

COL A23	COL A24	COL A25	
SCH VIIIIC	SCH VIIIIC	SCH VIIIIC	
REPRIORTIZN	N/R 2017-18	ANZ 2017-18	
POS	AMOUNT	POS	AMOUNT

CODES

FL COMMISN/OFFENDER REVIEW				78000000
PGM: PST-INCAR ENF/VIC RTS				78010000
PUBLIC PROTECTION				12
ADULT PRISONS				1206.00.00.00
FUNDING REPRIORITIZATIONS				3D00000
ELIMINATE COST OF SERVING SUBPOENAS				
TAKE OUT OF EXPENSE				3D01000
EXPENSES				040000
GENERAL REVENUE FUND	-STATE	1,420-		1000 1

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AGENCY ISSUE NARRATIVE:

SCHED VIIIIC REPRIORTIZN NARRATIVE:
 PRIORITY #01

IT COMPONENT? NO

Back out of Expenses:

This issue requests \$1,420 for serving subpoenas to be backed out of the Expense Category 040000. These dollars will be added back to the Other Personal Services (OPS) Category 030000 and used for OPS staff to complete clemency investigations.

Upon arrest or receipt of notice of appearance for alleged violations of conditional, conditional medical, addiction recovery, parole and control release supervision, the Commission is required to hold quasi-judicial revocation hearings for releasees under supervision to determine if the releasees have committed a willful and substantial violation of the conditions of their supervision.

A critical aspect of revocation hearings is witness testimony regarding the alleged violations. Law enforcement agencies across the state charge the Commission varying amounts to serve the subpoenas for the witnesses to appear and testify at the hearings. Some agencies serve the subpoenas at no cost to the Commission. If all law enforcement agencies did not charge the Commission to serve these subpoenas, it would result in an annual cost savings of \$1,420 in the Expense Category, a cost saving of \$14,200 over a ten-year period.

ELIMINATE COST OF SERVING SUBPOENAS				
ADD BACK TO OTHER PERSONAL SERVICES				
(OPS) FOR CLEMENCY INVESTIGATIONS				3D01100
OTHER PERSONAL SERVICES				030000
GENERAL REVENUE FUND	-STATE	1,420		1000 1

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ADULT PRISONS				1206.00.00.00
FUNDING REPRIORITIZATIONS				3D00000
ELIMINATE COST OF SERVING SUBPOENAS				
ADD BACK TO OTHER PERSONAL SERVICES				
(OPS) FOR CLEMENCY INVESTIGATIONS				3D01100

AGENCY ISSUE NARRATIVE:
 SCHED VIIIIC REPRIORTIZN NARRATIVE: IT COMPONENT? NO
 PRIORITY #01

Add Back to Other Personal Services:

This issue requests \$1,420 for serving subpoenas to be backed out of the Expense Category 040000. These dollars will be added back to the Other Personal Services (OPS) Category 030000 and used for OPS staff to complete clemency investigations.

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REDUCE COST TO STORE CLEMENCY FILES				3D02000
TAKE OUT OF EXPENSE				040000
EXPENSES				

GENERAL REVENUE FUND	-STATE	466-		1000	1
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AGENCY ISSUE NARRATIVE:
 SCHED VIIIIC REPRIORTIZN NARRATIVE: IT COMPONENT? NO
 PRIORITY #02

Back out of Expenses:

COL A23 SCH VIIIIC REPRIORTIZN POS	COL A24 SCH VIIIIC N/R 2017-18 AMOUNT	COL A25 SCH VIIIIC ANZ 2017-18 AMOUNT	CODES
FL COMMISN/OFFENDER REVIEW			78000000
PGM: PST-INCAR ENF/VIC RTS			78010000
PUBLIC PROTECTION			12
ADULT PRISONS			1206.00.00.00
FUNDING REPRIORITIZATIONS			3D00000
REDUCE COST TO STORE CLEMENCY FILES			
TAKE OUT OF EXPENSE			3D02000

This issue requests \$466 for the storing of clemency documents to be backed out of the Expense Category 040000. These dollars will be added back to the Other Personal Services (OPS) Category 030000 and used for OPS staff to complete clemency investigations.

In 2008, the sitting Clemency Board established a retention schedule of thirty years for clemency investigation documents. Previously, clemency investigation documents did not have an established retention schedule. The Department of State does not accept documents for storage without a retention schedule. The Commission was required to store clemency documents in costly office space indefinitely. Annually, the Commission adds hundreds/thousands of additional documents to storage, increasing the cost. If the retention schedule was revised to fifteen years, it would result in a cost saving that will increase annually.

It will result in an annual cost saving of \$466 the first year in the expense category, and a cumulative cost saving of \$12,276 over a ten-year period.

REDUCE COST TO STORE CLEMENCY FILES			
ADD TO OTHER PERSONAL SERVICES			
(OPS) FOR CLEMENCY INVESTIGATIONS			3D02100
OTHER PERSONAL SERVICES			030000

GENERAL REVENUE FUND -STATE 466 1000 1

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AGENCY ISSUE NARRATIVE:

SCHED VIIIIC REPRIORTIZN NARRATIVE:

IT COMPONENT? NO

PRIORITY #02

Add back to Other Personal Services:

This issue requests \$466 for the storing of clemency documents to be backed out of the Expense Category 040000. These dollars will be added back to the Other Personal Services (OPS) Category 030000 and used for OPS staff to complete clemency investigations.

In 2008, the sitting Clemency Board established a retention schedule of thirty years for clemency investigation documents. Previously, clemency investigation documents did not have an established retention schedule. The Department of State does not accept documents for storage without a retention schedule. The Commission was required to store clemency documents in costly office space indefinitely. Annually, the Commission adds hundreds/thousands of additional documents

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FL COMMISN/OFFENDER REVIEW						78000000
PGM: PST-INCAR ENF/VIC RTS						78010000
PUBLIC PROTECTION						12
ADULT PRISONS						<u>1206.00.00.00</u>
FUNDING REPRIORITIZATIONS						3D00000
REDUCE COST TO STORE CLEMENCY FILES						
ADD TO OTHER PERSONAL SERVICES						
(OPS) FOR CLEMENCY INVESTIGATIONS						3D02100

to storage, increasing the cost. If the retention schedule was revised to fifteen years, it would result in a cost saving that will increase annually.

It will result in an annual cost saving of \$466 the first year in the expense category, and a cumulative cost saving of \$12,276 over a ten-year period.

REDUCE COST OF PROVIDING CASES TO CLEMENCY BOARD TAKE OUT OF EXPENSES EXPENSES						3D03000 040000
GENERAL REVENUE FUND	-STATE	867-				1000 1
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AGENCY ISSUE NARRATIVE:
 SCHED VIIIIC REPRIORTIZN NARRATIVE: IT COMPONENT? NO
 PRIORITY #03

Back out of Expenses:

This issue requests \$867 for providing hard copies of capital punishment case packets to the Clemency Board to be backed out of the Expense Category 040000. These dollars will be added back to the Other Personal Services (OPS) Category 030000 and used for OPS staff to complete clemency investigations.

The Commission is required to provide the Clemency Board with a complete packet for capital clemency cases. Revision of the requirement to allow the Commission to provide the Clemency Board members (excluding the Governor) with the capital clemency case packet on a CD instead of a paper copy would result in an annual cost saving of \$867 in the expense category, and a cost saving of \$8,673 over a ten-year period.

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PUBLIC PROTECTION							12
ADULT PRISONS							<u>1206.00.00.00</u>
FUNDING REPRIORITIZATIONS							3D00000
REDUCE COST OF PROVIDING CASES TO							
CLEMENCY BOARD ADD TO OTHER							
PERSONAL SERVICES (OPS) FOR							
CLEMENCY INVESTIGATIONS							3D03100
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND							
-STATE				867			1000 1

AGENCY ISSUE NARRATIVE:

SCHED VIIIIC REPRIORTIZN NARRATIVE:
 PRIORITY #03

IT COMPONENT? NO

Add back to Other Personal Services:

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The Commission is required to provide the Clemency Board with a complete packet for capital clemency cases. Revision of the requirement to allow the Commission to provide the Clemency Board members (excluding the Governor) with the capital clemency case packet on a CD instead of a paper copy would result in an annual cost saving of \$867 in the expense category, and a cost saving of \$8,670 over a ten-year period.
