

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	4,981,599			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	160,109			1000 1
ADMINISTRATIVE TRUST FUND -STATE	6,739,126			2021 1
COMMUNICATIONS WKG CAP TF -STATE	1,220			2105 1
TOTAL POSITIONS.....	79.00			
TOTAL APPRO.....	6,900,455			
=====				
OTHER PERSONAL SERVICES				030000
ADMINISTRATIVE TRUST FUND -STATE	81,933			2021 1
=====				
EXPENSES				040000
GENERAL REVENUE FUND -STATE	41,497			1000 1
ADMINISTRATIVE TRUST FUND -STATE	671,327			2021 1
TOTAL APPRO.....	712,824			
=====				
OPERATING CAPITAL OUTLAY				060000
ADMINISTRATIVE TRUST FUND -STATE	9,688			2021 1
=====				
SPECIAL CATEGORIES				100000
TRANS TO DIV ADM HEARINGS				100565
ADMINISTRATIVE TRUST FUND -STATE	55,742			2021 1
=====				

	COL A03 AGY REQUEST FY 2015-16 POS	COL A04 AGY REQ N/R FY 2015-16 POS	COL A05 AG REQ ANZ FY 2015-16 POS	AMOUNT	AMOUNT	AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: ADMINISTRATION PGM							72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							72010100
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -STATE				81,800			1000 1
ADMINISTRATIVE TRUST FUND -STATE				106,600			2021 1
OPERATING TRUST FUND -STATE				50,000			2510 1
TOTAL APPRO.....				238,400			
MAIL SERVICES							101089
ADMINISTRATIVE TRUST FUND -STATE				110,004			2021 1
RISK MANAGEMENT INSURANCE							103241
ADMINISTRATIVE TRUST FUND -STATE				27,714			2021 1
CONTRACTED LEGAL SERVICES							103884
ADMINISTRATIVE TRUST FUND -STATE				891,000			2021 1
LEASE/PURCHASE/EQUIPMENT							105281
ADMINISTRATIVE TRUST FUND -STATE				12,427			2021 1
TR/DMS/HR SVCS/STW CONTRCT							107040
ADMINISTRATIVE TRUST FUND -STATE				29,574			2021 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE				20,367			1000 1
ADMINISTRATIVE TRUST FUND -STATE				215,827			2021 1
COMMUNICATIONS WKG CAP TF -STATE				1,934			2105 1

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: ADMINISTRATION PGM							72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							72010100
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
TOTAL APPRO.....		238,128					
=====							
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....		79.00					
TOTAL ISSUE.....		9,307,889					
TOTAL SALARY RATE.....		4,981,599					
=====							
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
ADMINISTRATIVE TRUST FUND -STATE		7,268-					2021 1
=====							
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2014-15							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001400
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		785					1000 1
ADMINISTRATIVE TRUST FUND -STATE		33,789					2021 1
TOTAL APPRO.....		34,574					
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		14					1000 1
ADMINISTRATIVE TRUST FUND -STATE		153					2021 1
COMMUNICATIONS WKG CAP TF -STATE		1					2105 1
TOTAL APPRO.....		168					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT FOR FISCAL YEAR 2014-15				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1001400
TOTAL: FLORIDA RETIREMENT SYSTEM				1001400
ADJUSTMENT FOR FISCAL YEAR 2014-15				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				
TOTAL ISSUE.....	34,742			
=====				
HEALTH INSURANCE SUBSIDY - RETIREES				
FOR FY 2014-15				1001410
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	66			1000 1
ADMINISTRATIVE TRUST FUND -STATE	2,761			2021 1
TOTAL APPRO.....	2,827			
=====				
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
GENERAL REVENUE FUND -STATE	3			1000 1
ADMINISTRATIVE TRUST FUND -STATE	28			2021 1
TOTAL APPRO.....	31			
=====				
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES				1001410
FOR FY 2014-15				
TOTAL ISSUE.....	2,858			
=====				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
ADMINISTRATIVE TRUST FUND -STATE	2,479			2021 1
=====				
INTER-AGENCY REORGANIZATIONS -				
INFORMATION TECHNOLOGY				17C0000
DATA PROCESSING SERVICES CATEGORY -				
DEDUCT				17C08C0
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
GENERAL REVENUE FUND -STATE	20,384-			1000 1
ADMINISTRATIVE TRUST FUND -STATE	216,008-			2021 1
COMMUNICATIONS WKG CAP TF -STATE	1,935-			2105 1
TOTAL APPRO.....	238,327-			
=====				
DATA PROCESSING SERVICES CATEGORY -				
ADD				17C09C0
DATA PROCESSING SERVICES				210000
STATE DATA CENTER - AST				210001
GENERAL REVENUE FUND -STATE	20,384			1000 1
ADMINISTRATIVE TRUST FUND -STATE	216,008			2021 1
COMMUNICATIONS WKG CAP TF -STATE	1,935			2105 1
TOTAL APPRO.....	238,327			
=====				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	AMOUNT	POS	AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
FUNDING REPRIORITIZATIONS				3D00000
REDIRECT ADMINISTRATIVE RESOURCES -				
DEDUCT				3D05150
SPECIAL CATEGORIES				100000
MAIL SERVICES				101089
ADMINISTRATIVE TRUST FUND -STATE		2,000-		2021 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Redirect Administrative Resources - DEDUCT

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient communication technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests the transfer of \$2,000 of recurring budget authority from the Mail Services category (101089) to the Lease Purchase Equipment category (105281) in the Executive Direction and Administration budget entity (72010100) within the Administrative Trust Fund (2021) to support printer leases.

PROBLEM STATEMENT:

This issue redirects budget authority from the Mail Service category (101089) to the Lease Purchase Equipment category (105281) in the Executive Direction and Administration budget entity (72010100) to ensure there is sufficient budget authority available to support copy machine leases within administration.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The funding of this issue will ensure there sufficient budget authority available to support copy machine lease in fiscal year 2015-2016.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Should copy machine leases increase in fiscal year 2015-2016 there may be insufficient budget authority in the Lease Purchase Equipment category to maintain the current level of copy machines, which are critical to the Department's operations.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF 72000000
 PGM: ADMINISTRATION PGM 72010000
EXECUTIVE DIR/SUPPORT SVCS 72010100
 GOV OPERATIONS/SUPPORT 16
EXEC LEADERSHIP/SUPPRT SVC 1602.00.00.00
 FUNDING REPRIORITIZATIONS 3D00000
 REDIRECT ADMINISTRATIVE RESOURCES -
 DEDUCT 3D05150

None.

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:
 None

COST CALCULATIONS:

The Department of Management Services requests the transfer of \$2,000 of recurring budget authority from the Mail Services category (101089) to the Lease Purchase Equipment category (105281) in the Executive Direction and Administration budget entity (72010100) within the Administrative Trust Fund (2021) to support printer leases.

Category:

	Fiscal Year	Nonrecurring
	2015-2016	2015-2016
Mail Services (101089)	(\$2,000)	0
Lease Purchase Equipment (105281)	\$2,000	0

Funding:

(Administrative Trust Fund, 2021, FSI=1)

Issue Total: 0

REDIRECT ADMINISTRATIVE RESOURCES -
 ADD 3D05160
 SPECIAL CATEGORIES 100000
 LEASE/PURCHASE/EQUIPMENT 105281
 ADMINISTRATIVE TRUST FUND -STATE 2,000 2021 1

=====

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 ISSUE TITLE: Redirect Administrative Resources - Add

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
FUNDING REPRIORITIZATIONS						3D00000
REDIRECT ADMINISTRATIVE RESOURCES -						
ADD						3D05160

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient communication technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests the transfer of \$2,000 of recurring budget authority from the Mail Services category (101089) to the Lease Purchase Equipment category (105281) in the Executive Direction and Administration budget entity (72010100) within the Administrative Trust Fund (2021) to support printer leases.

PROBLEM STATEMENT:

This issue redirects budget authority from the Mail Service category (101089) to the Lease Purchase Equipment category (105281) in the Executive Direction and Administration budget entity (72010100) to ensure there is sufficient budget authority available to support copy machine leases within administration.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The funding of this issue will ensure there sufficient budget authority available to support copy machine lease in fiscal year 2015-2016.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Should copy machine leases increase in fiscal year 2015-2016 there may be insufficient budget authority in the Lease Purchase Equipment category to maintain the current level of copy machines, which are critical to the Department's operations.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None.

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:

None

COST CALCULATIONS:

The Department of Management Services requests the transfer of \$2,000 of recurring budget authority from the Mail Services category (101089) to the Lease Purchase Equipment category (105281) in the Executive Direction and Administration budget entity (72010100) within the Administrative Trust Fund (2021) to support printer leases.

Category:

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF 72000000
 PGM: ADMINISTRATION PGM 72010000
EXECUTIVE DIR/SUPPORT SVCS 72010100
 GOV OPERATIONS/SUPPORT 16
EXEC LEADERSHIP/SUPPRT SVC 1602.00.00.00
 FUNDING REPRIORITIZATIONS 3D00000
 REDIRECT ADMINISTRATIVE RESOURCES - 3D05160
 ADD

Fiscal Year Nonrecurring
 2015-2016 2015-2016

Mail Services (101089) (\$2,000) 0
 Lease Purchase Equipment (105281) \$2,000 0

Funding:
 (Administrative Trust Fund, 2021, FSI=1)

Issue Total: 0

WORKLOAD 3000000
 INFORMATION TECHNOLOGY SECURITY 30060C0
 SALARY RATE 000000
 SALARY RATE..... 80,000
 =====
 SALARIES AND BENEFITS 010000
 ADMINISTRATIVE TRUST FUND -STATE 1.00 104,501 2021 1
 =====
 EXPENSES 040000
 ADMINISTRATIVE TRUST FUND -STATE 10,048 3,882 2021 1
 =====
 SPECIAL CATEGORIES 100000
 TR/DMS/HR SVCS/STW CONTRCT 107040
 ADMINISTRATIVE TRUST FUND -STATE 344 2021 1
 =====
 TOTAL: INFORMATION TECHNOLOGY SECURITY 30060C0
 TOTAL POSITIONS..... 1.00
 TOTAL ISSUE..... 114,893 3,882
 TOTAL SALARY RATE..... 80,000
 =====

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72010000
						72010100
						16
						<u>1602.00.00.00</u>
						3000000
						30060C0

MANAGEMENT SRVCS, DEPT OF
 PGM: ADMINISTRATION PGM
EXECUTIVE DIR/SUPPORT SVCS
 GOV OPERATIONS/SUPPORT
EXEC LEADERSHIP/SUPPRT SVC
 WORKLOAD
 INFORMATION TECHNOLOGY SECURITY

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Information Technology Security

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services, Office of the Secretary, requests 1.00 Full Time Equivalent (FTE) position and \$114,893 in budget authority in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to shift responsibilities from the Chief Information Officer (CIO) and technical information technology staff to a Systems Programming Administrator position to perform information security management and reporting for the department.

PROBLEM STATEMENT:

The Department currently distributes the workload under other duties assigned to meet the requirements of chapter 71A, Florida Administrative Code, to follow the security guidelines established in section 282.318, Florida Statutes, to respond to the security directives from the Agency for State Technology, or to provide security oversight to internal Divisions and Bureaus. As a result, critical security functions are absorbed by various technical staff in a piecemeal fashion rather than with a dedicated focus needed to react to security incidents and security management in an integrated manner.

Roles which fall to the CIO in addition to CIO's other duties include Computer Security Incident Response Team (CSIRT) oversight and reporting, incident management, collaboration with Information Security Managers in other state agencies, receipt and reaction to reports from the Florida Department of Law Enforcement (FDLE) fusion center, security awareness training, and active security management within DMS. A more direct focus will enhance management and direction of the complex areas of data security, disaster recovery, security assessment and auditing, risk analysis and security awareness for the Department.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without the position, the agency will continue to pursue risk mitigation, compliance remediation, and security awareness for business units and on critical projects intended to support the other agencies/departments and the state of Florida's economic plan in a piecemeal fashion.

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ N/R	AGY REQ N/R	AG REQ ANZ	AG REQ ANZ	
FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
WORKLOAD						3000000
INFORMATION TECHNOLOGY SECURITY						30060C0

COST CALCULATIONS:

The Department of Management Services, Office of the Secretary, requests 1.00 Full Time Equivalent (FTE) and \$114,893 in budget authority in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) for a Systems Programming Administrator position to provide a dedicated focus to information security management and reporting for the department. To attract the appropriate candidate with the necessary skill set the requested rate for the Systems Programming Administrator has been requested at \$80,000.

Category:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016
Salaries and Benefits (010000)	\$104,501	0
Expenses (040000)	\$10,048	3,882
HR Services (107040)	\$344	0

Funding:

(Administrative Trust Fund, 2021, FSI=1)

Total Issue: \$114,893

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2015-16							
NEW POSITIONS							
2117 SYSTEMS PROGRAMMING ADMINISTRATOR - SES							
N0005 001	1.00	80,000		24,501	104,501	0.00	104,501

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: ADMINISTRATION PGM							72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>							72010100
GOV OPERATIONS/SUPPORT							16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>							<u>1602.00.00.00</u>
WORKLOAD							3000000
INFORMATION TECHNOLOGY SECURITY							30060C0

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2015-16							
NEW POSITIONS							
TOTALS FOR ISSUE BY FUND							
2021 ADMINISTRATIVE TRUST FUND							104,501
	1.00	80,000		24,501	104,501		104,501

AGENCY-WIDE INFORMATION TECHNOLOGY							3620000
E-MAIL SERVICE MIGRATION FROM							
SOUTHWOOD SHARED RESOURCE CENTER							
(SSRC) TO OFFICE 365 - ADD							36250C0
EXPENSES							040000
GENERAL REVENUE FUND -STATE	2,050			683			1000 1
ADMINISTRATIVE TRUST FUND -STATE	40,125	14,400		7,242			2021 1
TOTAL APPRO.....	42,175	14,400		7,925			
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
ADMINISTRATIVE TRUST FUND -STATE	106,000	100,000					2021 1
TOTAL: E-MAIL SERVICE MIGRATION FROM							36250C0
SOUTHWOOD SHARED RESOURCE CENTER							
(SSRC) TO OFFICE 365 - ADD							
TOTAL ISSUE.....	148,175	114,400		7,925			

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Regarding Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ N/R	AGY REQ N/R	AG REQ ANZ	AG REQ ANZ	
FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF	72000000
PGM: ADMINISTRATION PGM	72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>	72010100
GOV OPERATIONS/SUPPORT	16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>	<u>1602.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY	3620000
E-MAIL SERVICE MIGRATION FROM	
SOUTHWOOD SHARED RESOURCE CENTER	
(SSRC) TO OFFICE 365 - ADD	36250C0

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)

- (a) 5 servers for each agency
- (b) 2 DirSync, 2 ADFS, 1 proxy
- (c) \$28,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
- (e) Configuration of platforms and migration of e-mail required contracted services

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)

- (a) 1 server for each agency
- (b) 1 DirSync
- (c) \$6,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
- (e) Configuration of platforms and migration of e-mail required contracted services

3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

- (a) 4 servers for all agencies desiring to join
- (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - ADD				36250C0

(f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

	Fiscal Year	Nonrecurring	Annualization
	2015-2016	2015-2016	2015-2016
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)

	COL A03 AGY REQUEST FY 2015-16 POS	COL A04 AGY REQ N/R FY 2015-16 POS	COL A05 AG REQ ANZ FY 2015-16 POS		CODES
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: ADMINISTRATION PGM					72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>					72010100
GOV OPERATIONS/SUPPORT					16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>					<u>1602.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY					3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD					36250C0
Expenses (Multiple Programs)	\$146,656		\$14,400	\$42,752	
Contracted Services Executive Direction and Administration	\$106,000		\$100,000	0	
Total:	\$101,900		\$114,400	(\$7,500)	

Recurring Savings \$101,900 - \$114,400= (\$12,500) + (\$7,500) = (\$20,000)

E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT					36260C0
DATA PROCESSING SERVICES					210000
STATE DATA CENTER - AST					210001

GENERAL REVENUE FUND -STATE	2,410-		803-		1000 1
ADMINISTRATIVE TRUST FUND -STATE	25,536-		8,512-		2021 1
TOTAL APPRO.....	27,946-		9,315-		

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - DEDUCT				36260C0

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COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

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COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: ADMINISTRATION PGM						72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>						72010100
GOV OPERATIONS/SUPPORT						16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>						<u>1602.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

implementation by state data center.

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

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COST CALCULATIONS:

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State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0
Total:	\$101,900	\$114,400	(\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>EXECUTIVE DIR/SUPPORT SVCS</u>				72010100
GOV OPERATIONS/SUPPORT				16
<u>EXEC LEADERSHIP/SUPPRT SVC</u>				<u>1602.00.00.00</u>
TOTAL: EXEC LEADERSHIP/SUPPRT SVC				<u>1602.00.00.00</u>
BY FUND TYPE				
GENERAL REVENUE FUND	304,281			120-
TRUST FUNDS	9,271,541	118,282		1,270-
TOTAL POSITIONS.....	80.00			
TOTAL PROG COMP.....	9,575,822	118,282		1,390-
TOTAL SALARY RATE.....	5,061,599			
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
STATE EMPLOYEE LEASING				72010300
GOV OPERATIONS/SUPPORT				16
GOVERNMENTAL OPERATIONS				1601.00.00.00
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	62,359			
=====				
SALARIES AND BENEFITS				010000
ADMINISTRATIVE TRUST FUND -STATE	1.00	166,418		2021 1
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
ADMINISTRATIVE TRUST FUND -STATE		758		2021 1
=====				
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL POSITIONS.....	1.00			
TOTAL ISSUE.....		167,176		
TOTAL SALARY RATE.....	62,359			
=====				
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT FOR FISCAL YEAR 2014-15				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1001400
SALARIES AND BENEFITS				010000
ADMINISTRATIVE TRUST FUND -STATE		194		2021 1
=====				
HEALTH INSURANCE SUBSIDY - RETIREES				
FOR FY 2014-15				1001410
SALARIES AND BENEFITS				010000
ADMINISTRATIVE TRUST FUND -STATE		32		2021 1
=====				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: ADMINISTRATION PGM				72010000
<u>STATE EMPLOYEE LEASING</u>				72010300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
ADMINISTRATIVE TRUST FUND -STATE		64		2021 1
=====		=====		=====
TOTAL: GOVERNMENTAL OPERATIONS				<u>1601.00.00.00</u>
BY FUND TYPE				
	1.00			
TRUST FUNDS.....		167,466		2000
SALARY RATE.....	62,359			
=====		=====		=====

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....		9,640,565					
=====							
SALARIES AND BENEFITS							010000
SUPERVISION TRUST FUND -STATE		281.00					
		13,860,885					2696 1
=====							
OTHER PERSONAL SERVICES							030000
SUPERVISION TRUST FUND -STATE		267,000					2696 1
=====							
EXPENSES							040000
SUPERVISION TRUST FUND -STATE		4,502,810					2696 1
=====							
OPERATING CAPITAL OUTLAY							060000
SUPERVISION TRUST FUND -STATE		73,727					2696 1
=====							
SPECIAL CATEGORIES							100000
TR/FDLE-CAPITOL POLICE							100661
SUPERVISION TRUST FUND -STATE		6,406,922					2696 1
=====							
CONTRACTED SERVICES							100777
SUPERVISION TRUST FUND -STATE		8,880,485					2696 1
=====							
FACILITIES IT SYSTEM							100785
SUPERVISION TRUST FUND -STATE		4,000,000					2696 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
DMS/FACILITIES SECURITY							100854
SUPERVISION TRUST FUND -STATE		1,148,387					2696 1
=====							
INTERIOR REFURBISH / LEASE							100857
SUPERVISION TRUST FUND -STATE		1,404,937					2696 1
=====							
MASTER LEASE TI FUNDS							101209
OPERATING TRUST FUND -STATE		1,500,000					2510 1
=====							
RISK MANAGEMENT INSURANCE							103241
SUPERVISION TRUST FUND -STATE		264,880					2696 1
=====							
STATE UTILITY PAYMENTS							103647
SUPERVISION TRUST FUND -STATE		15,855,052					2696 1
=====							
DEFERRED-PAY COM CONTRACTS							105280
SUPERVISION TRUST FUND -STATE		1,657,550					2696 1
=====							
LEASE/PURCHASE/EQUIPMENT							105281
SUPERVISION TRUST FUND -STATE		97,570					2696 1
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
SUPERVISION TRUST FUND -STATE		86,727					2696 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
CAPITOL REPAIRS							108900
SUPERVISION TRUST FUND -STATE		50,000					2696 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
SUPERVISION TRUST FUND -STATE		71,751					2696 1
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	281.00						
TOTAL ISSUE.....	60,128,683						
TOTAL SALARY RATE.....	9,640,565						
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
TR/FDLE-CAPITOL POLICE							100661
SUPERVISION TRUST FUND -STATE		24,487-					2696 1
RISK MANAGEMENT INSURANCE							103241
SUPERVISION TRUST FUND -STATE		39,660					2696 1
TOTAL: CASUALTY INSURANCE PREMIUM							1001090
ADJUSTMENT							
TOTAL ISSUE.....	15,173						

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
SALARY INCREASES FOR FY 2014-15 -							
LAW ENFORCEMENT - EFFECTIVE							
7/1/2014							1001390
SPECIAL CATEGORIES							100000
TR/FDLE-CAPITOL POLICE							100661
SUPERVISION TRUST FUND -STATE		158,880					2696 1
=====							
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2014-15							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001400
SALARIES AND BENEFITS							010000
SUPERVISION TRUST FUND -STATE		27,831					2696 1
=====							
SPECIAL CATEGORIES							100000
TR/FDLE-CAPITOL POLICE							100661
SUPERVISION TRUST FUND -STATE		18,935					2696 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
SUPERVISION TRUST FUND -STATE		51					2696 1
=====							
TOTAL: FLORIDA RETIREMENT SYSTEM							1001400
ADJUSTMENT FOR FISCAL YEAR 2014-15							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		46,817					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2014-15							1001410
SALARIES AND BENEFITS							010000
SUPERVISION TRUST FUND -STATE		5,556					2696 1
=====							
SPECIAL CATEGORIES							100000
TR/FDLE-CAPITOL POLICE							100661
SUPERVISION TRUST FUND -STATE		2,052					2696 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
SUPERVISION TRUST FUND -STATE		9					2696 1
=====							
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES							1001410
FOR FY 2014-15							
TOTAL ISSUE.....		7,617					
=====							
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
SUPERVISION TRUST FUND -STATE		7,270					2696 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>FACILITIES MANAGEMENT</u>							72400100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
INTER-AGENCY REORGANIZATIONS -							17C0000
INFORMATION TECHNOLOGY							
DATA PROCESSING SERVICES CATEGORY -							
DEDUCT							17C08C0
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
SUPERVISION TRUST FUND -STATE		71,811-					2696 1
=====							
DATA PROCESSING SERVICES CATEGORY -							
ADD							17C09C0
DATA PROCESSING SERVICES							210000
STATE DATA CENTER - AST							210001
SUPERVISION TRUST FUND -STATE		71,811					2696 1
=====							
NONRECURRING EXPENDITURES							2100000
INTERIOR REFURBISHMENT OF LEASED							
SPACE IN THE FLORIDA FACILITIES							
POOL							2103070
SPECIAL CATEGORIES							100000
INTERIOR REFURBISH / LEASE							100857
SUPERVISION TRUST FUND -STATE		1,404,937-					2696 1
=====							
TENANT SPACE IMPROVEMENT FUNDS							2103071
SPECIAL CATEGORIES							100000
MASTER LEASE TI FUNDS							101209
OPERATING TRUST FUND -STATE		1,500,000-					2510 1
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES				2100000
ENHANCED MANAGEMENT OF FLORIDA				
FACILITIES POOL BUILDING				
IMPROVEMENTS				2103088
OTHER PERSONAL SERVICES				030000
SUPERVISION TRUST FUND -STATE		250,000-		2696 1
=====				
FACILITIES MANAGEMENT SYSTEM				2103109
SPECIAL CATEGORIES				100000
FACILITIES IT SYSTEM				100785
SUPERVISION TRUST FUND -STATE		4,000,000-		2696 1
=====				
FUNDING REPRIORITIZATIONS				3D00000
SHARED SAVINGS FOR ENERGY				
EFFICIENCY UPGRADES - DEDUCT				3D05190
SPECIAL CATEGORIES				100000
STATE UTILITY PAYMENTS				103647
SUPERVISION TRUST FUND -STATE		250,000-		2696 1
=====				

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 ISSUE TITLE: Shared Savings for Energy Efficiency Upgrades - Deduct

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #11: To provide cost-effective, efficient Real Estate Development and Management services to our customers in the DMS pool facilities.

SUMMARY:

The Department of Management Services, Division of Real Estate Development and Management (REDM) requests a transfer of \$250,000 from the State Utility Payments category (103647) to the Shared Savings Energy Upgrade category (104524) to allow REDM to deliver energy efficiency upgrades through shared savings financing as outlined in section 255.252(4),

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING REPRIORITIZATIONS				3D00000
SHARED SAVINGS FOR ENERGY				
EFFICIENCY UPGRADES - DEDUCT				3D05190

Florida Statutes. Section 255.252(4), Florida Statutes encourages agencies to consider shared savings financing contracts (i.e., contracts that split actual energy costs savings between the state and the vendor) and allows agencies to fund such energy upgrades from their operating budget. This issue requests a transfer to special category that will be used by REDM to compensate shared savings vendors.

PROBLEM STATEMENT:

REDM is responsible for the operation of 12.2 million gross square feet of space in the Florida Facilities Pool (FFP). One of REDM's biggest responsibilities is managing energy costs, which accounts for the largest component (28 percent) of the overall FFP operating cost structure. The problem faced by REDM is the inability to incorporate the continuous testing, adjustment, and calibration of energy-consuming building systems (i.e., continuous building commissioning) into existing energy upgrade delivery models such as Guaranteed Energy, Water, and Wastewater Performance Savings Contracts per section 489.145, Florida Statutes (otherwise known as the ESCO program) and traditional capital improvement projects. This issue reflects REDM's desire to develop continuous energy conservation activities in addition to traditional project-based approaches.

BACKGROUND:

REDM is currently developing a solicitation in accordance with section 255.252(4), Florida Statutes that is designed to encourage small and specialized contractors as well as large whole building performance contractors to partner with REDM to develop shared savings opportunities that complement other initiatives such as the ESCO program and energy conservation measures incorporated into capital improvement projects. REDM intends to award multiple vendors in accordance with section 287.055, Florida Statutes for a continuing contract that will essentially serve as a pool of prequalified shared savings vendors. REDM will then interact with these vendors via task orders to develop shared savings opportunities. REDM intends to have these contracts in place by July 1, 2015.

The primary differences between this issue (shared savings) and the existing ESCO program are the project funding and vendor payment mechanisms. The shared savings contract(s) will use private sector funding to capitalize the projects, as opposed to the ESCO delivery model where the agency secures a third-party loan to pay the vendor in full for the installation and savings guarantee.

The shared savings model will allow a pre-negotiated share of the recurring energy cost savings to be paid regularly to the shared savings vendor for the purpose of recouping costs and profit, but the payments will only occur when the cost savings are realized. In addition, and unlike the ESCO delivery model, the shared savings model will provide the vendor the incentive of being compensated for producing excess energy cost savings over the term of the contract.

GENERAL INFORMATION:

Authorized in section 20.22, Florida Statutes, the Facilities Program oversees the construction of public buildings, the operation and maintenance of the FFP and other DMS REDM-managed facilities, and administers public and private leasing (including parking services). The applicable statutes related to the Facilities Program are found in Chapters 215, 216, 255, 272, 281, 288, and 489, Florida Statutes. These statutes provide administrative rule responsibilities related to

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING REPRIORITIZATIONS				3D00000
SHARED SAVINGS FOR ENERGY				
EFFICIENCY UPGRADES - DEDUCT				3D05190

state workspace development and management, and establish the Facilities Program as a customer-driven organization serving state agencies, local governments, the business community and the citizens of Florida. Chapter 215, Florida Statutes authorizes the Architects Incidental Trust Fund for DMS to levy and assess funds for cost recovery administration of appropriated fixed capital outlay projects and to serve as the owner representative on behalf of the state.

Chapter 255, Florida Statutes defines requirements for how publicly owned buildings are developed, operated and maintained, including statewide rule related authority for DMS. Sections 255.501 through 255.525, Florida Statutes, comprise the Building and Facilities Act, which relates specifically to the creation and management of the Florida Facilities Pool. This includes implementation of construction appropriations, project management oversight, building maintenance, leasing, and long-range strategic planning to address the state's future workspace needs. This chapter also authorizes responsibility for the operation and maintenance of state-owned structures, defines energy conservation and building sustainability implementation and directs DMS to develop and maintain a state energy management plan.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

This issue will allow REDM to develop a delivery model for energy upgrades that focus on continuous improvement (i.e., continuous building commissioning) and provides incentives for it, rather than traditional project-based approaches that are far less partnership oriented. The incentive to produce excess energy cost savings will further encourage the vendors to consider new technologies at virtually any time during the term of the contract, which in our opinion will better synchronize the state with future advances in energy efficiency technology.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without the transfer of funds requested in this issue, the reduction in energy consumption and recurring energy cost savings associated with shared savings financing will not be realized.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:

None

COST CALCULATIONS:

The Department of Management Services, Division of Real Estate Development and Management requests a transfer of \$250,000 from the State Utility Payments category (103647) to the Shared Savings Energy Upgrade category (104524) within the Facilities Management budget entity (72400100) to allow REDM to deliver energy efficiency upgrades through shared savings financing as outlined in section 255.252(4), Florida Statutes.

Category:

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
FUNDING REPRIORITIZATIONS						3D00000
SHARED SAVINGS FOR ENERGY						
EFFICIENCY UPGRADES - DEDUCT						3D05190

Fiscal Year 2015-2016 Nonrecurring 2015-2016

State Utility Payments (103647) (\$250,000) 0
 Shared Savings Energy Upgrade (104524) \$250,000 0

Funding:
 (Supervision Trust Fund, 2696, FSI=1)

Issue Total: 0

SHARED SAVINGS FOR ENERGY						3D05200
EFFICIENCY UPGRADES - ADD						100000
SPECIAL CATEGORIES						104524
SHARED SAV/ENERGY UPGRADE						
SUPERVISION TRUST FUND -STATE	250,000					2696 1

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AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 ISSUE TITLE: Shared Savings for Energy Efficiency Upgrades - Add

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #11: To provide cost-effective, efficient Real Estate Development and Management services to our customers in the DMS pool facilities.

SUMMARY:

The Department of Management Services, Division of Real Estate Development and Management (REDM) requests a transfer of

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
FUNDING REPRIORITIZATIONS						3D00000
SHARED SAVINGS FOR ENERGY						
EFFICIENCY UPGRADES - ADD						3D05200

\$250,000 from the State Utility Payments category (103647) to the Shared Savings Energy Upgrade category (104524) to allow REDM to deliver energy efficiency upgrades through shared savings financing as outlined in section 255.252(4), Florida Statutes. Section 255.252(4), Florida Statutes encourages agencies to consider shared savings financing contracts (i.e., contracts that split actual energy costs savings between the state and the vendor) and allows agencies to fund such energy upgrades from their operating budget. This issue requests a transfer to special category that will be used by REDM to compensate shared savings vendors.

PROBLEM STATEMENT:

REDM is responsible for the operation of 12.2 million gross square feet of space in the Florida Facilities Pool (FFP). One of REDM's biggest responsibilities is managing energy costs, which accounts for the largest component (28 percent) of the overall FFP operating cost structure. The problem faced by REDM is the inability to incorporate the continuous testing, adjustment, and calibration of energy-consuming building systems (i.e., continuous building commissioning) into existing energy upgrade delivery models such as Guaranteed Energy, Water, and Wastewater Performance Savings Contracts per section 489.145, Florida Statutes (otherwise known as the ESCO program) and traditional capital improvement projects. This issue reflects REDM's desire to develop continuous energy conservation activities in addition to traditional project-based approaches.

BACKGROUND:

REDM is currently developing a solicitation in accordance with section 255.252(4), Florida Statutes that is designed to encourage small and specialized contractors as well as large whole building performance contractors to partner with REDM to develop shared savings opportunities that complement other initiatives such as the ESCO program and energy conservation measures incorporated into capital improvement projects. REDM intends to award multiple vendors in accordance with section 287.055, Florida Statutes for a continuing contract that will essentially serve as a pool of prequalified shared savings vendors. REDM will then interact with these vendors via task orders to develop shared savings opportunities. REDM intends to have these contracts in place by July 1, 2015.

The primary differences between this issue (shared savings) and the existing ESCO program are the project funding and vendor payment mechanisms. The shared savings contract(s) will use private sector funding to capitalize the projects, as opposed to the ESCO delivery model where the agency secures a third-party loan to pay the vendor in full for the installation and savings guarantee.

The shared savings model will allow a pre-negotiated share of the recurring energy cost savings to be paid regularly to the shared savings vendor for the purpose of recouping costs and profit, but the payments will only occur when the cost savings are realized. In addition, and unlike the ESCO delivery model, the shared savings model will provide the vendor the incentive of being compensated for producing excess energy cost savings over the term of the contract.

GENERAL INFORMATION:

Authorized in section 20.22, Florida Statutes, the Facilities Program oversees the construction of public buildings, the operation and maintenance of the FFP and other DMS REDM-managed facilities, and administers public and private leasing

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
FUNDING REPRIORITIZATIONS						3D00000
SHARED SAVINGS FOR ENERGY						
EFFICIENCY UPGRADES - ADD						3D05200

(including parking services). The applicable statutes related to the Facilities Program are found in Chapters 215, 216, 255, 272, 281, 288, and 489, Florida Statutes. These statutes provide administrative rule responsibilities related to state workspace development and management, and establish the Facilities Program as a customer-driven organization serving state agencies, local governments, the business community and the citizens of Florida. Chapter 215, Florida Statutes authorizes the Architects Incidental Trust Fund for DMS to levy and assess funds for cost recovery administration of appropriated fixed capital outlay projects and to serve as the owner representative on behalf of the state.

Chapter 255, Florida Statutes defines requirements for how publicly owned buildings are developed, operated and maintained, including statewide rule related authority for DMS. Sections 255.501 through 255.525, Florida Statutes, comprise the Building and Facilities Act, which relates specifically to the creation and management of the Florida Facilities Pool. This includes implementation of construction appropriations, project management oversight, building maintenance, leasing, and long-range strategic planning to address the state's future workspace needs. This chapter also authorizes responsibility for the operation and maintenance of state-owned structures, defines energy conservation and building sustainability implementation and directs DMS to develop and maintain a state energy management plan.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

This issue will allow REDM to develop a delivery model for energy upgrades that focus on continuous improvement (i.e., continuous building commissioning) and provides incentives for it, rather than traditional project-based approaches that are far less partnership oriented. The incentive to produce excess energy cost savings will further encourage the vendors to consider new technologies at virtually any time during the term of the contract, which in our opinion will better synchronize the state with future advances in energy efficiency technology.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without the transfer of funds requested in this issue, the reduction in energy consumption and recurring energy cost savings associated with shared savings financing will not be realized.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:

None

COST CALCULATIONS:

The Department of Management Services, Division of Real Estate Development and Management requests a transfer of \$250,000 from the State Utility Payments category (103647) to the Shared Savings Energy Upgrade category (104524) within the Facilities Management budget entity (72400100) to allow REDM to deliver energy efficiency upgrades through shared savings financing as outlined in section 255.252(4), Florida Statutes.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING REPRIORITIZATIONS				3D00000
SHARED SAVINGS FOR ENERGY				
EFFICIENCY UPGRADES - ADD				3D05200

Category:

	Fiscal Year	Nonrecurring
	2015-2016	2015-2016
State Utility Payments (103647)	(\$250,000)	0
Shared Savings Energy Upgrade (104524)	\$250,000	0

Funding:

(Supervision Trust Fund, 2696, FSI=1)

Issue Total: 0

WORKLOAD				3000000
ADDITIONAL STAFF RESOURCES NEEDED				
TO MEET THE REAL ESTATE				
OPTIMIZATION PLAN				3009510
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
GENERAL REVENUE FUND	-STATE	420,146	420,146	1000 1

=====

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: ADDITIONAL STAFF RESOURCES NEEDED TO MEET THE REAL ESTATE OPTIMIZATION PLAN

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #11: To provide cost-effective Real Estate Development and Management Services to our customers in the DMS Pool Facilities.

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
WORKLOAD						3000000
ADDITIONAL STAFF RESOURCES NEEDED TO MEET THE REAL ESTATE OPTIMIZATION PLAN						3009510

SUMMARY:

The Department of Management Services, Division of Real Estate Development and Management (REDM) requests a total of \$420,146 in non-recurring General Revenue (1000) within the Facilities Management budget entity (72400100) and Contracted Services category (100777) for staff augmentation in support of the Real Estate Optimization Plan, scheduled to begin on July 1, 2015. This issue requests funding for a regional implementation approach for the Real Estate Optimization Plan, which would cover the region of the state stretching from Tallahassee to Pensacola (i.e., Region 1). Subsequent regions would then be requested sequentially in subsequent years.

PROBLEM STATEMENT:

The Division of Real Estate Development and Management has developed a Real Estate Optimization Plan which calls for the assumption of the operations and maintenance responsibilities of facilities that are now maintained by five other state agencies. This request will provide funding to hire contract staffing during Fiscal Year 2015-16 for the purpose of assisting REDM in setting up a new, consolidated real estate delivery system prior to the planned July 1, 2016 implementation date of the Real Estate Optimization Plan.

BACKGROUND:

In an effort to share the expertise that REDM has developed in the management of the Florida Facilities Pool, REDM has developed a Real Estate Optimization Plan which calls for the assumption of the operations and maintenance responsibilities of facilities that are now maintained by five other state agencies.

GENERAL INFORMATION:

The consolidation of facility oversight and operations will allow for the streamlining and centralization of staff, leverage spending on operations and maintenance procurements through economies of scale and strategic contracting for facilities services and supplies; and reduce energy consumption using short-term and long-term energy conservation initiatives.

The contract staffing will assist in the condition assessment of all new facilities that will be under REDM operations and maintenance services as well as capital improvements and performance metrics. The contract staffing personnel will operate primarily in the field, visiting each new facility throughout Fiscal Year 2015-16. The contract staffing will further help REDM build the new real estate delivery model prior to July 1, 2016, which subject to legislative action, is when REDM expects to assume control of the new facilities.

This issue directly supports the Real Estate Optimization plan which, if fully implemented, will significantly reduce the state's overall cost for operations and leasing. The return on investment is expected to occur in the fiscal year immediately following the implementation of this issue.

Chapter 255, Florida Statutes defines requirements for how publicly owned buildings are developed, operated and

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
WORKLOAD						3000000
ADDITIONAL STAFF RESOURCES NEEDED						
TO MEET THE REAL ESTATE						
OPTIMIZATION PLAN						3009510

maintained, including statewide rule related authority for DMS. Sections 255.501 through 255.525, Florida Statutes, comprise the Building and Facilities Act, which relates specifically to the creation and management of the Florida Facilities Pool.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The funding of this issue will provide contract staffing to assist REDM in setting up a new, consolidated delivery system..

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without this funding, REDM will not be able to provide the shared services related to the Real Estate Optimization Plan.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:

None

COST CALCULATIONS:

The Department of Management Services requests a total of \$420,146 of recurring budget authority for contract staffing to help set up the service delivery system for the Real Estate Optimization Plan. All funding is requested for budget entity 72400100 within General Revenue (1000).

Category:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016
Contracted Services (100777)	\$420,146	\$420,146

Funding:

(General Revenue Fund, 1000, FSI=1)

Issue Total: \$420,146

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
STATE FUNDING REDUCTIONS				3300000
REDUCTIONS RESULTING FROM ENERGY				
COMMISSIONING PLAN SAVINGS				3300510
SPECIAL CATEGORIES				100000
STATE UTILITY PAYMENTS				103647
SUPERVISION TRUST FUND -STATE		293,923-		2696 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 ISSUE TITLE: Reductions Resulting From Energy Commissioning Plan Savings

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #11: To provide cost-effective Real Estate Development and Management Services to our customers in the DMS Pool Facilities.

SUMMARY:

The Department of Management Services, Division of Real Estate Development and Management (REDM) requests a recurring budget reduction of (\$293,923) in the Facilities Management budget entity (72400100) and State Utility Payments appropriation category (103647) within the Supervision Trust Fund (2696). The savings are the result of energy commissioning efforts within the Florida Facilities Pool.

PROBLEM STATEMENT:

In the Fiscal Year 2014-15 General Appropriations Act a reduction of (\$293,925) was taken in issue Reductions Resulting from Energy Commissioning Plan Savings (3300510) in the Facilities Management budget entity (72400100) and State Utility Payments appropriation category (103647) within the Supervision Trust Fund (2696). That issue also included an annualized reduction of (\$293,923) in the Facilities Management budget entity (72400100) and State Utility Payments appropriation category (103647) within the Supervision Trust Fund (2696). This issue annualizes the issue for Fiscal Year 2015-2016.

BACKGROUND:

Fiscal Year 2013-14 General Appropriations Act provided the Department of Management Services with \$1.7 million for the evaluation, adjustment, and necessary repairs of the energy consuming systems within five state owned office buildings in order to make the systems more energy efficient and reduce energy costs. The buildings identified in the plan that are in the Florida Facilities Pool include the Capitol Center in Tallahassee, the Hurston Building in Orlando, and the Rohde Building in Miami. Additional savings are realized in the budget for the Department of Transportations' Burns Building, and the budget for the Department of Highway Safety and Motor Vehicles' related to the Kirkman Building.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72400000
						72400100
						16
						<u>1601.00.00.00</u>
						3300000
						3300510

MANAGEMENT SRVCS, DEPT OF
 PGM: FACILITIES PROGRAM
FACILITIES MANAGEMENT
 GOV OPERATIONS/SUPPORT
GOVERNMENTAL OPERATIONS
 STATE FUNDING REDUCTIONS
 REDUCTIONS RESULTING FROM ENERGY
 COMMISSIONING PLAN SAVINGS

72000000
 72400000
 72400100
 16
1601.00.00.00
 3300000
 3300510

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:
 This issue reflects savings based on energy commissioning efforts within the Florida Facilities Pool.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:
 This reduction is expected to have a minimal impact on program operations.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:
 None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:
 None

COST CALCULATIONS:
 The Department of Management Services, Division of Real Estate Development and Management (REDM) requests a recurring budget reduction of (\$293,923) in the Facilities Management budget entity (72400100) and State Utility Payments appropriation category (103647) within the Supervision Trust Fund (2696).
 Category:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016
State Utility Payments (103647)	(\$293,923)	0

Funding:
 (Supervision Trust Fund, 2696, FSI=1)

Issue Total: (\$293,923)

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - ADD				36250C0
EXPENSES				040000
SUPERVISION TRUST FUND -STATE	7,222		2,407	2696 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility,

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
2. E-Mail Service Option 2 Migrate to Office 365

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)
 - (a) 5 servers for each agency
 - (b) 2 DirSync, 2 ADFS, 1 proxy
 - (c) \$28,000 annually hosted in State Data Center
 - (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
 - (e) Configuration of platforms and migration of e-mail required contracted services
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
 - (a) 1 server for each agency
 - (b) 1 DirSync
 - (c) \$6,000 annually hosted in State Data Center
 - (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
 - (e) Configuration of platforms and migration of e-mail required contracted services
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)
 - (a) 4 servers for all agencies desiring to join

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

- (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services
- (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

Fiscal Year	Nonrecurring	Annualization
-------------	--------------	---------------

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF
 PGM: FACILITIES PROGRAM
FACILITIES MANAGEMENT
 GOV OPERATIONS/SUPPORT
GOVERNMENTAL OPERATIONS
 AGENCY-WIDE INFORMATION TECHNOLOGY
 E-MAIL SERVICE MIGRATION FROM
 SOUTHWOOD SHARED RESOURCE CENTER
 (SSRC) TO OFFICE 365 - ADD

72000000
 72400000
 72400100
 16
1601.00.00.00
 3620000

 36250C0

	2015-2016	2015-2016	2015-2016
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0
Total:	\$101,900	\$114,400	(\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

E-MAIL SERVICE MIGRATION FROM
 SOUTHWOOD SHARED RESOURCE CENTER
 (SSRC) TO OFFICE 365 - DEDUCT
 DATA PROCESSING SERVICES
 STATE DATA CENTER - AST

36260C0
 210000
 210001

SUPERVISION TRUST FUND -STATE 8,489- 2,830- 2696 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 #25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - DEDUCT				36260C0

provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.
2. E-Mail Service Option 2 Migrate to Office 365

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)

- (a) 5 servers for each agency
- (b) 2 DirSync, 2 ADFS, 1 proxy
- (c) \$28,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
- (e) Configuration of platforms and migration of e-mail required contracted services

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)

- (a) 1 server for each agency
- (b) 1 DirSync
- (c) \$6,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
- (e) Configuration of platforms and migration of e-mail required contracted services

3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

- (a) 4 servers for all agencies desiring to join
- (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services
- (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72400000
						72400100
						16
						<u>1601.00.00.00</u>
						3620000
						36260C0

MANAGEMENT SRVCS, DEPT OF
 PGM: FACILITIES PROGRAM
FACILITIES MANAGEMENT
 GOV OPERATIONS/SUPPORT
GOVERNMENTAL OPERATIONS
 AGENCY-WIDE INFORMATION TECHNOLOGY
 E-MAIL SERVICE MIGRATION FROM
 SOUTHWOOD SHARED RESOURCE CENTER
 (SSRC) TO OFFICE 365 - DEDUCT

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016	Annualization 2015-2016
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0
Total:	\$101,900	\$114,400	(\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
FACILITIES MANAGEMENT SYSTEM				36345C0
EXPENSES				040000
SUPERVISION TRUST FUND -STATE	226,715			2696 1
=====				
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
SUPERVISION TRUST FUND -STATE	210,000			2696 1
=====				
DATA PROCESSING SERVICES				210000
STATE DATA CENTER - AST				210001
SUPERVISION TRUST FUND -STATE	211,886			2696 1
=====				
TOTAL: FACILITIES MANAGEMENT SYSTEM				36345C0
TOTAL ISSUE.....	648,601			
=====				

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Facilities Management System

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #11: To provide cost-effective Real Estate Development and Management Services to our customers in the DMS Pool Facilities.

SUMMARY:

The Department of Management Services, Division of Real Estate Development and Management (REDM) requests a total of \$648,601 in recurring budget authority in the Facilities Management budget entity (72400100) within the Supervision Trust Fund (2696) for the ongoing license renewal, support and maintenance of the Real Estate data base.

PROBLEM STATEMENT:

There is insufficient budget for ongoing license renewal, support and maintenance and to pay the State Data Center

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL						
INFORMATION TECHNOLOGY						3630000
FACILITIES MANAGEMENT SYSTEM						36345C0

(Southwood Shared Resource Center) to host the system. Without the requested increases, the agency will be unable to continue to operate the software system and provide the support needed to operate Florida Facilities Pool (FFP), manage construction projects and monitor lease actions.

BACKGROUND:

The State of Florida has a decentralized model for ownership, leasing operations and management of real estate assets. The State of Florida owns 20,387 facilities, including facilities owned by state agencies, the Florida College System, State University System of Florida and Water Management Districts. The Department manages (108) facilities in the FFP and (5) Federal Surplus Property Facilities, totaling 113 DMS-managed facilities.

Chapter 216, Florida Statutes defines requirements for DMS to maintain an inventory of state buildings including usage and condition and maintenance needs. The annual submission of the State Facilities Inventory Report to the Legislature and Governor identifies the state's building needs and, in conjunction with Department of Environmental Protection, includes a list of state-owned real property and facilities recommended for disposition. Planning and budgeting responsibility also includes advising agencies, the Executive Office of the Governor, and the Florida Legislature on Fixed Capital Outlay projects and the cost for occupied facilities maintained by state agencies and the judicial branch. The Department of Management Services staff also makes recommendations on matters related to new construction and the associated costs of maintaining the public's real estate holdings.

Chapter 255, Florida Statutes defines requirements for how publicly owned buildings are developed, operated and maintained, including statewide rule related authority for DMS. Sections 255.501 through 255.525, Florida Statutes, comprise the Building and Facilities Act, which relates specifically to the creation and management of the Florida Facilities Pool. This includes implementation of construction appropriations, project management oversight, building maintenance, leasing and long-range strategic planning to address the state's future workspace needs. This chapter also authorizes responsibility for the operation and maintenance of state-owned structures, defines energy conservation and building sustainability implementation and directs DMS to develop and maintain a state energy management plan. The chapter directs DMS to develop and implement a master leasing report to forecast space needs for all state agencies, including the identification of opportunities for cost reduction through consolidation, relocation and reconfiguration, and to make recommendations for the construction or acquisition of state-owned buildings.

The Department has statutory oversight for the construction, operation, custodial care, preventive maintenance, repair, alteration, modification and allocation of space for all buildings in the FFP and administers the state's lease procurement process. Agency-to-agency leases, outside of those designated for FFP space, are not under the Department's oversight. As of June 30, 2013, agencies have entered into 291 leases for FFP space. Agencies have entered into an additional 820 leases with private landlords or other governmental entities for a total of 1,111 leases within the private sector, other governmental properties and FFP facilities.

During FY 2014-15, \$4,000,000 was appropriated for the purchase and implementation of a real estate software system to replace our home grown system. The Facilities Accountability and Communications Tool (FACT) lacked defined standards in

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
FACILITIES MANAGEMENT SYSTEM				36345C0

architecture, security, integration, documentation and data organization that resulted in gaps in data and processes and issues with data integrity. DMS purchased a new system which will manage the following functions in the Division:

Lease Administration: This includes managing leases, strategic planning, financial management and forecasting, lease analysis, transaction management, lease billing, space management and floor plan versioning (auto computer aided design and drafting).

Facilities Inventory Tracking: This is a comprehensive program to identify and track all the owned facilities, their conditions, maintenance costs, operation levels and land leases.

Maintenance Management: This includes building maintenance management, preventative and reactive maintenance, work order generation, warranty management, parts and inventory management and building assessments.

Paid Parking Management: This includes issuing and tracking reserved parking spaces, billing and depositing of revenues, managing disabled parking, managing parking contracts and cost forecasting.

Budget Management: This activity includes tracking capital projects/construction projects, energy efficiency management and reporting.

GENERAL INFORMATION:

\$4,000,000 of non-recurring funding was appropriated to DMS in Fiscal Year 2014-15 for the purchase and installation of the software. This now requires a recurring appropriation in the amount of \$648,601 in Fiscal Year 2015-16 to the support the system.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The funding of this issue will provide continued software platform funding for the license fees and support of the Facilities Management System. The Return on Investment (ROI) is directly correlated to ensuring the State of Florida's investment of \$4,000,000 in the replacement of the Facilities Management System in fiscal year 2014-2015 is maintained.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without this recurring appropriation the Division of Real Estate Development and Management will not be able to maintain the Facilities Management System for which the State of Florida made an investment of \$4,000,000 in fiscal year 2014-2015. This will also have a significant impact on the Division's ability to meet its statutory obligations. The Return on Investment (ROI), in providing funding for this issue, is to ensure full utilization of the previous investment of \$4,000,000 for a new Facilities Management System.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL						
INFORMATION TECHNOLOGY						3630000
FACILITIES MANAGEMENT SYSTEM						36345C0

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:
 None

COST CALCULATIONS:

The Department of Management Services, Division of Real Estate Development and Management (REDM) requests a total of \$648,601 in recurring budget authority in the Supervision Trust Fund (2696) within the Facilities Management budget entity (72400100) for the ongoing license renewal, support and maintenance of the Real Estate data base.

Category:

	Fiscal Year		Nonrecurring	
	2015-2016		2015-2016	
Expenses (040000)	\$226,715		0	
State Data Center (210001)	\$211,886		0	
Contracted Services category (100777)	\$210,000		0	

Funding:

(Supervision Trust Fund, 2696, FSI= 1)

Issue Total: \$648,601

RE-ENGINEERING THE WORKPLACE						4000000
ADDITIONAL RESOURCES NEEDED TO MEET						
THE REAL ESTATE OPTIMIZATION						
PROGRAM DEMANDS						4005000
EXPENSES						040000
GENERAL REVENUE FUND	-STATE	287,700	287,700			1000 1
=====						

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				4000000
ADDITIONAL RESOURCES NEEDED TO MEET				
THE REAL ESTATE OPTIMIZATION				
PROGRAM DEMANDS				4005000
SPECIAL CATEGORIES				100000
ACQUISITION/MOTOR VEHICLES				100021
GENERAL REVENUE FUND -STATE	937,500	937,500		1000 1
TOTAL: ADDITIONAL RESOURCES NEEDED TO MEET				4005000
THE REAL ESTATE OPTIMIZATION				
PROGRAM DEMANDS				
TOTAL ISSUE.....	1,225,200	1,225,200		

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 ISSUE TITLE: Additional Resources Needed To Meet the Real Estate Optimization Program Demands

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #11: To provide cost-effective Real Estate Development and Management Services to our customers in the DMS Pool Facilities.

SUMMARY:

The Department of Management Services, Division of Real Estate Development and Management (REDM) requests a total of \$1,225,200 in non-recurring funds for the purchase of trucks and tools to support the proposed Real Estate Optimization Plan, scheduled to begin on July 1, 2016. This issue requests funding for a regional implementation approach for the Real Estate Optimization Plan, which would cover the region of the state stretching from Tallahassee to Pensacola (i.e., Region 1). Subsequent regions would then be requested sequentially in subsequent years.

All funding is requested for budget entity 72400100 within General Revenue (1000).

\$287,700 in the Expenses category (040000) for the purchase of tools
 \$937,500 in the Acquisition/Motor Vehicles for the purchase of (52) vehicles

PROBLEM STATEMENT:

REDM has developed a Real Estate Optimization Plan which calls for the assumption of the operations and maintenance responsibilities of facilities that are now maintained by five other state agencies. This request will provide for the

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				4000000
ADDITIONAL RESOURCES NEEDED TO MEET				
THE REAL ESTATE OPTIMIZATION				
PROGRAM DEMANDS				4005000

purchase of necessary vehicles and tools, so that REDM will be properly equipped for the planned July 1, 2016 implementation date.

BACKGROUND:

In an effort to share the expertise that REDM has developed in the management of the Florida Facilities Pool, REDM has developed a Real Estate Optimization Plan which calls for the assumption of the operations and maintenance responsibilities of facilities that are now maintained by five other state agencies

GENERAL INFORMATION:

The consolidation of facility oversight and operations will allow for the streamlining and centralization of staff, leverage spending on operations and maintenance procurements through economies of scale and strategic contracting for facilities services and supplies; and reduce energy consumption using short-term and long-term energy conservation initiatives.

This issue directly supports the Real Estate Optimization plan which, if fully implemented, will significantly reduce the state's overall cost for operations and leasing. The return on investment is expected to occur in the fiscal year immediately following the implementation of this issue.

Chapter 255, Florida Statutes defines requirements for how publicly owned buildings are developed, operated and maintained, including statewide rule related authority for DMS. Sections 255.501 through 255.525, Florida Statutes, comprise the Building and Facilities Act, which relates specifically to the creation and management of the Florida Facilities Pool.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The funding of this issue will provide purchase of trucks and tools to support the proposed Real Estate Optimization Plan

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without this funding, REDM will not be able to provide the shared services related to the Real Estate Optimization Plan.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:

None

COST CALCULATIONS:

The Department of Management Services requests a total of \$1,225,200 of non-recurring budget authority for the purchase of truck and tools needed for the implementation of the Real Estate Optimization Plan. All funding is requested for

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				4000000
ADDITIONAL RESOURCES NEEDED TO MEET				
THE REAL ESTATE OPTIMIZATION				
PROGRAM DEMANDS				4005000

budget entity 72400100 within General Revenue (1000).

Category:

	Fiscal Year	Nonrecurring
	2015-2016	2015-2016
Expenses (040000)	\$287,700	\$287,700
Operating Capital Outlay (060000)	\$937,500	\$937,500

Funding:

(General Revenue Fund, 1000, FSI=1)

Issue Total: \$1,225,200

FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
INTERIOR REFURBISHMENT OF LEASED				
SPACE IN THE FLORIDA FACILITIES				
POOL				4100150
SPECIAL CATEGORIES				100000
INTERIOR REFURBISH / LEASE				100857
SUPERVISION TRUST FUND	-STATE	1,432,013	1,432,013	2696 1

=====

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Interior Refurbishment of Leased Space in the Florida Facilities Pool

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
INTERIOR REFURBISHMENT OF LEASED				
SPACE IN THE FLORIDA FACILITIES				
POOL				4100150

them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #11: To provide cost-effective Real Estate Development and Management Services to our customers in the DMS Pool Facilities.

SUMMARY:

The Department of Management Services, Division of Real Estate Development and Management (REDM) requests \$1,432,013 in non-recurring funds in the Facilities Management budget entity (72400100) Interior Refurbishment of Leased Space category (100857) within the Supervision Trust Fund (2696) for the refurbishment of tenant space in several buildings within the Florida Facilities Pool (FFP)

PROBLEM STATEMENT:

There is insufficient budget to fund the much need improvements to tenant space within the FFP. Without the request being funded, the agency will be unable to pay for much need tenant space refurbishment.

BACKGROUND:

In order to refurbish space in the FFP, REDM collects \$0.25 / square foot from office space rental. REDM anticipates generating \$1,432,013 (5,728,053 occupied square feet multiplied by \$0.25 / square foot) for Fiscal Year 2015-16. REDM estimates it will cost \$6.25 per maintained square foot for carpet, paint and tenant refurbishment in FFP facilities.

Chapter 255, Florida Statutes defines requirements for how publicly owned buildings are developed, operated and maintained, including statewide rule related authority for DMS. Sections 255.501 through 255.525, Florida Statutes, comprise the Building and Facilities Act, which relates specifically to the creation and management of the Florida Facilities Pool (FFP).

GENERAL INFORMATION:

REDM currently collects, from office space rentals in the FFP, money for use in the refurbishment of tenant space. DMS requests that this non-recurring funding continue for the statewide refurbishment of tenant space. The specific projects forecast to be funded in for Fiscal Year 2015-16 include replacing the flooring, painting and tenant refurbishment in portions of the Larson Building (Tallahassee), portions of the Capitol Building (Tallahassee), portions of the Capital Circle Office Center (Tallahassee) and portions of the Singleton Regional Service Center (Jacksonville).

Due to age and condition, these facilities are in need of re-carpeting, painting, and tenant refurbishment. The total amount necessary for each facility is:

Building	Paint and Carpet Age	Maintained Square Feet	Amount Needed
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COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF
 PGM: FACILITIES PROGRAM
FACILITIES MANAGEMENT
 GOV OPERATIONS/SUPPORT
GOVERNMENTAL OPERATIONS
 FUNDING DEFICIENCIES TO MEET
 CURRENT LEVEL PROGRAM REQUIREMENTS
 INTERIOR REFURBISHMENT OF LEASED
 SPACE IN THE FLORIDA FACILITIES
 POOL

72000000
 72400000
 72400100
 16
1601.00.00.00
 4100000
 4100150

Larson Building (Tallahassee)	1998 (partial)	77,670 X 6.25	\$485,438
Capitol Building (Tallahassee)	1999 (partial)	39,000 X 6.25	\$243,750
Capital Circle Office Center (Tallahassee)	1998 (partial)	78,999 X 6.25	\$493,744
Singleton Regional Service Center (Jacksonville)	1996 (partial)	19,236 X 6.25	\$120,225
Contingency (statewide)			\$88,856

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:
 This will provide for the continuation of funding for use in the refurbishment of tenant space in the FFP.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:
 Without this funding, there is insufficient budget to pay for the much needed refurbishment of tenant space.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:
 None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:
 None

COST CALCULATIONS:
 The Department of Management Services requests a total of \$1,432,356 of non-recurring budget authority for refurbishment of tenant space in the FFP. All funding is requested for budget entity 72400100 within the Supervision Trust Fund (2696).

Category:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016
Interior Refurbishment of Leased Space (100857)	\$1,432,013	\$1,432,013

Funding:
 (Supervision Trust Fund, 2696, FSI=1)

Issue Total: \$1,432,013

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
TENANT SPACE IMPROVEMENT FUNDS				4100180
SPECIAL CATEGORIES				100000
MASTER LEASE TI FUNDS				101209
OPERATING TRUST FUND -STATE	557,185	557,185		2510 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Tenant Space Improvement Funds

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #11: To provide cost-effective Real Estate Development and Management Services to our customers in the DMS Pool Facilities.

SUMMARY:

The Department of Management Services, Division of Real Estate Development and Management (REDM) requests \$557,185 in non-recurring budget authority in the Facilities Management budget entity (72400100) in the Master Lease Space Tenant Improvement Funds category (101209) within the Operating Trust Fund (2510) to fund tenant improvement projects at the Koger Center located in Tallahassee.

PROBLEM STATEMENT:

There is insufficient budget to fund the much needed improvements to tenant space within the Master Lease space at the Koger Center in Tallahassee. Without the request being funded, there will not be the ability to pay for much needed tenant improvements.

BACKGROUND:

As a part of the master lease negotiations for the Koger Center in Tallahassee, up-front tenant improvement funding was negotiated for all state agencies occupying space in the complex. This funding has been drawn down the last several years to complete tenant improvement projects and improve space quality at the Koger Center. REDM annually submits an updated project plan, which outlines the necessary projects to the Legislature. The plan includes the funding source, the agency's requests, and line item details, and is required prior to the release of funding.

Chapter 255, Florida Statutes defines requirements for how publicly owned buildings are developed, operated and maintained, including statewide rule related authority for DMS. Sections 255.501 through 255.525, Florida Statutes, comprise the Building and Facilities Act, which relates specifically to the creation and management of the Florida

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET						4100000
CURRENT LEVEL PROGRAM REQUIREMENTS						4100180
TENANT SPACE IMPROVEMENT FUNDS						

Facilities Pool (FFP).

GENERAL INFORMATION:

This forecast outlines the need for \$557,185 based on requests made by agencies housed under the Koger Master Lease. Funds will be distributed for tenant improvement projects in Koger facilities occupied by the departments of Economic Opportunity, Education, Financial Services, Health, Juvenile Justice, Transportation and State, as well as the Fish and Wildlife Conservation Commission. REDM will contact these agencies regarding their tenant improvement needs for Fiscal Year 2015-16, and the distribution of the \$557,185 will be based upon agency needs identified during these discussions.

All funds acquired for this specific purpose were originally placed in the Grants and Donations Trust Fund. All funds in the Grants and Donations Trust Fund were transferred to the Operating Trust Fund, pursuant to Chapter 2006-79, Laws of Florida. All accrued interest with this fund is tracked and maintained as a reserve account in the fund. There is no impact to General Revenue or any other trust fund as a result of this request.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

This will provide for the continuation of funding for use in tenant space improvement projects in Master Lease space at the Koger Center located in Tallahassee.

By making tenant space improvements in fiscal year 2015-2016 the agencies currently housed in the Koger Center and any that may locate there, prior to the agreement expiring on October 31, 2019, will have full utilization of the improvements there by garnering full Return on Investment (ROI) of the improvements.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without this funding, there is no ability to pay for the needed tenant space improvement projects in Master Lease space at the Koger Center located in Tallahassee.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:

None

COST CALCULATIONS:

The Department of Management Services requests a total of \$557,185 of non-recurring budget authority for tenant space improvement project in Master Lease Space at the Koger Center in Tallahassee. All funding is requested for budget entity 72400100 within the Operating Trust Fund (2510).

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
TENANT SPACE IMPROVEMENT FUNDS				4100180

Category:

Fiscal Year Nonrecurring
 2015-2016 2015-2016

Master Lease Tent Improvement funds (101209) \$557,185 \$557,185

Funding:

(Operating Trust Fund, 2510, FSI=1)

Issue Total: \$557,185

CAPITAL IMPROVEMENT PLAN	9900000
CODE CORRECTIONS	990C000
FIXED CAPITAL OUTLAY	080000
COMPL/AMER DISABIL ACT	081010

SUPERVISION TRUST FUND -STATE 2,767,288 2,767,288 2696 1

AGENCY NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE: COMPL/AMER DISABIL ACT IT COMPONENT? NO
 ISSUE TITLE: Code Corrections

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #11: To provide cost-effective Real Estate Development and Management Services to our customers in the DMS Pool Facilities.

SUMMARY:

The Department of Management Services, Division of Real Estate Development and Management requests \$2,767,288 of nonrecurring budget authority in the Facilities Management budget entity (72400100) Compliance with American Disabilities

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>FACILITIES MANAGEMENT</u>						72400100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
CAPITAL IMPROVEMENT PLAN						9900000
CODE CORRECTIONS						990C000

Act category (081010) within the Supervision Trust Fund (2696) to correct deficiencies within its buildings located within the Florida Facilities Pool in order to meet compliance with the American with Disability Act (ADA).

PROBLEM STATEMENT:

Florida Facilities Pool of buildings has deficiencies related to compliance with the American with Disability Act (ADA).

BACKGROUND:

This issue is part of the Department's Fixed Capital Outlay request for fiscal year 2015-2016.

COST CALCULATIONS:

The Department of Management Services, Division of Real Estate Development and Management requests \$2,767,288 of nonrecurring budget authority in the Facilities Management budget entity (72400100) Compliance with American Disabilities Act category (081010) within the Supervision Trust Fund (2696) to correct deficiencies within its buildings located within the Florida Facilities Pool in order to meet compliance with the American with Disability Act (ADA).

Category:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016
Compliance with American with Disability Act (081010)	\$2,767,288	\$2,767,288

Funding:

(Supervision Trust Fund, 2696, FSI=1)

Issue Total \$2,767,288

LIFE SAFETY PROJ, STW

081400

SUPERVISION TRUST FUND -STATE 971,300 971,300 2696 1

=====

AGENCY NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE: LIFE SAFETY PROJ, STW IT COMPONENT? NO
 ISSUE TITLE: Code Corrections

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72400000
						72400100
						16
						<u>1601.00.00.00</u>
						9900000
						990C000

MANAGEMENT SRVCS, DEPT OF
 PGM: FACILITIES PROGRAM
FACILITIES MANAGEMENT
 GOV OPERATIONS/SUPPORT
GOVERNMENTAL OPERATIONS
 CAPITAL IMPROVEMENT PLAN
 CODE CORRECTIONS

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 #25: Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #11: To provide cost-effective Real Estate Development and Management Services to our customers in the DMS Pool Facilities.

SUMMARY:
 The Department of Management Services, Division of Real Estate Development and Management requests \$971,300 of nonrecurring budget authority in the Facilities Management budget entity (72400100) Life Safety Projects Statewide category (081400) within the Supervision Trust Fund (2696) to provide funding for correction of fire, life safety and health deficiencies within state facilities.

PROBLEM STATEMENT:
 State facilities require correction of fire, life safety and health deficiencies, statewide for the Department.

BACKGROUND:
 This issue is part of the Department's Fixed Capital Outlay request for fiscal year 2015-2016.

COST CALCULATIONS:
 The Department of Management Services, Division of Real Estate Development and Management requests \$971,300 of nonrecurring budget authority in the Facilities Management budget entity (72400100) Life Safety Projects Statewide category (081400) within the Supervision Trust Fund (2696) to provide funding for correction of fire, life safety and health deficiencies within state facilities.

Category:	Fiscal Year	Nonrecurring
	2015-2016	2015-2016
Live Safety Proj, STW (081400)	\$971,300	\$971,300

Funding:
 (Supervision Trust Fund, 2696, FSI=1)

ISSUE TOTAL: \$971,300

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>FACILITIES MANAGEMENT</u>				72400100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
CAPITAL IMPROVEMENT PLAN				9900000
CODE CORRECTIONS				990C000
TOTAL: CODE CORRECTIONS				990C000
TOTAL ISSUE.....	3,738,588	3,738,588		
=====				
ESTIMATED EXPENDITURES - FIXED				
CAPITAL OUTLAY				990I000
FIXED CAPITAL OUTLAY				080000
DEBT SERVICE				089070
FL FACILITIES POOL CLR TF -STATE	38,255,689			2313 1
=====				
MAINTENANCE AND REPAIR				990M000
FIXED CAPITAL OUTLAY				080000
CAP. DEPRE. - GENERAL				083400
SUPERVISION TRUST FUND -STATE	4,452,877	4,452,877		2696 1
=====				

AGENCY NARRATIVE:
 2015-2016 BUDGET YEAR NARRATIVE: CAP. DEPRE. - GENERAL IT COMPONENT? NO
 ISSUE TITLE: Maintenance and Repair

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 #25: Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #11: To provide cost-effective Real Estate Development and Management Services to our customers in the DMS Pool Facilities.

SUMMARY:
 The Department of Management Services, Division of Real Estate Development and Management requests \$4,452,877 of nonrecurring budget authority in the Facilities Management budget entity (72400100) Capital Deprecation General category (083400) within the Supervision Trust Fund (2696) to correct statewide general building deficiencies, (i.e., electrical, roofing, plumbing, mechanical, etc.) for the Florida Facilities Pool buildings. Refer to the CIP 5 (building system group) list for specific details on repairs.

PROBLEM STATEMENT:

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72400000
						72400100
						16
						<u>1601.00.00.00</u>
						99000000
						990M000

MANAGEMENT SRVCS, DEPT OF
 PGM: FACILITIES PROGRAM
FACILITIES MANAGEMENT
 GOV OPERATIONS/SUPPORT
GOVERNMENTAL OPERATIONS
 CAPITAL IMPROVEMENT PLAN
 MAINTENANCE AND REPAIR

Facilities within the Florida Facilities Pool require general building maintenance to include: electrical, roofing, plumbing, mechanical, etc.

BACKGROUND:

This issue is part of the Department's Fixed Capital Outlay request for fiscal year 2015-2016.

COST CALCULATIONS:

The Department of Management Services, Division of Real Estate Development and Management requests \$4,452,877 of nonrecurring budget authority in the Facilities Management budget entity (72400100) Capital Deprecation General category (083400) within the Supervision Trust Fund (2696) to correct statewide general building deficiencies, (i.e., electrical, roofing, plumbing, mechanical, etc.) for the Florida Facilities Pool buildings. Refer to the CIP 5 (building system group) list for specific details on repairs.

Category:	Fiscal Year 2015-2016	Nonrecurring 2015-2016
Live Safety Proj, STW (081400)	\$4,452,877	\$4,452,877

Funding:

(Supervision Trust Fund, 2696, FSI=1)

ISSUE TOTAL: \$4,452,877

TOTAL: GOVERNMENTAL OPERATIONS				1601.00.00.00
BY FUND TYPE				
GENERAL REVENUE FUND	1,645,346	1,645,346		1000
TRUST FUNDS	101,999,266	10,180,663	423-	2000

TOTAL POSITIONS.....	281.00			
TOTAL PROG COMP.....	103,644,612	11,826,009	423-	
TOTAL SALARY RATE.....	9,640,565			
=====				

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>BUILDING CONSTRUCTION</u>							72400200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	540,435						
=====							
SALARIES AND BENEFITS							010000
ARCHITECTS INCIDENTAL TF -STATE	10.00	754,855					2033 1
=====							
EXPENSES							040000
ARCHITECTS INCIDENTAL TF -STATE		116,418					2033 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
ARCHITECTS INCIDENTAL TF -STATE		46,341					2033 1
=====							
RISK MANAGEMENT INSURANCE							103241
ARCHITECTS INCIDENTAL TF -STATE		17,772					2033 1
=====							
LEASE/PURCHASE/EQUIPMENT							105281
ARCHITECTS INCIDENTAL TF -STATE		1,613					2033 1
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
ARCHITECTS INCIDENTAL TF -STATE		3,175					2033 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
ARCHITECTS INCIDENTAL TF -STATE		6,661					2033 1
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>BUILDING CONSTRUCTION</u>				72400200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL POSITIONS.....	10.00			
TOTAL ISSUE.....		946,835		
TOTAL SALARY RATE.....	540,435			
=====				
CASUALTY INSURANCE PREMIUM				
ADJUSTMENT				1001090
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
ARCHITECTS INCIDENTAL TF -STATE		17,772-		2033 1
=====				
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT FOR FISCAL YEAR 2014-15				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1001400
SALARIES AND BENEFITS				010000
ARCHITECTS INCIDENTAL TF -STATE		1,220		2033 1
=====				
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
ARCHITECTS INCIDENTAL TF -STATE		5		2033 1
=====				
TOTAL: FLORIDA RETIREMENT SYSTEM				1001400
ADJUSTMENT FOR FISCAL YEAR 2014-15				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				
TOTAL ISSUE.....		1,225		
=====				

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: FACILITIES PROGRAM							72400000
<u>BUILDING CONSTRUCTION</u>							72400200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2014-15							1001410
SALARIES AND BENEFITS							010000
ARCHITECTS INCIDENTAL TF -STATE		328					2033 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
ARCHITECTS INCIDENTAL TF -STATE		1					2033 1
=====							
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES							1001410
FOR FY 2014-15							
TOTAL ISSUE.....		329					
=====							
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
ARCHITECTS INCIDENTAL TF -STATE		266					2033 1
=====							
INTER-AGENCY REORGANIZATIONS -							
INFORMATION TECHNOLOGY							17C0000
DATA PROCESSING SERVICES CATEGORY -							
DEDUCT							17C08C0
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
ARCHITECTS INCIDENTAL TF -STATE		6,667-					2033 1
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>BUILDING CONSTRUCTION</u>				72400200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
INTER-AGENCY REORGANIZATIONS -				
INFORMATION TECHNOLOGY				17C0000
DATA PROCESSING SERVICES CATEGORY -				
ADD				17C09C0
DATA PROCESSING SERVICES				210000
STATE DATA CENTER - AST				210001
ARCHITECTS INCIDENTAL TF -STATE	6,667			2033 1
=====				
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - ADD				36250C0
EXPENSES				040000
ARCHITECTS INCIDENTAL TF -STATE	670		223	2033 1
=====				

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data,

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>BUILDING CONSTRUCTION</u>				72400200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - ADD				36250C0

are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Regarding Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>BUILDING CONSTRUCTION</u>				72400200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - ADD				36250C0

business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)

- (a) 5 servers for each agency
- (b) 2 DirSync, 2 ADFS, 1 proxy
- (c) \$28,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
- (e) Configuration of platforms and migration of e-mail required contracted services

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>BUILDING CONSTRUCTION</u>				72400200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - ADD				36250C0

- (a) 1 server for each agency
- (b) 1 DirSync
- (c) \$6,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
- (e) Configuration of platforms and migration of e-mail required contracted services

3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

- (a) 4 servers for all agencies desiring to join
- (b) 1 AD FS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services
- (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings),

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ N/R	AGY REQ N/R	AG REQ ANZ	AG REQ ANZ	
FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>BUILDING CONSTRUCTION</u>						72400200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - ADD						36250C0

communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016	Annualization 2015-2016
State Data (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0
Total:	\$101,900	\$114,400	(\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - DEDUCT						36260C0
DATA PROCESSING SERVICES						210000
STATE DATA CENTER - AST						210001

ARCHITECTS INCIDENTAL TF -STATE 788- 262- 2033 1

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COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>BUILDING CONSTRUCTION</u>						72400200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - DEDUCT						36260C0

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>BUILDING CONSTRUCTION</u>						72400200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>BUILDING CONSTRUCTION</u>						72400200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - DEDUCT						36260C0

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)

- (a) 5 servers for each agency
- (b) 2 DirSync, 2 ADFS, 1 proxy
- (c) \$28,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
- (e) Configuration of platforms and migration of e-mail required contracted services

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)

- (a) 1 server for each agency
- (b) 1 DirSync
- (c) \$6,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
- (e) Configuration of platforms and migration of e-mail required contracted services

3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

- (a) 4 servers for all agencies desiring to join
- (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: FACILITIES PROGRAM				72400000
<u>BUILDING CONSTRUCTION</u>				72400200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - DEDUCT				36260C0

(f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016	Annualization 2015-2016
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: FACILITIES PROGRAM						72400000
<u>BUILDING CONSTRUCTION</u>						72400200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - DEDUCT						36260C0

Expenses (Multiple Programs)		\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration		\$106,000	\$100,000	0
Total:		\$101,900	\$114,400	(\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

TOTAL: GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
BY FUND TYPE						
TRUST FUNDS.....	10.00	930,765		39-		2000
SALARY RATE.....		540,435				
	=====	=====	=====	=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>FEDERAL PROPERTY ASSIST</u>							72600200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	148,876						
=====							
SALARIES AND BENEFITS							010000
5.00							
SURPLUS PROPERTY REVOLV TF-STATE	249,414						2699 1
=====							
EXPENSES							040000
SURPLUS PROPERTY REVOLV TF-STATE	83,231						2699 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
SURPLUS PROPERTY REVOLV TF-STATE	6,379						2699 1
=====							
RISK MANAGEMENT INSURANCE							103241
SURPLUS PROPERTY REVOLV TF-STATE	837						2699 1
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
SURPLUS PROPERTY REVOLV TF-STATE	1,443						2699 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
SURPLUS PROPERTY REVOLV TF-STATE	1,259						2699 1
=====							
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	5.00						
TOTAL ISSUE.....	342,563						
TOTAL SALARY RATE.....	148,876						
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>FEDERAL PROPERTY ASSIST</u>				72600200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
CASUALTY INSURANCE PREMIUM				
ADJUSTMENT				1001090
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
SURPLUS PROPERTY REVOLV TF-STATE	2-			2699 1
=====				
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT FOR FISCAL YEAR 2014-15				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1001400
SALARIES AND BENEFITS				010000
SURPLUS PROPERTY REVOLV TF-STATE	545			2699 1
=====				
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
SURPLUS PROPERTY REVOLV TF-STATE	1			2699 1
=====				
TOTAL: FLORIDA RETIREMENT SYSTEM				1001400
ADJUSTMENT FOR FISCAL YEAR 2014-15				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				
TOTAL ISSUE.....	546			
=====				
HEALTH INSURANCE SUBSIDY - RETIREES				
FOR FY 2014-15				1001410
SALARIES AND BENEFITS				010000
SURPLUS PROPERTY REVOLV TF-STATE	92			2699 1
=====				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>FEDERAL PROPERTY ASSIST</u>				72600200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
SURPLUS PROPERTY REVOLV TF-STATE		121		2699 1
=====				
INTER-AGENCY REORGANIZATIONS -				
INFORMATION TECHNOLOGY				17C0000
DATA PROCESSING SERVICES CATEGORY -				
DEDUCT				17C08C0
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
SURPLUS PROPERTY REVOLV TF-STATE		1,260-		2699 1
=====				
DATA PROCESSING SERVICES CATEGORY -				
ADD				17C09C0
DATA PROCESSING SERVICES				210000
STATE DATA CENTER - AST				210001
SURPLUS PROPERTY REVOLV TF-STATE		1,260		2699 1
=====				
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - ADD				36250C0
EXPENSES				040000
SURPLUS PROPERTY REVOLV TF-STATE		127	42	2699 1
=====				

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>FEDERAL PROPERTY ASSIST</u>				72600200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - ADD				36250C0

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

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PROBLEM STATEMENT:

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GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>FEDERAL PROPERTY ASSIST</u>						72600200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>FEDERAL PROPERTY ASSIST</u>						72600200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.

2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)

- (a) 5 servers for each agency
- (b) 2 DirSync, 2 ADFS, 1 proxy
- (c) \$28,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
- (e) Configuration of platforms and migration of e-mail required contracted services

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)

- (a) 1 server for each agency
- (b) 1 DirSync
- (c) \$6,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
- (e) Configuration of platforms and migration of e-mail required contracted services

3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

- (a) 4 servers for all agencies desiring to join
- (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services
- (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>FEDERAL PROPERTY ASSIST</u>						72600200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016	Annualization 2015-2016
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0

	COL A03	COL A04	COL A05		
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ		
	FY 2015-16	FY 2015-16	FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	
				AMOUNT	
				CODES	
MANAGEMENT SRVCS, DEPT OF					72000000
PGM: SUPPORT PROGRAM					72600000
<u>FEDERAL PROPERTY ASSIST</u>					72600200
GOV OPERATIONS/SUPPORT					16
<u>GOVERNMENTAL OPERATIONS</u>					<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY					3620000
E-MAIL SERVICE MIGRATION FROM					
SOUTHWOOD SHARED RESOURCE CENTER					
(SSRC) TO OFFICE 365 - ADD					36250C0
 Total:		\$101,900	\$114,400	(\$7,500)	

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

E-MAIL SERVICE MIGRATION FROM					
SOUTHWOOD SHARED RESOURCE CENTER					
(SSRC) TO OFFICE 365 - DEDUCT					36260C0
DATA PROCESSING SERVICES					210000
STATE DATA CENTER - AST					210001
 SURPLUS PROPERTY REVOLV TF-STATE	149-		50-		2699 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
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PGM: SUPPORT PROGRAM						72600000
<u>FEDERAL PROPERTY ASSIST</u>						72600200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>FEDERAL PROPERTY ASSIST</u>				72600200
<u>GOV OPERATIONS/SUPPORT</u>				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - DEDUCT				36260C0

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COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>FEDERAL PROPERTY ASSIST</u>						72600200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)

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WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>FEDERAL PROPERTY ASSIST</u>						72600200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - DEDUCT						36260C0

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

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Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0
Total:	\$101,900	\$114,400	(\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

TOTAL: GOVERNMENTAL OPERATIONS				<u>1601.00.00.00</u>
BY FUND TYPE				
TRUST FUNDS.....	5.00	343,298	8-	2000
SALARY RATE.....	148,876			
=====	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>							72600300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	339,995						
=====							
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE	6.00	497,080					2510 1
=====							
EXPENSES							040000
OPERATING TRUST FUND -STATE		59,063					2510 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
OPERATING TRUST FUND -STATE		99,332					2510 1
=====							
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND -STATE		841					2510 1
=====							
LEASE/PURCHASE/EQUIPMENT							105281
OPERATING TRUST FUND -STATE		1,247					2510 1
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
OPERATING TRUST FUND -STATE		2,599					2510 1
=====							
PAY/EXP/SALE OF AGENCY VEH							107260
OPERATING TRUST FUND -STATE		695,000					2510 1
=====							

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>							72600300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		24,509					2510 1
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....		6.00					
TOTAL ISSUE.....		1,379,671					
TOTAL SALARY RATE.....		339,995					
CASUALTY INSURANCE PREMIUM							1001090
ADJUSTMENT							100000
SPECIAL CATEGORIES							103241
RISK MANAGEMENT INSURANCE							
OPERATING TRUST FUND -STATE		21					2510 1
FLORIDA RETIREMENT SYSTEM							1001400
ADJUSTMENT FOR FISCAL YEAR 2014-15							010000
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
SALARIES AND BENEFITS							
OPERATING TRUST FUND -STATE		96					2510 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		17					2510 1
TOTAL: FLORIDA RETIREMENT SYSTEM							1001400
ADJUSTMENT FOR FISCAL YEAR 2014-15							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		113					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>							72600300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2014-15							1001410
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE		200					2510 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		3					2510 1
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES							1001410
FOR FY 2014-15							
TOTAL ISSUE.....		203					
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
OPERATING TRUST FUND -STATE		218					2510 1
INTER-AGENCY REORGANIZATIONS -							
INFORMATION TECHNOLOGY							17C0000
DATA PROCESSING SERVICES CATEGORY -							
DEDUCT							17C08C0
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		24,529-					2510 1

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
MOTOR VEHIC/WATERCRAFT MGT				72600300
GOV OPERATIONS/SUPPORT				16
GOVERNMENTAL OPERATIONS				1601.00.00.00
INTER-AGENCY REORGANIZATIONS -				
INFORMATION TECHNOLOGY				17C0000
DATA PROCESSING SERVICES CATEGORY -				
ADD				17C09C0
DATA PROCESSING SERVICES				210000
STATE DATA CENTER - AST				210001
OPERATING TRUST FUND -STATE	24,529			2510 1
=====				
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - ADD				36250C0
EXPENSES				040000
OPERATING TRUST FUND -STATE	2,467		822	2510 1
=====				

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

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SUMMARY:

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PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data,

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	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
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	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>				72600300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - ADD				36250C0

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GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>						72600300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)

- (a) 5 servers for each agency
- (b) 2 DirSync, 2 ADFS, 1 proxy
- (c) \$28,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
- (e) Configuration of platforms and migration of e-mail required contracted services

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>				72600300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - ADD				36250C0

- (a) 1 server for each agency
- (b) 1 DirSync
- (c) \$6,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
- (e) Configuration of platforms and migration of e-mail required contracted services

3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

- (a) 4 servers for all agencies desiring to join
- (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services
- (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ ANZ				
FY 2015-16	FY 2015-16	FY 2015-16				
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>						72600300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - ADD						36250C0

continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016	Annualization 2015-2016
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0
Total:	\$101,900	\$114,400	(\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						36260C0
(SSRC) TO OFFICE 365 - DEDUCT						210000
DATA PROCESSING SERVICES						210001
STATE DATA CENTER - AST						

OPERATING TRUST FUND	-STATE	2,900-		967-		2510 1
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COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>						72600300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise

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GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

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COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ N/R	AGY REQ N/R	AG REQ ANZ	AG REQ ANZ	
FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>						72600300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - DEDUCT						36260C0

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- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>				72600300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - DEDUCT				36260C0

(f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

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WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016	Annualization 2015-2016
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>						72600300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - DEDUCT						36260C0

Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0
Total:	\$101,900	\$114,400	(\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

PROGRAM OR SERVICE-LEVEL						3630000
INFORMATION TECHNOLOGY						36334C0
FLEET MANAGEMENT INFORMATION SYSTEM						100000
SPECIAL CATEGORIES						100777
CONTRACTED SERVICES						

GENERAL REVENUE FUND	-STATE	1,400,000	1,400,000			1000 1
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AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Fleet Management Information System

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #9: To provide efficient fleet management of motor vehicles and watercraft. This issue impacts the Motor Vehicle / Watercraft Management activity.

SUMMARY:

The Department of Management Services, Bureau of Motor Vehicle and Watercraft Management (Fleet Management) requests

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>				72600300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
FLEET MANAGEMENT INFORMATION SYSTEM				36334C0

budget authority in the Motor Vehicle and Watercraft Management budget entity (72600300) within the General Revenue Fund (1000) to replace the Florida Equipment Electronic Tracking FLEET system with a more robust, fully featured and user friendly, intuitive Commercial Off the Shelf (COTS) application that allows easy distribution of information to all fleet users, customers and management in a real-time environment.

PROBLEM STATEMENT:

The Fleet Management Business Case was completed in December 2013 by Mercury Associates, Inc. The Business Case presents a strategic review of fleet management activities in the State of Florida and contains an analysis report and recommendations for improving the performance and cost effectiveness of Florida's state-wide fleet operations. The study concluded that the Florida Equipment Electronic Tracking FLEET system is the least capable system we have encountered in any of the 34 states we have worked with. As a consequence, much of the detailed data we required to conduct this study was either not available or was only available at a summary level.

In response to this study, the Department of Management Services, Bureau of Motor Vehicle and Watercraft Management (Fleet Management) requests budget authority in the Motor Vehicle and Watercraft Management budget entity (72600300) within the General Revenue Fund (1000) to replace the Florida Equipment Electronic Tracking FLEET system with a more robust, fully featured and user friendly, intuitive Commercial Off the Shelf (COTS) application that allows easy distribution of information to all fleet users, customers and management in a real-time environment.

Timeline for required resources:

- October 15, 2014- LBR for system replacement - \$1.4M
- July 1, 2015- Develop solicitation, scope of work, project and implementation plans
- Nov 2015-Apr 2016- Issue the solicitation, evaluate responses, complete negotiations and develop contracts for the software
- May 2016- Begin implementation
- May 2016- April 2017 (Re-appropriate funds, stand up replacement system and transition

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

Replacing the FLEET system will ensure reliable enterprise data for decision making. Better data ensures more informed decisions can be made related to fleet costs, performance, administration, vehicle maintenance and repair management, fuel cost management and monitoring, utilization and vehicle replacement.

The following are excerpts from the study that outline the benefits of a replacement fleet system:

Modern fleet management information systems (FMIS) can extract key data elements by equipment type, user agency, or functional area, and can easily track performance and cost in a number of ways. Key data elements can be instantly compiled, sorted, and summarized to produce information on activities and performance that simply was not available in the past. Real-time access to vehicle repair histories and inventory records enables fleet management organizations to

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>				72600300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
FLEET MANAGEMENT INFORMATION SYSTEM				36334C0

plan, direct, and control service delivery activities with a degree of precision and efficiency never before possible. At the same time, increased levels of accountability and benchmarking against other organizations have all increased pressure on fleet management organizations to develop and use management information to facilitate improvements and demonstrate proficiency in all areas of performance. Information systems that are specifically designed for fleet management have become one of the most important tools for delivering fleet management and maintenance services cost effectively. Some of the advantages of implementing such a solution include the following:

- Dispersed fleet operations work with standardized data definitions, data input fields, and data reports
- Information can be communicated using industry standard fleet terminology, data fields, performance measures, reports, etc.
- Statistical history enables comparisons over time (longitudinal statistical reports), and across organizational divisions
- Managers and supervisors can more speedily identify problems and unearth answers to management questions
- Query programs enable flexibility for selecting and extracting data and reporting in different formats and from different statistical perspectives

It is unusual in our experience for a large government to develop a custom fleet management application in-house. In-house development of a fleet system places tremendous pressure on an organization's information technology and fleet business staff to fully understand the fleet industry and then translate this knowledge into a robust fully-functional fleet management information system (FMIS).

While we understand the State had little time and budget to replace EMIS, and was attempting to be financially prudent, we believe the long-term opportunity costs of having limited system functionality, questionable data quality, and limited management tools far exceeds any short-term financial benefit that may have been realized by not procuring a commercially available robust FMIS.

While in-house and legacy systems can provide effective data warehousing and reporting platforms, they lack daily work management features and functions needed to properly manage and maintain a complicated fleet operation. In our experience, custom-built in-house software solutions are burdened with hidden support and development costs and require a substantial amount of continual development to keep up with the demands for information that constantly evolve.

The State cannot optimize the cost and performance of its fleet operations without ready access to actionable management information. As demonstrated in the discussion below, it is clear that the FLEET system does not meet Florida's needs in this regard. Moreover, while it is theoretically possible to enhance FLEET so it matches the functionality of commercial systems, it would cost millions of dollars and take years of effort to reach this goal. Consequently, replacing FLEET with a robust purpose built commercial FMIS such as used by other states needs to be one of Florida's key strategic initiatives.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>MOTOR VEHIC/WATERCRAFT MGT</u>				72600300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
FLEET MANAGEMENT INFORMATION SYSTEM				36334C0

We would expect a full return on investment in two years after full implementation. Return on Investment realized by replaced antiquated or inefficient Fleet Management Information Systems (FMIS) can be influenced in both direct and indirect categories. Specialty fleet software helps organizations improve their maintenance operations by lowering parts inventory holding costs, reducing labor costs through efficient distribution of work, enables management decisions about internal vs. external maintenance and repair scheduling and extending the useful life of equipment and vehicles. Modern FMIS applications provide the tools to manage and control equipment assets, parts inventory and technicians -all components for tracking and managing total cost of ownership.

FMIS applications provide fleets with intelligent, intuitive tools that allow them to better manage equipment and vehicles throughout its entire lifecycle helping fleet managers and technicians manage day-to-day operations more efficiently and economically and give them insight into the trends and analysis that can improve their long term planning.

We estimate improved organizational productivity with typical overall production gains of 5%. Examples of areas a FMIS would be expected to improve, resulting in the ability to realize ROI, include:

- Improved Workflow to manage daily operations and efficiently schedule work and workforce;
- Better management of preventive and predictive maintenance increasing vehicle availability and reliability;
- Optimized utilization;
- Improved real time information access and management reporting allowing timely decisions based on actual statistics;
- Increased inventory management and accountability; and
- Enhanced tracking and recovery for extended warranties and parts warranties.

By implementing a modern FMIS, based on industry best practices and experience, we expect immediate savings to be realized in infrastructure, support and maintenance costs vs. the current FLEET system.

We would expect productivity gains of 5%. This would be realized from employee time related efficiencies; e.g., increased automation of data entry, report generation and analysis. (Per the study, current baseline spend for all agencies for fleet management, administration and support services - \$11.1M x 5% = \$555,000.)

We would expect the in-house garage parts management gains of 10% when reliable data would be available to lower carrying costs and parts inventory management costs. (Per the study, in-house garage parts management with a current baseline cost of \$11.1M with an expected 10% reduction = \$1.1M)

5% productivity gain	\$555,000
In-house garage parts management gains	\$1,100,000

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PURCHASING OVERSIGHT</u>							72600400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	2,785,508						
=====							
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE	47.00	3,813,989					2510 1
=====							
OTHER PERSONAL SERVICES							030000
OPERATING TRUST FUND -STATE	10,000						2510 1
=====							
EXPENSES							040000
OPERATING TRUST FUND -STATE	341,336						2510 1
=====							
OPERATING CAPITAL OUTLAY							060000
OPERATING TRUST FUND -STATE	15,859						2510 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
OPERATING TRUST FUND -STATE	91,267						2510 1
=====							
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND -STATE	11,116						2510 1
=====							
CONTRACTED LEGAL SERVICES							103884
OPERATING TRUST FUND -STATE	30,000						2510 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PURCHASING OVERSIGHT</u>							72600400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
WEB-BASED E-PROCUREMENT SYS							104502
OPERATING TRUST FUND -STATE		10,867,892					2510 1
=====							
PROJECT MGT PROF TRAINING							104514
OPERATING TRUST FUND -STATE		60,000					2510 1
=====							
LEASE/PURCHASE/EQUIPMENT							105281
OPERATING TRUST FUND -STATE		4,000					2510 1
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
OPERATING TRUST FUND -STATE		14,328					2510 1
=====							
TR/DEPT OF FINANCIAL SRVCS							109257
OPERATING TRUST FUND -STATE		350,000					2510 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		131,568					2510 1
=====							
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....		47.00					
TOTAL ISSUE.....		15,741,355					
TOTAL SALARY RATE.....		2,785,508					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PURCHASING OVERSIGHT</u>							72600400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND -STATE		546-					2510 1
=====							
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2014-15							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001400
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE		11,918					2510 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		94					2510 1
=====							
TOTAL: FLORIDA RETIREMENT SYSTEM							1001400
ADJUSTMENT FOR FISCAL YEAR 2014-15							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		12,012					
=====							
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2014-15							1001410
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE		1,620					2510 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		17					2510 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PURCHASING OVERSIGHT</u>							72600400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
HEALTH INSURANCE SUBSIDY - RETIREES FOR FY 2014-15							1001410
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES FOR FY 2014-15							1001410
TOTAL ISSUE.....		1,637					
=====							
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
OPERATING TRUST FUND -STATE		1,201					2510 1
=====							
INTER-AGENCY REORGANIZATIONS - INFORMATION TECHNOLOGY							17C0000
DATA PROCESSING SERVICES CATEGORY - DEDUCT							17C08C0
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		131,679-					2510 1
=====							
DATA PROCESSING SERVICES CATEGORY - ADD							17C09C0
DATA PROCESSING SERVICES							210000
STATE DATA CENTER - AST							210001
OPERATING TRUST FUND -STATE		131,679					2510 1
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PURCHASING OVERSIGHT</u>				72600400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
WORKLOAD				3000000
PROCUREMENT RESOURCES				3000640
SALARY RATE				000000
SALARY RATE.....	160,420			
=====				
SALARIES AND BENEFITS				010000
OPERATING TRUST FUND -STATE	2.00			
	208,197			2510 1
=====				
EXPENSES				040000
OPERATING TRUST FUND -STATE	57,846	7,764		
				2510 1
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
OPERATING TRUST FUND -STATE	688			
				2510 1
=====				
TOTAL: PROCUREMENT RESOURCES				3000640
TOTAL POSITIONS.....	2.00			
TOTAL ISSUE.....	266,731	7,764		
TOTAL SALARY RATE.....	160,420			
=====				

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Procurement Resources

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #25.

Improve the efficiency and effectiveness of government agencies at all levels. This issue impacts the Establish and administer state term (master) contracts and negotiated agreements activity.

SUMMARY:

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
						72000000
						72600000
						72600400
						16
						<u>1601.00.00.00</u>
						3000000
						3000640

MANAGEMENT SRVCS, DEPT OF
 PGM: SUPPORT PROGRAM
PURCHASING OVERSIGHT
 GOV OPERATIONS/SUPPORT
GOVERNMENTAL OPERATIONS
 WORKLOAD
 PROCUREMENT RESOURCES

The Department of Management Services, Division of Purchasing Oversight requests 2.00 Full Time Equivalent (FTE) positions and budget authority of \$266,731 in the Purchasing Oversight budget entity (72600400) within the Operating Trust Fund (2510) to fund an Information Resource Management Consultant II position, an Operational Support Administrator, and resources to support the statewide mission of the Division. These positions will provide for planning, development, and analysis of both contract and procurement related data to expedite the development of statewide agreements and better serve our diverse and widespread statewide agency customers.

PROBLEM STATEMENT:

The Division of State Purchasing, for the purposes of maximizing benefits to the State through an effective procurement process and management of existing agreements requires specialized support that is currently not available in the procurement bureaus. A procurement information management resource identifies data-quality issues, such as duplicate records or missing values, run reports to identify inconsistencies and correct, exclude or highlight suspect data in support of contract managers and procurement teams for the purposes of maximizing the benefits of an open competition procurement process and leveraging the States buying power. The procurement data analyst may prepare an overview of a data set and run one or more statistical tests such as a correlation matrix or principal component analysis. The additional procurement information management resource would retrieve and analyze information to answer business questions in the procurement process, validate reporting from vendors and internal customers, build data integrity, provide pricing analysis on solicitations, and work with agency customers to explore agency needs in a customer roundtable to be hosted at agency customer location across the State. The division currently has one FTE that reviews and supports \$2 billion in contractual spending and forecasting. An operational support resource will interface with external agency customers on behalf of the Division, specifically with the Agency for State Technology, and facilitate the management of the internal business process, leveraging the data integrity and support provided by the information management resource to expedite procurements through data driven management and drive efficiency in the division.

BACKGROUND:

DMS, Division of State Purchasing, currently has 1.00 FTE tasked with centralized procurement data review and operations management. The individual bureaus in the division have an urgent need for analysis of vendor reported data, pricing, and support analyzing reporting from various disparate systems. The Division is also required to interface with other state agencies, specifically with the Agency for State Technology, and requires funding to support the expansion of this activity.

GENERAL INFORMATION:

Section 287.057(22), Florida Statutes, directs the Department of Management Services to develop a program for procurement of commodities and contractual services to enable the state to promote open competition and to leverage its buying power

Section 287.0591(4), Florida Statutes, directs that should Department of Management Services issue a competitive solicitation for information technology commodities, consultant services, or staff augmentation contractual services, the Agency for State Technology shall participate in such solicitations.

DMS seeks to align itself with strategic goal #25 to Improve the efficiency and effectiveness of government agencies at

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PURCHASING OVERSIGHT</u>				72600400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
WORKLOAD				3000000
PROCUREMENT RESOURCES				3000640

all levels.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The funding of this issue will provide a Return on Investment (ROI) through reduced costs to state agencies who procure commodities and contractual services through improved statewide agreements. Agency customers will have greater access to the procurement resources provided by the Division.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Volume of agreements could be constricted and/or the discount achieved will be negatively impacted as 1 FTE is unable to review spend on all 88 agreements and analyze reporting from the 786 vendors. Further, the ability to comply with section 287.0591(4), Florida Statutes would be impacted.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:

None

COST CALCULATIONS:

The Department of Management Services, Division of Purchasing Oversight requests 2.00 Full Time Equivalent (FTE) positions and budget authority of \$266,731 in the Purchasing Oversight budget entity (72600400) within the Operating Trust Fund (2510) to fund an Information Resource Management Consultant II position, an Operational Support Administrator, and resources to support the statewide mission of the Division.

Category:	Fiscal Year 2015-2016	Nonrecurring 2015-2016
Salaries and Benefits (010000)	\$208,197	0
Expense (040000)	\$57,846	\$7,764
Human Resource Services (107040)	\$688	0

Funding:

(Operating Trust Fund, 2510, FSI=1)

Issue Total \$266,731

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ N/R	AGY REQ N/R	AG REQ ANZ	AG REQ ANZ	
FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>PURCHASING OVERSIGHT</u>						72600400
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
WORKLOAD						3000000
PROCUREMENT RESOURCES						3000640

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2015-16							
NEW POSITIONS							
2119 INFORMATION RESOURCE MGMT CONSULTANT II							
N0008 001	1.00	62,400		20,561	82,961	0.00	82,961
7348 OPERATIONAL SUPPORT ADMINISTRATOR							
N0009 001	1.00	98,020		27,216	125,236	0.00	125,236

TOTALS FOR ISSUE BY FUND							
2510 OPERATING TRUST FUND							208,197
	2.00	160,420		47,777	208,197		208,197
	=====	=====	=====	=====	=====		=====

DISASTER RECOVERY						30012C0
DATA PROCESSING SERVICES						210000
STATE DATA CENTER - AST						210001

OPERATING TRUST FUND	-STATE	5,599				2510	1
		=====	=====	=====			

AGENCY ISSUE NARRATIVE:
 2015-2016 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 ISSUE TITLE: Disaster Recovery

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 #25 Improve the efficiency and effectiveness of government agencies at all levels

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PURCHASING OVERSIGHT</u>				72600400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
WORKLOAD				3000000
DISASTER RECOVERY				30012C0

them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Agency for State Technology through the Department of Management Services (DMS) requests \$260,935 of recurring budget authority in the Data Processing Services category (210001) within the Purchasing Oversight budget entity (72600400) and the Telecommunications Services budget entity (7200100) to provide recurring funding for disaster recovery solutions for identified applications.

PROBLEM STATEMENT:

In the fiscal year 2014-2015 General Appropriations Act the Southwood Shared Resource Center (SSRC) was appropriated nonrecurring budget authority to establish disaster recovery solutions for identified applications hosted at the SSRC. The SSRC has identified applications hosted for DMS and will establish disaster recovery for these systems; however recurring budget authority is needed to maintain these solutions.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

To provide recurring funding to maintain disaster recovery solutions for identified applications at the SSRC.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without recurring budget authority identified disaster recovery solutions are at risk of not being maintained.

COST CALCULATIONS:

Identified DMS applications for which the SSRC is establishing disaster recovery solutions, program area and recurring costs:

- 411 Online Directory System Telecommunications Services - \$28,320
- Communication Service Authorization Billing - Telecommunications Services - \$113,949
- Network Management System/Integrated Data Accounting and Order Entry System Telecommunications Services - \$31,581
- Online Applications Telecommunications Services - \$24,169
- Telephone Agency Billing System Telecommunications Services - \$57,317
- Florida Emergency Supplier Network Purchasing Oversight - \$5,599

Fiscal Year	Nonrecurring
2015-2016	2015-2016

Telecommunications Services:
 (72900100)

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PURCHASING OVERSIGHT</u>							72600400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
WORKLOAD							3000000
DISASTER RECOVERY							30012C0

State Data Center - AST
 Category (210001) \$255,336 0

Funding:
 (Communications Working Capital Trust Fund, 2105, FSI=1)

Purchasing Oversight
 (72600400)
 State Data Center - AST
 Category (210001) \$5,599 0

Funding:
 (Operating Trust Fund, 2510, FSI = 1)

Issue Total: \$260,935

AGENCY-WIDE INFORMATION TECHNOLOGY							3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD EXPENSES							36250C0 040000

OPERATING TRUST FUND -STATE 13,243 4,414 2510 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72600000
						72600400
						16
						<u>1601.00.00.00</u>
						3620000
						36250C0

MANAGEMENT SRVCS, DEPT OF
 PGM: SUPPORT PROGRAM
PURCHASING OVERSIGHT

GOV OPERATIONS/SUPPORT
GOVERNMENTAL OPERATIONS

AGENCY-WIDE INFORMATION TECHNOLOGY
 E-MAIL SERVICE MIGRATION FROM
 SOUTHWOOD SHARED RESOURCE CENTER
 (SSRC) TO OFFICE 365 - ADD

72000000
 72600000
 72600400
 16
1601.00.00.00
 3620000
 36250C0

SUMMARY:

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>PURCHASING OVERSIGHT</u>						72600400
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>PURCHASING OVERSIGHT</u>						72600400
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)

- (a) 5 servers for each agency
- (b) 2 DirSync, 2 ADFS, 1 proxy
- (c) \$28,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
- (e) Configuration of platforms and migration of e-mail required contracted services

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)

- (a) 1 server for each agency
- (b) 1 DirSync
- (c) \$6,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
- (e) Configuration of platforms and migration of e-mail required contracted services

3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

- (a) 4 servers for all agencies desiring to join
- (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services
- (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72600000
						72600400
						16
						<u>1601.00.00.00</u>
						3620000
						36250C0

MANAGEMENT SRVCS, DEPT OF
 PGM: SUPPORT PROGRAM
PURCHASING OVERSIGHT
 GOV OPERATIONS/SUPPORT
GOVERNMENTAL OPERATIONS
 AGENCY-WIDE INFORMATION TECHNOLOGY
 E-MAIL SERVICE MIGRATION FROM
 SOUTHWOOD SHARED RESOURCE CENTER
 (SSRC) TO OFFICE 365 - ADD

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016	Annualization 2015-2016
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0
Total:	\$101,900	\$114,400	(\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PURCHASING OVERSIGHT</u>				72600400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - DEDUCT				36260C0
DATA PROCESSING SERVICES				210000
STATE DATA CENTER - AST				210001
OPERATING TRUST FUND				
-STATE	15,567-		5,189-	2510 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PURCHASING OVERSIGHT</u>				72600400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - DEDUCT				36260C0

securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>PURCHASING OVERSIGHT</u>						72600400
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
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(3) A summary of the agency's analysis and evaluation of the various options:

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 - (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
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 - (a) 1 server for each agency
 - (b) 1 DirSync
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 - (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
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3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>PURCHASING OVERSIGHT</u>						72600400
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

- (a) 4 servers for all agencies desiring to join
- (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services
- (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

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WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ N/R	AGY REQ N/R	AG REQ ANZ	AG REQ ANZ	
FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>PURCHASING OVERSIGHT</u>						72600400
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - DEDUCT						36260C0

	Fiscal Year 2015-2016	Nonrecurring 2015-2016	Annualization 2015-2016
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0
Total:	\$101,900	\$114,400	(\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

PROGRAM OR SERVICE-LEVEL						3630000
INFORMATION TECHNOLOGY						36337C0
E-PROCUREMENT SYSTEM						100000
SPECIAL CATEGORIES						104502
WEB-BASED E-PROCUREMENT SYS						
OPERATING TRUST FUND	-STATE	54,417	54,417			2510 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-Procurement System

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25. Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #7: To

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PURCHASING OVERSIGHT</u>				72600400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
E-PROCUREMENT SYSTEM				36337C0

enhance purchasing processes using MyFloridaMarketPlace (MFMP) leads the Department to submit the eProcurement appropriation adjustment Issue in support of the Establish and administer state term (master) contracts and negotiated agreements activity.

SUMMARY:

The Department of Management Services, Division of Purchasing Oversight requests \$54.417 of non-recurring budget authority in the Purchasing Oversight budget entity (72600400) and Web-Based E-Procurement System category (104502) within the Operating Trust Fund (2510) for hardware replacement costs for the statewide eProcurement system, as contemplated in the MFMP contract.

PROBLEM STATEMENT:

This issue provides funding for hardware replacement costs for the statewide eProcurement system as contemplated in the contract. Section 287.057(22), Florida Statutes, directs the Department to develop a program for online procurement of commodities and contractual services to enable the state to promote open competition and to leverage its buying power. Without the increase to the Web-Based E-Procurement System appropriation category, the agency will not be able to pay the vendor for agreed upon services.

BACKGROUND:

In 2012, DMS competitively re-procured the MFMP contract resulting in a savings of over \$3 million annually, as presented to the Legislative Budget Committee in January 2013. In addition to the savings, the new contract included stricter service level expectations with strengthened financial penalties.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The funding of this issue will provide for the continuation of service from the MFMP vendor and maintain the efficiencies provided by the system.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without the increase to the Web-Based E-Procurement System appropriation category, the agency will not be able to pay the vendor for agreed upon services.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:

None

COST CALCULATIONS:

The Department of Management Services, Division of Purchasing Oversight requests \$54.417 of non-recurring budget authority in the Purchasing Oversight budget entity (72600400) and Web-Based E-Procurement System category (104502)

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ N/R	AGY REQ N/R	AG REQ ANZ	AG REQ ANZ	
FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>PURCHASING OVERSIGHT</u>						72600400
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL						
INFORMATION TECHNOLOGY						3630000
E-PROCUREMENT SYSTEM						36337C0

within the Operating Trust Fund (2510) for hardware replacement costs for the statewide eProcurement system, as contemplated in the MyFloridaMarketPlace contract.

Current Appropriation \$10,867,892
 Sum of monthly Contract Payments \$10,922,309

\$10,922,309-\$10,867,892=\$54,417

Category:

Fiscal Year	Nonrecurring
2015-2016	2015-2016

Web-Based E-Procurement System category (104502)	\$54,417	\$54,417
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Funding:

(Operating Trust Fund, 2510, FSI=1)
 Issue Total: \$54,417

TOTAL: GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
BY FUND TYPE						
	49.00					
TRUST FUNDS.....	16,080,082	62,181		775-		2000
SALARY RATE.....	2,945,928					
	=====	=====	=====	=====		

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
OFFICE OF SUPPLIER DIVERSI							72600500
GOV OPERATIONS/SUPPORT							16
GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	214,984						
=====							
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE	6.00	335,754					2510 1
=====							
EXPENSES							040000
OPERATING TRUST FUND -STATE		55,996					2510 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
OPERATING TRUST FUND -STATE		11,573					2510 1
=====							
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND -STATE		1,817					2510 1
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
OPERATING TRUST FUND -STATE		3,099					2510 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		9,598					2510 1
=====							
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	6.00						
TOTAL ISSUE.....		417,837					
TOTAL SALARY RATE.....	214,984						
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
OFFICE OF SUPPLIER DIVERSI							72600500
GOV OPERATIONS/SUPPORT							16
GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND -STATE		43					2510 1
=====							
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2014-15							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001400
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE		308-					2510 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		7					2510 1
=====							
TOTAL: FLORIDA RETIREMENT SYSTEM							1001400
ADJUSTMENT FOR FISCAL YEAR 2014-15							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		301-					
=====							
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2014-15							1001410
SALARIES AND BENEFITS							010000
OPERATING TRUST FUND -STATE		130					2510 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		1					2510 1
=====							

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
OFFICE OF SUPPLIER DIVERSI							72600500
GOV OPERATIONS/SUPPORT							16
GOVERNMENTAL OPERATIONS							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
HEALTH INSURANCE SUBSIDY - RETIREES							1001410
FOR FY 2014-15							
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES							1001410
FOR FY 2014-15							
TOTAL ISSUE.....		131					
=====							
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
OPERATING TRUST FUND -STATE		260					2510 1
=====							
INTER-AGENCY REORGANIZATIONS -							
INFORMATION TECHNOLOGY							17C0000
DATA PROCESSING SERVICES CATEGORY -							
DEDUCT							17C08C0
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		9,606-					2510 1
=====							
DATA PROCESSING SERVICES CATEGORY -							
ADD							17C09C0
DATA PROCESSING SERVICES							210000
STATE DATA CENTER - AST							210001
OPERATING TRUST FUND -STATE		9,606					2510 1
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS AMOUNT
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
OFFICE OF SUPPLIER DIVERSI				72600500
GOV OPERATIONS/SUPPORT				16
GOVERNMENTAL OPERATIONS				1601.00.00.00
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - ADD				36250C0
EXPENSES				040000
OPERATING TRUST FUND				
-STATE	966		322	2510 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility,

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>OFFICE OF SUPPLIER DIVERSI</u>						72600500
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
2. E-Mail Service Option 2 Migrate to Office 365

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>OFFICE OF SUPPLIER DIVERSI</u>						72600500
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)
 - (a) 5 servers for each agency
 - (b) 2 DirSync, 2 ADFS, 1 proxy
 - (c) \$28,000 annually hosted in State Data Center
 - (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
 - (e) Configuration of platforms and migration of e-mail required contracted services
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
 - (a) 1 server for each agency
 - (b) 1 DirSync
 - (c) \$6,000 annually hosted in State Data Center
 - (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
 - (e) Configuration of platforms and migration of e-mail required contracted services
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)
 - (a) 4 servers for all agencies desiring to join

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>OFFICE OF SUPPLIER DIVERSI</u>						72600500
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - ADD						36250C0

- (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services
- (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

Fiscal Year	Nonrecurring	Annualization
-------------	--------------	---------------

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
OFFICE OF SUPPLIER DIVERSI							72600500
GOV OPERATIONS/SUPPORT							16
GOVERNMENTAL OPERATIONS							1601.00.00.00
AGENCY-WIDE INFORMATION TECHNOLOGY							3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD							36250C0
		2015-2016		015-2016		2015-2016	
State Data Center AST (Multiple Programs)		(\$150,756)		0		(\$50,252)	
Expenses (Multiple Programs)		\$146,656		\$14,400		\$42,752	
Contracted Services Executive Direction and Administration		\$106,000		\$100,000		0	
Total:		\$101,900		\$114,400		(\$7,500)	
Recurring Savings \$101,900 - \$114,400= (\$12,500) + (\$7,500) = (\$20,000)							

E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT							36260C0
DATA PROCESSING SERVICES							210000
STATE DATA CENTER - AST							210001
OPERATING TRUST FUND -STATE		1,135-				379-	2510 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

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	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>OFFICE OF SUPPLIER DIVERSI</u>				72600500
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - DEDUCT				36260C0

provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

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The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>OFFICE OF SUPPLIER DIVERSI</u>						72600500
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

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Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
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B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.
2. E-Mail Service Option 2 Migrate to Office 365

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>OFFICE OF SUPPLIER DIVERSI</u>						72600500
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)

- (a) 5 servers for each agency
- (b) 2 DirSync, 2 ADFS, 1 proxy
- (c) \$28,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
- (e) Configuration of platforms and migration of e-mail required contracted services

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)

- (a) 1 server for each agency
- (b) 1 DirSync
- (c) \$6,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
- (e) Configuration of platforms and migration of e-mail required contracted services

3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

- (a) 4 servers for all agencies desiring to join
- (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services
- (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>OFFICE OF SUPPLIER DIVERSI</u>						72600500
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016	Annualization 2015-2016
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0
Total:	\$101,900	\$114,400	(\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>OFFICE OF SUPPLIER DIVERSI</u>				72600500
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
TOTAL: GOVERNMENTAL OPERATIONS				<u>1601.00.00.00</u>
BY FUND TYPE				
	6.00			
TRUST FUNDS.....		417,801		57-
SALARY RATE.....	214,984			2000
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PRIVATE PRISON MONITORING</u>							72600800
PUBLIC PROTECTION							12
<u>ADULT PRISONS</u>							<u>1206.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	702,221						
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE	14.00						
	1,000,028						1000 1
=====							
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -STATE	15,200						1000 1
=====							
EXPENSES							040000
GENERAL REVENUE FUND -STATE	76,814						1000 1
=====							
OPERATING CAPITAL OUTLAY							060000
GENERAL REVENUE FUND -STATE	3,890						1000 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -STATE	13,056						1000 1
=====							
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -STATE	1,959						1000 1
=====							
CONTRACTED LEGAL SERVICES							103884
GENERAL REVENUE FUND -STATE	23,169						1000 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PRIVATE PRISON MONITORING</u>							72600800
PUBLIC PROTECTION							12
<u>ADULT PRISONS</u>							<u>1206.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
ADMINISTRATIVE OVERHEAD							105002
GENERAL REVENUE FUND -STATE		103,673					1000 1
LEASE/PURCHASE/EQUIPMENT							105281
GENERAL REVENUE FUND -STATE		1,267					1000 1
PRIVATE PRISON-MAINT/REPAI							105554
OPERATING TRUST FUND -STATE		1,500,000					2510 1
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		5,026					1000 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		6,127					1000 1
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	14.00						
TOTAL ISSUE.....	2,750,209						
TOTAL SALARY RATE.....	702,221						

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PRIVATE PRISON MONITORING</u>							72600800
PUBLIC PROTECTION							12
<u>ADULT PRISONS</u>							<u>1206.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -STATE		15-					1000 1
=====							
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2014-15							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001400
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		2,431					1000 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		4					1000 1
=====							
TOTAL: FLORIDA RETIREMENT SYSTEM							1001400
ADJUSTMENT FOR FISCAL YEAR 2014-15							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		2,435					
=====							
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2014-15							1001410
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		420					1000 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		1					1000 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: SUPPORT PROGRAM							72600000
<u>PRIVATE PRISON MONITORING</u>							72600800
PUBLIC PROTECTION							12
<u>ADULT PRISONS</u>							<u>1206.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
HEALTH INSURANCE SUBSIDY - RETIREES FOR FY 2014-15							1001410
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES FOR FY 2014-15							1001410
TOTAL ISSUE.....		421					
=====							
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
OPERATING TRUST FUND -STATE		421					2510 1
=====							
INTER-AGENCY REORGANIZATIONS - INFORMATION TECHNOLOGY							17C0000
DATA PROCESSING SERVICES CATEGORY - DEDUCT							17C08C0
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		6,132-					1000 1
=====							
DATA PROCESSING SERVICES CATEGORY - ADD							17C09C0
DATA PROCESSING SERVICES							210000
STATE DATA CENTER - AST							210001
GENERAL REVENUE FUND -STATE		6,132					1000 1
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PRIVATE PRISON MONITORING</u>				72600800
PUBLIC PROTECTION				12
<u>ADULT PRISONS</u>				<u>1206.00.00.00</u>
FUNDING REPRIORITIZATIONS				3D00000
REDIRECT PRIVATE PRISON MONITORING				
RESOURCES - DEDUCT				3D05170
OTHER PERSONAL SERVICES				030000
GENERAL REVENUE FUND -STATE	15,200-			1000 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 ISSUE TITLE: Redirect Private Prison Monitoring Resources - Deduct

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #10: To provide effective management and oversight of private prisons.

SUMMARY:

The Department of Management Services, Private Prison Monitoring (PPM) Division requests to transfer \$15,200 of recurring General Revenue (1000) budget authority in the Private Prison Monitoring budget entity (72600800) from Other Personal Services category (030000) to the Salaries and Benefits category (010000) Enforcement to better align employees' salaries with the current market value in an effort to reduce turnover. The salary increase will be applicable to four specific on-site monitors Blackwater River, Gadsden, Graceville and Lake City.

PROBLEM STATEMENT:

The frequent turnover of on-site contract monitors is disruptive to the day to day oversight of private prisons and spreads staff too thin to effectively manage and oversee the operations at specific facilities. Providing salary increases to four positions will support employee retention and help attract new, higher qualified applicants when there is a vacancy.

BACKGROUND:

PPM currently has fourteen positions. Seven of the positions are located in the Tallahassee office and seven positions are contract monitors with one contract monitor stationed at each contracted facility. The reclassification and realignment of PPM's Tallahassee-based positions in 2011 has been sufficient to perform duties without the need of an OPS worker. The turnover rate in the Bureau of Private Prison Monitoring (PPM) in the last 4 years is 64%.

Beginning in 2009, Senate Bill 2600, General Appropriations Act, and for every year since then, PPM has been required through attrition of staff to hire managers and contract monitors with adult corrections expertise. After comparing best practices and salaries of other states and the State of Florida, PPM requests permission to transfer appropriations to

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>PRIVATE PRISON MONITORING</u>						72600800
PUBLIC PROTECTION						12
<u>ADULT PRISONS</u>						<u>1206.00.00.00</u>
FUNDING REPRIORITIZATIONS						3D00000
REDIRECT PRIVATE PRISON MONITORING						
RESOURCES - DEDUCT						3D05170

increase on-site monitor salaries closer to the \$45,000 market range to aid in staff retention. This transfer of funds is budget neutral and would be permanent.

GENERAL INFORMATION:

The four on-site monitor positions impacted by this requested are identified as follows (facility/position/current salary): 1) Blackwater River Correctional Facility/Government Operations Consultant III/\$41,559; 2) Gadsden Correctional Facility/Government Operations Consultant II/\$40,000; 3) Graceville Correctional Facility/Government Operations Consultant II/\$41,559; 4) Lake City Correctional Facility/Government Operations Consultant II/\$41,559. The transfer of the \$15,200 from the OPS category to Salaries and Benefits would provide the necessary salary increase to retain and attract new staff when vacancies occur.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

With salaries similar to market, PPM expects to retain employees and reduce vacancies in these positions. When vacancies do occur, PPM will be able to attract applicants with experience commensurate with a higher base salary closer to \$45,000. With more infrequent turnover, PPM anticipates lower travel costs by central office Contract Managers to orient and train new employees. We also expect greater efficiencies and less disruption in facilities oversight since other on-site monitoring staff will not have to perform the monitoring duties at a facility with a vacancy.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without better staff retention, disruption to facilities oversight and added travel costs will continue.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:

None

COST CALCULATIONS:

The Department of Management Services, Private Prison Monitoring (PPM) Division requests to transfer \$15,200 of recurring General Revenue (1000) budget authority in the Private Prison Monitoring budget entity (72600800) from Other Personal Services category (030000) to the Salaries and Benefits category (010000) to better align employees' salaries with the current market value in an effort to reduce turnover. The salary increase will be applicable to four specific on-site monitors Blackwater River, Gadsden, Graceville and Lake City.

Category:	Fiscal Year 2015-2016	Nonrecurring 2015-2016
Other Personal Services (030000)	(\$15,200)	0

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PRIVATE PRISON MONITORING</u>				72600800
PUBLIC PROTECTION				12
<u>ADULT PRISONS</u>				<u>1206.00.00.00</u>
FUNDING REPRIORITIZATIONS				3D00000
REDIRECT PRIVATE PRISON MONITORING				
RESOURCES - DEDUCT				3D05170

Salaries and Benefits (010000) \$15,200 0

Funding:
 (General Revenue Fund, 100, FSI=1)

Issue Total: \$0

REDIRECT PRIVATE PRISON MONITORING					3D05180
RESOURCES - ADD					000000
SALARY RATE					
SALARY RATE.....	15,200				
	=====	=====	=====		
SALARIES AND BENEFITS					010000
GENERAL REVENUE FUND -STATE	15,200				1000 1
	=====	=====	=====		
TOTAL: REDIRECT PRIVATE PRISON MONITORING					3D05180
RESOURCES - ADD					
TOTAL ISSUE.....	15,200				
TOTAL SALARY RATE.....	15,200				
	=====	=====	=====		

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE: IT COMPONENT? NO

ISSUE TITLE: Redirect Private Prison Monitoring Resources - Add

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #10: To provide effective management and oversight of private prisons.

SUMMARY:

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72600000
						72600800
						12
						<u>1206.00.00.00</u>
						3D00000
						3D05180

MANAGEMENT SRVCS, DEPT OF
 PGM: SUPPORT PROGRAM
PRIVATE PRISON MONITORING
 PUBLIC PROTECTION
ADULT PRISONS

FUNDING REPRIORITIZATIONS
 REDIRECT PRIVATE PRISON MONITORING
 RESOURCES - ADD

The Department of Management Services, Private Prison Monitoring (PPM) Division requests to transfer \$15,200 of recurring General Revenue (1000) budget authority in the Private Prison Monitoring budget entity (72600800) from Other Personal Services category (030000) to the Salaries and Benefits category (010000) Enforcement to better align employees' salaries with the current market value in an effort to reduce turnover. The salary increase will be applicable to four specific on-site monitors Blackwater River, Gadsden, Graceville and Lake City.

PROBLEM STATEMENT:

The frequent turnover of on-site contract monitors is disruptive to the day to day oversight of private prisons and spreads staff too thin to effectively manage and oversee the operations at specific facilities. Providing salary increases to four positions will support employee retention and help attract new, higher qualified applicants when there is a vacancy.

BACKGROUND:

PPM currently has fourteen positions. Seven of the positions are located in the Tallahassee office and seven positions are contract monitors with one contract monitor stationed at each contracted facility. The reclassification and realignment of PPM's Tallahassee-based positions in 2011 has been sufficient to perform duties without the need of an OPS worker. The turnover rate in the Bureau of Private Prison Monitoring (PPM) in the last 4 years is 64%.

Beginning in 2009, Senate Bill 2600, General Appropriations Act, and for every year since then, PPM has been required through attrition of staff to hire managers and contract monitors with adult corrections expertise. After comparing best practices and salaries of other states and the State of Florida, PPM requests permission to transfer appropriations to increase on-site monitor salaries closer to the \$45,000 market range to aid in staff retention. This transfer of funds is budget neutral and would be permanent.

GENERAL INFORMATION:

The four on-site monitor positions impacted by this requested are identified as follows (facility/position/current salary): 1) Blackwater River Correctional Facility/Government Operations Consultant III/\$41,559; 2) Gadsden Correctional Facility/Government Operations Consultant II/\$40,000; 3) Graceville Correctional Facility/Government Operations Consultant II/\$41,559; 4) Lake City Correctional Facility/Government Operations Consultant II/\$41,559. The transfer of the \$15,200 from the OPS category to Salaries and Benefits would provide the necessary salary increase to retain and attract new staff when vacancies occur.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

With salaries similar to market, PPM expects to retain employees and reduce vacancies in these positions. When vacancies do occur, PPM will be able to attract applicants with experience commensurate with a higher base salary closer to \$45,000. With more infrequent turnover, PPM anticipates lower travel costs by central office Contract Managers to orient and train new employees. We also expect greater efficiencies and less disruption in facilities oversight since other on-site monitoring staff will not have to perform the monitoring duties at a facility with a vacancy.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72600000
						72600800
						12
						<u>1206.00.00.00</u>
						3D00000
						3D05180

MANAGEMENT SRVCS, DEPT OF
 PGM: SUPPORT PROGRAM
PRIVATE PRISON MONITORING
 PUBLIC PROTECTION
ADULT PRISONS
 FUNDING REPRIORITIZATIONS
 REDIRECT PRIVATE PRISON MONITORING
 RESOURCES - ADD

72000000
 72600000
 72600800
 12
1206.00.00.00
 3D00000
 3D05180

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:
 Without better staff retention, disruption to facilities oversight and added travel costs will continue.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:
 None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:
 None

COST CALCULATIONS:
 The Department of Management Services, Private Prison Monitoring (PPM) Division requests to transfer \$15,200 of recurring General Revenue (1000) budget authority in the Private Prison Monitoring budget entity (72600800) from Other Personal Services category (030000) to the Salaries and Benefits category (010000) to better align employees' salaries with the current market value in an effort to reduce turnover. The salary increase will be applicable to four specific on-site monitors Blackwater River, Gadsden, Graceville and Lake City.

Category:	Fiscal Year 2015-2016	Nonrecurring 2015-2016
Other Personal Services (030000)	(\$15,200)	0
Salaries and Benefits (010000)	\$15,200	0

Funding:
 (General Revenue Fund, 100, FSI=1)

Issue Total: \$0

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>PRIVATE PRISON MONITORING</u>						72600800
PUBLIC PROTECTION						12
<u>ADULT PRISONS</u>						<u>1206.00.00.00</u>
FUNDING REPRIORITIZATIONS						3D00000
REDIRECT PRIVATE PRISON MONITORING						
RESOURCES - ADD						3D05180

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2015-16						
NEW POSITIONS						
RA00 RATE AND SALARY ADJ - NO FTE/BENEFITS						
N0009 001	0.00	15,200		15,200	0.00	15,200
TOTALS FOR ISSUE BY FUND						
1000 GENERAL REVENUE FUND						15,200
	0.00	15,200		15,200		15,200

AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - ADD						36250C0
EXPENSES						040000
GENERAL REVENUE FUND	-STATE	617		206		1000 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 #25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72600000
						72600800
						12
						<u>1206.00.00.00</u>
						3620000
						36250C0

MANAGEMENT SRVCS, DEPT OF
 PGM: SUPPORT PROGRAM
PRIVATE PRISON MONITORING
 PUBLIC PROTECTION
ADULT PRISONS
 AGENCY-WIDE INFORMATION TECHNOLOGY
 E-MAIL SERVICE MIGRATION FROM
 SOUTHWOOD SHARED RESOURCE CENTER
 (SSRC) TO OFFICE 365 - ADD

72000000
 72600000
 72600800
 12
1206.00.00.00
 3620000
 36250C0

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>PRIVATE PRISON MONITORING</u>						72600800
PUBLIC PROTECTION						12
<u>ADULT PRISONS</u>						<u>1206.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

A. Regarding Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PRIVATE PRISON MONITORING</u>				72600800
PUBLIC PROTECTION				12
<u>ADULT PRISONS</u>				<u>1206.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - ADD				36250C0

2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)

- (a) 5 servers for each agency
- (b) 2 DirSync, 2 ADFS, 1 proxy
- (c) \$28,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
- (e) Configuration of platforms and migration of e-mail required contracted services

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)

- (a) 1 server for each agency
- (b) 1 DirSync
- (c) \$6,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
- (e) Configuration of platforms and migration of e-mail required contracted services

3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

- (a) 4 servers for all agencies desiring to join
- (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services
- (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PRIVATE PRISON MONITORING</u>				72600800
PUBLIC PROTECTION				12
<u>ADULT PRISONS</u>				<u>1206.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - ADD				36250C0

shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

	Fiscal Year	Nonrecurring	Annualization
	2015-2016	2015-2016	
2015-2016			
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0
Total:	\$101,900	\$114,400	(\$7,500)

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: SUPPORT PROGRAM						72600000
<u>PRIVATE PRISON MONITORING</u>						72600800
PUBLIC PROTECTION						12
<u>ADULT PRISONS</u>						<u>1206.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - ADD						36250C0

Recurring Savings \$101,900 - \$114,400= (\$12,500) + (\$7,500) = (\$20,000)

E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - DEDUCT						36260C0
DATA PROCESSING SERVICES						210000
STATE DATA CENTER - AST						210001

GENERAL REVENUE FUND	-STATE	725-		242-		1000 1
=====						

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data,

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PRIVATE PRISON MONITORING</u>				72600800
PUBLIC PROTECTION				12
<u>ADULT PRISONS</u>				<u>1206.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - DEDUCT				36260C0

are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72600000
						72600800
						12
						<u>1206.00.00.00</u>
						3620000
						36260C0

MANAGEMENT SRVCS, DEPT OF
 PGM: SUPPORT PROGRAM
PRIVATE PRISON MONITORING
 PUBLIC PROTECTION
ADULT PRISONS

AGENCY-WIDE INFORMATION TECHNOLOGY
 E-MAIL SERVICE MIGRATION FROM
 SOUTHWOOD SHARED RESOURCE CENTER
 (SSRC) TO OFFICE 365 - DEDUCT

72000000
 72600000
 72600800
 12
1206.00.00.00
 3620000
 36260C0

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)

- (a) 5 servers for each agency
- (b) 2 DirSync, 2 ADFS, 1 proxy
- (c) \$28,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
- (e) Configuration of platforms and migration of e-mail required contracted services

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PRIVATE PRISON MONITORING</u>				72600800
PUBLIC PROTECTION				12
<u>ADULT PRISONS</u>				<u>1206.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - DEDUCT				36260C0

- (a) 1 server for each agency
- (b) 1 DirSync
- (c) \$6,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
- (e) Configuration of platforms and migration of e-mail required contracted services

3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

- (a) 4 servers for all agencies desiring to join
- (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services
- (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PRIVATE PRISON MONITORING</u>				72600800
PUBLIC PROTECTION				12
<u>ADULT PRISONS</u>				<u>1206.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - DEDUCT				36260C0

continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016	Annualization 2015-2016
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0
Total:	\$101,900	\$114,400	(\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PRIVATE PRISON MONITORING</u>				72600800
PUBLIC PROTECTION				12
<u>ADULT PRISONS</u>				<u>1206.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
DEPARTMENT OF MANAGEMENT SERVICES				
ADMINISTRATIVE ASSESSMENT				4100050
SPECIAL CATEGORIES				100000
ADMINISTRATIVE OVERHEAD				105002
GENERAL REVENUE FUND -STATE	9,816			1000 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 ISSUE TITLE: Department of Management Administrative Assessment

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 #25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #10: To provide effective management and oversight of private prisons.

SUMMARY:
 The Department of Management Services, Private Prison Monitoring (PPM) Division requests recurring budget authority of \$9,816 in the Private Prison Monitoring budget entity (72600800) Administrative Overhead category (105002) within the General Revenue Fund (1000) in order to have sufficient budget authority to pay for administrative services provided by the Department of Management Services.

PROBLEM STATEMENT:
 In Fiscal Year 2014-2015 PPM was assessed \$113,489 for administrative services provided by the Department of Management Services; however PPM was only appropriated \$103,673 in the Administrative Overhead category (105002) leaving a difference of \$9,816. Administrative services include: information technology, communications, inspector general, legal, planning and budgeting, human resources, purchasing and accounting.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:
 The funding of this issue will provide PPM with sufficient budget authority to obtain administrative services through the Department of Management Services.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:
 Without this increase, the PPM will have insufficient budget authority to pay for administrative services in Fiscal Year 2015-2016.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: SUPPORT PROGRAM				72600000
<u>PRIVATE PRISON MONITORING</u>				72600800
PUBLIC PROTECTION				12
<u>ADULT PRISONS</u>				<u>1206.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
DEPARTMENT OF MANAGEMENT SERVICES				
ADMINISTRATIVE ASSESSMENT				4100050

COST CALCULATIONS:

The Department of Management Services, Private Prison Monitoring (PPM) Division requests recurring budget authority of \$9,816 in the Private Prison Monitoring budget entity (72600800) Administrative Overhead category (105002) within the General Revenue Fund (1000) in order to have sufficient budget authority to pay for administrative services provided by the Department of Management Services.

Category:

	Fiscal Year	Nonrecurring
	2015-2016	2015-2016
Administrative Overhead category (105002)	\$9,816	0

\$103,489 (FY 2014-15 Administrative Overhead Appropriation) - \$113,489 (Projected Administrative Assessment for FY 2015-16) = (\$9,816)

Funding:

(General Revenue, 1000, FSI=1)

Issue Total: \$9,816

TOTAL: ADULT PRISONS				<u>1206.00.00.00</u>
BY FUND TYPE				
GENERAL REVENUE FUND	1,262,758		36-	1000
TRUST FUNDS	1,500,421			2000
TOTAL POSITIONS.....	14.00			
TOTAL PROG COMP.....	2,763,179		36-	
TOTAL SALARY RATE.....	717,421			
=====	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	1,274,447			
=====				
SALARIES AND BENEFITS				010000
PRETAX BENEFITS TRUST FUND-STATE	380,554			2570 1
STATE EMPLOY LIFE INS TF -STATE	21,498			2667 1
STATE EMPLOY HEALTH INS TF -STATE	1,371,877			2668 1
STATE EMPLOYEES DIS INS TF-STATE	28,142			2671 1

TOTAL POSITIONS.....	22.00			
TOTAL APPRO.....	1,802,071			
=====				
OTHER PERSONAL SERVICES				030000
PRETAX BENEFITS TRUST FUND-STATE	2,500			2570 1
-FEDERL	12,303			2570 3

TOTAL PRETAX BENEFITS TRUST FUND	14,803			2570
=====				
STATE EMPLOY HEALTH INS TF -STATE	140,772			2668 1
=====				
TOTAL APPRO.....	155,575			
=====				
EXPENSES				040000
PRETAX BENEFITS TRUST FUND-STATE	48,832			2570 1
STATE EMPLOY LIFE INS TF -STATE	1,984			2667 1
STATE EMPLOY HEALTH INS TF -STATE	294,096			2668 1
STATE EMPLOYEES DIS INS TF-STATE	2,875			2671 1

TOTAL APPRO.....	347,787			
=====				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
OPERATING CAPITAL OUTLAY				060000
PRETAX BENEFITS TRUST FUND-STATE	10,000			2570 1
STATE EMPLOY HEALTH INS TF -STATE	10,000			2668 1
TOTAL APPRO.....	20,000			
SPECIAL CATEGORIES				100000
TRANS TO DIV ADM HEARINGS				100565
STATE EMPLOY HEALTH INS TF -STATE	17,033			2668 1
POST PAYMENT CLAIMS/SVCS				100701
STATE EMPLOY HEALTH INS TF -STATE	400,000			2668 1
CONTRACTED SERVICES				100777
PRETAX BENEFITS TRUST FUND-STATE	348,505			2570 1
STATE EMPLOY HEALTH INS TF -STATE	1,099,157			2668 1
TOTAL APPRO.....	1,447,662			
ASO CONTRACT/HEALTH INS				101520
STATE EMPLOY HEALTH INS TF -STATE	51,100,000			2668 1
PRESCRIPTION DRUG CLMS AD				101530
STATE EMPLOY HEALTH INS TF -STATE	287,280			2668 1
RISK MANAGEMENT INSURANCE				103241
PRETAX BENEFITS TRUST FUND-STATE	2,457			2570 1
STATE EMPLOY LIFE INS TF -STATE	641			2667 1
STATE EMPLOY HEALTH INS TF -STATE	7,585			2668 1

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
PGM: INS BENEFITS ADMIN							72750200
GOV OPERATIONS/SUPPORT							16
GOVERNMENTAL OPERATIONS							1601.00.00.00
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
TOTAL APPRO.....		10,683					
CONTRACTED LEGAL SERVICES							103884
STATE EMPLOY HEALTH INS TF -STATE		50,000					2668 1
PMT/EMPL CON/HSA CUSTODIAN							105001
STATE EMPLOY HEALTH INS TF -STATE		1,508,000					2668 1
CONTRACTED BANK SERVICES							105032
STATE EMPLOY HEALTH INS TF -STATE		79,000					2668 1
LEASE/PURCHASE/EQUIPMENT							105281
STATE EMPLOY HEALTH INS TF -STATE		4,435					2668 1
TR/DMS/HR SVCS/STW CONTRCT							107040
PRETAX BENEFITS TRUST FUND-STATE		3,744					2570 1
STATE EMPLOY HEALTH INS TF -STATE		10,688					2668 1
TOTAL APPRO.....		14,432					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
PRETAX BENEFITS TRUST FUND-STATE		2,433					2570 1
STATE EMPLOY HEALTH INS TF -STATE		7,576					2668 1
TOTAL APPRO.....		10,009					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS				1001000
TOTAL POSITIONS.....	22.00			
TOTAL ISSUE.....	57,253,967			
TOTAL SALARY RATE.....	1,274,447			
=====				
CASUALTY INSURANCE PREMIUM				
ADJUSTMENT				1001090
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
PRETAX BENEFITS TRUST FUND-STATE	1,687-			2570 1
STATE EMPLOY LIFE INS TF -STATE	440-			2667 1
STATE EMPLOY HEALTH INS TF -STATE	5,207-			2668 1
TOTAL APPRO.....	7,334-			
=====				
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT FOR FISCAL YEAR 2014-15				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1001400
SALARIES AND BENEFITS				010000
PRETAX BENEFITS TRUST FUND-STATE	1,371			2570 1
STATE EMPLOY LIFE INS TF -STATE	77			2667 1
STATE EMPLOY HEALTH INS TF -STATE	4,939			2668 1
STATE EMPLOYEES DIS INS TF-STATE	101			2671 1
TOTAL APPRO.....	6,488			
=====				
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
PRETAX BENEFITS TRUST FUND-STATE	2			2570 1
STATE EMPLOY HEALTH INS TF -STATE	5			2668 1
TOTAL APPRO.....	7			
=====				

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: INS BENEFITS ADMIN</u>							72750200
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2014-15							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001400
TOTAL: FLORIDA RETIREMENT SYSTEM							1001400
ADJUSTMENT FOR FISCAL YEAR 2014-15							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		6,495					
=====							
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2014-15							1001410
SALARIES AND BENEFITS							010000
PRETAX BENEFITS TRUST FUND-STATE		164					2570 1
STATE EMPLOY LIFE INS TF -STATE		9					2667 1
STATE EMPLOY HEALTH INS TF -STATE		588					2668 1
STATE EMPLOYEES DIS INS TF-STATE		12					2671 1
TOTAL APPRO.....		773					
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
STATE EMPLOY HEALTH INS TF -STATE		1					2668 1
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES							1001410
FOR FY 2014-15							
TOTAL ISSUE.....		774					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
PRETAX BENEFITS TRUST FUND-STATE	314			2570 1
STATE EMPLOY HEALTH INS TF -STATE	896			2668 1
TOTAL APPRO.....	1,210			
INTER-AGENCY REORGANIZATIONS -				
INFORMATION TECHNOLOGY				17C0000
DATA PROCESSING SERVICES CATEGORY -				
DEDUCT				17C08C0
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
PRETAX BENEFITS TRUST FUND-STATE	2,435-			2570 1
STATE EMPLOY HEALTH INS TF -STATE	7,582-			2668 1
TOTAL APPRO.....	10,017-			
DATA PROCESSING SERVICES CATEGORY -				
ADD				17C09C0
DATA PROCESSING SERVICES				210000
STATE DATA CENTER - AST				210001
PRETAX BENEFITS TRUST FUND-STATE	2,435			2570 1
STATE EMPLOY HEALTH INS TF -STATE	7,582			2668 1
TOTAL APPRO.....	10,017			

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - ADD				36250C0
EXPENSES				040000
STATE EMPLY HEALTH INS TF -STATE	763		254	2668 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility,

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
						72000000
						72750000
						72750200
						16
						<u>1601.00.00.00</u>
						3620000
						36250C0

MANAGEMENT SRVCS, DEPT OF
 WORKFORCE PROGRAMS
PGM: INS BENEFITS ADMIN
 GOV OPERATIONS/SUPPORT
GOVERNMENTAL OPERATIONS
 AGENCY-WIDE INFORMATION TECHNOLOGY
 E-MAIL SERVICE MIGRATION FROM
 SOUTHWOOD SHARED RESOURCE CENTER
 (SSRC) TO OFFICE 365 - ADD

simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
2. E-Mail Service Option 2 Migrate to Office 365

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: INS BENEFITS ADMIN</u>						72750200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - ADD						36250C0

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)
 - (a) 5 servers for each agency
 - (b) 2 DirSync, 2 ADFS, 1 proxy
 - (c) \$28,000 annually hosted in State Data Center
 - (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
 - (e) Configuration of platforms and migration of e-mail required contracted services
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
 - (a) 1 server for each agency
 - (b) 1 DirSync
 - (c) \$6,000 annually hosted in State Data Center
 - (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
 - (e) Configuration of platforms and migration of e-mail required contracted services
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)
 - (a) 4 servers for all agencies desiring to join

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: INS BENEFITS ADMIN</u>						72750200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - ADD						36250C0

- (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services
- (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

Fiscal Year	Nonrecurring	Annualization
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COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: INS BENEFITS ADMIN</u>						72750200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - ADD						36250C0

	2015-2016	2015-2016	2015-2016
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0
Total:	\$101,900	\$114,400	(\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - DEDUCT						36260C0
DATA PROCESSING SERVICES						210000
STATE DATA CENTER - AST						210001
STATE EMPLOY HEALTH INS TF -STATE	896-		299-			2668 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 #25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - DEDUCT				36260C0

provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: INS BENEFITS ADMIN</u>						72750200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.
2. E-Mail Service Option 2 Migrate to Office 365

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - DEDUCT				36260C0

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)

- (a) 5 servers for each agency
- (b) 2 DirSync, 2 ADFS, 1 proxy
- (c) \$28,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
- (e) Configuration of platforms and migration of e-mail required contracted services

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)

- (a) 1 server for each agency
- (b) 1 DirSync
- (c) \$6,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
- (e) Configuration of platforms and migration of e-mail required contracted services

3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

- (a) 4 servers for all agencies desiring to join
- (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services
- (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: INS BENEFITS ADMIN</u>						72750200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016	Annualization 2015-2016
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0
Total:	\$101,900	\$114,400	(\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
<u>GOV OPERATIONS/SUPPORT</u>				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
PRESCRIPTION DRUG CLAIMS				
ADMINISTRATION				4100080
SPECIAL CATEGORIES				100000
PRESCRIPTION DRUG CLMS AD				101530
STATE EMPLOY HEALTH INS TF -STATE	4,118,740			2668 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Prescription Drug Claims Administration

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #3: To continue to offer a portfolio of employee benefit products and services in a Cost efficient and prudent manner while allowing members the option to choose benefit plans which best suit their individual needs.

SUMMARY:

The Department of Management Services, Division of State Group Insurance (DSGI) requests an increase of \$4,118,740 of recurring budget authority in the Insurance Benefit Administration budget entity (72750200) Prescription Drug Claims Administration appropriation category (101530) within the State Employees Health Insurance Trust Fund (2668) to provide transparency of the payment of contracted administrative and clinical management services. Administrative and clinical costs are embedded in the contracted ingredient cost discounts and other financial terms that are not visible to the DSGI.

Recently DSGI procured a new Pharmacy Benefit Management (PBM) contract with CaremarkPCS Health, L.L.C. to administer the pharmacy benefits offered by the State Employees' Group Health Insurance Program.

The current level of budget authority of \$287,280 is not adequate to cover the recurring funding needs for the new PBM's administrative and clinical management services for Fiscal Year 2015-16. Thus, the budget authority in the Prescription Drug Claims Administration within the State Employees' Health Insurance category must be increased to \$4,406,020. This figure is based on the contracted fees of the new contract and the projected program enrollment. It is derived by multiplying the subscriber rate of \$1.90 by total projected program enrollment and the Medicare participant rate of \$0.70 by the total projected Medicare enrollment. An additional amount is added to the calculation to compensate for the processing of paper claims. Since the total amount is tied to the Revenue Estimating Conference, the amount will change

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: INS BENEFITS ADMIN</u>						72750200
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET						
CURRENT LEVEL PROGRAM REQUIREMENTS						4100000
PRESCRIPTION DRUG CLAIMS						
ADMINISTRATION						4100080

every forecast due to enrollment fluctuations.

PROBLEM STATEMENT:

Currently, the DSGI's PBM contract does not provide transparency of the payment of contracted administrative and clinical management services. Administrative and clinical costs are embedded in the contracted ingredient cost discounts and other financial terms that are not visible to the DSGI.

BACKGROUND:

The Division of State Group Insurance (DSGI) entered into a three-year Pharmacy Benefit Management (PBM) contract with CaremarkPCS Health, L.L.C. to administer the pharmacy benefits offered by the State Employees' Group Health Insurance Program. The contract was awarded with an effective date of January 1, 2015 through December 31, 2018, with an option to renew. PBM services include but are not limited to, retail and mail dispensing of prescription drugs, claims processing and adjudication, customer service, drug utilization review, participant eligibility verification, and Retiree Drug Subsidy administration. This issue requests an increase of \$4,118,740 in budget authority in the Special Categories: Prescription Drug Claims Administration within the State Employees' Health Insurance Trust Fund to provide transparency of the payment of contracted administrative and clinical management services, eliminating the current process of administrative and clinical costs embedded in contracted ingredient cost discounts and other financial terms that are not visible to the DSGI.

GENERAL INFORMATION:

The DSGI is responsible for the procurement and administration of the health insurance benefits offered to Legislative and Executive Branches, state and university employees, retirees and COBRA participants, surviving spouses and dependents, and other entities. The Program currently offers four managed care health plans: (1) Self-Insured State Employees' Standard Preferred Provider Organization (PPO) plan, (2) Self-Insured Health Investor PPO plan, (3) Fully and Self-Insured Standard Health Maintenance Organization (HMO) plans, and (4) Fully and Self-Insured Health Investor HMO plans.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The increase in budget authority will eliminate the current process and will result in trust fund disbursements of administrative and clinical services from the appropriate budget category; thus, providing full transparency of trust fund expenses.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without the increase to the Special Categories: Prescription Drug Claims Administration appropriation category, full transparency of trust fund expenses will not be obtained.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: INS BENEFITS ADMIN</u>				72750200
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
PRESCRIPTION DRUG CLAIMS				
ADMINISTRATION				4100080

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:
 None

COST CALCULATIONS:

The Department of Management Services, Division of State Group Insurance (DSGI) requests an increase of \$4,118,740 of recurring budget authority in the Insurance Benefit Administration budget entity (72750200) Prescription Drug Claims Administration appropriation category (101530) within the State Employees Health Insurance Trust Fund (2668) to provide transparency of the payment of contracted administrative and clinical management services.

Category:

	Fiscal Year	Nonrecurring
	2015-2016	2015-2016
Special Categories: Prescription Drug Claims Administration (101530)	4,118,740	0

Funding:

(State Employees' Health Insurance Trust Fund, 2668, FSI=1)

Total Issue: \$4,118,740

TOTAL: GOVERNMENTAL OPERATIONS				<u>1601.00.00.00</u>
BY FUND TYPE				
	22.00			
TRUST FUNDS.....	61,373,719		45-	2000
SALARY RATE.....	1,274,447			
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	7,819,411			
=====				
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	802,608			1000 1
OPERATING TRUST FUND -STATE	10,027,645			2510 1
OPTIONAL RETIREMENT PRG TF-STATE	203,802			2517 1
POL/FIREMEN PREMIUM TAX TF-STATE	798,841			2532 1
RET HLTH INS SUBSIDY TF -STATE	129,449			2583 1

TOTAL POSITIONS.....	194.00			
TOTAL APPRO.....	11,962,345			
=====				
OTHER PERSONAL SERVICES				030000
OPERATING TRUST FUND -STATE	6,029			2510 1
=====				
EXPENSES				040000
GENERAL REVENUE FUND -STATE	3,762			1000 1
OPERATING TRUST FUND -STATE	2,836,666			2510 1
OPTIONAL RETIREMENT PRG TF-STATE	28,011			2517 1
POL/FIREMEN PREMIUM TAX TF-STATE	122,489			2532 1
RET HLTH INS SUBSIDY TF -STATE	17,817			2583 1

TOTAL APPRO.....	3,008,745			
=====				
OPERATING CAPITAL OUTLAY				060000
OPERATING TRUST FUND -STATE	151,750			2510 1
=====				

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>							72750300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
TRANS TO DIV ADM HEARINGS							100565
OPERATING TRUST FUND -STATE		40,258					2510 1
=====		=====					
CONTRACTED SERVICES							100777
OPERATING TRUST FUND -STATE		4,586,419					2510 1
OPTIONAL RETIREMENT PRG TF-STATE		1,000					2517 1
POL/FIREMEN PREMIUM TAX TF-STATE		191,355					2532 1
RET HLTH INS SUBSIDY TF -STATE		40,000					2583 1
TOTAL APPRO.....		4,818,774					
=====		=====					
OVERTIME							102331
OPERATING TRUST FUND -STATE		122,571					2510 1
=====		=====					
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND -STATE		48,498					2510 1
=====		=====					
CONTRACTED LEGAL SERVICES							103884
OPERATING TRUST FUND -STATE		159,872					2510 1
=====		=====					
LEASE/PURCHASE/EQUIPMENT							105281
OPERATING TRUST FUND -STATE		23,571					2510 1
POL/FIREMEN PREMIUM TAX TF-STATE		2,000					2532 1
TOTAL APPRO.....		25,571					
=====		=====					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>							72750300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		344					1000 1
OPERATING TRUST FUND -STATE		51,461					2510 1
OPTIONAL RETIREMENT PRG TF-STATE		1,224					2517 1
POL/FIREMEN PREMIUM TAX TF-STATE		3,819					2532 1
RET HLTH INS SUBSIDY TF -STATE		1,020					2583 1
TOTAL APPRO.....		57,868					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		299,081					2510 1
PENSIONS AND BENEFITS							300000
DISAB BENE/JUSTICES/JUDGES							300014
GENERAL REVENUE FUND -STATE		900,047					1000 1
FLORIDA NATIONAL GUARD							300021
GENERAL REVENUE FUND -STATE		16,612,825					1000 1
ST OFCRS/EMPLY/NON-CONTRIB							300049
GENERAL REVENUE FUND -STATE		438,047					1000 1
TEACHER'S SPECIAL PENSIONS							300056
GENERAL REVENUE FUND -STATE		2,370					1000 1

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>							72750300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	194.00						
TOTAL ISSUE.....		38,654,651					
TOTAL SALARY RATE.....		7,819,411					
=====							
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
OPERATING TRUST FUND -STATE		2,007					2510 1
=====							
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2014-15							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001400
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		1,397					1000 1
OPERATING TRUST FUND -STATE		17,997					2510 1
OPTIONAL RETIREMENT PRG TF-STATE		365					2517 1
POL/FIREMEN PREMIUM TAX TF-STATE		1,434					2532 1
RET HLTH INS SUBSIDY TF -STATE		232					2583 1
TOTAL APPRO.....		21,425					
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -STATE		213					2510 1
=====							
TOTAL: FLORIDA RETIREMENT SYSTEM							1001400
ADJUSTMENT FOR FISCAL YEAR 2014-15							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		21,638					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
HEALTH INSURANCE SUBSIDY - RETIREES				
FOR FY 2014-15				1001410
SALARIES AND BENEFITS				010000
GENERAL REVENUE FUND -STATE	298			1000 1
OPERATING TRUST FUND -STATE	3,719			2510 1
OPTIONAL RETIREMENT PRG TF-STATE	75			2517 1
POL/FIREMEN PREMIUM TAX TF-STATE	296			2532 1
RET HLTH INS SUBSIDY TF -STATE	48			2583 1
TOTAL APPRO.....	4,436			
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
OPERATING TRUST FUND -STATE	38			2510 1
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES				1001410
FOR FY 2014-15				
TOTAL ISSUE.....	4,474			
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
OPERATING TRUST FUND -STATE	4,314			2510 1
OPTIONAL RETIREMENT PRG TF-STATE	103			2517 1
POL/FIREMEN PREMIUM TAX TF-STATE	349			2532 1
RET HLTH INS SUBSIDY TF -STATE	86			2583 1
TOTAL APPRO.....	4,852			

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
INTER-AGENCY REORGANIZATIONS -				
INFORMATION TECHNOLOGY				17C0000
DATA PROCESSING SERVICES CATEGORY -				
DEDUCT				
DATA PROCESSING SERVICES				17C08C0
SOUTHWOOD SRC				210000
				210021
OPERATING TRUST FUND -STATE		299,332-		2510 1
	=====	=====	=====	
DATA PROCESSING SERVICES CATEGORY -				
ADD				
DATA PROCESSING SERVICES				17C09C0
STATE DATA CENTER - AST				210000
				210001
OPERATING TRUST FUND -STATE		299,332		2510 1
	=====	=====	=====	
NONRECURRING EXPENDITURES				2100000
TRANSFER BUDGET FROM EXPENSES TO				
OPERATING CAPITAL OUTLAY (OCO) AND				
CONTRACTED SERVICES TO FUND THE				
CONTACT CENTER - ADD				2103110
OPERATING CAPITAL OUTLAY				060000
OPERATING TRUST FUND -STATE		51,750-		2510 1
	=====	=====	=====	
ADDITIONAL RESOURCES NEEDED TO MEET				
PROGRAM DEMANDS				
EXPENSES				2103111
				040000
GENERAL REVENUE FUND -STATE		3,762-		1000 1
POL/FIREMEN PREMIUM TAX TF-STATE		18,400-		2532 1
	-----	-----	-----	
TOTAL APPRO.....		22,162-		
	=====	=====	=====	

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES				2100000
INTEGRATED RETIREMENT INFORMATION				
SYSTEM (IRIS) RISK ASSESSMENT				2103112
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
OPERATING TRUST FUND -STATE	200,000-			2510 1
PROGRAM REDUCTIONS				33V0000
REDUCTIONS RESULTING IN SAVINGS				
ACHIEVED FROM CONTACT CENTER				
INVESTMENT				33V0630
EXPENSES				040000
OPERATING TRUST FUND -STATE	195,000-			2510 1
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
OPERATING TRUST FUND -STATE	9,838-			2510 1
TOTAL: REDUCTIONS RESULTING IN SAVINGS				33V0630
ACHIEVED FROM CONTACT CENTER				
INVESTMENT				
TOTAL ISSUE.....	204,838-			

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Reductions Resulting in Savings Achieved from Contact Center Investment

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #4: To administer efficient state retirement programs utilizing best technology. This issue impacts the Administer the Florida Retirement System activity.

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
PROGRAM REDUCTIONS						33V0000
REDUCTIONS RESULTING IN SAVINGS ACHIEVED FROM CONTACT CENTER INVESTMENT						33V0630

SUMMARY:

The Department of Management Services, Division of Retirement requests a reduction of (\$195,000) in Expense (040000) and (\$9,838) in Contracted Services (100777) for a total of (\$204,838) from recurring budget authority in the Retirement Benefits Administration (72750300) within the Florida Retirement System (FRS) Operating Trust Fund (2510), resulting from savings achieved from investment in the division's Contact Center as appropriated in the fiscal year 2014-15 General Appropriations Act.

PROBLEM STATEMENT:

The fiscal year 2014-2015 General Appropriations Act provided the authority to establish a Customer Center within the Division of Retirement as part of the establishment of the customer contact center a savings of (\$256,588) was to be implemented in fiscal year 2015-2016. \$51,750 was transferred to Operating Capital Outlay (OCO) as non-recurring in the fiscal year 2014-15 General Appropriations Act (GAA) and is automatically backed out in fiscal year 2015-2016. Therefore, the division is requesting to reduce the balance equal to (\$204,838) through this issue request.

In fiscal year 2014-15, the entire investment in the Contact Center was funded from existing budget authority. This investment resulted in savings and created opportunities for cost avoidance while improving customer service.

BACKGROUND:

Previously the Division of Retirement (division) handled call volumes by area of responsibilities through the Bureaus of Enrollment and Contributions, Retirement Calculations, and Benefit Payments. With the establishment of the Contact Center in fiscal 2014-15, efficiencies in production and customer service will be gained by focusing the division's call volume through the Contact Center. Under the division's previous process, staff increases were required to reduce the unanswered call volume to an acceptable level. Long-term cost avoidance will result from limiting the amount of new staff required to support the growing FRS membership as the expected efficiencies achieved through the Contact Center are realized.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

Savings and opportunities for cost avoidance while improving customer service are achieved from the investment in the contact center.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Savings and creating opportunities for cost avoidance will not be achieved and customer service will be negatively impacted.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:

None

	COL A03	COL A04	COL A05		
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ		
	FY 2015-16	FY 2015-16	FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	
				AMOUNT	
				CODES	
MANAGEMENT SRVCS, DEPT OF					72000000
WORKFORCE PROGRAMS					72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>					72750300
GOV OPERATIONS/SUPPORT					16
<u>GOVERNMENTAL OPERATIONS</u>					<u>1601.00.00.00</u>
PROGRAM REDUCTIONS					33V0000
REDUCTIONS RESULTING IN SAVINGS					
ACHIEVED FROM CONTACT CENTER					
INVESTMENT					33V0630

COST CALCULATIONS:

Fiscal Year 2015-2016 budget reductions of (\$256,588) are possible. Because \$51,750 was transferred to the Operating Capital Out category as non-recurring budget authority in fiscal year 2014-2015 it is immediately backed out in the fiscal year 2015-2016 base budget. Therefore, the division requests a reduction in recurring budget authority of (\$195,000) in Expense (040000) and (\$9,838) in Contracted Services (100777) for a balance of (\$204,838) in recurring budget authority in the Retirement Benefits Administration (72750300) within the FRS Operating Trust Fund (2510).

Category:	Fiscal Year	Nonrecurring
	2015-2016	2015-2016
Expenses (040000)	(\$195,000)	0
Contracted Services (100777)	(\$9,838)	0

$(\$195,000) + (9,838) + (\$51,750) = (\$256,588)$

Funding:

(FRS Operating Trust Fund, 2510, FSI=1)

Issue Total: (\$204,838)

AGENCY-WIDE INFORMATION TECHNOLOGY					3620000
E-MAIL SERVICE MIGRATION FROM					
SOUTHWOOD SHARED RESOURCE CENTER					
(SSRC) TO OFFICE 365 - ADD					36250C0
EXPENSES					040000
OPERATING TRUST FUND	-STATE	30,105		10,035	2510 1
		=====	=====	=====	

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
						72000000
						72750000
						72750300
						16
						<u>1601.00.00.00</u>
						3620000
						36250C0

MANAGEMENT SRVCS, DEPT OF
 WORKFORCE PROGRAMS
PGM: RETIRE BENEFITS ADMIN
 GOV OPERATIONS/SUPPORT
GOVERNMENTAL OPERATIONS
 AGENCY-WIDE INFORMATION TECHNOLOGY
 E-MAIL SERVICE MIGRATION FROM
 SOUTHWOOD SHARED RESOURCE CENTER
 (SSRC) TO OFFICE 365 - ADD

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 #25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:
 The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:
 The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:
 This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - ADD						36250C0

business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)
 - (a) 5 servers for each agency
 - (b) 2 DirSync, 2 ADFS, 1 proxy
 - (c) \$28,000 annually hosted in State Data Center
 - (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
 - (e) Configuration of platforms and migration of e-mail required contracted services
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
 - (a) 1 server for each agency
 - (b) 1 DirSync
 - (c) \$6,000 annually hosted in State Data Center
 - (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
 - (e) Configuration of platforms and migration of e-mail required contracted services
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)
 - (a) 4 servers for all agencies desiring to join
 - (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
 - (c) \$10,000 annually hosted in Azure
 - (d) DMS uniquely serves 4 domains covered under the same platform
 - (e) Configuration of platforms and migration of e-mail required contracted services
 - (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly,

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72750000
						72750300
						16
						<u>1601.00.00.00</u>
						3620000
						36250C0

MANAGEMENT SRVCS, DEPT OF
 WORKFORCE PROGRAMS
PGM: RETIRE BENEFITS ADMIN
 GOV OPERATIONS/SUPPORT
GOVERNMENTAL OPERATIONS
 AGENCY-WIDE INFORMATION TECHNOLOGY
 E-MAIL SERVICE MIGRATION FROM
 SOUTHWOOD SHARED RESOURCE CENTER
 (SSRC) TO OFFICE 365 - ADD

simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016	Annualization 2015-2016
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services	\$106,000	\$100,000	0

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - ADD						36250C0

Executive Direction and Administration

Total: \$101,900 \$114,400 (\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - DEDUCT						36260C0
DATA PROCESSING SERVICES						210000
STATE DATA CENTER - AST						210001

OPERATING TRUST FUND	-STATE	35,386-		11,795-		2510 1
=====						

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72750000
						72750300
						16
						<u>1601.00.00.00</u>
						3620000
						36260C0

MANAGEMENT SRVCS, DEPT OF
 WORKFORCE PROGRAMS
PGM: RETIRE BENEFITS ADMIN
 GOV OPERATIONS/SUPPORT
GOVERNMENTAL OPERATIONS
 AGENCY-WIDE INFORMATION TECHNOLOGY
 E-MAIL SERVICE MIGRATION FROM
 SOUTHWOOD SHARED RESOURCE CENTER
 (SSRC) TO OFFICE 365 - DEDUCT

72000000
 72750000
 72750300
 16
1601.00.00.00
 3620000
 36260C0

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
<u>GOV OPERATIONS/SUPPORT</u>						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

B. Regarding Azure platform:

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

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2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)
 - (a) 5 servers for each agency
 - (b) 2 DirSync, 2 ADFS, 1 proxy
 - (c) \$28,000 annually hosted in State Data Center
 - (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

(e) Configuration of platforms and migration of e-mail required contracted services

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)

- (a) 1 server for each agency
- (b) 1 DirSync
- (c) \$6,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
- (e) Configuration of platforms and migration of e-mail required contracted services

3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

- (a) 4 servers for all agencies desiring to join
- (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services
- (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

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COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - DEDUCT						36260C0

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016	Annualization 2015-2016
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0
Total:	\$101,900	\$114,400	(\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
INTEGRATED RETIREMENT INFORMATION				
SYSTEM (IRIS)				36332C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
OPERATING TRUST FUND				
-STATE	2,432,560	2,432,560		2510 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 ISSUE TITLE: ISSUE TITLE: Integrated Retirement Information System (IRIS)

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 #25: Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #4: To administer efficient state retirement programs utilizing best technology. This issue impacts the Administer the Florida Retirement System activity.

SUMMARY:
 The Department of Management Services, Division of Retirement (division) requests \$2,432,560 non-recurring FY 2015-16 budget in the Contracted Services category (100777) to fund the first year of a two-year project to re-architect the division's proprietary Integrated Retirement Information System (IRIS) line of business (LOB).

PROBLEM STATEMENT:
 The division's business application platform is based on aging technology and system architecture. The underlying architecture of the division's proprietary IRIS prevents the division from timely and cost effectively implementing system modifications and innovating to the next level in customer service and administrative cost control. The division is challenged to respond quickly to legislative mandates and the cost of maintaining the business application platform has increased due to the learning curve associated with PowerBuilder. The division has significant concerns about risks related to the longevity and flexibility of the IRIS. There is insufficient budget authority in the Contracted Services category (100777) to fund the re-architecture of the IRIS LOB. The primary components to be rewritten are PowerBuilder (LOB programming language), PowerClass (IRIS framework) and PowerLock (security framework). The PowerClass and PowerLock products are no longer supported by the Original Equipment Manufacturer (OEM).

BACKGROUND:
 The Florida Retirement System (FRS) was created in December 1970 to consolidate existing state-administered retirement systems. The FRS offers members a choice between a defined benefit plan (Pension Plan) or a defined contribution plan

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL						
INFORMATION TECHNOLOGY						3630000
INTEGRATED RETIREMENT INFORMATION						
SYSTEM (IRIS)						36332C0

(Investment Plan) for all state, county, district school board, university, community college, city, metropolitan planning organization, charter school and special district agency employees. The division was established to administer the Pension Plan and supports the State Board of Administration (SBA) in its administration of the Investment Plan. There are approximately one million current and retired members and 1,000 employing agencies participating in the FRS.

The division's business application platform is based on aging technology and system architecture, originally developed in 1997, when client-server architecture was a leading technology. In the ensuing 17 years, changes in program services, program complexity, technology, membership size and member and partner expectations have increased. The underlying architecture of the division's proprietary IRIS prevents the division from timely and cost effectively implementing system modifications and innovating to the next level in customer service and administrative cost control. The division is challenged to respond quickly to legislative mandates and the cost of maintaining the business application platform has increased.

The division has significant concerns about risks related to the longevity and flexibility of the IRIS. A review of the IRIS business application platform has been performed over the past two years evaluating various options to address the outdated IRIS application architecture. In addition, a risk assessment study on the LOB was completed last year noting the IRIS has little or no ability to mitigate a majority of the risks identified in the current business environment. Further, an LBR was approved for this fiscal year to conduct an external vulnerability assessment to enhance the division's security position and identify potential security risks associated with the FRS Online self-service application and the IRIS internal authentication framework, PowerLock, which is no longer supported by the Original Equipment Manufacturer (OEM).

GENERAL INFORMATION:

After considering all alternatives for addressing the changes needed to IRIS, the division believes the ideal approach is to technically re-architect the LOB application. This approach will incrementally complete the entire modernization of the LOB application by first technically re-architecting the application through a Technical Re-Architecture Project (TRP), and in the future, enhancing the application through a Functional Enhancement Project (FEP). This incremental approach will reduce cost and mitigate risk as well as provide an architecture that will more efficiently support future enhancements and legislative mandates. Several ongoing concerns of the division caused by the aging architecture of the current system will be addressed by the IRIS Technical Re-Architecture Project, such as:

- Increasing system maintenance costs
- Inability to quickly respond to legislative mandates
- Unsupported internal authentication framework
- The timely and accurate payment of retirement benefits
- Avoidance of loss of earnings from delays in processing contributions

Consideration was given to alternate solutions including both a complete replacement of the IRIS and an upgrade to the

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF WORKFORCE PROGRAMS PGM: RETIRE BENEFITS ADMIN GOV OPERATIONS/SUPPORT GOVERNMENTAL OPERATIONS						72000000 72750000 72750300 16 <u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL INFORMATION TECHNOLOGY INTEGRATED RETIREMENT INFORMATION SYSTEM (IRIS)						3630000 36332C0

existing information technology platform. Upon further study, the division believes the ideal approach is to technically re-architect the LOB application, replicating the existing system functionality with a modern technology and enhancing the User Interface (UI) design. This will improve efficiency and productivity, reduce errors, increase system acceptance, realize cost avoidance and mitigate the risk of maintaining the current application. This incremental approach will position the division to modernize its business application portfolio by first technically re-architecting the baseline LOB application, and in the future, continue with enhancements to other applications in the portfolio. This approach will also reduce cost and minimize risk by upgrading the IRIS LOB to a modern technology platform, leveraging existing technology assets and investments, eliminating the need for data conversion and database changes, while integrating with the current applications in the division's portfolio. The primary components to be rewritten are PowerBuilder (LOB programming language), PowerClass (IRIS framework) and PowerLock (security framework). Other IRIS components, such as Oracle database, imaging, workflow, reports, correspondence and batch processing, will be leveraged as viable technology solutions.

A Schedule IV-B required for major information technology projects has been prepared by the division. The Schedule IV-B includes the business case, strategic needs assessment, baseline analysis, proposed business process requirements, benefits realization, cost benefit analysis and major project risk assessment needed to identify the IT approach that will best mitigate current and future risks associated with a dated and unsupported business application platform.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The following table describes the benefits to be realized once the IRIS Technical Re-Architecture project is completed:

Description of Benefit	Who receives the benefit?	How is the benefit realized?	How Will The Realization Of The Benefit Be Assessed/Measured?
Reduction in maintenance Costs	The division, State of Florida Taxpayers, members of the FRS	Potentially avoids an increase in the number of staff needed to maintain the IRIS LOB	In dollars
Increased employee productivity due to new User Interfaces	The division, State of Florida Taxpayers, members of the FRS	Through unifying the User Interface, and thus lessening the time and cost associated with training staff, efficiencies will be gained due to less processing time and ease of use.	Improved performance metrics

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL						
INFORMATION TECHNOLOGY						3630000
INTEGRATED RETIREMENT INFORMATION						
SYSTEM (IRIS)						36332C0

Increased member Satisfaction	Members of the FRS, the division	Upgrades in the technology will lead to a more efficient system. This will allow the maintenance team to address problems faster and improve customer service.	Customer satisfaction surveys
Increased ability of the division to meet rising program membership, added complexity and changing legislative and programmatic requirements	Members of the FRS, the division	A rewritten IRIS LOB will allow the division to address changes and added complexity due to growing membership and legislative or programmatic requirements in a more timely and cost-effective manner.	Cost avoidance through slow staff growth relative to membership growth and a reduction in the level of effort required to implement LOB enhancements
Avoidance of loss of earnings on contributions (Pension Plan)	FRS Trust Fund	Avoiding loss of earnings due to delays in processing contributions	Contributions not processed times the daily earnings rate
Avoidance of loss of earnings on contributions (Investment Plan)	Investment Plan members, FRS Trust Fund	Avoiding loss of earnings due to delays in processing contributions	Contributions not processed times the daily earnings rate
Avoiding reimbursement of overdraft fees for retirees	Pension Plan Retirees	Avoid reimbursement of overdraft fees	Number of retirees with overdraft fees times \$35

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without the funding required to complete the two-year IRIS Technical Re-Architecture Project, the ongoing changes in program services, program complexity, technology, membership size and member and partner expectations will continually become more difficult to manage and implement. Without completing this project, the underlying architecture of the division's proprietary IRIS will further prevent the division from timely and cost effectively implementing system modifications and innovating to the next level in customer service and administrative cost control. The division is already challenged to respond quickly to legislative mandates and the effort required to maintain the business application platform has increased, reducing the resources available for other enhancement projects. Further, the division has significant concerns about risks related to the longevity and flexibility of the IRIS. Without the funding required for this project, the benefits achievable in the table above cannot be realized.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
INTEGRATED RETIREMENT INFORMATION				
SYSTEM (IRIS)				36332C0

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:

None

COST CALCULATIONS:

The current FY 2015-16 LBR, supported by a Schedule IV-B, requests \$2.432 million, of the 2-year total \$7.081 million required to re-architect the IRIS LOB application, which serves the Investment Plan and Pension Plan, to a new enterprise architecture. The total project cost is \$15.180 million. The division would provide \$4 million from available appropriation (assuming no major legislation requiring the use of these funds), with an additional \$7.081 million requested over a 2-year period. Pending SBA budgetary approval, the remaining \$4.099 million would be funded directly to the IT contractors by the SBA. The current IT contractor will be used to implement this project. Their current contract, which expires June 30, 2017, will be amended to include the additional work required to complete the IRIS Technical Re-Architecture Project. An independent Project Management Office (PMO) and Independent Verification and Validation (IVandV) will be procured through a state term contract.

PROJECT COST ELEMENTS	Year 1 FY 2015-2016	Year 2 FY 2016-2017	TOTAL
DEPARTMENT OF MANAGEMENT SERVICES (DMS)			
System Integration (Requires Application Programming Only)	\$5,520,000	\$8,280,000	\$13,800,000
PMO and IVandV	\$552,000	\$828,000	\$1,380,000
<hr/>			
Total Project Costs	\$6,072,000	\$9,108,000	\$15,180,000
Less Project Costs to be Funded By:			
State Board of Administration (SBA)*	\$1,639,440	\$2,459,160	\$4,098,600
Available DMS Appropriation	\$2,000,000	\$2,000,000	\$4,000,000
<hr/>			
Total Project Costs Funded from Current Appropriations and Other Sources	\$3,639,440	\$4,459,160	\$8,098,600
<hr/>			
Additional Appropriation Required	\$2,432,560	\$4,648,840	\$7,081,400

* SBA will fund the Contractor directly

Category: Fiscal Year 2015-2016 Nonrecurring 2015-2016

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL						
INFORMATION TECHNOLOGY						3630000
INTEGRATED RETIREMENT INFORMATION						
SYSTEM (IRIS)						36332C0

Contracted Services (100777) \$2,432,560 \$2,432,560

Funding:
 (FRS Operating Trust Fund, 2510, FSI=1)

Issue Total: \$2,432,560

LOCAL GOVERNMENT REPORTING						
REQUIREMENTS						36389C0
SPECIAL CATEGORIES						100000
CONTRACTED SERVICES						100777

GENERAL REVENUE FUND	-STATE	125,600	125,600			1000 1
=====						

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 ISSUE TITLE: Local Government Reporting Requirements

PRIORITY: #18

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 #25: Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #4: To administer efficient state retirement programs utilizing best technology. This issue impacts the Provide Local Government Pension Plan Oversight activity.

SUMMARY:
 The Department of Management Services, Division of Retirement (division) requests non-recurring budget authority of \$125,600 in the Contracted Services Appropriation Category (100777) of the Police and Firefighter's Premium Tax Trust Fund (2532) which is needed to implement automation changes in the reporting requirements for local government retirement

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL						
INFORMATION TECHNOLOGY						3630000
LOCAL GOVERNMENT REPORTING						
REQUIREMENTS						36389C0

plans (Chapters 112, 175, and 185 Florida Statutes).

PROBLEM STATEMENT:

DMS is statutorily required to receive certain information from local governments with regard to their local government retirement plans. All information has historically been received as paper documents and the data has been manually keyed into a local retirement database. Recent legislation, however, required new actuarial disclosures submitted in compliance with part VII of Chapter 112, Florida Statutes (Chapter 2013-100, Laws of Florida (SB 534) to be electronically reported to DMS, and the DMS bill analysis for SB 534 requested only the minimum funding to implement the law. However, upon further consideration it was realized that, because of the required electronic reporting requirements of SB 534, the opportunity presented itself to greatly improve DMS operations by electronically storing and retrieving not only information submitted for SB 534, but also information submitted pursuant to Chapters 112, 175, and 185, Florida Statutes. The Bureau of Local Retirement Systems receives frequent requests from participating plans to allow electronic transmission of the data, and the movement to electronic reporting would greatly enhance the efficiency of compliance for the affected entities and the integrity of the data in the local retirement database.

BACKGROUND:

The Bureau of Local Retirement Systems workflow is currently a manual process. Various statutorily required reports are submitted in hardcopy form to the bureau and manually reviewed for compliance. This limits the bureau's capacity to handle increases in workload caused by legislative changes without corresponding increases in staff and introduces an increased probability of database errors due to the manual entry of data.

To offset the effects of increasing statutory requirements with current resources while maintaining data integrity, it is necessary to implement a plan to increase efficiency of the division's workflow. The division can accomplish this by converting the manual report submission and data entry and review process to an electronic one.

There are three components of the electronic reporting project:

- SB 534 New actuarial disclosures specifically required to be submitted electronically by SB 534 (Chapter 2013-100, Laws of Florida)
- Part VII of chapter 112 - All actuarial data used to demonstrate local government retirement plan compliance with part VII of chapter 112, Florida Statutes, and that is compiled annually into a report to the Legislature and Governor
- Chapters 175 and 185 - Annual report submissions to demonstrate police and fire retirement plan compliance with chapters 175 and 185, Florida Statutes, and confirm eligibility for distribution of state insurance premium tax revenues.

The division request for the funding of \$125,600 is based on the following justifications:

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL						
INFORMATION TECHNOLOGY						3630000
LOCAL GOVERNMENT REPORTING						
REQUIREMENTS						36389C0

-- With the enactment of SB 534, certain new actuarial disclosures are now required to be submitted electronically to the department. This requires the department to implement systems changes to accommodate the electronic data submissions. If programming is limited to the requirements of SB534, some participating plans will be submitting certain information electronically, while other information would be submitted in hard copy form. This will lead to confusion of what should be submitted electronically and what should not be. It makes sense for the department to convert all submissions to electronic format. These SB 534 requirements include development of a file format for the actuarial disclosure data and the online module for submitting the files to the division to be loaded into the local retirement database. As part of the \$125,600, enhancements to the SB 534 reporting would be made to provide additional features including online key entry with data validation and automated population of the local retirement database from the online module. The captured information is used to prepare the actuarial fact sheets and Local Government Annual Report for the Legislature.

-- The annual reporting process for chapters 175 and 185 is labor intensive for the approximately 350 police and fire pension plans that must comply. Currently, employee data for plans participating under chapters 175 and 185 is included in the police and fire annual report submissions, but is not entered into any database. Locating individual employee information requires manual, page-by-page searches for the employee's data. If the process is converted to an electronic format, it will be substantially easier to locate specific employee information, which may also be of use to the Florida Retirement System (FRS) when attempting to verify prior work history or eligibility for a buyback of prior service.

-- In the current structure, data is manually extracted and entered into the local retirement actuarial database and various spreadsheets for police and fire pension data. Any process that requires duplicative human data entry is prone to producing errors. Requiring the electronic submission of all data will minimize the chance of data entry error on the part of department staff. In addition, automated data verification steps can be implemented to identify footing or cross reference errors immediately, allowing for more timely corrections. The accuracy of data contained in department reports, including the Florida Local Government Retirement Systems Annual Report to the Legislature and Governor,

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL						
INFORMATION TECHNOLOGY						3630000
LOCAL GOVERNMENT REPORTING						
REQUIREMENTS						36389C0

will be improved.

GENERAL INFORMATION:

The type of work required to complete this electronic reporting system includes the analysis, design, development, testing and deployment of new online modules and processes. The estimated effort is 1,256 hours at a blended rate of \$100.00 per hour.

The 1,256 hours includes the following:

- Development of a file format for the Chapter 112 Actuarial reports
- Development of a file format for the Chapter 175/185 Annual reports
- Development of online modules to submit the Chapter 112 and Chapter 175/185 files to the division
- Development of modules to allow for online keying of the SB 534, Chapter 112 and Chapter 175/185 information
- Development of data validation processes for online key entry and file submissions
- Development of the Oracle tables and procedures needed to capture and store the data from the online modules
- Development of an automated integration service between Oracle and the Local Retirement database

Regarding the fiscal impact to local governments, there may be some initial costs to begin reporting the information electronically to the department. The potential cost will vary based on the size and complexity of each plan. The magnitude is unknown, but since most, if not all, of the plans already have the data in an electronic format, it is not anticipated that the cost will be material. The statutes were amended in 2013 to require that certain actuarial disclosures be submitted to the department electronically. This project will provide enhancements to those requirements, and include other required statutory disclosures as well. The project is intended to streamline the reporting process for participating plans, make the state reviews more efficient and improve the integrity of our data on local plans. The department is frequently asked by local government plans and Police and Fire Plans when we will allow submission of their reports electronically, so this request also satisfies a constituent demand for electronic transmission.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The enhancements for SB 534 will provide additional reporting capabilities including online key entry with data validation, and provide a more automated method for capturing the actuarial data in the local retirement database, which is used to prepare the actuarial fact sheets and Florida Local Government Retirement Systems Annual Report (Annual Report) for the Legislature and Governor. This integration will enhance the accuracy of data contained in departmental reports, including the Annual Report, due to fewer data entry errors. Work history of public employment for police officers and firefighters in the state will be easier to compile and cross reference between local and state sponsored retirement plans, and electronic submissions for all reports will reduce confusion over reporting requirements and greatly enhance the convenience and efficiency of compliance for the affected entities. For years, the division has been asked by affected entities to allow for electronic reporting to make reporting easier for participating pension plans.

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
PROGRAM OR SERVICE-LEVEL						
INFORMATION TECHNOLOGY						3630000
LOCAL GOVERNMENT REPORTING						
REQUIREMENTS						36389C0

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

The division will be unable to implement the enhanced reporting and automation features. Reports and disclosures are currently submitted in hard copy form and necessary information is manually entered into a database. Recent statutory changes mandate the department to implement certain changes that will permit electronic submission of some disclosures. However, this could create confusion among the plans when some disclosures are required to be electronic and others are still required to be hard copy, and will surely lead to complaints about the disjointed record gathering processes. Further, without this issue, potential savings from efficiencies that could have been gained through coupling electronic reporting for chapters 175, 185 and 112 will not be achieved.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:

The department will create an online reporting gateway to allow plans to submit their required reports and disclosures electronically through the Internet. Since the reports will be electronic, changes can be implemented to the review workflow that will increase the efficiency and effectiveness of the plan reviews.

COST CALCULATIONS:

The division has a non-recurring funding need of \$125,600 to automate the reporting format and supporting database development to electronically receive and store the reported retirement plan information from local governments. The cost of \$125,600 was estimated by multiplying 1,256 hours to complete the project at a blended rate of \$100.00 per hour. The non-recurring costs will include extensive work on designing the method and format of online data submission and storage that will allow the necessary review process to be completed.

Category:	Fiscal Year 2015-2016	Nonrecurring 2015-2016
Contracted Services (100777)	\$125,600	\$125,600

Funding:

(Police and Firefighters Premium Tax Trust Fund, 2532, FSI=1)

Issue Total: \$125,600

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>							72750300
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET							
CURRENT LEVEL PROGRAM REQUIREMENTS							4100000
FLORIDA NATIONAL GUARD RETIREMENT PROGRAM							4105260
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND							
-STATE		65,500					1000 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Florida National Guard Retirement Program

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #4: To administer efficient state retirement programs utilizing best technology. This issue impacts the Pensions and Benefits Payment General Revenue Only activity.

SUMMARY:

The Department of Management Services requests a recurring General Revenue (1000) appropriation of \$65,500 in the Contracted Services appropriation category (100777) for a pension valuation of the National Guard Supplemental Retirement Benefit Program to meet the liability reporting requirements of the Governmental Accounting Standards Board (GASB).

PROBLEM STATEMENT:

A Legislative Budget Commission budget amendment was submitted and approved for FY 2014-15 to provide non-recurring funding for this work. This request creates the recurring General Revenue needed to provide the ongoing funding for future years.

BACKGROUND:

GASB set the accounting requirement for liability reporting state and local governments including pension obligations. Under GASB guidelines, the National Guard Supplemental Retirement Benefit Program is a pension which requires a pension valuation to determine the long-term liabilities of the program. Prior to this year, the Department of Financial Services and the Auditor General have viewed this liability as de minimus. These agencies have determined this liability needs to be reported in the FY 2014-15 financials as of June 30, 2014.

GENERAL INFORMATION:

Florida pays a General Revenue-funded, supplemental benefit to Florida National Guard members equal to the difference

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
FLORIDA NATIONAL GUARD RETIREMENT PROGRAM				4105260

between the federal reservist pension being received and 50 percent of the federal base pay table rate for the highest rank ever held. When the federal government provides a cost-of-living adjustment (COLA), the obligation paid by Florida goes down by the same amount. When the federal government increases the base pay, the obligation paid by Florida goes up by the same amount. National Guard retirees are not eligible for the Florida Retirement System COLA. This program does not offer survivor benefits; the benefit stops upon the death of the retiree.

As of June 30, 2014, there were 792 National Guard retirees with total benefits of \$14,466,071 for FY 2013-14.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

Florida will meet its federal liability reporting requirements now that this benefit is no longer considered de minimus by the Department of Financial Services and the Auditor General.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

A valuation cannot be performed. Not appropriating the recurring funding needed to perform these valuations could result in potential audit findings from both the Department of Financial Services and the Florida Auditor General for failure to provide this liability figure to meet financial reporting requirements. The Division of Bond Finance may have insight into any rating agency or investor reaction if these liabilities are not disclosed.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:

None

COST CALCULATIONS:

The initial cost for the valuation is \$72,500. The actuary has indicated the first year would be reduced by approximately 10 percent because the initial build is done. The initial reduced cost does not include any escalator or contingency for future cost increases. The Department therefore requests \$65,500 in recurring General Revenue funding to perform the valuations.

Category:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016
Contracted Services (100777)	\$65,500	0

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
FLORIDA NATIONAL GUARD RETIREMENT PROGRAM				4105260

Funding:

(General Revenue, 1000, FSI=1)

Issue Total: \$65,500

INCREASE IN PENSIONS AND BENEFITS				4105610
PENSIONS AND BENEFITS				300000
DISAB BENE/JUSTICES/JUDGES				300014
GENERAL REVENUE FUND -STATE	32,169-			1000 1
=====				
FLORIDA NATIONAL GUARD				300021
GENERAL REVENUE FUND -STATE	544,130			1000 1
=====				
ST OFCRS/EMPLY/NON-CONTRIB				300049
GENERAL REVENUE FUND -STATE	53,206-			1000 1
=====				
TEACHER'S SPECIAL PENSIONS				300056
GENERAL REVENUE FUND -STATE	70			1000 1
=====				
TOTAL: INCREASE IN PENSIONS AND BENEFITS				4105610
TOTAL ISSUE.....	458,825			
=====				

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Increase in Pensions and Benefits

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>						72750300
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET						
CURRENT LEVEL PROGRAM REQUIREMENTS						4100000
INCREASE IN PENSIONS AND BENEFITS						4105610

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #4: To administer efficient state retirement programs utilizing best technology. This issue impacts the Pensions and Benefits Payment General Revenue Only activity.

SUMMARY:

The Department of Management Services, Division of Retirement requests \$458,825 General Revenue in recurring budget authority for pension and benefit payments to the retirees of the Florida National Guard, certain disabled justices and judges, certain teachers, and certain state officers and employees.

PROBLEM STATEMENT:

Pursuant to Chapters 112, 121, 122, 238, and 250, Florida Statutes, and Specific Acts of the Legislature, the Department of Management Services, Division of Requirement is required to provide General Revenue funded Pensions and Benefits for 1) the State Officers' and Employees' Noncontributory pension for certain state officers and employees; 2) Disability Benefits to disabled Justices and Judges; 3) Teacher's Special Pension for teachers with no opportunity to join the Teachers' Retirement System; 4) and the Florida National Guard pension.

BACKGROUND:

Pensions and Benefits Disability Benefits to Justices and Judges
 General Revenue is provided to pay pension benefits (including any applicable Cost of Living Adjustment (COLA) due to certain disabled justices and judges, who had at least ten years of service, and who are retired involuntarily due to disability upon recommendation by the judicial qualification commission, as provided by section 12(a) of Article V of the State Constitution and section 121.091(4)(j), Florida Statutes. The amount of the pension shall not be less than two-thirds of the individual's active salary regardless of the number of years of service. Any employer contributions paid to the Florida Retirement System Trust Fund on behalf of the judge or justice retired under this provision are reverted to General Revenue when this disability benefit payment begins. There are eight payees as of June 30, 2014.

Pensions and Benefits Florida National Guard

A General Revenue appropriation is provided for the estimated funds for retirement benefit payments to the retired members of the Florida National Guard. As provided by section 250.22, Florida Statutes, a pension benefit is provided from General Revenue for members of the Florida National Guard who are age 62 with 30 years of service in the Florida National Guard. Normal retirement is at age 62 and early retirement is available starting at age 60. This benefit program has been administered by the division since 1972, as provided by section 250.22, Florida Statutes. The retirement benefit amount paid to an individual is one-half of the base pay of the highest rank attained while serving in the Florida National Guard or the federal military forces, reduced by the federal reservist pension benefit received from

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
						72000000
						72750000
						72750300
						16
						<u>1601.00.00.00</u>
						4100000
						4105610

MANAGEMENT SRVCS, DEPT OF
 WORKFORCE PROGRAMS
PGM: RETIRE BENEFITS ADMIN
 GOV OPERATIONS/SUPPORT
GOVERNMENTAL OPERATIONS
 FUNDING DEFICIENCIES TO MEET
 CURRENT LEVEL PROGRAM REQUIREMENTS
 INCREASE IN PENSIONS AND BENEFITS

72000000
 72750000
 72750300
 16
1601.00.00.00
 4100000
 4105610

the federal government for military service. Increases to the amount needed for this item are dependent upon changes to the federal military pay scales, cost-of-living adjustments on federal retirement benefits, and growth in the number of retired participants. Active Florida National Guard members are paid by the federal government.

The total pension benefits to be paid Florida National Guard retirees is dependent on future military pay increases provided by the federal government, and as a result, cannot be accurately forecast. There are 792 payees as of June 30, 2014.

Pensions and Benefits - State Officers and Employees (Non-Contributory)

A General Revenue appropriation is provided to pay pension benefits to certain state officers and employees who were continuously on the payroll on and after June 30, 1953, with 20 years of service at age 70, or with 30 continuous or 35 aggregate years at any age, regardless of whether they did or did not participate in an existing retirement system, as provided by section 112.05, Florida Statutes. This is a closed plan, meaning no new members may be added. Early retirement is provided for any state official or employee on or after January 1, 1976, with 29 consecutive years, regardless of age, who has a terminal or critical illness certified by two Florida-licensed physicians. There are 22 payees as of June 30, 2014.

Pensions and Benefits Teacher's Special Pensions

General Revenue is appropriated every year to fund the three percent COLA provided for certain teachers. To be eligible for this pension benefit, teachers must have been at least age 65, with at least ten years of service, and have never had an opportunity to join the Teachers' Retirement System (TRS). The eligible teachers had to have rejected TRS membership when first offered in 1939 and have never been a member of another state-administered system, as provided by section 238.171, Florida Statutes. This is a closed plan, meaning no new members may be added. There is one payee as of June 30, 2014.

GENERAL INFORMATION:

The Division of Retirement accounts for the general revenue dollars paid out annually for monthly pensions and benefits. General revenue funded pensions and benefits remain in the division's operating budget as pass through expenditures.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

Funding this issue assures the uninterrupted payment of General Revenue funded Pensions and Benefits for 1) the State Officers' and Employees' Noncontributory pension for certain state officers and employees; 2) Disability Benefits to disabled Justices and Judges; 3) Teacher's Special Pension for teachers with no opportunity to join the Teachers' Retirement System; 4) and the Florida National Guard pension.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Not funding the pension and benefit increases identified in this issue will negatively impact the retirement income of retirees paid from General Revenue funds. Without the requested appropriation category increases, the division will be unable to make all required pension and benefit payments mentioned above.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72750000
						72750300
						16
						<u>1601.00.00.00</u>
						4100000
						4105610

MANAGEMENT SRVCS, DEPT OF
 WORKFORCE PROGRAMS
PGM: RETIRE BENEFITS ADMIN
 GOV OPERATIONS/SUPPORT
GOVERNMENTAL OPERATIONS
 FUNDING DEFICIENCIES TO MEET
 CURRENT LEVEL PROGRAM REQUIREMENTS
 INCREASE IN PENSIONS AND BENEFITS

72000000
 72750000
 72750300
 16
1601.00.00.00
 4100000
 4105610

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:

None

COST CALCULATIONS:

Pensions and Benefits Disability Benefits to Justices and Judges
 This request is for a recurring decrease of \$32,169 in the General Revenue appropriation provided to pay pension benefits (including any applicable Cost of Living Adjustment (COLA) due to certain disabled justices and judges, who had at least ten years of service, and who are retired involuntarily due to disability upon recommendation by the judicial qualification commission, as provided by section 12(a) of Article V of the State Constitution and section 121.091(4)(j), Florida Statutes. A total appropriation of \$867,878 (\$900,047 Fiscal Year 2014-15 base - \$32,169 Fiscal Year 2015-16 requested decrease) is required to fund the estimated pension benefit payments in Fiscal Year 2015-16. The number of judges and justices decreased by one from the previous year, leading to a requested decrease in the total appropriation needed to pay pension benefits.

Pensions and Benefits - Florida National Guard

This request is for a recurring increase of \$544,130 in the General Revenue appropriation to provide the estimated funds for retirement benefit payments to the retired members of the Florida National Guard. A total appropriation of \$17,156,955 (\$16,612,825 Fiscal Year 2014-15 base + \$544,130 Fiscal Year 2015-16 requested increase) is required to fund the estimated pension benefit payments in Fiscal Year 2015-16. The total pension benefits to be paid Florida National Guard retirees is dependent on future military pay increases provided by the federal government, and as a result, cannot be accurately forecast. During the past five years, however, the pension benefit payments to the Florida National Guard have increased an average of 4.23 percent annually and the estimated appropriation needed in Fiscal Year 2015-16 is largely based on that actual experience.

Pensions and Benefits - State Officers and Employees (Non-Contributory)

This request is for a recurring reduction of \$53,206 in the General Revenue appropriation provided to pay pension benefits to certain state officers and employees who were continuously on the payroll on and after June 30, 1953, with 20 years of service at age 70, or with 30 continuous or 35 aggregate years at any age, regardless of whether they did or did not participate in an existing retirement system, as provided by section 112.05, Florida Statutes. The pension amount is calculated at one-half of the average salary received during the last ten years of service. Annual COLAs are specified in section 121.101, Florida Statutes. A total appropriation of \$384,841 (\$438,047 Fiscal Year 2014-15 base - \$53,206 Fiscal Year 2015-16 requested decrease) is required to fund the estimated pension benefit payments in Fiscal Year 2015-16. This is a closed fund, meaning no new members may be added. As the number of members paid declines, the appropriation needed is also reduced. The number of state officers and employees in this category decreased by four from the previous year, leading to a requested decrease in the total appropriation needed to pay pension benefits.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PGM: RETIRE BENEFITS ADMIN</u>				72750300
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
INCREASE IN PENSIONS AND BENEFITS				4105610

Pensions and Benefits - Teacher's Special Pensions

This request is for a recurring increase of \$70 in the General Revenue appropriation to fund the three percent COLA required for certain teachers. With this \$70 recurring increase, the total Fiscal Year 2015-16 appropriation needed to fund the estimated pension benefit would equal \$2,440.

Cost Calculation Summary

The Secretary's Budget Recommendation for Fiscal Year 2015-16 includes a request for a net increase of \$458,825 in General Revenue consisting of a \$32,169 reduction in excess funding needed for pension and benefit payments to certain disabled justices and judges, an increase of \$544,130 to fund the pension and benefit payments to the retired members of the Florida National Guard, a \$53,206 reduction in excess funding for the pension and benefit payments to certain state officers and employees, and an increase of \$70 to fund the pension and benefit payments to certain teachers.

Category:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016
Pensions and Benefits: Disability Benefits to Justices and Judges (300014)	(32,169)	0
Pensions and Benefits: Florida National Guard (300021)	544,130	0
Pensions and Benefits: State Officers and Employees (Non-Contributory) (300049)	(53,206)	0
Pensions and Benefits: Teacher's Special Pensions (300056)	70	0

Funding:

(General Revenue, 1000, FSI=1)

Issue Total: \$458,825

TOTAL: GOVERNMENTAL OPERATIONS				<u>1601.00.00.00</u>
BY FUND TYPE				
GENERAL REVENUE FUND	19,407,861	125,600		1000
TRUST FUNDS	21,878,215	2,432,560	1,760-	2000
TOTAL POSITIONS.....	194.00			
TOTAL PROG COMP.....	41,286,076	2,558,160	1,760-	
TOTAL SALARY RATE.....	7,819,411			
=====	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PRG: ST PERSON POLICY ADMN</u>							72750400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	1,051,318						
=====							
SALARIES AND BENEFITS							010000
STATE PERSONNEL SYSTEM TF -STATE	15.00						
	1,360,201						2678 1
=====							
OTHER PERSONAL SERVICES							030000
STATE PERSONNEL SYSTEM TF -STATE	5,000						2678 1
=====							
EXPENSES							040000
STATE PERSONNEL SYSTEM TF -STATE	114,646						2678 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
STATE PERSONNEL SYSTEM TF -STATE	22,576						2678 1
=====							
RISK MANAGEMENT INSURANCE							103241
STATE PERSONNEL SYSTEM TF -STATE	15,365						2678 1
=====							
CONTRACTED LEGAL SERVICES							103884
STATE PERSONNEL SYSTEM TF -STATE	100,000						2678 1
=====							
LEASE/PURCHASE/EQUIPMENT							105281
STATE PERSONNEL SYSTEM TF -STATE	1,691						2678 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PRG: ST PERSON POLICY ADMN</u>							72750400
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
STATE PERSONNEL SYSTEM TF -STATE		6,704					2678 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
STATE PERSONNEL SYSTEM TF -STATE		18,701					2678 1
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	15.00						
TOTAL ISSUE.....		1,644,884					
TOTAL SALARY RATE.....		1,051,318					
CASUALTY INSURANCE PREMIUM							1001090
ADJUSTMENT							100000
SPECIAL CATEGORIES							103241
RISK MANAGEMENT INSURANCE							
STATE PERSONNEL SYSTEM TF -STATE		18,753					2678 1
FLORIDA RETIREMENT SYSTEM							1001400
ADJUSTMENT FOR FISCAL YEAR 2014-15							010000
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
SALARIES AND BENEFITS							
STATE PERSONNEL SYSTEM TF -STATE		4,741					2678 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
STATE PERSONNEL SYSTEM TF -STATE		13					2678 1

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: ST PERSON POLICY ADMN</u>				72750400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES				1000000
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT FOR FISCAL YEAR 2014-15				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1001400
TOTAL: FLORIDA RETIREMENT SYSTEM				1001400
ADJUSTMENT FOR FISCAL YEAR 2014-15				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				
TOTAL ISSUE.....	4,754			
=====				
HEALTH INSURANCE SUBSIDY - RETIREES				
FOR FY 2014-15				1001410
SALARIES AND BENEFITS				010000
STATE PERSONNEL SYSTEM TF -STATE	601			2678 1
=====				
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
STATE PERSONNEL SYSTEM TF -STATE	2			2678 1
=====				
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES				1001410
FOR FY 2014-15				
TOTAL ISSUE.....	603			
=====				
REALLOCATION OF HUMAN RESOURCES				
OUTSOURCING				1005900
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
STATE PERSONNEL SYSTEM TF -STATE	562			2678 1
=====				

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: ST PERSON POLICY ADMN</u>				72750400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
INTER-AGENCY REORGANIZATIONS -				
INFORMATION TECHNOLOGY				17C0000
DATA PROCESSING SERVICES CATEGORY -				
DEDUCT				17C08C0
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
STATE PERSONNEL SYSTEM TF -STATE	18,716-			2678 1
=====				
DATA PROCESSING SERVICES CATEGORY -				
ADD				17C09C0
DATA PROCESSING SERVICES				210000
STATE DATA CENTER - AST				210001
STATE PERSONNEL SYSTEM TF -STATE	18,716			2678 1
=====				
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - ADD				36250C0
EXPENSES				040000
STATE PERSONNEL SYSTEM TF -STATE	1,882		627	2678 1
=====				

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PRG: ST PERSON POLICY ADMN</u>						72750400
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

(100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PRG: ST PERSON POLICY ADMN</u>						72750400
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PRG: ST PERSON POLICY ADMN</u>						72750400
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - ADD						36250C0

- (a) 5 servers for each agency
- (b) 2 DirSync, 2 ADFS, 1 proxy
- (c) \$28,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
- (e) Configuration of platforms and migration of e-mail required contracted services

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)

- (a) 1 server for each agency
- (b) 1 DirSync
- (c) \$6,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
- (e) Configuration of platforms and migration of e-mail required contracted services

3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

- (a) 4 servers for all agencies desiring to join
- (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services
- (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ N/R	AGY REQ ANZ	AGY REQ ANZ	AGY REQ ANZ	
FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
PRG: ST PERSON POLICY ADMN						72750400
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - ADD						36250C0

prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016	Annualization 2015-2016
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0
Total:	\$101,900	\$114,400	(\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: ST PERSON POLICY ADMN</u>				72750400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - DEDUCT				36260C0
DATA PROCESSING SERVICES				210000
STATE DATA CENTER - AST				210001
STATE PERSONNEL SYSTEM TF -STATE	2,213-		737-	2678 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: ST PERSON POLICY ADMN</u>				72750400
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - DEDUCT				36260C0

securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PRG: ST PERSON POLICY ADMN</u>						72750400
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - DEDUCT						36260C0

2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.

2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)

- (a) 5 servers for each agency
- (b) 2 DirSync, 2 ADFS, 1 proxy
- (c) \$28,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
- (e) Configuration of platforms and migration of e-mail required contracted services

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)

- (a) 1 server for each agency
- (b) 1 DirSync
- (c) \$6,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
- (e) Configuration of platforms and migration of e-mail required contracted services

3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PRG: ST PERSON POLICY ADMN</u>						72750400
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

- (a) 4 servers for all agencies desiring to join
- (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services
- (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ N/R	AGY REQ ANZ	AGY REQ ANZ	AGY REQ ANZ	
FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PRG: ST PERSON POLICY ADMN</u>						72750400
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - DEDUCT						36260C0

	Fiscal Year 2015-2016	Nonrecurring 2015-2016	Annualization 2015-2016
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State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0
Total:	\$101,900	\$114,400	(\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

TOTAL: GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
BY FUND TYPE						
TRUST FUNDS.....	15.00					
SALARY RATE.....	1,669,225			110-		2000
	1,051,318					
	=====	=====	=====	=====		

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
PRG: PEOPLE FIRST				72750500
GOV OPERATIONS/SUPPORT				16
GOVERNMENTAL OPERATIONS				1601.00.00.00
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	969,085			
=====				
SALARIES AND BENEFITS				010000
	15.00			
STATE PERSONNEL SYSTEM TF -STATE	1,337,792			2678 1
=====				
EXPENSES				040000
STATE PERSONNEL SYSTEM TF -STATE	104,832			2678 1
=====				
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
STATE PERSONNEL SYSTEM TF -STATE	490,575			2678 1
=====				
RISK MANAGEMENT INSURANCE				103241
STATE PERSONNEL SYSTEM TF -STATE	2,103			2678 1
=====				
LEASE/PURCHASE/EQUIPMENT				105281
STATE PERSONNEL SYSTEM TF -STATE	1,860			2678 1
=====				
TR/DMS/HR SVCS/STW CONTRCT				107040
STATE PERSONNEL SYSTEM TF -STATE	5,916			2678 1
=====				
HUMAN RES SVC/STW CONTRACT				107080
STATE PERSONNEL SYSTEM TF -STATE	36,092,972			2678 1
=====				

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PRG: PEOPLE FIRST</u>							72750500
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
STATE PERSONNEL SYSTEM TF -STATE		9,397					2678 1
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	15.00						
TOTAL ISSUE.....	38,045,447						
TOTAL SALARY RATE.....	969,085						
CASUALTY INSURANCE PREMIUM							1001090
ADJUSTMENT							100000
SPECIAL CATEGORIES							103241
RISK MANAGEMENT INSURANCE							
STATE PERSONNEL SYSTEM TF -STATE		20-					2678 1
FLORIDA RETIREMENT SYSTEM							1001400
ADJUSTMENT FOR FISCAL YEAR 2014-15							010000
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
SALARIES AND BENEFITS							
STATE PERSONNEL SYSTEM TF -STATE		3,545					2678 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
STATE PERSONNEL SYSTEM TF -STATE		7					2678 1
TOTAL: FLORIDA RETIREMENT SYSTEM							1001400
ADJUSTMENT FOR FISCAL YEAR 2014-15							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....	3,552						

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
WORKFORCE PROGRAMS							72750000
<u>PRG: PEOPLE FIRST</u>							72750500
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2014-15							1001410
SALARIES AND BENEFITS							010000
STATE PERSONNEL SYSTEM TF -STATE		591					2678 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
STATE PERSONNEL SYSTEM TF -STATE		1					2678 1
=====							
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES							1001410
FOR FY 2014-15							
TOTAL ISSUE.....		592					
=====							
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
STATE PERSONNEL SYSTEM TF -STATE		496					2678 1
=====							
INTER-AGENCY REORGANIZATIONS -							
INFORMATION TECHNOLOGY							17C0000
DATA PROCESSING SERVICES CATEGORY -							
DEDUCT							17C08C0
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
STATE PERSONNEL SYSTEM TF -STATE		9,405-					2678 1
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: PEOPLE FIRST</u>				72750500
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
INTER-AGENCY REORGANIZATIONS -				
INFORMATION TECHNOLOGY				17C0000
DATA PROCESSING SERVICES CATEGORY -				
ADD				17C09C0
DATA PROCESSING SERVICES				210000
STATE DATA CENTER - AST				210001
STATE PERSONNEL SYSTEM TF -STATE	9,405			2678 1
=====				
NONRECURRING EXPENDITURES				2100000
PROCURE CONTRACTOR FOR HUMAN				
RESOURCE PROCUREMENT				2103113
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
STATE PERSONNEL SYSTEM TF -STATE	468,000-			2678 1
=====				
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - ADD				36250C0
EXPENSES				040000
STATE PERSONNEL SYSTEM TF -STATE	946		315	2678 1
=====				

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PRG: PEOPLE FIRST</u>						72750500
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - ADD						36250C0

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
PRG: PEOPLE FIRST						72750500
GOV OPERATIONS/SUPPORT						16
GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - ADD						36250C0

meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PRG: PEOPLE FIRST</u>						72750500
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - ADD						36250C0

1. Platform Option 1 (State Data Center recommendation)

- (a) 5 servers for each agency
- (b) 2 DirSync, 2 ADFS, 1 proxy
- (c) \$28,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
- (e) Configuration of platforms and migration of e-mail required contracted services

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)

- (a) 1 server for each agency
- (b) 1 DirSync
- (c) \$6,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
- (e) Configuration of platforms and migration of e-mail required contracted services

3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

- (a) 4 servers for all agencies desiring to join
- (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services
- (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PRG: PEOPLE FIRST</u>						72750500
<u>GOV OPERATIONS/SUPPORT</u>						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

(\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016	Annualization 2015-2016
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0
Total:	\$101,900	\$114,400	(\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
PRG: PEOPLE FIRST				72750500
GOV OPERATIONS/SUPPORT				16
GOVERNMENTAL OPERATIONS				1601.00.00.00
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - DEDUCT				36260C0
DATA PROCESSING SERVICES				210000
STATE DATA CENTER - AST				210001
STATE PERSONNEL SYSTEM TF -STATE	1,112-		371-	2678 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: PEOPLE FIRST</u>				72750500
<u>GOV OPERATIONS/SUPPORT</u>				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - DEDUCT				36260C0

securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PRG: PEOPLE FIRST</u>						72750500
<u>GOV OPERATIONS/SUPPORT</u>						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.

2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)

- (a) 5 servers for each agency
- (b) 2 DirSync, 2 ADFS, 1 proxy
- (c) \$28,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
- (e) Configuration of platforms and migration of e-mail required contracted services

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)

- (a) 1 server for each agency
- (b) 1 DirSync
- (c) \$6,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
- (e) Configuration of platforms and migration of e-mail required contracted services

3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PRG: PEOPLE FIRST</u>						72750500
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - DEDUCT						36260C0

- (a) 4 servers for all agencies desiring to join
- (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services
- (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PRG: PEOPLE FIRST</u>						72750500
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - DEDUCT						36260C0

	Fiscal Year 2015-2016	Nonrecurring 2015-2016	Annualization 2015-2016
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State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0
Total:	\$101,900	\$114,400	(\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

FUNDING FOR NON-RECURRING PROJECTS					4400000
PEOPLE FIRST NEXT GENERATION					
TRANSITION					44006C0
SPECIAL CATEGORIES					100000
CONTRACTED SERVICES					100777
GENERAL REVENUE FUND	-STATE	1	1		1000 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: People First Next Generation Transition

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT OF MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core missions. Our goal is to provide excellence in product and service delivery. GOAL #2: To

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: PEOPLE FIRST</u>				72750500
<u>GOV OPERATIONS/SUPPORT</u>				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING FOR NON-RECURRING PROJECTS				4400000
PEOPLE FIRST NEXT GENERATION				
TRANSITION				44006C0

provide user-friendly, reliable human resource services through People First in the most efficient and cost-effective manner.

SUMMARY:

The Department of Management Services, Division of People First requests nonrecurring budget authority of \$1 (placeholder) in General Revenue for Fiscal Year 2015-2016 in the People First budget entity (72750500) and Contracted Services category (100777). These funds will be used to transition all components related to the People First system and service centers to a new service provider if a decision is made through the People First competitive solicitation process to contract with a new provider. This request is dependent upon the results of the Fiscal Year 2014-15 People First solicitation.

PROBLEM STATEMENT:

It will be critical to immediately begin transitioning to the new service provider if the Department selects a new provider to oversee the People First program; however, there will be insufficient funds in the State Personnel System Trust Fund to proceed with such a transition. Without transition funding, the Department will be unable to ensure data, institutional knowledge, system documentation, hardware and software tool configurations, and business processes are properly transferred from the current service provider to the new service provider (and that all implementation activities take place). This would result in an inoperable human resource information system and significantly impact the pay, benefits and other human resource services to over 222,000 state employees, university employees, and retirees.

BACKGROUND:

Section 110.116, Florida Statutes, requires the Department to establish and maintain, in coordination with the payroll system of the Department of Financial Services, a complete human resource information system for all authorized and established positions in state service. The Department may also contract with a vendor to provide the human resource information system. Sections 215.93 and 215.94, Florida Statutes directs the Department to be the functional owner of the system. The Department contracts with NorthgateArinso, Inc. (current service provider) to provide the State of Florida with a human resource information system and an enterprise-wide suite of human resource services. Human resource services provided to the State of Florida include attendance and leave, benefits administration, human resource administration, organization management, recruitment, payroll preparation, performance management, and data warehouse report querying.

The current contract with NorthgateArinso, Inc. expires on Aug. 20, 2016, and the Department has developed a People First Timeline which describes key milestone dates that must be met in order to properly prepare for the expiration of the contract. The timeline includes conducting a competitive solicitation in Fiscal Year 2014-15 and a potential transition in Fiscal Years 2015-17. The solicitation process is estimated to take between 12 and 14 months, and allows for an additional 14 months for a potential transition of the human resource information system and service centers to a new service provider. This timeline does not leave much time for contingency issues or delays prior to the expiration of the current contract; therefore, it is vital that the key milestones are met within the timeframes described in the People

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: PEOPLE FIRST</u>				72750500
<u>GOV OPERATIONS/SUPPORT</u>				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING FOR NON-RECURRING PROJECTS				4400000
PEOPLE FIRST NEXT GENERATION				
TRANSITION				44006C0

First Timeline.

The Department's People First team acts as the contract manager and has responsibilities for contract management, project management, and agency support. The team has limited transition resources and is in need of assistance from a third-party contractor to oversee a system and service center transition to a new service provider if such a decision is made. A third-party contractor would bring valuable expertise, knowledge, and resources to ensure all aspects of a large, complex transition are addressed. Although the third-party contractor would provide valuable oversight services, the selected service provider would be responsible for developing the detailed transition plan in coordination with the Department and the current service provider. Transition services may include, but are not limited to:

Project Plan Development and Management hardware and software implementation plan, system architecture plan, data center and network capacity plan, 3rd party software implementation / integration testing plan, conversion plan, parallel payroll testing plan, insurance carrier integration testing plan, interface integration testing plan, service center business process implementation plan, go-live cutover plan, disaster recovery plan, change management and communication plan, staff acquisition plan, and training plan.
 Institutional knowledge transfer for application and infrastructure support, data warehouse, and service center operations.
 System Documentation applications and infrastructure, system customizations, existing system interfaces, data warehouse, service center processes, service center volume and performance data.
 Procurement, configuration, and set up of all hardware and software tools required to enable business processes including documentation storage, workflow management, transport systems, quality assurance systems, integrated voice response systems, customer service reporting and escalation tracking, and metric reporting.

Implementation activities to include documentation, configuration, coding, quality assurance testing, user acceptance testing, parallel testing, communication, training, cut-over, contingency planning, and post production support.

In Fiscal Year 2016-17, the Department will also be requesting funds to: (1) complete any remaining transition activities; (2) pay the selected service provider for the services required in the new People First contract; and (3) contract with an independent verification and validation (IV and V) consultant services to assist in overseeing the contract, system, and services. The funding needed for the transition activities, new People First contract and IV and V services will be indeterminate until negotiations have concluded in mid-2015.

GENERAL INFORMATION:

In accordance with section 287.0571(4), Florida Statutes, and specific appropriation 2812 of Chapter 2013-040, Laws of Florida, the Department submitted the People First Business Case as conducted by KPMG to the House, Senate, and Governor's Office on Jan. 31, 2014. The Business Case recommended that the State HR functionality remain on the SAP platform and continue to utilize a comprehensive outsourcing option for HR services utilizing the SAP platform. The Business Case also included a Procurement Timeline that described three future phases (solicitation period, transition period, and operational contract period) and a high-level Transition Plan. In order to ensure all data, institutional

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
WORKFORCE PROGRAMS				72750000
<u>PRG: PEOPLE FIRST</u>				72750500
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
FUNDING FOR NON-RECURRING PROJECTS				4400000
PEOPLE FIRST NEXT GENERATION				
TRANSITION				44006C0

knowledge, system documentation, hardware and software tool configurations, and business processes are properly transferred from the current service provider to the new service provider (and all implementation activities take place), transition funding is needed in the following areas:

New Service Provider A new service provider may seek transition funding for items like system and service center knowledge transfer, the customization of provider processes, and customization of proprietary service provider tools.

Current Service Provider The current Amended and Restated contract stipulates that during the transition period, the Department may purchase migration services from the current service provider to assist with system and service center knowledge transfer.

Transition Consultant The People First Business Case states, Consultants will be needed to support the design, build, testing, and deployment of a new operational model. This consulting support would also need to include four months of after go-live support along with independent testing and validation of service provider systems.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The funding of this issue will provide continued funding for the transition of the state's human resource information system (People First) and service centers. Even with an initial outlay of transition funds in the short-term to transfer the system and service center components to a new service provider, the Return on Investment (ROI) estimates a long-term cost savings to the state, upwards of \$40 million. A new contract should not only result in significant cost savings, but also result in improved system functionality, vendor accountability, and customer service.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without transition funding, the Department will be unable to ensure data, institutional knowledge, system documentation, hardware and software tool configurations, and business processes are properly transferred from the current service provider to the new service provider, and all implementation activities take place. This would result in an inoperable human resource information system and significantly impact the pay, benefits and other human resource services to over 222,000 state employees, university employees, and retirees.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:

None

COST CALCULATIONS:

The Department of Management Services requests nonrecurring budget authority of \$1 (placeholder) in General Revenue for Fiscal Year 2015- 2016 in the People First budget entity (72750500) and Contracted Services category (100777). It will be critical to immediately begin transitioning to the new service provider if the Department selects a new provider to

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
WORKFORCE PROGRAMS						72750000
<u>PRG: PEOPLE FIRST</u>						72750500
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
FUNDING FOR NON-RECURRING PROJECTS						4400000
PEOPLE FIRST NEXT GENERATION						
TRANSITION						44006C0

oversee the People First program.

Category:

	Fiscal Year	Nonrecurring
	2015-2016	2015-2016
Contracted Services (100777)	\$1	\$1

Funding
 (General Revenue, 1000,FSI=1)

Isste Total: \$1 (placeholder)

TOTAL: GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
BY FUND TYPE						
GENERAL REVENUE FUND	1	1				1000
TRUST FUNDS	37,581,901			56-		2000
TOTAL POSITIONS.....	15.00					
TOTAL PROG COMP.....	37,581,902	1		56-		
TOTAL SALARY RATE.....	969,085					
	=====	=====	=====			

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
TELECOMMUNICATIONS SVCS				72900100
GOV OPERATIONS/SUPPORT				16
INFORMATION TECHNOLOGY				1603.00.00.00
ESTIMATED EXPENDITURES				1000000
ESTIMATED EXPENDITURES - OPERATIONS				1001000
SALARY RATE				000000
SALARY RATE.....	3,924,949			
=====				
SALARIES AND BENEFITS				010000
COMMUNICATIONS WKG CAP TF -STATE	5,054,780			2105 1
WIRELESS COMM E911 TF -STATE	372,985			2344 1
TOTAL POSITIONS.....	71.00			
TOTAL APPRO.....	5,427,765			
=====				
OTHER PERSONAL SERVICES				030000
COMMUNICATIONS WKG CAP TF -STATE	374,047			2105 1
WIRELESS COMM E911 TF -STATE	84,290			2344 1
TOTAL APPRO.....	458,337			
=====				
EXPENSES				040000
COMMUNICATIONS WKG CAP TF -STATE	730,070			2105 1
WIRELESS COMM E911 TF -STATE	514,632			2344 1
TOTAL APPRO.....	1,244,702			
=====				
AID TO LOCAL GOVERNMENTS				050000
DIST/COUNTIES-WIRELESS 911				055610
WIRELESS COMM E911 TF -STATE	70,020,273			2344 1
=====				
DIST/SVC PROV-WIRELESS 911				055612
WIRELESS COMM E911 TF -STATE	15,484,846			2344 1
=====				

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>TELECOMMUNICATIONS SVCS</u>							72900100
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
AID TO LOCAL GOVERNMENTS							050000
DIST/CO-NONWIRELESS E911							055614
WIRELESS COMM E911 TF -STATE		50,030,674					2344 1
=====							
OPERATING CAPITAL OUTLAY							060000
COMMUNICATIONS WKG CAP TF -STATE		92,159					2105 1
WIRELESS COMM E911 TF -STATE		3,600					2344 1
TOTAL APPRO.....		95,759					
=====							
SPECIAL CATEGORIES							100000
CENTREX & SUNCOM PAYMENTS							100350
COMMUNICATIONS WKG CAP TF -STATE		108,035,421					2105 1
=====							
CONTRACTED SERVICES							100777
COMMUNICATIONS WKG CAP TF -STATE		2,232,204					2105 1
WIRELESS COMM E911 TF -STATE		250,827					2344 1
TOTAL APPRO.....		2,483,031					
=====							
FIRN/DIST BANDWIDTH SUPPOR							100835
COMMUNICATIONS WKG CAP TF -STATE		7,451,217					2105 1
=====							
RISK MANAGEMENT INSURANCE							103241
COMMUNICATIONS WKG CAP TF -STATE		12,989					2105 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>TELECOMMUNICATIONS SVCS</u>							72900100
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
CONTRACTED LEGAL SERVICES							103884
WIRELESS COMM E911 TF -STATE		92,159					2344 1
=====							
BROADBAND SVCS-ARRA 2009							105102
FEDERAL GRANTS TRUST FUND -FEDERL		597,316					2261 3
=====							
LEASE/PURCHASE/EQUIPMENT							105281
COMMUNICATIONS WKG CAP TF -STATE		1,989					2105 1
WIRELESS COMM E911 TF -STATE		1,149					2344 1
TOTAL APPRO.....		3,138					
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
COMMUNICATIONS WKG CAP TF -STATE		22,586					2105 1
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
COMMUNICATIONS WKG CAP TF -STATE		446,402					2105 1
WIRELESS COMM E911 TF -STATE		3,258					2344 1
TOTAL APPRO.....		449,660					
=====							
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	71.00						
TOTAL ISSUE.....		261,909,873					
TOTAL SALARY RATE.....		3,924,949					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
TELECOMMUNICATIONS SVCS				72900100
GOV OPERATIONS/SUPPORT				16
INFORMATION TECHNOLOGY				1603.00.00.00
ESTIMATED EXPENDITURES				1000000
CASUALTY INSURANCE PREMIUM				
ADJUSTMENT				1001090
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
COMMUNICATIONS WKG CAP TF -STATE	3,039			2105 1
=====				
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT FOR FISCAL YEAR 2014-15				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1001400
SALARIES AND BENEFITS				010000
COMMUNICATIONS WKG CAP TF -STATE	12,071			2105 1
WIRELESS COMM E911 TF -STATE	890			2344 1
TOTAL APPRO.....	12,961			
=====				
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
COMMUNICATIONS WKG CAP TF -STATE	317			2105 1
WIRELESS COMM E911 TF -STATE	2			2344 1
TOTAL APPRO.....	319			
=====				
TOTAL: FLORIDA RETIREMENT SYSTEM				1001400
ADJUSTMENT FOR FISCAL YEAR 2014-15				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				
TOTAL ISSUE.....	13,280			
=====				

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
TELECOMMUNICATIONS SVCS							72900100
GOV OPERATIONS/SUPPORT							16
INFORMATION TECHNOLOGY							1603.00.00.00
ESTIMATED EXPENDITURES							1000000
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2014-15							1001410
SALARIES AND BENEFITS							010000
COMMUNICATIONS WKG CAP TF -STATE		2,157					2105 1
WIRELESS COMM E911 TF -STATE		159					2344 1
TOTAL APPRO.....		2,316					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
COMMUNICATIONS WKG CAP TF -STATE		57					2105 1
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES							1001410
FOR FY 2014-15							
TOTAL ISSUE.....		2,373					
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
COMMUNICATIONS WKG CAP TF -STATE		1,893					2105 1
INTER-AGENCY REORGANIZATIONS -							
INFORMATION TECHNOLOGY							17C0000
DATA PROCESSING SERVICES CATEGORY -							
DEDUCT							17C08C0
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
COMMUNICATIONS WKG CAP TF -STATE		446,776-					2105 1
WIRELESS COMM E911 TF -STATE		3,260-					2344 1
TOTAL APPRO.....		450,036-					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
TELECOMMUNICATIONS SVCS				72900100
GOV OPERATIONS/SUPPORT				16
INFORMATION TECHNOLOGY				1603.00.00.00
INTER-AGENCY REORGANIZATIONS -				
INFORMATION TECHNOLOGY				17C0000
DATA PROCESSING SERVICES CATEGORY -				
ADD				17C09C0
DATA PROCESSING SERVICES				210000
STATE DATA CENTER - AST				210001
COMMUNICATIONS WKG CAP TF -STATE	446,776			2105 1
WIRELESS COMM E911 TF -STATE	3,260			2344 1
TOTAL APPRO.....	450,036			
NONRECURRING EXPENDITURES				2100000
ENTERPRISE HOSTED UNIFIED				
COMMUNICATION SERVICES				2103114
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
COMMUNICATIONS WKG CAP TF -STATE	250,000-			2105 1
WORKLOAD				3000000
DISASTER RECOVERY				30012C0
DATA PROCESSING SERVICES				210000
STATE DATA CENTER - AST				210001
COMMUNICATIONS WKG CAP TF -STATE	255,336			2105 1

AGENCY ISSUE NARRATIVE:
 2015-2016 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 ISSUE TITLE: Disaster Recovery

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 #25 Improve the efficiency and effectiveness of government agencies at all levels

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
WORKLOAD				3000000
DISASTER RECOVERY				30012C0

SUMMARY:

The Agency for State Technology through the Department of Management Services (DMS) requests \$260,935 of recurring budget authority in the Data Processing Services category (210001) within the Purchasing Oversight budget entity (72600400) and the Telecommunications Services budget entity (7200100) to provide recurring funding for disaster recovery solutions for identified applications.

PROBLEM STATEMENT:

In the fiscal year 2014-2015 the General Appropriations Act the Southwood Shared Resource Center (SSRC) was appropriated nonrecurring budget authority to establish disaster recovery solutions for identified applications hosted at the SSRC. The SSRC has identified applications hosted for DMS and will establish disaster recovery for these systems; however recurring budget authority is needed to maintain these solutions.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

To provide recurring funding to maintain disaster recovery solutions for identified applications at the SSRC.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without recurring budget authority identified disaster recovery solutions are at risk of not being maintained.

COST CALCULATIONS:

Identified DMS applications for which the SSRC is establishing disaster recovery solutions, program area and recurring costs:

1. 411 Online Directory System Telecommunications Services - \$28,320
2. Communication Service Authorization Billing - Telecommunications Services - \$113,949
3. Network Management System/Integrated Data Accounting and Order Entry System Telecommunications Services - \$31,581
4. Online Applications Telecommunications Services - \$24,169
5. Telephone Agency Billing System Telecommunications Services - \$57,317
6. Florida Emergency Supplier Network Purchasing Oversight - \$5,599

	Fiscal Year	Nonrecurring
	2015-2016	2015-2016
Telecommunications Services: (72900100) State Data Center - AST Category (210001)	\$255,336	0

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
WORKLOAD				3000000
STAFF AUGMENTATION FOR MYFLORIDANET				
MIGRATION				30055C0

in the Telecommunications Services budget entity (72900100) and the Contracted Services (100777) appropriation category within the Communications Working Capital Trust Fund (2105) to fund staff augmentation to assist with the MyFloridaNet-2 (MFN-2) Service migration. MyFloridaNet is the State's current backbone for data communications. The State contracts with a service provider to maintain a highly available, robust infrastructure capable of supporting the State's needs for comprehensive voice, video, and data services. MFN is comprised of more than 4,500 data connections serving all of Florida's state agencies as required under section 282.703, Florida Statutes - as well as other eligible users. These two project managers will be responsible for the overall management of the migration of 4,500 sites from the current MyFloridaNet to the next iteration of the statewide enterprise.

PROBLEM STATEMENT:

Insufficient budget authority exists in the Contracted Services appropriation category to fund additional staff augmentation for the MyFloridaNet-2 migration. The department is in the process of procuring a new contract for the statewide wide area network (WAN for SUNCOM's 4,500 customer sites). With over 4,500 new orders and disconnects, plus new engineering and design for MyFloridaNet-2, current staffing is not adequate to undertake a migration of this magnitude. Without the increase to the Contracted Services category, the Department will be unable to migrate all customers from MyFloridaNet (MFN) to MyFloridaNet-2 in the required timeframe.

BACKGROUND:

The MyFloridaNet contract will expire in September of 2016. To prepare for the expiration, the Department has released the MyFloridaNet-2 procurement. The staff augmentation will consist of two Project Managers that will be responsible for the overall management of the migration of 4,500 sites from the current MyFloridaNet to the next iteration of the statewide enterprise. The MyFloridaNet contract will expire on September of 2016 and to prepare for the expiration the Department has released the MyFloridaNet-2 procurement. With the complexity involved in establishing a new statewide network core and reinstallation of 4,500 network connections, completion of the migration is estimated to take approximately 22 months from the contract signing. This compressed timeframe will require experienced project managers responsible for the overall management of the migration process to hit key milestones. The current level of division staffing is insufficient to support day-to-day services while building a new infrastructure of this magnitude.

GENERAL INFORMATION:

MyFloridaNet is the State's current backbone for data communications. The State contracts with a service provider to maintain a highly available, robust infrastructure capable of supporting the State's needs for comprehensive voice, video, and data services. MFN is comprised of more than 4,500 data connections serving all of Florida's state agencies as required under section 282.703, Florida Statutes - as well as other eligible users. The State's current contract is scheduled to expire in September of 2016.

This enterprise service is offered under a multi-year contract which also includes metropolitan area networks. The technology that allows MFN to provide enterprise service is known as Multi-protocol Label Switching (MPLS, the current standard for large-scale, statewide enterprise data networks. State agencies are able to establish private, secure, and reliable connections between their in-state offices, between other state agencies, and securely access the public

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
WORKLOAD				3000000
STAFF AUGMENTATION FOR MYFLORIDANET				
MIGRATION				30055C0

Internet. MFN has strict service level agreements defined by contractual terms which assure the integrity of the network. The MFN backbone includes fully redundant high-speed circuits and switching equipment located in 10 different nodes: Pensacola, Panama City, Tallahassee, Jacksonville, Gainesville, Daytona Beach, Orlando, Tampa, Fort Meyers, and Miami. The fault-tolerant design of the network eliminates any single point of failure (i.e. failure of any circuit or node will be dynamically corrected by the network, with no loss of function and no degradation, by routing traffic through circuits and nodes which remain operational). MyFloridaNet-2 will maintain the MPLS design but utilize a more comprehensive set of Service Level Agreements and security services. The implementation of MyFloridaNet-2 requires a complete migration of all existing 4,500 sites.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The return on investment for funding this issue is the ability to maintain the current quality of service for existing customers and mitigate the risk of service disruptions for critical agency operations. Maintaining current operations and conducting a seamless migration is critical as the State Law Enforcement Radio System, 911traffic, and the Florida Interoperability Network utilize these services to protect the citizens of Florida. In addition, savings related to the anticipated new rate structure will not be realized until sites are migrated, therefore a delay in migration equates to paying higher rates for each day the migration is delayed.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If this issue is not funded, division staff will have to work the day-to-day customer service tasks and the migration task simultaneously. The current customers will suffer due to the significant volume and complexity of tasks to be accomplished during the migration. Without the additional project management resources, the MyFloridaNet-2 migration schedule will not be met and the contact end date will need to be extended.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:

None

COST CALCULATIONS:

The Department of Management Services, Division of Telecommunications requests \$349,440 in nonrecurring budget authority in the Telecommunications Services budget entity (72900100) and the Contracted Services (100777) appropriation category within the Communications Working Capital Trust Fund (2105).

Category:	Fiscal Year 2015-2016	Nonrecurring 2015-2016
Contracted Services (100777)	\$349,440	\$349,440

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72900000
						72900100
						16
						<u>1603.00.00.00</u>
						3000000
						30055C0

MANAGEMENT SRVCS, DEPT OF
 PGM: TECHNOLOGY PROGRAM
TELECOMMUNICATIONS SVCS
 GOV OPERATIONS/SUPPORT
INFORMATION TECHNOLOGY
 WORKLOAD
 STAFF AUGMENTATION FOR MYFLORIDANET
 MIGRATION

72000000
 72900000
 72900100
 16
1603.00.00.00
 3000000
 30055C0

Funding:
 (Communications Working Capital Trust Fund, 2105, FSI=1)

Issue Total: \$349,440

FEDERAL FUNDING REDUCTIONS						3200000
BROADBAND SVCS-ARRA 2009						3208350
SPECIAL CATEGORIES						100000
BROADBAND SVCS-ARRA 2009						105102
FEDERAL GRANTS TRUST FUND -FEDERL		597,316-				2261 3

=====

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 ISSUE TITLE: Broadband SVCS-ARRA 2009

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 #15: Develop and maintain a cutting-edge telecommunications infrastructure.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient communication technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:
 The Department of Management Services, the Division of Telecommunications requests a reduction of (\$597,316) of budget authority from the Telecommunications Services budget entity (72900100) in the Broadband Services American Recovery and Reinvestment Act (ARRA) of 2009 appropriation category (105102) Federal Grants Trust Fund (2261) as the grant will expire in January 2015 and the budget authority will no longer be funded.

PROBLEM STATEMENT:
 The grant funding will expire on January 2015 and the budget authority will no longer be needed in Fiscal Year 2015-2016.

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72900000
						72900100
						16
						<u>1603.00.00.00</u>
						3200000
						3208350

MANAGEMENT SRVCS, DEPT OF
 PGM: TECHNOLOGY PROGRAM
TELECOMMUNICATIONS SVCS
 GOV OPERATIONS/SUPPORT
INFORMATION TECHNOLOGY
 FEDERAL FUNDING REDUCTIONS
 BROADBAND SVCS-ARRA 2009

BACKGROUND:

In 2009 the Department of Management Services' (DMS) Division of Telecommunications (DIVTEL) applied for and was awarded a federal grant by the National Telecommunications and Information Administration (NTIA) pursuant to the Broadband Data Improvement Act (BDIA) to develop and maintain a statewide broadband map. With grant funding, DMS developed a state-level broadband map, collecting comprehensive and accurate state-level broadband mapping data, and aiding in the development and maintenance of a national broadband map with the goal of identifying the un-served and under-served populations.

COST CALCULATIONS:

The Department of Management Services, the Division of Telecommunications requests a reduction of (\$597,316) of budget authority from the Telecommunications Services budget entity (72900100) in the Broadband Services American Recovery and Reinvestment Act (ARRA) of 2009 appropriation category (105102) Federal Grants Trust Fund (2261) as the grant will expire in January 2015 and the budget authority will no longer be funded.

Category:

Fiscal Year	Nonrecurring
2015-2016	2015-2016

Special Categories: Broadband Services - ARRA 2009 (105102)

(\$597,316)	0
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Funding:

(Federal Grants Trust Fund, 2261, FSI=3)

Issue Total: (\$597,316)

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
STATE ENTERPRISE INFORMATION				
TECHNOLOGY				3610000
CAPITAL CIRCLE OFFICE COMPLEX LOCAL				
AREA NETWORK				36108C0
EXPENSES				040000
COMMUNICATIONS WKG CAP TF -STATE	6,708	6,708		2105 1
=====				
OPERATING CAPITAL OUTLAY				060000
COMMUNICATIONS WKG CAP TF -STATE	114,199	114,199		2105 1
=====				
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
COMMUNICATIONS WKG CAP TF -STATE	5,778			2105 1
=====				
TOTAL: CAPITAL CIRCLE OFFICE COMPLEX LOCAL				36108C0
AREA NETWORK				
TOTAL ISSUE.....	126,685	120,907		
=====				

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Capital Circle Office Complex Local Area Network

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#15: Develop and maintain a cutting-edge telecommunications infrastructure.

DEPARTMENT OF MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient communication technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals. This issue impacts the Telecommunications Services Network Operations activity.

SUMMARY:

The Department of Management Services (DMS), Division of Telecommunications Services requests \$120,907 of non-recurring budget authority in the Telecommunications Services budget entity (72900100) and the Operating Capital Outlay (OCO) (060000), Expenses (040000), and \$5,788 of recurring budget authority in the Contracted Services (100777) appropriation

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
STATE ENTERPRISE INFORMATION TECHNOLOGY						3610000
CAPITAL CIRCLE OFFICE COMPLEX LOCAL AREA NETWORK						36108C0

categories within the Communications Working Capital Trust Fund (2105) to refresh the Local Area Network (LAN) in several buildings in the Capital Circle Office Complex (CCOC). The total of this issue is \$126,685. The refresh provides additional network capacity, replaces end-of-life fiber aggregation switches, and upgrades network security. This funding request is based on the Manufacturer's Suggested Retail Price (MSRP) minus an estimated 38% discount provided to the state. If this issue is funded, an issue for equipment maintenance will be required in the Fiscal Year 2016-17 Legislative Budget Request.

PROBLEM STATEMENT:

Insufficient budget authority exists in the OCO, Expenses, and Contracted Services appropriation categories to refresh the CCOC LAN to ensure reliable operation, proper vendor support, and to maintain the technology. As an example, the core switches will be end-of-life on October of 2015. Other LAN components such as wireless access points and Uninterruptable Power Supplies (UPS) must be refreshed due to the age of the equipment. There is no current option to monitor the LAN infrastructure for rouge (mobile) wireless devices. Malware is a pervasive threat to all businesses. The Department must enhance the existing malware inspection options, providing real-time malware protection for end-users by removing the security concern before it reaches the personal computer (PC).

BACKGROUND:

With end-of-life approaching, the risk of equipment malfunction or failure increases. These core switches provide fiber aggregation and network access for all CCOC service managed buildings. If the core switches are allowed to reach end-of-life, maintenance will be addressed using an emergency spend strategy to restore CCOC service. Access point equipment has just reached end-of-life and maintenance is being provided by replacing equipment as it fails. The security scanning functionality provided by the current firewall is not capable of inspecting all file types. By contrast, the Wildfire license inspects a much wider range of file types, which will cut down on staff support costs associated with desktop viruses and eliminate many potential data leaks.

GENERAL INFORMATION:

The LAN infrastructure supports all staff in the CCOC buildings 4030, 4040, 4050, Betty Easley, and various buildings on the CCOC campus. Connectivity to the LAN supports access to email, the Internet, and various file servers storing information contained in word processing documents, spreadsheets, and databases. The core switches will be end-of-life on October, 2015. The access point equipment was originally installed in 2004 and was refreshed in 2009. The access point equipment was declared end-of-life from the manufacture in June, 2014. UPS equipment was purchased in December 2008 and those batteries have never been replaced.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The return on investment for funding this issue is the State of Florida will benefit from having UPSs to protect the CCOC LAN from power surges as well as power failures, helping to keep network connectivity stable. The reliability of the CCOC LAN is dependent on having this protection. An interruption to these LAN services will be an impact to staff

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72900000
						72900100
						16
						<u>1603.00.00.00</u>
						3610000
						36108C0

MANAGEMENT SRVCS, DEPT OF
 PGM: TECHNOLOGY PROGRAM
TELECOMMUNICATIONS SVCS
 GOV OPERATIONS/SUPPORT
INFORMATION TECHNOLOGY
 STATE ENTERPRISE INFORMATION
 TECHNOLOGY
 CAPITAL CIRCLE OFFICE COMPLEX LOCAL
 AREA NETWORK

72000000
 72900000
 72900100
 16
1603.00.00.00
 3610000
 36108C0

productivity. DMS information technology support staff will improve productivity by avoiding the need to remediate failed PCs due to viruses and malware. Taking into consideration a 5-year depreciation schedule of the equipment purchase, current utilization and cost of the service can support the investment.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Equipment that is at end-of-life is no longer eligible for bug fixes, vendor support, hardware replacements in event of failure, notification of security issues, or corrections to security issues. DMS runs the risk of a disruption of staff productivity by running on an unreliable network. Equipment replacement is inevitable if the LAN fails. Funding would then be required for new equipment. If this issue is not funded, DMS will continue to offer only minimal malware protection and could suffer network failure during power outages.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:

None

COST CALCULATIONS:

The Department of Management Services requests \$126,685 of budget authority in the Telecommunications Services budget entity (72900100) and the OCO (060000), Expenses (040000), and Contracted Services (100777) appropriation categories within the Communications Working Capital Trust Fund (2105). If this issue is funded, an issue for recurring budget authority for equipment maintenance will be needed in Fiscal Year 2016-2017.

Category:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016
OCO (060000)	\$114,199	\$114,199
Expenses (040000)	\$6,708	\$6,708
Contracted Services (100777)	\$5,778	0

Funding:

(Communications Working Capital Trust Fund, 2105, FSI=1)

Issue Total: \$126,685

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - ADD				36250C0
EXPENSES				040000
COMMUNICATIONS WKG CAP TF -STATE	44,934		14,978	2105 1
WIRELESS COMM E911 TF -STATE	328		109	2344 1
TOTAL APPRO.....	45,262		15,087	
	=====	=====	=====	

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 #25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:
 The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:
 The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:
 This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Regarding Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - ADD						36250C0

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)

- (a) 5 servers for each agency
- (b) 2 DirSync, 2 ADFS, 1 proxy
- (c) \$28,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
- (e) Configuration of platforms and migration of e-mail required contracted services

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)

- (a) 1 server for each agency
- (b) 1 DirSync
- (c) \$6,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
- (e) Configuration of platforms and migration of e-mail required contracted services

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - ADD				36250C0

3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

- (a) 4 servers for all agencies desiring to join
- (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services
- (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM						
SOUTHWOOD SHARED RESOURCE CENTER						
(SSRC) TO OFFICE 365 - ADD						36250C0

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016	Annualization 2015-2016
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0
Total:	\$101,900	\$114,400	(\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - DEDUCT				36260C0
DATA PROCESSING SERVICES				210000
STATE DATA CENTER - AST				210001
COMMUNICATIONS WKG CAP TF -STATE	52,817-		17,607-	2105 1
WIRELESS COMM E911 TF -STATE	385-		128-	2344 1
TOTAL APPRO.....	53,202-		17,735-	
	=====	=====	=====	

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

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The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

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 - (e) Configuration of platforms and migration of e-mail required contracted services
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 - (a) 1 server for each agency
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3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)
 - (a) 4 servers for all agencies desiring to join
 - (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
 - (c) \$10,000 annually hosted in Azure
 - (d) DMS uniquely serves 4 domains covered under the same platform
 - (e) Configuration of platforms and migration of e-mail required contracted services
 - (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly,

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016	Annualization 2015-2016
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services	\$106,000	\$100,000	0

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - DEDUCT				36260C0
Executive Direction and Administration				
Total:		\$101,900	\$114,400	(\$7,500)
Recurring Savings \$101,900 - \$114,400= (\$12,500) + (\$7,500) = (\$20,000)				

PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
NETWORK DISTRIBUTION SWITCHES				36387C0
EXPENSES				040000
COMMUNICATIONS WKG CAP TF -STATE	198,152	198,152		2105 1
=====				
OPERATING CAPITAL OUTLAY				060000
COMMUNICATIONS WKG CAP TF -STATE	391,282	391,282		2105 1
=====				
TOTAL: NETWORK DISTRIBUTION SWITCHES				36387C0
TOTAL ISSUE.....	589,434	589,434		
=====				

AGENCY ISSUE NARRATIVE:
 2015-2016 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 ISSUE TITLE: Network Distribution Switches

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 #15: Develop and maintain a cutting-edge telecommunications infrastructure.

DEPARTMENT OF MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient communication technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals. This issue impacts the Telecommunications Network Operations activity.

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
PROGRAM OR SERVICE-LEVEL						
INFORMATION TECHNOLOGY						3630000
NETWORK DISTRIBUTION SWITCHES						36387C0

SUMMARY:

The Department of Management Services requests \$589,434 of non-recurring budget authority in the Telecommunications Services budget entity (72900100) and the Operating Capital Outlay (OCO) (060000) and Expenses (040000) appropriation categories within the Communications Working Capital Trust Fund (2105) to fund the to fund network distribution switches to replace forty-one (41) end-of-life Cisco 2960s 1Gbps switches. If this issue is funded, an issue for equipment maintenance will be required in the Fiscal Year 2016/17 Legislative Budget Request. This funding request is based on the Manufacturer's Suggested Retail Price (MSRP) minus an estimated 38% discount provided to the state.

PROBLEM STATEMENT:

Insufficient budget authority exists in the OCO and Expenses appropriation categories to provide the upgrade of equipment. Without the increase to the OCO and Expenses appropriation categories, DMS will be unable to upgrade the equipment, putting agency mission critical networks at risk for extended outages. The Southwood Shared Resource Center (SSRC) distribution switches will not be supported by the manufacture after July of 2015. They require an upgrade to ensure reliable operation, proper support, and to leverage the latest technology.

BACKGROUND:

The SSRC production distribution switches will not be supported by the manufacturer after July of 2015, and as a result, security fixes and notifications will not be provided.

GENERAL INFORMATION:

The SSRC is an enterprise facility that houses computers, servers, and related networking systems for numerous state agencies. The SSRC supports mission critical applications, access by Florida's Citizens, and public safety. As such, the SSRC must utilize infrastructure systems providing the highest level of uptime. The current switches are only capable of 1Gbps; however, the new switches will be able to provide 10Gbps throughput. Replacing all switches at once provides a distribution infrastructure which minimizes staffing since all connections are identical, which minimizes configuration and documentation concerns. If switches are replaced only as they fail, staff time and the risk for significant outages are increased.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The return on investment for funding this issue is the replacement switches will have redundant power supplies, increasing reliability. Equipment will be under the equipment manufacturer's program to provide corrections to security issues. Taking into consideration a 5-year depreciation schedule of the equipment purchase, current utilization and cost of the service can support the investment.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without requested funding for the refresh of this network equipment, the Department will be unable to access bug fixes, vendor support, hardware replacement in event of failure, notification of security issues, and corrections to security issues for the equipment that is at end-of-life.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
NETWORK DISTRIBUTION SWITCHES				36387C0

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:
 None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:
 None

COST CALCULATIONS:

The Department of Management Services requests \$589,434 in non-recurring budget authority in the Telecommunications Services budget entity (72900100) and the OCO (060000) and Expenses (040000) appropriation categories within the Communications Working Capital Trust Fund (2105). If this issue is funded, an issue for recurring budget authority for equipment maintenance will be required in Fiscal Year 2016/17 in the amount of \$44,300.

Category:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016
Expenses (040000)	\$198,152	\$198,152
OCO (060000)	\$391,282	\$391,282

Funding:

(Communications Working Capital Trust Fund, 2105, FSI=1)

Issue Total: \$589,434

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
NETWORK INFRASTRUCTURE				36388C0
EXPENSES				040000
COMMUNICATIONS WKG CAP TF -STATE	75,561	75,561		2105 1
OPERATING CAPITAL OUTLAY				060000
COMMUNICATIONS WKG CAP TF -STATE	326,624	326,624		2105 1
TOTAL: NETWORK INFRASTRUCTURE				36388C0
TOTAL ISSUE.....	402,185	402,185		

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Network Infrastructure

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#15: Develop and maintain a cutting-edge telecommunications infrastructure.

DEPARTMENT OF MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient communication technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals. This issue impacts the Telecommunications Services Network Operations activity.

SUMMARY:

The Department of Management Services requests \$402,185 of non-recurring budget authority in the Telecommunications Services budget entity (72900100) and the Operating Capital Outlay (OCO) (060000) and Expenses (040000) appropriation categories within the Communications Working Capital Trust Fund (2105) to fund the Southwood Shared Resource Center (SSRC) network infrastructure upgrades. This request allows upgrades for network security, improved traffic monitoring, and enhancements to the SSRC network core and its related distribution layer, including an increase in the number of high-speed (10Gbps) ports. If this issue is funded, an issue for equipment maintenance will be required in the Fiscal Year 2016-2017 Legislative Budget Request. This funding request is based on the Manufacturer's Suggested Retail Price (MSRP) minus an estimated 38% discount provided to the state.

PROBLEM STATEMENT:

Insufficient budget authority exists in the OCO and Expenses appropriation categories to provide additional network

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
PROGRAM OR SERVICE-LEVEL				
INFORMATION TECHNOLOGY				3630000
NETWORK INFRASTRUCTURE				36388C0

switching capacity (core and distribution), increased security, and improved traffic monitoring capability for high-speed ports. Without the increase to the OCO and Expenses categories, the SSRC will continue to utilize an existing network infrastructure, which is nearing capacity, causing it to operate at a high rate of processor utilization which presents a risk of service interruptions.

BACKGROUND:

Due to the SSRC's competitive pricing for cloud services, there has been a dramatic increase in demand for virtual servers and data storage. There are very few unused high-speed (10Gbps) switch ports and soon, customer requests will not be met unless additional high-speed ports are provided. An increase in the volume of data to be backed-up is driving a need for high-speed network interfaces on virtual server platforms and data storage systems. In order to keep the data backup process finishing within the allotted backup window, the high-speed interfaces must be utilized. Since the system is nearly at capacity, the core system is operating at a high rate of processor utilization which presents a risk of service interruptions (a risk for extended outages due to scalability).

During the process to consolidate agency datacenters into the SSRC, each agency's existing switches were migrated to the SSRC. The final phase of that agency consolidation process is to migrate agency connections into the SSRC managed switch environment; however, the change cannot be accomplished without these SSRC infrastructure upgrades.

SSRC is host to a large array of agency equipment used to provide information to the public. Since the agency equipment is accessible via the Internet, it must be protected by Intrusion Prevention Systems (IPS). The current IPS must be upgraded to meet the relentless and increasingly sophisticated threat level and to provide adequate protection. As more and more threat signatures are added to those being examined, the IPS has to work harder. The IPS system performance will soon reach a point where the impact on user traffic will become noticeable; data will not be able to be processed by the IPS at wire-speed. The current traffic monitoring is being accomplished by servers/PCs with 1Gbps network interfaces. With the infrastructure upgrade to 10Gbps, the existing traffic monitoring equipment will be inadequate because it cannot be connected to the 10Gbps infrastructure. Without the ability to monitor the infrastructure, performance issues will not be able to be resolved. Domain Name System servers are very old and must be refreshed.

GENERAL INFORMATION:

The SSRC is an enterprise facility that houses computers, servers, and related networking systems for numerous state agencies. The SSRC supports mission critical applications, access by Florida's Citizens, and public safety. As such, the SSRC must utilize infrastructure systems providing the highest level of uptime. The SSRC requires high-speed systems for networking connections and policy-based security systems to facilitate these enterprise core applications.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The Return on Investment for funding this issue is the ability to ensure a successful migration to MyFloridaNet-2 (MFN2) by satisfying customer requests for service, reducing risk of service disruptions due to high processor utilization, isolating traffic problems via monitoring, guarding against security threats, and finishing data back-up processes on time. The fiscal Return on Investment is the benefit of mitigated risk for delayed or unsuccessful migration due to

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
PROGRAM OR SERVICE-LEVEL						
INFORMATION TECHNOLOGY						3630000
NETWORK INFRASTRUCTURE						36388C0

limited resources.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

In order to accommodate agencies, the Nexus 7010s have been utilized almost to capacity. If funding is not provided, agency requests for connectivity will be denied. If the infrastructure upgrade is not funded, the existing network equipment will have to be utilized. Since it is operating at a high rate of processor utilization there is a risk of service interruptions (a risk for extended outages due to scalability). The most effective solution is to upgrade the SSRC network infrastructure. If the IPS is not upgraded, it will not be able to monitor for new threat signatures and no longer provide adequate protection.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:
 None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:
 None

COST CALCULATIONS:

The Department of Management Services requests \$402,185 of non-recurring budget authority in the Telecommunications Services budget entity (72900100) and the OCO (060000) and Expenses (040000) appropriation categories within the Communications Working Capital Trust Fund (2105). If this issue is funded, an issue for recurring budget authority for equipment maintenance will be required in Fiscal Year 2016/17 in the amount of \$40,013.

Category:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016
Expenses (040000)	\$75,561	\$75,561
OCO (060000)	\$326,624	\$326,624

Funding:

(Communications Working Capital Trust Fund, 2105, FSI=1)

Issue Total: \$402,185

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				4000000
BUSINESS CASE TO STUDY THE				
OUTSOURCING OF INVOICING				4005080
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
COMMUNICATIONS WKG CAP TF -STATE	250,000	250,000		2105 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 ISSUE TITLE: Business Case to Study the Outsourcing of Invoicing

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#15: Develop and maintain a cutting-edge telecommunications infrastructure.

DEPARTMENT OF MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient communication technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals. This issue impacts the Telecommunications Services Network Operations activity.

SUMMARY:

The Department of Management Services, Division of Telecommunications requests \$250,000 in non-recurring budget authority in the Telecommunications budget entity (72900100) and Contracted Services category (100777) within the Communications Working Trust Fund (2105) to fund the procurement of a business case. The business case is expected to require approximately \$250,000 and will determine the feasibility and cost benefit analysis of outsourcing the invoicing functions currently handled within the agency. The business case would address traditional Telecommunications Expense Management (TEM) solution, which involves the audit and payment of a company's telecommunications invoices, and the generation of customer invoices with applied audit functionality.

PROBLEM STATEMENT:

Insufficient budget authority exists in the Contracted Services appropriation category to procure a business case. Without the increase to the Contracted Services appropriation category, the agency will be unable to procure a business case to determine the feasibility and cost benefit analysis of outsourcing the invoicing functions currently handled within the agency.

BACKGROUND:

Section 287.0571(4), Florida Statutes, states that an agency shall complete a business case for any outsourcing project that has an expected cost in excess of \$10 million within a single fiscal year. While contract payments associated with a comprehensive telecommunications invoicing solution are only projections at this time, the Department believes a business

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				4000000
BUSINESS CASE TO STUDY THE				
OUTSOURCING OF INVOICING				4005080

case is warranted as payments in a single year may exceed the \$10 million threshold outlined in statute at some point over the life of the contract.

The Department's Inspector General's report No. IA 2013-2336 recommended that the Department should consider preparing a business case in determining the feasibility of outsourcing the invoicing function. The Department began implementation of this recommendation with the development of a Request for Information. The next step in fulfilling the cost benefit analysis includes the development of a business case in Fiscal Year 2015-16. The information requested is intended to inform decision makers about the current environment and will provide the appropriate information needed for the Department and key stakeholders to make informed decisions.

GENERAL INFORMATION:

As provided in section 282.702(8), Florida Statutes, the Department is to control and approve the purchase, lease, or acquisition and the use of telecommunications services, software, circuits and equipment provided as part of any other total telecommunications system to be used by the state or its agencies. In order to accomplish this, in accordance with section 282.702(4), Florida Statutes, the Department establishes contracts with information technology providers to provide said services to the state. The service provider contracts are the foundation on which agencies build their infrastructures in compliance with technical standards established by rule, per section 282.702(2), Florida Statutes. The contracts and strategies ensure the interconnection and operational security of computer networks, telecommunications, and information systems for telecommunications users.

Orders are placed for the telecommunications services by government customers, through the Department, who aligns the service needs with the appropriate mix of vendor services. Orders are then sent to the vendor for services to be activated, changed, or terminated. Upon the completion of the billing cycle, the Department accepts consolidated service invoices from the third-party vendors that include detailed invoicing data such as voice minutes directly extracted from telephone company switches. The Department then reconciles the vendor invoices against customer inventory in order to create chargeback invoices for its customers. A business case will identify the best and most appropriate statewide telecommunications invoicing model for the current and future changes in communication technology. In addition to invoicing services, the business case will provide a recommended solution for e-commerce, accounts receivable integration, product information management, and reporting.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The funding of this issue will allow the agency to procure a business case to determine the feasibility and the cost benefit analysis of outsourcing invoice receipt and processing from telecommunication vendors and invoicing for our SUNCOM customers. The purpose of the business case is to determine the estimated costs of outsourcing and the related potential savings, if any. Based on the recommendations provided as a result of the business case, we will then be able to calculate a true return on investment for the State.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without the increase to the Contracted Services appropriation category, the agency will be unable to fund the recommended

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
RE-ENGINEERING THE WORKPLACE						4000000
BUSINESS CASE TO STUDY THE						
OUTSOURCING OF INVOICING						4005080

feasibility and cost benefit analysis required for the Department and key stakeholders to make informed decisions regarding the outsourcing of key functions currently provided by the agency.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:
 None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:
 None

COST CALCULATIONS:
 The estimated cost of the business case is \$250,000. In order to have sufficient budget authority for the business case the below provides the calculation for the requested amount of \$250,000.

Category:	Fiscal Year 2015-2016	Nonrecurring 2015-2016
Contracted Services (100777)	\$250,000	\$250,000

Funding:
 (Communications Working Capital Trust Fund (2105), FSI=1)
 Issue Total: \$250,000

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
FUNDING FOR NON-RECURRING PROJECTS				4400000
NEXT GENERATION 911				44021C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
WIRELESS COMM E911 TF -STATE	350,000	350,000		2344 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Next Generation 911

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#15: Develop and maintain a cutting-edge telecommunications infrastructure.

DEPARTMENT OF MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient communication technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals. This issue impacts the Telecommunications Services Network Operations activity.

SUMMARY:

The E911 Board requests \$350,000 in non-recurring budget authority in the Telecommunications budget entity (72900100) and Contracted Services category (100777) within the Emergency Communications Number E911 System Trust Fund (2344) to fund the procurement of a business case. The E911 Board has requested the Department of Management Services to procure the next-generation E911 routing system. To position the department for this procurement, a business case is required to provide the appropriate information needed for the department and key stakeholders to make informed decisions.

PROBLEM STATEMENT:

Insufficient budget authority exists in the Contracted Services appropriation category to procure a business case. Without the increase to the Contracted Services appropriation category, the agency will be unable to procure a business case study of statewide Next Generation 911 (NG-911) routing services utilizing large statewide Wide Area Network (WAN) telecommunications infrastructure services.

BACKGROUND:

Section 287.0571(4), Florida Statutes, states that an agency shall complete a business case for any outsourcing project that has an expected cost in excess of \$10 million within a single fiscal year. While contract payments associated with an NG-911 solution are only projections at this time, the Department believes a business case is warranted as payments in a single year will likely exceed the \$10 million threshold outlined in statute at some point over the life of the contract.

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>TELECOMMUNICATIONS SVCS</u>						72900100
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
FUNDING FOR NON-RECURRING PROJECTS						4400000
NEXT GENERATION 911						44021C0

The Department has developed technical specifications and procurement timelines for this service which describe key milestones and dates. The timeline includes the development of a business case in Fiscal Year 2015-16. The information requested is intended to inform decision makers about the current environment and will provide the appropriate information needed for the Department and key stakeholders to make informed decisions.

GENERAL INFORMATION:

The primary public safety telecommunications services is the enhanced statewide emergency telecommunications number 911 system, which will require technological modifications if changes in the current communications services and emerging technologies are to be implemented. Statewide NG-911 call routing system implementation is needed if the system is to be migrated to an IP delivery system for comprehensive E911 voice, video, and data services. A business case will identify the best and most appropriate statewide Next Generation 911 routing service model for the current and future changes in communication technology. In addition to the base statewide NG-911 routing services, the business case will include the following components; statewide NG-911 geographic information system data for caller location determination in NG-911, cloud hosted Public Safety Answering Point (PSAP) NG-911 for enterprise NG-911 call answering equipment and services that can be shared by PSAPs and with other counties, statewide NG-911 management information system for critical information on call details and circuit usage, and statewide language interpretation services providing the ability to communicate effectively with a 911 caller which is essential for any emergency response situation.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The benefits of funding the business case are recognized by the legislative requirement for a business case on expected costs in excess of \$10 million per year. The funding of this issue will allow the Department to comply with legislative requirements and to procure a business case concerning current and future 911 environments. A monetary return on investment is difficult to calculate because the NG-911 system and investment cost estimates will be determined by the business case. The business case will provide the appropriate information needed for the Department and key stakeholders to make informed decisions on needed IP technology upgrades to the State's E911 system statewide.

The State's E911 system is the notification mechanism for emergency response and benefits the State through first responder providing prearrival instructions and the delivery of emergency information for rapid emergency response. The current system handled over 17 million calls from citizens and visitors last year. The value and return on investment in the E911 system is directly correlated to the costs for public safety of the State of Florida citizens and visitors and with minimizing the loss of property and other assets.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without the increase to the Contracted Services appropriation category, the Department will be unable to comply with the requirements of Section 287.0571(4), Florida Statutes, for a Business Case. The E911 Board's strategic initiative to improve E911 service statewide with Statewide NG-911 routing services will be delayed, which can adversely affect public safety agencies' response ability.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>TELECOMMUNICATIONS SVCS</u>				72900100
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
FUNDING FOR NON-RECURRING PROJECTS				4400000
NEXT GENERATION 911				44021C0

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:
 None

COST CALCULATIONS:
 The E911 Board requests \$350,000 in non-recurring budget authority in the Telecommunications budget entity (72900100) and Contracted Services category (100777) within the Emergency Communications Number E911 System Trust Fund (2344) to fund the procurement of a business case.

Category:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016
Contracted Services (100777)	\$350,000	\$350,000

Funding:

(Emergency Communications Number E911 System Trust Fund, 2344, FSI=1)

Issue Total: \$350,000

TOTAL: INFORMATION TECHNOLOGY				<u>1603.00.00.00</u>
BY FUND TYPE				
TRUST FUNDS.....	71.00			
SALARY RATE.....	263,398,282	2,061,966	2,648-	2000
	3,924,949			
	=====	=====	=====	

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>WIRELESS SERVICES</u>							72900200
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....		745,132					
=====							
SALARIES AND BENEFITS							010000
		11.00					
LAW ENFORCEMENT RADIO TF -STATE		919,493					2432 1
=====							
OTHER PERSONAL SERVICES							030000
LAW ENFORCEMENT RADIO TF -STATE		91,015					2432 1
=====							
EXPENSES							040000
COMMUNICATIONS WKG CAP TF -STATE		7,723					2105 1
LAW ENFORCEMENT RADIO TF -STATE		264,146					2432 1

TOTAL APPRO.....		271,869					
=====							
OPERATING CAPITAL OUTLAY							060000
LAW ENFORCEMENT RADIO TF -STATE		22,000					2432 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
LAW ENFORCEMENT RADIO TF -STATE		3,671,015					2432 1
=====							
FLORIDA INTEROPER NETWORK							100831
GENERAL REVENUE FUND -STATE		1,595,000					1000 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
WIRELESS SERVICES							72900200
GOV OPERATIONS/SUPPORT							16
INFORMATION TECHNOLOGY							1603.00.00.00
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
MUTUAL AID BUILD-OUT							100832
GENERAL REVENUE FUND -STATE		1,950,000					1000 1
RISK MANAGEMENT INSURANCE							103241
LAW ENFORCEMENT RADIO TF -STATE		1,737					2432 1
SW LAW ENF RADIO CONTR PMT							104486
LAW ENFORCEMENT RADIO TF -STATE		18,220,000					2432 1
SLERS BUSINESS CASE							104487
LAW ENFORCEMENT RADIO TF -STATE		1,000,000					2432 1
LEASE/PURCHASE/EQUIPMENT							105281
LAW ENFORCEMENT RADIO TF -STATE		1,394					2432 1
TR/DMS/HR SVCS/STW CONTRCT							107040
LAW ENFORCEMENT RADIO TF -STATE		4,101					2432 1
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
LAW ENFORCEMENT RADIO TF -STATE		2,098					2432 1
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....		11.00					
TOTAL ISSUE.....		27,749,722					
TOTAL SALARY RATE.....		745,132					

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
WIRELESS SERVICES				72900200
GOV OPERATIONS/SUPPORT				16
INFORMATION TECHNOLOGY				1603.00.00.00
ESTIMATED EXPENDITURES				1000000
CASUALTY INSURANCE PREMIUM				
ADJUSTMENT				1001090
SPECIAL CATEGORIES				100000
RISK MANAGEMENT INSURANCE				103241
LAW ENFORCEMENT RADIO TF -STATE	126-			2432 1
FLORIDA RETIREMENT SYSTEM				
ADJUSTMENT FOR FISCAL YEAR 2014-15				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				1001400
SALARIES AND BENEFITS				010000
LAW ENFORCEMENT RADIO TF -STATE	2,326			2432 1
DATA PROCESSING SERVICES				210000
SOUTHWOOD SRC				210021
LAW ENFORCEMENT RADIO TF -STATE	1			2432 1
TOTAL: FLORIDA RETIREMENT SYSTEM				1001400
ADJUSTMENT FOR FISCAL YEAR 2014-15				
NORMAL COST AND UNFUNDED ACTUARIAL				
LIABILITY (UAL)				
TOTAL ISSUE.....	2,327			
HEALTH INSURANCE SUBSIDY - RETIREES				
FOR FY 2014-15				1001410
SALARIES AND BENEFITS				010000
LAW ENFORCEMENT RADIO TF -STATE	388			2432 1

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
<u>WIRELESS SERVICES</u>							72900200
GOV OPERATIONS/SUPPORT							16
<u>INFORMATION TECHNOLOGY</u>							<u>1603.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
LAW ENFORCEMENT RADIO TF -STATE		344					2432 1
=====							
INTER-AGENCY REORGANIZATIONS -							
INFORMATION TECHNOLOGY							17C0000
DATA PROCESSING SERVICES CATEGORY -							
DEDUCT							17C08C0
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
LAW ENFORCEMENT RADIO TF -STATE		2,099-					2432 1
=====							
DATA PROCESSING SERVICES CATEGORY -							
ADD							17C09C0
DATA PROCESSING SERVICES							210000
STATE DATA CENTER - AST							210001
LAW ENFORCEMENT RADIO TF -STATE		2,099					2432 1
=====							
NONRECURRING EXPENDITURES							2100000
STATEWIDE LAW ENFORCEMENT RADIO							
SYSTEM (SLERS)							2103081
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
LAW ENFORCEMENT RADIO TF -STATE		2,171,015-					2432 1
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: TECHNOLOGY PROGRAM							72900000
WIRELESS SERVICES							72900200
GOV OPERATIONS/SUPPORT							16
INFORMATION TECHNOLOGY							1603.00.00.00
NONRECURRING EXPENDITURES							2100000
DOMESTIC SECURITY - FLORIDA MUTUAL							
AID BUILD OUT (MAB)							
INSUFFICIENT FUNDING							2103082
SPECIAL CATEGORIES							100000
MUTUAL AID BUILD-OUT							100832
GENERAL REVENUE FUND -STATE		1,950,000-					1000 1
=====							
DOMESTIC SECURITY - FLORIDA							
INTEROPERABILITY NETWORK (FIN)							2103083
INSUFFICIENT FUNDING							100000
SPECIAL CATEGORIES							100831
FLORIDA INTEROPER NETWORK							
GENERAL REVENUE FUND -STATE		1,595,000-					1000 1
=====							
STATEWIDE LAW ENFORCEMENT RADIO							
SYSTEM BUSINESS CASE							2103154
SPECIAL CATEGORIES							100000
SLERS BUSINESS CASE							104487
LAW ENFORCEMENT RADIO TF -STATE		1,000,000-					2432 1
=====							
AGENCY-WIDE INFORMATION TECHNOLOGY							3620000
E-MAIL SERVICE MIGRATION FROM							
SOUTHWOOD SHARED RESOURCE CENTER							
(SSRC) TO OFFICE 365 - ADD							36250C0
EXPENSES							040000
LAW ENFORCEMENT RADIO TF -STATE		211				73	2432 1
=====							

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25 Improve the efficiency and effectiveness of government agencies at all levels.

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>WIRELESS SERVICES</u>				72900200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - ADD				36250C0

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:

The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:

The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>WIRELESS SERVICES</u>						72900200
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>WIRELESS SERVICES</u>						72900200
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.

2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)

- (a) 5 servers for each agency
- (b) 2 DirSync, 2 ADFS, 1 proxy
- (c) \$28,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
- (e) Configuration of platforms and migration of e-mail required contracted services

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)

- (a) 1 server for each agency
- (b) 1 DirSync
- (c) \$6,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
- (e) Configuration of platforms and migration of e-mail required contracted services

3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

- (a) 4 servers for all agencies desiring to join
- (b) 1 ADFS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services
- (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>WIRELESS SERVICES</u>						72900200
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - ADD						36250C0

protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016	Annualization 2015-2016
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>WIRELESS SERVICES</u>				72900200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY				3620000
E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - ADD				36250C0
 Total:	\$101,900	\$114,400	(\$7,500)	

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

E-MAIL SERVICE MIGRATION FROM				
SOUTHWOOD SHARED RESOURCE CENTER				
(SSRC) TO OFFICE 365 - DEDUCT				36260C0
DATA PROCESSING SERVICES				210000
STATE DATA CENTER - AST				210001

LAW ENFORCEMENT RADIO TF -STATE	248-		81-	2432 1
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AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE: IT COMPONENT? YES
 ISSUE TITLE: E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:
 #25 Improve the efficiency and effectiveness of government agencies at all levels.

DEPARTMENT MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:
 The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals.

SUMMARY:
 The Department of Management Services requests a nonrecurring increase of \$100,000 in the Contracted Services category (100777) and \$14,400 in the Expenses category (040000) in the Administrative Trust Fund (2021) within the Executive Direction and Administration budget entity (72010100) to migrate the Department's e-mail from the Southwood Shared Resource Center to Office 365. The migration includes a projected recurring annual savings of \$20,000.

PROBLEM STATEMENT:
 The Department currently procures e-mail services from the Southwood Shared Resource Center (SSRC), which is projected to increase in cost. The current e-mail services provided by the SSRC: do not provide tools for security, has minimal tools

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>WIRELESS SERVICES</u>						72900200
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

for compliance, provides minimal tools to simplify conference communications, provides no tools to protect agency data, are supported on aged platforms and software, have limited failover and disaster recovery services.

GENERAL INFORMATION:

This request demonstrates a funding request that proposes Software as a Server (SaaS) both for the Office 365 product and for the platform that connects DMS to Office 365. There are multiple domains that must join the Office 365 service. There are 4 total domains sharing Microsoft Enterprise Agreement services, 2 of which are entities reporting administratively to DMS.

The business reasons driving the migration to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in Office 365 not requiring implementation by state data center.

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(1) A narrative description that articulates the business needs(s) driving the agency to propose this type of approach:

A. Office 365:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibility, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

B. Regarding Azure platform:

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>WIRELESS SERVICES</u>						72900200
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

Azure cloud-based platform innately provides failover and disaster recovery as part of the service, thus protecting business units from work interruptions due to platform failures. Moreover, as demonstrated in (3) below, costs are significantly lower than the other 2 platform options.

(2) A description of the various options that were analyzed:

A. Regarding e-mail service, the options were:

1. E-Mail Service Option 1 - Stay with expensive and feature limited Data Center e-mail service;
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the options analyzed were:

1. Platform Option 1 (State Data Center recommendation)
2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)
3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

(3) A summary of the agency's analysis and evaluation of the various options:

A. Regarding e-mail service, the results of the agency's analysis and evaluation prefer Option 2 for both cost and services rendered.

1. E-Mail Service Option 1: Stay with expensive and feature limited Data Center e-mail service.
2. E-Mail Service Option 2 Migrate to Office 365

B. Regarding platform options to facilitate communication to Office 365, the results of the agency's analysis and evaluation prefer Option 3 for both cost and services rendered.

1. Platform Option 1 (State Data Center recommendation)

- (a) 5 servers for each agency
- (b) 2 DirSync, 2 ADFS, 1 proxy
- (c) \$28,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$112,000 annually for server platforms
- (e) Configuration of platforms and migration of e-mail required contracted services

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>WIRELESS SERVICES</u>						72900200
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
AGENCY-WIDE INFORMATION TECHNOLOGY						3620000
E-MAIL SERVICE MIGRATION FROM SOUTHWOOD SHARED RESOURCE CENTER (SSRC) TO OFFICE 365 - DEDUCT						36260C0

2. Platform Option 2 (Agency for Persons with Disability approach using State Data Center)

- (a) 1 server for each agency
- (b) 1 DirSync
- (c) \$6,000 annually hosted in State Data Center
- (d) DMS uniquely serves 4 domains, hence a potential of \$24,000 annually for server platforms.
- (e) Configuration of platforms and migration of e-mail required contracted services

3. Platform Option 3 (Azure platform as recommended by Microsoft certified vendor)

- (a) 4 servers for all agencies desiring to join
- (b) 1 AD FS, 1 DirSync, 1 web app proxy, 1 replica of AD
- (c) \$10,000 annually hosted in Azure
- (d) DMS uniquely serves 4 domains covered under the same platform
- (e) Configuration of platforms and migration of e-mail required contracted services
- (f) Azure cloud-based platform innately provides failover and disaster recovery as part of the service.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The business reasons driving the move to Office 365 include, but are not limited to, the ability to remotely and securely authenticate to DMS Office 365 and SharePoint from up to 5 devices leveraging work force productivity flexibly, simplified security and compliance (encryption, archival, legal hold search across mailboxes, team sites, and recorded meetings), simplified communications requiring no travel (audio/video/tele-conferencing through Lync service), simplified protection of agency data (built-in data loss prevention policies and policy user education within e-mail), significant reduction in IT overhead (eliminates local agency permission issues caused by flawed data center approach to enterprise shared services), eliminates the propensity of aged or legacy server-based platforms and software (cloud-based platform supports up-to-date Office Suite Pro), and failover/disaster recovery services are innate in O365 not requiring implementation by state data center.

The Return on Investment (ROI) is both cost savings and cost avoidance. The recurring budget related to email costs will be reduced by (\$12,500) in fiscal year 2015-2016 and by (\$7,500) in fiscal year 2016-2017. This is a total reduction of (\$20,000) annually, which will pay for the one time initial investment of \$114,400 in just over five years from a prospective of a recurring reduction of (\$20,000). Projections provided by the State Data Center (Southwood Shared Resource Center) reflect the annual email services through Data Center could increase by \$70,000 annually because the Department of Management Services will assume a large share of the cost as other Departments migrate off the email service provided by the Data Center. Through cost avoidance the initial investment of \$114,400 could be recovered in less than two years.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
						72000000
						72900000
						72900200
						16
						<u>1603.00.00.00</u>
						3620000
						36260C0

MANAGEMENT SRVCS, DEPT OF
 PGM: TECHNOLOGY PROGRAM
WIRELESS SERVICES
 GOV OPERATIONS/SUPPORT
INFORMATION TECHNOLOGY
 AGENCY-WIDE INFORMATION TECHNOLOGY
 E-MAIL SERVICE MIGRATION FROM
 SOUTHWOOD SHARED RESOURCE CENTER
 (SSRC) TO OFFICE 365 - DEDUCT

72000000
 72900000
 72900200
 16
1603.00.00.00
 3620000

 36260C0

If not funded, the impact includes, but is not limited to: State data center costs will continue to rise, compliance will continue to be arduous (no e-mail encryption, legal hold search across mailboxes, teams sites and recorded meetings), communications and conferencing will continue to require travel, protection of agency data in e-mail will continue to have no programmatic policies or protection tools, IT overhead will continue to be high, aged and legacy server-based platforms and software will continue, and failover/disaster recovery services for e-mail will continue to be absent.

COST CALCULATIONS:

The calculations demonstrated below provide the means to have sufficient budget authority to enable the migration of e-mail services from the State Data Center to Office 365:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016	Annualization 2015-2016
State Data Center AST (Multiple Programs)	(\$150,756)	0	(\$50,252)
Expenses (Multiple Programs)	\$146,656	\$14,400	\$42,752
Contracted Services Executive Direction and Administration	\$106,000	\$100,000	0
Total:	\$101,900	\$114,400	(\$7,500)

Recurring Savings \$101,900 - \$114,400 = (\$12,500) + (\$7,500) = (\$20,000)

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>WIRELESS SERVICES</u>				72900200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
DOMESTIC SECURITY - FLORIDA MUTUAL				
AID BUILD OUT (MAB)				
INSUFFICIENT FUNDING				41004C0
SPECIAL CATEGORIES				100000
MUTUAL AID BUILD-OUT				100832
GENERAL REVENUE FUND				
-STATE	1,950,000			1000 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: DOMESTIC SECURITY - FLORIDA MUTUAL AID BUILD OUT (MAB) INSUFFICIENT FUNDING

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#15: Develop and maintain a cutting-edge telecommunications infrastructure.

DEPARTMENT OF MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient communication technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals. This issue impacts the Wireless Services Network Operations activity.

SUMMARY:

The Department of Management Services, Division of Telecommunications Services requests \$1,950,000 of recurring budget authority in the Wireless Services budget entity (72900200), Mutual Aid Build-Out category (100832) in General Revenue (1000) to fund the maintenance and operation of the Mutual Aid Build-out (MAB). These funds are used for network connectivity, tower rent and maintenance. This program was established in 2005 by the Department of Management Services pursuant to sections 282.709(1) and (4), Florida Statutes. This system is comprised of radio coverage devices on 103 tower sites that provide a common radio signal to state and local public safety agencies including law enforcement, emergency medical responders, and fire departments when first responders travel outside of their home radio system service area to assist in times of disaster events and multi-jurisdictional incidents. Without the Mutual Aid Build-out program, public safety responders from neighboring or distant jurisdictions (including other states) will be unable to communicate using the radios they bring with them to the incident. In the absence of funding, the Department must begin terminating tower leases, network connections, and begin removing mutual aid radio equipment as early as May 1, 2015.

PROBLEM STATEMENT:

There is insufficient recurring budget authority in the Mutual Aid Build-Out appropriation category to provide for the tower rent, maintenance and operation of MAB. Without the increase to the Mutual Aid build-Out appropriation category, the agency will be unable to provide the network connectivity, tower rent and maintenance for the MAB system. If this

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	POS	POS	CODES
	AMOUNT	AMOUNT	AMOUNT	
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>WIRELESS SERVICES</u>				72900200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
DOMESTIC SECURITY - FLORIDA MUTUAL				
AID BUILD OUT (MAB)				
INSUFFICIENT FUNDING				41004C0

issue is not funded, mutual aid radio resources provided as part of the Mutual Aid Build-out project will be disconnected, abandoned, or removed from the existing state-leased tower sites once the funding runs out. As a result, this will hinder communications between Public Safety emergency responders who rely on these services to provide communications to users with disparate radio equipment.

The Regional Co-Chairs of the State Working Group on Interoperable Communications, representing county and local public safety communications centers, have notified the Department of Management Services that mutual aid radio resources provided by the Mutual Aid Build-out are needed to maintain interoperable communications between Florida's emergency responders.

BACKGROUND:

A non-recurring increase in the Mutual Aid Build-Out category was appropriated for Fiscal Year 2014-15; this issue requests a recurring increase in the amount of \$1,950,000 so that the Department can continue providing the maintenance and operation of the MAB.

Prior to 2011, the Mutual Aid Build-out system had been fully funded by federal grants from the Department of Homeland Security based on approval by the Florida Domestic Security Oversight Council. Federal funding for this system has steadily decreased in recent years, ultimately forcing the Department to leverage funds from the Statewide Law Enforcement Radio System Trust Fund, and recently, non-recurring General Revenue. The authority to leverage Federal funds expired June 30, 2014; there is no assurance that any federal funding will be available for MAB in the future. Therefore, the Department is requesting \$1,950,000 in General Revenue funds for the Mutual Aid Build-out; of which \$700,000 will be used for network connectivity and \$1,250,000 for the MAB tower rent and maintenance. However, these amounts are subject to change with the tower rent procurement.

GENERAL INFORMATION:

The Florida mutual aid radio resources, known as the Mutual Aid Build-out, was established by the Department of Management Services in sections 282.709(1) and (4), Florida Statutes. Mutual aid resources are an important tool to provide communications on-ramps for public safety responders from neighboring or distant jurisdictions (including other states) with disparate radio equipment. This system is comprised of radio coverage devices on 103 tower sites that provide a common radio signal to state and local public safety agencies including law enforcement, emergency medical responders, and fire departments when first responders travel outside of their home radio system service area to assist in times of disaster events and multi-jurisdictional incidents. Without the Mutual Aid Build-out program public safety responders from neighboring or distant jurisdictions (including other states) are not able to communicate using the radios they bring with them to the incident.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The funding of this issue will provide continued funding for the maintenance and operation of MAB. The continued funding

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>WIRELESS SERVICES</u>				72900200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
DOMESTIC SECURITY - FLORIDA MUTUAL				
AID BUILD OUT (MAB)				
INSUFFICIENT FUNDING				41004C0

for MAB will enable communications between Public Safety emergency responders who rely on these services to provide communications to users with disparate radio equipment. The Return on Investment for public safety communications systems and networks is in the improved communications capability provided for public safety emergency responders (state and local) in the protection of lives and property for Florida's citizens and visitors, more effectively and efficiently fulfilling their missions.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without the increase to the Contracted Services MAB appropriation category, the Department will be unable to provide the network connectivity and maintenance of the MAB. Without the Mutual Aid Build-out program, public safety responders from neighboring or distant jurisdictions (including other states) are not able to communicate using the radios they bring with them to the incident. In the absence of funding, the Department must begin terminating tower leases, network connections, and removing mutual aid radio equipment as early as May 1, 2015.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:

None

COST CALCULATIONS:

The Department of Management Services, Division of Telecommunications Services is requesting \$1,950,000 in General Revenue funds for the Mutual Aid Build-out of which \$700,000 will be used for network connectivity and \$1,250,000 for the MAB tower rent and maintenance. However, these amounts are subject to change with the procurement of tower rentals.

Category:	Fiscal Year 2015-2016	Nonrecurring 2015-2016
Mutual Aid Build-Out (100832)	\$1,950,000	0

Funding:
 (General Revenue, 1000, FSI=1)

Issue Total: \$1,950,000

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>WIRELESS SERVICES</u>				72900200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
DOMESTIC SECURITY - FLORIDA				
INTEROPERABILITY NETWORK (FIN)				
INSUFFICIENT FUNDING				41005C0
SPECIAL CATEGORIES				100000
FLORIDA INTEROPER NETWORK				100831
GENERAL REVENUE FUND				
-STATE	1,595,000			1000 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: DOMESTIC SECURITY - FLORIDA INTEROPERABILITY NETWORK (FIN) INSUFFICIENT FUNDING

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#15: Develop and maintain a cutting-edge telecommunications infrastructure.

DEPARTMENT OF MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient communication technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals. This issue impacts the Wireless Services Network Operations activity.

SUMMARY:

The Department of Management Services, Division of Telecommunications Services requests \$1,595,000 of recurring budget authority in the Wireless Services budget entity (72900200), Florida Interoper Network category (100831) in General Revenue (1000) to fund the maintenance and operation of the Florida Interoperability Network (FIN). These funds are used for network connectivity and maintenance. This program was established in 2005 by the Department of Management Services pursuant to sections 282.709(1) and (4), Florida Statutes. The FIN is comprised of radio network devices installed at 184 communication centers throughout the state that provide communication patches between disparate radio systems. These communication patches are necessary when multi-jurisdictional first responders are each within their home radio system service area but utilize disparate radios systems that cannot communicate for various reasons such as different manufacturer brands or different radio frequency technology. The program is available to state and local public safety agencies including law enforcement, emergency medical responders, and fire departments. Without the Florida Interoperability Network program, public safety responders using disparate radio systems would be unable to communicate during multi-jurisdictional incidents. In the absence of funding, the department must begin terminating FIN sites, network connections, and begin removing equipment as early as May 1, 2015.

PROBLEM STATEMENT:

Insufficient recurring budget authority exists in the Florida Interoper Network appropriation category to provide for the

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>WIRELESS SERVICES</u>				72900200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
FUNDING DEFICIENCIES TO MEET				
CURRENT LEVEL PROGRAM REQUIREMENTS				4100000
DOMESTIC SECURITY - FLORIDA				
INTEROPERABILITY NETWORK (FIN)				
INSUFFICIENT FUNDING				41005C0

maintenance and operation of FIN. Without the increase to the Florida Interoper Network appropriation category, the agency will be unable to provide the network connectivity and maintenance for the FIN system. If this issue is not funded, FIN will be disconnected and abandoned once the funding runs out. As a result, this will prohibit communications between Public Safety emergency responders who rely on these services to provide communications to users with disparate radio equipment. In the absence of funding, the department must begin terminating FIN sites, network connections, and begin removing equipment as early as May 1, 2015.

BACKGROUND:

A non-recurring increase in the Florida Interoper Network category was appropriated for Fiscal Year 2014-15; this issue requests a recurring increase in the amount of \$1,595,000 so that the Department can continue providing the maintenance and operation of the FIN.

Prior to 2011, FIN had been fully funded by federal grants from the Department of Homeland Security based on approval by the Florida Domestic Security Oversight Council. Federal funding for this system has steadily decreased in recent years, ultimately forcing the Department to leverage funds from General Revenue. The authority to leverage Federal funds expired June 30, 2014; there is no assurance that any federal funding will be available for FIN in the future. Therefore, the Department is requesting \$1,595,000 in recurring General Revenue funds for the Florida Interoperability Network, of which \$750,000 will be used for network connectivity and \$845,000 for maintenance. However, these amounts are subject to change with the renewal of the FIN maintenance contracts.

The Regional Co-Chairs of the State Working Group on Interoperable Communications, representing county and local public safety communications centers, have notified the Department of Management Services that FIN resources are needed to maintain interoperable communications between Florida's emergency responders.

GENERAL INFORMATION:

The Florida Interoperability Network was established in 2005 by the Department of Management Services pursuant to sections 282.709(1) and (4), Florida Statutes. The FIN is comprised of radio network devices installed at 184 communication centers throughout the state that provide communication patches between disparate radio systems. These communication patches are necessary when multi-jurisdictional first responders are each within their home radio system service area but utilize disparate radios systems that cannot communicate for various reasons such as different manufacturer brands or different radio frequency technology. The program is available to state and local public safety agencies including law enforcement, emergency medical responders, and fire departments.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The funding of this issue will provide continued funding for the maintenance and operation of FIN enabling communications between Public Safety emergency responders who rely on these services to provide communications to users with disparate radio equipment. The Return on Investment for public safety communications systems and networks is in the improved

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: TECHNOLOGY PROGRAM						72900000
<u>WIRELESS SERVICES</u>						72900200
GOV OPERATIONS/SUPPORT						16
<u>INFORMATION TECHNOLOGY</u>						<u>1603.00.00.00</u>
FUNDING DEFICIENCIES TO MEET						
CURRENT LEVEL PROGRAM REQUIREMENTS						4100000
DOMESTIC SECURITY - FLORIDA						
INTEROPERABILITY NETWORK (FIN)						
INSUFFICIENT FUNDING						41005C0

communications capability provided for public safety emergency responders (state and local) in the protection of lives and property for Florida's citizens and visitors, more effectively and efficiently fulfilling their missions.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without the increase to the Contracted Services FIN appropriation category, the agency will be unable to provide the network connectivity and maintenance of the FIN. Public safety responders using disparate radio system will be unable to communicate during multi-jurisdictional incidents. In the absence of funding, the department must begin terminating FIN, network connections, and removing equipment as early as May 1, 2015.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:

None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:

None

COST CALCULATIONS:

The Department of Management Services, Division of Telecommunications Services requests \$1,595,000 of recurring budget authority in the Wireless Services budget entity (72900200), Florida Interoper Network category (100831) in General Revenue (1000) to fund the maintenance and operation of the Florida Interoperability Network (FIN). \$750,000 will be used for network connectivity and \$845,000 for maintenance. However, these amounts are subject to change with the renewal of the FIN maintenance contracts.

Category:

	Fiscal Year 2015-2016	Nonrecurring 2015-2016
Florida Interoper Network (100831)	\$1,595,000	0

Funding:

(General Revenue, 1000, FSI=1)

Issue Total: \$1,595,000

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>WIRELESS SERVICES</u>				72900200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
ADVANCED TELECOMMUNICATIONS				4200000
STATEWIDE LAW ENFORCEMENT RADIO				
SYSTEM				42021C0
SPECIAL CATEGORIES				100000
CONTRACTED SERVICES				100777
LAW ENFORCEMENT RADIO TF -STATE	1,100,000	500,000		2432 1

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? YES

ISSUE TITLE: Statewide Law Enforcement Radio System

PRIORITY: #12

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#15: Develop and maintain a cutting-edge telecommunications infrastructure.

DEPARTMENT OF MANAGEMENT SERVICES LONG RANGE PROGRAM PLAN:

The Department of Management Services (DMS) provides shared services to state agencies and local governments allowing them to focus on their core mission. Our goal is to provide excellence in product and service delivery. GOAL #12: To deliver and promote the development of high quality, innovative, cost efficient communication technology services, and in so doing provide support to state agencies and other eligible users in achieving their missions and goals. This issue impacts the Wireless Services Network Operations activity.

SUMMARY:

The Department of Management Services, Division of Telecommunications requests a total of \$1,100,000 which includes \$600,000 of recurring, and \$500,000 of non-recurring budget authority in the Wireless Services budget entity (72900200) and Contracted Services category (100777) within the Law Enforcement Radio Trust Fund (2432), to fund the increase of recurring radio tower maintenance related to recently completed enhancement sites and completion of the final new enhancement site on the Statewide Law Enforcement Radio System. This request is in addition to the existing base appropriation of \$1,500,000 and results in a total of \$2,600,000 for the category. The enhancement projects address a portion of the more than 1,000 square miles of the state currently without mobile (vehicle mounted) radio coverage as well as the more than 11,000 square miles of the state with no portable (handheld) radio coverage. The non-recurring portion of this request will be used to complete the Joint Task Force on State Law Enforcement Communication wind-down plan, which includes a final new enhancement site.

PROBLEM STATEMENT:

Insufficient budget authority exists in the Contracted Services appropriation category to proceed with the projects identified by the Department of Management Services and the Joint Task Force on State Agency Law Enforcement Communications. Without the increase to the Contracted Services appropriation category, the agency will be unable to continue payments for recurring maintenance on recently completed enhancement sites and pursue the final new enhancement

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS	AMOUNT	POS	AMOUNT
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: TECHNOLOGY PROGRAM				72900000
<u>WIRELESS SERVICES</u>				72900200
GOV OPERATIONS/SUPPORT				16
<u>INFORMATION TECHNOLOGY</u>				<u>1603.00.00.00</u>
ADVANCED TELECOMMUNICATIONS				4200000
STATEWIDE LAW ENFORCEMENT RADIO				
SYSTEM				42021C0

site intended to fill the radio coverage gaps mentioned above.

BACKGROUND:

A non-recurring increase in the Contracted Services category was appropriated for Fiscal Year 2014-15. This issue requests a recurring increase in the amount of \$600,000 for a total of \$2,100,000 recurring and a nonrecurring increase of \$500,000 in spending authority for the final new enhancement sites to the Statewide Law Enforcement Radio System. The nonrecurring amount will conclude the Joint Task Force on State Agency Law Enforcement Communication wind-down plan for new enhancement sites.

GENERAL INFORMATION:

The Statewide Law Enforcement Radio System was established with oversight by the Department of Management Services in section 282.709(1), Florida Statutes. In addition, section 318.18(17), Florida Statutes, imposes a \$3 surcharge on all criminal offenses listed in section 318.17, Florida Statutes, and all noncriminal moving traffic violations under Chapter 316, Florida Statutes, which is used to fund Statewide Law Enforcement System enhancements.

Current operating costs attributed to the surcharge cited above total approximately \$2,100,000 annually. As such, we request that the appropriation category used to fund recurring operating costs for the Statewide Law Enforcement Radio System be increased from \$1,500,000 to \$2,100,000. This figure represents a portion of the balance of approximately \$5,300,000 generated by the \$3 surcharge each year. This figure represents steady-state operations. Funding at this level can be sustained by the Statewide Law Enforcement System Trust Fund until June 30, 2021 when the \$3 surcharge shall sunset.

The nonrecurring increase of \$500,000 will be used to complete the final new enhancement site as included in the wind-down plan.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The funding of this issue will provide continued funding for the recurring costs of the Statewide Law Enforcement System enhancements sites as identified by the Department of Management Services and will complete the recommended Joint Task Force wind-down plan. There is no quantitative Return on Investment; however, the Statewide Law Enforcement Radio Systems provides a unified radio network shared by all state agency law enforcement personnel. This unified system ended the need for each agency to building redundant statewide systems for individual agency use. The enhancement sites added through this issue will remove the need for agencies to implement stand-alone solutions to fill these coverage gaps.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without the increase to the Contracted Services appropriation category, the agency will be unable to complete the Joint Task Force on State Agency Law Enforcement Communication wind-down plan; the Department will also be unable to continue payment for recurring maintenance costs associated with recent new enhancement sites. If the recurring maintenance costs are unfunded, the Department will be required to shut down several of the recently added new enhancement sites. The state law enforcement agencies, who depend on the additional coverage provided by the new enhancement sites, would suffer

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: PERC							72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>							72920100
ECONOMIC OPPORTUNITIES							11
<u>WORKFORCE SERVICES</u>							<u>1102.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....		1,746,697					
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		1,373,275					1000 1
PERC TRUST FUND -STATE		1,261,107					2558 1

TOTAL POSITIONS.....		26.00					
TOTAL APPRO.....		2,634,382					
=====							
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -STATE		149,277					1000 1
PERC TRUST FUND -STATE		53,628					2558 1

TOTAL APPRO.....		202,905					
=====							
EXPENSES							040000
GENERAL REVENUE FUND -STATE		357,094					1000 1
PERC TRUST FUND -STATE		345,814					2558 1

TOTAL APPRO.....		702,908					
=====							
OPERATING CAPITAL OUTLAY							060000
GENERAL REVENUE FUND -STATE		37,399					1000 1
PERC TRUST FUND -STATE		5,721					2558 1

TOTAL APPRO.....		43,120					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: PERC							72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>							72920100
ECONOMIC OPPORTUNITIES							11
<u>WORKFORCE SERVICES</u>							<u>1102.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -STATE		35,070					1000 1
PERC TRUST FUND -STATE		32,500					2558 1
TOTAL APPRO.....		67,570					
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -STATE		6,272					1000 1
PERC TRUST FUND -STATE		9,505					2558 1
TOTAL APPRO.....		15,777					
ADMINISTRATIVE OVERHEAD							105002
GENERAL REVENUE FUND -STATE		34,314					1000 1
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		5,642					1000 1
PERC TRUST FUND -STATE		4,525					2558 1
TOTAL APPRO.....		10,167					
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		13,953					1000 1
PERC TRUST FUND -STATE		14,178					2558 1
TOTAL APPRO.....		28,131					

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: PERC							72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>							72920100
ECONOMIC OPPORTUNITIES							11
<u>WORKFORCE SERVICES</u>							<u>1102.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	26.00						
TOTAL ISSUE.....		3,739,274					
TOTAL SALARY RATE.....		1,746,697					
=====							
CASUALTY INSURANCE PREMIUM							
ADJUSTMENT							1001090
SPECIAL CATEGORIES							100000
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -STATE		1,025-					1000 1
PERC TRUST FUND -STATE		1,554-					2558 1
TOTAL APPRO.....		2,579-					
=====							
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2014-15							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001400
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		3,616					1000 1
PERC TRUST FUND -STATE		3,424					2558 1
TOTAL APPRO.....		7,040					
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		10					1000 1
PERC TRUST FUND -STATE		10					2558 1
TOTAL APPRO.....		20					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: PERC							72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>							72920100
ECONOMIC OPPORTUNITIES							11
<u>WORKFORCE SERVICES</u>							<u>1102.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2014-15							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001400
TOTAL: FLORIDA RETIREMENT SYSTEM							1001400
ADJUSTMENT FOR FISCAL YEAR 2014-15							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		7,060					
=====							
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2014-15							1001410
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		536					1000 1
PERC TRUST FUND -STATE		493					2558 1
TOTAL APPRO.....		1,029					
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		2					1000 1
PERC TRUST FUND -STATE		2					2558 1
TOTAL APPRO.....		4					
=====							
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES							1001410
FOR FY 2014-15							
TOTAL ISSUE.....		1,033					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: PERC							72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>							72920100
ECONOMIC OPPORTUNITIES							11
<u>WORKFORCE SERVICES</u>							<u>1102.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
PERC TRUST FUND -STATE		852					2558 1
=====							
INTER-AGENCY REORGANIZATIONS -							
INFORMATION TECHNOLOGY							17C0000
DATA PROCESSING SERVICES CATEGORY -							
DEDUCT							17C08C0
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
GENERAL REVENUE FUND -STATE		13,965-					1000 1
PERC TRUST FUND -STATE		14,190-					2558 1
TOTAL APPRO.....		28,155-					
=====							
DATA PROCESSING SERVICES CATEGORY -							
ADD							17C09C0
DATA PROCESSING SERVICES							210000
STATE DATA CENTER - AST							210001
GENERAL REVENUE FUND -STATE		13,965					1000 1
PERC TRUST FUND -STATE		14,190					2558 1
TOTAL APPRO.....		28,155					
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS
				AMOUNT
				CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: PERC				72920000
<u>PUBLIC EMPLOYEES RELATIONS</u>				72920100
ECONOMIC OPPORTUNITIES				11
<u>WORKFORCE SERVICES</u>				<u>1102.00.00.00</u>
NONRECURRING EXPENDITURES				2100000
PUBLIC EMPLOYEES RELATIONS				
COMMISSION RELOCATION COSTS				2103155
EXPENSES				040000
GENERAL REVENUE FUND -STATE	300,000-			1000 1
TOTAL: WORKFORCE SERVICES				<u>1102.00.00.00</u>
BY FUND TYPE				
GENERAL REVENUE FUND	1,715,435			1000
TRUST FUNDS	1,730,205			2000
TOTAL POSITIONS.....	26.00			
TOTAL PROG COMP.....	3,445,640			
TOTAL SALARY RATE.....	1,746,697			

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: COMM ON HUMAN RELAT							72950000
<u>HUMAN RELATIONS</u>							72950100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SALARY RATE							000000
SALARY RATE.....	2,242,944						
=====							
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE	2,198,308						1000 1
OPERATING TRUST FUND -FEDERL	988,270						2510 3
TOTAL POSITIONS.....	51.50						
TOTAL APPRO.....	3,186,578						
=====							
OTHER PERSONAL SERVICES							030000
GENERAL REVENUE FUND -STATE	62,440						1000 1
OPERATING TRUST FUND -FEDERL	41,040						2510 3
TOTAL APPRO.....	103,480						
=====							
EXPENSES							040000
GENERAL REVENUE FUND -STATE	448,568						1000 1
OPERATING TRUST FUND -STATE	130,624						2510 1
OPERATING TRUST FUND -FEDERL	151,912						2510 3
TOTAL OPERATING TRUST FUND	282,536						2510
TOTAL APPRO.....	731,104						
=====							
OPERATING CAPITAL OUTLAY							060000
GENERAL REVENUE FUND -STATE	11,736						1000 1
OPERATING TRUST FUND -STATE	5,000						2510 1
TOTAL APPRO.....	16,736						
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: COMM ON HUMAN RELAT							72950000
<u>HUMAN RELATIONS</u>							72950100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
TRANS TO DIV ADM HEARINGS							100565
GENERAL REVENUE FUND -STATE		1,265,422					1000 1
=====							
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -STATE		415,939					1000 1
OPERATING TRUST FUND -FEDERL		16,000					2510 3
TOTAL APPRO.....		431,939					
=====							
RISK MANAGEMENT INSURANCE							103241
GENERAL REVENUE FUND -STATE		33,013					1000 1
OPERATING TRUST FUND -STATE		50,037					2510 1
-FEDERL		25,003					2510 3
TOTAL OPERATING TRUST FUND		75,040					2510
TOTAL APPRO.....		108,053					
=====							
ADMINISTRATIVE OVERHEAD							105002
OPERATING TRUST FUND -FEDERL		64,895					2510 3
=====							
LEASE/PURCHASE/EQUIPMENT							105281
OPERATING TRUST FUND -FEDERL		49,163					2510 3
=====							
TR/DMS/HR SVCS/STW CONTRCT							107040
GENERAL REVENUE FUND -STATE		17,278					1000 1
OPERATING TRUST FUND -FEDERL		4,188					2510 3

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: COMM ON HUMAN RELAT							72950000
<u>HUMAN RELATIONS</u>							72950100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
ESTIMATED EXPENDITURES - OPERATIONS							1001000
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
TOTAL APPRO.....		21,466					
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -FEDERL		10,140					2510 3
=====							
TOTAL: ESTIMATED EXPENDITURES - OPERATIONS							1001000
TOTAL POSITIONS.....	51.50						
TOTAL ISSUE.....		5,988,976					
TOTAL SALARY RATE.....		2,242,944					
=====							
CASUALTY INSURANCE PREMIUM							1001090
ADJUSTMENT							100000
SPECIAL CATEGORIES							103241
RISK MANAGEMENT INSURANCE							
GENERAL REVENUE FUND -STATE		11,869					1000 1
OPERATING TRUST FUND -STATE		26,980					2510 1

TOTAL APPRO.....		38,849					
=====							
FLORIDA RETIREMENT SYSTEM							1001400
ADJUSTMENT FOR FISCAL YEAR 2014-15							010000
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
SALARIES AND BENEFITS							
GENERAL REVENUE FUND -STATE		5,357					1000 1
OPERATING TRUST FUND -FEDERL		2,484					2510 3

TOTAL APPRO.....		7,841					
=====							

	COL A03		COL A04		COL A05		CODES
	AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: COMM ON HUMAN RELAT							72950000
<u>HUMAN RELATIONS</u>							72950100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
FLORIDA RETIREMENT SYSTEM							
ADJUSTMENT FOR FISCAL YEAR 2014-15							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							1001400
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -FEDERL		7					2510 3
=====							
TOTAL: FLORIDA RETIREMENT SYSTEM							1001400
ADJUSTMENT FOR FISCAL YEAR 2014-15							
NORMAL COST AND UNFUNDED ACTUARIAL							
LIABILITY (UAL)							
TOTAL ISSUE.....		7,848					
=====							
HEALTH INSURANCE SUBSIDY - RETIREES							
FOR FY 2014-15							1001410
SALARIES AND BENEFITS							010000
GENERAL REVENUE FUND -STATE		827					1000 1
OPERATING TRUST FUND -FEDERL		372					2510 3

TOTAL APPRO.....		1,199					
=====							
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -FEDERL		1					2510 3
=====							
TOTAL: HEALTH INSURANCE SUBSIDY - RETIREES							1001410
FOR FY 2014-15							
TOTAL ISSUE.....		1,200					
=====							

	COL A03		COL A04		COL A05		CODES
	POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF							72000000
PGM: COMM ON HUMAN RELAT							72950000
<u>HUMAN RELATIONS</u>							72950100
GOV OPERATIONS/SUPPORT							16
<u>GOVERNMENTAL OPERATIONS</u>							<u>1601.00.00.00</u>
ESTIMATED EXPENDITURES							1000000
REALLOCATION OF HUMAN RESOURCES							
OUTSOURCING							1005900
SPECIAL CATEGORIES							100000
TR/DMS/HR SVCS/STW CONTRCT							107040
OPERATING TRUST FUND -FEDERL		1,799					2510 3
=====							
INTER-AGENCY REORGANIZATIONS -							
INFORMATION TECHNOLOGY							17C0000
DATA PROCESSING SERVICES CATEGORY -							
DEDUCT							17C08C0
DATA PROCESSING SERVICES							210000
SOUTHWOOD SRC							210021
OPERATING TRUST FUND -FEDERL		10,148-					2510 3
=====							
DATA PROCESSING SERVICES CATEGORY -							
ADD							17C09C0
DATA PROCESSING SERVICES							210000
STATE DATA CENTER - AST							210001
OPERATING TRUST FUND -FEDERL		10,148					2510 3
=====							
NONRECURRING EXPENDITURES							2100000
CONSOLIDATION OF SPACE IN STATE							
OWNED FACILITIES OFFICE SPACE							
POOL							2103089
EXPENSES							040000
GENERAL REVENUE FUND -STATE		363,953-					1000 1
=====							
SPECIAL CATEGORIES							100000
CONTRACTED SERVICES							100777
GENERAL REVENUE FUND -STATE		362,433-					1000 1
=====							

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: COMM ON HUMAN RELAT				72950000
<u>HUMAN RELATIONS</u>				72950100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
NONRECURRING EXPENDITURES				2100000
CONSOLIDATION OF SPACE IN STATE				
OWNED FACILITIES OFFICE SPACE				
POOL				2103089
TOTAL: CONSOLIDATION OF SPACE IN STATE				2103089
OWNED FACILITIES OFFICE SPACE				
POOL				
TOTAL ISSUE.....	726,386-			
=====				
ADDITIONAL WORKLOAD INCREASE				2103156
EXPENSES				040000
GENERAL REVENUE FUND -STATE	3,773-			1000 1
=====				
ANNUALIZATION OF ISSUES PARTIALLY				
FUNDED IN PRIOR YEAR				2600000
ANNUALIZATION OF CONSOLIDATION OF				
SPACE IN STATE OWNED FACILITIES				
OFFICE SPACE POOL				2600060
EXPENSES				040000
GENERAL REVENUE FUND -STATE	44,401			1000 1
=====				

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Annualization of Consolidation of Space in State Owned Facilities Office Space Pool

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25: Improve the efficiency and effectiveness of government agencies at all levels.

SUMMARY:

The Commission on Human Relations (CHR) requests \$44,401 of recurring budget authority in the Human Relations budget entity (72950100) and Expenses category (040000) within the General Revenue Fund (1000) as the annualization of issue Consolidation of Space in State Owned Facilities Office Space Pool (4000250) appropriated in the Fiscal Year 2014-2015 General Appropriations Act. This will provide CHR annualized funding for rent costs.

PROBLEM STATEMENT:

The Commission on Human Relations was appropriated \$426,122 in Fiscal Year 2014-2015 to relocate to the Capital Circle

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: COMM ON HUMAN RELAT						72950000
<u>HUMAN RELATIONS</u>						72950100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
ANNUALIZATION OF ISSUES PARTIALLY						
FUNDED IN PRIOR YEAR						2600000
ANNUALIZATION OF CONSOLIDATION OF						
SPACE IN STATE OWNED FACILITIES						
OFFICE SPACE POOL						2600060

Office Complex. The issue included a nonrecurring appropriation of \$363,953 providing for a recurring appropriation of \$62,159. In addition, the issue included \$44,401 of annualized appropriation. Combined the total recurring amount would be \$106,560 to provide additional budget authority to pay annual rent costs at the Capital Circle Office Complex.

BACKGROUND:

The Commission on Human Relations located to the Capital Circle Office Complex in Fiscal Year 2014-2015. The previous location had American with Disability Act (ADA) compliance issues and the move assisted with filling vacant state owned facilities.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The funding of this issue will proved the Commission on Human Relations with sufficient recurring budget authority for rent at the Capital Circle Office Complex.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without the funding of this issue the Commission on Human Relations will have to make reductions in other areas in order to pay its annual rent.

COST CALCULATIONS:

Category:	Fiscal Year 2015-2016	Nonrecurring 2015-2016
Expenses (040000)	\$44,401	0

Funding: (General Revenue Fund, 1000, FSI=1)

Issue Total: \$44,401

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: COMM ON HUMAN RELAT				72950000
<u>HUMAN RELATIONS</u>				72950100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				4000000
COMMUNITY OUTREACH AND EDUCATION				
FLORIDA COMMISSION ON HUMAN				
RELATIONS				4000470
SALARY RATE				000000
SALARY RATE.....	83,240			
=====				
SALARIES AND BENEFITS				010000
	2.00			
GENERAL REVENUE FUND -STATE	120,682			1000 1
=====				
EXPENSES				040000
GENERAL REVENUE FUND -STATE	20,096	7,764		1000 1
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -STATE	688			1000 1
=====				
TOTAL: COMMUNITY OUTREACH AND EDUCATION				4000470
FLORIDA COMMISSION ON HUMAN				
RELATIONS				
TOTAL POSITIONS.....	2.00			
TOTAL ISSUE.....	141,466	7,764		
TOTAL SALARY RATE.....	83,240			
=====				

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Community Outreach and Education Florida Commission On Human Relations

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

24. Support and sustain statewide and regional partnerships to accomplish Florida's economic and quality of life goals.

COMMISSION ON HUMAN RELATIONS LONG RANGE PROGRAM PLAN:

The mission of the Florida Commission on Human Relations under the Florida Civil Rights Act of 1992 (Part I, Chapter 760, Florida Statutes) and the Florida Fair Housing Act (Part II, Chapter 760, Florida Statutes) is to promote and encourage fair treatment of all persons in Florida regardless of race, color, religion, sex, national origin, age, disability and

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: COMM ON HUMAN RELAT						72950000
<u>HUMAN RELATIONS</u>						72950100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE						4000000
COMMUNITY OUTREACH AND EDUCATION						
FLORIDA COMMISSION ON HUMAN						
RELATIONS						4000470

familial or marital status. GOAL #2: Promote greater public understanding of discrimination issues and laws and engage community members and leaders to address inter group tensions and discrimination:

SUMMARY:

The Commission on Human Relations requests 2.00 Community Relations Coordinator positions and \$141,466 in budget authority in the Human Relations budget entity (72950100) in the General Revenue Fund to provide outreach, education and training to businesses, employers and the housing industry relating to their legal responsibilities under federal and state discrimination laws.

PROBLEM STATEMENT:

In a limited way the Commission's units (Legal, Employment, Housing and the Office of Communications) provide outreach, education and training to businesses, employers and the housing industry relating to their legal responsibilities under federal and state discrimination laws. Forming partnerships with private-sector entities and other governmental agencies is critical to reaching as many customers as possible without extensive use of the commission's limited budget dollars. Some training and public awareness forums, primarily in partnership with private and other public entities, were conducted statewide to improve the public's knowledge of discrimination issues facing Florida today; however, such efforts continue to be significantly reduced due to available staffing levels.

BACKGROUND:

The limited staffing has resulted in the Commission providing very few outreach and educational events. There continues to be a large volume of discrimination allegations received at the Commission for investigation. The Commission would like to provide Florida's businesses and citizens with additional educational events to take a proactive approach in striving to reduce investigations.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

Florida communities will be better educated on discrimination issues relating to Chapter 760, Florida Statute

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without this increase, the Commission will only be able to provide a minimal amount of public outreach.

COST CALCULATIONS:

Rate: 83,240
 Positions: 2.00

Category:	Fiscal Year	Nonrecurring
	2015-2016	2015-2016

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF
 PGM: COMM ON HUMAN RELAT
HUMAN RELATIONS
 GOV OPERATIONS/SUPPORT
GOVERNMENTAL OPERATIONS
 RE-ENGINEERING THE WORKPLACE
 COMMUNITY OUTREACH AND EDUCATION
 FLORIDA COMMISSION ON HUMAN
 RELATIONS

72000000
 72950000
 72950100
 16
1601.00.00.00
 4000000

 4000470

Salaries and Benefits (010000)	\$120,682		0
Expense (040000)	\$20,096		\$7,764
Human Resources Services (107040)	\$688		0

Funding: General Revenue Fund FSI=1

Issue Total: \$141,466

POSITION DETAIL OF SALARIES AND BENEFITS:

	FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2015-16							
NEW POSITIONS							
8697 COMMUNITY RELATIONS COORDINATOR							
N1004 001	1.00	41,620		18,721	60,341	0.00	60,341
N1005 001	1.00	41,620		18,721	60,341	0.00	60,341
TOTALS FOR ISSUE BY FUND							
1000 GENERAL REVENUE FUND							120,682
	2.00	83,240		37,442	120,682		120,682

	COL A03	COL A04	COL A05	
	AGY REQUEST	AGY REQ N/R	AG REQ ANZ	
	FY 2015-16	FY 2015-16	FY 2015-16	
	POS AMOUNT	POS AMOUNT	POS AMOUNT	CODES
MANAGEMENT SRVCS, DEPT OF				72000000
PGM: COMM ON HUMAN RELAT				72950000
<u>HUMAN RELATIONS</u>				72950100
GOV OPERATIONS/SUPPORT				16
<u>GOVERNMENTAL OPERATIONS</u>				<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE				4000000
ESTABLISH INVESTIGATION POSITIONS				
FLORIDA COMMISSION ON HUMAN				
RELATIONS				4000480
SALARY RATE				000000
SALARY RATE.....	98,469			
=====				
SALARIES AND BENEFITS				010000
	3.00			
GENERAL REVENUE FUND -STATE	146,823			1000 1
=====				
OTHER PERSONAL SERVICES				030000
GENERAL REVENUE FUND -STATE	40,000-			1000 1
=====				
EXPENSES				040000
GENERAL REVENUE FUND -STATE	30,144	11,646		1000 1
=====				
SPECIAL CATEGORIES				100000
TR/DMS/HR SVCS/STW CONTRCT				107040
GENERAL REVENUE FUND -STATE	1,032			1000 1
=====				
TOTAL: ESTABLISH INVESTIGATION POSITIONS				4000480
FLORIDA COMMISSION ON HUMAN				
RELATIONS				
TOTAL POSITIONS.....	3.00			
TOTAL ISSUE.....	137,999	11,646		
TOTAL SALARY RATE.....	98,469			
=====				

AGENCY ISSUE NARRATIVE:

2015-2016 BUDGET YEAR NARRATIVE:

IT COMPONENT? NO

ISSUE TITLE: Establish Investigation Positions Florida Commission on Human Relations

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

25. Improve the efficiency and effectiveness of government agencies at all levels.

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: COMM ON HUMAN RELAT						72950000
<u>HUMAN RELATIONS</u>						72950100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE						4000000
ESTABLISH INVESTIGATION POSITIONS						
FLORIDA COMMISSION ON HUMAN						
RELATIONS						4000480

COMMISSION ON HUMAN RELATIONS LONG RANGE PROGRAM PLAN:

The mission of the Florida Commission on Human Relations under the Florida Civil Rights Act of 1992 (Part I, Chapter 760, Florida Statutes) and the Florida Fair Housing Act (Part II, Chapter 760, Florida Statutes) is to promote and encourage fair treatment of all persons in Florida regardless of race, color, religion, sex, national origin, age, disability and familial or marital status. GOAL #1: Continue to conduct thorough, high-quality and timely investigations of discrimination complaints.

SUMMARY:

The Commission on Human Relations requests additional budget authority of \$137,999 and the transfer of (\$40,000) of budget authority from the Other Personal Services (OPS) category (030000) within the General Revenue Fund in the Human Relations budget entity (72950100) to establish 3.00 Investigation Specialist II positions to remain competitive in the job market.

PROBLEM STATEMENT:

The Commission has used OPS staff to supplement the authorized full time equivalent (FTE) positions to handle the investigation workload in housing and employment discrimination cases. The use of the OPS staff has been successful in aiding the Commission to complete cases in a timely manner. However, it is difficult for the Commission to remain competitive in the job market. It has proven difficult to secure qualified individuals for employment for positions that carry few benefits. Without this increase the Commission will continue having difficulty in maintaining individuals in its employ in an OPS status, resulting in a high turnover rate.

BACKGROUND:

The Commission has requested additional FTEs for investigator positions for the past two fiscal years and received OPS funding. The added OPS staff has made a difference in assisting with the workload and helping the Commission complete investigations in a timely manner. The Commission also spends, on average, \$2,000 per new investigator (ops or fte) per quarter for required Equal Employment Opportunity Commission (EEOC) and Housing and Urban Development (HUD) training. It would be prudent of the State to expend these funds on FTEs that would possibly remain employed at the Commission if provided the benefits associated with an FTE position.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The funding of this issue will provide continued funding and dedicated FTEs to conduct investigations, both in House and Employment discrimination cases. The Commission has determined that in a seven-year period, it has produced over \$86,024,755 in savings to Florida businesses by conducting mediations on cases it has investigated. Timely, thorough investigations assist with this result and return on Florida's investment.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without the additional FTEs the Commission will continue to use the recurring OPS budget to augment the FTEs and will

COL A03		COL A04		COL A05		CODES
AGY REQUEST	AGY REQ N/R	AGY REQ N/R	AGY REQ N/R	AG REQ ANZ	AG REQ ANZ	
FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	FY 2015-16	
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: COMM ON HUMAN RELAT						72950000
<u>HUMAN RELATIONS</u>						72950100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
RE-ENGINEERING THE WORKPLACE						4000000
ESTABLISH INVESTIGATION POSITIONS						
FLORIDA COMMISSION ON HUMAN						
RELATIONS						4000480

continue to invest training expenses on temporary employees due to turnover.

WHAT UNDERLYING PROGRAM THEORY CHANGE IS INVOLVED IN THIS ISSUE IF ANY:
 None

WHAT IMPLEMENTATION MECHANISMS WILL BE CHANGED AS A RESULT OF THIS ISSUE:
 None

COST CALCULATIONS:
 Rate: 84,102
 Positions: 3.00

Category:	Fiscal Year 2015-2016	Nonrecurring 2015-2016
Salaries and Benefits (010000)	\$146,823	0
Other Personal (030000)	(\$40,000)	0
Expense (040000)	\$30,144	\$11,646
Human Resourc3es Services (107040)	\$1,032	0

Funding: General Revenue Fund FSI=1

Issue Total: \$137,999

COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF
 PGM: COMM ON HUMAN RELAT
HUMAN RELATIONS
 GOV OPERATIONS/SUPPORT
GOVERNMENTAL OPERATIONS
 RE-ENGINEERING THE WORKPLACE
 ESTABLISH INVESTIGATION POSITIONS
 FLORIDA COMMISSION ON HUMAN
 RELATIONS

72000000
 72950000
 72950100
 16
1601.00.00.00
 4000000

 4000480

POSITION DETAIL OF SALARIES AND BENEFITS:

FTE	BASE RATE	ADDITIVES	BENEFITS	SUBTOTAL	LAPSE %	LAPSED SALARIES AND BENEFITS
A03 - AGY REQUEST FY 2015-16						
NEW POSITIONS						
8318 INVESTIGATION SPECIALIST II						
N1001 001	1.00	32,823	16,118	48,941	0.00	48,941
N1002 001	1.00	32,823	16,118	48,941	0.00	48,941
N1003 001	1.00	32,823	16,118	48,941	0.00	48,941
TOTALS FOR ISSUE BY FUND						
1000 GENERAL REVENUE FUND						
	3.00	98,469	48,354	146,823		146,823

FUNDING DEFICIENCIES TO MEET
 CURRENT LEVEL PROGRAM REQUIREMENTS 4100000
 DEPARTMENT OF MANAGEMENT SERVICES
 ADMINISTRATIVE ASSESSMENT 4100050
 SPECIAL CATEGORIES 100000
 ADMINISTRATIVE OVERHEAD 105002

OPERATING TRUST FUND -FEDERL 10,532 2510 3

AGENCY ISSUE NARRATIVE:
 2015-2016 BUDGET YEAR NARRATIVE: IT COMPONENT? NO
 ISSUE TITLE: Department of Management Administrative Assessment

COL A03		COL A04		COL A05		CODES
AGY REQUEST FY 2015-16 POS	AMOUNT	AGY REQ N/R FY 2015-16 POS	AMOUNT	AG REQ ANZ FY 2015-16 POS	AMOUNT	
MANAGEMENT SRVCS, DEPT OF						72000000
PGM: COMM ON HUMAN RELAT						72950000
<u>HUMAN RELATIONS</u>						72950100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET						
CURRENT LEVEL PROGRAM REQUIREMENTS						4100000
DEPARTMENT OF MANAGEMENT SERVICES						
ADMINISTRATIVE ASSESSMENT						4100050

FLORIDA STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT:

#25. Improve the efficiency and effectiveness of government agencies at all levels.

COMMISSION ON HUMAN RELATIONS LONG RANGE PROGRAM PLAN:

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SUMMARY:

The Commission on Human Relations requests recurring budget authority of \$10,532 in the Human Relations budget entity (72950100) Administrative Overhead category (105002) within the Operating Trust Fund (2510) in order to have sufficient budget authority to pay for administrative services provided by the Department of Management Services.

PROBLEM STATEMENT:

In Fiscal Year 2014-2015 the Commission on Human Relations (CHR) was assessed \$75,427 for administrative services provided by the Department of Management Services; however CHR was only appropriated \$64,985 in the Administrative Overhead category (105002) leaving a difference of \$10,532.

BACKGROUND:

Under a Memorandum of Understanding for Fiscal Year 2014-2015 the Department of Management Services provides the Florida Commission on Human Relations with the following support services: Inspector General, Planning and Budget, Financial Management Services (including Property Asset Management), Human Resources Services and Purchasing Services.

WHAT BENEFITS WILL BE OBTAINED BY FUNDING THIS ISSUE:

The funding of this issue will provide the Commission on Human Relations with sufficient budget authority to obtain administrative services through the Department of Management Services.

WHAT IS THE IMPACT OF NOT FUNDING THIS ISSUE:

Without this increase, the Commission will have insufficient budget authority to pay for administrative services in Fiscal Year 2015-2016.

COST CALCULATIONS:

Human Relations budget entity (72950100)

Category:	Fiscal Year 2015-2016	Nonrecurring 2015-2016
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COL A03		COL A04		COL A05		CODES
AGY REQUEST		AGY REQ N/R		AG REQ ANZ		
FY 2015-16		FY 2015-16		FY 2015-16		
POS	AMOUNT	POS	AMOUNT	POS	AMOUNT	

MANAGEMENT SRVCS, DEPT OF						72000000
PGM: COMM ON HUMAN RELAT						72950000
<u>HUMAN RELATIONS</u>						72950100
GOV OPERATIONS/SUPPORT						16
<u>GOVERNMENTAL OPERATIONS</u>						<u>1601.00.00.00</u>
FUNDING DEFICIENCIES TO MEET						
CURRENT LEVEL PROGRAM REQUIREMENTS						4100000
DEPARTMENT OF MANAGEMENT SERVICES						
ADMINISTRATIVE ASSESSMENT						4100050

Administrative Overhead category (105002) \$10,532 0

\$64,895 (FY 2014-15 Administrative Overhead Appropriation) - \$75,427 (Projected Administrative Assessment for FY 2015-16)
 = (\$10,532)

Funding: (Operating Trust Fund, 2510, FSI=3)

Issue Total: \$10,532

TOTAL: GOVERNMENTAL OPERATIONS						<u>1601.00.00.00</u>
BY FUND TYPE						
GENERAL REVENUE FUND	4,064,464	19,410				1000
TRUST FUNDS	1,578,447					2000
TOTAL POSITIONS.....	56.50					
TOTAL PROG COMP.....	5,642,911	19,410				
TOTAL SALARY RATE.....	2,424,653					
	=====	=====	=====	=====		