

729700 DIVISION OF ADMINISTRATIVE HEARINGS

20 2 021006 ADMINISTRATIVE TRUST FUND ADMIN HEARINGS DIV.

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	0.00
14100	POOLED INVESTMENTS WITH STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	0.00
15300	INTEREST AND DIVIDENDS RECEIVABLE	
000000	BALANCE BROUGHT FORWARD	0.00
000500	INTEREST	0.00
	** GL 15300 TOTAL	0.00
16300	DUE FROM OTHER DEPARTMENTS	
000000	BALANCE BROUGHT FORWARD	21,848.00
001500	TRANSFERS	21,848.00-
001800	REFUNDS	0.00
	** GL 16300 TOTAL	0.00
31100	ACCOUNTS PAYABLE	
000000	BALANCE BROUGHT FORWARD	9,920.69
010000	SALARIES AND BENEFITS	0.00
030000	CF OTHER PERSONAL SERVICES	0.00
040000	EXPENSES	9,920.69-
310322	SERVICE CHARGE TO GEN REV	0.00
	** GL 31100 TOTAL	0.00
35300	DUE TO OTHER DEPARTMENTS	
000000	BALANCE BROUGHT FORWARD	2,268.50
040000	EXPENSES	2,268.50-
	** GL 35300 TOTAL	0.00
35600	DUE TO GENERAL REVENUE	
000000	BALANCE BROUGHT FORWARD	758.45-
310322	SERVICE CHARGE TO GEN REV	758.45
	** GL 35600 TOTAL	0.00
38600	CURRENT COMPENSATED ABSENCES LIABILITY	
000000	BALANCE BROUGHT FORWARD	0.00
54900	COMMITTED FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
55100	FUND BALANCE RESERVED FOR ENCUMBRANCES	
000000	BALANCE BROUGHT FORWARD	0.00
030000	OTHER PERSONAL SERVICES	0.00
	** GL 55100 TOTAL	0.00
	*** FUND TOTAL	0.00

729700 DIVISION OF ADMINISTRATIVE HEARINGS
 20 2 510150 OPERATING TRUST FUND-DOAH

G-L	G-L ACCOUNT NAME	BEGINNING BALANCE
CAT		
12100	UNRELEASED CASH IN STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	122,673.18
14100	POOLED INVESTMENTS WITH STATE TREASURY	
000000	BALANCE BROUGHT FORWARD	2,259,692.85
15100	ACCOUNTS RECEIVABLE	
001800	REFUNDS	4,537.51
15300	INTEREST AND DIVIDENDS RECEIVABLE	
000500	INTEREST	2,961.19
15700	FEES RECEIVABLE	
001905	SALE OF SERVICES OUTSIDE STATE GOVERNMENT	101,679.66
16300	DUE FROM OTHER DEPARTMENTS	
001500	TRANSFERS	0.00
31100	ACCOUNTS PAYABLE	
040000	EXPENSES	0.00
040000	CF EXPENSES	20,019.12-
060000	OPERATING CAPITAL OUTLAY	0.00
060000	CF OPERATING CAPITAL OUTLAY	3,687.99-
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	62,773.59-
103884	CONTRACTED LEGAL SERVICES	0.00
103884	CF CONTRACTED LEGAL SERVICES	2,114.00-
105281	LEASE/PURCHASE/EQUIPMENT	0.00
105281	CF LEASE/PURCHASE/EQUIPMENT	733.72-
	** GL 31100 TOTAL	89,328.42-
32100	ACCRUED SALARIES AND WAGES	
010000	SALARIES AND BENEFITS	0.00
010000	CF SALARIES AND BENEFITS	326.52-
030000	OTHER PERSONAL SERVICES	0.00
030000	CF OTHER PERSONAL SERVICES	750.51-
	** GL 32100 TOTAL	1,077.03-
35300	DUE TO OTHER DEPARTMENTS	
040000	EXPENSES	0.00
040000	CF EXPENSES	28,204.38-
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	135.00-
310403	ASSESSMENT ON INVESTMENTS-DEPARTMENTAL USE	225.96-
	** GL 35300 TOTAL	28,565.34-

729700 DIVISION OF ADMINISTRATIVE HEARINGS
 20 2 510150 OPERATING TRUST FUND-DOAH

G-L	CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
35600		DUE TO GENERAL REVENUE	
310322		SERVICE CHARGE TO GEN REV	12,346.88-
38600		CURRENT COMPENSATED ABSENCES LIABILITY	
000000		BALANCE BROUGHT FORWARD	6,048.79
010000		SALARIES AND BENEFITS	18,823.79-
		** GL 38600 TOTAL	12,775.00-
54900		COMMITTED FUND BALANCE	
000000		BALANCE BROUGHT FORWARD	2,347,451.72-
94100		ENCUMBRANCES	
040000		EXPENSES	856.00
040000	CF	EXPENSES	107,281.95
060000	CF	OPERATING CAPITAL OUTLAY	46,625.44
100777	CF	CONTRACTED SERVICES	49,851.77
105281	CF	LEASE/PURCHASE/EQUIPMENT	2,180.85
		** GL 94100 TOTAL	206,796.01
98100		BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000		EXPENSES	856.00-
040000	CF	EXPENSES	107,281.95-
060000	CF	OPERATING CAPITAL OUTLAY	46,625.44-
100777	CF	CONTRACTED SERVICES	49,851.77-
105281	CF	LEASE/PURCHASE/EQUIPMENT	2,180.85-
		** GL 98100 TOTAL	206,796.01-
		*** FUND TOTAL	0.00

DIVISION OF ADMINISTRATIVE HEARINGS

SCHEDULE I SERIES

OPERATING TRUST FUND

SCHEDULE I
TRUST FUNDS AVAILABLE

FY 2015-2016
SUPPORTING NARRATIVE
COMPUTATION OF COST FOR GENERAL MANAGEMENT AND ADMINISTRATIVE SERVICES

729701 ADJUDICATION OF DISPUTES		33%		HR &							
ADMIN FUNCTION	POS TITLE	POS#	INCUMBENT	SALARY	BENEFITS	S/B TOTAL	EXP PKG	BONUS	TOTAL	DOAH AMT	OJCC AMT
Administration	Admin Svc Dir II-SES	2842	Mustain, L	\$ 86,200	\$ 30,186	\$ 116,386	\$ 6,510	\$ -	\$ 122,896	\$ 40,556	\$ 82,340
Administration	Admin Assist II-SES	3151	Givens, D	\$ 42,200	\$ 14,058	\$ 56,258	\$ 6,510	\$ -	\$ 62,768	\$ 20,713	\$ 42,055
Administration	Admin Assist II-SES	3143	Allbritton, Don	\$ 33,200	\$ 5,056	\$ 38,256	\$ 6,510	\$ -	\$ 44,766	\$ 14,773	\$ 29,993
Executive Direction	Dir & Chief Judge-DOAH	2646	Cohen, R	\$ 130,409	\$ 53,970	\$ 184,379	\$ 6,510	\$ -	\$ 190,889	\$ 62,993	\$ 127,896
Executive Direction	Exec Asst I - SES	2771	Sloan, L	\$ 50,920	\$ 24,873	\$ 75,793	\$ 6,510	\$ -	\$ 82,303	\$ 27,160	\$ 55,143
Finance & Acct	Accountant IV SES	2741	Hockman, Jar	\$ 49,200	\$ 7,465	\$ 56,665	\$ 6,510	\$ -	\$ 63,175	\$ 20,848	\$ 42,327
Finance & Acct	Admin Assist I	2816	Decambra, A	\$ 29,000	\$ 11,509	\$ 40,509	\$ 5,401	\$ -	\$ 45,910	\$ 15,150	\$ 30,760
Human Resources	Pers Officer I-SES	2843	Simmons, L	\$ 65,500	\$ 9,920	\$ 75,420	\$ 6,510	\$ -	\$ 81,930	\$ 22,121	\$ 59,809 *
Information Tech	Data Base Admin-SES	2845	Brown, S	\$ 86,200	\$ 20,685	\$ 106,885	\$ 6,510	\$ -	\$ 113,395	\$ 37,420	\$ 75,975
Information Tech	Dist Comp Sys Analyst-SES	3412	Rioux, Scott	\$ 41,400	\$ 23,439	\$ 64,839	\$ 6,510	\$ -	\$ 71,349	\$ 35,675	\$ 35,675 *
Information Tech	Sys Programmer I	2654	Russell, J	\$ 53,392	\$ 23,243	\$ 76,635	\$ 6,510	\$ -	\$ 83,145	\$ 41,573	\$ 41,573 *
Planning & Budget	Budget Officer	2801	Wingler, Cynt	\$ 76,000	\$ 28,650	\$ 104,650	\$ 6,510	\$ -	\$ 111,160	\$ 36,683	\$ 74,477
Procurement	Purch Agent III-SES	2434	Pla, Gregg	\$ 45,600	\$ 15,497	\$ 61,097	\$ 6,510	\$ -	\$ 67,607	\$ 22,310	\$ 45,297
General Revenue Service Charge									\$ 13,399	\$ 2,971	\$ 10,428
Assessments on Investments									\$ 11,850	\$ 2,709	\$ 9,141
DOAH TOTALS				\$ 789,221	\$ 268,551	\$ 1,057,772	\$ 83,521	\$ -	\$ 1,166,542	\$ 403,655	\$ 762,887
729702 WORKERS' COMPENSATION APPEALS		67%		HR &							
ADMIN FUNCTION	POS TITLE	POS#	INCUMBENT	SALARY	BENEFITS	S/B TOTAL	EXP PKG	BONUS	TOTAL	OJCC AMT	DOAH AMT
Administration	Admin Assist III-SES	3403	Wood, Jeff	\$ 40,700	\$ 13,834	\$ 54,534	\$ 6,510	\$ -	\$ 61,044	\$ 40,899	\$ 20,145
Administration	Admin Assist II-SES	3416	Pelt, K	\$ 38,854	\$ 23,056	\$ 61,910	\$ 6,510	\$ -	\$ 68,420	\$ 45,841	\$ 22,579
Finance & Acct	Accountant III - SES	3408	Faed, Lula	\$ 35,708	\$ 13,082	\$ 48,790	\$ 6,510	\$ -	\$ 55,300	\$ 37,051	\$ 18,249
Information Tech	Staff Asst	3463	Ferrara, A	\$ 24,883	\$ 18,962	\$ 43,845	\$ 5,401	\$ -	\$ 49,246	\$ 24,623	\$ 24,623 *
Information Tech	Dist Comp Sys Admin-SES	3422	Reynolds, W	\$ 58,582	\$ 26,027	\$ 84,609	\$ 6,510	\$ -	\$ 91,119	\$ 61,050	\$ 30,069
Procurement	Admin Assist II	3406	Fowler, James	\$ 31,000	\$ 11,810	\$ 42,810	\$ 6,510	\$ -	\$ 49,320	\$ 33,044	\$ 16,276
Procurement	AA II	3425	Roberts, R	\$ 41,400	\$ 21,442	\$ 62,842	\$ 6,510	\$ -	\$ 69,352	\$ 46,466	\$ 22,886
OJCC TOTALS				\$ 271,127	\$ 128,213	\$ 399,340	\$ 44,461	\$ -	\$ 443,801	\$ 288,976	\$ 154,825
TOTAL DOAH COST TO BE RECOVERED FROM THE OJCC										\$ 608,062	

* Percentages for these employees vary because of their job duties.

SCHEDULE I
TRUST FUNDS AVAILABLE

SUPPORTING NARRATIVE - SECTION III ADJUSTMENTS
OPERATING TRUST FUND

Following are descriptions of the adjustments included in the Schedule I, Columns A01 and A02, Section III, of the Division's FY 2015-16 Legislative Budget Request:

COLUMN A01: ACTUAL PRIOR YEAR - FY 2013-14

01 Record September 30, 2013 Operating Reversions - DOAH

Per FY 2015-16 Legislative Budget Request instructions, the adjustment of \$19,915 is necessary to include September 30, 2013 operating reversions for the Adjudication of Disputes Program. The adjustment has a positive impact on the fund balance.

02 Record September 30, 2013 Operating Reversions - JCCs

Per FY 2015-16 Legislative Budget Request instructions, the adjustment of \$34,796 is necessary to include September 30, 2013 operating reversions for the Workers' Compensation Appeals Program. The adjustment has a positive impact on the fund balance.

03 Close Prior-Year Compensated Absences – DOAH

Per statewide financial reporting requirements, the adjustment of \$14,287 is necessary to record the closing of prior-year compensated absences for the Adjudication of Disputes Program. The adjustment has a positive impact on the fund balance.

04 Close Prior-Year Carry Forwards - DOAH

Per statewide financial reporting requirements, the adjustment of \$(245) is necessary to record the closing of FY 2012-13 certified payables for the Adjudication of Disputes Program. The adjustment has a negative impact on the fund balance.

05 Close Prior-Year Non-Carry Forwards - DOAH

Per statewide financial reporting requirements, the adjustment of \$284 is necessary to record the closing of FY 2012-13 non-certified payables for the Adjudication of Disputes Program. The adjustment has a positive impact on the fund balance.

06 Close Prior-Year Non-Carry Forwards - JCCs

Per statewide financial reporting requirements, the adjustment of \$253 is necessary to record the closing of FY 2012-13 non-certified payables for the Workers' Compensation Appeals Program. The adjustment has a positive impact on the fund balance.

07 Close Prior-Year Certified Forward Encumbrances - DOAH

Per statewide financial reporting requirements, the adjustment of (\$77,447) is necessary to record the closing of FY 2012-13 certified forward encumbrances for the Adjudication of Disputes Program. The adjustment has a negative impact on the fund balance.

08 Close Prior-Year Certified Forward Encumbrances - JCCs

Per statewide financial reporting requirements, the adjustment of (\$109,701) is necessary to record the closing of FY 2012-13 certified forward encumbrances for the Workers' Compensation Appeals Program. The adjustment has a negative impact on the fund balance.

11 Rounding - To Balance with June 30, 2013 Unreserved Fund Balance - DOAH

The adjustment of (\$1) is necessary to balance with the June 30, 2014 unreserved fund balance for the Adjudication of Disputes Program.

COLUMN A02: CURRENT YEAR ESTIMATED - FY 2014-15

09 Record September 30, 2014 Operating Reversions - DOAH

Per FY 2015-16 Legislative Budget Request instructions, the adjustment of \$20,627 is necessary to include September 30, 2014 operating reversions for the Adjudication of Disputes Program. The adjustment has a positive impact on the fund balance.

10 Record September 30, 2014 Operating Reversions - JCCs

Per FY 2015-16 Legislative Budget Request instructions, the adjustment of \$72,389 is necessary to include September 30, 2014 operating reversions for the Workers' Compensation Appeals Program. The adjustment has a positive impact on the fund balance.

SCHEDULE I
TRUST FUNDS AVAILABLE

SUPPORTING NARRATIVE
REVENUE ESTIMATING METHODOLOGIES
OPERATING TRUST FUND

Following are explanations of methodologies used to develop revenue estimates contained in Columns A02 and A03:

COLUMN A02: CURRENT YEAR ESTIMATED REVENUES - FY 2014-15

Lines 1 – 27: Transfers from State Agencies – Adjudication of Disputes

These revenues represent transfers from state agencies to the Division of Administrative Hearings (DOAH) to support the Adjudication of Disputes Program. These transfers are appropriated in the FY 2014-15 General Appropriations Act (Chapter 2014-051, Laws of Florida) and total \$7,251,402.

Line 28: Transfers of Application Fees from the Department of Environmental Protection for Cases Filed Pursuant to Chapter 403, Florida Statutes - Adjudication of Disputes

Pursuant to Chapter 403, Florida Statutes, the Department of Environmental Protection (DEP) transfers to DOAH a portion of the application fees that it collects in electrical power plant siting, transmission line siting, and natural gas transmission pipeline siting cases. These fees are paid when DEP refers a case to DOAH, and if land use, certification, and other administrative hearings are held. The estimate of \$15,832 was based on average revenue received over the past three years.

Line 29: Transfer from State Agency – Workers’ Compensation Appeals

This estimate represents the transfer from the Department of Financial Services to DOAH to support the Workers’ Compensation Appeals – Judges of Compensation Claims Program. This transfer totals \$17,984,301 and covers the operating and nonoperating costs of this program, calculated as follows:

\$17,372,166	Operating budget
+ 612,135	Nonoperating general management and administrative assessment
\$17,984,301	Total estimated transfer from the Department of Financial Services
=====	

Line 30: Sale of Goods and Services to State Agencies – Adjudication of Disputes

The estimate of \$7,576 represents revenue from: (1) the Florida Legislature for contract (claim bill) cases filed pursuant to Senate Rule 4.81; (2) other state agencies for contract cases filed pursuant to Chapter 120, Florida Statutes; and (3) various state agencies for copies of documents provided by DOAH. This amount is based on collections from the prior fiscal year (FY 2013-14) because caseload and billable hours are projected to remain relatively constant in FY 2014-15.

Line 32: Sale of Services - Outside State - Adjudication of Disputes

The estimate of \$6,582 represents revenue from nonstate entities for the preparation of records on appeal. This amount is based on collections from the prior fiscal year. The Division re-evaluated its revenue collections and determined that the reimbursements category was the more appropriate classification for most of the revenue previously recorded in this category.

Line 33: Sale of Services - Outside State - Workers' Compensation Appeals

The estimate of \$60,176 represents revenue from nonstate entities for court reporter services provided for preparing records on appeal. Since caseloads are expected to remain consistent, this amount is based on the average collections over the past three fiscal years.

Line 34: Refunds - Adjudication of Disputes

The amount of refunds varies from year to year and cannot be predicted; thus, refunds are not carried forward to subsequent fiscal years.

Line 35: Refunds - Workers' Compensation Appeals

The amount of refunds varies from year to year and cannot be predicted; thus, refunds are not carried forward to subsequent fiscal years.

Line 36: Tenant Broker Commission – Workers' Compensation Appeals

The tenant broker commission totaling \$48,494 received and paid in FY 2013-14 was nonrecurring and thus was not carried forward in FY 2014-15.

Line 37: Reimbursements – Adjudication of Disputes

The estimate of \$547,367 represents revenue from nonstate entities for Administrative Law Judge services, travel, video teleconferencing and copies of records to be made to the Adjudication of Disputes Program. This amount is based on the average collections over the past five fiscal years as well as collections during the first quarter of FY 2014-15. The Division re-evaluated its revenue collections and determined that this category was the more appropriate classification for revenue collected for the Administrative Law Judge services, therefore these were moved from Sale of Goods and Services to Reimbursements.

Line 38: Reimbursements – Workers' Compensation Appeals

The estimate of \$2,420 represents reimbursements to be made to the Workers' Compensation Appeals Program. This amount is based on collections from the prior fiscal year (FY 2013-14).

Line 39: Interest on Investments - Adjudication of Disputes

In FY 2013-14, interest earnings totaling \$98,174 represent .56% of the total funds invested that year. These earnings are prorated among DOAH's two programs using a formula based on funds available for investing, as well as actual investments made. Using this formula, it is estimated that \$17,956,168 will be invested in FY 2014-15, earning \$100,733, or .56%. This program's share of these earnings is estimated at \$30,561 and represents .17% of the total funds invested.

Line 40: Interest on Investments – Workers' Compensation Appeals

In FY 2013-14, interest earnings totaling \$98,174 represent .56% of the total funds invested that year. These earnings are prorated among DOAH's two programs using a formula based on funds available for investing, as well as actual investments made. Using this formula, it is estimated that \$17,956,168 will be invested in FY 2014-15, earning \$100,733, or .56%. This program's share of these earnings is estimated at \$70,172 and represents .39% of the total funds invested.

COLUMN A03: AGENCY REQUEST – FY 2015-16

Lines 1 – 27: Transfers from State Agencies – Adjudication of Disputes

These revenues represent transfers from state agencies to the Division of Administrative Hearings to support the Adjudication of Disputes Program. The Division’s budget, as adjusted below, is prorated among these agencies based on actual time spent in administrative proceedings by DOAH’s Administrative Law Judges in FY 2013-14. The total amount prorated among the agencies is \$7,284,315 and is calculated as follows:

\$8,380,172	Total FY 2015-16 Legislative Budget Request
(561,524)	Less: Estimated Revenue from Nonstate and State Contract Entities
(608,062)	Less: Estimated Cost For Providing General Management and Administrative Services to the Workers’ Compensation Appeals Program
(15,832)	Less: Estimated Revenue from Application Fees for Cases Filed Pursuant to Chapter 403, Florida Statutes
+ 89,561	Plus: Estimated Nonoperating Cost of State Agency Video Teleconferencing Administrative Proceedings
\$7,284,315	Total Amount Prorated Among State Agencies
=====	

Line 28: Transfers of Application Fees from the Department of Environmental Protection for Cases Filed Pursuant to Chapter 403, Florida Statutes - Adjudication of Disputes

Pursuant to Chapter 403, Florida Statutes, the Department of Environmental Protection (DEP) transfers to DOAH a portion of the application fees that it collects in electrical power plant siting, transmission line siting, and natural gas transmission pipeline siting cases. These fees are paid when DEP refers a case to DOAH, and if land use, certification, and other administrative hearings are held. The estimate of \$15,832 was based on average revenue received over the past three years.

Line 29: Transfer from State Agency – Workers’ Compensation Appeals

This estimate represents the transfer from the Department of Financial Services to DOAH to support the Workers’ Compensation Appeals – Judges of Compensation Claims Program. This transfer totals \$18,051,911 and covers the operating costs of this program, as well as the nonoperating general management and administrative assessment paid to the Adjudication of Disputes Program. It is calculated as follows:

\$17,443,849	Operating budget
+ 608,062	Nonoperating general management and administrative assessment
\$18,051,911	Total estimated transfer from the Department of Financial Services
=====	

Line 30: Sale of Goods and Services to State Agencies – Adjudication of Disputes

The estimate of \$7,576 represents revenue from: (1) the Florida Legislature for contract (claim bill) cases filed pursuant to Senate Rule 4.81; (2) other state agencies for contract cases filed pursuant to Chapter 120, Florida Statutes; and (3) various state agencies for copies of documents provided by DOAH. This amount is based on collections from the prior fiscal year (FY 2014-15) because caseload and billable hours are projected to remain relatively constant in FY 2015-16.

Line 32: Sale of Services - Outside State - Adjudication of Disputes

The estimate of \$6,582 represents revenue from nonstate entities for the preparation of records on appeal. The Division re-evaluated its revenue collections and determined that the reimbursements category was the more appropriate classification for most of the revenue previously recorded in this category. This amount is based on collections from the prior fiscal year because caseload is projected to remain relatively constant in FY 2015-16.

Line 33: Sale of Services - Outside State - Workers' Compensation Appeals

The estimate of \$60,176 represents revenue from nonstate entities for court reporter services. This amount is based on collections from the prior fiscal year (FY 2014-15) because workload is projected to remain relatively constant in FY 2015-16.

Line 34: Refunds - Adjudication of Disputes

The amount of refunds varies from year to year and cannot be predicted; thus, refunds are not carried forward to subsequent fiscal years.

Line 35: Refunds - Workers' Compensation Appeals

The amount of refunds varies from year to year and cannot be predicted; thus, refunds are not carried forward to subsequent fiscal years.

Line 36: Tenant Broker Commission – Workers' Compensation Appeals

The tenant broker commission totaling \$48,494 received and paid in FY 2013-14 was nonrecurring and thus was not carried forward in FY 2015-16.

Line 37: Reimbursements – Adjudication of Disputes

The estimate of \$547,367 represents revenue from nonstate entities for Administrative Law Judge services, travel, video teleconferencing and copies of records to be made to the Adjudication of Disputes Program. The Division re-evaluated its revenue collections and determined that this category was the more appropriate classification for revenue collected for Administrative Law Judge services. This amount is based on collections from the prior fiscal year (FY 2014-15) because caseload and billable hours are projected to remain relatively constant in FY 2015-16.

Line 38: Reimbursements – Workers' Compensation Appeals

The estimate of \$2,420 represents reimbursements to be made to the Workers' Compensation Appeals Program. This amount is based on collections from the prior fiscal year (FY 2014-15).

Line 39: Interest on Investments - Adjudication of Disputes

In FY 2013-14, interest earnings totaling \$98,174 represent .56% of the total funds invested that year. These earnings are prorated among DOAH's two programs using a formula based on funds available for investing, as well as actual investments made. Using this formula, it is estimated that

\$18,232,792 will be invested in FY 2015-16, earning \$102,285, or .56%. This program's share of these earnings is estimated at \$30,785 and represents .17% of the total funds invested.

Line 40: Interest on Investments – Workers' Compensation Appeals

In FY 2013-14, interest earnings totaling \$98,174 represent .56% of the total funds invested that year. These earnings are prorated among DOAH's two programs using a formula based on funds available for investing, as well as actual investments made. Using this formula, it is estimated that \$18,232,792 will be invested in FY 2015-16, earning \$102,285, or .56%. This program's share of these earnings is estimated at \$71,500 and represents .39% of the total funds invested.

6/30/2014

HEARING HOURS HELD REPORT
FY 2013-2014
For the Period 07/01/13 through 6/30/2014

AGENCY	PREHEARING CONFERENCE	MOTION HEARING	FINAL HEARING	TOTAL HOURS	% OF TOTAL HOURS	PRORATED AMOUNT OF FY 2015-16 LBR
AGR	2.00	0.75	5.00	7.75	0.28427%	\$20,707
AHCA	10.25	19.25	309.00	338.50	12.41632%	\$904,444
APD	1.50	0.25	54.25	56.00	2.05410%	\$149,627
CIT	0.00	0.00	0.00	0.00	0.00000%	\$0
COR	0.75	2.00	32.00	34.75	1.27464%	\$92,849
DBPR	3.50	1.75	82.50	87.75	3.21871%	\$234,461
DCF	2.50	4.00	142.00	148.50	5.44704%	\$396,780
DEO	1.50	2.00	24.25	27.75	1.01788%	\$74,146
DEP	7.50	13.50	126.50	147.50	5.41036%	\$394,108
DFS	4.75	12.00	155.25	172.00	6.30903%	\$459,570
DLA	0.00	0.00	0.00	0.00	0.00000%	\$0
DLE	0.00	0.00	55.00	55.00	2.01742%	\$146,955
DMA	0.00	0.00	0.00	0.00	0.00000%	\$0
DMS	6.00	9.00	213.25	228.25	8.37231%	\$609,865
DOE	1.75	4.75	121.00	127.50	4.67675%	\$340,669
DOH	6.25	10.50	168.25	185.00	6.78588%	\$494,305
DOS	0.00	0.00	0.00	0.00	0.00000%	\$0
DOT	1.25	1.75	42.00	45.00	1.65062%	\$120,236
ELDER	0.00	0.00	0.00	0.00	0.00000%	\$0
ETH	0.75	0.75	14.50	16.00	0.58689%	\$42,751
FEC	0.00	0.50	12.75	13.25	0.48602%	\$35,403
FWCC	0.75	0.75	10.75	12.25	0.44934%	\$32,731
GOV	0.00	0.00	1.00	1.00	0.03668%	\$2,672
HSM	1.25	6.25	60.50	68.00	2.49427%	\$181,690
JUV	2.50	0.75	0.00	3.25	0.11921%	\$8,684
LOT	0.00	0.00	0.00	0.00	0.00000%	\$0
PSC	0.00	0.00	0.00	0.00	0.00000%	\$0
REV	2.00	2.00	947.25	951.25	34.89225%	\$2,541,662
VET	0.00	0.00	0.00	0.00	0.00000%	\$0
TOTAL:	56.75	92.50	2577.00	2726.25	100.00000%	\$7,284,315

NOTE: Hearing hours held in contract cases (water management districts, regional planning councils, cities, counties, school district/educational entity cases, etc.), NICA cases, growth management, medical malpractice and other miscellaneous cases are reported separately.

*Prior to prorating among state agencies, DOAH's FY 2015-16 Legislative Budget Request totaling \$8,380,172 was adjusted to reflect estimated revenue of \$561,524 from contract entities, payment of \$608,062 from the Workers' Compensation Appeals Program for general management and administrative services costs, estimated revenue of \$15,832 from cases filed pursuant to Chapter 403, Florida Statutes, and the estimated nonoperating cost of \$89,561 for state agency video teleconferencing hearings.

SCHEDULE I
TRUST FUNDS AVAILABLE

SUPPORTING NARRATIVE
FIVE PERCENT TRUST FUND RESERVE AND
YEAR-END TRUST FUND BALANCE

The following five percent trust fund reserve calculation is based on the "General Policy Guidelines for Reserving 5 Percent of State Trust Funds" contained in the FY 2015-16 Legislative Budget Request instructions:

Total Revenues for Fiscal Year 2014-15:	\$25,976,389
Less Assessments from State Agencies for Administrative Law Judge Services	(7,274,810)
Less Assessments from Outside Entities for Administrative Law Judge Services	(553,949)
Less Operating Transfer to Department of Financial Services for Risk Management Insurance	(122,366)
Less Operating Transfer to Department of Management Services for Human Resources Services Contract	(82,979)
Less Nonoperating Transfer to Department of Management Services for Video Teleconferencing Hearings	(125,000)
Less Nonoperating Assessments on Investments	(11,850)
Less Nonoperating Service Charge to General Revenue	<u>(13,399)</u>
 Total Revenue Subject to 5% Reserve Calculation	 <u>\$17,792,036</u>
 Multiplied by 5%	 <u>X .05</u>
 Total 5% Reserve for Operating Trust Fund	 <u>\$ 889,602</u>

Pursuant to the guidelines, the Adjudication of Disputes program is exempt from the requirement that it set aside a five percent reserve because it is supported by assessments from other state agencies and entities for the provision of administrative law judge services. Therefore, the total reserve of \$889,602 is applied to the Workers' Compensation Appeals program.

This reserve of \$889,602 will reduce the June 30, 2016 available cash balance to \$554,868 for the Workers' Compensation Appeals program. Barring any unforeseen extraordinary emergencies that may arise in FY 2015-16, this balance should be sufficient to support any interim budget amendments that may be necessary that year, especially considering that the Schedule I also includes other nonoperating reserves for this program.

The year-end balance of the Division's Trust Fund does not exceed 50 percent of appropriations in FY 2013-14, FY 2014-15, or FY 2015-16.

Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I
Agency Name Division of Administrative Hearings

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the categories used for both the transfer in and the transfer out, and the amount of the transfer for each of the fiscal years indicated, as well as the name of the person at the other agency who confirmed the amount of the transfer and the date of the confirmation. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Operating Trust Fund, Number 729700 20 2 510150

Transfers In (Provide Agency and Fund Number Received From)	Transfer In Revenue Category	Amount FY 13-14 (A01)	Amount FY 14-15 (A02)	Amount FY 15-16 (A03)	Transfer Out Expenditure Category	Confirmed By/Date
Department of Financial Services Fund Number 430000 20 2 795003	001500	17,719,332.00	17,984,301.00	18,051,911.00	181117	Sita Pamidi (A01) 10/2/2014 Sarah Goodman (A02 & A03) 10/6/2014

Transfers Out (Operating and Non-Operating) (Provide Agency and Fund Number Transferred To)	Transfer Out Expenditure Category	Amount FY 13-14 (A01)	Amount FY 14-15 (A02)	Amount FY 15-16 (A03)	Transfer In Revenue Category	Confirmed By/Date
Department of Management Services Fund Number 720000 60 2 105001	181167	125,000.00	125,000.00	125,000.00	001500	Mitchell Clark 10/6/2014
Department of Financial Services Fund Number 430000 20 2 795003	180600	226,556.28	270,124.79		001500	Sita Pamidi (A01) 10/2/2014 Sarah Goodman (A02) 10/6/2014

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2015 - 2016

Department Title:	DMS/Division of Administrative Hearings
Trust Fund Title:	Operating Trust Fund
Budget Entity:	Adjudication of Disputes and Workers' Compensation Appeals
LAS/PBS Fund Number:	2510

	Balance as of 6/30/2014		SWFS* Adjustments		Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	\$122,673.18	(A)			\$122,673.18
ADD: Other Cash (See Instructions)	\$0.00	(B)			\$0.00
ADD: Investments	\$2,259,692.85	(C)			\$2,259,692.85
ADD: Outstanding Accounts Receivable	\$109,178.36	(D)	\$0.00		\$109,178.36
ADD:	\$0.00	(E)			\$0.00
Total Cash plus Accounts Receivable	\$2,491,544.39	(F)	\$0.00		\$2,491,544.39
LESS Allowances for Uncollectibles	\$0.00	(G)			\$0.00
LESS Approved "A" Certified Forwards	(\$119,835.05)	(H)			(\$119,835.05)
Approved "B" Certified Forwards	(\$206,796.01)	(H)			(\$206,796.01)
Approved "FCO" Certified Forwards	\$0.00	(H)			\$0.00
LESS: Other Accounts Payable (Nonoperating)	(\$12,572.84)	(I)			(\$12,572.84)
LESS: _____	\$0.00	(J)			\$0.00
Unreserved Fund Balance, 07/01/14	\$2,152,340.49	(K)	\$0.00		\$2,152,340.49 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2015 - 2016

Department Title: DMS/Division of Administrative Hearings
Trust Fund Title: Operating Trust Fund
LAS/PBS Fund Number: 2510

BEGINNING TRIAL BALANCE:

Total Fund Balance Per FLAIR Trial Balance, 07/01/14	
Total all GLC's 5XXXX for governmental funds; GLC 539XX for proprietary and fiduciary funds	[2,347,451.72] (A)
Subtract Nonspendable Fund Balance (GLC 56XXX)	[0.00] (B)
Add/Subtract Statewide Financial Statement (SWFS) Adjustments :	
SWFS Adjustment # and Description	[0.00] (C)
SWFS Adjustment # and Description	[0.00] (C)
Add/Subtract Other Adjustment(s):	
Approved "B" Carry Forward (Encumbrances) per LAS/PBS	[206,796.01] (D)
Approved "C" Carry Forward Total (FCO) per LAS/PBS	[0.00] (D)
A/P not C/F-Operating Categories	[0.00] (D)
Current Compensated Absences Liability	[(12,775.00)] (D)
Reduction in C/F Accounts Payable	[1,090.22] (D)
	[0.00] (D)
ADJUSTED BEGINNING TRIAL BALANCE:	[(2,152,340.49)] (E)
UNRESERVED FUND BALANCE, SCHEDULE IC (Line I)	[2,152,340.49] (F)
DIFFERENCE:	[0.00] (G)*

***SHOULD EQUAL ZERO.**