

BUDGET ENTITY	D3A ISSUE CODE	COLUMN NUMBERS	CODE	ERROR MESSAGE	PAGE
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THERE WERE 0 ERRORS DETECTED

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
CHILDREN & FAMILIES						60000000
ADMINISTRATION						60900000
PGM: EXECUTIVE LEADERSHIP						60900100
EXECUTIVE DIR/SUPPORT SVCS						60900101
GOV OPERATIONS/SUPPORT						16
ASST/SECRETARY/ADMIN						1602.60.02.00
PROGRAM OR SERVICE-LEVEL						
INFORMATION TECHNOLOGY						3630000
MAINFRAME UPGRADE TO SUPPORT ACCESS						
FLORIDA AND FLORIDA SAFE FAMILIES						
NETWORK (FSFN) APPLICATIONS						36327C0
DATA PROCESSING SERVICES						210000
STATE DATA CENTER - AST						210001
GENERAL REVENUE FUND -MATCH		1,826,956		730,783		1,826,956 1000 2
FEDERAL GRANTS TRUST FUND -FEDERL		2,006,966		802,786		2,006,966 2261 3
TOTAL APPRO.....		3,833,922		1,533,569		3,833,922

AGENCY ISSUE NARRATIVE:

2016-2017 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

Amended 2016-17 Narrative after December 4, 2015

ISSUE TITLE: Mainframe Upgrade to support ACCESS FLORIDA and Florida Safe Families Network (FSFN) applications

SPECIFY WHICH AGENCY GOAL FROM THE FISCAL YEARS 2016-2017 THROUGH 2020-2021 STRATEGIC PLAN IS ADDRESSED BY THIS BUDGET

ISSUE PROPOSAL:

Goal 4: Steward effectively and efficiently

SUMMARY:

The Department of Children and Families (DCF) requests budget authority totaling \$3,833,922 to support an Agency for State Technology (AST) lease of a replacement International Business Machines Corporation (IBM) mainframe to support the Florida On-line Recipient Integrated Data Access (FLORIDA) and FSFN applications.

PROBLEM STATEMENT:

The Agency for State Technology hosts two systems on behalf of the Department of Children and Families that are dependent on AST-Northwood's mainframe: FLORIDA and FSFN. The FLORIDA application supports the Public Assistance program, while the FSFN application supports the Child Welfare program for the department.

This request expands the mainframe capacity to allow the FLORIDA and FSFN applications to continue to perform at required levels. The FLORIDA system which consumes over half of the current mainframe resources experiences predictable annual growth at a rate of 7% per year. FSFN has a smaller footprint on the mainframe, but the system is growing at a faster rate currently 17% annually as more of the child welfare system of care makes use of the platform for knowledge sharing

COL A12	COL A14	COL A15	COL A16	COL A14-A12	COL A14-A12	COL A14-A12	COL A14-A12	COL A14-A12	COL A14-A12	COL A14-A12	COL A14-A12	COL A14-A12
AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	AGY FIN REQ	AGY FIN REQ	AGY FIN REQ	AGY FIN REQ	AGY FIN REQ	AGY FIN REQ	AGY FIN REQ	AGY FIN REQ
FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS
CHILDREN & FAMILIES												60000000
ADMINISTRATION												60900000
PGM: EXECUTIVE LEADERSHIP												60900100
EXECUTIVE DIR/SUPPORT SVCS												60900101
GOV OPERATIONS/SUPPORT												16
ASST/SECRETARY/ADMIN												1602.60.02.00
PROGRAM OR SERVICE-LEVEL												
INFORMATION TECHNOLOGY												3630000
MAINFRAME UPGRADE TO SUPPORT ACCESS												
FLORIDA AND FLORIDA SAFE FAMILIES												
NETWORK (FSFN) APPLICATIONS												36327C0

and critical decision making. These capacity constraints will be manifested by slower transaction response times and longer batch cycles. Transaction queueing is an indicator that the demands of the system exceed the available capacity of the mainframe. The FSFN application experienced five incidents of transaction queueing during the six months between January and June 2015. Twenty (20) transaction queueing incidents occurred in the four months between July and November 2015. This trend will continue and the incidents will grow more frequent as the applications' demand for resources continues to grow.

Another indicator of potential capacity constraints is the Central Processing Unit (CPU) Percentage Used. The CPU Percentage Used is the average usage of the CPU during a 15 minute interval. The system is currently averaging 99.58 percent usage during the online day. This measure indicates that there is very little additional CPU capacity available to respond to the growing workload. Slower performance is readily noticed by FLORIDA and FSFN stakeholders. With reduced performance levels, the ability of the FLORIDA and FSFN systems to handle a great increase in load is in jeopardy. An example is the considerable increase in use of the FLORIDA system in 2004 and 2005 after the hurricanes landed on Florida shores. Such outages may affect the timeliness of direct services (such as abuse investigations, protective services, shelter, and food assistance) to children and families.

In the current environment, no excess capacity exists and no dynamic capacity upgrades are available. The last upgrade of the processor for the FLORIDA and FSFN applications for capacity purposes was in October of 2005. An upgrade was performed in July of 2010 to consolidate multiple processors into one, as a cost savings measure and to maintain compatibility with operating system changes made by the vendor. No additional capacity was added during this upgrade, and the new machine was rated at the same level as the two it was replacing. An additional upgrade was performed in July 2013 to maintain compatibility with the current operating system. As with the previous upgrade, no additional capacity was added to the new machine.

AST-Northwood, along with the DCF team, jointly explored options to mitigate the service risk associated with the lack of capacity. One option considered was to upgrade the current mainframe to a higher capacity setting prior to June 30, 2015, at a cost of \$2,886,830. This would have added an additional 10% of capacity to the processor. Despite the lower initial cost, this option was not considered viable as the existing processor was withdrawn from marketing by the vendor on June 30, 2015, effectively preventing any additional changes. Therefore, upgrades to the existing environment are not possible. Additionally, after June 30, 2015, the manufacturer considered the machine to have \$0.00 of value.

The proposed approach is to lease a new mainframe with increased capacity. This approach addresses the critical capacity need, provides greater long term flexibility, and maintains manufacturer support of the operating environment. In

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2016-17	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
CHILDREN & FAMILIES						60000000
ADMINISTRATION						60900000
PGM: EXECUTIVE LEADERSHIP						60900100
EXECUTIVE DIR/SUPPORT SVCS						60900101
GOV OPERATIONS/SUPPORT						16
ASST/SECRETARY/ADMIN						1602.60.02.00
PROGRAM OR SERVICE-LEVEL						
INFORMATION TECHNOLOGY						3630000
MAINFRAME UPGRADE TO SUPPORT ACCESS						
FLORIDA AND FLORIDA SAFE FAMILIES						
NETWORK (FSFN) APPLICATIONS						36327C0

In addition, the system change will continue to leverage specialty engines. FSFN and FLORIDA systems are able to use specialty engines installed in the current processor to remove some workload from the general purpose engines running on the mainframe. These specialty engines run at the full rated speed of the processor and are a perpetual license. Once a specialty engine is purchased, the agency is entitled to the same type of specialty engine in any upgraded processor at no additional charge. These engines are not visible to most third party software and no license fees are paid to third party vendors for them. This allows AST to utilize a processor at a lower capacity setting and avoid the cost of higher license fees while still having the capacity needed to run the applications. No changes would be required for any of the FSFN or FLORIDA applications to run on the newer processor, and the migration time - post-delivery and install - is negligible.

The mainframe technical support staff at AST-Northwood performed a capacity study in order to identify capacity requirements for a newer processor. The raw data was additionally provided to the hardware vendor for an independent study to validate the capacity calculations for the new model. Vendor quotes for a base model machine were used to generate the estimated costs listed below. The estimated costs include the amounts for the increased license costs for hardware and software by fiscal year. The amount of \$1,533,569 represents the one-time fees for the upgraded capacity that will be due to the various software vendors; \$395,628 annually for hardware lease and maintenance; and \$1,904,725 annually for software license and maintenance.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The replacement leased mainframe will support the projected growth of the FLORIDA and FSFN applications over the next three years, support the work of the 15,000 FSFN users and the 9,500 FLORIDA users at the current level of performance, accommodate new functionality in order to meet evolving program demands, and provide the ability to upgrade capacity in an emergency situation in order to continue to provide service in a timely manner to the citizens of Florida.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE (IF ANY):

N/A

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE (IF ANY):

When funded, the Department will use the funds to pay the AST to upgrade the hardware.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

25. Improve the efficiency and effectiveness of government agencies at all levels.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ FY 2016-17	AGY AMD REQ FY 2016-17	AGY AMD N/R FY 2016-17	AGY AMD ANZ FY 2016-17	AGY AMD REQ FY 2016-17 OVER(UNDER)	AGY FIN REQ FY 2016-17
	POS AMOUNT	POS AMOUNT	POS AMOUNT	POS AMOUNT	POS AMOUNT	POS AMOUNT
CHILDREN & FAMILIES						60000000
ADMINISTRATION						60900000
PGM: EXECUTIVE LEADERSHIP						60900100
EXECUTIVE DIR/SUPPORT SVCS						60900101
GOV OPERATIONS/SUPPORT						16
ASST/SECRETARY/ADMIN						<u>1602.60.02.00</u>
PROGRAM OR SERVICE-LEVEL						
INFORMATION TECHNOLOGY						3630000
MAINFRAME UPGRADE TO SUPPORT ACCESS						
FLORIDA AND FLORIDA SAFE FAMILIES						
NETWORK (FSFN) APPLICATIONS						36327C0

RETURN ON INVESTMENT:

This hardware upgrade directly affects the performance of the system, which affects the productivity of the 9,500 FLORIDA users and 15,000 FSFN users.

COST CALCULATIONS:

The cost of the mainframe upgrade is the state price from the approved state vendors for the hardware required.

The department requests budget authority totaling \$8,434,628 to fund the next three (3) state fiscal years. A request in the amount of \$3,833,922 for state fiscal year 2016-2017 and a recurring amount of \$2,300,353 for each fiscal year through state fiscal year 2019.

FY 2016-2017\$ 3,833,922
 FY 2017-2018\$ 2,300,353
 FY 2018-2019\$ 2,300,353
 Total\$ 8,434,628

Summary: This is a new issue.

TOTAL: ASST/SECRETARY/ADMIN						<u>1602.60.02.00</u>
BY FUND TYPE						
GENERAL REVENUE FUND		1,826,956	730,783		1,826,956	1000
TRUST FUNDS		2,006,966	802,786		2,006,966	2000
TOTAL PROG COMP.....		3,833,922	1,533,569		3,833,922	
	=====	=====	=====	=====	=====	

COL A12	COL A14	COL A15	COL A16	COL A14-A12	
AGY FIN REQ FY 2016-17 POS	AGY AMD REQ FY 2016-17 POS	AGY AMD N/R FY 2016-17 POS	AGY AMD ANZ FY 2016-17 POS	AGY AMD REQ FY 2016-17 OVER(UNDER) AGY FIN REQ FY 2016-17 POS	AMOUNT
CHILDREN & FAMILIES					60000000
SERVICES					60910000
PGM: MENTAL HEALTH PROGRAM					60910500
MENTAL HEALTH SERVICES					60910506
HEALTH AND HUMAN SERVICES					13
CIVIL COMMITMENT PROGRAM					1301.02.00.00
AGENCY STRATEGIC PRIORITIES					4000000
MEDICAL CARE COSTS IN THE					
STATE-OPERATED MENTAL HEALTH					
TREATMENT FACILITY NORTHEAST					
FLORIDA STATE HOSPITAL					4000040
SPECIAL CATEGORIES					100000
G/A-CONTRACT PROF SERVICES					100779
FEDERAL GRANTS TRUST FUND -RECPNT	1,058,705			1,058,705	2261 9

AGENCY ISSUE NARRATIVE:

2016-2017 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 Amended 2016-17 Narrative after December 4, 2015

ISSUE TITLE: Medical Care Costs in the State-Operated Mental Health Treatment Facility-Northeast Florida State Hospital

SPECIFY WHICH AGENCY GOAL FROM THE FISCAL YEARS 2016-2017 THROUGH 2020-2021 STRATEGIC PLAN IS ADDRESSED BY THIS BUDGET ISSUE PROPOSAL:
 Goal 1 - Protect the vulnerable people we serve.

SUMMARY:
 The Department requests \$1,058,705 of recurring Federal Grants Trust Fund budget authority to fund increased medical care costs of persons committed to the department who have complex medical conditions.

PROBLEM STATEMENT:
 The State Mental Health Treatment Facilities (SMHTF) serve individuals with mental illness committed to the Department pursuant to Chapters 394, F.S., The Baker Act, and 916, F.S., The Forensic Client Services Act. During the past three years, the Department has seen an increase in the number of persons served in the SMHTFs with complex medical conditions. At the Northeast Florida State Hospital (NEFSH), there were 112 percent more days spent in an outside acute care facility during FY 2014-15 (1,246) than in FY 2013-14 (589), and 107 percent more in FY 2014-15 than in FY 2012-13 (603). This makes discharge to a community setting more challenging as complex medical conditions can be costly to treat and providers can be reluctant to accept these individuals. As a result, these persons continue to reside in the state's care and continue to age, further exacerbating their medical conditions.

During the past three fiscal years, NEFSH has received a total of \$2,475,767 in internal budget transfers to cover the increased costs of medical care; of this, NEFSH received \$1,818,527 in FY 2014-15 (transfers are realigning base budget within the program). Costs for medical care expenses at NEFSH during FY 2014-15 were \$4,176,699, 50 percent higher than

COL A12	COL A14	COL A15	COL A16	COL A14-A12	
AGY FIN REQ FY 2016-17 POS	AGY AMD REQ FY 2016-17 POS	AGY AMD N/R FY 2016-17 POS	AGY AMD ANZ FY 2016-17 POS	AGY AMD REQ FY 2016-17 OVER(UNDER) AGY FIN REQ FY 2016-17 POS	AMOUNT
CHILDREN & FAMILIES					60000000
SERVICES					60910000
PGM: MENTAL HEALTH PROGRAM					60910500
MENTAL HEALTH SERVICES					60910506
HEALTH AND HUMAN SERVICES					13
CIVIL COMMITMENT PROGRAM					<u>1301.02.00.00</u>
AGENCY STRATEGIC PRIORITIES					4000000
MEDICAL CARE COSTS IN THE					
STATE-OPERATED MENTAL HEALTH					
TREATMENT FACILITY NORTHEAST					
FLORIDA STATE HOSPITAL					4000040

FY 2013-14 (\$2,784,858), and 53 percent higher than FY 2012-13 (\$2,730,267). NEFSH is projecting to spend \$3,492,767 in medical care costs in FY 2015-16.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The SMHTFs can obtain medical services our residents need. Their physical health needs can be addressed as well as their mental health. Budget allocations for other facility needs can be applied as budgeted.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE (IF ANY):

Not applicable.

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE (IF ANY):

Not applicable.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

Support and sustain statewide and regional partnerships to accomplish Florida's economic and quality of life goals.

RETURN ON INVESTMENT:

The return on investment is to ensure compliance with Chapter 394, F.S., and Chapter 916, F.S., requiring the department to provide medical services for patients placed under these chapters, which are suited to his or her needs, and which shall be administered skillfully, safely, and humanely with full respect for the patient's dignity and personal integrity. Caring for an individual's physical needs will impact their recovery and enable a quicker return to a less restrictive setting.

COST CALCULATIONS:

The need for \$1,058,705 in additional funding to offset the increase in medical care expenses is the difference between the allocated amounts budgeted for medical costs and the projected expenditures for medical care during FY 2015-16.

=====	
	Contracted Services (100777) and G/A-Contracted Professional Services (100779)
=====	
FY 2015-16 AOB NEFSH	\$4,145,885

FY 2015-16 Projected Expenditures	

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2016-17 POS	AMOUNT	AGY AMD REQ FY 2016-17 POS	AMOUNT	AGY AMD N/R FY 2016-17 POS	AMOUNT	AGY AMD ANZ FY 2016-17 POS	AMOUNT	AGY AMD REQ FY 2016-17 OVER(UNDER) AGY FIN REQ FY 2016-17 POS	AMOUNT	

CHILDREN & FAMILIES 60000000
 SERVICES 60910000
 PGM: MENTAL HEALTH PROGRAM 60910500
 MENTAL HEALTH SERVICES 60910506
 HEALTH AND HUMAN SERVICES 13
 CIVIL COMMITMENT PROGRAM 1301.02.00.00
 AGENCY STRATEGIC PRIORITIES 4000000
 MEDICAL CARE COSTS IN THE
 STATE-OPERATED MENTAL HEALTH
 TREATMENT FACILITY NORTHEAST
 FLORIDA STATE HOSPITAL 4000040

Finger Printing \$10,000
 Housekeeping Contract \$922,770
 Repairs/Maintenance Agreements \$779,053
 Projected Medical Care Costs* \$3,492,767

FY 2015-16 Estimated Deficit (\$1,058,705)

* Projected Medical Care Costs is an average of the three years' expenditures. FY 2015-16 expenditures were determined by taking first quarter expenditures and projecting for the remainder of the Fiscal Year.

Medical Care Cost Expenditures by Fiscal Year Three Year Average

FY 2013-14: \$2,784,858
 FY 2014-15: \$4,176,699
 FY 2015-16: \$3,516,743 (rounding) = \$879,185.77 (first quarter expenditures) x 4 quarters
 Projected Medical Care Costs \$10,478,300 / 3 = \$3,492,767

Summary: This is a new issue.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
CHILDREN & FAMILIES						60000000
SERVICES						60910000
PGM: ECON SELF SUFFICIENCY						60910700
ECONOMIC SELF SUFFICIENCY						60910708
HEALTH AND HUMAN SERVICES						13
SERVICES/MOST VULNERABLE						1304.00.00.00
ESTIMATED EXPENDITURES REALIGNMENT						2000000
TRANSFER OPTIONAL STATE						
SUPPLEMENTATION TO PERSONAL CARE						
ALLOWANCE - ADD						2003190
FINANCIAL ASSISTANCE PAYMT						110000
PERSONAL CARE ALLOWANCE						110133
GENERAL REVENUE FUND -STATE		612,150		381,930		612,150 1000 1

AGENCY ISSUE NARRATIVE:

2016-2017 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 Amended 2016-17 Narrative after December 4, 2015

ISSUE TITLE: Transfer Optional State Supplementation to Personal Care Allowance-Add

SPECIFY WHICH AGENCY GOAL FROM THE FISCAL YEARS 2016-2017 THROUGH 2020-2021 STRATEGIC PLAN IS ADDRESSED BY THIS BUDGET ISSUE PROPOSAL:

Goal 2: Promote personal and economic self-sufficiency.

SUMMARY:

The Department requests \$612,150 of General Revenue budget authority (\$381,930 non-recurring) be transferred from the Optional State Supplementation Category to the Personal Care Allowance (PNA) category to accommodate caseload growth resulting from the legislatively authorized increase in the PNA Program for Medicaid eligible individuals residing in nursing homes.

PROBLEM STATEMENT:

The 2014 General Appropriations Act increased the Personal Needs Allowance (PNA) for Social Security and Medicaid eligible individuals residing in nursing homes to \$105 per month from \$35 per month. An additional \$4,008,480 was appropriated for this purpose. Individuals with income less than \$105 are eligible to receive a supplement to their income up to \$75 per month. Prior to the 2014 legislative change the PNA was \$35 and individuals received a supplement of up to \$5. The increased PNA gives these low-income individuals the opportunity to afford items such as toiletries, haircuts and clothing not covered by Medicaid

The total appropriation of \$4,352,936 in the PNA Category is insufficient to fund the projected \$4,965,086 expenditures in FY 2016-17. The projected FY 2016-17 expenditures include 13 months of payments. The 13 month payment cycle consists of June expenditures paid in July, using the next fiscal year's budget. In order to transition to a 12 month payment

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2016-17	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS
						AMOUNT
						CODES
CHILDREN & FAMILIES						60000000
SERVICES						60910000
PGM: ECON SELF SUFFICIENCY						60910700
ECONOMIC SELF SUFFICIENCY						60910708
HEALTH AND HUMAN SERVICES						13
SERVICES/MOST VULNERABLE						1304.00.00.00
ESTIMATED EXPENDITURES REALIGNMENT						2000000
TRANSFER OPTIONAL STATE						
SUPPLEMENTATION TO PERSONAL CARE						
ALLOWANCE - ADD						2003190

cycle, a non-recurring amount of \$381,930 is requested in FY 2016-17 to cover the projected June 2016 expenditures from FY 2015-16. Overall, the Department requests transfer of \$612,150 from the Optional State Supplementation Category (110020) to meet the increased spending in the Personal Needs Allowance Category (110133).

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The additional funding allows an individual the ability to participate in daily living activities while maintaining a sense of personal independence. The additional General Revenue funding will allow the Department to accommodate the caseload growth resulting from the 2014 PNA increase approved by the legislature and signed into law by the governor effective July 1, 2014. The increased PNA satisfies an individual's need to achieve and maintain a certain degree of independence while in a nursing home.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE (IF ANY):

None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE (IF ANY):

None

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

Support and sustain statewide and regional partnerships to accomplish Florida's economic and quality of life goals.

RETURN ON INVESTMENT:

Not applicable. This is a realignment of existing budget; no new appropriations are requested.

COST CALCULATIONS:

For FY 2016-17 the ESS Program Office projects expenditures of \$4,583,156 based on the average of current year monthly expenditures. The current 13-month payment cycle projects an additional expenditure amount of \$381,930 to be paid in FY 2016-17, resulting in total budget need of \$4,965,086.

Personal Needs Allowance Category

Total Appropriations	\$4,352,936
Total FY 2016-17 Budget Need	\$4,965,086
Surplus(Deficit)	(\$612,150)

COL A12	COL A14	COL A15	COL A16	COL A14-A12	CODES
AGY FIN REQ FY 2016-17 POS AMOUNT	AGY AMD REQ FY 2016-17 POS AMOUNT	AGY AMD N/R FY 2016-17 POS AMOUNT	AGY AMD ANZ FY 2016-17 POS AMOUNT	AGY AMD REQ FY 2016-17 OVER(UNDER) AGY FIN REQ FY 2016-17 POS AMOUNT	
CHILDREN & FAMILIES					60000000
SERVICES					60910000
PGM: ECON SELF SUFFICIENCY					60910700
ECONOMIC SELF SUFFICIENCY					60910708
HEALTH AND HUMAN SERVICES					13
SERVICES/MOST VULNERABLE					<u>1304.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT					2000000
TRANSFER OPTIONAL STATE					
SUPPLEMENTATION TO PERSONAL CARE					
ALLOWANCE - ADD					2003190

The Optional State Supplementation category has a projected surplus of \$1,413,181 based on the average of current year monthly expenditures.

Optional State Supplementation Category
 Total Appropriations \$7,148,920
 Total FY 2016-17 Budget Need \$5,735,739
 Surplus(Deficit) \$1,413,181

Summary: This is a new issue.

TRANSFER OPTIONAL STATE					
SUPPLEMENTATION TO PERSONAL CARE					
ALLOWANCE - DEDUCT					2003200
FINANCIAL ASSISTANCE PAYMT					110000
OPTIONAL ST SUPPLEMENT PRG					110020
GENERAL REVENUE FUND	-MATCH	612,150-	381,930-	612,150-	1000 2

AGENCY ISSUE NARRATIVE:

2016-2017 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 Amended 2016-17 Narrative after December 4, 2015

ISSUE TITLE: Transfer Optional State Supplementation to Personal Care Allowance-Deduct

SPECIFY WHICH AGENCY GOAL FROM THE FISCAL YEARS 2016-2017 THROUGH 2020-2021 STRATEGIC PLAN IS ADDRESSED BY THIS BUDGET ISSUE PROPOSAL:

Goal 2: Promote personal and economic self-sufficiency.

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2016-17 POS	AMOUNT	AGY AMD REQ FY 2016-17 POS	AMOUNT	AGY AMD N/R FY 2016-17 POS	AMOUNT	AGY AMD ANZ FY 2016-17 POS	AMOUNT	AGY AMD REQ FY 2016-17 OVER(UNDER) AGY FIN REQ FY 2016-17 POS	AMOUNT	
CHILDREN & FAMILIES										60000000
SERVICES										60910000
PGM: ECON SELF SUFFICIENCY										60910700
ECONOMIC SELF SUFFICIENCY										60910708
HEALTH AND HUMAN SERVICES										13
SERVICES/MOST VULNERABLE										<u>1304.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT										2000000
TRANSFER OPTIONAL STATE										
SUPPLEMENTATION TO PERSONAL CARE										
ALLOWANCE - DEDUCT										2003200

SUMMARY:

The Department requests \$612,150 of General Revenue budget authority (\$381,930 non-recurring) be transferred from Category 110020 (Optional State Supplementation) Category to Category 110133 (Personal Care Allowance) to accommodate caseload growth resulting from the legislatively authorized increase in the Personal Needs Allowance (PNA) for Medicaid eligible individuals residing in nursing homes.

PROBLEM STATEMENT:

The 2014 General Appropriations Act increased the Personal Needs Allowance (PNA) for Social Security and Medicaid eligible individuals residing in nursing homes to \$105 per month from \$35 per month. An additional \$4,008,480 was appropriated for this purpose. Individuals with income less than \$105 are eligible to receive a supplement to their income up to \$75 per month. Prior to the 2014 legislative change the PNA was \$35 and individuals received a supplement of up to \$5. The increased PNA gives these low-income individuals the opportunity to afford items such as toiletries, haircuts and clothing not covered by Medicaid

The total appropriation of \$4,352,936 in the PNA Category is insufficient to fund the projected \$4,965,086 expenditures in FY 2016-17. The projected FY 2016-17 expenditures include 13 months of payments. The 13 month payment cycle consists of June expenditures paid in July, using the next fiscal year's budget. In order to transition to a 12 month payment cycle, a non-recurring amount of \$381,930 is requested in FY 2016-17 to cover the projected June 2016 expenditures from FY 2015-16. Overall, the Department requests transfer of \$612,150 from the Optional State Supplementation Category (110020) to meet the increased spending in the Personal Needs Allowance Category (110133).

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The additional funding allows an individual the ability to participate in daily living activities while maintaining a sense of personal independence. The additional General Revenue funding will allow the Department to accommodate the caseload growth resulting from the 2014 PNA increase approved by the legislature and signed into law by the governor effective July 1, 2014. The increased PNA satisfies an individual's need to achieve and maintain a certain degree of independence while in a nursing home.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE (IF ANY):

None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE (IF ANY):

None

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2016-17	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	CODES
CHILDREN & FAMILIES						60000000
SERVICES						60910000
PGM: ECON SELF SUFFICIENCY						60910700
ECONOMIC SELF SUFFICIENCY						60910708
HEALTH AND HUMAN SERVICES						13
SERVICES/MOST VULNERABLE						<u>1304.00.00.00</u>
ESTIMATED EXPENDITURES REALIGNMENT						2000000
TRANSFER OPTIONAL STATE						
SUPPLEMENTATION TO PERSONAL CARE						
ALLOWANCE - DEDUCT						2003200

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

Support and sustain statewide and regional partnerships to accomplish Florida's economic and quality of life goals.

RETURN ON INVESTMENT:

Not applicable. This is a realignment of existing budget; no new appropriations are requested.

COST CALCULATIONS:

For FY 2016-17 the ESS Program Office projects expenditures of \$4,583,156 based on the average of current year monthly expenditures. The current 13-month payment cycle projects an additional expenditure amount of \$381,930 to be paid in FY 2016-17, resulting in total budget need of \$4,965,086.

Personal Needs Allowance Category

Total Appropriations \$4,352,936
 Total FY 2016-17 Budget Need \$4,965,086
 Surplus(Deficit) (\$612,150)

The Optional State Supplementation category has a projected surplus of \$1,413,181 based on the average of current year monthly expenditures.

Optional State Supplementation Category

Total Appropriations \$7,148,920
 Total FY 2016-17 Budget Need \$5,735,739
 Surplus(Deficit) \$1,413,181

Summary: This is a new issue.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
CHILDREN & FAMILIES						60000000
SERVICES						60910000
PGM: ECON SELF SUFFICIENCY						60910700
ECONOMIC SELF SUFFICIENCY						60910708
HEALTH AND HUMAN SERVICES						13
COMPREHENSIVE/ELIGIB/SVCS						1304.01.00.00
AGENCY STRATEGIC PRIORITIES						4000000
PERFORMANCE INCENTIVE						4000A80
SALARIES AND BENEFITS						010000
FEDERAL GRANTS TRUST FUND -MATCH	2,962,308	2,962,308	2,962,308			2261 2
-FEDERL	2,962,309	2,962,309	2,962,309			2261 3
TOTAL FEDERAL GRANTS TRUST FUND	5,924,617	5,924,617	5,924,617			2261
TOTAL APPRO.....	5,924,617	5,924,617	5,924,617			
OTHER PERSONAL SERVICES						030000
FEDERAL GRANTS TRUST FUND -MATCH	21,776	21,776	21,776			2261 2
-FEDERL	21,775	21,775	21,775			2261 3
TOTAL FEDERAL GRANTS TRUST FUND	43,551	43,551	43,551			2261
TOTAL APPRO.....	43,551	43,551	43,551			
TOTAL: PERFORMANCE INCENTIVE						4000A80
TOTAL ISSUE.....	5,968,168	5,968,168	5,968,168			

AGENCY ISSUE NARRATIVE:

2016-2017 BUDGET YEAR NARRATIVE: IT COMPONENT? NO

ISSUE TITLE: Performance Bonus for Economic Self Sufficiency (ESS) Employees

SPECIFY WHICH AGENCY GOAL FROM THE FISCAL YEARS 2016-17 THROUGH 2020-2021 STRATEGIC PLAN IS ADDRESSED BY THIS BUDGET ISSUE PROPOSAL:

Goal 5: Acquire, develop, and maintain a talented successful workforce to advance DCF's mission and strategic plan

SUMMARY:

The Department requests \$6,229,474 in the Federal Grants Trust Fund to provide a one-time, Supplemental Nutrition Assistance Program (SNAP) Federal Performance Bonus of \$1,000 to 3,719 ESS Program employees who collectively earned national recognition for having the best Quality Control Accuracy Rate in the country - 99.58% in Federal Fiscal Year

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ FY 2016-17	AGY AMD REQ FY 2016-17	AGY AMD N/R FY 2016-17	AGY AMD ANZ FY 2016-17	AGY AMD REQ FY 2016-17 OVER(UNDER)	AGY FIN REQ FY 2016-17
	POS AMOUNT	POS AMOUNT	POS AMOUNT	POS AMOUNT	POS AMOUNT	POS AMOUNT
						CODES
CHILDREN & FAMILIES						60000000
SERVICES						60910000
PGM: ECON SELF SUFFICIENCY						60910700
ECONOMIC SELF SUFFICIENCY						60910708
HEALTH AND HUMAN SERVICES						13
COMPREHENSIVE/ELIGIB/SVCS						1304.01.00.00
AGENCY STRATEGIC PRIORITIES						4000000
PERFORMANCE INCENTIVE						4000A80

2014.

PROBLEM STATEMENT:

The Florida Economic Self Sufficiency (ESS) program is a national leader in SNAP Quality Control (QC) accuracy and has maintained one of the lowest error rates in the country since Federal Fiscal Year (FFY) 2008. ESS staff collectively earned a performance bonus from the United States Department of Agriculture (USDA), Food and Nutrition Services (FNS) in June 2015 totaling \$7,742,209. They work diligently to ensure that SNAP benefits are determined accurately and timely for the most vulnerable people of the State of Florida. This is the sixth year in a row to lead the nation in accuracy. All total, Florida has earned bonuses in excess of \$60 million. Federal regulation allows states to use these funds for only three purposes: improved administration of the program, technology, to reduce waste, fraud and abuse and as state funds to match other federal grants.

ESS employees whose performance contributed to the federal SNAP QC bonus includes full time equivalent and other personal services staff. ESS employees eligible to receive a bonus would be required to have a satisfactory performance appraisal rating of 3.0 or greater, be under no disciplinary action, and have been employed in the program during the entire FFY for which the bonus was earned.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

DCF proposes to utilize a portion of the federal bonus dollars to improve SNAP program administration by recognizing staff with a cash bonus. By recognizing staff, the Department is demonstrating its position regarding the importance of its work force and reinvesting in the ESS program through its most critical resource - personnel.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE (IF ANY):

This is a critical step in accomplishing core required services related to a DCF priority initiative that is underway in the current fiscal year. Recognizing and rewarding ESS staff by providing a one-time performance bonus for the work they do each day to provide accurate and timely food assistance benefits to the most vulnerable citizens is one important way to help retain staff and manage staffing at sufficient levels.

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE (IF ANY):

A one-time salary bonus will be paid to all ESS employees who are were in good standing during the bonus period and remain so on July 1, 2016.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

Improve the efficiency and effectiveness of government agencies at all levels.

RETURN ON INVESTMENT:

Exit survey data captured for staff exiting front line positions within ESS continue to show dissatisfaction with

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2016-17	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	CODES
CHILDREN & FAMILIES						60000000
SERVICES						60910000
PGM: ECON SELF SUFFICIENCY						60910700
ECONOMIC SELF SUFFICIENCY						60910708
HEALTH AND HUMAN SERVICES						13
COMPREHENSIVE/ELIGIB/SVCS						<u>1304.01.00.00</u>
AGENCY STRATEGIC PRIORITIES						4000000
PERFORMANCE INCENTIVE						4000A80

salaries levels. The ESS positions currently and historically rank amongst the lower starting salaries of jobs similar in nature within the Department. The Return on Investment is the retention of staff who will continue to work diligently to receive such a bonus.

COST CALCULATIONS:

An analysis was completed to determine how many current (as of July 17, 2015) ESS employees meet the criteria of having a satisfactory performance appraisal of 3.0 or greater, no disciplinary action and having been employed in the ESS program during the time the bonus was earned. In this case, the latest SNAP bonus awarded to Florida was based on FFY 2014 performance. Therefore, current employees hired after September 30, 2014 were not included. The current analysis indicated 3,719 employees would be eligible for a net lump sum bonus of \$1,000. The net bonus of \$1000 will cost approximately \$1,675.04 per employee and includes FICA employee and employer share at 15.3% of base pay and federal income taxes at 25% of base pay. With an estimated 3,719 employees eligible for the bonus, the total cost is \$6,229,474. The line item detail of a net \$1,000 bonus is as follows:

Net Bonus Payment to Employee	\$1,000.00
Employer/Employee FICA (15.3%)	\$256.28
Federal Income tax Withholding (25% of gross)	\$418.76

Total Employer Cost	\$1,675.04

	Employee Count	Employer Cost	Budget Need
FTE	3,690.00	\$1,675.04	6,180,898
OPS	29.00	\$1,675.04	48,576
	-----	-----	-----
Total	3,719.00		6,229,474

Amended 2016-17 Narrative after December 4, 2015

ISSUE TITLE: Performance Bonus for Economic Self Sufficiency (ESS) Employees

SPECIFY WHICH AGENCY GOAL FROM THE FISCAL YEARS 2016-17 THROUGH 2020-2021 STRATEGIC PLAN IS ADDRESSED BY THIS BUDGET ISSUE PROPOSAL:

Goal 5: Acquire, develop, and maintain a talented successful workforce to advance DCF's mission and strategic plan

SUMMARY:

The Department requests \$6,229,474 in the Federal Grants Trust Fund to provide a one-time, Supplemental Nutrition

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2016-17	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	CODES
CHILDREN & FAMILIES						60000000
SERVICES						60910000
PGM: ECON SELF SUFFICIENCY						60910700
ECONOMIC SELF SUFFICIENCY						60910708
HEALTH AND HUMAN SERVICES						13
COMPREHENSIVE/ELIGIB/SVCS						<u>1304.01.00.00</u>
AGENCY STRATEGIC PRIORITIES						4000000
PERFORMANCE INCENTIVE						4000A80

Assistance Program (SNAP) Federal Performance Bonus of \$1,000 to 3,719 ESS Program employees who collectively earned national recognition for having the best Quality Control Accuracy Rate in the country - 99.58% in Federal Fiscal Year 2014.

PROBLEM STATEMENT:

The Florida Economic Self Sufficiency (ESS) program is a national leader in SNAP Quality Control (QC) accuracy and has maintained one of the lowest error rates in the country since Federal Fiscal Year (FFY) 2008. ESS staff collectively earned a performance bonus from the United States Department of Agriculture (USDA), Food and Nutrition Services (FNS) for FFY 2014 totaling \$7,742,209. They work diligently to ensure that SNAP benefits are determined accurately and timely for the most vulnerable people of the State of Florida. This is the sixth year in a row to lead the nation in accuracy. All total, Florida has earned bonuses in excess of \$60 million. Federal law allows states to use these funds only for SNAP expenses including improvements in administration, investments in technology, and actions to reduce waste, fraud and abuse.

ESS employees whose performance contributed to the federal SNAP QC bonus includes full time equivalent and other personal services staff. ESS employees eligible to receive a bonus would be required to have a satisfactory performance appraisal rating of 3.0 or greater, be under no disciplinary action, and have been employed in the program during the FFY for which the bonus was earned.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

DCF proposes to utilize a portion of the federal bonus dollars to improve SNAP program administration by recognizing staff with a cash bonus. By recognizing staff, the Department is demonstrating its position regarding the importance of its work force and reinvesting in the ESS program through its most critical resource - personnel.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE (IF ANY):

This is a critical step in accomplishing core required services related to a DCF priority initiative that is underway in the current fiscal year. Recognizing and rewarding ESS staff by providing a one-time performance bonus for the work they do each day to provide accurate and timely food assistance benefits to the most vulnerable citizens is one important way to help retain staff and manage staffing at sufficient levels.

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE (IF ANY):

A one-time salary bonus will be paid to ESS employees who were in good standing during the bonus period and remain so on July 1, 2016.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

Improve the efficiency and effectiveness of government agencies at all levels.

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
CHILDREN & FAMILIES						60000000
SERVICES						60910000
PGM: ECON SELF SUFFICIENCY						60910700
ECONOMIC SELF SUFFICIENCY						60910708
HEALTH AND HUMAN SERVICES						13
COMPREHENSIVE/ELIGIB/SVCS						<u>1304.01.00.00</u>
AGENCY STRATEGIC PRIORITIES						4000000
PERFORMANCE INCENTIVE						4000A80

RETURN ON INVESTMENT:

Exit survey data captured for staff exiting front line positions within ESS continue to show dissatisfaction with salaries levels. The Return on Investment is the retention of staff who will continue to work diligently to receive such a bonus.

COST CALCULATIONS:

An analysis was completed to determine how many current (as of July 17, 2015) ESS employees meet the criteria of having a satisfactory performance appraisal of 3.0 or greater, no disciplinary action and having been employed in the ESS program during the time the bonus was earned. In this case, the latest SNAP bonus awarded to Florida was based on FFY 2014 performance. Therefore, current employees hired after September 30, 2014 were not included. The current analysis indicated 3,719 employees would be eligible for a net lump sum bonus of \$1,000. The net bonus of \$1,000 will cost approximately \$1,675.04 per employee and includes FICA employee and employer share at 15.3% of base pay and federal income taxes at 25% of base pay. With an estimated 3,719 employees eligible for the bonus, the total cost is \$6,229,474. The line item detail of a net \$1,000 bonus is as follows:

Net Bonus Payment to Employee	\$1,000.00
Employer/Employee FICA (15.3%)	\$256.28
Federal Income tax Withholding (25% of gross)	\$418.76

Total Employer Cost	\$1,675.04

	Employee Count	Employer Cost	Budget Need
FTE	3,690.00	\$1,675.04	6,180,898
OPS	29.00	\$1,675.04	48,576
	-----	-----	-----
Total	3,719.00		6,229,474

Summary: Replaces all existing narrative. There are no changes in dollars.

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2016-17	POS AMOUNT	AGY AMD REQ FY 2016-17	POS AMOUNT	AGY AMD N/R FY 2016-17	POS AMOUNT	AGY AMD ANZ FY 2016-17	POS AMOUNT	AGY AMD REQ FY 2016-17 OVER(UNDER)	AGY FIN REQ FY 2016-17	

CHILDREN & FAMILIES										60000000
SERVICES										60910000
PGM: ECON SELF SUFFICIENCY										60910700
ECONOMIC SELF SUFFICIENCY										60910708
HEALTH AND HUMAN SERVICES										13
COMPREHENSIVE/ELIGIB/SVCS										<u>1304.01.00.00</u>
AGENCY STRATEGIC PRIORITIES										4000000
PERFORMANCE INCENTIVE										4000A80

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
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A12 - AGY FIN REQ FY 2016-17

CHANGES TO CURRENTLY AUTHORIZED POSITIONS
 OTHER SALARY AMOUNT
 2261 FEDERAL GRANTS TRUST FUND

5,924,617

5,924,617

A14 - AGY AMD REQ FY 2016-17

CHANGES TO CURRENTLY AUTHORIZED POSITIONS
 OTHER SALARY AMOUNT
 2261 FEDERAL GRANTS TRUST FUND

5,924,617

5,924,617

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2016-17	AGY AMD REQ FY 2016-17	AGY AMD REQ FY 2016-17	AGY AMD N/R FY 2016-17	AGY AMD ANZ FY 2016-17	AGY AMD ANZ FY 2016-17	AGY AMD ANZ FY 2016-17	AGY AMD ANZ FY 2016-17	AGY AMD REQ FY 2016-17	AGY FIN REQ FY 2016-17	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

CHILDREN & FAMILIES 60000000
 SERVICES 60910000
 PGM: ECON SELF SUFFICIENCY 60910700
 ECONOMIC SELF SUFFICIENCY 60910708
 HEALTH AND HUMAN SERVICES 13
 COMPREHENSIVE/ELIGIB/SVCS 1304.01.00.00
 AGENCY STRATEGIC PRIORITIES 4000000
 PERFORMANCE INCENTIVE 4000A80

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
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A15 - AGY AMD N/R FY 2016-17

CHANGES TO CURRENTLY AUTHORIZED POSITIONS
 OTHER SALARY AMOUNT
 2261 FEDERAL GRANTS TRUST FUND

5,924,617

 5,924,617
 =====

 TOTAL: COMPREHENSIVE/ELIGIB/SVCS 1304.01.00.00
 BY FUND TYPE
 TRUST FUNDS..... 5,968,168 5,968,168 5,968,168 2000
 =====

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY AMD REQ	
	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
CHILDREN & FAMILIES						60000000
SERVICES						60910000
PGM: ECON SELF SUFFICIENCY						60910700
ECONOMIC SELF SUFFICIENCY						60910708
GOV OPERATIONS/SUPPORT						16
EXEC LEADERSHIP/SUPPRT SVC						1602.00.00.00
AGENCY STRATEGIC PRIORITIES						4000000
PERFORMANCE INCENTIVE						4000A80
SALARIES AND BENEFITS						010000
FEDERAL GRANTS TRUST FUND -MATCH	128,140	128,140	128,140			2261 2
-FEDERL	128,141	128,141	128,141			2261 3
TOTAL FEDERAL GRANTS TRUST FUND	256,281	256,281	256,281			2261
TOTAL APPRO.....	256,281	256,281	256,281			
OTHER PERSONAL SERVICES						030000
FEDERAL GRANTS TRUST FUND -MATCH	2,512	2,512	2,512			2261 2
-FEDERL	2,513	2,513	2,513			2261 3
TOTAL FEDERAL GRANTS TRUST FUND	5,025	5,025	5,025			2261
TOTAL APPRO.....	5,025	5,025	5,025			
TOTAL: PERFORMANCE INCENTIVE						4000A80
TOTAL ISSUE.....	261,306	261,306	261,306			

AGENCY ISSUE NARRATIVE:

2016-2017 BUDGET YEAR NARRATIVE: IT COMPONENT? NO

ISSUE TITLE: Performance Bonus for Economic Self Sufficiency (ESS) Employees

SPECIFY WHICH AGENCY GOAL FROM THE FISCAL YEARS 2016-17 THROUGH 2020-2021 STRATEGIC PLAN IS ADDRESSED BY THIS BUDGET ISSUE PROPOSAL:

Goal 5: Acquire, develop, and maintain a talented successful workforce to advance DCF's mission and strategic plan

SUMMARY:

The Department requests \$6,229,474 in the Federal Grants Trust Fund to provide a one-time, Supplemental Nutrition Assistance Program (SNAP) Federal Performance Bonus of \$1,000 to 3,719 ESS Program employees who collectively earned national recognition for having the best Quality Control Accuracy Rate in the country - 99.58% in Federal Fiscal Year

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2016-17 POS	AMOUNT	AGY AMD REQ FY 2016-17 POS	AMOUNT	AGY AMD N/R FY 2016-17 POS	AMOUNT	AGY AMD ANZ FY 2016-17 POS	AMOUNT	AGY AMD REQ FY 2016-17 OVER(UNDER)	AGY FIN REQ FY 2016-17 AMOUNT	
CHILDREN & FAMILIES										60000000
SERVICES										60910000
PGM: ECON SELF SUFFICIENCY										60910700
<u>ECONOMIC SELF SUFFICIENCY</u>										60910708
GOV OPERATIONS/SUPPORT										16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>										<u>1602.00.00.00</u>
AGENCY STRATEGIC PRIORITIES										4000000
PERFORMANCE INCENTIVE										4000A80

2014.

PROBLEM STATEMENT:

The Florida Economic Self Sufficiency (ESS) program is a national leader in SNAP Quality Control (QC) accuracy and has maintained one of the lowest error rates in the country since Federal Fiscal Year (FFY) 2008. ESS staff collectively earned a performance bonus from the United States Department of Agriculture (USDA), Food and Nutrition Services (FNS) in June 2015 totaling \$7,742,209. They work diligently to ensure that SNAP benefits are determined accurately and timely for the most vulnerable people of the State of Florida. This is the sixth year in a row to lead the nation in accuracy. All total, Florida has earned bonuses in excess of \$60 million. Federal regulation allows states to use these funds for only three purposes: improved administration of the program, technology, to reduce waste, fraud and abuse and as state funds to match other federal grants.

ESS employees whose performance contributed to the federal SNAP QC bonus includes full time equivalent and other personal services staff. ESS employees eligible to receive a bonus would be required to have a satisfactory performance appraisal rating of 3.0 or greater, be under no disciplinary action, and have been employed in the program during the entire FFY for which the bonus was earned.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

DCF proposes to utilize a portion of the federal bonus dollars to improve SNAP program administration by recognizing staff with a cash bonus. By recognizing staff, the Department is demonstrating its position regarding the importance of its work force and reinvesting in the ESS program through its most critical resource - personnel.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE (IF ANY):

This is a critical step in accomplishing core required services related to a DCF priority initiative that is underway in the current fiscal year. Recognizing and rewarding ESS staff by providing a one-time performance bonus for the work they do each day to provide accurate and timely food assistance benefits to the most vulnerable citizens is one important way to help retain staff and manage staffing at sufficient levels.

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE (IF ANY):

A one-time salary bonus will be paid to all ESS employees who are were in good standing during the bonus period and remain so on July 1, 2016.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

Improve the efficiency and effectiveness of government agencies at all levels.

RETURN ON INVESTMENT:

Exit survey data captured for staff exiting front line positions within ESS continue to show dissatisfaction with

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2016-17	POS AMOUNT	AGY AMD REQ FY 2016-17	POS AMOUNT	AGY AMD N/R FY 2016-17	POS AMOUNT	AGY AMD ANZ FY 2016-17	POS AMOUNT	AGY AMD REQ FY 2016-17	AGY FIN REQ FY 2016-17	
CHILDREN & FAMILIES										60000000
SERVICES										60910000
PGM: ECON SELF SUFFICIENCY										60910700
ECONOMIC SELF SUFFICIENCY										60910708
GOV OPERATIONS/SUPPORT										16
EXEC LEADERSHIP/SUPPRT SVC										<u>1602.00.00.00</u>
AGENCY STRATEGIC PRIORITIES										4000000
PERFORMANCE INCENTIVE										4000A80

salaries levels. The ESS positions currently and historically rank amongst the lower starting salaries of jobs similar in nature within the Department. The Return on Investment is the retention of staff who will continue to work diligently to receive such a bonus.

COST CALCULATIONS:

An analysis was completed to determine how many current (as of July 17, 2015) ESS employees meet the criteria of having a satisfactory performance appraisal of 3.0 or greater, no disciplinary action and having been employed in the ESS program during the time the bonus was earned. In this case, the latest SNAP bonus awarded to Florida was based on FFY 2014 performance. Therefore, current employees hired after September 30, 2014 were not included. The current analysis indicated 3,719 employees would be eligible for a net lump sum bonus of \$1,000. The net bonus of \$1000 will cost approximately \$1,675.04 per employee and includes FICA employee and employer share at 15.3% of base pay and federal income taxes at 25% of base pay. With an estimated 3,719 employees eligible for the bonus, the total cost is \$6,229,474. The line item detail of a net \$1,000 bonus is as follows:

Net Bonus Payment to Employee	\$1,000.00
Employer/Employee FICA (15.3%)	\$256.28
Federal Income tax Withholding (25% of gross)	\$418.76

Total Employer Cost	\$1,675.04

	Employee Count	Employer Cost	Budget Need
FTE	3,690.00	\$1,675.04	6,180,898
OPS	29.00	\$1,675.04	48,576
	-----	-----	-----
Total	3,719.00		6,229,474

Amended 2016-17 Narrative after December 4, 2015

ISSUE TITLE: Performance Bonus for Economic Self Sufficiency (ESS) Employees

SPECIFY WHICH AGENCY GOAL FROM THE FISCAL YEARS 2016-17 THROUGH 2020-2021 STRATEGIC PLAN IS ADDRESSED BY THIS BUDGET ISSUE PROPOSAL:

Goal 5: Acquire, develop, and maintain a talented successful workforce to advance DCF's mission and strategic plan

SUMMARY:

The Department requests \$6,229,474 in the Federal Grants Trust Fund to provide a one-time, Supplemental Nutrition

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
					AGY AMD REQ	
					FY 2016-17	
					OVER(UNDER)	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	CODES
CHILDREN & FAMILIES						60000000
SERVICES						60910000
PGM: ECON SELF SUFFICIENCY						60910700
ECONOMIC SELF SUFFICIENCY						60910708
GOV OPERATIONS/SUPPORT						16
EXEC LEADERSHIP/SUPPRT SVC						1602.00.00.00
AGENCY STRATEGIC PRIORITIES						4000000
PERFORMANCE INCENTIVE						4000A80

Assistance Program (SNAP) Federal Performance Bonus of \$1,000 to 3,719 ESS Program employees who collectively earned national recognition for having the best Quality Control Accuracy Rate in the country - 99.58% in Federal Fiscal Year 2014.

PROBLEM STATEMENT:

The Florida Economic Self Sufficiency (ESS) program is a national leader in SNAP Quality Control (QC) accuracy and has maintained one of the lowest error rates in the country since Federal Fiscal Year (FFY) 2008. ESS staff collectively earned a performance bonus from the United States Department of Agriculture (USDA), Food and Nutrition Services (FNS) for FFY 2014 totaling \$7,742,209. They work diligently to ensure that SNAP benefits are determined accurately and timely for the most vulnerable people of the State of Florida. This is the sixth year in a row to lead the nation in accuracy. All total, Florida has earned bonuses in excess of \$60 million. Federal law allows states to use these funds only for SNAP expenses including improvements in administration, investments in technology, and actions to reduce waste, fraud and abuse.

ESS employees whose performance contributed to the federal SNAP QC bonus includes full time equivalent and other personal services staff. ESS employees eligible to receive a bonus would be required to have a satisfactory performance appraisal rating of 3.0 or greater, be under no disciplinary action, and have been employed in the program during the FFY for which the bonus was earned.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

DCF proposes to utilize a portion of the federal bonus dollars to improve SNAP program administration by recognizing staff with a cash bonus. By recognizing staff, the Department is demonstrating its position regarding the importance of its work force and reinvesting in the ESS program through its most critical resource - personnel.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE (IF ANY):

This is a critical step in accomplishing core required services related to a DCF priority initiative that is underway in the current fiscal year. Recognizing and rewarding ESS staff by providing a one-time performance bonus for the work they do each day to provide accurate and timely food assistance benefits to the most vulnerable citizens is one important way to help retain staff and manage staffing at sufficient levels.

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE (IF ANY):

A one-time salary bonus will be paid to ESS employees who were in good standing during the bonus period and remain so on July 1, 2016.

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

Improve the efficiency and effectiveness of government agencies at all levels.

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2016-17	AGY AMD REQ FY 2016-17	AGY AMD REQ FY 2016-17	AGY AMD N/R FY 2016-17	AGY AMD ANZ FY 2016-17	AGY AMD ANZ FY 2016-17	AGY FIN REQ FY 2016-17	AGY AMD REQ FY 2016-17	AGY FIN REQ FY 2016-17	OVER(UNDER)	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
										60000000
										60910000
										60910700
										60910708
										16
										<u>1602.00.00.00</u>
										4000000
										4000A80

CHILDREN & FAMILIES
 SERVICES
 PGM: ECON SELF SUFFICIENCY
 ECONOMIC SELF SUFFICIENCY
 GOV OPERATIONS/SUPPORT
 EXEC LEADERSHIP/SUPPRT SVC
 AGENCY STRATEGIC PRIORITIES
 PERFORMANCE INCENTIVE

RETURN ON INVESTMENT:

Exit survey data captured for staff exiting front line positions within ESS continue to show dissatisfaction with salaries levels. The Return on Investment is the retention of staff who will continue to work diligently to receive such a bonus.

COST CALCULATIONS:

An analysis was completed to determine how many current (as of July 17, 2015) ESS employees meet the criteria of having a satisfactory performance appraisal of 3.0 or greater, no disciplinary action and having been employed in the ESS program during the time the bonus was earned. In this case, the latest SNAP bonus awarded to Florida was based on FFY 2014 performance. Therefore, current employees hired after September 30, 2014 were not included. The current analysis indicated 3,719 employees would be eligible for a net lump sum bonus of \$1,000. The net bonus of \$1,000 will cost approximately \$1,675.04 per employee and includes FICA employee and employer share at 15.3% of base pay and federal income taxes at 25% of base pay. With an estimated 3,719 employees eligible for the bonus, the total cost is \$6,229,474. The line item detail of a net \$1,000 bonus is as follows:

Net Bonus Payment to Employee	\$1,000.00
Employer/Employee FICA (15.3%)	\$256.28
Federal Income tax Withholding (25% of gross)	\$418.76

Total Employer Cost	\$1,675.04

	Employee Count	Employer Cost	Budget Need
FTE	3,690.00	\$1,675.04	6,180,898
OPS	29.00	\$1,675.04	48,576
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Total	3,719.00		6,229,474

Summary: Replaces all existing narrative. There are no changes in dollars.

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2016-17	AGY AMD REQ FY 2016-17	AGY AMD N/R FY 2016-17	AGY AMD ANZ FY 2016-17	AGY AMD REQ FY 2016-17	AGY FIN REQ FY 2016-17	OVER(UNDER)	AGY FIN REQ FY 2016-17	AGY AMD REQ FY 2016-17		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

CHILDREN & FAMILIES										60000000
SERVICES										60910000
PGM: ECON SELF SUFFICIENCY										60910700
ECONOMIC SELF SUFFICIENCY										60910708
GOV OPERATIONS/SUPPORT										16
EXEC LEADERSHIP/SUPPRT SVC										1602.00.00.00
AGENCY STRATEGIC PRIORITIES										4000000
PERFORMANCE INCENTIVE										4000A80

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
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A12 - AGY FIN REQ FY 2016-17

CHANGES TO CURRENTLY AUTHORIZED POSITIONS
 OTHER SALARY AMOUNT
 2261 FEDERAL GRANTS TRUST FUND

256,281

 256,281
 =====

A14 - AGY AMD REQ FY 2016-17

CHANGES TO CURRENTLY AUTHORIZED POSITIONS
 OTHER SALARY AMOUNT
 2261 FEDERAL GRANTS TRUST FUND

256,281

 256,281
 =====

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ FY 2016-17	AGY AMD REQ FY 2016-17	AGY AMD N/R FY 2016-17	AGY AMD ANZ FY 2016-17	AGY AMD REQ FY 2016-17	AGY FIN REQ FY 2016-17
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
CHILDREN & FAMILIES						60000000
SERVICES						60910000
PGM: COMMUNITY SERVICES						60910900
SUBS ABUSE AND MENTAL HLTH						60910950
GOV OPERATIONS/SUPPORT						16
EXEC LEADERSHIP/SUPPRT SVC						1602.00.00.00
WORKLOAD						3000000
SUBSTANCE ABUSE LICENSURE						
SPECIALIST POSITIONS WORKLOAD						
INCREASE						3000700
OTHER PERSONAL SERVICES						030000
OPERATIONS AND MAINT TF -STATE		258,557				258,557 2516 1
EXPENSES						040000
OPERATIONS AND MAINT TF -STATE		100,055	21,150			100,055 2516 1
SPECIAL CATEGORIES						100000
TR/DMS/HR SVCS/STW CONTRCT						107040
OPERATIONS AND MAINT TF -STATE		600				600 2516 1
TOTAL: SUBSTANCE ABUSE LICENSURE						3000700
SPECIALIST POSITIONS WORKLOAD						
INCREASE						
TOTAL ISSUE.....		359,212	21,150			359,212

AGENCY ISSUE NARRATIVE:
 2016-2017 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 Amended 2016-17 Narrative after December 4, 2015.

ISSUE TITLE: Substance Abuse Licensure Specialist Positions Workload Increase

SPECIFY WHICH AGENCY GOAL FROM THE FISCAL YEARS 2016-2017 THROUGH 2020-2021 STRATEGIC PLAN IS ADDRESSED BY THIS BUDGET ISSUE PROPOSAL:
 Goal 4: Steward effectively and efficiently.
 Goal 5: Acquire, develop, and maintain a talented successful workforce to advance DCF's mission and strategic plan.

SUMMARY:
 The Florida Department of Children and Families (Department) requests \$359,212 in the Operations and Maintenance Trust

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2016-17 POS	AMOUNT	AGY AMD REQ FY 2016-17 POS	AMOUNT	AGY AMD N/R FY 2016-17 POS	AMOUNT	AGY AMD ANZ FY 2016-17 POS	AMOUNT	AGY FIN REQ FY 2016-17 POS	AMOUNT	
CHILDREN & FAMILIES										60000000
SERVICES										60910000
PGM: COMMUNITY SERVICES										60910900
SUBS ABUSE AND MENTAL HLTH										60910950
GOV OPERATIONS/SUPPORT										16
EXEC LEADERSHIP/SUPPRT SVC										1602.00.00.00
WORKLOAD										3000000
SUBSTANCE ABUSE LICENSURE										
SPECIALIST POSITIONS WORKLOAD										
INCREASE										3000700

Fund for five Other Personal Services (OPS) positions for the Office of Substance Abuse and Mental Health (SAMH) to assist with substance abuse licensure workload increase and to ensure compliance with regulatory requirements. The requested OPS positions will help manage the sharp increase in the number of substance abuse treatment licensure applications received in the Southeast Region (SER).

PROBLEM STATEMENT:

The number of licensure applications received in Florida has increased annually an average of 20.51 percent between 2011 and 2015. In Fiscal Year 2014-15, the SER was responsible for 34.2 percent of the more than 3,000 new and renewal applications received statewide. The increase has resulted in heavy caseloads for existing licensing analysts, delays in timeliness of approving licenses of up to a month beyond the mandated timeframe in ch. 120.60, Florida Statutes, and an increase of five complaints per week from insurance companies and applying agencies. Furthermore, caseloads for existing employees continue to increase both through influx of new applications and turnover.

Through data analysis and feedback from employees and stakeholders, three causes were identified: inadequate staffing; increase in workload; and turnover. The SER management met with staff and verified that workload increase was the root cause. In order to meet the demands of this increase, SER created and assigned OPS positions as there were no other FTEs available in the region to be shifted to this work. Additionally, the SER has attempted to reassign staff within the region and across the state to address the workload crisis. This temporary stopgap resulted in disruption of the relationship with the providers, increased monetary resources for travel and other expenses, increased travel time within the SER, and increased time investment from current staff and staff assisting in the transfer of cases. There is limited return on investment using current staff with their own workload pressures and other noted limitations.

This issue is requesting an additional two OPS positions and funding for a total of five OPS positions to achieve adequate funding to cover the 10 needed positions in the SER.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

With the requested funding, the SER will have a total of 10.00 positions (FTE and OPS). This will bring stability to the unit and sufficient staffing to yield a workable caseload of 108 to one staff, which is closer to the Department goal of 100 to 1 staff ratio and provides for continuous growth. The growth rate for SER will average 40 percent for the next fiscal year. With the current staff of eight, the application to staff ratio is 135 to 1. This calculation is based on a current caseload of 1,081 divided by the eight staff in the Unit. Furthermore, the additional staff will help ensure compliance with regulatory requirements. Most importantly, the needed positions will improve quality monitoring of services provided to individuals with substance use disorders and their families.

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2016-17	POS	AGY AMD REQ FY 2016-17	POS	AGY AMD N/R FY 2016-17	POS	AGY AMD ANZ FY 2016-17	POS	AGY AMD REQ FY 2016-17 OVER(UNDER)	AGY FIN REQ FY 2016-17	
AMOUNT		AMOUNT		AMOUNT		AMOUNT		AMOUNT	AMOUNT	
									60000000	
									60910000	
									60910900	
									60910950	
									16	
									<u>1602.00.00.00</u>	
									3000000	
										3000700

CHILDREN & FAMILIES

SERVICES

PGM: COMMUNITY SERVICES

SUBS ABUSE AND MENTAL HLTH

GOV OPERATIONS/SUPPORT

EXEC LEADERSHIP/SUPPRT SVC

WORKLOAD

SUBSTANCE ABUSE LICENSURE

SPECIALIST POSITIONS WORKLOAD

INCREASE

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE (IF ANY):

None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE (IF ANY):

None

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

Support and sustain statewide regional partnerships to accomplish Florida's economic and quality of life goals.

RETURN ON INVESTMENT:

The requested positions will increase public safety by allowing the program to more efficiently review, manage, and inspect applicants for substance abuse licensure. They will help alleviate the increased workload, and increase productivity and efficiency in processing applications, conducting site inspections, following up on complaints, and providing technical assistance to potential or current providers. This will also ensure the Department meets compliance with licensing regulatory requirements.

COST CALCULATIONS: A total of 10 positions are needed in the SER to achieve stability and maintain compliance within the SER. The below workload calculation details the actions moving forward to attain the 10 positions. This issue is requesting an additional two positions but requesting budget authority for five positions. The requested budget authority covers the two new OPS positions being requested and for three established OPS positions in the SER that lack sufficient budget authority to retain these positions at full capacity.

1. Workload Calculation

Southeast Region Office

Current FTE - 3

Current OPS that can be supported with the Regions OPS base funding - 2

Supplemental LBR OPS Funding - 5 (3 of these are established in the Region but has insufficient budget to support).

FY 2016-17 Need - 10 (FTE and OPS Total)

2. Other Personal Services, Expenses, and Human Resources Services

	COL A12	COL A14	COL A15	COL A16	COL A14-A12	
	AGY FIN REQ	AGY AMD REQ	AGY AMD N/R	AGY AMD ANZ	AGY FIN REQ	
	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT
						CODES
CHILDREN & FAMILIES						60000000
SERVICES						60910000
PGM: COMMUNITY SERVICES						60910900
<u>SUBS ABUSE AND MENTAL HLTH</u>						60910950
<u>GOV OPERATIONS/SUPPORT</u>						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
WORKLOAD						3000000
SUBSTANCE ABUSE LICENSURE						
SPECIALIST POSITIONS WORKLOAD						
INCREASE						3000700

Costs were calculated based on requesting funding for five Government Operations Consultant II OPS positions. Class Code: 2236-Government Operations Consultant II, Pay Plan: 01 and Pay Grade: 023

OPS Budget Request:
 Hourly Rate: \$ 19.23
 Hours per pay period: 80
 Bi-weekly Pay Period: \$ 1,538
 Annual Need: \$39,998
 Medicare (1.45%): \$ 580
 Health Insurance: \$11,133

Other Personal Services Need: \$51,711

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 FY 2016-17 Need: \$51,711 x 5.00 OPS = \$258,557*
 *Intermediate calculations are not rounded.

Department Medium Travel Package (recurring): \$ 9,833
 Expenses Package (non-recurring): \$ 4,230
 Expense Package (recurring): \$ 5,948

 Total Fiscal Year 2016-17 Expenses Need*: \$20,011 X 5.00 OPS =\$100,055
 *For agencies using Voice Over IP, the Telephone line/use Item is to be replaced with \$534 (includes \$330 non-recurring) for Professionals and Support Staff.

Human Resources services need: \$120 x 5.00 OPS = \$600

It is anticipated that the full 2,080 hours will be fully utilized by the individuals that are hired into these positions, therefore, the Department is requesting budget authority for the maximum annual hours that an employee can work in a fiscal year. The individuals in an OPS position typically make up hours for any state holidays.

Summary: This is a new issue.

COL A12		COL A14		COL A15		COL A16		COL A14-A12		CODES
AGY FIN REQ FY 2016-17	AGY AMD REQ FY 2016-17	AGY AMD REQ FY 2016-17	AGY AMD N/R FY 2016-17	AGY AMD ANZ FY 2016-17	AGY AMD ANZ FY 2016-17	AGY AMD ANZ FY 2016-17	AGY AMD ANZ FY 2016-17	AGY AMD REQ FY 2016-17	AGY FIN REQ FY 2016-17	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
CHILDREN & FAMILIES										60000000
SERVICES										60910000
PGM: COMMUNITY SERVICES										60910900
<u>SUBS ABUSE AND MENTAL HLTH</u>										60910950
GOV OPERATIONS/SUPPORT										16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>										<u>1602.00.00.00</u>
TOTAL: EXEC LEADERSHIP/SUPPRT SVC										<u>1602.00.00.00</u>
BY FUND TYPE										
TRUST FUNDS.....			359,212		21,150			359,212		2000
=====										