,000 bed correctional facility's operation and management contract. The new correctional facility will increase the workload in the Tallahassee office. Based upon the increased workload, PPM requests one administrative assistant I position to process criminal history screenings of vendor's staff, one administrative assistant II position to process invoices, facility policy and procedure reviews, and one management review specialist position to supervise the on-site contract monitors assigned to the new facility, review reports submitted from field staff, and process inmate grievances. The candidate selected for the management review specialist position will be required to have three five years of experience in corrections and/or contract management.

FISCAL INFORMATION: The additional positions' salary, benefits, travel, training expenses, and HR Statewide Contract costs are as follows:

Position Title	Class Code	FTE	Annual Rate	3 Months Budget	12 Months Budget
Administrative Assistant I	0709	1.0	24,584	9,330	37,319
Administrative Assistant II	0712	1.0	28,314	10,427	41,710
Management Review Specialist	2239	1.0	50,000	17,179	68,717
			102,898	36,936	147,746

This issue impacts the "Contract for the Construction, Operation and Oversight of Private Prisons" activity.

	3 Months 2009-10	12 Months 2010-11	
General Revenue (1000)			
Rate 3.0 FTE	102,898		
Salaries and Benefits (010000)	36,936	147,746	
Expenses (040000)	5,025	20,100	
Expenses (040000) (Non-recurring)	10,236		
Operating Capital Outlay (060000) (Non-recurring)	3,000		
Special Categories: HR Statewide Contract (107040)	1,203	1,203	
Recurring Total	43,164	169,049	FSI=1

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2009-10	AGY AMD REQ FY 2009-10	AGY AMD N/R FY 2009-10	AGY AMD ANZ FY 2009-10	AGY FIN REQ FY 2009-10	AGY AMD REQ FY 2009-10	AGY AMD N/R FY 2009-10	AGY AMD ANZ FY 2009-10	AGY FIN REQ FY 2009-10	AGY AMD REQ FY 2009-10	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF										72000000
PGM: SUPPORT PROGRAM										72600000
PURCHASING OVERSIGHT										72600400
PUBLIC PROTECTION										12
ADULT PRISONS										<u>1206.00.00.00</u>
WORKLOAD										3000000
PRIVATE PRISON MONITORING -										
STAFFING FOR NEW WORK CAMPS AND										
CORRECTIONAL FACILITY										3000810
Non-recurring Total					13,236		=====			
Total Issue					56,400		=====			

AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

ISSUE SUMMARY: The Department is withdrawing this issue.

SUMMARY: This issue is withdrawn.

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A12 - AGY FIN REQ FY 2009-10							
NEW POSITIONS							
0709 ADMINISTRATIVE ASSISTANT I							
N0004 001	1.00	24,584		12,735	37,319	75.00	9,330
0712 ADMINISTRATIVE ASSISTANT II							
N0005 001	1.00	28,314		13,396	41,710	75.00	10,427
2239 MANAGEMENT REVIEW SPECIALIST - SES							

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
PURCHASING OVERSIGHT						72600400
PUBLIC PROTECTION						12
ADULT PRISONS						1206.00.00.00
WORKLOAD						3000000
PRIVATE PRISON MONITORING -						
STAFFING FOR NEW WORK CAMPS AND						
CORRECTIONAL FACILITY						3000810

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A12 - AGY FIN REQ FY 2009-10							
NEW POSITIONS							
N0006 001	1.00	50,000		18,717	68,717	75.00	17,179
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							36,936
	3.00	102,898		44,848	147,746		36,936

A16 - AGY AMD ANZ FY 2009-10

NEW POSITIONS							
0709 ADMINISTRATIVE ASSISTANT I							
N0004 001	1.00	24,584		12,735	37,319	25.00	27,989
0712 ADMINISTRATIVE ASSISTANT II							
N0005 001	1.00	28,314		13,396	41,710	25.00	31,282
2239 MANAGEMENT REVIEW SPECIALIST - SES							
N0006 001	1.00	50,000		18,717	68,717	25.00	51,538

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2009-10	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
PURCHASING OVERSIGHT						72600400
PUBLIC PROTECTION						12
ADULT PRISONS						<u>1206.00.00.00</u>
WORKLOAD						3000000
PRIVATE PRISON MONITORING -						
STAFFING FOR NEW WORK CAMPS AND						
CORRECTIONAL FACILITY						3000810

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A16 - AGY AMD ANZ FY 2009-10							
NEW POSITIONS							
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							110,809
	3.00	102,898		44,848	147,746		110,809

TOTAL: ADULT PRISONS							<u>1206.00.00.00</u>
BY FUND TYPE							
GENERAL REVENUE FUND.....	3.00	56,400		3.00	110,809	3.00-	56,400- 1000

=====

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
PURCHASING OVERSIGHT						72600400
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						1601.00.00.00
TECHNICAL ADJUSTMENTS						4600000
ALIGN DATA PROCESSING						
BASE BUDGET APPROPRIATIONS WITH						
ACTUAL EXPENDITURES						4603050
DATA PROCESSING SERVICES						210000
STATE TECHNOLOGY OFFICE						210018
OPERATING TRUST FUND -STATE		145,000-			145,000-	2510 1

AGENCY ISSUE NARRATIVE:
 2009-2010 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

Issue Summary: This technical clean-up issue would align Data Processing costs.

Problem and Solution Statement: The Domain support, Desktop support, and Applications Management support were transferred to DMS Administration Program from the Southwood Shared Resource Center in Budget Amendment EOG # B0209 during Fiscal Year 2008-09. In reviewing the annualized costs, based on the January 2009 invoice, there are shortages in the Administration Program as well as in the Motor Vehicles and Watercraft Management Program. In order to properly pay for these services, we are requesting a budget transfer from Purchasing Oversight to Administration and from Telecommunications Services to Motor Vehicles and Watercraft Management. These transfers will have a net zero effect on the Department's budget.

Fiscal Information: This issue requests a decreased appropriation of \$145,000 in Purchasing Oversight's Operating Trust Fund. See corresponding request for increase issue 460305 in Budget Entity 72010100, Administration Program.

This issue impacts the "Establish & Administer State Term (Master) Contracts & Negotiated Agreements" activity.

Operating Trust Fund (2510)
 Data Processing - STO (210018) (145,000) FSI=1
 =====

SUMMARY: This is a new issue.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
PURCHASING OVERSIGHT						72600400
TOTAL: PURCHASING OVERSIGHT						72600400
BY FUND TYPE						
GENERAL REVENUE FUND	56,400			110,809	56,400-	1000
TRUST FUNDS		145,000-			145,000-	2000
TOTAL POSITIONS.....	3.00			3.00	3.00-	
TOTAL BUREAU.....	56,400	145,000-		110,809	201,400-	
	=====	=====	=====	=====	=====	

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: HUMAN RESOURCE MGT</u>						72750100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
INTRA-AGENCY REORGANIZATIONS						1800000
SOUTHWOOD SHARED RESOURCE CENTER						
NON-ENTERPRISE TRANSFER TO DMS -						
INCREASE IN ADMINISTRATIVE						
ASSESSMENT FEES FOR GENERAL REVENUE						1800200
SPECIAL CATEGORIES						100000
ADMINISTRATIVE OVERHEAD						105002
GENERAL REVENUE FUND -STATE		10,139				10,139- 1000 1

AGENCY ISSUE NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 Issue Summary: The Southwood Shared Resource Center (SSRC) was created as a separate entity and identified as the first primary data center for the state, effective July 1, 2008. When the SSRC was established, there was recognition that several of the services in the SRCC within the Working Capital Trust Fund only support the Department of Management Services (DMS). These services have been identified as non-enterprise in nature. These services include: Application Management (Development, Maintenance, and Support), Desktop Support Service, and Domain Support Service (LAN, Local Printer, and Shared Files). These services and the resources were transferred from SSRC to DMS Administration on Budget Amendment DMS 0809 16-720000, EOG #B0209, which in turn caused the Administrative Assessment to increase. However a decrease should be recognized in Data Processing STO.

Problem and Solution Statement: In order to continue receiving Desktop, Domain and Application Management services, Special Categories: Administrative Overhead will need to be increased. However, an offsetting issue will decrease Data Processing STO for the same amount.

Fiscal Information: This issue requests to increase Special Categories: Administrative Overhead by \$10,139. See corresponding issue 1800210 for decrease in Data Processing STO.

This issue impacts the "Provide a Statewide System of Disability Services and Resource Information to Citizens" and "Provide Americans with Disabilities Act (ADA) Compliance Recommendations, Training, and Public Awareness" activities.

General Revenue (1000)
 Special Categories: Administrative Overhead (105002) 10,139 FSI=1
 =====

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF										72000000
WORKFORCE PROGRAMS										72750000
PGM: HUMAN RESOURCE MGT										72750100
GOV OPERATIONS/SUPPORT										16
GOVERNMENTAL OPERATIONS										<u>1601.00.00.00</u>
INTRA-AGENCY REORGANIZATIONS										1800000
SOUTHWOOD SHARED RESOURCE CENTER										
NON-ENTERPRISE TRANSFER TO DMS -										
INCREASE IN ADMINISTRATIVE										
ASSESSMENT FEES FOR GENERAL REVENUE										1800200

AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

Issue Summary: The Department is withdrawing this issue.

SUMMARY: This issue is withdrawn.

SOUTHWOOD SHARED RESOURCE CENTER -										
NON-ENTERPRISE TRANSFER TO DMS -										
GENERAL REVENUE - DELETE										1800210
DATA PROCESSING SERVICES										210000
STATE TECHNOLOGY OFFICE										210018

GENERAL REVENUE FUND -STATE 10,139- 10,139 1000 1

AGENCY ISSUE NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

Issue Summary: The Administrative Assessment increased due to the adoption of Senate Bill 1892. The Southwood Shared Resource Center (SSRC) was created as a separate entity and identified as the first primary data center for the state, effective July 1, 2008. When the SSRC was established, there was recognition that several of the services in the SRCC within the Working Capital Trust Fund only support the Department of Management Services (DMS). These services have been identified as non-enterprise in nature. These services include: Application Management (Development, Maintenance, and Support), Desktop Support Service, and Domain Support Service (LAN, Local Printer, and Shared Files). These services and the resources were transferred from SSRC to DMS Administration on Budget Amendment DMS 0809 16-720000, EOG #B0209, which in turn caused the Administrative Assessment to increase. However a decrease should be recognized in Data Processing STO.

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2009-10 POS	AMOUNT	AGY AMD REQ FY 2009-10 POS	AMOUNT	AGY AMD N/R FY 2009-10 POS	AMOUNT	AGY AMD ANZ FY 2009-10 POS	AMOUNT	AGY AMD REQ FY 2009-10 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF										72000000
WORKFORCE PROGRAMS										72750000
PGM: HUMAN RESOURCE MGT										72750100
GOV OPERATIONS/SUPPORT										16
GOVERNMENTAL OPERATIONS										<u>1601.00.00.00</u>
INTRA-AGENCY REORGANIZATIONS										1800000
SOUTHWOOD SHARED RESOURCE CENTER -										
NON-ENTERPRISE TRANSFER TO DMS -										
GENERAL REVENUE - DELETE										1800210

Problem and Solution Statement: In order to continue receiving Desktop, Domain and Application Management services, Special Categories: Administrative Overhead will need to be increased. However, an offsetting issue will decrease Data Processing STO for the same amount.

Fiscal Information: This issue requests to decrease Data Processing STO by \$10,139. See corresponding issue 1800200 for increase in Special Categories: Administrative Overhead.

This issue impacts the "Provide a Statewide System of Disability Services and Resource Information to Citizens" and "Provide Americans with Disabilities Act (ADA) Compliance Recommendations, Training, and Public Awareness" activities.

General Revenue (1000)
 Data Processing STO (210018) (10,139) FSI=1
 =====

AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

ISSUE SUMMARY: The Department is withdrawing this issue.

SUMMARY: This issue is withdrawn.

COL A12		COL A14		COL A15		COL A16		COL A14-A12		
AGY FIN REQ FY 2009-10		AGY AMD REQ FY 2009-10		AGY AMD N/R FY 2009-10		AGY AMD ANZ FY 2009-10		AGY AMD REQ FY 2009-10 OVER(UNDER) AGY FIN REQ FY 2009-10		CODES
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF										72000000
WORKFORCE PROGRAMS										72750000
PGM: HUMAN RESOURCE MGT										72750100
GOV OPERATIONS/SUPPORT										16
GOVERNMENTAL OPERATIONS										<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE										4000000
DEVELOP A FLORIDA STATE EMPLOYEE										
CHARITABLE CAMPAIGN ON-LINE										
APPLICATION DATABASE										40001C0
SPECIAL CATEGORIES										100000
ST EMP CHARITABLE CAMPAIGN										107777
STATE PERSONNEL SYSTEM TF -STATE			50,000		50,000				50,000	2678 1

AGENCY ISSUE NARRATIVE:
 2009-2010 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

Every year, DMS must manually screen and compile data from approximately 1400 application packets submitted by charitable organizations wishing to participate in the Florida State Employees' Charitable Campaign (FSECC). By statute, DMS is responsible for coordinating activities of the FSECC, including providing administrative support to the FSECC State Steering Committee. By rule, the State Steering Committee is responsible for final review and approval of all applications and DMS facilitates this process by extracting and summarizing applicant data into manageable reports.

Currently, this is done via a rudimentary "database" consisting of two Excel spreadsheets with over 1,000 rows and over 30 columns; a methodology implemented by the FSECC fiscal agent (United Way of Florida) and inherited by DMS in 2007, when it was determined by mutual consent of the United Way of Florida and DMS, that there was a potential appearance of unfair advantage for the United Way of Florida to continue being directly involved in the applicant screening process. DMS has found this process overly cumbersome and time-consuming, and the State Steering Committee has gone on record requesting that DMS address ways that the process can be streamlined. Therefore, DMS wishes to issue a request for quotes to develop an on-line application with a built in database and reporting capabilities. It is anticipated that such a tool will significantly reduce staff time and the potential for data entry error, while costing no more than \$50,000.

Although the Legislature currently appropriates \$17,000 annually from General Revenue for campaign coordination, this amount already supports other ongoing activities, such as staff time and administrative costs needed to support the State Steering Committee, and to coordinate the annual (separate) application process by which participating charitable organizations petition for a share of undesignated campaign funds. Consequently, pursuant to Section 110.181(2)(b), Florida Statutes, DMS will assess the Fiscal Agent for the difference between this appropriation and the actual costs that will be incurred for all other activities, including development and implementation of the on-line tool. The Fiscal Agent will make the money needed for the on-line tool available to DMS before a contract is signed with an appropriate vendor.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
PGM: HUMAN RESOURCE MGT						72750100
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE						4000000
DEVELOP A FLORIDA STATE EMPLOYEE						
CHARITABLE CAMPAIGN ON-LINE						
APPLICATION DATABASE						40001C0

This cost represents an investment in the long term viability of DMS to effectively and efficiently administer an increasingly complex campaign that generates close to \$5 million a year. (On-going maintenance costs, which are also reimbursable from the campaign as per statute, are anticipated to be \$1,260 per year). The FSECC State Steering Committee and the Fiscal Agent both support this project.

This issue requests a non-recurring increase in budget authority in the State Personnel System Trust Fund to allow DMS to use \$50,000 revenue collected from the fiscal agent.

This issue impacts the "Provide Human Resource Management Expertise/Consulting" activity.

State Personnel System Trust Fund (2678)

Special Categories: State Employee's Charitable Campaign (107777)NR 50,000 FSI=1
 =====

SUMMARY: This is a new issue.

TOTAL: GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
BY FUND TYPE						
TRUST FUNDS.....		50,000	50,000		50,000	2000
	=====	=====	=====	=====	=====	

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2009-10	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
PGM: INS BENEFITS ADMIN						72750200
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						1601.00.00.00
STATE FUNDING REDUCTIONS						3300000
DECREASE EXCESS BUDGET AUTHORITY						
IN THE ADMINISTRATIVE SERVICES						
ONLY (ASO) SPECIAL CATEGORY						3300700
SPECIAL CATEGORIES						100000
ASO CONTRACT/HEALTH INS						101520
STATE EMPLOY HEALTH INS TF -STATE		1,900,000-			1,900,000-	2668 1

AGENCY ISSUE NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

ISSUE SUMMARY: The Division of State Group Insurance (DSGI) program entered into a four-year Administrative Services Contract with a servicing agent (Blue Cross Blue Shield of Florida (BCBSFL)) in order to obtain third-party administrative services, access to a preferred provider network, claims adjudication/reporting, customer service, benefit and utilization management, and other services for the self-insured health plan and its participants. The contract was awarded effective January 1, 2007 through December 31, 2010, with an option to renew. As a result of renewal negotiations, the contract was extended through December 31, 2014 and savings were created in the amount of \$1,900,000 from a decrease in the Administrative Services Organization (ASO) Fees. Therefore, there is an excess in budget authority in the Administrative Services Only Contract for Health Insurance category. Administrative fee per subscriber was negotiated at \$17.50 (from \$19.50) for Plan Years 2009 and 2010. This issue offers a reduction of \$1,900,000 in budget authority in the Administrative Services Only Contract for Health Insurance category.

PROBLEM STATEMENT: Excess budget authority is available in the Administrative Services Only Contract for Health Insurance category due to a contract renegotiation. The budget authority in the Administrative Services Only Contract for Health Insurance category can be reduced by \$1,900,000, from \$22,500,000 to \$20,600,000, due to cost savings that will be realized starting Plan Year 2009. This reduction is requested to better align budget authority with the expenditure forecast per current enrollment projections. Therefore, this issue offers a reduction in excess budget authority in the amount of \$1,900,000 in the Administrative Services Only Contract for Health Insurance category in the State Employees' Health Insurance Trust Fund.

FISCAL INFORMATION: Due to the renegotiation of the Administrative Services Contract with BCBSFL, the DSGI program will realize significant savings in administrative cost. The program requires \$20,600,000 in budget authority to ensure that adequate budget is available for the program to meet its contractual obligations with the servicing agent for FY 2009-2010. However, the DSGI has a current appropriation of \$22,500,000 for Fiscal Year 2008-2009; therefore, the program can offer a reduction of \$1,900,000 in budget authority.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
PGM: INS BENEFITS ADMIN						72750200
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS						3300000
DECREASE EXCESS BUDGET AUTHORITY						
IN THE ADMINISTRATIVE SERVICES						
ONLY (ASO) SPECIAL CATEGORY						3300700
	FY 2008-2009	FY 2009-2010 Requirement		Excess Authority		
	\$22,500,000	- \$20,600,000	=	\$1,900,000		

This issue impacts the "Administer the Health Insurance Program" activity.

State Employees' Health Insurance Trust Fund (2668)
 Administrative Services Only Contract for Health Insurance (101520) (1,900,000) FSI=1
 =====

SUMMARY: This is a new issue.

FUNDING DEFICIENCIES TO MEET						4100000
CURRENT LEVEL PROGRAM REQUIREMENTS						
DIVISION OF STATE GROUP INSURANCE-						
ADDITIONAL BUDGET REQUIRED TO						
FUND BANK CHARGES						4100120
SPECIAL CATEGORIES						100000
CONTRACTED BANK SERVICES						105032
STATE EMPLOY HEALTH INS TF -STATE		110,580			110,580	2668 1

AGENCY ISSUE NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

ISSUE SUMMARY: The Division of State Group Insurance (DSGI) entered into a four-year banking services contract with a contractor, Capital City Bank (CCB). The contract was awarded and later on renewed for the period of April 2, 2002 through April 2, 2010. Banking services include but are not limited to, providing an interest bearing account to be used for the deposit of State funds, facilitating the payment of health claims by the Third Party Administrator (TPA). This issue requests the establishment of \$110,580 in budget authority and the establishment of a category to pay the bank charges for Fiscal Year 2009-10 and thereafter. This budget issue does not have a fiscal impact to the State Employees'

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2009-10	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
PGM: INS BENEFITS ADMIN						72750200
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET						
CURRENT LEVEL PROGRAM REQUIREMENTS						4100000
DIVISION OF STATE GROUP INSURANCE-						
ADDITIONAL BUDGET REQUIRED TO						
FUND BANK CHARGES						4100120

Group Health Self-Insurance Trust Fund, but provides transparency of operations.

PROBLEM AND SOLUTION STATEMENT: Currently, the DSGI is paying for contracted bank services by netting monthly contracted bank fees against monthly interest earned in such account. The DSGI is responsible for the program management, administration and procurement of the health insurance benefits offered to Legislative and Executive Branches, state and university employees, retirees and COBRA participants, surviving spouses and dependents, and other entities. The Program offers four managed care health plans: (1) the State Employees' Standard Preferred Provider Organization (PPO) plan, (2) a Health Investor PPO plan, (3) a Standard Health Maintenance Organization (HMO) plan, and (4) a Health Investor HMO plan. The bank account associated contains public funds and therefore, the contracted Financial Institution conforms and comply, at a minimum, with the provisions of Chapter 280, Florida Statutes. The Department is authorized by Sections 18.101 and 18.10(1) and (6), Florida Statutes, to establish and close bank accounts and to determine the types of actions, both debit and credit, to be transacted. Section 215.85(4), Florida Statutes, further authorizes the Department to initiate the electronic transfer of funds for direct deposit and to determine the types of actions both debit and credit, to be transacted. The establishment of \$110,580 in budget authority and the establishment of a category to pay the monthly contracted bank fees will eliminate the netting process of the monthly contracted bank fees against interest earnings and will result in increased trust fund receipts of actual interest earned; thus, providing full transparency of trust fund revenues and expenses.

FISCAL INFORMATION: This issue requests recurring budget authority of \$110,580 in Special Categories: Contracted Bank Services to pay the monthly contracted bank fees associated with the contracted bank services for the State Employees' Health Insurance Trust Fund.

This issue impacts the "Administer the Health Insurance Program" activity.

State Employees' Health Insurance Trust Fund (2668)	
Special Categories: Contracted Bank Services (105032)	110,580

Total Issue	110,580 FSI=1
	=====

SUMMARY: This is a new issue.

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2009-10	AGY AMD REQ FY 2009-10	AGY AMD N/R FY 2009-10	AGY AMD ANZ FY 2009-10	AGY FIN REQ FY 2009-10	AGY AMD REQ FY 2009-10	AGY AMD N/R FY 2009-10	AGY AMD ANZ FY 2009-10	AGY FIN REQ FY 2009-10	AGY AMD REQ FY 2009-10	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF										72000000
WORKFORCE PROGRAMS										72750000
<u>PGM: INS BENEFITS ADMIN</u>										72750200
<u>GOV OPERATIONS/SUPPORT</u>										16
<u>GOVERNMENTAL OPERATIONS</u>										<u>1601.00.00.00</u>
TOTAL: GOVERNMENTAL OPERATIONS										<u>1601.00.00.00</u>
BY FUND TYPE										
TRUST FUNDS.....			1,789,420-						1,789,420-	2000
=====										

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
PGM: RETIRE BENEFITS ADMIN						72750300
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
FUNDING FOR NON-RECURRING PROJECTS						4400000
ACTUARIAL DATABASE IMPROVEMENTS						4400160
SPECIAL CATEGORIES						100000
CONTRACTED SERVICES						100777
POL/FIREMEN PREMIUM TAX TF-STATE	200,000					200,000- 2532 1

AGENCY ISSUE NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE SUMMARY: The Division of Retirement requests a one-time expenditure to implement upgrades and improvements to the Bureau of Local Retirement Systems actuarial database. This database (Microsoft Access) is used to capture actuarial data on all Florida's local government pension plans for the annual report to the Florida Legislature.

PROBLEM STATEMENT: The process of gathering and entering data is entirely manual and the data is not integrated with the review process performed by the state's actuaries. The Division would like to re-engineer the workflow of this program area to:

- standardize reporting format for electronic data submission to expedite data entry and ensure accuracy.
- incorporate the database into the review process to assist with actuarial reviews.
- integrate the database into our procedures for monitoring the status of each plan's review throughout the triennial review cycle. This information is currently maintained on a separate Excel spreadsheet that does not interface with the database at all.
- more features may be suggested as the process is explored.

FISCAL INFORMATION: This issue request \$200,000 non-recurring trust fund authority to implement upgrades and improvements to the Bureau of Local Retirement Systems actuarial database.

This issue impacts the "Provide Local Pension Plan Oversight" activity.

Police & Firefighters Premium Tax Trust Fund (2532)
 Special Categories: Contracted Services (100777) (Non-recurring) 200,000 FSI=1
 =====

AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

ISSUE SUMMARY: The Department is withdrawing this issue.

SUMMARY: This issue is withdrawn.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
TELECOMMUNICATIONS SVCS						72900100
GOV OPERATIONS/SUPPORT						16
INFORMATION TECHNOLOGY						1603.00.00.00
TECHNICAL ADJUSTMENTS						4600000
ALIGN DATA PROCESSING						
BASE BUDGET APPROPRIATIONS WITH						
ACTUAL EXPENDITURES						4603050
DATA PROCESSING SERVICES						210000
STATE TECHNOLOGY OFFICE						210018
COMMUNICATIONS WKG CAP TF -STATE		55,000-			55,000-	2105 1

AGENCY ISSUE NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

Issue Summary: This technical clean-up issue would align Data Processing costs.

Problem and Solution Statement: The Domain support, Desktop support, and Applications Management support were transferred to DMS Administration Program from the Southwood Shared Resource Center in Budget Amendment EOG # B0209 during Fiscal Year 2008-09. In reviewing the annualized costs, based on the January 2009 invoice, there are shortages in the Administration Program as well as in the Motor Vehicles and Watercraft Management Program. In order to properly pay for these services, we are requesting a budget transfer from Purchasing Oversight to Administration and from Telecommunications Services to Motor Vehicles and Watercraft Management. These transfers will have a net zero effect on the Department's budget.

Fiscal Information: This issue requests a decreased appropriation of \$55,000 in Telecommunications Services' Communications Working Capital Trust Fund. See corresponding request for increase issue 460305 in Budget Entity 72600400, Purchasing Oversight.

This issue impacts the "Information Services Network Operations" activity.

Communications Working Capital Trust Fund (2105)
 Data Processing - STO (210018) (55,000) FSI=1
 =====

SUMMARY: This is a new issue.

COL A12		COL A14		COL A15		COL A16		COL A14-A12		
AGY FIN REQ FY 2009-10		AGY AMD REQ FY 2009-10		AGY AMD N/R FY 2009-10		AGY AMD ANZ FY 2009-10		AGY AMD REQ FY 2009-10 OVER(UNDER) AGY FIN REQ FY 2009-10		CODES
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF										72000000
PGM: TECHNOLOGY PROGRAM										72900000
WIRELESS SERVICES										72900200
GOV OPERATIONS/SUPPORT										16
INFORMATION TECHNOLOGY										<u>1603.00.00.00</u>
ADVANCED TELECOMMUNICATIONS										4200000
PUBLIC SAFETY INTEROPERABILITY										
COMMUNICATIONS GRANT (PSIC)										4203000
SPECIAL CATEGORIES										100000
DOMESTIC SECURITY										100851
GRANTS AND DONATIONS TF	-RECPNT		4,200,543		4,200,543				4,200,543	2339 9

AGENCY ISSUE NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

ISSUE SUMMARY: The 800 MHz frequency range is becoming overcrowded in the State of Florida, particularly in the Jacksonville, Central Florida, and South Florida markets. Frequency congestion in the 800 MHz frequency band has limited our ability to provide sufficient frequencies for maintaining levels of service SLERS day-to-day traffic, disaster response and personal protection details for the Governor. The ability to migrate the aircraft system to 700 MHz Project 25 technology will release nine very-needed 800 MHz frequencies for reuse throughout the State in support of the system. It will also allow migration of frequencies for disaster responses and personal protection to migrate to 700 MHz and provide the users their needed communications capability in the new spectrum. In an effort to alleviate the overcrowding, the Public Safety Interoperability Communications (PSIC) Grant was awarded to the State of Florida in December 2008. Funding is provided by the Department of Homeland Security through the Division of Emergency Management with all expenditures reimbursable by the federal government. The grant is matched by 25% from the Statewide Law Enforcement Radio System (SLERS) Enhancement Fund. The Department of Management Services, Division of Telecommunications, Wireless Services requests spending authority in the amount of \$4,200,453 to enable the division to proceed with the federally approved PSIC initiatives listed below.

700 MHz Trunked Aircraft Radio System: The Statewide Law Enforcement Radio System (SLERS) is planning to migrate to the Project 25 "Standards based shared system" level. Project 25 is the standards-based shared system that the government has designated as their radio interoperability standard. Previously, industry had offered legacy systems whose infrastructure and terminal equipment do not operate with other manufacturer's legacy systems. The federal government is requiring its agencies to purchase equipment compatible with this technology to develop interoperability among its agencies and with other agencies purchasing the standards-based system and equipment. Migration to the standards-based systems will allow interoperable communications among all responders that are similarly equipped without requiring expensive interface equipment to be maintained.

This will begin with the migration of four aircraft sites to 700 MHz. To handle increased aircraft such as air medical transport helicopters additional RF channels are needed. This project will replace the current EDACS 800MHz equipment with a P25 700/800 MHz infrastructure. The upgraded aircraft sites will use the new 700 MHz frequencies, greatly

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
										72000000
										72900000
										72900200
										16
										<u>1603.00.00.00</u>
										4200000
										4203000

MANAGEMENT SRVCS, DEPT OF
 PGM: TECHNOLOGY PROGRAM
 WIRELESS SERVICES
 GOV OPERATIONS/SUPPORT
 INFORMATION TECHNOLOGY
 ADVANCED TELECOMMUNICATIONS
 PUBLIC SAFETY INTEROPERABILITY
 COMMUNICATIONS GRANT (PSIC)

relieving the pressure on the 800 MHz spectrum. This will allow for additional users. Because SLERS is a component of the Florida Interoperability Network, (FIN) these aircraft will be able to communicate with any vehicle or vessel on the land or sea whose talk groups are also available through FIN. Total amount allocated for this portion of the grant agreement is \$2,670,400.

Health & Medical Interoperable Communications Initiative (HMICI): The HMICI project will interface with the existing Florida Interoperable Network (FIN) and will provide each hospital with the ability to communicate via the MyFloridaNetwork (MFN) to any other hospital or public safety agency that is currently connected to FIN. FIN was designed to be redundant and sustainable, and can function even if other means of communications (phone, two way radio) have failed. Total amount allocated for this portion of the grant agreement is \$1,370,253.

Web Based Training: The State of Florida Law Enforcement Radio System (SLERS) currently has over 7000 users in twenty-two state agencies as well as local and federal government third-party subscribers. By 2010 there will be at least an additional 1000 users among the third-party subscribers. SLERS users are in all 67 counties and are fire rescue, emergency medical services (EMS), emergency management, law enforcement or other public safety employees. Experience has shown that while users may get training when their radios are initially issued, there are gaps in refresher training and in distributing information about new features when they are added to the SLERS. Total amount allocated for this portion of the grant agreement is \$159,800.

PROBLEM AND SOLUTION STATEMENT: The Public Safety Interoperability Communications (PSIC) Grant was awarded to the State of Florida in December 2008. Funding is provided by the Department of Homeland Security through the Division of Emergency Management with all expenditures reimbursable by the federal government. The grant is matched by 25% from the Statewide Law Enforcement Radio System (SLERS) Enhancement Fund. Federal funding is available. In order to take advantage of the federal funding, the Department of Management Services, Division of Telecommunications, Wireless Services requests spending authority in the amount of \$4,200,453 to enable the division to proceed with the federally approved PSIC initiatives. If spending authority is not received, the Division would be unable to accomplish the public safety enhancements above and will be unable to take advantage of the federal funding which will reimburse the division for all approved expenditures.

FISCAL INFORMATION: Spending authority is requested in the Grants and Donations Trust Fund (2339), Domestic Security category (100851) for this purpose. The Division of Telecommunications, Wireless Services has a signed agreement with the Division of Emergency Management for the full reimbursement of the funds for the three initiatives above. If the Division is unable to obtain the spending authority in support of the Public Safety Interoperability Communications grant, we would be unable accomplish the above initiatives, leaving an already overburdened 800MHz radio system.

This issue impacts the "Technology Program Network Operations" activity.

COL A12		COL A14		COL A15		COL A16		COL A14-A12		
AGY FIN REQ		AGY AMD REQ		AGY AMD N/R		AGY AMD ANZ		AGY AMD REQ		
FY 2009-10		FY 2009-10		FY 2009-10		FY 2009-10		FY 2009-10		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	CODES

MANAGEMENT SRVCS, DEPT OF
 PGM: TECHNOLOGY PROGRAM
 WIRELESS SERVICES
 GOV OPERATIONS/SUPPORT
 INFORMATION TECHNOLOGY
 ADVANCED TELECOMMUNICATIONS
 PUBLIC SAFETY INTEROPERABILITY
 COMMUNICATIONS GRANT (PSIC)

72000000
 72900000
 72900200
 16
1603.00.00.00
 4200000
 4203000

Grants and Donations Trust Fund (2339)
 Special Categories: Domestic Security (100851) (Non-Recurring) 4,200,543 FSI=9

SUMMARY: This is a new issue.

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	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2009-10	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
INFORMATION SERVICES						72900300
GOV OPERATIONS/SUPPORT						16
INFORMATION TECHNOLOGY						<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE						4000000
REDUCE STAFF AUGMENTATION						
CONTRACTORS						4000120
SPECIAL CATEGORIES						100000
CONTRACTED SERVICES						100777
WORKING CAPITAL TRUST FUND-STATE		241,280-			241,280-	2792 1
DATA PROCESSING CONTRACTS						105241
WORKING CAPITAL TRUST FUND-STATE		758,826-			758,826-	2792 1
TOTAL: REDUCE STAFF AUGMENTATION						4000120
CONTRACTORS						
TOTAL ISSUE.....		1,000,106-			1,000,106-	

AGENCY ISSUE NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

AMENDED 2009-10 NARRATIVE AFTER February 25, 2009

ISSUE SUMMARY: With the termination of Invitation to Negotiate (ITN) 6 in January 2005, in order to continue providing services the State Technology Office was required to enter into contracts with several vendors to provide staff augmentation employees. These qualified IT personnel are now overseen by Southwood Shared Resource Center (SSRC) platform managers, and the vendors employing them are paid based on an established hourly rate for each position multiplied by the number of hours worked. Although this arrangement was the only viable option when ITN 6 was terminated, over time it has become apparent that using staff augmentation contractors results in a higher cost and therefore higher prices charged to SSRC customers than if these same services were provided using existing staff augmentation personnel in state FTE positions. Therefore, this issue requests the elimination of \$1,000,106 in budget authority currently in the Special Categories: Contracted Services and Special Categories: Data Processing Contracts for Data Center appropriations, which funds 15 staff augmentation positions. See corresponding issue 4000140 requesting 15 FTE positions and \$769,231 in Salaries and Benefits to replace this staff augmentation, for a new budget authority savings of \$224,860.

PROBLEM STATEMENT: After the termination of the MyFlorida Alliance Contract (ITN 006), the programs and functions of the State Technology Office (STO) were moved back into the Department of Management Services (DMS) Technology Program and finally with the adoption of SB1892 to Southwood Shared Resource Center. The goals and objectives associated with these changes have always been to 1)reduce administrative and staffing costs where possible, 2)maintain and or improve service

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2009-10	POS	AGY AMD REQ FY 2009-10	POS	AGY AMD N/R FY 2009-10	POS	AGY AMD ANZ FY 2009-10	POS	AGY AMD REQ FY 2009-10	AMOUNT	
MANAGEMENT SRVCS, DEPT OF										72000000
PGM: TECHNOLOGY PROGRAM										72900000
<u>INFORMATION SERVICES</u>										72900300
<u>GOV OPERATIONS/SUPPORT</u>										16
<u>INFORMATION TECHNOLOGY</u>										<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE										4000000
REDUCE STAFF AUGMENTATION										
CONTRACTORS										4000120

quality, 3)maintain and or improve service value, 4)provide traceability in support of SSRC mission and vision, 5)leverage the experience of lessons learned from the MyFlorida Alliance engagement, 6)improve customer (stakeholder) confidence, and 7)enhance the image of the SSRC.

In the years since the termination of ITN 006, the DMS Technology Program worked diligently to realize the objectives listed above. The Southwood Shared Resource Center is now responsible for meeting the objectives listed above and continues to support moving the various services staff augmentation resources to FTE positions. This is a step in the right direction towards maintaining and improving service quality as well as lowering costs associated with services. Since the services SSRC provides are funded through the Working Capital Trust Fund and must be cost recovered, it is important that we continue to examine and address areas where expenses can be decreased, which in turn can lead to lower costs for our customers. One area where immediate cost savings can be realized is staff augmentation vs. FTE's.

In order to provide the highest quality services possible to the SSRC customers and to maintain the best return on investment in human capital, the most prudent course of action is to retain human resources who have the institutional knowledge of the technology, our customers, the business, and the overall IT architecture, a knowledge base which includes many of the current staff augmentation employees. Retaining an adequate number of critical staff with knowledge of the various service environments will provide the means necessary to make the SSRC a long-term success. It is critical that the current staff maintains a level of stability, which could be accomplished by transitioning 15 existing staff augmentation positions to state FTE's.

Therefore, this issue proposes in-sourcing 15 positions which are filling mission critical roles and are needed to continue maintaining acceptable customer service levels for the services provided by the Southwood Shared Resource Center. The personnel resources are listed below with the current processes they perform.

Data Center Operations Group

Essential Job Functions

These positions are the Southwood Shared Resource Center staff responsible for providing support for the following systems: facility infrastructure (comprised of 16 Separate Systems that support the robust redundant power backbone for the SRC), various platforms (Windows, Unix/Oracle, Mainframe, Network), peripheral devices, print shop and production control services. Daily activities include responding to trouble tickets, responding to problem reports and interacting with the various agencies that house equipment at the SRC. They perform daily monitoring, project planning and facility support that allows the SRC to maintain and provide adequate services to our customers.

This team provides specialized support for the following products and product areas and breakdown as follows:

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2009-10	POS	AGY AMD REQ FY 2009-10	POS	AGY AMD N/R FY 2009-10	POS	AGY AMD ANZ FY 2009-10	POS	AGY AMD REQ FY 2009-10	AMOUNT	
MANAGEMENT SRVCS, DEPT OF										72000000
PGM: TECHNOLOGY PROGRAM										72900000
<u>INFORMATION SERVICES</u>										72900300
<u>GOV OPERATIONS/SUPPORT</u>										16
<u>INFORMATION TECHNOLOGY</u>										<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE										4000000
REDUCE STAFF AUGMENTATION										
CONTRACTORS										4000120

- 8 FTE (6-Senior Operators, 2 Junior Operators)
 Provide 24x7x365 staffing for The Shared Resource Center
 Monitor facility and security systems during designated shifts
 Maintain a working knowledge of Data Center policies and procedures to include print shop and production control
 Responsible for building security and access into the computer room
 Responsible for problem escalation
 Maintain a working knowledge of facility and infrastructure. Operators must be familiar with the various systems that make up the power backbone of the SRC. They are as follows: Apogee/Insight Building Automation System, Liebert Computer Room Air Conditioners, United Power Power Distribution Units, Cyberex Static Switches, PowerWare Uninterruptible Power Supplies & Batteries, Russelectric - Switchgear and Catapillar Generators and the tools that monitor each of these systems
 Maintain a working knowledge of the Enterprise Network Monitoring Tools
 Monitor the UNISYS IX5602-D2 and the IBM 2066-002 computer system and hardware configurations
 Monitor UNIX platform and become familiar with current backup procedures for this platform
 Monitor the status of all hardware and system software
 Monitor systems for tape mounts and tape alerts on the VTS and Unisys platform
 Maintain a working knowledge of print terminology, equipment and commands
 Monitor print systems: Cadet, Planet Press, Depcon
 Monitor print queues and provide computer output to data center users, this includes checking for proper print alignment, print quality, completeness and separation
 Maintain a working knowledge of tape management systems, offsite and the Online Tape Inventory System
 Monitor user production workflow and become familiar with BETA 42 scheduling system, this includes start and restart of a-bended jobs
 Become familiar with job control language (JCL) and Endeavor software package
 Maintains Data Center logs and forms
 Assist Data Center Customers as needed
 Perform daily routines
- 1 FTE (Production Control Specialist)
 Verification of job/report documentation
 Adding/deleting/updating all tasks (jobs, commands and external jobs) in SCHEDULERS
 Editing JCL for job processing
 Automating/testing date cards before jobs are moved into PROD and TEST

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2009-10	POS	AGY AMD REQ FY 2009-10	POS	AGY AMD N/R FY 2009-10	POS	AGY AMD ANZ FY 2009-10	POS	AGY AMD REQ FY 2009-10	AGY FIN REQ FY 2009-10	
MANAGEMENT SRVCS, DEPT OF										72000000
PGM: TECHNOLOGY PROGRAM										72900000
INFORMATION SERVICES										72900300
GOV OPERATIONS/SUPPORT										16
INFORMATION TECHNOLOGY										<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE										4000000
REDUCE STAFF AUGMENTATION										
CONTRACTORS										4000120

- Creating/maintaining user variables in SCHEDULERS
- Creating/maintaining run-days in SCHEDULERS
- Adding/deleting job messages in SCHEDULERS
- Adding/deleting users/groups in SCHEDULERS
- Adding/updating/deleting libraries in SCHEDULERS
- Updating/maintaining holiday screen in SCHEDULERS
- Maintaining calendar screen in SCHEDULERS
- Trouble shooting/job error notification to appropriate associate(s)
- Adding/deleting/updates for all jobs/reports (includes report stacking)
- Adding/deleting/updates for all dist-ids
- Adding/deleting report retention
- Maintaining retention table for CA-DELIVER
- Deleting jobs/reports from VIEW
- Reprints of reports in VIEW
- Adding/deleting/updates for printers in device table
- Adding/deleting/updates for RACF user-ids in user table
- Submission of SCHEDULER, VIEW and DELIVER reports

Without this team as a minimum resource, we would not be able to provide the level of support the Shared Resource Center customers receive, expect and deserve.

In April 2007 The LBC approved budget amendment #729003-51 (Infrastructure Audit) which allowed the DMS- Shared Resource Center to engage an independent third party vendor to perform an extensive audit of the Shared Resource Center's infrastructure and operational processes and procedures. This audit was performed in two Phases. Phase 1 was a Continuous Availability Review and Phase 2 was a Site Infrastructure Operations Review. A key recommendation that came out of the Phase 2 review stated the following: Facilities Staffing All SRC Facilities and Computer Operations positions should be filled with State of Florida employees.

This issue requests the elimination of \$522,226 in Special Categories: Contracted Services and Special Categories: Data Processing Contracts for Data Center appropriations due to the establishment of 9 FTE with Salaries and Benefits totaling \$399,229. This issue provides a net budget authority savings of \$122,997. See corresponding issue 4000140.

Open Systems Platform Services Group

 Essential Job Functions

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2009-10 POS	AMOUNT	AGY AMD REQ FY 2009-10 POS	AMOUNT	AGY AMD N/R FY 2009-10 POS	AMOUNT	AGY AMD ANZ FY 2009-10 POS	AMOUNT	AGY AMD REQ FY 2009-10 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF										72000000
PGM: TECHNOLOGY PROGRAM										72900000
INFORMATION SERVICES										72900300
GOV OPERATIONS/SUPPORT										16
INFORMATION TECHNOLOGY										<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE										4000000
REDUCE STAFF AUGMENTATION										
CONTRACTORS										4000120

This position is the resource responsible for ensuring the health and availability of the enterprise Servers used to run agency applications. This individual provides specialized support for the following products and product areas:

- 1 FTE (Systems Project Analyst - Unix Data Base Administrator)
 - Installs/maintains and administers support for the following products and services:
 - Solaris OS
 - Linux OS
 - Apache Server
 - Oracle Suite of Products
 - High Availability and Cluster technology
 - Load Balancing
 - Electronic Data Interchange (EDI) processing
 - Java multi-tier infrastructure

This issue requests the elimination of \$120,120 in Special Categories: Contracted Services and Special Categories: Data Processing Contracts for Data Center appropriations due to the establishment of 1 FTE with Salaries and Benefits totaling \$95,497. This issue provides a net budget authority savings of \$24,623. See corresponding issue 4000140.

Windows Platform Services Group

Essential Job Functions

This position is the resource responsible for ensuring the health and availability of the enterprise Servers used to run agency applications. This individual provides specialized support for the following products and product areas:

- 1 FTE (Distributed Computer Systems Administrator)
 - Installs/maintains and administers support for the following products and services:
 - Exchange/Blackberry Admin
 - VMWare Admin
 - IronPort AntiSpam Admin
 - Active Directory Admin
 - Safeboot Security Admin

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2009-10	POS	AGY AMD REQ FY 2009-10	POS	AGY AMD N/R FY 2009-10	POS	AGY AMD ANZ FY 2009-10	POS	AGY AMD REQ FY 2009-10	AGY FIN REQ FY 2009-10	
MANAGEMENT SRVCS, DEPT OF										72000000
PGM: TECHNOLOGY PROGRAM										72900000
INFORMATION SERVICES										72900300
GOV OPERATIONS/SUPPORT										16
INFORMATION TECHNOLOGY										<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE										4000000
REDUCE STAFF AUGMENTATION										
CONTRACTORS										4000120

Technical Support for all Windows/Email issues

This issue requests the elimination of \$116,480 in Special Categories: Contracted Services and Special Categories: Data Processing Contracts for Data Center appropriations due to the establishment of 1 FTE with Salaries and Benefits totaling \$100,199. This issue provides a net budget authority savings of \$16,281. See corresponding issue 4000140.

Services Desk Group

Essential Job Functions

These positions are the primary resources responsible for providing Tier 1 support for the various Services provided by the Southwood Shared Resource Center. This team provides specialized support and performs the following duties:

4 FTE (Customer Support Analysts)

Provide telephone, e-mail and remote contact support to end users of multiple agencies with personal computer hardware and software and agency specific service and application issues.

Perform initial root cause assessments and resolve incidents upon first contact when achievable.

Apply Agency and Program area policies and Services Desk operational processes and procedures to daily operational activities.

Effectively utilize tools provided to manage workload, e.g., Magic, TCO tool and Self Service Portal.

Effectively communicate support issues to management and peers when necessary.

Maintain, develop and use all support documentation as required by Service Desk management.

This issue requests the elimination of \$241,280 in Special Categories: Contracted Services and Special Categories: Data Processing Contracts for Data Center appropriations due to the establishment of 4 FTE with Salaries and Benefits totaling \$174,306. This issue provides a net budget authority savings of \$66,974. See corresponding issue 4000140.

In summary, this issue requests the elimination of \$1,000,106 in Special Categories: Contracted Services and Special

COL A12	COL A14	COL A15	COL A16	COL A14-A12	CODES
AGY FIN REQ FY 2009-10 POS	AGY AMD REQ FY 2009-10 POS	AGY AMD N/R FY 2009-10 POS	AGY AMD ANZ FY 2009-10 POS	AGY AMD REQ FY 2009-10 OVER(UNDER) AGY FIN REQ FY 2009-10 POS	AMOUNT
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: TECHNOLOGY PROGRAM					72900000
INFORMATION SERVICES					72900300
GOV OPERATIONS/SUPPORT					16
INFORMATION TECHNOLOGY					<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE					4000000
REDUCE STAFF AUGMENTATION					
CONTRACTORS					4000120

Categories: Data Processing Contracts for Data Center appropriations, which funds 15 staff augmentation positions, due to establishment of 15 FTEs with Salaries and Benefits totaling \$769,231. This issue provides a net budget authority savings of \$224,860. See corresponding issue 4000140.

FISCAL INFORMATION: This issue requests the elimination of \$1,000,106 in Special Categories: Contracted Services and Special Categories: Data Processing Contracts for Data Center appropriations, which funds 15 staff augmentation positions, with the establishment of 15 FTEs with Salaries and Benefits totaling \$769,231. This issue provides a net budget authority savings of \$224,860. See corresponding issue 4000140.

This issue impacts the "Southwood Shared Resource Center Computer Operations", "Southwood Shared Resource Center Open Platform Services Group", "Southwood Shared Resource Center Windows Platform Services Group" and "Southwood Shared Resource Center Services Desk Group" activities.

Working Capital Trust Fund (2792)					
SC: Data Processing Contracts for Data Center (105241)				(758,826)	
SC: Contracted Services Data Processing (100777)				(241,280)	

Total Issue				(1,000,106)	FSI=1
				=====	

SUMMARY: This is a new issue.

INCREASE STAFF TO ASSUME DUTIES					
PERFORMED BY STAFF AUGMENTATION					
CONTRACTORS					4000140
SALARIES AND BENEFITS					010000
	15.00			15.00	
WORKING CAPITAL TRUST FUND-STATE		769,231		769,231	2792 1
	=====	=====	=====	=====	=====

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ FY 2009-10	AGY AMD REQ FY 2009-10	AGY AMD N/R FY 2009-10	AGY AMD ANZ FY 2009-10	AGY AMD REQ FY 2009-10 OVER(UNDER) AGY FIN REQ FY 2009-10	CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>INFORMATION SERVICES</u>						72900300
<u>GOV OPERATIONS/SUPPORT</u>						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE						4000000
INCREASE STAFF TO ASSUME DUTIES						
PERFORMED BY STAFF AUGMENTATION						
CONTRACTORS						4000140
SPECIAL CATEGORIES						100000
TR/DMS/HR SVCS/STW CONTRCT						107040
WORKING CAPITAL TRUST FUND-STATE		6,015				6,015 2792 1
TOTAL: INCREASE STAFF TO ASSUME DUTIES						4000140
PERFORMED BY STAFF AUGMENTATION						
CONTRACTORS						
TOTAL POSITIONS.....		15.00			15.00	
TOTAL ISSUE.....		775,246			775,246	

AGENCY ISSUE NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

ISSUE SUMMARY: With the termination of Invitation to Negotiate (ITN) 6 in January 2005, in order to continue providing services the State Technology Office was required to enter into contracts with several vendors to provide staff augmentation employees. These qualified IT personnel are now overseen by Southwood Shared Resource Center (SSRC) platform managers, and the vendors employing them are paid based on an established hourly rate for each position multiplied by the number of hours worked. Although this arrangement was the only viable option when ITN 6 was terminated, over time it has become apparent that using staff augmentation contractors results in a higher cost and therefore higher prices charged to SSRC customers than if these same services were provided using personnel in state FTE positions. Also, because contracted staff does not receive the full amount paid to their employer, the total compensation including benefits to these staff would be higher if they were directly employed by the State. The State is also better served investing training into State staff that experience lower turnover than OPS and contracted staff. Therefore, this issue requests the establishment of 15 FTE positions in the SSRC for the purpose of providing Data Center Operations Services and Open Systems / Windows Platform Services and Service Desk Support for the 15 existing staff augmentation personnel using state FTE. This issue requests 15 FTE, Rate, Salaries and Benefits budget authority for these FTE totaling \$769,231 but allows for the reduction of \$1,000,106 in budget authority from Special Categories: Contracted Services and Special Categories: Data Processing Contracts for Data Center (see corresponding issue 4000120), for a net budget authority savings of \$224,860.

PROBLEM STATEMENT: After the termination of the MyFlorida Alliance Contract (ITN 006), the programs and functions of the State Technology Office (STO) were moved back into the Department of Management Services (DMS) Technology Program and

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF										72000000
PGM: TECHNOLOGY PROGRAM										72900000
INFORMATION SERVICES										72900300
GOV OPERATIONS/SUPPORT										16
INFORMATION TECHNOLOGY										1603.00.00.00
RE-ENGINEERING THE WORKPLACE										4000000
INCREASE STAFF TO ASSUME DUTIES										
PERFORMED BY STAFF AUGMENTATION										
CONTRACTORS										4000140

finally with the adoption of SB1892 to Southwood Shared Resource Center. The goals and objectives associated with these changes have always been to 1)reduce administrative and staffing costs where possible, 2)maintain and or improve service quality, 3)maintain and or improve service value, 4)provide traceability in support of SSRC mission and vision, 5)leverage the experience of lessons learned from the MyFlorida Alliance engagement, 6)improve customer (stakeholder) confidence, and 7)enhance the image of the SSRC.

In the years since the termination of ITN 006, the DMS Technology Program worked diligently to realize the objectives listed above. The Southwood Shared Resource Center is now responsible for meeting the objectives listed above and continues to support moving the various services staff augmentation resources to FTE positions. This is a step in the right direction towards maintaining and improving service quality as well as lowering costs associated with services. Since the services SSRC provides are funded through the Working Capital Trust Fund and must be cost recovered, it is important that we continue to examine and address areas where expenses can be decreased, which in turn can lead to lower costs for our customers. One area where immediate cost savings can be realized is staff augmentation vs. FTE's.

In order to provide the highest quality services possible to the SSRC customers and to maintain the best return on investment in human capital, the most prudent course of action is to retain human resources who have the institutional knowledge of the technology, our customers, the business, and the overall IT architecture, a knowledge base which includes many of the current staff augmentation employees. Retaining an adequate number of critical staff with knowledge of the various service environments will provide the means necessary to make the SSRC a long-term success. It is critical that the current staff maintains a level of stability, which could be accomplished by transitioning 15 existing staff augmentation positions to state FTE's.

Therefore, this issue proposes in-sourcing 15 positions which are filling mission critical roles and are needed to continue maintaining acceptable customer service levels for the services provided by the Southwood Shared Resource Center. The personnel resources are listed below with the current processes they perform.

Data Center Operations Group

Essential Job Functions

These positions are the Southwood Shared Resource Center staff responsible for providing support for the following systems: facility infrastructure (comprised of 16 Separate Systems that support the robust redundant power backbone for the SRC), various platforms (Windows, Unix/Oracle, Mainframe, Network), peripheral devices, print shop and production control services. Daily activities include responding to trouble tickets, responding to problem reports and interacting with the various agencies that house equipment at the SRC. They perform daily monitoring, project planning and facility

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF										72000000
PGM: TECHNOLOGY PROGRAM										72900000
<u>INFORMATION SERVICES</u>										72900300
<u>GOV OPERATIONS/SUPPORT</u>										16
<u>INFORMATION TECHNOLOGY</u>										<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE										4000000
INCREASE STAFF TO ASSUME DUTIES PERFORMED BY STAFF AUGMENTATION CONTRACTORS										4000140

support that allows the SRC to maintain and provide adequate services to our customers.

This team provides specialized support for the following products and product areas and breakdown as follows:

- 8 FTE (6-Senior Operators, 2 Junior Operators)
 - Provide 24x7x365 staffing for The Shared Resource Center
 - Monitor facility and security systems during designated shifts
 - Maintain a working knowledge of Data Center policies and procedures to include print shop and production control
 - Responsible for building security and access into the computer room
 - Responsible for problem escalation
 - Maintain a working knowledge of facility and infrastructure. Operators must be familiar with the various systems that make up the power backbone of the SRC. They are as follows: Apogee/Insight Building Automation System, Liebert Computer Room Air Conditioners, United Power Power Distribution Units, Cyberex Static Switches, PowerWare Uninterruptible Power Supplies & Batteries, Russelectric - Switchgear and Catapillar Generators and the tools that monitor each of these systems
 - Maintain a working knowledge of the Enterprise Network Monitoring Tools
 - Monitor the UNISYS IX5602-D2 and the IBM 2066-002 computer system and hardware configurations
 - Monitor UNIX platform and become familiar with current backup procedures for this platform
 - Monitor the status of all hardware and system software
 - Monitor systems for tape mounts and tape alerts on the VTS and Unisys platform
 - Maintain a working knowledge of print terminology, equipment and commands
 - Monitor print systems: Cadet, Planet Press, Depcon
 - Monitor print queues and provide computer output to data center users, this includes checking for proper print alignment, print quality, completeness and separation
 - Maintain a working knowledge of tape management systems, offsite and the Online Tape Inventory System
 - Monitor user production workflow and become familiar with BETA 42 scheduling system, this includes start and restart of a-bended jobs
 - Become familiar with job control language (JCL) and Endeavor software package
 - Maintains Data Center logs and forms
 - Assist Data Center Customers as needed
 - Perform daily routines

1 FTE (Production Control Specialist)

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	POS	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>INFORMATION SERVICES</u>						72900300
<u>GOV OPERATIONS/SUPPORT</u>						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE						4000000
INCREASE STAFF TO ASSUME DUTIES						
PERFORMED BY STAFF AUGMENTATION						
CONTRACTORS						4000140

Verification of job/report documentation
 Adding/deleting/updating all tasks (jobs, commands and external jobs) in SCHEDULERS
 Editing JCL for job processing
 Automating/testing date cards before jobs are moved into PROD and TEST
 Creating/maintaining user variables in SCHEDULERS
 Creating/maintaining run-days in SCHEDULERS
 Adding/deleting job messages in SCHEDULERS
 Adding/deleting users/groups in SCHEDULERS
 Adding/updating/deleting libraries in SCHEDULERS
 Updating/maintaining holiday screen in SCHEDULERS
 Maintaining calendar screen in SCHEDULERS
 Trouble shooting/job error notification to appropriate associate(s)
 Adding/deleting/updates for all jobs/reports (includes report stacking)
 Adding/deleting/updates for all dist-ids
 Adding/deleting report retention
 Maintaining retention table for CA-DELIVER
 Deleting jobs/reports from VIEW
 Reprints of reports in VIEW
 Adding/deleting/updates for printers in device table
 Adding/deleting/updates for RACF user-ids in user table
 Submission of SCHEDULER, VIEW and DELIVER reports

Without this team as a minimum resource, we would not be able to provide the level of support the Shared Resource Center customers receive, expect and deserve.

In April 2007 The LBC approved budget amendment #729003-51 (Infrastructure Audit) which allowed the DMS- Shared Resource Center to engage an independent third party vendor to perform an extensive audit of the Shared Resource Center's infrastructure and operational processes and procedures. This audit was performed in two Phases. Phase 1 was a Continuous Availability Review and Phase 2 was a Site Infrastructure Operations Review. A key recommendation that came out of the Phase 2 review stated the following: Facilities Staffing All SRC Facilities and Computer Operations positions should be filled with State of Florida employees.

This issue requests 9 staff augmentation positions within the Southwood Shared Resource Center Computer Operations convert to state FTEs. Salaries and Benefits budget authority for these 9 FTE totals \$399,229, but would allow for the reduction of budget authority currently in the Special Categories: Contracted Services and Special Categories: Data

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
INFORMATION SERVICES						72900300
GOV OPERATIONS/SUPPORT						16
INFORMATION TECHNOLOGY						<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE						4000000
INCREASE STAFF TO ASSUME DUTIES						
PERFORMED BY STAFF AUGMENTATION						
CONTRACTORS						4000140

Processing Contracts for Data Center appropriations of \$522,226 for a net budget authority savings of \$122,997. See corresponding issue 4000120.

Open Systems Platform Services Group

Essential Job Functions

This position is the resource responsible for ensuring the health and availability of the enterprise Servers used to run agency applications. This individual provides specialized support for the following products and product areas:

- 1 FTE (Systems Project Analyst - Unix Data Base Administrator)
- Installs/maintains and administers support for the following products and services:
 - Solaris OS
 - Linux OS
 - Apache Server
 - Oracle Suite of Products
 - High Availability and Cluster technology
 - Load Balancing
 - Electronic Data Interchange (EDI) processing
 - Java multi-tier infrastructure

This issue requests 1 staff augmentation position within the Southwood Shared Resource Center Open Platform Services convert to state FTE. Salaries and Benefits budget authority for this 1 FTE totals \$95,497, but would allow for the reduction of budget authority currently in the Special Categories: Contracted Services and Special Categories: Data Processing Contracts for Data Center appropriations of \$120,120 for a net budget authority savings of \$24,623. See corresponding issue 4000120.

Windows Platform Services Group

Essential Job Functions

This position is the resource responsible for ensuring the health and availability of the enterprise

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2009-10	POS	AGY AMD REQ FY 2009-10	POS	AGY AMD N/R FY 2009-10	POS	AGY AMD ANZ FY 2009-10	POS	AGY AMD REQ FY 2009-10	AMOUNT	
MANAGEMENT SRVCS, DEPT OF										72000000
PGM: TECHNOLOGY PROGRAM										72900000
INFORMATION SERVICES										72900300
GOV OPERATIONS/SUPPORT										16
INFORMATION TECHNOLOGY										<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE										4000000
INCREASE STAFF TO ASSUME DUTIES PERFORMED BY STAFF AUGMENTATION CONTRACTORS										4000140

Servers used to run agency applications. This individual provides specialized support for the following products and product areas:

1 FTE (Distributed Computer Systems Administrator)

Installs/maintains and administers support for the following products and services:

- Exchange/Blackberry Admin
- VMWare Admin
- IronPort AntiSpam Admin
- Active Directory Admin
- Safeboot Security Admin
- Technical Support for all Windows/Email issues

This issue requests 1 staff augmentation position within the Southwood Shared Resource Center. Windows Platform Services convert to state FTE. Salaries and Benefits budget authority for this 1 FTE totals \$100,199 but would allow for the reduction of budget authority currently in the Special Categories: Contracted Services and Special Categories: Data Processing Contracts for Data Center appropriations of \$116,480 for a netbudget authority savings of \$16,281. See corresponding issue 4000120.

Services Desk Group

 Essential Job Functions

These positions are the primary resources responsible for providing Tier 1 support for the various Services provided by the Southwood Shared Resource Center. This team provides specialized support and performs the following duties:

4 FTE (Customer Support Analysts)

Provide telephone, e-mail and remote contact support to end users of multiple agencies with personal computer hardware and software and agency specific service and application issues.

Perform initial root cause assessments and resolve incidents upon first contact when achievable.

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2009-10	AGY AMD REQ FY 2009-10	AGY AMD N/R FY 2009-10	AGY AMD ANZ FY 2009-10	AGY AMD REQ FY 2009-10	AGY FIN REQ FY 2009-10	AGY AMD REQ FY 2009-10	AGY AMD N/R FY 2009-10	AGY AMD ANZ FY 2009-10	AGY FIN REQ FY 2009-10	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
										72000000
										72900000
										72900300
										16
										<u>1603.00.00.00</u>
										4000000
										4000140

MANAGEMENT SRVCS, DEPT OF
 PGM: TECHNOLOGY PROGRAM
 INFORMATION SERVICES
 GOV OPERATIONS/SUPPORT
 INFORMATION TECHNOLOGY
 RE-ENGINEERING THE WORKPLACE
 INCREASE STAFF TO ASSUME DUTIES
 PERFORMED BY STAFF AUGMENTATION
 CONTRACTORS

Apply Agency and Program area policies and Services Desk operational processes and procedures to daily operational activities.

Effectively utilize tools provided to manage workload, e.g., Magic, TCO tool and Self Service Portal.

Effectively communicate support issues to management and peers when necessary.

Maintain, develop and use all support documentation as required by Service Desk management.

This issue requests 4 staff augmentation positions within the Southwood Shared Resource Center Services Desk Group convert to state FTEs. Salaries and Benefits budget authority for these 4 FTE totals \$174,306 but would allow for the reduction of budget authority currently in the Special Categories: Contracted Services and Special Categories: Data Processing Contracts for Data Center appropriations of \$241,280 for a net budget authority savings of \$66,974. See corresponding issue 4000120.

In summary, this issue requests that 15 existing staff augmentation positions within the Southwood Shared Resource Center be converted to state FTEs. Salaries and benefits budget authority for these 15 FTEs would total \$769,231 but would allow for the elimination of \$1,000,106 in budget authority currently in the Contracted Services for a net budget authority savings of \$224,860.

FISCAL INFORMATION: This issue requests that 15 existing staff augmentation positions within the Southwood Shared Resource Center be converted to state FTEs. Salary and Benefits budget authority for these 15 FTEs and total \$769,231 but would allow for the reduction of budget authority currently in the Contracted Services Information Services Contracts Special Categories: Contracted Services and Special Categories: Data Processing Contracts for Data Center appropriations of \$1,000,106 for a net budget authority savings of \$224,860.

This issue impacts the "Southwood Shared Resource Center Computer Operations", "Southwood Shared Resource Center Open Platform Services Group", "Southwood Shared Resource Center Windows Platform Services Group" and "Southwood Shared Resource Center Services Desk Group" activities.

Computer Operations:

Class Title	Class Code	Pay Grade	FTE	Rate	Salaries & Benefits Budget
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COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2009-10	POS	AGY AMD REQ FY 2009-10	POS	AGY AMD N/R FY 2009-10	POS	AGY AMD ANZ FY 2009-10	POS	AGY AMD REQ FY 2009-10	AGY FIN REQ FY 2009-10	

MANAGEMENT SRVCS, DEPT OF 72000000
 PGM: TECHNOLOGY PROGRAM 72900000
 INFORMATION SERVICES 72900300
 GOV OPERATIONS/SUPPORT 16
 INFORMATION TECHNOLOGY 1603.00.00.00
 RE-ENGINEERING THE WORKPLACE 4000000
 INCREASE STAFF TO ASSUME DUTIES
 PERFORMED BY STAFF AUGMENTATION
 CONTRACTORS 4000140

Class Title	Class Code	Pay Grade	FTE	Rate	Salaries & Benefits Budget
COMPUTER OPERATOR III	2023	016	6.0	187,512	271,009
EDP QUALITY CONTROL/SCHEDULING SPEC	2016	015	1.0	32,448	46,576
COMPUTER OPERATOR II	2022	013	2.0	55,120	81,644
SYSTEMS PROJECT ANALYST	2107	024	1.0	74,006	95,497
DISTRIBUTED COMPUTER SYSTEMS ADMIN	2053	025	1.0	78,000	100,199
OFFICE AUTOMATION SPECIALIST I	2041	015	4.0	119,600	174,306

Working Capital Trust Fund (2792)
 Rate 15.0 FTE 546,686
 Salaries and Benefits (includes shift differential) (010000) 769,231
 Special Categories: HR Statewide Contract (107040) 6,015
 Total Issue 775,246 FSI=1
 =====

SUMMARY: This is a new issue.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
INFORMATION SERVICES						72900300
GOV OPERATIONS/SUPPORT						16
INFORMATION TECHNOLOGY						<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE						4000000
INCREASE STAFF TO ASSUME DUTIES						
PERFORMED BY STAFF AUGMENTATION						
CONTRACTORS						4000140

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A14 - AGY AMD REQ FY 2009-10							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
2016 EDP QUALITY CONTROL/SCHEDULING SPEC							
A0002 001	1.00	32,448		14,128	46,576	0.00	46,576
2022 COMPUTER OPERATOR II							
A0003 001	2.00	55,120		26,524	81,644	0.00	81,644
2023 COMPUTER OPERATOR III							
A0001 001	6.00	187,512		83,497	271,009	0.00	271,009
2041 OFFICE AUTOMATION SPECIALIST I							
A0006 001	4.00	119,600		54,706	174,306	0.00	174,306
2053 DISTRIBUTED COMPUTER SYSTEMS CONSULTANT							
A0005 001	1.00	78,000		22,199	100,199	0.00	100,199
2107 SYSTEMS PROJECT ANALYST							
A0004 001	1.00	74,006		21,491	95,497	0.00	95,497
TOTALS FOR ISSUE BY FUND							
2792 WORKING CAPITAL TRUST FUND							769,231
	15.00	546,686		222,545	769,231		769,231

 TOTAL: INFORMATION TECHNOLOGY 1603.00.00.00
 BY FUND TYPE
 TRUST FUNDS..... 15.00 224,860- 15.00 224,860- 2000

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: COMM ON HUMAN RELAT						72950000
HUMAN RELATIONS						72950100
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
WORKLOAD						3000000
FLORIDA COMMISSION ON HUMAN						
RELATIONS: INCREASE IN THE NUMBER						
OF INQUIRIES AND INVESTIGATIONS						3000420
SALARIES AND BENEFITS						010000
		6.00			6.00	
GENERAL REVENUE FUND -STATE		296,393			296,393	1000 1
EXPENSES						040000
GENERAL REVENUE FUND -STATE		30,000			30,000	1000 1
SPECIAL CATEGORIES						100000
TR/DMS/HR SVCS/STW CONTRCT						107040
GENERAL REVENUE FUND -STATE		2,406			2,406	1000 1
TOTAL: FLORIDA COMMISSION ON HUMAN						3000420
RELATIONS: INCREASE IN THE NUMBER						
OF INQUIRIES AND INVESTIGATIONS						
TOTAL POSITIONS.....	6.00				6.00	
TOTAL ISSUE.....		328,799			328,799	

AGENCY ISSUE NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

ISSUE SUMMARY: Florida Commission on Human Relations requests 6 FTEs to prepare for a projected workload increase.

PROBLEM AND SOLUTION STATEMENT: The Commission has, thus far this current fiscal year, experienced a 15% increase in the number of inquiries and discrimination complaints received. The workload impact is expected to increase even more as the economy continues its downward trend. Increased unemployment rates and home foreclosures tend to lead to an increase in discrimination allegations, thus potentially causing an increased workload for the Commission in the near future. Recent amendments to federal laws (American with Disabilities Act and Age Discrimination in Employment Act) will also contribute to an increase in the number of complaints filed with the Commission. The federal EEOC has been experiencing an increase in the number of cases being filed because the definition of disability has been broadened significantly and the statute

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2009-10	POS	AGY AMD REQ FY 2009-10	POS	AGY AMD N/R FY 2009-10	POS	AGY AMD ANZ FY 2009-10	POS	AGY AMD REQ FY 2009-10	AGY FIN REQ FY 2009-10	
MANAGEMENT SRVCS, DEPT OF										72000000
PGM: COMM ON HUMAN RELAT										72950000
HUMAN RELATIONS										72950100
GOV OPERATIONS/SUPPORT										16
GOVERNMENTAL OPERATIONS										<u>1601.00.00.00</u>
WORKLOAD										3000000
FLORIDA COMMISSION ON HUMAN										
RELATIONS: INCREASE IN THE NUMBER										
OF INQUIRIES AND INVESTIGATIONS										3000420

of limitations for when discrimination complaints can be filed has been lengthened. As a result of these latter amendments, the federal EEOC has indicated that even more cases will be forwarded to the Commission for investigation. The Commission is required by law to resolve employment cases within 180 days and housing cases within 100 days. In order to continue to meet our statutory timeframes and provide quality investigations for this increased caseload, the Commission will require additional resources. Failure to meet the standards and requirements of the Federal EEOC and HUD could result in the loss of the Commission's federal certification and, thus, loss of federal funds. Not having adequate resources will result in cases not being timely investigated and resolved. In turn, case resolution delays will create an increase in the caseload for the state's court system because parties will have to resort to seeking legal remedy through a court of law. Florida businesses will also be adversely impacted because discrimination cases that are decided in court are generally more expensive due to higher awards, court costs and attorney's fees.

FISCAL INFORMATION: Requested budget for 3 Investigative Specialist IIs, 2 Senior Clerks, and 1 Senior Attorney.

Position Title	Class Code	FTE	Rate	Budget
Investigations Specialist II	8317	3.00	98,468	145,388
Senior Attorney	7738	1.00	60,000	80,509
Senior Clerk	0004	2.00	43,232	70,496
		6.00	162,791	296,393

This issue impacts the "Investigates Complaints of Civil Rights Violations" activities.

General Revenue (1000)				
Rate 6.0 FTE		162,791		
Salaries and Benefits (010000)			296,393	
Expenses (040000)			30,000	
Special Categories: HR Statewide Contract (107040)			2,406	
Total Issue			328,799	FSI=1

SUMMARY: This is a new issue.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: COMM ON HUMAN RELAT						72950000
HUMAN RELATIONS						72950100
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
WORKLOAD						3000000
FLORIDA COMMISSION ON HUMAN						
RELATIONS: INCREASE IN THE NUMBER						
OF INQUIRIES AND INVESTIGATIONS						3000420

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A14 - AGY AMD REQ FY 2009-10							
CHANGES TO CURRENTLY AUTHORIZED POSITIONS							
0004 SENIOR CLERK - SES							
A0009 001	2.00	43,232		27,264	70,496	0.00	70,496
7738 SENIOR ATTORNEY							
A0008 001	1.00	60,000		20,509	80,509	0.00	80,509
8317 INVESTIGATION SPECIALIST II - SES							
A0007 001	3.00	98,468		46,920	145,388	0.00	145,388
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							296,393
	6.00	201,700		94,693	296,393		296,393

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: COMM ON HUMAN RELAT						72950000
HUMAN RELATIONS						72950100
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
FEDERAL FUNDING REDUCTIONS						3200000
FLORIDA COMMISSION ON HUMAN						
RELATIONS: DECREASE IN FEDERAL						
RECEIPTS						3200150
OTHER PERSONAL SERVICES						030000
OPERATING TRUST FUND -FEDERL		76,000-			76,000-	2510 3
=====						
SPECIAL CATEGORIES						100000
CONTRACTED SERVICES						100777
OPERATING TRUST FUND -FEDERL		35,000-			35,000-	2510 3
=====						
DATA PROCESSING SERVICES						210000
STATE TECHNOLOGY OFFICE						210018
OPERATING TRUST FUND -FEDERL		100,000-			100,000-	2510 3
=====						
TOTAL: FLORIDA COMMISSION ON HUMAN						3200150
RELATIONS: DECREASE IN FEDERAL						
RECEIPTS						
TOTAL ISSUE.....		211,000-			211,000-	
=====						

AGENCY ISSUE NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

ISSUE SUMMARY: Reduce Florida Commission on Human Resources Operating Trust Fund authority.

PROBLEM AND SOLUTION STATEMENT: The Commission's Operating Trust Fund receipts are not adequate to cover the trust fund spending authority. To balance the Operating Trust Fund, the Commission requests a reduction in trust fund authority.

FISCAL INFORMATION: The projected cash balance on 6/30/09 is less than \$20,000.

Operating Trust Fund (2510)
 Other Personal Services (030000) (76,000)

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2009-10	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: COMM ON HUMAN RELAT						72950000
HUMAN RELATIONS						72950100
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
FEDERAL FUNDING REDUCTIONS						3200000
FLORIDA COMMISSION ON HUMAN						
RELATIONS: DECREASE IN FEDERAL						
RECEIPTS						3200150
Special Categories: Contracted Services (100777)				(35,000)		
Data Processing Services - STO (210018)				(100,000)		
Total Issue				(211,000)	FSI=3	

SUMMARY: This is a new issue

FUND SHIFT						3400000
FLORIDA COMMISSION ON HUMAN						
RELATIONS: TRANSFER FROM OPERATING						
TRUST FUND TO GENERAL REVENUE - ADD						3400170
SPECIAL CATEGORIES						100000
TRANS TO DIV ADM HEARINGS						100565
GENERAL REVENUE FUND -STATE		220,399			220,399	1000 1

AGENCY ISSUE NARRATIVE:

2009-2010 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

ISSUE SUMMARY: Florida Commission on Human Relations requests a fund-shift of the Division of Administrative Hearings appropriation to the General Revenue Fund from the FCHR Operating Trust Fund. See issue code 3400180 for corresponding reduction issue.

PROBLEM AND SOLUTION STATEMENT: The Commission's Operating Trust Fund balance is experiencing a cash flow crisis and cannot support additional payments to the Division of Administrative Hearings (DOAH). The Commission is neither a party to the proceedings nor a referral agency, and does not participate in DOAH hearings. Therefore, the Commission should not be required to pay for DOAH hearing hours. Continued transfers to DOAH could result in the Commission being forced to reduce its staff by twelve (12) full-time employees (FTEs). The intended purpose of the federal fund receipts is to provide for the investigation of cases and associated investigatory support services; these federal funds are not intended to fund the adjudication process. Section 24 CFR 115.301 - 311 and 115.206-211 provide consequences and

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF										72000000
PGM: COMM ON HUMAN RELAT										72950000
HUMAN RELATIONS										72950100
GOV OPERATIONS/SUPPORT										16
GOVERNMENTAL OPERATIONS										<u>1601.00.00.00</u>
FUND SHIFT										3400000
FLORIDA COMMISSION ON HUMAN										
RELATIONS: TRANSFER FROM OPERATING										
TRUST FUND TO GENERAL REVENUE - ADD										3400170

corrective action for entities that do not comply with the federal requirements and include the denial or interruption of federal funds and potential decertification of the Commission. Concerns from the federal government are that state reductions and restrictions on the use of federal receipts may negatively impact production and the delivery of services under the current federal contracts. The Commission cannot operate if federal funds are not received. The loss of Commission staff would result in delays in investigating and resolving cases. In turn, case resolution delays will create an increase in the caseload for the state's court system because parties will have to resort to seeking legal remedy through a court of law. Florida businesses will also be adversely impacted because discrimination cases that are decided in court are generally more expensive due to higher awards, court costs and attorney's fees.

FISCAL INFORMATION: The projected cash balance on 6/30/09 is less than 20,000.

General Revenue (1000)
 Transfer to Division of Administrative Hearings (100565) 220,399 FSI=1
 =====

SUMMARY: This is a new issue.

FLORIDA COMMISSION ON HUMAN										
RELATIONS: TRANSFER FROM OPERATING										
TRUST FUND TO GENERAL REVENUE -										
DEDUCT										3400180
SPECIAL CATEGORIES										100000
TRANS TO DIV ADM HEARINGS										100565

OPERATING TRUST FUND -FEDERL 220,399- 220,399- 2510 3

AGENCY ISSUE NARRATIVE:
 2009-2010 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 AMENDED 2009-10 NARRATIVE AFTER FEBRUARY 25, 2009

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2009-10	POS	AGY AMD REQ FY 2009-10	POS	AGY AMD N/R FY 2009-10	POS	AGY AMD ANZ FY 2009-10	POS	AGY AMD REQ FY 2009-10 OVER(UNDER) AGY FIN REQ FY 2009-10	AMOUNT	
MANAGEMENT SRVCS, DEPT OF									72000000	
PGM: COMM ON HUMAN RELAT									72950000	
<u>HUMAN RELATIONS</u>									72950100	
<u>GOV OPERATIONS/SUPPORT</u>									16	
<u>GOVERNMENTAL OPERATIONS</u>									<u>1601.00.00.00</u>	
FUND SHIFT									3400000	
FLORIDA COMMISSION ON HUMAN										
RELATIONS: TRANSFER FROM OPERATING										
TRUST FUND TO GENERAL REVENUE -										
DEDUCT										3400180

ISSUE SUMMARY: Florida Commission on Human Relations requests a fund-shift of the Division of Administrative Hearings appropriation from the FCHR Operating Trust Fund to the General Revenue Fund. See issue code 3400170 for corresponding increase issue.

PROBLEM AND SOLUTION STATEMENT: The Commission's Operating Trust Fund balance is experiencing a cash flow crisis and cannot support additional payments to the Division of Administrative Hearings (DOAH). The Commission is neither a party to the proceedings nor a referral agency, and does not participate in DOAH hearings. Therefore, the Commission should not be required to pay for DOAH hearing hours. Continued transfers to DOAH could result in the Commission being forced to reduce its staff by twelve (12) full-time employees (FTEs). The intended purpose of the federal fund receipts is to provide for the investigation of cases and associated investigatory support services; these federal funds are not intended to fund the adjudication process. Section 24 CFR 115.301 - 311 and 115.206-211 provide consequences and corrective action for entities that do not comply with the federal requirements and include the denial or interruption of federal funds and potential decertification of the Commission. Concerns from the federal government are that state reductions and restrictions on the use of federal receipts may negatively impact production and the delivery of services under the current federal contracts. The Commission cannot operate if federal funds are not received. The loss of Commission staff would result in delays in investigating and resolving cases. In turn, case resolution delays will create an increase in the caseload for the state's court system because parties will have to resort to seeking legal remedy through a court of law. Florida businesses will also be adversely impacted because discrimination cases that are decided in court are generally more expensive due to higher awards, court costs and attorney's fees.

FISCAL INFORMATION: The projected cash balance on 6/30/09 is less than 20,000.

Operating Trust Fund (2510)
 Transfer to Division of Administrative Hearings (100565) (220,399) FSI=3
 =====

SUMMARY: This is a new issue.
