

October 15, 2014



Executive
Director
Marshall Stranburg

Child Support
Enforcement
Ann Coffin
Director

General Tax
Administration
Maria Johnson
Director

Property Tax
Oversight
Howard Moyes
Interim Director

Information
Services
Damu Kuttikrishnan
Director

Ms. Cynthia Kelly,
Director Office of Policy and Budget
Executive Office of the Governor
The Capitol, Room 1702
Tallahassee, Florida 32399-0001

Dear Ms. Kelly:

The Agency Capital Improvements Program for Fiscal Year 2015-16 through Fiscal Year 2019-20 for the Department of Revenue is submitted and has been posted to the Florida Fiscal Portal, following the instructions dated July 2014. Revenue did not request any Fixed Capital Outlay funding for the five-year period. Our plan includes leased facilities only, in both state-owned and privately owned buildings, within Florida and in six other states.

Revenue continues to use its standard leasing process to reduce leasing costs while ensuring that leased facilities meet the needs of our customers and the Department. In FY 2013-14, the Department entered into sixteen new or renewal lease agreements. Square footage was reduced on six of these leases, increased on three, and stayed the same on seven. For these sixteen leases, the total square footage leased decreased from 396,789 to 362,854, an overall reduction of approximately 8.6 percent.

The Department negotiated lower lease rates for nine of these leases. The total lease cost for these sixteen leases has been reduced approximately 15 percent, from a total of \$8,954,120 annually to \$7,622,492. Most private sector leases include an annual rate increase. Obtaining lower rates on expiring leases whenever possible, enables us to efficiently manage the Department's total annual leasing costs.

The Department remains committed to its facilities vision—that all Revenue offices be accessible, safe, efficient, affordable, uniform, and appropriate for service needs and customer volume.

If you have any questions or comments, please contact Joe Young, Director of Financial Management, at 850-717-7018 or me at 850-617-8950.

Sincerely,

Marshall Stranburg

Marshall Stranburg

Tallahassee,
Florida
32399-0100