



Executive
Director
Marshall Stranburg

Child Support
Ann Coffin
Director

General Tax
Administration
Maria Johnson
Director

Property Tax
Oversight
Dr. Maurice Gogarty
Director

Information
Services
Damu Kuttikrishnan
Director

September 15, 2015

Ms. Cynthia Kelly,
Director Office of Policy and Budget
Executive Office of the Governor
The Capitol, Room 1702
Tallahassee, Florida 32399-0001

Dear Ms. Kelly:

The Agency Capital Improvements Program for Fiscal Year 2016-17 through Fiscal Year 2020-21 for the Department of Revenue is submitted and has been posted to the Florida Fiscal Portal, following the instructions dated July 2015. Revenue did not request any Fixed Capital Outlay funding for the five-year period. Our plan includes leased facilities only, in both state-owned and privately owned buildings, within Florida and in six other states.

Revenue continues to use its standard leasing process to reduce leasing costs while ensuring that leased facilities meet the needs of our customers and the Department. In FY 2014-15, the Department entered into 17 new or renewal lease agreements, also the Department closed 2 offices and moved into state space. Square footage was reduced on 6 of these leases, increased on 3, and stayed the same on 10. For these 19 leases, the total square footage leased decreased from 419,646 to 411,455, an overall reduction of approximately 2 percent.

The Department negotiated lower lease rates for 4 of these leases. The total lease cost for these 19 leases has been reduced approximately 3 percent, from a total of \$8,791,897 annually to \$8,545,634. Most private sector leases include an annual rate increase. Obtaining lower rates on expiring leases and consolidating offices whenever possible, enables us to efficiently manage the Department's total annual leasing costs.

The Department remains committed to its facilities vision—that all Revenue offices be accessible, safe, efficient, affordable, uniform, and appropriate for service needs and customer volume.

If you have any questions or comments, please contact Joe Young, Director of Financial Management, at 850-717-7018 or me at 850-617-8950.

Sincerely,

Marshall Stranburg

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