

	COL A23 SCH VIIIIC REPRIORTIZN POS	COL A24 SCH VIIIIC N/R 2017-18 POS	COL A25 SCH VIIIIC ANZ 2017-18 POS	AMOUNT	AMOUNT	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: ADMINISTRATION PGM							72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							72010100
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
FUNDING REPRIORITIZATIONS							3D00000
REDIRECT ADMINISTRATIVE RESOURCES -							
DEDUCT							3D05150
SPECIAL CATEGORIES							100000
MAIL SERVICES							101089
ADMINISTRATIVE TRUST FUND -STATE				3,000-			2021 1

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AGENCY ISSUE NARRATIVE:

SCHED VIIIIC REPRIORTIZN NARRATIVE:

IT COMPONENT? YES

PRIORITY: #03

ISSUE TITLE: Redirect Administrative Resources - Deduct

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: Deliver and promote the development of high-quality, innovative, cost-effective technology services.

SUMMARY:

The Department of Management Services requests the transfer of \$3,000 of recurring budget authority from the Mail Services category (101089) to the Lease Purchase Equipment category (105281) in the Executive Direction and Administration (72010100) within the Administrative Trust Fund (2021) to support printer leases.

BACKGROUND:

This issue redirects budget authority from the Mail Service category (101089) to the Lease Purchase Equipment category (105281) in the Executive Direction and Administration (72010100) to ensure there is sufficient budget authority available to support copy machine leases within administration.

The funding of this issue will ensure there is sufficient budget authority available to support the copy machine lease in Fiscal Year 2017-2018. Should the copy machine leases increase in Fiscal Year 2017-2018 there may be insufficient budget authority in the Lease Purchase Equipment category to maintain the current level of copy machines, which are critical to the Department's operations.

COST CALCULATIONS:

The Department of Management Services requests the transfer of \$3,000 of recurring budget authority from the Mail Services category (101089) to the Lease Purchase Equipment category (105281) in the Executive Direction and Administration (72010100) within the Administrative Trust Fund (2021) to support printer leases.

POS	COL A23	COL A24	COL A25	CODES
	SCH VIIIIC REPRIORTIZN AMOUNT	SCH VIIIIC N/R 2017-18 AMOUNT	SCH VIIIIC ANZ 2017-18 AMOUNT	
				72000000
				72010000
				72010100
				16
				<u>1602.00.00.00</u>
				3D00000
				3D05150

MANAGEMENT SRVCS, DEPT OF  
 PGM: ADMINISTRATION PGM  
EXECUTIVE DIR/SUPPORT SVCS  
 GOV OPERATIONS/SUPPORT  
EXEC LEADERSHIP/SUPPRT SVC  
 FUNDING REPRIORITIZATIONS  
 REDIRECT ADMINISTRATIVE RESOURCES -  
 DEDUCT

72000000  
 72010000  
 72010100  
 16  
1602.00.00.00  
 3D00000  
 3D05150

Category:	Fiscal Year 2017-2018	Nonrecurring 2017-2018
Mail Services (101089)	(\$3,000)	0
Lease Purchase Equipment (105281)	\$3,000	0

Funding:  
 (Administrative Trust Fund, 2021, FSI=1)

Issue Total: 0

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REDIRECT ADMINISTRATIVE RESOURCES -  
 ADD  
 SPECIAL CATEGORIES  
 LEASE/PURCHASE/EQUIPMENT

3D05160  
 100000  
 105281

ADMINISTRATIVE TRUST FUND -STATE 3,000

2021 1

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AGENCY ISSUE NARRATIVE:

SCHED VIIIIC REPRIORTIZN NARRATIVE: IT COMPONENT? YES  
 PRIORITY: #03

ISSUE TITLE: Redirect Administrative Resources - Add

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:  
 #25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:  
 The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: Deliver and promote the development of high-quality, innovative, cost-effective technology services.

SUMMARY:

The Department of Management Services requests the transfer of \$3,000 of recurring budget authority from the Mail

COL A23		COL A24		COL A25		CODES
SCH VIIIIC		SCH VIIIIC		SCH VIIIIC		
REPRIORTIZN		N/R 2017-18		ANZ 2017-18		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
FUNDING REPRIORITIZATIONS						3D00000
REDIRECT ADMINISTRATIVE RESOURCES -						
ADD						3D05160

Services category (101089) to the Lease Purchase Equipment category (105281) in the Executive Direction and Administration (72010100) within the Administrative Trust Fund (2021) to support printer leases.

BACKGROUND:

This issue redirects budget authority from the Mail Service category (101089) to the Lease Purchase Equipment category (105281) in the Executive Direction and Administration (72010100) to ensure there is sufficient budget authority available to support copy machine leases within administration.

The funding of this issue will ensure there is sufficient budget authority available to support the copy machine lease in Fiscal Year 2017-2018. Should the copy machine leases increase in Fiscal Year 2017-2018 there may be insufficient budget authority in the Lease Purchase Equipment category to maintain the current level of copy machines, which are critical to the Department's operations.

COST CALCULATIONS:

The Department of Management Services requests the transfer of \$3,000 of recurring budget authority from the Mail Services category (101089) to the Lease Purchase Equipment category (105281) in the Executive Direction and Administration (72010100) within the Administrative Trust Fund (2021) to support printer leases.

Category:	Fiscal Year	Nonrecurring
	2017-2018	2017-2018
Mail Services (101089)	(\$3,000)	0
Lease Purchase Equipment (105281)	\$3,000	0

Funding:

(Administrative Trust Fund, 2021, FSI=1)

Issue Total: 0

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	COL A23 SCH VIIIC REPRIORTIZN POS	COL A24 SCH VIIIC N/R 2017-18 POS	COL A25 SCH VIIIC ANZ 2017-18 POS	AMOUNT	AMOUNT	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>							72750300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
FUNDING REPRIORITIZATIONS							3D00000
REDIRECT RETIREMENT BENEFITS							
ADMINISTRATION RESOURCES - DEDUCT							3D056C0
EXPENSES							040000
POL/FIREMEN PREMIUM TAX TF-STATE				20,700-			2532 1

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AGENCY ISSUE NARRATIVE:

SCHED VIIIC REPRIORTIZN NARRATIVE:

IT COMPONENT? YES

PRIORITY: #01

ISSUE TITLE: Redirect Retirement Benefits Administration Resources - Deduct

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #4: Administer efficient state retirement programs by utilizing appropriate technology. This issue impacts the Provide Local Government Pension Plan Oversight Activity.

SUMMARY:

The Department of Management Services, Division of Retirement, requests to reprioritize budget authority by transferring \$20,700 in recurring budget authority in the Retirement Benefits Administration Budget Entity (72750300) from the Expense category (040000) to the Contracted Services category (100777) within the Police and Firefighters Premium Tax Trust Fund (2532) to realign budget as needed for ongoing maintenance of Local Government Electronic Reporting.

BACKGROUND:

The Department of Management Services (DMS) is statutorily required to receive certain information from local governments with regard to their local government retirement plans. Legislation in 2013 required new actuarial disclosures be submitted in compliance with part VII of Chapter 112, Florida Statutes to be electronically reported to DMS. The transfer of this budget authority will provide the resources for the Division of Retirement to continue to meet this requirement.

COST BREAKOUT:

Category:	Fiscal Year 2017-2018	Nonrecurring 2017-2018
Expenses (040000)	(\$20,700)	0

COL A23		COL A24		COL A25		CODES
SCH VIIIIC	REPRIORTIZN	SCH VIIIIC	N/R 2017-18	SCH VIIIIC	ANZ 2017-18	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
FUNDING REPRIORITIZATIONS						3D00000
REDIRECT RETIREMENT BENEFITS						
ADMINISTRATION RESOURCES - DEDUCT						3D056C0

Contracted Services (100777) \$20,700 0

Funding:  
 Police and Firefighters Premium Tax Trust Fund (2532), FSI =1

Issue Total: 0

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REDIRECT RETIREMENT BENEFITS						3D057C0
ADMINISTRATION RESOURCES - ADD						100000
SPECIAL CATEGORIES						100777
CONTRACTED SERVICES						
POL/FIREMEN PREMIUM TAX TF-STATE		20,700				2532 1

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AGENCY ISSUE NARRATIVE:  
 SCHED VIIIIC REPRIORTIZN NARRATIVE: IT COMPONENT? YES

PRIORITY: #01

ISSUE TITLE: Redirect Retirement Benefits Administration Resources - Add

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:  
 #25: Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:  
 The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #4: Administer efficient state retirement programs by utilizing appropriate technology. This issue impacts the Provide Local Government Pension Plan Oversight Activity.

SUMMARY:  
 The Department of Management Services, Division of Retirement, requests to reprioritize budget authority by transferring \$20,700 in recurring budget authority in the Retirement Benefits Administration Budget Entity (72750300) from the Expense category (040000) to the Contracted Services category (100777) within the Police and Firefighters Premium Tax Trust Fund (2532) to realign budget as needed for ongoing maintenance of Local Government Electronic Reporting.

COL A23		COL A24		COL A25		CODES
SCH VIIIIC		SCH VIIIIC		SCH VIIIIC		
REPRIORTIZN		N/R 2017-18		ANZ 2017-18		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72750000
						72750300
						16
						<u>1601.00.00.00</u>
						3D00000
						3D057C0

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PGM: RETIRE BENEFITS ADMIN  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 FUNDING REPRIORITIZATIONS  
 REDIRECT RETIREMENT BENEFITS  
 ADMINISTRATION RESOURCES - ADD

72000000  
 72750000  
 72750300  
 16  
1601.00.00.00  
 3D00000  
 3D057C0

BACKGROUND:

The Department of Management Services (DMS) is statutorily required to receive certain information from local governments with regard to their local government retirement plans. Legislation in 2013 required new actuarial disclosures be submitted in compliance with part VII of Chapter 112, Florida Statutes to be electronically reported to DMS. The transfer of this budget authority will provide the resources for the Division of Retirement to continue to meet this requirement.

COST BREAKOUT:

Category:	Fiscal Year 2017-2018	Nonrecurring 2017-2018
Expenses (040000)	(\$20,700)	0
Contracted Services (100777)	\$20,700	0

Funding:

Police and Firefighters Premium Tax Trust Fund (2532), FSI =1

Issue Total: 0

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COL A23 SCH VIIIIC REPRIORTIZN POS	COL A24 SCH VIIIIC N/R 2017-18 AMOUNT	COL A25 SCH VIIIIC ANZ 2017-18 AMOUNT	CODES
			72000000
			72750000
			72750500
			16
			<u>1601.00.00.00</u>
			3D00000
			3D052C0
			100000
			100777
STATE PERSONNEL SYSTEM TF -STATE	1,500-		2678 1

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AGENCY ISSUE NARRATIVE:

SCHED VIIIIC REPRIORTIZN NARRATIVE:

IT COMPONENT? YES

PRIORITY: #02

ISSUE TITLE: Redirect People First Resources - Deduct

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #2: Provide user-friendly, reliable human resource services through People First in the most efficient and cost-effective manner.

SUMMARY:

The Department of Management Services, Division of People First requests to reprioritized budget authority by transferring \$1,500 of recurring budget authority from the Contracted Services category (100777) to establish an Operating Capital Outlay category (060000) in the State Personnel System Trust Fund (2678), People First budget entity (72750500), Human Resource Services / Statewide Contract (107080) to allow for yearly technological equipment purchases.

BACKGROUND:

The People First manages the State of Florida human resource outsourcing (HRO) contract. The HRO contract includes appointments and status, attendance and leave, benefits administration, classification and organizational management, payroll preparation, performance management, recruitment, and reporting. As part of this HRO contract, the service provider builds and maintains a human resource information system known as People First.

People First acts as the contract manager to oversee performance and ensures service provider compliance with contract provisions, including agreed-upon performance metrics and delivery of quality services to job applicants and 224,000 system users (state employees and state retirees). The team is a very small but efficient unit and has three distinct and important roles: contract management, project management, and agency support. In addition to its normal contract oversight and operational responsibilities, People First will be overseeing critical project planning activities associated with the major system projects that will be deployed over the next few years.

COL A23 SCH VIIIIC REPRIORTIZN POS	COL A24 SCH VIIIIC N/R 2017-18 POS	COL A25 SCH VIIIIC ANZ 2017-18 POS	AMOUNT	AMOUNT	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
PRG: PEOPLE FIRST						72750500
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						1601.00.00.00
FUNDING REPRIORITIZATIONS						3D00000
REDIRECT PEOPLE FIRST RESOURCES -						
DEDUCT						3D052C0

COST BREAKOUT:

The Department of Management Services requests the transfer of \$1,500 of recurring budget authority from the Contracted Services category (100777) to a newly established Operating Capital Outlay category (060000) in the People First budget entity (72750500).

Category	Fiscal Year 2017-18 Recurring	Fiscal Year 2017-18 Nonrecurring
Contracted Services (100777)	(\$1,500)	\$0
Operating Capital Outlay (060000)	\$1,500	\$0

Funding:

People First budget entity (72750500)  
 (State Personnel System Trust Fund (2678), FSI=1)

Issue Total: 0

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REDIRECT PROPLE FIRST RESOURCES -  
 ADD  
 OPERATING CAPITAL OUTLAY

3D053C0  
 060000

STATE PERSONNEL SYSTEM TF -STATE 1,500

2678 1

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AGENCY ISSUE NARRATIVE:

SCHED VIIIIC REPRIORTIZN NARRATIVE: IT COMPONENT? YES  
 PRIORITY: #02

ISSUE TITLE: Redirect People First Resources - Add

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing



COL A23		COL A24		COL A25		CODES
SCH VIIIIC	REPRIORTIZN	SCH VIIIIC	N/R 2017-18	SCH VIIIIC	ANZ 2017-18	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72750000
						72750500
						16
						<u>1601.00.00.00</u>
						3D00000
						3D053C0

MANAGEMENT SRVCS, DEPT OF  
 WORKFORCE PROGRAMS  
PRG: PEOPLE FIRST  
 GOV OPERATIONS/SUPPORT  
GOVERNMENTAL OPERATIONS  
 FUNDING REPRIORITIZATIONS  
 REDIRECT PROPLE FIRST RESOURCES -  
 ADD

72000000  
 72750000  
 72750500  
 16  
1601.00.00.00  
 3D00000  
 3D053C0

them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #2: Provide user-friendly, reliable human resource services through People First in the most efficient and cost-effective manner.

SUMMARY:

The Department of Management Services, Division of People First requests to reprioritized budget authority by transferring \$1,500 of recurring budget authority from the Contracted Services category (100777) to establish an Operating Capital Outlay category (060000) in the State Personnel System Trust Fund (2678), People First budget entity (72750500), Human Resource Services / Statewide Contract (107080) to allow for yearly technological equipment purchases.

BACKGROUND:

The People First manages the State of Florida human resource outsourcing (HRO) contract. The HRO contract includes appointments and status, attendance and leave, benefits administration, classification and organizational management, payroll preparation, performance management, recruitment, and reporting. As part of this HRO contract, the service provider builds and maintains a human resource information system known as People First.

People First acts as the contract manager to oversee performance and ensures service provider compliance with contract provisions, including agreed-upon performance metrics and delivery of quality services to job applicants and 224,000 system users (state employees and state retirees). The team is a very small but efficient unit and has three distinct and important roles: contract management, project management, and agency support. In addition to its normal contract oversight and operational responsibilities, People First will be overseeing critical project planning activities associated with the major system projects that will be deployed over the next few years.

COST BREAKOUT:

The Department of Management Services requests the transfer of \$1,500 of recurring budget authority from the Contracted Services category (100777) to a newly established Operating Capital Outlay category (060000) in the People First budget entity (72750500).

	Fiscal Year 2017-18 Recurring	Fiscal Year 2017-18 Nonrecurring
Category		
Contracted Services (100777)	(\$1,500)	\$0
Operating Capital Outlay (060000)	\$1,500	\$0

Funding:

People First budget entity (72750500)  
 (State Personnel System Trust Fund (2678), FSI=1)

Issue Total: 0

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